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 - C. PROCLAIMING MONDAY, FEBRUARY 24, 2014 AS ROTARY CLUB OF BAINBRIDGE ISLAND DAY, AB 14-024 – MAYOR BLAIR
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 - G. ORDINANCE NO. 2014-10, RELATING TO REGULAR MEETINGS OF THE CITY COUNCIL AND AMENDING BAINBRIDGE ISLAND MUNICIPAL CODE SECTION 2.04.010, AB 14-025 – EXECUTIVE
 - H. RESOLUTION NO. 2014-04, APPROVING A SETTLEMENT OF THE REMAINING ISSUES ON THE COALITION APPEAL OF THE 2013-18 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT, AB 12-109 – EXECUTIVE
8. COMMITTEE REPORTS
9. REVIEW UPCOMING COUNCIL MEETING AGENDAS
10. FOR THE GOOD OF THE ORDER
11. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 6:59:53 PM

Deputy Mayor Tollefson called the meeting at 6:59 PM with Councilmembers Blossom, Bonkowski, Roth, and Townsend present. Mayor Blair and Councilmember Ward were absent and excused. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:00:41 PM

Deputy Mayor Tollefson proposed Consent Agenda Item 7C be moved up to Unfinished Business Item 6D for a slight modification to the minutes. *Councilmember Bonkowski accepted the modification, which was seconded by Deputy Mayor Tollefson and unanimously approved, 5-0.*

Councilmember Townsend shared a potential conflict with regard to the Milliman, Inc. contract and indicated he would be refraining from discussing and voting on the item.

3. PUBLIC COMMENT 7:01:57 PM

There was none given.

4. CITY MANAGER'S REPORT 7:02:20 PM

City Manager Schulze shared the following items from his last report which included Bainbridge Island being name the 7th safest City in Washington, completion of the final session of High Performance Organization staff training, home-owner tips regarding residential heating oil tanks, Police Department accepting applications for the 2014 Citizen Academy (which runs February 25 - April 29), Police Department forming a youth advisory group, as well as the Police Department's annual awards gala.

5. PUBLIC HEARINGS

A. ORDINANCE NO. 2014-09, TOWN AND COUNTRY MARKETS, INC. RIGHT-OF-WAY VACATION, AB 14-017 – PUBLIC WORKS 7:05:32 PM

Public Works Director Loveless explained this proposed vacation was for a small portion of right-of-way associated with the Town and Country Market remodel. He indicated the vacation has been reviewed by all the utilities and other agencies that may have an interest and there are no objections to proceeding with the vacation. He noted it was up to the property owner to obtain an appraisal and compensate the City for the fair market value of the property. He asked Council to consider moving the ordinance to a future consent agenda pending receipt of funds.

7:07:05 PM Deputy Mayor Tollefson opened the public hearing. As there was no one signed up, Deputy Mayor Tollefson closed the public hearing.

7:07:24 PM **MOTION:** *I move that the City Council approve Ordinance No. 2014-09 relating to the Town and Country Markets Right-of-Way Vacation pending receipt of a certified appraisal per BIMC 12.34.140 and full fair market value of area to be vacated pursuant to BIMC 12.34.130 at a future City Council consent agenda.*
BONKOWSKI/ROTH – Motion carried unanimously, 5-0.

B. KITSAP COUNTY MULTI-HAZARD MITIGATION PLAN INFORMATION, AB 14-016 – EXECUTIVE 7:08:05 PM

City Manager Schulze explained the hazard mitigation plan is required by FEMA in order for the City to receive emergency or disaster relief funds following an event. He said the plan identifies potential hazards, places a value on public assets as well as any improvements and repairs that may be needed. He noted the Kitsap County Department of Emergency Management has taken the lead in updating the plan essentially just changing the demographics data because of the 2010 Census. Councilmember Bonkowski noted the plan does mention water assets other than the city's and he wondered whether the perimeter of the island should be included. City Manager Schulze would check into that however he recalled in working with other communities, typically if there is another district or private purveyor they are not included in the mitigation plan. Councilmember Bonkowski commented on costs and timelines listed on pages 30-31 and asked which items the city was committed to execute. City Manager Schulze noted the timelines were part of the development of the original plan and by having it listed in our long-range plan helps the city qualify for grant funds. He added the commitment otherwise would typically be as funds are available and how the Council would prioritize the use of those funds. Councilmember Bonkowski asked that the list be reviewed to make sure that it is consistent with our capital improvement plan and implementing items on the list.

