



CITY COUNCIL SPECIAL MEETING

Tuesday, June 19, 2018

**City Hall, 280 Madison Avenue North,
Bainbridge Island, Washington**

AGENDA

- 1. CALL TO ORDER/ROLL CALL - 6:00 PM**
- 2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE**
- 3. MAYOR'S REPORT**
- 4. PRESENTATION(S)**
 - A.** 6:05 PM Inclusionary Zoning and Transfer of Development Rights Programs Methodology, AB 17-189 - Planning (Pg. 3)
- 5. UNFINISHED BUSINESS**
 - A.** 6:35 PM Ordinance No. 2018-22 Relating to Ballot Measure for Non-Motorized Transportation Improvements, AB 17-032 - Executive [Public Comment Accepted] (Pg. 4)
 - B.** 7:35 PM Introduction to 2019-2024 Proposed Capital Improvement Plan, AB 18-107 - Public Works (Pg. 24)
 - C.** 8:05 PM Update on Moratorium Work Plan, AB 18-021- Planning (Pg. 66)
 - D.** 8:20 PM Ordinance No. 2018-23 Relating to Extension of Moratorium for Certain Developments, AB 18-021 - Planning (Pg. 75)
- 6. NEW BUSINESS**
 - A.** 8:50 PM Citizen Advisory Committee Appointments, AB 18-105 - Mayor Medina (Pg. 82)
- 7. COUNCIL DISCUSSION**
 - A.** 9:00 PM Regional Committee Reports, AB 18-106 - Mayor Medina (Pg. 253)
- 8. REVIEW UPCOMING COUNCIL MEETING AGENDAS**
 - A.** 9:15 PM Council Calendar (Pg. 254)
- 9. FOR THE GOOD OF THE ORDER - 9:25 PM**
- 10. ADJOURNMENT - 9:35 PM**

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 6:05 PM Inclusionary Zoning and Transfer of Development Rights Programs Methodology, AB 17-189 - Planning (Pg. 3)	Date: 6/19/2018
Agenda Item: PRESENTATION(S)	Bill No.: 17-189
Proposed By: Planning and Community Development	Referrals(s):

BUDGET INFORMATION

Department: Planning	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

On June 12, 2018, the City Council approved a professional services agreement with ECONorthwest to provide an economic market analysis and feasibility study regarding a new inclusionary zoning program and revisions to the City's transfer of development rights ("TDR") program (Chapter 18.27 BIMC).

Increasing affordable housing and promoting conservation of natural areas are goals that permeate several elements of the recently adopted Comprehensive Plan. For example, Land Use Element High Priority Action #10 directs the City to evaluate why the City's TDR program has not been successful. In addition, on November 1, 2017, the Affordable Housing Task Force voted unanimously to recommend to the City Council that the City pursue an inclusionary zoning program.

The ECONorthwest team will introduce themselves and discuss the project methodology.

RECOMMENDED ACTION/MOTION

Discussion only.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 6:35 PM Ordinance No. 2018-22 Relating to Ballot Measure for Non-Motorized Transportation Improvements, AB 17-032 - Executive [Public Comment Accepted] (Pg. 4)	Date: 6/19/2018
Agenda Item: UNFINISHED BUSINESS	Bill No.: 17-032
Proposed By: Doug Schulze, City Manager and Ellen Schroer, Finance Director	Referrals(s):

BUDGET INFORMATION

Department: Finance	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager: Yes	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

Action Item:

This is a first reading of Ordinance 2018-22. This ordinance would authorize the City to place on the November 2018 ballot a proposition to increase property taxes by an amount estimated to generate \$15 million over 7 years to be used for non-motorized transportation projects.

Background:

The City Council convened a citizen task force in 2017 and asked this group to examine options and provide recommendations for funding infrastructure improvements on Bainbridge Island. The task force initially considered both non-motorized transportation projects and a Winslow-area parking garage, but subsequently limited its discussion to the non-motorized transportation improvement projects.

At the June 5, 2018, Council Study Session, the task force presented its programmatic recommendations regarding a set of non-motorized transportation improvements to the City Council. The recommendations included a revenue assumption of \$15 million in new revenue to be dedicated to non-motorized transportation. After discussion at the June 5 meeting, the Council identified a property tax lid lift as the preferred method to raise the total of \$15 million over a period of seven years.

A property tax lid lift is a voter-approved increase in property taxes above the one percent increase limit set by state law. The City will present a ballot proposition on the November 2018 ballot. If approved, the

property taxes in 2019 will be increased by the amount shown in the proposition.

Proposed Ordinance:

The proposed ordinance provides for an estimated \$2.2 million in additional property tax revenue in each year for the next seven years. This revenue will be used for non-motorized transportation improvements, as described in the ballot proposition.

The estimated increase to the property tax rate is \$0.28/\$1,000 of assessed value. This equates to roughly \$185 each year for a home of the median home value of \$660,000 for the seven years of the property tax lid lift. Property owners with homes of higher or lower values will pay more or less than \$185 per year based on the value of the particular property.

The ordinance also provides for the proposition to be included in the local voters' pamphlet. It authorizes the City Clerk to publicize and accept nominations for two committees, one which supports the proposition and the other which opposes it. These committees, each comprised of three members, write the pro and con statements and rebuttals which are included in the voters' pamphlet.

The City must notify Kitsap County of its intention to place an item on the ballot by August 7 for inclusion on the November ballot. Therefore, the Council must approve the ordinance authorizing the proposition at the July 10 or July 24 meeting, or schedule a special meeting to do so.

The proposition must be approved by a simple majority of voters at the general election in November.

As described above, if the proposition passes, the change will be reflected in the property tax levy approved by the Council in November for collection in 2019.

Next steps/key dates:

-
- June 19 – first reading of the ordinance authorizing ballot proposition. Consider scheduling second reading in July.
- July 10/July 24 – consider approval of ordinance authorizing ballot proposition.
- August 7 –
 - deadline for notice to Kitsap County of proposition
 - deadline for pro and con committee appointments
- August 13 – deadline for pro and con committees to submit pro/con arguments for Voters' Pamphlet
- August 20 – deadline for committees to submit rebuttal of pro/con arguments
- October 19 – ballots mailed to voters
- November 6 – General Election

RECOMMENDED ACTION/MOTION

I move to forward to the July 10, 2018, Council business meeting for consideration of approval Ordinance No. 2018-22, relating to regular property taxes and authorizing a ballot proposition to levy regular property taxes in excess of the limitations of Chapter 84.55 RCW, and authorizing the creation of pro and con ballot measure committees.

ATTACHMENTS:

Description	Type
□ Ordinance No. 2018-22	Backup Material

- ▣ MRSC Background for Levy Lid Lifts Backup Material
- ▣ Kitsap County Elections Campaign Guideline Page
for Local Voters' Pamphlet Backup Material

ORDINANCE NO. 2018-22

AN ORDINANCE of the City Council of the City of Bainbridge Island, Washington, relating to regular property taxes; providing for the submission to the qualified electors of the city at an election to be held on November 6, 2018, a proposition authorizing the City to levy regular property taxes in excess of the limitations of Chapter 84.55 RCW; and setting forth the text of the ballot proposition.

WHEREAS, the City Council of the City of Bainbridge Island, Washington (“City”) has determined that it is in the interest of the City to increase investment in non-motorized transportation infrastructure including projects such as shoulder widening, trail construction, and sidewalk improvements, by \$15 million over the next seven (7) years; and

WHEREAS, the City desires to build projects including those to widen road shoulders, improve sidewalks, and build new trails; and

WHEREAS, RCW 84.55.050 provides for the levy of regular property taxes in an amount exceeding the limitations specified in chapter 84.55 RCW if such increased levy is authorized by a ballot proposition approved by a majority of the voters at an election held within the taxing district (a “levy lid lift”); and

WHEREAS, the City Council has determined that it is in the best interest of the City and its residents to submit a levy lid lift proposition under RCW 84.55.050(1) to the voters for their approval or rejection.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Calling of Election. The City Council finds that it is in the best interests of the City to submit to the qualified voters of the City, at the primary election to be held on November 6, 2018, a proposition authorizing the City to increase its regular property tax levy for collection in 2019 by an amount greater than otherwise permitted under chapter 84.55 RCW for the purposes described in Section 2(a). If this proposition is approved, the City Council will be authorized to adopt, in accordance with its regular budget process, an increased regular property tax as described in Section 2.

Section 2. Purpose and Description of Ballot Proposition (“Proposition”). For the purposes identified below, the City Council seeks voter approval under RCW 84.55.050 for a levy lid lift, as follows:

(a) Purpose. The amounts collected pursuant to the increase authorized by the Proposition shall be used to pay for non-motorized transportation infrastructure and improvements. The Council will approve all infrastructure and improvements and it is the Council’s practice to have public input and consider environmental impacts before it approves capital projects.

(b) Increase Authorized in 2019. The Proposition authorizes a maximum increase in the City's total levy rate to the maximum rate otherwise allowed for collection in 2019 under chapter 84.55 RCW, plus not to exceed \$0.28 per \$1,000 of assessed value, for a total authorized rate of not to exceed \$1.36 per \$1,000 of assessed value.

(c) Increase Authorized in Future Years. Pursuant to RCW 84.55.050(4), the dollar amount of the maximum authorized levy under chapter 84.55 RCW for collection in 2019 shall be used for the purpose of computing the limitations for six (6) subsequent levies provided for under chapter 84.55 RCW, and such funds shall be limited to the purposes described in Section 2(a), above.

Section 3. Ballot Proposition. The Auditor of Kitsap County, Washington ("Auditor"), as *ex officio* supervisor of elections, is hereby requested to call and conduct an election in the City in the manner provided by law, to be held on the date identified in Section 1, for the purpose of submitting to the voters of the City, a proposition in substantially the following form:

CITY OF BAINBRIDGE ISLAND
PROPOSITION NO. 1

Levy Lid Lift for Non-Motorized Transportation Improvements

The City Council of the City of Bainbridge Island adopted Ordinance No. 2018-22 concerning regular property tax limits under Chapter 84.55 RCW. To finance non-motorized transportation infrastructure and/or certain safety and mobility improvements, this proposition would increase the City's regular property tax levy to a total authorized rate of not to exceed \$1.36 per \$1,000 (an estimated increase of \$0.28 per \$1,000 over the current levy) of assessed valuation for collection beginning 2019 and to use the 2019 levy amount to recalculate subsequent levy limits for six additional years. Should this proposition be:

☐ Approved? ☐ Rejected?

Section 4. Notices Relating to Ballot Proposition. For purposes of receiving notice of the exact language of the ballot proposition required by RCW 29A.36.080, the City Council hereby designates (1) the Director of Finance and Administrative Services and (2) special counsel to the City, Foster Pepper PLLC (Nancy Neraas, 206-447-4400, Nancy.neraas@foster.com) as the individuals to whom such notice should be provided. The Director of Finance and Administrative Services and City Attorney/bond counsel are authorized to make such minor adjustments to the wording of such proposition as may be recommended by the Auditor's Office, as long as the intent of the proposition remains clear and consistent with the intent of this ordinance as approved by the City Council.

Section 5. Authorization to Deliver Resolution and Perform Other Necessary Duties. The City Clerk is authorized and directed, no later than August 7, 2018, to certify a copy of this ordinance to the Auditor and to perform such other duties as are necessary or required by law to

the end that the Proposition described herein should appear on the ballot at the special election identified in Section 1 of this ordinance.

Section 6. Local Voters' Pamphlet Authorized. The preparation and distribution of a local voters' pamphlet providing information on this ballot proposition is hereby authorized. The pamphlet shall include arguments advocating approval and disapproval of the ballot proposition. In accordance with RCW 29A.32.280 or with rules of the Auditor, committees to prepare arguments advocating approval and disapproval of the measure shall be appointed by motion of the Council or by the Director of Finance and Administrative Services as authorized by the Council. Each committee shall be composed of not more than three persons, and the committee advocating approval shall be composed of persons known to favor the ballot proposition and the committee advocating disapproval shall be composed of persons known to oppose the ballot proposition. The City Clerk is authorized to post publicly and accept nominations for the pro and con committees, and if more than three individuals are nominated for either side, to select the committees by randomly drawing three names from each pool of nominations. Names of committee members so selected shall be forwarded to the appropriate County officials.

Section 7. Severability. The recitals stated above (i.e., the "Whereas" clauses) constitute specific findings by the City Council in support of passage of this ordinance. If any provision of this ordinance is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this ordinance, and shall in no way affect the validity of the other provisions of this ordinance or of any other ordinance or resolution, or of the levy or collection of the taxes authorized herein.

Section 8. Publication and Effective Date. This ordinance shall take effect and be in force five (5) days after publication as provided by law.

PASSED by the City Council and APPROVED by the Mayor of the City of Bainbridge Island at a regular open public meeting thereof this ____ day of _____, 2018.

CITY OF BAINBRIDGE ISLAND

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney
(Prepared by Bond Counsel)

CERTIFICATION

I, the undersigned, City Clerk of the City of Bainbridge Island, Washington ("City"), hereby certify as follows:

1. The attached copy of Ordinance No. 2018-22 ("Ordinance") is a full, true, and correct copy of an ordinance duly passed at a regular meeting of the City Council of the City held at the regular meeting place thereof on _____, 2018, as that ordinance appears on the minute book of the City; and the Ordinance will be in full force and effect five days after the publication of its summary in the City's official newspaper; and
2. A quorum of the members of the City Council was present throughout the meeting and a majority of those members present voted in the proper manner for the passage of the Ordinance.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2018.

CITY OF BAINBRIDGE ISLAND,
WASHINGTON

City Clerk

Levy Lid Lifts

This page provides an overview of the property tax levy lid lift for all cities, counties, and special purpose districts in Washington State, including informational graphics and sample documents.

Overview

The passage of Initiative 747 in 2001 established a “101% levy limit” limiting the amount that any taxing jurisdiction can increase its regular property tax levy (the total amount of revenue collected) from current assessed valuation (excluding new construction) without voter approval. The state Supreme Court struck down the initiative in 2007, but the legislature reinstated it.

The levy limit is as follows:

- **Taxing districts under 10,000 population** may not increase the *total levy amount* collected from current assessed valuation by more than 1% annually (the “levy lid”).
- **Taxing districts with a population of 10,000 or more** may not increase the *total levy amount* collected from current assessed valuation by more than 1% annually or the rate of inflation, whichever is lower. However, if the inflation rate is below 1%, these jurisdictions may adopt resolutions of “substantial need” to increase the levy up to 1 percent. For more on the inflation rate and resolutions of substantial need, see our page on the [Implicit Price Deflator](#).

Note: These tax limits apply only to current assessed valuation and do not affect property tax levies from new construction or increases in state-assessed utility valuation.

The 101% limit obviously restricts revenue growth, especially for jurisdictions that are heavily dependent on property taxes and whose costs are increasing more than 1% per year due to inflation, labor and pension costs, and other factors. (To see property tax vs. sales tax reliance for all cities and towns in Washington, see our [Tax Reliance Map](#).)

If property values are increasing more than 1% per year within a jurisdiction, the 1% levy limit also puts downward pressure on the maximum allowable levy rates (the tax rate per \$1,000 assessed value), forcing the jurisdiction to collect a lower rate than it used to.

Example of How the 101% Limit Affects Property Tax Rates

Year	Current Assessed Valuation (excluding new construction), assumes 2% annual increase	Maximum Allowable Levy (1% annual increase)	Maximum Allowable Levy Rate/\$1,000 AV
1	\$100,000,000	12150,000	\$1.50

Year	Current Assessed Valuation (excluding new construction), assumes 2% annual increase	Maximum Allowable Levy (1% annual increase)	Maximum Allowable Levy Rate/\$1,000 AV
2	\$102,000,000	\$151,500	\$1.49
3	\$104,040,000	\$153,015	\$1.47
4	\$106,120,800	\$154,545	\$1.46
5	\$108,243,216	\$156,091	\$1.44

However, there are two ways for a jurisdiction to increase its regular levy above the 1% limit:

- **Banked capacity:** A jurisdiction may take *less* than the maximum increase in any given year and “bank” the remaining capacity to use in the future. For more information on banked capacity, see our page [Property Tax in Washington State](#). If you do not know whether your jurisdiction has banked capacity that it can use, ask your county assessor.
- **Levy lid lift:** A taxing jurisdiction may seek voter approval to increase its levy more than 1%, up to the statutory maximum rate, for a specified amount of time. However, you must use your banked capacity *before* using additional capacity gained through a lid lift.

Most jurisdictions may also submit a special, or excess, levy to their voters to temporarily increase their taxes above the statutory maximums ([RCW 84.52.052](#) for most agencies and [RCW 84.52.130](#) for fire protection districts). However, this is separate from the regular levy, expires after one year for all agencies except fire protection districts, and requires a 60% majority.

What is a Levy Lid Lift?

A taxing jurisdiction that is collecting less than its maximum statutory levy rate may ask a simple majority of voters to “lift” the total levy amount collected from current assessed valuation by more than 1% ([RCW 84.55.050](#) – also see [WAC 458-19-045](#), which provides a better understanding of the process than the statute). The new levy rate cannot exceed the maximum statutory rate.

Levy lid lifts may generate revenue for any purpose, but if the amount of the increase for a particular year would require a levy rate above the statutory maximum tax rate, the assessor will levy only the maximum amount allowed by law.

There are two types of levy lid lifts: single-year lifts (sometimes known as “one-year,” “one-bump,” “basic,” or “original” lifts) and multi-year lifts. However, these names can be confusing, since “single-year” levy lid lifts typically last for multiple years too.

A good way to think of the difference between “single-year” and “multi-year” lid lifts is: How many years can your total levy increase by more than 1 percent?

With a single-year lid lift, you can exceed the 1% annual limit for one year only, and then future increases are limited to 1% (or inflation) for the remainder of the levy. With a multi-year lid lift, you can exceed the 1% annual limit for up to 6 consecutive years.

Single-Year Levy Lid Lifts

The single-year (“one-bump”) lid lift is the original version created by Initiative 747 in 2001. It allows your jurisdiction to increase the maximum levy by more than one percent for *one year only*. That amount is then used as a base to calculate all subsequent 1% levy limitations for the duration of the levy.

Single-year lid lifts may be used for any purpose, including general government operations, and there are no supplanting limitations. One presumes, however, that citizens believe there will be no supplanting even when the statutes do not prohibit it, and that they will require some accounting from government officials.

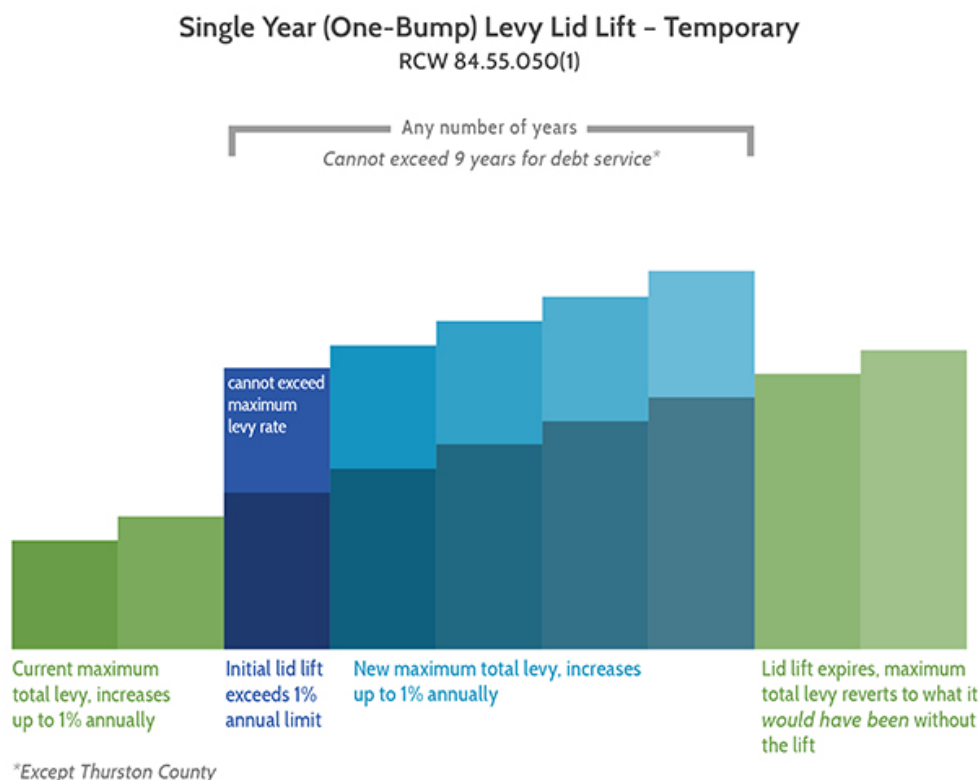
Single-year levy lid lifts can be temporary or permanent.

Temporary Single-Year Lid Lifts

With a temporary single-year lid lift, the levy lid bumps up more than 1% in the first year, and then that amount is used to calculate all subsequent 1% levy limitations until the measure expires. A temporary lid lift can be used for any purpose and last for any number of years, but if used to pay debt service it may not exceed nine years (except Thurston County, which may increase the levy lid for 25 years – see [SHB 1344](#)).

When the lid lift expires, the levy lid reverts to what it *would have been* if the levy lid lift never existed and the jurisdiction had increased its levy by the maximum allowable amount each year in the meantime ([RCW 84.55.050\(5\)](#)).

See below for a conceptual example ([click on the image to download a larger version](#)).

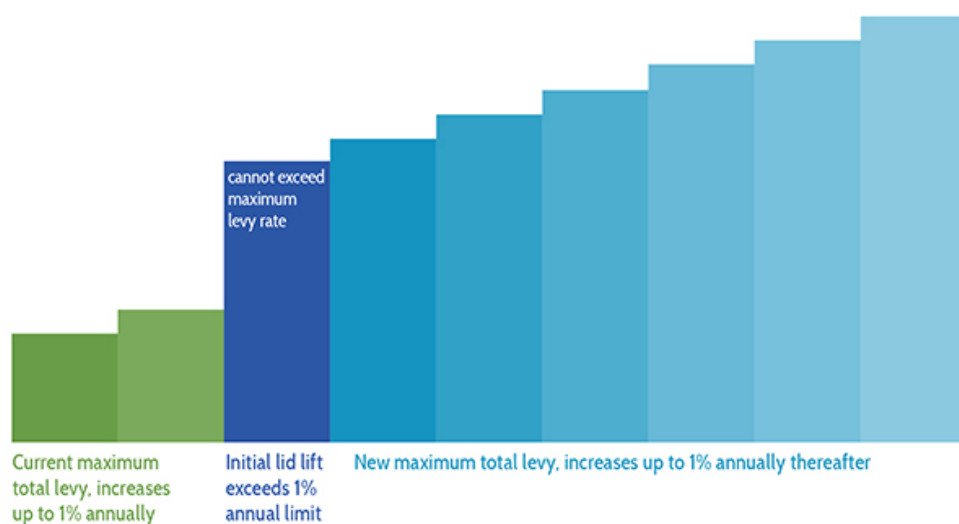


Permanent Single-Year Lid Lifts

With a permanent single-year lid lift, the levy lid bumps up more than 1% in the first year, and then that amount is used to calculate all future 101% levy limitations. The measure never expires and the levy lid never reverts. However, future annual increases may not exceed 1% without going to the voters for another lid lift.

See below for a conceptual example ([click on the image to download a larger version](#)).

Single Year (One-Bump) Levy Lid Lift – Permanent
RCW 84.55.050(1)



Multi-Year Levy Lid Lifts

The state legislature added the “multi-year” levy lid lift option in 2003. Unlike the single-year (“one-bump”) levy lid lift, which bumps up once and is then used to calculate the 1% limitation for the remainder of the levy, a multi-year levy lid lift authorizes a jurisdiction to bump up or exceed the 1% limitation *each year* for up to six consecutive years.

A multi-year levy lid lift may be used for any purpose, but the ballot must state the limited purposes for which the increased levy will be used (unlike a single-year lid lift, where there is no requirement to state the purpose).

The lift must state the total tax rate *for the first year only* – it *cannot* state the maximum rate in future years. For all subsequent years, the measure must identify a maximum “limit factor” which the total levy amount may not exceed (stated as an annual percent increase or a specific inflation index). The limit factor does not have to be the same for each year.

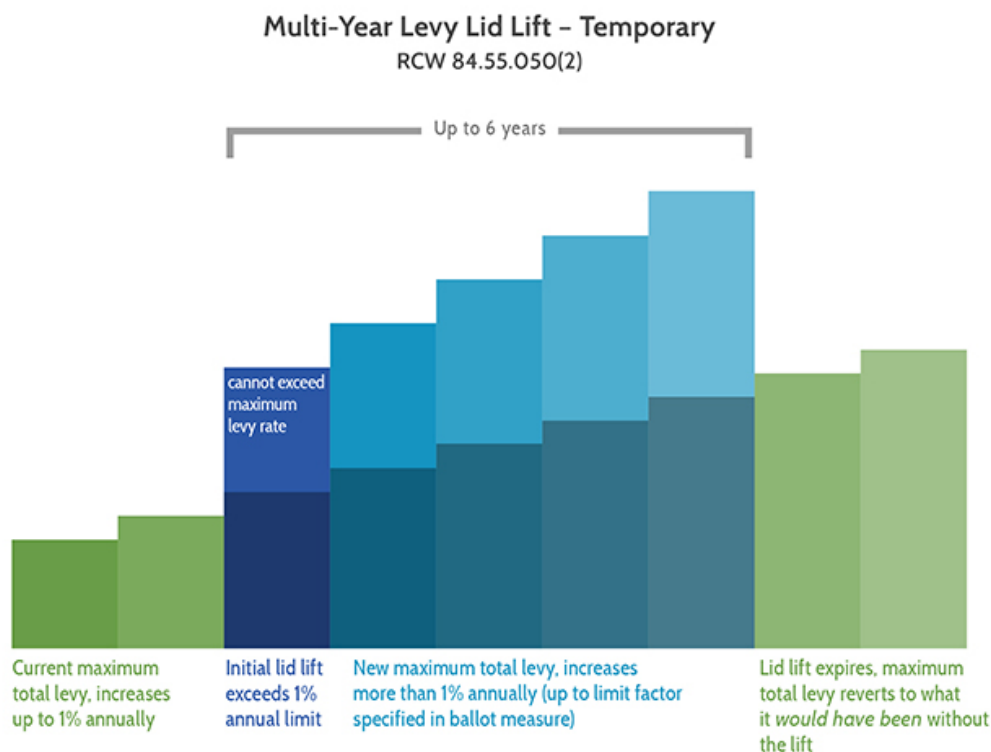
For instance, the limit factor might be 3% annually, 6% annually for the first two years and 4% annually after that, or the annual inflation increase as measured by an index such as the Consumer Price Index (CPI).

Multi-year lid lifts may be temporary (up to six years) or permanent. Multi-year lid lifts may also be used for debt service for up to nine years, in which case they may fall somewhere in between “temporary” and “permanent.”

Temporary Multi-Year Lid Lifts

With a temporary multi-year lid lift, the levy lid bumps up more than 1% each year (subject to the limit factor) for up to six years. When the lid lift expires, the levy lid reverts to what it *would have been* if the levy lid lift never existed and the jurisdiction had increased its levy by the maximum allowable amount each year in the meantime (RCW 84.55.050(5)).

See below for a conceptual example (*click on the image to download a larger version*).

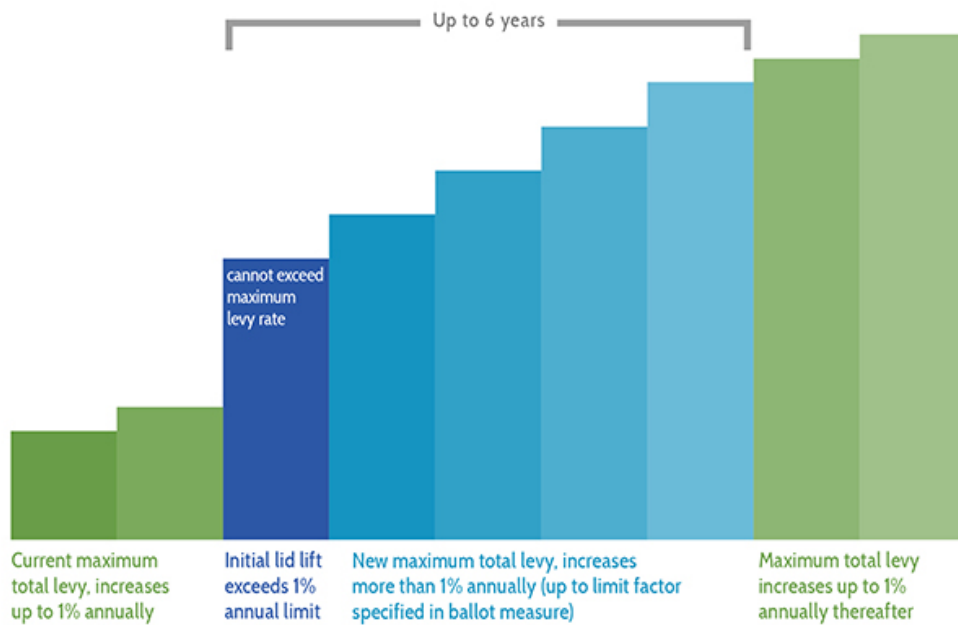


Permanent Multi-Year Lid Lifts

Similarly, with a permanent multi-year lid lift the levy lid bumps up more than 1% each year (subject to the limit factor) for up to six years. However, the lid lift does not revert and the maximum levy is then used as the base to calculate all future 1% levy limitations.

See below for a conceptual example (*click on the image to download a larger version*).

Multi-Year Levy Lid Lift – Permanent RCW 84.55.050(2)



Multi-Year Lid Lifts for Debt Service

If a multi-year lid lift is used to pay debt service, the increased levy may not last for more than 9 years total (25 years for Thurston County – see [SHB 1344](#)). The multi-year lid lift would exceed the 1% limit for up to 6 years, and then the lid would increase up to 1% annually for the remaining years. After no more than nine years, the levy would expire and the levy lid would revert to what it would have been without the lid lift. In this way, a multi-year lid lift for debt service falls somewhere between a temporary (six year maximum) and permanent lid lift.

Choosing a Multi-Year Limit Factor/Inflation Index

A multi-year lid lift must identify a maximum “limit factor” which the total levy amount may not exceed in subsequent years (stated as an annual percent increase or a specific inflation index). The limit factor does not have to be the same for each year.

The main factor to consider when choosing an inflator is how much your assessed valuations are increasing. For instance, if a city seeks to raise its levy lid to its maximum statutory rate of \$3.10 per \$1,000 assessed value, and assessed valuations are rising about 6% annually, the city might want to establish an annual limit factor of 6% (sometimes expressed as 106%) in an attempt to maintain the \$3.10 levy rate. (If the city uses a limit factor of less than 6% in that situation, the levy rate will likely fall in subsequent years as the increase in current assessed valuation outpaces the annual levy lid increase.)

If using an inflation index such as the Consumer Price Index, it is crucial to correctly identify the one you want to use in your ballot measure, since these will vary every year and are beyond the jurisdiction's control.

Practice Tip: The considerations for choosing an inflation index are the same as choosing a consumer price index for a labor contract. See the Bureau of Labor Statistics webpage on [How to Use the Consumer Price Index for Escalation](#).

Figure out when you will want the information, for budgeting purposes, on how much your property tax levy can be increased. Then make certain that the CPI index you have chosen will be available by that date. For example, the U.S. CPI figures are published monthly between the 15th and 20th following the end of the previous month, while the Seattle-Tacoma-Bremerton index is published bimonthly in odd-numbered months (for the preceding even-numbered month). The Portland-Salem CPIs are only published twice a year; numbers for the first half of the year are published in mid-August, and numbers for the second half of the year are published in mid-February of the following year.

For more information on the CPI, including recent inflation rates, see our [Consumer Price Index](#) page.

Supplanting Restrictions for Multi-Year Lid Lifts

There are no supplanting limitations for jurisdictions outside King County. One presumes, however, that citizens believe there will be no supplanting even when the statutes do not prohibit it, and that they will require some accounting from government officials.

For jurisdictions in King County only, new funds raised through a multi-year lid lift may not supplant existing funds ([RCW 84.55.050\(2\)\(b\)](#)). For instance, a city in King County may not use a levy lid lift for a popular program such as emergency medical services while moving existing EMS funds to pay for a less popular program such as new computer systems. For supplanting purposes, “existing funds” means the actual operating expenditures for the calendar year in which the ballot measure is approved by voters.

However, jurisdictions in King County *may* use a multi-year levy lid lift to replace lost funding due to lost federal funds, lost or expired state grants or loans, extraordinary events not likely to reoccur, changes in contract provisions beyond the jurisdiction’s control, and major nonrecurring capital expenditures.

Election Dates

When deciding on an election date for a levy lid lift, there are a number of factors to consider. Single-year lid lifts may be submitted to the voters at any special, primary, or general election, but multi-year lid lifts are limited to the primary or general election.

Your election date will determine (assuming the measure passes) when you will get your first tax receipts. Levy lid lifts must be submitted no more than 12 months before the levy is made (the date your budget is certified), and taxes levied in November are first due on April 30 of the following year. This means to receive increased tax revenues next year, your election can be no later than November of the current year.

Below are the filing deadlines by which your county auditor must receive your ballot measure resolution ([RCW 29A.04.321](#)):

- **Special election (February or April):** 60 days before the special election
- **Primary election (August):** the Friday before the first day of regular candidate filing
- **General election (November):** the date of the primary election

If you wait until September or October, during budget discussions, to begin discussing a levy lid lift for the coming year, it is too late because the general election deadline has passed. It pays to plan ahead!

Practice Tip: Councils and commissions should ask around to find out what other elections will be coming up during the coming year. You may not want to go head-to-head with a school levy election or a voted bond issue.

Ballot Measure Requirements

All levy lid lifts require a simple majority. However, there are slightly different ballot requirements for single-year and multi-year lid lifts.

Remember, local governments are limited in what they can do to support a ballot measure. For more information, see our page on [Use of Public Facilities to Support or Oppose Ballot Propositions](#).

Single-Year Lid Lift Ballot Requirements

A single-year lid lift ballot measure must:

- State the *maximum tax rate* to be imposed in the first year (for instance, \$1.50 per \$1,000 AV).
- If temporary, state the total duration of the levy (number of years).
- If permanent, state that it is permanent or that the dollar amount of the levy will be used for the purpose of computing the limitations for subsequent levies.
- Be no longer than 75 words ([RCW 29A.36.071](#))

The ballot measure does not have to state:

- The purpose, although doing so is a good idea
- The *increase* in the levy rate (for instance, an increase of \$0.20 per \$1,000 AV), although some jurisdictions do so
- The maximum total levy *amount* (for instance, a total levy amount of \$300,000)

Multi-Year Lid Lift Ballot Requirements

A multi-year lid lift ballot measure must:

- State the total levy duration (number of years)
- If permanent, state that it is permanent or that the dollar amount of the levy will be used for the purpose of computing the limitations for subsequent levies.
- State the maximum tax *rate* to be collected in the first year (for instance, \$1.50 per \$1,000 AV)
- State the *limit factor* to be used for all subsequent years (stated as an annual percent increase or inflation index). The amounts do not need to be the same for each year.
- Be no longer than 75 words ([RCW 29A.36.071](#))

The ballot measure *cannot* state the maximum levy *rate* for subsequent years after the first year.

Which Option is Better?

The answer, of course, is “it depends”. There are several factors that may impact the decision of single-year vs. multi-year lid lifts. Here are a few to consider:

- How much money you need to raise
- What you need the revenue for, and for how long (for instance, continued operating costs versus a capital project that will only last a few years)
- How quickly your costs, and property values, are increasing
- Your desired election date (special, primary, or general)
- How you think voters will respond to the different alternatives (for instance, a permanent versus temporary tax)

Technically, the multi-year lid lift is more restrictive in its uses, since the purpose must be stated in the ballot title and, for jurisdictions in King County, it cannot be used to supplant existing funds. However, this “restrictiveness” may be more true in theory than in practice – as stated earlier, it is a good idea to state the purpose even if it is not required, and one presumes that citizens believe there will be no supplanting even when the statutes do not prohibit it.

Levy Lid Lift Election Results

Want to know how other recent lid lifts have been structured or fared at the polls? Use our [Local Ballot Measure Database](#) to find out! Select “Filter by Ballot Categories” and, under “Funding Type/Statutory Authority,” select “Levy Lid Lift.” You can further refine your search by government type, subject matter, county, and years, if desired.

In recent years, about 75% of levy lid lifts have passed, although of course the individual results can vary widely depending on local circumstances. Lid lifts are most commonly submitted by fire protection districts and cities. Other local governments that have attempted lid lifts recently include counties, port districts, public hospital districts, library districts, park districts, and even a cemetery district.

Examples of Levy Lid Lifts

Below are examples of levy lid lift resolutions, along with supporting information such as staff reports, ballot resolutions, and fact sheets.

Single-Year Temporary Lid Lifts

- [Bellingham Ordinance No. 2012-06-033](#) (2012) – 7-year levy for affordable housing, combining a single-year lid lift with an affordable housing levy under RCW 84.52.105
- [Duvall Resolution No. 16-13](#) (2016) – Single-year lid lift (9 years) for debt service on ballfields, as well as a full-time school resource officer and IT infrastructure improvements
- [San Juan County Resolution No. 33-2014](#) (2014) – Single-year lid lift (6 years) for a wide variety of county services, canceling an existing levy lid lift

Single-Year Permanent Lid Lifts

- [Cheney Ordinance No. W-68](#) (2015) – Single-year lid lift (permanent) for public safety, governmental services, communications/technology upgrades, and capital facilities

- **Clark County Fire District No. 6 Resolution No. 2015-04** (2015) – Single-year lid lift (permanent) for fire and EMS
 - [YouTube: 2015 Levy Lid Lift](#) – 9-minute recorded presentation
- **Eatonville Ordinance No. 2008-10** (2008) – Single-year lid lift (permanent) for the town's fire and EMS, including transition from an all-volunteer fire department to a part volunteer/part full-time department
- **Kitsap Regional Library Resolution 2017/04** (2017) – Single-year lid lift (permanent) to maintain and improve library services and prevent service cuts over the next five years
- **Port of Klickitat Resolution No. 5-2012** (2012) – Single-year lid lift (permanent) for development and expansion of port district's industrial facilities and properties, replacing an expiring industrial development district levy
- **West Richland Resolution No. 25-16** (2016) – Single-year lid lift (permanent) for library services, replacing an existing 2.5% utility tax
 - [Staff Report](#)
 - [Fact Sheet Mailer](#)
 - [Library Funding Tax Calculator](#) – Interactive tool that residents can use to calculate their tax bills under the utility tax compared to the levy lid lift

Multi-Year Temporary Lid Lifts

- **Port of Klickitat Resolution No. 2-2013** (2013) – Multi-year levy lid lift for port district operations, offsetting an expired industrial development district levy. 6 years, limit factor of 3%.
 - [Levy Lid Lift Fact Sheet](#)

Multi-Year Permanent Lid Lifts

- **Island County Resolution No. C-54-10** (2010) – Multi-year lid lift to retain public safety and other essential services following significant budget cuts due to the Great Recession. 5 years/permanent, limit factor tied to Seattle CPI-U index.
 - [Frequently Asked Questions](#)
- **Lake Forest Park Resolution No. 1202** (2010) – Multi-year lid lift for public safety, parks, and other governmental services, as well as replenishing the “rainy day” reserve fund and/or restoring eliminated positions and services. 6 years/permanent, limit factor tied to Seattle CPI-U index.
 - [Frequently Asked Questions](#)
- **Shoreline Resolution No. 389** (2016) – Multi-year lid lift for police, parks and recreation, and community services. 6 years/permanent, limit factor tied to Seattle CPI-U index.
 - [Staff Report](#)
 - [Where Do Your Property Taxes Go?](#)
 - [Frequently Asked Questions](#)
 - [Mailer brochure](#)
 - [Community presentation](#) – PDF version of Prezi presentation
- **South Kitsap Fire & Rescue Resolution No. 2017-01** (2017) – Multi-year lid lift for fire and EMS. 6 years/permanent, limit factor tied to Seattle CPI-W index.

- **Stanwood Resolution No. 2015-16** (2015) – Multi-year lid lift for contracted police, fire, and EMS services.
6 years/permanent, limit factor of 6%.
 - Staff Report
 - Frequently Asked Questions
 - **Tumwater Ordinance No. O2011-005** (2011) – Multi-year lid lift for police and fire services and facilities.
6 years/permanent, limit factor tied to Seattle CPI-U index.
 - Frequently Asked Questions
 - PowerPoint Presentation
-

Recommended Resources

- **WA Department of Revenue Ballot Measure Requirements for Voted Property Tax Levies** – Explains the requirements taxing districts must follow to create property tax ballot measures, including levy lid lifts
- **Stradling Attorneys at Law: Comparison of Levy Lid Lift Mechanisms** (2016) – One-page table comparing single-year and multiple-year lid lifts
- **MRSC: Lessons Learned from Two Successful Levy Lid Lifts** (2013) – Advisor column written by Tracey Dunlap, Finance Director for Kirkland, based on her experience passing two simultaneous levy lid lifts
- **MRSC: Use of Public Facilities to Support or Oppose Ballot Propositions** – Information on what local governments can and can't do to support a ballot measure

Last Modified: April 18, 2018

Local Voters' Pamphlet – Measures

Publishing a Local Voters' Pamphlet

A printed copy of the Local Voters' Pamphlet is mailed to all households within the election 18 days prior to each Primary and General Election. Measure arguments appear in the printed Local Voters' Pamphlet and Online Ballot Access. [RCW 29A.32.210-280](#)

Measure arguments are published online only for Special Elections.

