



## Meeting Agenda & Minutes Public Water Access Committee

Monday, November 9<sup>th</sup> 2015

From: 5:30pm to 7:30pm

Location: City Hall, Council meeting room

**Co-Chairs:** Elise Wright, Bitsy Ostenson    **Minutes / Secretary:** John Brownlow  
**Attendees:** Marci Burkel, John Brownlow, Bill McCoy, Fred Grimm, Roger van Gelder, Elise Wright, Bitsy Ostenson, Frank Ostrander, Thomas Hudson, Greg Spils. **City liaison:** Anne Blair (Mayor)

Action items:	Person responsible:	Deadline:
Identify proposed stops for Kitsap Water Trails Alliance and provide information regarding visibility from the water-side, access to amenities etc.	Elise, Marci to collate. Roger to provide photos of each site.	Carried forward
PWAC needs to determine how to fund signs at each Bainbridge Island site on the Kitsap Peninsula Water Trail.		Carried forward
Review draft Stewards Guidelines with Committee	Tom Hudson, Bill McCoy	Deferred to Dec 14 <sup>th</sup>
Review draft 1 (10/6/2015) Marine Access Plan 2015 with Committee	Frank Ostrander	Done & Accepted Nov 9 <sup>th</sup>

Meeting called to order at 5:31pm

### Acceptance or Modification of Agenda. Conflict of Interest Disclosure

Members agreed to defer until the December meeting a review of the draft Stewards' Guidelines (Tom)

No conflicts of interest were reported

### Approval or Modification of previous meeting's minutes

Moved (Bitsy Ostenson) and seconded (Tom Hudson) that the minutes of the October 12<sup>th</sup> meeting of the PWAC be approved as submitted. All approved.

### Christmas Boat Event - note from Harbormaster (Tami Allen)

Tami advised that the Christmas Boat Event will be held on Saturday December 12<sup>th</sup>. ~150 people are expected to attend. Lighted boats are welcome to participate in the sail parade from 8:30pm. The Argosy Christmas Ship is due in harbor at 9:30pm. Previewing the parade there will be s'mores at the Waterfront Park provided by the Police Department.

### Review of Marine Access Management Plan

Frank Ostrander gave a brief overview of the Marine Access Management Plan and opened the discussion to questions and further input.

There being no further input to the Plan it was moved (John Brownlow) and seconded (Tom Hudson) that the draft Marine Access Management Plan be approved and transmitted to City Council for acceptance. All approved.

Anne Blair (CoBI Mayor) suggested that the document be entered as a 'statement' to the Comprehensive Plan. Frank agreed to continue to provide liaison with the Comp. Plan steering committee (Jennifer Sutton - CoBI staff) and the Planning Commission.

### Stewards Guidelines

A review of the draft Stewards Guidelines was deferred until the December (14<sup>th</sup>) PWAC meeting.

John Brownlow will (upon completion) send a combined list of 'stewards' (harbor & road-ends) to Tom Hudson and Bill McCoy for follow-up with former Road-End Stewards to determine their willingness and capacity to continue in that role.

### Presentation: Updated City website content re: Road-Ends

Deputy City Manager (Morgan Smith) gave an update on the GIS & ESRI (tour) web pages that show Road End sites and data. Morgan asked for more input for content on Harbors (Tami Allen) and photos of Road Ends from the water. Roger van Gelder advised that he had a number of photos. Morgan will provide information regarding the optimum size & resolution of photos for the website(s). Further work is required to enhance the 'layers' available on the GIS system with data regarding Road Ends, water access and harbor information.

PWAC requested a link back to the Harbormaster's page from the Harbors information on the PWAC page.

PWAC proposed a sub-committee to review and develop content for the website(s). Sub-committee volunteers are: Bitsy Ostenson, Roger van Gelder, Greg Spils & John Brownlow

### Work Plan Tracking

Greg Spils requested that the committee include a permanent Agenda item for PWAC meetings that reviews each item on the Work Plan. Lead committee members will be asked to provide an update as to progress made against the item/project.

### Road End Bench Replacement program

Elise Wright to follow up with the woodworker group via Dave Kircher. Anne Blair provided a contact name (Ms Billie Gearheard) at the BARN (Bainbridge Artisan Resource Network) who may be able to provide support/resources for the PWAC project.

Morgan Smith (CoBI) is to forward the original email that outlined the Bench program concept(s) and process for getting benches done.

Morgan also provided a brief update on some of the issues CoBI faces when considering the replacement of access stairs etc to Road Ends and tidelands. The example given was the Woodland bench and stairs project.

### Tidelands transfer

Morgan Smith (CoBI) provided information (included in the meeting Agenda packet) regarding the Tidelands that have been or are currently being transferred to CoBI from Kitsap County. Morgan requested PWAC members review the properties and provide input to CoBI.

John Brownlow submitted a draft input document to the PWAC co-Chair for committee member consideration and response to CoBI.

### Committee Member retirements / 2016

Elise Wright responded to a member's expressed concern that the PWAC may have to deal with a number of new members at once given that appointment terms for Roger van Gelder, Bitsy Ostenson, Frank Ostrander, Tom Hudson, Greg Spils and Elise will all end on 30 June 2016. Some committee members are term-limited and others will not be standing. However, when asked who would be offering themselves for reappointment - Greg Spils, Frank Ostrander & Elise Wright indicated they would be available.

### Operational process issue

Discussion between members and Anne Blair (CoBI Mayor) clarified that members may email up to 5 other members and use 'reply all' (up to 5) but cannot exceed the current number (6) required for meeting quorum without incurring 'open meeting requirements'.

### Public Comment

No public comment was received

### Next Meeting

Scheduled for Monday, December 14<sup>th</sup> 2015 at 5:30pm

There being no further business it was moved (Frank Ostrander) and 2<sup>nd</sup> (Fred Grimm) and the meeting adjourned at 7:28pm

Elise Wright 12/14/15  
Elise Wright, Chair Date