7:13:49 PM Deputy Mayor Tollefson opened the public hearing. As there was no one signed up, he closed the public hearing.

7:14:08 PM **MOTION:** *I'll move the City Council approve the Kitsap County Multi-Hazard Mitigation Plan Update.*
ROTH/BLOSSOM

Councilmember Bonkowski offered a friendly amendment that the plan be approved subject to the review of water and funding comments as discussed with the City Manager. Councilmember Roth had no objection to the friendly amendment. The motion and accompanying friendly amendment carried unanimously, 5-0.

6. UNFINISHED BUSINESS

A. CONSIDER 2014 LODGING TAX ADVISORY COMMITTEE AWARD RECOMMENDATIONS, AB 14-020 – EXECUTIVE 7:15:14 PM

Councilmember Bonkowski provided an update on how the committee came up with their funding recommendations. Deputy Mayor Tollefson commented on community feedback he received requesting that the next committee look into the possibility of expediting the funding process to help facilitate the budget process of the recipients. He shared that written comment had also been received suggesting that we consider establishing an administrative fee to cover the city's overhead in administering the program and that it be discussed with the City Manager with possibly a proposal coming forward later in the year.

7:18:01 PM **MOTION:** *I move that the City Council approve distribution of \$127,633 in 2014 (Civic Improvement) Funds as detailed in the 2014 Funding Recommendation from LTAC and waive the requirement that 50% of the funds go to capital expenditures.*
BLOSSOM/ROTH – Motion carried unanimously, 5-0.

B. CONTRACT FOR CITY-WIDE STUDY OF JOB CLASSIFICATIONS AND COMPENSATION, AB 14-026
– EXECUTIVE 7:18:33 PM

Human Resources Manager Brown gave a PowerPoint presentation on the proposed city-wide classification and compensation study. She explained the background of the study, scope of work, timeline, and cost. She asked that Council consider approval of the agreement. Councilmember Bonkowski asked how the study would sort out employees working in what some would classify as multiple kinds of positions. Manager Brown replied the consultant would be doing a thorough analysis and there will be discussion about whether the work being done is grouped appropriately. Deputy Mayor Tollefson noted the contract was not budgeted and asked where the money would come from. City Manager Schulze replied staff would bring forward a budget amendment in the first quarter. Deputy Mayor Tollefson understood the target was apparently to bring this to Council three weeks ago and asked whether the delay was going to impact getting it done in time to have results available for labor negotiations. Manager Brown noted staff spoke with the consultant and that they are pretty confident they can meet the timelines. Councilmember Bonkowski asked about the consultant's substantial changes to the city's standard contract language. Interim City Attorney Haney replied he was satisfied given the nature of the work involved and the changes are not significant enough to create a potential liability on the city's part.

7:25:42 PM **MOTION:** *I move the City Council authorize the City Manager to enter into a professional services agreement with Milliman, Inc., substantially in the form as attached to this agenda bill.*
BONKOWSKI/ROTH – Motion carried unanimously, 4-0 with Councilmember Townsend abstaining.

C. PROCLAIMING MONDAY, FEBRUARY 24, 2014 AS ROTARY CLUB OF BAINBRIDGE ISLAND DAY, AB 14-024 – MAYOR BLAIR 7:26:10 PM

Councilmember Bonkowski gave a brief history of the Rotary Club and read the proclamation into the record.

7:33:18 PM **MOTION:** *I move that the City Council authorize the Mayor to sign the proclamation declaring Monday, February 24, 2014 as Rotary Club of Bainbridge Island Day.*
TOWNSEND/TOLLEFSON – Motion carried unanimously, 5-0.

D. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, JANUARY 15, 2014
[FORMALLY 7C.] 7:33:43 PM

Deputy Mayor Tollefson asked that Councilmember Blossom chair this portion of the meeting so that he could make the motion to amend the minutes. He gave a brief explanation as to why Councilmember Townsend's name should be struck from the Waterfront Park/City Dock ad hoc committee list.

MOTION: *My motion is that we strike Roger Townsend from the membership and that we add an asterisk on that item and the asterisk should read: committee to draft purpose and scope of work after which additional committee members will be considered.*
TOLLEFSON/BONKOWSKI

Councilmember Townsend noticed a minor typo just above it listing Anne Blair, Sarah under City Manager Review. Staff will strike the word Sarah from the list. The motion and accompanying friendly amendment carried unanimously, 5-0.

Deputy Mayor Tollefson chaired the remainder of the meeting.