Committee Information

The legislative authority of a district that submits a ballot measure must appoint committees to draft arguments 'for' and 'against' the measure. Committees are limited to three members and shall appoint a chairperson as the primary point of contact.

If the district is unable to appoint a committee, they must notify the Auditor's Office in writing. [RCW 29A.32.280](#)

Argument Word Limit

- 250 words (five paragraphs) including no more than four headings.
- Headings may not exceed 15 words and count towards the word limit.
- Headings are printed in bold type.

Rebuttal Word Limit

- 75 words (one paragraph).
- No headings are permitted.
- Rebuttals may only address issues raised in the opposing argument.

Argument and Rebuttal Specifications

- *Italics* may be used for emphasis.
- Bulleted lists, bold, underline, all-caps text and multiple indentations are not allowed and will be reformatted.
- Hyphenated words count as two words unless listed as one word by [dictionary.com](#).
- Photographs and charts are permitted. Each square inch of chart or photograph will substitute for 50 words.
- Arguments and rebuttals exceeding the word limit are shortened by deleting full sentences from the end until the limit is reached.
- Statements containing obscene, profane, libelous or defamatory language will be rejected.



Voters' Pamphlet deadlines are intended to promote timely publication and may be adjusted.

2018 Submission Deadlines

Election Date	Aug. 7	Nov. 6
Committee Appointment	May 11	Aug. 7
Pro/Con Argument	May 21	Aug. 13
Rebuttal	May 29	Aug. 20

A final proof is provided to committees that must be approved within three business days otherwise it is approved as submitted.

- Contact Kitsap Elections for Special Election deadlines.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:35 PM Introduction to 2019-2024 Proposed Capital Improvement Plan, AB 18-107 - Public Works (Pg. 24)	Date: 6/19/2018
Agenda Item: UNFINISHED BUSINESS	Bill No.: 18-107
Proposed By: Barry Loveless, Public Works Director; Ellen Schroer, Finance Director	Referrals(s):

BUDGET INFORMATION

Department: Finance	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager: Yes	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

Action Item:

Review planned update to CIP, including ongoing projects and projects to be constructed in 2019-2024.

Background:

The CIP provides project summaries including project title, location, description, and budget. The CIP is organized by functional area, including sections for:

- Transportation
- Non-motorized Transportation
- Facilities
- Fleet and Equipment
- Water Utility
- Sewer Utility
- Storm and Surface Water Management Utility

Next steps for the CIP include a briefing and required public hearing with the Planning Commission in July, followed by final consideration and approval by the City Council. The CIP is calendared for approval in the fall in conjunction with the biennial budget process.

RECOMMENDED ACTION/MOTION

Information only.

ATTACHMENTS:

Description	Type
2019 CIP Combined	Backup Material

City of Bainbridge Island
Total CIP (2019 - 2024)
2019-2020 Budget Modifications

	Prior Years	2019	2020	2021	2022	2023	2024	2025 - 2038	Total
Transportation Projects	3,880	100	820	25	300	550	500	-	6,175
<i>Transportation Grants</i>	2,671	-	703	-	-	-	-	-	3,374
Non Motorized Projects	4,536	30	240	860	2,550	-	500	-	8,716
<i>Non Motorized Grants</i>	3,176	9	150	210	1,900	-	-	-	5,445
Fleet and Equipment	-	995	832	627	380	1,464	759	-	5,057
<i>General Govt Funded</i>	-	574	688	567	341	384	353	-	2,907
<i>Utility Funded</i>	-	421	144	60	39	1,080	406	-	2,150
Facility Projects	3,100	50	450	-	-	-	-	-	3,600
<i>Facility Grants</i>	-	-	-	-	-	-	-	-	-
Water Projects	725	1,700	750	75	2,600	250	300	-	6,400
<i>Water Grants</i>	-	-	-	-	-	-	-	-	-
Sewer Projects	2,150	1,040	170	3,120	600	750	1,400	-	9,230
<i>Sewer Grants</i>	-	-	-	-	-	-	-	-	-
SSWM Projects	430	1,000	660	600	600	150	700	-	4,140
<i>SSWM Grants</i>	-	-	-	-	450	-	-	-	450
									-
Utility Funding	3,305	4,161	1,724	3,855	3,389	2,230	2,806	-	21,470
General Govt Funding	5,669	745	1,345	1,242	1,291	934	1,353	-	12,579
Total Project Cost Less Grants	8,974	4,906	3,069	5,097	4,680	3,164	4,159	-	34,049
Grant Totals	5,847	9	853	210	2,350	-	-	-	9,269
TOTAL PROJECT COST	14,821	4,915	3,922	5,307	7,030	3,164	4,159	-	43,318

City of Bainbridge Island
Transportation CIP (2019- 2024)
2019-2020 Proposed Budget Modifications

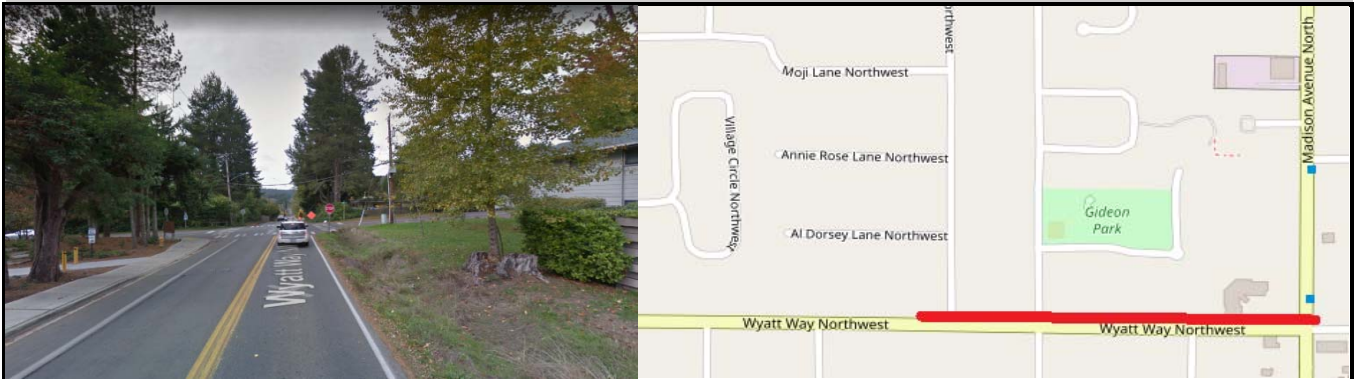
Project / Location	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Srirs Component	Wtr Component	Swr Component	SSWM Comp	Prior Years	2019	2020	2021	2022	2023	2024	2025 - 2038	Total
TRANSPORTATION PROJECTS - 6-YEAR CIP																	
Wyatt Way Reconstruction Phase 1	X	X	2,516	Y	Y				3,700	-	-	-	-	-	-	-	3,700
<i>Madison - Lovell</i>																	
Sportsman Club/New Brooklyn	X	X	858	Y					180	100	820	-	-	-	-	-	1,100
<i>Intersection Imprv.</i>																	
Country Club Rd Reconstruction & Drainage Improvements			-	Y					-	-	-	25	250	-	-	-	275
<i>Past Toe Jam to Seawall</i>																	
Manitou Beach Rd Stabilization (Phase 1)			-	Y					-	-	-	-	50	500	-	-	550
<i>Murden Cove to Falk</i>																	
Manitou Beach Rd Stabilization (Phase 2)			-	Y					-	-	-	-	-	50	500	-	550
<i>Falk to Skiff</i>																	
City Funding									1,209	100	117	25	300	550	500	-	2,801
Grant Totals									2,671	-	703	-	-	-	-	-	3,374
TOTALS									3,880	100	820	25	300	550	500	-	6,175

Project: Wyatt Way Reconstruction Phase 1

Number: 00708

Location: Madison to Lovell

Project Description



Description: Capacity (level of service) improvements to the intersection of Madison Avenue and Wyatt Way, including a roundabout. Complete sidewalk and bicycle facilities on both sides of Wyatt from Madison to Lovell. Reconstruct roadway surfacing and drainage. Additional right of way needed along frontage. Design 50% completed in 2006. State (TIB) grant funding received in 2015.

Benefit: Relieve current and future intersection congestion and ensure mobility by implementing improvements prior to development. Address a gap in non-motorized facilities to improve mobility and safety. Support businesses and employment in the downtown area.

Schedule: YR1/2: design, ROW, and permitting. YR3: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$1,184	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,184
Water Fund	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$2,516	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,516
Sub-total	\$3,850	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,850
FUNDING USES (1000's)									
Design/permitting	\$3,850	\$0							
Construction			\$0						
Sub-total	\$3,850	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,850

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

2% Contribution to Public Art Account

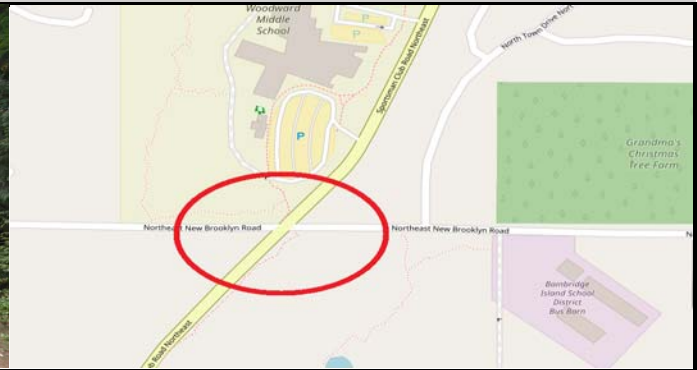
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Sub-total	\$24	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24

Project: Sportsman Club Road and New Brooklyn Road

Number: 00715

Location: Intersection Improvements

Project Description



Description: Capacity (level of service) improvements at intersection of Sportsman Club Road and New Brooklyn Road. Level of service C from 2004 study. Since that time, the Sakai and Woodward schools have changed schedules, resulting in impacts to the intersection. A roundabout is proposed. Estimated schedule and costs assume a right-of-way donation by the School District.

Benefit: Relieve current and future congestion.

Schedule: YR1: design and permitting. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$25	\$0	\$117	\$0	\$0	\$0	\$0	\$0	\$142
Trans. Impact Fees	\$0	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$100
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$155	\$0	\$703	\$0	\$0	\$0	\$0	\$0	\$858
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$180	\$100	\$820	\$0	\$0	\$0	\$0	\$0	\$1,100
FUNDING USES (1000's)									
Design/permitting	\$180								\$180
Construction			\$820						\$820
Sub-total	\$180	\$0	\$820	\$0	\$0	\$0	\$0	\$0	\$1,000

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

2% Contribution to Public Art Account

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Sub-total	\$1	\$0	\$2	\$0	\$0	\$0	\$0	\$0	\$3

City of Bainbridge Island
Non-Motorized Transportation CIP (2019- 2024)
2019-2020 Proposed Budget Modifications

Project	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Stirts Comp	Wtr Comp	Swr Comp	SSWM Comp	Prior Years	2019	2020	2021	2022	2023	2024	2025 - 2038	Total
NON-MOTORIZED PROJECTS - 6-YEAR CIP																	
SR305/Olympic Drive Non Motorized	x	x	2,036	Y	Y				2,813	-	-	-	-	-	-	-	2,813
Harbor Dr. to Winslow Way																	
Ravine Creek Outfall Replacement			-						56	-	-	-	-	-	-	-	56
Ravine Creek																	
Madison Avenue Sidewalk Improvements	x		1,410	Y					-	-	-	260	1,750	-	-	-	2,010
Wyatt to High School																	
High School Road Safety Improvements	x		159	Y					-	30	150	-	-	-	-	-	180
SR305 to Grow																	
C40 - Miller Road	x	x	751	Y					1,100	-	-	-	-	-	-	-	1,100
Tolo to Pederson Hill																	
C40 - Bucklin Ph 2	x		-	Y					47	-	-	600	-	-	-	-	647
Blakely - Fletcher Bay																	
C40 - Eagle Harbor - Phase 1	x		-	Y			Y		-	-	90	-	-	-	500	-	590
Wyatt - Past Bucklin																	
C40 - Eagle Harbor - Phase 2	x		700						-	-	-	-	800	-	-	-	800
Past Bucklin to Eagle Harbor																	
C40 - Fletcher Bay Road	x	x	389	Y					520	-	-	-	-	-	-	-	520
New Brooklyn to HS Rd																	
City Project Funding									1,360	21	90	650	650	0	500	0	3,271
Grant Totals									3,176	9	150	210	1,900	0	0	0	5,445
TOTALS									4,536	30	240	860	2,550	0	500	0	8,716

Project: SR305 - Olympic Drive Non-Motorized Improvements

Number: 00596

Location: Harbor Drive to Winslow Way

Project Description



Description: The Olympic Drive/Winslow Way intersection serves the ferry on and off-loading traffic. This project provides improvements for pedestrians and cyclists along this heavily-trafficked roadway. The unique needs of multi-modal transportation within a limited intersection area has led to a complex project planned and approved by WSDOT and FHWA. The project will also replace an existing undersized water main in Olympic Drive and Harborview Drive with a new 8-inch line and install one new fire hydrant.

Benefit: Non-motorized level of service improvement, safety enhancements.

Schedule: Phase 1 Design started in 2013. Additional grant funding received in 2018. Construction planned to begin in 2018.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$777	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$777
Water Fund	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$872	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$872
State Grant	\$1,164	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,164
Sub-total	\$2,988	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,988
FUNDING USES (1000's)									
Design/permitting	\$120								
Construction	\$2,868								
Sub-total	\$2,988	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,988

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

2% Contribution to Public Art Account

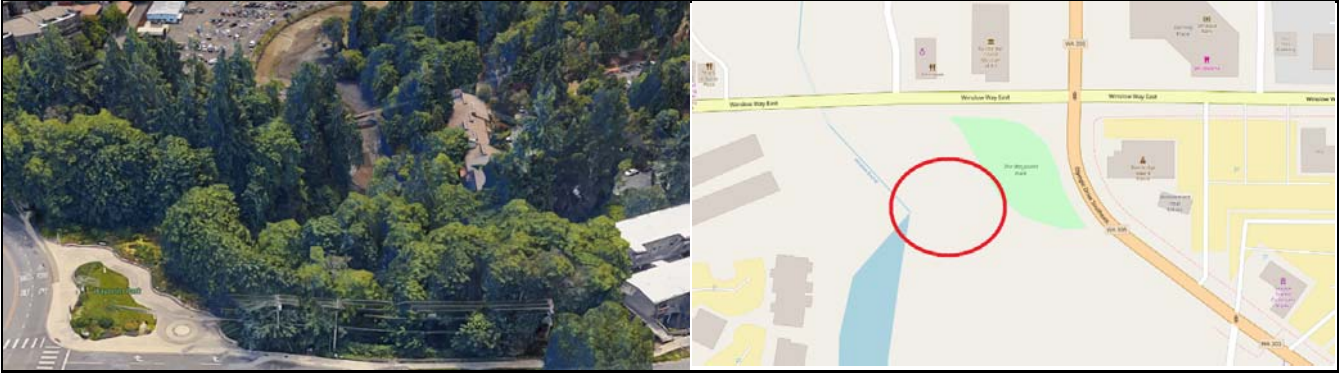
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Sub-Total	\$16	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16

Project: Ravine Creek Outfall Replacement

Number: 00776

Location: Ravine Creek

Project Description



Description: The existing stormwater outfall at Ravine Creek is currently undersized and does not extend to the high water mark of the creek. The outfall needs to be replaced in order to accommodate the projected flows from the basin.

Benefit: Expand the capacity of the current stormwater system and meet DOE criteria for direct-discharge outfall to tidal waters.

Schedule: Construction in 2017.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$56	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$170	\$0	\$0	\$0	\$0	\$0	\$0	\$170
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$56	\$170	\$0	\$0	\$0	\$0	\$0	\$0	\$226
FUNDING USES (1000's)									
Design/permitting	\$56								\$56
Construction		\$170							\$170
Sub-total	\$56	\$170	\$0	\$0	\$0	\$0	\$0	\$0	\$226

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

2% Contribution to Public Art Account

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Sub-Total	\$1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1

Project: High School Road Safety Improvements

Number:

Location: SR305 to Grow

Project Description



Description: Improve pedestrian safety by installing mid-block crosswalk improvements on High School Road near Hildebrand and Grow. Modify parking on High School Road near Hildebrand crossing to reduce conflicts with non-motorized users. Install speed reader sign near Ordway Elementary on Madison Ave.

Benefit: Increase pedestrian and other non-motorized safety.

Schedule: Design 2019, Construction 2020

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$21	\$0	\$0	\$0	\$0	\$0	\$0	\$21
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$9	\$150	\$0	\$0	\$0	\$0	\$0	\$159
Sub-total	\$0	\$30	\$150	\$0	\$0	\$0	\$0	\$0	\$180

FUNDING USES (1000's)

Design/permitting									
Construction		\$30	\$150						
Sub-total	\$0	\$30	\$150	\$0	\$0	\$0	\$0	\$0	\$180

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

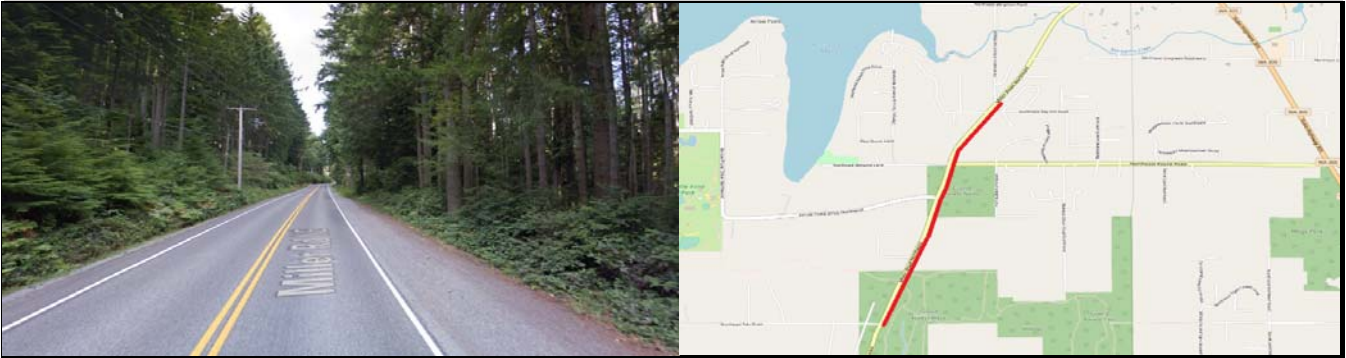
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
2% Contribution to Public Art Account	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1

Project: C40 Miller Road

Number: 00800

Location: Tolo Rd. to Peterson Hill Rd.

Project Description



Description: Provide shoulder widening on both sides of Miller Road from Tolo Road to Peterson Hill Road. Assumes that no permanent ROW acquisition is needed.

Benefit: Safety and non-motorized transportation connectivity.

Schedule: YR1/2: design and permit. YR3: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$349	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$349
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$751	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$751
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$1,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100
FUNDING USES (1000's)									
Design/permitting									\$0
Construction	\$1,100								\$1,100
Sub-total	\$1,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

2% Contribution to Public Art Account

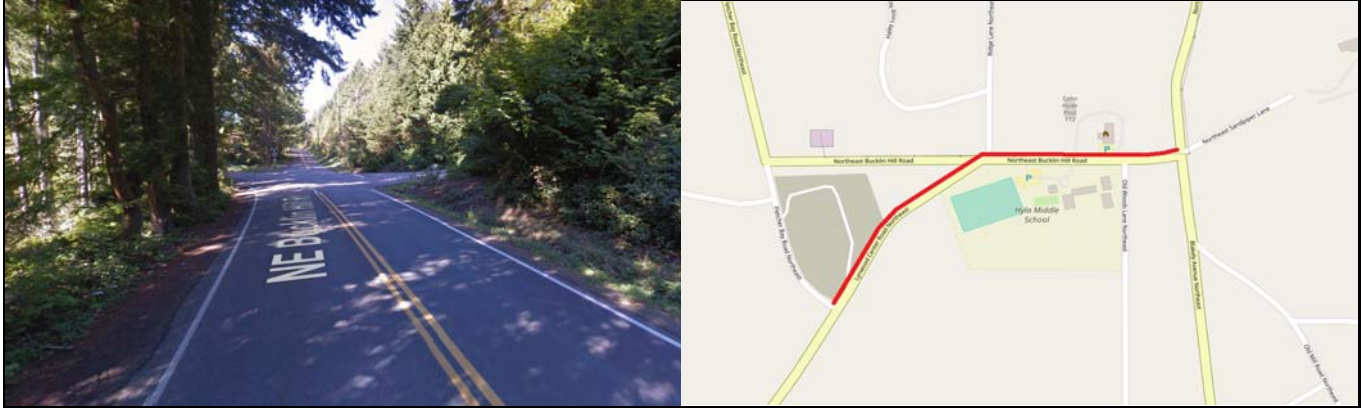
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Sub-Total	\$7	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7

Project: C40 Bucklin Hill Road Phase 2

Number: 00723

Location: Blakely to Fletcher

Project Description



Description: Provide shoulder widening on both sides of Bucklin Hill Road and Lynwood Center Road from Blakely Avenue to Fletcher Bay Road. The project is planned to be designed by COBI staff with the support of a consultant for right-of-way acquisition.

Benefit: Safety and non-motorized transportation connectivity.

Schedule: YR1: design to 30% and begin ROW acquisition. YR2/3: completion of right of way acquisition, permitting, and design. YR4: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$47	\$0	\$0	\$600	\$0	\$0	\$0	\$0	\$647
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$47	\$0	\$0	\$600	\$0	\$0	\$0	\$0	\$647
FUNDING USES (1000's)									
Design/permitting	\$47								\$47
Construction				\$600					\$600
Sub-total	\$47	\$0	\$0	\$600	\$0	\$0	\$0	\$0	\$647

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
2% Contribution to Public Art Account	\$1	\$0	\$0	\$12	\$0	\$0	\$0	\$0	\$13

Project: C40 Eagle Harbor Drive Phase 1

Number:

Location: Wyatt to past Bucklin Hill

Project Description



Description: Current level of service E for Pedestrians and D for cyclists. Provides shoulder widening on both sides. Necessitates upgrading Cooper Creek Culvert to accommodate road widening. Involves ROW acquisition. Assumes additional land will be needed to mitigate displaced wetlands. Desirable to improve curb radius at bottom of Wyatt.

Benefit: Safety and Non Motorized Transportation Connectivity.

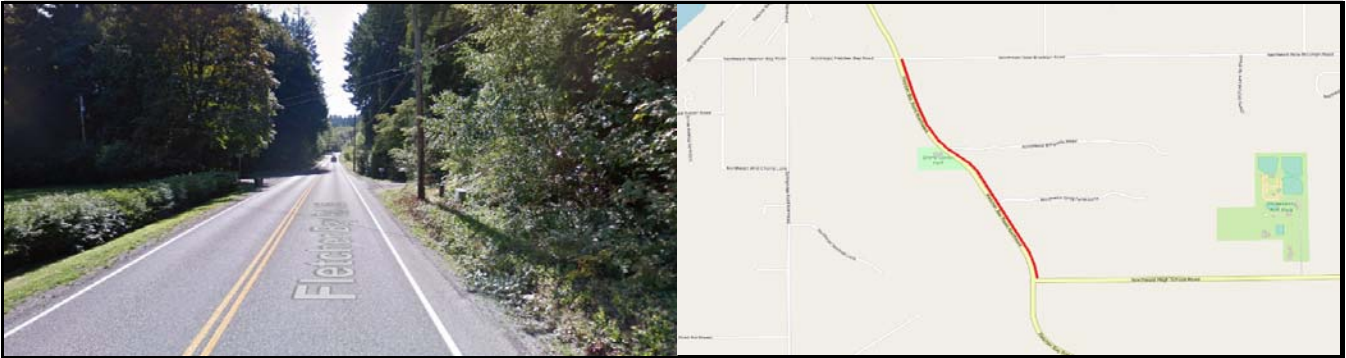
Schedule: YR1 Preliminary Design, ROW, YR2 ROW, YR3/4 ROW, Permitting, Design, YR5 Construction.

Capital Funding (1000's)									
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$90	\$0	\$0	\$0	\$500	\$0	\$590
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$100	\$0	\$0	\$500	\$0	\$0	\$600
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$0	\$190	\$0	\$0	\$500	\$500	\$0	\$1,190
FUNDING USES (1000's)									
Design/permitting			\$190						\$190
Construction						\$500	\$500	\$0	\$1,000
Sub-total	\$0	\$0	\$190	\$0	\$0	\$500	\$500	\$0	\$1,190
Estimated Impact on Future Operating Budget									
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
2% Contribution to Public Art Account	\$0	\$0	\$2	\$0	\$0	\$0	\$10	\$0	\$12

Project: C40 Fletcher Bay Road
Location: High School to New Brooklyn

Number: 00780

Project Description



Description: Provide shoulder widening on both sides of Fletcher Bay Road from High School Road to New Brooklyn Road. The project is planned to be designed by COBI staff. Assumes that no permanent ROW acquisition is needed.

Benefit: Safety and non-motorized transportation connectivity.

Schedule: YR1: design and permit. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$131	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$131
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$389	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$389
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$520
FUNDING USES (1000's)									
Design/permitting	\$131								\$131
Construction	\$389								\$389
Sub-total	\$520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$520

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

2% Contribution to Public Art Account

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Sub-Total	\$3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3

City of Bainbridge Island
FLEET and EQUIPMENT CIP (2019 - 2024)
2019-2020 Proposed Budget MODIFICATIONS

Project	Grant Eligible	Grant Awarded	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	2019	2020	2021	2022	2023	2024	Total
FLEET & EQUIPMENT - 6-YEAR CIP														
Police Vehicles (3)			1,341					198	208	219	230	237	249	1,341
Broom Sweeper				96				96	-	-	-	-	-	96
Chipper				95				95	-	-	-	-	-	95
Van					49	12		61	-	-	-	-	-	61
PUP Trailer				13			13	26	-	-	-	-	-	26
Dump Truck Cab/Chassis				138			138	276	-	-	-	-	-	276
Light Duty Pick Up			11	11	11	11	11	55	-	-	-	-	-	55
SUV			12		23		23	58	-	-	-	-	-	58
Slope Mower and Trailer							60	60	-	-	-	-	-	60
Video Inspection Camera						35	35	70	-	-	-	-	-	70
Heavy Duty Pickup			19	76				-	95	-	-	-	-	95
Van					14	56		-	70	-	-	-	-	70
Medium Duty Pickup Truck					59	15		-	74	-	-	-	-	74
Light Duty Pick Up			60					-	60	-	-	-	-	60
Manlift				325				-	325	-	-	-	-	325
Track Excavator				160				-	-	160	-	-	-	160
Medium Duty Pickup				66				-	-	66	-	-	-	66
Medium Duty Pickup			20	20	20	20	20	-	-	100	-	-	-	100
Police Motorcycle			41					-	-	41	-	-	-	41
Police Motorcycle			41					-	-	41	-	-	-	41
Light Duty Pickup			13	13	13	13	13	-	-	-	65	-	-	65
Light Duty Pickup			65					-	-	-	65	-	-	65
Police Boat Trailer			20					-	-	-	20	-	-	20
Vactor Truck						460	460	-	-	-	-	920	-	920
Heavy Duty Pickup					59		59	-	-	-	-	118	-	118
Heavy Duty Pickup			24	95				-	-	-	-	119	-	119
Light Duty Pickup			14	14	14	14	14	-	-	-	-	70	-	70
Light Duty Pickup			14	14	14	14	14	-	-	-	-	-	70	70
Light Duty Pickup			70					-	-	-	-	-	70	70
Van						92	23	-	-	-	-	-	115	115
Police Boat			95					-	-	-	-	-	95	95
Loader				160				-	-	-	-	-	160	160
TOTALS								995	832	627	380	1,464	759	5,057

**City of Bainbridge Island
Facilities CIP (2019- 2024)
2019-2020 Budget Modifications**

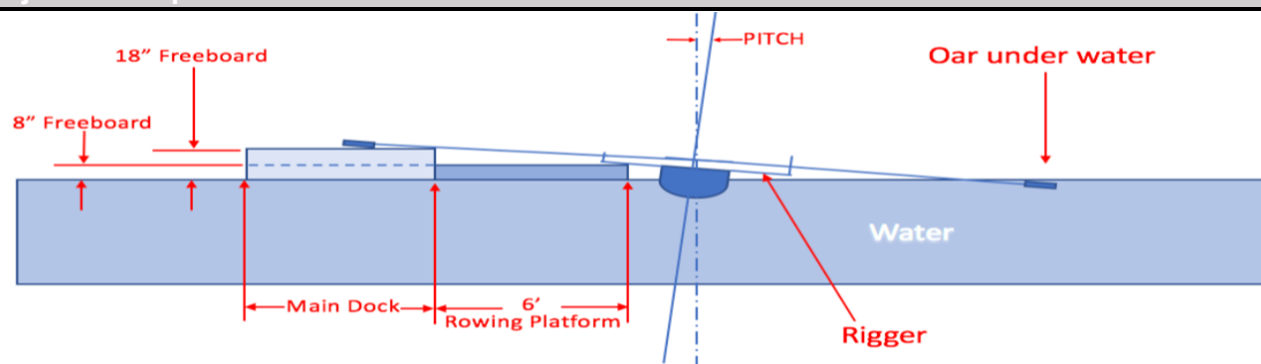
Project	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Srtrs Component	Wtr Component	Swr Component	SSWM Comp	Prior Years	2019	2020	2021	2022	2023	2024	2025 - 2038	Total
FACILITIES PROJECTS -																	
City Dock			-	Y					-	50	100	-	-	-	-	-	150
<i>Waterfront Park</i>																	-
Police and Municipal Court Building			-	Y					3,100	TBD	TBD	-	-	-	-	-	3,100
<i>Police Station/Court</i>																	-
City Hall Renovations			-	Y					-	-	350	-	-	-	-	-	350
<i>City Hall</i>																	-
Downtown Parking Facility			-	Y					-	TBD	TBD	-	-	-	-	-	-
<i>Winslow</i>																	-
																	-
City Total									3,100	50	450	-	-	-	-	-	3,600
Grant Totals									-	-	-	-	-	-	-	-	-
TOTALS									3,100	50	450	-	-	-	-	-	3,600

Project: City Dock Modifications

Number:

Location: Waterfront Park

Project Description



Description: This project provides for improvements to the new Waterfront Park City Dock.

Benefit: Maintain utility of public infrastructure associated with the City park. Ensure user safety is maintained. Enhance accessibility and utility for various user groups.

Schedule: Design in 2019. Construction to begin in 2020.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$50	\$100	\$0	\$0	\$0	\$0	\$0	\$150
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$50	\$100	\$0	\$0	\$0	\$0	\$0	\$150
FUNDING USES (1000's)									
Design/permitting	\$0	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$50
Construction	\$0	\$0	\$100	\$0	\$0	\$0	\$0	\$0	\$100
Sub-total	\$0	\$50	\$100	\$0	\$0	\$0	\$0	\$0	\$150

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-	Total
Operating									
Debt Service									
Sub-total									

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
2% Contribution to Public Art Account	\$0	\$1	\$2	\$0	\$0	\$0	\$0	\$0	\$3

Project: Police and Municipal Court Facility

Number: 00724

Location: TBD

Project Description



Description: This project provides for a replacement Police Station and relocated Municipal Court.

Benefit: Replacement Police facility will provide adequate space for current and future departmental needs, while correcting numerous space, structural, and security deficiencies in the current facility. New Court facility will replace existing leased space, which marginally meets current requirements and will allow operational efficiencies by being co-located with the Police Station.

Schedule: Site selection process underway.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$3,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,100
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Long-Term Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$3,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,100
FUNDING USES (1000's)									
Design/Land Acquisition	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Construction	\$2,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,600
Sub-total	\$3,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,100

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total									

2% Contribution to Public Art Account

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Sub-Total	\$62	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$62

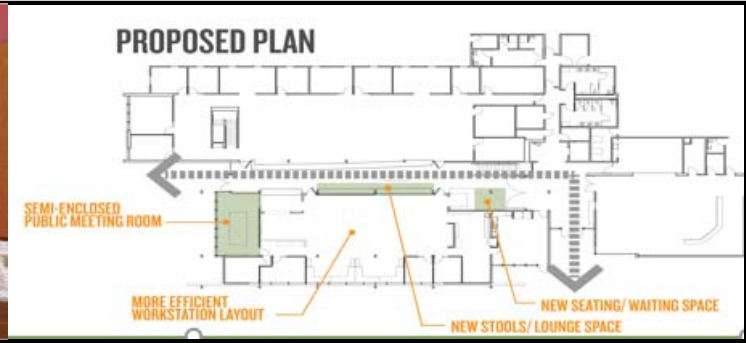
Project: City Hall Renovations

Number:

00807

Location: City Hall

Project Description



Description: City Hall was constructed nearly 20 years ago and changes in City personnel and procedures, established patterns of usage, and general wear and tear have created the need to look at the potential for renovations to the facility. The renovations will allow more efficient use of space for both the public and staff.

Benefit: More efficient use of space, upgrades to building systems and security.

Schedule: Construction in 2020.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$350	\$0	\$0	\$0	\$0	\$0	\$350
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$0	\$350	\$0	\$0	\$0	\$0	\$0	\$350
FUNDING USES (1000's)									
Design/permitting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$350	\$0	\$0	\$0	\$0	\$0	\$350
Sub-total	\$0	\$0	\$350	\$0	\$0	\$0	\$0	\$0	\$350

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total									

2% Contribution to Public Art Account

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Sub-total	\$0	\$0	\$7	\$0	\$0	\$0	\$0	\$0	\$7

City of Bainbridge Island
Water CIP (2019- 2024)
2019-2020 Budget Modifications

Project	Location	Grant Eligible	General Comp	Strts Comp	Wtr Comp	Swr Comp	SSWM Comp	Prior Years	2019	2020	2021	2022	2023	2024	2025 - 2038	Total
WATER PROJECTS - 6-YEAR CIP																
SR 305 Olympic Drive Non-Motorized Improvements	Olympic Drive			Y	Y			175	-	-	-	-	-	-	-	175
Rockaway Intertie	Rockaway				Y			250	-	-	-	-	-	-	-	250
Wyatt Way Reconstruction	Wyatt Way				Y			150	-	-	-	-	-	-	-	150
High Zone Improvements	High School/New Brooklyn				Y			150	-	750	-	-	-	-	-	900
SCADA Upgrades	Various				Y			-	150	-	-	-	-	-	-	150
Meter Replacements	Various				Y			-	300	-	-	-	-	-	-	300
Chlorine Generator Upgrades	Various				Y			-	250	-	-	-	-	-	-	250
New Storage Tank	New Brooklyn				Y			-	1,000	-	-	2,250	-	-	-	3,250
Fire Flow Improvements	Winslow				Y			-	-	-	75	350	-	-	-	425
Development/Rehab	Pritchard Park				Y			-	-	-	-	-	200	-	-	200
Pipeline Improvements	Shephard Way				Y			-	-	-	-	-	50	300	-	350
																-
City Project Funding								725	1,700	750	75	2,600	250	300	-	6,400
Grant Totals								-	-	-	-	-	-	-	-	-
TOTALS								725	1,700	750	75	2,600	250	300	-	6,400

Project: SR 305 Olympic Drive Non-Motorized Improvements

Location: Olympic Drive

Project Description



Description: The Olympic Drive/Winslow Way intersection serves the ferry on and off-loading traffic. This project provides improvements for pedestrians and cyclists along this heavily-trafficked roadway. The unique needs of multi-modal transportation within a limited intersection area has led to a complex project planned and approved by WSDOT and FHWA. The project will also replace an existing undersized water main in Olympic Drive and Harborview Drive with a new 8-inch line and install one new fire hydrant.

Benefit: Non-motorized level of service improvement, safety enhancements.

Schedule: Phase 1 Design started in 2013. 2018 grant applications awarded.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$657	\$120	\$0	\$0	\$0	\$0	\$0	\$0	\$777
Water Fund	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$400	\$0	\$0	\$0	\$0	\$0	\$400
State Grant	\$764	\$0	\$872	\$0	\$0	\$0	\$0	\$0	\$1,636
Sub-total	\$1,596	\$120	\$1,272	\$0	\$0	\$0	\$0	\$0	\$2,988
FUNDING USES (1000's)									
Design/permitting		\$120							
Construction	\$1,596		\$1,272						
Sub-total	\$1,596	\$120	\$1,272	\$0	\$0	\$0	\$0	\$0	\$2,988

Estimated Impact on Future Operating Budget

	Prior Yrs	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Rockaway Intertie

Number: 00815

Location: Rockaway

Project Description



Description: The Rockaway Beach Water System requires additional supply and storage to meet the City's criteria. The existing single supply well has limited and declining capacity, and the storage tank is undersized. This project will complete an intertie with the adjacent KPUD water system.

Benefit: Improve the reliability and fire protection for the Rockaway Water System.

Schedule: Design and construction in the same year.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
FUNDING USES (1000's)									
Design/permitting									
Construction	\$250								
Sub-total	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250

Estimated Impact on Future Operating Budget

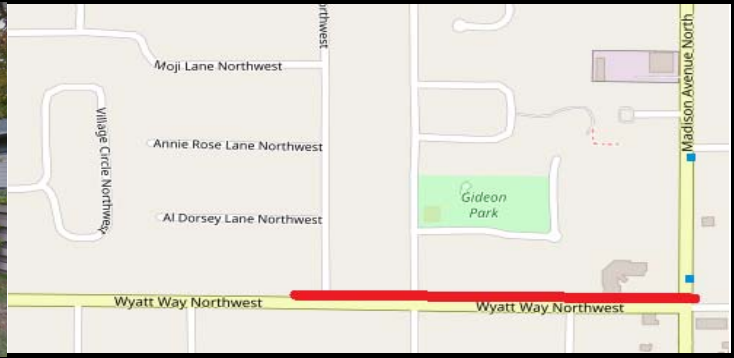
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Wyatt Way Reconstruction Phase 1

Number: 00708

Location: Madison to Lovell

Project Description



Description: Capacity (level of service) improvements to the intersection of Madison Avenue and Wyatt Way, including a roundabout. Complete sidewalk and bicycle facilities on both sides of Wyatt from Madison to Lovell. Reconstruct roadway surfacing and drainage. Additional right of way needed along frontage. Design 50% completed in 2006. State (TIB) grant funding received in 2015.

Benefit: Relieve current and future intersection congestion and ensure mobility by implementing improvements prior to development. Address a gap in non-motorized facilities to improve mobility and safety. Support businesses and employment in the downtown area.

Schedule: YR1/2: design, ROW, and permitting. YR3: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$512	\$0	\$672	\$0	\$0	\$0	\$0	\$0	\$1,184
Water Fund	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$1,088	\$0	\$1,428	\$0	\$0	\$0	\$0	\$0	\$2,516
Sub-total	\$1,750	\$0	\$2,100	\$0	\$0	\$0	\$0	\$0	\$3,850
FUNDING USES (1000's)									
Design/permitting	\$1,750	\$150							
Construction			\$1,950						
Sub-total	\$1,750	\$150	\$1,950	\$0	\$0	\$0	\$0	\$0	\$3,850

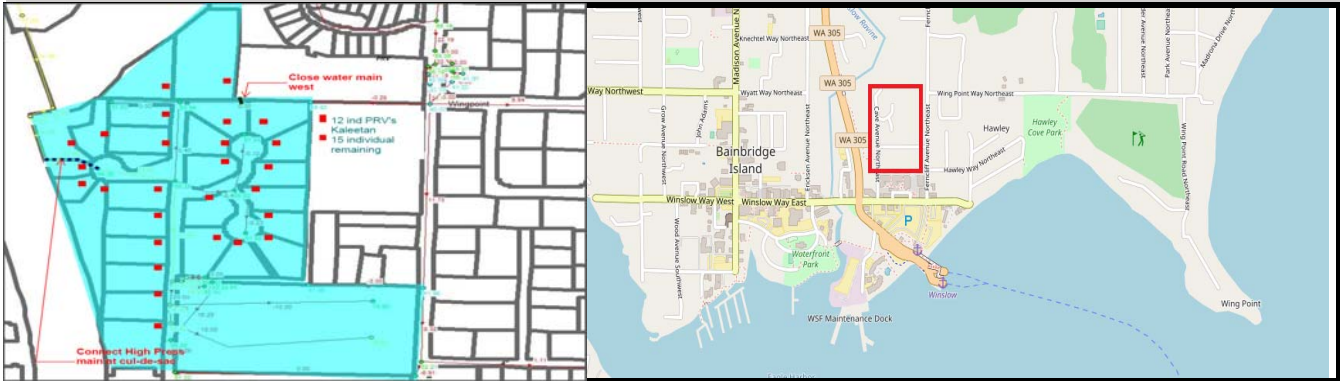
Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: High Zone Improvements
Location: High School/New Brooklyn

Number: 00819

Project Description



Description: Construction of a new storage tank to correct several deficiencies including service to a higher pressure zone requires additional booster pump and piping to supply water to this location.

Benefit: Improve water system quality and fire protection.

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$150	\$0	\$750	\$0	\$0	\$0	\$0	\$0	\$900
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$150	\$0	\$750	\$0	\$0	\$0	\$0	\$0	\$900
FUNDING USES (1000's)									
Design/permitting	\$150								
Construction			\$750						
Sub-total	\$150	\$0	\$750	\$0	\$0	\$0	\$0	\$0	\$900

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: New Storage Tank

Number:

Location: New Brooklyn

Project Description



Description: Construct a new approximately 500,000 gallon reservoir near the existing tank site near the high school.

