



CITY OF
BAINBRIDGE ISLAND

**SPECIAL CITY COUNCIL MEETING
TUESDAY, DECEMBER 10, 2019**

MEETING MINUTES

1) CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Medina called the meeting to order at 5:05 p.m. in Council Chambers.

Mayor Medina, Deputy Mayor Tirman, and Councilmembers Blossom, Deets, Nassar, Peltier and Schneider were present.

2) APPROVAL OF AGENDA/CONFLICT OF INTEREST DISCLOSURE

Deputy Mayor Tirman pulled items 12.J and 12.M from the Consent Agenda.

3) RECOGNITION OF OUTGOING COUNCIL MEMBERS

3.A Recognition of Outgoing Council Members - Executive
[Cover Page](#)

Public Comment

Mary Clare Kersten thanked Councilmembers Blossom and Tirman for their service.

James Halbrook thanked Councilmember Peltier for his service.

M. Venez thanked Councilmembers Peltier and Blossom for their service.

Matthew D. thanked Council for their work.

Olaf Ribeiro thanked Councilmember Peltier for his service.

Lisa Neal read Jane Rein's statement thanking Councilmember Peltier for his service.

Maya thanked Councilmembers Peltier and Blossom for their service.

Sal deRosalia thanked Councilmembers Peltier and Blossom for their service.

Paul Frieda thanked Councilmembers Peltier and Blossom for their service.

Council members thanked Councilmembers Blossom and Peltier for their service.

Councilmember Blossom spoke about the need for affordable housing and the Suzuki project.

Councilmember Peltier spoke about his term on Council.

Mayor Medina adjourned the meeting at 6:01 p.m. for a break and re-convened the meeting at 6:16 p.m.

4) PUBLIC COMMENT

Cindy Anderson spoke in favor of the Race Equity Task Force.

Larry Koss spoke about the Waterfront Park trees.

Derek Villanueva spoke in favor of the Race Equity Task Force.

Ann Lovejoy spoke in favor of the Race Equity Task Force.

Karen Vargas spoke in favor of the Race Equity Task Force.

Brenda Fantroy-Johnson spoke in favor of the Race Equity Task Force.

Deanna Martinez spoke in favor of the Race Equity Task Force.

Sal DeRosalia spoke in favor of the Race Equity Task Force.

M. Venez spoke in favor of the Race Equity Task Force.

Janna Chan spoke in favor of funding the Race Equity Task Force.

Jonathan Davis spoke about the Green Building Code and the Housing Design Demonstration Program (HDDP).

6) MAYOR'S REPORT

Mayor Medina mentioned the process for committee assignments, the Climate Action Plan Community workshop, and a social party for Council members.

7) CITY MANAGER'S REPORT

City Manager Smith mentioned the Climate Action Plan Community Workshop, Planning and Public Works counter closures, Salary Commission recruitment, and holiday closures.

5) PRESENTATION(S)

5.A Proposed 2020 Work Plan for Race Equity Task Force - RETF Representatives and Councilmembers Deets and Nassar

Cover Page

RETF - 2020 Scope of Work Proposal

Councilmember Deets invited public comment.

Public Comment

Vice Chair Sue Wilmot spoke about the Race Equity Task Force.

Debbie Haase spoke in favor of the Race Equity Task Force.

Baharini Ali spoke in favor of the Race Equity Task Force.

Annie Moffat spoke in favor of the Race Equity Task Force.

Savanna Rovelstad spoke in favor of the Race Equity Task Force.

Peggi Ericksen spoke in favor of the Race Equity Task Force.

James Friday spoke in favor of the Race Equity Task Force.

Council discussed the budget with task force members and City Manager Smith.

MOTION: I move to approve the Race Equity Task Force's workplan and budget.

Deets/Nassar: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar

NOES: None

ABSENT: None

ABSTAIN: None

8) EXECUTIVE SESSION

8.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
Cover Page

Mayor Medina adjourned the meeting for an executive session at 7:08 p.m. Council returned from executive session at 7:26 p.m., and Mayor Medina re-convened the meeting.

