



**SPECIAL CITY COUNCIL BUSINESS MEETING
TUESDAY, NOVEMBER 18, 2025**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Mathews called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar.

Mayor Mathews, Deputy Mayor Quitslund, and Councilmembers Fantroy-Johnson, Hytopoulos, Moriwaki, and Schneider were present. Councilmember Deets was absent and excused.

Mayor Mathews led the Pledge of Allegiance and read the Land Acknowledgement.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Deputy Mayor Quitslund seconded to approve the agenda as presented. The motion carried unanimously, 6 - 0. There were no conflicts of interest disclosed.

3) PUBLIC COMMENT

3.A Guidelines and Instructions for Public Comment

[Cover Page](#)

[Guidelines and Instructions for Providing Public Comment.pdf](#)

Stalo Mayo thanked Council for their support and invited them to the Mochi event.

Amelia Stewart spoke in favor of the Waterfront Park stage project.

Jackie Mooth spoke in favor of the Waterfront Park stage proposal.

Glynnis Cowry, Arts & Humanities Bainbridge, spoke in favor of public art.

Dennis Gawlik spoke about the proposed roundabout charette.

4) CONSENT AGENDA

4.A Agenda Bill for Consent Agenda

[Cover Page](#)

Deputy Mayor Quitslund asked to remove agenda items 4.F and 4.G from the Consent Agenda.

MOTION: I move to approve the Consent Agenda with agenda items 4.F and 4.G removed.

Moriwaki/Fantroy-Johnson: The motion carried unanimously, 6 - 0.

AYES: Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki, Ashley Mathews

NOES: None

ABSENT: Joe Deets

ABSTAIN: None

4.B Approve Accounts Payable

[Cover Page](#)

[AP Report to Council of Cash Disbursements 11-06-25.pdf](#)

4.C Authorize Three-Year Service Agreement with Bremerton Kitsap Access Television (BKAT) for Governmental Access Television Services at an Annual Cost of \$34,000, Increased Annually by CPI-U

[Cover Page](#)

[Final COBI - BKAT Services Agreement 2026-2028.pdf](#)

4.D Authorize the City Manager to Execute Amendment No. 4 to the Professional Services Agreement with Consor North America, Inc. to Support Construction Services for the Winslow Water Tank Offsite Improvements Project (\$74,648.00 Water Fund) - Public Works

[Cover Page](#)

[Consor North America_Winslow Water Tank Replacement Project_Amendment No. 4.docx](#)

[Consor_Winslow Water Tank_Amend 4_Exhibit A.pdf](#)

[CIP_Winslow Water Tank Replacement_00988.pdf](#)

4.E Cancel the November 25, 2025, Business Meeting Due to the Thanksgiving Holiday

[Cover Page](#)

ITEMS PULLED FROM THE CONSENT AGENDA

4.F Approve Cultural Funding Advisory Task Force Recommendations for 2026-2027 Awards Totaling \$300,000 - Executive

[Cover Page](#)

[2026-2027 Cultural Funding Recommendations List.pdf](#)

Deputy Mayor Quitslund provided additional information.

MOTION: I move to approve the Cultural Funding Advisory Task Force's 2026-2027 funding recommendation in the total amount of \$300,000 and authorize the City Manager to execute the associated funding agreements with recipient organizations.

Quitslund/Moriwaki: The motion carried unanimously, 6 - 0.

AYES: Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki, Ashley Mathews

NOES: None

ABSENT: Joe Deets

ABSTAIN: None

4.G Consider Request from Arts and Humanities Bainbridge for Continuation of Contract for Administrative Support of the Public Art Committee (Increase by \$4,000 to \$16,000 Annually for Three Years)

Cover Page

Proposed Budget-AHB Public Art Committee Administration

Council discussed the agenda item.

MOTION: I move to direct the City Manager to prepare an extension of the current agreement with Arts and Humanities Bainbridge for administrative support of the Public Art Committee for a three-year period at an annual cost of \$16,000, increased annually by June CPI-U.

Quitslund/Moriwaki: The motion carried unanimously, 6 - 0.