Benefit: A new tank built at a sufficient elevation and to the most recent design standards will correct several deficiencies associated with existing tanks including: significant dead storage, pressure zone deficiencies, water quality issues, and seismic deficiencies.

Schedule: YR1: design, YR2: construction

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$1,000	\$0	\$0	\$2,250	\$0	\$0	\$0	\$3,250
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$1,000	\$0	\$0	\$2,250	\$0	\$0	\$0	\$3,250
FUNDING USES (1000's)									
Design/permitting									
Construction		\$1,000			\$2,250				\$3,250
Sub-total	\$0	\$1,000	\$0	\$0	\$2,250	\$0	\$0	\$0	\$3,250

Estimated Impact on Future Operating Budget

	Prior Yrs	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: SCADA Upgrades

Number:

Location: Various

Project Description



Description: The water systems are monitored and controlled by a Supervisory Control and Data Acquisition (SCADA) system. The system was designed and installed in 1995. Monitoring and control of the City water system, sewer system, and wastewater treatment plant is integrated into the system. The SCADA system is housed in a master telemetry unit (MTU) that was originally located on City property at John Nelson Park. In 2006 the MTU was upgraded and relocated to the Winslow Wastewater Treatment Plant. Additional integration and upgrades to the system were accomplished in 2009 as part of the Winslow Wastewater Treatment Plant upgrade. Scope includes the upgrade of remote telemetry unit (RTU) equipment. The tone RTU and older programmable logic control (PLC) telemetry systems that have not been upgraded since installation.

Benefit: Provide reliable monitoring and control of the water system.

Schedule: YR1: construction

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$150
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$150
FUNDING USES (1000's)									
Design/permitting									
Construction		\$150							\$150
Sub-total	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$150

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Chlorine Generator Upgrades

Number:

Location: Various

Project Description



Description: The City's chlorine generators at the Sands, Fletcher Bay, and Head of the Bay Well Site are between 9 and 15 years old. These three 36 pounds per day (ppd) units need to be replaced.

Benefit: Improve water quality for the system.

Schedule: YR1: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$250
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$250
FUNDING USES (1000's)									
Design/permitting									
Construction		\$250							\$250
Sub-total	\$0	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$250

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Meter Replacements

Number:

Location: Various

Project Description



Description: Since 1987 service meters have been in place on all customer service lines. The majority of these meters range from 5/8- x 3/4-inch through 2-inch in size. A small percentage of the service meters range from 2 1/2-inch through 4-inch in size. To reduce labor and meter reading errors service meters were fully converted to touch read by 2001. Service meter replacement in the City is an ongoing program that balances meter replacement goals with labor and budget constraints. The City specifies a quality meter with a life cycle of 25 years or more and the average meter age in the City is currently 17 years.

Benefit: Reliable utility billing and leak detection.

Schedule: YR1: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$300
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$300

FUNDING USES (1000's)

Design/permitting

Construction

	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$300
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Sub-total	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$300
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Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Bainbridge Island
Sewer CIP (2019 - 2024)
2019 Proposed Budget Modifications

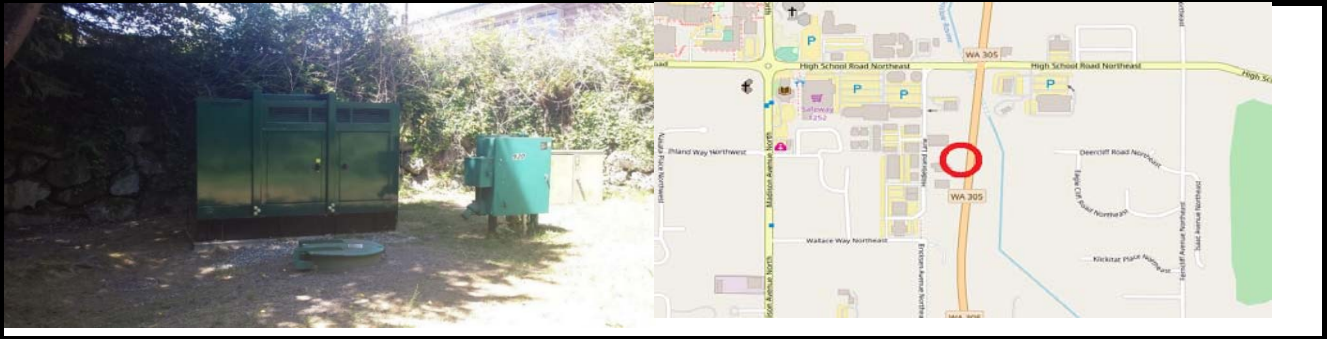
Project	Location and/or Phase	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Stirts Component	Wtr Component	Swr Component	SSWM Comp	Prior Years	2019	2020	2021	2022	2023	2024	2025 - 2038	Total
SEWER PROJECTS - 6-YEAR CIP																		
Rehabilitate Pump Station	Village			-				Y		900	-	-	-	-	-	-	-	900
Pump Station/Force Main Upgrade	NTW/New Brooklyn/Madison			-				Y		700	-	-	-	-	-	-	-	700
Rehabilitate Pump Station	Old Treatment Plant			-				Y		550	-	-	-	-	-	-	-	550
Rehabilitate Pumps	Sunday Cove			-				Y		-	150	-	-	-	-	-	-	150
Lift Station SCADA Upgrades	Various			-				Y		-	140	70	70	-	-	-	-	280
Pump Station & Force Main	Wood Ave			-				Y		-	750	-	2,500	-	-	-	-	3,250
Rehabilitate Pump Station	Wing Point			-				Y		-	-	100	450	-	-	-	-	550
Rehabilitate Pump Station	Island Terrace			-				Y		-	-	-	100	400	-	-	-	500
Install Gravity Sewers	Sunday Cove			-				Y		-	-	-	-	200	450	-	-	650
Rehabilitate Pump Station	Lower Lovell			-				Y		-	-	-	-	-	100	500	-	600
Extend WWTP Outfall	Wing Point			-						-	-	-	-	-	200	900	-	1,100
SEWER PROJECTS - 20-YEAR CFP																		
City Total										2,150	1,040	170	3,120	600	750	1,400	-	9,230
Grant Total										-	-	-	-	-	-	-	-	-
TOTALS										2,150	1,040	170	3,120	600	750	1,400	-	9,230

Project: Rehabilitate Pump Station

Number: 00782

Location: Village

Project Description



Description: The Village Pump Station is expected to require capacity upgrades by 2025. To meet 2035 projected flows, the Village Pump Station needs to be upgraded to a firm capacity of approximately 850 gpm. Additionally, the Village Pump Station has not been upgraded since its installation in 1979. Due to its age, the station's valves, controls, and telemetry need to be replaced. The dry well and wet well are showing signs of advanced corrosion. This station will require a comprehensive rehabilitation.

Benefit: Improved system capacity and reliability.

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$900
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$900
FUNDING USES (1000's)									
Design/permitting									\$0
Construction	\$900								\$900
Sub-total	\$900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$900

Estimated Impact on Future Operating Budget

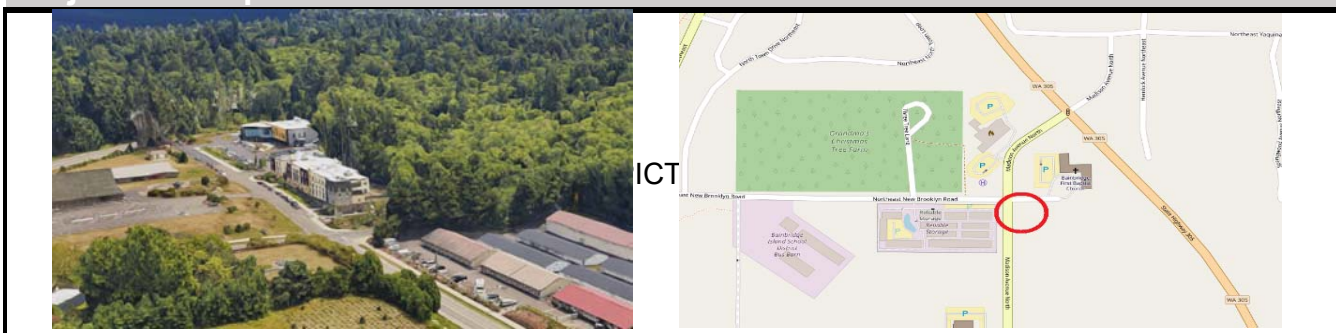
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Pump Station/Force Main Upgrade

Number: 00783

Location: NTW/New Brooklyn/Madison

Project Description



Description: This project provides upgrades to the City's North Town Woods sanitary sewer pump station and force main pipe in New Brooklyn Road and Madison Avenue. These upgrades will increase the capacity of the sewer system to serve the planned service area. The first project has been awarded to replace the forcemain from Madison Avenue to Three Tree Lane with a new section of gravity main. This work will be completed by the end of 2017. A new forcemain from High School Road to New Brooklyn Road is under design and will be constructed in early 2018.

Benefit: System capacity and reliability.

Schedule: Design and construction in the same year.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700

FUNDING USES (1000's)

Design/permitting

Construction	\$700								\$700
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Sub-total	\$700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700
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Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Lift Station SCADA Upgrades

Number:

Location: Various

Project Description



Description: The SCADA system controls the operation, monitoring, and alarms for critical sewer infrastructure. Scope includes the upgrade of remote telemetry unit (RTU) equipment. The tone RTU and older programmable logic control (PLC) telemetry systems that have not been upgraded since installation in 1995 at nine stations are beyond their useful life and require replacement. These stations include Ferry Terminal, Lower Hawley, Island Terrace, and Klickitat.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$140	\$70	\$70	\$0	\$0	\$0	\$0	\$280
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$140	\$70	\$70	\$0	\$0	\$0	\$0	\$280
FUNDING USES (1000's)									
Design/permitting									\$0
Construction		\$140	\$70	\$70					\$280
Sub-total	\$0	\$140	\$70	\$70	\$0	\$0	\$0	\$0	\$280

Estimated Impact on Future Operating Budget

	Prior Yrs	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Rehabilitate Pumps
Location: Sunday Cove
Project Description

Number:



Description: The Sunday Cove pump station will reach the end of its useful life, which is assumed to be approximately 30 years, over the next few years. In addition to replacement of the pumps and motors, this project will include the replacement of the station's emergency generator.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: Design and construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$150
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$150

FUNDING USES (1000's)

Design/permitting									
Construction		\$150		\$0					\$150
Sub-total	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$150

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Pump Station and Force Main

Location: Wood Ave

Number:

Project Description



Description: The current Lower Lovell sewer beach main is severely deteriorated. It is infeasible to repair or replace the line in its current location, so projects are needed to design and construct a new collection system for the basin in the upland area. The City has contracted with Gray & Osborne to evaluate alternatives to facilitate replacing the West Eagle Harbor Beach Sewer Main. The preferred alternative to address the flows in the Wood Avenue Subbasin is a Wood Lift Station and Existing Beach Main. This alternative would continue to collect flows from the east end of the basin through the existing beach main and direct these flows to the proposed Wood Lift Station. In addition, to the existing beach main flows, the Wood Lift Station would also collect flows from the west portion of the basin and would direct these flows to the manhole at the intersection of Wood Avenue SW and Parfitt SW.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: design/permitting. YR3: construction.

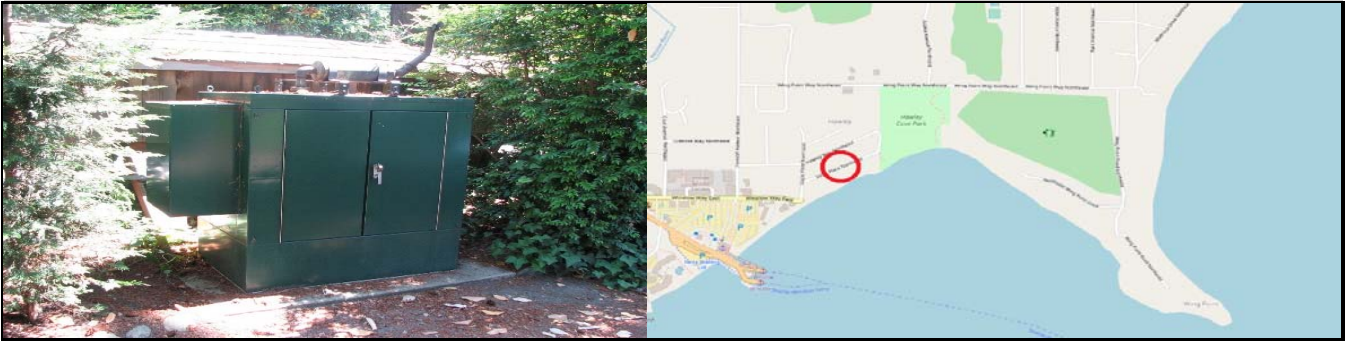
Capital Funding (1000's)									
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$750	\$0	\$2,500	\$0	\$0	\$0	\$0	\$3,250
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$750	\$0	\$2,500	\$0	\$0	\$0	\$0	\$3,250
FUNDING USES (1000's)									
Design/permitting									\$0
Construction		\$750		\$2,500			\$0		\$3,250
Sub-total	\$0	\$750	\$0	\$2,500	\$0	\$0	\$0	\$0	\$3,250
Estimated Impact on Future Operating Budget									
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Rehabilitate Pump Station

Number: 00820

Location: Wing Point

Project Description



Description: The Wing Point Pump Station has not been upgraded since its construction in 1979 and is reaching the end of its useful life. Besides the general condition concerns that also apply to the City's other aging pump stations (wet well controls should be replaced to meet current safety standards and the performance of the cathodic protection components of these stations should be assessed), the Wing Point Pump Station has some unique upgrade requirements. First, the station access hatch is currently under water during extreme high tides and should be extended. Second, it is recommended that an air vacuum relief valve be installed in the force main at the discharge of the Wing Point pumps.

Benefit: Improves reliability of current sewer collection system.

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$100	\$450	\$0	\$0	\$0	\$0	\$550
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$0	\$100	\$450	\$0	\$0	\$0	\$0	\$550
FUNDING USES (1000's)									
Design/permitting			\$100						\$100
Construction				\$450					\$450
Sub-total	\$0	\$0	\$100	\$450	\$0	\$0	\$0	\$0	\$550

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Rehabilitate Pump Station
Location: Old Treatment Plant
Project Description

Number:



Description: This pump station was last upgraded in 1978 and the station needs upgrading or replacement of the electrical system, wet well controls and the emergency generator.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: Design in 2019 and construct in 2020.

Capital Funding (1000's)									
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$550	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$550
SSWM Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$550	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$550
FUNDING USES (1000's)									
Design/permitting	\$550								
Construction									
Sub-total	\$550	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$550
Estimated Impact on Future Operating Budget									
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Bainbridge Island
Stormwater CIP (2019 - 2024)
2019-2020 Proposed Budget Modifications

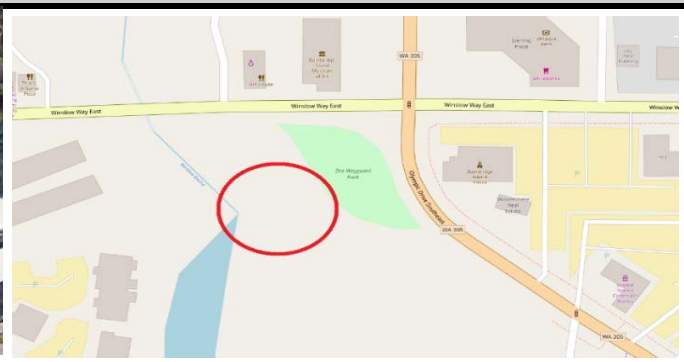
Project	Grant Eligible	Grant Awarded	Grant Funds	General Comp	Strts Component	Wtr Component	Swr Component	SSWM Comp	Prior Years	2019	2020	2021	2022	2023	2024	2025 - 2038	Total
STORMWATER PROJECTS - 6-YEAR CIP																	
Ravine Creek Outfall			-						Y	170	-	-	-	-	-	-	170
Eagle Hrbr. Dr. @ McDonald			-						Y	200	900	-	-	-	-	-	1,100
Pritchard Park Outfall			-						Y	-	100	-	-	-	-	-	100
Yeomalt Area Drainage			-						Y	60	-	510	-	-	-	-	570
Wing Point Culvert			-						Y	-	-	150	-	-	-	-	150
Blakely Ave. Drainage			-						Y	-	-	-	450	-	-	-	450
Springbrook Creek Restoration and Culvert Replacement	x		450						Y	-	-	-	-	600	-	-	600
Blakely Falls Creek Culvert (Halls Hill)			-						Y	-	-	-	-	-	150	-	150
C40 Eagle Harbor Phase 1			-	Y					Y	-	-	-	150	-	-	700	850
																	-
City Funding										430	1,000	660	600	150	150	700	3,690
Grant Totals										-	-	-	450	-	-	-	450
TOTALS										430	1,000	660	600	600	150	700	4,140

Project: Ravine Creek Outfall Replacement

Number: 00776

Location: Ravine Creek

Project Description



Description: The existing stormwater outfall at Ravine Creek is currently undersized and does not extend to the high water mark of the creek. The outfall needs to be replaced in order to accommodate the projected flows from the basin.

Benefit: Expand the capacity of the current stormwater system and meet DOE criteria for direct-discharge outfall to tidal waters.

Schedule: Construction in 2018.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$56	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$170	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$170
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$226	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$226
FUNDING USES (1000's)									
Design/permitting	\$56								\$56
Construction	\$170								\$170
Sub-total	\$226	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$226

Estimated Impact on Future Operating Budget

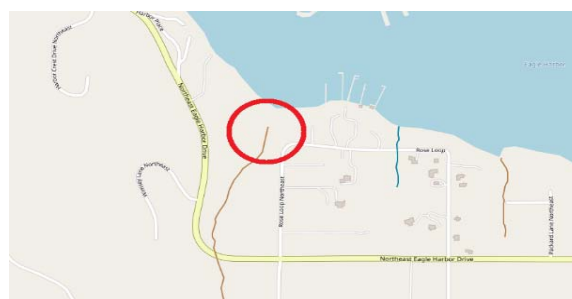
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Eagle Harbor Drive at McDonald Creek

Number: 00823

Location: 5530 Eagle Harbor Drive

Project Description



Description: The existing concrete culvert is perched at its outlet and a section of pipe has dropped. Shoulder settlement is an indicator there may be separations. The project provides for the repair of the existing concrete culvert, assuming trenchless methods can be employed to line the culvert.

Benefit: Preservation. Avoid much more costly replacement and mitigate failure risk.

Schedule: Design and permitting in 2017 and 2018. Construction in 2019.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$200	\$900	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$200	\$900	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100
FUNDING USES (1000's)									
Design/permitting	\$200	\$0							\$200
Construction		\$900		\$0					\$900
Sub-total	\$200	\$900	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Pritchard Park Outfall

Number:

Location: Pritchard Park

Project Description



Description: Relocate stormwater outfall for Nikkei Memorial Park as agreed in legal settlement with adjacent property owner.

Benefit: Achieve compliance with legal settlement and coordinate on-site construction with planned improvements to the memorial.

Schedule: Design in 2018, construction in 2019

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$100
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$100
FUNDING USES (1000's)									
Design/permitting									\$0
Construction		\$100							\$100
Sub-total	\$0	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$100

Estimated Impact on Future Operating Budget

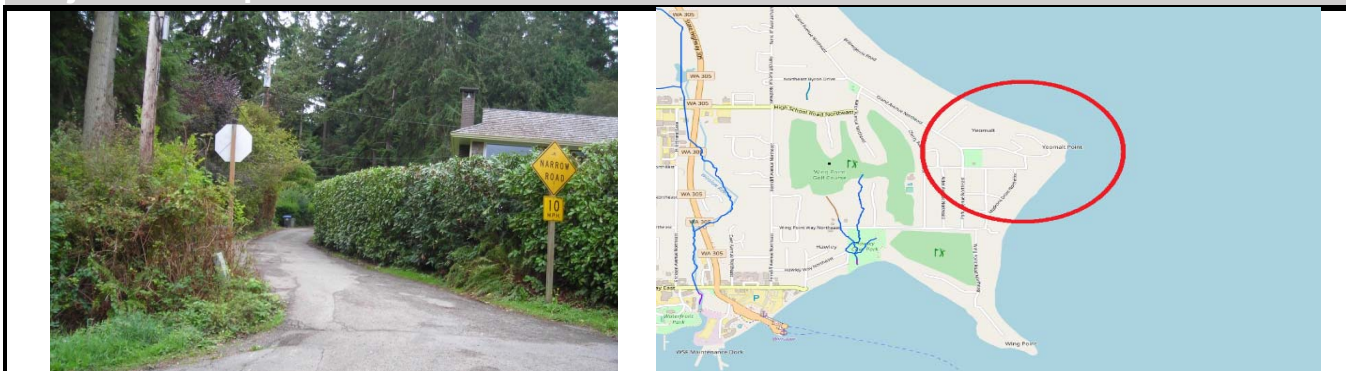
	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Yeomalt Area Drainage Improvements

Number: 00663

Location: Area bordered by Cherry, Yeomalt, Madrona and Wing Point Way

Project Description



Description: Provides for storm drainage improvements in the Yeomalt area. The City completed design in 2014 with funds received from a DOE grant for water quality improvements. This work was identified in the 2013 Area Drainage Study performed by Browne Wheeler Engineering.

Benefit: Much of the Wing Point area above Yeomalt Point was developed before regulations required conveyance systems. Currently there are drainage problems in many areas and/or existing conveyances are lacking or inadequate.

Schedule: Design completed in 2014.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$60	\$0	\$510	\$0	\$0	\$0	\$0	\$0	\$570
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$60	\$0	\$510	\$0	\$0	\$0	\$0	\$0	\$570
FUNDING USES (1000's)									
Design/permitting	\$60								\$60
Construction			\$510						\$510
Sub-total	\$60	\$0	\$510	\$0	\$0	\$0	\$0	\$0	\$570

Estimated Impact on Future Operating Budget

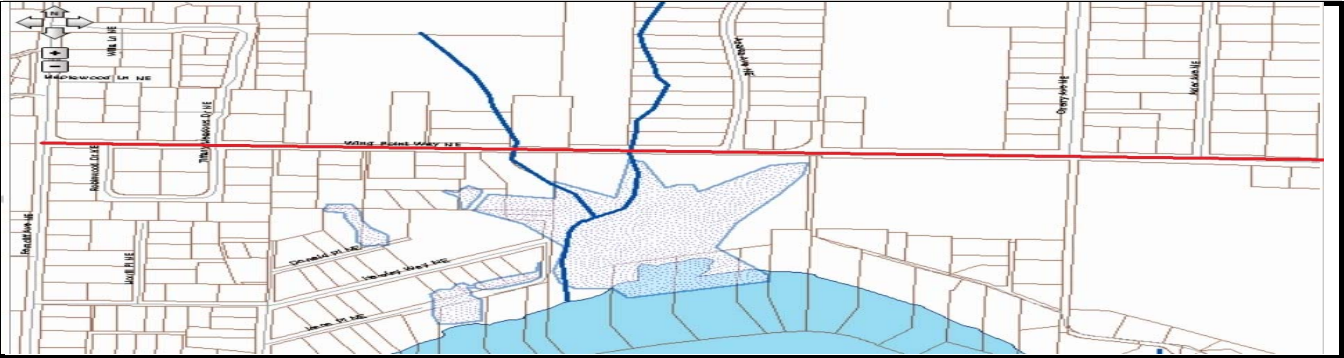
	Prior Yrs	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project: Wing Point Culvert

Number:

Location: Wing Point Way

Project Description



Description: Complete repairs to culvert under Wing Point Way as identified during prior construction project that widened the road.

Benefit: Ensures culvert can continue to provide drainage under the road ensuring protection of road surface.

Schedule: 2020 Construction.

Capital Funding (1000's)

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
FUNDING SOURCES (1000's)									
General Fund	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SSWM Fund	\$0	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$150
Federal Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-total	\$0	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$150
FUNDING USES (1000's)									
Design/permitting									\$0
Construction			\$150						\$150
Sub-total	\$0	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$150

Estimated Impact on Future Operating Budget

	Prior Yrs.	2019	2020	2021	2022	2023	2024	2025-2038	Total
Operating									
Debt Service									
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 8:05 PM Update on Moratorium Work Plan, AB 18-021- Planning (Pg. 66)	Date: 6/19/2018
Agenda Item: UNFINISHED BUSINESS	Bill No.: 18-021
Proposed By: Planning and Community Development	Referrals(s):

BUDGET INFORMATION

Department: Planning	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

City staff have been working to address the issues identified in the development moratorium (Ordinance No. 2018-02, amended by Ordinance Nos. 2018-03, 2018-05, 2018-09, and 2014-14). See attached Work Program Status Table.

Also, attached is an overview of the City's approach to revising Subdivision Design Standards. The Planning Commission is expected to complete their review on the update to subdivision regulations at a special meeting on June 21, 2018.

RECOMMENDED ACTION/MOTION

Discussion only.

ATTACHMENTS:

Description	Type
☐ Moratorium Work Program Update	Backup Material
☐ Summary of Proposed Update to Subdivision Standards	Backup Material

Moratorium Topic	Status	Timeline
Critical Areas Ordinance (CAO)	The City Council passed Ordinance 2018-01 adopting the Critical Areas Ordinance update on February 27, 2018. The update took effect on April 23, 2018, except within the City's shoreline jurisdiction areas (BIMC Chapter 16.12). The development moratorium was amended by the City Council on April 24, 2018 to continue to apply within the City's shoreline jurisdiction areas (Ordinance 2018-14). The City has a Shoreline Master Program (SMP) Amendment in process to integrate the new CAO into the SMP. The Planning Commission held a public hearing on the SMP amendment on May 24, 2018. The hearing was continued, and then closed during the June 7, 2018 Planning Commission meeting.	If the CAO/SMP integration amendment is transmitted to the Department of Ecology (DOE) in the near future, then it is expected to be approved by DOE in August or early September 2018. If the CAO/SMP integration is combined into a new SMP Amendment to address nonconforming regulations, it is expected that such a new amendment would not be completed, including with DOE review and approval, until Spring/Summer of 2019 or later.
Revisions to Subdivision Design Standards	The City has hired architects Charlie Wenzlau and Jonathan Davis to assist the City in updating the subdivision design standards to reflect the context-sensitive design guidance of the City's Comprehensive Plan. A small working group of the Design Review Board, Planning Commission and selected stakeholders from the development community met twice in May, 2018 to discuss how to revise subdivision design standards. The Planning Commission has reviewed the approach and revised subdivision standards (Ordinance 2018-20) at 4 meetings (May 10 and 24; June 7, and 14 [public hearing], 2018. The Planning Commission has not completed their review. Their recommendations to the City Council are forthcoming.	The Planning Commission will hold a special meeting to discuss the subdivision design standards (and review procedures for subdivisions, Site Plan and Design Review, and Conditional Use Permits) on June 21, 2018. At their meeting on June 14, 2018 the Commission indicated that they will strive to complete their review at this special meeting.

Moratorium Topic	Status	Timeline
Design Guidelines (related to Site Plan and Design Review and Conditional Use Permits).	This relates to existing design guidelines that apply to all types of development, except single-family homes (See BIMC Chapter 18.18). City staff have been discussing permit review procedures and design guidelines with the Design Review Board throughout May and June, 2018. City staff are working with the DRB to draft a professional services scope of work to update the City's Design Guidelines.	The update to the City's Design Guidelines is expected to be completed by the end of 2018. A detailed scope of work, timeline and professional services budget is being developed.
Affordable Housing	The Affordable Housing Task Force is reviewing their draft final report to the City Council. On June 12, 2018, the City Council approved a contract with ECONorthwest to conduct an economic market analysis and feasibility study regarding a new inclusionary zoning program and updates to the City's Transfer of Development Rights program.	The Affordable Housing Task Force Report with recommendations to the City Council is expected to be completed by mid-July, 2018. The economic market analysis and program feasibility study is expected to be completed in November, 2018.
Review Process for Land Use Permits	The City Council, Design Review Board, and Planning Commission have received a memo from Attorney Jim Haney on the subject "Roles of City Council, Planning Commission, Design Review Board, and Hearing Examiner in Land Use Permits." The Planning Commission and Design Review Board have been discussing this topic at their meetings in May and June, 2018.	The City Council, Design Review Board and Planning Commission will get a legal briefing on land use review procedures in July, 2018. The Planning Commission is expected to wrap up their recommendation on any changes to permit review procedures at their special meeting on June 21, 2018.

DESIGN GUIDELINES & DEVELOPMENT STANDARDS

June 7, 2018

Prepared by Davis Studio Architecture + Design and Wenzlau Architects

GENERAL DEVELOPMENT STANDARDS

The following standards shall apply to the creation of short and long subdivisions. These changes to the standards are recommended to implement Design Guidelines. The code update will include modifications to the Dimensional Standards Table 18.12.020 based upon the specifics of each zoning designation.

1. Natural Space is required
2. Community Space is required
3. Parking may be located outside of individual lots
4. Lots may be separated from public ROW or private access ways.
5. Use maximum Homesite Size, no minimum-maximum lot size unless set by Kitsap County Health
6. Use maximum Homesite Coverage, no maximum lot coverage
7. Zero lot line is allowed
7. Subdivision within MUTC is allowed

NATURAL SPACE STANDARDS

Consistent with the Critical Areas and preservation of island character, all site plans shall protect related sensitive areas and existing forest stands consistent with dimensional standards. Natural areas must be permanently protected with deed restrictions. Natural areas may be within proposed lots and shall be permanently designated for use by all community members with similar deed, covenants or easement. Natural areas are not required to be public, except for connector trails.

- 1) Natural Space requirement shall vary based upon zone.
- 2) Sites without Critical Areas, shall achieve minimum percentage natural areas through protection of forested areas.
- 3) Sites where Critical Areas and forested areas do not meet minimum natural area requirement, one or a combination of the following Natural Area Options is required:
 - a. Site Restoration
 - b. Creation or preservation of farmland
 - c. Creation or preservation of existing meadows or natural features
- 4) Natural Area Options (3 above) shall be limited to areas outside of Homesites.
- 5) Area associated with any Tree protection zone shall count towards minimum Natural Area requirement.
- 6) Natural Area minimum within the MUTC may be achieved by compliance with tree retention requirements.
- 7) Trail access, along with future off site trail access, which connects to adjacent neighborhoods or open spaces shall be permanently dedicated for public use.

COMMUNITY OPEN SPACES STANDARDS

General: To promote community interaction within neighborhoods, proposed site design shall include community spaces. Community spaces are intended to provide a centrally located area that can be developed and maintained so it is usable for active and passive recreation. Community spaces shall be permanently designated for use by all community members with deed, covenants or easement. Community spaces shall be outside of critical areas. Community spaces are not required to be public, except for connector trails. Community spaces shall be subject to the following requirements.

- 1) Community Open Space: requirement shall vary based upon zone.
 - a. Community space shall be located adjacent to homesites.
 - b. Community space may be located within individual lots, but must be outside of homesite area.
 - c. Community space shall not include portions of private yards. Site design shall consider a delineation between these uses with features such as a fence, pathway, hedges or other landscape elements.
 - d. Community space shall always have pathway access within it. Pathways shall link to each homesite, other community spaces and to access ways.
 - e. Community space may be within ARPA when used for passive recreation or other uses consistent with ARPA.
 - f. Allowable uses include community gardens, pea patches, commons buildings, small workshops, sheds or other uses to serve residents. Commons building may include 1 guest room.
 - g. Large Storage buildings are not allowed within community open space.
 - h. Properties within R 0.4 that are dividable to three lots or less in shall be exempt from providing community space.
- 2) Through Site Trail Access: shall be coordinated to connect with adjacent off-site trails or potential future connection points, and shall be permanently dedicated for public use.

HOMESITE, LOT AND RESIDENTIAL CLUSTER STANDARDS

General: Residential Clusters and Homesites shall be created to foster community connection and to protect the environment. In order to implement the creation of community space within residential communities, and to maximize the protection of natural areas, the area of construction disturbance for homes shall be contained within Homesites and Homesites shall be clustered.

- 1) Homesites: Homesites are an area within a Lot where the improvements typically associated with homes are located. Improvements include house footprint, driveway, patio, deck and other impervious surfaces.
 - a. Homesite shall be limited in size per zone (see Development Standards Table (DST))
 - b. Private gardens may be located within lot area, outside of homesites.
- 2) Residential Lots: Lots will include homesite, and also may include natural space and community space.
 - a. No private uses are allowed within portions of lot areas designated as natural space and community space.
 - b. Parking spaces may be located outside of lot area when in common parking areas.
 - c. Lots may be located separated from streets or access ways.
 - d. Lots may contain streets and access ways, within an access easement.

- 3) Lot Size: Lots shall have no minimum or maximum area or dimensional requirements. Homes served by septic shall comply with minimum lot size as set by Kitsap County Health Department. Septic may be located outside of the Homesite and the Lot with KCHD approval.
- 4) Residential Clusters: Homesites shall be clustered with a maximum homesite separation (per DST)
 - a. Buildings shall have a minimum separation (per DST). This may be modified by staff based upon merits of the design.
 - b. Properties that are dividable to three lots or less in shall be exempt from clustering requirement, though clustering is preferred.

DESIGN GUIDELINES

The following Guidelines shall be followed for the creation of all residential communities. The Guidelines include specific criteria to identify intent and set basis for compliance. The applicant will need to show familiarity with intent of Guidelines during Concept meeting and then compliance with Guidelines during Pre-App.

A) NATURAL ENVIRONMENT

1. Preserve Natural Areas

Intent: To preserve existing natural areas including forests and other significant natural features.

Guideline: Site design shall integrate preservation of forests, meadows, and natural features into the community design.

2. Farmlands

Intent: To preserve the rural character of fields and local food production

Guideline: Existing farmlands shall be recognized as natural areas.

3. Site Restoration

Intent: Restore ecological functions to disturbed areas.

Guideline: Sites where Natural Areas are less than minimum requirement may restore previously disturbed or non-native conditions with site restoration. Restoration Areas shall achieve predevelopment infiltration conditions with soil amendments and native planting.

Community spaces, where compacted during development, shall have soil amended to predevelopment conditions.

4. Recognize Special Trees

Intent: Protect trees which reinforce island history or character

Guideline: Special trees located outside of natural areas shall be protected. These may include trees of historic significance, unique species or character which may not otherwise be protected as significant or within protection zone.

5. Integrated Infiltration

Intent: Integrate infiltration (septic and stormwater)

Guideline: Emphasis shall be given to integration of surface infiltration strategies including dispersion systems, raingardens, pervious paving and natural ponds.

6. Wildlife Corridors

Intent: To preserve wildlife corridors

Guideline: Where wildlife corridors are mapped, Natural Areas shall be connected to adjacent off-site natural areas to allow for wildlife corridors.

B) SITE DESIGN

7. Community Space

Intent: Promote community interaction/connection with use of outdoor spaces

Guideline: Community space(s) shall be centrally located with adjacency to majority of the Homesites. Types of preferred spaces include central greens, pea patches, gardens, orchards, play fields etc. Community spaces may include buildings which serve residents including greenhouses, tool storage, social space or other shared indoor space.

8. Solar Access

Intent: Ensure daylight is allowed to Homesites for energy production and well-being.

Guideline: Homesites shall be oriented in relation to forested areas and open spaces to maximize solar access. Tree planting and building massing shall minimize shading to adjacent homes. Solar access shall be provided to a majority of the homes.

9. Cluster Homesites

Intent: To promote community interaction and reduce development impacts, Homesites shall be located into discrete groupings.

Guideline: Homesite shall be located with maximum separation from adjacent Homesite. The maximum separation will vary by zone.

10. Trail Connections

Intent: To provide safe walking routes within communities and to surrounding neighborhoods

Guideline: Projects shall provide a pedestrian connection through the site to adjacent established trails. Sites without adjacent trails shall provide public easement identifying potential future trail connections. Each project shall establish a network of walking paths which connect Homesites to Community and Natural Spaces and access ways.

11. Fence Design

Intent: To avoid solid fenced rear yards facing public ROW.

Guideline: For sites where yards face a public street (alleyways excluded) the fence height shall be of any construction and shall not exceed 3.5 feet in height. Where the fence which exceeds 3.5 feet, it shall be set back a minimum of 15' and planted with full screen buffer on the street side of the fence. Fences between homesite and community space shall not exceed 3'-6".

Fences between homesites can be a maximum of 5' for the length of the building only and 3'-6" elsewhere. Front yard fences shall be no more than 3'-6" tall.

12. Facing Public Ways

Intent: To reinforce neighborliness of homes facing the street

Guideline: Homes along public streets shall have their entry oriented to the street. Porches and outdoor spaces are encouraged. Homes on corner lots may face side yard to street.

13. Minimizing Driveways

Intent: Minimize driveway paving, garages shall be located close to access way.

Guideline: When garages are located within a Homesite, the garage should be located adjacent to the access way. Garages facing street shall be limited to two cars. If garages are located to side or rear of the home, they should use shared driveways.

14. Recognize Historic and Cultural Resources

Intent: Sites should identify and preserve historic and cultural resources

Guideline: Site plans with features (buildings, natural features or as identified by local experts) shall preserve or recognize resources with appropriate signage.

C) REDUCE SITE IMPACTS

15. Narrow Roadways

Intent: Reduce impervious surfaces by using minimum road length and width

Guideline: Site design shall utilize 12' paved road surface with pull outs unless a wider standard is required. Clustered parking is encouraged.

16. Clustered Parking

Intent: Reduce impervious surfaces by eliminating roadways serving individual Homesites.

Guideline: Parking may be located outside of Homesite along access way, in shared parking areas or shared garages. Covered parking, if provided, is limited to 5 spaces per building and shall be separated from adjacent covered parking with landscape islands. Garages, where remote from Homesite, shall be deed restricted to serve related homesite.

17. Limit Area of Disturbance

Intent: to reduce disturbance of natural areas

Guideline: Areas of construction activity shall be limited to Homesites and approved improvements within Community Spaces. During construction perimeter of all homesites and other development areas shall be fenced with 6' tall construction fencing. Activity within natural areas shall be consistent with ARPA and tree protection.

18. Natural Storm Ponds

Intent: Stormwater ponds shall appear as natural feature.

Guideline: Stormwater ponds shall be designed as "constructed wetlands" with shallow slopes and native vegetation to appear as natural feature. Fencing if used shall be visually open (split rail) and less than 3'6" tall. Constructed wetlands may be considered as Natural Space when located within existing clearing. Conventional storm water ponds are prohibited within Natural and Community Spaces.

19. Innovative Septic

Intent: Site designs shall consider opportunity for innovative approaches to reduce septic impacts on natural environment.

Guideline: Septic systems may be located within Homesites, Community Spaces or Natural Spaces. Septic systems, when not within Homesite, shall be designed and located to minimize impacts to natural environment. Community septic systems are encouraged, if permitted.

D) HOMESITES

20. Homesite Footprint

Intent: To integrate building footprint, useable outdoor spaces, and vehicle parking within limited Homesite area.

Guideline: Applicant shall identify how building footprint and outdoor spaces can be efficiently configured within homesite, and how homesite accommodates a range of home designs and sizes.

21. Varied Home Design

Intent: to provide a range of house designs to add visual interest

Guideline: The home designs shall be varied in floor plan, elevations and massing to achieve a minimum of 1 plan for each 3 homes. Homes shall be dispersed within the neighborhood. Home types are encouraged to have shared details to provide continuity within the overall design.

22. Housing Diversity

Intent: to provide a range of household sizes and affordability

Guideline: The house sizes shall be varied to provide a range of sizes. At least 20% of the homes must be 25% smaller than average home size and 20% may be 25% larger than average home size.

23. Useable Sideyards

Intent: To ensure useable spaces between buildings

Guideline: The average distance between homes shall be not less than 10' to ensure the spaces are usable and allow for solar access, except in zero lot line homes.

24. Sustainability

Intent: to ensure site planning supports strategies for sustainability

Guideline: All homes and community buildings should be designed to reduce their environmental footprint, reducing consumption of limited resources and be built to high levels of sustainability standards, supported by City-wide green building code.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 8:20 PM Ordinance No. 2018-23 Relating to Extension of Moratorium for Certain Developments, AB 18-021 - Planning (Pg. 75)	Date: 6/19/2018
Agenda Item: UNFINISHED BUSINESS	Bill No.: 18-021
Proposed By: Planning and Community Development	Referrals(s):

BUDGET INFORMATION

Department: Planning	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager: Yes	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

The development moratorium is set to expire on July 9, 2018. City staff anticipate an additional 90 days will be needed to complete work identified in the original moratorium work plan. The City Council is asked to determine if the moratorium should be extended while that work is being completed - see related Council agenda item on Update on Moratorium Workplan.

A public hearing on the moratorium is scheduled to be held at the June 26, 2018, City Council meeting. The ordinance included with this agenda item is the public hearing draft.

RECOMMENDED ACTION/MOTION

Discussion only.

ATTACHMENTS:

Description	Type
▢ Ordinance No. 2018-23	Backup Material
▢ Development Moratorium Summary	Backup Material

ORDINANCE NO. 2018-23

AN ORDINANCE of the City of Bainbridge Island, Washington, adopted pursuant to RCW 35A.63.220 and RCW 36.70A.390; amending Ordinance No. 2018-14, leaving the effective date of the moratorium unchanged; and extending the moratorium for an additional 90 days.