5.A Proposed 2020 Work Plan for Race Equity Task Force - RETF Representatives and Councilmembers Deets and Nassar [Continued]

Cover Page

RETF - 2020 Scope of Work Proposal

Mayor Medina noted that Council needed to extend the term of the Race Equity Task Force.

MOTION: I move to extend the Race Equity Task Force through 2020, and I think we would extend all of the terms throughout that period.

Deets/Nassar: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar
NOES: None
ABSENT: None
ABSTAIN: None

9) UNFINISHED BUSINESS

9.A Proposed Workplan for Green Building Code Options - Planning

Cover Page

Staff Memo 20191210

Presentation Green Building Discussion (20191105)

Planning Director Wright introduced the agenda item.

Public Comment

Mike Cox spoke about Climate Change Advisory Committee's participation in the task force and the goals.

AMENDED MOTION: I move to create a Green Building Code Task Force composed of nine green building experts, qualifications to be determined, with one Council liaison.

Nassar/Peltier: The motion carried unanimously, 7-0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar
NOES: None
ABSENT: None
ABSTAIN: None

9.B Ordinance No. 2019-32 Amending BIMC 2.16.020.S. Housing Design Demonstration Projects (HDDP) Program - Planning

Cover Page

20191204 Staff Memo.docx

Ordinance No. 2019-32 Extending HDDP Program

20191203 Exhibit A BIMC 2.16.020.S HDDP Program.docx

Planning Commission Minutes DRAFT 110719

Planning Commission Rationale for HDDP Sunset 111819

HDDP Program Summary

BIMC 2.16.020.S HDDP Program

Comp Plan Goals and Policies to support HDDP

Ordinance No. 2018-31 Limiting the Housing Design Demonstration Project Program to Affordable

Housing Approved 082818

Planning Commission Minutes 062118

Senior Planner Sutton introduced the agenda item.

MOTION: I move to change any references in BIMC 2.16.020.S.4.A(iii), that we amend this, that rather than stating it will remain affordable in perpetuity, it will remain affordable for 99 years. Clarification: Change all references in the ordinance from perpetuity to 99 years.

Blossom/Nassar: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar
NOES: None
ABSENT: None
ABSTAIN: None

MOTION: I move to approve Ordinance No. 2019-32, as amended.
Tirman/Deets: The motion carried, 5 – 2.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina
NOES: Ron Peltier, Rasham Nassar
ABSENT: None
ABSTAIN: None

9.C Sustainable Transportation Plan Goals Discussion - Public Works [Cover Page](#)

Mayor Medina introduced the agenda item, and Council discussed the goals.

Deputy Mayor Tirman left the meeting at 8:06 p.m. and joined by telephone.

Public Comment

Fran Korten spoke in favor of setting an ambitious goal and commented on the scope of work.

MOTION: I move to approve that the goal for the Sustainable Transportation Plan is to develop a transportation network for the island that achieves a 90% carbon emissions reduction in our transportation system by 2040.
Schneider/Deets: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar
NOES: None
ABSENT: None
ABSTAIN: None

9.D Sustainable Transportation Professional Services Agreement Award and Budget Amendment - Public Works [Cover Page](#) [Professional Services Agreement - Nelson Nygaard](#)

Project Manager Epstein introduced the agenda item.

AMENDED MOTION: I move that we direct staff that Council will be involved in choosing the members of the stakeholder group for the Sustainable Transportation Plan.
Schneider/Deets: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar

NOES: None
ABSENT: None
ABSTAIN: None

MOTION: I move that we consider the scope of work with a metric of 50% women in our mode shifts.
Schneider/Deets: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar
NOES: None
ABSENT: None
ABSTAIN: None

Councilmember Schneider clarified that the motion means that when we set our mode shift goals, we have an additional requirement that we are shooting for at least fifty percent of that mode share to be women.

