



**City Council Regular Business Meeting  
Tuesday, May 26, 2026**

Council Chambers  
280 Madison Ave N  
Bainbridge Island, WA

and

Remote Meeting on Zoom  
<https://bainbridgewa.zoom.us/j/92947338351>  
or Telephone: US: +1 253 215 8782  
Webinar ID: 929 4733 8351

**Agenda**

**1. Call to Order / Roll Call / Pledge of Allegiance / Land Acknowledgement - 6:00 pm**

**2. Approval of Agenda / Conflict of Interest Disclosure - 6:05 pm**

**3. Presentation(s)**

A. (6:10 pm) Approve Proclamation for Jewish American Heritage Month

B. (6:15 pm) Receive Presentation from City Employee Wellness Committee on the City's Participation in the Association of Washington Cities WellCity Program

**4. Public Comment - 6:20 pm**

In person public comment is accepted at this time on any topic of public interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. For items scheduled for a public hearing, comment is accepted from an individual only one time, either during public comment or during the hearing. Public comment is simply received by the Council, with no response, and Council cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment. Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, posted on the agenda page. Remote public comment is allowed with advance notice by noon on the date of the meeting to the City Clerk, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

**5. Consent Agenda - 6:40 pm**

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests,

in which event, the item will be considered separately in its normal sequence.

- A. Agenda Bill for Consent Agenda
- B. Approve Accounts Payable and Payroll
- C. Approve Meeting Minutes
- D. Authorize the Interim City Manager to Execute a Construction Contract with Pavement Surface Control for the 2026 Annual Roads Striping Project (\$208,707.54 - Streets Fund)
- E. Approve Ordinance No. 2026-06 Granting a 10-Year Franchise to Verizon Wireless to Construct, Operate and Maintain Telecommunications Facilities in the City's Public Rights-of-Way for the Purpose of Providing Telecommunications Services

**6. City Manager's Report - 6:45 pm**

- A. Receive City Manager's Report

**7. Regular Business**

- A. (6:50 pm) Consider Transportation Element of the Comprehensive Plan
- B. (7:20 pm) Consider Water Resources Element of the Comprehensive Plan.
- C. (7:50 pm) Discuss Potential Analysis of Infrastructure Capacity and Land Capacity Analysis at Full Build Out
- D. (8:05 pm) Adopt Ordinance No. 2026-08, Extending the Sunset Provision for Bonus Floor Area Ratio (FAR) Program for an Additional Four Months
- E. (8:15 pm) Receive Update on City Manager Hiring Process
- F. (8:25 pm) Consider City Contribution to YWCA Alive Shelter
- G. (8:35 pm) Confirm selections for "Something New" Art Rotation
- H. (8:45 pm) Consider Appointing Councilmember Schneider as an Additional Liaison to the Mobility Advisory Committee

**8. Council Announcements - 8:50 pm**

**9. Adjournment - 9:00 pm**

The City of Bainbridge Island's meetings are wheelchair accessible. The City also provides auxiliary aids and services for effective communication such as assistive listening devices, closed captioning, and print materials in digital format. For other reasonable accommodations and/or modification to programs, services, or activities, please contact the ADA Coordinator at

[cityadmin@bainbridgewa.gov](mailto:cityadmin@bainbridgewa.gov) or 206-842-2545 as soon as possible, preferably at least 2 business days prior to the meeting.



**City Council Regular Business Meeting Agenda Bill  
Tuesday, May 26, 2026**

**Agenda Item:** (6:10 pm) Approve Proclamation for Jewish American Heritage Month

**Department:** Executive

**Agenda Section:** Presentation(s)

**Estimated Time:** 5 Minutes

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**Recommendation:**

I move to authorize the Mayor to sign the proclamation declaring the month of May 2026 as "Jewish American Heritage Month".

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**Narrative:**

The attached proclamation declares the month of May 2026, as "Jewish American Heritage Month".

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

1. Jewish American Heritage Month Proclamation 2026



## PROCLAMATION

**A PROCLAMATION** by the City Council of the City of Bainbridge Island, Washington, declaring May 2026 as “Jewish American Heritage Month”.

**WHEREAS**, the first Jewish immigrants arrived on the shores of what is now the United States in 1654 — seeking stability and a better life, fleeing rising persecution, prejudice, and pogroms; and

**WHEREAS**, Jewish American Heritage Month was established in 2006 to recognize and celebrate generations of Jewish Americans of diverse racial and ethnic identities who have enriched and helped shape our nation's civic, social, economic, and cultural life; and

**WHEREAS**, Jewish people’s varied experiences and rich histories of resilience, faith, and hope in the face of adversity, prejudice, and persecution have been woven into the fabric of our nation’s story; and

**WHEREAS**, Bainbridge Island encourages all Washingtonians to stand up, speak out, and reject anti-Jewish sentiment; and advance safety, equity, compassion, and belonging, and the peaceful coexistence of Jewish people and their neighbors regardless of religion; and

**WHEREAS**, Jewish American Heritage Month is an opportunity to learn about and appreciate the stories and contributions of Jewish Americans throughout history, attend Jewish cultural and learning events, and be in community with Jewish people;

**NOW, THEREFORE**, I, Clarence Moriwaki, Mayor of the City of Bainbridge Island, Washington, on behalf of the City Council, do hereby proclaim May 2026, as **JEWISH AMERICAN HERITAGE MONTH** in the City of Bainbridge Island and encourage all Islanders to observe this commemoration by engaging with the multifaceted elements of Jewish history and heritage on this island and beyond.

SIGNED, this 26th day of May, 2026.

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Clarence Moriwaki, Mayor



**City Council Regular Business Meeting Agenda Bill  
Tuesday, May 26, 2026**

**Agenda Item:** (6:15 pm) Receive Presentation from City Employee Wellness Committee on the City's Participation in the Association of Washington Cities WellCity Program

**Department:** Executive

**Agenda Section:** Presentation(s)

**Estimated Time:** 5 Minutes

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**Recommendation:**

Information only.

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**Narrative:**

The City's Wellness Program for staff began in 1987. The program is sponsored by the Association of Washington Cities to contain and reduce health care costs and insurance premiums. The program allows the City to reduce group medical insurance premiums by two percent (2%) annually. Representatives from the Wellness Committee will describe the purpose and benefits of the program. The City of Bainbridge Island will be recognized as a WellCity again this year at the Association of Washington Cities annual conference in June.

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

1. 052626 [Presentation Updated] City Manager search update for CC 05262026



**CITY OF  
BAINBRIDGE ISLAND**

# **City Manager Search Update**

**Prepared for:**  
*City Council Business Meeting*  
*May 26, 2026*



# City Manager Finalist Schedule

## Wed, June 17

- Bainbridge Island Tour, 1 - 4 pm
- Community Engagement Event
  - Moderated Q&A, 5:30 - 6:15 pm
  - Mingle with attendees, 6:15 - 7 pm
  - Held at City Hall
  - Open to the public

## Thurs, June 18

- Panel interviews, 8:30 - 11:30 am
- City Council interviews, 1 - 5 pm



# City Manager Finalist Interview Panels

## Community Partners

- Bainbridge Island Fire Department
- Bainbridge Island Metro Park & Recreation District
- Bainbridge Island School District
- Chamber of Commerce
- Helpline House
- Housing Resources Bainbridge
- Multicultural Advisory Committee
- Sustainable Bainbridge

## Advisory Groups

- Climate Change Advisory Committee
- Design Review Board
- Environmental Technical Advisory Committee
- Ethics Board
- Mobility Advisory Committee
- Planning Commission
- Race Equity Advisory Committee
- Utility Advisory Committee

## City Leadership

- Deputy City Manager
- Finance
- Planning
- Police
- Public Works



**City Council Regular Business Meeting Agenda Bill  
Tuesday, May 26, 2026**

**Agenda Item:** Agenda Bill for Consent Agenda

**Department:** Executive

**Agenda Section:** Consent Agenda - 6:40 pm

**Estimated Time:** 5 Minutes

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**Recommendation:**

I move to approve the Consent Agenda as presented.

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**Narrative:**

Council will consider approval of the Consent Agenda.

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

None



**City Council Regular Business Meeting Agenda Bill  
Tuesday, May 26, 2026**

**Agenda Item:** Approve Accounts Payable and Payroll

**Department:** Finance

**Agenda Section:** Consent Agenda - 6:40 pm

**Estimated Time:** 0 Minutes

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**Recommendation:**

Approve accounts payable and payroll.

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**Narrative:**

Council will consider approval of accounts payable and payroll.

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

1. AP Report to Council of Cash Disbursements 05-14-26
2. AP Report to Council of Cash Disbursements 05-21-26
3. Council Report 5-20-26



CITY OF  
BAINBRIDGE ISLAND

**ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS**  
**CHECK RUN DATE: 05/14/2026**

Last check from previous run: 363289 dated 05/07/2026 issued to WSDOT for \$419.62  
Last ACH from previous run: 7597 dated 05/08/2026 issued to Westbay Auto Parts for \$1,544.64

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
Regular Check Run	05/14/2026	363290-363312	Total Regular Check Run	\$ 90,021.28
Regular ACH Run	05/15/2026	7598-7634	Total Regular ACH Run	1,323,504.43
<b>Total Disbursements</b>				<b>\$ 1,413,525.71</b>

Retainage Release	05/14/2026	250	Kitsap Backflow - 2025 Backflow Testing	\$ 1,576.93
Travel Advance	N/A	N/A	N/A	N/A

Prepared and Reviewed by Grace Lin Grace Lin, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

*Kim Dunscombe*

05.15.2026

Kim Dunscombe, Accounting Manager

Date

05/14/2026 15:50 |CITY OF BAINBRIDGE ISLAND  
glin |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH  
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO CHECK RUN

NET

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
363290	05/14/2026	PRTD	47 BAINBRIDGE DISPOSAL	285256	BBD INV126037	05/05/2026		05/14/26	2,044.64
	Invoice: BBD INV126037			2,044.64	31011256 547900	EX/WILDFIRE RISK REDUCTION DUMPSTER WEEKEND EX-GF-EMERG PREP-DISPOSAL			
						CHECK	363290	TOTAL:	2,044.64
363291	05/14/2026	PRTD	10751 CINTAS CORPORATION N	285307	4267619560	04/29/2026	20250003	05/14/26	54.46
	Invoice: 4267619560			54.46	73425358 54500001388	PW/WWTP UNIFORM AND LAUNDRY SERVICES WWTP UNIFORM SVC-RENTALS			
						CHECK	363291	TOTAL:	54.46
363292	05/14/2026	PRTD	102 CITY OF BAINBRIDGE I	285293	RETREQ5-FINAL-01279	05/11/2026	20250048	05/14/26	659.60
	Invoice: RETREQ5-FINAL-01279			659.60	72311448 66300001279	ENG/MFR HOME SITE WORK - RETAINAGE IMHP CONSTRUCTION			
						CHECK	363292	TOTAL:	659.60
363293	05/14/2026	PRTD	152 DAILY JOURNAL OF COM	285318	3419604	04/29/2026		05/14/26	404.25
	Invoice: 3419604			404.25	72111421 54400001442	ENG/ADS FOR BIDS - 2026 ANNUAL ROADS 2026 ANNUAL ROADS PRJ ADS			
						CHECK	363293	TOTAL:	404.25
363294	05/14/2026	PRTD	10968 GOUGH, NEWELL	285246	REFUND-WPCCDEP MAY26	05/05/2026		05/14/26	150.00
	Invoice: REFUND-WPCCDEP MAY26			150.00	41625860 586000	WPCC DEPOSIT REFUND - EVENT 05/03/26 SC/COMMONS ROOM DEP-DISBURSEME			
						CHECK	363294	TOTAL:	150.00
363295	05/14/2026	PRTD	10766 GOULDIN TECHNOLOGIES	285315	0128359-IN	05/01/2026		05/14/26	773.14
	Invoice: 0128359-IN			773.14	73011897 542100	PW/PW YARD SECURITY GATE CELL SERVICE (1 YEAR) PW YARDPHONE/FAX/INTERNET/ETC.			
						CHECK	363295	TOTAL:	773.14
363296	05/14/2026	PRTD	10159 GRANT, MARY	285247	REFUND-WPCCDEP MAY26	05/12/2026		05/14/26	150.00
	Invoice: REFUND-WPCCDEP MAY26			150.00	41625860 586000	WPCC DEPOSIT REFUND - EVENT 05/10/26 SC/COMMONS ROOM DEP-DISBURSEME			
						CHECK	363296	TOTAL:	150.00
363297	05/14/2026	PRTD	7544 HEAR FOR LIFE AUDIOL	285321	164626	04/20/2026		05/14/26	50.00
	Invoice: 164626			50.00	53011212 541100	POL/HEARING CONSERVATION TEST - C DAOG POLICE - C/E PATROL PROF SVCS			



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CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

PO

CHECK RUN

NET

INVOICE DTL DESC

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
								CHECK 363302 TOTAL:	250.00
363303	05/14/2026	PRTD	420 PITNEY BOWES GLOBAL	285328	3322520666	05/11/2026		05/14/26	857.51
			Invoice: 3322520666	857.51	31011131 545000	EX/POSTAGE MACHINE LEASE		03/30/26-06/29/26	
						EX-GF-RENTS & LEASES			
								CHECK 363303 TOTAL:	857.51
363304	05/14/2026	PRTD	1205 PUGET SOUND ENERGY	285250	220033922505MAY26	05/07/2026		05/14/26	10.87
			Invoice: 220033922505MAY26	10.87	91011739 547100	278 WINSLOW WAY E KIOSK			
						COMM EVENTS-ELECTRICITY			
			Invoice: 220041199781MAY26	285254	220041199781MAY26	05/07/2026		05/14/26	68.19
				68.19	91421355 547100	9445 COPPERTOP LOOP NE # LIFT PUMP			
						GG-SWR-ELECTRIC			
								CHECK 363304 TOTAL:	79.06
363305	05/14/2026	PRTD	1205 PUGET SOUND ENERGY	285251	220039941426MAY26	05/07/2026		05/14/26	13.13
			Invoice: 220039941426MAY26	13.13	73011319 547100	9229 NE DAY RD E # WELL			
						FARM LAND UTILITIES (ELECTRIC)			
								CHECK 363305 TOTAL:	13.13
363306	05/14/2026	PRTD	1205 PUGET SOUND ENERGY	285252	220039941434MAY26	05/07/2026		05/14/26	205.30
			Invoice: 220039941434MAY26	205.30	73011319 547100	8862 NE LOVGREEN RD # PUMP			
						FARM LAND UTILITIES (ELECTRIC)			
								CHECK 363306 TOTAL:	205.30
363307	05/14/2026	PRTD	1205 PUGET SOUND ENERGY	285253	220039941459MAY26	05/08/2026		05/14/26	11.49
			Invoice: 220039941459MAY26	11.49	73011319 547100	76XX JOHNSONVILLE LN NE # PUMP			
						FARM LAND UTILITIES (ELECTRIC)			
								CHECK 363307 TOTAL:	11.49
363308	05/14/2026	PRTD	601 SOUND REPROGRAPHICS	285273	115843	04/14/2026		05/14/26	321.83
			Invoice: 115843	321.83	31011256 542450	EX/POSTCARDS FOR PREPARE IN A YEAR 2026 CHALLENGE			
						EX-GF-EMERG PREP-COMM OUTREACH			
			Invoice: 115957	285274	115957	04/21/2026		05/14/26	462.70
				462.70	63470588 531100	PCD/BUSINESS CARDS - D BUCHANAN			
						CUR - DEV DEV PLAN OFC SUPPLY			
			Invoice: 116163	285275	116163	05/01/2026		05/14/26	208.21
						POL/BUSINESS CARDS/BOTHE AND BINGHAM			

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CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

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CHECK RUN

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				INVOICE DTL DESC					
		208.21	53011212 531100	PD-C/E-PATROL SUPPLIES					
				CHECK	363308	TOTAL:			992.74
363309	05/14/2026 PRTD Invoice: APR26	8243	TILZ	285291	APR26	04/30/2026	05/14/26	442.00	
		442.00	91011897 547900	YARD WASTE APR26					
				CHECK	363309	TOTAL:			442.00
363310	05/14/2026 PRTD Invoice: PAYREQ5-FINAL-01279	10846	SHANE VAN NESS	285292	PAYREQ5-FINAL-01279	05/11/2026	05/14/26	13,746.08	
		13,746.08	72311448 66300001279	ENG/MANUFACTURED HOME SITE PREP					
				CHECK	363310	TOTAL:			13,746.08
363311	05/14/2026 PRTD Invoice: 6142556870	1485	VERIZON WIRELESS	285255	6142556870	05/01/2026	05/14/26	6,566.23	
		51.52	91425358 542100	CITYWIDE WIRELESS SERVICES					
		154.56	91421891 542100	GG-WWTP-TELEPHONE/FAX					
		51.52	91411891 542100	GG-SWR-FAC-PHONE					
		51.52	91415345 542100	GG-WTR-FAC-PHONE					
		120.03	73411345 542100	GG-WTR ROCKAWAY-PHONES					
		6,137.08	91011189 542100	O&M-WTR MAINT-PHONE/POSTAGE					
				CHECK	363311	TOTAL:			6,644.98
Invoice: 6142556871		285294	6142556871	05/01/2026		05/14/26	78.75		
		78.75	72637319 54210000809	ENG/MODEMS FOR AUTOMATED FLOW STATIONS					
				CHECK	363312	TOTAL:			10,402.44
363312	05/14/2026 PRTD Invoice: 0069314-2588-5	4513	WM CORPORATE SERVICE	285287	0069314-2588-5	04/16/2026	05/14/26	10,402.44	
		10,402.44	73435838 54790000618	PW/DISPOSAL SERVICES APR26					
				CHECK	363312	TOTAL:			10,402.44

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|A/P CASH DISBURSEMENTS JOURNAL

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NUMBER OF CHECKS 23 \*\*\* CASH ACCOUNT TOTAL \*\*\* 90,021.28

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	23	90,021.28

\*\*\* GRAND TOTAL \*\*\* 90,021.28

05/14/2026 15:50  
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JOURNAL ENTRIES TO BE CREATED

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CLERK: glin

YEAR PER	JNL	SRC ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	DEBIT	CREDIT
EFF DATE								LINE DESC				
2026	5	96										
APP 001-213000			05/14/2026	05/14/26	051426			GENERAL - ACCOUNTS PAYABLE			25,614.61	
APP 635-111100			05/14/2026	05/14/26	051426			AP CASH DISBURSEMENTS JOURNAL				90,021.28
APP 402-213000			05/14/2026	05/14/26	051426			CASH				
APP 301-213000			05/14/2026	05/14/26	051426			AP CASH DISBURSEMENTS JOURNAL			37,856.31	
APP 101-213000			05/14/2026	05/14/26	051426			ACCOUNTS PAYABLE				
APP 622-213000			05/14/2026	05/14/26	051426			AP CASH DISBURSEMENTS JOURNAL			14,405.68	
APP 650-213000			05/14/2026	05/14/26	051426			ACCOUNTS PAYABLE				
APP 407-213000			05/14/2026	05/14/26	051426			AP CASH DISBURSEMENTS JOURNAL			427.72	
APP 401-213000			05/14/2026	05/14/26	051426			ACCOUNTS PAYABLE			300.00	
APP 631-213000			05/14/2026	05/14/26	051426			AP CASH DISBURSEMENTS JOURNAL			250.00	
APP 403-213000			05/14/2026	05/14/26	051426			ACCOUNTS PAYABLE			462.70	
			05/14/2026	05/14/26	051426			AP CASH DISBURSEMENTS JOURNAL			223.07	
			05/14/2026	05/14/26	051426			ACCOUNTS PAYABLE			78.75	
			05/14/2026	05/14/26	051426			AP CASH DISBURSEMENTS JOURNAL			10,402.44	
			05/14/2026	05/14/26	051426			ACCOUNTS PAYABLE				
			05/14/2026	05/14/26	051426			AP CASH DISBURSEMENTS JOURNAL				
								GENERAL LEDGER TOTAL			90,021.28	90,021.28
APP 631-130000			05/14/2026	05/14/26	051426			DUE TO/FROM CLEARING			89,942.53	
APP 001-130000			05/14/2026	05/14/26	051426			GENERAL - DUE TO/FROM CLEARING				25,614.61
APP 402-130000			05/14/2026	05/14/26	051426			DUE TO/FROM CLEARING				37,856.31
APP 301-130000			05/14/2026	05/14/26	051426			DUE TO/FROM CLEARING				14,405.68
APP 101-130000			05/14/2026	05/14/26	051426			STREETS - DUE TO/FROM CLEARING				427.72
APP 622-130000			05/14/2026	05/14/26	051426			DUE TO/FROM CLEARING				300.00
APP 650-130000			05/14/2026	05/14/26	051426			DUE TO/FROM CLEARING				250.00
APP 407-130000			05/14/2026	05/14/26	051426			DUE TO/FROM CLEARING				462.70
APP 401-130000			05/14/2026	05/14/26	051426			DUE TO/FROM CLEARING				223.07
APP 403-130000			05/14/2026	05/14/26	051426			DUE TO/FROM CLEARING				10,402.44
			05/14/2026	05/14/26	051426							

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|A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL	ACCOUNT	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
SRC	EFF	DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE	DESC			
								SYSTEM GENERATED ENTRIES	TOTAL		89,942.53	89,942.53
								JOURNAL 2026/05/96	TOTAL		179,963.81	179,963.81

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2026	5	96	05/14/2026	GENERAL - DUE TO/FROM CLEARING		25,614.61
001-130000					GENERAL - ACCOUNTS PAYABLE	25,614.61	
001-213000							
					FUND TOTAL	25,614.61	25,614.61
101 STREET FUND	2026	5	96	05/14/2026	STREETS - DUE TO/FROM CLEARING		427.72
101-130000					STREETS - ACCOUNTS PAYABLE	427.72	
101-213000							
					FUND TOTAL	427.72	427.72
301 CAPITAL CONSTRUCTION FUND	2026	5	96	05/14/2026	DUE TO/FROM CLEARING		14,405.68
301-130000					ACCOUNTS PAYABLE	14,405.68	
301-213000							
					FUND TOTAL	14,405.68	14,405.68
401 WATER OPERATING FUND	2026	5	96	05/14/2026	DUE TO/FROM CLEARING		223.07
401-130000					ACCOUNTS PAYABLE	223.07	
401-213000							
					FUND TOTAL	223.07	223.07
402 SEWER OPERATING FUND	2026	5	96	05/14/2026	DUE TO/FROM CLEARING		37,856.31
402-130000					ACCOUNTS PAYABLE	37,856.31	
402-213000							
					FUND TOTAL	37,856.31	37,856.31
403 STORM & SURFACE WATER FUND	2026	5	96	05/14/2026	DUE TO/FROM CLEARING		10,402.44
403-130000					ACCOUNTS PAYABLE	10,402.44	
403-213000							
					FUND TOTAL	10,402.44	10,402.44
407 BUILDING & DEVELOPMENT FUND	2026	5	96	05/14/2026	DUE TO/FROM CLEARING		462.70
407-130000					ACCOUNTS PAYABLE	462.70	
407-213000							
					FUND TOTAL	462.70	462.70
622 EXPENDABLE TRUST FUND	2026	5	96	05/14/2026	DUE TO/FROM CLEARING		300.00
622-130000					ACCOUNTS PAYABLE	300.00	
622-213000							
					FUND TOTAL	300.00	300.00
631 CLEARING FUND	2026	5	96	05/14/2026			

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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
	631-130000					DUE TO/FROM CLEARING	89,942.53	
	631-213000					ACCOUNTS PAYABLE	78.75	
	635-111100					CASH		90,021.28
						FUND TOTAL	90,021.28	90,021.28
650	AGENCY FUND	2026	5	96	05/14/2026			
	650-130000					DUE TO/FROM CLEARING		250.00
	650-213000					ACCOUNTS PAYABLE	250.00	
						FUND TOTAL	250.00	250.00

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FUND	DUE TO	DUE FR
001 GENERAL FUND		25,614.61
101 STREET FUND		427.72
301 CAPITAL CONSTRUCTION FUND		14,405.68
401 WATER OPERATING FUND		223.07
402 SEWER OPERATING FUND		37,856.31
403 STORM & SURFACE WATER FUND		10,402.44
407 BUILDING & DEVELOPMENT FUND		462.70
622 EXPENDABLE TRUST FUND		300.00
631 CLEARING FUND	89,942.53	
650 AGENCY FUND		250.00
	-----	-----
TOTAL	89,942.53	89,942.53

\*\* END OF REPORT - Generated by Grace Lin \*\*

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CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
7598	05/15/2026	EFT	5 ACE HARDWARE	285223	60362-1	04/14/2026		05/14/26	141.22
	Invoice: 60362-1			141.22	73425358 531100	PW/WO 24570 - CONTRACTOR BAGS, ISOPROPYL ALCOHOL O&M-WWTP-SUPPLIES			
	Invoice: 60424-1			285224	60424-1	04/22/2026		05/14/26	34.47
	Invoice: 060430-1			34.47	73011183 531100	PW/WO 24476 - DISPOSABLE GLOVES, PVC PIPE O&M-C/E-CH FAC-SUPPLIES			
	Invoice: 060437-1			285225	060430-1	04/22/2026		05/14/26	11.63
	Invoice: 60439-1			11.63	73111427 531100	PW/WO 24502 - FASTENERS OFFICE SUPPLIES			
	Invoice: 060441-1			285226	060437-1	04/23/2026		05/14/26	36.87
	Invoice: 60441-1			36.87	73111427 531100	PW/WO 00075 - FOLDING EARMUFFS, SQUARE HEAD PLUGS OFFICE SUPPLIES			
	Invoice: 60452-1			285227	60439-1	04/23/2026		05/14/26	10.44
	Invoice: 060441-1			10.44	73411345 531100	PW/WO 25583 - FASTENERS OFFICE SUPPLIES			
	Invoice: 60455-1			285228	060441-1	04/23/2026		05/14/26	28.38
	Invoice: 060469-1			28.38	73011319 53110000827	PW/WO 24484 - FLEX TAPE FARM MAINT PROJECTS TBD-SUPPLY			
	Invoice: 60482-1			285229	60452-1	04/27/2026		05/14/26	100.40
	Invoice: 60455-1			100.40	73011189 531100	PW/WO 24481 - WEEDER, CULTIVATOR/HOE, SHRUB RAKE O&M - C/E FACIL OFC SUPPLIES			
	Invoice: 060469-1			285230	60455-1	04/27/2026		05/14/26	26.19
	Invoice: 060482-1			26.19	73411345 531100	PW/WO 25561 - MURIATIC ACID, PASTIC BUCKET OFFICE SUPPLIES			
	Invoice: 060469-1			285231	060469-1	04/28/2026		05/14/26	8.73
	Invoice: 060482-1			8.73	73435838 531100	PW/WO 25628 - HEAVY DUTY STAPLES O&M-DECANT-SUPPLIES			
	Invoice: 060482-1			285232	060482-1	04/30/2026		05/14/26	81.89
	Invoice: 060482-1			81.89	73425358 531100	PW/WO 24570 - PLUMBING SUPPLIES AND FIXTURES O&M-WWTP-SUPPLIES			
								CHECK 7598 TOTAL:	480.22
7599	05/15/2026	EFT	10169 DEWITT, BARBARA ANN	285311	215	04/29/2026		05/14/26	1,113.84
	Invoice: 215			1,113.84	73637891 443410	PW/BLS, AED, FIRST AID TRAINING O&M-ALLOC ADM-TRAINING EXP			
								CHECK 7599 TOTAL:	1,113.84

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CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

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INVOICE DTL DESC

7600	05/15/2026	EFT	10526	BEAVER EQUIPMENT LLC	285303	26019I	03/31/2026	20260004	05/14/26	40,006.51
		Invoice: 26019I								
					40,006.51	73425358	54810001322	PW/PURCHASE OF THREE ROTORK INTELLIGENT ACTUATORS WWTP GRIT VALVE ACTUATOR-R&M		
								CHECK	7600 TOTAL:	40,006.51
7601	05/15/2026	EFT	50	BAINBRIDGE ISLAND EL	285304	20260045	05/01/2026		05/14/26	717.99
		Invoice: 20260045								
					717.99	73421355	548100	PW/MADRONA LIFT STATION PUMP - INSTALL CONDUCTORS WIN COLL-R&M		
								CHECK	7601 TOTAL:	717.99
7602	05/15/2026	EFT	8595	BRUCE TITUS FORD, IN	285305	67174232	04/30/2026		05/14/26	6,056.46
		Invoice: 67174232								
					6,056.46	53011212	548100	POL/2020 FORD INTERCEPTOR SERVICE/REPAIR POLICE - C/E PATROL MAINTENANC		
								CHECK	7602 TOTAL:	6,056.46
7603	05/15/2026	EFT	360	BUILDERS FIRSTSOURCE	285233	101286027	04/22/2026		05/14/26	34.47
		Invoice: 101286027								
					34.47	73011897	531100	PW/WO 24478 - VISE GRIP PLIER, CUT-OFF DISCS O&M-C/E-PWY FAC-SUPPLIES		
		Invoice: 101289445			285234	101289445				
					508.99	73011897	531100	PW/WO 24478 - T1-11 SIDING, FLASHING, TOOLS O&M-C/E-PWY FAC-SUPPLIES		508.99
								CHECK	7603 TOTAL:	543.46
7604	05/15/2026	EFT	4821	CASCADIA CONSULTING	285306	13068	04/28/2026		05/14/26	5,560.00
		Invoice: 13068								
					5,560.00	31011492	54110001387	EX/GREENHOUSE GAS INVENTORY CAP-GHG-PROF SVCS		
								CHECK	7604 TOTAL:	5,560.00
7605	05/15/2026	EFT	9019	CITIES DIGITAL, INC.	285308	66890	04/21/2026		05/14/26	2,925.58
		Invoice: 66890								
					2,708.86	81011881	548500	IT/LASERFICHE FORMS SW SUBSCRIPTION & MAINTENANCE IT - C/E COMPUTER SUPPORT		
					216.72	81011881	541100	IT - C/E PROF SERVICES		
		Invoice: 66893			285309	66893				
					560.82	81011881	548500	IT/LASERFICHE LICENSES IT - C/E COMPUTER SUPPORT		560.82
								CHECK	7605 TOTAL:	3,486.40

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7606	05/15/2026	EFT	104	CITY OF BREMERTON	285310	BKAT001021	05/01/2026	05/14/26	2,833.33
		Invoice: BKAT001021			2,833.33	81011881 542420	IT/BROADCAST OF CITY MEETINGS APR26 IT-C/E-TELEVISTED COUNCIL MEET		
							CHECK	7606 TOTAL:	2,833.33
7607	05/15/2026	EFT	7823	CIVICPLUS, LLC	285257	362346	04/20/2026	05/14/26	21,724.25
		Invoice: 362346			21,724.25	81011881 548500	IT/ANNUAL SUB - FOIA WORKFLOW, RAPID REVIEW, CC IT - C/E COMPUTER SUPPORT		
							CHECK	7607 TOTAL:	21,724.25
7608	05/15/2026	EFT	518	CRIMINAL JUSTICE TRA	285330	201142876	04/29/2026	05/14/26	202.39
		Invoice: 201142876			202.39	51011191 443410	POL/PROPERTY TRAINING/EISENHOO PD-C/E-PROP RM-TRAINING		
							CHECK	7608 TOTAL:	202.39
7609	05/15/2026	EFT	4975	DAY MANAGEMENT CORP	285319	INV918455	04/29/2026	05/14/26	1,676.22
		Invoice: INV918455			1,676.22	53011212 541100	POL/RADAR RECALIBRATION X13 POLICE - C/E PATROL PROF SVCS		
							CHECK	7609 TOTAL:	1,676.22
7610	05/15/2026	EFT	5781	EXTERMINATION SERVIC	285258	55622	04/22/2026	05/14/26	373.46
		Invoice: 55622			373.46	73425358 548100	PW/RODENT SVCS - WWTP APR26 O&M-WWTP-REPAIRS		
		Invoice: 55644			285259	55644	04/23/2026	05/14/26	369.10
					369.10	73011183 548100	PW/PREVENTIVE SVCS - CITY HALL APR26 O&M-C/E-CH FAC-REPAIRS		
		Invoice: 55645			285260	55645	04/23/2026	05/14/26	321.05
					321.05	73011897 548100	PW/PREVENTIVE SVCS - MAINTENANCE YARD APR26 O&M-C/E-PWYD FAC-REPAIRS		
		Invoice: 55665			285261	55665	04/24/2026	05/14/26	163.80
					163.80	73011831 548100	PW/PREVENTIVE SVCS - MUNICIPAL CRT APR26 TSJC-REPAIRS		
							CHECK	7610 TOTAL:	1,227.41
7611	05/15/2026	EFT	1953	FERGUSON ENTERPRISES	285312	0118309	04/30/2026	05/14/26	1,488.59
		Invoice: 0118309			1,488.59	73637893 531100	PW/WO 25607 - ALPHA 6 IN DUCTILE IRON COUPLING O&M-ALLOC-SWR CONSUMABLES		

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 0118319				285313	0118319	05/01/2026		05/14/26	129.45
				129.45	73637893 531100	PW/WO 25607 - RECIPROCATING SAW BLADES O&M-ALLOC-SWR CONSUMABLES			
							CHECK	7611 TOTAL:	1,618.04
7612	05/15/2026 EFT		10752 MOE, CLAIRE YOUNKER	285316	05/06/2026	05/06/2026		05/14/26	2,591.21
	Invoice: 05/06/2026			2,591.21	31011131 53910001359	EX/2026 VOLUNTEER APPRECIATION EVENT CATERING VOLUNTEER APPR EVENT-FOOD/BEV			
							CHECK	7612 TOTAL:	2,591.21
7613	05/15/2026 EFT		4828 GAMETIME	285314	INV-00103643	04/09/2026	20260008	05/14/26	13,554.17
	Invoice: INV-00103643			13,554.17	73011768 531100	PW/REPLACEMENT PARTS FOR PLAY STRUCTURE AT WFP O&M-C/E-PARKS-SUPPLIES			
							CHECK	7613 TOTAL:	13,554.17
7614	05/15/2026 EFT		10658 GEOSYNTEC CONSULTANT	285262	IC3308	04/22/2026		05/14/26	3,471.00
	Invoice: IC3308			3,471.00	73411252 54110001428	PW/WATER ERP AND RISK AND RESILIENCE ASSESSMENT WATER ERP/RRA UPDATE PRF SVC			
							CHECK	7614 TOTAL:	3,471.00
7615	05/15/2026 EFT		513 GRAINGER	285235	9877890195	04/13/2026		05/14/26	696.22
	Invoice: 9877890195			696.22	73011183 531100	PW/WO 24476 - PLEATED AIR FILTERS O&M-C/E-CH FAC-SUPPLIES			
Invoice: 9877890203				285236	9877890203	04/13/2026		05/14/26	428.24
				428.24	73011831 531100	PW/WO 24911 - PLEATED AIR FILTERS POL/CRT FACILITY SUPPLIES			
Invoice: 9889852563				285237	9889852563	04/22/2026		05/14/26	1,276.00
				1,276.00	73421355 531100	PW/WO 24555 - PIN & SLEEVE RECEPTACLE AND PLUG WIN COLL-SUPPLIES			
							CHECK	7615 TOTAL:	2,400.46
7616	05/15/2026 EFT		1517 GUARDIAN SECURITY SY	285320	1727621	05/01/2026		05/14/26	73.11
	Invoice: 1727621			73.11	51011215 541100	POL/EVIDENCE VAULT SECURITY POLICE - C/E FACIL PROF SVCS			
							CHECK	7616 TOTAL:	73.11

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7617	05/15/2026	EFT	5607	LMN ARCHITECTS	285263	65474		12/22/2025		05/14/26	10,321.25
		Invoice: 65474			10,321.25	64011586	54110001242	PCD/WINSLOW SUBAREA PLAN UPDATE WINSLOW SUBAREA PLAN-PROF SVCS			
		Invoice: 65518			285264	65518		01/26/2026		05/14/26	2,791.50
					2,791.50	64011586	54110001242	PCD/WINSLOW SUBAREA PLAN UPDATE WINSLOW SUBAREA PLAN-PROF SVCS			
		Invoice: 65518-2			285265	65518-2		01/26/2026		05/14/26	37,800.00
					37,800.00	64011586	54110001242	PCD/WINSLOW SUBAREA PLAN UPDATE WINSLOW SUBAREA PLAN-PROF SVCS			
		Invoice: 65539			285266	65539		02/11/2026		05/14/26	11,817.50
					11,817.50	64011586	54110001242	PCD/WINSLOW SUBAREA PLAN UPDATE WINSLOW SUBAREA PLAN-PROF SVCS			
		Invoice: 65629			285267	65629		03/25/2026		05/14/26	31,392.75
					31,392.75	64011586	54110001242	PCD/WINSLOW SUBAREA PLAN UPDATE WINSLOW SUBAREA PLAN-PROF SVCS			
								CHECK		7617 TOTAL:	94,123.00
7618	05/15/2026	EFT	10483	MIRIAM TECHNOLOGIES	285249	INV/2026/00238		05/01/2026		05/14/26	311.23
		Invoice: INV/2026/00238			155.61	43411341	541100	FIN/WEBCHECK SERVICE APR26			
					155.62	43421351	541100	FIN - WATER ADMIN PROF SERVICE FIN - SEWER ADMIN PROF SERVICE			
								CHECK		7618 TOTAL:	311.23
7619	05/15/2026	EFT	2574	NATIONAL BARRICADE C	285269	321693		04/20/2026		05/14/26	57.12
		Invoice: 321693			57.12	73111264	531100	PW/WO 24506 - TRAFFIC SIGNS O&M-STREET-TRAF CONTROL-SUPPLY			
								CHECK		7619 TOTAL:	57.12
7620	05/15/2026	EFT	4111	OLYMPIC SPRINGS INC	285270	383378		04/30/2026		05/14/26	76.06
		Invoice: 383378			76.06	73425358	531100	PW/WWTP - 5 GAL PURIFIED WATER X7 O&M-WWTP-SUPPLIES			
								CHECK		7620 TOTAL:	76.06
7621	05/15/2026	EFT	10904	HYDROTEM ENTERPRISES	285271	INV-997528		04/08/2026		05/14/26	1,020.50
		Invoice: INV-997528			1,020.50	73421355	531100	PW/WO 24558 - HOMA CUTTER ASSEMBLY KIT WIN COLL-SUPPLIES			

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
								CHECK 7621 TOTAL:	1,020.50
7622	05/15/2026	EFT	6333 PETROCARD INC.	285272	0586073-IN	04/23/2026	20250007	05/14/26	4,831.38
			Invoice: 0586073-IN						
				2,130.27	73638893 532000				
				2,701.11	73638932 532000				
								CHECK 7622 TOTAL:	4,831.38
7623	05/15/2026	EFT	9776 RED HAWK FIRE PROTEC	285317	12473264	04/13/2026		05/14/26	841.93
			Invoice: 12473264						
				841.93	73011897 548100				
								CHECK 7623 TOTAL:	841.93
7624	05/15/2026	EFT	10717 SCI INFRASTRUCTURE,	285329	PAYREQ7-00988	05/13/2026		05/14/26	335,386.12
			Invoice: PAYREQ7-00988						
				335,386.12	72413434 66300000988				
								CHECK 7624 TOTAL:	335,386.12
7625	05/15/2026	EFT	8040 SOLENIS LLC	285288	135451581	03/24/2026		05/14/26	12,487.90
			Invoice: 135451581						
				12,487.90	73425358 531100				
								CHECK 7625 TOTAL:	12,487.90
7626	05/15/2026	EFT	8132 SPECTRA LABORATORIES	285276	26-02460	04/20/2026		05/14/26	32.00
			Invoice: 26-02460						
				32.00	73415345 54110000391				
				285278	26-02461	04/20/2026		05/14/26	160.00
			Invoice: 26-02461						
				160.00	73011897 54110000391				
				285279	26-02584	04/21/2026		05/14/26	68.00
			Invoice: 26-02584						
				68.00	73411345 54110000391				
				285280	26-02585	04/21/2026		05/14/26	34.00
			Invoice: 26-02585						
				34.00	73415345 54110000391				
				285281	26-02634	04/24/2026		05/14/26	946.00
			Invoice: 26-02634						
				946.00	73411345 54110000391				

CASH ACCOUNT: 635 111100 CASH  
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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 26-02649				285282	26-02649	04/24/2026		05/14/26	62.00
				62.00	73011897 54110000391	PW/TESTING - PUBLIC WORKS WELL LAB SVCS-PWY FAC			
							CHECK	7626 TOTAL:	1,302.00
7627	05/15/2026 EFT		2467 STAPLES	285284	7009710407	04/30/2026		05/14/26	152.80
	Invoice: 7009710407			152.80	72011322 531100	ENG/OFFICE SUPPLIES ENG - C/E PLANS SUPPLIES			
Invoice: 7009710408				285285	7009710408	04/30/2026		05/14/26	157.09
				157.09	73637891 531100	PW/OFFICE SUPPLIES OFFICE SUPPLIES			
							CHECK	7627 TOTAL:	309.89
7628	05/15/2026 EFT		5730 SUMMIT LAW GROUP	285289	171601	04/20/2026		05/14/26	2,420.00
	Invoice: 171601			2,420.00	32011152 54111000870	LEGAL/PRO SVCS - GENERAL MAR26 LGL-HR (NON-BARGAINING)			
Invoice: 171602				285290	171602	04/20/2026		05/14/26	5,236.00
				5,236.00	32011152 54111000274	LEGAL/PRO SVCS - BARGAINING MAR26 LGL-LABOR NEGOTIATIONS			
							CHECK	7628 TOTAL:	7,656.00
7629	05/15/2026 EFT		1152 HD SUPPLY INC	285286	INV00975426	02/26/2026		05/14/26	130.31
	Invoice: INV00975426			130.31	73425358 531100	PW/WO 24569 - KIMWIPES O&M-WWTP-SUPPLIES			
							CHECK	7629 TOTAL:	130.31
7630	05/15/2026 EFT		7821 VESTIS	285295	5120868582	04/21/2026		05/14/26	32.76
	Invoice: 5120868582			32.76	73638935 531100	PW/SHOP TOWELS O&M-STD ALLOCATION-SUPPLIES			
							CHECK	7630 TOTAL:	32.76
7631	05/15/2026 EFT		4126 VIKING FENCE COMPANY	285296	12024	04/30/2026		05/14/26	248.50
	Invoice: 12024			248.50	73111262 531100	PW/STO TRAIL BRIDGE MATERIALS O&M-RDS-TRAILS-SUPPLIES			
							CHECK	7631 TOTAL:	248.50



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		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
		15.35	73638935 531100	INVOICE DTL DESC			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 986270		285299	986270	04/22/2026		05/14/26	176.67
		176.67	73638935 531100	PW/SHOP SUPPLIES			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 987100		285300	987100	04/27/2026		05/14/26	178.28
		178.28	73638935 531100	PW/SHOP SUPPLIES			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 987242		285301	987242	04/27/2026		05/14/26	5.56
		5.56	73638935 531100	PW/SHOP SUPPLIES			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 987348		285302	987348	04/28/2026		05/14/26	176.93
		176.93	73638935 531100	PW/SHOP SUPPLIES			
				O&M-STD ALLOCATION-SUPPLIES			

CHECK 7634 TOTAL: 1,106.86

NUMBER OF CHECKS 37 \*\*\* CASH ACCOUNT TOTAL \*\*\* 1,323,504.43

	COUNT	AMOUNT
TOTAL EFT'S	37	1,323,504.43

\*\*\* GRAND TOTAL \*\*\* 1,323,504.43

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

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|apcshdsb

CLERK: glin

YEAR PER	JNL	SRC ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	DEBIT	CREDIT
EFF DATE								LINE DESC				
2026	5	98										
APP	402-213000		05/15/2026	05/14/26	051526			ACCOUNTS PAYABLE			507,675.38	
								AP CASH DISBURSEMENTS JOURNAL				
APP	635-111100		05/15/2026	05/14/26	051526			CASH				1,323,504.43
								AP CASH DISBURSEMENTS JOURNAL				
APP	001-213000		05/15/2026	05/14/26	051526			GENERAL - ACCOUNTS PAYABLE			163,822.68	
								AP CASH DISBURSEMENTS JOURNAL				
APP	101-213000		05/15/2026	05/14/26	051526			STREETS - ACCOUNTS PAYABLE			354.12	
								AP CASH DISBURSEMENTS JOURNAL				
APP	401-213000		05/15/2026	05/14/26	051526			ACCOUNTS PAYABLE			616,988.85	
								AP CASH DISBURSEMENTS JOURNAL				
APP	403-213000		05/15/2026	05/14/26	051526			ACCOUNTS PAYABLE			8.73	
								AP CASH DISBURSEMENTS JOURNAL				
APP	631-213000		05/15/2026	05/14/26	051526			ACCOUNTS PAYABLE			8,859.97	
								AP CASH DISBURSEMENTS JOURNAL				
APP	201-213000		05/15/2026	05/14/26	051526			ACCOUNTS PAYABLE			25,794.70	
								AP CASH DISBURSEMENTS JOURNAL				
GENERAL LEDGER TOTAL										1,323,504.43	1,323,504.43	
APP	631-130000		05/15/2026	05/14/26	051526			DUE TO/FROM CLEARING			1,314,644.46	
APP	402-130000		05/15/2026	05/14/26	051526			DUE TO/FROM CLEARING				507,675.38
APP	001-130000		05/15/2026	05/14/26	051526			GENERAL - DUE TO/FROM CLEARING				163,822.68
APP	101-130000		05/15/2026	05/14/26	051526			STREETS - DUE TO/FROM CLEARING				354.12
APP	401-130000		05/15/2026	05/14/26	051526			DUE TO/FROM CLEARING				616,988.85
APP	403-130000		05/15/2026	05/14/26	051526			DUE TO/FROM CLEARING				8.73
APP	201-130000		05/15/2026	05/14/26	051526			DUE TO/FROM CLEARING				25,794.70
SYSTEM GENERATED ENTRIES TOTAL										1,314,644.46	1,314,644.46	
JOURNAL 2026/05/98 TOTAL										2,638,148.89	2,638,148.89	

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2026	5	98	05/15/2026	GENERAL - DUE TO/FROM CLEARING		163,822.68
001-130000					GENERAL - ACCOUNTS PAYABLE	163,822.68	
001-213000							
					FUND TOTAL	163,822.68	163,822.68
101 STREET FUND	2026	5	98	05/15/2026	STREETS - DUE TO/FROM CLEARING		354.12
101-130000					STREETS - ACCOUNTS PAYABLE	354.12	
101-213000							
					FUND TOTAL	354.12	354.12
201 GO BOND FUND	2026	5	98	05/15/2026	DUE TO/FROM CLEARING		25,794.70
201-130000					ACCOUNTS PAYABLE	25,794.70	
201-213000							
					FUND TOTAL	25,794.70	25,794.70
401 WATER OPERATING FUND	2026	5	98	05/15/2026	DUE TO/FROM CLEARING		616,988.85
401-130000					ACCOUNTS PAYABLE	616,988.85	
401-213000							
					FUND TOTAL	616,988.85	616,988.85
402 SEWER OPERATING FUND	2026	5	98	05/15/2026	DUE TO/FROM CLEARING		507,675.38
402-130000					ACCOUNTS PAYABLE	507,675.38	
402-213000							
					FUND TOTAL	507,675.38	507,675.38
403 STORM & SURFACE WATER FUND	2026	5	98	05/15/2026	DUE TO/FROM CLEARING		8.73
403-130000					ACCOUNTS PAYABLE	8.73	
403-213000							
					FUND TOTAL	8.73	8.73
631 CLEARING FUND	2026	5	98	05/15/2026	DUE TO/FROM CLEARING	1,314,644.46	
631-130000					ACCOUNTS PAYABLE	8,859.97	
631-213000					CASH		1,323,504.43
635-111100							
					FUND TOTAL	1,323,504.43	1,323,504.43

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

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FUND	DUE TO	DUE FR
001 GENERAL FUND		163,822.68
101 STREET FUND		354.12
201 GO BOND FUND		25,794.70
401 WATER OPERATING FUND		616,988.85
402 SEWER OPERATING FUND		507,675.38
403 STORM & SURFACE WATER FUND		8.73
631 CLEARING FUND		
	1,314,644.46	
	-----	-----
TOTAL	1,314,644.46	1,314,644.46

\*\* END OF REPORT - Generated by Grace Lin \*\*

MANUAL CHECK - RETAINAGE RELEASE *ML* 05/14/26

05/14/2026 16:11 | CITY OF BAINBRIDGE ISLAND  
 glin | A/P CASH DISBURSEMENTS JOURNAL

| P 1  
 | apcshdsb

CASH ACCOUNT: 628 111100 CASH-RETAINAGE  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

PO

CHECK RUN

NET

		INVOICE DTL DESC							
250	05/14/2026	PRTD	10029	BRAZEAU, MARK	285333	RETREL-2025-00510	05/14/2026	RT051426	1,576.93
		Invoice: RETREL-2025-00510							
				1,576.93		41628860	586000		