WHEREAS, on January 9, 2018, the City Council enacted Ordinance No. 2018-02 and thereby established a temporary emergency moratorium on the acceptance and processing of certain Permit Applications, as defined in Section 2 of Ordinance No. 2018-02; and

WHEREAS, the City Council and City staff received feedback and comment from individuals related to the moratorium and, based partly on that feedback and comment, the Council determined that certain exclusions to the moratorium needed to be amended to clarify the Council's intent regarding such exclusions; and

WHEREAS, on January 16, 2018, the Council enacted Ordinance No. 2018-03, which amended Ordinance No. 2018-02 to clarify some of the exclusions; and

WHEREAS, the Council and City staff received additional feedback and comment from individuals related to the moratorium and, based partly on that feedback, the Council determined that further amendment was necessary to clarify which types of activities are subject to the moratorium, and which activities are excluded from the moratorium; and

WHEREAS, on February 15, 2018, the Council enacted Ordinance No. 2018-05, which amended and restated Ordinance No. 2018-02 and Ordinance No. 2018-03; and

WHEREAS, based on additional information and consideration related to educational facilities and preschools, as well as related to the applicability of the moratorium in the Mixed Use Town Center/Central Core Overlay District, on March 13, 2018, the Council approved Ordinance No. 2018-09 to further clarify which types of activities are subject to the moratorium, and which activities are excluded from the moratorium; and

WHEREAS, this moratorium was imposed, in part, to allow the Council and City staff adequate time to complete the Critical Areas Ordinance Update process, and to address the Council's concerns about the City's development review process, standards, and guidelines, as well as regarding affordable housing related issues; and

WHEREAS, the Council adopted the Critical Areas Ordinance Update (Ordinance No. 2018-01) on February 27, 2018, and the updated Critical Areas Ordinance took effect on April 23, 2018; and

WHEREAS, critical areas within the City's shoreline jurisdiction are regulated by the City's shoreline master program (see, e.g., Chapter 16.12 BIMC, RCW 36.70A.480(3)(b)); and

WHEREAS, integration of applicable critical areas regulations into the shoreline master program is essential to ensuring adequate protection of critical areas within the shoreline jurisdiction and no net loss of shoreline ecological functions; and

WHEREAS, regulations for critical areas within the City's shoreline jurisdiction are in the process of being updated through an amendment of the City's shoreline master program consistent with the Shoreline Management Act and, at this time, that amendment process is not expected to be complete before July 9, 2018, which is the date that the moratorium is currently set to expire; and

WHEREAS, the City Council approved Ordinance 2014-14 on April 24, 2018, amending the development moratorium in order to have the provisions of Section 3.B. only apply within the City's shoreline jurisdiction areas (Chapter 16.12 BIMC); and

WHEREAS, a number of moratorium priorities were identified at a joint meeting of the City's Design Review Board and Planning Commission on February 22, 2018, including the following:

- (1) Revise review procedures for preliminary subdivisions to include the Design Review Board and Planning Commission in process; and
- (2) Analyze alternatives to decision-making authority for the Design Review Board, Planning Commission, and Hearing Examiner for subdivisions, conditional use permits, and site plan and design review; and
- (3) Identify specific development standards to review/revise in Chapters 18.12 and 18.15 of the Bainbridge Island Municipal Code; and
- (4) Initiate rewrite of subdivision design standards in Chapter 17.12 of the Bainbridge Island Municipal Code; and

WHEREAS, at the April 3, 2018, City Council study session, the City's Department of Planning and Community Development provided a briefing on the Design Review Board and Planning Commission joint meeting wherein the City Council authorized staff to proceed with a work plan addressing the priorities identified at the joint meeting; and

WHEREAS, on May 7 and 21 and on June 4, 2018, the City's Design Review Board discussed alternatives for revisions to the City's subdivision standards, dimensional standards, and land use review procedures; and

WHEREAS, on May 10 and 24, June 7, and June 14, 2018, the City's Planning Commission discussed alternatives for revisions to the City's subdivision standards, dimensional standards, and land use review procedures; and

WHEREAS, on June 21, 2018, the City's Planning Commission expects to complete its review of revisions to the City's subdivision standards, dimensional standards, and land use review procedures and forward recommendations on these issues to the City Council; and

WHEREAS, City staff is working with the Design Review Board on a scope of services to solicit professional services to update the City's Design Guidelines (BIMC 18.18.030), which is work that is not expected to be completed until the end of 2018, and;

WHEREAS, each of the multiple Design Review Board and Planning Commission meetings as described above included an opportunity for public comment on the alternatives for revisions to the City's subdivision standards, dimensional standards, and land use review procedures; and

WHEREAS, the City provided legal background on the roles of land use bodies, presented in a memorandum from attorney James E. Haney (outside legal counsel for the City) entitled, "*Roles of City Council, Planning Commission, Design Review Board, and Hearing Examiner in Land Use Permits*," dated June 1, 2018; and

WHEREAS, the Affordable Housing Task Force has been meeting monthly and recently met to review its draft final report for the City Council and expects to have a final report issued in mid-July, 2018; and

WHEREAS, on June 12, 2018, the City Council authorized the execution of a professional services agreement to conduct an economic market analysis and feasibility study regarding a new inclusionary zoning program and updates to the City's Transfer of Development Rights program, both of which address affordable housing related issues; and

WHEREAS, on February 27, 2018, the City Council was provided with a moratorium work program; and

WHEREAS, on April 10, May 22, June 5, and June 19, 2018, the City Council was provided moratorium work program status report updates; and

WHEREAS, the City Council held a public hearing on June 26, 2018, related to extending the development moratorium; and

WHEREAS, the City possesses land use jurisdiction and regulatory authority over the City's incorporated lands; and

WHEREAS, the moratorium promotes the public good and is necessary for the protection of public health, property, safety, and welfare, and the public emergency on which this moratorium was imposed continues to exist and this ordinance does not change the basis for that declaration of emergency, except as described above, nor the effective date of the moratorium, which is January 9, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. The recitals set forth above are hereby adopted as additional and supplemental findings of fact to the City Council's initial findings of fact in support of the moratorium, as established by Ordinance Nos. 2018-02, 2018-03, 2018-05, 2018-09 and 2018-14.

Section 2. Moratorium Amended. The moratorium is hereby amended, as also stated in Section 5 below, to extend the moratorium for ninety (90) days beyond the current six month duration of the moratorium, which, without this amendment, would expire on July 9, 2018.

Section 3. Moratorium Work Plan. As provided for under RCW 35A.63.220 and RCW 36.70A.390, the City may renew a moratorium for one or more six-month periods if a work plan has been developed, a public hearing has been held, and findings of fact have been made, and the City is hereby extending the moratorium as described herein based on the work plan that has been developed and the findings of fact that have been made in this ordinance and the previous ordinances related to this moratorium.

Section 4. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. No Change to Basis for Declaration of Emergency and Effective Date; Extension to Duration. This ordinance shall take effect and be in force five (5) days from and after its passage and publication as required by law. Provided, that this ordinance is not intended to change the basis of the emergency declarations stated in the five moratorium ordinances which preceded this ordinance, Ordinance Nos. 2018-02, 2018-03, 2018-05, 2018-09, and 2018-14, except as described in the "Whereas" clauses of this ordinance. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641 (1995), non-exhaustive underlying facts necessary to support the emergency declarations adopted as part of the enactment of this moratorium were included in the "Whereas" clauses of Ordinance No. 2018-02 and Ordinance No. 2018-03, and were restated and supplemented in Ordinance No. 2018-05, Ordinance No. 2018-09, and Ordinance No. 2018-14, as well as in this ordinance, and those "Whereas" clauses are adopted as findings of fact. This ordinance amending the moratorium shall extend the current six month moratorium for an additional ninety (90) days, which moratorium has an effective date of January 9, 2018, unless terminated earlier by the City Council. The Council may, at its sole discretion, renew the moratorium for one or more six (6) month periods in accordance with state law. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City.

PASSED by the City Council this ____ day of June, 2018.

APPROVED by the Mayor this ____ day of June, 2018.

Kol Medina, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, City Clerk

FILED WITH THE CITY CLERK	June 15, 2018
PASSED BY THE CITY COUNCIL	_____, 2018
PUBLISHED:	_____, 2018
EFFECTIVE DATE:	_____, 2018
ORDINANCE NO:	2018-23

May 2, 2018

DEVELOPMENT MORATORIUM SUMMARY: Effective for six months beginning January 9, 2018 (Ordinance No. 2018-02, amended by Ordinance Nos. 2018-03, 2018-05, 2018-09 & 2014-14)

Development Activity PROHIBITED During the Moratorium:

- A. All applications for new short subdivisions (BIMC 2.16.070), new preliminary long subdivisions (BIMC 2.16.125), and new large lot subdivisions (BIMC 2.16.080).
- B. Structures, buildings, and land use permits and approvals in the R-1, R-2, and R-0.4 zones within the City's shoreline jurisdiction areas (see Chapter 16.12 BIMC):
 - (i) That will result in less than 65% of the subject property being retained as native vegetation; or
 - (ii) That will result in reducing the native vegetation on the subject property by any amount if that property had native vegetation existing on less than 65% of the property as of the effective date of the moratorium.
 - (iii) Provided, that this Section B does not apply to complete land use applications (see BIMC Table 2.16.010-1) that were submitted prior to the effective date of the moratorium, and to the resultant site work and associated approvals related to such complete land use applications.
- C. Major Site Plan and Design Review and Major Conditional Use Permit proposals that are not otherwise subject to this moratorium and that did not, before the effective date of the moratorium, have a pre-application conference on the Planning Department's calendar. Provided, that the moratorium does not apply to Major Site Plan and Design Review and Major Conditional Use Permit proposals for properties located in the Mixed Use Town Center/Central Core Overlay District.

EXCEPTIONS to the Above Development Activities Prohibited During the Moratorium:

- A. Permits and approvals for affordable housing projects that qualify as Housing Design Demonstration Project (HDDP) Tier 3 projects pursuant to BIMC 2.16.020.Q. and Table 2.16.020.Q-1, and
- B. Permits and approvals for government facilities and structures; educational facilities and preschools; wireless communication facilities; and emergency medical and disaster relief facilities.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 8:50 PM Citizen Advisory Committee Appointments, AB 18-105 - Mayor Medina (Pg. 82)	Date: 6/19/2018
Agenda Item: NEW BUSINESS	Bill No.: 18-105
Proposed By: Mayor Medina	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

A call for participation was issued seeking volunteers to join various citizen advisory groups. The attached spreadsheet provides information on the interview team, recommended appointments, number of vacancies, and applicant names.

RECOMMENDED ACTION/MOTION

I move to forward the recommended appointments as listed on the spreadsheet to the June 26, 2018 Consent Agenda.

ATTACHMENTS:

Description	Type
☐ Spreadsheet	Backup Material
☐ CCAC Applications	Backup Material
☐ DRB Applications	Backup Material
☐ ETAC Applications	Backup Material
☐ Ethics Board Application	Backup Material
☐ HPC Applications	Backup Material
☐ HSFAC Applications	Backup Material
☐ LTAC Applications	Backup Material

- ▣ MAC Applications
- ▣ MTAC Applications
- ▣ PC Applications
- ▣ UAC Applications

Backup Material
Backup Material
Backup Material
Backup Material

Citizen Advisory Group Appointment Recommendations

Interview Team	Committee / Appointee / Term	Applications
Mayor Kol Medina Council Liaison Joe Deets Co-Chair James Rufo-Hill	Climate Change Advisory Committee (9) Position 1 – Angela Adams – June 2021 (3-Year Term) Position 3 – Derik Broekhoff – June 2021 (3-Year Term) Position 4 – Gary Lagerloef – June 2021 (3-Year Term) Position 6 – Michelle McClure – June 2019 (Complete Term)	Derik Broekhoff (Reapplied) Gary Lagerloef (Reapplied) Michelle McClure Steve Saepoff
Mayor Kol Medina Council Liaison Ron Peltier Chair Alan Grainger	Design Review Board (7) Position 1 – Jane Rein – June 2020 (Complete Term) Position 3 – Joseph Dunstan – June 2021 (3-Year Term) Position 4 – Peter Perry – June 2021 (3-Year Term) Position 7 – Carl Yurdin – June 2019 (Complete Term)	Ogun Arsian Joseph Dunstan (Reapplied) Tom Kuniholm Peter Perry (Reapplied) Skyler Ramirez Jane Rein Carl Yurdin
Mayor Kol Medina Council Liaison Rasham Nassar Chair Frank Gremse	Environmental Technical Advisory Committee (9) Position 2 – Juan Rovalo – June 2020 (Complete Term) Position 3 – Charlie Kratzer – June 2021 (3-Year Term) Position 4 – Casey Schmidt – June 2021 (3-Year Term) Position 7 – Dylan Frazer – June 2020 (Existing Member Term Increased One-Year) Position 8 – Melanie Kennan – June 2019 (Newly Created Position/One-Year Term) Position 9 – Steve Saepoff – June 2021 (Newly Created Position/Three-Year Term)	Melanie Kennan Charlie Kratzer (Reapplied) William Neff Juan Rovalo Steve Saepoff Casey Schmidt
Mayor Kol Medina Council Liaison Joe Deets Chair Scott Wilder	Ethics Board (5) Position 3 – Brian Strully – June 2021 (3-Year Term) Position 4 – Vacant – June 2021	Brian Strully

Citizen Advisory Group Appointment Recommendations

Interview Team	Committee / Appointee / Term Through	Applicant
Mayor/Deputy Mayor Kol Medina Council Liaison Sarah Blossom Chair Dave Williams	Historic Preservation Commission (7) Position 2 – Marsha Montgomery – June 2020 (Complete Term) Position 3 – Megan Luce – June 2021 (3-Year Term) Position 4 – Brianna Kosowitz – June 2021 (3-Year Term)	Megan Luce Marcia Montgomery (Reapplied) Brianna Kosowitz
Mayor Kol Medina Council Liaison Leslie Schneider Matt Tirman	Human Services Funding Advisory Committee (7) Position 1 – Susan Buckles Position 2 – Reeve Fritchman Position 3 – Asaph Glosser Position 4 – Jack MacArthur Position 5 – Jackie Siler Position 6 – Paul Stumme-Diers Position 7 – Stephen Walker	Susan Buckles Reeve Fritchman Asaph Glosser Jack MacArthur Jackie Siler Paul Stumme-Diers Stephen Walker
N/A	Lodging Tax Advisory Committee (4) Position 1 – Susie Burdick (Eligible Business Recipient) Position 2 – Dominique Cantwell (Eligible Business Recipient) Position 3 – Nancy Fortner (Eligible Business Representative) Position 4 – Thomas Hagreen (Eligible Business Representative)	Susie Burdick (Business Recipient) Dominique Cantwell (Business Recipient) Nancy Fortner (Business Representative) Thomas Hagreen (Business Representative)
N/A	Marine Access Committee (7) Position 3 – Peter Hill – June 2021 (3-Year Term) Position 4 – Greg Spils – June 2021 (3-Year Term)	Peter Hill (Reapplied) Greg Spils (Reapplied)

Citizen Advisory Group Appointment Recommendations

Interview Team	Committee / Appointee / Term Through	Recommended Applicant
Mayor Kol Medina Council Liaison Joe Deets Co-Chair Marsha Cutting	Multi-Modal Transportation Advisory Committee (7) Position 1 – Don Willott – June 2020 (Complete Term) Position 3 – Robert Shulock – June 2021 (3-Year Term) Position 4 – Erin Thomasson – June 2021 (3-Year Term)	Steve Saepoff Robert Shulock (Reapplied) Erin Thomasson Don Willott (Reapplied)
N/A	Planning Commission (7) Position 3 – Don Doman – June 2021 (3-Year Term) Position 4 – Jon Quitslund – June 2021 (3-Year Term)	Don Doman (Reapplied) Jon Quitslund (Reapplied)
Deputy Mayor Sarah Blossom Council Liaison Rasham Nassar Co-Chair Jeff Kanter	Utility Advisory Committee (7) Position 3 – Nancy Nolan – June 2021 (3-Year Term) Position 4 – Charles Averill – June 2021 (3-Year Term)	Charles Averill Nancy Nolan (Reapplied) Gary Pettersen Steve Saepoff

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Wednesday, May 16, 2018 6:46:08 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Derik Broekhoff

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Stockholm Environment Institute

Current Position Senior Scientist

I am interested in serving on one of the following advisory groups (select all that apply): Climate Change Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Climate Change Advisory Committee

Please share your qualifications for this appointment (skills, I have over 20 years of experience working on climate change policy, from global to local levels. I served on the CCAC this past year and provided background materials, presentations, and

activities, training, education) if any:	recommendations on the development of a GHG inventory for the island.
Please share your community interests (groups, committees, organizations) if any:	climate change; parks; planning; utilities
Feel free to attach your resume (optional):	
Type the Year	2018
How did you hear about the volunteer opportunity?	Other - See below
Other	Already a member

Email not displaying correctly? [View it in your browser.](#)

DERIK BROEKHOFF

PROFESSIONAL SUMMARY

Derik has worked for over 20 years on energy and climate policy, at a mix of private firms, non-profits, and research organizations. His work at the Stockholm Environment Institute (SEI) focuses on assessing subnational and local climate change policies. Prior to joining SEI, Derik was Vice President for Policy at the Climate Action Reserve in Los Angeles, where he oversaw development of the Reserve's voluntary carbon offset program and its transition into California's regulatory program for reducing greenhouse gas emissions. Before that, he led work for the Greenhouse Gas Protocol Initiative at the World Resources Institute, focusing on how to quantify emission reductions from renewable energy projects. He has advised numerous state, national, and international policy initiatives on carbon accounting and program design, including voluntary and regulatory offset programs, and programs to reduce emissions from deforestation and degradation (REDD+). Derik has a master's degree in public policy (MPP) from the University of California at Berkeley, and a bachelor's degree in international relations from Stanford University.

EXPERIENCE

Senior Scientist, Stockholm Environment Institute (July 2015 – Present)

- Leading original research on the roles of city and national governments in urban climate change mitigation.
- Advising state and local governments on climate change policy and design of emissions trading systems.
- Leading baseline assessment of transportation-sector initiatives in Brazil.
- Advising the World Bank's Partnership for Market Readiness on baseline development for scaled-up crediting mechanisms under Article 6 of the Paris Agreement (ongoing), and on design of emissions trading registries (2015).
- Conducted original research on prospective carbon offset supply available to the international airline industry (2016).

Vice President for Policy, Climate Action Reserve (August 2008 – July 2015)

- Led the development of Climate Action Reserve program rules and policies to ensure transparency, equity, rigor, and practicality in the operation of the largest carbon offsets program in North America.
- Worked with California state officials to ensure the successful integration of the Climate Action Reserve program with California's regulatory cap-and-trade system.
- Led the Reserve's efforts to promote climate change policy development, including sharing of expertise on carbon market design and offset standards.
 - Advised the government of Kazakhstan on the design, implementation, and operation of a domestic carbon offset program
 - Advised the World Bank's Partnership for Market Readiness program, including drafting of technical guidance documents and review of country proposals

- o Advised the World Bank's Forest Carbon Partnership Facility, including drafting of options assessments related to REDD+ risk management
 - o Advised and authored policy recommendations for the California REDD+ Offset Working Group (ROW)
 - o Advised federal, state, and regional (e.g., Western Climate Initiative) regulators and lawmakers on carbon offset standards and program design.
 - o Provided expertise and advice to numerous policy dialogues and initiatives including:
 - The Coalition for Agricultural Greenhouse Gases (C-AGG)
 - The Verified Carbon Standard (VCS)
 - The Offset Quality Initiative (OQI)
- Managed seven-person staff responsible for developing and updating standardized, performance-based carbon offset protocols including:
 - o A standardized U.S.-wide protocol for quantifying benefits of forest management and conservation activities.
 - o The first regulator-approved protocol to quantify the climate benefits of destroying ozone depleting substances.
 - o Protocols for quantifying GHG reductions associated with organic waste diversion; landfill methane capture and destruction; livestock methane capture and destruction; urban tree planting; and destruction of N₂O emissions from nitric acid plants.
 - o Standardized protocols for mitigation efforts in the agricultural sector, including improved rice cultivation, nitrogen management, and avoided grassland conversion.

Senior Associate, World Resources Institute (September 2004 – July 2008)

- Led work on WRI's *Greenhouse Gas Protocol Initiative*:
 - o Co-authored the WRI/WBCSD *Greenhouse Gas Protocol for Project Accounting*, an internationally recognized accounting standard for greenhouse gas reduction projects.
 - o Led a two-year multi-stakeholder effort to develop greenhouse gas accounting guidelines for renewable energy projects, and served as primary author of these guidelines.
- Managed WRI Climate Program activities related to emissions trading and carbon market policy development, focusing on carbon offsets and linkages between greenhouse gas trading systems.
- Provided input to U.S. policymakers on cap-and-trade policy and the design of carbon offset programs:
 - o Testified twice before the U.S. Congress (House and Senate) on carbon offset regulation and policy.
 - o Advised U.S. congressional staff on carbon offset policy design and implementation.
 - o Provided technical input to the U.S. Climate Action Partnership on carbon offsets and other cap-and-trade issues.
 - o Provided technical input to state policymakers designing the Regional Greenhouse Gas Initiative (RGGI).
 - o Served as technical advisor to the Western Climate Initiative's Offsets Subcommittee.
 - o Led initial stakeholder discussions on the design of a carbon offsets program for the Midwestern Greenhouse Gas Accord (MGGA).
- Provided input on the design and implementation of international and domestic voluntary carbon offsets programs:
 - o Served on the Steering Committee that created the Verified Carbon Standard.
 - o Served on the Offsets Committee for the Chicago Climate Exchange.
 - o Served on the advisory committee for the development of the Center for Resource Solutions' "Green-e Climate" offset certification standard.
 - o Served on the advisory board for the Climate Neutral Network.

- Authored reports and organized international workshops on linking greenhouse gas emissions trading systems.
- Presented at numerous U.S. and international conferences, workshops, and seminars related to greenhouse gas accounting, standards development, carbon offsets policy, emissions trading, and linking of trading systems.
- Published numerous articles, reports, and papers on carbon offsets policy, market design, and standard setting.

Senior Policy Analyst, Trexler Climate + Energy Services, Inc. (November 2001 – August 2004)

- Managed development of financial and economic analytical tools related to:
 - Forecasting international supply and demand for greenhouse gas reductions.
 - Evaluating risk and calculating costs for carbon offset projects.
 - Comparing costs for different climate change mitigation technologies.
 - Analyzing carbon offset project investment portfolios.
 - Assessing the economic and environmental impacts of small-scale cogeneration technologies.
- Prepared reports on climate change policy, CO₂ credit price forecasting, risk management, project evaluation, and business strategy for a wide range of private and public sector clients.
- Made presentations and represented the firm at conferences and business meetings.
- Managed team of three Research Assistants and coordinated information gathering on climate change policies, science, and economics.

Senior Associate, MRW & Associates, Inc. (October 1999 – August 2001)

- Developed financial models to evaluate electric generation projects, value utility assets, and analyze utility rates.
- Provided economic analysis supporting interventions in regulatory proceedings concerning utility procurement costs, disposition of utility assets, and payments to renewable energy Qualifying Facilities.
- Analyzed utility incentives under different regulatory and ratemaking mechanisms.
- Conducted historical price analyses and assisted with price forecasting and production cost modeling.
- Conducted extensive research on utility restructuring in California.

**Graduate Student Instructor, Microeconomics (September 1998 – May 1999)
University of California, Berkeley**

- Led discussion sections for first-year graduate students on microeconomic theory and its application to policy analysis.

Policy Intern, California Public Utilities Commission (Summer 1998)

- Developed a set of performance indicators to inform strategic planning and track emerging trends in the energy and telecommunications industries.
- Presented recommendations for implementing an indicator tracking program to Division Directors.

Research Associate, Trexler and Associates, Inc. (April 1994 – June 1997)

- Conducted library, phone, and on-line research on diverse topics related to energy, forestry, land use, climate change, and climate change mitigation.

- Analyzed quantitative components of climate change mitigation projects.
- Helped write, edit, and format reports, newsletters, and other documents.
- Managed in-house information system and maintained technical and bibliographic computer databases.
- Supervised interns on research and information management projects.

EDUCATION

M.P.P. University of California, Berkeley, 1999

A.B. International Relations and German Studies, Stanford University, 1992

REPORTS AND PUBLICATIONS

Broekhoff, D., G. Piggot, and P. Erickson, 2018. *Building Thriving, Low-Carbon Cities: An Overview Of Policy Options For National Governments*. Coalition for Urban Transitions, London. <http://newclimateeconomy.report/workingpapers/workingpaper/building-thriving-low-carbon-cities-an-overview-of-policy-options-for-national-governments/>

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La Hoz Theuer, S., L. Schneider, D. Broekhoff, and A. Kollmuss, 2017. *International transfers under Article 6 in the context of diverse ambition of NDCs*. Stockholm Environment Institute, Working Paper No. 2017-10. <https://www.sei-international.org/publications?pid=3248>

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Greenhalgh, S., D. Broekhoff, and F. Daviet, 2005. *The Greenhouse Gas Protocol for Project Accounting*. World Resources Institute and World Business Council for Sustainable Development, Washington, D.C. and Geneva.

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From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Tuesday, May 15, 2018 3:25:18 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Gary Lagerloef
Email	
Phone	
Address	
City	Bainbridge Is.
State	WA
Zip	98110
Current Employer	Retired (Earth and Space Research)
Current Position	Retired (Oceanographer, Climate Scientist, Remote sensing specialist)
I am interested in serving on one of the following advisory groups (select all that apply):	Climate Change Advisory Committee
Experience & Qualifications	
Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	Climate Change Advisory Committee (incumbent)
Please share your qualifications for this	Oceanographer and climate scientist (PhD Oceanography, U.Washington, 1984). My research focus is dynamics of ocean circulation and climate, with emphasis on satellite

appointment (skills, activities, training, education) if any:

measurements. I have studied El Nino, North Pacific decadal variability (which influences Pacific NW climate), and most recently a pioneering satellite mission to measure ocean salinity to understand the links between the global water cycle and climate. I am co-founder of Earth and Space Research, and small non-profit scientific organization in Seattle (www.esr.org), and for 20 years served as its president.

Please share your community interests (groups, committees, organizations) if any:

Currently, I serve on the initial COBI Climate Change Advisory Committee (Position 4, 1-year term) as one of the original members. I also participate on volunteer groups such as "Climate Action Bainbridge", and the "Citizens Climate Lobby". In recent years, I have given numerous local lectures to the public on climate science, and am particularly concerned about the likely impacts of climate change on the Puget Sound region, as well as the global urgency. I do this voluntarily because I believe that a better public understanding of climate science is important to our community. My wife and I have made many choices to reduce our personal carbon footprint: We drive a fuel-efficient hybrid car, we installed rooftop solar panels on our home, we invested in the Bainbridge City Hall rooftop solar project. While I was working full-time, I commuted daily to Seattle by bicycle.

Feel free to attach your resume (optional):

Type the Year

2018

How did you hear about the volunteer opportunity?

City Announcement

Other

Field not completed.

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Gary Lagerloef

Dr. Lagerloef is a retired oceanographer and climate scientist. He has specialized in ocean circulation and climate dynamics with special emphasis in developing new applications for satellite remote sensing. Until retirement (January 2018), he served 14 years as Principal Investigator of the NASA Aquarius Mission, which was launched in 2011 to study the interactions between the Earth's water cycle, ocean circulation and climate.

Author of more than 60 scientific publications and presentations, Dr. Lagerloef has served on numerous scientific teams and working groups over the past 20 years a sampling of which include the Salinity Sea Ice Working Group(Chair), Satellite Altimeter Requirements for Climate Research Working Group (co-Chair), NRC Committee on Earth Gravity Measurements from Space, the AMS Committee on Sea Air Interaction and on NASA Science Working Teams for satellite missions to measure sea level, Ocean Vector Winds, and the Tropical Rainfall Measurement Mission. Dr Lagerloef has been a guest-editor for the prestigious *Journal of Geophysical Research – Oceans* and is a member of several professional associations, learned and technical societies.

Dr. Lagerloef received his Ph.D. in Physical Oceanography at the University of Washington in 1984. Prior to founding Earth & Space Research in 1995, Dr. Lagerloef worked with the Science Applications International Corporation; the Joint Oceanographic Institutions, Detail to NASA; was a NOAA Commissioned Officer and served in the U.S. Coast Guard.

He and his wife Marcia live on Bainbridge Island.

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Sunday, February 25, 2018 12:52:46 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Michelle McClure
Email	
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	NOAA Fisheries
Current Position	Division Director, Fishery Resource Analysis and Monitoring Division
I am interested in serving on one of the following advisory groups (select all that apply):	Climate Change Advisory Committee (not recruiting at this time)
Experience & Qualifications	
Have you served on any city advisory groups in the past?	No
If so, please indicate which groups:	<i>Field not completed.</i>
Please share your qualifications for this	I am a trained ecologist/evolutionary biologist (Ph. D., Cornell University, 1998), with a current professional interest and focus on climate change impacts on marine and freshwater systems. I

appointment (skills, activities, training, education) if any:

currently work for NOAA Fisheries, and led our national effort to develop scientific guidance for including climate information in Endangered Species Act decision-making.

Please share your community interests (groups, committees, organizations) if any:

I have been primarily involved in youth sports as a volunteer (Little League and soccer), carpooler and sidelines cheerer. I volunteered at Ordway Elementary (ran their science fair for four years) when my kids were in elementary school. I currently swim with Bainbridge Aquatic Masters and am a member of the League of Women Voters.

Feel free to attach your resume (optional):

Type the Year

2018

How did you hear about the volunteer opportunity?

Other - See below

Other

Browsing the Review one day

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Michelle M. McClure

SELECTED PROFESSIONAL EXPERIENCE

Division Director – Fishery Resource Analysis and Monitoring Division, Northwest Fisheries Science Center (NWFSC), NOAA Fisheries. May 2011-present

Manage and implement a comprehensive scientific program supporting management of the U.S. West Coast groundfish fishery and associated protected areas. Administer a \$17M budget including acquiring external funding as appropriate, manage ~80 scientific, technical, administrative, and IT staff and contractors through 7 subordinate supervisors.

- Build and lead coalitions conducting cross-cutting research efforts, including national '*Climate Change and the Endangered Species Act Scientific Guidance*' project, '*Guidelines for Reintroductions of Salmonids*' and '*Analysis of West Coast Essential Fish Habitat*' efforts. Publish results in peer-reviewed journals.
- Provide strategic leadership and planning for natural resource surveys, data management, and social, biological and ecological evaluation of fishery management efforts.
- Communicate results of scientific endeavors regularly to management entities, industry and NGO stakeholders, congressional members and staff, high-level executive offices (Department of Justice, Council on Environmental Quality) and agency leadership in oral and written form.
- Developed and implemented data management strategy for environmental data. Acquired \$630,000 in external funding for the improvement and dissemination of fishery information. Established partnership with industry, academic, agency and NGO stakeholders to develop vision for an integrated data system. Implemented process to make all fisheries independent data publicly available (launch date, March 2016).
- Established supervisor-level management team for consultation and collaboration in establishing priorities, aligning budgets and resources with those priorities, and building capacity within the division.
- Member of Cohort 10, National Conservation Leadership Institute. Thoroughly trained in principles and application of adaptive leadership, including employing emotional intelligence, collaboration, and cooperative approaches for problem solving, partnership building, conflict resolution and effecting organizational and cultural change.
- Contributor to 2 NOAA Gold Medal group awards: collaborative, public-private survey development and salmonid recovery planning efforts.

Research Fishery Biologist and Co-Chair, Interior Columbia Technical Recovery Team. Conservation Biology Division, NWFSC, NOAA Fisheries. 1999-2011

- Built collaborative team of agency, tribal and academic scientists to define recovery criteria for Columbia River salmonids, ensuring state and tribal support for conservation efforts.
- Authored reports and peer-reviewed articles for use in conservation and recovery planning processes relating to salmonid ecology and management actions.
- Co-wrote and edited collaborative document describing the Puget Sound ecosystem, now used in college courses and for developing conservation action plans in Puget Sound.
- Led, developed and implemented the first NW Fisheries Science Center Research Plan, leading efforts to align budgetary and scientific resources with priority science needs.
- Served in two detail appointments: Acting Chief of the Marine Ecosystems Division (Office of Science and Technology, NOAA Fisheries Headquarters, 2009), and Acting Deputy Science

Michelle M. McClure

Director (NW Fisheries Science Center, 2010-2011).

- Employee of the Year in 2006 (honorable mention in 2004)
- Won 3 Bronze Medal awards for personal contributions to recovery planning for salmonids and synthesis of information about the Puget Sound Ecosystem.

Early Career Experiences. Variety of paid, unpaid and intern experiences including:

- *AAAS Science Journalism Fellow*. 1998. Reported on science and health news for WOSU, a National Public Radio affiliate.
- *Biological Research Assistant*. *King George Island, Antarctica*. 1990-1991. Contributed to study of the breeding biology and feeding ecology of three species of penguins.
- *Biological Technician*. *Volcano, Hawaii, US Fish and Wildlife Service (now USGS)*. 1989-1990. Contributed to study of the ecology and biology of endangered Hawaiian honeycreepers.
- *Naturalist/Interpreter*. *Mesa Verde National Park*. 1989. Led informational tours through Anasazi ruins. Conducted surveys for prehistoric ruins during fire-fighting effort.
- *Archeological Intern*. *San Juan National Forest*. 1988. Conducted surveys for prehistoric and historic cultural remains. Authored reports for two large-scale surveys.

EDUCATION

1998	Ph. D. Ecology and Evolutionary Biology, Cornell University.
1988	B.S./B.A. Interdisciplinary Studies (Ecology), The Evergreen State College.

SELECTED PEER-REVIEWED PUBLICATIONS

- Busch, S., R. Griffis, J. Link, K. Abram, J. Baker, R.E. Brainard, M. Ford, J.A. Hare, A. Himes-Cornell, A. Hollowed, N.J. Mantua, S. McClatchie, **M. McClure**, M.W. Nelson, K.Osgood, J.O. Peterson, M. Rust, V. Saba, M.F. Sigler, S. Sykora-Bodie, C. Toole, E. Thumberg, R.S. Waples, R. Merrick. 2016. Climate Science Strategy of the US National Marine Fisheries Service. *Marine Policy* 74: 58-67. doi: [dx.doi.org/10.1016/j.marpol.2016.09.001](https://doi.org/10.1016/j.marpol.2016.09.001)
- Anderson, Joseph H. George R. Pess, Richard W. Carmichael, Michael J. Ford, Thomas D. Cooney, Casey M. Baldwin, **Michelle M. McClure**. 2014. Planning anadromous salmonid reintroductions aimed at long-term viability and recovery. *North American Journal of Fishery Management*: 34:72–93. DOI: 10.1080/02755947.2013.847875
- McClure, Michelle M.**, M. Alexander, D. Borggaard, D. Boughton, L. Crozier, R. Griffis, J. Jorgensen, S.T. Lindley, J. Nye, M.J. Rowland, E. E. Seney, A. Snover, C. Toole, K. Van Houtan. 2013. Incorporating Climate Science in Applications of the U.S. Endangered Species Act for Aquatic Species. *Conservation Biology* 27(6): 1222-1233.
- McClure, Michelle**, S. Carlson, G. Pess, T. Beechie, J. Jorgensen, S. Sogard, B. Sanderson, D. Holzer, R. Carmichael, M. Power, J. Travis, S. Sultan. 2008. Evolutionary consequences of habitat loss for Pacific anadromous salmonids. *Evolutionary Applications* 1(2): 300-318.

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 9:33:37 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Steve Saepoff

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Naval Facilities Engineering Command Northwest

Current Position Environmental Engineer

I am interested in serving on one of the following advisory groups (select all that apply):

Climate Change Advisory Committee , Environmental Technical Advisory Committee, Multi-Modal Transportation Advisory Committee, Utility Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, WA State Professional Engineer focus on Environmental Engineering Former Coast Guard Officer Masters Degree in Environmental Engineering and Management Worked at Corps

activities, training, education) if any:	of Engineers as a Senior Project Manager for design and major construction projects Currently work on remediation of contaminated sites
Please share your community interests (groups, committees, organizations) if any:	Sustainability Participate with Climate Action Bainbridge
Feel free to attach your resume (optional):	
Type the Year	<i>Field not completed.</i>
How did you hear about the volunteer opportunity?	Other - See below
Other	Referral by friend

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KEY QUALIFICATIONS

- Project / Program Management
- Security Engineering
- Sustainable Design and Construction Management
- Public Administration
- Environmental Remediation
- Environmental Compliance
- Contract Management – A&E, Construction and Service
- Federal Acquisition Procedures and Quality Assurance
- Staff Training, Development and Supervision
- Program Analysis, Supervision
- Personnel, Finance and Safety Management
- Regulator & Stakeholder Relations Management
- Environmental Engineering
- Interagency Coordination

WORK EXPERIENCE

Supervisory Environmental Engineer / Contracting Officer's Representative **GS-0819-13** **2/2018 – 6/2018**
Naval Facilities Engineering Command Northwest Environmental Restoration (ER) Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$115,778
Temporary supervisor of 8 exempt Remedial Project Managers that manage ER at Naval Installations in Washington and Oregon. Oversaw the preparation of \$19,000,000 2019 ER budget submit to NAVFAC HQ. Developed Statement of Environmental Architect-Engineering Services for a \$30,000,000 contract solicitation and the technical solicitation documents and Government Cost Estimate for \$40,000,000 Environmental Services Indefinite Quantity Indefinite Delivery Contract. Performed internal quality review of all task order technical solicitation and cost estimates prepared by staff. Continue to perform other duties as COR.

Environmental Engineer / Contracting Officer's Representative (COR) **GS-0819-12** **7/2015 – Present**
Naval Facilities Engineering Command Northwest (NAVFAC) Environmental Restoration Team Silverdale, WA
Supervisor: Chris Generous 360-396-0014 Full-time 40 hours/week Salary: \$101,307
In addition to COR accomplishments listed below, managed the Five Year Review for the former Naval Air Facility Adak AK. Supported RPMs with semi-annual ER,N budget submit preparation to NAVFAC HQ. Served on Technical Evaluation Board for Environmental Multiple Award Contract Task Order source selection. Network with NAVFAC CORs nationwide to obtain capacity on multiple IDIQ contracts in support of project execution. Conduct peer bid-ability, operability and constructability QC review of all SOW and GE prior to submission to Acquisition Branch. Provide DOJ with technical support for Navy Potentially Responsible Party sites under CERCLA and RCRA, . Manage the Cooperative Agreement between the Navy and WA Department of Ecology.

Supervisory Environmental Engineer / Contracting Officer's Representative **GS-0819-13** **3/2015 – 7/2015**
Naval Facilities Engineering Command Northwest Environmental Restoration Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$115,778
Temporary supervisor of 4 exempt and 2 non-exempt staff. Initiated and completed employee performance evaluations. Conducted and recorded staff monthly safety training. Hired engineer as Remedial Project Manager. Managed and approved employee travel, overtime, payroll and leave. Managed development of the Spring 2015 ER,N budget submission. Networking with BRAC PMO, WA Department of Ecology and Department of Health Managers. Member, NAVFAC Risk Assessment Workgroup (RAW); Lead of the Radiation Risk Assessment Subcommittee, where I sponsored the development of a Navy Technical Report on Radiological Site Characterization and Risk Assessment and coordinated subcommittee review and input. Also as RAW Member, I reviewed and edited content regarding emerging contaminants for the NAVFAC Interim Perfluoroalkyl and Polyfluoroalkyl Substances Site Guidance for Remedial Project Managers. Member of the NAVFAC Naval Installation Restoration Information Solution (NIRIS) Workgroup.

Environmental Engineer / Contracting Officer's Representative **GS-0819-12** **12/2012 – 2/2015**
Naval Facilities Engineering Command Northwest Environmental Restoration Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$97,370
As COR, administered multiple environmental service and Architect-Engineer (A-E) Indefinite Delivery Indefinite Quantity (IDIQ) contracts and task orders with a cumulative value in excess of \$125M. Lead team of 2 Quality Assurance Field Representatives to monitor contractor execution of over 60 active task orders in Washington and Alaska. Implemented NAVFAC mandated COR and

STEVEN A. SAEPOFF, P.E.

CPARS procedural changes and trained RPM staff on requirements. Responded to contractor inquiries with technical interpretation and clarification of solicitation, contract and task order requirements. Oversaw development of solicitation technical requirements and chaired the Technical Evaluation Board for a \$30M environmental services IDIQ contract source selection and a \$30M A-E slate. Ensured prompt progress payment processing and timely contractor performance evaluations in CPARS. Conduct peer bid-ability, operability and constructability QC review of all SOW and GE prior to submission to Acquisition branch. Member, NAVFAC Risk Assessment Workgroup; Lead of the Radiation Risk Assessment Subcommittee.

Environmental Consultant

Environmental Coalition of South Seattle

Conducted a modified Phase 1 Environmental Site Assessment of two Seattle neighborhoods for local non-profit organization.

4/2012 – 12/2012

Seattle, WA

Chief, Military / HTRW / Inter-Agency Project Management (PM) Branch

GS-0340-14 Step 4

12/2008 – 2/2012

U.S. Army Corps of Engineers, Sacramento District

Sacramento, CA

Supervisor: Michael J. Rosnack, Chief, LMER, 916-557-5106

Full-time 40 hours/week

Salary: \$113,849

Direct supervisor to three (3) first line supervisors, two (2) administrative staff, and manager of 35+ PM staff. Strategic acquisition planning. Developed and executed annual Branch budget. Hired engineers as project managers. Established relationships with client organizations. Tracked status on hundreds of projects monthly and reported metrics to executive leadership.

- Led PM Branch in 2009 and 2010 to manage project teams resulting in award of over \$350M in construction, A-E and environmental service contracts and improved customer satisfaction based on annual customer survey results. Projects supported multiple programs to include Air Force and Army Military Construction (MILCON), Formerly Used Defense Sites, Environmental Restoration, Army and Air Force, Munition Response Program, CERCLA projects for EPA, and BRAC.