AYES: Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki, Ashley Mathews

NOES: None

ABSENT: Joe Deets

ABSTAIN: None

5) COUNCIL ANNOUNCEMENTS

Council members provided an update on local and regional meetings and events.

6) CITY MANAGER'S REPORT

City Manager King had no report.

7) REGULAR BUSINESS

7.A Authorize Execution of Contract for State Lobbying Services with Gordon Thomas Honeywell for 2026-2028 (General Fund - \$162,900) - Executive

Cover Page

PSA_2026-2028 Olympia Representation_Gordon Thomas Honeywell.pdf

City Manager King introduced the agenda item, and Council discussed the contract.

MOTION: I authorize the City Manager to execute the contract with Gordon Thomas Honeywell for state lobbying services for a not to exceed amount of \$162,900 over the three-year term.

Quitslund/Moriwaki: The motion carried 5 – 1.

AYES: Leslie Schneider, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki, Ashley Mathews

NOES: Kirsten Hytopoulos

ABSENT: Joe Deets

ABSTAIN: None

7.B Approve a Fifteen-Year Property Management Agreement, with an Additional Fifteen-Year Option, with the Suyematsu Farm Legacy Alliance (SFLA) for the Management and Restoration of the Five-Acre Historical Designated Suyematsu Farm Site

Cover Page

[Long-Term Property Management Agreement with Suyematsu Farm Legacy Alliance _Exhibits Included.docx](#)

City Manager King provided information on the agenda item, and Council discussed the topic.

MOTION: I move to authorize the City Manager to enter into the Property Management Agreement with the Suyematsu Farm Legacy Alliance in substantially the form attached.

Moriwaki/Quitslund: The motion carried unanimously, 6 - 0.

AYES: Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki, Ashley Mathews

NOES: None

ABSENT: Joe Deets

ABSTAIN: None

7.C Consider Options Related to Historic Preservation - Executive

[Cover Page](#)

[HPC Options Table for CC](#)

[Presentation - HPC options for CC.pdf](#)

City Manager King introduced the agenda item. Deputy City Manager Schroer provided a presentation with additional information, and Council discussed the topic.

MOTION: I move to direct the City Manager to take the necessary steps and develop appropriate legislation to address historic preservation at the City of Bainbridge Island by retaining the Historic Preservation Commission and making some programmatic changes and reductions as suggested by the History Museum.

Quitslund/Moriwaki: The motion carried unanimously, 6 - 0.

AYES: Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki, Ashley Mathews

NOES: None

ABSENT: Joe Deets

ABSTAIN: None

7.D Adopt Resolution No. 2025-17 Approving the Home Compostable Disposable Food Service Ware Product List for 2026 - Executive

[Cover Page](#)

[Memorandum - 2026 Home Compostable Disposable Food Service Ware Product List.pdf](#)

[Resolution 2025-17 Home Compostable Disposable Food Service Ware Product List for 2026.pdf](#)

City Manager King introduced the agenda item. Management Analyst Nebenzahl provided a presentation with additional information, and Council discussed the topic.

MOTION: I move to adopt Resolution No. 2025-17 to approve a Home Compostable Disposable Food Service Ware Product List for 2026.

Fantroy-Johnson/Moriwaki: The motion carried unanimously, 6 - 0.

AYES: Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki, Ashley Mathews

NOES: None

ABSENT: Joe Deets
ABSTAIN: None

- 7.E Discuss a Design Charette by the Dutch firm Haskoning for the Proposed Highway 305/High School Roundabout with Funding in the amount of \$25,000 from the 2025 Council Contingency Fund**
[Cover Page](#)
[305-HSR Roundabout Design Charrette 1-pg.pdf](#)

City Manager King introduced the agenda item, and Council discussed the topic.

MOTION: I move to conditionally approve \$25,000 from Council contingency pending collaboration with WSDOT on a proposal and contract.

Schneider/Fantroy-Johnson: The motion carried 4 – 2.

