



**SPECIAL CITY COUNCIL MEETING
TUESDAY, APRIL 28, 2020**

MEETING MINUTES

1) CALL TO ORDER/ROLL CALL

Mayor Schneider called the remote meeting to order at 5:00 p.m. on the Zoom webinar.

Mayor Schneider, Deputy Mayor Nassar, and Councilmembers Deets, Hytopoulos, Medina and Pollock were present on the Zoom webinar.

2) APPROVAL OF AGENDA/CONFLICT OF INTEREST DISCLOSURE

Councilmember Deets moved and Councilmember Medina seconded to add a discussion on the Safe Streets proposal. The motion was approved unanimously. Deputy Mayor Nassar requested the addition of an executive session ahead of the discussion on Ordinance No. 2020-10. Councilmember Pollock moved and Deputy Mayor Nassar seconded to approve the agenda as amended. The motion carried unanimously, 6-0. There were no conflicts of interest disclosed.

3) PUBLIC COMMENT

3.A Instructions for Providing Public Comment in Remote Meetings - City Clerk

[Cover Page](#)

[Instructions for Providing Public Comment at Remote Meetings.docx](#)

Public Comment

Paula Holmes-Eber, Squeaky Wheels, commented on the Safe Streets proposal.

Susan Loftus commented on the Safe Streets proposal.

Chip McDermott spoke in favor of the Safe Streets proposal on Grow Avenue.

Daniel Miller spoke in favor of the Safe Streets proposal on Grow Avenue.

4) MAYOR'S REPORT

Mayor Schneider provided information on the schedule to fill the South Ward Council vacancy.

5) CITY MANAGER'S REPORT

5.A Update on COVID-19 Response Activities - Executive
Cover Page

City Manager Smith updated Council on the City's response to the COVID-19 pandemic.

6) PRESENTATIONS

6.A Proclamation Declaring the Five Fridays in May as Buy Bainbridge - Support Tomorrow
Days - Mayor Schneider
Cover Page
Proclamation Buy Bainbridge - Support Tomorrow

Mayor Schneider read the proclamation.

MOTION: I move to authorize the Mayor to sign the proclamation declaring the five Fridays in May as Buy Bainbridge - Support Tomorrow Days.

Deets/Medina: The motion carried unanimously, 6 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

7) PUBLIC HEARINGS

7.A Public Hearing on Ordinance No. 2020-11, Extending Small Wireless Facilities Design
Standards Interim Official Control - Executive
Cover Page
Ordinance No. 2020-11, Extending Small Wireless Facilities Design Standards Interim Official
Control

Deputy City Attorney Sepler introduced the agenda item.

Mayor Schneider opened the public hearing at 5:49 p.m. There was no public comment. Mayor Schneider closed the public hearing at 5:50 p.m.

MOTION: I move to approve Ordinance No. 2020-11.

Deets/Medina: The motion carried unanimously, 6 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

7. Executive Session [Added]

Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Council adjourned to an executive session at 5:54 p.m. pursuant to RCW 42.30.110(1)(i). Council returned from executive session at 6:31 p.m., and Mayor Schneider reconvened the meeting.

7.B Ordinance No. 2020-10 Relating to an Interim Zoning Control Suspending BIMC 18.12.030.E. and Related Provisions Regarding Floor Area Ratio Bonus Density Options, Except for Sections E.1. and E.6. of BIMC 18.12.030.E. - Planning

[Cover Page](#)

[20200424_CC_Staff_Memo](#)

[Ordinance No. 2020-10 Adopting Interim Zoning Control Related to Bonus Density Approved 031020.pdf](#)

[MUTC & HSR Zoning Districts.pdf](#)

[FAR USAGE BY PROJECT.pdf](#)

[BIMC 18.12.030 FAR BONUS OPTIONS.docx](#)

[Resolution No. 2003-25 Designating the City Council as the Decision-Making Authority for Proposals to Construct Public Amenities in Exchange for FAR Bonuses](#)

[Resolution No. 2001-54 Relating to Distribution of Funds from FAR](#)

Planning Director Wright introduced the agenda item.

Mayor Schneider opened the public hearing at 6:44 p.m. There was no public comment. Mayor Schneider closed the public hearing at 6:45 p.m.

Council discussed the ordinance. Mayor Schneider re-opened the public hearing at 6:50 p.m.

Public Comment

Ron Peltier commented on the ordinance and the exemption.

Lisa Macchio commented on the ordinance and the exemption.

Mayor Schneider closed the public hearing at 6:55 p.m.

Mayor Schneider adjourned the meeting for a break at 7:09 p.m. and reconvened the meeting at 9:13 p.m.

8) COUNCIL DISCUSSION

8.A Options Relating to Pending Expiration of Moratorium Related to Self-Service Storage Facilities

[Cover Page](#)

[Ordinance No. 2019-40 Adopting a Moratorium on Self-Storage Facilities Approved 112619.pdf](#)

City Manager Smith introduced the agenda item.

Public Comment

Beth Morgan spoke against the moratorium.

MOTION: I move to set a public hearing on Ordinance 2020-12 extending the moratorium related to self-storage facility as part of the May 12 council meeting.

Deets/Pollock: The motion carried, 5 – 1.