RET REL - 2025 BACKFLOW TESTING  
 RETAINAGE RELEASE

CHECK 250 TOTAL: 1,576.93

NUMBER OF CHECKS 1 \*\*\* CASH ACCOUNT TOTAL \*\*\* 1,576.93

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	1,576.93

\*\*\* GRAND TOTAL \*\*\* 1,576.93

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

|P 2  
|apcshdsb

CLERK: glin

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC		
2026 5 97								
APP 622-213000	05/14/2026	RT051426	051426			ACCOUNTS PAYABLE	1,576.93	
						AP CASH DISBURSEMENTS JOURNAL		
APP 628-111100	05/14/2026	RT051426	051426			CASH-RETAINAGE		1,576.93
						AP CASH DISBURSEMENTS JOURNAL		
						JOURNAL 2026/05/97	TOTAL	
							1,576.93	1,576.93

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

|P 3  
|apcshdsb

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
622	EXPENDABLE TRUST FUND	2026	5	97	05/14/2026	ACCOUNTS PAYABLE	1,576.93	
	622-213000					CASH-RETAINAGE		1,576.93
	628-111100							
						FUND TOTAL	1,576.93	1,576.93

\*\* END OF REPORT - Generated by Grace Lin \*\*



CITY OF  
BAINBRIDGE ISLAND

**ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS**  
**CHECK RUN DATE: 05/21/2026**

Last check from previous run: 363312 dated 05/14/2026 issued to WM Corporate Services for \$10,402.44

Last ACH from previous run: 7634 dated 05/15/2026 issued to Westbay Auto Parts for \$1,106.86

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
Regular Check Run	05/21/2026	363313-363334	Total Regular Check Run	\$ 61,420.80
Manual ACH	05/21/2026	7635	US Bank - Credit Cards Apr 2026	64,994.17
Regular ACH Run	05/22/2026	7636-7688	Total Regular ACH Run	392,127.97
<b>Total Disbursements</b>				<b>\$ 518,542.94</b>

Retainage Release	N/A	N/A	N/A	N/A
Travel Advance	N/A	N/A	N/A	N/A

Prepared and Reviewed by Grace Lin Grace Lin, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Kim Dunscombe

05.21.2026

Kim Dunscombe, Accounting Manager

Date

05/21/2026 14:07 | CITY OF BAINBRIDGE ISLAND  
 glin | A/P CASH DISBURSEMENTS JOURNAL

| P 1  
 | apcshdsb

CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
363313	05/21/2026	PRTD	6420 AT&T MOBILITY	285434	287287004732X051926	05/11/2026		05/21/26	3,426.66
Invoice: 287287004732X051926				104.23	31011256 542100	POL,EOC/WIRELESS CHARGES			
				540.00	91011215 548500	EX-GF-EMERG PREP-PHONE			
				2,782.43	91011215 542100	GG-C/E-PD-SOFTWARE MAINT			
						GG-C/E-PD-PHONE			
						CHECK	363313	TOTAL:	3,426.66
363314	05/21/2026	PRTD	1235 AT&T ONENET SERVICE	285435	1282221475	05/01/2026		05/21/26	9.54
Invoice: 1282221475				9.54	91011215 542100	POL/FAX LONG DISTANCE			
						GG-C/E-PD-PHONE			
				285436	1282229800	05/01/2026		05/21/26	.81
Invoice: 1282229800				.81	91011189 542100	PCD/FAX LONG DISTANCE			
						GG-C/E-CITY HALL-PHONE			
						CHECK	363314	TOTAL:	10.35
363315	05/21/2026	PRTD	10004 BAINBRIDGE TRANSFER	285337	BTS INV1181	04/27/2026		05/21/26	30.02
Invoice: BTS INV1181				30.02	91011897 547900	ONE OFF TRANSFER STATION CHARGES			
						GG-C/E-O&M YARD FAC-GARBAGE			
						CHECK	363315	TOTAL:	30.02
363316	05/21/2026	PRTD	57 BAY HAY & FEED	285338	2153533	04/16/2026		05/21/26	38.06
Invoice: 2153533				38.06	91011897 547200	PROPANE BULK 8.2 GALLONS			
						GG-C/E-O&M YARD FAC-PROPANE			
				285339	2161105	05/04/2026		05/21/26	38.98
Invoice: 2161105				38.98	91011897 547200	PROPANE BULK 8.4 GALLONS			
						GG-C/E-O&M YARD FAC-PROPANE			
				285340	2162624	05/08/2026		05/21/26	24.13
Invoice: 2162624				24.13	91011897 547200	PROPANE BULK 5.2 GALLONS			
						GG-C/E-O&M YARD FAC-PROPANE			
						CHECK	363316	TOTAL:	101.17
363317	05/21/2026	PRTD	551 CENTURYLINK	285417	333455311MAY26	05/03/2026		05/21/26	84.99
Invoice: 333455311MAY26				84.99	91415345 542100	ROCKAWAY BEACH PRV TELEMETRY			
						GG-WTR ROCKAWAY-PHONES			
				285418	333456203MAY26	05/08/2026		05/21/26	137.06
Invoice: 333456203MAY26				137.06	91011757 542100	E-PHONE @ WFP DOCK			
						GG-GF-WFP DOCK-PHONE			
				285419	333538490MAY26	05/03/2026		05/21/26	219.72
Invoice: 333538490MAY26						CH SECURITY ALARM MONITORING			

CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
219.72	91011189 542100				
Invoice: 333539008MAY26	285420 333539008MAY26	05/03/2026		05/21/26	84.99
	84.99 91421891 542100	VILLAGE SEWER PUMP			
		GG-SWR-FAC-PHONE			
Invoice: 333539952MAY26	285421 333539952MAY26	05/03/2026		05/21/26	81.43
	81.43 91011189 542100	CITY HALL ELEVATOR SERVICE LINE			
		GG-C/E-CITY HALL-PHONE			
Invoice: 333540470MAY26	285422 333540470MAY26	05/03/2026		05/21/26	173.00
	173.00 91011189 542100	CH FIRE ALARM MONITORING			
		GG-C/E-CITY HALL-PHONE			
Invoice: 333622962MAY26	285423 333622962MAY26	05/08/2026		05/21/26	85.28
	52.12 91011215 542100	POL&CRT/PHONE LINES			
	33.16 91011251 542100	GG-C/E-PD-PHONE			
		GG-GF-COURT PHONE/POSTAGE			
Invoice: 333624059MAY26	285424 333624059MAY26	05/03/2026		05/21/26	65.94
	65.94 91411891 542100	FLETCHER BAY WELL TELEMETRY			
		GG-WTR-FAC-PHONE			
Invoice: 333625378MAY26	285425 333625378MAY26	05/03/2026		05/21/26	65.94
	65.94 91411891 542100	HEAD OF BAY WELL TELEMETRY			
		GG-WTR-FAC-PHONE			
Invoice: 333635516MAY26	285426 333635516MAY26	05/03/2026		05/21/26	137.99
	137.99 91011215 542100	POL TI MANDUS			
		GG-C/E-PD-PHONE			
Invoice: 333793403MAY26	285427 333793403MAY26	05/03/2026		05/21/26	84.85
	84.85 91011755 542100	COMMONS FIRE ALARM MONITORING			
		GG-C/E-COMMONS-PHONE			
Invoice: 333875640MAY26	285428 333875640MAY26	05/03/2026		05/21/26	170.56
	170.56 91011897 542100	O&M FIRE ALARM MONITORING			
		GG-C/E-O&M YARD FAC-PHONE			
Invoice: 333875826MAY26	285429 333875826MAY26	05/03/2026		05/21/26	50.35
	50.35 91411891 542100	SAND AVE WELL TELEMETRY			
		GG-WTR-FAC-PHONE			
Invoice: 333876299MAY26	285430 333876299MAY26	05/06/2026		05/21/26	84.99
	84.99 91411891 542100	259 FERNCLIFF PRV TELEMETRY			
		GG-WTR-FAC-PHONE			
Invoice: 333961035MAY26	285432 333961035MAY26	05/08/2026		05/21/26	84.99
	84.99 91421891 542100	210 MADISON AVE SLS TELEMETRY			
		GG-SWR-FAC-PHONE			
	285433 334160590MAY26	05/08/2026		05/21/26	643.98

CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO CHECK RUN

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						INVOICE DTL DESC			
Invoice: 334160590MAY26		393.54	91011215 542100	TSJC - ELEVATOR LINE & STAFF LINES					
		250.44	91011251 542100	GG-C/E-PD-PHONE					
				GG-GF-COURT PHONE/POSTAGE					
				CHECK	363317	TOTAL:		2,256.06	
363318	05/21/2026 PRD	551	CENTURYLINK	285431	333958744MAY26	05/17/2026	05/21/26	58.36	
Invoice: 333958744MAY26		58.36	91411891 542100	WEAVER PRV WATER TELEMTRY					
				GG-WTR-FAC-PHONE					
				CHECK	363318	TOTAL:		58.36	
363319	05/21/2026 PRD	10751	CINTAS CORPORATION N	285348	4268346289	05/06/2026	20250003 05/21/26	54.46	
Invoice: 4268346289		54.46	73425358 54500001388	PW/WWTP UNIFORM AND LAUNDRY SERVICES					
				WWTP UNIFORM SVC-RENTALS					
				CHECK	363319	TOTAL:		54.46	
363320	05/21/2026 PRD	10157	COLE-PARMER INSTRUME	285485	4248837	04/28/2026	05/21/26	154.14	
Invoice: 4248837		154.14	73425358 531100	PW/WO 24569 - 10MG CLASS 3 ANALYTICAL WEIGHT					
				O&M-WWTP-SUPPLIES					
Invoice: 4251347		113.39	73425358 531100	PW/WO 24569 - FILTER FOR TSS TESTING					
				O&M-WWTP-SUPPLIES					
Invoice: 4255798		113.39	73425358 531100	PW/WO 24569 - FILTER FOR TSS TESTING					
				O&M-WWTP-SUPPLIES					
				CHECK	363320	TOTAL:		380.92	
363321	05/21/2026 PRD	152	DAILY JOURNAL OF COM	285452	3419920	05/08/2026	05/21/26	693.00	
Invoice: 3419920		693.00	72111421 54400001442	ENG/ADS FOR BIDS - 2026 ANNUAL ROADS					
				2026 ANNUAL ROADS PRJ ADS					
				CHECK	363321	TOTAL:		693.00	
363322	05/21/2026 PRD	10617	EVERON LLC	285490	160938404	05/06/2026	20260013 05/21/26	1,203.88	
Invoice: 160938404		1,203.88	73011831 54110001423	PW/ALARM COMMUNICATOR INSTALLATION					
				ALARM COM UPG - TSJC PRF SVC					
				CHECK	363322	TOTAL:		1,203.88	

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CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

363323	05/21/2026	PRTD	10721	GANDER, MALCOLM	285438	REFUND-WPCCDEP	MAY26	05/14/2026	05/21/26	150.00	
Invoice: REFUND-WPCCDEP MAY26					150.00	41625860	586000	WPCC DEPOSIT REFUND - EVENT 05/11/26 SC/COMMONS ROOM DEP-DISBURSEME			
										CHECK 363323 TOTAL:	150.00
363324	05/21/2026	PRTD	10458	HAMBY, SHANE	285454	REFUND-BLD28293		04/30/2026	05/21/26	2.50	
Invoice: REFUND-BLD28293					2.50	72655860	58600000370	REFUND-BLD28293 TPR/HAMBY SFR GEO TECCH-3RD PARTY REVIEWS			
										CHECK 363324 TOTAL:	2.50
363325	05/21/2026	PRTD	9115	CHAVURAT SHIR HAYAM	285437	REFUND-WPCCDEP	MAY26	05/18/2026	05/21/26	150.00	
Invoice: REFUND-WPCCDEP MAY26					150.00	41625860	586000	WPCC DEPOSIT REFUND - EVENT 05/17/26 SC/COMMONS ROOM DEP-DISBURSEME			
										CHECK 363325 TOTAL:	150.00
363326	05/21/2026	PRTD	1205	PUGET SOUND ENERGY	285441	220026311716MAY26		05/08/2026	05/21/26	22.41	
Invoice: 220026311716MAY26					22.41	91415345	547100	ROCKAWAY INTERTIE PRV GG-ROCKAWAY BCH-UTILITIES			
Invoice: 220028498206MAY26					14.99	91411345	547100	515 FERNCLIFF AVE NE PRV GG-WTR-ELECTRIC			
Invoice: 220037852849MAY26					16.03	91011897	547100	7305 NE HIDDEN COVE RD GATE GG-C/E-O&M YARD FAC-ELECTRIC			
										CHECK 363326 TOTAL:	53.43
363327	05/21/2026	PRTD	394	RED'S ELECTRIC MOTOR	285401	5272		04/30/2026	05/21/26	28,016.11	
Invoice: 5272					28,016.11	73411345	548100	PW/FLETCHER BAY WELL BOOSTER PUMP EMERG REPAIRS REPAIRS & MAINTENANCE			
										CHECK 363327 TOTAL:	28,016.11
363328	05/21/2026	PRTD	10971	ROSS WARNER	285476	REFUND		05/11/2026	05/21/26	24.60	
Invoice: REFUND					24.60	01136	362500	POL/REFUND FOR PARKING FAC & PARKING RENTAL-LONG TERM			
										CHECK 363328 TOTAL:	24.60

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CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

363329	05/21/2026	PRTD	5251	ROTARY CLUB OF BAINB	285444	REFUND-MAY26	05/20/2026	05/21/26	285.00
				Invoice: REFUND-MAY26	285.00	01132 321300	REFUND - SPECIAL EVENT & ROW PERMITS GF-FIREWORKS/SPEC EVENT PERMIT		
							CHECK	363329 TOTAL:	285.00
363330	05/21/2026	PRTD	10970	THOI SCHREIBER OR JO	285460	REFUND-TPR25-00001	04/24/2026	05/21/26	26.30
				Invoice: REFUND-TPR25-00001	26.30	72655860 58600000370	REFUND-TPR25-00001/SCHREIBER GEO TECCH-3RD PARTY REVIEWS		
							CHECK	363330 TOTAL:	26.30
363331	05/21/2026	PRTD	8664	KRISTA SEELY	285440	REFUND-WPCCDEP MAY26	05/18/2026	05/21/26	150.00
				Invoice: REFUND-WPCCDEP MAY26	150.00	41625860 586000	WPCC DEPOSIT REFUND - EVENT 05/17/26 SC/COMMONS ROOM DEP-DISBURSEME		
							CHECK	363331 TOTAL:	150.00
363332	05/21/2026	PRTD	8035	SHINE QUARRY, LLC	285456	15632	04/30/2026	05/21/26	906.03
				Invoice: 15632	906.03	73111423 531100	PW/3/4 " CLEAN 37.61 TONS OFFICE SUPPLIES		
					285457	15687	05/05/2026	05/21/26	836.89
				Invoice: 15687	836.89	73111423 531100	PW/3/4" CLEAN 34.74 TONS OFFICE SUPPLIES		
							CHECK	363332 TOTAL:	1,742.92
363333	05/21/2026	PRTD	203	WA ST EMPLOYMENT SEC	285447	2026-Q1	04/04/2026	05/21/26	22,569.06
				Invoice: 2026-Q1	1,380.06	31011131 520000	EX, PW/UI BENEFIT CHARGES 2026 Q1		
					21,189.00	73011189 520000	EX-GF-BEN O&M - C/E FACIL BENEFITS		
							CHECK	363333 TOTAL:	22,569.06
363334	05/21/2026	PRTD	952	WASHINGTON STATE PAT	285449	I2605990	05/06/2026	05/21/26	36.00
				Invoice: I2605990	36.00	41654861 586100	FIN/BACKGROUND CHECKS CPL GUN PERMIT-FBI SHARE OUT		
							CHECK	363334 TOTAL:	36.00

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL

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NUMBER OF CHECKS 22 \*\*\* CASH ACCOUNT TOTAL \*\*\* 61,420.80

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	22	61,420.80

\*\*\* GRAND TOTAL \*\*\* 61,420.80

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

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CLERK: glin

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2026	5	200								
APP	001-213000	05/21/2026	05/21/26	052126			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		29,400.64	
APP	635-111100	05/21/2026	05/21/26	052126			CASH AP CASH DISBURSEMENTS JOURNAL			61,420.80
APP	401-213000	05/21/2026	05/21/26	052126			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		28,464.08	
APP	402-213000	05/21/2026	05/21/26	052126			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		605.36	
APP	101-213000	05/21/2026	05/21/26	052126			STREETS - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		2,435.92	
APP	622-213000	05/21/2026	05/21/26	052126			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		450.00	
APP	650-213000	05/21/2026	05/21/26	052126			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		64.80	
GENERAL LEDGER TOTAL									61,420.80	61,420.80
APP	631-130000	05/21/2026	05/21/26	052126			DUE TO/FROM CLEARING		61,420.80	
APP	001-130000	05/21/2026	05/21/26	052126			GENERAL - DUE TO/FROM CLEARING			29,400.64
APP	401-130000	05/21/2026	05/21/26	052126			DUE TO/FROM CLEARING			28,464.08
APP	402-130000	05/21/2026	05/21/26	052126			DUE TO/FROM CLEARING			605.36
APP	101-130000	05/21/2026	05/21/26	052126			STREETS - DUE TO/FROM CLEARING			2,435.92
APP	622-130000	05/21/2026	05/21/26	052126			DUE TO/FROM CLEARING			450.00
APP	650-130000	05/21/2026	05/21/26	052126			DUE TO/FROM CLEARING			64.80
SYSTEM GENERATED ENTRIES TOTAL									61,420.80	61,420.80
JOURNAL 2026/05/200 TOTAL									122,841.60	122,841.60

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2026	5	200	05/21/2026	GENERAL - DUE TO/FROM CLEARING		29,400.64
001-130000					GENERAL - ACCOUNTS PAYABLE	29,400.64	
001-213000							
					FUND TOTAL	29,400.64	29,400.64
101 STREET FUND	2026	5	200	05/21/2026	STREETS - DUE TO/FROM CLEARING		2,435.92
101-130000					STREETS - ACCOUNTS PAYABLE	2,435.92	
101-213000							
					FUND TOTAL	2,435.92	2,435.92
401 WATER OPERATING FUND	2026	5	200	05/21/2026	DUE TO/FROM CLEARING		28,464.08
401-130000					ACCOUNTS PAYABLE	28,464.08	
401-213000							
					FUND TOTAL	28,464.08	28,464.08
402 SEWER OPERATING FUND	2026	5	200	05/21/2026	DUE TO/FROM CLEARING		605.36
402-130000					ACCOUNTS PAYABLE	605.36	
402-213000							
					FUND TOTAL	605.36	605.36
622 EXPENDABLE TRUST FUND	2026	5	200	05/21/2026	DUE TO/FROM CLEARING		450.00
622-130000					ACCOUNTS PAYABLE	450.00	
622-213000							
					FUND TOTAL	450.00	450.00
631 CLEARING FUND	2026	5	200	05/21/2026	DUE TO/FROM CLEARING	61,420.80	
631-130000					CASH		61,420.80
635-111100							
					FUND TOTAL	61,420.80	61,420.80
650 AGENCY FUND	2026	5	200	05/21/2026	DUE TO/FROM CLEARING		64.80
650-130000					ACCOUNTS PAYABLE	64.80	
650-213000							
					FUND TOTAL	64.80	64.80

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

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FUND	DUE TO	DUE FR
001 GENERAL FUND		29,400.64
101 STREET FUND		2,435.92
401 WATER OPERATING FUND		28,464.08
402 SEWER OPERATING FUND		605.36
622 EXPENDABLE TRUST FUND		450.00
631 CLEARING FUND	61,420.80	
650 AGENCY FUND		64.80
	-----	-----
	TOTAL	
	61,420.80	61,420.80

\*\* END OF REPORT - Generated by Grace Lin \*\*

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 glin | A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
7635	05/21/2026	MANL	7314 US BANK	285350	USB APR26 ARRE	04/27/2026		USBAPR26	141.69
Invoice: USB APR26 ARRE				105.00	63011586 443410	PCD/US BANK APR26/R ARGETSINGER			
				3.36	63011586 443410	CUR - C/E TRAINING TRAVEL			
				15.16	63470586 549500	CUR - C/E TRAINING TRAVEL			
				18.17	63470586 542500	CUR-DEV-ZONING-COPIES/PRINTING			
						CUR-DEV-ZONING-POSTAGE			
Invoice: USB APR26 BALE				285351	USB APR26 BALE	04/27/2026		USBAPR26	8,849.99
				1,110.11	54025212 548100	POL/US BANK APR26/L BASTIAN			
				16.99	51011211 549100	MARINE - REPAIRS			
				108.11	51011215 531100	PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
				61.68	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				42.21	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				28.76	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				71.73	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				515.97	54025212 541100	MARINE-PROF SVCS			
				3,600.00	54025212 54110000159	PD-DERELICT VES-DISPOSAL SVCS			
				108.11	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				2,841.46	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				63.46	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				23.75	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				80.79	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				159.87	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				16.99	51011211 549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
Invoice: USB APR26 BECA				285352	USB APR26 BECA	04/27/2026		USBAPR26	19.32
				19.32	51011120 443410	POL/US BANK APR26/C BEACH			
						PD-CLERKS-TRAINING			
Invoice: USB APR26 BIMI				285353	USB APR26 BIMI	04/27/2026		USBAPR26	1,932.70
				84.30	73011755 531100	PW/US BANK APR26/M BIDLENCIK			
				101.02	73011755 531100	O&M-COMMONS SUPPLIES			
				353.12	73011183 531100	O&M-COMMONS SUPPLIES			
				925.00	91111427 547900	O&M-C/E-CH FAC-SUPPLIES			
				7.74	73111427 531100	GG-STREET-ROADSIDE-GARBAGE			
				186.25	73011183 531100	OFFICE SUPPLIES			
				230.27	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
				45.00	73011189 539100	O&M-C/E-CH FAC-SUPPLIES			
						O&M-NON TRAVEL FOOD/BEV			
Invoice: USB APR26 BOHA				285354	USB APR26 BOHA	04/27/2026		USBAPR26	616.71
				616.71	31011492 53110001195	EX/US BANK APR26/H BOETTCHER			
						CAP-TRANSP & FUELS-SUPPLIES			
Invoice: USB APR26 BOSC				285355	USB APR26 BOSC	04/27/2026		USBAPR26	797.66
				708.68	54025212 532000	POL/US BANK APR26/S BOTHE			
				62.79	54025212 532000	MARINE - FUEL			
				26.19	54025212 531100	MARINE - FUEL			
						MARINE - SUPPLIES			
				285356	USB APR26 BUDA	04/27/2026		USBAPR26	298.59

CASH ACCOUNT: 635 11100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

						INVOICE DTL DESC			
Invoice: USB APR26 BUDA									
		105.00	63011586 443410			PCD/US BANK APR26/D BUCHANAN			
		3.36	63011586 443410			CUR - C/E TRAINING TRAVEL			
		105.00	63011586 443410			CUR - C/E TRAINING TRAVEL			
		3.36	63011586 443410			CUR - C/E TRAINING TRAVEL			
		81.87	61011581 531100			PCD - C/E ADMIN SUPPLIES			
Invoice: USB APR26 BUZA		285357	USB APR26 BUZA		04/27/2026		USBAPR26		179.74
		54.59	53011212 53110000962			POL/US BANK APR26/Z BURNHAM			
		28.93	53011212 53110000962			TRACKING CANINE-SUPPLIES			
		46.22	53011212 53110000962			TRACKING CANINE-SUPPLIES			
		50.00	53011212 53110000962			TRACKING CANINE-SUPPLIES			
Invoice: USB APR26 COJO		285358	USB APR26 COJO		04/27/2026		USBAPR26		2,907.26
		524.74	73111427 531100			PW/US BANK APR26/J COLLINS			
		87.36	73011183 531100			OFFICE SUPPLIES			
		98.34	73011189 531100			O&M-C/E-CH FAC-SUPPLIES			
		1,229.14	73111290 531100			O&M - C/E FACIL OFC SUPPLIES			
		422.12	73011897 531100			O&M-STREET-MAINT O/H-SUPPLIES			
		58.02	73011183 531100			O&M-C/E-PWY FAC-SUPPLIES			
		74.05	73111261 531100			O&M-C/E-CH FAC-SUPPLIES			
		91.76	73011189 531100			OFFICE SUPPLIES			
		186.25	73011183 531100			O&M - C/E FACIL OFC SUPPLIES			
		135.48	73011831 531100			O&M-C/E-CH FAC-SUPPLIES			
						POL/CRT FACILITY SUPPLIES			
Invoice: USB APR26 DAME		285359	USB APR26 DAME		04/27/2026		USBAPR26		7,820.21
		229.29	81011881 535500			IT/US BANK APR26/M DALTON			
		2,241.00	81011881 548500			IT - C/E COMPUTER PARTS & EQ			
		29.00	81011881 548500			IT - C/E COMPUTER SUPPORT			
		48.03	81011881 531100			IT - C/E COMPUTER SUPPORT			
		97.97	81011881 443410			IT - C/E SUPPLIES			
		448.84	81011881 535500			IT - C/E TRAINING			
		196.53	81011881 531100			IT - C/E COMPUTER PARTS & EQ			
		124.70	81011881 542100			IT - C/E SUPPLIES			
		290.46	81011881 531100			IT - C/E COMMUNICATION			
		28.20	81011881 542100			IT - C/E SUPPLIES			
		292.92	91011189 542100			IT - C/E COMMUNICATION			
		131.55	81011881 443410			GG-C/E-CITY HALL-PHONE			
		60.60	81011881 443410			IT - C/E TRAINING			
		5.10	81011881 443410			IT - C/E TRAINING			
		2.10	81011881 443410			IT - C/E TRAINING			
		2.10	81011881 443410			IT - C/E TRAINING			
		3.10	81011881 443410			IT - C/E TRAINING			
		3.10	81011881 443410			IT - C/E TRAINING			
		2.10	81011881 443410			IT - C/E TRAINING			
		2.10	81011881 443410			IT - C/E TRAINING			
		341.21	81011881 548500			IT - C/E COMPUTER SUPPORT			
		52.31	81011881 531100			IT - C/E SUPPLIES			
		61.34	81011881 531100			IT - C/E SUPPLIES			

CASH ACCOUNT: 635 11100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
48.00	81011881 531100				
3.27	81011881 531100				
54.86	81011881 443410				
3.10	81011881 443410				
3.10	81011881 443410				
2.10	81011881 443410				
42.60	81011881 531100				
33.74	81011881 443410				
3.10	81011881 443410				
3.10	81011881 443410				
2.10	81011881 443410				
48.23	81011881 443410				
3.10	81011881 443410				
3.10	81011881 443410				
5.70	81011881 443410				
859.51	81011881 443410				
92.56	81011881 531100				
699.00	81011881 548500				
494.20	81011881 548500				
48.00	81011881 531100				
66.89	81011881 531100				
607.20	81011881 531100				
	285360 USB APR26 EDTR	04/27/2026		USBAPR26	2,610.73
	Invoice: USB APR26 EDTR				
	1,481.28 73411345 531100				
	186.05 91431891 542500				
	943.40 73421355 531100				
	285361 USB APR26 EIKE	04/27/2026		USBAPR26	201.92
	Invoice: USB APR26 EIKE				
	16.67 51011191 443410				
	14.12 91011215 542500				
	20.29 51011191 443410				
	15.62 51011191 443410				
	47.80 51011191 443410				
	18.37 51011191 443410				
	16.44 51011191 443410				
	19.65 51011191 443410				
	12.67 51011191 443410				
	20.29 51011191 443410				
	285362 USB APR26 FAJO	04/27/2026		USBAPR26	710.83
	Invoice: USB APR26 FAJO				
	659.98 53011212 531100				
	4.00 51011232 543100				
	23.03 51011232 543100				
	23.82 51011232 543100				
	285363 USB APR26 FOLA	04/27/2026		USBAPR26	358.00
	Invoice: USB APR26 FOLA				
	358.00 53011212 443410				

CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
285364	USB APR26 FRCA	04/27/2026		USBAPR26	35.00
	Invoice: USB APR26 FRCA				
35.00	41011141 539100	FIN/US BANK APR26/C FREITAS			
		FIN-NON TRAVEL FOOD/SNACK			
285365	USB APR26 HASH	04/27/2026		USBAPR26	572.99
	Invoice: USB APR26 HASH				
15.28	31011572 549100	EX/US BANK APR26/S HAYS			
5.47	31011572 548500	OUTREACH DUES, SUBS& MEMBER			
5.47	31011572 548500	EX-GF-OUTREACH-SOFTWARE MAINT			
32.75	31011572 548500	EX-GF-OUTREACH-SOFTWARE MAINT			
21.84	31011572 548500	EX-GF-OUTREACH-SOFTWARE MAINT			
108.11	31011572 548500	EX-GF-OUTREACH-SOFTWARE MAINT			
14.99	31011572 549100	OUTREACH DUES, SUBS& MEMBER			
85.50	31011572 531100	EX-GF-OUTREACH-SUPPLIES			
155.19	31011572 539100	OUTREACH-NON TRAVEL FOOD/SNACK			
128.39	31011572 542450	EX-GF-OUTREACH-ADV			
285366	USB APR26 HOMA	04/27/2026		USBAPR26	4,711.55
	Invoice: USB APR26 HOMA				
2,762.88	73425358 531100	PW/US BANK APR26/M HORTON			
128.33	73425358 531100	O&M-WWTP-SUPPLIES			
295.97	73425358 531100	O&M-WWTP-SUPPLIES			
176.78	73425358 531100	O&M-WWTP-SUPPLIES			
46.44	73425358 531100	O&M-WWTP-SUPPLIES			
135.50	73425358 531100	O&M-WWTP-SUPPLIES			
358.23	73425358 531100	O&M-WWTP-SUPPLIES			
698.21	73425358 531100	O&M-WWTP-SUPPLIES			
109.21	73425358 531100	O&M-WWTP-SUPPLIES			
285367	USB APR26 HUER	04/27/2026		USBAPR26	2,676.72
	Invoice: USB APR26 HUER				
333.40	51011232 543100	POL/US BANK APR26/E HUSKA			
333.40	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
333.40	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
383.40	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
383.40	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
7.00	52011212 531100	POLICE - C/E INVEST SUPPLIES			
18.56	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
25.91	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
93.51	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
13.99	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
13.99	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
13.99	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
21.77	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
328.52	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
6.00	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
292.48	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
74.00	51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP			
285368	USB APR26 KACH	04/27/2026		USBAPR26	58.40
	Invoice: USB APR26 KACH				
		POL/US BANK APR26/C KAZER			

CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
				58.40	53011212 443410				
						POLICE - C/E PATROL TRAINING			
Invoice: USB APR26 LABR				285369	USB APR26 LABR	04/27/2026		USBAPR26	1,103.11
				900.91	33011161 544000	HR/US BANK APR26/B LANDOLT			
				88.00	33011161 544000	HR-C/E-ADVERTISING			
				26.20	91029179 531100	HR-C/E-ADVERTISING			
				88.00	33011161 544000	GG-SELF INS-WELLNESS-SUPPLIES			
						HR-C/E-ADVERTISING			
Invoice: USB APR26 LEAN				285370	USB APR26 LEAN	04/27/2026		USBAPR26	3,300.35
				58.97	31011256 541100	EX/US BANK APR26/A LESAGE			
				120.00	81011881 542100	EX-GF-EMERG PREP-PROF SVCS			
				100.00	31011256 542100	IT - C/E COMMUNICATION			
				150.00	31011256 549100	EX-GF-EMERG PREP-PHONE			
				552.95	31011256 443410	EX-GF-EMERG PREP-DUES/SUBSCRIP			
				426.81	31011256 443410	EX-GF-EMERG PREP-TRAINING			
				394.88	31011256 531100	EX-GF-EMERG PREP-TRAINING			
				60.63	31011256 531100	EX-GF-EMERG PREP-SUPPLIES			
				267.63	31011256 531100	EX-GF-EMERG PREP-SUPPLIES			
				61.77	31011256 531100	EX-GF-EMERG PREP-SUPPLIES			
				31.44	31011256 531100	EX-GF-EMERG PREP-SUPPLIES			
				1,075.27	31011256 531100	EX-GF-EMERG PREP-SUPPLIES			
Invoice: USB APR26 NARA				285371	USB APR26 NARA	04/27/2026		USBAPR26	1,309.83
				289.89	73411345 531100	PW/US BANK APR26/R NAVARETTE			
				933.66	73011897 443410	OFFICE SUPPLIES			
				60.06	73011897 443410	O&M-C/E-PWYD FAC-TRAINING			
				26.22	73431835 541100	O&M-C/E-PWYD FAC-TRAINING			
						PROFESSIONAL SERVICES			
Invoice: USB APR26 NEAD				285372	USB APR26 NEAD	04/27/2026		USBAPR26	664.41
				199.32	31011131 53110001359	EX/US BANK APR26/A NEBENZAHL			
				465.09	31011131 53110001359	VOLUNTEER APPR EVENT-SUPPLIES			
						VOLUNTEER APPR EVENT-SUPPLIES			
Invoice: USB APR26 NIPE				285373	USB APR26 NIPE	04/27/2026		USBAPR26	1,949.12
				11.37	11011116 539100	EXCC/US BANK APR26/P NIMB			
				104.54	11011116 539100	COUNCIL-NON TRAVEL FOOD/SNACK			
				18.97	36011143 539100	COUNCIL-NON TRAVEL FOOD/SNACK			
				8.73	36011143 539100	CLERK-GF-NON TRAVEL MEALS/BEV			
				77.11	11011116 539100	CLERK-GF-NON TRAVEL MEALS/BEV			
				72.04	11011116 539100	COUNCIL-NON TRAVEL FOOD/SNACK			
				601.50	36011143 545000	COUNCIL-NON TRAVEL FOOD/SNACK			
				601.50	36011143 545000	CLERK-RENTS			
				89.00	36011143 549100	CLERK-RENTS			
				100.00	36011143 549100	CLERK-DUES/SUBSCR/MEMBRSHPS			
				75.15	11011116 539100	CLERK-DUES/SUBSCR/MEMBRSHPS			
				41.97	11011116 539100	COUNCIL-NON TRAVEL FOOD/SNACK			
				100.00	36011143 549100	COUNCIL-NON TRAVEL FOOD/SNACK			
				117.24	11011116 539100	CLERK-DUES/SUBSCR/MEMBRSHPS			
						COUNCIL-NON TRAVEL FOOD/SNACK			

CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

				INVOICE DTL DESC					
		-150.00	11011116	542450	COMMUNITY OUTREACH/PARTICIPA				
		80.00	36011143	541100	CLERK-C/E-PROF SVCS				
Invoice: USB APR26 PANI		285374	USB APR26	PANI	04/27/2026	USBAPR26		15.17	
		15.17	73411345	542500	PW/US BANK APR26/N PATTON O&M-WTR MAINT-POSTAGE/SHIPPING				
Invoice: USB APR26 PIDE		285375	USB APR26	PIDE	04/27/2026	USBAPR26		547.81	
		23.22	41011144	443410	FIN/US BANK APR26/D PITTS FIN - C/E TRAINING				
		509.34	41011144	443410	FIN - C/E TRAINING				
		40.58	41011144	443410	FIN - C/E TRAINING				
		10.19	41011141	531100	FIN-GF-SUPPLIES				
		30.91	41011144	443410	FIN - C/E TRAINING				
		16.96	41011144	443410	FIN - C/E TRAINING				
		25.81	41011144	443410	FIN - C/E TRAINING				
		-9.20	41011144	443410	FIN - C/E TRAINING				
		-100.00	41011144	443410	FIN - C/E TRAINING				
Invoice: USB APR26 RAJA		285376	USB APR26	RAJA	04/27/2026	USBAPR26		4,824.86	
		57.83	73637891	531100	PW/US BANK APR26/J RASELY OFFICE SUPPLIES				
		10.91	73637891	531100	OFFICE SUPPLIES				
		450.00	73637891	545000	RENTS & LEASES - OPERATING				
		300.00	73637891	545000	RENTS & LEASES - OPERATING				
		26.15	73637891	542500	O&M ALLOC-POSTAGE				
		445.35	73637891	531100	OFFICE SUPPLIES				
		-8.73	73637891	531100	OFFICE SUPPLIES				
		32.74	73637891	531100	OFFICE SUPPLIES				
		100.47	73637891	531100	OFFICE SUPPLIES				
		82.04	73637891	531100	OFFICE SUPPLIES				
		14.16	73425358	531100	O&M-WWTP-SUPPLIES				
		38.24	73637891	531100	OFFICE SUPPLIES				
		-14.83	73637891	531100	OFFICE SUPPLIES				
		-14.83	73637891	531100	OFFICE SUPPLIES				
		29.76	73637891	531100	OFFICE SUPPLIES				
		16.38	73637891	531100	OFFICE SUPPLIES				
		18.55	73637891	531100	OFFICE SUPPLIES				
		83.61	73637891	531100	OFFICE SUPPLIES				
		497.92	73111290	531100	O&M-STREET-MAINT O/H-SUPPLIES				
		152.86	73111290	531100	O&M-STREET-MAINT O/H-SUPPLIES				
		68.30	73111423	531100	OFFICE SUPPLIES				
		15.55	73637891	531100	OFFICE SUPPLIES				
		38.21	73637891	531100	OFFICE SUPPLIES				
		5.41	73637891	531100	OFFICE SUPPLIES				
		18.56	73637891	531100	OFFICE SUPPLIES				
		-31.00	73637891	531100	OFFICE SUPPLIES				
		1,086.54	73011189	443410	O&M-C/E-FAC-TRAINING				
		884.47	73011768	531100	O&M-C/E-PARKS-SUPPLIES				
		19.65	73637891	531100	OFFICE SUPPLIES				
		65.50	73637891	531100	OFFICE SUPPLIES				
		36.62	73637891	531100	OFFICE SUPPLIES				

CASH ACCOUNT: 635 11100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

				17.97	73637891	531100	OFFICE SUPPLIES			
				14.17	73637891	531100	OFFICE SUPPLIES			
				-32.75	73637891	531100	OFFICE SUPPLIES			
				91.70	73111427	531100	OFFICE SUPPLIES			
				-32.75	73637891	531100	OFFICE SUPPLIES			
				74.24	73637891	531100	OFFICE SUPPLIES			
				75.32	73637891	531100	OFFICE SUPPLIES			
				90.57	73637891	531100	OFFICE SUPPLIES			
Invoice: USB APR26 SCMA		285377	USB APR26 SCMA				04/27/2026	USBAPR26		1,743.88
							PCD/US BANK APR26/M	SCHUBERT		
				34.92	62471591	531100	BLDG-SUPPLIES			
				8.73	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				27.48	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				16.99	61470581	549100	PCD - DEV ADMIN DUES/SUBSCR			
				450.00	61470581	545000	PCD - DEV ADMIN RENTS & LEASES			
				530.00	61470581	545000	PCD - DEV ADMIN RENTS & LEASES			
				44.58	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				49.95	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				66.08	61011581	539100	PCD-NON TRAVEL FOOD/SNACK			
				15.25	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				8.73	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				5.99	61011581	539100	PCD-NON TRAVEL FOOD/SNACK			
				100.00	61011584	443410	PCD-GF-ADM-TRAINING			
				23.54	61011581	539100	PCD-NON TRAVEL FOOD/SNACK			
				70.42	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				6.01	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				8.73	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				86.98	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				10.91	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				161.60	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				16.99	61470581	549100	PCD - DEV ADMIN DUES/SUBSCR			
Invoice: USB APR26 SHLA		285378	USB APR26 SHLA				04/27/2026	USBAPR26		28.56
							EX/US BANK APR26/L	SHEAR		
				6.56	31011246	53110001342	STR-SHORT TERM RENTALS-SUPPLY			
				11.00	31011131	54110000552	LIVEBOARDS-PROF SVCS			
				11.00	31011131	54110000552	LIVEBOARDS-PROF SVCS			
Invoice: USB APR26 SMJE		285379	USB APR26 SMJE				04/27/2026	USBAPR26		1,350.95
							CRT/US BANK APR26/J	SMITH		
				65.50	21011125	531100	COURT-SUPPLIES			
				25.11	21011125	531100	COURT-SUPPLIES			
				70.42	21011125	531100	COURT-SUPPLIES			
				490.31	21011125	531100	COURT-SUPPLIES			
				25.77	21011125	531100	COURT-SUPPLIES			
				26.20	21011125	531100	COURT-SUPPLIES			
				132.64	21011125	531100	COURT-SUPPLIES			
				515.00	21011125	542500	COURT-POSTAGE/SHIPPING			
Invoice: USB APR26 WAAN		285380	USB APR26 WAAN				04/27/2026	USBAPR26		525.97
							EX/US BANK APR26/A	WAHI		

CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
				37.77	31011721 539100				
				19.09	31011721 53910001064	04/27/2026			
				8.04	31011721 539100	DEI-NON-TRAVEL FOOD/BEV			
				399.00	31011721 531100	REAC-NON-TRAVEL FOOD/BEVERAGES			
				62.07	72111421 531100	DEI-NON-TRAVEL FOOD/BEV			
						DEI-SUPPLIES			
						ENG ACCESS STRTS SUPPLIES			
Invoice: USB APR26 WEDE				285381	USB APR26 WEDE	04/27/2026		USBAPR26	3,038.36
				500.00	51011214 443410	POL/US BANK APR26/D WEISS			
				382.41	51011214 443410	PD-C/E-ADMIN-TRAINING			
				433.40	51011214 443410	PD-C/E-ADMIN-TRAINING			
				1,722.55	51011214 443410	PD-C/E-ADMIN-TRAINING			
Invoice: USB APR26 YEKI				285382	USB APR26 YEKI	04/27/2026		USBAPR26	3,385.23
				85.28	73011151 531100	PW/US BANK APR26/K YETTE			
				349.44	73011151 531100	O&M-C/E-PD FLEET-SUPPLIES			
				26.18	73011151 531100	O&M-C/E-PD FLEET-SUPPLIES			
				1,462.16	73431835 531100	O&M-C/E-PD FLEET-SUPPLIES			
				1,462.17	73111423 531100	OFFICE SUPPLIES			
Invoice: USB APR26 BRKA				285383	USB APR26 BRKA	04/27/2026		USBAPR26	50.00
				50.00	33011164 443410	HR/US BANK APR26/K BROWN			
						HR-C/E-TRAINING EXP			
Invoice: USB APR26 SCEL				285384	USB APR26 SCEL	04/27/2026		USBAPR26	4,789.52
				214.38	31011131 545000	EX/US BANK APR26/E SCHROER			
				214.37	41011141 545000	EX-GF-RENTS & LEASES			
				214.38	51011211 545000	FIN-GF-RENTS & LEASES			
				214.38	72011321 545000	PD-C/E-ADMIN RENTS/LEASE			
				47.72	31011131 539100	ENG - C/E ADMIN RENTS & LEASES			
				54.87	11011116 539100	EX-GF-NON TRAVEL FOOD/SNACK			
				2,552.94	11011116 443410	COUNCIL-NON TRAVEL FOOD/SNACK			
				638.24	11011116 443410	COUNCIL - TRAINING			
				638.24	11011116 443410	COUNCIL - TRAINING			
Invoice: USB APR26 MEKA				285385	USB APR26 MEKA	04/27/2026		USBAPR26	867.03
				45.96	72011321 531100	ENG/US BANK APR26/K MEYSENBURG			
				32.66	72011322 53110000485	ENG - C/E ADMIN SUPPLIES			
				152.77	72011321 531100	GROUNDWTR MNGT PRGM-SUPPLIES			
				38.85	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				22.21	72011319 53110000809	ENG - C/E ADMIN SUPPLIES			
				43.68	72011321 531100	WTR QUAL & FLOW MONIT-SUPPLIES			
				5.45	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				67.38	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				429.69	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				28.38	72011321 531100	ENG - C/E ADMIN SUPPLIES			

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL

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		CHECK	7635	TOTAL:	64,994.17
NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***			64,994.17
		COUNT	AMOUNT		
		-----	-----		
TOTAL MANUAL CHECKS		1	64,994.17		
		*** GRAND TOTAL ***			64,994.17

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

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CLERK: glin

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2026	5	201								
APP	001-213000	05/21/2026	USBAPR26	052126			GENERAL - ACCOUNTS PAYABLE		47,657.46	
							AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100	05/21/2026	USBAPR26	052126			CASH			64,994.17
							AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000	05/21/2026	USBAPR26	052126			ACCOUNTS PAYABLE		1,082.23	
							AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000	05/21/2026	USBAPR26	052126			STREETS - ACCOUNTS PAYABLE		5,095.69	
							AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000	05/21/2026	USBAPR26	052126			ACCOUNTS PAYABLE		1,786.34	
							AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000	05/21/2026	USBAPR26	052126			ACCOUNTS PAYABLE		1,674.43	
							AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000	05/21/2026	USBAPR26	052126			ACCOUNTS PAYABLE		5,669.11	
							AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000	05/21/2026	USBAPR26	052126			ACCOUNTS PAYABLE		2,028.91	
							AP CASH DISBURSEMENTS JOURNAL			
							GENERAL LEDGER TOTAL		64,994.17	64,994.17
APP	631-130000	05/21/2026	USBAPR26	052126			DUE TO/FROM CLEARING		62,965.26	
APP	001-130000	05/21/2026	USBAPR26	052126			GENERAL - DUE TO/FROM CLEARING			47,657.46
APP	407-130000	05/21/2026	USBAPR26	052126			DUE TO/FROM CLEARING			1,082.23
APP	101-130000	05/21/2026	USBAPR26	052126			STREETS - DUE TO/FROM CLEARING			5,095.69
APP	401-130000	05/21/2026	USBAPR26	052126			DUE TO/FROM CLEARING			1,786.34
APP	403-130000	05/21/2026	USBAPR26	052126			DUE TO/FROM CLEARING			1,674.43
APP	402-130000	05/21/2026	USBAPR26	052126			DUE TO/FROM CLEARING			5,669.11
							SYSTEM GENERATED ENTRIES TOTAL		62,965.26	62,965.26
							JOURNAL 2026/05/201 TOTAL		127,959.43	127,959.43

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2026	5	201	05/21/2026	GENERAL - DUE TO/FROM CLEARING		47,657.46
001-130000					GENERAL - ACCOUNTS PAYABLE	47,657.46	
001-213000							
					FUND TOTAL	47,657.46	47,657.46
101 STREET FUND	2026	5	201	05/21/2026	STREETS - DUE TO/FROM CLEARING		5,095.69
101-130000					STREETS - ACCOUNTS PAYABLE	5,095.69	
101-213000							
					FUND TOTAL	5,095.69	5,095.69
401 WATER OPERATING FUND	2026	5	201	05/21/2026	DUE TO/FROM CLEARING		1,786.34
401-130000					ACCOUNTS PAYABLE	1,786.34	
401-213000							
					FUND TOTAL	1,786.34	1,786.34
402 SEWER OPERATING FUND	2026	5	201	05/21/2026	DUE TO/FROM CLEARING		5,669.11
402-130000					ACCOUNTS PAYABLE	5,669.11	
402-213000							
					FUND TOTAL	5,669.11	5,669.11
403 STORM & SURFACE WATER FUND	2026	5	201	05/21/2026	DUE TO/FROM CLEARING		1,674.43
403-130000					ACCOUNTS PAYABLE	1,674.43	
403-213000							
					FUND TOTAL	1,674.43	1,674.43
407 BUILDING & DEVELOPMENT FUND	2026	5	201	05/21/2026	DUE TO/FROM CLEARING		1,082.23
407-130000					ACCOUNTS PAYABLE	1,082.23	
407-213000							
					FUND TOTAL	1,082.23	1,082.23
631 CLEARING FUND	2026	5	201	05/21/2026	DUE TO/FROM CLEARING	62,965.26	
631-130000					ACCOUNTS PAYABLE	2,028.91	
631-213000					CASH		64,994.17
635-111100							
					FUND TOTAL	64,994.17	64,994.17

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

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FUND	DUE TO	DUE FR
001 GENERAL FUND		47,657.46
101 STREET FUND		5,095.69
401 WATER OPERATING FUND		1,786.34
402 SEWER OPERATING FUND		5,669.11
403 STORM & SURFACE WATER FUND		1,674.43
407 BUILDING & DEVELOPMENT FUND		1,082.23
631 CLEARING FUND		
	62,965.26	
	-----	-----
TOTAL	62,965.26	62,965.26