Senior Project / Program Manager

U.S. Army Corps of Engineers, Seattle District

12/1999 - 12/2008

Seattle, WA

Full-time 40 hours/week

Salary: \$95,878

➤ *MILCON Program Manager / Senior Project Manager.*

GS-0801-13 Step 6

Led project teams consisting of Corps staff or A-E firms that developed solicitation documents and managed construction of sustainable military facilities to include battalion complexes, fitness centers, family housing, aircraft hangar renovations, fire station, office spaces, a community activity center and maintenance facilities with an aggregate value in excess of \$550M, for the Army in Alaska and Washington and Air Force in Montana and Oregon. In response to Hurricane Katrina, deployed to Mississippi coast as a Debris Mission Specialist, worked 78 hours per week - placed 1,200 Quality Assurance Representatives in the field daily.

➤ *Superfund Program Manager / Environmental and Inter-agency Project Manager.*

GS-0819-12/ Temp 13

Oversaw five PMs execute a \$20M program supporting the EPA.

Managed the development of solicitation documents and contract award of the Upgrade, Operation and Maintenance Task Order Contract for the Water Treatment Plant at the Bunker Hill Superfund Site. Developed and negotiated all Task Order requirements. Managed Targeted Brownfield Assessment for EPA and two turnkey design/construction projects for the U. S. Customs and Border Protection that included real estate acquisition, NEPA compliance, and furnishing valued at \$12.5M.

- Led in-house teams that completed a Vulnerability Assessment of an Acid Mined Drainage Treatment Plant and provided engineering solutions to Seattle Public Utility to protect city waterworks against terrorist threats.
- To avoid critical performance failure, completed the first major cleanout and renovation of a 27 year old wastewater treatment plant at Bunker Hill on schedule by maintaining 24 hour operations for two weeks. Performed 12-hour night shift Quality Assurance duties.
- Led the project team that awarded the construction of the first northern Border Protection Sector HQ facility authorized under the Patriot Act.
- Managed the team that provided one year of contract administrative support to the US DOE Office of River Protection for a \$4B cost+ contract with Bechtel National Inc. for the design and construction of a Waste Treatment and Immobilization Plant using plasma arc incinerator technology for mixed waste.

➤ *Military Project Manager.*

GS-0801-12

Managed 8 MILCON design and construction projects, worth over \$130M for the Air Force in Montana and the Army in Washington. Specific duties include development of project management plans, scopes of work for A-E design, A-E

STEVEN A. SAEPOFF, P.E.

negotiations, budget development and management of project funds, and led in-house Request for Proposal preparation teams with an emphasis on sustainable design. Led planning and design charrettes and facilitated value engineering studies. Chaired source selection evaluation boards for Design-Build contracts. Monitored construction progress, coordinated modification approval with clients and managed project closeout.

Remedial Project Manager / Environmental Services Manager

GS-0819-12

7/1996 to 12/1999

Naval Facilities Engineering Command, Northwest.

Poulsbo, WA

Managed post Record of Decision Remedial Actions at Superfund sites on federal facilities, including converting a landfill into an integrated ecologically restored vegetative cover with a shoreline erosion protection component at NBK Bangor. Achieved remedy in-place status at three remedial action sites in one year. Coordinated public and regulatory agency partnering in support of environmental projects. Prepared cost estimates, negotiated, developed task order specifications and administered environmental remediation contracts. Established strategic project budgets in the Cost-To-Complete module of NORM. Evaluated remedial technologies and negotiated cleanup activities with state regulatory agencies. Peer reviewed draft Remedial Investigations/Feasibility Studies, Proposed Plans, Human Health and Ecological Risk Assessments, and draft Records of Decision. Obtained authorization and funding to manage over \$1M worth of hydro-geologic and eco-toxicologic studies and research performed by the US Geologic Survey.

- Co-sponsored the development of a *Natural Attenuation Guidance Publication for Navy and Marine Corps sites*.
- Participated in WA Brownfields / Total Petroleum Hydrocarbon Project Oversight Group and the Sediment Management Standards Implementation Committee, reviewed draft revisions to the Washington State Department of Ecology Model Toxics Control Act and Sediment Management Standard regulations and prepared formal Navy comments.
- Managed a \$4M Environmental Compliance Program and worked with environmental staffs from 6 naval installations to develop annual requirements, market NAVFAC resources, and coordinate project execution for projects supporting installation compliance with CWA, CAA, SDWA, ESA, RCRA and TSCA.
- Researched and implemented innovative technology to cleanup a PCB contaminated site resulting in a cost avoidance of over \$275K at SWFPAC.
- Successfully competed for \$250K in federal research & development funding to establish toxicity data on ordnance chemicals in the benthic environment. Drafted the Sampling and Analysis Plan. Collected marine sediment samples.

Hazardous Material Compliance Program Manager

GS-0819-12

6/1994 – 7/1996

89 Civil Engineering Squadron / 89 Environmental Flight

Andrews Air Force Base, MD

Oversaw base-wide environmental compliance with federal and state laws concerned with hazardous materials. Conducted environmental compliance audits and pollution prevention site assessments. Chaired contingency planning meetings and provided technical guidance to First Responders for cleanup of hazardous material spills.

- Prepared and submitted to EPA, installation's first Emergency Planning and Community Right-to-Know Act Section 311 and first two 312 reports, also known as Emergency and Hazardous Chemical Inventories.
- Managed contracts that drafted Facility Response Plan, Lead-Based Paint Management Plan, and surveyed 700 transformers for PCBs and replaced 23 - making the base PCB free.

U.S. Coast Guard Officer

5/1982 – 6/1994

EDUCATION / LICENSES / CERTIFICATES

- WA Environmental Professional Engineer, 1999
- DAWIA Level II Facilities Engineering
- MSE, Environmental Engineering and Management, The Catholic University of America, Washington, DC
- BS, Marine Sciences, U.S. Coast Guard Academy, New London, CT
- Holds Secret Security Clearance
- 40-hour HAZWOPER

Grants & Cooperative Agreements for Federal Personnel, 2017

Navy Executive Institute II, 2017

Ecological Risk Assessment, 2015

Basic HR Training for Supervisors Course, 2015

CLM 014 IPT Management & Leadership, 2015

CLE 008 Six Sigma: Concepts & Processes, 2015

CLC 108 Strategic Sourcing Overview, 2015

Advanced Risk Communication, 2015

Natural Resource Damage Assessment, 2014

STEVEN A. SAEPOFF, P.E.

Advanced Munitions Response Site Management, 2014
8-hour HAZWOPER Refresher, 2014
CLC 222 Contracting Officer's Representative, 2014
Navy Executive Institute I, 2014
NAVFAC Source Selection, 2013
NAVFAC AE Contracting, 2013
NAVFAC Contracting Officer's Representative, 2013
ASTM Environmental Site Investigations, Phase 1 & 2, 2012
Landmark Worldwide Communication Course Series, 2012
Project Management – Military Program, 2011
USACE Budget Training, 2010
Managing Project Managers, 2010
LEED Implementation Workshop, 2009
Army Civilian Leader Basic, 2009
DAU Contracting Officers Representative, Dec 2008
Leadership and Emotional Intelligence, 2008
LEED Technical Workshop, 2005
Federal Appropriations Law Refresher, 2005
Design-Build Construction, 2004
Estimating for Construction Modifications, 2003
Construction Contract Administration, 2001
Project Management Fundamentals, 2001
Federal Appropriations Law, 2000
Security Engineering, 2000
Sustainable Design, 2000
Basic & Advanced Groundwater Investigations, 1999
Environmental Risk Assessment, 1999
Managing Environmental Quality Assurance, 1999
Principle Centered Leadership, 1998
Advanced Environmental Restoration, 1998
Environmental Negotiation, 1998
EPA Preliminary Assessments / Site Inspections, 1997
Health and Environmental Risk Communication, 1997
EPA Remedial Process, 1997
EPA Superfund Treatment Technologies, 1996
40 hour HAZWOPER (29 CFR 1910.120), 1995
AHERA Project Designer, 1995
Lead-Based Paint Worker, 1994
Erosion and Sediment Control, 1994

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Wednesday, May 2, 2018 8:13:36 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Joseph Dunstan

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer retired

Current Position DRB member

I am interested in serving on one of the following advisory groups (select all that apply): Design Review Board

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Design Review Board

Please share your qualifications for this appointment (skills, 24 yrs as a licensed Landscape Architect and eight years teaching urban design and park planning at University of Washington and Cal Poly, San Luis Obispo, Ca. I have been a

activities, training, education) if any:	member of the DRB for two years. I enjoy DRB very much. I have lived on Bainbridge Island since 1995.
--	---

Please share your community interests (groups, committees, organizations) if any:	Past Commodore, Eagle Harbor Yacht Club, Shop Manager, Woodshop at BARN, two years as a member of DRB. Board Member, Winslow Wharf Marina.
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Feel free to attach your resume (optional):	
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Type the Year	2018
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How did you hear about the volunteer opportunity?	Other - See below
---	-------------------

Other	current DRB member
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RESUME

Joseph C. Dunstan
Landscape Architect

Joe Dunstan is a landscape architect and educator with 36 years of experience in Landscape Architecture, park and recreation design, commercial site planning, accessible/universal design, and university teaching. For 24 years he was a landscape architect for the National Park Service where he was responsible for the planning, design and construction of visitor/recreation facilities, employee housing and maintenance facilities in 54 national parks and historic sites in six western states. During this time he completed numerous park master plans preserving ecological systems and enhancing historic landscapes, historic farms, and culturally sensitive landscapes.

Prior to NPS he worked in private practice for 10 years where he specialized in multi-family and commercial site planning and construction documentation. During the 1980's and early 90's he taught Landscape Architecture and site planning at the University of Washington, Seattle. Since retiring in 2012 he has taught site planning and urban design at California Polytechnic State University, San Luis Obispo, California on a part-time basis.

From 1995 to 2000 he was on the Board of Directors for Environmental Works, a non-profit community design center in Seattle that included six architects and a staff of nine. From 2004 to 2013 he was a member of the US Coast Guard Auxiliary on Bainbridge Island. He is currently a member of the woodworking steering committee for BARN (Bainbridge Artisans Resource Network) and is past commodore of the Eagle Harbor Yacht Club. He has lived on Bainbridge Island since 1995.

Joseph C. Dunstan

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Tuesday, April 3, 2018 11:54:06 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Tom Kuniholm
Email	
Phone	
Address	
City	Seattle
State	WA
Zip	98104
Current Employer	self employed, Tom Kuniholm Architects AIA
Current Position	Firm Principal
I am interested in serving on one of the following advisory groups (select all that apply):	Design Review Board
Experience & Qualifications	
Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	served on Design Guidelines Review Committee, commercial development, signs, chain retail ordinance,(circa 2008?). COBI Comprehensive Plan design guidelines, (way back).
Please share your qualifications for this	-B Arch degree from Rhode Island School of Design 1980,Registered Architect, Project Architect at Mithun Architects 1989-1994. -In practice as leader of my own firm in the greater

appointment (skills, activities, training, education) if any:	Puget Sound region since 1994. Familiar with design standards throughout the region from our work. -Have designed many residential projects on Bainbridge Island over the years including two "AIA Home of the Month and Home of the Year" winners. - Have lived on island in Rolling Bay since 1991 in a restored 1901 farmhouse, office in Pioneer Square, Seattle.
Please share your community interests (groups, committees, organizations) if any:	-Current member of AIA residential Design committee, SPARc. - Historic Preservation consulting in Butte MO, Virginia City, NV, and Nassau Bahamas, as well as an avid interest in Bainbridge and Kitsap County history. -Extensive experience with residential energy efficient and green design strategies on our projects. Band member for music at the B.I. Farmers market and other events!
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2018
How did you hear about the volunteer opportunity?	Other - See below
Other	From the permit counter and talking with a city co

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Monday, May 21, 2018 9:09:08 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Peter Perry

Email

Phone

Address

City Bainbridge Island

State Wa

Zip 98110

Current Employer Self

Current Position Landscape design Aurora Florialis

I am interested in serving on one of the following advisory groups (select all that apply): Design Review Board

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: DRB

Please share your qualifications for this appointment (skills, 20 Years of professional Landscape Design and construction and General Contracting

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

International Assoc of Arborists, Mentor Ecole Lyon landscape
accreditation

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

City Contact

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Thursday, April 26, 2018 1:07:46 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Skyler Ramirez

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98119

Current Employer Amazon.com

Current Position Sr. Manager

I am interested in serving on one of the following advisory groups (select all that apply):

Affordable Housing Task Force (not recruiting at this time),
Cultural Funding Advisory Committee (not recruiting at this time),
Design Review Board, Planning Commission

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, Bachelors in Internationals Politics MBA Process Improvement and Data Analytics expert by profession

activities, training,
education) if any:

Please share your community interests (groups, committees, organizations) if any:	I'd like to make sure my children continue to have a nice place to live here on the island.
--	--

Feel free to attach your resume (optional):	<i>Field not completed.</i>
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Type the Year	2018
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How did you hear about the volunteer opportunity?	Social Media
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Other	<i>Field not completed.</i>
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Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 11, 2018 9:50:21 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Jane Rein

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Retired

Current Position Community Involvement

I am interested in serving on one of the following advisory groups (select all that apply): Design Review Board

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Climate Change Advisory Committee

Please share your qualifications for this appointment (skills, The majority of my work as a city planner has been in spectacular waterfront/tourist destination communities, and, in all of them, I led or played a major role in both comprehensive and

activities, training, education) if any:

waterfront planning. As a planner in California for 20 years, I managed coastal planning projects, comprehensive plan development and general policy and ordinance development. In both Santa Barbara and Santa Cruz, city planning and development were guided and framed by well-founded principles of community design and a carefully crafted design review process and design guidelines. Both cities had a rigorous and thoughtful approach to development review with an unwavering adherence to the principles of exceptional community design. When I moved to Wisconsin, I became a contract planner for the City of Ashland and also continued as a planning consultant to other communities in Wisconsin and Minnesota. Throughout my career, I have researched, written about and taught sustainable community development. Most recently, I completed, as senior co-author, the 2nd edition of Land Use Planning for Sustainable Development (Taylor & Francis), published in 2013.

Please share your community interests (groups, committees, organizations) if any:

Most recently, I worked with Sustainable Bainbridge, Quality Bainbridge and the Association of Bainbridge Communities (ABC) in planning the 15th Annual ABC Environmental Conference (May 21, 2018). I have served on COBI's Climate Change Advisory Committee since last August and have been engaged with loosely-formed groups of citizens in monitoring COBI policy, law and actions, particularly in the realm of land use. I participated directly in the Comprehensive Planning Process and also provided comment on the Suzuki Property disposition, the Visconsi project and a variety of other land use matters.

Feel free to attach your resume (optional):

Type the Year

2018

How did you hear about the volunteer opportunity?

Other - See below

Other

2 City Officials

Email not displaying correctly? [View it in your browser.](#)

JANE M. REIN

CONTACT INFO

EDUCATION

University of Minnesota, M.A. Journalism and Mass Communication, minor statistics
Hamline University (St. Paul, MN), B.A., English, graduated *cum laude*

Other:

University of Oregon, grad school (School of Journalism) - one quarter
University of Vienna (Austria), studying International Relations (Junior year abroad)

RELEVANT PROFESSIONAL EXPERIENCE

Associate Dean and faculty, Bainbridge Graduate Institute (now Presidio at Seattle): as faculty, taught Sustainable Community Development [*also: as administrator; oversight of student experience; student and student group advising, curriculum development*] 2007-2013.

Associate Professor (with tenure), University of Wisconsin Extension: Community, Natural Resource and Economic Development Educator, Ashland County WI (department head); served as planning consultant to coastal communities (5) engaged in sustainable community planning, land use policy and code development, natural resource planning, economic development planning [*also: served individuals seeking to advance their careers and/or businesses; organizational development consultant to at least 50 nonprofits (including economic development orgs and chambers of commerce;)*] 2002-2007.

Instructor and Lake Superior Program Coordinator and U.S. Coordinator for Lake Superior Binational Forum, Sigurd Olson Environmental Institute of Northland College: administered binational (US Canada) program focused on toxics of concern in Lake Superior; also taught sustainable community development; [*teaching and program administration; served individual students with course and program selection, especially students who interned with me*] 1996 -2002.

Sustainable Community and Organizational Development Consultant: specializing in strategic planning for wide range of nonprofits; municipal comprehensive plans and land use planning, including parks and open space planning, bikeway master planning, waterfront planning, area plans; economic development plans, wetlands management plans, shore land development standards, land disposition studies; major re-writes of municipal zoning ordinances; land disposition studies; Main Street Program planning and design review, grant writing; 1992-2013.

City Planner; Northwest Regional Planning Commission (Wisconsin): contract planner for City of Ashland, WI; comprehensive plans; land use studies and area plans, economic development plans, ordinance and policy studies and reports, grant administration; completed City of Ashland WI comp plan and revised City of Washburn's (WI) Comprehensive Plan; 1991-1992.

Sustainable Community Development Consultant: land use studies and plans, local coastal program review and revisions, acting Director of Planning for City of Capitola, CA, grant writing; 1990-1991.

Associate Planner, City of Santa Cruz, CA Redevelopment Agency: staff to public-private partnership established after Loma Prieta earthquake charged with development of a downtown recovery plan; planning studies and reports, liaison with consultants; 1989-1990.

Associate Planner, City of Santa Cruz, CA Department of Planning and Community Development: general plan and local coastal program development, environmental review, housing for the homeless, major reorganization and revision of zoning ordinance, Community Block Grant Coordinator, director of City's Housing Rehab Loan Program; area plans, including environmental corridor and beach area plans; 1981-1989.

Associate Planner, City of Santa Barbara, CA Department of Planning and Community Development: bikeway master plan; general plan and zoning ordinance development, housing for the homeless; affordable housing; area studies and plans, downtown redevelopment planning, special experience with growth management, housing, working with neighborhood groups and organizations; 1971-1977.

PUBLICATIONS 1973-2013

Attached

OTHER INTERESTS

Bicycling, hiking, anything outdoors non-motorized, flying (certified student pilot), bird watching, graphic design, writing.

Jane (Silberstein) Rein Publications

Updated April 2018

Note: In the list below:

“author” means I researched and wrote the publication solo

“co-author” means I worked with one or more in writing the publication

“lead author” means I authored the publication that contains input from a group, committee or organization whose contributions I facilitated

“contributor” means I contributed content but did not write or assist in writing the publication

Books, Chapters in Books, Professional Articles 1973-2013

Private: 1973-2013

Land Use Planning for Sustainable Development, 2nd Edition. Taylor & Francis, Boca Raton, Florida, 2013, lead author (co-author, Chris Maser).

“Introduction to Community Development; Theory, Practice and Service-Learning,” Jerry Campbell and Gary Green, Eds.; Chapter 16: Sustainable Development. Sage Publications, 2010, co-author (co-author Jerry Hembd, PhD).

“Expanding Prosperity by Becoming an Eco-municipality,” *Business and Society*, December 2010, author

Toward Sustainable Community: A Toolkit for Local Government, University of Wisconsin Press, co-author, April 2007, (UW Sustainability Team).

Land Use Planning for Sustainable Development, CRC Press, Lewis Publishers, Boca Raton, Florida, 2000, lead author (co-author, Chris Maser).

“The Road around Adamson,” an examination of key court cases (including Adamson v. City of Santa Barbara) addressing over-crowding of residential dwellings and associated impacts; paper presented to League of California Cities, 1984, lead author (co-author, Jerry Bowden).

“Community issues, Conflict and Public Affairs Knowledge,” a chapter in *Models in Communication Research*, Peter Clark, ed., Sage Publications, (This chapter reflects years of research conducted in rural Minnesota towns. The topic of the research was public perception of local environmental issues and how information was obtained.), 1973, co-author (co-authors Phil Tichenor, PhD., George Donahue, PhD.).

Public: 1973-2000

“City of Santa Barbara Bikeway Planning Survey Analysis,” City of Santa Barbara Public Works Department, September 1973, co-author.

“City of Santa Barbara Bikeway Master Plan,” City of Santa Barbara Department of Public Works, Transportation Division, 1974, lead author.

“City of Santa Barbara Housing Element of General Plan,” City of Santa Barbara Planning Department, 1975, lead author.

“The Bicycle and its Role in Commerce in Santa Barbara,” City of Santa Barbara Department of Public Works, Transportation Division, 1975, author.

“City of Santa Barbara Industrial Area Study” (study of potential for conversion of industrially zoned lands to residential zoning), City of Santa Barbara Planning Department, August 1978, author.

“City of Santa Barbara Land Use Zones Analysis” (study of alternative means by which to establish residential density standards for purpose of growth management), City of Santa Barbara Planning Department, 1977, co-author.

“Environmental Impact Report for Arroyo Pacifica (86 unit subdivision),” Sub-contractor to John Jostes, planning consultant, prepared for City of Santa Barbara, May 1977, co-author.

“Santa Cruz and San Benito Counties Area Agency on Aging Long Range Plan,” Area Agency on Aging, 1978, lead author.

“Long Range Plan: Area Agency on Aging: Santa Cruz and San Benito Counties (CA), 1981, lead author.

“City of Santa Cruz Zoning Ordinance Reorganization and Revision,” City of Santa Cruz Planning and Community Development Department, 1983, co-author.

“City of Santa Cruz Residential Density Study,” City of Santa Cruz Planning and Community Development Department, 1983, co-author.

Ordinance development: Commercial-Residential Permit, City of Santa Cruz Planning and Community Development Department, 1983, co-author.

Ordinance development: Property Maintenance Ordinance, City of Santa Cruz Planning and Community Development Department, 1984, co-author.

“City of Santa Cruz Beach Area Plan,” City of Santa Cruz Planning and Community Development Department, 1986, lead author.

“City of Santa Cruz Beach Area Policy Recommendations,” City of Santa Cruz Planning and Community Development Department, Santa Cruz, CA, 1986, lead author.

“City of Santa Cruz Beach Area Policy Implementation Recommendations,” City of Santa Cruz Planning and Community Development Department, Santa Cruz, CA, 1986, lead author.

“City of Santa Cruz Housing Assistance Plan,” City of Santa Cruz Community Development Block Program, Planning and Community Development Department, 1987, lead author.

“Tri-City Animal Shelter Expansion/Remodel Study,” for the cities of Fremont, Newark and Union City, CA, April 1987, co-author.

“Santa Cruz County Society for the Prevention of Cruelty to Animals Long Range Plan,” for the Santa Cruz County SPCA, May 1987, lead author.

“Moore Creek Corridor Access and Management Plan,” City of Santa Cruz Planning and Community Department, 1987, co-author.

“City of Santa Cruz Housing Element of the General Plan,” City of Santa Cruz Planning and Community Development Department, 1987, co-author.

“Santa Cruz County Society for the Prevention of Cruelty to Animals Relocation Feasibility Study,” for the Santa Cruz Co. SPCA, May 1988, author.

“Downtown Santa Cruz: Urban Design Plan Phase I,” City of Santa Cruz Redevelopment Agency, April 1990, contributor.

“City of Santa Cruz Downtown Recovery Plan,” City of Santa Cruz Redevelopment Agency, 1991, contributor.

“Animal Control Services Study and User Fee and Cost Recovery Program,” for the County of San Mateo, CA, November 1990, co-author.

“City of Capitola Local Coastal Program Review,” City of Capitola (CA), 1990, author.

“California State Humane Association Long Range Plan,” for the California State Humane Association, Sacramento, CA, 1991, lead author.

“Ashland Economic Development Diversification Plan,” for the City of Ashland, WI, 1992, lead author.

“City of Ashland Comprehensive Plan,” for the City of Ashland, WI, 1992, lead author.

“City of Ashland Waterfront Development Plan,” for City of Ashland, WI, 1994, co-author.

“Land Use Report: Town of Iron River, WI – A Land Use Plan and Zoning Recommendations for Regulating Nonmetallic Mining,” subcontractor to Discovery Group (Madison, WI) for Bayfield County, 1995, co-author.

“City of Superior Special Area Management Plan,” subcontractor to Northwest Regional Planning Commission (Spooner, WI) for the City of Superior, WI, 1995, co-author.

“City of Ashland Zoning Ordinance: Revised,” subcontractor to Discovery Group (Madison, WI) for the City of Ashland, WI, 1995, co-author.

“Douglas County Inland Lakes Classification Study: Draft,” subcontractor to Discovery Group (Madison, WI) for Douglas County, WI, Ordinance Review Committee, 1996, co-author.

“Disposition Strategy Report: Pemene Falls Property, Wisconsin Public Service Corporation,” subcontractor to Discovery Group (Madison, WI) prepared for Land Resource Analysis Team, Wisconsin Public Service Corporation, Green Bay WI, 1996, co-author.

“City of Bayfield (WI) Comprehensive Plan,” City of Bayfield, 2000, lead author.

Presentations at Professional and Government Agency Meetings 1992-1999

“City of Superior Special Area Management Plan,” Douglas County Leadership Class, 1992.

“City of Superior Special Area Management Plan,” Douglas County Leadership Class, 1993.

“City of Washburn: Demographics and History of Development,” Minnesota Design Team Visit to the City of Washburn, June 1993.

“City of Superior Special Area Management Plan,” Douglas County Leadership Class, 1994.

“Wetlands Management, City of Superior (WI) Special Area Management Plan,” Red Clay Soils Wetland Workshop, sponsored by Northwest Regional Planning Commission, Superior, WI, September 15, 1994.

“City of Superior Special Area Management Plan,” Douglas County Leadership Class, 1996.

“The Lake Superior Binational Forum: Mission, Work and the Lake Area Management Plan,” Wisconsin Coastal Management Symposium: Coastal Awareness, June 14, 1998.

“Lake Superior: Toxics of Concern,” Apostle Islands Park Service, April 14, 1998.

“City of Ashland Waterfront Development Plan,” Wisconsin Coastal Management Council, October 1998.

“Lake Superior: Toxics of Concern,” UW Extension Resource Agents, April 19, 1999.

“Planning and Development Issues and Concerns on the Bayfield Peninsula,” presentation to the UW Wisconsin Idea Seminar (for new faculty), Bayfield, WI, May 19, 1999.

“City of Ashland Waterfront Development: Product and Process,” presentation to the federal evaluation by the National Oceanic and Atmospheric Administration of the Wisconsin Coastal Management Program, Madison, WI, June 5, 1999.

“The Lake Superior Binational Forum: Mission, Work and the Lake Area Management Plan,” presentation to the Lake Superior Protected Areas Managers, Northern Great Lakes Visitor Center, Ashland, WI, April 14, 1999.

Courses Taught and Guest Lectures 1994-2001

“Introduction to Tourism,” Wisconsin Indianhead Technical College-sponsored high school class, November 10, 1994.

Planning and Community Development, Fall Semester 1996, Northland College, Ashland, WI.

Sustainable Development, Winter Semester 1997, Northland College, Ashland, WI.

“A Model for Sustainable Community Development: The Natural Step,” presented to Environmental Citizenship class at Northland College, Ashland, WI, February 1998.

“Owls and Jobs,” Northland College Summer Lecture Series, Madeline Island, August 1998.

Land and Water Regulations, Fall Semester 1998, Northland College, Ashland, WI.

“Leadership in Changing Times,” Northland College Lecture Series: Defining Restoration, February 1999.

Defining Restoration Lecture Series Course, Winter Semester, Northland College, 1999.

“Lake Superior Water Quality,” presented to Pollution Biology class at Northland College, Ashland, WI, March 1996-2000.

Planning for Change, co-taught with Professor Dorothy Lagerroos, J.D., Winter Semester, Northland College, 1999.

“The Lake Superior Binational Forum: Model for Citizen Involvement in Water Quality Issues,” Environmental Citizenship class at Northland College, Ashland, WI, April 1999.

“Land Use Planning for Sustainable Development,” Environmental Citizenship class at Northland College, Ashland, WI, November 6, 2000.

Sustainable Community Development, distance learning for Northland College and Alverno College, Winter Semester, 2001.

“Owls and Jobs,” Northland College Summer Lecture Series, June 2001.

Facilitation: Nonprofit Strategic Planning and Organizational Development 1981-2000

Area Agency on Agency for Santa Cruz and San Benito Counties, Long Range Plan Development, 1981.

Vision Santa Cruz, a public-private partnership formed following a major earthquake in Santa Cruz, CA, 1989-90.

California State Humane Association Long Range Planning Workshop, Pacifica, CA, January 29, 1991 and May 20, 1991.

Bayfield Area Commercial Fisherman Business Development (for Governor’s Northern Representative Iris Moe), March 1992.

City of Ashland (WI) Staff Training: New Zoning Ordinance, City of Ashland, WI, September 11, 1995.

Inland Sea Society Long Range Planning Workshop, March 1996.

Northland College Student Services Strategic Planning Session, Ashland, WI.
July 8, 1996.

City of Ashland Waterfront Development Committee, 1996-present.

Open Meetings with President's Staff, Northland College, Fall and Winter Semesters
1997, 1998.

City of Washburn (WI) Planning Document Study Task Force, October-November 1999.

Northland College Fall Lecture Series Planning and Development, Fall 1999.

Northland College Faculty Strategic Planning Focus Groups, 1999.

City of Washburn (WI) Sign Ordinance Development Committee, April-August 2000.

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Sunday, May 13, 2018 4:11:21 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Carl Yurdin

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Retired

Current Position Furniture design and construction

I am interested in serving on one of the following advisory groups (select all that apply): Design Review Board

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Baxter Estates NY Design , Review Bd Eastsound sewer and water commissioner, Orcas Island

Please share your qualifications for this appointment (skills, Industrial Designer, Furniture design and construction BS Industrial Design, University of Bridgeport. wooden boats, sailing. home renovations and some construction

activities, training,
education) if any:

Please share your community interests (groups, committees, organizations) if any:	Bainbridge BARN. woodshop monitor and steering committee
--	--

Feel free to attach your
resume (optional):

Type the Year	2018
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How did you hear about the volunteer opportunity?	<i>Field not completed.</i>
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Other	Neighbor, Joe Dunston
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Carl Yurdin

Career Highlights

- Award winning Industrial Designer with over fifty-years of experience designing a diverse set of consumer and industrial products for companies such as Harman Kardon, Clairol, Miracle Grow, Honeywell Medical Systems, Otzec Industries and Phillips Business Systems.
- Holder of over 30-patents (both design and mechanical) in the areas of construction, medical, instrumentation, lighting and testing equipment.
- Recipient of over 15-design awards, including Industrial Design Magazine and the Industrial Designer Society of America.
- Currently extending design skills through building furniture and sculpture.

Harman / Kardon 1961- 1962
Staff Industrial Designer

Van Dyck Associates 1962- 1963
Staff Industrial Designer

Levow – Yurdin Industrial Design, Inc. 1964- 1976
Principal

Carl Yurdin Industrial Design
1976 – Present

Sculptor & Furniture Designer
2010 – Present

Education & Affiliations

University of Bridgeport, 1959
Bachelors of Science, Industrial Design

United States Navy, 1959- 1961
Active Duty

Industrial Design Society of America, 1976 – 2003
Member

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Saturday, March 17, 2018 3:19:45 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Melanie Keenan

Email

Phone

Address

City BI

State WA

Zip 98110

Current Employer Self-Employed

Current Position Geologist Hydrogeologist

I am interested in serving on one of the following advisory groups (select all that apply): Environmental Technical Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, Licensed Geologist Hydrogeologist, see resume.

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Water Resource Citizen Group on Bainbridge Island, Co-author
for Sole Source Aquifer Designation Petitions for Bainbridge
Island and Kitsap Peninsula, Kitsap Master Gardener, Wyckoff
Superfund Citizen Group, Past Co-Chair Kitsap Food and Farm
Policy Committee appointed by the County Commissioners,
Code Change and Comp Plan Update volunteer. Various
geology hydrogeology groups and events. 4-H Leader Volunteer,
Kitsap Water Festival Volunteer. Artist Ceramics Printmaking,
School Science Volunteer

Feel free to attach your
resume (optional):

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Council

Email not displaying correctly? [View it in your browser.](#)

Melanie Keenan, L.G., L.HG.

DUE DILIGENCE/ HYDROGEOLOGIC STUDIES

EXPERIENCE SUMMARY

Ms. Keenan is a professional geologist and hydrogeologist with extensive experience conducting and managing Phase I and II environmental site assessments on behalf of Fortune 500 companies and law firms. Her experience includes providing third party oversight for hydrogeologic investigations and contaminant characterization. She has served as a technical investigator and writer for several municipal ground water management plans in King County in western Washington. Additionally, she is proficient in scientific illustration and computer graphics.

SELECTED PROJECTS

Project Hydrogeologist, Contamination Assessment Oversight, Seattle, Washington. Conducted oversight of soil and ground water contamination assessment projects on behalf of downtown Seattle property owners for various environmental engineering consulting firms. Oversight required detailed documentation of investigative activities and scrutiny of quality assurance procedures, technical report writing and review.

Project Hydrogeologist, Ground Water Management Plan Preparation and Hydrogeologic Studies, East King County, Washington. Technical contributor to the compilation and state approval of Group A Comprehensive Water System Plans. Plans include system description; water supply and water demand analysis and forecasting; evaluation of system reliability and source water protection; development of operations & maintenance and system improvement programs and operations.

Project Hydrogeologist, Ground Water Management Plan Preparation. Compiled and edited draft reports for input and data from the South King County Ground Water Advisory Committee. Managed the publication of the final South King County Ground Water Management Plan, which was developed to meet this area's ground water protection needs. Plan included: an area characterization report, identification and description of threats to ground water, recommended strategies and implementation process and public involvement.

Project Hydrogeologist, Regulatory Research, Hanford Nuclear Reservation, Richland, Washington. Conducted regulatory research; findings aided DOE in budgeting and re-definition of long-term objectives.

EDUCATION

Post-graduate studies in Hydrogeology, California State University, Fullerton
B.S. Geology, Colorado State University

EMPLOYMENT HISTORY

- Independent Consulting Geologist/Hydrogeologist, 1994 to Present.
- Hydrogeologist, Various Engineering Consulting Firms, 1987 to 1993.
- Geologist, Various Mining Companies, 1983 to 1987.

REGISTRATION

Washington Professional Geologist and Hydrogeologist #1722, 2002.

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Tuesday, April 24, 2018 1:37:55 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Charles Kratzer

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Retired

Current Position NA

I am interested in serving on one of the following advisory groups (select all that apply): Environmental Technical Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: ETAC

Please share your qualifications for this appointment (skills, see resume

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Field not completed.

Feel free to attach your
resume (optional):

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

currently serving

Email not displaying correctly? [View it in your browser.](#)

CHARLES R. KRATZER

EDUCATION

University of California, Los Angeles
Environmental Science and Engineering Program
Doctor of Environmental Science and Engineering

University of Florida
Environmental Engineering Sciences Dept.
Master of Engineering

University of California, Davis
Civil Engineering Dept.
Bachelor of Science

EXPERIENCE

MEMBER, ENVIRONMENTAL TECHNICAL ADVISORY COMMITTEE
City of Bainbridge Island
July 1, 2015 – June 30, 2018

The committee is appointed by the City Council to advise the City Council, City Manager, and City staff on environmental management issues.

PROPOSAL REVIEWER
Water Quality, Supply and Infrastructure Improvement Act (CA Proposition 1, Nov. 2014)
Delta Water Quality and Ecosystem Restoration Grant Program
September, 2015 – November, 2015
(Allen Barnes, UC Davis, 530-754-8408)

Reviewed proposals on water quality and ecosystem restoration for the California Department of Fish and Wildlife. The reviewed proposals totalled about \$5 million in requested funding.

CHAIR, PANEL REVIEW
Ecosystem Restoration Program Independent Review Panel
San Joaquin River Stockton Ship Channel Dissolved Oxygen TMDL – WARMF and Link-Node Models
September, 2013 – March, 2014
(Allen Barnes, UC Davis, 530-754-8408)

Led a panel to evaluate the proposed use of two models by the state regulatory agency to manage a TMDL control program. The issue deals with the effects of the hyper-eutrophic San Joaquin River on the dissolved oxygen levels in the downstream estuary. After reviewing many documents and a two-day meeting with the project team, wrote and assembled a final report from the panel to the state.

SENIOR ENGINEER, WATER RESOURCES
Department of Water Resources
Division of Integrated Regional Water Management
Sacramento, CA 10/09 to 8/12
(Supervisor: Mike Floyd, 916-651-9208)

Designed monitoring requirements and protocols for statewide groundwater level reporting program. Led committee on protocols and chaired group that developed guidance document for prospective monitoring entities. Work team lead for regional forums (12 regions statewide) to elicit regional input to the California Water Plan (CWP), a document produced every 5 years to guide management of California's water resources. Chairperson for statewide conference (270 attendees) on integrated regional water management. Member of CWP work teams on climate change, tribal involvement, and groundwater.

SUPERVISORY HYDROLOGIST

U.S. Geological Survey

Sacramento, CA 10/00 to 10/09

(Supervisor: Neil Dubrovsky, 916-278-3078)

Study unit chief for the San Joaquin-Tulare Basins study unit of the National Water Quality Assessment (NAWQA) program (see <http://ca.water.usgs.gov/sanj>). Responsible for all aspects of this \$1- to 2-million per year program. Supervised staff of 6 to 10 hydrologists, biologists, field personnel, and a GIS/database manager. Worked closely with the GIS staff person to design the NAWQA website, using ArcGIS and Adobe Illustrator. Principal investigator and contract manager for two multi-year, million-dollar spinoff projects: (1) evaluation of pesticide sources (atmospheric and land-based), occurrence, transport, and fate and bioassessments of selected waterbodies in the San Joaquin Valley; and (2) evaluation of groundwater nitrate inputs to the lower San Joaquin River and the sources of the nitrate. Both projects were conducted to provide technical support to the state regulatory agency for the development of TMDLs. Supervised two graduate students in the Geology Department at California State University, Sacramento and served on their graduate committees.

Served on a technical committee to work with the San Francisco Estuary Partnership on designing a Delta Regional Monitoring Program. This partnership is part of the National Estuary Program as is Puget Sound Partnership. As NAWQA chief, I reviewed products and consulted with USGS personnel in Washington State on Puget Sound NAWQA studies.

HYDROLOGIST

U.S. Geological Survey

Sacramento, CA 10/91 to 9/00

(Supervisor: Neil Dubrovsky, 916-278-3078)

Surface water specialist for San Joaquin-Tulare Basins study unit of the NAWQA program. Designed and supervised several surface-water sampling projects to evaluate transport and fate of pesticides from agricultural and urban sources, during storm and non-storm flows. Coordinated these sampling efforts with time-of-travel dye studies to put resulting data into a lagrangian context for interpretation. Also, designed a monitoring, assessment, and research program for water quality in the San Joaquin River Basin for the CALFED program. Acted as California District TMDL coordinator and representative to USEPA Nutrient Criteria Team (Region 9). Served on a technical committee to develop a TMDL for selenium in the San Joaquin River Basin.

Project chief for several water resources/water quality spinoff projects, including: (1) assessment of water quality in Abbots Lagoon at Point Reyes National Seashore (funded by National Park Service); (2) determination of selenium transport in Panoche Creek (funded by U.S. Bureau of Reclamation); (3) evaluation of surface water/ground water interactions and transport of water quality constituents in Santa Clara River in LA County (funded by LACSD); (4) determination of storm-driven transport of diazinon and chlorpyrifos in the San Joaquin River Basin (funded by CA Dept. of Pesticide Regulation); (5) evaluation of historical nutrient loads and trends in tributaries to Lake Tahoe (co-project chief; funded by Lahontan RWQCB); and (6) evaluation of nutrients and oxygen-consuming substances in the San Joaquin River Basin that contribute to low dissolved oxygen in the Stockton Deep Water Ship Channel (funded by CALFED and CA Dept. of Water

Resources). Projects 4 and 6 were conducted to provide technical support to the state regulatory agency for the development of TMDLs. As project chief and contract manager, I was responsible for all aspects of the projects from data collection to monitoring the budget to writing the final report.

EARLIER WORK EXPERIENCE

- o State Water Resources Control Board – Technical expert on San Joaquin Valley water resources, modeling of San Joaquin River; technical evaluations, compliance inspections, and sampling related to agricultural and point-source regulations.
- o UCLA – Modeling salinity and water levels in Salton Sea, estimating heat dissipation from cooling water, and evaluating physical criteria for wind energy development.
- o South Florida Water Management District – Managed Lake Okeechobee water quality studies, including collecting, analyzing, and writing up water chemistry data.
- o University of Florida – Used computer models and statistics to analyze existing data on nutrient loading and trophic conditions in Florida lakes.

OVERSEAS EXPERIENCE

VOLUNTEERS IN OVERSEAS COOPERATIVE ASSISTANCE (VOCA)

Strezevo Water Quality Project (EM084)

Republic of Macedonia

May 1-25, 1995

Evaluated water quality of Strezevo Reservoir and recommended a monitoring program, changes in the laboratory, and use of a eutrophication model.

