



**SPECIAL CITY COUNCIL BUSINESS MEETING
TUESDAY, JUNE 26, 2018**

MEETING MINUTES

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Medina called the City Council meeting to order at 6:04 p.m. in Council Chambers.

Mayor Medina, Deputy Mayor Blossom, and Councilmembers Deets, Peltier, and Schneider were present. Councilmembers Tirman and Nassar participated remotely.

2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE - 6:05 PM

Mayor Medina said that the vote on the Deputy Mayor (agenda item 8(G)) will be postponed until the July 10, 2018 meeting. Deputy Mayor Blossom asked to remove agenda item 8(I), removal of a member from a citizen advisory committee. Mayor Medina asked to move the citizen advisory committee appointments (agenda item 9(G)) from the Consent Agenda to Unfinished Business under agenda item 8(J). Mayor Medina asked to add a letter from the Bainbridge Island Land Trust as a new agenda item 8(K).

Councilmember Peltier moved and Councilmember Schneider seconded to approve the agenda as modified. The motion passed by unanimous consent. There were no conflict of interest disclosures.

3. PUBLIC COMMENT – 6:07 PM

Don Breiner asked Council to consider a design for a Winslow Town Parkway.

4. MAYOR'S REPORT - 6:15 PM

Mayor Medina mentioned that there is no meeting on July 3, 2018.

5. CITY MANAGER'S REPORT - 6:16 PM

Acting City Manager Schroer reported on 4th of July activities; a clean audit report with no findings from the state auditor; and transitioning to the state business licensing program.

6. PUBLIC HEARING(S)

A. Ordinance No. 2018-23 Relating to Extension of Moratorium for Certain Developments, AB 18-021 – Planning 6:18 PM

Planning Director Christensen introduced the ordinance.

Mayor Medina opened the public hearing at 6:21 p.m.

Sal Morgan commented on growth on Madison Avenue.

Betty Wiese spoke in favor of the extension of the moratorium.

Amy Tousley, Puget Sound Energy, sought clarification on the franchise utility.

Nicola Yarbrough spoke in favor of the moratorium.

Debbie Hollyer spoke in favor of extending the moratorium.

Mayor Medina closed the public hearing at 6:29 p.m.

MOTION: I move to approve Ordinance No. 2018-23, amending Ordinance No. 2018-14, leaving the effective date of the moratorium unchanged, and extending the moratorium for an additional 90 days.

Peltier/Deets: The motion, as amended, carried 6-1; Deputy Mayor Blossom recused herself.

AMENDMENT: I move to amend my previous motion so that it is in reference to the version of the ordinance that has been revised and discussed tonight.

Peltier/Deets: The amendment was approved by unanimous consent.

AMENDMENT: I also move to amend the main motion in Ordinance No. 2018-23 to extend the moratorium for 6 months instead of 90 days.

Peltier/Nassar: The motion failed 4-2 with Councilmembers Nassar and Peltier voting in favor; Deputy Mayor Blossom recused herself.

7. UNFINISHED BUSINESS

A. Ordinance No. 2018-24 Amending Title 2 of the Bainbridge Island Municipal Code to Add Consultations and Zoning Verifications, AB 18-110 6:54 PM

Current Planning Manager Wright introduced the ordinance.

MOTION: I move to set the public hearing for Ordinance No. 2018-24 for July 10, 2018, related to the addition of processes for a consultation meeting and a zoning confirmation letter.

Blossom/Deets: The motion carried unanimously, 7-0.

**B. Resolution No. 2018-20 Amending Bainbridge Island Municipal Fee Schedule for Preapplication Meetings and Adding Fees for Consultation and Zoning Verifications, AB 18-115
7:01 PM**

Current Planning Manager Wright introduced the resolution, and Council discussed the item. Current Planning Manager Wright will return to Council with options for discussion.

MOTION: I move to forward for approval to the July 10, 2018, Council meeting Resolution No. 2018-20, which will adopt and amend the fees for consultations, zoning verifications, and preapplications.