\*\* END OF REPORT - Generated by Grace Lin \*\*

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CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
7636	05/22/2026	EFT	10703 AAR TESTING LABORATO	285334	113221	04/30/2026		05/21/26	1,162.16
	Invoice: 113221								
				1,162.16	72334562	64110000968		ENG/ON-CALL TESTING PROF SVCS - 00968 EH/WW NMI C40-EAGLE HARBOR PH1-PROF SVCS	
								CHECK 7636 TOTAL:	1,162.16
7637	05/22/2026	EFT	5 ACE HARDWARE	285450	060269-1	04/01/2026		05/21/26	37.12
	Invoice: 060269-1								
				37.12	73421355	531100		PW/WO 24555 - OUTDOOR CLEANER WIN COLL-SUPPLIES	
								CHECK 7637 TOTAL:	37.12
7638	05/22/2026	EFT	1030 SUNBELT RENTALS	285481	183031753-0001	04/28/2026		05/21/26	246.08
	Invoice: 183031753-0001								
				246.08	73435838	548100		PW/WO 25628 - FRAMING NAILER, AIR COMPRESSOR O&M-DECANT-REPAIRS	
								CHECK 7638 TOTAL:	246.08
7639	05/22/2026	EFT	2138 ASPECT CONSULTING LL	285335	IH97	05/01/2026		05/21/26	2,310.50
	Invoice: IH97								
				2,310.50	73414434	64110001244		PW/FLETCHER BAY WELL REHAB DESIGN FL BAY REHAB & PUMP REPL-PROSV	
								CHECK 7639 TOTAL:	2,310.50
7640	05/22/2026	EFT	10169 DEWITT, BARBARA ANN	285466	217	05/12/2026		05/21/26	1,244.88
	Invoice: 217								
				65.52	61011584	443410		PCD,ENG,PW/CPR & FIRST AID TRAINING	
				65.52	72011324	443410		PCD-GF-ADM-TRAINING	
				1,113.84	73637891	443410		ENG - C/E - TRAINING O&M-ALLOC ADM-TRAINING EXP	
								CHECK 7640 TOTAL:	1,244.88
7641	05/22/2026	EFT	9856 BARR-TECH LLC	285482	11214	04/30/2026		05/21/26	6,713.68
	Invoice: 11214								
				6,713.68	73425358	54790100551		PW/BIOSOLIDS PROCESSED APR26 97.81 TONS BIOSOLIDS WASTE DISPOSAL	
								CHECK 7641 TOTAL:	6,713.68
7642	05/22/2026	EFT	64 BAINBRIDGE ISLAND AR	285465	2026-Q1 NEW	04/07/2026		05/21/26	2,361.67
	Invoice: 2026-Q1 NEW								
				2,361.67	31024759	54110001407		EX/2026-2028 SOMETHING NEW SOMETHING NEW PH8 PRF SVCS	
								CHECK 7642 TOTAL:	2,361.67

CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

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CHECK RUN

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INVOICE DTL DESC

7643	05/22/2026	EFT	8595	BRUCE TITUS FORD, IN	285483	67174692	05/08/2026	05/21/26	152.97
		Invoice: 67174692			152.97	53011212 548100	POL/2018 FORD INTERCEPTOR - WHEEL ALIGNMENT POLICE - C/E PATROL MAINTENANC		
							CHECK	7643 TOTAL:	152.97
7644	05/22/2026	EFT	360	BUILDERS FIRSTSOURCE	285341	94200515	04/21/2026	05/21/26	38.92
		Invoice: 94200515			38.92	73111264 53110000908	PW/WO 24505 - 5 GAL PAINT STRAINERS PAVEMENT MARKINGS-SUPPLY		
		Invoice: 101162699			285342	101162699	03/23/2026	05/21/26	111.59
					111.59	73011189 531100	PW/WO 24497 - LEVEL, HAMMER, RAFTER ANGLE SQUARE O&M - C/E FACIL OFC SUPPLIES		
		Invoice: 101305153			285343	101305153	04/27/2026	05/21/26	32.73
					32.73	73425358 531100	PW/WO 24926 - XL HAMMER DRIVE ANCHORS O&M-WWTP-SUPPLIES		
		Invoice: 101317208			285344	101317208	04/29/2026	05/21/26	163.20
					163.20	73435838 531100	PW/WO 25628 - WOODTONE EXT TRIM BOARDS O&M-DECANT-SUPPLIES		
							CHECK	7644 TOTAL:	346.44
7645	05/22/2026	EFT	9449	CASCADE COLUMBIA DIS	285484	951581	04/29/2026	05/21/26	2,070.94
		Invoice: 951581			2,070.94	73425358 531100	PW/CAUSTIC SODA 25%, SODIUM HYPOCHLORITE 12.5% O&M-WWTP-SUPPLIES		
							CHECK	7645 TOTAL:	2,070.94
7646	05/22/2026	EFT	10656	CENTRAL WELDING SUPP	285345	0002676621	04/27/2026	05/21/26	78.42
		Invoice: 0002676621			78.42	73431835 531100	PW/WO 00050 - RESPIRATOR, CR SOLID ROUND BAR OFFICE SUPPLIES		
		Invoice: 0002688331			285346	0002688331	05/04/2026	05/21/26	1,044.28
					1,044.28	73638935 531100	PW/SHOP SUPPLIES O&M-STD ALLOCATION-SUPPLIES		
		Invoice: 0002688401			285347	0002688401	05/04/2026	05/21/26	33.85
					33.85	73111427 531100	PW/WO 25629 - HREW ROUND TUBE X5 OFFICE SUPPLIES		
							CHECK	7646 TOTAL:	1,156.55
7647	05/22/2026	EFT	104	CITY OF BREMERTON	285467	BKAT001026	05/08/2026	05/21/26	3,012.47
		Invoice: BKAT001026			3,012.47	81011881 542420	IT/BROADCAST OF CITY MEETINGS IT-C/E-TELEVISTED COUNCIL MEET		

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CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

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INVOICE DTL DESC

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
								CHECK 7647 TOTAL:	3,012.47
7648	05/22/2026	EFT	10919 CLARE MENARD	285451	APR26	05/13/2026		05/21/26	2,700.00
			Invoice: APR26			EX/FARMLAND MANAGER 2026-2027			
				2,700.00	31011557 54110001019	FARM MNGT SVCS-FOTF OR STAHL			
								CHECK 7648 TOTAL:	2,700.00
7649	05/22/2026	EFT	112 CODE PUBLISHING COMP	285468	GC00134934	04/28/2026		05/21/26	906.36
			Invoice: GC00134934			EXCC/ANNUAL WEB HOSTING FEES			
				906.36	36011143 541100	CLERK-C/E-PROF SVCS			
			Invoice: GCI0019716						
				285469	GCI0019716	04/30/2026		05/21/26	940.00
				940.00	36011143 541100	EXCC/MUNICIPAL CODE WEB UPDATE			
						CLERK-C/E-PROF SVCS			
								CHECK 7649 TOTAL:	1,846.36
7650	05/22/2026	EFT	9157 CREATIVE COURSES, LL	285488	954	05/09/2026		05/21/26	5,800.00
			Invoice: 954			ENG/CESCL (ST DOE GRANT) TRAINING			
				5,800.00	72431832 44341000664	ST DOE GRANT TRAINING			
								CHECK 7650 TOTAL:	5,800.00
7651	05/22/2026	EFT	9961 DESIGN WEST ENGINEER	285349	31445	04/30/2026		05/21/26	2,560.00
			Invoice: 31445			ENG/PROFESSIONAL SERVICE AGREEMENT			
				2,560.00	72311425 64110001424	HYLA SOLAR - PROF SVC			
								CHECK 7651 TOTAL:	2,560.00
7652	05/22/2026	EFT	10791 DOOR SYSTEMS PLUS IN	285489	CS 548	04/29/2026		05/21/26	2,261.81
			Invoice: CS 548			PW/SERVICE WWTP DOOR			
				2,261.81	73425358 548100	O&M-WWTP-REPAIRS			
								CHECK 7652 TOTAL:	2,261.81
7653	05/22/2026	EFT	1953 FERGUSON ENTERPRISES	285491	0116343	04/14/2026		05/21/26	5,131.31
			Invoice: 0116343			PW/SENSUS SOFTWARE SUPPORT		2/3/26-2/2/27	
				5,131.31	73411341 548500	COMPUTER SUPPORT MAINT			
								CHECK 7653 TOTAL:	5,131.31

CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

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7654	05/22/2026	EFT	10658	GEOSYNTEC CONSULTANT	285453	IC5311	05/07/2026	05/21/26	47,168.59
				Invoice: IC5311					
					47,168.59	72111444 54110001427	ENG/PSA ROCKAWAY BCH RD SUBSUR PRF SVC		
							CHECK	7654 TOTAL:	47,168.59
7655	05/22/2026	EFT	513	GRAINGER	285386	9895347434	04/27/2026	05/21/26	35.14
				Invoice: 9895347434					
					35.14	73425358 531100	PW/WO 24572 - PVC CABLE WEIGHT X2 O&M-WWTP-SUPPLIES		
				Invoice: 9898345476					
					285387	9898345476	04/29/2026	05/21/26	596.55
					596.55	73421355 531100	PW/WO 24555 - DISP GLOVES, RAIN PANTS, COUPLERS WIN COLL-SUPPLIES		
				Invoice: 9898345500					
					285388	9898345500	04/29/2026	05/21/26	593.87
					593.87	73421355 531100	PW/WO 24555 - SUBMERSIBLE SUMP PUMP X2 WIN COLL-SUPPLIES		
							CHECK	7655 TOTAL:	1,225.56
7656	05/22/2026	EFT	253	HACH COMPANY	285389	14981723	04/29/2026	05/21/26	218.14
				Invoice: 14981723					
					218.14	73411345 531100	PW/WO 24522 - DPD FREE BULK DISPENSER & POWDER OFFICE SUPPLIES		
							CHECK	7656 TOTAL:	218.14
7657	05/22/2026	EFT	7918	INFRASTRUCTURE MGMT	285492	251231-31	12/31/2025	05/21/26	2,650.00
				Invoice: 251231-31					
					2,650.00	72111444 54110001278	ENG/2024-2029 PAVEMENT MANAGEMENT FIVE YEAR PAVEMENT PLAN-PRO SV		
							CHECK	7657 TOTAL:	2,650.00
7658	05/22/2026	EFT	2306	KITSAP COUNTY PROSEC	285390	MAY26	05/05/2026	05/21/26	14,282.13
				Invoice: MAY26					
					14,282.13	32011521 541112	LEGAL/PROSECUTION SERVICES - 2026 LGL-OUTSIDE PROSECUTOR		
							CHECK	7658 TOTAL:	14,282.13
7659	05/22/2026	EFT	10439	KELLEY CREATE CO	285394	IN2317855	05/11/2026	05/21/26	726.73
				Invoice: IN2317855					
					726.73	31011256 545000	EX/EOC COPIER LEASE-2525AC - COPY CHARGES EX-GF-EMERG PREP-RENTALS		
							CHECK	7659 TOTAL:	726.73

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CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
7660	05/22/2026	EFT	10439 KELLEY CREATE CO	285391	41788089	04/18/2026		05/21/26	361.46
			Invoice: 41788089						
				361.46	61470581 545000	PCD/COPIER LEASE-7527ACT PCD - DEV ADMIN RENTS & LEASES			
			Invoice: 41962806						
				285392	41962806	05/08/2026		05/21/26	294.84
				294.84	61470581 545000	PCD/COPIER LEASE-6525AC PCD - DEV ADMIN RENTS & LEASES			
			Invoice: 41970986						
				285393	41970986	05/11/2026		05/21/26	233.69
				233.69	73637891 545000	PW/COPIER LEASE-6525AC RENTS & LEASES - OPERATING			
			Invoice: 42041346						
				285439	42041346	05/20/2026		05/21/26	446.63
				148.88	61011581 545000	PCD,ENG,IT/PRINTER PLOTTER SCANNER LEASE-HP4250			
				148.88	72011321 545000	PCD - C/E ADMIN RENTS & LEASES			
				148.88	81011881 545000	ENG - C/E ADMIN RENTS & LEASES IT - C/E RENTS & LEASES			
						CHECK		7660 TOTAL:	1,336.62
7661	05/22/2026	EFT	9852 KISSLER ENTERPRISES	285395	12091	04/30/2026		05/21/26	11,313.69
			Invoice: 12091						
				11,313.69	73425358 54790100551	PW/WWTP BIOSOLIDS HAULING TO BARR-TECH APR26 BIOSOLIDS WASTE DISPOSAL			
						CHECK		7661 TOTAL:	11,313.69
7662	05/22/2026	EFT	315 KITSAP HUMANE SOCIET	285396	52353	05/01/2026		05/21/26	8,472.42
			Invoice: 52353						
				8,472.42	91011393 541100	2025-26 ANIMAL CONTROL AND IMPOUNDING PSA FIN - C/E ANIMAL CONTROL FEES			
						CHECK		7662 TOTAL:	8,472.42
7663	05/22/2026	EFT	6577 LAKESIDE INDUSTRIES	285470	357771	04/25/2026		05/21/26	2,059.52
			Invoice: 357771						
				2,059.52	73111423 531100	PW/EZ STREET ASPHALT 10.44 TONS OFFICE SUPPLIES			
						CHECK		7663 TOTAL:	2,059.52
7664	05/22/2026	EFT	7015 LEXIPOL LLC	285471	INVLEX11269193	05/01/2026		05/21/26	10,064.31
			Invoice: INVLEX11269193						
				10,064.31	51011215 548500	POL/SOFTWARE SUPPORT & DTB POLICE - C/E FACIL COMP MAINT			
						CHECK		7664 TOTAL:	10,064.31



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CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

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				375.51	73421355	531100	WIN	COLL-SUPPLIES				
				375.51	73421355	531100	WIN	COLL-SUPPLIES				
				375.51	73421355	531100	WIN	COLL-SUPPLIES				
				375.51	73421355	531100	WIN	COLL-SUPPLIES				
				375.51	73421355	531100	WIN	COLL-SUPPLIES				
				375.51	73421355	531100	WIN	COLL-SUPPLIES				
				375.51	73421355	531100	WIN	COLL-SUPPLIES				
				375.51	73421355	531100	WIN	COLL-SUPPLIES				
				375.51	73421355	531100	WIN	COLL-SUPPLIES				
				375.51	73426355	531100	O&M-SIS-SUPPLIES					
				375.51	73426355	531100	O&M-SIS-SUPPLIES					
				375.51	73411345	531100	OFFICE SUPPLIES					
				375.51	73411345	531100	OFFICE SUPPLIES					
				375.51	73411345	531100	OFFICE SUPPLIES					
				375.51	73415345	531100	OFFICE SUPPLIES					
Invoice: 0586620-IN				285399	0586620-IN				04/30/2026	20250007	05/21/26	4,698.95
				2,115.31	73638893	532000	PW/FUEL PURCHASES OFF WA STATE DES CONTRACT					08721
				2,583.64	73638932	532000	O&M-FUEL USE-ALLOCATION					
							O&M-FUEL ALLOC TO OTH DEPTS					
							CHECK		7671	TOTAL:		12,584.66
7672 05/22/2026 EFT	9349	PROPANE NORTHWEST		285400	1521746566				04/30/2026		05/21/26	780.32
Invoice: 1521746566				780.32	91011897	547200	PROPANE 403.4 GALLONS					
							GG-C/E-O&M YARD FAC-PROPANE					
							CHECK		7672	TOTAL:		780.32
7673 05/22/2026 EFT	10924	RAFTELIS FINANCIAL C		285475	45751				05/13/2026		05/21/26	6,324.00
Invoice: 45751				6,324.00	33011161	54153101447	HR/PCD DIRECTOR SEARCH - RECRUITMENT SVCS					
							PRO SVCS-RECRUITMENT-PCD					
							CHECK		7673	TOTAL:		6,324.00
7674 05/22/2026 EFT	10496	SEATTLE AUTOMOTIVE D		285403	S7-10797783				04/27/2026		05/21/26	78.49
Invoice: S7-10797783				78.49	53011212	531100	POL/WO 00201 - MOTORCRAFT SWITCH					
							PD-C/E-PATROL SUPPLIES					
							CHECK		7674	TOTAL:		78.49
7675 05/22/2026 EFT	10706	SECURITY SOLUTIONS N		285477	394762				01/26/2026		05/21/26	14,972.41
Invoice: 394762				14,972.41	81011881	548500	IT/GENETEC SECURITY/CAMERA SYSTEMS ANNUAL MAINT					
							IT - C/E COMPUTER SUPPORT					
							CHECK		7675	TOTAL:		14,972.41

CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

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7676	05/22/2026	EFT	7173	SKILLINGS	285495	15095	05/04/2026	05/21/26	316.17
	Invoice: 15095				316.17	72423434	64110001425	ENG/Engineering Design Services fo W EAGLE HBR SWR COMPLEX PRFSVC	
								CHECK	7676 TOTAL: 316.17
7677	05/22/2026	EFT	8129	SMARSH INC	285479	INV-348809	04/30/2026	05/21/26	60.48
	Invoice: INV-348809				60.48	81011881	548500	IT/TEXT MESSAGING ARCHIVING - ADDL CAPTURES IT - C/E COMPUTER SUPPORT	
								CHECK	7677 TOTAL: 60.48
7678	05/22/2026	EFT	8132	SPECTRA LABORATORIES	285404	26-02652	04/24/2026	05/21/26	324.00
	Invoice: 26-02652				324.00	73425358	54110000391	PW/TESTING - WWTP LAB & TESTING SVCS-WWTP	
	Invoice: 26-02683				285405	26-02683	04/27/2026	05/21/26	39.00
					39.00	73411345	54110000391	PW/TESTING - HEAD OF THE BAY WELL LAB SVCS-WATER	
	Invoice: 26-02686				285406	26-02686	04/27/2026	05/21/26	160.00
					160.00	73411345	54110000391	PW/TESTING - MULTIPLE SITES LAB SVCS-WATER	
	Invoice: 26-02705				285407	26-02705	04/27/2026	05/21/26	162.00
					162.00	73425358	54110000391	PW/TESTING - WWTP LAB & TESTING SVCS-WWTP	
	Invoice: 26-02740				285408	26-02740	04/29/2026	05/21/26	324.00
					324.00	73425358	54110000391	PW/TESTING - WWTP LAB & TESTING SVCS-WWTP	
	Invoice: 26-02748				285409	26-02748	04/29/2026	05/21/26	620.00
					620.00	73411345	54110000391	PW/TESTING - MULTIPLE SITES LAB SVCS-WATER	
	Invoice: 26-02749				285410	26-02749	04/29/2026	05/21/26	62.00
					62.00	73415345	54110000391	PW/TESTING - ROCKAWAY BEACH LAB SVCS-WATER ROCKAWAY	
	Invoice: 26-02766				285411	26-02766	04/29/2026	05/21/26	162.00
					162.00	73425358	54110000391	PW/TESTING - WWTP LAB & TESTING SVCS-WWTP	
	Invoice: 26-02780				285412	26-02780	04/29/2026	05/21/26	162.00
					162.00	73425358	54110000391	PW/TESTING - WWTP LAB & TESTING SVCS-WWTP	
					285413	26-02782	04/29/2026	05/21/26	96.00

CASH ACCOUNT: 635 111100 CASH  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 26-02782									
				96.00	73411345 54110000391	04/30/2026			
				285414	26-02864	04/30/2026		05/21/26	618.00
Invoice: 26-02864									
				618.00	73425358 54110000391	05/12/2026			
				285415	26-02947CR	05/12/2026		05/21/26	-114.35
Invoice: 26-02947CR									
				-114.35	73425358 54110000391	05/12/2026			
								CHECK	7678 TOTAL: 2,614.65
7679	05/22/2026	EFT	2467 STAPLES	285480	7009710406	04/30/2026		05/21/26	221.75
Invoice: 7009710406									
				141.62	31011131 531100	04/30/2026			
				80.13	41011141 531100	04/30/2026			
								CHECK	7679 TOTAL: 221.75
7680	05/22/2026	EFT	565 TACOMA SCREW PRODUCT	285458	140171720-00	04/29/2026		05/21/26	4.59
Invoice: 140171720-00									
				4.59	73638935 531100	04/29/2026			
				285459	140173404-00	05/13/2026		05/21/26	430.68
Invoice: 140173404-00									
				430.68	73637891 531100	05/13/2026			
								CHECK	7680 TOTAL: 435.27
7681	05/22/2026	EFT	1152 HD SUPPLY INC	285461	INV01032210	04/28/2026		05/21/26	282.51
Invoice: INV01032210									
				282.51	73425358 531100	04/28/2026			
				285462	INV01033938	04/29/2026		05/21/26	78.50
Invoice: INV01033938									
				78.50	73425358 531100	04/29/2026			
								CHECK	7681 TOTAL: 361.01
7682	05/22/2026	EFT	553 UTILITIES UNDERGROUN	285416	6040129	04/30/2026		05/21/26	292.56
Invoice: 6040129									
				292.56	73637893 54110000393	04/30/2026			
								CHECK	7682 TOTAL: 292.56

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7683	05/22/2026	EFT	7821 VESTIS	285463	5120872063	04/28/2026		05/21/26	32.76
			Invoice: 5120872063	32.76	73638935 531100	PW/SHOP TOWELS			
						O&M-STD ALLOCATION-SUPPLIES			
						CHECK		7683 TOTAL:	32.76
7684	05/22/2026	EFT	605 WA ST AUDITOR'S OFFI	285445	L175086	05/11/2026		05/21/26	5,573.45
			Invoice: L175086	2,583.37	91011423 541100	2025 AUDITS - FEDERAL, FINANCIAL, ACCOUNTABILITY			
				383.33	91111433 541100	FIN-C/E STATE AUDITOR			
				1,159.77	91411341 541100	FIN-STREET-STATE AUDITOR			
				636.24	91421351 541100	GG-WTR-ADM-PROF SVCS			
				512.24	91431383 541100	GG-SWR-ADM-PROF SVCS			
				149.25	91470148 541100	GG-SSWM-ADM-PROF SVCS			
				149.25	91471148 541100	FIN-DEV-STATE AUDITOR			
						FIN-BLDG-STATE AUDITOR			
						CHECK		7684 TOTAL:	5,573.45
7685	05/22/2026	EFT	167 WA ST DEPT OF ECOLOG	285446	05/19/2026	05/19/2026		05/21/26	350.00
			Invoice: 05/19/2026	350.00	47047 345895	WRIA15-KITSAP FEB 2026			
						HIRST DECISION-EXEMPT WELLS			
						CHECK		7685 TOTAL:	350.00
7686	05/22/2026	EFT	167 WA ST DEPT OF ECOLOG	285464	04/29/2026	04/29/2026		05/21/26	15,660.00
			Invoice: 04/29/2026	15,660.00	73411345 54980001429	PW/CRA 9UI6 SANDS AVE WELL WATER RIGHTS			
						SANDS AV WELL WTR RIGHT PERMT			
						CHECK		7686 TOTAL:	15,660.00
7687	05/22/2026	EFT	4104 WA ST FERRIES	285448	RK462421	04/30/2026		05/21/26	78.80
			Invoice: RK462421	39.40	53011212 543100	WAVE2GO FERRY CHARGES APR26			
				39.40	72011321 543100	PATROL-TRAVEL/MEALS/LODGING			
						ENG - C/E ADMIN TRAVEL EXPENSE			
						CHECK		7687 TOTAL:	78.80
7688	05/22/2026	EFT	499 WESTBAY AUTO PARTS I	285496	988144	05/01/2026		05/21/26	20.64
			Invoice: 988144	20.64	73638935 531100	PW/SHOP SUPPLIES			
						O&M-STD ALLOCATION-SUPPLIES			
						CHECK		7688 TOTAL:	20.64

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NUMBER OF CHECKS 53 \*\*\* CASH ACCOUNT TOTAL \*\*\* 392,127.97

	COUNT	AMOUNT
TOTAL EFT'S	53	392,127.97

\*\*\* GRAND TOTAL \*\*\* 392,127.97

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CLERK: glin

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2026	5	202								
APP	301-213000	05/22/2026	05/21/26	052226			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		3,722.16	
APP	635-111100	05/22/2026	05/21/26	052226			CASH AP CASH DISBURSEMENTS JOURNAL			392,127.97
APP	402-213000	05/22/2026	05/21/26	052226			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		212,062.61	
APP	403-213000	05/22/2026	05/21/26	052226			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		6,799.94	
APP	401-213000	05/22/2026	05/21/26	052226			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		26,958.76	
APP	001-213000	05/22/2026	05/21/26	052226			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		79,518.27	
APP	631-213000	05/22/2026	05/21/26	052226			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		9,427.22	
APP	101-213000	05/22/2026	05/21/26	052226			STREETS - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		52,334.21	
APP	407-213000	05/22/2026	05/21/26	052226			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,304.80	
GENERAL LEDGER TOTAL									392,127.97	392,127.97
APP	631-130000	05/22/2026	05/21/26	052226			DUE TO/FROM CLEARING		382,700.75	
APP	301-130000	05/22/2026	05/21/26	052226			DUE TO/FROM CLEARING			3,722.16
APP	402-130000	05/22/2026	05/21/26	052226			DUE TO/FROM CLEARING			212,062.61
APP	403-130000	05/22/2026	05/21/26	052226			DUE TO/FROM CLEARING			6,799.94
APP	401-130000	05/22/2026	05/21/26	052226			DUE TO/FROM CLEARING			26,958.76
APP	001-130000	05/22/2026	05/21/26	052226			GENERAL - DUE TO/FROM CLEARING			79,518.27
APP	101-130000	05/22/2026	05/21/26	052226			STREETS - DUE TO/FROM CLEARING			52,334.21
APP	407-130000	05/22/2026	05/21/26	052226			DUE TO/FROM CLEARING			1,304.80
SYSTEM GENERATED ENTRIES TOTAL									382,700.75	382,700.75
JOURNAL 2026/05/202 TOTAL									774,828.72	774,828.72

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2026	5	202	05/22/2026	GENERAL - DUE TO/FROM CLEARING		79,518.27
001-130000					GENERAL - ACCOUNTS PAYABLE	79,518.27	
001-213000							
					FUND TOTAL	79,518.27	79,518.27
101 STREET FUND	2026	5	202	05/22/2026	STREETS - DUE TO/FROM CLEARING		52,334.21
101-130000					STREETS - ACCOUNTS PAYABLE	52,334.21	
101-213000							
					FUND TOTAL	52,334.21	52,334.21
301 CAPITAL CONSTRUCTION FUND	2026	5	202	05/22/2026	DUE TO/FROM CLEARING		3,722.16
301-130000					ACCOUNTS PAYABLE	3,722.16	
301-213000							
					FUND TOTAL	3,722.16	3,722.16
401 WATER OPERATING FUND	2026	5	202	05/22/2026	DUE TO/FROM CLEARING		26,958.76
401-130000					ACCOUNTS PAYABLE	26,958.76	
401-213000							
					FUND TOTAL	26,958.76	26,958.76
402 SEWER OPERATING FUND	2026	5	202	05/22/2026	DUE TO/FROM CLEARING		212,062.61
402-130000					ACCOUNTS PAYABLE	212,062.61	
402-213000							
					FUND TOTAL	212,062.61	212,062.61
403 STORM & SURFACE WATER FUND	2026	5	202	05/22/2026	DUE TO/FROM CLEARING		6,799.94
403-130000					ACCOUNTS PAYABLE	6,799.94	
403-213000							
					FUND TOTAL	6,799.94	6,799.94
407 BUILDING & DEVELOPMENT FUND	2026	5	202	05/22/2026	DUE TO/FROM CLEARING		1,304.80
407-130000					ACCOUNTS PAYABLE	1,304.80	
407-213000							
					FUND TOTAL	1,304.80	1,304.80
631 CLEARING FUND	2026	5	202	05/22/2026	DUE TO/FROM CLEARING	382,700.75	
631-130000					ACCOUNTS PAYABLE	9,427.22	
631-213000					CASH		392,127.97
635-111100							
					FUND TOTAL	392,127.97	392,127.97

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

|P 14  
|apcshdsb

FUND	DUE TO	DUE FR
001 GENERAL FUND		79,518.27
101 STREET FUND		52,334.21
301 CAPITAL CONSTRUCTION FUND		3,722.16
401 WATER OPERATING FUND		26,958.76
402 SEWER OPERATING FUND		212,062.61
403 STORM & SURFACE WATER FUND		6,799.94
407 BUILDING & DEVELOPMENT FUND		1,304.80
631 CLEARING FUND		
	382,700.75	
	-----	-----
TOTAL	382,700.75	382,700.75


\*\* END OF REPORT - Generated by Grace Lin \*\*

CITY OF  
BAINBRIDGE ISLAND

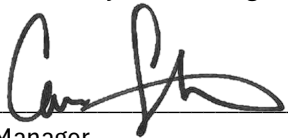
**PAYROLL REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS**

**5/20/2026**

Run Type	Date	Check # Sequence	Comments	Amount
Normal	5/20/2026	68192 - 68337	Regular check run (Direct Dep)	489,111.19
EFTPS	5/20/2026	EFTPS	Federal Tax Electronic Transfer	193,964.64
EFT	5/20/2026	ACH	Flexible Spending Account	2,968.41
EFT	5/20/2026	ACH	DSHS	502.08
Normal	5/20/2026	100872 - 100878	Vendor check run (Paper Checks)	125,456.23
			<b>TOTAL:</b>	<b>\$ 812,002.55</b>

Prepared and Reviewed by:  Date 05/20/2026  
DeAnna Cole, Payroll Specialist

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 Date 05/20/2026  
Carrie Freitas, Budget Manager



**City Council Regular Business Meeting Agenda Bill  
Tuesday, May 26, 2026**

**Agenda Item:** Approve Meeting Minutes

**Department:** Executive

**Agenda Section:** Consent Agenda - 6:40 pm

**Estimated Time:** 0 Minutes

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**Recommendation:**

Approve City Council meeting minutes.

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**Narrative:**

Council will consider approval of City Council meeting minutes.

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

1. Regular City Council Business Meeting Minutes, May 12, 2026



**City Council Regular Business Meeting  
Tuesday, May 12, 2026**

**Meeting Minutes**

**1. Call to Order / Roll Call / Pledge of Allegiance / Land Acknowledgment**

Mayor Moriwaki called the meeting to order at 6:00 pm in Council Chambers and on the Zoom webinar.

Mayor Moriwaki, Deputy Mayor Hytopoulos, and Councilmembers Fantroy-Johnson, Lant, Mathews, Nelson, and Schneider were present.

Mayor Moriwaki led the Pledge of Allegiance. Bailey Greer, a 7th grader from Woodward Middle School, read the Land Acknowledgment.

**2. Approval of Agenda / Conflict of Interest Disclosure**

Councilmember Nelson moved and Councilmember Fantroy-Johnson seconded to approve the agenda as presented. The motion carried unanimously, 7-0.

There were no conflicts of interest disclosed.

**3. Presentation(s)**

- A. Present Proclamation Recognizing Memorial Day on May 25, 2026

Mayor Moriwaki read the proclamation. Gary Sakuma from the American Legion Colin Hyde Post #172 accepted the proclamation.

- B. Present Proclamation Declaring May 10 through May 16, 2026, as "Bainbridge Island Police Week"

Councilmember Schneider read the proclamation. Deputy Police Chief Weiss accepted the proclamation.

- C. Present Proclamation Declaring May 17 through May 23, 2026, as "National Public Works Week"

Councilmember Fantroy-Johnson read the proclamation. Interim Public Works Director Corelis accepted the proclamation.

- D. Present Proclamation Declaring the Month of May 2026, as "Building Safety Month"

Councilmember Mathews read the proclamation. Building Safety Official Blake Holmes accepted the proclamation.

#### **4. Public Comment**

Andrea Wilson spoke in favor of the Island-Wide Mobility Plan.

John Carson, Bainbridge Island Downtown Association Executive Director, and Lindsay Browning, Bainbridge Island Chamber of Commerce Executive Director, spoke in favor of Kitsap Transit's circulator proposal.

Ted Jones expressed concerns with cell phone coverage.

Ron Peltier spoke about the history portion of the Comprehensive Plan Introduction and the Island-Wide Mobility Plan.

Malcolm Gander spoke about management strategies for the Groundwater Management Plan.

#### **5. Consent Agenda**

- A. Agenda Bill for Consent Agenda

**Motion:** I move to approve the consent agenda as presented.  
Nelson/Mathews: The motion carried unanimously, 7-0.

- B. Approve Accounts Payable and Payroll
- C. Approve Meeting Minutes
- D. Ratify the Pre-Approved Purchase Order for a 2026 Ford F250 Pickup Truck as Part of the 2026 Capital Improvement Plan Fleet Purchase (\$21,692.08 General Fund, \$68,899.87 Streets Fund)

- E. Accept the 2023 Greenhouse Gas Inventory Report
- F. Approve the Climate Change Advisory Committee (CCAC) 2025 Report and 2026 Workplan
- G. Authorize the Interim City Manager to Execute an Amendment that Renews the Interlocal Agreement with Kitsap County Sheriff's Office for Mutual Aid and Traffic Safety Task Force

## 6. City Manager's Report

Interim City Manager Schroer had no report.

## 7. Regular Business

- A. Consider Ordinance No. 2026-06 Granting a 10-Year Franchise to Verizon Wireless to Construct, Operate and Maintain Telecommunications Facilities in the City's Public Rights-of-Way for the Purpose of Providing Telecommunications Services

Interim City Manager Schroer introduced the agenda item. Daniel Kennedy from Ogden Murphy Wallace provided additional information, and Council discussed the topic.

**Motion:** I move to forward Ordinance No. 2026-06 regarding a Verizon Franchise Agreement to a future City Council Business Meeting for consideration of approval. Fantroy-Johnson/Nelson: The motion carried unanimously, 7-0.

- B. Present Final Groundwater Management Plan Draft and Public Engagement Schedule

Interim City Manager Schroer introduced the agenda item. Surface and Groundwater Specialist Berg provided additional information. Adam and Joel Massmann from Keta Waters provided a presentation, and Council discussed the topic.

**Amended Motion:** I move to forward the Groundwater Management Plan to a future regular City Council meeting for adoption. Fantroy-Johnson/Lant: The motion carried unanimously, 7-0.

- C. Discuss Comprehensive Plan Update Adoption Process and Approach

Interim City Manager Schroer introduced the agenda item, and Council discussed the topic.

D. Consider Introduction to the Comprehensive Plan

Interim City Manager Schroer introduced the agenda item. Interim Planning Director Buchanan provided additional information, and Council discussed the topic.

Councilmember Mathews suggested adding a mention of the Point Elliot Treaty of 1855 and in the section "Commercial agriculture centered on strawberry farms developed by Japanese immigrants" add the contributions of the Indipino community.

Councilmember Hytopoulos suggested deleting the first sentence that begins "Despite incorporation" in the first full paragraph on page IN-3. She also asked staff to look at an awkward sentence structure in the last sentence of that paragraph and in the last full paragraph on that page.

**Motion:** Deputy Mayor Hytopoulos moved and Councilmember Nelson seconded to strike the sentence that begins "Although these discussions have been heated at times..." in the 4<sup>th</sup> paragraph on page IN-9.

The motion carried unanimously, 7-0.

Councilmember Nelson asked if the Department of Commerce was the right agency in the 3<sup>rd</sup> full paragraph on page IN-9. He also asked staff to check the original language on page IN-11 since he is not certain that the redline is correct.

Councilmember Fantroy-Johnson left Council Chambers temporarily at 8:11 pm.

**Motion:** I move to forward the Introduction to the Comprehensive Plan to a future City Council meeting for consideration of approval.

Nelson/Mathews: The motion carried 6-0 with Councilmember Fantroy-Johnson absent from the chamber.

E. Consider Cultural Element of the Comprehensive Plan

Interim City Manager Schroer introduced the agenda item. Interim Planning Director Buchanan provided a presentation, and Council discussed the topic.

Councilmember Fantroy-Johnson returned at 8:13 pm.

Councilmember Nelson noted that in the section titled “Cultural Vision 2044,” there are duplicative sentences and suggested combining the two. He noted two formatting corrections to be made on page CU-4.

Deputy Mayor Hytopoulos questioned Policy CUL 2.8 relating to cultural amenities in designated centers.

Councilmember Lant asked for clarification on Policy CUL 3.8.

**Motion:** I move to forward the Cultural Element of the Comprehensive Plan to a future business meeting for consideration of adoption.

Fantroy-Johnson/Nelson: The motion carried unanimously, 7-0.

F. Consider Human Services Element of the Comprehensive Plan

Interim City Manager Schroer introduced the agenda item. Interim Planning Director Buchanan provided a presentation, and Council discussed the topic.

Councilmember Mathews suggested adding language on the health benefits of tree canopy cover and open space. In Policy HS 2.9, she suggested that the language support adequate access to health care for all Bainbridge Islanders.

**Motion:** Councilmember Hytopoulos moved and Councilmember Lant seconded to undo the change in HS Action #2 on page 6 relating to the Community Needs Assessment. The motion carried unanimously, 7-0.

Councilmember Nelson noted inconsistencies in the use of hyphens and spaces in the Human Services Element.

Councilmember Mathews asked if the reference in Goal HS-3 should be to everyone.

**Motion:** I move to forward the Human Services Element of the Comprehensive Plan to a future business meeting for consideration of adoption.

Nelson/Lant: The motion carried unanimously, 7-0.

G. Consider Island-Wide Mobility Plan

Interim City Manager Schroer introduced the agenda item. Sustainable Transportation Coordinator Boettcher provided a presentation, and Council discussed the topic.

**Motion:** I move to refer the Island-Wide Mobility Plan to the Mobility Advisory Committee for review and recommendation of potential amendments to be considered after adoption of the Comprehensive Plan.

Nelson/Mathews: The motion carried 5-2 with Councilmembers Hytopoulos and Lant voting against.

**Motion:** I move to approve the Island-Wide Mobility Plan as presented to be adopted as the plan of reference in the Transportation Element of the Comprehensive Plan.

Mathews/Fantroy-Johnson: The motion carried 4-3 with Councilmembers Hytopoulos, Nelson, and Lant voting against.

#### H. Discuss Potential City Initiatives in Downtown During the Summer of 2026

Interim City Manager Schroer introduced the agenda item.

**Motion:** I move to affirm City support of enhanced services designed to support tourism and downtown businesses in the summer of 2026.

Fantroy-Johnson/Nelson: The motion carried unanimously, 7-0.

- I. Consider Creation of a Council Subcommittee to Collaborate with Washington Department of Transportation on Highway 305/High School Road Roundabout Options

Interim City Manager Schroer introduced the agenda item. Councilmember Schneider provided additional information.

**Motion:** I move to appoint Councilmembers Schneider, Lant, and Fantroy-Johnson to a Council subcommittee to collaborate with the Washington Department of Transportation on the High School Road/Hwy 305 roundabout.

Mathews/Nelson: The motion carried unanimously, 7-0.

- J. Consider Authorization of City of Bainbridge Island Letter of Support for the North Kitsap District Court

Mayor Moriwaki introduced the agenda item.

**Motion:** I move to authorize staff to create a letter of support to be signed by the Mayor in support of the North Kitsap District Court.

Mathews/Nelson: The motion carried unanimously, 7-0.

## **8. Council Announcements**

Council members provided an update on local and regional meetings and events.

## **9. Adjournment**

Mayor Moriwaki adjourned the meeting at 9:43 pm.

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Clarence Moriwaki, Mayor

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Christine Brown, MMC, City Clerk



## **City Council Regular Business Meeting Agenda Bill Tuesday, May 26, 2026**

**Agenda Item:** Authorize the Interim City Manager to Execute a Construction Contract with Pavement Surface Control for the 2026 Annual Roads Striping Project (\$208,707.54 - Streets Fund)

**Department:** Public Works

**Agenda Section:** Consent Agenda - 6:40 pm

**Estimated Time:** 0 Minutes

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### **Recommendation:**

I move to authorize the Interim City Manager to execute a construction contract with Pavement Surface Control in the amount of \$208,707.54 for the 2026 Annual Roads Striping project.

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### **Narrative:**

This work includes road striping on approximately eighty (80) miles of roadway totaling 1,013,648 linear feet of paint stripe and other miscellaneous traffic marker improvements.

Bids were solicited through the Municipal Research Services Center (MRSC) Small Works Roster process, and the City received two bids. See attached bid tabulation.

The engineer's estimate is \$205,000.00 to \$220,000.00

City staff reviewed the bid results and the contractor's qualifications and

recommends that City Council award the 2026 Road Striping project to the apparent low bidder, Pavement Surface Control in the amount of \$208,707.54.

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**Fiscal Impact:**

The 2026 Road Striping project budget is \$280,000 (Streets Fund)

Munis Project #00235

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**Community Engagement and Outreach:**

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**Attachments:**

- 1. 2026 Road Striping\_Bid Tabulation\_Project 00235
- 2. 2026 Road Striping\_Engineer's Estimate\_Project 00235
- 3. 2026 Annual Striping Small Work Contract \_ For Agenda



## 2026 Road Striping

BID TABULATION

Bid Opening Date: April 24, 2026 at 10:00 a.m.

ITEM NO.	DESCRIPTION	UNITS	QTY	Eng Est		Bidder #1 Pavement Surface Control received 4/23/2026 at 0850		Bidder #2 Specialized Pavement Marking received 4/23/26 at 1516	
				UNIT PRICE	BID PRICE	UNIT PRICE	BID PRICE	UNIT PRICE	BID PRICE
1	Mobilization	LS	1	\$8,250.00	\$8,250.00	\$6,500.00	\$6,500.00	\$3,500.00	\$3,500.00
2	SPCC Plan	LS	1	\$850.00	\$850.00	\$1,000.00	\$1,000.00	\$950.00	\$950.00
3	Project Temporary Traffic Control	LS	1	\$25,000.00	\$25,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00
4	Paint Line	LF	983490	\$0.14	\$137,688.60	\$0.13	\$127,853.70	\$0.13	\$127,853.70
5	Painted Wide Line	LF	65336	\$0.27	\$17,640.72	\$0.19	\$12,413.84	\$0.26	\$16,987.36
6	Plastic Traffic Marker	SF	270	\$20.00	\$5,400.00	\$22.00	\$5,940.00	\$17.50	\$4,725.00
7	Minor Change	DOL	20000	\$1.00	\$20,000.00	\$1.00	\$20,000.00	\$1.00	\$20,000.00
				Subtotal	\$214,829.32		\$208,707.54		\$209,016.06
				Line C (9.2% WSST on Line B)		n/a		n/a	
				Grand Total (Line A + D)	\$214,829.32		\$208,707.54		\$209,016.06

2026	Road Striping Project				
Engineer's Estimate					
BID TABULALTION				Engineer's Estimate	
ITEM NO.	DESCRIPTION	QTY	UNITS	UNIT PRICE	TOTAL COST
1	Mobilization	1	LS	\$8,250.00	\$8,250.00
2	SPCC Plan	1	LS	\$850.00	\$850.00
3	Project Temporary Traffic Control	1	LS	\$25,000.00	\$25,000.00
4	Paint Line	983,490	LF	\$0.14	\$137,688.60
5	Painted Wide Line	65,336	LF	\$0.27	\$17,640.72
6	Install Plastic Traffic Marker	270	SQ FT	\$20.00	\$5,400.00
7	Minor Change	20,000	DOL	\$1.00	\$20,000.00
		Base Bid Subtotal			\$214,829.32
		Engineer Estimate Range		\$205,000.00 - \$220,000	

**CITY OF BAINBRIDGE ISLAND**  
**SMALL WORKS CONTRACT**

**THIS SMALL WORKS CONTRACT** (“Contract”) is entered into between the City of Bainbridge Island, a Washington municipal corporation, (“City”) and Pavement Surface Control, a Washington State Corporation, (“Contractor”).

In consideration of the terms and conditions set forth in this Contract, the City and the Contractor (each individually a “Party” and collectively the “Parties”) agree as follows:

**1. Contractor Services.** The Contractor shall furnish at its own cost and expense all labor, tools, materials, and equipment required to construct and complete, in accordance with this Contract and to the satisfaction of the City, the public works project known as the 2026 Annual Road Striping (“Project”). The Project is detailed in the following documents, which are attached hereto and incorporated herein by reference:

- Insurance Requirements (**Attachment A**)
- Declaration of Retainage (**Attachment B**)
- Scope of Work (**Attachment C**)
- Payment and Performance Bonds (**Attachment D**)
- Guarantee Form (**Attachment E**)
- General Special Provisions (**Attachment F**)
- 2026 Road List (**Attachment G**)
- Schedule of Prevailing Wages

(see <https://www.lni.wa.gov/licensing-permits/public-works-projects/prevailing-wage-rates/>)

**2. Notice to Proceed, Time of Completion.** This Contract shall become effective upon execution by both Parties. The Contractor shall commence work within seven (7) days after the City issues a written Notice to Proceed and shall complete the work within 90 calendar days from the City’s issuance of the Notice to Proceed. The time of beginning, rate of progress, and time of completion are essential conditions of this Contract.

**3. Payment.**

**3.1 Payment amount and procedures.** The City shall pay the Contractor for all work and services covered by this Contract in an amount that shall not exceed Two Hundred Eight Thousand, Seven Hundred Seven Dollars and Fifty-Four Cents(\$208,707.54), including applicable sales tax. The payment amount shall exclude approved change orders, in accordance with the quantity and unit prices shown on the attached bid proposal. The Contractor shall submit, in a format acceptable to the City, monthly invoices for work and services performed in the previous calendar month. The City shall pay for the portion of the work described in the invoice that has been completed by the Contractor and approved by the City. The City’s payment shall not constitute a waiver of the City’s right to final inspection and acceptance of the work.

**3.2 Defective or Unauthorized Work.** If during the course of the Contract the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract. If the Contractor is unable, for any reason, to satisfactorily complete any portion of the work, the City may complete the work by contract or otherwise, and the Contractor shall be liable to the City for any additional costs incurred by the City. "Additional costs" means all reasonable costs incurred by the City, including legal costs and attorneys' fees, beyond the maximum contract price under this Contract. The City further reserves the right to deduct the cost to complete the work, including any additional costs, from any amounts due or to become due to the Contractor.

**3.3 Final Payment; Waiver of Claim.** Thirty (30) days after completion and final acceptance of the Project by the City as complying with the terms of this Contract, the City shall pay to the Contractor all sums due as provided by this Contract, except those required to be withheld by law or agreed to in special contract provisions. THE CONTRACTOR'S ACCEPTANCE OF FINAL PAYMENT (EXCLUDING WITHHELD RETAINAGE) SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY THE CONTRACTOR AS UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.

**3.4 Retainage.** The City shall hold back a retainage in the amount of five percent (5%) of any and all payments made to the Contractor for a period of sixty (60) days after the date of final acceptance, or until receipt of all necessary releases from the State Department of Revenue and the State Department of Labor and Industries, and until settlement of any liens filed under chapter 60.28 RCW, whichever is later. The Contractor shall complete **Attachment B** to this Contract.

**4. Prevailing Wage.** The Contractor shall comply with and pay prevailing wages as required by chapter 39.12 RCW, as well as paying prevailing wages related to public works and building service maintenance contracts funded in part or in whole with federal funds. Federal wage laws and regulations shall be applicable. No worker, laborer, or mechanic employed in the performance of any part of this Contract shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington.

Prior to making any payment under this Contract, the Contractor shall submit to the City an approved copy of the "Statement of Intent to Pay Prevailing Wages" from the Department of Labor and Industries. It is the Contractor's responsibility to obtain and file the Statement. The Contractor shall be responsible for all filing fees. Notice from the Contractor and all subcontractors of intent to pay prevailing wages and prevailing wage rates for the Project must be posted for the benefit of the workers. Each invoice shall include a signed statement that prevailing wages have been paid by the Contractor and all subcontractors.

In case any dispute arises regarding the prevailing rates of wages for work of a similar nature, and such dispute cannot be resolved by the parties of interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the

Department of Labor and Industries of the State of Washington, and his/her decision therein shall be final and conclusive and binding on all parties involved in the dispute as provided for by RCW 39.12.060, as it may be amended in the future.

**5. Indemnification and Hold Harmless.**

**5.1 Defense, Indemnification, and Hold Harmless.** The Contractor shall defend, indemnify, and hold harmless the City, its officers, officials, employees, and volunteers from any and all claims, injuries, damages, losses, or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

**5.2 Liability for Damages Caused by Concurrent Negligence.** Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Contract.

**5.3 Inspection and Acceptance.** The City's inspection or acceptance of any of the Contractor's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

**5.4 No Third Party Right of Indemnification.** Nothing contained in this Contract shall be construed to create a liability or a right of indemnification in any third party.

**6. Nondiscrimination and Compliance with Laws.**

**6.1 Nondiscrimination.** The Contractor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Contract because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

**6.2 Compliance with Laws.** The Contractor shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Contract. The Contractor shall complete **Attachment C** to this Contract.

**6.3 Violation of this Section.** Violation of this Section 6 shall be a material breach of this Contract and grounds for cancellation, termination, or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

**7. Job Safety.**

**7.1 Work Site Safety.** The Contractor shall take all necessary precautions for the safety of employees on the work site and shall comply with all applicable provisions of federal, state, and local regulations, ordinances, and codes. The Contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards.

**7.2 Trench Safety.** All trenches shall be provided with adequate safety systems as required by chapter 49.17 RCW and WAC 296-155-650 and -655. The Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and -655.

**8. Utility Location.** The Contractor is solely responsible for locating any underground utilities affected by the work and is deemed to be an “excavator” for the purposes of chapter 19.122 RCW. The Contractor shall be responsible for compliance with chapter 19.122 RCW including utilization of the “one call” locator system, before commencing any excavation activities.