MOTION: I move to include in the scope of work two Council intensive study sessions with Nelson Nygaard at the beginning of the work to include one focused session to discuss defining complex concepts of the plan and the second to discuss the project cost and funding.
Nassar/Peltier: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar
NOES: None
ABSENT: None
ABSTAIN: None

MOTION: I move to forward the Sustainable Transportation Professional Services Agreement award, and a budget amendment in the amount of \$134,000 in additional funds from the City Council contingency funds, to January 14, 2020 Consent Agenda.
Schneider/Deets: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar
NOES: None
ABSENT: None
ABSTAIN: None

9.E Police and Court Project Update and Sustainability Discussion - Public Works

[Cover Page](#)

[Presentation - Police and Court Project Sustainability Update](#)

[LEED BD_C COBI Police and Court](#)

[LEED ID_C COBI Police and Court](#)

Project Manager Loveless provided a presentation on the project status, and Council discussed the project.

Public Comment

Don Willott spoke about sustainable transportation elements.

AMENDED MOTION: I move to direct staff to come back to us with options for achieving LEED Gold with the flexibility of offsets in the community and bring back financial analysis for increasing budget by \$800,000 in order to achieve LEED Gold certification.

Schneider/Peltier: The motion carried, 6 – 1.

AYES: Sarah Blossom, Ron Peltier, Rasham Nassar, Joe Deets, Leslie Schneider, Kol Medina

NOES: Matt Tirman

ABSENT: None

ABSTAIN: None

Mayor Medina adjourned the meeting for a break at 9:11 p.m. and re-convened the meeting at 9:16 p.m.

9.F Downtown Wayfinding Signage Project Funding Request - Public Works

Cover Page

BI Downtown Wayfinding Signage LTAC Application

Chamber of Commerce Wayfinding Support Letter 082119

BIDA Letter of Support for Wayfinding Signage

Public Works Director Wierzbicki answered Council's questions on the item.

MOTION: I move to approve funding the balance of the Downtown Wayfinding Signage Project with \$24,000 from the 2020 City Council contingency fund.

Nassar/Deets: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar

NOES: None

ABSENT: None

ABSTAIN: None

9.G Proposal for Matching Funds for Dana's Trail - Councilmember Schneider

Cover Page

Squeaky Wheels Offer for Dana's Trail

Dana's Trail Key Points and Cost Summary

Dana's Trail Detailed Cost Estimate

Dana's Trail Map

Dana's Trail Schools Map

Mayor Medina introduced the agenda item.

Public Comment

Elise Nelson spoke in favor of the project.

MOTION: I move to authorize City support for the Squeaky Wheels proposal related to improvements on a segment of the "Dana's Trail" project located on Bainbridge Island School District property, contingent on the support of the Bainbridge Island School District for the project.

Nassar/Schneider: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar
NOES: None
ABSENT: None
ABSTAIN: None

12.J [Pulled from Consent Agenda] Ordinance 2019-24 Updating Bainbridge Island Municipal Code Sections 2.16.040, 2.16.050, 2.16.070, 2.16.110, 18.09.020, 18.09.030, and 18.36.030 Related to Public Participation Meetings for Short Plats, and Decision Criteria for Site Plan and Design Review and Conditional Use Permits - Planning

Cover Page
PC Staff Memo re Ord 2019-24
Ord 2019-24 - Revisions to BIMC 2.16, 18.09, and 18.36
Exhibit A Title 2 Changes
Exhibit A Clean
Exhibit B 18.09 Use Table
Revised Exhibit C Use Specific Standards

Senior Planner Sutton introduced the agenda item.

MOTION: I move to approve Ordinance No. 2019-24.
Schneider/Deets: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar
NOES: None
ABSENT: None
ABSTAIN: None

12.M [Pulled from Consent Agenda] Old Treatment Plant Pump Station Replacement Project Final Change Order- Public Works

Cover Page
OTP Final Change Order
OTP Worksheet.pdf

Public Works Director Wierzbicki introduced the agenda item.

MOTION: I move to authorize the City Manager to approve the final change order, in the amount of \$46,232.06, for the Old Treatment Plant Pump Station Replacement Project and to approve the revised contract amount of \$415,939.47 for the project.
Peltier/Nassar: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar
NOES: None
ABSENT: None
ABSTAIN: None

10) NEW BUSINESS

10.A Winter Weather Preparedness Briefing - Executive

Cover Page

12102019 EM Presentation to CC Winter Weather.pptx

Emergency Management Coordinator LeSage provided a briefing on winter weather preparedness.