MEMBERSHIPS

American Water Resources Association

American Geophysical Union

Professional Engineer, State of California, Reg. No. C038369

Professional Engineer, State of Washington, License No. 51489

SELECTED PUBLICATIONS

Zamora, C., Dahlgren, R.A., Kratzer, C.R., Downing, B.D., Russell, A.D., Dileanis, P.D., Bergamaschi, B.A., and Phillips, S.P., 2013, Groundwater contributions of flow, nitrate, and dissolved organic carbon to the lower San Joaquin River, California, 2006—2008: USGS Scientific Investigations Report 2013-5151, 105 p. (available on-line at: <http://pubs.er.usgs.gov/publication/sir20135151>)

Kratzer, C.R., Kent, R.H., Saleh, D.K., Knifong, D.L., Dileanis, P.D., and Orlando, J.L., 2011, Trends in nutrient concentrations, loads, and yields in streams in the Sacramento, San Joaquin, and Santa Ana Basins, California, 1975—2004: USGS Scientific Investigations Report 2010-5228, 112 p. (report and database available on-line at: <http://pubs.usgs.gov/sir/2010/5228/>)

Kratzer, C.R., Saleh, D.K., and Zamora, C., 2006, Assessment of hydrologic and water quality data collected in Abbots Lagoon watershed, Point Reyes National Seashore, California, during water years 1999 and 2000: U.S. Geological Survey Scientific Investigations Report 2005-5261, 35 p. (available on-line at: <http://pubs.usgs.gov/sir/2005/5261/>)

- Majewski, M.S., Zamora, C., Foreman, W.T., and Kratzer, C.R., 2006, Contribution of atmospheric deposition to pesticide loads in surface water runoff: USGS Open-File Report 2005-1307 (available on-line at: <http://pubs.usgs.gov/of/2005/1307>)
- Kratzer, C.R., Dileanis, P.D., Zamora, C., Silva, S.R., Kendall, C., Bergamaschi, B.A., and Dahlgren, R.A., 2004, Sources and transport of nutrients, organic carbon, and chlorophyll-a in the San Joaquin River upstream of Vernalis, California, during summer and fall, 2000 and 2001: USGS Water-Resources Investigations Report 03-4127, 113 p. (available on-line at: <http://pubs.usgs.gov/wri/wri034127>)
- Cox, M.H., Mendez, G.O., Kratzer, C.R., and Reichard, E.G., 2003, Evaluation of tracer tests completed in 1999 and 2000 on the upper Santa Clara River, Los Angeles and Ventura Counties, California: U.S. Geological Survey Water-Resources Investigations Report 03-4277, 92 p. (available on-line at: <http://pubs.er.usgs.gov/publication/wri034277>)
- Kratzer, C.R., Saleh, D.K., and Zamora, C., 2002, Selenium and sediment loads in storm runoff in Panoche Creek, California, February 1998: USGS Water-Resources Investigations Report 02-4286, 38 p. (available on-line at: <http://pubs.usgs.gov/wri/wri024286>)
- Kratzer, C.R., Zamora, C., and Knifong, D.L., 2002, Diazinon and chlorpyrifos loads in the San Joaquin River Basin, California, January and February 2000: U.S. Geological Survey Water-Resources Investigations Report 02-4103, 38 p. (available on-line at: <http://pubs.usgs.gov/wri/wri02-4103>)
- Rowe, T.G., Saleh, D.K., Watkins, S.A., and Kratzer, C.R., 2002, Streamflow and water-quality data for selected watersheds in the Lake Tahoe Basin, California and Nevada, through September 1998: U.S. Geological Survey Water-Resources Investigations Report 02-4030, 118 p. (available on-line at: <http://pubs.usgs.gov/wri/wri024030>)
- Kratzer, C.R., 1999, Transport of sediment-bound organochlorine pesticides to the San Joaquin River, California: Journal of American Water Resources Association, 35:957-981.
- Kratzer, C.R., 1999, Transport of diazinon in the San Joaquin River Basin, California: Journal of American Water Resources Association, 35:379-395.
- Dubrovsky, N.M., Kratzer, C.R., Brown, L.R., Gronberg, J.M., and Burow, K.R., 1998, Water quality in the San Joaquin-Tulare basins, California, 1992-95: USGS Circular 1159, 38 p. (available on-line at: <http://pubs.er.usgs.gov/publication/cir1159>)
- Kratzer, C.R. and Shelton, J.L., 1998, Water-quality assessment of the San Joaquin-Tulare Basins, California: analysis of available data on nutrients and suspended sediment in surface water, 1972-90: USGS Professional Paper 1587, 92 p. (available on-line at: <http://pubs.er.usgs.gov/publication/pp1587>)
- Kratzer, C.R., 1998, Pesticides in storm runoff from agricultural and urban areas in the Tuolumne River Basin in the vicinity of Modesto, California: U.S. Geological Survey Water-Resources Investigations Report 98-4017, 17 p. (available on-line at: <http://pubs.er.usgs.gov/publication/wri984017>)
- Kratzer, C.R. and Biagtan, R.N., 1997, Determination of travel times in the lower San Joaquin River Basin, California from dye-tracer studies during 1994-95: U.S. Geological Survey Water-Resources Investigations Report 97-4018, 20 p. (available on-line at: <http://pubs.er.usgs.gov/publication/wri974018>)
- Kratzer, C.R. and Grober, L.F., 1991, San Joaquin River salinity: 1991 projections compared to 1977: California Agriculture, vol. 45, no. 6, pp. 24-27.

SELECTED INVITED PRESENTATIONS

Kratzer, C.R., Dahlgren, R.A., Zamora, C., and Dileanis, P.D., 2009, Salinity inputs to the San Joaquin River from groundwater: 27th Biennial Groundwater Conference and 18th Annual Meeting of the Groundwater Resources Association of California, October 6-7, 2009, Sacramento, CA.

Kratzer, C.R., and Saleh, D.K., 2007, Trends in nitrate and other nutrients in the San Joaquin River, California: ASA-CSSA-SSSA 2007 International Annual Meetings, November 4-8, 2007, New Orleans, LA.

Kratzer, C.R., and Dahlgren, R.A., 2006, Investigations of nitrate in the lower San Joaquin River, California: California Plant and Soil Conference, CA Ch of Am Society of Agronomy, February 7-8, 2006, Visalia, CA.

Kratzer, C.R., Zamora, C., and Domagalski, J.L., 2004, Monitoring diazinon and chlorpyrifos for TMDL development: Soc of Environ Tox and Chem, 25th Annual Meeting, November 14-18, 2004, Portland, OR.

Kratzer, C.R., and Dileanis, P.D., 2004, Water quality monitoring design issues for Central Valley, California streams: Salmonid Restoration Fed, 14th Intl Salmon Enhancement Workshop, March 17-18, 2004, Davis, CA.

SELECTED TRAINING COURSES

USGS Training Courses:

"Leadership Intensive"; "SPARROW Surface-Water Quality Modeling"; "Statistical Techniques for Trend and Load Estimation"; USGS Western Region Managers Development Program; USGS Western Region Supervisory Training; "Ground Water/Surface Water Relationships"; "Quality Control Sample Design and Interpretation".

Other Training Courses:

"Facilitation Training", Center for Collaborative Policy, Sacramento, CA.

"Nondetects and Data Analysis" Training course presented by Practical Stats (Dr. Dennis Helsel), Seattle, WA.

USDA Graduate School training courses, "Introduction to Supervision" (SUPV 7001); "Supervision and Group Performance" (SUPV 8001).

ArcGIS Training:

"ArcGIS Desktop I: Introduction to GIS (ArcGIS 10.1)", King County GIS Center, May 5-6, 2014

VOLUNTEER ACTIVITIES

City of Bainbridge Island, Department of Public Works: Flow measurements and water-quality sampling of Bainbridge Island creeks, October 2014 to Present (Cami Apfelbeck, COBI Water Resources Specialist, 206-780-3779, capfelbeck@bainbridgewa.gov)

Sakai Intermediate School: Volunteer for "Read Naturally" and "Math Olympiad" programs.

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Saturday, May 19, 2018 7:08:13 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name William Neff

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Eduvate, LLC

Current Position Operations Manager

I am interested in serving on one of the following advisory groups (select all that apply): Environmental Technical Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Senior Technical Advisor -for Rocky Flats Coalition of Local Governments, Colorado, 1994-1997

Please share your qualifications for this appointment (skills, Twenty five years of professional experience working as an environmental consultant with top global engineering firms, three years of experience in public advocacy leadership, technical

activities, training, education) if any:	environmental project experience in WA state, Master's degree in Environmental Pollution Control (Penn State), B.S. in Geology (Hamilton College), group facilitation training
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Please share your community interests (groups, committees, organizations) if any:	Protecting the environment
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Feel free to attach your resume (optional):

Type the Year	2018
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How did you hear about the volunteer opportunity?	Newspaper
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Other	<i>Field not completed.</i>
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William Neff

Operations Manager at Eduvate LLC

Summary

Twenty-five years of professional experience as an environmental scientist. Fifteen years of consulting experience, including eight as consulting firm operations manager. Currently serving as Operations Manager at Eduvate LLC, an educational technology consultancy based in Seattle, Washington.

Experience

Operations Manager at Eduvate LLC, March 2008 - Present

- Providing consulting and management services in the educational systems and technologies work space.

Senior Environmental Scientist at URS Corporation, April 2003 - December 2014

- Managed environmental clearance and permitting activities for a natural gas utility.
- Provided hazardous waste, hazardous materials, toxic substance reporting, and pollution prevention expertise to defense agencies and installations.
- Performed environmental due diligence studies at a variety of commercial and government facilities and properties.

Project Manager/Environmental Scientist at Los Alamos Technical Associates, April 1999 - April 2003

- Project Manager - U.S. Army Chemical Munitions Storage RCRA Part B Permitting
- Project Manager - Rocky Mountain Arsenal South Plants Well Decommissioning

Senior Technical Advisor, August 1997 - April 1999

- Advised local government officials of potential environmental and public health impacts of nuclear operations, cleanup, and site reuse plans for the Rocky Flats site.

Staff Scientist at Olympus Environmental, February 1994 - August 1997

- Performed environmental field services including emergency response, LUST decommissioning and cleanup, hazardous waste characterization and disposal, lead abatement, environmental sampling, and planning services.

Hydrologic Researcher at Land and Water Research Institute, November 1991 - December 1993

- Half-time assistantship position developing a Water Resource Management Plan for the National Park Service Hopewell Furnace Historic Park near Philadelphia, PA.

Volunteer Field Mapper at Environmental Research Group, December 1986 - September 1989

- Gathered field data and prepared a site resource map of The Grottos public recreational area along the Roaring Fork River, east of Aspen, CO. The map was used as a key reference in an application prepared by the ERG to obtain USFS special protection status for the Grottos Area (now protected).

Education

Master of Science, Environmental Pollution Control, Hydrology, Penn State, 1991 - 1993

Associate coursework, Engineering Calculus, Physics & Chemistry, CU-Boulder, 1989 - 1991

Bachelor of Arts, Geology, Writing, Hamilton College, 1982 - 1986

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Wednesday, February 14, 2018 2:57:39 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Juan Rovalo

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer In Site and Associates

Current Position Founder and CEO

I am interested in serving on one of the following advisory groups (select all that apply): Environmental Technical Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, Biologist, Ms. Experience in ecological assessments, Restoration, Conservation, Consultant for built environment projects with environmental high-performance goals.

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

I am interested in environmental activities (Puget Sound Restoration Fund, Bainbridge Island parks, Bainbridge Island Land Trust, BI Wildlife Shelter) preparedness (Bainbridge Prepares and Hub volunteer and WFR), Bainbridge Island Rowing, Diving (Certified by Exotic Aquatics), Security and community participation (Currently in the Citizen Police Academy)

Feel free to attach your
resume (optional):

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Was mentioned by Ron Peltier and Jason Wilkinson

Email not displaying correctly? [View it in your browser.](#)

JUAN ROVALO

BIOLOGIST | MSc | MBA | CERTIFIED BIOMIMICRY PROFESSIONAL

PROFILE

Juan Rovalo is a leading expert in restoration and conservation, integrated ecological asset management, and strategic land stewardship. He is a highly skilled biologist with 20 years of experience whose strength lies in his strategic leadership for mission-driven companies and projects. With a portfolio that includes 100+ interdisciplinary ecological projects located in 8 countries on 5 continents over 15+ unique ecoregions, Juan has a strong track record of successful coordination of complex multi-faceted projects, interdisciplinary teams, and stakeholder groups. From the lab to the field, Juan has experience in scientific research design and implementation, including the development and tracking of Key Performance Indicators that align and empower his teams. Through his company ownership experience, Juan brings strong entrepreneurial and business acumen to his work including business development, compelling communications and public relations, partnership engagement, and development of strong brand identity. Through innovative approaches to his personal mission for ecological restoration and conservation, including deep expertise in biomimicry, Juan seeks high impact opportunities and partnerships for amplifying the possibility of creating conditions conducive to life on Earth.

SKILLS BASE

Conservation and restoration planning & management
Research design, implementation & interpretation
Ecological site analysis, remote GIS, & field studies
Program management and interdisciplinary team coordination
Entrepreneurship, business management, and partnership engagement
Public speaking and stakeholder engagement
International and intercultural dynamics
Biomimicry

EDUCATION

2016	Masters of Science, Biomimicry, Arizona State University
2008	Masters of Business Administration (MBA), Universidad Iberoamericana (<i>Pending</i>)
2002	BS Biology, Universidad Nacional Autónoma de Mexico (UNAM)

TRAINING

2017	Health Care Provider CPR & AED
2017	Wilderness First Responder Certification
2017	Advanced Open Water Diver Certification
2015	Pathways to Adaptation to Climate Change, The Case of Small Island Developing States (SIDS), Prof. Martin Beniston, IPCC, University of Geneva (online)
2015	Geospatial Intelligence, Prof. Donald R. Shemanski, Pennsylvania State University (online)
2015	Disasters & Ecosystems: Resilience in a Changing Climate, Dr. Rajendra K. Pachauri, UNEP (online)
2010	Biomimicry Professional Certificate, The Biomimicry Institute
2008	Biomimicry Workshop, Universidad Iberoamericana, Dept of Architecture, Biomimicry Guild
2008	Reintroduction of Plants to their Natural Habitat, Prof. Joyce Maschinski, XXI National Meeting of Botanical Gardens
2007	Biomimicry Workshop, Universidad Iberoamericana, Dept of Architecture, Biomimicry Guild
2007	Edible Forestry Design, Planning, and Management, Eric Toensmeyer
2000	Agribusiness seminar, ITESM
1998	Oak Taxonomy, Ecology and Management, Benemerita Universidad de Puebla

PROFESSIONAL HISTORY

2014 - Current	Founder, IN SITE Establishment of world-class ecological site analysis and land stewardship services company. Project examples include: Blackadore Caye Restorative development and conservation planning, island ecological baselining, natural resource management planning, stakeholder engagement, & biomimetic design "Factory as a Forest," Ecological Performance Standards Researching local ecosystem functional attributes and development of a performance dashboard to inform design and operational policies of manufacturing facility Gross National Happiness Centre, Bhutan Site analysis, cultural and ecological integration planning, risk reduction, and resource management planning South Africa Fynbos Conservation and protected area management plan, including presentation to Eden to Addo committee members Safi, Morocco, Jacobs Engineers Master planning for net zero waste and ecological integration of new government facility Aromas Mexicanos Ecological identity research for nationally-based perfumery Dellekamp Arquitectos Site analysis and natural zoning
2005 - 2014	Founder, Taller Operaciones Ambientales (TOA) Interdisciplinary partnership between biologists, industrial designers, architects, and permaculturists in pursuit of holistic sustainable design. Over 500 projects completed. Project examples include: Reserva Santa Fe Ecological assessment and baselining, management and strategical planning for conservation and restoration

	Culiacan Botanical Garden Design and ecological consultancy of botanical garden development
2011	Masters Degree Curriculum Development, Ecological Program Developer, Universidad Medio Ambiental (UMA)
2010	Costa Rica Biomimicry Workshop Co-Instructor Collaboration with Biomimicry 3.8
2007	Veracruz Biomimicry Workshop Co-Instructor Collaboration with the Biomimicry Guild and Universidad Iberoamericana
2002 - 2005	Food Product Research & Development, Marcovich Katz Group
2000	Lecturer, Latin American Association of the Mycology Ecology Institute A.C., Seminar in edible mushrooms
1999 - 2002	Researcher, Food & Biotechnology Laboratory at the Universidad Nacional Autónoma de Mexico (UNAM) Edible and medicinal mushroom production
1998	Researcher, Desarrollo y Ecología S.A de C.V Mycology study and fungal inventory
1996 - 1999	Food Production and Administration, Homenaje S.A. de C.V, Michoacan, México
1996	Lecturer, Benemérita Universidad Autónoma de Puebla (BUAP) Seminar in Quercus genera, ecology, and restoration
1995 - 1996	Ecological Workshop Developer and Instructor, OIKOS A.C., Tlaxcala, México

SPEAKING ENGAGEMENTS

Sep 2017	Designing with Nature, Living Product Challenge Conference, Pittsburgh PA
Aug 2016	Climate Change Keynote, Culiacan Botanical Garden, Culiacan Mexico

Oct 2015	Place, Natural Environment and Built Environment, Diploma Course for Design of Sustainable Cities and Communities, Universidad Iberoamericana
Apr 2015	Ecology, Business, & Design, Living Futures un Conference
Feb 2015	Biomimicry & Ecological Corridors, Eden to Ado, South Africa
Dec 2014	Biomimicry, Culiacan Botanical Garden
Oct 2014	Science and Technology Commission of Zacatecas
Sep 2014	Process of Site Analysis, Diploma Course for Design of Sustainable Cities and Communities, Universidad Iberoamericana
Feb 2014	Conference at Culiacan Botanical Garden
Feb 2014	Systems Thinking: Gaia and Anima Mundi, Diploma Course of Sustainable Design and Construction, Universidad Iberoamericana
Sep 2013	Biomimicry, Starbucks
Sep 2013	Arquine Congress, Instituto Tecnológico y de Estudios Superiores de Monterrey (ITESM)
Sept 2013	Place, Natural Environment and Built Environment, Diploma Course for Design of Sustainable Cities and Communities, Universidad Iberoamericana
Mar 2013	<u>Biomimicry and Corn</u> : Identity, Social Organization, and Production, Cycasa
Mar 2013	Biomimicry, Burt's Bees
Mar 2013	Collaboration & Interdisciplinary Team, Arizona State University
Feb 2013	Biomimicry & Leadership, Carlos Mota
Feb 2013	Keynote Speech on Biomimicry, Mid-Atlantic Horticultural Society
Oct 2012	Biomimicry, SXSW Eco
Sept 2012	Place, Natural Environment and Built Environment, Diploma Course for Design of Sustainable Cities and Communities, Universidad Iberoamericana
Jun 2012	Mexico Architectural Association
Mar 2012	Biomimicry in the Plains, BNIM

Jun 2011	Keynote Speech on Ecology & Biomimicry, Technical School of Valle de Bravo (TESVB)
Oct 2010	Ecological Diploma guest lectures, Universidad Medio Ambiental (UMA)
Mar 2010	Systems Thinking: Gaia, Universidad Iberoamericana
Sep 2008	Redesign and Renovation of the Botanical Garden of Culiacan, XXI National Meeting of Botanical Gardens
Apr 2008	Site Analysis, Diploma Course of Sustainable Design and Construction, Universidad Iberoamericana
Mar 2008	Wisdom of Natural Systems, Diploma Course of Sustainable Design and Construction, Universidad Iberoamericana
May 2002	Effect on incubation period over the biological efficiency of Lentinula edodes, IV Latin American Congress of Ecology
Jun 2000	The Three Jewels of Qi Gong, Mexican Association of Medical Acupuncturists

PUBLICATIONS & EXHIBITS

Ecology Pocket Guide, ecologypocketguide.com

Developed free web app and quick reference for ecological systems for designers, architects, and planners

Leonardo DiCaprio Builds an Eco-Resort, New York Times, April 2015

IN SITE featured in article covering Blackadore Caye project and its ecological restoration goals

Biomimicry Challenge: TOA Uses Fungus to Reimagine Sustainable Neighborhoods, Fast Company, May 2010

Asteroide B612 Diseño Regenerativo y Balances Ambientales Exhibit, Modern Art Museum in Mexico City

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 9:33:37 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Steve Saepoff
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Email	
-------	--

Phone	
-------	--

Address	
---------	--

City	Bainbridge Island
------	-------------------

State	WA
-------	----

Zip	98110
-----	-------

Current Employer	Naval Facilities Engineering Command Northwest
------------------	--

Current Position	Environmental Engineer
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I am interested in serving on one of the following advisory groups (select all that apply):	Climate Change Advisory Committee , Environmental Technical Advisory Committee, Multi-Modal Transportation Advisory Committee, Utility Advisory Committee
---	---

Experience & Qualifications

Have you served on any city advisory groups in the past?	No
--	----

If so, please indicate which groups:	<i>Field not completed.</i>
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Please share your qualifications for this appointment (skills,	WA State Professional Engineer focus on Environmental Engineering Former Coast Guard Officer Masters Degree in Environmental Engineering and Management Worked at Corps
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activities, training, education) if any:	of Engineers as a Senior Project Manager for design and major construction projects Currently work on remediation of contaminated sites
Please share your community interests (groups, committees, organizations) if any:	Sustainability Participate with Climate Action Bainbridge
Feel free to attach your resume (optional):	
Type the Year	<i>Field not completed.</i>
How did you hear about the volunteer opportunity?	Other - See below
Other	Referral by friend

Email not displaying correctly? [View it in your browser.](#)

KEY QUALIFICATIONS

- Project / Program Management
- Security Engineering
- Sustainable Design and Construction Management
- Public Administration
- Environmental Remediation
- Environmental Compliance
- Contract Management – A&E, Construction and Service
- Federal Acquisition Procedures and Quality Assurance
- Staff Training, Development and Supervision
- Program Analysis, Supervision
- Personnel, Finance and Safety Management
- Regulator & Stakeholder Relations Management
- Environmental Engineering
- Interagency Coordination

WORK EXPERIENCE

Supervisory Environmental Engineer / Contracting Officer's Representative **GS-0819-13** **2/2018 – 6/2018**
Naval Facilities Engineering Command Northwest Environmental Restoration (ER) Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$115,778
Temporary supervisor of 8 exempt Remedial Project Managers that manage ER at Naval Installations in Washington and Oregon. Oversaw the preparation of \$19,000,000 2019 ER budget submit to NAVFAC HQ. Developed Statement of Environmental Architect-Engineering Services for a \$30,000,000 contract solicitation and the technical solicitation documents and Government Cost Estimate for \$40,000,000 Environmental Services Indefinite Quantity Indefinite Delivery Contract. Performed internal quality review of all task order technical solicitation and cost estimates prepared by staff. Continue to perform other duties as COR.

Environmental Engineer / Contracting Officer's Representative (COR) **GS-0819-12** **7/2015 – Present**
Naval Facilities Engineering Command Northwest (NAVFAC) Environmental Restoration Team Silverdale, WA
Supervisor: Chris Generous 360-396-0014 Full-time 40 hours/week Salary: \$101,307
In addition to COR accomplishments listed below, managed the Five Year Review for the former Naval Air Facility Adak AK. Supported RPMs with semi-annual ER,N budget submit preparation to NAVFAC HQ. Served on Technical Evaluation Board for Environmental Multiple Award Contract Task Order source selection. Network with NAVFAC CORs nationwide to obtain capacity on multiple IDIQ contracts in support of project execution. Conduct peer bid-ability, operability and constructability QC review of all SOW and GE prior to submission to Acquisition Branch. Provide DOJ with technical support for Navy Potentially Responsible Party sites under CERCLA and RCRA, . Manage the Cooperative Agreement between the Navy and WA Department of Ecology.

Supervisory Environmental Engineer / Contracting Officer's Representative **GS-0819-13** **3/2015 – 7/2015**
Naval Facilities Engineering Command Northwest Environmental Restoration Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$115,778
Temporary supervisor of 4 exempt and 2 non-exempt staff. Initiated and completed employee performance evaluations. Conducted and recorded staff monthly safety training. Hired engineer as Remedial Project Manager. Managed and approved employee travel, overtime, payroll and leave. Managed development of the Spring 2015 ER,N budget submission. Networking with BRAC PMO, WA Department of Ecology and Department of Health Managers. Member, NAVFAC Risk Assessment Workgroup (RAW); Lead of the Radiation Risk Assessment Subcommittee, where I sponsored the development of a Navy Technical Report on Radiological Site Characterization and Risk Assessment and coordinated subcommittee review and input. Also as RAW Member, I reviewed and edited content regarding emerging contaminants for the NAVFAC Interim Perfluoroalkyl and Polyfluoroalkyl Substances Site Guidance for Remedial Project Managers. Member of the NAVFAC Naval Installation Restoration Information Solution (NIRIS) Workgroup.

Environmental Engineer / Contracting Officer's Representative **GS-0819-12** **12/2012 – 2/2015**
Naval Facilities Engineering Command Northwest Environmental Restoration Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$97,370
As COR, administered multiple environmental service and Architect-Engineer (A-E) Indefinite Delivery Indefinite Quantity (IDIQ) contracts and task orders with a cumulative value in excess of \$125M. Lead team of 2 Quality Assurance Field Representatives to monitor contractor execution of over 60 active task orders in Washington and Alaska. Implemented NAVFAC mandated COR and

STEVEN A. SAEPOFF, P.E.

CPARS procedural changes and trained RPM staff on requirements. Responded to contractor inquiries with technical interpretation and clarification of solicitation, contract and task order requirements. Oversaw development of solicitation technical requirements and chaired the Technical Evaluation Board for a \$30M environmental services IDIQ contract source selection and a \$30M A-E slate. Ensured prompt progress payment processing and timely contractor performance evaluations in CPARS. Conduct peer bid-ability, operability and constructability QC review of all SOW and GE prior to submission to Acquisition branch. Member, NAVFAC Risk Assessment Workgroup; Lead of the Radiation Risk Assessment Subcommittee.

Environmental Consultant

Environmental Coalition of South Seattle

Conducted a modified Phase 1 Environmental Site Assessment of two Seattle neighborhoods for local non-profit organization.

4/2012 – 12/2012

Seattle, WA

Chief, Military / HTRW / Inter-Agency Project Management (PM) Branch

GS-0340-14 Step 4

12/2008 – 2/2012

U.S. Army Corps of Engineers, Sacramento District

Sacramento, CA

Supervisor: Michael J. Rosnack, Chief, LMER, 916-557-5106

Full-time 40 hours/week

Salary: \$113,849

Direct supervisor to three (3) first line supervisors, two (2) administrative staff, and manager of 35+ PM staff. Strategic acquisition planning. Developed and executed annual Branch budget. Hired engineers as project managers. Established relationships with client organizations. Tracked status on hundreds of projects monthly and reported metrics to executive leadership.

- Led PM Branch in 2009 and 2010 to manage project teams resulting in award of over \$350M in construction, A-E and environmental service contracts and improved customer satisfaction based on annual customer survey results. Projects supported multiple programs to include Air Force and Army Military Construction (MILCON), Formerly Used Defense Sites, Environmental Restoration, Army and Air Force, Munition Response Program, CERCLA projects for EPA, and BRAC.

Senior Project / Program Manager

U.S. Army Corps of Engineers, Seattle District

12/1999 - 12/2008

Seattle, WA

Full-time 40 hours/week

Salary: \$95,878

➤ *MILCON Program Manager / Senior Project Manager.*

GS-0801-13 Step 6

Led project teams consisting of Corps staff or A-E firms that developed solicitation documents and managed construction of sustainable military facilities to include battalion complexes, fitness centers, family housing, aircraft hangar renovations, fire station, office spaces, a community activity center and maintenance facilities with an aggregate value in excess of \$550M, for the Army in Alaska and Washington and Air Force in Montana and Oregon. In response to Hurricane Katrina, deployed to Mississippi coast as a Debris Mission Specialist, worked 78 hours per week - placed 1,200 Quality Assurance Representatives in the field daily.

➤ *Superfund Program Manager / Environmental and Inter-agency Project Manager.*

GS-0819-12/ Temp 13

Oversaw five PMs execute a \$20M program supporting the EPA.

Managed the development of solicitation documents and contract award of the Upgrade, Operation and Maintenance Task Order Contract for the Water Treatment Plant at the Bunker Hill Superfund Site. Developed and negotiated all Task Order requirements. Managed Targeted Brownfield Assessment for EPA and two turnkey design/construction projects for the U. S. Customs and Border Protection that included real estate acquisition, NEPA compliance, and furnishing valued at \$12.5M.

- Led in-house teams that completed a Vulnerability Assessment of an Acid Mined Drainage Treatment Plant and provided engineering solutions to Seattle Public Utility to protect city waterworks against terrorist threats.
- To avoid critical performance failure, completed the first major cleanout and renovation of a 27 year old wastewater treatment plant at Bunker Hill on schedule by maintaining 24 hour operations for two weeks. Performed 12-hour night shift Quality Assurance duties.
- Led the project team that awarded the construction of the first northern Border Protection Sector HQ facility authorized under the Patriot Act.
- Managed the team that provided one year of contract administrative support to the US DOE Office of River Protection for a \$4B cost+ contract with Bechtel National Inc. for the design and construction of a Waste Treatment and Immobilization Plant using plasma arc incinerator technology for mixed waste.

➤ *Military Project Manager.*

GS-0801-12

Managed 8 MILCON design and construction projects, worth over \$130M for the Air Force in Montana and the Army in Washington. Specific duties include development of project management plans, scopes of work for A-E design, A-E

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negotiations, budget development and management of project funds, and led in-house Request for Proposal preparation teams with an emphasis on sustainable design. Led planning and design charrettes and facilitated value engineering studies. Chaired source selection evaluation boards for Design-Build contracts. Monitored construction progress, coordinated modification approval with clients and managed project closeout.

Remedial Project Manager / Environmental Services Manager

GS-0819-12

7/1996 to 12/1999

Naval Facilities Engineering Command, Northwest.

Poulsbo, WA

Managed post Record of Decision Remedial Actions at Superfund sites on federal facilities, including converting a landfill into an integrated ecologically restored vegetative cover with a shoreline erosion protection component at NBK Bangor. Achieved remedy in-place status at three remedial action sites in one year. Coordinated public and regulatory agency partnering in support of environmental projects. Prepared cost estimates, negotiated, developed task order specifications and administered environmental remediation contracts. Established strategic project budgets in the Cost-To-Complete module of NORM. Evaluated remedial technologies and negotiated cleanup activities with state regulatory agencies. Peer reviewed draft Remedial Investigations/Feasibility Studies, Proposed Plans, Human Health and Ecological Risk Assessments, and draft Records of Decision. Obtained authorization and funding to manage over \$1M worth of hydro-geologic and eco-toxicologic studies and research performed by the US Geologic Survey.

- Co-sponsored the development of a *Natural Attenuation Guidance Publication for Navy and Marine Corps sites*.
- Participated in WA Brownfields / Total Petroleum Hydrocarbon Project Oversight Group and the Sediment Management Standards Implementation Committee, reviewed draft revisions to the Washington State Department of Ecology Model Toxics Control Act and Sediment Management Standard regulations and prepared formal Navy comments.
- Managed a \$4M Environmental Compliance Program and worked with environmental staffs from 6 naval installations to develop annual requirements, market NAVFAC resources, and coordinate project execution for projects supporting installation compliance with CWA, CAA, SDWA, ESA, RCRA and TSCA.
- Researched and implemented innovative technology to cleanup a PCB contaminated site resulting in a cost avoidance of over \$275K at SWFPAC.
- Successfully competed for \$250K in federal research & development funding to establish toxicity data on ordnance chemicals in the benthic environment. Drafted the Sampling and Analysis Plan. Collected marine sediment samples.

Hazardous Material Compliance Program Manager

GS-0819-12

6/1994 – 7/1996

89 Civil Engineering Squadron / 89 Environmental Flight

Andrews Air Force Base, MD

Oversaw base-wide environmental compliance with federal and state laws concerned with hazardous materials. Conducted environmental compliance audits and pollution prevention site assessments. Chaired contingency planning meetings and provided technical guidance to First Responders for cleanup of hazardous material spills.

- Prepared and submitted to EPA, installation's first Emergency Planning and Community Right-to-Know Act Section 311 and first two 312 reports, also known as Emergency and Hazardous Chemical Inventories.
- Managed contracts that drafted Facility Response Plan, Lead-Based Paint Management Plan, and surveyed 700 transformers for PCBs and replaced 23 - making the base PCB free.

U.S. Coast Guard Officer

5/1982 – 6/1994

EDUCATION / LICENSES / CERTIFICATES

- WA Environmental Professional Engineer, 1999
- DAWIA Level II Facilities Engineering
- MSE, Environmental Engineering and Management, The Catholic University of America, Washington, DC
- BS, Marine Sciences, U.S. Coast Guard Academy, New London, CT
- Holds Secret Security Clearance
- 40-hour HAZWOPER

Grants & Cooperative Agreements for Federal Personnel, 2017

Navy Executive Institute II, 2017

Ecological Risk Assessment, 2015

Basic HR Training for Supervisors Course, 2015

CLM 014 IPT Management & Leadership, 2015

CLE 008 Six Sigma: Concepts & Processes, 2015

CLC 108 Strategic Sourcing Overview, 2015

Advanced Risk Communication, 2015

Natural Resource Damage Assessment, 2014

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Advanced Munitions Response Site Management, 2014
8-hour HAZWOPER Refresher, 2014
CLC 222 Contracting Officer's Representative, 2014
Navy Executive Institute I, 2014
NAVFAC Source Selection, 2013
NAVFAC AE Contracting, 2013
NAVFAC Contracting Officer's Representative, 2013
ASTM Environmental Site Investigations, Phase 1 & 2, 2012
Landmark Worldwide Communication Course Series, 2012
Project Management – Military Program, 2011
USACE Budget Training, 2010
Managing Project Managers, 2010
LEED Implementation Workshop, 2009
Army Civilian Leader Basic, 2009
DAU Contracting Officers Representative, Dec 2008
Leadership and Emotional Intelligence, 2008
LEED Technical Workshop, 2005
Federal Appropriations Law Refresher, 2005
Design-Build Construction, 2004
Estimating for Construction Modifications, 2003
Construction Contract Administration, 2001
Project Management Fundamentals, 2001
Federal Appropriations Law, 2000
Security Engineering, 2000
Sustainable Design, 2000
Basic & Advanced Groundwater Investigations, 1999
Environmental Risk Assessment, 1999
Managing Environmental Quality Assurance, 1999
Principle Centered Leadership, 1998
Advanced Environmental Restoration, 1998
Environmental Negotiation, 1998
EPA Preliminary Assessments / Site Inspections, 1997
Health and Environmental Risk Communication, 1997
EPA Remedial Process, 1997
EPA Superfund Treatment Technologies, 1996
40 hour HAZWOPER (29 CFR 1910.120), 1995
AHERA Project Designer, 1995
Lead-Based Paint Worker, 1994
Erosion and Sediment Control, 1994

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 4, 2018 8:50:01 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Casey Schmidt

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Desert Research Institute

Current Position Assistant Research Professor

I am interested in serving on one of the following advisory groups (select all that apply): Environmental Technical Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, I have a BS from the University of Washington in Biology and a minor in Fisheries and Aquatic Sciences (2001). I worked for over one year in a UW limnology lab studying the water quality of

activities, training, education) if any:

Lake Washington, Puget sound, and rivers all along King County. I received my MS and PhD from the University of Florida in Soil and Water Sciences. Currently, I work remotely on federal grants where I serve as the principal investigator for environmental science related projects across the United States. In my career I have worked on stream and wetland restoration, agricultural water quality remediation, estuarine ecology, urban stormwater, and urban forestry and I have taught college courses to graduate students and undergraduates in limnology, hydrology, and soil science. Recently I was hired by the Lake Tahoe Science Advisory Council (TSAC) to produce a report guiding their best practices and natural resource evaluation metrics through a systematic assessment of the programs of other agencies across the world. I have published in peer-reviewed journals to technical audiences, and have developed documents for the general public, farmers, and stormwater managers.

Please share your community interests (groups, committees, organizations) if any:

I am currently in a 5-week training to be a docent at Islandwood. Given my skillset, I have been asked to develop and lead community programs for the organization. I am a member and donor of the Puget Sound Restoration Fund, and I have volunteered to harvest and sort oysters. Additionally, I have discussed with the founder/director about helping to evaluate the water quality benefits of oysters and other shellfish, as I have done for a funded research project in the past (see resume). I am a member and donor of the Bainbridge Island Land Trust, Bainbridge Island Parks Foundation, and the Bainbridge Island Museum of Modern Art. I am an active member of the Wilkes PTO, science fair judge, and event photographer. In previous residences I have served as a faculty senator, club president, invited speaker, and a member of numerous community and environmental organizations. I am excited to continue service to my community in an expanded capacity.

Feel free to attach your resume (optional):

Type the Year

2018

How did you hear about the volunteer opportunity?

Other - See below

Other

A friend noted that there was an opening

Email not displaying correctly? [View it in your browser.](#)

Casey Adam Schmidt, MS, PhD

EDUCATION

PhD in Soil and Water Science, Univ. of FL, 2011, State of FL Alumni Fellow (4 yrs), 4.0 GPA

Dissertation Title: *Denitrification bioremediation: Ameliorating excessive N loading by putting microbes to work*

Structural environmental remediation: Novel water quality BMP development project to prevent eutrophication of freshwater springs and coastal zones resulting from intensive agriculture within the Suwannee River watershed

Designed, oversaw construction, and monitoring of a successful BMP project that will remove 9 tons of fertilizer-nitrogen over a 24 year lifespan with greater cost efficiencies than comparable approaches

Communication: Worked with landowner and educated other growers through field days and presentations on effective nutrient management to reduce nutrient discharges and groundwater usage

Project Management: Supervised and organized a team to successfully complete deliverables for a \$300K project

MS in Soil and Water Science, Univ. of FL, 2004, 4.0 GPA

Thesis Title: *Floodplain impacts from channelization and urbanization: A characterization of the Tumbler Creek Delta Floodplain*

Environmental Restoration: Collect, and assess data on soil properties, water quality and hydrology of a heavily urbanized wetland and a watershed with multiple TMDLs that was in the process of undergoing a watershed-scale stormwater planning program per NPDES permit; integrate data in to a riparian wetland restoration plan to provide guidance on watershed stormwater practices, and wetland ecosystem services. Society of Wetland Scientists Annual International Meeting (Seattle) oral presentation award on the project

BS in Biology (Ecology, Evolution, Conservation Biology Track), Minor in Fisheries and Aquatic Sciences, 2001

- Coursework in biology, marine mammalogy, fisheries, salmon ecology, and limnology

Water Quality: Undergraduate Research Assistantship in Limnology lab (Dr. Michael Brett) in Civil & Environmental Engineering

RELATED EXPERIENCE

Assistant Research Professor, Division of Hydrology. (2013-Present). Desert Research Institute, University of Nevada System (Salary: \$92,000/yr)

Grant acquisition & Management: Principal investigator for \$1,669,239 in grant funded projects acquired over 3 years on; the water quality benefits of oyster restoration in the Indian River Lagoon estuary (FL Legislature), novel urban stormwater BMP development to the lagoon (FL DEP) and Lake Tahoe (NV div. of state lands), urban forestry (USFS), agricultural BMP development (EPA), and watershed BMP targeting (EPA)

Project Management: Lead and advise teams on these projects, develop and implement project vision and methods, submit reports and other deliverables.

Nevada System of Higher Education Rising Researcher Award

Elected Faculty Senator – Shared governance of the institute, advising chair and chancellor of the board of regents on faculty and research priorities (2016-present)

Adjunct Professor, (2014-Present). University of Nevada Reno (Salary: dependent on coursework).

Public Education: Principal chair and funder of graduate student research, and instructor of a course in hydrology and a course in limnology

Postdoctoral Research Associate (2011-2013). University of Florida, Soil and Water Sciences Department.

Proposal development, Public outreach and Education: Complete and submit manuscripts, extension factsheets and write proposals on agricultural water quality management research, findings and application.

Ph.D. Research Assistant (2005 –2011). University of Florida, Soil and Water Sciences Department

- **Environmental Remediation:** Federally-funded EPA grant for reducing non-point agricultural pollution in the bi-state Suwannee River watershed to reduce impacts on coastal estuaries and inland freshwater springs.
- **Project management:** Lead student researcher, project manager and manager for three employees in charge of organizing field, lab work, data analysis, report writing and budgeting.

Head Teaching Assistant (2006-2008). University of Florida, Soil and Water Sciences Department.

Public Education: Lecturer and head teaching assistant of third and fourth year students for three semesters.

Environmental Scientist (2007-2008). Environmental Consulting and Technology, Inc. Gainesville, FL

Air quality impacts evaluations from proposed coal plant on wildlife refuges and national parks

Field Ecologist (2004). Creative Environmental Solutions, Gainesville, FL

Endangered species surveys, wetland delineations, and wetland mitigation monitoring.

M.S. Research Assistant (2002-2004). University of Florida, Soil and Water Sciences Department

- **Environmental Restoration:** Managed a team on hydrology, soil, vegetation and water impacts assessment for a disturbed urban wetland and developed wetland restoration plan and guidance on watershed structural BMPs and practices.
- **Communication:** Public outreach for basin management action plan working group, and creeks protection summit

Undergraduate research assistant (2000-2001). Univ. of WA Dept. of Civil and Environmental Engineering

- **Water Quality:** Paid assistant to graduate research projects evaluating nutrient loading to Lake Washington along an urban to forested gradient, Puget sound and Lake Wa trophic food web evaluations, impacts of pet waste on lake water quality, and treatment wetlands

GRANTS

Desert Research Institute. 2016.