**9. Warranty and Guarantee.** The Contractor shall warrant and guarantee the materials and work to be free of defects for a period of one (1) year after the City’s final acceptance of the entire Project. The Contractor shall be liable for any costs, losses, expenses, or damages, including consequential damages, suffered by the City resulting from defects in the Contractor’s work including, but not limited to, the cost of materials and labor expended by the City in making emergency repairs and the cost of engineering, inspection, and supervision by the City. The Contractor shall hold the City harmless from all claims, which may be made against the City as a result of any defective work, and the Contractor shall defend any claims at its own expense. Where materials or procedures are not specified in the Contract, the City will rely on the professional judgment of the Contractor to make the appropriate selections.

**10. Correction of Defects.** The Contractor shall be responsible for correcting all defects in the performance of the work and/or related to materials discovered after the acceptance of this work. When corrections of defects are made, the Contractor shall be responsible for correcting all defects in the performance of the work and/or related to the materials in the corrected work for one year after the acceptance of the corrections by the City. The Contractor shall start work to remedy such defects within seven (7) days of the City’s mailed notice of discovery and shall complete such work within a reasonable time agreed to by both parties. In emergencies where damage may result from a delay or where loss of service may result, such corrections may be made by the City, in which case the Contractor shall pay all costs incurred by the City to perform the correction. In the event the Contractor does not accomplish corrections within the time specified, the correction work will be otherwise accomplished by the City and all costs of same shall be paid by the Contractor.

**11. Change Order/Contract Modification.**

**11.1 Amendments.** This Contract, together with attachments and/or other addenda, represents the entire and integrated Contract between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may be amended, modified, or added to only by written change order properly signed by both parties.

**11.2 Change Orders.** The City may issue a written change order for any change in the work during the performance of this Contract. If the Contractor determines, for any reason, that a change order is necessary, the Contractor must submit a written change order request to the City within fourteen (14) calendar days of the date the Contractor knew or should have known of the facts and events giving rise to the requested change. If the City determines that the change increases or decreases the Contractor's costs or time for performance, the City will make an equitable adjustment. The City will attempt, in good faith, to reach agreement with the Contractor on all equitable adjustments. If the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The Contractor shall proceed with the change order work upon receiving the written change order. If the Contractor fails to require a change order within the time frame allowed, the Contractor waives its right to make any claim or submit subsequent change order requests for that portion of the work. If the Contractor disagrees with the equitable adjustment, the Contractor must complete the change order work; however, the Contractor may elect to protest the adjustment as provided below.

**11.3 Procedure and Protest by Contractor.** If the Contractor disagrees with anything required by a change order, another written order, or an oral order from the City, including any direction, instruction, interpretation, or determination by the City, the Contractor shall, within fourteen (14) calendar days, provide a signed written notice of protest to the City that states the date of the notice of the protest, the nature and circumstances that caused the protest, the provisions of the Contract that support the protest, the estimated dollar cost, if any, of the protested work and how the estimate was determined, and an analysis of the progress schedule showing the schedule change or disruption, if applicable. The Contractor shall keep complete records of extra costs and time incurred as a result of the protested work. The City shall have access to any of the Contractor's records needed to evaluate the protest. If the City determines that a protest is valid, the City will adjust the payment for work or time by an equitable adjustment.

**11.4 Failure to Protest or Follow Procedures Constitutes Waiver.** By not protesting or failing to follow procedures as this section provides, the Contractor waives any additional entitlement or claims for protested work and accepts from the City any written or oral order (including directions, instructions, interpretations, and determinations).

**11.5 Contractor's Duty to Complete Protested Work.** Regardless of any protest, the Contractor shall proceed to promptly complete work that the City has ordered.

**11.6 Contractor's Acceptance of Changes.** The Contractor accepts all requirements of a change order by: (1) endorsing the change order; (2) writing a separate acceptance; or (3) not protesting in the manner this section provides. A change order that is accepted by the Contractor as provided herein shall constitute full payment and final settlement of all claims for

contract time and for direct, indirect, and consequential costs, including costs of delays related to any work, either covered or affected by the change.

**12. Claims.** The Contractor shall give written notice to the City of all claims, other than change orders, within thirty (30) days of the occurrence of events giving rise to the claim, but in no event later than the time of approval by the City for final payment. Any claim for damages, additional payment for any reason, or extension of time shall be conclusively deemed to have been waived by the Contractor, unless a timely written claim is made in strict accordance with the applicable provisions of this Contract. At a minimum, a Contractor's written claim must include the information required in Section 11.3 regarding protests.

FAILURE TO PROVIDE A COMPLETE AND WRITTEN NOTIFICATION OF CLAIM IN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM.

The Contractor must, in any event, file any claim or bring any suit arising from or connected to this Contract within 120 calendar days from the date the work is completed. The Contractor, upon making application for the final payment, shall be deemed to have waived its right to claim for any other damages for which application has not been made, unless such claim for final payment includes notice of additional claim and fully describes such claim.

**13. Contractor's Risk of Loss.** It is understood that the whole of the work under this Contract is to be done at the Contractor's risk, and that it/he/she has familiarized itself/himself/herself with all existing conditions and other contingencies likely to affect the work, and has made its/his/her bid accordingly, and that Contractor shall assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

**14. Insurance.** The Contractor shall maintain the insurance described in **Attachment A**:

**15. Payment and Performance Bonds.** The Contractor shall provide Payment and Performance bonds to the City in the amount of 100% of the Contract price and no less. The bonds must be accepted by the City prior to the execution of the Contract and shall be in a form approved by the City as shown on **Attachment E**. The bonds shall be released thirty (30) days after the date of final acceptance of the work performed under this Contract and receipt of all necessary releases from the Department of Revenue and the Department of Labor and Industries in settlement of any liens filed under chapter 60.28 RCW, whichever is later.

**16. Termination.** This Contract shall terminate upon satisfactory completion of the work described in the Scope of Work (**Attachment D**) and final payment by the City. The City may terminate the Contract and take possession of the premises and all materials thereon and finish the work by whatever methods it may deem expedient by giving ten (10) days' written notice to the Contractor.

If this Contract is terminated by the City, the Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Scope of Work

(Attachment C) is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under the Contract exceeds the expense incurred by the City in finishing the work, and all damages sustained by the City or which may be sustained by the City or which may be sustained by reason of such refusal, neglect, failure, or discontinuance of employment, such excess shall be paid by the City to the Contractor. If the City's expense and damages exceed the unpaid balance, the Contractor and its surety shall be jointly and severally liable therefore to the City and shall pay such difference to the City. Such expense and damages shall include all legal costs incurred by the City to protect the rights and interests of the City under the Contract, provided such legal costs shall be reasonable.

**17. Attorney's Fees and Costs.** If any legal proceeding is brought related to the enforcement of this Contract, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Contract, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in that action or proceeding.

**18. General Administration.** The Project Manager of the City shall have primary responsibility for the City under this Contract to oversee and approve all work performed as well as all financial invoices.

**19. Ownership of Documents.** On payment to the Contractor by the City of all compensation due under this Contract, all finished or unfinished documents and material prepared by the Contractor with funds paid by the City under this Contract shall become the property of the City and shall be forwarded to the City upon its request. Any records, reports, information, data, or other documents or materials given to or prepared or assembled by the Contractor under this Contract shall be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval of the City or by court order.

**20. Subletting or Assigning of Contracts.** Neither the City nor the Contractor shall assign, transfer, or encumber any rights, duties, or interests accruing from this Contract without the prior written consent of the other. If subcontract work is needed, prior to approval by the City, the Contractor must verify that its first-tier subcontractors meet the bidder responsibility criteria as provided in RCW 39.04.350.

**21. Relationship of Parties.** The parties intend that an independent contractor relationship will be created by this Contract. As the Contractor is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative, or subcontractor of the Contractor shall be or shall be deemed to be the employee, agent, representative, or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance, and unemployment insurance, are available from the City to the Contractor or its employees, agents, representatives, or subcontractors. The Contractor shall be solely and entirely responsible for its acts and for the acts of the Contractor's agents, employees, representatives, and subcontractors during the performance of this Contract. The City may, during the term of this

Contract, engage other independent contractors to perform the same or similar work that the Contractor performs hereunder.

**22. Nonwaiver of Breach.** The failure of the City to insist upon strict performance of any of the terms and rights contained in this Contract, or to exercise any option contained in this Contract in one or more instances, shall not be construed to be a waiver or relinquishment of those terms and rights and such terms and rights shall remain in full force and effect.

**23. Written Notice.** All communications regarding this Contract shall be sent to the Parties at the addresses listed below in the Contact information, unless otherwise notified. Any written notice shall become effective on delivery, but in any event on the date three (3) calendar days after the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the addressee at the address stated in this Contract.

**24. Term.** This Contract shall be effective from the date of Contract execution through expiration of the warranty period as described in Section 9.

**IN WITNESS WHEREOF,** the Parties have executed this Contract as of the later of the signature dates included below.

**PAVEMENT SURFACE CONTROL**

**CITY OF BAINBRIDGE ISLAND**

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Ellen Schroer, Interim City Manager

Title: \_\_\_\_\_

Tax I.D. #: \_\_\_\_\_

City Bus. Lic. #: \_\_\_\_\_

**CONTRACTOR CONTACT:**

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Contractor License #: \_\_\_\_\_

(If this is a new contractor or if the Contractor has never conducted work with the City, a W-9 form must be attached to this Contract.)

**CITY CONTACT:**

Joel Goodwin

City of Bainbridge Island

7305 Hidden Cove Road

Bainbridge Island, WA 98110

Phone: 206 780 3583

Email: [jgoodwin@bainbridgewa.gov](mailto:jgoodwin@bainbridgewa.gov)

**ATTACHMENT A  
INSURANCE REQUIREMENTS**

**A. Insurance Term**

The Contractor shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the Contract and for thirty (30) days after the physical completion date, unless otherwise indicated herein.

**B. No Limitation**

The Contractor's maintenance of insurance, its scope of coverage, and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

**C. Minimum Scope of Insurance**

The Contractor's required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01. Pollution Liability coverage at least as broad as that provided under ISO Pollution Liability-Broadened Coverage for Covered Autos Endorsement CA 99 48 shall be provided, and the Motor Carrier Act Endorsement (MCS 90) shall be attached.
2. Commercial General Liability insurance shall be as least at broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse, or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- Not applicable. Builders Risk insurance covering interests of the City, the Contractor, Subcontractors, and Sub-subcontractors in the work. Builders Risk insurance shall be on a special perils policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including flood, earthquake, theft, vandalism, malicious mischief, and collapse. The Builders Risk insurance shall include coverage for

temporary buildings, debris removal, and damage to materials in transit or stored off-site. This Builders Risk insurance covering the work will have a deductible of \$5,000 for each occurrence, which will be the responsibility of the Contractor. Higher deductibles for flood and earthquake perils may be accepted by the City upon written request by the Contractor and written acceptance by the City. Any increased deductibles accepted by the City will remain the responsibility of the Contractor. The Builders Risk insurance shall be maintained until the City has granted substantial completion of the project.

- Applicable. Contractors Pollution Liability insurance covering losses caused by pollution conditions that arise from the operations of the Contractor. Contractors Pollution Liability insurance shall be written in an amount of at least \$2,000,000 per loss, with an annual aggregate of at least \$2,000,000. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs, and defense including costs and expenses incurred in the investigation, defense, or settlement of claims.

If the Contractors Pollution Liability insurance is written on a claims-made basis, the Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract, and that continuous coverage will be maintained, or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

The City shall be named by endorsement as an additional insurer on the Contractors Pollution Liability insurance policy.

If the scope of services as defined in this Contract includes the disposal of any hazardous materials from the job site, the Contractor must furnish to the City evidence of Pollution Liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting waste under this contract. Coverage certified to the City under this paragraph must be maintained in minimum amounts of \$2,000,000 per loss, with an annual aggregate of at least \$2,000,000.

#### **D. Minimum Amounts of Insurance**

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
  2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
- Not applicable. Builders Risk insurance shall be written in the amount of the completed value of the project with no coinsurance provisions.

#### **E. City Full Availability of Contractor Limits**

If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

**F. Other Insurance Provision**

The Contractor's Automobile Liability, Commercial General Liability, and if applicable Builder's Risk insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

**G. Contractor's Insurance for Other Losses**

The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee-owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers, contractors or subcontractors as well as to any temporary structures, scaffolding, and protective fences.

**H. Waiver of Subrogation**

The Contractor and the City waive all rights against each other, any of their Subcontractors, Sub-subcontractors, agents, and employees, each of the other, for damages caused by fire or other perils to the extent covered by property insurance obtained pursuant to the Insurance Requirements Section of this Contract or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

**I. Acceptability of Insurers**

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A minus (A-).

**J. Verification of Coverage**

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work. Upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

**K. Subcontractors' Insurance**

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO Additional Insured endorsement CG 20 38 04 13.

**L. Notice of Cancellation**

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two (2) business days of their receipt of such notice.

**M. Failure to Maintain Insurance**

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

**ATTACHMENT B**  
**DECLARATION OF OPTION FOR MANAGEMENT OF STATUTORY RETAINED**  
**PERCENTAGE UNDER CHAPTER 60.28 RCW**

The Contractor shall declare an option for management of the statutory retained percentage for this Contract by affixing the Contractor's signature and date to one of the following three options in accordance with RCW 60.28.011(4) and subject to the conditions of the Measurement and Payment Section. The Contractor may also have some or all of the retained percentage released by tendering a retainage bond acceptable to the Owner (City of Bainbridge Island) in accordance with RCW 60.28.011(6).

I hereby elect to have the retained percentage of this Contract **HELD IN A FUND** by the City of Bainbridge Island ("City") in accordance with RCW 60.28.011(4)(a).

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

I hereby elect to have the City deposit the retained percentage of this Contract in an **INTEREST-BEARING ACCOUNT** in accordance with RCW 60.28.011(4)(b).

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

I hereby elect to have the City **PLACE IN ESCROW** the retained percentage of this Contract in accordance with RCW 60.28.011(4)(c). If this option is chosen, the Contractor must designate a repository acceptable to Owner as follows:

I hereby designate \_\_\_\_\_ as the repository for the escrow of said funds. The terms of which are specified by a separate escrow agreement. The cost of the investment program and the risk thereof is to be borne entirely by the Contractor. All investments selected are subject to City approval. Prior to the City placing any monies in an escrow account, the Contractor shall provide an original signed escrow agreement from the repository with a letter stating their acceptance of the account, the account number, the nature of the investments to be made, and a statement that they will not release any funds until authorized in writing by the City. When the monies reserved are to be placed in escrow, the City will issue a check representing the sum of the monies reserved payable to the bank or trust company and the Contractor jointly. Such a check shall be converted into bonds and securities chosen by the Contractor and approved by the City and the bonds and securities held in escrow.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

I hereby elect to tender a retainage bond for some or all of the retained percentage in accordance with RCW 60.28.011(6). Such bond shall be issued by a surety accepted for business in this state by the Washington Insurance Commissioner and with an A.M. Best rating of at least A minus (A-) and otherwise acceptable by the Owner (City).

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

## **ATTACHMENT C SCOPE OF WORK**

The work on this project shall be accomplished in accordance with the *Standard Specifications for Road, Bridge and Municipal Construction*, 2026 edition, as issued by the Washington State Department of Transportation (WSDOT) and the American Public Works Association (APWA), Washington State Chapter (hereafter “Standard Specifications”). The Standard Specifications, as modified or supplemented by the General Special Provisions outlined in Attachment G, all of which are made a part of the Contract Documents, shall govern all of the work. The terms of the Contract shall govern in the event of a conflict with the terms of the Standard Specifications, as amended, or with the terms of the Special Provisions.

**The Contractor shall complete the road striping, road markings and other related work listed in the “2026 Road List” Attachment G.**

**The Contractor must possess and stripe with a “Class A” commercial road striping truck.**

**ATTACHMENT D  
PAYMENT AND PERFORMANCE BONDS**

[PAYMENT AND PERFORMANCE BONDS BEGIN ON NEXT PAGE]

**PAYMENT BOND**

**KNOW ALL PEOPLE BY THESE PRESENTS:**                    **BOND NO.:** \_\_\_\_\_

That we, \_\_\_\_\_, the CONTRACTOR, herein reference to as PRINCIPAL, and \_\_\_\_\_, as SURETY, are held and firmly bound unto THE CITY OF BAINBRIDGE ISLAND (hereinafter the "OWNER") in the full sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_), lawful money of the United States for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, and administrators, successors, and assigns, jointly and severally, firmly by these presents.

**THE CONDITIONS** of this obligation are such that, whereas, the PRINCIPAL has entered into an agreement in writing with the OWNER, dated \_\_\_\_\_, 20 \_\_\_\_, for the construction of the **City of Bainbridge Island’s 2026 Annual Road Striping Contract Project** according to the terms, conditions, and covenants specified in the Contract including all of the Contract Documents therein referred to, which are hereby referred to and made a part hereof as fully and completely as though set forth in detail herein, and

**WHEREAS**, it is understood and made a part of the consideration for this obligation that the OWNER shall have the right to sue on this bond in its own name to recover for any loss, injury, damage, or liability whatsoever sustained or incurred by it by reason of the PRINCIPAL’s failure to pay all laborers, mechanics, and subcontractors and material men, and all persons who shall supply such person or persons and such PRINCIPAL or subcontractors with provisions and supplies for the carrying on of such Work as defined and required by chapter 39.08 RCW, any breach of the contract documents, or of any provision in this bond, in the same manner and to the same extent as though this obligation ran directly to the OWNER.

**NOW, THEREFORE**, if the PRINCIPAL shall well, truly, and faithfully perform all of the provisions and fulfill all of the undertakings, covenants, terms, conditions, and agreements for payment of all persons laborers, mechanics, and subcontractors and material men, and all persons who shall supply such person or persons and such PRINCIPAL or subcontractors with provisions and supplies for the carrying on of such Work as required by chapter 39.08 RCW and shall indemnify and save harmless OWNER from all cost and damage by reason of the PRINCIPAL’s default or failure to do so, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect and SURETY will be obligated to pay such person or persons as required by chapter 39.08 RCW.

**IT IS FURTHER DECLARED AND AGREED** that the SURETY hereby further stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Agreement, the Work to be performed thereunder, or the Project Specifications shall in any way affect its obligation on this Bond, and the SURETY hereby waives notice of any change, extension of time, alteration, or addition to the terms of the Contract, the Work, or the Project Specifications. SURETY hereby attaches an original Power of Attorney verifying the authority of the person(s) executing this Bond on behalf of the SURETY.

Sealed and dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**PRINCIPAL:**

By: \_\_\_\_\_  
(Print Name)

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

**SURETY:**

By: \_\_\_\_\_  
(Print Name)

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Attachments: Original Surety Power of Attorney**

**PERFORMANCE BOND**

**KNOW ALL PEOPLE BY THESE PRESENTS:**                    **BOND NO.:** \_\_\_\_\_

That we, \_\_\_\_\_, the CONTRACTOR, herein reference to as PRINCIPAL, and \_\_\_\_\_, as SURETY, are held and firmly bound unto THE CITY OF BAINBRIDGE ISLAND (hereinafter the "OWNER") in the full sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_), lawful money of the United States for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, and administrators, successors, and assigns, jointly and severally, firmly by these presents.

**THE CONDITIONS** of this obligation are such that, whereas, the PRINCIPAL has entered into an agreement in writing with the OWNER, dated \_\_\_\_\_, 20 \_\_\_\_, for the construction of the **City of Bainbridge Island’s 2026 Annual Road Striping Contract Project** according to the terms, conditions, and covenants specified in the Contract including all of the Contract Documents therein referred to, which are hereby referred to and made a part hereof as fully and completely as though set forth in detail herein, and

**WHEREAS**, it is understood and made a part of the consideration for this obligation that the OWNER shall have the right to sue on this bond in its own name to compel performance by the SURETY and to recover for any loss, injury, damage, or liability whatsoever sustained or incurred by it by reason of the PRINCIPAL’s failure to perform all requirements and obligations under the Contract as defined by the Contract Documents in the same manner and to the same extent as though this obligation ran directly to the OWNER.

**NOW, THEREFORE**, if the PRINCIPAL shall well, truly, and faithfully perform all of the provisions and fulfill all of the undertakings, covenants, terms, conditions, and agreements under the Contract and the Contract Documents and save harmless OWNER from all cost and damage by reason of the PRINCIPAL’s default or other failure to do so, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect and SURETY will be obligated to perform or pay to have performed any and all such obligations not performed by the PRINCIPAL in accord with the Contract Documents in the same manner and to the same extent as the PRINCIPAL.

**IT IS FURTHER DECLARED AND AGREED** that the SURETY hereby further stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract, the Work to be performed thereunder, or other Contract Documents shall in any way affect its obligation on this Bond, and the SURETY hereby waives notice of any change, extension of time, alteration, or addition to the terms of the Contract, the Work, or other Contract Documents. SURETY hereby attaches an original Power of Attorney verifying the authority of the person(s) executing this Bond on behalf of the SURETY.

Sealed and dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

PRINCIPAL:

By: \_\_\_\_\_  
(Print Name)

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

SURETY:

By: \_\_\_\_\_  
(Print Name)

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Attachments: Original Surety Power of Attorney**

**ATTACHMENT E  
GUARANTEE FORM**

CITY OF BAINBRIDGE ISLAND  
280 Madison Avenue N  
Bainbridge Island, Washington 98110  
To Whom It May Concern:

**Project: 2026 Annual Road Striping**

The undersigned Contractor hereby guarantees and warrants the complete construction and installation of all work, systems, and apparatus done and performed in connection with the above-referenced Project to be free from defects in materials and workmanship for a period of **one (1) year** from the date of final acceptance of the entire Project. The undersigned agrees to remedy and correct at its own expense any such defects appearing during that period due to unsatisfactory materials or workmanship and will pay for any and all damage which may occur to other aspects of the work or the Project which may result from the occurrence of such defects or the correction of the same. It is understood that partial or entire use of the Project by the City of Bainbridge Island ("City") shall not constitute final acceptance of the Project.

This Guarantee and its acceptance by the City shall in no way be deemed a waiver by the City of any rights or remedies (or time limits in which to enforce said rights or remedies) it may have against the undersigned for defective workmanship or defective materials under the laws of the State of Washington pertaining to acts of negligence.

This Guarantee shall not be interpreted as holding the undersigned responsible for any deterioration of the work related to the Project due to normal use or abuse of the work by the City.

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print – Company Name – Title

**ATTACHMENT F**  
**GENERAL SPECIAL PROVISIONS**

**INTRODUCTION TO THE SPECIAL PROVISIONS**

*(January 4, 2024 APWA GSP, Option A)*

The work on this project shall be accomplished in accordance with the *Standard Specifications for Road, Bridge and Municipal Construction*, 2026 edition, as issued by the Washington State Department of Transportation (WSDOT) and the American Public Works Association (APWA), Washington State Chapter (hereafter “Standard Specifications”). The Standard Specifications, as modified or supplemented by these Special Provisions, all of which are made a part of the Contract Documents, shall govern all of the Work.

These Special Provisions are made up of both General Special Provisions (GSPs) from various sources, which may have project-specific fill-ins; and project-specific Special Provisions. Each Provision either supplements, modifies, or replaces the comparable Standard Specification, or is a new Provision. The deletion, amendment, alteration, or addition to any subsection or portion of the Standard Specifications is meant to pertain only to that particular portion of the section, and in no way should it be interpreted that the balance of the section does not apply.

The GSPs are labeled under the headers of each GSP, with the effective date of the GSP and its source. For example:

*(March 8, 2013 APWA GSP)*  
*(April 1, 2013 WSDOTGSP)*  
*(May 1, 2013 COBI GSP) Agency Special Provision*

*Project specific special provisions are labeled without a date as such:*

*(\*\*\*\*\*)*

Also incorporated into the Contract Documents by reference are:

- *Manual on Uniform Traffic Control Devices for Streets and Highways*, currently adopted edition, with Washington State modifications, if any
- *Standard Plans for Road, Bridge and Municipal Construction*, WSDOT Manual M21-01, current edition
- *Design and Construction Standards*, City of Bainbridge Island, current edition

Contractor shall obtain copies of these publications, at Contractor’s own expense.

**Division 1  
General Requirements**

**DESCRIPTION OF WORK**

(March 13, 1995)

Approximately 80 miles of island wide road striping and other traffic marking activities, all in accordance with the Contract Documents, these Contract Provisions, and the Standard Specifications.

**1-01.3 Definitions**

*(January 19, 2022 APWA GSP)*

Delete the heading **Completion Dates** and the three paragraphs that follow it, and replace them with the following:

**Dates**

***Bid Opening Date***

The date on which the Contracting Agency publicly opens and reads the Bids.

***Award Date***

The date of the formal decision of the Contracting Agency to accept the lowest responsible and responsive Bidder for the Work.

***Contract Execution Date***

The date the Contracting Agency officially binds the Agency to the Contract.

***Notice to Proceed Date***

The date stated in the Notice to Proceed on which the Contract time begins.

***Substantial Completion Date***

The day the Engineer determines the Contracting Agency has full and unrestricted use and benefit of the facilities, both from the operational and safety standpoint, any remaining traffic disruptions will be rare and brief, and only minor incidental work, replacement of temporary substitute facilities, plant establishment periods, or correction or repair remains for the Physical Completion of the total Contract.

***Physical Completion Date***

The day all of the Work is physically completed on the project. All documentation required by the Contract and required by law does not necessarily need to be furnished by the Contractor by this date.

***Completion Date***

The day all the Work specified in the Contract is completed and all the obligations of the Contractor under the contract are fulfilled by the Contractor. All documentation required by the Contract and required by law must be furnished by the Contractor before establishment of this date.

***Final Acceptance Date***

The date on which the Contracting Agency accepts the Work as complete.

Supplement this Section with the following:

All references in the Standard Specifications or WSDOT General Special Provisions, to the terms "Department of Transportation", "Washington State Transportation Commission",

“Commission”, “Secretary of Transportation”, “Secretary”, “Headquarters”, and “State Treasurer” shall be revised to read “Contracting Agency”.

All references to the terms “State” or “state” shall be revised to read “Contracting Agency” unless the reference is to an administrative agency of the State of Washington, a State statute or regulation, or the context reasonably indicates otherwise.

All references to “State Materials Laboratory” shall be revised to read “Contracting Agency designated location”.

All references to “final contract voucher certification” shall be interpreted to mean the Contracting Agency form(s) by which final payment is authorized, and final completion and acceptance granted.

### **Additive**

A supplemental unit of work or group of bid items, identified separately in the Bid Proposal, which may, at the discretion of the Contracting Agency, be awarded in addition to the base bid.

### **Alternate**

One of two or more units of work or groups of bid items, identified separately in the Bid Proposal, from which the Contracting Agency may make a choice between different methods or material of construction for performing the same work.

### **Business Day**

A business day is any day from Monday through Friday except holidays as listed in Section 1-08.5.

### **Contract Bond**

The definition in the Standard Specifications for “Contract Bond” applies to whatever bond form(s) are required by the Contract Documents, which may be a combination of a Payment Bond and a Performance Bond.

### **Contract Documents**

See definition for “Contract”.

### **Contract Time**

The period of time established by the terms and conditions of the Contract within which the Work must be physically completed.

### **Notice of Award**

The written notice from the Contracting Agency to the successful Bidder signifying the Contracting Agency’s acceptance of the Bid Proposal.

### **Notice to Proceed**

The written notice from the Contracting Agency or Engineer to the Contractor authorizing and directing the Contractor to proceed with the Work and establishing the date on which the Contract time begins.

### **Traffic**

Both vehicular and non-vehicular traffic, such as pedestrians, bicyclists, wheelchairs, and equestrian traffic.

## **1-02 BID PROCEDURES AND CONDITIONS**

### **1-02.1 Prequalification of Bidders**

Delete this section and replace it with the following:

#### **1-02.1 Qualifications of Bidder**

*(February 17, 2026 APWA GSP, Option A)*

Before award of a public works contract, a Bidder must meet at least the minimum qualifications of RCW 39.04.350(1) to be considered a responsible bidder and qualified to be awarded a public works project.

### **1-02.2 Plans and Specifications**

*(June 27, 2011 APWA GSP)*

Delete this section and replace it with the following:

Information as to where Bid Documents can be obtained or reviewed can be found in the Call for Bids (Advertisement for Bids) for the work.

After award of the contract, plans and specifications will be issued to the Contractor at no cost as detailed below:

<b>To Prime Contractor</b>	<b>No. of Sets</b>	<b>Basis of Distribution</b>
Reduced plans (11" x 17")	n/a	Furnished automatically upon award.
Contract Provisions	1	Furnished automatically upon award.
Large plans (e.g., 22" x 34")	n/a	Furnished only upon request.

Additional plans and Contract Provisions may be obtained by the Contractor from the source stated in the Call for Bids, at the Contractor's own expense.

### **1-02.5 Proposal Forms**

*(February 17, 2026 APWA GSP)*

Delete this section and replace it with the following:

The Proposal Form will identify the project and its location and describe the work. It will also list estimated quantities, units of measurement, the items of work, and the

materials to be furnished at the unit bid prices. The bidder shall complete spaces on the proposal form that call for, but are not limited to, unit prices; extensions; summations; the total bid amount; signatures; date; and, where applicable, retail sales taxes and acknowledgment of addenda; the bidder's name, address, telephone number, and signature. Bids shall be in legible figures (not words) written in ink or typed and expressed in U.S. dollars. The required certifications are included as part of the Proposal Form.

The Contracting Agency reserves the right to arrange the proposal forms with alternates and additives, if such be to the advantage of the Contracting Agency. The bidder shall bid on all alternates and additives set forth in the Proposal Form unless otherwise specified.

**1-02.13 Irregular Proposals**  
(November 21, 2025 APWA GSP)

Delete this section and replace it with the following:

1. A Proposal will be considered irregular and will be rejected if:
  - a. The Bidder is not prequalified when so required;
  - b. The Bidder adds provisions reserving the right to reject or accept the Award, or enter into the Contract;
  - c. A price per unit cannot be determined from the Bid Proposal;
  - d. The Proposal form is not properly executed;
  - e. The Bidder fails to submit or properly complete a subcontractor list as required in Section 1-02.6;
  - f. The Bidder fails to submit the Bidder Questionnaire, if applicable, as required by Section 1-02.6, or if the documentation that is submitted fails to meet the requirements of the Special Provisions; or
  - g. The Bid Proposal does not constitute a definite and unqualified offer to meet the material terms of the Bid invitation.
  
2. A Proposal may be considered irregular and may be rejected if:
  - a. The Proposal does not include a unit price for every Bid item;
  - b. Any of the unit prices are excessively unbalanced (either above or below the amount of a reasonable Bid) to the potential detriment of the Contracting Agency;
  - c. The authorized Proposal Form furnished by the Contracting Agency is not used or is altered;
  - d. The completed Proposal form contains unauthorized additions, deletions, alternate Bids, or conditions;
  - e. Receipt of Addenda is not acknowledged;
  - f. A member of a joint venture or partnership and the joint venture or partnership submit Proposals for the same project (in such an instance, both Bids may be rejected); or
  - g. If Proposal form entries are not made in ink.

**1-02.14 Disqualification of Bidders**  
(May 17, 2018 APWA GSP, Option B)

Delete this section and replace it with the following:

A Bidder will be deemed not responsible if the Bidder does not meet the mandatory bidder responsibility criteria in RCW 39.04.350(1), as amended; or does not meet Supplemental Criteria 1-7 listed in this Section.

The Contracting Agency will verify that the Bidder meets the mandatory bidder responsibility criteria in RCW 39.04.350(1), and Supplemental Criteria 1-2. Evidence that the Bidder meets Supplemental Criteria 3-7 shall be provided by the Bidder as stated later in this Section.

1. **Delinquent State Taxes**

- A Criterion: The Bidder shall not owe delinquent taxes to the Washington State Department of Revenue without a payment plan approved by the Department of Revenue.
- B. Documentation: The Bidder, if and when required as detailed below, shall sign a statement (on a form to be provided by the Contracting Agency) that the Bidder does not owe delinquent taxes to the Washington State Department of Revenue, or if delinquent taxes are owed to the Washington State Department of Revenue, the Bidder must submit a written payment plan approved by the Department of Revenue, to the Contracting Agency by the deadline listed below.

2. **Federal Debarment**

- A Criterion: The Bidder shall not currently be debarred or suspended by the Federal government.
- B. Documentation: The Bidder shall not be listed as having an “active exclusion” on the U.S. government’s “System for Award Management” database ([www.sam.gov](http://www.sam.gov)).

3. **Subcontractor Responsibility**

- A Criterion: The Bidder’s standard subcontract form shall include the subcontractor responsibility language required by RCW 39.06.020, and the Bidder shall have an established procedure which it utilizes to validate the responsibility of each of its subcontractors. The Bidder’s subcontract form shall also include a requirement that each of its subcontractors shall have and document a similar procedure to determine whether the sub-tier subcontractors with whom it contracts are also “responsible” subcontractors as defined by RCW 39.06.020.
- B. Documentation: The Bidder, if and when required as detailed below, shall submit a copy of its standard subcontract form for review by the Contracting Agency, and a written description of its procedure for validating the responsibility of subcontractors with which it contracts.

4. **Claims Against Retainage and Bonds**

- A. Criterion: The Bidder shall not have a record of excessive claims filed against the retainage or payment bonds for public works projects in the three years prior to the bid submittal date, that demonstrate a lack of effective management by the Bidder of making timely and appropriate payments to its subcontractors, suppliers, and workers, unless there are extenuating circumstances and such circumstances are deemed acceptable to the Contracting Agency.
- B. Documentation: The Bidder, if and when required as detailed below, shall submit a list of the public works projects completed in the three years prior to the bid submittal date that have had claims against retainage and bonds and include for each project the following information:
- Name of project
  - The owner and contact information for the owner;
  - A list of claims filed against the retainage and/or payment bond for any of the projects listed;
  - A written explanation of the circumstances surrounding each claim and the ultimate resolution of the claim.

5. **Public Bidding Crime**

- A. Criterion: The Bidder and/or its owners shall not have been convicted of a crime involving bidding on a public works contract in the five years prior to the bid submittal date.
- B. Documentation: The Bidder, if and when required as detailed below, shall sign a statement (on a form to be provided by the Contracting Agency) that the Bidder and/or its owners have not been convicted of a crime involving bidding on a public works contract.

6. **Termination for Cause / Termination for Default**

- A. Criterion: The Bidder shall not have had any public works contract terminated for cause or terminated for default by a government agency in the five years prior to the bid submittal date, unless there are extenuating circumstances and such circumstances are deemed acceptable to the Contracting Agency.
- B. Documentation: The Bidder, if and when required as detailed below, shall sign a statement (on a form to be provided by the Contracting Agency) that the Bidder has not had any public works contract terminated for cause or terminated for default by a government agency in the five years prior to the bid submittal date; or if Bidder was terminated, describe the circumstances. .

7. **Lawsuits**

- A. Criterion: The Bidder shall not have lawsuits with judgments entered against the Bidder in the five years prior to the bid submittal date that demonstrate a pattern of failing to meet the terms of contracts, unless there are extenuating

circumstances and such circumstances are deemed acceptable to the Contracting Agency

- B. Documentation: The Bidder, if and when required as detailed below, shall sign a statement (on a form to be provided by the Contracting Agency) that the Bidder has not had any lawsuits with judgments entered against the Bidder in the five years prior to the bid submittal date that demonstrate a pattern of failing to meet the terms of contracts, or shall submit a list of all lawsuits with judgments entered against the Bidder in the five years prior to the bid submittal date, along with a written explanation of the circumstances surrounding each such lawsuit. The Contracting Agency shall evaluate these explanations to determine whether the lawsuits demonstrate a pattern of failing to meet of terms of construction related contracts

As evidence that the Bidder meets the Supplemental Criteria stated above, the apparent low Bidder must submit to the Contracting Agency by 12:00 P.M. (noon) of the second business day following the bid submittal deadline, a written statement verifying that the Bidder meets the supplemental criteria together with supporting documentation (sufficient in the sole judgment of the Contracting Agency) demonstrating compliance with the Supplemental Criteria. The Contracting Agency reserves the right to request further documentation as needed from the low Bidder and documentation from other Bidders as well to assess Bidder responsibility and compliance with all bidder responsibility criteria. The Contracting Agency also reserves the right to obtain information from third-parties and independent sources of information concerning a Bidder's compliance with the mandatory and supplemental criteria, and to use that information in their evaluation. The Contracting Agency may consider mitigating factors in determining whether the Bidder complies with the requirements of the supplemental criteria.

The basis for evaluation of Bidder compliance with these mandatory and supplemental criteria shall include any documents or facts obtained by Contracting Agency (whether from the Bidder or third parties) including but not limited to: (i) financial, historical, or operational data from the Bidder; (ii) information obtained directly by the Contracting Agency from others for whom the Bidder has worked, or other public agencies or private enterprises; and (iii) any additional information obtained by the Contracting Agency which is believed to be relevant to the matter.

If the Contracting Agency determines the Bidder does not meet the bidder responsibility criteria above and is therefore not a responsible Bidder, the Contracting Agency shall notify the Bidder in writing, with the reasons for its determination. If the Bidder disagrees with this determination, it may appeal the determination within two (2) business days of the Contracting Agency's determination by presenting its appeal and any additional information to the Contracting Agency. The Contracting Agency will consider the appeal and any additional information before issuing its final determination. If the final determination affirms that the Bidder is not responsible, the Contracting Agency will not execute a contract with any other Bidder until at least two business days after the Bidder determined to be not responsible has received the Contracting Agency's final determination.

Request to Change Supplemental Bidder Responsibility Criteria Prior To Bid: Bidders with concerns about the relevancy or restrictiveness of the Supplemental Bidder Responsibility Criteria may make or submit requests to the Contracting Agency to modify the criteria.

Such requests shall be in writing, describe the nature of the concerns, and propose specific modifications to the criteria. Bidders shall submit such requests to the Contracting Agency no later than five (5) business days prior to the bid submittal deadline and address the request to the Project Engineer or such other person designated by the Contracting Agency in the Bid Documents.

## **Consideration of Bids**

### **1-03.1 Consideration of Bids** *(December 30, 2022 APWA GSP)*

Revise the first paragraph to read:

After opening and reading proposals, the Contracting Agency will check them for correctness of extensions of the prices per unit and the total price. If a discrepancy exists between the price per unit and the extended amount of any bid item, the price per unit will control. If a minimum bid amount has been established for any item and the bidder's unit or lump sum price is less than the minimum specified amount, the Contracting Agency will unilaterally revise the unit or lump sum price, to the minimum specified amount and recalculate the extension. The total of extensions, corrected where necessary, including sales taxes where applicable and such additives and/or alternates as selected by the Contracting Agency, will be used by the Contracting Agency for award purposes and to fix the Awarded Contract Price amount and the amount of the contract bond.

## **Award and Execution of Contract**

### **1-03.3 Execution of Contract** *(July 8, 2024 APWA GSP Option A)*

Revise this section to read:

Within 3 calendar days of Award date (not including Saturdays, Sundays and Holidays), the successful Bidder shall provide the information necessary to execute the Contract to the Contracting Agency. The Bidder shall send the contact information, including the full name, email address, and phone number, for the authorized signer and bonding agent to the Contracting Agency.

Copies of the Contract Provisions, including the unsigned Form of Contract, will be available for signature by the successful bidder on the first business day following award. The number of copies to be executed by the Contractor will be determined by the Contracting Agency.

Within 14 calendar days after the award date, the successful bidder shall return the signed Contracting Agency-prepared contract, an insurance certification as required by Section 1-07.18, a satisfactory bond as required by law and Section 1-03.4, the Transfer of Coverage form for the Construction Stormwater General Permit with sections I, III, and VIII completed when provided. Before execution of the contract by the Contracting Agency, the successful bidder shall provide any pre-award information the Contracting Agency may require under Section 1-02.15.

Until the Contracting Agency executes a contract, no proposal shall bind the Contracting Agency nor shall any work begin within the project limits or within Contracting Agency-furnished sites. The Contractor shall bear all risks for any work begun outside such areas and for any materials ordered before the contract is executed by the Contracting Agency.

If the bidder experiences circumstances beyond their control that prevents return of the contract documents within the calendar days after the award date stated above, the Contracting Agency may grant up to a maximum of 7 additional calendar days for return of the documents, provided the Contracting Agency deems the circumstances warrant it.

**1-03.7 Judicial Review**  
(December 30, 2022 APWA GSP)

Revise this section to read:

All decisions made by the Contracting Agency regarding the Award and execution of the Contract or Bid rejection shall be conclusive subject to the scope of judicial review permitted under Washington Law. Such review, if any, shall be timely filed in the Superior Court of the county where the Contracting Agency headquarters is located, provided that where an action is asserted against a county, RCW 36.01.050 shall control venue and jurisdiction.

**SECTION 1-05, CONTROL OF WORK**

**1-05.7 Nonconforming Work**  
(February 17, 2026 APWA GSP)

Supplement this section with the following:

The rights exercised under the provisions of this Section shall not diminish the Contracting Agency's right to pursue any other avenue for additional remedy or damages with respect to the Contractor's failure to perform the Work as required. The Engineer has the right to reject all or part of the Nonconforming Work, and the Engineer's decision is final and not subject to protest.

No additional contract time or compensation will be allowed when the Contracting Agency exercises their rights provided by this Section.

**1-05.7(1) Identification of Nonconforming Work**

Replace this section with the following:

The Contractor is responsible for quality control and shall identify all Nonconforming Work. The Contracting Agency may also identify Nonconforming Work. However, failure by the Contracting Agency to identify Nonconforming Work shall not relieve the Contractor from their responsibility for the quality of the Work, nor shall it constitute acceptance or approval of the Nonconforming Work.

### **1-05.7(2) Reporting of Nonconforming Work**

Replace this section with the following:

The Contractor shall immediately report all Nonconforming Work to the Engineer and shall include any relevant information known for suggested remediation of Nonconforming Work.

When the Contracting Agency identifies Nonconforming Work, the Engineer will notify the Contractor in writing specifying a time when a remedy must be complete. If the Contractor fails to remedy Nonconforming Work within the time specified in a written notice from the Engineer, or fails to perform any part of the Work required by the Contract Documents, the Engineer may correct and remedy such Work as may be identified in the written notice.

### **1-05.7(3) Remediation of Nonconforming Work**

Supplement this section with the following:

The Contractor shall be responsible and bear all costs for remediating Nonconforming Work.

If the Contracting Agency remedies Nonconforming Work after the specified time when a remedy was to be completed, by any means deemed necessary, direct and indirect costs incurred by the Contracting Agency attributable to correcting and remedying Nonconforming Work not corrected by the time provided in the notice, or Work the Contractor failed or refused to perform, shall be paid by the Contractor.

If the Contractor fails to comply with a written order to remedy what the Engineer determines to be an emergency situation, the Engineer may have the Nonconforming Work corrected immediately, have the Work removed and replaced, or have Work the Contractor refuses to perform completed by using Contracting Agency or other forces. An emergency situation is any situation when, in the opinion of the Engineer, a delay in its remedy could be potentially unsafe, or might cause risk of loss or damage to the public.

When costs are incurred by the Contracting Agency, payment will be deducted by the Engineer from monies due, or to become due, to the Contractor. Such direct and indirect costs shall include in particular, but without limitation, compensation for additional professional services required, and compensation for removal, repair, replacement and/or correction of the Contractor's Nonconforming Work.

## **1-05.11 Final Inspection**

Delete this section and replace it with the following:

### **1-05.11 Final Inspections and Operational Testing** *(October 1, 2005 APWA GSP)*

#### **1-05.11(1) Substantial Completion Date**

When the Contractor considers the work to be substantially complete, the Contractor shall so notify the Engineer and request the Engineer establish the Substantial Completion Date. The Contractor's request shall list the specific items of work that remain to be completed in order to reach physical completion. The Engineer will schedule an inspection of the work with the Contractor to determine the status of completion. The Engineer may also establish the Substantial Completion Date unilaterally.

If, after this inspection, the Engineer concurs with the Contractor that the work is substantially complete and ready for its intended use, the Engineer, by written notice to the Contractor, will set the Substantial Completion Date. If, after this inspection the Engineer does not consider the work substantially complete and ready for its intended use, the Engineer will, by written notice, so notify the Contractor giving the reasons therefor.

Upon receipt of written notice concurring in or denying substantial completion, whichever is applicable, the Contractor shall pursue vigorously, diligently and without unauthorized interruption, the work necessary to reach Substantial and Physical Completion. The Contractor shall provide the Engineer with a revised schedule indicating when the Contractor expects to reach substantial and physical completion of the work.

The above process shall be repeated until the Engineer establishes the Substantial Completion Date and the Contractor considers the work physically complete and ready for final inspection.

#### **1-05.11(2) Final Inspection and Physical Completion Date**

When the Contractor considers the work physically complete and ready for final inspection, the Contractor by written notice, shall request the Engineer to schedule a final inspection. The Engineer will set a date for final inspection. The Engineer and the Contractor will then make a final inspection and the Engineer will notify the Contractor in writing of all particulars in which the final inspection reveals the work incomplete or unacceptable. The Contractor shall immediately take such corrective measures as are necessary to remedy the listed deficiencies. Corrective work shall be pursued vigorously, diligently, and without interruption until physical completion of the listed deficiencies. This process will continue until the Engineer is satisfied the listed deficiencies have been corrected.

If action to correct the listed deficiencies is not initiated within 7 days after receipt of the written notice listing the deficiencies, the Engineer may, upon written notice to the Contractor, take whatever steps are necessary to correct those deficiencies pursuant to Section 1-05.7.

The Contractor will not be allowed an extension of contract time because of a delay in the performance of the work attributable to the exercise of the Engineer's right hereunder.

Upon correction of all deficiencies, the Engineer will notify the Contractor and the Contracting Agency, in writing, of the date upon which the work was considered physically complete. That date shall constitute the Physical Completion Date of the contract, but shall not imply acceptance of the work or that all the obligations of the Contractor under the contract have been fulfilled.

### **1-05.11(3) Operational Testing**

It is the intent of the Contracting Agency to have at the Physical Completion Date a complete and operable system. Therefore when the work involves the installation of machinery or other mechanical equipment; street lighting, electrical distribution or signal systems; irrigation systems; buildings; or other similar work it may be desirable for the Engineer to have the Contractor operate and test the work for a period of time after final inspection but prior to the physical completion date. Whenever items of work are listed in the Contract Provisions for operational testing they shall be fully tested under operating conditions for the time period specified to ensure their acceptability prior to the Physical Completion Date. During and following the test period, the Contractor shall correct any items of workmanship, materials, or equipment which prove faulty, or that are not in first class operating condition. Equipment, electrical controls, meters, or other devices and equipment to be tested during this period shall be tested under the observation of the Engineer, so that the Engineer may determine their suitability for the purpose for which they were installed. The Physical Completion Date cannot be established until testing and corrections have been completed to the satisfaction of the Engineer.

The costs for power, gas, labor, material, supplies, and everything else needed to successfully complete operational testing, shall be included in the unit contract prices related to the system being tested, unless specifically set forth otherwise in the proposal.

Operational and test periods, when required by the Engineer, shall not affect a manufacturer's guaranties or warranties furnished under the terms of the contract.

Add the following new section:

### **1-05.12(1) One-Year Guarantee Period**

*(March 8, 2013 APWA GSP, may not be used on FHWA funded projects)*

The Contractor shall return to the project and repair or replace all defects in workmanship and material discovered within one year after Final Acceptance of the Work. The Contractor shall start work to remedy any such defects within 7 calendar days of receiving Contracting Agency's written notice of a defect, and shall complete such work within the time stated in the Contracting Agency's notice. In case of an emergency, where damage may result from delay or where loss of services may result, such corrections may be made by the Contracting Agency's own forces or another contractor, in which case the cost of corrections shall be paid by the Contractor. In the event the Contractor does not accomplish corrections within the time specified, the work will be otherwise accomplished and the cost of same shall be paid by the Contractor.

When corrections of defects are made, the Contractor shall then be responsible for correcting all defects in workmanship and materials in the corrected work for one year after acceptance of the corrections by Contracting Agency.

This guarantee is supplemental to and does not limit or affect the requirements that the Contractor's work comply with the requirements of the Contract or any other legal rights or remedies of the Contracting Agency.

**1-05.13 Superintendents, Labor and Equipment of Contractor**  
(August 14, 2013 APWA GSP)

Delete the sixth and seventh paragraphs of this section.

**1-05.15 Method of Serving Notices**  
(January 4, 2024 APWA GSP)

Revise the second paragraph to read:

All correspondence from the Contractor shall be served and directed to the Engineer. All correspondence from the Contractor constituting any notification, notice of protest, notice of dispute, or other correspondence constituting notification required to be furnished under the Contract, must be written in paper format, hand delivered or sent via certified mail delivery service with return receipt requested to the Engineer's office. Electronic copies such as e-mails or electronically delivered copies of correspondence will not constitute such notice and will not comply with the requirements of the Contract.

Add the following new section:

**1-05.16 Water and Power**  
(October 1, 2005 APWA GSP)

The Contractor shall make necessary arrangements, and shall bear the costs for power and water necessary for the performance of the work, unless the contract includes power and water as a pay item.

