

ITEMS DISCUSSED

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10. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 7:00:03 PM

Mayor Blair called the meeting at 7:03 PM with Councilmembers Blossom, Roth, Tollefson, Townsend and Ward present. Councilmember Bonkowski was absent and excused. Interim City Attorney Haney was also absent. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:01:10 PM

Councilmember Ward accepted the agenda as presented which was seconded by Councilmember Tollefson and unanimously approved, 6-0.

Councilmember Ward disclosed that he had purchased a kayak from Udo Wald and that Mr. Wald's contract was on the consent agenda for approval. Mayor Blair appreciated the disclosure and there was consensus that Councilmember Ward could vote on the item.

3. PUBLIC COMMENT 7:02:04 PM

Tom Golon, Point Monroe, commented on a GMO-free Bainbridge.

4. CITY MANAGER'S REPORT 7:08:04 PM

City Manager Schulze shared the following items from his last report which included a call for participation from the Kitsap Public Facilities District for a island resident to serve on their Board of Directors to complete a four-year term; fire/police facility public outreach meetings and employee compliments received by a citizen. He also commented on an animal related issue and enforcement action taken by the Kitsap Humane Society and noted staff was sorting through issues related to the definition of a domestic animal and the general leash law.

5. NEW BUSINESS

A. PRIORITY-BASED BUDGETING PROCESS AND FISCAL HEALTH DIAGNOSTIC TOOL, AB 14-045 – EXECUTIVE 7:13:42 PM

City Manager Schulze introduced the item and shared a short video entitled *Espresso Blast*. He explained if this process is to be implemented, the City would need to launch into it quickly. Councilmember Townsend asked how it worked. City Manager Schulze replied the consultant would work closely with finance staff and assist with the visioning process. Deputy Mayor Tollefson asked whether it was practical to take on this restructuring and educational process in the very year we are doing the biennial budget. City Manager Schulze indicated the process is meant to help build the budget. Mayor Blair believed the concept made a whole lot of sense and would like to see the City undertake the process. Councilmember Roth asked for a frame of reference and whether the city manager had gone through the process before to which City Manager Schulze replied this was a relatively new approach to budgeting for local governments.

Finance Director Schroer explained how both tools could be used either in tandem or separately. Councilmember Townsend wanted a better sense of what kind of firm they are, how much of this product was off-the-shelf and how much of it is asking us what we want in our community. City Manager Schulze explained the process not only helps the Council through the process, but also engages the community more than what a typical or traditional budget approach would be. Deputy Mayor Tollefson was impressed with who has endorsed the organization however questioned the cost. Finance Director Schroer explained additional funding was added for travel which was not included in the amounts quoted for the tools themselves. Mayor Blair wondered if this process also provides additional resources to focus the conversation while staff goes about their ongoing work. City Manager Schulze agreed adding the additional resource would bring some support as well as assist in setting up a new process which will take quite a bit of time and expertise. Councilmember Townsend thought it would be helpful if the consultant's knew about existing surveys and asked which tool staff was asking for to which City Manager Schulze indicated both would be very helpful. Councilmember Ward asked whether the tool would help bring costs in alignment with comparable communities. City Manager Schulze said he did not think that was necessarily what the tools were intended to do. Councilmember Roth thought the second tool would help give us a view on how well we are managing down the road so we are not surprised. Mayor Blair asked whether there were any concerns. Deputy Mayor Tollefson said Council's job is to listen carefully to advice being given by the staff and he was ready to make a motion. Councilmember Blossom would like to see the City do something different and did not have a reason not to support it.

7:46:34 PM **MOTION:** *I move that the City Council authorize the City Manager to move forward with engaging the Center for Priority Based Budgeting to develop and implement a Priority Based Budgeting tool and a fiscal Health Diagnostic Tool for the City of Bainbridge Island.*
TOLLEFSON/TOWNSEND – Motion carried unanimously, 6-0.

B. REVIEW OF SURPLUS CITY PROPERTY, AB 14-046 – EXECUTIVE 7:47:07 PM

Deputy City Manager Smith explained the six properties being discussed were previously designated as surplus and part of an extensive of list to be transferred to the park district. She thought that given the amount of time that has passed since that initial direction, it would be beneficial to check in with the current Council to reaffirm those transfers. Councilmember Ward recalled since the time the Lovgreen Pit was designated, there has been some interest in exploring its potential use as a spoil's site. He sought staff input on what the potential utility of that site is for that purpose and if it was worth investigating it further. He suggested removing the property from the list. Deputy Mayor Tollefson wondered if you remove the spoils pit use, could it be used as a park. Deputy City Manager Smith gave a brief update on the property's history. Councilmember Ward noted that out of necessity, Pritchard Park has become the de-facto off-leash park and he would like the Council to seek input from users of the park before the transfer is made. He personally favored having caveats with that transfer that would enable an off-leash park, with some restrictions, to continue. Mayor Blair recommended that Council consider moving forward with the transfer of the Blossom/Gazzam Lake, Lumpkin, Manitou Beach Tidelands, and Meigs Farm properties to the parks district. She suggested excluding Lovgreen Pit and Pritchard Park properties pending additional conversation. Deputy Mayor Tollefson was strongly in favor of moving as quickly as possible with transferring all park properties to the parks district. He thought Council had to come to grips with Pritchard Park and did not believe it should be tabled. Councilmember Blossom did not support moving ahead with Manitou Beach Tidelands and Pritchard Park at this time. Councilmember Townsend was interested in hearing more about the Manitou Beach Tidelands since he was not part of the initial conversation. There was a brief conversation regarding issues related to Pritchard Park. Mayor Blair noted that additional information was needed regarding the Lovgreen Pit, Manitou Beach Tidelands, and Pritchard Park.