10.B Comprehensive Emergency Management Plan (CEMP) Overview - Executive

Cover Page

12102019 EM Presentation to CC CEMP.pptx

2019 CEMP Final

Emergency Management Coordinator LeSage provided a presentation on the plan.

10.C Memorandum of Understanding with Seattle Police Department Regarding Agency Participation in the Internet Crimes Against Children (ICAC) Multi-Jurisdictional Task Force - Police

Cover Page

NW Regional Task Force Memorandum of Understanding

City Manager Smith introduced the agreement.

MOTION: I move to forward the Memorandum of Understanding with the Seattle Police Department Regarding Agency Participation in the Internet Crimes Against Children (ICAC) for approval with the January 14, 2020 Consent Agenda.

Deets/Peltier: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar

NOES: None

ABSENT: None

ABSTAIN: None

10.D Information Technology Division Position Change to Full-Time - Executive

Cover Page

Request to increase IT position FTE for CC 12102019

Deputy City Manager Schroer introduced the agenda item.

MOTION: I move that the position currently approved as a part-time Senior Information Technology Specialist be increased to a full-time Senior Information Technology Specialist with a corresponding increase to the authorized budget.

Deets/Blossom: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar

NOES: None

ABSENT: None

ABSTAIN: None

10.E Collective Bargaining Agreement between the City of Bainbridge Island and the International Association of Machinists and Aerospace Workers - Executive

[Cover Page](#)

[IAM Collective Bargaining Agreement 2020-2022](#)

[IAM Contract Summary](#)

City Manager Smith introduced the agenda item.

MOTION: I move to authorize the City Manager to execute the collective bargaining agreement with the International Association of Machinists and Aerospace Workers for the period covering January 1, 2020 through December 31, 2022.

Schneider/Deets: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar

NOES: None

ABSENT: None

ABSTAIN: None

10.F Set Public Hearing on Ordinance No. 2019-40, Adopting a Moratorium on Self-Service Storage Facilities - Planning

[Cover Page](#)

[Ordinance No 2019-40 Adopting a Moratorium on Self-Storage Facilities Approved 112619](#)

Planning Director Wright introduced the agenda item.

MOTION: I move to hold a public hearing on Ordinance No. 2019-40 as part of the agenda for the January 14, 2020 Council meeting.

Deets/Peltier: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar

NOES: None

ABSENT: None

ABSTAIN: None

11) CITY COUNCIL DISCUSSION

11.A Review Council Ad Hoc Committees - Mayor Medina

[Cover Page](#)

[Council Ad Hoc Committee Spreadsheet](#)

[Affordable Housing Ad Hoc Committee Formation Request](#)

[Suzuki Development Partner Ad Hoc Committee Formation Request](#)

[Youth Mental Health Workshop Ad Hoc Committee Formation Request](#)

Mayor Medina introduced the agenda item.

MOTION: I move to sunset, as of December 31, 2019, the Affordable Housing Council Ad Hoc Committee and the Suzuki Council Ad Hoc Committee.

Peltier/Nassar: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Matt Tirman, Joe Deets, Leslie Schneider, Kol Medina, Ron Peltier, Rasham Nassar

NOES: None

ABSENT: None

ABSTAIN: None

12) CONSENT AGENDA

12.A Agenda Bill for Consent Agenda

[Cover Page](#)

12.B Accounts Payable and Payroll

[Cover Page](#)

[Report to Council of Cash Disbursements 12-11-19.pdf](#)

[Payroll.pdf](#)

Accounts Payable: check number 352221 from previous run = \$199.94; ACH check number 364 – 367 = \$1,161,765.38; manual check number sequence 352222 – 352234 = \$75,539.18; regular run check sequence 352235 – 352318 = \$180,954.44. Retainage release number 182 = \$1,050.13. Total disbursement = \$1,418,259.00.

Payroll: normal direct deposit check sequence 46491 – 46620 = \$322,405; regular payroll check sequence 109204 – 109206 = \$ 4,193.69; vendor check run sequence 109207 – 109219 = \$ 331,088.57; Federal Tax Electronic Funds Transfer = \$ 116,044.57; ACH = \$237.50. Total disbursement = \$ 766,972.66.