**Control of Material**

**1-06.6 Recycled Materials**  
(January 4, 2016 APWA GSP)

Delete this section, including its subsections, and replace it with the following:

The Contractor shall make their best effort to utilize recycled materials in the construction of the project. Approval of such material use shall be as detailed elsewhere in the Standard Specifications.

Prior to Physical Completion the Contractor shall report the quantity of recycled materials that were utilized in the construction of the project for each of the items listed in Section 9-03.21. The report shall include hot mix asphalt, recycled concrete aggregate, recycled glass, steel furnace slag and other recycled materials (e.g. utilization of on-site material and aggregates from concrete returned to the supplier). The Contractor's report shall be provided on DOT form 350-075 Recycled Materials Reporting.

## **Legal Relations and Responsibilities to the Public**

### **1-07.1 Laws to be Observed**

*(October 1, 2005 APWA GSP)*

Supplement this section with the following:

In cases of conflict between different safety regulations, the more stringent regulation shall apply.

The Washington State Department of Labor and Industries shall be the sole and paramount administrative agency responsible for the administration of the provisions of the Washington Industrial Safety and Health Act of 1973 (WISHA).

The Contractor shall maintain at the project site office, or other well known place at the project site, all articles necessary for providing first aid to the injured. The Contractor shall establish, publish, and make known to all employees, procedures for ensuring immediate removal to a hospital, or doctor's care, persons, including employees, who may have been injured on the project site. Employees should not be permitted to work on the project site before the Contractor has established and made known procedures for removal of injured persons to a hospital or a doctor's care.

The Contractor shall have sole responsibility for the safety, efficiency, and adequacy of the Contractor's plant, appliances, and methods, and for any damage or injury resulting from their failure, or improper maintenance, use, or operation. The Contractor shall be solely and completely responsible for the conditions of the project site, including safety for all persons and property in the performance of the work. This requirement shall apply continuously, and not be limited to normal working hours. The required or implied duty of the Engineer to conduct construction review of the Contractor's performance does not, and shall not, be intended to include review and adequacy of the Contractor's safety measures in, on, or near the project site.

### **1-07.2 State Taxes**

Delete this section, including its sub-sections, in its entirety and replace it with the following:

#### **1-07.2 State Sales Tax**

*(June 27, 2011 APWA GSP)*

The Washington State Department of Revenue has issued special rules on the State sales tax. Sections 1-07.2(1) through 1-07.2(3) are meant to clarify those rules. The Contractor should contact the Washington State Department of Revenue for answers to questions in this area. The Contracting Agency will not adjust its payment if the Contractor bases a bid on a misunderstood tax liability.

The Contractor shall include all Contractor-paid taxes in the unit bid prices or other contract amounts. In some cases, however, state retail sales tax will not be included. Section 1-07.2(2) describes this exception.

The Contracting Agency will pay the retained percentage (or release the Contract Bond if a FHWA-funded Project) only if the Contractor has obtained from the Washington State Department of Revenue a certificate showing that all contract-related taxes have been paid (RCW 60.28.051). The Contracting Agency may deduct from its payments to the Contractor any amount the Contractor may owe the Washington State Department of Revenue, whether the amount owed relates to this contract or not. Any amount so deducted will be paid into the proper State fund.

#### **1-07.2(1) State Sales Tax — Rule 171**

WAC 458-20-171, and its related rules, apply to building, repairing, or improving streets, roads, etc., which are owned by a municipal corporation, or political subdivision of the state, or by the United States, and which are used primarily for foot or vehicular traffic. This includes storm or combined sewer systems within and included as a part of the street or road drainage system and power lines when such are part of the roadway lighting system. For work performed in such cases, the Contractor shall include Washington State Retail Sales Taxes in the various unit bid item prices, or other contract amounts, including those that the Contractor pays on the purchase of the materials, equipment, or supplies used or consumed in doing the work.

#### **1-07.2(2) State Sales Tax — Rule 170**

WAC 458-20-170, and its related rules, apply to the constructing and repairing of new or existing buildings, or other structures, upon real property. This includes, but is not limited to, the construction of streets, roads, highways, etc., owned by the state of Washington; water mains and their appurtenances; sanitary sewers and sewage disposal systems unless such sewers and disposal systems are within, and a part of, a street or road drainage system; telephone, telegraph, electrical power distribution lines, or other conduits or lines in or above streets or roads, unless such power lines become a part of a street or road lighting system; and installing or attaching of any article of tangible personal property in or to real property, whether or not such personal property becomes a part of the realty by virtue of installation.

For work performed in such cases, the Contractor shall collect from the Contracting Agency, retail sales tax on the full contract price. The Contracting Agency will automatically add this sales tax to each payment to the Contractor. For this reason, the Contractor shall not include the retail sales tax in the unit bid item prices, or in any other contract amount subject to Rule 170, with the following exception.

Exception: The Contracting Agency will not add in sales tax for a payment the Contractor or a subcontractor makes on the purchase or rental of tools, machinery, equipment, or consumable supplies not integrated into the project. Such sales taxes shall be included in the unit bid item prices or in any other contract amount.

#### **1-07.2(3) Services**

The Contractor shall not collect retail sales tax from the Contracting Agency on any contract wholly for professional or other services (as defined in Washington State Department of Revenue Rules 138 and 244).

## 1-08 PROSECUTION AND PROGRESS

Add the following new section:

### **1-08.0(1) Preconstruction Conference**

*(October 21, 2025 APWA GSP)*

Prior to the Contractor beginning the work, a preconstruction conference will be held between the Contractor, the Engineer and such other interested parties as may be invited. The purpose of the preconstruction conference will be:

1. To review the initial progress schedule;
2. To establish a working understanding among the various parties associated or affected by the work;
3. To establish and review procedures for progress payment, notifications, approvals, submittals, etc.;
4. To review Training or Apprenticeship Plans, when applicable.
5. To discuss FSBE Goals when applicable.
6. To establish normal working hours for the work;
7. To review safety standards and traffic control; and
8. To discuss such other related items as may be pertinent to the work.

The Contractor shall prepare and submit at the preconstruction conference the following:

1. A breakdown of all lump sum items;
2. A preliminary schedule of working drawing submittals; and
3. A list of material sources for approval if applicable.

Add the following new section:

### **1-08.0(2) Hours of Work**

*(February 17, 2026 APWA GSP)*

Except in the case of emergency or unless otherwise approved by the Engineer, the normal working hours for the Contract shall be any consecutive 8-hour period between \*\*\***8:00 AM**\*\*\* and \*\*\***4:00 PM**\*\*\* through \*\*\***5:00 PM**\*\*\*, exclusive of a lunch break. If the Contractor desires different than the normal working hours stated above, the request must be submitted in writing prior to the preconstruction conference, subject to the provisions below. The working hours for the Contract shall be established at or prior to the preconstruction conference.

All working hours and days are also subject to local permit and ordinance conditions (such as noise ordinances).

If the Contractor wishes to deviate from the established working hours, the Contractor shall submit a written request to the Engineer for consideration. This request shall state what hours are being requested, and why. Requests shall be submitted for review no later than \*\*\***\$\$\$**\*\*\* prior to the day(s) the Contractor is requesting to change the hours.

If the Contracting Agency approves such a deviation, such approval may be subject to certain other conditions, which will be detailed in writing. For example:

1. On non-Federal aid projects, requiring the Contractor to reimburse the Contracting Agency for the costs in excess of straight-time costs for Contracting Agency representatives who worked during such times. (The Engineer may require designated representatives to be present during the Work. Representatives who may be deemed necessary by the Engineer include, but are not limited to: survey crews; personnel from the Contracting Agency's material testing lab; inspectors; and other Contracting Agency employees or third party consultants when, in the opinion of the Engineer, such Work necessitates their presence.)
2. Considering the Work performed on Saturdays, Sundays, and holidays as working days with regard to the contract time.
3. Considering multiple work shifts as multiple working days with respect to contract time even though the multiple shifts occur in a single 24-hour period.
4. If a 4-10 work schedule is requested and approved the non-working day for the week will be charged as a working day.

If Davis Bacon wage rates apply to this Contract, all requirements must be met and recorded properly on certified payroll.

## **Subcontracting**

Section 1-08.1 is supplemented with the following:

(June 3, 2022)

Prior to any subcontractor or lower tier subcontractor beginning work, the Contractor shall submit to the Engineer a certification (WSDOT Form 420-004) that a written agreement between the Contractor and the subcontractor or between the subcontractor and any lower tier subcontractor has been executed. This certification shall also guarantee that these subcontract agreements include all the documents required by the Special Provision **Federal Agency Inspection**.

A Subcontractor or lower tier Subcontractor will not be permitted to perform any work under the contract until the following documents have been completed and submitted to the Engineer:

1. Request to Sublet Work (WSDOT Form 421-012), and

The Contractor's records pertaining to the requirements of this Special Provision shall be open to inspection or audit by representatives of the Contracting Agency during the life of the contract and for a period of not less than three years after the date of acceptance of the contract. The Contractor shall retain these records for that period. The Contractor shall also guarantee that these records of all Subcontractors and lower tier Subcontractors shall be available and open to similar inspection or audit for the same time period.

### **1-08.3(2)B Type B Progress Schedule**

*(January 4, 2024 APWA GSP)*

Revise the first paragraph to read:

The Contractor shall submit a preliminary Type B Progress Schedule at or prior to the preconstruction conference. The preliminary Type B Progress Schedule shall comply with all of these requirements and the requirements of Section 1-08.3(2), except that it may be limited to only those activities occurring within the first 60-working days of the project.

Revise the first sentence of the second paragraph to read:

The Contractor shall submit 1 electronic copy of a Type B Progress Schedule depicting the entire project no later than 21-calendar days after the preconstruction conference.

### **1-08.3(2)D Preliminary Progress Schedules**

*(January 4, 2024 APWA GSP)*

Revise the second paragraph to read:

1. The preliminary progress schedule shall be submitted no later than the preconstruction conference for all Type B and Type C progress schedules.

## **Prosecution of Work**

### **1-08.4 Prosecution of Work**

Delete this section and replace it with the following:

#### **1-08.4 Notice to Proceed and Prosecution of Work**

*(February 17, 2026 APWA GSP)*

Notice to Proceed will be given after the Contract has been executed and the contract bond and evidence of insurance have been approved and filed by the Contracting Agency. The Contractor shall not commence with the Work until the Notice to Proceed has been given by the Engineer. The Contractor shall commence construction activities on the project site within ten days of the Notice to Proceed Date, unless otherwise approved in writing. The Contractor shall diligently pursue the Work to the Physical Completion Date within the time specified in the Contract. Voluntary shutdown or slowing of operations by the Contractor shall not relieve the Contractor of the responsibility to complete the Work within the time(s) specified in the Contract.

When shown in the Plans, the first order of Work shall be the installation of high visibility fencing to delineate all areas for protection or restoration, as described in the Contract. Installation of high visibility fencing adjacent to the roadway shall occur after the placement of all necessary signs and traffic control devices in accordance with 2-04.3. Upon

construction of the fencing, the Contractor shall request the Engineer to inspect the fence. No other Work shall be performed on the site until the Contracting Agency has accepted the installation of high visibility fencing, as described in the Contract.

**1-08.5 Time for Completion**  
(February 17, 2026 APWA GSP, Option A)

Revise the third and fourth paragraphs to read:

Contract time shall begin on the first working day following the Notice to Proceed Date.

Each working day shall be charged to the Contract as it occurs, until the Contract Work is physically complete. If substantial completion has been granted and all the authorized working days have been used, charging of working days will cease. Each week the Engineer will provide the Contractor a statement that shows the number of working days: (1) charged to the Contract the week before; (2) specified for the physical completion of the Contract; and (3) remaining for the physical completion of the Contract. The statement will also show the nonworking days and all partial or whole days the Engineer declares as unworkable. The statement will be identified as a Written Determination by the Engineer. If the Contractor does not agree with the Written Determination of working days, the Contractor shall pursue the protest procedures in accordance with Section 1-04.5. By failing to follow the procedures of Section 1-04.5, the Contractor shall be deemed as having accepted the statement as correct. If the Contractor is approved to work 10 hours a day and 4 days a week (a 4-10 schedule) and the fifth day of the week in which a 4-10 shift is worked would ordinarily be charged as a working day then the fifth day of that week will be charged as a working day whether or not the Contractor works on that day.

Revise the sixth paragraph to read:

The Engineer will give the Contractor written notice of the Completion Date of the Contract after all the Contractor's obligations under the Contract have been performed by the Contractor. The following events must occur before the Completion Date can be established:

1. The physical Work on the project must be complete; and
2. The Contractor must furnish all documentation required by the Contract and required by law, to allow the Contracting Agency to process final acceptance of the Contract. The following documents must be received by the Engineer prior to establishing a completion date:
  - a. Certified Payrolls (per Section 1-07.9(5)).
  - b. Material Acceptance Certification Documents
  - c. Monthly Reports in DMCS of the amounts paid including the final payment confirmation to all firms required by Section 1-08.1(7)A if applicable
  - d. Final Contract Voucher Certification
  - e. Copies of the approved "Affidavit of Prevailing Wages Paid" for the Contractor and all subcontractors
  - f. A copy of the Notice of Termination sent to the Washington State Department of Ecology (Ecology); the elapse of 30 calendar days from the date of receipt of the Notice of Termination by Ecology; and no rejection of the Notice of Termination by

Ecology. This requirement will not apply if the Construction Stormwater General Permit is transferred back to the Contracting Agency in accordance with Section 8-01.3(16).

- g. Property owner releases per Section 1-07.24

### **Time for Completion**

Section 1-08.5 is supplemented with the following:

(\*\*\*\*\*)

The project's first working day shall be July 1, 2026 or earlier. The project's Physical Completion date shall be September 31, 2026 or earlier.

### **Measurement and Payment**

#### **1-09.6 Force Account**

*(December 30, 2022 APWA GSP)*

Supplement this section with the following:

The Contracting Agency has estimated and included in the Proposal, dollar amounts for all items to be paid per force account, only to provide a common proposal for Bidders. All such dollar amounts are to become a part of Contractor's total bid. However, the Contracting Agency does not warrant expressly or by implication, that the actual amount of work will correspond with those estimates. Payment will be made on the basis of the amount of work actually authorized by the Engineer.

#### **1-09.9 Payments**

*(July 8, 2024 APWA GSP, Option A)*

Supplement this section with the following:

Lump sum item breakdowns are not required when the bid price for the lump sum item is less than \$20,000.

#### **1-09.9 Payments**

*(February 17, 2026 APWA GSP, Option B)*

Delete the fourth paragraph and replace it with the following:

Progress payments for completed Work and material on hand will be based upon progress estimates prepared by the Engineer. A progress estimate cutoff date will be established at the preconstruction conference.

The initial progress estimate will be made not later than 30 days after the Contractor commences the Work, and successive progress estimates will be made every month thereafter until the Completion Date. Progress estimates made during progress of the Work are tentative, and made only for the purpose of determining progress payment. The progress estimates are subject to change at any time prior to the calculation of the Final Payment.

The value of the progress estimate will be the sum of the following:

1. Unit Price Items in the Bid Form — the approximate quantity of acceptable units of Work completed multiplied by the unit price.
2. Lump Sum Items in the Bid Form — based on the approved Contractor's lump sum breakdown for that item, or absent such a breakdown, based on the Engineer's determination.
3. Materials on Hand — 100 percent of invoiced cost of material delivered to Job site or other storage area approved by the Engineer.
4. Change Orders — entitlement for approved extra cost or completed extra Work as determined by the Engineer.

Progress payments will be made in accordance with the progress estimate less:

1. Retainage per Section 1-09.9(1), on non FHWA-funded projects;
2. The amount of Progress Payments previously made; and
3. Funds withheld by the Contracting Agency for disbursement in accordance with the Contract Documents.

Progress payments for Work performed shall not be evidence of acceptable performance or an admission by the Contracting Agency that any Work has been satisfactorily completed. The determination of payments under the Contract will be final in accordance with Section 1-05.1.

The sixth paragraph of Section 1-09.9 is deleted.

#### **Payment For Material On Hand**

The last paragraph of Section 1-09.8 is revised to read:

(August 3, 2009) The Contracting Agency will not pay for material on hand when the invoice cost is less than \$2,000. As materials are used in the work, credits equaling the partial payments for them will be taken on future estimates. Each month, no later than the estimate due date, the Contractor shall submit a letter to the Engineer that clearly states: 1) the amount originally paid on the invoice (or other record of production cost) for the items on hand, 2) the dollar amount of the material incorporated into each of the various work items for the month, and 3) the amount that should be retained in material on hand items. If work is performed on the items and the Contractor does not submit a letter, all of the previous material on hand payment will be deducted on the estimate. Partial payment for materials on hand shall not constitute acceptance. Any material will be rejected if found to be faulty even if partial payment for it has been made.

## Division 2 Temporary Features

### 2-03.4

*(April 9, 2026 COBI GSP)*

Supplement this section with the following:

Lane closures are subject to the following restrictions:

Lane restrictions shall be held to a minimum time and length needed for each operation. If the Engineer determines that the lane restrictions are causing congestion, the Contractor will be required to open all lanes to traffic until the congestion is eliminated.

There shall be no delay to medical, fire, police, or other emergency vehicles with flashing lights and sirens. The Contractor shall alert all flaggers and personnel of this requirement. If the Engineer determines the permitted closure hours adversely affect traffic, the Engineer may adjust the hours accordingly. The Engineer will notify the Contractor in writing of any change in the closure hours.

The following roadways maybe reduced to one-way within the active construction area:

- Wyatt Way NW maybe reduced to one westbound lane of one-way travel
- Wyatt Way NW west of Lovell maybe closed to through traffic only during underground utility relocation
- Madison Ave N maybe reduced to one northbound lane of one-way travel
- Grow Ave NW maybe reduced to one southbound lane of one-way travel
- Lovell Ave NW maybe reduced to one northbound lane of one-way travel

Twenty four (24) hour access to all residences shall be maintained at all times. If the Contractor must restrict access to these homeowners for work elements that are unavoidable, the Contractor must provide homeowners with a minimum of 48-hour notice before restricting or eliminating their access.

Access to business property adjacent to the intersection of Wyatt Way NW and Madison Ave N shall be maintain during business hours.

All work within the traveled way shall be limited to working hours of 7:30 am to 4:00 pm Monday thru Friday unless otherwise approved by the Engineer.

1. Contractor shall develop public information and communication materials for the project for distribution by the City to local residents and businesses. The material should include: project area, working hours, work to be completed, traffic control, etc.
2. Working hours for weekends are 8:00am to 6:00pm on Saturday. No construction will be allowed on Sunday.

3. Lane closures are not allowed on any of the following unless otherwise agreed to by the Engineer:

A holiday;

A holiday weekend; holidays that occur on Friday, Saturday, Sunday or Monday are considered a holiday weekend. A holiday weekend includes Saturday, Sunday, and the holiday;

After 12:00pm on the day prior to a holiday or holiday

weekend; and Before 12:00pm on the day after the

Holiday or holiday weekend.

## **Division 8 Miscellaneous Construction**

### **8-09 Raised Pavement Markers**

Section 8-09 is supplemented with the following:

(\*\*\*\*\*)

Raised Pavement Marker shall be removed in accordance with Attachment G.

### **8-22 Pavement Marking**

Section 8-22.3(1) is revised to read:

The Contractor shall pre-mark each installation of pavement marking materials prior to application, except when existing markings are visible. The pre-marking shall be a guide in placing the pavement markings. Placement of the pavement marking materials shall not be performed until the pre-marking has been inspected and approved by the Engineer.

Section 8-22.3(3)D is supplemented with:

(\*\*\*\*\*)

Broken or "Skip" lines length and spacing shall match existing painted markings.

Section 8-22.3(3)F is supplemented with:

(\*\*\*\*\*)

Pavement markings shall be applied at 15 mils base line wet thickness measured above the pavement surface or above the groove bottom for grooved markings in thousandths of an inch (mils).

Prior to the starting work the Contractor shall run a test paint line with the Engineer present to measure and confirm the mils thickness is being met. Following confirmation and approval by the Engineer that the mils thickness standard is being met the Contractor shall start painting. Any paint line during the project that is found not to meet the thickness standard shall be repainted at no cost to Owner.

Section 8-22.3(4) is supplemented with:

(\*\*\*\*\*)

The installed pavement marking material shall have a uniform thickness and smooth surfaced cross-section throughout its entire length.

The Contractor shall be responsible for removing all pavement marking materials spilled on the road surface by a method acceptable to the Engineer.

Section 8-22.3 (6) is replaced with:

(\*\*\*\*\*)

Pavement markings to be removed shall be obliterated until blemishes caused by the pavement marking removal conform to the coloration of the adjacent pavement. Hydroblasting shall be used to remove the painted markings as the only method allowed. If in the opinion of the Engineer, the pavement is materially damaged by the pavement marking removal, such damage shall be repaired by the Contractor in accordance with Section 1-07.13(3).

## **Division 9 Materials**

### **9-34 Pavement Marking Material**

Section 9-34.2 is modified as follows:

Center line, edge lines, and painted wide lines shall be Low VOC Waterborne Paint.

**Attachment G  
Road List**

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<b>ROAD NAME</b>	<b>Center Stripe (LF)</b>	<b>Edge Line (LF)</b>	<b>Painted Wide Line (LF)</b>	<b>Install Plastic Traffic Marker (SQ FT)</b>
Agate Pass Road	3,485	0	0	0
Agatewood Road	1,600	0	0	0
Agate Point Road	3,229	0	0	0
Arrow Point Drive	9,504	0	0	0
Baker Hill Road	10,666	21,332	0	0
Battle Point Drive	10,930	0	0	0
Bayhill Road	350	0	0	0
Bergman Road	2,817	0	0	0
Bill Point Rd	0	0	0	0
Birkland Road	0	0	0	0
Bjune Drive	302	1,641	0	90
Blakely Avenue	15,840	31,680	0	0

Blakely Hill Road	4,224	100	0	0
Brien Drive	0	988	0	0
Bucklin Hill Road	5,333	10,666	3,900	0
Byron Drive	1,297	0	0	0
Cave Avenue	0	0	0	0
Cherry Avenue	2,400	0	0	0
Commodore Lane	1,984	0	0	0
Cosgrove Avenue	0	0	0	0
County Park Road	0	0	0	0
Country Club Road	8,976	0	0	0
Crown Dr.	0	0	0	0
Crystal Springs Drive	9,194	0	0	0
Daniel Ct.	0	0	0	0
Day Road	12,461	24,922	0	0
Dingley Road	774	1,548		0
Dolphin Drive	2,640	0	0	0

Eagle Harbor Drive	12,725	25,450	0	0
Emerald Way	0	0	0	0
Ericksen Avenue	2,600	10,750	4,992	0
Euclid Avenue E	7,603	0	0	0
Evergreen Rd	0	0	0	0
Falk Road	2,763	0	0	0
Fay Bainbridge Park	0	0	0	0
Ferncliff Avenue	8,818	9,874	7,300	180
Fletcher Bay Road	12,091	22,722	1,460	0
Finch Road	2,640	3,822	1,600	0
Fort Ward Hill Road	7,973	4,934	0	0
Foster Road	1,954	0	0	0
Frey Road	1,320	0	0	0
Grand Avenue	4,752	7,104	2,520	0
Grow Avenue	4,150	8,300	0	0
Hansen Road	0	0	0	0

Halls Hill Road	3,854	0	0	0
Harborview Drive	2,587	0	0	0
Henderson Road	4,013	0	0	0
Hidden Cove Rd	11,088	22,176	0	0
High School Road	7,260	16,592	9,355	0
Ihland	0	0	0	0
Kallgren Rd.	0	0	0	0
Knight Rd	0	0	0	0
Komedal Road	2,429	0	0	0
Koura Road	7,248	16,684	0	0
Lafayette Avenue	3,960	7,920	0	0
Lariat Loop	0	0	0	0
Lofgren Road	1,901	3,802	0	0
Lovegren Road	2,563	0	0	0
Lovell Avenue	2,640	5,280	0	0
Lynnwood Center Road	6,653	10,660	2,646	0
Lytle Rd	0	0	0	0

Madison Avenue & Madison Ave. N	22,326	35,452	15,984	0
Mandus Olson	2,590	0	0	0
Manitou Beach Road	8,501	17,002	0	0
Manitou Park	0	0	0	0
Manzanita Avenue	5,280	0	0	0
McDonald Avenue	2,323	0	0	0
Miller Road	15,101	30,202	0	0
Moran Road	2,904	5,808	0	0
Murden Cove	1,848	0	0	0
Nakata Place	0	0	0	0
New Brooklyn Road	10,666	19,373	1,959	0
New Sweden Avenue	3,907	0	0	0
Nicholson Place	0	0	0	0
North Street	528	0	0	0
Oddfellow Road	2,904	5,808	0	0

Old Creosote Drive	3,653	0	0	0
Old Mill Road	5,280	0	0	0
Olympic Terrace	2,798	0	0	0
Palomino Rd	0	0	0	0
Parfitt Way	3,640	0	0	0
Park Avenue	1,742	3,484	0	0
Parkhill Rd	0	0	0	0
Peterson Hill Road	1,320	0	0	0
Phelps Road	8,026	16,052	6,060	0
Point Monroe	0	0	0	0
Pleasant Beach Drive	6,970	13,940	920	0
Point White Drive	8,026	16,052	0	0
Ralston Road	581	0	0	0
Rockaway Beach Road	5,280	0	0	0
Rose Avenue	1,584	0	0	0
Sands Avenue	2,534	0	0	0

Seabold Road	400	0	0	0
Seabold Church Road	581	0	0	0
Spragur Road	0	0	0	0
Sorrel Rd	0	0	0	0
South Beach Road	3,168	0	0	0
Sportsman Club Road	8,606	17,212	0	0
Springridge Road	5,966	0	0	0
Sullivan Rd	0	0	0	0
Sunrise Drive	15,787	31,574	0	0
Tani Creek Road	0	0	0	0
Taylor Avenue	6,791	0	0	0
Toe Jam Hill Road	7,920	0	0	0
Tolo Road	326	0	0	0
Torvanger Road	1,320	0	0	0
Valley Road	2,587	5,174	0	0
Vincent Road	2,734	0	0	0

Vista Rd	0	0	0	0
Wallace Way	1,320	2,640	0	0
Ward Road	0	0	0	0
Wardwell Road	286	572	0	0
Washington Avenue	0	0	0	0
Weaver Road	3,117	0	0	0
Welfare Rd	0	0	0	0
West Port Madison Road	5,333	0	0	0
Wing Point Way	6,500	4,500	3,240	0
Wing Point Road	1,145	2,290	0	0
Winther Road	1,320	0	0	0
Winslow Way	3,676	2,774	1,900	0
Wood Avenue	1,742	0	0	0
Wyatt Way	5,280	30,768	1,500	0
Yeomalt Place	0	0	0	0
Yaquina Avenue	3,168	0	0	0

3-T Road	890	0	0	0
<b>Total</b>	<b>453,866</b>	<b>529,624</b>	<b>65,336</b>	<b>270</b>



## **City Council Regular Business Meeting Agenda Bill Tuesday, May 26, 2026**

**Agenda Item:** Approve Ordinance No. 2026-06 Granting a 10-Year Franchise to Verizon Wireless to Construct, Operate and Maintain Telecommunications Facilities in the City's Public Rights-of-Way for the Purpose of Providing Telecommunications Services

**Department:** Executive

**Agenda Section:** Consent Agenda - 6:40 pm

**Estimated Time:** Minutes

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### **Recommendation:**

Approve Ordinance No. 2026-06 regarding a Verizon Franchise Agreement.

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### **Narrative:**

Verizon has requested a franchise agreement to facilitate the placement and operation of telecommunications infrastructure within City rights-of-way, consistent with Bainbridge Island Municipal Code (BIMC) requirements. The proposed agreement establishes the terms and conditions under which Verizon may install, maintain, and upgrade wireless facilities while ensuring protection of public infrastructure and continued City oversight.

Franchise agreements between jurisdictions and service providers operating in the rights-of-way are standard practice and an expected component of modern telecommunications deployment. They provide a structured framework for managing infrastructure in the public right-of-way while protecting City interests

and ensuring regulatory compliance. In addition to requiring compliance with existing laws, a franchise agreement fills the gaps that general code cannot practically cover by granting formal authorization to occupy the right-of way and establishing enforceable, provider-specific obligations related to coordination, relocation, maintenance, and removal of facilities. It also clarifies cost recovery, insurance, and indemnification requirements, ensuring the City is not subsidizing private use and retains clear remedies to protect public infrastructure.

Per Council feedback received on May 12, 2026, the reference to "Comcast" was corrected and "Seattle" was added to a SMSA reference.

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### **Fiscal Impact:**

There is no anticipated net cost to the City. Verizon Wireless is responsible for reimbursing the City for all reasonable administrative, legal, permitting, inspection, and enforcement costs associated with the franchise. The agreement also requires payment of applicable permit fees and any costs incurred for repairs or oversight.

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### **Community Engagement and Outreach:**

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### **Attachments:**

1. ORD 2026-06 Verizon Wireless and Wireline Franchise Agreement 5-26-26

**ORDINANCE NO. 2026-06**

**AN ORDINANCE** of the City of Bainbridge Island, Washington, granting Seattle SMSA Limited Partnership d/b/a Verizon Wireless, a nonexclusive ten-year franchise to construct, operate, and maintain telecommunications facilities in, upon, over, under, along, across, and through the City’s public rights-of-way for the purpose of providing telecommunications Services, providing for severability and establishing an effective date.

**WHEREAS**, RCW 35A.11.020 grants the City broad authority to regulate the use of the public right-of-way and RCW 35A.47.040 authorizes the City “to grant nonexclusive franchises for the use of public streets, bridges or other public ways, structures or places above or below the surface of the ground for... poles, conduits, tunnels, towers and structures, pipes and wires and appurtenances thereof for transmission and distribution of... signals or other methods of communication;” and

**WHEREAS**, the City Council finds that it is in the public interest to grant a franchise to SMSA Limited Partnership d/b/a Verizon Wireless; and

**WHEREAS**, pursuant to RCW 35A.47.040, this franchise ordinance was introduced at one Bainbridge Island council meeting and passed at a subsequent regular meeting occurring at least five days after its introduction.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1. Grant of Franchise.** A franchise is hereby granted to Seattle SMSA Limited Partnership d/b/a Verizon Wireless under the terms and conditions set forth in Exhibit A attached hereto and incorporated herein by reference. The franchise is granted for a period of ten (10) years from the effective date as listed in Section 23.5 of Exhibit A.

**Section 2. Acceptance - Compliance with Franchise Terms.** As a condition of the franchise granted by this ordinance, Seattle SMSA Limited Partnership shall provide its written and acknowledged unconditional acceptance consistent with Section 4 of Exhibit A. By the adoption of this ordinance, the City of Bainbridge Island agrees to comply with all provisions of the same.

**Section 3. Severability.** Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 4. Effective Date.** This ordinance shall take effect five (5) days from its passage and publication as required by law.

PASSED BY THE CITY COUNCIL this \_\_\_ day of \_\_\_\_\_, 2026.

APPROVED BY THE MAYOR this \_\_\_ day of \_\_\_\_\_, 2026.

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Clarence Moriwaki, Mayor

ATTEST/AUTHENTICATED:

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Christine Brown, MMC, City Clerk

APPROVED TO FORM:

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City Attorney

PASSED BY THE CITY COUNCIL:  
PUBLISHED:  
EFFECTIVE DATE:

**EXHIBIT A**  
**TELECOMMUNICATIONS**  
**FRANCHISE AGREEMENT**

This Telecommunications Franchise Agreement (“Franchise”) dated \_\_\_\_\_, 202\_ (the “Effective Date”) is made and entered into by and between the City of Bainbridge Island, a municipal corporation in the state of Washington (“City”) and Seattle SMSA Limited Partnership d/b/a Verizon Wireless, a Delaware limited partnership with its principal offices at One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920 (“Grantee”).

**Recitals**

WHEREAS, Seattle SMSA Limited Partnership d/b/a Verizon Wireless (“Grantee”) doing business in the State of Washington, has applied for a non-exclusive telecommunications franchise to construct, operate, and maintain telecommunications facilities upon, in, under, across, along, and over certain City rights-of-way as hereinafter set forth, and

NOW THEREFORE, in consideration of the terms, covenants and conditions set forth below, and other good and valuable consideration the receipt and adequacy of which are hereby acknowledged, the City and Grantee agree as follows:

**1 Franchise Granted.**

1.1 *Grant of Franchise.* Subject to obtaining any permits as are required under the City’s Code or other applicable Laws (and subject to Grantee obtaining any additional necessary agreements, approvals, or authorizations from any entity that owns poles or any other third party rights), the City hereby grants on a nonexclusive basis as provided in City Code, authorization for Grantee to attach, install, operate, maintain, remove, reattach, reinstall, relocate, upgrade and replace Facilities within the Rights-of-Way in the City for the purposes of providing Services to Persons located within or without the limits of the City.

1.1.1 Exhibit 1 is a detailed map representing the current locations of all Facilities in Grantee's Network in the City Rights-of-Way. If Grantee owns and/or

operates Facilities in the City Rights-of-Way under a separate franchise agreement or otherwise, Grantee shall also include them in Exhibit 1.

1.1.2 During the term of this Franchise, the location of Facilities installed by Grantee or its designee shall be permitted by the City and disclosed, in writing, to the City by Grantee within ten days before its installation, removal, or relocation.

1.1.3 All provisions of Title 19 Bainbridge Island Municipal Code (“BIMC”) and Chapters 18.10 and 18.10A BIMC except as may be explicitly set forth otherwise in this Agreement, are hereby incorporated by reference.

1.2 *Costs Related to Exercise of Franchise.* Any and all rights expressly granted to Grantee under this Franchise shall be exercised at Grantee's sole cost and expense, shall be subject to the prior and continuing right of the City to use any and all parts of the Rights-of-way or Public Facilities or property, nonexclusively or concurrently, with any other Person, and further shall be subject to City's police powers and all deeds, easements, dedications, conditions, covenants, restrictions, encumbrances and claims of title which may affect the Rights-of-Way, or Public Facilities now or hereafter existing. Nothing in this Franchise shall be deemed to grant, convey, create, or vest a real property interest in land to or in Grantee, including any fee or leasehold interest or easement rights.

1.3 *No Interference.* Except as expressly permitted by applicable Laws, in the performance and exercise of its rights and obligations under this Franchise, Grantee shall not interfere in any manner with the use of Rights-of-Way by the City, by the general public or other Persons authorized to use or be present upon the Rights-of-Way, including interference with the operation of any and all sanitary sewers, water mains, storm drains, gas mains, parkway landscaping and/or irrigation, landscape planters, poles, aerial or underground electric and telephone wires, cable television and other telecommunications, utility and municipal property, without the express written approval of the owner or owners of the affected property or properties.

1.4 *Compliance with Laws.* Grantee shall comply with all applicable Laws in the exercise and performance of its rights and obligations under this Franchise. If required by applicable Law, Grantee shall obtain all required approvals from the appropriate

governing authorities. Grantee acknowledges it is subject to the City's police powers and all applicable Laws.

## **2 Acceptance.**

2.1 *Franchise Acceptance.* Grantee shall execute and return to the City its execution and acceptance of this Franchise in the form attached hereto as Exhibit 2 within sixty (60) days of the effective date of the ordinance authorizing the Franchise. In addition, Franchisee shall submit a certificate of insurance as proof of insurance obtained and blanket additional insured endorsement pursuant to Section 14, any applicable construction Restoration Bond pursuant to Section 21.1 and the Franchise Performance Bond required pursuant to Section 21.2 within sixty (60) days of the effective date. The administrative fee pursuant to Section 23.3 is due within ninety days of receipt of the invoice from the City.

2.2 *Grantee to Have No Recourse.* Grantee specifically agrees it will not seek monetary damages from City for any loss, cost, expense, or damage arising out of any Provision or requirement of this Franchise, or enforcement of this Franchise, nor from the City's exercise of its authority to grant additional Franchises, but shall only be entitled to seek declaratory or injunctive relief, except to the extent caused by the negligence or willful misconduct of the City. The City shall not be liable, unless directly and proximately caused by the willful, intentional or malicious acts of the City, for any damage to or loss of any Facility within the Right-of-Way as a result of or in connection with any public works, public improvements, construction, excavation, grading, filling, or work of any kind in the Right-of-Way by or on behalf of the City.

2.3 *Acceptance of Power and Authority of City.* Grantee expressly acknowledges by acceptance of this Franchise that:

2.3.1 It has relied upon its own investigation and understanding of the power and authority of the City to grant and enforce the Franchise;

2.3.2 It has not been induced to enter into this Franchise arrangement by any understanding or promise or other statement, whether verbal or written, by or on

behalf of the City concerning any term or condition of the Franchise that is not specifically included herein;

2.3.3 It has carefully read the terms and conditions contained herein and of the Ordinance and that Grantee is willing to and does accept all the obligations of such terms and conditions to the extent not inconsistent with state or federal law.

### **3 Limitations on Authority.**

3.1 *Subject to Other Requirements.* Grantee's right to operate and maintain its Telecommunications Network is subject to the terms, conditions, and requirements of this Franchise, the City Code, and all applicable Laws, and Grantee's right to construct, erect, install or modify its Telecommunications Network is specifically subject to the requirement that Grantee obtain Permits as set forth in Code; and obtain all required permits for, and otherwise comply with, all applicable land use and zoning regulations, which control development on property contiguous to the right-of-way containing the proposed Facilities site.

3.2 *After-Acquired Facilities.* Grantee expressly acknowledges and agrees, by acceptance of this Franchise, that Facilities and appurtenances in Rights-of-Way that are subsequently acquired by the Grantee and that (if acquired prior to this original Franchise grant) would have been subject to this Franchise and the permitting authority related thereto shall be subject to the provisions of this Franchise and all Permits related thereto.

3.3 *Privileges Must be Specific.* No privilege or exemption is granted or conferred by this Franchise except as may be specifically prescribed.

**4 Nonexclusive Franchises.** This Franchise is nonexclusive. City reserves the right to grant additional Franchises to any Person at any time.

**5 Amendments.** Except for changes to Exhibit 1 addressed in Section 1.1.2, this Franchise may be amended only upon the mutual written consent of City and Grantee or in the exercise of the City's police power authority or other explicit authority pursuant to applicable laws.

**6** **Service of Notice.** Except as otherwise specifically provided herein, any notices required or permitted to be given under this Franchise shall be deemed to be properly served when deposited with the United States Postal Service, postage paid, certified or registered mail, or via nationally recognized overnight carrier, and addressed to the party to receive same, or at such other address of which the party to receive the notice shall have designated in the Franchise.

NOTICES TO THE CITY shall be addressed to all of the following:

Attention: City Clerk

280 Madison Avenue North

Bainbridge Island, WA 98110-1812

With Copies to:

Attention: Public Works Director

280 Madison Avenue North

Bainbridge Island, WA 98110-1812

NOTICES TO THE GRANTEE shall be addressed to all of the following:

Seattle SMSA Limited Partnership d/b/a Verizon Wireless

Basking Ridge Mail Hub

Attention: Legal Intake

One Verizon Way

Basking Ridge, New Jersey 07920

**7** **Term of Franchise.** This Franchise shall be for ten (10) years, beginning on the Effective Date of this Franchise (the “ Term”), unless earlier terminated in accordance with this Franchise.

**8** **Abandonment.**

8.1 In the event that any Facilities or the Services are out of service for a period of one hundred eighty (180) consecutive days or more, it shall be considered abandoned ("Abandoned") and Grantee shall promptly notify the City in writing, and

within ninety (90) days remove Abandoned Facilities and restore the Right-of-Way to its condition prior to the placement of the Facilities, all at Grantee's sole cost and expense. If the City determines that any Facilities or the Services are Abandoned, City shall inform Grantee in writing, and Grantee upon ninety (90) days following receipt of written notice shall promptly remove such Facility or Facilities and restore the Right-of-Way to its condition prior to the placement of the Facilities, all at the Grantee's sole cost and expense.

8.2 If Grantee fails to remove the Facilities and restore the Right-of-Way as required in 8.1 of this Franchise, following the expiration of the ninety (90) day removal period and all cure periods have expired, the City shall be entitled to remove the Facilities and restore the Right-of-Way at Grantee's sole cost and expense or accept the transfer of ownership of the same to the City,

8.3 The Grantee has the right to challenge the City's determination that Facilities are Abandoned. Upon receipt by the City of written notice of such challenge, the City and the Grantee shall meet in good faith to discuss the nature of the City's determination and the Grantee may produce facts and other supporting information as to why the City's determination is incorrect or should be modified.

**9 Repair of Damage.** Grantee is responsible for repairing damage Grantee causes to all public and private facilities within the Right-of-Way and the Right-of-Way itself. Grantee shall complete all necessary repairs within sixty (60) days of notification by the City, unless emergency conditions necessitate, in City's reasonable discretion, more exigent remediation or City must immediately act. If Grantee fails to make the necessary repairs within sixty (60) days of notice, or emergency circumstances compel the City to immediately act, City may have repairs made with the reasonable costs being billed to Grantee. Billed costs are due within thirty (30) days of receipt of invoice. If the repair cannot fully reverse the deterioration or loss of life, the City may require Grantee to pay for the damage suffered as a direct result.

9.1 The Grantee has the right to challenge the City's determination that Grantee caused damage which must be repaired. Upon receipt by the City of written notice of such challenge, the City and the Grantee shall meet in good faith to discuss the nature of

the City's determination and the Grantee may produce facts and other supporting information as to why the City's determination is incorrect or should be modified.

9.2 Grantee shall reimburse the City within 90 days following the receipt of an invoice for all reasonable amounts paid and/or costs incurred by the City in relation to the enforcement of this Section, all such fees, expenses and costs shall be recoverable from Grantee to the extent the City prevails in such enforcement action.

**10** **Default.** Grantee shall be in default under this Franchise upon the occurrence of any of the following events:

10.1 Grantee's violation of material terms or provisions of Title 19 BIMC and Chapters 18.10 and 18.10A BIMC, this Franchise, or any other applicable Laws.

10.2 Grantee's failure to pay the City for any duly invoiced costs and/or fees incurred, pursuant to this Franchise or Code, and Grantee does not cure within sixty (60) days after written notice of non-payment is received by Grantee.

10.3 Upon Grantee's failure to perform any other obligation under this Franchise or to cure any failure of performance within sixty (60) days after notice of such failure or demand for cure is given by the City to Grantee or, if such failure of performance is not curable within sixty (60) days in the reasonable determination of City, if the defaulting party fails to commence such cure within sixty (60) days and fails to thereafter diligently pursue such cure to completion.

10.4 Grantee becomes insolvent, liquidates, is adjudicated as bankrupt, makes an assignment for the benefit of creditors, invokes any provision of law for the relief of debtors, or initiates any proceeding seeking protection from its creditors.

10.5 The waiver of any default or violation of any provision of this Franchise shall not be deemed to be a waiver or a continuing waiver of any subsequent breach or violation of the same or any other Provision of this Franchise.

**11** **Facility Relocation.** Grantee shall, by a time specified by the City, protect, support, temporarily disconnect, relocate, or remove any of its Facilities when required by the

City by reason of traffic conditions; public safety; public right-of-way construction; public right-of-way repair (including resurfacing or widening); change of public right-of-way grade; construction, installation or repair of sewers, drains, water pipes, power lines, signal lines, tracks, or any other type of government-owned communications system, public work, public facility or improvement, or any government-owned utility; public right-of-way vacation; or for any other purpose where the work involved would be aided by the removal or relocation of the Facility. Collectively, such matters are referred to below as the “public work.”

11.1 Except in the case of emergencies, the City shall provide written notice describing where the public work is to be performed as soon as practical but at least 30 days prior to the deadline by which Grantee must protect, support, temporarily disconnect, relocate or remove its Facilities. Grantee may seek an extension of the time to perform such tasks where they cannot be performed in 30 days or by the completion time specified even with the exercise of its best efforts, and such request for an extension shall not be unreasonably refused.

11.2 In the event of an emergency, or where Grantee creates or is contributing to an imminent danger to health, safety, or property, the City may protect, support, temporarily disconnect, remove, or relocate any or all parts of the Facilities without prior notice, and charge Grantee for costs incurred. The City will make a reasonable effort to notify Grantee as soon as practicable, either before or after any emergency removal or relocation of Facilities.

**12 Relocation Costs.** Whenever the removal or relocation of Facilities is required under this Franchise or otherwise by order of the City, and such removal or relocation shall cause the Rights-of-Way to be damaged, Grantee, at its sole expense, shall promptly repair and return the surrounding Rights-of-Way to the same condition as existed prior to such work, in the reasonable determination of City. If Grantee fails to comply with this requirement, then the City shall have the option of performing or causing to be performed such reasonable and necessary work, and charge Grantee for the actual cost(s) incurred by City. Upon the receipt of a demand for payment by the City, Grantee shall reimburse the City for such costs within sixty (60) days.

**13**        **Relocation for Third Parties.** If any user that is authorized to place facilities in the rights-of-way requests Grantee to protect, support, temporarily disconnect, remove, or relocate its Facilities to accommodate the construction, operation, or repair of the facilities of such other user, Grantee shall, after 30 days' advance written notice, take action to effect the necessary changes requested. Unless the matter is governed by a valid contract or a state or federal law or regulation, or unless the communications facility that is being requested to move was not properly installed, the reasonable cost of the same shall be borne by the user requesting the protection, support, temporary disconnection, removal, or relocation and at no charge to the City, even if the City makes the request for such action. Further, Grantee shall, on the request of any entity or person holding a valid permit issued by a governmental authority, temporarily raise or lower its Facilities and/or wires to permit the moving of buildings or other objects. The expense of such temporary removal or raising or lowering of Facilities or wires shall be paid by the entity or person requesting the same. Grantee shall be given not less than seven days' advance notice to arrange for such temporary wire changes.

**14**        **Insurance.** Grantee shall at all times comply with the insurance requirements of BIMC 19.02.070(B). The required Certificate of Insurance must be provided to the City within two days of Acceptance of this Franchise.

**15**        **Termination.** In addition to the provisions of BIMC 19.02.080, this Franchise may be terminated upon a default hereof as provided in this Franchise. A termination of this Franchise because of Grantee's default shall not prejudice any other remedy for breach of contract, damages, non-payment or otherwise, which the City has under this Franchise or under law.

15.1        *Notice.* This Franchise may be terminated by the City in accordance with the provisions of BIMC 19.02.080 after notice, an opportunity to cure, and a hearing as provided therein.

15.2        *Lesser Sanctions.* Additionally, the City may impose a lesser sanction as authorized by Code or Law.

15.3 If, at any time the City vacates any Rights-of-Way that is subject to rights granted by this Franchise, the City may, at its sole option, and by giving 60 days written notice to Grantee, its successors and assigns, terminate this Franchise with reference to such portions of Rights-of-Way so vacated and the City shall not be liable for any damages or loss to Grantee by reason of such termination. Further, the City may, at its sole option, choose to retain an easement for public utilities and services consistent with RCW 36.87.140.

## 16 General Terms.

16.1 *Reports and Records of the Grantee.* Reports Required. Grantee shall supply, upon request and at no cost, any information, requested by the City to coordinate municipal functions with the Grantee's activities and fulfill any municipal obligations under state law. Said information may include an installation inventory, location of existing or planned Facilities, maps, plans, and as-built drawings of the operator's installations in the City. Said information may be requested either in hard copy and/or electronic format compatible with the City's database system, as now or hereafter existing. Grantee shall keep the City informed of its long-range plans for coordination with the City's long-range plans.

16.1.1 In the event that the City receives a public records request under Chapter 42.56 RCW or similar law, the City shall promptly notify Grantee and Grantee shall produce all records required under Chapter 42.56 RCW. Should Grantee obtain an injunction or court order limiting or prohibiting production of such records, the City shall comply with such injunction or court order obtained by Grantee; however, in the event a higher court overturns such injunction or court order and such higher court action is or has become final and non-appealable, Grantee shall reimburse the City for any fines or penalties imposed for failure to disclose such records as required hereunder within sixty (60) days of receipt of a request from the City.

16.2 *Enforcement and Administration by City.* The City, through the office of the City Engineer, shall have continuing regulatory jurisdiction and supervision over the

occupancy of the Rights-of-Way pursuant to this Franchise, and may from time to time adopt such rules and regulations as it may deem necessary.

16.3 *Failure to Enforce.* Neither the Grantee nor the City shall be excused from complying with any of the terms and conditions of this Franchise by any failure of the other party upon one or more occasions to insist upon or to seek compliance with any of such terms or conditions.

17 **Inspection.** The City maintains the right to inspect, at Grantee's reasonable expense, all of Grantee's Facility installations in the Rights-of-Way. In addition, the City Engineer may require Grantee to furnish certification from Grantee's engineer that the Facilities are constructed and operated in accordance with good engineering practice and are reasonably secure against damage and injury.