Title: *Restored oyster reef ecosystem services. Denitrification and nutrient sequestration -- \$13,000.*

PI: **Casey Schmidt** (Desert Research Institute – University of Nevada System)

- Evaluation of the water quality benefits of 10 years of oyster restoration in the Indian River Lagoon estuary
- Managing a multi-agency team for seasonal sampling from boats, guiding lab analysis and project vision
- Mentoring and guiding a graduate student to complete his thesis on the project

State of Nevada – Dept. of Conservation and Natural Resources (Lake Tahoe License Plate Fund). 2015-2017

Title: *Evaluation of biochar amendment for nutrient and fine sediment retention in stormwater treatment applications -- \$53,580.*

PI: Alan Hayvaert, **Casey Schmidt** (Desert Research Institute – University of Nevada System)

- Stormwater quality remediation methods development using organic media for Lake Tahoe
- Advising a graduate student on thesis work for the project

Desert Research Institute. 2015-2016

Title: *A biochar production and carbon sequestration evaluation of the T.P.I. steel kiln. -- \$12,380.*

PI: **Casey Schmidt**

- Air quality impacts of wildland fuels management projects and prescribed burns

US EPA, 2016-2018

Title: *Demonstration and technology transfer of denitrification bioreactors to reduce nitrogen loads within the Santa Fe Basin -- \$515,041.*

P.I.: Casey Schmidt (Desert Research Institute – University of Nevada System), Mark Clark (Univ. of FL)

- Agricultural BMP development and implementation to reduce coastal and freshwater spring eutrophication
- Public and grower outreach
- Developing a nutrient remediation strategy for the entire watershed
- Advising and funding a graduate student on the project

State of Florida Legislature/Brevard County Board of Commissioners 2014-2016

Title: *Indian River Lagoon Oyster Restoration Project – An evaluation of oyster denitrification and oyster reef ecosystem services* -- **\$87,235**

P.I.: Casey Schmidt (Desert Research Institute – University of Nevada System)

- Nutrient sequestration evaluation to quantify the water quality benefits of oyster reef restoration in the Indian River Lagoon estuary
- Principal manager of seasonal soil, water and oyster sampling from boats with staff; subsequent lab analysis, data analysis, and report writing
- Work in collaboration with the Brevard County Zoo, and Brevard County Natural Resources to advise on expanding oyster restoration in the Indian River Lagoon

US Forest Service, 2014-2017

Title: *Assessment of Pinyon Juniper-derived biochar as a soil amendment to increase survival of urban trees in Nevada* -- **\$366,247**

P.I.: Casey Schmidt (Desert Research Institute – University of Nevada System), David Howlett (Nevada Division of Forestry)

- Leader of a project that ties wildland fuels reduction with urban horticulture and urban forestry
- Principal manager of field teams, nursery staff, labwork, data analysis and report writing

Florida Department of Environmental Protection, 2014-2016

Title: *Carpenter Road Pond Denitrification Bioreactor* -- **\$76,987**

P.I.: Casey Schmidt (Desert Research Institute – University of Nevada System)

- Designed, implemented, and oversaw monitoring of a water quality remediation project I designed to reduce nutrient discharges to a coastal estuary (Indian River Lagoon)
- Principal manager of technical staff in Brevard County Natural Resources, and environmental consultants for the project

Florida Department of Environmental Protection, 2014-2015

Title: *Micco Denitrification Bioreactor and Exfiltration Treatment Train* -- **\$37,578**

P.I.: Casey Schmidt (Desert Research Institute – University of Nevada System)

- Principal for the design, monitoring and implementation of an urban stormwater remediation project to reduce eutrophication in Indian River Lagoon estuary
- Manager of Brevard county staff and consultants for the project

US Forest Service, 2013

Title: *Optimizing production temperatures and amendment volume for minimizing risk and promoting street tree growth from Pinyon-Juniper derived biochar* -- **\$12,191.**

P.I.: Casey Schmidt (Desert Research Institute – University of Nevada System)

- Principal for a pilot project that integrates wildland fuels reduction with urban horticulture and urban forestry

NIFA National Integrated Water Quality Program, 2011-2014

Title: *Efficacy, constraints and uncertainties of constructed wetlands and bioreactors: A place-based, integrated approach to foster N abatement* -- **\$495,000.**

Technical Advisor: **Casey Schmidt** (University of Florida), P.I.: Art Gold (University of Rhode Island)

EPA Section 319 Grant, 2007-2011.

Title: *Reducing nonpoint source loss of nitrate within the Santa Fe Basin* -- **\$305,000.**

Co-P.I.'s: Mark Clark, Jim Jawitz, Thomas Yeager (Univ. of FL), Student P.I.: **Casey Schmidt** (University of FL)

City of Gainesville, FL, 2003-2004.

Title: *Tumblin Creek Wetland Impacts Assessment and Conceptual Restoration Plan* -- **\$25,000.**

Co-P.I.'s: Mark Clark, Joseph Prenger (University of FL), Student P.I.: **Casey Schmidt** (University of FL)

PUBLICATIONS

Schmidt, C.A., Gallagher, S., Walters, L.J., Sacks, P.E., Chambers, L.G. (*forthcoming*). Ecosystem services evaluation of ten years of oyster bed restoration in the Indian River Lagoon.

Carter, Z.W., Sullivan, B.W., Qualls, R.G, Blank, R.R., **Schmidt, C.A.**, Verburg, P S.J. 2018. Charcoal Increases Microbial Activity in Eastern Sierra Nevada Soils. *Forests*, 9(2). [Publication](#)

Heyvaert, A., **Schmidt, C.A.**, Knopp, C., and Parvin, E. (2017) Natural Resource Evaluation Systems: Assessment of Best Practices for the Tahoe Regional Planning Agency. A product of the Tahoe Science Advisory Council.

Watts, A. C., **Schmidt, C. A.**, McLaughlin, D. L., & Kaplan, D. A. (2015). Hydrologic implications of smoldering fires in wetland landscapes. *Freshwater Science*, 34(4), 1394–1405. [Project Press](#) [Publication](#)

Schmidt, C.A., Clark, M.W. 2013. Deciphering and modeling the physicochemical drivers of denitrification rates in carbon-based bioreactors. *Ecological Engineering*. 60:276-288. [Publication](#)

Clark, M.W., **Schmidt, C.A.** 2012. Reducing nonpoint source loss of nitrate within the Santa Fe Basin. Florida Department of Environmental Protection. Tallahassee, FL. [Publication](#)

Schmidt, C.A., Clark, M.W. 2012. Evaluation of a denitrification wall to reduce surface water nitrogen loads. *Journal of Environmental Quality*. 41:724-731. [Publication](#)

Schmidt, C.A., Clark, M.W. 2012. Efficacy of a denitrification wall to treat continuously high nitrate loads. *Ecological Engineering*. 42:203-211. [Publication](#)

Schmidt, C.A. (December 2012). Chapter: What causes an ice age? *In The Where, The Why and The How: 75 Artists Illustrate Wondrous Mysteries of the Universe*. Chronicle Books, San Francisco, CA.

- Chapter on how ice ages form.

Bhadha, J., **Schmidt, C.**, Rooney, R., Indeglia, P., Kertesz, R., Bevc, B., Sansalone, J. 2009. Granulometric and Metal Distributions for Post-Katrina Surficial Particulate Matter Recovered From New Orleans. *Journal of the American Water Resources Association*. 45:1434-1447. [Publication Reference](#)

Clark, M., **Schmidt, C.** 2005. *The Tumblin Creek Assessment and Restoration Report*. City of Gainesville Public Works.

Schmidt, C. 2004. *Floodplain impacts from channelization and urbanization: A characterization of the Tumblin Creek Delta Floodplain*, Gainesville, FL. M.S. Thesis, University of Florida. [Publication Reference](#)

INVITED PRESENTATIONS (SELECTED)

Gallagher, S., **Schmidt, C.A.**, Walters, L. (2016), **American Geophysical Union Annual Conference**: Denitrification and phosphorus sequestration in restored oyster reefs in the Indian River lagoon, Florida .

Schmidt, C., Bhadha, J. (2015), **American Geophysical Union Annual Conference**: Co-chair of poster session entitled, *Biochar Research: Advances in Production and Application*

Schmidt, C., Howlett, D., Nair, V. (2015), International ASA-CSSA-Soil Science Society of America(SSA) annual conference: Nutrient & Water Retention Dynamics of Biochar Produced from Pinyon-Juniper Forest Thinning in Nevada

Schmidt, C. (2013). *Applications of denitrification bioremediation as a sustainable and effective approach for nitrogen remediation.* University of Nevada, Reno, Civil and Environmental Engineering Department Seminar

Schmidt, C., Howlett, D. (2013). University of Nevada-Reno Extension: Green Industry professionals education *Evaluating the utility of Pinyon and Juniper derived biochar as a soil amendment to improve urban tree survival*

Schmidt, C. (2012). Land Grant and Sea Grant National Water Conference (Portland): Sponsored Presenter for a symposium on: *Constructed wetlands and carbon bioreactors for controlling offsite N losses.* Title: Emerging bioreactor research: Treating high nitrogen loads (In Warm Climates)

Schmidt, C. (2011). ASA-CSSA-Soil Science Society of America (San Antonio) and American Ecological Engineering Society (Asheville) annual conferences: *Evaluation of a Denitrification Wall for Surface Water Nitrate Load Reduction*

Schmidt, C. 2007. University of Florida. *Why not do what you love?* A presentation on the positive benefits of scientific research to high school students taking a summer environmental education course

Schmidt, C., Clark, M. 2005. Orange Creek Total Maximum Daily Load (TMDL) working group: *Phosphorus and sediment transport and retention: The role of riparian wetlands*

Schmidt, C. 2004. Society of Wetland Scientists Annual Conference (Seattle): *Tumblin Creek wetland impacts assessment and conceptual restoration plan*

Schmidt, C., Clark, M. Gainesville Water Board (2003) & Gainesville Creek Summit (2004): *Tumblin Creek Floodplain: Assessment and Restoration.*

EDUCATION & OUTREACH (selected)

2017	Limnology. Graduate and Undergraduate Course. University of Nevada Reno
2015	Hydrologic Field Methods. Graduate Student Course. University of Nevada Reno
2015	Oyster bed restoration and bioremediation: Applications in ecological engineering to reduce nitrogen impacts. University of Central Florida, Department of Biology
2015	Black Carbon, Biomass and Bioremediation: Utilizing Forest Resources in Environmental Applications. Forestry Field Day
2013	Applications of Denitrification Bioremediation as a Sustainable and Effective Approach for Nitrogen Remediation. University of Nevada Reno, Civil and Environmental Engineering
2012	Demonstrating Effective Nitrogen and Irrigation Management Approaches. Nursery Growers Field Day
2006-2008	Introduction to Soils Laboratory, Head graduate T.A. for two-years

2007	Urban Forestry, Dept. of Forest Resources and Conservation (graduate course), Invited guest lecturer
2007	Environmental Science (high school course) Seminar, Invited guest lecturer
2003	Restoration of Urban Wetlands, Department of Environmental Engineering, Systems Seminar

AWARDS, AND HONORS

- Nevada System of Higher Education Regents Rising Research Award – Nevada Board of Regents (2017)
- Outstanding Student Paper Award – Biogeosciences section, American Geophysical Union Annual Conference (2011)
- Jimmy Cheek Graduate Student Medal of Excellence Finalist, Univ. of FL., College of Agricult and Life Sciences (2011)
- Best Oral Presentation Award, Univ. of FL., Department of Soil and Water Sciences, Annual Research Symposium (2010)
- State of Florida Ph.D. Alumni Fellowship recipient, 2005-2009. Four years of full funding to pursue a PhD.
- Oral Presentation Award, 25th Annual International Society of Wetland Scientists conference in Seattle, WA (2004)

PROFESSIONAL AFFILIATIONS

- American Association for the Advancement of Science, 5 years
- Society of Wetland Scientists, 10 years
- Soil Science Society of America, 7 years
- American Geophysical Union, 6 years
- American Water Resources Association, 7 years
- American Ecological Engineering Society, 8 years

LEADERSHIP AND COMMUNITY SERVICE

- **Faculty Senator:** Elected representative of the Desert Research Institute
- **Nevada Division of Forestry Volunteer:** Volunteer at Plant Nursery and Fuels Management Projects
- **Water Quality Field Day Educator:** Taught students from underserved schools about oysters, water quality and Lake Tahoe.
- **Peer Reviewer:** Journal of Environmental Quality, Ecological Engineering and others.
- **Managing Denitrification in Agronomic Systems:** Invited Advisor and Participant of the community of the soil, agronomic, and crop society of America (SSSA, CSA, ASA)

SPECIALIZED TRAINING AND CERTIFICATES

- **Wetlands Certificate - Interdisciplinary Concentration in Wetland Sciences Certificate (Univ. of FL)**
- **Advanced Scuba Certification**
- **Hydric soils certificate (21 hrs; Univ. of FL.)**
- **Geostatistical analysis of environmental data (30 hrs; Univ. of FL.)**

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Wednesday, March 14, 2018 6:11:29 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Brian Strully

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Videre LLC

Current Position Managing Director

I am interested in serving on one of the following advisory groups (select all that apply): Design Review Board, Ethics Board

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, Education- MA in economics and MS in engineering Professional - —15+years working in large organizations requiring cross-group collaboration and working with multiple stake holders — 7

activities, training, education) if any:	years managing and building teams — 1 year as consultant to local and state governments assisting in environmental policy formulation Community involvement — HOA board treasurer
Please share your community interests (groups, committees, organizations) if any:	Interested in local government involvement including planning, ethics, budget advisory
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2018
How did you hear about the volunteer opportunity?	Other - See below
Other	City website

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A focus on driving positive outcomes through collaboration across stakeholders. Strong track record managing multidisciplinary teams toward executing on high-quality deliverables on time. Multi-functional background with focus on strategic planning, product management, and corporate development in high growth environments.

PROFESSIONAL EXPERIENCE

Founder and Managing Director, *Videre*, Bainbridge Island, WA 2017 - Current

- Founded management consulting practice for customers in competitive technology sector with focus on product portfolio analysis, pricing and positioning strategy, and cloud transformation

Head of Product Management & Business Operations, EC2, *Amazon Web Services*, Seattle, WA, 2015-2017

- Managed expansion of leading cloud server business in high-growth environment
- Built department focused on driving adoption of cloud services by large enterprise customers
- Drove continual improvement in data capabilities to present a clear picture of business through adoption, financial. and operational metrics

Director, Corporate Strategy, *Microsoft Corporation.*, Redmond, WA, 2012-2015

- Worked with executive team to formulate Microsoft's new corporate strategy during CEO transition
- Built a strategy team with focus on talent recruitment, individual development, and delivering high-impact analysis
- Communicated Microsoft's strategy to investors, partners, and internal teams during major corporate transition

Senior Product Manager, *Microsoft Corporation.*, Redmond, WA, 2008-2011

- Worked collaboratively across engineering & marketing to drive customer focused product strategy
- Conducted quantitative & qualitative research yielding data driven customer insights and product decisions
- Led mentoring and training efforts focused on improving the contributions of junior staff

Partner, *Blue Dot Project Finance*, Seattle, WA, 2007-2008

- Core member of early stage firm focused on delivering project finance for renewable energy projects
- Led detailed financial/economic analysis of US renewable energy market to identify development opportunities
- Drove business development & partnership efforts with government, utility, & financial stakeholders

Consultant, *Evergreen Funding Consultants*, Seattle, WA, 2007

- Designed economically effective environmental funding programs for local & state government
- Presented public tax policy options & cost/benefit analysis for funding of large scale environmental cleanup

Technical Program Manager, *Microsoft Corporation*, Redmond, WA, 2003 – 2006

Peace Corps, Volunteer, Dominican Republic 2002-2003

Technical Program Manager, *Microsoft Corporation*, Redmond, WA, 2000 - 2002

EDUCATION

Master of Arts in Economics, *University of British Columbia*, 2007

- Focus: *Industrial organization, international trade*

Master of Science in Mechanical Engineering, *University of Washington*, 2000

Bachelor of Science in Mechanical Engineering, *University of New Hampshire*, 1998

COMMUNITY INVOLVEMENT

Treasurer, Stetson Ridge HOA, 2017-2018

Math Tutor, Washington Middle School, 2009-2011

LANGUAGES

- English: fluent in speaking, reading, writing
- Spanish: fluent in speaking, reading, writing
- French: basic conversational skills

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Monday, May 14, 2018 9:57:06 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Brianna Rossettie Kosowitz

Email

Phone

Address

City Bainbridge Island

State Washington

Zip 98110

Current Employer Bainbridge Island Historical Museum

Current Position Executive Director

I am interested in serving on one of the following advisory groups (select all that apply): Historic Preservation Commission

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, I have a Master's degree in Public History from American University in Washington, DC and a Bachelor's Degree in History from the University of Rochester in Rochester, NY. Outside of my

activities, training, education) if any:

academic qualifications, I have consistently worked to preserve and share history for over ten years. Throughout my undergraduate years, I worked as a transcriber at the University of Rochester's Rare Books and Special Collections Library. In this role, I transcribed recorded oral histories and collections of handwritten letters. I scanned and catalogued these items and wrote introductory text and labels for online exhibits. As Visitor Experience Manager at the Smithsonian National Museum of American History, I was responsible for managing the overall museum experience for nearly 4 million visitors annually. I also oversaw two visitor information centers, a team of Visitor Experience Assistants, and public programs comprised of 500+ volunteers. A large part of this position involved training volunteers and educating the public about historical objects in the Museum collection. These two examples demonstrate my commitment to historic preservation as well as my unique qualifications for this appointment.

Please share your community interests (groups, committees, organizations) if any:

Recently, I assumed the position of Executive Director of the Bainbridge Island Historical Museum. In this capacity, I'm working to collect, preserve, and foster knowledge and understanding of Bainbridge Island History. I'm eager to learn more about the island as well as the the role of the City government in the community at large. As I'm new to the island, I'm starting to find groups and organizations of interest. I hope to join Rotary in the upcoming months as well as some form of outdoor or athletic organization.

Feel free to attach your resume (optional):

Type the Year

2018

How did you hear about the volunteer opportunity?

Other - See below

Other

Commission Member

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BRIANNA ROSSETTIE KOSOWITZ

PROFESSIONAL EXPERIENCE:

Executive Director

Bainbridge Island Historical Museum

April 2018—Present

Bainbridge Island, WA

- Supervise Museum staff and volunteers
- Manage annual budget, grow membership, and implement new development strategies
- Oversee exhibit development and facility maintenance

Visitor Experience Manager

Smithsonian National Museum of American History

January 2017—April 2018

Washington, DC

- Managed Visitor Experience Assistants and public facing volunteer programs (500+ volunteers)
- Set departmental goals and develop strategies to advance recruitment, retention, and training
- Improved overall visitor satisfaction (4 M visitors/year)
- Oversaw all operations and maintenance needs of visitor information centers
- Developed monthly Visitor Experience Orientation Training for new and frontline staff
- Restructured the public inquiry process
- Prototyped and launched QuickTapSurvey technology increasing visitor feedback by 1000%

Visitor Services Coordinator

Smithsonian National Museum of American History

October 2014 – January 2017

Washington, DC

- Managed Information Desk and Museum Ambassador programs (300+ volunteers)
- Oversaw program development including recruitment, training, enrichment, and evaluations
- Served as unit representative on pan-institutional team to revise volunteer management database

Program Facilitator

Smithsonian National Museum of American History

March 2013 – October 2014

Washington, DC

- Supervised graduate students in the creation of educational stage program
- Served as primary facilitator for (Re)searching an American Slave Ship education program Public

PROFESSIONAL TRAINING:

Volunteer Management Database System (EVANS), Spanish language (proficient); Microsoft Office Suite (Word, Excel, PowerPoint); Wordpress; Omeka library software; iPhoto, Audacity, Podcasting, and Photoshop.

M.A. Public History

American University

August 2012 – May 2014

Washington, DC

B.A. History August

University of Rochester

2008 – May 2012

Rochester, NY

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Wednesday, May 9, 2018 2:28:00 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Megan Luce

Email

Phone

Address

City Bainbridge Isabel

State WA

Zip 98110

Current Employer None

Current Position Stay at home mom

I am interested in serving on one of the following advisory groups (select all that apply): Historic Preservation Commission

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: City of Tacoma Historic Preservation Commissi

Please share your qualifications for this appointment (skills, I am an archaeologist by training with a MA degree from the University of Washington (in arxhaeology). I worked as an archaeologist for 7 years for an environmental consulting

activities, training, education) if any:	company in Seattle, as well as on some projects with the National Park Service (AK), Bureau of Land Management (MT), and as a “shovel bum” for other local archaeological firms.
Please share your community interests (groups, committees, organizations) if any:	We moved to Bainbridge relatively recently, but I have been enjoying volunteering at my older girls school (Wilkes) in several capacities. I can attach a resume (or send one in separately) after Monday 5/14, but can't access it to send at the moment.
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2018
How did you hear about the volunteer opportunity?	Other - See below
Other	Current HPC member

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From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Saturday, June 2, 2018 6:56:41 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Marcia Montgomery
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Email	
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Phone	
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Address	
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City	Bainbridge Island
------	-------------------

State	WA
-------	----

Zip	98110
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Current Employer	Jacobs
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Current Position	Architectural Historian
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I am interested in serving on one of the following advisory groups (select all that apply):	Historic Preservation Commission
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Experience & Qualifications

Have you served on any city advisory groups in the past?	Yes
--	-----

If so, please indicate which groups:	Historic Preservation Commission
--------------------------------------	----------------------------------

Please share your qualifications for this appointment (skills,	Marcia has worked on cultural resource projects throughout the United States. Her experience includes working for four consulting firms in the Seattle area and early in her career for the
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activities, training, education) if any:

U.S. Forest Service and National Park Service. She has managed historic preservation projects for compliance with national, state and local historic preservation regulations and has a strong background documenting the historical significance of buildings and structures. She is a seasoned researcher familiar with using primary and secondary research materials to investigate the history of the built environment and historic archaeological sites. She has conducted inventories of historical buildings and structures and has supervised researchers and field staff. Ms. Montgomery has prepared cultural resource technical reports, historic property inventories and memorandum of agreement documents in compliance with Section 106 of the National Historic Preservation Act. She has worked on large-scale projects associated with the development of transportation, hydroelectric and power transmission facilities. She has conducted specialized historic studies including management plans, oral histories and mitigation documentation to the standards of the Historic American Building Survey/Historic American Engineering Record.

Please share your community interests (groups, committees, organizations) if any:

I have served on the HPC since 2013. I have high school age children and assist as a parent volunteer for various activities.

Feel free to attach your resume (optional):

Field not completed.

Type the Year

2018

How did you hear about the volunteer opportunity?

Other - See below

Other

Currently on the HPC

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From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Sunday, May 13, 2018 12:57:00 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Susan Buckles

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Self-employed

Current Position Licensed Clinical Social Worker

I am interested in serving on one of the following advisory groups (select all that apply): Human Services Funding Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: -Ethics Committee -Human Services Funding Advisory Committee

Please share your qualifications for this appointment (skills, I served on the Committee in 2016. I have been a therapist on the Island since 1993, and worked/volunteered at Helpline House until approximately 2008, setting up their Family Therapy

activities, training, education) if any:	program and domestic violence perpetrators' program. During that time, I became very familiar with the broad scope of needs of Island families and individuals. I have remained in touch with the changing needs through work with the Bainbridge Island Psychotherapy Guild, and by continuing to serve low-income clients in my private practice.
Please share your community interests (groups, committees, organizations) if any:	Former board member of Bainbridge Psychotherapy Guild; provide occasional consulting and training. President and board member of Islander Mobile Home Park Residents' Association.
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2018
How did you hear about the volunteer opportunity?	Other - See below
Other	Contacted by community members.

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From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, April 27, 2018 1:07:45 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Reeve Fritchman

Email

Phone

Address

City Bainbridge Island

State Washington

Zip 98110

Current Employer InfusedQuality LLC

Current Position Principal

I am interested in serving on one of the following advisory groups (select all that apply): Human Services Funding Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, I hold an MBA in Finance and have extensive formal project management training (including professional certification as a Project Management Professional). I deal in business process

activities, training, education) if any:	improvement, budgets, and complex business initiatives in areas where conflicts and incompatibilities often exist. My goal, as a member of this group, will be to ensure funding is awarded to groups with well-defined goals and comprehensive plans to achieve them.
Please share your community interests (groups, committees, organizations) if any:	I volunteer for, and contribute to, various animal welfare groups, including PAWS, West Sound Wildlife, Kitsap Humane Society, Summit Assistance Dogs, and Old Dog Haven.
Feel free to attach your resume (optional):	
Type the Year	2018
How did you hear about the volunteer opportunity?	Newspaper
Other	<i>Field not completed.</i>

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E. Reeve Fritchman (PMP)

Transportation/logistics solutions architect: value proposition

I am a highly-experienced transportation/logistics solutions architect obsessed with delivering customer value and satisfaction that directly support my stakeholder's strategy. I plan for the long term, act for the short term, keep technical debt under tight control, and don't give up until the business case (or my executive) doesn't support continued effort. I'm a strong-sense critical thinker with a ferocious curiosity. I protect business and customer interests while trading off the technical, schedule, and cost issues found in chaotic business IT environments constrained by evolving business strategy, conflicting priorities, and incomplete requirements.

KEY SKILLS

Supply chain, logistics, asset and mode-neutral transportation (LTL, truckload, 3PL), and fulfillment business architecture, requirements architecture, IT program management, Scrum, product management, IT project portfolio management, project risk management, cross-team collaboration, implementation planning, PMO, Agile coaching, IT strategy, software quality assurance, software audit, evangelism, mentoring, change management, Cloud, product and services marketing, System i and AS/400 (IBM midrange), GPS, telemetry.

TECHNICAL PROFICIENCIES

Languages: SQL, free-form ILE RPG, CLLE, DDS, T-SQL

Databases: SQL Server 2008, SQL Server 2012, DB2/UDB

Application modes: batch, interactive, web services, stored procedures

IDEs: Visual Studio 2013, Rational Developer for i, SEU, SDA, PDM

Mainframes: AS/400, iSeries, System i

Operating Systems: Windows, i5/OS, IBM I, Arduino

Methodologies: Agile (Scrum, ATDD, DSDM, XP, FDD), OpenUP, Waterfall

PROFESSIONAL EXPERIENCE

Principal

2013-

Infused Quality LLC

Responsible for designing, marketing, and delivering all LTL, TL, and 3PL programs and services

- Inventing new transportation and supply-chain processes and software applications
- Leading a proprietary software project quality assurance program for clients
- Developing data migration governance models and leading data migration projects
- Designing programs to align business and IT strategy
- Planning legacy application update strategies
- Roadmap planning for acquisition integration
- Coaching Agile new and experienced Agile teams
- Leading as a program manager and strategic thinker

Principal Program Manager

2013-2014

Avalara Inc.

Responsible for SaaS transaction usage, SaaS analysis, and designing for unannounced programs

- Designing new application to provide flexibility in measuring and analyzing billable transactions from both legacy and next-generation tax calculation engines
- Reviewing options for enhanced customer-facing reporting and analytics
- Working on new approach to customer enrollment

Chief Strategy Officer

2012-2013

EXTOL International

Responsible for Strategy (product and organizational), Marketing, and the IT project portfolio. *Note: we relocated to the Lehigh Valley in eastern Pennsylvania in June 2012. We were deeply unhappy there and decided to return to Bainbridge Island and the PNW.*

- Established program to protect a legacy product major maintenance revenue stream
- Recommended changes to product management team organizational structure
- Identified gaps in product upgrade path and proposed solutions
- Worked with Development to stabilize product release schedules using Scrum
- Key contributor to Cloud Integration Brokerage product
- Hired, oriented, and guided Marketing Director
- Authored new product messaging content
- Redesigned customer education approach

Senior Solutions Manager

2008-2011

Microsoft Corporation

Microsoft IT: responsible for funding, planning, account management, and IT project portfolio management (ITPPM) accountability for Commercial Operations business group, in support of Volume Licensing.

- Managed project portfolio for Commercial Operations business group
- Developed projects to support specific domestic and international business objectives
- Primary planner for Microsoft IT's internal "Solution Quality Review" program (a quality assurance initiative designed to stabilize the project delivery process)
- Lead contact for Cloud and Azure education initiatives
- Subject matter expert on data migration and SCRUM
- Completed training in Solution-Focused Engineering and Business Requirements Excellence

Chairman and Chief Software Architect

1994-2014

Ayers Rock Software/Transportation Technology Group, Inc.

Responsible for overall Company management, product management, application design, and executive sales/marketing activities. Our primary product is LTL/400, my System i-based quote-to-cash transportation management system. As the lead product presenter to C-level business executives and operational decision-makers, I demonstrated how the product's features simplified, automated, and accelerated business operations and provided cost-justification as well.

- Built a \$6M, \$15-person organization dedicated to selling my transportation software, a purpose-built document management application, 3rd party EDI translation software, 3rd party financial management software, hardware, installation services, and support services
- Hosted multiple accounts in SaaS mode (these customers are still on-line)
- Transportation Management System application is installed at 75 carriers throughout the U.S. and Canada and at 28% of the top 50 LTL transportation carriers in North America

- Added intermodal and truckload capabilities to base product
- Provided extensive pre- and post-implementation consulting services
- Worked with and mentored outsourced onshore and offshore (India) teams

President and Chief Software Architect

1980-1994

Tran-Soft International, Inc.

Developed, marketed, and sold LTL/400, a big ticket (>\$100K) enterprise transportation management system designed for general commodities carriers. As the lead product presenter, I explained complex business processes and features to C-level business executives.

- Platform'ed on IBM's System/38 and AS/400
- Installed at 40 regional and superregional carriers throughout the U.S. and Canada
- Handled all quote-to-cash activities, including revenue accounting, credit, and cash application
- Operational activities included manifesting, dispatching, and real-time driver/equipment control
- Featured extensive industry-specific workflow automation and 24x7 operation
- Offered a key competitive edge: high-speed, high-function automatic pricing and discounting
- Largest customer handled 15,000 invoices daily for five days/week
- Provided extensive pre- and post-implementation consulting services

PROFESSIONAL ACTIVITIES

COMMON Sessions Presenter

April 2013

On the agenda to present these sessions at COMMON's [IBM Power Systems Users Group] at their annual meeting in Austin, Texas.

- **"Data Migration Gets No Respect"** reviews project management best practices for handling data migration and data conversion initiatives
- **"Quality Assurance, Not Quality Control"** proposes a risk-based analysis of software projects that identifies, remediates, or eliminates low-quality content and faulty processes
- **"Troubled Projects for Mortals"** explains how to identify and control off-track projects, and how to prevent projects from sliding into "troubled" status

EDUCATION

M.B.A., Finance, Lehigh University, Bethlehem, PA

B.A., English, Lehigh University, Bethlehem, PA

CERTIFICATIONS

Project Management Professional certification (PMP®) from Project Management Institute

ScrumMaster certification from Scrum Alliance

ITIL V3 Foundation certification from EXIN

Certified Information Systems Auditor (CISA) from ISACA

Certified Data Management Professional in Data Quality and Data Warehousing (CDMP) from DAMA

Certificate in the Governance of Enterprise IT (CGEIT) from ISACA

Certified Software Development Professional (CSDP) from IEEE

Certified Information Systems Auditor (CISA) from ISACA

Six Sigma Green Belt passed written test; have not done project

MISCELLANEOUS

Holder of FCC First Class Radiotelephone license.
Holder of Amateur Extra class certificate (AF7HH).

PROJECT/PROGRAM MANAGEMENT EXPERIENCE

My experience can be broken down into four areas:

- ERP implementation
- Application development
- Data migration
- Software project quality assurance

The **ERP implementations** were for my quote-to-cash transportation management system. This application touched every department—order entry, transportation management, sales, and accounting. We had to determine how to address functional gaps (either via code or business process changes), migrate data, execute large-scale testing, execute the cutover (usually big-bang), and follow up after the go-live.

In nearly every case, change management was a major activity. The system introduced a high degree of automation and much higher standard for data quality. We had to deal with people problems, system issues, and missing data—but we were able to demonstrate how the new system would provide far better results with less employee effort. Project budgets have been as large as \$25M.

Application development involved new development, modifications to existing programs, and custom programs. I often built core applications in single-man Scrum mode (it's complicated!) and then turned them over to my development team. With other teams, I was a Scrum Master who carved out some system components for development in waterfall mode; we had tightly-defined specifications and the development team was the product owner. In all cases, we started with user stories and expanded them into use cases (we included test data and expected results in each use case).

I've broken out **Data migration** as a separate category because it should be. Data migration/conversion projects should be executed early in an implementation lifecycle, will run at a different cadence, and have no flexibility in scope or quality. Until production data has been migrated to the new platform, user training will not be complete, system testing will have gaps, and performance testing will be impossible.

Software project quality assurance is a risk-based approach that examines and reviews every aspect of a software project (processes and requirements), compares it to industry best practices and project management standards, and assigns a low-to-high risk score. In smaller projects, a single survey will identify deficient areas and suggest corrections with the goal of decreasing the risk that the project will not deliver on time, on scope, and on budget. In larger projects, multiple surveys are appropriate, where changed processes and artifacts are reinspected to confirm compliance with previous recommendations; in these cases, the goal is to see a decrease in overall risk with each review.

From: noreply@civicplus.com
To: [Roz Lasso](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, April 27, 2018 6:31:10 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Asaph Glosser
Email	
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	MEF Associates
Current Position	Principal Associate
I am interested in serving on one of the following advisory groups (select all that apply):	Human Services Funding Advisory Committee (not recruiting at this time)
Experience & Qualifications	
Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	HSFAC
Please share your qualifications for this appointment (skills,	I served on this committee during the last funding cycle. Professionally, my job is to evaluate and provide training and technical assistance to human services agencies. I've spent 15+

activities, training, education) if any:	years doing this work, and have spent countless hours working with government and community-based organizations, including interviews with staff, program managers, and clients. I have extensive experience reviewing budgets and conducting cost analyses. I have a M.A. in Political Science from the University of Washington. My coursework included a specific focus on public policy and research methods.
Please share your community interests (groups, committees, organizations) if any:	I am a Board Member at Congregation Kol Shalom. I volunteer regularly at my children's school on the island. More generally, I appreciate the opportunity to use my professional skills to help the city make wise financial decisions regarding it's support of valuable human services organizations.
Feel free to attach your resume (optional):	
Type the Year	2018
How did you hear about the volunteer opportunity?	City Announcement
Other	<i>Field not completed.</i>

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Asaph Glosser

PRINCIPAL ASSOCIATE



EDUCATION

- 2009 M.A., Political Science, University of Washington**
Subfields: American Politics, Public Policy, Methodology
- 2002 B.A., Political Science, Bates College**
Minor: Criminal Sociology and Law

EXPERIENCE

Asaph Glosser, a Principal Associate with MEF Associates, has 16 years of experience conducting research on an array of human services and workforce topics. This includes substantive expertise in employment and training programs, TANF, child support, early childhood education, asset building, and disability policy. His recent work includes a study of office culture in public assistance offices, qualitative field work for an evaluation of municipal financial empowerment centers, and a study of alternatives to civil contempt in the child support system.

CURRENT PROJECTS

Understanding Poverty: Childhood and Family Experiences and TANF Office Culture. MEF Associates is leading this project that seeks to better understand poverty and the safety net system. The project, funded by the Administration for Children and Families, involves two separate studies: one study focuses specifically on children's perspectives of living in poverty while the other study centers around client experiences and organizational culture of TANF and other human services offices. Mr. Glosser serves as the overall Project Manager and is leading tasks for the study of TANF Office Culture, which includes a literature review and site visits to six local TANF programs.

Creating Moves to Opportunity, Seattle-King County. MEF, as a subcontractor to MDRC, is serving as the local research partner for this randomized control trial that will test strategies to increase opportunity moves among voucher holders in the Housing Choice Voucher program. Mr. Glosser is leading MEF's work, which involves interviews with housing authority program staff and voucher holders to support the design of the intervention. MEF will also conduct field work so support ongoing monitoring and will be conducting interviews with voucher holders enrolled in the study.

Design Study on Technology-Based Learning and Workforce System Services for Veterans with Disabilities. This contract, for the U.S. Department of Labor's Employment and Training Administration, is exploring the role of technology-based learning (TBL) in supporting pre-vocational skills among job seekers. As a subcontractor to Abt Associates, MEF is participating on three sub-studies that are examining the use of TBL in American Job Centers, examining the use of TBL in Job Corps Centers, and exploring recently developed state policy on the use of TBL. The sub-studies will include tasks such as a survey of program operators, review of state policy documents, and site visits to centers and states using TBL in promising and innovative ways. An earlier phase of the project also involved two literature reviews, one on the use of TBL in the workforce system and another focused on workforce system services for veterans with disabilities. Mr. Glosser is leading survey efforts for the AJC and Job Corps sub-studies and conducting site visits for these sub-studies.

Behavioral Interventions for Child Support Services (BICS). The federal Office of Child Support Enforcement awarded grants to eight states to design and implement interventions as part of the BICS project. The sites will use insights from behavioral economics to improve the operations of child support programs. A concurrent grant is funding technical assistance and evaluation services in conjunction with each site. This work includes identifying problems of interest, diagnosing behavioral bottlenecks, designing behavioral interventions to address these bottlenecks, and using randomized control trials to evaluate the impact of these interventions. MEF is a subcontractor to MDRC on this project. Mr. Glosser is the lead for the Washington State site.

Building the Next Generation of Child Support Policy Research and the Benefits and Costs of Child Support Distribution Reform. MEF Associates is leading this project that will explore key policy questions in the child support field and develop a long-term child support research agenda. Project activities include planning and convening a Roundtable consisting of researchers, policy experts, practitioners, and federal staff to develop and disseminate a child support research agenda, as well as collecting qualitative and quantitative data to better understand the facilitators of child support distribution at the state level. The study is funded by the Office of the Assistant Secretary for Planning and Evaluation in the U.S. Department of Health and Human Services. Mr. Glosser is the Project Manager.

Behavioral Interventions to Advance Self-Sufficiency (BIAS). Funded by the Administration for Children and Families, this project, led by MDRC, applied behavioral insights to issues related to operations, implementation, structure, and efficacy of social service programs and policies. The ultimate goal was to learn how tools from behavioral science could improve the well-being of low-income children, adults, and families. Mr. Glosser led a pilot that tested efforts to reduce the behavioral bottlenecks and increase awareness of the modification process among incarcerated NCPs, relative to the current process, resulting in an increased number of NCPs who pursue modifications.

Subsidized and Transitional Employment Demonstration and Evaluation Project. Subsidized employment programs use public funds to create or support work opportunities for economically disadvantaged people. The Administration for Children and Families (ACF) has funded this study to rigorously evaluate up to seven promising programs serving parents who are directly or indirectly connected to TANF, the main cash welfare program for needy families. The evaluation used a random assignment design. MEF is a subcontractor to MDRC on this evaluation, and it is leading several tasks, including a study of how states implemented subsidized employment under the American Recovery and Reinvestment Act, site recruitment, and a benefit/cost analysis. Mr. Glosser was the lead author on the report describing implementation and early impact findings in the STED test in Los Angeles County.

Pathways for Advancing Careers and Education (PACE). PACE is a ten-year effort, funded by the Administration for Children and Families, seeking to refine, evaluate, and promote knowledge about career pathways. These programs are designed to foster advancement through well-articulated training and employment steps in occupations that are in demand in local communities. MEF Associates is a subcontractor to Abt Associates in this rigorous random assignment evaluation project. Mr. Glosser participated in site development, the implementation of random assignment procedures, and the implementation research. He is leading two sites in Washington State.

Evaluation of the American Apprenticeship Initiative. In an effort to expand registered apprenticeship in the United States, Department of Labor launched the^[1] American Apprenticeship Initiative (AAI) providing \$175 million in five-year grants to 46 grantees across the^[1] country. To understand the operation and effects of these grants, the Employment and Training Administration (ETA) of the U.S. Department of Labor (DOL) commissioned an evaluation to build evidence about the

effectiveness of apprenticeship for participants and employers and lessons for developing and operating these grant programs. The evaluation will include all 46 AAI grantees. Mr. Glosser is participating in the knowledge development task and implementation research.

RELEVANT PUBLICATIONS

- Glosser, Asaph, Bret Barden, and Sonya Williams, with Chloe Anderson. (2016). *Testing Two Subsidized Employment Approaches for Recipients of Temporary Assistance for Needy Families: Implementation and Early Impacts of the Los Angeles County Transitional Subsidized Employment Program*. OPRE Report 2016-77. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.
- Glosser, Asaph, Dan Cullinan, and Emmi Obara (2016). *Simplify, Notify, Modify: Using Behavioral Insights to Increase Incarcerated Parents' Requests for Child Support Modifications*. OPRE Report 2016-43. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services.
- Plotnick, R., Glosser, A., Moore, M., Obara, E. "Increasing Child Support Collections from the Hard-to-Collect: Experimental Evidence from Washington State." *Social Service Review* 89, no. 3 (September 1, 2015): 427–54.
- Glosser, A. and Obara, E. *Evaluation of Career Bridge: Final Report*. MEF Associates: prepared for the City of Seattle – Office of City Auditor. 2015.
- Glosser, A. Obara, E., Dyke, A., Harris, A., and Kim, E. *Seattle Youth Violence Prevention Initiative – Evaluability Assessment*. MEF Associates: prepared for the City of Seattle – Office of City Auditor. 2014.
- Glosser, A., Hamadyk, J., Gardiner, K., and Fishman, M. *Innovative Strategies for Increasing Self-Sufficiency Career Pathways Profile: Washington's Integrated Basic Education and Skills Training (I-BEST) Program in Three Colleges*. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services. 2014.
- Glosser, A., Hamadyk, J., Wille, J. *Innovative Strategies for Increasing Self-Sufficiency Career Pathways Profile: Workforce Development Council of Seattle-King County's Health Careers for All Program*. Washington, DC: Office of Planning, Research and Evaluation, Administration for Children and Families, U.S. Department of Health and Human Services. 2014.