12.C City Council Study Session Minutes, November 19, 2019

[Cover Page](#)

[City Council Study Session Minutes, November 19, 2019](#)

12.D City Council Regular Business Meeting Minutes, November 26, 2019

[Cover Page](#)

[City Council Business Meeting Minutes, November 26, 2019.pdf](#)

12.E Ordinance No. 2019-39 Extending the Landmark Tree Ordinance, Ordinance No. 2019-17 - Planning

[Cover Page](#)

[Ordinance No. 2019-39 Extending Landmark Tree Regulations Winslow Area](#)

[Exhibit A Work Plan](#)

[Exhibit B Winslow Master Plan Study Area](#)

12.F Point Monroe Street Vacation, portion of, and Consideration of Ordinance No. 2019-34 - Public Works

[Cover Page](#)

[STAFF REPORT Robbins-Newlon Street Vacation - Point Monroe](#)

[Ordinance No. 2019-34 Pt. Monroe Street Vacation - Robbins-Newlon](#)

Street Vacation Application - Pt. Monroe
Pt. Monroe Street Vacation Comments to Date

12.G Cultural Funding Advisory Committee 2020-21 Funding Recommendations - Executive

Cover Page

Recommendation_for_2020-21_Cultural_Funding_for_CC_11262019-2

12.H Ordinance No. 2019-36 Relating to 2019 4th Quarter Budget and Updated Capital Improvement Plan Amendments - Finance

Cover Page

Staff 2019 4th QTR Budget Amendments Transmittal Memo.docx

Ord 2019-36 2019 4th Qtr Budget Amendments

Ord 2019-36 Attachment A - Q4 Budget Amendments

12.I Video Inspection Camera Procurement - Public Works

Cover Page

Cues QUOTE.pdf

Video Camera Bid Form.pdf

Video Camera Proposed Purchase Order

12.J [Pulled from Consent Agenda] Ordinance 2019-24 Updating Bainbridge Island Municipal Code Sections 2.16.040, 2.16.050, 2.16.070, 2.16.110, 18.09.020, 18.09.030, and 18.36.030 Related to Public Participation Meetings for Short Plats, and Decision Criteria for Site Plan and Design Review and Conditional Use Permits - Planning

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PC Staff Memo re Ord 2019-24

Ord 2019-24 - Revisions to BIMC 2.16, 18.09, and 18.36

Exhibit A Title 2 Changes

Exhibit A Clean

Exhibit B 18.09 Use Table

Revised Exhibit C Use Specific Standards

12.K Resolution No. 2019-29, Updating the Administrative Manual to Reflect the New Subdivision Standards and the New Design Standards and Guidelines - Planning

Cover Page

Resolution No. 2019-29 PCD Administrative Manual Updates for Ord 2019-03 and 2019-25

Resolution No. 2019-29 Exhibit A Admin Manual Updated - City Council

12.L Resolution No. 2019-30 Relating to Clean Fuel Standard Endorsement - Councilmember Peltier

Cover Page

Resolution 2019-30 Relating to Clean Fuel Standards

12.M [Pulled from Consent Agenda] Old Treatment Plant Pump Station Replacement Project Final Change Order- Public Works

Cover Page

OTP Final Change Order

OTP Worksheet.pdf

MOTION: I move to approve the Consent Agenda, as amended.

Nassar/Peltier: The motion was approved by unanimous consent.

13) COMMITTEE REPORTS

13.A Committee Reports

Cover Page

Race Equity Task Force Meeting Minutes, November 7, 2019

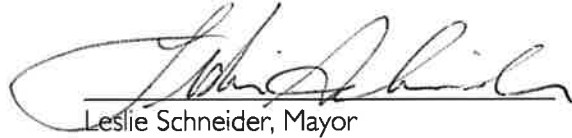
Councilmember Peltier reported on the Puget Sound Growth Management Board.

14) FOR THE GOOD OF THE ORDER

Councilmember Deets proposed year-end Council gathering on Monday, December 16, 2019 from 5:00 to 7:00 p.m.

15) ADJOURNMENT

Mayor Medina adjourned the meeting at 10:09 p.m.



Leslie Schneider, Mayor



Christine Brown, CMC, City Clerk