



SPECIAL CITY COUNCIL MEETING
ANNUAL COUNCIL RETREAT
SATURDAY, JULY 17, 2021

MEETING MINUTES

1) WELCOME, AGENDA REVIEW, OVERALL PURPOSE, GROUND RULES

Mayor Nassar called the meeting to order at 8:04 a.m. City Manager King provided opening remarks and introduced Ron Holifield from Strategic Government Resources.

2) ISSUES FACING THE COMMUNITY AND THE MUNICIPAL CORPORATION PLUS EMERGING TOPICS

Ron Holifield spoke about the issues facing the community and the nation.

3) BREAK

The meeting went into recess at 9:32 a.m. and reconvened at 9:42 a.m.

4) REVIEW OF PROJECTS AND PROJECT STATUS - WHAT TO DO ABOUT THE WORKLOAD? [MOVED]

Council agreed to discuss this agenda item later in the meeting.

5) CITY COUNCIL AGENDA CONSTRUCTION POLICIES - EXAMPLES FROM SIMILAR COMMUNITIES

5.A Examples of City Council Agenda Construction Policies

[Cover Page](#)

[Lodi, California Agenda Policy.pdf](#)

[Coronado, California Agenda Policy.pdf](#)

City Manager King introduced the topic. Council discussed "For Good of the Order" and agreed to remove the section from the agenda.

Council discussed the agenda setting process. City Manager King will draft a policy for Council review.

6) REVIEW OF COUNCIL AND CITY MANAGER COMMUNICATIONS EXPECTATIONS - CASE STUDY OF FLAWED COUNCIL CITY MANAGER COMMUNICATIONS

6.A Communication Case Study

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[Poor Communication Case Study.pdf](#)

City Manager King spoke about communications between Council, City Manager, and staff.

7) [COUNCIL SUBCOMMITTEES AND AD HOC SUBCOMMITTEES](#)

7.A 2021 Council Local and Regional Assignments

[Cover Page](#)

[2021_Council_Assignments.docx](#)

City Manager King introduced the agenda item, and Council discussed the topic.

Mayor Nassar and City Manager King will return with a policy on Council liaisons and communications.

- 4) REVIEW OF PROJECTS AND PROJECT STATUS - WHAT TO DO ABOUT THE WORKLOAD? [MOVED]

4.A 2021 Workplan

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[2021 Workplan 07-2021 for Retreat 07172021.pdf](#)

Deputy City Manager Schroer introduced the agenda item.

- 8) HOSTED LUNCH

The meeting went into recess for lunch at 12:14 p.m. and reconvened at 12:41 p.m.

- 9) WHAT ARE THE COUNCIL'S HIGH PRIORITY PROJECTS?

Each Councilmember identified their top 5 priorities (attached). City Manager King will return to Council with the list of highest priorities.

Council discussed potential projects to defer. Council will confirm retreat direction on agenda setting, high priority items, and deferring certain projects at the August 10, 2021 City Council meeting.

- 10) ADJOURNMENT

Mayor Nassar adjourned the meeting at 1:57 p.m.



Rasham Nassar, Mayor



Christine Brown, CMC, City Clerk

Project	RN	MP	LS	BFJ	KH	CC	JD	Sum
Climate Action implementation		3			1		2	6
Initiate Winslow Master Plan (WMP) Update	1		1		1	1	1	5
Housing Action Plan, Housing Needs Assessment, and Housing Inventory			1		1	1	1	4
Support Groundwater Management Plan	1			1	1			3
WWTP Upgrade and beneficial reuse		1			1		1	3
Consider TDR Implementation		1				1		2
Develop regulations specific to small lots	1					1		2
Adopt 12 and 20-year Multifamily Tax Exemption (MFTE) program			1					1
Consider implementation of Inclusionary Zoning (IZ)			1					1
Consider regulations related to common ownership of ADU's				1				1
Decision Criteria – Conditional Use Permit						1		1
Complete SMP Periodic Review	1							1
Support Sustainable Transportation Project			1					1
EM - complete MOUs with community partners for Hubs and Shelters				1				1
Continue to investigate options to improve community cellular service				1				1
Support REAC outreach workplan				1				1
Stormwater Master Plan	1							1