18 **Removal of Unauthorized Facilities.** Within ninety (90) days of receipt of written notice from the City Engineer or designee, Grantee shall remove any unauthorized Facility or related appurtenance within the rights-of-way, at its own expense. If Grantee fails to remove such Facilities or appurtenances, the City may cause the removal and charge the Grantee for the reasonable costs incurred. A Facility or appurtenance is unauthorized and subject to removal in the following circumstances:

18.1 Upon expiration or termination of the Grantee's Franchise.

18.2 Upon abandonment of a Facility within the Rights-of-Way.

18.3 If the Facility was constructed or installed without the prior grant of a franchise or permit.

18.4 If the Facility was constructed or installed without the prior issuance of a required right-of-way permit.

18.5 If the Facility was constructed or installed at a location not permitted by the Grantee's Franchise.

18.6 Any such other reasonable circumstances deemed necessary by the City Engineer or designee.

**19 Permits and Construction Standards.**

19.1 *General Standards.*

19.1.1 Permits. Grantee shall comply with all applicable City code and City standards for the proposed right-of-way work. In addition thereto, Grantee shall apply for a Right-of-Way Permit, Wireless Communication Facility, a Small Wireless Facility Permit, or other applicable permit prior to beginning any work in a Right-of-Way generally including the opening of any street in the City. No work, other than emergency work, shall commence without such Permit. Grantee may immediately perform emergency repairs necessary due to imminent danger to health, safety or property or to temporarily restore communications system services which have been disrupted by storms, earthquakes, riots or other unexpected accidents or phenomenon. When performing such emergency work, Grantee shall be required (a) to give notice to the City of the commencement of the emergency work as quickly as practical, (b) to apply for the permits which would otherwise be required for such work by the next business day from the commencement of such work; and (c) to conform any work performed prior to the approval of the required permit and to carry out any other work in the area involved in accordance with the requirements of the permit.

19.1.2 Network Planning. The Grantee and the City shall make reasonable good faith efforts to advise each other of plans and programs, both long and short range, for the placement of Facilities in Rights-of-Way, and other Public Property which might affect the other party or require its coordination. Upon the City's request, Grantee shall use commercially reasonable efforts to submit to the City a current (as of the date of City's request) Exhibit 1.

19.1.3 Limited Access. The City reserves the right to limit or exclude Grantee's access to a specific route, public right-of-way, or other location when there is inadequate space to deploy, a pavement cutting moratorium, deployment would cause unnecessary damage to public property, or interfere with City utilities, or for any other reason determined by the City Executive or designee, or the City Engineer

in their reasonable discretion to be necessary for management and preservation of the Rights-of-Way.

**20**        **Indemnification.** The Grantee agrees to defend, indemnify, and hold harmless the City, its trustees, elected and appointed officers, agents, and employees, from and against any and all claims, demands, or causes of action of whatsoever kind or nature, and the resulting losses, costs, expenses, reasonable attorneys' fees, liabilities, damages, orders, judgments, or decrees, sustained by the City to the extent resulting from or of the acts, errors, or omissions of Grantee, or its agents, independent contractors or employees or the construction, operation or repair of any Facility in the public rights-of-way. The indemnity in the preceding sentence shall not apply to the negligence or willful misconduct of the City, its trustees, elected and appointed officers, agents, and employees. The City shall give prompt written notice to Grantee of any claim for which the City seeks indemnification. Grantee shall have the right to investigate such claims, and the City shall cooperate with the Grantee in any such investigation.

If the claim, suit, or action for injuries, death, or damages as provided for in the preceding paragraphs of this Franchise is caused by or results from the concurrent negligence of the indemnitee or the indemnitee's agents or employees, this Section 20 shall be valid and enforceable only to the extent of the indemnitor's negligence.

Grantee specifically and expressly waives any immunity under Industrial Title 51 RCW, and acknowledges that this waiver is mutually negotiated by the parties herein.

20.1        *No Responsibility for Loss.* The City shall not be responsible for any damages, losses, or liability of any kind arising from the issuance or approval by the City of a permit, license, or franchise to any third party.

22.3        *Consequential Damages.* Neither party will be liable under this Agreement for consequential, special, punitive or indirect damages, whether under theory of contract, tort (including negligence), strict liability, or otherwise.

**21**        **Bonds.**

21.1        *Restoration Bond Requirement.* Prior to the commencement of any construction of new or additional Facilities within the rights-of-way, Grantee shall furnish a

Restoration Bond if required by Code as a result of constructing the Grantee's facilities within rights-of-way.

21.2 *Franchise Performance Bond Requirement.* Grantee shall provide City with a Franchise Performance Bond in the amount of Twenty-Five Thousand Dollars (\$25,000.00) (“Franchise Bond”) running or renewable for the term of this Franchise, in a form and substance reasonably acceptable to City. In the event Grantee shall fail to substantially comply with any one or more of the provisions of this Franchise following notice and a reasonable opportunity to cure, then there shall be recovered jointly and severally from Franchisee and the bond any actual damages suffered by City as a result thereof, including but not limited to staff time, material and equipment costs, compensation or indemnification of third parties, and the cost of removal or abandonment of Facilities hereinabove described. Grantee specifically agrees that its failure to comply with the terms of this Section 21 shall constitute a material breach of this Franchise. The amount of the bond shall not be construed to limit Grantee’s liability or to limit the City's recourse to any remedy to which the City is otherwise entitled at law or in equity.

21.3 *Rights Cumulative.* The rights reserved by City with respect to the Performance Bond and Franchise Bond are in addition to all other rights City may have under the Franchise or any other law. City may, from year to year, in its sole discretion, adjust the amount of the bond.

21.4 *Change in Surety.* If, at any time during the term of this Franchise, the condition of the corporate surety shall change in such a manner as to render the bonds unsatisfactory to the City, the Grantee shall replace such bonds by a bond of like amount, similarly conditioned, issued by a corporate surety satisfactory to the City.

## **22 Assignment or Transfer of Grantee or Franchise and Franchise Renewal.**

22.1 This Franchise shall not be sold, leased, assigned, or otherwise alienated without the express consent of the city, and no rule of estoppel shall be invoked against the city in case the City shall assert the invalidity of any attempted transfer in violation of this section. The city agrees not to withhold consent where the operator demonstrates that the

requested assignment is in the nature of a change of name or a change in the nature of a reorganization or merger of or with an entity controlled by, controlling, or under the common control of the operator, there being no other change in the resulting entity's ability to meet its master permit or license obligations.

22.2 The City reserves the right to invoke any or all provisions of this Franchise upon the Grantee's successors or assigns, judgment creditors, or distributes of Facilities or property used in enjoyment of privileges conferred herein, whether or not stated elsewhere, all without waiver of the right to withhold consent not expressly given of any such transfer and/or require a new Franchise.

22.3 Grantee shall not permit installations by others without written approval from the City. Such approval shall not be in lieu of a franchise, master permit or license or other requirements of the City. Whether or not permitted, Grantee shall remain responsible for all third party users permitted or allowed by Grantee for compliance with the Franchise.

## **23 Miscellaneous.**

23.1 *Severability.* If any section, subsection, sentence, clause, phrase, or portion of this Franchise is for any reason held to be invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof. In such event, the parties mutually agree to make any amendments to this Franchise or other applicable agreements necessary to effectuate the intention of this Franchise. In the event that such amendments are barred by any legal requirements governing any party, the parties shall use their best efforts to otherwise avoid prejudice to the respective parties' interests, and to implement changes to effectuate the intent in entering into this Franchise. Should the City, in its reasonable discretion, determine that the severed portions substantially alter the Franchise so that the original intent and purpose of this Franchise no longer exists, the City may terminate this Franchise without cost or penalty.

23.2 *Applicable Law.* The Franchise is governed by the Laws of the State of Washington, and venue for any enforcement litigation shall be in Kitsap County Superior Court or the United States District Court serving Kitsap County, Washington. In case of conflict or ambiguity between this Franchise and Grantee's application, this Franchise shall be controlling.

23.3 Grantee shall pay the actual administrative expenses incurred by the City that are directly related to receiving and approving this Franchise pursuant to RCW 35.21.860, including the reasonable and actual costs associated with the City's legal costs incurred in drafting and processing this Franchise. No construction permits shall be issued for the installation of Facilities authorized until such time as the City has received payment of this fee. Grantee shall further be subject to all permit fees associated with activities undertaken through the authority granted in this Franchise or under the laws of the City. Where the City incurs costs and expenses for review, inspection, or supervision of activities, including but not limited to reasonable fees associated with attorneys, consultants, City Staff and City Attorney time, undertaken through the authority granted in this Franchise or any ordinances relating to the subject for which a permit fee is not established, Franchisee shall pay such costs and expenses directly to the City.

23.4 *Hazardous Substances.* Grantee shall not introduce or use any hazardous substances (chemical or waste), in violation of any applicable law or regulation, nor shall Grantee allow any of its agents, contractors or any person under its control to do the same. Grantee will be solely responsible for and will defend, indemnify and hold the City, its officers, officials, employees, agents and volunteers harmless from and against any and all claims, costs and liabilities including reasonable attorneys' fees and costs, arising out of or in connection with the cleanup or restoration of the right-of-way to the extent caused by Grantee's use, storage, or disposal of hazardous substances, whether or not intentional, and the use, storage or disposal of such substances by Grantee's agents, contractors or other persons acting under Grantee's control, whether or not intentional. Notwithstanding this paragraph or any other provision in the Franchise, Grantee shall not be liable or responsible for any environmental condition, including the release of hazardous substances, except to the extent Grantee causes or exacerbates the condition.

23.5 *Effective Date.* The provisions of this Franchise shall be effective only once the acceptance of this Franchise by the Grantee as provided herein is provided.

23.6 *Limitation.* Nothing in this Franchise shall be construed or interpreted in any manner as limiting, relinquishing, or waiving any rights of ownership enjoyed by the City in any Rights-of-Way or any Public Facilities, or in any manner limiting, relinquishing, or waiving the City's control over the operation and maintenance of the Rights-of-Way or any Public Facilities or in any manner limiting, relinquishing, or waiving lawful governmental rights that the City possesses.

23.7 *Non-Waiver.* Excuse by City or Grantee of strict performance of any Provision of this Franchise shall not be a waiver or prejudice the such party's right to require strict performance of the same or any other Provision in the future.

23.8 *Integration.* This Franchise contains the entire understanding between the parties with respect to the subject matter herein. There are no representations, agreements, or understandings (whether written or oral) between or among the parties relating to the subject matter of this Franchise which are not fully expressed herein.

23.9 *Franchise Subject to Future Ordinance(s).* Grantee acknowledges that the City may develop additional rules, regulations, and specifications for the use of the Rights-of-Way and/or Public Facilities, and Grantee agrees that such rules, regulations, and specifications, when finalized and to the extent not inconsistent with, or otherwise preempted by, federal or state law, shall govern Grantee's activities hereunder as if they were in effect at the time this Franchise was executed, provided that, no subsequently enacted rule, regulation, or specification may retroactively place Grantee in violation thereof.

23.10 *Attorneys' Fees.* If a suit or other action is instituted in connection with any controversy arising out of this Franchise, the substantially prevailing party shall be entitled to recover all of its costs and expenses, including such sum as the court may judge as reasonable for attorneys' fees, costs, expenses and attorneys' fees upon appeal of any judgment or ruling.

23.11 *Survival.* All of the provisions, conditions, and requirements of Section 1.4, Section 8, Section 8, Section 10, Section 11, Section 12, Section 13, Section 14, Section 16.1, Section 17, Section 18, Section 20, Section 21, Section 23.4, and Section 23.7 of this Franchise shall be in addition to any and all other obligations and liabilities Grantee may have to the City at common law, by statute, or by contract, and shall survive the City's Franchise to Grantee for the use of the City Rights-of-Way, and any renewals or extensions thereof. All of the provisions, conditions, regulations and requirements contained in this Franchise Agreement shall further be binding upon the heirs, successors, executors, administrators, legal representatives and assigns of Grantee and all privileges, as well as all obligations and liabilities of Grantee shall inure to its heirs, successors and assigns equally as if they were specifically mentioned where Grantee is named herein.

23.12 *Authorization.* The undersigned respectively represent and warrant that its signatory is a duly authorized and empowered to sign this Franchise Agreement.

## 24 Definitions.

24.1 **General Interpretation.** For the purpose of this Franchise, and except as defined specifically below, the terms, phrases, words and their derivations herein shall have the meaning given in BIMC. Words not otherwise defined shall be given their common and ordinary meaning. When consistent with the context, words used in the singular number include the plural number, words in the plural number include the singular number, and words used in the present tense include the future tense.

24.1.1 "Agency" means any governmental agency or quasi-governmental agency other than the City, including the FCC and the WUTC.

24.1.2 "City" means the City of Bainbridge Island, Washington, and its lawful designees.

24.1.3 "City Property" means any real property owned by the City whether in fee or other ownership, estate or interest comprising or related to a Right of Way.

24.1.4 "Effective Date" means the date identified in Section 23.5 herein.

24.1.5           **"Facilities"** means the elements of Grantee's Telecommunications Network including (i) physical infrastructure supporting high speed data, internet protocol-based services, internet access services, telephone, and data transport services conveyed using wireless facilities and (ii) the infrastructure development to be used for Wireless Facilities. The placement by Grantee of new poles is allowed with approval by the City. For the purposes of this Franchise, the term Facilities includes both Small Wireless Facilities and other Wireless Facilities, commonly referred to as "macrocell" facilities, including towers and new base stations.

24.1.6           **"FCC"** means the Federal Communications Commission, or lawful successor, authorized to regulate and oversee Telecommunications carriers, Services and providers on a national level.

24.1.7           **"Fee"** means any assessment, license, charge, fee, imposition, tax (but excluding any utility users' tax or occupation tax), or levy lawfully imposed by any governmental body.

24.1.8           **"Franchise"** means the nonexclusive authorization granted herein to use City Rights-of-Way to construct, operate, and maintain Grantee's Facilities.

24.1.9           **"Grantee"** means Seattle SMSA Limited Partnership d/b/a Verizon Wireless, and its agents, employees, lawful transferees, successors, and/or assigns.

24.1.10          **"Laws"** means any and all judicial decisions and any and all federal, state and local statutes, constitutions, ordinances, resolutions, regulations, rules, tariffs, administrative orders, certificates, orders, or other requirements of the City or other Agency having jurisdiction over the parties to this Franchise, in effect at the time of execution of this Franchise and thereafter.

24.1.11          **"Month"** means a calendar month.

24.1.12          **"Person"** means an individual, a corporation, a limited liability company, a general or limited partnership, a sole proprietorship, a joint venture, a business trust, or any other form of business association.

24.1.13          **"Provision"** means any clause, condition, covenant, qualification, restriction, reservation, term, or other stipulation in this Franchise that defines or otherwise controls, establishes, or limits the performance required or permitted by

this Franchise. All provisions, whether covenants or conditions, shall be deemed to be both covenants and conditions.

24.1.14 **"Public Facility"** means any tower, water tower, building, pole or other structure which the City owns or controls.

24.1.15 **"Right-of-Way"** or **"Public rights-of-way"** means land acquired or dedicated for public roads and streets which under applicable law the City has authority to grant master permits, franchises, right-of-way permits or licenses for use thereof or has regulatory authority thereover. The term does not include:

24.1.15.1 State highways;

24.1.15.2 Land dedicated for roads, streets and highways not opened and not improved for motor vehicle use by the public;

24.1.15.3 Structures such as, but not limited to, poles and conduits located in the right-of-way;

24.1.15.4 Parks and open space;

24.1.15.5 Publicly owned shorelines or harbor areas; and

24.1.15.6 Utility easements.

24.1.16 **"Small Wireless Facilities"** shall have the same meaning as "small wireless facility" as set forth in [47 CFR 16002](#), as may be amended.

24.1.17 **"Telecommunications Network"** or **"Network"** means all of Grantee's Facilities used in the provision of Telecommunication Services in the City, taken together as a unified system.

24.1.18 **"Telecommunications Services"** or **"Services"** means the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means for hire, sale, or resale to the general public. For the purpose of this subsection, "information" means knowledge or intelligence represented by any form of writing, signs, signals, pictures, sounds, or any other symbols. For the purpose of this chapter, telecommunications service excludes the over-the-air transmission of broadcast television or broadcast radio signals

24.1.19 **"Wireless communication facility"** or **"WCF"** means an unstaffed facility for the transmission and/or reception of radio frequency, microwave

or other signals for commercial communications purposes, including and typically consisting of antennas, equipment facilities, transmission cables, a support structure required to achieve the necessary elevation, and reception and transmission devices and antennas.

**EXHIBIT 1 – DETAILED NETWORK MAP**

At the time of acceptance of this agreement the Grantee does not have any Facilities located in the City's Rights-of-Way





**City Council Regular Business Meeting Agenda Bill  
Tuesday, May 26, 2026**

**Agenda Item:** Receive City Manager's Report

**Department:** Executive

**Agenda Section:** City Manager's Report - 6:45 pm

**Estimated Time:** 5 Minutes

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**Recommendation:**

Information only.

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**Narrative:**

Interim City Manager Schroer will provide an update on the e-bike voucher program and outreach for speed cameras.

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

1. E-Bike Voucher Program
2. Automated\_Traffic\_Safety\_Camera\_PreEngagement Timeline and Key Actions

# EBIKE VOUCHER

## SPRING/SUMMER 2026



The city is piloting an e-bike incentive program that aims to reduce vehicle miles traveled and greenhouse gas emissions by incentivizing the purchase of e-bikes which can be used to replace short-distance vehicle trips.

### Eligibility

To be eligible to receive a voucher, applicants must meet the following criteria:

- *be 16 years of age, or older;*
- *be a Bainbridge Island resident*

### Voucher Types

The program will offer vouchers valued at \$500, \$1,000, and \$1,500. The availability of vouchers are as follows:

- *Standard (\$500): 11 vouchers*
- *Income Qualified 120% (\$1,000): 10 vouchers*
- *Income Qualified <80% (\$1,500): 19 vouchers*

### Income Qualification

To be eligible for an income qualified voucher, applicants must meet the following income thresholds based on household size:

#### 120% - 80% AMI Voucher (\$1,000)

- 1 person: \$69,651 - \$104,475*
- 2 people: \$79,601 - \$119,400*
- 3 people: \$89,551 - \$134,325*
- 4 people: \$99,451 - \$149,160*

#### <80% AMI Voucher (\$1,500)

- 1 person: ≤ \$69,650*
- 2 people: ≤ \$79,600*
- 3 people: ≤ \$89,550*
- 4 people: ≤ \$99,450*

### Eligible Bikes

The following bikes may be purchased using the vouchers:

- *Class 1 E-bikes*
- *Class 2 E-bikes*
- *Class 3 E-bikes*
- *Cargo and Adaptive E-bikes (e.g. e-trikes)*

*electric mountain bikes are not eligible for purchase under this program*

#### How to apply

Access the application at <https://www.bainbridgewa.gov/1552/E-Bike-Voucher-Program> or come into City Hall for a paper application. Applicants are required to provide residency, age, and income verification.

#### How to redeem

Voucher recipients will have 60 days upon voucher acceptance to redeem their voucher. Recipients may purchase their ebikes at either of the following locations:

- *Classic Cycle*
- *Bainbridge Bike Co.*
- *Infinity Cyclery*

### Important Dates

May 13 : Applications Open  
May 27: Applications Close  
June 15: Vouchers Distributed

program contact

Hannah Boettcher, Sustainable Transportation Coordinator  
[ebikes@bainbridgewa.gov](mailto:ebikes@bainbridgewa.gov) | [www.bainbridgewa.gov/1552/E-Bike-Voucher-Program](http://www.bainbridgewa.gov/1552/E-Bike-Voucher-Program)

# Automated Traffic Safety Camera Program

## Pre-Implementation Communication and Community Engagement Timeline

<b>Expected Timeline</b>	<b>Key Actions</b>
<b>March 2026</b>	City Council directed staff to begin pre-implementation communications and community engagement planning for a potential Automated Traffic Safety Camera Program.
<b>May 2026</b>	The City hired DKS Associates, a firm specializing in transportation planning, engineering, safety, and public engagement.
<b>May 2026</b>	The City and DKS began developing communication materials and messaging, including: <ul style="list-style-type: none"> <li>- Core safety and program-purpose messaging</li> <li>- Privacy information</li> <li>- Fact vs. Fiction materials</li> <li>- Frequently Asked Questions (FAQs)</li> </ul>
<b>May 2026</b>	DKS began early outreach to targeted stakeholder groups and community partners. Engagement efforts will include up to six focused small-group meetings.
<b>May – June 2026</b>	Social media and digital outreach campaign to share information, answer questions, and encourage community participation.
<b>Late June 2026</b>	Community Town Hall Meeting to provide information, hear questions, and gather public feedback (in-person and expected virtual option)
<b>July 28, 2026</b>	Community feedback summary presented to the City Council, including: <ul style="list-style-type: none"> <li>- Analysis of feedback from all engagement activities</li> <li>- Identification of key themes and concerns</li> <li>- Recommendations for potential next steps</li> </ul>





**City Council Regular Business Meeting Agenda Bill**  
**Tuesday, May 26, 2026**

**Agenda Item:** (6:50 pm) Consider Transportation Element of the Comprehensive Plan

**Department:** Planning & Community Development

**Agenda Section:** Regular Business

**Estimated Time:** 30 Minutes

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**Recommendation:**

I move to forward the Transportation Element of the Comprehensive Plan to a future Council business meeting for consideration of approval.

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**Narrative:**

The Transportation Element is a required element under the Growth Management Act. The Planning Commission considered and approved the Transportation Element as presented on March 26, 2026.

The Growth Management Act requires that a Transportation Element be consistent with and implement the Land Use Element. The primary focus of the Transportation Element is to set forth the Transportation Vision, Goals, and Policies consistent with the rest of the Comprehensive Plan, as well as provide direction for implementing actions.

Currently, the Island-wide Transportation Plan (IWTP) is the city's operational plan and is adopted by reference within the Transportation Element. In 2019, Council expressed support for providing a transportation system that improves mobility

and safety for all users. A city advisory committee, the Sustainable Transportation Task Force, was created and met from 2020 through 2022 to work on the initiative. From this task force came the Sustainable Transportation Plan, which was adopted on March 22, 2022. The new Island-Wide Mobility Plan combines and updates information from the Island-Wide Transportation Plan and the Sustainable Transportation Plan. The merging of the two plans is intended to simplify transportation planning efforts and improve transparency. The Island-Wide Mobility Plan (IWMP) will serve as the reference document to the Transportation Element. The proposed updates are in order to reflect the updated planning period and to acknowledge the changing conditions and updated information since 2017. On May 12, 2026, Council considered the Island-Wide Mobility Plan, referred the plan to the Mobility Advisory Committee for review and recommendation following adoption of the Comprehensive Plan, and approved the Island-Wide Mobility Plan as presented to be adopted as the plan of reference in the Transportation Element of this Comprehensive Plan Update. The IWMP is available on the City's website: <https://www.bainbridgewa.gov/1689/Island-Wide-Mobility-Plan>.

A few changes of note to the Transportation Element include:

- replacing "non-motorized" with "active transportation"
- an updated Vision for the Transportation Element
- addition of policies to support planned Kitsap Transit bus rapid transit and to adopt a safe systems approach as recommended by the Federal Highway Administration

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

1. Draft Updated TRANSPORTATION ELEMENT
2. Lara Lant Motions for May 26 Transportation
3. Motions about Transportation Element from CM Nelson for CC Mtg on 5-26-2026

# TRANSPORTATION ELEMENT

**NOTE: Will Update Page Numbers in Later Draft**  
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# TRANSPORTATION INTRODUCTION

## Purpose and Structure of the Transportation Element

The *Growth Management Act* requires that a Transportation Element be consistent with and implement the Land Use Element and that it contain a number of specific sub-elements. The primary focus of this Element is to set forth a Transportation *Vision, Goals and Policies* consistent with the rest of the *Comprehensive Plan* and to provide direction to implementing actions. Other *GMA* requirements, including a detailed inventory of transportation facilities, identification of needs, projects to meet those needs, and financing for those projects, are contained in the Island-wide ~~Transportation-Mobility~~ Plan (~~IWTMP~~, Appendix C of the ~~Comprehensive Plan~~). The ~~IWTMP~~ is a functional plan, ~~technical rather than policy in nature~~, and provides the primary means for carrying out the policy direction of the Transportation Element. The ~~IWTMP~~ is hereby adopted by reference.

The *Comprehensive Plan's Guiding Principles* emphasize the important relationship between the Island's transportation system and community ~~character vision~~, livability, public health, safety, economic vitality and environmental quality. Implementation of the Transportation Element plays a large role in the *sustainability* of Bainbridge Island's economy and environment and the quality of life of its residents.

## Existing Conditions and Challenges

The ferry to Seattle and the Agate Pass Bridge are the only two public options for travel to or from the Island. Many Islanders commute to work off-island by ferry or bridge. Likewise, many on-island workers commute from off-island. Lengthy commute times by ferry or being stuck in traffic on SR 305 mean spending hours away from family, friends, and activities. Speeding and cut-through traffic makes *neighborhood* streets feel unsafe. During commute hours, SR 305 creates a wall across the Island. Reliable and efficient transportation on and off island is important to balance jobs and housing and maintaining the quality of life for Island residents.

Poor quality or non-existent bicycle and pedestrian facilities can be a deterrent to residents walking or bicycling for transportation, connecting to *transit*, traveling to schools and parks, as well as for recreational purposes. ~~Non-motorized facility~~ Active transportation networks provide ~~options for active modes of transportation to walk, bike, or roll~~, allowing residents to make healthy lifestyle choices and providing safe facilities for those who are unable to or choose not to drive. Walkability and bikeability are desirable characteristics of *neighborhoods*. An increasing number of Island residents are choosing to walk and bike to goods and services in the urban developed area of the Island and to work.

How people choose to travel is a key element of both environmental sustainability and quality of life. Motorized transportation is a significant contributor to *climate change*, as it accounts for a high percentage of *greenhouse gas* emissions. This *Comprehensive Plan* focuses growth in

~~designated centers~~ such as Winslow, Lynwood, Rolling Bay, and Island Center. These centers should be designed to accommodate non-motorized active transportation users and provide for their safety. ~~The High School Road shopping area is designed to be automobile-oriented while the Winslow Master Plan for downtown stresses designing for pedestrian and bicycle modes of transportation.~~

With good planning and implementation of mixed use and higher densities within these *designated centers*, development can lead to a more sustainable growth pattern and ~~preserve community character~~ achieve the community's goals. Investments in *infrastructure* for active transportation modes and access to *transit* reduce dependence on the automobile, which in turn reduces the Island's *greenhouse gas* emissions and improves the quality of life for Island residents.

Transportation *infrastructure* and associated drainage have direct impacts on the environment. *Stormwater runoff* can contribute to water pollution, flooding, and water temperature elevation. The road network right-of-way presents many opportunities to incorporate sustainable *stormwater* practices to provide positive contributions to environmental *sustainability*.

### **Balancing Community Interests**

One of the challenges of improving a transportation system is finding the right balance between sometimes competing community interests. For example, it may be best to construct a sidewalk/separated pathway on one side of the roadway rather than on both sides to reduce impacts to vegetation. Evaluating the trade-offs and weighing the importance among competing community *goals* is an important function of the City of Bainbridge Island.

The City uses the community values in the *Comprehensive Plan* when developing project objectives. The City of Bainbridge is committed to the principles of *context sensitive* solutions. Public Works staff strive to facilitate public engagement when developing capital projects to evolve and refine the community's values as they relate to each project.

## **TRANSPORTATION VISION 2044 2036**

~~Bainbridge Island has a safe, dependable, properly maintained, and fiscally responsible, multimodal transportation system. The system provides good facilities for non-motorized users and pedestrians and good access to transit, consistent with and supporting the other Elements of the Comprehensive Plan. The transportation system improves mobility and safety for all users while respecting the character of neighborhoods and maintaining a climate resilient environment. The system is regionally coordinated, adequately financed, and community supported.~~

In accordance with the Comprehensive Plan, Bainbridge Island is characterized by "... forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation." Natural features are preserved while residents and visitors of all ages and abilities safely and comfortably experience Bainbridge Island regardless of transportation mode. Transportation and mobility improvements support and advance a safe, dependable,

properly maintained, and fiscally responsible, multimodal transportation system. The system provides good facilities for non-motorized-active transportation users and good access to transit, consistent with and supporting the other Elements of the Comprehensive Plan. The transportation system improves mobility and safety for all users and maintains a climate resilient environment. The system is regionally coordinated, adequately financed, and community-supported.

~~Bainbridge Island has a safe, dependable, properly maintained, and fiscally responsible, multimodal transportation system. The system provides good facilities for non-motorized users and pedestrians and good access to transit, consistent with and supporting the other Elements of the Comprehensive Plan. The transportation system improves mobility and safety for all users while respecting the character of neighborhoods and maintaining a climate resilient environment. The system is regionally coordinated, adequately financed, and community-supported.~~

## TRANSPORTATION ISSUES

As population grows on the Island and in Kitsap County, more demand is placed on the Island’s roadway network and the regional SR 305 Corridor. As traffic volumes and vehicular-related congestion increases, so do conflicts with ~~bikes/pedestrians-~~ active transportation users and the need grows for transportation improvements to accommodate all modes of transportation and a wider range of users. We need to consider how future growth will affect the community, and how to preserve the character and livability of Bainbridge Island. The following list identifies and briefly describes the community’s transportation issues.



**A. Limited Transportation Choices** – Given the relative lack of ~~non-motorized~~ active transportation infrastructure in many parts of the Island, and limited transportation services, many Islanders are dependent on individual automobile travel as their only practical and safe transportation option. In order to meet the needs of a growing population and maintain or improve quality of life on the Island, we need to provide better transportation options to improve mobility for *all ages and abilities*.

**B. Roadway Congestion** – Traffic on Island roadways, particularly on SR 305 and within Winslow, can result in a variety of issues such as making it difficult to “get around” by automobile, traffic “spilling over” into adjacent *neighborhoods*, and making it more difficult for *transit* and ~~non-motorized active transportation~~ users to get to their destinations in a timely manner. The Island experiences daily and seasonal surges of traffic arising from ferry travel, summer tourism, and school travel. ~~Congestion related to Ferry loading and unloading creates surges-traffic congestion on Island roadways every 45 to 50 minutes. In the afternoon hours, impacts from ferry activities can snarl area traffic and cause traffic delays. Summer tourism increases ferry traffic and causes travel delays and backups. School pick-up and drop-off hours impacts traffic around local schools. In addition to ferry traffic, the SR 305 Corridor has experienced increasing congestion due to commuters traveling on and off island across the Agate Pass Bridge. Congestion and increased travel times are experienced during commute hours along the SR 305 Corridor.~~

**C. SR 305 Traffic Congestion** – Concern surrounds the future of the SR 305 Corridor. While the existing configuration of two lanes is adequate during off-peak hours, peak hour traffic coupled with surges from exiting ferry activities have resulted in high levels of congestion at multiple locations. This affects Island residents and off-Island commuters using the corridor and increases the difficulty of cross-Island travel, resulting in higher volumes of traffic on local streets when drivers try to avoid SR 305 congestion. Access to SR 305 is becoming increasingly difficult at the north end of the Island. Recent WSDOT roundabout projects at Adas Will Lane and Port Madison Rd and SR305 have mitigated access issues at the northern portion of SR305, however congestion persists on southern portions.

**D. School Related Congestion** – Congestion related to schools has become more problematic, such as intersections on New Brooklyn and Sportsman Club Roads. Youth Students are routinely being driven to and from school and not taking the school bus, walking, or bicycling to home or to after-school activities, causing additional demands on the transportation system.

**E. Greater Winslow Area Traffic Congestion** – Residential and economic growth on Bainbridge Island, particularly in the Winslow subarea, has resulted in more vehicles on the street system. Intersections are increasingly congested, in particular during commute and school drop off and pick up times, ~~but also in general~~. These impacts are felt on streets adjacent to major corridors. Residents of these streets feel that the impacts of high traffic volumes and travel speeds need to be controlled to maintain the quality of the *neighborhoods*.

**F. Motor Vehicle Speeds and Speed Limits** – Excessive vehicular speeds put the traveling public at greater risk especially for ~~walkers, wheel chair users, pedestrians~~ and bicyclists. Many Island roads lack shoulder facilities or separate bicycle and pedestrian *infrastructure*. Speeding vehicles discourage many people who want to walk, ~~use a wheelchair, or ride a bicycle bike, or use wheeled devices~~ for transportation or recreation in many areas on the Island.

**G. Non-motorized Active Transportation** ~~—motorized modes of active transportation modes~~ are important to many Islanders and the need for improved ~~non-motorized active transportation~~ infrastructure has consistently ranked high in community surveys. While significant improvements have been made, in many parts of the Island *infrastructure* are not adequate to serve the needs of users of all ages and abilities. As a result, many people remain dependent on cars as the only practical and safe means of travel. Many people do not feel safe walking and biking outside of the urban center of Winslow.

**H. Transit Service** – Ferry Service is vital to many residents who work in Seattle and to the local and regional economy. As automobile capacity and parking space at the ferry terminal are limited, ~~non-motorized active transportation~~ facilities with connectivity to the ferry and *transit* service are important to many Islanders for sustainably accommodating population growth. WSF forecasts significant growth of ~~non-motorized active transportation~~ trips in the coming decade.

ferry and Winslow. Kitsap Transit is working to expand service during non-peak hours and to inter-Island locations, and many in the community would like to see this service maintained and expanded. This service has provided valuable mobility to the community, especially for older people, those with disabilities and younger populations.

**I. Transportation Network Connectivity** – Bainbridge Island’s existing roadway network is disconnected and does not provide convenient access to many parts of the island-system has few roadways that contribute to the development of a “network”. ~~Many parts of the Island~~ Several Bainbridge Island neighborhoods have only a single way to access the area, such as the Beans Bight, West Port Madison or Agatewood areas. The South end of the Island has limited connectivity to the rest of the Island. Mobility, emergency access, emissions and circulation can all be improved with better roadway connections. Alternative modes of travel are a high priority for many Islanders. Expanding the Island’s network of both on-street and off-street ~~non-motorized~~ active transportation facilities is needed to provide *neighborhood*, inter-island and regional connectivity.

**J. Climate change** – Transportation is both a cause of *climate change* and provides opportunities to mitigate the effects of *climate change*. Creating a *transit plan* and an active transportation plan that reduces emission of *greenhouse gases* and increases our community’s resilience to the effects of *climate change* is a priority. ~~These Climate-related~~ criteria should be used to evaluate all transportation solutions and proposed projects.

~~**K. Roadway Intersection Congestion** – At locations other than SR 305, intersections may limit capacity as the Island population grows. Islanders are increasingly concerned about relieving intersection capacity at school locations and during commute times in Winslow. Intersection congestion can also lead to delay for non-motorized users, in particular bicyclists where riders share the road with vehicles.~~

~~**KL. Livability** – Providing convenient ~~non-motorized~~ active transportation choices provides for better public health outcomes and improved lifestyles ~~both in the urban center of Winslow and outlying areas of the Island~~. Bikeable and walkable communities are increasingly desirable and important to many current and prospective Island residents. These aspects of the community are attractive to visitors as well and are an important element to creating a vibrant downtown business community.~~

~~**M. Community Character** – There is a desire to retain the feel of the Island’s existing road system. Outside of Winslow and other designated *neighborhood* centers, the scenic roadways, open drainage ditches, and winding roads provide a more rural flavor that many consider important elements of the Island’s character. However, these elements need to be balanced with the community’s desire for safe roads that provide mobility options for all ages and abilities of Island residents without requiring a vehicle.~~

**NL. Stormwater** – *Stormwater* management is an important environmental concern. As *stormwater* regulations evolve, the cost of roadway construction has increased.

**QM. Regional coordination** – The ~~202516 adoption update~~ of the Island-wide Transportation Mobility Plan (IWMTP) and the Comprehensive Plan Transportation Element creates an opportunity to coordinate with WSDOT (WSF, Olympic Region), KRCC, Kitsap Transit, Bainbridge island Metro Parks District and other local and neighboring jurisdictions to ensure a more integrated transportation system.

**PN. Financing** – Solutions to many of the Island’s transportation issues will cost money, a lot of money. Considering how best to pay for these improvements and who *should* pay (City, State, Federal) are key issues to this Plan. The scale of investment must be commensurate with the scale of the problems we are trying to solve.

**Relationship of the Transportation Element to the Island Wide MobilityTransportation Plan (IWMTP)**

The primary purpose of the Transportation Element is to support and implement the Island’s *Vision* and *Guiding Principles* as well as the *Goals* and *Policies* set forth in the other Plan Elements. The “Island Wide Land Use Concept,” described in Figure LU-3 of the Land Use Element, calls for compact, walkable, mixed use centers within a much larger less dense landscape of *open spaces*, wildlife habitat, forested areas, agricultural, residential and recreational lands. The transportation improvements and programs called for in the Plan are essential to meeting the objectives for both the centers and the surrounding conservation landscape.

The GMA’s transportation requirements are met either in this Transportation Element or in the IWMTP. The Transportation Element provides consistency with other Plan Elements and over-arching policy direction, whereas the IWMTP provides the technical support for those *policy* choices and a detailed guide for implementing and funding all transportation programs, projects and services.

**Transportation Element Utilization**

The Transportation Element is a tool for the City to aid in decision-making in all aspects of transportation planning, scheduling and budgeting. The Transportation Element will guide the City in making decisions regarding public expenditures, improvements, and developments. City staff will use the Transportation Element to establish budgets and plan improvement projects. The Transportation Element will also be used to ensure consistency between land use actions and the City’s transportation plans and *policies*.

Other agencies, such as the State Department of Transportation, KRCC, Kitsap Transit, and Kitsap County, will use the Transportation Element to coordinate their actions with Bainbridge Island to address regional transportation issues and projects. Developers and businesses may also use the Transportation Element to assess project feasibility, make investment decisions and develop individual projects. Transportation providers *should* consult the Transportation Element to coordinate their services with transportation facility design and operation, and the general public can use the Transportation Element to become better informed about the City’s transportation plans.

Transportation issues are among the top concerns for Bainbridge Island residents ~~since Island roadways serve two equally important purposes. Not only do the roadways provide mobility, they also enhance the character of the Island.~~ Much of the concern over transportation is related to the future of State Route 305, which serves not only Bainbridge Island, but also functions as a regional facility connecting Seattle and the Island ferry terminal with the Kitsap and Olympic Peninsulas. Transportation concerns commonly cited by residents include: speeding, traffic congestion, and challenges related to SR305 and ferry line backups.

## GOALS & POLICIES

### MULTIMODAL

#### GOAL TR-1

Encourage the development of an integrated multimodal transportation system that provides a range of safe transportation alternatives and increases the through movement of people, maximizing use of ~~non-motorized~~ active transportation modes and public transit.

##### Policy TR 1.1

In accordance with complete streets practices and guidelines, new or rebuilt streets *shall*, as much as is practical, address the use of the right-of-way by all users.

##### Policy TR 1.2

The City will coordinate with the City police department, the Kitsap Public Health District, the school, park and fire districts, and other civic groups to develop and sponsor outreach programs. The programs are intended to inform specific segments of the community, including but not limited to, motor-vehicle drivers, school-age children, ~~non-motorized commuters~~ pedestrians, cyclists, transit riders, recreational users, private property owners with or adjoining ~~non-motorized~~ active transportation facilities, and the general public.

The following public education programs *should* be provided to Island citizens:

- ~~pedestrians and non-motorized vehicle safety~~ active transportation safety
- rights and responsibilities of motorized and non-motorized active transportation facility users
- rights and responsibilities of property owners

Bicycle and pedestrian advocacy organizations are good resources of information on skill development and safety education for bicyclists and pedestrians.

##### Policy TR 1.3

Encourage and support the establishment of ride sharing and ride hailing services.

##### Policy TR 1.4

Promote the ~~coordination development~~ of an ~~walking and non-motorized active transportation~~ network map which identifies areas of interest for all Island constituents and tourists.

**NON-MOTORIZED ACTIVE**  
**TRANSPORTATION SYSTEM**

**GOAL TR-2**

Provide an **non-motorized active** transportation system that is a planned and coordinated network of shoulders, sidewalks, trails, footpaths, bikeways and multi-purpose trails that connect *neighborhoods* with parks, schools, the shoreline, the ferry terminal and commercial areas.



**Policy TR 2.1**

Provide an **non-motorized active** transportation system that effectively serves the needs of people of all ages and abilities who walk, bike, or ride horses, or use **wheel-chairs-other wheeled devices including wheelchairs**; encourages **non-motorized travel multimodal travel**; and provides continuous networks of safe, efficient and attractive shoulders, sidewalks, pathways (footpaths), and multi-purpose trails throughout the Island that are also connecting to regional systems.

Provide safe and appropriately scaled non-motorized access that connects *designated centers*, the ferry terminal, services such as **a-doctors'-medical** offices, schools, parks, recreation areas, shorelines (including road-ends), and *transit* connections including to ferry and bus services.

The **non-motorized active transportation** system *should* maximize mobility, provide safety, efficiency and comfort for pedestrians, bicyclists, and equestrians, respect property owners' rights, protect the natural environment and complement the **character-of-neighborhoods-context of adjacent development**.

The **non-motorized active transportation** system should allow for students at all Bainbridge Island schools of all ages to safely bike to and from school.

**Policy TR 2.2**

Trails *should* provide for both passive and active pursuits including recreation **and nature study**, exercise, shopping, and commuting to work and schools. Coordinate with the Park District as the primary provider of the community's recreational trails.

**Policy TR 2.3**

Provide networks of pedestrian facilities within one mile and bicycle facilities within two miles of schools. The City and the School District *should* coordinate efforts to develop **non-motorized active transportation** facilities. Each school *should* coordinate with neighboring property owners to provide access to the school. Separated facilities are preferred near schools and especially for elementary schools.



**Policy TR 2.4**

Provide a network of sidewalk facilities adjacent to roadways in *designated centers* **with the Winslow area given priority**. Sidewalks *shall* be of sufficient width to accommodate expected pedestrian use, including safe crossings with adequate overhead or embedded lighting. Where possible, separate sidewalks from the roadway with a street tree planting strip and buffer. Designs *should* accommodate users of all abilities, **and meeting** ADA requirements.



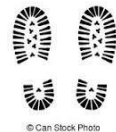
### **Policy TR 2.5**

Provide a network of shoulder facilities along the Island's low-volume arterial roadways and collector streets, creating an integrated network that serves cyclists as well as pedestrians in locations without sidewalks.

### **Policy TR 2.6**

Develop a trail system to serve non-motorized active transportation users across the Island. As envisioned, the network will include the Waterfront Trail in Winslow, the Sound to Olympics Trail (STO, a regional trail connecting the Ferry Terminal to the Agate Pass Bridge), intra-island multi-use trails, unopened City rights-of-way, shoreline trails, and connecting pathways within *neighborhoods*. The *goal* is to provide walkability within *neighborhoods* and Island-wide connectivity for both pedestrians and cyclists.

Multi-use trails accommodate users of all ages and abilities. Such trails provide an alternative to the shoulder network along arterial streets and connect with other non-motorized facilities to form an integrated non-motorized active transportation system.



### **Policy TR 2.7**

Develop and regularly update design standards for non-motorized active transportation facilities that provide safe and efficient access, encourage use and mobility and are appropriate to the location and needs in the immediate area. Design standards should be based on national guidelines and standards such as the NACTO Bikeway Design Guide and the AASHTO Bike Guide when appropriate. Standards for shoulders, sidewalks, pathways and multi-use trails are to provide low levels of stress/high levels of service for non-motorized active transportation users. Include appropriate amenities such as benches and short-term and long-term bicycle parking in the construction of non-motorized active transportation facilities. Parking lots and garages serving public, commercial, and multifamily residential buildings should be required to provide convenient bicycle parking and storage facilities.

### **Policy TR 2.8**

Promote the safe use of non-motorized active transportation facilities through effective transportation improvements, maintenance operations and enforcement.

Provide safety enhancement in annual capital improvement programs and individual transportation improvement projects where applicable and needed to meet safety standards. Strongly encourage the Washington State Department of Transportation to accommodate non-motorized permeability and safety enhancements on SR 305.

Routinely evaluate facilities and roadway maintenance operation programs and resource levels to ensure adequate maintenance and preservation of the City's growing inventory of non-motorized active transportation facilities. Provide a high *level of service (LOS)* to meet safety standards, maintain low user stresses and encourage active-the adoption of non-motorized active transportation.

Perform a balanced review of off-road and on-road facilities when considering connectivity gaps and opportunities.

Coordinate with the Police Department and the Washington State Patrol to provide officer training and consistent enforcement of traffic laws, including speed limits, for both motorized and non-motorized active transportation users.

### **Policy TR 2.9**

Improve the safe use of ~~non-motorized roadway~~ on-road active transportation facilities by all users and encourage active modes of transportation through continuous community education. Coordinate with the City Departments, Schools, the Park District, the Fire District and other  ~~civic~~ groups to develop and sponsor outreach programs. Programs *should* inform specific segments of the community including but not limited to motor-vehicle drivers, school age children, ~~non-motorized commuters~~ pedestrians, cyclists, transit riders, recreational users, private property owners fronting ~~non-motorized~~ active transportation facilities and the general public.

Maintain and update guide maps that effectively identify the location of ~~non-motorized~~ active transportation routes and facilities and provide signage for public ~~non-motorized~~ active transportation facilities, such as trails, in order to clearly designate routes and access points.

### **Policy TR 2.10**

The City supports the ~~Federal~~, State, and Regional *goals* of doubling walking and cycling by ~~2036~~ 2044, the 20-year planning period of the City's comprehensive plan. The City will maintain an advisory committee to advise the City Council and staff, and to advocate for transportation planning, public ~~non-motorized~~ active transportation projects, private development projects, and education and outreach, as directed by the City Council. The committee *should* represent a broad range of interests including pedestrians, cyclists, parents of students, and seniors and equestrians.

### **Policy TR 2.11**

Secure easements and other land dedication for ~~non-motorized~~ active transportation facilities through development and redevelopment mitigation and conditions, donation, tax incentives, and direct acquisition. Coordinate these efforts with the Park District when parkland and recreational trails are involved.

### **Policy TR 2.12**

Incorporate ~~non-motorized~~ active transportation improvements during the planning and design phase of transportation improvement projects. All development projects that reach design thresholds set in the IWMTP, *shall* be reviewed for compliance with the Transportation Element's ~~non-motorized~~ active transportation *goals and policies*, adopted plans, and standards.

## **FERRY SERVICE**

### **GOAL TR-3**

**Coordinate with Washington State Ferries (WSF) and other ferry service providers to ensure that ferries meet local service and commuter needs, are integrated with all travel modes and provide equitable regional service.**

### **Policy TR 3.1**

Advocate for ferry services to and from Bainbridge Island in order to optimize the use of each ferry service, balance peak hour travel times and provide ferry capacity in proximity to users' origin and destination.

### **Policy TR 3.2**

Support the ferry system efforts to maximize the convenience of pedestrian, bicycle, *transit* and *HOV* use on ferry runs through providing priority status and improvements to discourage *single occupancy vehicle (SOV)* use.

### **Policy TR 3.3**

Advocate for increased service options for foot ferry passengers such as water taxi and passenger ferry service to and from various areas of the Puget Sound region.

### **Policy TR 3.4**

Support WSF and other providers to create and incorporate best practices into ferry services that reduce *greenhouse gas* emissions and ~~vulnerability of ferry transit from climate change~~ increase the climate resiliency of ferry service and in particular support and encourage fleet electrification.

### **Policy TR 3.5**

Promote bicycle and pedestrian safety improvements near the ferry terminal.

### **Policy TR 3.6**

Promote safe and efficient pickup and drop off from the ferry terminal. Promote safe and efficient taxi and public transportation services from the ferry terminal.

## **BUS SERVICE**

### **GOAL TR-4**

**Encourage the use of public *transit* and encourage *transit* agencies to operate and maintain local and regional *transit* service and facilities that reduce the need for *single-occupant vehicles* and support the needs of *transit*-dependent users.**

### **Policy TR 4.1**

Encourage a *transit* LOS standard that identifies deficiencies and the program improvement needs defined in the Kitsap Transit Plan.

### **Policy TR 4.2**

Support actions from Metro, Sound Transit, Kitsap Transit or other appropriate agencies that:

- Improve public *transit* from the Seattle ferry terminal directly to popular destinations in Seattle metropolitan area as well as Sea-Tac Airport.
- Promote the availability of public *transit* service to ferry commuters and for special events.
- Maintain bus schedules to meet ferry arrival and departure times and improve service throughout the day and during evening hours.
- Provide information on the ferries and at the ferry terminals regarding *transit* options.
- Increase bus service on the Island to seven days a week.
- Support planned Kitsap Transit bus rapid transit (BRT) and demonstrate the coordination of land use and transportation planning in support of BRT service on the Island.

### **Policy TR 4.3**

Encourage park-and-ride use of multiple-use lots such as those located at churches or other locations and promote the use of those lots to Island residents. Encourage park-and-ride lots to include areas, preferably covered, for bicycle parking.

**Policy TR 4.4**

Support the expansion of Island *transit* services that target:

- Ferry commuters
- Non-ferry commuters, including Island employees
- Connection of High School Road and Winslow Way
- Non-commuter travel to other Kitsap County service and employment areas
- Intra-Island connection to Neighborhood Centers and residential areas
- *Transit* dependent access, including addressing the access needs of all ages and abilities.