Schneider/Deets: The motion carried unanimously, 7-0.

C. Ordinance No. 2018-25 Relating to Landmark Tree Preservation, AB 18-116 – Executive 7:20 PM

Deputy City Attorney Sepler introduced the ordinance.

Public Comment

Olaf Ribero spoke in support of the ordinance

Anna Oeste spoke in support of the ordinance.

Don Breiner spoke in support of the ordinance.

Jon Quitslund shared concerns regarding the ordinance.

MOTION: I move to approve Ordinance No. 2018-25 relating to Landmark Tree preservation with the following language added to the end of proposed BIMC 16.32.060.A: In addition to Notices of Violation issued under BIMC 1.26.050 or 1.26.060, BIMC 1.26.070 will also govern the review and appeal of any Notice of Violation issued under Chapter 1.26 BIMC for a violation of this chapter.

Peltier/Deets: The motion carried 6-1 with Deputy Mayor Blossom voting against.

MOTION: I move to amend the main motion to amend the Ordinance 2018-25 in reference to BIMC 16.32.020, Landmark Tree Criteria, to add to that list of criteria Japanese lace leaf maple and the size would be 12 inches in diameter, anything 12 inches in diameter and larger.

Peltier/Nassar: The motion carried 5-2 with Councilmember Schneider and Deputy Mayor Blossom voting against.

8. NEW BUSINESS

A. Neighborhood Matching Grant Application for Greening the Sound to Olympics Byway, Phase Two, AB 18-103 – Executive 8:03 PM

Communications Coordinator Drew provided a presentation to Council on the grant application.

MOTION: I move to award \$1,847 in neighborhood matching grant funds to the Greening the STO Byway, Phase Two project.

Blossom/Nassar: The motion passed by unanimous consent.

B. Amendment No. 1 to Professional Services Agreement with Latimore for Development Review Process Improvements, AB 18-113 – Planning 8:10 PM

Planning Director Christensen introduced the agenda item.

MOTION: I move to forward Amendment No. 1 to the Professional Services Agreement with the Latimore Company, LLC, in the amount of \$10,000, thereby increasing the maximum amount payable from \$45,000 to \$55,000, to the July 10, 2018, Consent Agenda.

Blossom/Deets: The motion passed by unanimous consent.

C. 2018 Road Striping Project Contract Award, AB 18-109 – Public Works 8:13 PM

Public Works Director Loveless introduced the agenda item.

MOTION: I move to forward the 2018 Road Striping Project contract award to the agenda for July 10, 2018, business meeting as unfinished business.

Peltier/Nassar: The motion passed by unanimous consent.

D. Core 40 - Miller and Fletcher Bay Road Shoulder Improvements Contract Award, AB 16-145 – Public Works 8:16 PM

Public Works Director Loveless introduced the agenda item.

MOTION: I move to forward the Core 40 Miller and Fletcher Bay Road Shoulder Improvements project to the July 10, 2018, business meeting as unfinished business.

Blossom/Peltier: The motion passed by unanimous consent.

E. Old Treatment Plant Pump Station Replacement Project Contract Award, AB 18-111 – Public Works 8:17 PM

Public Works Director Loveless introduced the agenda item.

MOTION: I move to forward the Old Treatment Plant Pump Station Replacement project and the related CIP Amendment to the agenda for the July 10, 2018, business meeting as unfinished business.

Peltier/Schneider: The motion passed by unanimous consent.

F. Interlocal Agreement with Kitsap Public Utility District (KPUD) Relating to Paving of Beachcrest Drive, AB 18-112 – Public Works 8:19 PM

Public Works Director Loveless introduced the agenda item.

MOTION: I move to forward the Interlocal Agreement with Kitsap Public Utility District No. 1 relating to the paving of Beachcrest Drive for approval on the July 10, 2018, Consent Agenda, and to authorize the City Manager to approve related change orders up to 25% of the contract value for the 2018 Asphalt Repair Contract.