7. CONSENT AGENDA 7:36:57 PM

Deputy Mayor Tollefson noted the agenda bill should read Item A through H(not A and H) and that Item C was pulled and discussed under New Business Item 6D.

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

ACH/EFT Check Numbers 144 through 145, Void Manual Check Numbers 334807 and 334839, Manual Check Numbers 334923 through 334933, 2013 Regular Check Run Numbers 334934 through 334991, 2014 Regular Check Run Numbers 334992 through 335088 for a total of \$617,931.73. Retainage Release Check Number 115 for a total of \$1,811.11. Payroll Direct Deposit Check Numbers 029616 through 029721, Payroll Regular Check Numbers 106527 through 106531, Payroll Vendor Check Numbers 106532 through 106544 and Federal Tax Electronic Transfer for a total of \$564,023.09.

B. SPECIAL/REGULAR BUSINESS MEETING MINUTES, JANUARY 8, 2014

C. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, JANUARY 15, 2014 [MOVED TO 6D.]

- D. SPECIAL/REGULAR BUSINESS MEETING MINUTES, JANUARY 22, 2014**
- E. POLICE VEHICLE PROCUREMENT, AB 14-022 – PUBLIC WORKS**
- F. ROAD RATING SERVICES CONTRACT AWARD, AB 13-170 – PUBLIC WORKS**
- G. ORDINANCE NO. 2014-10, RELATING TO REGULAR MEETINGS OF THE CITY COUNCIL AND AMENDING BAINBRIDGE ISLAND MUNICIPAL CODE SECTION 2.04.010, AB 14-025 – EXECUTIVE**
- H. RESOLUTION NO. 2014-04, APPROVING A SETTLEMENT OF THE REMAINING ISSUES ON THE COALITION APPEAL OF THE 2013-18 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT, AB 12-109 – EXECUTIVE**

Deputy Mayor Tollefson read into the record the following items for approval: Item A. Accounts Payable Voucher and Payroll Approval, Item B. Special/Regular Business Meeting Minutes, January 8, 2014, Item D. Regular Special Business Meeting Minutes January 22, 2014, Item E. Police Vehicle Procurement; Item F. Road Rating Services Contract Award, Item G. Ordinance No. 2014-10 Relating to Regular Meetings of the City Council and Amending Bainbridge Island Municipal Code Section 2.04.010 and Item H. Resolution No. 2014-04, Approving a Settlement of the Remaining Issues on the Coalition Appeal of the 2013-18 National Pollutant Discharge Elimination System (NPDES) Permit. Councilmember Roth so moved to approve the consent agenda, which was seconded by Councilmember Bonkowski and unanimously approved, 5-0.

8. COMMITTEE REPORTS 7:38:43 PM

There were no reports given.

9. REVIEW UPCOMING COUNCIL MEETING AGENDAS 7:39:00 PM

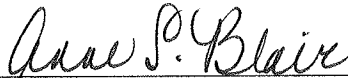
Councilmember Bonkowski asked whether WCIA's presentation on February 19 was appropriate for a public meeting versus executive session. City Manager Schulze explained the material being presented did not qualify for executive session however if there are questions during the discussion that would be appropriate for executive session, it would be pointed out. Councilmember Bonkowski asked if anything associated with Waterfront Park was on February 19 agenda. City Manager Schulze noted it was scheduled on February 26.

10. FOR THE GOOD OF THE ORDER 7:42:45 PM

City Manager Schulze indicated staff would be providing information regarding an invoice from the Kitsap Conservation District. Deputy City Manager Smith explained a question was raised having to do with how the city allocates the fees paid to the district for their annual work. She recalled following earlier discussions and review, staff thought there was ample justification for using stormwater funds to support those activities although they could also see it was not the case that 100% of the work was associated to stormwater and that some aspect of the work may be more appropriately applied to general government. She noted staff reviewed the district's 2012 final report and recommended that an allocation of 25 % general fund and 75% stormwater fund would be a true reflection of activities. She added staff brought forward a budget amendment for 2013 and 2014 budget, which reflected the 2012 percentages. She said staff recommends initially charging 100% to the general fund and then assessing allocations at the end of the year. Councilmember Bonkowski suggested if there were other funds or projects that fall into that category, it would be nice to have a published list. Staff indicated they would work on capturing that information.

11. ADJOURNMENT 7:49:50 PM

The meeting adjourned at 7:49 PM.



Anne S. Blair, Mayor



Rosalind D. Lassoff, City Clerk