**Policy TR 4.5**

Optimize public *transit* for access, including accommodation for bikes and assistive devices, availability and increased visibility of bus service and bus stops.

**Policy TR 4.6**

Improve local air quality by encouraging Kitsap Transit to modify its fleet to meet the highest possible emission standards.

**TRANSPORTATION DEMAND MANAGEMENT**

**GOAL 5**

**Encourage greater efficiency of the integrated *multimodal transportation system* that provides a range of transportation alternatives and increases the through movement of people.**

**Policy TR 5.1**

Use fee structure, space allocation, and other programs to discourage *Single Occupancy Vehicle (SOV)* parking.

**Policy TR 5.2**

Develop parking and other programs that encourage *High Occupancy Vehicle (HOV)* use, including carpool and vanpool parking.

**Policy TR 5.3**

Encourage schools, the private sector and the public sector to adopt programs that reduce SOV use including telecommuting, promotion of ridesharing, walking, biking and reliance on buses.

**Policy TR 5.4**

The development of projects to improve the transportation system and reduce SOV traffic *shall* include enhancements for cyclists and pedestrians.

**Policy TR 5.5**

Support the Washington Department of Transportation and Kitsap Transit with the development and implementation of demand management strategies for SR 305 to encourage alternate modes of transportation.

## OPERATION AND MOBILITY

### GOAL TR-6

**Improve the operation and mobility of the Island's transportation system through the identification and implementation of system improvements that maintain *Level of Service (LOS)* standards and meet the transportation vision.**

#### **Policy TR 6.1**

Construct, modify, and maintain roads to: 1) meet safety needs of all users ~~motorized and non-motorized~~, 2) provide for *transit* and ~~non-motorized~~ active transportation users (including bicyclists, pedestrians, wheelchair users and equestrians as appropriate), 3) correct LOS deficiencies, and 4) improve connectivity and emergency response times.

Set street design guidelines which establish street widths, reflecting the desired vehicle speeds, accommodating bicycle, pedestrian, wheelchair, equestrian, and *transit* uses, and providing for emergency vehicle access ~~and also considering community character~~.

#### **Policy TR 6.2**

Set appropriate roadway classifications that reflect existing and projected vehicle usage, traffic operations, including ~~non-motorized~~ active transportation and *transit* uses, and considers adjacent land uses and community character.

#### **Policy TR 6.3**

Establish *Level of Service* standards for Bainbridge Island that measure the performance of the existing transportation system for motorized vehicles, bicycles, and pedestrians. Providing a *level of service* for all modes is important for a viable transportation system. Transportation networks *should* provide for all modes of transportation as a system.

#### **Policy TR 6.4**

Enforce the City's *concurrency* ordinance and monitor the expected transportation impact of proposed development on the available capacity of the ~~roadway-transportation~~ system. Early in the development review process, ensure that there are adequate transportation facilities, including non-motorized active transportation facilities, or that improvements are planned, scheduled and funded for completion within six (6) years.

#### **Policy TR 6.5**

Develop access management programs to control the location and number of curb cuts. Control the location and spacing of commercial driveway entrances and the design of parking lots to avoid congestion near intersections, line of sight obstructions and confusing circulation patterns. Design intersections and driveway entrances to prevent pedestrian and vehicular accidents.

#### **Policy TR 6.6**

Designate truck corridors to allow the efficient movement of goods and freight within the transportation system.

#### **Policy TR 6.7**

Identify and support measures that will improve vehicular and non-motorized connectivity across SR 305.

**Policy TR 6.8**

Secure easements or other land dedication for transportation facilities through development mitigation, donation, tax incentives/exemption programs, or direct acquisition.

**Policy TR 6.9**

If the adopted *LOS* standard cannot be maintained due to funding shortfalls or other events, the City *shall* evaluate and revise the adopted *LOS* standard, restrict land use development as required, or institute other actions consistent with *LOS* reassessment strategy.

**STATE ROUTE (SR) 305**

**GOAL TR-7**

**Coordinate with WSDOT to ensure that state facility improvements meet the *goals* of the Bainbridge Island Transportation *Vision* and *Comprehensive Plan* and minimize impacts to the local transportation system.**

**Policy TR 7.1**

Adopt the Level of Service standard for SR 305, as established by WSDOT in the State Highway Plan.

**Policy TR 7.2**

Develop a master plan for the SR 305 corridor as a green and scenic highway balancing the objectives of maintaining the treed character, and providing safe visibility. Incorporate best practices into highway improvements that reduce *greenhouse gas* emissions and *transit* vulnerabilities from *climate change*.

**Policy TR 7.3**

All proposed improvements to SR 305 *shall* include provisions to improve permeability for island residents, reduce *neighborhood* cut through traffic and improve access to and from North-end *neighborhoods*.

**Policy TR 7.4**

Support planning efforts for the eventual replacement/refurbishment of the Agate Pass Bridge including potential capacity improvements for *transit* and ~~non-motorized~~ active transportation modes. Oppose proposals to construct any other bridges to Bainbridge Island.

**Policy TR 7.5**

Support the construction of spot improvements for SR 305 to reduce congestion, increase permeability across the corridor and improve safety for through traffic, local traffic, ~~non-~~ motorized active transportation and *transit* users.

**Policy TR 7.6**

Support the construction of the STO and its branch trails.

**Policy TR 7.7**

Encourage the development of park-and-ride lots near commuters' points of origin throughout Kitsap County in order to minimize traffic impacts along SR 305.

**Policy TR 7.8**

Promote improvements to off-island State facilities that will mitigate on-Island congestion of SR 305.

**NEIGHBORHOODS**

**GOAL TR-8**

**Consider the special needs of *neighborhood* safety, pedestrian and bicycle facilities, *transit* use and facilities and traffic flow in the development of transportation improvements that affect *neighborhoods*.**

**Policy TR 8.1**

Protect residential *neighborhoods* from the impacts of cut-through motor vehicle traffic by providing appropriate connecting routes and applying appropriate traffic-calming measures to control vehicle volumes ~~while maintaining emergency vehicle response times.~~

**Policy TR 8.2**

Support the character of *neighborhoods* by providing *neighborhood* programs and projects for place making, traffic calming, greenways, appropriate street width, lighting for safety, curb cuts, and pedestrian and bicycle facilities as consistent with the *Comprehensive Plan*.

**Policy TR 8.3**

Develop a circulation and access management plan for *neighborhoods* and neighborhood centers so that as properties develop, vehicular and non-motorized connectivity and circulation are maintained.

**Policy TR 8.4**

Complete and protect the Winslow Waterfront Trail.

**Policy TR 8.5**

Consider closing or restricting streets to motorized traffic and devote those streets to ~~non-~~motorized active transportation and other neighborhood uses.

**Policy TR 8.6**

Consider re-striping or re-designing appropriate streets to ~~make half of the street available for one-way motorized traffic and the other half of the street available for two-way non-motorized transport—~~accommodate active transportation users and other appropriate neighborhood uses. Interventions could include the introduction of advisory bike lanes or conversion to one-way streets while maintaining two-way travel for pedestrians and cyclists.

**SAFETY AND MAINTENANCE**

**GOAL TR-9**

Support the safe use of the transportation system by maintaining the existing roadway system network and including necessary safety enhancements in transportation improvement projects.

**Policy TR 9.1**

Adopt a safe systems approach as recommended by the Federal Highway Administration that supports a goal of zero traffic fatalities or serious injuries on Bainbridge Island's roads. A safe system approach takes proactive measures towards road safety for all users, anticipates human error, and designs roadways to minimize the probability and severity of accidents.

**Policy TR 9.12**

~~Include transportation projects and~~ Maintain adequate operation and maintenance funding to ensure that the vehicular and ~~non-motorized~~ active transportation system *infrastructure* is maintained in a safe and usable condition.

**Policy TR 9.23**

Conduct periodic traffic studies in areas of the Island's roadway network that have experienced significant traffic changes due to development to ensure that appropriate traffic control devices are employed for the safety of the traveling public. Consider opportunities to improve the ~~motorized~~ active transportation *infrastructure* as a means to increase mobility options for cyclists and ~~walkers~~ pedestrians.

**Policy TR 9.34**

Periodically evaluate roadside conditions of the City's secondary arterial network and higher volume collectors to evaluate the condition of existing roadways and prioritize repairs and improvements to ensure the safety of the traveling public.

**Policy TR 9.45**

Provide street lighting, including safety features designed for sidewalks, to address safety issues. Light design and placement *should* minimize glare and light spillage and maximize visibility of pedestrians and bicyclists.

**PARKING**

**GOAL TR-10**

**The availability of public parking is an asset to commercial districts and a benefit to island residents and visitors. Parking is a vital element of the *designated centers*.**

**Policy TR 10.1**

Provide adequate parking in *designated centers*. Development of street frontages in urban commercial areas *should* maximize on-street parking to the extent practical. Development projects in urban residential areas *should* consider on-street parking rather than off-street parking.

**Policy TR 10.2**

Preserve on-street parking in the mixed-use commercial districts of Winslow and *designated centers*. City projects in commercial districts *should* maximize parking to the extent practical within the existing rights of way. Note that "*Complete Streets*" projects must also balance other functions such as ~~non-motorized~~ active transportation uses. Seek opportunities to expand public parking, prioritizing off-street parking.

**Policy TR 10.3**

The City *should* look to maximize public parking on City-owned properties in addition to maintaining convenient parking for visitors and staff at City facilities.

**Policy TR 10.4**

Prioritize parking in the mixed-use districts of Winslow for short-term use. Continue to manage City public parking in Winslow so that commuter parking for ferry commuters is not practical and short-term parking is prioritized for the Waterfront Park, Senior Center, and patrons of downtown businesses.

**Policy TR 10.5**

Support parking programs for customers in retail and service areas and employees of local businesses in the mixed-use districts of Winslow. Work with business owners to limit employee parking to off-street facilities to optimize available, convenient parking for patrons. Continue to manage City public parking to maximize close-in parking for patrons of local businesses and assist in providing some daily off-site parking for employees at walkable outlying locations.

**Policy TR 10.6**

Encourage bicycle parking in the designated *neighborhood* centers and at public facilities. Provide bicycle parking at locations convenient to businesses providing goods and services and for employees who commute to work by bicycle. Provide bicycle storage at *transit* facilities.

~~COMMUNITY CHARACTER~~  
~~CONTEXTUAL SENSITIVITY~~

**GOAL TR-11**

**Develop transportation improvements that respect the Island's natural and historic ~~character context~~ and are consistent with both the short and long-term vision of the *Comprehensive Plan*.**

**Policy TR 11.1**

Protect the Island's unique scenic resources along corridors including SR 305 and secondary arterials corridors outside *designated centers*; require broad greenbelts and trees to screen parking and unwanted views and buffer noises between the roadway and development. ~~Develop a program for local designation of scenic roads.~~

**Policy TR 11.2**

Manage the appearance and safety of winding roadways in areas outside *designated centers* through the provision for and retention of appropriate roadside vegetation and trees, and following of the natural topography whenever possible. Retain the scenic character of SR 305 by minimizing the placement of signs, discouraging new access points, and planting and maintaining vegetation.

**Policy TR 11.3**

Create safe, attractive, and functional pedestrian and bicycle circulation within Winslow and designated *neighborhood* centers through the design and implementation of Complete Streets- ~~to enhance community character.~~

**Policy TR 11.4**

~~Minimize the use of street lighting outside of Winslow, except to address safety.~~

## ENVIRONMENT

### GOAL TR-12

**Develop, operate, and maintain a transportation system that respects and protects the natural environment including the quality of the Island’s air, water and natural habitats.**

#### Policy TR 12.1

Avoid impacts of road construction on *environmentally sensitive areas*; minimize damaging *runoff* and pollution from road use and maintenance; implement programs that encourage the planting of low-maintenance, vegetated groundcover and trees along roadways.

#### Policy TR 12.2

Develop transportation plans and programs that reduce travel demand, improve traffic flow and consider the impact to air quality including reducing *greenhouse gas* emissions. Support County, regional and state air quality *goals* and requirements.

#### Policy TR 12.3

Avoid transportation impacts to identified wildlife corridor crossings so that adequate linkages for animal movement between habitat areas are maintained.

## COMMUNITY INVOLVEMENT

### GOAL TR-13

**Ensure involvement and input from the citizens at all stages of significant transportation projects and decision-making that affect Bainbridge Island.**

#### Policy TR 13.1

Provide citizen opportunities for reviewing transportation plans and documents to give an opportunity for public comment and ensure consistency with the community *vision*.

#### Policy TR 13.2

In the design process for transportation projects, use the principles and practices of *context sensitive* solutions to refine the *goals* of the *Comprehensive Plan* and the ~~IWMTP~~ in keeping with the context of the site.

#### Policy TR 13.3

Insist on early and full City participation in regional transportation decisions affecting the Island. Such participation *should* include City and community representation in the decision-making process and public meetings on the Island.

## REGIONAL COORDINATION

### GOAL TR-14

**Coordinate with local, regional, state, public and private organizations to promote regional transportation improvements and services that are compatible with the community’s vision as expressed in the *Comprehensive Plan*.**

**Policy TR 14.1**

Work to ensure that the transportation system is planned and operated in coordination with adjoining jurisdictions by participating in regional coordinating functions with the Kitsap County, Kitsap Transit, Washington State Ferries, *KRCC*, *Puget Sound Regional Council (PSRC)*, the Suquamish Tribe, the Washington State Department of Transportation and other appropriate public transportation agencies and user groups.

**Policy TR 14.2**

Support the *PSRC* long term planning efforts and studies that describe and identify the impacts of regional traffic on the Island's transportation system.

**Policy 14.3**

Coordinate planning and implementation with Kitsap County, Kitsap Transit, Washington Department of Transportation, *KRCC*, the Suquamish Tribe, *PSRC* and other planning / advocacy groups to further ~~non-motorized~~ active transportation goals. This includes trails and access to *transit* in Kitsap County, the Olympic Peninsula and the greater Puget Sound region.

**TRANSPORTATION FINANCING**

**GOAL TR-15**

**Prepare and periodically update a fiscally responsible, cost-effective transportation financing plan that optimizes the use of City funds and leverages other funding sources.**

**Policy TR 15.1**

Pursue joint funding opportunities with the School District, Park and Recreation District, Washington State Department of Transportation and other agencies to meet high priority needs. Joint projects with multiple agency participation is an efficient way to leverage limited funds of each participant and enhance grant applications.

**Policy TR 15.2**

Require all new and expanded development to maintain the adopted Transportation *LOS* standards. The pro-rated cost of any improvements needed to maintain the adopted *LOS shall* be the responsibility of developers.

**Policy TR 15.3**

Require new and expanded developments to construct, or upgrade unimproved and/or under improved roadways, or participate in the funding of roadways that conform to City standards.

**Policy TR 15.4**

Aggressively seek available County, State and Federal money to fund projects that help meet the Island's transportation objectives.

**Policy TR 15.5**

Ensure that the Island's transportation improvement plan accounts for forecasted population and employment growth and has revenue sources sufficient to build and maintain it.

**Policy TR 15.6**

Mandate the maintenance and repair of the existing transportation system as a high priority when making funding allocation decisions.

### Policy TR 15.7

Periodically update traffic impact fees to mitigate the impacts of future development.

## TRANSPORTATION IMPLEMENTATION

To implement the goals and policies in this Element, the City must take a number of actions, including adopting or amending regulations, creating partnerships and educational programs, and staffing or other budgetary decisions. Listed following each action are several of the many comprehensive plans policies that support that action.

### HIGH PRIORITY ACTIONS

**TR Action #1 Accelerate accomplishment of the Goals of the Transportation Element by considering a General Obligation Bond to finance the build-out of needed transportation infrastructure over the next five years.**

**GOAL TR-15** Prepare and periodically update a fiscally responsible, cost-effective transportation financing plan that optimizes the use of City funds and leverages other funding sources.

**TR Action #2 Work with Kitsap Transit and Island business owners to increase transit maximize parking and non-motorized active transportation opportunities for employees and customers in commercial districts, while monitoring existing parking in downtown Winslow area to increase parking efficiency.**

### GOAL TR- 10

The availability of public parking is an asset to commercial districts and a benefit to island residents and visitors. Parking is a vital element of the *designated centers*.

**TR Action #3 Substantially increase the quality and quantity of bike lanes connecting neighborhood centers to Winslow and the Ferry Terminal.**

**GOAL TR-2:** Provide an non-motorized active transportation system that is a planned and coordinated network of shoulders, sidewalks, trails, footpaths, bikeways and multi- purpose trails that connect *neighborhoods* with parks, schools, the shoreline, the ferry terminal and commercial areas.

### Policy TR 3.5

Promote bicycle and pedestrian safety improvements near the ferry terminal.

Lara Lant Motions for May 26, 2026 City Council Meeting

Transportation Element

1. Transportation Issues (Page TR 5)

~~**M. Community Character** – There is a desire to retain the feel of the Island’s existing road system. Outside of Winslow and other designated *neighborhood* centers, the scenic roadways, open drainage ditches, and winding roads provide a more rural flavor that many consider important elements of the Island’s character. However, these elements need to be balanced with the community’s desire for safe roads that provide mobility options for all ages and abilities of Island residents without requiring a vehicle.~~

It should be a goal to achieve the community's vision for mobility while not destroying community and neighborhood character. By deleting section M. we are rejecting balance, compromise, and context sensitive solutions. Therefore,

**I move to reinsert section M into the Comprehensive Plan.**

~~Community Character – There is a desire to retain the feel of the Island’s existing road system. Outside of Winslow and other designated neighborhood centers, the scenic roadways, open drainage ditches, and winding roads provide a more rural flavor that many consider important elements of the Island’s character. However, these elements need to be balanced with the community’s desire for safe roads that provide mobility options for all ages and abilities of Island residents without requiring a vehicle~~

Mike Nelson

Transportation Element

Page TR-2-3 – Transportation Vision 2044

Motion: I move to strike the words “fiscally responsible” from the third sentence of the first sentence under “Transportation Vision 2044.”

Page TR-6 – N. Financing

Motion: I move underline, *italicize*, and **bold** the words “a lot of money” in the first sentence of “N. Financing” on page TR-6.

Page TR-7 – New Policy TR 1.5

Motion: I move to add a Policy TR 1.5, which reads as follows: Receive recommendations from the Mobility Advisory Committee on potential amendments to the Island Wide Mobility Plan and the Transportation Element.

Page TR-7 – New Policy TR 1.6

Motion: I move to add a Policy TR 1.6, which reads as follows: Encourage the use of electric and hybrid vehicles where possible.

Page TR-9 – Policy TR 2.5

Motion: I move to strike the words “low-volume” from the first line of Policy TR 2.5.

Page TR-9 – Policy TR 2.7

Motion: I move to strike the following sentence from Policy TR 2.7: “Design standards should be based on national guidelines and standards such as the NACTO Bikeway Design Guide and the AASHTO Bike Guide when appropriate.”

Page TR-12 – Policy TR 5.1

Motion: I move to strike Policy TR 5.1.

- This policy is in conflict with Goal TR-10.

Page TR-13 – Policy TR 6.6

Motion: I move to add the following sentence to the end of Policy TR 6.6: “Reevaluate speed limits with a view toward encouraging the efficient movement of goods and freight through truck corridors.”

Page TR-15 – Policy TR 8.1

Motion: I move to reinsert “while maintaining emergency vehicle response times” at the end of Policy TR 8.1.

Page TR-17 – Deleted Policy TR 11.4

Motion: I move to reinsert Policy TR 11.4, which read: “Minimize the use of street lighting outside of Winslow, except to address safety.”

Page TR-19 – Policy 14.3

Motion: I move to strike “/ advocacy” from Policy 14.3.

Page TR-20 – TR Action #1

Motion: I move to strike TR Action #1.



**City Council Regular Business Meeting Agenda Bill**  
**Tuesday, May 26, 2026**

**Agenda Item:** (7:20 pm) Consider Water Resources Element of the Comprehensive Plan.

**Department:** Planning & Community Development

**Agenda Section:** Regular Business

**Estimated Time:** 30 Minutes

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**Recommendation:**

I move to forward the draft Water Resources Element of the Comprehensive Plan to a future meeting for consideration of approval.

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**Narrative:**

A Water Resources Element is not required under the Growth Management Act. However, in order to successfully protect our groundwater, surface water and stormwater, a Water Resources Element has been developed. This element was considered and approved as presented on March 12, 2026 by the Planning Commission.

To successfully protect and manage our ground, surface, and storm water, the Water Resources Element includes a range of policies, such as general water resource management policies, groundwater protection and management policies, storm and surface water protection and management policies, residential onsite sewage system policies and public education policies. Most water quality and habitat integrity impacts are caused by the way land was or is used. These impacts come from runoff, onsite sewage systems, the use of fertilizers, pesticides or other

chemicals, vehicle and household cleaning or maintenance, as well as commercial and industrial uses, all past or present. Without proper coordination of the regulations that will implement policy statements, conflicting signals may be given when dealing with water resources. The overriding themes that run through all the policies and goals are the preservation and protection of water quality, water quantity, and ecological and hydrologic function.

The proposed updates to the Water Resources Element are in order to reflect the updated planning period and acknowledge the changing conditions and updated information since 2017. A few updates of note are:

- Updating Policy WR 1.1 to finalize and adopt the Groundwater Management Plan
- to incentivize and maximize opportunities for incorporating water conservation features in design and building codes
- creating polices to support revisions of the Bainbridge Island Municipal Code to discourage or prohibit the use of non-native or non-drought tolerant landscaping and the construction of extensive spray irrigation systems, all with the intent of limiting the use of groundwater resources for seasonal irrigation

The Groundwater Management Plan, which was introduced separately at the City Council Business Meeting on May 12, 2026, is available on the City's website for review. <https://engage.zencity.io/cityofbainbridgeisland/en-US/projects/groundwater-management-plan>

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

1. Draft Updated WATER RESOURCES Element
2. Motions about Water Resources Element from CM Nelson for CC Mtg on 5-26-2026
3. Lara Lant Motions for May 26 Water Resources Element
4. Meeting Materials - Councilmember Hytopoulos Motions

# WATER RESOURCES ELEMENT

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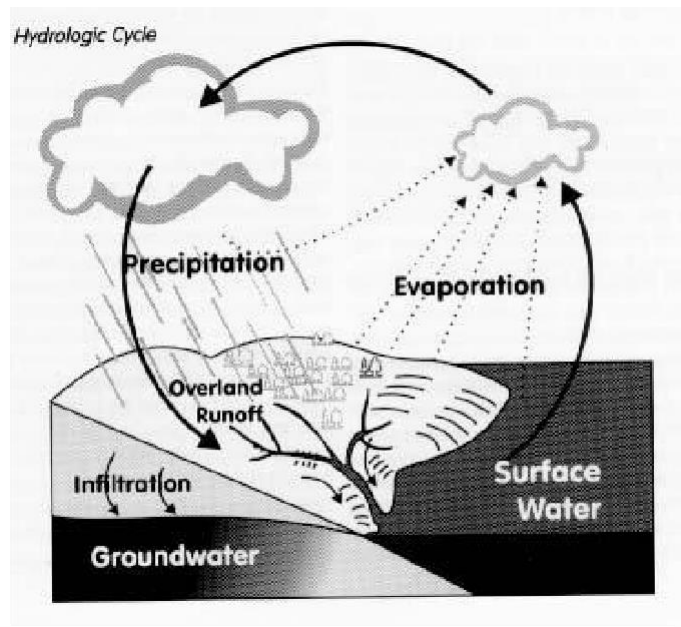
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## WATER RESOURCES INTRODUCTION

Bainbridge Island is solely dependent on groundwater for its drinking water and requires a holistic perspective to understand the interdependence among the Island's three primary water resources: *groundwater*, surface water and *stormwater*. Although these waters are typically regulated and managed independently, they are in nature, intimately connected.

Precipitation that is not evaporated or taken up by plants will follow one of three paths. It may infiltrate into the ground where it is called *groundwater*. It may drain directly into *streams* and harbors where it is called surface water or it may be captured by manmade *infrastructure* such as [street drains/catch basins](#), ditches or detention/retention ponds where it is called *stormwater*.

*Groundwater* may be pumped from wells to provide drinking water or irrigation or [it may](#) seep out of the ground into *streams*, springs and harbors where it is again called surface water. Likewise, *stormwater* may discharge into a nearby stream or harbor and become surface water or infiltrate into the ground and become *groundwater*. (see Fig.WR-1)



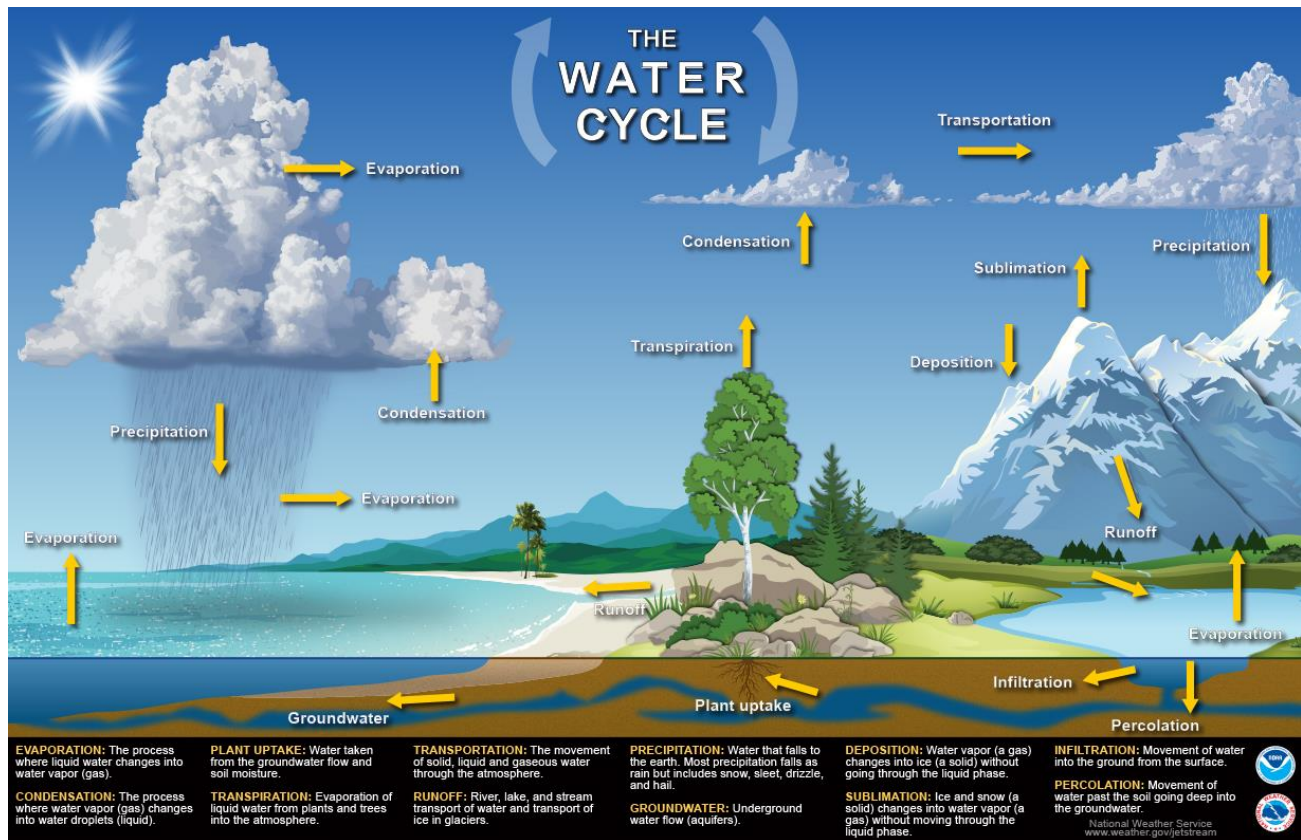


Fig. WR-1 The Hydrologic Cycle

In order to successfully protect and manage any one of these waters one must protect and manage all three. To address these interrelationships, a separate Water Resources Element has been developed as follows:

- General water resources management policies
- *Groundwater* protection and management policies
- Surface water protection and management policies
- *Stormwater* protection and management policies
- Residential on-site sewage system policies
- Contaminated sites policies
- Public education and outreach policies

### Land Use Connection

In the development of policies related to the management of our Island water resources, it is important to understand the links between water resources quality and quantity and *land use*. Most water quality and habitat integrity impacts are caused by the way land was or is used. Developed land allows for rapid *runoff* and inundation of natural conveyance systems such as *wetlands* and *streams*. Rapid *runoff* can cause damage through flooding, erosion and water-borne contamination.

In addition, *households* create sewage that needs disposal either by a wastewater treatment plant or by residential on-site sewage systems. Wastewater treatment plants are reasonably effective at cleaning wastewater but they do not at present provide complete removal of nitrogen nor treat for contaminants of emerging concerns that. These include but are not limited to, byproducts of medications, recreational drugs, health and beauty products and caffeine.

Residential on-site sewage systems can fail and cause contaminants to enter the surface water and/or *groundwater*. Even functioning systems, depending upon *density* and proximity to surface water and *groundwater*, can contribute to accumulations of nitrogen and contaminants of emerging concern in these waters.

Use of fertilizers, pesticides and other chemicals for cropland, lawns and gardens, and vehicle and *household* cleaning and maintenance as well as improper pet and livestock waste management can add significant contamination to surface water, *stormwater* and *groundwater*.

Commercial and industrial uses, past and present, leave behind pollutants in our soils. In particular, historic *land uses* such as large row crop agriculture, lumber, petroleum and others have left behind legacy pollutants in sediments both on upland properties and in the sediments along the bottoms of our *streams*, harbors and nearshore areas.

Without proper coordination of the regulations that will implement policy statements, conflicting signals may be given when dealing with water resources issues. For example, a surface water problem may be resolved by efficiently collecting and removing all water from the a particular area whereas a *groundwater recharge* issue may require that the water be kept on-site to allow for infiltration.

Another conflict arises when infiltration of *stormwater* competes for space with on-site sewage system drain fields. There are physical limitations to the rates of infiltration and absorption based on soil types which may make it impossible to have both of those facilities on the same site. Where development occurs in important *aquifer recharge areas*, special consideration is needed to preserve the volume of *recharge* available to the *aquifer* and to protect the *groundwater* from contamination. A key component of water resources protection and adaptive management is adequate monitoring in order to assess impacts of current land use and the effectiveness of applied management actions.

[Seawater intrusion can occur when aquifers connected to the Puget Sound are over utilized and the seawater/freshwater interface is moved landward. If this happens on a neighborhood scale major infrastructure investments may be needed to maintain a freshwater source to the residences.](#)

The overriding themethemes that runsrn through all of the policies and goals in this element is the preservation and protection of water quality, water quantity, and ecological and hydrologic function.

### **Climate change**

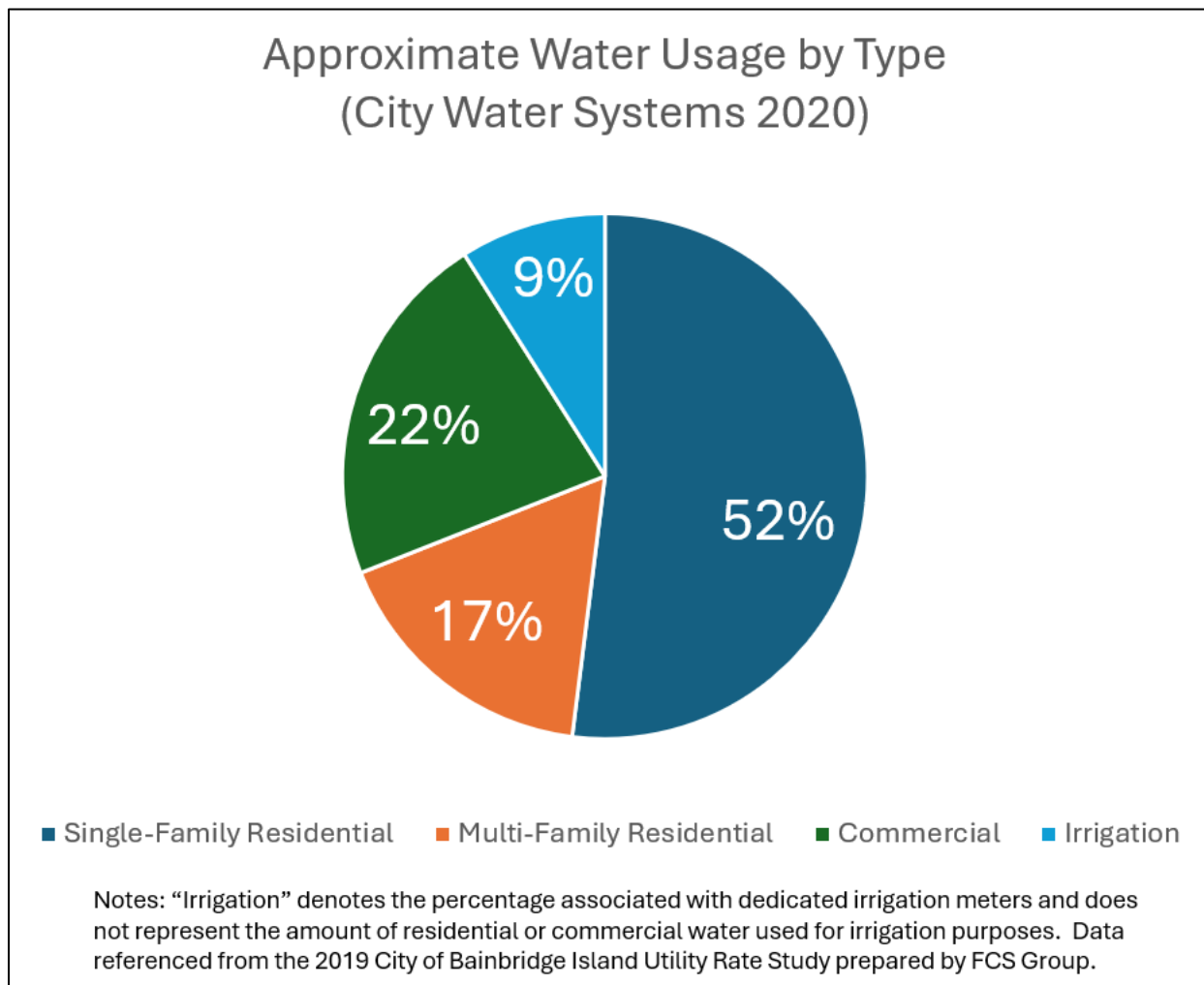
The 2016 Bainbridge Island 2020 Climate Impact Assessment Action Plan, which is referenced in this Comprehensive Plan, establishes that a primary concern of *climate change* is the impact on *water resources*, especially for an island location like Bainbridge Island that relies solely on an *aquifer* system for its drinking water. *Climate change* projections indicate that over the coming decades sea level may rise up to four feet in the Puget Sound region, the ocean will become more acidic and climatic conditions are likely to become warmer. This will result in more intense rain events during the wet season with longer, drier summers, though overall annual volume of rainfall under current models is expected to remain approximately the same.

Ocean acidification will likely impact aquatic species survival and assemblages in our marine areas and sea level rise will likely impact habitat and built *infrastructure* in our nearshore areas

including homes, businesses and public facilities such as roads and sewer facilities.

Wetter conditions during the wintertime will increase water availability but may cause flooding or diminish water quality. More intense and frequent storms or heavier rainfall events can cause *stormwater* inundation and localized flooding, chronic flooding, non-infiltrated run-off, erosion and landslides. Increased intensity of rainfall may also diminish *aquifer recharge* rates as saturated soils are less able to absorb large amounts of water falling over short periods of time.

Warmer, drier conditions in the summertime will increase evaporation rates and water demand by plants, wildlife and people, and may diminish water quality. Dry conditions decrease water availability resulting in reduced stream flow and diminished *aquifer recharge*. Warmer and drier conditions can also reduce water quality, both by increasing in-stream temperatures and by concentrating contaminants in smaller volumes of water.



**Figure WR-2 – Water Usage by Type**

## WATER RESOURCES VISION ~~2036~~ 2044



The vision for Bainbridge Island's water resources (precipitation on the surface and [water](#) in the ground) in ~~2036~~ 2044 include:

The [water resources](#) are climate resilient, and demand and quantity are adequate for all forms of life on the Island. *Aquifers* are continuously monitored and maintained ~~above the early warning level.~~ at a sustainable level that allows continued water supply to surface water habitat. The water quality for most of the consumed water is monitored to ensure quality fully meets the standards for drinking water.

Education on water conservation results in a significant reduction in the average water consumption per *household*. The Bainbridge Island *groundwater* model is regularly updated with new data and results from model runs are used to maintain long-term *sustainability* of the Island's water resources. *Low impact development* techniques are applied to all *land uses* and redevelopment.

## GOALS & POLICIES

### GENERAL WATER RESOURCES

#### GOAL WR-1

**Manage the water resources of the Island in ways that preserve, protect, maintain, and where possible restore and enhance their ecological and hydrologic function.**

- Degradation of water resources is not allowed.
- The long-term *sustainability* of the Island's water resources is maintained, taking into account future climatic conditions and their effects on the water cycle.
- New development and existing uses ~~population growth~~ are managed so that water resources remain adequate and affordable for the indefinite future. See Figure WR-2 below for a chart outlining how water use from development within the City's water services areas is distributed.-
- *Groundwater*, surface water and *stormwater* monitoring, data assessment and reporting are current and available including future projections of availability, quality and need.
- ~~Use~~ Current and future technology ~~technologies are used~~ to maintain and protect water resources.

**Policy WR 1.1**

~~Study future climate and demand scenarios to accurately plan for future water resource conditions. Finalize and adopt the Groundwater Management Plan, including incorporation of expected changes to groundwater inputs and outputs under climate change.~~

**Policy WR 1.2**

Groundwater, surface water and *stormwater* are resources that *shall* be protected and managed to preserve water quality and quantity, and to retain natural ecological and hydrologic function.

**Policy WR 1.3**

The City will provide sustainable water resource planning, protection, management and monitoring in coordination with government agencies at all levels, drinking water purveyors, Tribes, non-profit organizations, and other stakeholders.

**Policy WR 1.4**

Apply the policies in this element together with the protective measures set by the City's ~~Shoreline Management Master Program, Critical Areas Ordinance and any other environmental or water resources management ordinance established by the City and in compliance with county, State, and federal laws and regulations.~~

Groundwater Management Plan, Sea Level Rise Vulnerability and Risk Assessment, Shoreline Master Program, Critical Areas Ordinance and any other environmental or water resources management ordinance established by the City and in compliance with local, state, and federal laws and regulations.

**Policy WR 1.5**

Identify the areas of the Island that are the most vulnerable to pollution from concentrations of pathogenic fecal coliforms bacteria and nitrate excess nutrients (for example, from septic fields, agricultural activities, or use of fertilizers), and monitor those areas to determine if and when preventative or restorative measures are warranted.

**Policy WR 1.6**

Incentivize and maximize opportunities for incorporating water conservation features in Green Design and Building Codes

**Policy WR 1.7**

Partner with community organizations such as Sustainable Bainbridge, Washington State University Extension, and Bainbridge Island Land Trust to conduct education and outreach with the public about their role in protecting hydrologic processes given the realities of climate change. Encourage the property owners to protect intact functioning streams and wetlands, as well as incorporate rain gardens and other low impact development techniques into their properties.

**Policy WR 1.8**

Ensure that the City is using the most appropriate, relevant and recent data and information about natural resources, climate change and other associated parameters in decision-making. If data sources are missing, identify how to obtain needed information.

## GROUNDWATER PROTECTION AND MANAGEMENT

### GOAL WR-2

**Protect the quality and quantity of groundwater on the Island to ensure clean and sufficient groundwater for future generations.**

#### **Policy WR 2.1**

Recognize that the Island functions as an *aquifer recharge area*. *Low impact development* techniques are essential for maintaining *aquifer recharge*.

Development, if any in areas with high *aquifer recharge* should be limited to low impact uses and less intense development. Low impact uses include development for buildings, roads or parking that has a reduced area of impact on the land. Low impact uses do not depend on regular applications of fertilizers or pesticides.

*Low impact development* is an environmentally -friendly approach to site development and *stormwater* management emphasizing the integration of site design and planning techniques that conserve and protect the natural systems and hydrologic functions of a site.

#### **Policy WR 2.2**

Identify and assess areas of high *aquifer recharge* as part of a *land use* application. Minimize the effect of development on these areas.

#### **Policy WR 2.3**

~~To promote efficient use of groundwater resources, encourage the expansion of existing water systems rather than encouraging shallow or individual residential wells.~~

Policy WR 2.3 Evaluate and support opportunities to increase aquifer recharge, e.g. through upland discharge or infiltration of class A reclaimed water; or- increased retention of winter precipitation.

#### **Policy WR 2.4**

Promote conservation and awareness of groundwater resources, and encourage the expansion of existing water systems rather than encouraging shallow or individual residential wells.

Assess the impacts of proposed activities and development on the flow of springs and streams and levels of wetlands that are either sustained by groundwater discharge or contribute recharge to groundwater, and require that existing publicly available data an assessment of anticipated hydrologic impacts be submitted through the permit process.

Activities or development may be restricted if the report data indicates any adverse impacts.

#### **Policy WR 2.5**

Continue a robust surface water monitoring program that can identify trends in streamflow and water quality to inform adaptive management to protect stream health and integrate into monitoring climate change-sensitive parameters as appropriate.

#### **Policy WR 2.6**

Institute new wellhead protection measures in cooperation with the appropriate regulatory agencies (e.g., Washington State Department of Health and the Kitsap Public Health District) institute new wellhead protection procedures.

**Policy WR 2.67**

Reduce the use of pesticides and herbicides by encouraging integrated pest management techniques and less toxic alternatives. Build on investments made in programs like the Natural Yard Care campaign in partnership with Kitsap County and Washington State University Extension.

**Policy WR 2.7**

~~Establish a stakeholder group to develop an Island-wide groundwater management plan and work with Kitsap Public Utility District to update the Kitsap County Coordinated Water System Plan.~~

**Policy WR 2.8**

Establish stakeholder group to implement the Groundwater Management Plan and work with Kitsap Public Utility District to update the Kitsap County Coordinated Water System Plan.

**Policy WR 2.9 8**

~~Develop an incentive-based program to encourage exempt well owners to regularly monitor and report the quality of their well water and identify leaks using tools such as flow meters~~

**Policy WR 2.10 9**

Recognizing that the Island *aquifer* system is a Sole Source *Aquifer* as designated by EPA, ~~consider creation and application of one or more~~ maintain and evaluate aquifer conservation zones for appropriate areas of the Island ~~and institute as well as~~ an added level of development and re-development permit review to prevent or mitigate potential pollutant-generating activities or activities that could affect stormwater runoff and aquifer recharge associated with a proposed *land use*. The Island's aquifers are protected through critical area regulations and Revised Code of Washington (RCW) 36.70A.550.

**Policy WR 2.11 0**

Retard *seawater intrusion* into ~~our~~ the Island's groundwater through the development and application of a comprehensive *seawater intrusion* prevention program.

**Policy WR 2.12 1**

~~Develop a water conservation program for all water uses on the Island.~~

Work collaboratively with the Utility Advisory Committee, Climate Change Advisory Committee, Environmental Technical Advisory Committee, and all Island drinking water systems on ways to maintain sustainable yields in the face of climate change, including outreach and communication about water conservation.

**Policy WR 2.13 2**

Encourage water re-use and reclamation to serve as a supplementary source for high-volume water users such as industry, parks, schools and golf courses as approved by the Washington State Department of Health.

**Policy WR 2.14 3**

Require the retention of native landscapes via Aquifer Recharge Protection Area code and other tools, such as mulching with wood chips, to promote water quality and to reduce the need for irrigation.

**Policy WR 2.15 4**

Develop a program that incentivizes and facilitates innovative methods for homeowners and business owners to ~~use~~ utilize stormwater and grey water as approved by the Washington State Department of Health and the Kitsap Public Health District.

**Policy WR 2.16 5**

Maintain a comprehensive program of *groundwater* data gathering, analysis, and reporting including modeling, hydrogeologic and geologic studies, and monitoring of static water levels, water use, water quality, surface water flows and acquisition of other data as necessary.

**Policy WR 2.17 6**

Develop and maintain a publicly-available system to report groundwater levels on a timely basis.

**Policy WR 2.18**

Support the development of revisions to the Bainbridge Island Municipal Code that discourage or prohibit the use of non-native or non-drought tolerant landscaping, with the intent of limiting the use of groundwater resources for seasonal irrigation.

**Policy WR 2.19**

Support the development of revisions to the Bainbridge Island Municipal Code that discourage, limit or prohibit the need for and the construction of extensive spray irrigation systems for developments requiring conditional use permits, with the intent of limiting the use of groundwater resources for seasonal irrigation.

**SURFACE WATER PROTECTION AND MANAGEMENT**

**GOAL WR-3**

**Achieve no net loss of ecological functions and processes necessary to sustain *aquatic resources* including loss that may result from cumulative impacts over time.**

Over recent decades awareness has grown ~~of~~ regarding the importance of preserving and protecting *aquatic resources*. *Aquatic resources* have a number of important ecological functions, processes and values. These functions vary but include providing water quality protection, flood plain control, shoreline stabilization, contributions to *groundwater* and stream flows, and wildlife and fisheries habitat. *Aquatic resources* also have values as natural areas providing aesthetic, recreational and educational opportunities that *should* be preserved for future generations.

**Policy WR 3.1**

Development in regulated aquatic *critical areas* or their associated water quality buffers shall not be allowed unless application of *development regulations* would deny any reasonable use of property. In such cases, minimize the allowed use and associated impacts, to maximize environmental protection.

**Policy WR 3.2**

Require that vegetated buffers be maintained between proposed development and the aquatic resource in order to protect the functions and values of such systems. Restore degraded buffers to enhance their function. Allow reductions in vegetated buffers only in areas where such reductions, if consistently applied, would not result in significant cumulative impacts to *aquatic resources* and *fish and wildlife habitat*.

### **Policy WR 3.3**

Require that buffers be retained in their natural condition wherever possible while allowing for appropriate maintenance. Where buffer disturbance has occurred, require re-vegetation with appropriate species, with a preference for native species, to restore the buffers' protective values.

Vegetated buffers facilitate infiltration and maintenance of stable water temperatures, provide the biological functions of flood storage, water quality protection and *groundwater recharge*, reduce amount and velocity of run-off, and provide for wildlife habitat.

### **Policy WR 3.4**

Ensure that development activities are conducted so that *aquatic resources* and natural drainage systems are maintained and water quality and quantity are protected.

### **Policy WR 3.5**

Prior to any clearing, grading or construction ~~on a site, specifically identify and accurately locate~~ all *wetlands, streams* and buffer areas ~~are to be specifically identified and accurately located~~ in the field in order to protect these areas during development.

### **Policy WR 3.6**

~~Ensure that~~ herbicides and pesticides ~~that are~~ approved for use near aquatic resources ~~may~~ ~~are~~ only ~~be~~ used in aquatic resource areas and buffers when applied by licensed applicators.

### **Policy WR 3.7**

Prohibit access to aquatic *critical areas* by *farm* animals. Require a *farm* management plan for agricultural activities within proximity of *aquatic resources* addressing water quality and other natural resource protection.

### **Policy WR 3.8**

Require mitigation to compensate for unavoidable impacts to aquatic *critical areas*. Mitigation *should* be designed to achieve no net loss in functions and processes of *aquatic resources*.

### **Policy WR 3.9**

Promote *watershed*-based mitigation to meet federal ~~and state~~ regulations, improve mitigation success and better preserve the ecological function of the island's *watersheds*.

### **Policy WR 3.10**

Work with state and local health departments to evaluate the merits of new technologies such as grey water capture, package treatment plants and composting toilets as alternatives to septic and sewer systems.

### **Policy WR 3.11**

Consider the impacts of *climate change* and ocean acidification when developing regulations or approving capital projects related to *aquatic resources* including marine nearshore, *wetlands, streams*, lakes, creeks, associated vegetated areas and *frequently flooded areas*.

### **Policy WR 3.12**

~~Allow~~ stream relocation ~~will~~ only ~~be allowed~~ where relocation would result in improved ~~stream~~aquatic ecosystem function.

**Policy WR 3.13**

Degraded channels and banks *should* be rehabilitated by various methods (e.g., culvert replacement, volunteer efforts, public programs or as offsetting mitigation for new development) to restore the natural function of the riparian habitat for fish and wildlife.

**Policy WR 3.14**

Protect, preserve and enhance fish and wildlife habitat and adjacent riparian areas to ensure sustainable populations of resident aquatic life.

**Policy WR 3.15**

[Partner with community organizations such as Sustainable Bainbridge, Washington State University Extension, and Bainbridge Island Land Trust to conduct education and outreach with the public about their role in protecting hydrologic processes. Focus on adaptation to climate change impacts by protecting intact functioning streams and wetlands, as well as incorporating rain gardens and other low impact development techniques into their properties.](#)

**[Policy WR 3.16](#)**

Require the construction of public facilities to avoid encroachment into and disturbances of *aquatic resources*.