Blossom/Schneider: The motion passed by unanimous consent.

G. Appointment of Deputy Mayor, AB 18-114 – Mayor Medina [Removed from the agenda]

H. Ordinance No. 2018-26, Amending Section 2.36 of the Bainbridge Island Municipal Code and Increasing the Size of the Environmental Technical Advisory Committee, AB 18-117 – Executive 8:22 PM

City Attorney Levan introduced the ordinance.

Public Comment

Anna Oeste commented on trees and resources.

MOTION: I move to forward Ordinance No. 2018-26, expanding the number of members serving on the Environmental Technical Advisory Committee for approval to the July 10, 2018 Consent Agenda.

Peltier: The motion failed for lack of a second.

MOTION: I move to approve Ordinance No. 2018-26, expanding the number of members serving on the Environmental Technical Advisory Committee.

Blossom/Schneider: The motion passed by unanimous consent.

I. Consider Removal of Member from Citizen Advisory Committee, AB 18-118 – Mayor Medina [Removed from the agenda]

J. Citizen Advisory Group Appointments, AB 18-105 – Executive 8:26 PM

Mayor Medina introduced the agenda item.

MOTION: I move to confirm the appointments of the Mayor's nominees to the Citizen Advisory Groups as recommended and listed on the spreadsheet in the agenda packet except for Positions 8 and 9 for the Environmental Technical Advisory Committee which will begin upon the effective date of Ordinance No. 2018-26.

Blossom/Nassar: The motion carried unanimously, 7-0.

K. Bainbridge Island Land Trust Notice of Property Acquisition 8:27 PM [Added to the agenda]

Gina King of the Bainbridge Island Land Trust briefed Council on a grant application relating to 64 acres in the Gazzam Lake area.

MOTION: The mayor is directed to submit a letter of support to the Land Trust that they can submit with their application.

Peltier/Blossom: The motion passed by unanimous consent.

9. CONSENT AGENDA - 8:33 PM

A. Agenda Bill for Consent Agenda, AB 18-108

B. Accounts Payable and Payroll

Accounts Payable: last check number 347714 from previous run = \$127.81; manual check number sequence 347715 – 347735 = \$ 130,753.57; regular check number sequence 347736 – 347867 = \$283,560.47. Total disbursement = 414,314.04.

Payroll: normal direct deposit check sequence 041960 – 042095 for \$322,054.88; normal payroll check sequence 108571 – 108574 for \$6,102.37; vendor check run sequence 108575 – 108586 for \$128,662.99; Federal Tax Electronic Funds Transfer for \$125,373.99. Total disbursement = \$582,194.21.

- C. Special City Council Meeting Minutes, June 5, 2018
- D. Regular Study Session Meeting Minutes, June 5, 2018
- E. Special City Council Meeting Minutes, June 12, 2018
- F. Regular City Council Business Meeting Minutes, June 12, 2018
- G. Citizen Advisory Group Appointments, AB 18-105 – Executive [Moved]
- H. Ordinance No. 2018-21 Updating Bainbridge Island Municipal Code Chapter 5 Related to Business Licenses, AB 18-102 – Finance
- I. Professional Services Agreement for City Hall HVAC, AB 18-104 – Public Works
- J. Request for Proposals for 2019 Lodging Tax Awards, AB 18-100 – Executive

MOTION: I move to approve the Consent Agenda, as previously amended.

Peltier/Blossom: The motion passed by unanimous consent.

10. COMMITTEE REPORTS - 8:34 PM

A. Marine Access Committee Regular Meeting Minutes, May 14, 2018 - Councilmember Peltier

Councilmember Deets provided an update on the Public Safety Committee.

11. FOR THE GOOD OF THE ORDER - 8:35 PM

Councilmember Timan commented on the posting for the Emergency Management Coordinator position.

12. ADJOURNMENT

Mayor Medina adjourned the meeting at 8:37 p.m.



Kol Medina, Mayor



Kelly Jahraus, Deputy City Clerk