AYES: Deets, Hytopoulos, Medina, Nassar, Pollock

NOES: Schneider

ABSENT: None

ABSTAIN: None

MOTION: I move to direct the City Manager to develop an ordinance extending the moratorium on self-storage unit facilities and which includes an exemption related to self-storage facility projects that are partially constructed and/or at some point built.

Nassar/Pollock: The motion carried, unanimously, 6 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

8.B [Safe Streets Proposal](#) [Added]

Councilmember Deets introduced the agenda item, and Council discussed the proposal.

MOTION: I move to create a Council ad hoc committee composed of Councilmember Deets, Pollock, and Medina and community members of their choice to develop a set of specific recommendations aimed at increasing safe pedestrian use of City roads during this epidemic and to work with appropriate community groups in the name of the City to obtain Grow Avenue and Lovell Avenue neighbor feedback on the idea of one-way street usage on those streets.

Medina/Pollock: The motion carried unanimously, 6 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

9) UNFINISHED BUSINESS

9.A [Amendment No. 1 to the Professional Services Agreement with Helpline House for Rent and Mortgage Assistance Funding - Executive](#)

[Cover Page](#)

[Helpline House - April 17, 2020 Request for Additional Rent and Mortgage Assistance Funding
Amendment No. 1 to PSA with Helpline House for Rent and Mortgage Assistance Funding
PSA with Helpline House for Rent and Mortgage Assistance Funding \(Executed\)](#)

City Manager Smith introduced the agenda item.

MOTION: I move to approve Amendment No. 1 to the Professional Services Agreement with Helpline House for Rent and Mortgage Assistance Funding, providing \$60,000 in additional funding from the Housing Trust Fund for rent and mortgage assistance to income-qualified residents of Bainbridge Island.

Pollock/Nassar: The motion carried unanimously, 6 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

9.B Funding Options for Nonprofit Partners - Executive

[Cover Page](#)

[Staff Memo - Nonprofit funding options CC 04212020.pdf](#)

City Manager Smith introduced the agenda item. Councilmember Medina recused himself from the vote due to a potential conflict of interest.

MOTION: I move to authorize the City Manager to execute amendments to existing professional services agreements between the City and recipients of 2020 City funding related to the human services or cultural funding programs, in order to provide recipient organizations with the flexibility to allocate previously approved City funding to support eligible operating expenses in lieu of previously identified program, project, or event expenditures.

Deets/Pollock: The motion carried, 5 – 0 with Councilmember Medina abstaining from the vote.

AYES: Deets, Hytopoulos, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: Medina

9.C Resumption of Planning Commission and Design Review Board Meetings - Planning

[Cover Page](#)

City Manager Smith provided information on the proposed resumption of Planning Commission and Design Review Board meetings.

10) FUTURE COUNCIL AGENDAS

10.A Process for Filling the South Ward Council Vacancy - Executive

[Cover Page](#)

[Proposed Process for 2020 Council Vacancy - Revised.pdf](#)

[Special City Council Meeting May 5, 2020.pdf](#)

[Special City Council Meeting May 11, 2020.pdf](#)

City Manager Smith highlighted the change in the process requested by Council at the last meeting.

10.B Format of Council Meetings in May and June - Executive

[Cover Page](#)

City Manager Smith provided information on the proposed format for May and June Council meetings.

10.C Proposed Topics for May and June Council Meetings - Executive

[Cover Page](#)

[Proposed Council May-June Topics 2020.pdf](#)

[2020_City_Council_Priorities_March Revision.pdf](#)

City Manager Smith provided information on proposed topics for May and June Council meetings.

11) CONSENT AGENDA

11.A Agenda Bill for Consent Agenda

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11.B Accounts Payable and Payroll

[Cover Page](#)

[Payroll.pdf](#)

[AP Report to Council of Cash Disbursements 04-29-20.pdf](#)

Payroll: normal direct deposit check sequence 47661 - 47789 = \$373,849.29; regular payroll check number 109331 = \$2,418.84; vendor check run sequence 109332 – 109341 = \$133,336.89; Federal Tax Electronic Funds Transfer = \$141,924.51; ACH \$237.50. Total disbursement = \$651,767.03.

Accounts Payable: check number 353402 from previous run = \$11.28; manual check number sequence 353403 – 354413 = \$168,864.91; regular check number sequence 353414 – 353496 = \$258,516.80. Total disbursement = \$427,381.71.

11.C Special City Council Meeting Minutes, April 7, 2020

[Cover Page](#)

[Special City Council Meeting Minutes April 7, 2020](#)

11.D Special City Council Meeting Minutes, April 14, 2020

[Cover Page](#)

[Special City Council Business Meeting Minutes, April 14, 2020](#)

Councilmember Hytopoulos moved and Councilmember Pollock seconded to approve the Consent Agenda as presented. The motion was approved unanimously, 6-0.

12) FOR THE GOOD OF THE ORDER

13) ADJOURNMENT

Mayor Schneider adjourned the meeting at 9:11 p.m.

A handwritten signature in blue ink, appearing to read "Leslie Schneider", written over a horizontal line.

Leslie Schneider, Mayor

A handwritten signature in blue ink, appearing to read "Christine Brown", written over a horizontal line.

Christine Brown, CMC, City Clerk