**Policy WR 3.17**

Ensure a comprehensive program of surface water inventory, data gathering and analysis. The program *shall* include monitoring and assessment of physical, chemical and biological health of surface water ecosystems to include *streams*, ephemeral *streams*, lakes, *wetlands* and marine waters. This may include water, flow, sediment, habitat, pollutants, submerged aquatic vegetation, fish and shellfish tissue, aquatic species diversity and other ecosystem health indicators.

**Policy WR 3.18**

Support a community-wide program to educate Island residents about alternatives to using and disposing of herbicides, pesticides, and other household chemicals, to reduce impacts to marine shoreline areas, wetlands, streams, and other environmentally sensitive areas.

**Policy WR 3.19**

Promote and support volunteer or community-driven restoration projects.

**Policy WR 3.20**

Continue to comply with Engrossed Substitute Senate Bil 6091 by charging applicable fees and requiring notice to title on new development utilizing permit exempt wells for the water source.

**Policy WR 3.21**

Participate in the Water Resource Inventory Area 15 Water Availability & Streamflow Technical Committee to implement the Watershed Restoration and Enhancement plan.

## STORMWATER PROTECTION AND MANAGEMENT

### GOAL WR-4

**Rather than capture and carry stormwater away as a waste stream, protect it from pollutants and retain it on site to replenish *aquifers* and maintain *wetlands* and natural stream flows, preserving or mimicking the natural water cycle to the maximum extent practicable.**

#### Policy WR 4.1

Comply with or exceed all requirements of the City's National Pollutant Discharge Elimination System Phase II Municipal *Stormwater* (NPDES) Permit ~~(NPDES Permit)~~.

#### Policy WR 4.2

Provide ongoing opportunities for the public to participate in the decision-making process involving the development, implementation and update of the City's *Stormwater* Management Program through advisory councils, public hearings, and *watershed* committees.

#### Policy WR 4.3

Improve and maintain an education and outreach program designed to reduce or eliminate behaviors and practices that cause or contribute to adverse *stormwater* impacts and encourage the public to participate in stewardship activities.

#### Policy WR 4.4

Identify and eliminate sources of pollutants to the City's *stormwater* drainage system through proactive field screening techniques such as effluent monitoring, system inspections and cleaning, and commercial and industrial business inspection, and through the enforcement of the City's Illicit Discharge Detection and Elimination ordinance.

#### Policy WR 4.5

Ensure development of and adherence to required public and private *stormwater* pollution prevention plans for public facilities, construction sites and commercial and industrial *land uses*. Encourage the use of such plans where not specifically required.

#### Policy WR 4.6

Ensure development of and adherence to erosion and sediment control plans on all construction and development sites of any size.

#### Policy WR 4.7

Develop and actively enforce a strong *low impact development (LID)* ordinance to require any and all *LID* methods and practices for new development and redevelopment to the maximum extent practicable and reasonable.

#### Policy WR 4.8

Prioritize *LID*-based retrofit of public and private *stormwater* drainage systems and built assets through the inventory, management and fiscal planning process.

#### Policy WR 4.9

Incentivize *LID* retrofit of the current built environment.

**Policy WR 4.10**

Use *watershed* and basin plans to reduce *stormwater* impacts and *non-point source pollution*.

**Policy WR 4.11**

Comply with all requirements specifically identified by the City's permit for any Total Maximum Daily Load (TMDL) in which the City is a stakeholder.

**Policy WR 4.12**

Conduct effectiveness monitoring and assessments to continue to adaptively manage *stormwater* to ensure optimal protection.

**Policy WR 4.13**

Implement Minimum Effort Activities in the Stormwater System Plan to remain in compliance with the City's Phase II Municipal Stormwater NPDES permit and study pathways for the City to exceed NPDES permit requirements.

**Policy WR 4.14**

In addition to requirements of the Stormwater Management Action Plan for Manzanita Watershed, encourage development of regional retrofit stormwater facilities to mitigate runoff from existing development.

**RESIDENTIAL ON-SITE SEWAGE SYSTEMS**

**GOAL WR-5**

**Ensure that sewage is collected, treated and disposed of properly to prevent public health hazards and pollution of *groundwater*, Island surface water and the waters of Puget Sound.**

**Policy WR 5.1**

Regulations and procedures of the Washington State Department of Health and the Kitsap Public Health District apply to all on-site disposal systems. Coordinate with these agencies to assure regular inspection, maintenance and repair of all *sanitary sewer* and on-site systems located on the Island.

**Policy WR 5.2**

~~Request notification of all waivers or variances of Kitsap Public Health District requirements such as modification of setbacks, vertical separation, minimum lot size, reserve drainfield, etc., prior to issuance and subsequent modifications by the Kitsap Public Health District of an approved Building Site Application.~~

~~**Policy WR 5.3**~~

~~Allow alternative systems such as sand filters, aerobic treatment, composting toilets and living-systems when approved by the Kitsap Public Health District.~~

**Policy WR 5.3** Advocate that the Washington State Dept. of Health review and revise on-site septic standards for accessory dwelling units for the purposes of removing barriers to the development of small housing typologies.

**Policy WR 5.4**

Require coordination between the on-site septic and *storm drainage* disposal systems designs to ensure the proper functioning of both systems.

**Policy WR 5.5**

Assist the Kitsap Public Health District in developing a program to require proper maintenance of all on-site waste disposal systems in order to reduce public health hazards and pollution. This program *shall* include periodic system inspection and pumping when necessary.

**Policy WR 5.6**

Work with the Kitsap Public Health District on a collaborative program to fund and pursue grants or low-cost loans for low and moderate-income *households* to repair failed septic systems. Incentivize maintenance, repair and replacement of systems for any income level.

**Policy WR 5.7**

Allow on-site waste disposal systems serving more than one *household* only with assurance of proper design, operation, management and approval from the Kitsap Public Health District.

**Policy WR 5.8**

~~Provide the service of Support~~ operation and maintenance management systems for approved large on-site *sanitary sewer* systems or community *sanitary sewer* systems in coordination with the Kitsap Public Health District.

**Policy WR 5.9**

Support the Kitsap Public Health District in maintaining and improving a public education program to foster proper construction, operation and maintenance of on-site septic systems.

**Policy WR 5.10**

Support the Kitsap Public Health District in developing and maintaining an ongoing inventory of existing on-site disposal systems to provide needed information for future studies.

**PUBLIC EDUCATION AND OUTREACH**

**GOAL WR-6**

**The City, in concert with federal, state and local governments, public water purveyors, watershed councils, non-profits, citizens and other appropriate entities will continue to improve and implement comprehensive public education and outreach program to promote protection and management of all water resources.**

**Policy WR 6.1**

Educate and inform the public about:

- The purpose and importance of aquatic environments, their vulnerabilities and observed status and trends in ecological health and function;
- Expected *climate change* impacts and how these will affect the Island's water resources and their beneficial uses;
- The characteristics of the *aquifer* system, the Island's dependency upon it and its vulnerability to contamination (including *seawater intrusion*) and depletion;
- The Environmental Protection Agency's Sole Source Aquifer Designation Program and

- what this designation means for the Island's *aquifer* system;
- Wellhead protection and the critical importance of restricted chemical use or storage within the protection area around wells;
- Critical *aquifer recharge areas* (or other special conservation areas) and the purpose they serve to the *aquifer* system;
- How to report spills or illicit dumping of hazardous waste or other pollutants and how to access information about location and status of contaminated sites;
- How to find information about their well and how to properly maintain it;
- Methods to identify ~~wastewater~~wasted water indoors and outdoors and practices to conserve water such as native landscaping, xeriscaping, mulching and water use reduction or reuse;
- Resources for streamside and shoreline landowners;
- Water resources protection best management practices for commercial, industrial, residential, agricultural and other *land uses* to prevent or reduce pollution. These practices include but are not limited to, septic system maintenance, pet and livestock waste management, landscaping and gardening, *farm* plans, appropriate methods for use, storage and disposal of hazardous materials and other chemicals, on-site drainage system maintenance and automotive care.

### **Policy WR 6.2**

Promote opportunities for citizen stewardship and involvement.

### **Policy WR 6.3**

~~Provide LID technical guidance and workshops to businesses and contractors working on the Island.~~

## WATER RESOURCES IMPLEMENTATION

To implement the goals and policies in this Element, the City must take a number of actions, including adopting or amending regulations, creating outreach and educational programs, and staffing or other budgetary decisions. Listed ~~following each action below~~ are several of the comprehensive ~~plans~~plan's policies that support that action.

### HIGH PRIORITY ACTIONS

~~WR Action #1 Adopt aquifer conservation zoning regulations and innovative~~Reform existing permit review processes designed as needed to protect achieve maximum protection of the Island's surface and ground waters~~groundwater resources from impacts of development.~~

#### Policy WR 1.4

Apply the policies in this element together with the ~~protection~~protective measures set by the City's ~~Shoreline~~Groundwater Management Plan, Sea Level Rise Risk and Vulnerability Assessment, Shoreline Management Master Program, *Critical Areas* Ordinance and any other environmental or water resources management ordinance ~~adopted~~established by the City and in compliance with county, state, and federal laws and regulations.

#### Policy WR 1.6

Incentivize and maximize opportunities for incorporating water conservation features in Green Design and Building Codes

#### Policy WR 2.1

Recognize that the Island functions as an *aquifer recharge area*. *Low impact development techniques* are essential for maintaining aquifer recharge.

#### ~~Policy WR 2.94.7~~

~~Recognizing that the Island aquifer system is a Sole Source Aquifer as designated by EPA, consider creation and application of one or more aquifer conservation zones for appropriate areas of the Island and institute an added level of development and re-development permit review to prevent or mitigate potential pollutant-generating activities or activities that could affect stormwater runoff and aquifer recharge associated with a proposed land use. The Island's aquifers are protected through critical area regulations and Revised Code of Washington (RCW) 36.70A.550.~~

#### Policy WR 4.7

Develop and actively enforce a strong *Low Impact Development* (LID) ordinance to require any and all *LID* methods and practices for new development and redevelopment to the maximum extent practicable and reasonable.

#### Policy LU 12.4

Protect *aquifer recharge* functions throughout the Island, all of which is an *aquifer recharge area*, through the application of *critical areas regulations*, Shoreline Master Program use regulations, *low impact development regulations*, and the wellhead protection regulations administered by the Kitsap Public Health District.

**WR Action #2** ~~Adopt an Island-wide~~Implement COBI's **Groundwater Management Plan.** ~~Take the actions necessary—capital improvements, code, including incorporation of expected changes, etc.— to capture, clean~~groundwater inputs and re-infiltrate as much stormwater as reasonably possible.~~outputs under climate change.~~

**Policy WR 1.4**

Apply the policies in this element together with the protective measures set by the City's Groundwater Management Plan, Sea Level Rise Vulnerability and Risk Assessment, Shoreline Management Master Program, Critical Areas Ordinance and any other environmental or water resources management ordinance established by the City and in compliance with county, state, and federal laws and regulations.

**Policy WR 2.711**

Establish a~~Work~~ collaboratively with the Utility Advisory Committee and all Island drinking water systems on ways to maintain sustainable yields in the face of climate change, including outreach and communication about water conservation.

**Policy WR 2.8**

Continue working with the stakeholder group to ~~develop an Island-wide~~implement the Groundwater Management Plan and work with Kitsap Public Utility District to update the Kitsap County Coordinated Water System Plan.

**WR Action #3** Incorporate *Low Impact Development* principles, goals and approaches into all land use and development codes.

**NOTE: Same Action in Environmental Element**

**Policy WR 1.6**

Incentivize and maximize opportunities for incorporating water conservation features in Green Design and Building Codes.

**Policy WR 2.1**

Recognize that the Island functions as an aquifer recharge area. Low impact development techniques are essential for maintaining aquifer recharge.

**Policy WR 4.7**

Develop and actively enforce a strong low impact development (LID) ordinance to require any and all LID methods and practices for new development and redevelopment to the maximum extent practicable and reasonable.

**WR Action #4** Apply *adaptive management* to assure that land use on the Island will continue to be adequately served by the available water resources.

**Policy WR 3.4617**

Ensure a comprehensive program of surface water inventory, data gathering and analysis. The program *shall* include monitoring and assessment of physical, chemical and biological health of surface water ecosystems to include *streams*, ephemeral *streams*, lakes, *wetlands* and marine waters. This may include water, flow, sediment, habitat, pollutants, submerged aquatic vegetation, fish and shellfish tissue, aquatic species diversity and other ecosystem health indicators.

**Policy WR 4.12**

Conduct effectiveness monitoring and assessments to continue to adaptively manage *stormwater* to ensure optimal protection.

**Policy WR 2.3**

Evaluate and support opportunities to increase aquifer recharge, e.g. through upland discharge or infiltration of class A reclaimed water

## MEDIUM PRIORITY ACTIONS

**WR Action #5** Launch a program of public education about how individual actions can help protect the quality and quantity of the Island's surface and groundwaters.

**Policy WR 2.11**

Develop a water conservation program for all water uses on the Island: based on strategies identified in the *Groundwater Management Plan*

**Policy WR 2.13**

Develop a program that incentivizes and facilitates innovative methods for homeowners and business owners to use stormwater and grey water as approved by the Washington State Department of Health and the Kitsap Public Health District.

**Policy WR 3.17**

Support a community-wide program to educate Island residents about alternatives to using and disposing of herbicides, pesticides, and other household chemicals, to reduce impacts to marine shoreline areas, wetlands, streams, and other environmentally sensitive areas.

**Policy WR 3.18**

Promote and support volunteer or community-driven aquatic ecosystem related restoration projects.

**Policy WR 6.2**

Promote opportunities for citizen stewardship and involvement.

**WR Action #6 Consider adopting *seawater intrusion* regulations in coordination with Kitsap Public Health District and Kitsap County.**

**Policy WR 2.10**

Retard *seawater intrusion* into ~~our~~the Island's groundwater through the development and application of a comprehensive *seawater intrusion* prevention program.

**OTHER PRIORITY ACTIONS**

**WR Action #7 Work with other jurisdictions and the environmental and development communities to promote programs and projects to protect the Island's surface and ground waters.**

**Policy WR 2.5**

~~The City, Institute new wellhead protection measures~~ in cooperation with the appropriate regulatory agencies (e.g., Washington State Department of Health and the Kitsap Public Health District) ~~will institute new wellhead protection measures.~~

**Policy WR 3.10**

Work with state and local health departments to evaluate the merits of new technologies such as greywater capture, package treatment plants and composting toilets, as alternatives to septic and sewer systems.

Mike Nelson

Water Resources Element

Page WR-2 – Water Resources Introduction

Motion: I move to add "As an EPA designated Sole Source Aquifer," to the beginning of the first sentence under "Water Resources Introduction."

Page WR-6 – Water Resources Visions 2044

Motion: I move to strike "that allows continued water supply to surface water habitat" in the second sentence of the first paragraph of "Water Resources Vision 2044."

Page WR-8 – Policy WR 2.1 / Page WR-17 – Policy 2.1 under WR Action #1 / Page WR -18 – Policy 2.1 under WR Action #3

Motion: I move to strike the first sentence of Policy WR 2.1 and replace it with "Recognize that the entire Island is designated by the Washington State Department of Ecology as a Critical Aquifer Recharge Area, meaning that the entire Island is a critical area under the Growth Management Act."

Page WR-9 – Policy 2.9

Motion: I move to add "water levels and" before "the quality of their well water" in Policy WR 2.9.

Page WR-14 – Policy WR 5.3

Motion: I move to strike Policy WR 5.3 in its entirety.

Clean Up Changes

Page WR-6 – Goal WR-1

Motion: I move to strike “below” and add “above” in the second sentence of the third bullet point under Goal WR-1.

Page WR-7 – Policy WR 1.7

Motion: I move to strike “the” (the second word in the second sentence) in the second sentence of Policy WR 1.7.

Page WR-9 – Policy WR 2.9

Motion: I move to add a period at the end of Policy WR 2.9.

Page WR-16 – Policy WR 6.1

Motion: I move to italicize “Critical” at the beginning of the sixth bullet point under Policy WR 6.1.

Page WR-18 – WR Action #2

Motion: I move to strike “COBI’s” and replace it with “the City’s” in WR Action #2.

Page WR-18 – Policy WR 2.11 under WR Action #2

Motion: I move to add “, Climate Change Advisory Committee, Environmental Technical Advisory Committee,” to Policy WR 2.11 under WR Action #2, consistent with Policy WR 2.11 on page WR-9.

**Water Resources Element**

**1. Water Resources Introduction - first paragraph (page WR-2)**

2016 Version

*Bainbridge is solely dependent on groundwater for its drinking water and requires a holistic perspective to understand the interdependence among the Island’s three primary water resources: groundwater, surface water and stormwater. Although these waters are typically regulated and managed independently, they are in nature, intimately connected.*

There is not enough emphasis on the Sole Source Aquifer designation, nor description of what it means. The proposed language is taken directly from the city’s web page, [“Groundwater on Bainbridge: A Fact Sheet.”](#) Therefore,

**I move to change the first paragraph of the Water Resources Element Introduction to:**

Bainbridge Island is solely dependent on groundwater for its drinking water. **In 2013, USEPA designated the aquifers of Bainbridge Island as a sole source aquifer, meaning that it “supplies at least 50% of the drinking water consumed in the area overlying the aquifer, and for which there is no alternative source or combination of alternative drinking water sources which could physically, legally, and economically supply those dependent upon the aquifer.” and requires** It requires a holistic perspective to understand the interdependence among the Island’s three primary water resources: groundwater, surface water, and stormwater. Although these waters are typically regulated and managed independently, they are in nature, intimately connected.

**2. Water Resources Introduction, under Land Use Connection page WR-4**

2016 version

*Residential on-site sewage systems can fail and cause contaminants to enter the surface water and/or groundwater. Even functioning systems, depending upon density and proximity to surface water and groundwater, can contribute to accumulations of nitrogen and contaminants of emerging concern in these waters.*

This language does not recognize the recharge value of on-site septic systems, as noted in the Groundwater Management Plan. Therefore,

**I move to change the third paragraph of the Land Use Connection section of the Water Resources Introduction found on page WR-4 to:**

Residential on-site sewage systems can fail and cause contaminants to enter the surface water and/or groundwater. Even functioning systems, depending upon density and proximity to surface water and groundwater, can contribute to accumulations of nitrogen and contaminants of emerging concern in these waters. **It is important to recognize, however, that on-site sewage systems contribute significantly to aquifer recharge.**

### **3. Policy WR 2.16 (page WR-10)**

2016 Version

*Maintain a comprehensive program of groundwater data gathering, analysis, and reporting including modeling, hydrogeologic and geologic studies, and monitoring of static water levels, water use, water quality, surface water flows and acquisition of other data as necessary.*

This version implies preservation of a program not continued progress or enhancement. Therefore,

**I move to change Policy WR 2.16 to:**

Maintain **and advance** a comprehensive program of groundwater data gathering, analysis, and reporting including modeling, hydrogeologic and geologic studies, and monitoring of static water levels, water use, water quality, surface water flows and acquisition of other data as necessary.

Page WR-3

In addition, households create sewage that needs disposal either by a wastewater treatment plant or by residential on-site sewage systems. Wastewater treatment plants are reasonably effective at cleaning wastewater but they do not at present provide complete removal of nitrogen nor treat for contaminants of emerging concern, including but are not limited to byproducts of medications, health and beauty products, cleaning supplies and other household chemicals, recreational drugs, and caffeine. Wastewater treatment plants do contribute to long-term groundwater loss by discharging treated effluent to Puget Sound rather than returning water to local aquifer systems.

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Page WR-4

Residential on-site sewage systems can fail and cause contaminants to enter the surface water and/or groundwater. Even functioning systems, depending upon density and proximity to surface water and groundwater, can contribute to accumulations of nitrogen and contaminants of emerging concern in these waters. On-site sewage systems provide a significant source of groundwater recharge on Bainbridge Island by returning wastewater to local aquifer systems.

Page WR-6

Aquifers are continuously monitored and maintained within established groundwater level thresholds designed to protect long term aquifer health and reliability and allow continued water supply to surface water habitat.

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**City Council Regular Business Meeting Agenda Bill**  
**Tuesday, May 26, 2026**

**Agenda Item:** (7:50 pm) Discuss Potential Analysis of Infrastructure Capacity and Land Capacity Analysis at Full Build Out

**Department:** Planning & Community Development

**Agenda Section:** Regular Business

**Estimated Time:** 15 Minutes

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**Recommendation:**

Discussion only.

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**Narrative:**

At the City Council meeting on April 14, 2026, the City Council directed staff to add a discussion on determining Bainbridge Island's infrastructure capacity and land capacity at full build out.

The request explained:

*"To aid in the City Council's decisions related to long-term planning, it would be helpful to understand our capacity as it relates to our infrastructure, along with an understanding of what our land capacity currently is under full build out and what our land capacity would be at full build out following the currently proposed zoning changes.*

*First, regarding our infrastructure capacity, this issue was briefly discussed at the March 26, 2026, Planning Commission meeting in connection with consideration of the Capital Facilities Element. It would be helpful to have a similar discussion at the City Council*

*level, with the primary focus being on our water and sewer capacity. Second, regarding land capacity at full build out, it would be helpful for long-term planning purposes for the City Council to understand what our land capacity currently is at full build out, along with what our land capacity would be at full build out following the currently proposed zoning changes in connection with the Comprehensive Plan Update."*

Council will discuss the Capital Facilities Element at a future meeting, and staff can provide information similar to that provided to the Planning Commission. In order to move forward to develop responsive land capacity information, staff would need to carefully work with Council to detail the parameters of the full build out analysis.

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

None



**City Council Regular Business Meeting Agenda Bill**  
**Tuesday, May 26, 2026**

**Agenda Item:** (8:05 pm) Adopt Ordinance No. 2026-08, Extending the Sunset Provision for Bonus Floor Area Ratio (FAR) Program for an Additional Four Months

**Department:** Planning & Community Development

**Agenda Section:** Regular Business

**Estimated Time:** 10 Minutes

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**Recommendation:**

I move to adopt Ordinance No. 2026-08.

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**Narrative:**

Ordinance No. 2026-08 extends the sunset date for certain development regulations related to the amount of residential, commercial, or mixed-use development that can be built within the mixed-use zoning districts of Winslow. These regulations were originally codified as Ordinance No. 2021-10 and have been in effect since August 2021.

Ordinance No. 2021-10 included a sunset clause, recognizing that when the update to the Winslow Subarea Plan is completed, development standards will be wholly updated, making the current FAR provisions obsolete, and the purpose of the ordinance would have been met. Ordinance No. 2021-10 has been extended several times to provide for sufficient time to complete the development regulation update for the update to the Winslow Subarea Plan. If not extended, the ordinance will sunset on June 10, 2026.

Ordinance 2026-08 extends the sunset date for four (4) months, until October 10, 2026, to allow for the completion of the update to the Winslow Subarea Plan and Comprehensive Plan, and implementing development regulations (Ordinance No. 2026-05).

Because the next Council Business Meeting will not occur with adequate time for the ordinance to become effective before the current sunset date, staff requests that Council approve Ordinance 2026-08 on its first reading.

**BACKGROUND**

In 2020, the City Council reduced FAR bonus options, except those related to affordable housing and promoting underground parking near the ferry terminal, first through an interim zoning control, then through Ordinance No. 2021-10. Reducing these options for achieving bonus FAR resulted in eliminating almost all bonus FAR for commercial-only uses. The purpose of Ordinance No. 2021-10 was to discourage development without affordable housing during the period that the Winslow Subarea Plan was being worked on, as it was anticipated that reviewing FAR standards would be a central component of the subarea planning process.

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

1. Presentation for Ordinance 2026-08 for CC 05262026
2. Ordinance No. 2026-08 Relating to Revising Bonus Floor Area Regulations

# **Ordinance 2026-08**

## Continue Reduced Bonus Floor Area Ratio (FAR) Options

City Council

May 26, 2026

**Ordinance No. 2021-10**

Expires  
June 10, 2026

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Policy Options for  
City Council  
Consideration

**OPTION 1: APPROVE ORDINANCE 2026-08, EXTENDING  
ORDINANCE FOR FOUR MONTHS, UNTIL OCTOBER 10,  
2026**

**OPTION 2: TAKE NO ACTION, ALLOW ORDINANCE TO  
EXPIRE**

# Ordinance 2021-10

## Reduced Bonus FAR Options

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### Option 1

#### **OPTION 1: APPROVE ORDINANCE 2026-08, EXTENDING ORDINANCE FOR FOUR MONTHS**

Extends Ordinance No. 2021-10 "as is" until Oct. 10, 2026 leaves the following options for achieving bonus FAR:

- 1) Providing affordable housing within a development;  
and
- 2) Within the Ferry Terminal District only, relocating existing ferry surface parking to underground or within a building.
- 3) Development projects would be limited to the amount of residential, commercial, and mixed use FAR shown in the current code BIMC Table 18.12.020-3.

# Ordinance 2021-10

## Reduced Bonus FAR Options

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### Option 2

#### **OPTION 2: TAKE NO ACTION, ALLOW ORDINANCE TO EXPIRE**

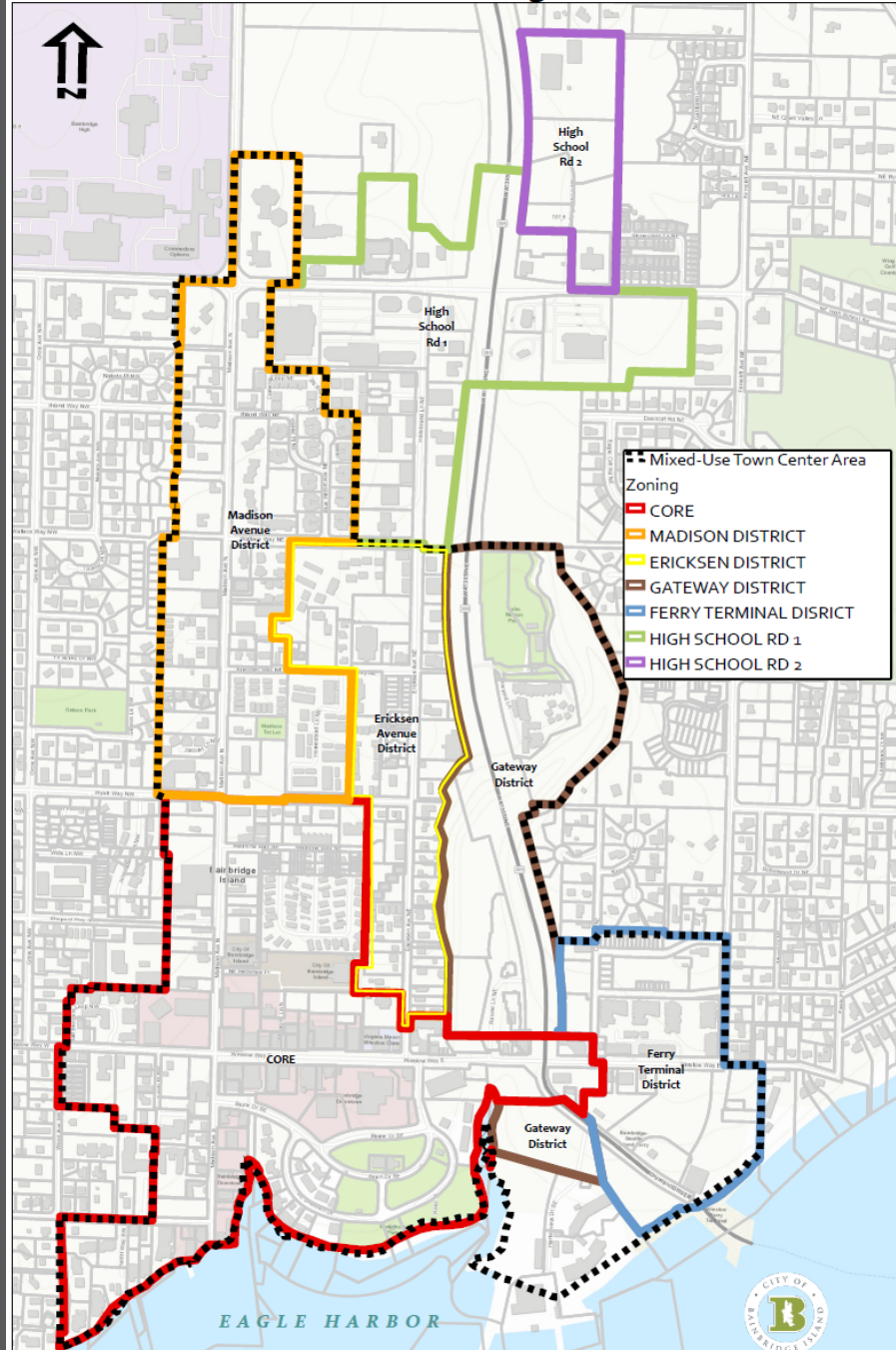
Take no action.

Ordinance No. 2021-10 would expire on June 10, 2026. Once expired, the options for achieving bonus Floor Area Ratio (FAR) that had been eliminated by Ordinance No. 2021-10 would be added back into the code and become available to be utilized through land use and building permits, until such time as the update to the BIMC (Ord. No. 2026-05) is approved, related to consistency with the Comprehensive Plan.

# **Reference Information**

## Continue Reduced Bonus Floor Area Ratio (FAR) Options

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# Relevant Terms that Apply in the Current Mixed Use Town Center (MUTC) & High School Rd. Zoning Districts see BIMC Section 18.12.050

F. Floor Area. Floor area is measured as the total area of all floors within the exterior vertical walls of a building. If any room has a sloping ceiling, no portion of the room measuring less than five vertical feet from the finished floor to the finished ceiling shall be included in the computation of total area.

G. Floor Area Ratio (FAR). “Floor area ratio” is a figure that expresses the total floor area as a multiple of the lot area. This figure is determined by dividing the floor area of all buildings on a lot by the lot area prior to removal of lot area for dedication. Portions of parking located underground or underneath occupiable space are not counted in floor area ratio calculations. When an historic structure is preserved on site, the floor area ratio of that historic structure shall not be included in the calculation of total floor area ratio for the site. The historic structure must be included on a state, local, or federal register.

# Background

## Interim Zoning Control:

- Passed on March 10, 2020
- Reduced Bonus FAR Options to Only:
  - Allow for optional affordable housing;
  - Exclude historic structure square footage from the FAR calculation
- City Council Directed the Planning Commission to work on a permanent Ordinance.
- Extended until September 10, 2021

## July 2021 Planning Commission Recommendation to City Council:

- Allow for affordable housing;
- Allow an additional 0.2 FAR in the Ferry Terminal District for relocating ferry commuter parking.
- Excludes historic structures from FAR calculations (no change)
- 2-year Sunset
- City should purchase remaining bonus residential FAR from Islander Mobile Home Park. **COMPLETED**

# Ordinance 2021-10

## Reduced Bonus FAR Options

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### **Pre-Interim Zoning Control: 18.12.030.E *Bonus Density in Winslow Mixed Use and High School Road Districts***

1. Affordable Housing: Build affordable housing with development project or Purchase Residential FAR from Islander Mobile Home Park
2. Purchase Development Rights (Bonus FAR) from the City or private TDR
3. Integrate Public Amenities and/or Infrastructure with Development
4. Community Open Space (Ferry Terminal District)
5. FAR Transfers between MUTC/HS Road Zoned Properties
6. Historic Structure Preservation
7. Relocating Ferry Surface Parking to Under a Building or Underground (Ferry Terminal District)

# Ordinance 2021-10

## Reduced Bonus FAR Options

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### Changes with Ordinance 2021-10:


1. Affordable Housing: Build affordable housing with development project or Purchase Residential FAR from Islander Mobile Home Park (NOTE: No longer an option since the City purchased remaining Park FAR)
2. ~~Purchase Development Rights (Bonus FAR) from the City or private TDR~~
3. ~~Integrate Public Amenities and/or Infrastructure with Development~~
4. ~~Community Open Space (Ferry Terminal District)~~
5. ~~FAR Transfers between MUTC/HS Road Zoned Properties~~
6. Historic Structure Preservation: **MOVED TO HISTORIC PRESERVATION CHAPTER**
7. Relocating Ferry Surface Parking to Under a Building or Underground (Ferry Terminal District)

# Ordinance 2021-10:

Expires June 10, 2026

Eliminates Bonus FAR for:  
Market-rate Housing  
(almost entirely, see  
previous slide)

Eliminates bonus FAR for  
Commercial Development



ZONING DISTRICT  DIMENSIONAL STANDARD	Winslow Mixed Use Town Center					HSR I and II
	Central Core Overlay	Madison Avenue Overlay	Ericksen Avenue Overlay	Gateway Overlay	Ferry Terminal Overlay [See BIMC <a href="#">18.12.030.C</a> ]	
<b>Basic Maximum</b>						
Commercial and Other Nonresidential Uses	0.6	0.4	0.3	0.15	0.1	0.3
Residential	0.4	0.4	0.3	0.5	0.4	0.3
Mixed Use [2]	1.0	0.5	0.5	0.5	0.5	0.3
<b>Maximum with Bonus</b>	Bonus densities require compliance with BIMC <a href="#">18.12.030.E</a>					
<b>Commercial and Other Nonresidential Uses</b>	<b>1.0</b>	<b>0.6</b>	<b>0.6</b>	<b>0.3</b>	<b>0.2</b>	<b>0.6</b>
Residential	1.0	0.6	0.6	1.0	1.1	0.6
Mixed Use [2]	1.5	1.0	<b>1.0 0.9</b>	1.0	<b>1.3 1.2 (1.5 1.4</b> pursuant to note [3])	<b>1.0 0.9</b>

**ORDINANCE NO. 2026-08**

**AN ORDINANCE** of the City of Bainbridge Island, Washington, relating to bonus floor area ratio, amending Ordinance No. 2021-10 to extend the sunset provision provided for in the terms of the ordinance by four months.

**WHEREAS**, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt zoning controls and other regulations related to land uses; and

**WHEREAS**, the City Council passed Ordinance No. 2021-10 relating to bonus floor area ratio on August 24, 2021, with an effective date of September 10, 2021; and

**WHEREAS**, Section 8 of Ordinance No. 2021-10 provided that the ordinance shall sunset one year from the effective date of the ordinance; and

**WHEREAS**, on June 28, 2022, the City Council approved Ordinance No. 2022-16, extending the sunset provision in Ordinance No. 2021-10 by eighteen months, until March 10, 2024, then on January 23, 2024, the City Council approved Ordinance No. 2024-01, extending the sunset provision in Ordinance No. 2021-10 by an additional twelve months, until March 10, 2025, then on February 25, 2025, the City Council approved Ordinance No. 2025-05, extending the sunset provision in Ordinance No. 2021-10 by an additional six months, until September 10, 2025, then on August 12, 2025, the City Council approved Ordinance No. 2025-25, again extending the sunset provision in Ordinance No. 2021-10 to June 10, 2026 to provide for sufficient time to appropriately consider potential changes to bonus floor area ratio policies through the update to the Winslow Subarea Plan; and

**WHEREAS**, on May 21, 2026, the Planning Commission completed its public hearing on draft updates to the Winslow Subarea Plan, Comprehensive Plan, and related code updates, and then forwarded recommended drafts to City Council for consideration and adoption;

**WHEREAS**, because City Council will be unable to fully consider and adopt said updates prior to June 10, 2026, the current sunset date for Ordinance No. 2021-10, City Council now desires to extend the sunset provision of Ordinance 2021-10; and

**WHEREAS**, this ordinance extends the sunset provision of Ordinance No. 2021-10 by four additional months, until October 10, 2026, to provide sufficient time to complete consideration and adoption of the Winslow Subarea Plan, Comprehensive Plan, and related code updates.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1.** Section 8 of Ordinance No. 2021-10 is hereby amended to read as follows:

**Section 8.** The amendments to the Bainbridge Island Municipal Code approved by this ordinance shall sunset ~~four~~ five years and ~~nine~~ one months from the effective date of this ordinance.

**Section 2. Severability.** Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 3.** This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this \_\_\_ day of \_\_\_\_\_, 2026.

APPROVED by the Mayor this \_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Clarence Moriwaki, Mayor

ATTEST/AUTHENTICATE:

\_\_\_\_\_  
Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	May 21, 2026
PASSED BY THE CITY COUNCIL:	XXXX, 2026
PUBLISHED:	XXXX, 2026
EFFECTIVE DATE:	XXXX, 2026
ORDINANCE NUMBER:	2026-08



**City Council Regular Business Meeting Agenda Bill  
Tuesday, May 26, 2026**

**Agenda Item:** (8:15 pm) Receive Update on City Manager Hiring Process

**Department:** City Council

**Agenda Section:** Regular Business

**Estimated Time:** 10 Minutes

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**Recommendation:**

Information only

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**Narrative:**

The Council Sub-Committee will report on progress and next steps in the city manager hiring process

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

1. 052626 [Presentation Added] City Manager search update for CC 05262026
2. City Manager search update for CC 05262026



**CITY OF  
BAINBRIDGE ISLAND**

# **City Manager Search Update**

**Prepared for:**  
*City Council Business Meeting*  
*May 26, 2026*





# City Manager Finalist Schedule

## Wed, June 17

- Bainbridge Island Tour, 1 - 4 pm
- Community Engagement Event
  - Moderated Q&A, 5:30 - 6:15 pm
  - Mingle with attendees, 6:15 - 7 pm
  - Held at City Hall
  - Open to the public

## Thurs, June 18

- Panel interviews, 8:30 - 11:30 am
- City Council interviews, 1 - 5 pm



# City Manager Finalist Interview Panels

## Community Partners

- Bainbridge Island Fire Department
- Bainbridge Island Metro Park & Recreation District
- Bainbridge Island School District
- Chamber of Commerce
- Helpline House
- Housing Resources Bainbridge
- Multicultural Advisory Committee
- Sustainable Bainbridge

## Advisory Groups

- Climate Change Advisory Committee
- Design Review Board
- Environmental Technical Advisory Committee
- Ethics Board
- Mobility Advisory Committee
- Planning Commission
- Race Equity Advisory Committee
- Utility Advisory Committee

## City Leadership

- Deputy City Manager
- Finance
- Planning
- Police
- Public Works



CITY OF  
BAINBRIDGE ISLAND

# City Manager Search Update

*May 26, 2026*



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- Climate Change Advisory Committee
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- Environmental Technical Advisory Committee
- Ethics Board
- Mobility Advisory Committee
- Planning Commission
- Race Equity Advisory Committee
- Utility Advisory Committee



**City Council Regular Business Meeting Agenda Bill**  
**Tuesday, May 26, 2026**

**Agenda Item:** (8:25 pm) Consider City Contribution to YWCA Alive Shelter

**Department:** Executive

**Agenda Section:** Regular Business

**Estimated Time:** 10 Minutes

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**Recommendation:**

I move that the City Council authorize a one-time contribution of \$25,000 from the Council contingency fund to the YWCA ALIVE Shelter, to provide immediate support following the recent fire that disrupted shelter operations, and to recognize that Bainbridge Island residents use this critical domestic violence resource even though the City has not historically provided ongoing funding for it.

---

**Narrative:**

On April 24, 2026, the City Council indicated an interest in discussing a financial contribution to the YWCA Alive Shelter.

The information considered at that time was that Bainbridge Island does not have temporary shelter options for individuals experiencing domestic violence. As a result, local police and court personnel refer those in need to the ALIVE Shelter, which operates at a confidential location in Kitsap County. The City's own website directs community members to the shelter as a primary resource. On February 19, the shelter was severely damaged by a fire, displacing both residents and the staff

who provide 24-hour support. This incident has disrupted access to essential services for survivors throughout Kitsap County, including those from Bainbridge Island.

As the only state-certified domestic violence service provider in the county, the ALIVE Shelter plays a critical role in supporting vulnerable individuals.

Council will discuss contributing funds to support its recovery and continued operations.

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**Fiscal Impact:**

2026 Council Contingency Remaining Balance: \$329,666

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**Community Engagement and Outreach:**

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**Attachments:**

None



## **City Council Regular Business Meeting Agenda Bill Tuesday, May 26, 2026**

**Agenda Item:** (8:35 pm) Confirm selections for “Something New” Art Rotation

**Department:** Executive

**Agenda Section:** Regular Business

**Estimated Time:** 10 Minutes

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### **Recommendation:**

I move to accept the recommended artwork for the Something New 2026-2027 rotation and direct the Interim City Manager to prepare and execute necessary agreements and installation plans.

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### **Narrative:**

In 2017, the Public Art Committee (PAC), a subcommittee of the Arts and Humanities Bainbridge (AHB) Board, presented the City Council with a proposal for a new public art project titled “Something New.” Since that time, the City has installed five permanent plinths (bases) in the downtown Winslow area which are used to display artwork from various artists on a one-year rotation schedule. In 2022, the display payment to the artists was increased from \$1,000 to \$2,000. The recruitment and selection of artists is the responsibility of AHB, with assistance from PAC. Using a jury process, PAC solicited for and selected artwork pieces, which have been installed annually. Project management for construction and installation of the bases for the artwork is the responsibility of staff in the Public Works Department. The artwork that is part of Something New is located on the south side of Winslow Way at Ericksen, two in Waterfront Park, at City Hall, and at the terminus

of Madison Avenue. PAC has selected the following five artwork pieces for 2026 - 2027. They will be installed in the summer of 2026. The locations will be finalized by PAC and City staff in coming weeks, but are expected to be:

- Winslow/Ericksen - Theme and Variation #2, Lloyd Whannell
- Southern Terminus of Madison - Catch of the Day, Steve Jensen
- City Hall - Edge Effect, Heather Dawn Sparks
- Waterfront Park East - Mobalisk, Kyle Ocean
- Waterfront Park West - AlphaJack, Mark Brody

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**Fiscal Impact:**

\$30,075 is allocated from the Public Art Subfund for Something New IX

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**Community Engagement and Outreach:**

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**Attachments:**

1. Something New IX Final Choices Public Art Committee

# Something New IX Final Choices Public Art Committee

# Mark Brody - Submission 1 (AlphaJack)

**Description of Sculpture:** “AlphaJack is a fun, interactive game for all ages. It is a super-sized Playing Jack covered with colorful mosaic glass tile. Scattered across the surface of this 6-pointed star are the letters of the alphabet. Size: 38" x 45" x 48" with Base: 44" x 40". It has a rigid foam core with metal armature for structural strength, and the foam is covered with multiple layers of concrete before the tile artwork is added. The sculpture weighs 54 lbs. and has 3 attached metal discs at the base for secure installation. There are 3 different angles in which to look at this sculpture, and each angle has its own set of letters to make new words. That's the character of this artwork; you can find Something New in every visit.”

# AlphaJack

Glass mosaic on rigid Foam

46"H x 42"W x 38"D

Artwork for Sale: Yes

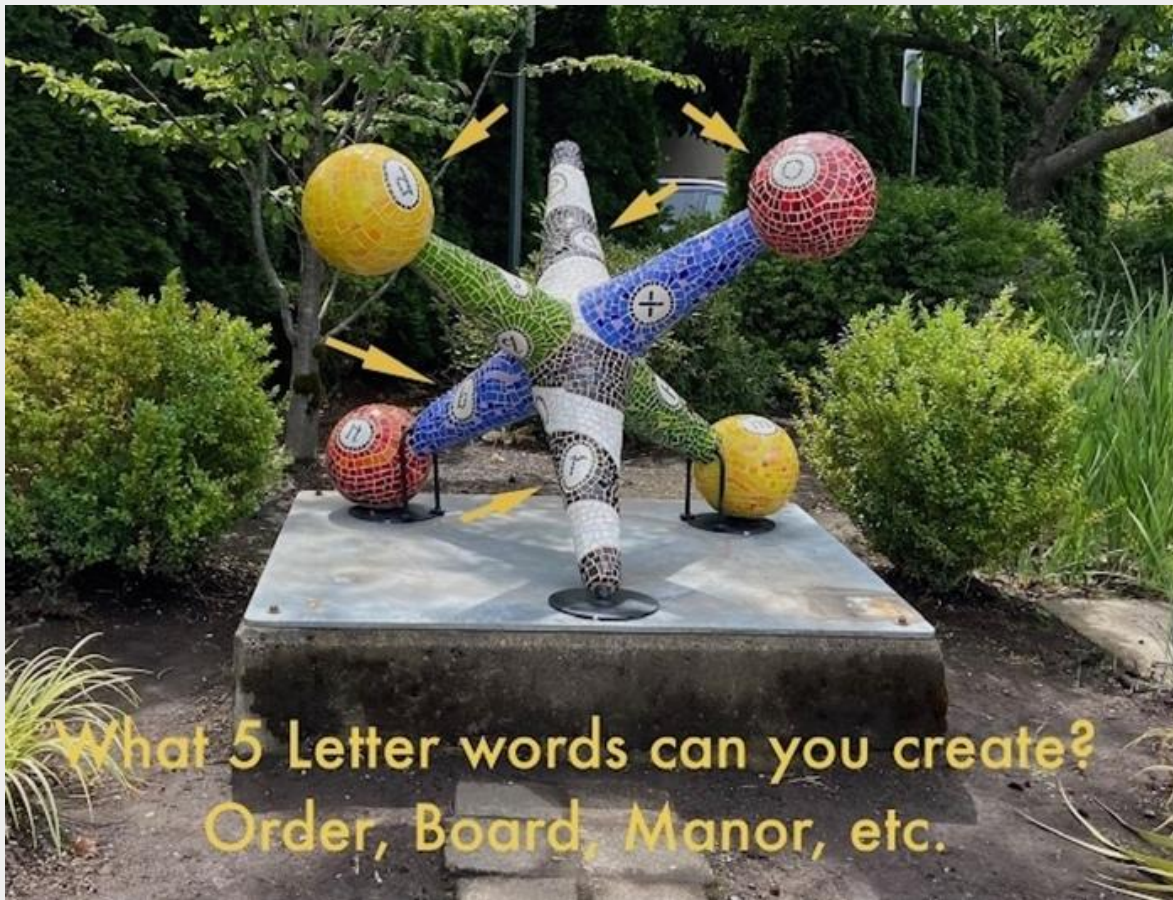
\$16,000.00

2023

Sculpture

Art in Public Places: Yes

Site Preference: #3 (City Hall)



Artist 1- Submission 1 (AlphaJack)

# Steve Jensen- Submission 1 (Catch of the Day)

**Description of Sculpture:** “cable found on the beach, recycled fish nets, blown glass.”

## Catch of the Day

steel cable found on beach, recycled fish nets, blown glass

42"H x 24"W x 20"D

Artwork for Sale: Yes

\$12,500.00

2025

Site Preference: #1 (Winslow Way)



Artist 8 - Submission 1 (Catch of the Day)

# Kyle Ocean - Submission 2 (Mobalisk)

**Description of Sculpture:** “Steel sculpture, abstract, with numerous geometric shapes cascading vertically upwards.”

**Mobalisk**

**Steel**

**72" H x 30" W x 22" D**

**Artwork for Sale: Yes**

**\$6,000.00**

**2025**

**No Site Preference**



Artist 11 - Submission 2 (Mobalisk)

# Heather Dawn Sparks- Submission 1 (Edge Effect)

**Description of Sculpture:** “A 5 sided color shifting metallic powder-coated steel diamond hand plasma cut with intricate designs of regional Owl. Illuminates at night to cast prismatic shadow and light patterns. The edge effect describes the diversity of life that exists in regions where two or more ecosystems overlap. Hand cut designs of Sword Fern, Nootka Rose, Elderberry, and Salmonberry emerge to create a forested understory of light. The wing tips of Owl cut the sky to let cyclical moons shine through. Crafted from sparks searing through steel, "Edge Effect" conjures the wilds of nature into shifting specters of shadow and light.”

## Edge Effect

Prismatic powder coated hand plasma cut welded steel

7'H x 2.5'W x 2.5'D

Artwork for Sale: Yes

\$14,200.00

2022

No Site Preference



Artist 17 - Submission 1 (Edge Effect)

# Lloyd Whannell - Submission 1 (Theme & Variation #2)

**Description of Sculpture:** “This is a mixed media piece wrapped in fiberglass, which will be mounted on a granite pedestal with steel base plate.”

# Theme & Variation #2

Mixed media with fiberglass wrap

74"H x 36"W x 30"D

Artwork for Sale: Yes

\$16,000.00

2026

No Site Preference



Artist 23 - Submission 1 (Theme & Variation #2)



**City Council Regular Business Meeting Agenda Bill**  
**Tuesday, May 26, 2026**

**Agenda Item:** (8:45 pm) Consider Appointing Councilmember Schneider as an Additional Liaison to the Mobility Advisory Committee

**Department:** City Council

**Agenda Section:** Regular Business

**Estimated Time:** 5 Minutes

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**Recommendation:**

I move to appoint Councilmember Schneider as an additional liaison to the Mobility Advisory Committee.

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**Narrative:**

Councilmember Schneider has asked to be appointed as a liaison to the Mobility Advisory Committee. Councilmember Fantroy-Johnson currently serves as the sole committee liaison.

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**Fiscal Impact:**

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**Community Engagement and Outreach:**

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**Attachments:**

None