Mayor Blair asked Council to reaffirm staff moving forward with the transfer of the Blossom/Gazzam, Lumpkin and Meig's Farm properties to which Councilmember Ward reaffirmed the transfers, which was seconded by Councilmember Tollefson and unanimously approved, 6-0.

Council and staff will work during the course of the year on the remaining properties.

6. CONSENT AGENDA 8:07:42 PM

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

ACH Check Number 144, EFT Check Number 145, Void Manual Check Numbers 335138, 335172 and 335158, Manual Check Numbers 335199 through 335205, Regular Run Check Numbers 335206 through 335281 for a total of \$308,132.13. Direct Deposit Payroll Check Numbers 029827 through 029931, Regular Run Payroll Check Numbers 106560 through 106563 and Vendor Payroll Check Numbers 106564 through 106576 and Federal Tax Electronic Transfer for a total of \$557,150.12.

B. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, FEBRUARY 5, 2014

C. REGULAR BUSINESS MEETING MINUTES, FEBRUARY 12, 2014

D. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, FEBRUARY 19, 2014

E. VALLEY ROAD RECONSTRUCTION DESIGN, PROFESSIONAL SERVICES AGREEMENT, AB 14-038 – PUBLIC WORKS

- F. DRIPPING WATER CREEK CULVERT REPLACEMENT PROJECT, CONSTRUCTION CONTRACT, AB 14-039 – PUBLIC WORKS**
- G. 2014 COMMUNITY SERVICES CONTRACT AWARDS, AB 14-043 – EXECUTIVE**
- H. UDO WALD CONCESSION AGREEMENT, AB 14-044 – EXECUTIVE**

***MOTION:** I move we approve the Consent Agenda Items A through H: Item A is Accounts Payable Voucher and Payroll Approval; Item B. Special/Regular Study Session Meeting Minutes, February 5, 2014; Regular Business Meeting Minutes, February 12, 2014; Special/Regular Study Session Meeting Minutes February 19, 2014; and Valley Road Reconstruction Design Professional Services Agreement, AB 14-038 – Public Works; Dripping Water Creek Culvert Replacement Project Construction Contract, AB 14-039 – Public Works; G. 2014 Community Services Contract Awards, AB 14-043 and H. Udo Wald Concession Agreement, AB 14-0044.*

7. COMMITTEE REPORTS 8:09:08 PM

Councilmember Ward reported the adhoc tree ordinance committee met and will be reviewing ordinances from other communities and using them as a means of gauging what we want to accomplish. Councilmember Townsend noted the committee's initial focus will be in Winslow proper. Councilmember Blossom reported attending the health district meeting where they passed a resolution encouraging installation of sharps containers in public restrooms. Mayor Blair reported the Kitsap Regional Coordinating Council (KRCC) has accepted a map, as put together by all Kitsap County jurisdictions, approving road improvement and highway projects to be used in grant funding requests. She also reported the KRCC board has been working with the legislator on housing block grant funding. She reported on recent road end committee work with regard to the Fletcher Landing road end improvement project as well as a road end rally scheduled for the first Sunday of June.

8. REVIEW UPCOMING COUNCIL MEETING AGENDAS 8:12:22 PM

City Manager Schulze reviewed the March 17, 2014 study session agenda. He reviewed the long-range calendar. He explained the March 24 business meeting would include a one-hour Shoreline Master Program workshop from 6-7pm. Mayor Blair asked whether the workshop would include time for public comment to which City Manager Schulze replied at this point it is anticipated that it would be similar to how a study session is conducted. He reviewed the remainder of the March 24 agenda. Mayor Blair noted the first reading of the ordinance dealing with marijuana regulations is scheduled for April 7. There was a brief discussion regarding the possibility of scheduling the property surplus items on the March 31. Deputy City Manager Smith indicated staff was looking at April 21. City Manager Schulze noted the April 7 meeting was full. There was discussion of possible adjustments to the April 7 agenda and whether some of the items needed a second touch.

9. FOR THE GOOD OF THE ORDER 8:22:14 PM

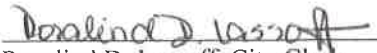
Mayor Blair reported she received a letter from the Senior Center requesting a Councilmember serve as a liaison to their board. Councilmember Roth volunteered. Councilmember Blossom mentioned that the League of Women Voters is hosting a suicide prevention presentation on Saturday, March 29 from 10 am to noon at Poulsbo City Hall. Mayor Blair invited everyone to attend the third annual Youth Summit being held this Saturday morning from 9 am to noon at the Bainbridge Island High School. Mayor Blair commented on the community calendar and thought it would be nice to have it run ten minutes before the meeting begins if that is doable.

10. ADJOURNMENT 8:25:10 PM

The meeting adjourned at 8:25 PM



Anne S. Blair, Mayor



Rosalind D. Lassoff, City Clerk