



CITY OF BAINBRIDGE ISLAND

REGULAR MEETING OF THE CIVIL SERVICE COMMISSION

3:00 PM NOVEMBER 3, 2015
BAINBRIDGE ISLAND CITY HALL
280 MADISON AVE. N., BAINBRIDGE ISLAND, WA

AGENDA

Action

1. CALL TO ORDER / ROLL CALL

3:00 PM

Chair: Trennon Bird

Vice Chair: Daniel Reisfeld

Commissioners: Richard Daniels Robert Killian Johanna Vander Stoep

2. CONFLICT OF INTEREST DISCLOSURE

3:05 PM

3. PUBLIC COMMENT

3:10 PM

4. NEW BUSINESS

3:15 PM

- a. Review October 6, 2015 Minutes

Consider Approval

5. UNFINISHED BUSINESS

3:20 PM

- a. Review and consider revisions to Agency Disqualifiers
b. Discuss candidate re-application after removal

Consider Approval

Consider Approval

6. REPORT BY CHIEF OF POLICE

4:20 PM

7. REPORT BY SECRETARY/CHIEF EXAMINER

4:30 PM

8. ADJOURN

4:40 PM

All times listed are approximate. Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the Secretary/Chief Examiner Amber Richards at 206.780.2545 or arichards@bainbridgewa.gov by noon the day preceding the Meeting.



CITY OF BAINBRIDGE ISLAND

CIVIL SERVICE COMMISSION

REGULAR MEETING

October 6, 2015

MINUTES

1. CALL TO ORDER/ROLL CALL

The Civil Service Commission Regular Meeting was called to order in the Council Conference Room at City Hall at 3:00 pm by Vice Chair Daniel Reisfeld. A quorum was present consisting of Commissioners, Richard Daniels, Robert Killian, and Johanna Vander Stoep. Commission Chair Trennon Bird was not in attendance.

2. CONFLICT OF INTEREST DISCLOSURE

Each Commissioner reported that no new conflicts of interest had arisen since the last meeting; some commissioners shared important inter-meeting communications.

3. PUBLIC COMMENT

No public comment was given.

4. NEW BUSINESS

a. Review June 9, 2015 Minutes

MOTION: I'll make a motion for approval

DANIELS/KILLIAN: The motion passed unanimously

b. Review and consider revisions to Agency Disqualifiers

MOTION: *I move that we amend the agency disqualifiers, the section under employment, to revise the first bullet to read, "Failing to be truthful or honest by act or omission, at any stage of the hiring process, including training and certification." And with that change, removing the second bullet, removing the sixth bullet.*

DANIELS/KILLIAN: The motion passed unanimously

MOTION: *I move to change bullet number three to read, "Dishonorable Discharge, Bad Conduct Discharge, or dismissed from any branch of the US Armed Forces, except for reasons of sexual orientation."*

KILLIAN/REISFELD: The motion passed unanimously

MOTION: *The fifth bullet, I move that we change that wording to say, "Certification, denied or revoked, for misconduct in this or another state."*

VANDER STOEP/DANIELS: The motion passed unanimously

- c. Discuss candidate re-application after removal
Item was discussed and will be added to a future agenda for action

~~5. EXECUTIVE SESSION – REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)(g)); DISCUSS WITH LEGAL COUNSEL POTENTIAL AGENCY ACTIVITIES (RCW 42.30.110(1)(i))~~

Item was stricken from agenda – not needed

~~6. REPORT BY CHIEF OF POLICE~~

Item was stricken from agenda – Chief of Police not present

7. REPORT BY SECRETARY/CHIEF EXAMINER

S/CE Richards provided an update regarding future hiring

8. ADJOURNMENT

The commission adjourned at 5:00 pm

Trennon Bird, Chair

Amber Richards, Secretary/Chief Examiner



BAINBRIDGE ISLAND POLICE DEPARTMENT

Agency Disqualifiers

Applicants **shall be automatically disqualified** for employment with the Bainbridge Island Police Department in the following circumstances:

Criminal Activity:

- Any felony conviction as an adult
- Conviction of a gross misdemeanor or misdemeanor involving moral turpitude (Mandatory Academy Rejection – WAC 139-220)
- Any misdemeanor conviction as an adult, while employed in a criminal justice capacity
- Any conviction or admission, as an adult, for a misdemeanor crime of domestic violence (18 USC 921)

Driving:

- 1 or more traffic crime convictions in the last 5 years (DWI, Reckless, etc)
- Suspension of driver's license within the past 5 years
- 3 or more moving violations in the past 5 years
- 2 or more at-fault accidents in the past 5 years

Drug Use:

- Any illegal use, illegal distribution, or illegal possession of any controlled substance as an adult, within 5 years prior to application
- Conviction or admission of the illegal use of any controlled substance while employed in a criminal justice capacity
- Conviction or admission indicating a pattern of illegal use of prescription medication within 5 years prior to application, or while employed in a criminal justice capacity

Employment:

- Failing to be truthful or honest, by act or omission, at any stage of the hiring process; including training and certification
- Dishonorable Discharge, Bad Conduct Discharge, or dismissed from any branch of the US Armed Forces, except for reasons of sexual orientation
- Discharge for material cause from any position of criminal justice employment
- Certification, denied or revoked, for misconduct in this or another state

Financial:

- Conviction for failure to pay income tax, or judicial finding of failure to pay child support

DRAFT RULE
LIFTING DISBARMENT

9.7 Reconsideration of Disbarment. An individual who has been disbarred from employment pursuant to Section 9.6 may make written application to the Commission for reconsideration of his/her disbarment under that Section.

¶ 9.7.1. The individual shall have the burden of proof to establish that good cause exists to lift the disbarment.

¶ 9.7.2. Notice of the application for relief shall be provided to the Appointing Authority.

¶ 9.7.3. The request shall be placed on an upcoming agenda for review. The proceeding shall be on the record of the Commission, shall be informal in nature and the decision of the Commission shall be final.