AYES: Leslie Schneider, Brenda Fantroy-Johnson, Jon Quitslund, Ashley Mathews
NOES: Kirsten Hytopoulos, Clarence Moriwaki
ABSENT: Joe Deets
ABSTAIN: None

- 7.F Authorize a Request for Qualifications for Executive Recruitment Services and Select if the Full Council will Screen Responses or a Sub-Committee of the Council will Screen Responses and Provide a Recommendation to the City Council**
[Cover Page](#)
[RFQ - City Manager Executive Search 2025.pdf](#)

City Manager King introduced the agenda item, and Council discussed the topic.

MOTION: I move to authorize a Request for Qualifications (RFQ) for Executive Recruitment Services by Council sub-committee consisting of Councilmembers Schneider, Moriwaki and Hytopoulos.

Moriwaki/Schneider: The motion carried unanimously, 6 - 0.

AYES: Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki, Ashley Mathews
NOES: None
ABSENT: Joe Deets
ABSTAIN: None

- 7.G Consider Request from Arts and Humanities Bainbridge and the Bainbridge Creative District to Authorize Application for a Grant to Provide Partial Funding for a New Stage in Waterfront Park and Indicate Council Support for Potential Construction of a Stage in Waterfront Park**
[Cover Page](#)
[The Stage at the Waterfront Park with site plan .pdf](#)
[Images of Proposed Stage Location for CC 11182025.pdf](#)

City Manager King introduced the agenda item, and Council discussed the topic.

MOTION: I move to authorize the application for a grant to support the creation of a new stage in Waterfront Park and I recommend the City supporting this grant application with an affirmative letter.

Quitslund/Fantroy-Johnson: The motion failed 2 – 4.

AYES: Leslie Schneider, Jon Quitslund
NOES: Kirsten Hytopoulos, Brenda Fantroy-Johnson, Clarence Moriwaki, Ashley Mathews
ABSENT: Joe Deets
ABSTAIN: None

7.H Consider Request from Public Art Committee to Modify the Something New Art Rotation Program to Increase Payments to Artists and Increase Management Fee to Arts and Humanities Bainbridge (Increase by \$2,425 Annually to \$30,075 for Remaining Two Years in Approved Program)

[Cover Page](#)

[Proposed Budget_ Something New Public Art Program](#)

Deputy City Manager Schroer provided information on the agenda item, and Council discussed the topic.

MOTION: I move to direct the City Manager to amend the agreement for the art rotation program Something New to increase the approved budget for the program, reallocate budget across line items, and increase the management fee paid to Arts and Humanities Bainbridge for the remaining two years.

Fantroy-Johnson/Moriwaki: The motion carried unanimously, 6 - 0.

AYES: Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki, Ashley Mathews
NOES: None
ABSENT: Joe Deets
ABSTAIN: None

7.I Authorize City Manager to Amend 2026 Unrepresented Pay Plan by 2.7% Cost of Living Adjustment

[Cover Page](#)

City Manager King introduced the agenda item.

MOTION: I move to authorize the City Manager to amend the 2026 unrepresented pay plan to reflect a 2.7% cost of living adjustment.

Moriwaki/Fantroy-Johnson: The motion carried unanimously, 6 - 0.

AYES: Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki, Ashley Mathews
NOES: None
ABSENT: Joe Deets
ABSTAIN: None

7.J Establish Council Ad Hoc Committee to Review Applications Received from Students Applying for Association of Washington Cities' Center for Quality Communities Scholarship Program

[Cover Page](#)

[2026 AWC CQC.pdf](#)

City Manager King introduced the agenda item.

MOTION: I move to appoint Councilmembers Scheider, Fantroy-Johnson and Mayor Mathews to serve on a short-term ad hoc committee to review applications for the Center for Quality Communities Scholarship Program and make a recommendation for the City's nominee to the full Council.

Moriwaki/Fantroy-Johnson: The motion carried unanimously, 6 - 0.

AYES: Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki, Ashley Mathews

NOES: None

ABSENT: Joe Deets

ABSTAIN: None

8) ADJOURNMENT

Mayor Mathews adjourned the meeting at 8:32 p.m.



Ashley Mathews, Mayor



Christine Brown, MMC, City Clerk