PROFESSIONAL HISTORY

MEF Associates	Research Associate/Senior Research Associate	2010–Present
The Lewin Group	Research Analyst/Associate	2002-2008

From: noreply@civicplus.com
To: [Roz Lasso](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Sunday, May 13, 2018 5:34:59 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Jack MacArthur
Email	
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	Retired
Current Position	Retired
I am interested in serving on one of the following advisory groups (select all that apply):	Human Services Funding Advisory Committee, Lodging Tax Advisory Committee
Experience & Qualifications	
Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	See Attached
Please share your qualifications for this appointment (skills,	25 years working in a for-profit environment providing data processing services to hospitals. Upon retirement worked extensively with non-profit groups as a volunteer. See attached

activities, training,
education) if any:

for volunteer affiliations.

Please share your
community interests
(groups, committees,
organizations) if any:

Currently serving on a condominium board of directors as treasurer and as a member of the Grace Church finance committee, as well as a member of the Oatmeal Club and Senior Center of Bainbridge Island.

Feel free to attach your
resume (optional):

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Newspaper

Other

City Announcement

Email not displaying correctly? [View it in your browser.](#)

Jack MacArthur
Volunteer Affiliations

- Bainbridge Island Library Fund Drive
Special gifts committee member 1995-1996
- Bainbridge Foundation
Member, Board of Directors 1997-1999
Chair, Agency Liaison Committee, 1998-1999
- City of Bainbridge Island
Land Use Users Group, 1997-1998
Sign Code Revisions, 1995-1996
City Hall Citizens Committee, 1997-1998
Puget Power Franchise Committee, 1998-1999
Housing Trust Fund Committee, 1999
Police Discussion Group, 1998
Hotel/Motel Tax Committee, 1998-2001
Kitsap Transit Citizens Committee, 1999
Open Space Mayors Committee, 2000-2001
- Helpline House
Volunteer, 1992-1999
Personnel Committee, 1995-1999
Member, Board of Directors, 1997-1999
- 23rd Legislative District
Regulatory Reform Task Force, 1993-1994
- Kitsap Peninsula Visitors and Convention Bureau
Member, Board of Directors, 1993-1995, 1998-2001
- Economic Development Council of Kitsap County
Economic Diversification Summit, 1993-1996
- Regional Executive Group (CORE)
Member, 1994-1996, 1998-2001
- Team Winslow
Merchants Committee, 1993-1997
Member, Board of Directors, 1997-1998
Economic Committee, 1999- 2001
- Who's Who on Bainbridge
Listed 1995

- Bainbridge Island Chamber of Commerce
 - Executive Director, 1998-2001
 - President, 1995-1996
 - Vice President, 1994-1995
 - Member, Board of Directors, 1992-1997
 - Chair, Governmental Affairs Committee, 1996-1998
 - Sustainable Tourism Committee, 1993-1997
 - Membership Committee, 1994-1995
 - Personnel Committee, 1995-1996
 - Grand Old Fourth, 1994-2008
 - Golf Scramble, 1998-2008
 - Fund Raising, 1992-2004
 - Member, 1992-2005
- Bainbridge Economic Council
 - Member, Board of Directors, 2000-2001

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Tuesday, May 15, 2018 9:18:02 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Jackie Siler

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Retired

Current Position Volunteer

I am interested in serving on one of the following advisory groups (select all that apply): Human Services Funding Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Human Services Funding Advisory Committee - 2015 & 2016

Please share your qualifications for this appointment (skills, MSW with career in social services including planning and funding with United Way and supervising direct services.

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Active volunteer Master Gardener in Kitsap County.

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Email from Morgan re opportunity to serve.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Monday, May 14, 2018 5:31:30 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Paul Stumme-Diers

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Bethany Lutheran Church

Current Position Pastor

I am interested in serving on one of the following advisory groups (select all that apply): Human Services Funding Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, I have served on a number of not-for-profit boards, and for 30 years as a Lutheran pastor, nine on Bainbridge Island. I am interested in learning more about the social service needs and

activities, training, education) if any:	providers on the Island. I would enjoy assisting with the public-private partnership this process promotes.
Please share your community interests (groups, committees, organizations) if any:	I am the Treasurer for the Interfaith Council of BI/NK. I serve on the Board of Lutheran Community Services of the Northwest. My involvement through Bethany Lutheran Church provides insights and relationships that I hope would be helpful to this process.
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2018
How did you hear about the volunteer opportunity?	City Announcement
Other	<i>Field not completed.</i>

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From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, April 27, 2018 9:19:01 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Stephen Walker

Email

Phone

Address

City Bainbridge Island

State wa

Zip 98110

Current Employer retired

Current Position see above

I am interested in serving on one of the following advisory groups (select all that apply): Human Services Funding Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: HSFAC twice previous

Please share your qualifications for this appointment (skills, Have been n the committee since its inception, I no longer update a resumes I am retired. Short history is 36 years Naval Nuclear Power, CDP in Bremerton 4 years, serious volunteer

activities, training,
education) if any:

service since my retirement.

Please share your
community interests
(groups, committees,
organizations) if any:

Supporting community efforts and human services is very
important, as well as very enjoyable.

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

previous service

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Thursday, April 26, 2018 1:13:45 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Susie Burdick

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Kids Discovery Museum

Current Position Executive Director

I am interested in serving on one of the following advisory groups (select all that apply): Lodging Tax Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: LTAC for 2 years

Please share your qualifications for this appointment (skills, 40 years of community and nonprofit leadership.

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Kids Discovery Museum, Arts and Culture Directors Forum,
Healthy Youth Alliance, Child Safety and Family Unification
Emergency Committee, Rotary.

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2018

How did you hear
about the volunteer
opportunity?

City Announcement

Other

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Thursday, April 26, 2018 3:50:34 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Dominique Cantwell

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Bainbridge Performing Arts

Current Position Executive Director

I am interested in serving on one of the following advisory groups (select all that apply): Lodging Tax Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: LTAC (twice), and currently the Chairperson of the Town-Square subcommittee of the Infrastructure Ballot Measure Task Force

Please share your qualifications for this appointment (skills, Having served as the Executive Director for Bainbridge Performing Arts for over eight years, as a board facilitator, and fundraising/strategic planning consultant for nearly fifteen, I hold

activities, training, education) if any:	certificates in Strategic Frameworks for Non-Profit Organizations and in Board Mobilization from the Harvard Kennedy School. I have twice served on the LTA Committee and am currently a member of the Infrastructure Ballot Measure Task Force.
Please share your community interests (groups, committees, organizations) if any:	My previous involvement on local preschool and human service boards has given me a sense of the spectrum of needs in this community and I am determined to help meet them (though I understand that they are not the focus of this committee). While I represent an arts organization in my daily work, I am committed to collaborative cross-pollination of the island's interests and hold the good of the public above all else.
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2018
How did you hear about the volunteer opportunity?	Other - See below
Other	Invited by Morgan Smith

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Monday, May 7, 2018 9:08:29 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Nancy G Fortner

Email

Phone

Address

City Bainbridge Island

State Washington

Zip 98110

Current Employer Sweetlife Farm

Current Position self employed

I am interested in serving on one of the following advisory groups (select all that apply): Lodging Tax Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: LTAC

Please share your qualifications for this appointment (skills, Resident since 1989; small business owner since 1992 (Fortner Books, Sweetlife Farm); active citizen participant in city government and Island-wide activities, retired hemodialysis nurse

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Bainbridge in Bloom committee member for 4 years, created and coached the ropeskipping team for 9 years, farmers market participant for ~15 years, Sound Food original steering committee, Land Trust member and land donor, Friends of the Farms, Bainbridge Resource Group

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2018

How did you hear
about the volunteer
opportunity?

City Announcement

Other

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 4, 2018 4:25:01 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Thomas Hagreen

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer The Marshall Suites

Current Position General Manager

I am interested in serving on one of the following advisory groups (select all that apply): Lodging Tax Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, *Field not completed.*

activities, training,
education) if any:

Please share your community interests (groups, committees, organizations) if any:	BIDA Board of Directors
--	-------------------------

Feel free to attach your resume (optional):	<i>Field not completed.</i>
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Type the Year	2018
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How did you hear about the volunteer opportunity?	Other - See below
---	-------------------

Other	Executive Director Bainbridge Island Downtown Asso
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Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, April 27, 2018 9:06:07 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Peter Hill

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer N/A

Current Position N/A

I am interested in serving on one of the following advisory groups (select all that apply): Marine Access Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Marine Access Committee (current member)

Please share your qualifications for this appointment (skills, As a long time project manager in the IT industry, I bring skills in team building, project planning and execution, research and communication. I have also run my own IT consulting business

activities, training, education) if any:	and construction management business. As my first year on the MAC comes to an end, I have actively worked to identify road end improvements and issues as well as helped with the annual MAC work plan.
Please share your community interests (groups, committees, organizations) if any:	If allowed to continue serving on the MAC, I will work to further identify ways to enhance and protect public access to and use of the Island's beautiful shores and waters. I have lived my life on the shores of Puget Sound and have seen how respectful enjoyment and use of the bay can improve a community - socially and financially. With the federal and state shoreline laws backing our own SMP, we have a solid basis to help us find the right balance between public and private shoreline use.
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2018
How did you hear about the volunteer opportunity?	Other - See below
Other	Friends

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 3:56:00 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Gregory Spils

Email

Phone

Address

City BAINBRIDGE IS

State WA

Zip 98110

Current Employer Rosetta Stone

Current Position VP, Product Management

I am interested in serving on one of the following advisory groups (select all that apply): Marine Access Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Road Ends, Marine Access Committee

Please share your qualifications for this appointment (skills, Road Ends committee for 5 years, Marine Access Committee for 2 years.

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Field not completed.

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

I'm on the committee now, so at the committee mtg.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 9:33:37 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Steve Saepoff

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Naval Facilities Engineering Command Northwest

Current Position Environmental Engineer

I am interested in serving on one of the following advisory groups (select all that apply):

Climate Change Advisory Committee , Environmental Technical Advisory Committee, Multi-Modal Transportation Advisory Committee, Utility Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, WA State Professional Engineer focus on Environmental Engineering Former Coast Guard Officer Masters Degree in Environmental Engineering and Management Worked at Corps

activities, training, education) if any:	of Engineers as a Senior Project Manager for design and major construction projects Currently work on remediation of contaminated sites
Please share your community interests (groups, committees, organizations) if any:	Sustainability Participate with Climate Action Bainbridge
Feel free to attach your resume (optional):	
Type the Year	<i>Field not completed.</i>
How did you hear about the volunteer opportunity?	Other - See below
Other	Referral by friend

Email not displaying correctly? [View it in your browser.](#)

KEY QUALIFICATIONS

- Project / Program Management
- Security Engineering
- Sustainable Design and Construction Management
- Public Administration
- Environmental Remediation
- Environmental Compliance
- Contract Management – A&E, Construction and Service
- Federal Acquisition Procedures and Quality Assurance
- Staff Training, Development and Supervision
- Program Analysis, Supervision
- Personnel, Finance and Safety Management
- Regulator & Stakeholder Relations Management
- Environmental Engineering
- Interagency Coordination

WORK EXPERIENCE

Supervisory Environmental Engineer / Contracting Officer's Representative **GS-0819-13** **2/2018 – 6/2018**
Naval Facilities Engineering Command Northwest Environmental Restoration (ER) Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$115,778
Temporary supervisor of 8 exempt Remedial Project Managers that manage ER at Naval Installations in Washington and Oregon. Oversaw the preparation of \$19,000,000 2019 ER budget submit to NAVFAC HQ. Developed Statement of Environmental Architect-Engineering Services for a \$30,000,000 contract solicitation and the technical solicitation documents and Government Cost Estimate for \$40,000,000 Environmental Services Indefinite Quantity Indefinite Delivery Contract. Performed internal quality review of all task order technical solicitation and cost estimates prepared by staff. Continue to perform other duties as COR.

Environmental Engineer / Contracting Officer's Representative (COR) **GS-0819-12** **7/2015 – Present**
Naval Facilities Engineering Command Northwest (NAVFAC) Environmental Restoration Team Silverdale, WA
Supervisor: Chris Generous 360-396-0014 Full-time 40 hours/week Salary: \$101,307
In addition to COR accomplishments listed below, managed the Five Year Review for the former Naval Air Facility Adak AK. Supported RPMs with semi-annual ER,N budget submit preparation to NAVFAC HQ. Served on Technical Evaluation Board for Environmental Multiple Award Contract Task Order source selection. Network with NAVFAC CORs nationwide to obtain capacity on multiple IDIQ contracts in support of project execution. Conduct peer bid-ability, operability and constructability QC review of all SOW and GE prior to submission to Acquisition Branch. Provide DOJ with technical support for Navy Potentially Responsible Party sites under CERCLA and RCRA, . Manage the Cooperative Agreement between the Navy and WA Department of Ecology.

Supervisory Environmental Engineer / Contracting Officer's Representative **GS-0819-13** **3/2015 – 7/2015**
Naval Facilities Engineering Command Northwest Environmental Restoration Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$115,778
Temporary supervisor of 4 exempt and 2 non-exempt staff. Initiated and completed employee performance evaluations. Conducted and recorded staff monthly safety training. Hired engineer as Remedial Project Manager. Managed and approved employee travel, overtime, payroll and leave. Managed development of the Spring 2015 ER,N budget submission. Networking with BRAC PMO, WA Department of Ecology and Department of Health Managers. Member, NAVFAC Risk Assessment Workgroup (RAW); Lead of the Radiation Risk Assessment Subcommittee, where I sponsored the development of a Navy Technical Report on Radiological Site Characterization and Risk Assessment and coordinated subcommittee review and input. Also as RAW Member, I reviewed and edited content regarding emerging contaminants for the NAVFAC Interim Perfluoroalkyl and Polyfluoroalkyl Substances Site Guidance for Remedial Project Managers. Member of the NAVFAC Naval Installation Restoration Information Solution (NIRIS) Workgroup.

Environmental Engineer / Contracting Officer's Representative **GS-0819-12** **12/2012 – 2/2015**
Naval Facilities Engineering Command Northwest Environmental Restoration Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$97,370
As COR, administered multiple environmental service and Architect-Engineer (A-E) Indefinite Delivery Indefinite Quantity (IDIQ) contracts and task orders with a cumulative value in excess of \$125M. Lead team of 2 Quality Assurance Field Representatives to monitor contractor execution of over 60 active task orders in Washington and Alaska. Implemented NAVFAC mandated COR and

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CPARS procedural changes and trained RPM staff on requirements. Responded to contractor inquiries with technical interpretation and clarification of solicitation, contract and task order requirements. Oversaw development of solicitation technical requirements and chaired the Technical Evaluation Board for a \$30M environmental services IDIQ contract source selection and a \$30M A-E slate. Ensured prompt progress payment processing and timely contractor performance evaluations in CPARS. Conduct peer bid-ability, operability and constructability QC review of all SOW and GE prior to submission to Acquisition branch. Member, NAVFAC Risk Assessment Workgroup; Lead of the Radiation Risk Assessment Subcommittee.

Environmental Consultant

Environmental Coalition of South Seattle

Conducted a modified Phase 1 Environmental Site Assessment of two Seattle neighborhoods for local non-profit organization.

4/2012 – 12/2012

Seattle, WA

Chief, Military / HTRW / Inter-Agency Project Management (PM) Branch

GS-0340-14 Step 4

12/2008 – 2/2012

U.S. Army Corps of Engineers, Sacramento District

Sacramento, CA

Supervisor: Michael J. Rosnack, Chief, LMER, 916-557-5106

Full-time 40 hours/week

Salary: \$113,849

Direct supervisor to three (3) first line supervisors, two (2) administrative staff, and manager of 35+ PM staff. Strategic acquisition planning. Developed and executed annual Branch budget. Hired engineers as project managers. Established relationships with client organizations. Tracked status on hundreds of projects monthly and reported metrics to executive leadership.

- Led PM Branch in 2009 and 2010 to manage project teams resulting in award of over \$350M in construction, A-E and environmental service contracts and improved customer satisfaction based on annual customer survey results. Projects supported multiple programs to include Air Force and Army Military Construction (MILCON), Formerly Used Defense Sites, Environmental Restoration, Army and Air Force, Munition Response Program, CERCLA projects for EPA, and BRAC.

Senior Project / Program Manager

U.S. Army Corps of Engineers, Seattle District

12/1999 - 12/2008

Seattle, WA

Full-time 40 hours/week

Salary: \$95,878

➤ *MILCON Program Manager / Senior Project Manager.*

GS-0801-13 Step 6

Led project teams consisting of Corps staff or A-E firms that developed solicitation documents and managed construction of sustainable military facilities to include battalion complexes, fitness centers, family housing, aircraft hangar renovations, fire station, office spaces, a community activity center and maintenance facilities with an aggregate value in excess of \$550M, for the Army in Alaska and Washington and Air Force in Montana and Oregon. In response to Hurricane Katrina, deployed to Mississippi coast as a Debris Mission Specialist, worked 78 hours per week - placed 1,200 Quality Assurance Representatives in the field daily.

➤ *Superfund Program Manager / Environmental and Inter-agency Project Manager.*

GS-0819-12/ Temp 13

Oversaw five PMs execute a \$20M program supporting the EPA.

Managed the development of solicitation documents and contract award of the Upgrade, Operation and Maintenance Task Order Contract for the Water Treatment Plant at the Bunker Hill Superfund Site. Developed and negotiated all Task Order requirements. Managed Targeted Brownfield Assessment for EPA and two turnkey design/construction projects for the U. S. Customs and Border Protection that included real estate acquisition, NEPA compliance, and furnishing valued at \$12.5M.

- Led in-house teams that completed a Vulnerability Assessment of an Acid Mined Drainage Treatment Plant and provided engineering solutions to Seattle Public Utility to protect city waterworks against terrorist threats.
- To avoid critical performance failure, completed the first major cleanout and renovation of a 27 year old wastewater treatment plant at Bunker Hill on schedule by maintaining 24 hour operations for two weeks. Performed 12-hour night shift Quality Assurance duties.
- Led the project team that awarded the construction of the first northern Border Protection Sector HQ facility authorized under the Patriot Act.
- Managed the team that provided one year of contract administrative support to the US DOE Office of River Protection for a \$4B cost+ contract with Bechtel National Inc. for the design and construction of a Waste Treatment and Immobilization Plant using plasma arc incinerator technology for mixed waste.

➤ *Military Project Manager.*

GS-0801-12

Managed 8 MILCON design and construction projects, worth over \$130M for the Air Force in Montana and the Army in Washington. Specific duties include development of project management plans, scopes of work for A-E design, A-E

STEVEN A. SAEPOFF, P.E.

negotiations, budget development and management of project funds, and led in-house Request for Proposal preparation teams with an emphasis on sustainable design. Led planning and design charrettes and facilitated value engineering studies. Chaired source selection evaluation boards for Design-Build contracts. Monitored construction progress, coordinated modification approval with clients and managed project closeout.

Remedial Project Manager / Environmental Services Manager

GS-0819-12

7/1996 to 12/1999

Naval Facilities Engineering Command, Northwest.

Poulsbo, WA

Managed post Record of Decision Remedial Actions at Superfund sites on federal facilities, including converting a landfill into an integrated ecologically restored vegetative cover with a shoreline erosion protection component at NBK Bangor. Achieved remedy in-place status at three remedial action sites in one year. Coordinated public and regulatory agency partnering in support of environmental projects. Prepared cost estimates, negotiated, developed task order specifications and administered environmental remediation contracts. Established strategic project budgets in the Cost-To-Complete module of NORM. Evaluated remedial technologies and negotiated cleanup activities with state regulatory agencies. Peer reviewed draft Remedial Investigations/Feasibility Studies, Proposed Plans, Human Health and Ecological Risk Assessments, and draft Records of Decision. Obtained authorization and funding to manage over \$1M worth of hydro-geologic and eco-toxicologic studies and research performed by the US Geologic Survey.

- Co-sponsored the development of a *Natural Attenuation Guidance Publication for Navy and Marine Corps sites*.
- Participated in WA Brownfields / Total Petroleum Hydrocarbon Project Oversight Group and the Sediment Management Standards Implementation Committee, reviewed draft revisions to the Washington State Department of Ecology Model Toxics Control Act and Sediment Management Standard regulations and prepared formal Navy comments.
- Managed a \$4M Environmental Compliance Program and worked with environmental staffs from 6 naval installations to develop annual requirements, market NAVFAC resources, and coordinate project execution for projects supporting installation compliance with CWA, CAA, SDWA, ESA, RCRA and TSCA.
- Researched and implemented innovative technology to cleanup a PCB contaminated site resulting in a cost avoidance of over \$275K at SWFPAC.
- Successfully competed for \$250K in federal research & development funding to establish toxicity data on ordnance chemicals in the benthic environment. Drafted the Sampling and Analysis Plan. Collected marine sediment samples.

Hazardous Material Compliance Program Manager

GS-0819-12

6/1994 – 7/1996

89 Civil Engineering Squadron / 89 Environmental Flight

Andrews Air Force Base, MD

Oversaw base-wide environmental compliance with federal and state laws concerned with hazardous materials. Conducted environmental compliance audits and pollution prevention site assessments. Chaired contingency planning meetings and provided technical guidance to First Responders for cleanup of hazardous material spills.

- Prepared and submitted to EPA, installation's first Emergency Planning and Community Right-to-Know Act Section 311 and first two 312 reports, also known as Emergency and Hazardous Chemical Inventories.
- Managed contracts that drafted Facility Response Plan, Lead-Based Paint Management Plan, and surveyed 700 transformers for PCBs and replaced 23 - making the base PCB free.

U.S. Coast Guard Officer

5/1982 – 6/1994

EDUCATION / LICENSES / CERTIFICATES

- WA Environmental Professional Engineer, 1999
- DAWIA Level II Facilities Engineering
- MSE, Environmental Engineering and Management, The Catholic University of America, Washington, DC
- BS, Marine Sciences, U.S. Coast Guard Academy, New London, CT
- Holds Secret Security Clearance
- 40-hour HAZWOPER

Grants & Cooperative Agreements for Federal Personnel, 2017

Navy Executive Institute II, 2017

Ecological Risk Assessment, 2015

Basic HR Training for Supervisors Course, 2015

CLM 014 IPT Management & Leadership, 2015

CLE 008 Six Sigma: Concepts & Processes, 2015

CLC 108 Strategic Sourcing Overview, 2015

Advanced Risk Communication, 2015

Natural Resource Damage Assessment, 2014

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Advanced Munitions Response Site Management, 2014
8-hour HAZWOPER Refresher, 2014
CLC 222 Contracting Officer's Representative, 2014
Navy Executive Institute I, 2014
NAVFAC Source Selection, 2013
NAVFAC AE Contracting, 2013
NAVFAC Contracting Officer's Representative, 2013
ASTM Environmental Site Investigations, Phase 1 & 2, 2012
Landmark Worldwide Communication Course Series, 2012
Project Management – Military Program, 2011
USACE Budget Training, 2010
Managing Project Managers, 2010
LEED Implementation Workshop, 2009
Army Civilian Leader Basic, 2009
DAU Contracting Officers Representative, Dec 2008
Leadership and Emotional Intelligence, 2008
LEED Technical Workshop, 2005
Federal Appropriations Law Refresher, 2005
Design-Build Construction, 2004
Estimating for Construction Modifications, 2003
Construction Contract Administration, 2001
Project Management Fundamentals, 2001
Federal Appropriations Law, 2000
Security Engineering, 2000
Sustainable Design, 2000
Basic & Advanced Groundwater Investigations, 1999
Environmental Risk Assessment, 1999
Managing Environmental Quality Assurance, 1999
Principle Centered Leadership, 1998
Advanced Environmental Restoration, 1998
Environmental Negotiation, 1998
EPA Preliminary Assessments / Site Inspections, 1997
Health and Environmental Risk Communication, 1997
EPA Remedial Process, 1997
EPA Superfund Treatment Technologies, 1996
40 hour HAZWOPER (29 CFR 1910.120), 1995
AHERA Project Designer, 1995
Lead-Based Paint Worker, 1994
Erosion and Sediment Control, 1994

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 1:24:11 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Robert Shulock

Email

Phone

Address

City BAINBRIDGE IS

State WA

Zip 98110

Current Employer Bainbridge Structures Group LLC

Current Position Principal Consultant

I am interested in serving on one of the following advisory groups (select all that apply): Multi-Modal Transportation Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Multi Modal Transportation Advisory Group

Please share your qualifications for this appointment (skills, MSCE Transportation; 45 yrs as WSDOT engineer and transportation and structures consulting engineer; avid hiker, walker, biker; 5 yrs on Policy Committee for Feet First

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Multi Modal Transportation Advisory Group; Senior Center
Member

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Member of the Group for the past year

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 6:40:57 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Erin Thomasson

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Retired

Current Position Retired

I am interested in serving on one of the following advisory groups (select all that apply): Multi-Modal Transportation Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Ethics Committee Member and Chair

Please share your qualifications for this appointment (skills, • Demonstrated ability to successfully disseminate complex information across cultures, languages, and skill levels. • Recognized leadership skills with the ability to mobilize people to

activities, training, education) if any:	a cause and help them maintain their vision moving forward. • Accomplished speaker for diverse global audiences ranging in size from ten to over a thousand. • Known as an adept negotiator with experience in non-receptive, volatile, and hostile environments.
Please share your community interests (groups, committees, organizations) if any:	City of Bainbridge Island Ethics Committee Member Kitsap Humane Society: Board Member since 2013, Co-Chair Development Committee Meadowmeer Golf and Country Club: Board Member 2017 and 2018 (term ends Aug 2018)
Feel free to attach your resume (optional):	
Type the Year	2018
How did you hear about the volunteer opportunity?	Other - See below
Other	Searched website

Email not displaying correctly? [View it in your browser.](#)

Summary

Accomplished senior management professional, possessing seventeen years of global leadership responsibility for an international Fortune 500 organization.

Skills

- Strategic market development, product placement/integration and sales skills.
- Demonstrated ability to successfully disseminate complex information across cultures, languages, and skill levels.
- Recognized leadership skills with the ability to mobilize people to a cause and help them maintain their vision moving forward.
- Accomplished speaker for diverse global audiences ranging in size from ten to over a thousand.
- Known as an adept negotiator with experience in non-receptive, volatile, and hostile environments.
- Valued member of a dynamic, entrepreneurial senior management team setting the course for a global Fortune 500 organization.

Community Involvement Since 2011 Retirement

- Board of Directors – Kitsap Humane Society July, 2013 to Present
 - Development Co-Chair for Current \$7,000,000 Capital Campaign
- Meadowmeer Golf and Country Club: Vice President October 2016 to Present
- City of Bainbridge Island Ethics Committee: January 2013 to July 2014

Professional Experience

Senior Vice President

Expeditors International of Washington, Inc.

December 2009 to April 2011 (retired)

- Direct management of four major product and service areas within Expeditors:
 - Risk Management & Insurance
 - Security & Safety
 - Expeditors Cargo Insurance Brokers, Inc. (ECIB)
 - Expeditors Assurance Company
- Mentoring and development for a staff of over fifty professionals, including, Vice President and Director level individuals throughout the organization and world.
- Liaison with key governmental contacts as it relates to supply chain security and health & safety.
- Senior manager responsible for integration of global screening of cargo bound for passenger aircraft in conjunction with US Government initiative
- Business leader for Foreign Corrupt Practices Act (FCPA) compliance
- Global Risk manager for the organization responsible for the design and operation of Expeditors' worldwide supply chain risk management execution, integration, marketing, and sales strategy.

- Operation of premier niche insurance services organization, ECIB, offering Expeditors international customers with a viable risk management and insurance alternatives.
- Direct manager for all branch operations of ECIB, including Dubai, London, Australia, and Mexico.
- Revenue responsibility for operations in excess of USD50,000,000 per year.
- Board member and Vice President for Expeditors Assurance of Vermont, Inc. overseeing all day-to-day operations of the company since its' inception.
- Complete responsibility for Expeditors global Safety and Security personnel, policy, and infrastructure.
- Spearhead for development and maintenance of a robust, formal and consistent program in the area of health and safety that included corporate ownership and metrics tracked over time.

Vice President – Insurance

Expeditors International of Washington, Inc.

June 1999 to December 2009

- Responsible for the design and operation of Expeditors' worldwide insurance programs,
- Operation of its' subsidiary insurance brokerage division,
- Direct management of a full service claims department,
- Risk manager for the organization.
- Development of insurance staff,
- Integration of Expeditors insurance programs globally,
- All direct negotiations with its multiple insurance vendors

Director – Insurance

Expeditors International of Washington, Inc.

November 1994 to June 1999

Education

- University of Washington, Seattle, Washington
 - o Bachelor of Arts in Business Administration, June 1989
- Seattle University, Seattle, Washington
 - o Executive Leadership Certificate Program,
 - o Senior Level Leadership Augmentation Program, March 2010

Personal Details

- Native of Pittsfield, Massachusetts
- NCAA Divisions I Scholarship basketball player
- Proud USMS swimmer for local Master's team, Go BAM!
- Avid outdoors woman and golfer, aspiring tennis player
- Die hard NCAA Basketball fan

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 11:59:55 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Don Willott

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer retired

Current Position na

I am interested in serving on one of the following advisory groups (select all that apply): Multi-Modal Transportation Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Please see attached resume.

Please share your qualifications for this appointment (skills, Please see attached resume.

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Please see my attached Statement of Qualifications. I value representing my neighbors and their variety of transportation needs through the work of the MTAC, as well as connecting colleagues with the information and people networks to help accomplish our work. I am most focused on community envisioning and the progressive realization of the Sound to Olympics (regional) Trail as a key element in the initiative to preserve / enhance a scenic corridor along SR 305 on Bainbridge, and extending across Kitsap to the Hood Canal Bridge. Although SR 305 is designated as a Scenic & Recreational Highway, active community planning is required to actually preserve and enhance a corridor with forest and habitat. A basic concept of the STO, and other regional trails is to provide an attractive place for active transportation & recreation in nature. The recently completed segment of STO in Winslow included extensive replanting of native trees and understory, where much of what had to be removed was invasive plants: including scotch broom, blackberry vine, ivy, holly, and other species which do not provide good habitat. I am actively working on assuring these new plantings and existing trees with understory are cared for, and that additional invasive plants, including ivy are removed and replaced with natives. My focus is not only on the STO itself, but also restoring (or providing new) connecting paths such as the trail between the STO & Ferncliff Avenue—to increase connectivity for both active transportation and nature. By far, the greatest use of the STO is and will be for Bainbridge residents as a spine route with many, many branches to make it easier to get around by foot, bike, wheelchair, transit, et cetera in a natural setting. Kitsap is the “missing link” in the Cross-state trail from Idaho border to the Pacific Ocean. That Cross-state trail includes the Burke-Gilman, John Wayne, and other regional trails in the Mountains to Sound Greenway, and the Olympic Discovery Trail on the Olympic Peninsula. Because the STO is part of a regional and statewide connection, it can have regional and statewide support to provide the resources to create our scenic corridor. But, we need to be telling our story. Currently and over years, I have been actively engaged with the other organizations who can give us that support, including the Mountains to Sound Greenway Trust and the Peninsula Trails Coalition, as well as Washington State Parks and Washington State Department of Transportation.

Feel free to attach your
resume (optional):

Type the Year

2018

How did you hear

Field not completed.

about the volunteer
opportunity?

Other

Administrative note re. term expiration

Email not displaying correctly? [View it in your browser.](#)

**Statement of Qualifications,
Donald J. Willott,
5-12-18**

Puget Sound Regional Council (PSRC)

With the **Puget Sound Regional Council, PSRC**, I have been a member of the **Bicycle/ Pedestrian Advisory Committee** for more than a decade. I have periodically attended other PSRC meetings, including the Transportation Policy Board, Executive Committee, Regional Staff Committee, and Prioritization Working Group. Over the last few years, I've observed most meetings of the Regional Project Evaluation Committee—which oversees grant criteria & competitions.

As a member, of the **Association of Pedestrian and Bicycle Professionals (APBP)**, I **facilitated a collaboration** of the Bicycle Alliance of Washington, Feet First, and SvR Design with PSRC **to host the monthly APBP Webinar series**.

In 2013 I was invited to serve on **PSRC's Transportation Alternatives Program Citizen's Advisory Committee**, which recommended grant criteria, application process, and project ranking for \$17 Million of FHWA funds designated for active transportation.

Bainbridge Island

On Bainbridge Island, in 2000, I served on the Goals and Policies Committee which developed & recommended the award-winning Non-Motorized Transportation Plan which was adopted by the **City of Bainbridge Island**. I have served on the City's **Non-Motorized Transportation Advisory Committee (NMTAC)**, now re-named the **Multimodal Transportation Advisory Committee**, continuously since it was created in 2003, including service as **Vice-chair and Chair**.

I initiated and led the NMTAC creation of the **City of Bainbridge Island Guide to Walking, Cycling, & Paddling (map)**, distributed to every household on Bainbridge Island. And I led design of well received **“Bainbridge Shares the Road” signs and related safety messaging**.

Between 2004 and 2008, I participated in several committees as part of the **Winslow Tomorrow** “congress” developing a vision for the Winslow downtown area. This major visioning process included consultation and presentations by numerous community design consulting experts. The Winslow Way Reconstruction Project was a result of Winslow Tomorrow.

I served as an appointed member of **Washington State Ferries' Bainbridge Island Ferry Terminal Advisory Committee** as part of an extensive public outreach process updating the Bainbridge Ferry Terminal Master Plan in 2005-6.

**Statement of Qualifications,
Donald J. Willott,
5-12-18**

As requested by the Bainbridge City Council's Chair of the Public Works Committee, I wrote the "concept" for what is now named the **Sound to Olympics (regional) Trail**, which was then recommended by the NMTAC and submitted by the City for inclusion in PSRC's Transportation 2040 in 2008.

In 2010, I collaborated with the COBI Public Works Engineering Manager in writing a successful **WSDOT Safety Program** grant for Madison Avenue, constructed in 2012.

In 2012 I collaborated with the COBI Public Works Engineering Manager, on a successful grant application through the **WSDOT Pedestrian and Bicycle Program** for a complete streets project to provide a section of the Sound to Olympics Trail, bike lanes, and wider sidewalks on SR 305 near the WSF terminal on Bainbridge. I served on the design committee which hired consultants and led community involvement. This project is now referred to as the Olympic Drive Project.

In 2013, I again collaborated with the COBI Engineering Manager on development of a Transportation Alternatives Program competitive grant application through PSRC for a "Sound to Olympics Trail/ SR 305 Corridor Enhancement Project, Phase II" to design a mile of shared-use path between Winslow Way and High School Road, and construct the first 1/3 mile. We subsequently again collaborated on writing a Surface Transportation Program (STP) grant application through PSRC in cooperation with Washington State Ferries to construct the STO for the remaining distance to High School Road. Both of these highly competitive grants were awarded to COBI. I again served on the design committee, which recommended a final design through extensive community involvement. Construction for these two grants was completed in 2018.

In 2016 I assisted with the successful PSRC grant application for a Pedestrian / Bicycle Bridge across SR305 and a Pedestrian Loading Bridge at the WSF Bainbridge Terminal. This included working with community groups who provided letters of support for the project. It was a remarkable accomplishment to have been awarded this grant, the only regional trail project in this competition for STP (Surface Transportation Project) federal funds.

In 2016, I assisted the COBI Engineering Manager with developing a Transportation Improvement Board grant application under the Urban Arterials Program for a section of Wyatt Way between Madison and Lovell to add sidewalks & bike lanes. The project was also funded, and I participated in selecting the design consulting team--in the process refining the scope of design. The project provides a key safety enhancement which improves the active transportation route intended to connect with the STO projects on SR 305.

This spring, I have participated in the creation of the **Bainbridge Mobility Alliance** along with representatives from Squeaky Wheels, Go Bainbridge, Climate Action Bainbridge, and Bainbridge Parks Foundation to identify & act on collaborations to promote a balanced &

**Statement of Qualifications,
Donald J. Willott,
5-12-18**

evolving set of activities toward providing a complete and sustainable transportation system on Bainbridge. I consider that I bring background and relationships including MTAC, NKTA, and Kitsap Audubon. The most visible product of this group has been the completion of a well regarded active transportation survey of Bainbridge residents.

In 2008, I participated in the community group which successfully supported a levy lid lift for the **Bainbridge Island Metropolitan Parks and Recreation District (BIMPRD)** in order to fund land purchases to add open space with trails and other facilities, and was asked to serve through 2011 as a Liason from the NMTAC to BIMPRD **Parkland Acquisition Committee** created to evaluate and recommend purchases to the Board of Commissioners.

In 2008, I served as an appointed member of the Stakeholder Group which produced with City staff and consultants the **Bainbridge Island Open Space Study**.

Kitsap County & Kitsap Regional Coordinating Council

Between 2009-10, I served on the **Kitsap Regional Coordinating Council's Trails Ad Hoc Committee** which produced the report, Looking for Linkage: Non-Motorized Facilities in Kitsap County, which "contains four main components that provide a context for policy decisions about priority use of federal funds in 2011 and beyond."

Since that time I have been observing the **KRCC Transportation Policy Committee** monthly meetings as an observer on a regular basis, and more recently have been observing the Transportation Technical Committee meetings as well.

In 2011, as a **Board Member of the Washington Coalition for Promoting Physical Activity (WCPPA)**, I proposed KRCC partner with WCPPA and the Kitsap Public Health District to host the **Kitsap Complete Streets Leadership Forum**, one of three complete streets events in the state--using Centers for Disease Control (CDC) funding as contracted with the Washington State Department of Health. KRCC staff and I planned and coordinated this event, which included elected officials, municipality staff, and active transportation stakeholders. This forum was regarded as very successful and had 100 attendees.

See below also my role in Kitsap Count feasibility studies determining the routes & basic design of the STO for Port Gamble and the "Divide Block," representing NKTA.

**Statement of Qualifications,
Donald J. Willott,
5-12-18**

North Kitsap Trails Association

Since 2006, I have been active with the **North Kitsap Trails Association**, was invited to serve on it's **Board**, and serve as **Vice-President**. I lead the NKTA's **Sound to Olympics Trail** planning.

I participated in the NKTA committee which wrote and **North Kitsap String of Pearls Trail Plan**, which was then adopted by the Kitsap County Board of Commissioners. Development of this plan included extensive outreach to community groups to help shape the plan.

I subsequently also participated in a **Kitsap County Non-Motorized Facilities Plan Advisory Committee**. That plan was also adopted by the Kitsap County BOC, which compliments what had already adopted with the North Kitsap Trail Plan.

In 2013 I participated in producing a NKTA **Birkenfeldt Heritage Trail grant application** through the Seattle Foundation seeking to preserve nearly two miles corridor for the Sound to Olympics Trail through the "Divide Property" block of Pope Resources land. This application formed the basis for the **North Kitsap Trail Feasibility Study**, which was commissioned by the Commissioners, and served as a member of the **Design Steering Committee**, which produced the report determining the route and basic design of approximately two miles of STO.

I am currently serving as a member **Steering Committee for the Port Gamble Feasibility Study** led by Kitsap County Public Works, which is near completion determining the route for more than six miles of Sound to Olympics Trail through the Port Gamble Heritage Park and easements through Pope Resources owned land.

Kitsap Forest & Bay Project

Since 2007--starting with it's inception, I been active in the **Kitsap Forest and Bay Coalition**. The KFBP is the initiative to preserve as open space with trails in several thousand acres of timber land owned by Pope Resources. Pope Resources, the Pt. Gamble S'Klallam Tribe, the Suquamish Tribe, Kitsap County, the Great Peninsula Conservancy, and Forterra were principals in this process. The NKTA and Kitsap Audubon Society have been among the most active of many community groups involved in this coalition. I represented Kitsap Audubon Society on the Kitsap Forest & Bay Campaign Steering Committee for this very successful Forterra campaign. This campaign was completed in December, 2017, raised three and a half million dollars, and purchased 4,000 acres which are now Kitsap County's Port Gamble Heritage Park.

I am now serving with essentially the same group of coalition partners on the **Port Gamble Stewardship Committee**, advisory to the Kitsap County Parks Department. This stewardship group coordinates planning, work parties, mapping, and other activities for this new park.

**Statement of Qualifications,
Donald J. Willott,
5-12-18**

Kitsap Audubon Society

I have been an active member of **Kitsap Audubon Society** for many years, and have participated in Board meetings since 2006, where I have advised the Board on matters relating to transportation and trails in support of habitat preservation and enhancement.

I am currently **Conservation Chair for KAS**. I am served as an appointed member of the Ann Sleight Memorial Endowment Committee, responsible for oversight of an endowment totaling more than 300 thousand dollars. I was co-recipient of the **2013 “Kingfisher Award,”** Kitsap Audubon’s highest award, given for outstanding service over a period of five or more years.”

Northwest Universal Design Council

I was active in the **Northwest Universal Design Council** for some years between about 2003-10, and participated in a working group which wrote Design Standards for Single Family Occupancy Residences. My focus was on accessible streetscape design. I have taken classes on **accessible pedestrian facility design relating to ADA standards and universal design**. On Bainbridge, I convened a **Universal Design Advisory Group** which reviewed and made recommendations on streetscape design for the Winslow Way Reconstruction Project which redesigned and rebuilt our main downtown street as part of a major utilities repair. Accessible design has been one focus for me as a member of the COBI Multimodal Committee. This includes networking with users who have and can articulate accessibility needs.

Group Health Cooperative of Puget Sound

Between the years of 1978 and 1990, I was highly involved in the governance of **Group Health Cooperative of Puget Sound**. I served on **several board committees** advising the Board of Trustees, including the Health Promotion and Evaluation Committee, Health Care Committee, Human Resources Committee, and Governance Committee. I was **Chair of the Cooperative Education Sub-Committee** of the Governance Committee for a period of years. I served on an ad hoc committee which developed a proposal to the Board of Trustees to create Regional Councils to oversee hospital, specialty care, and medical center facilities in Group Health’s three regions. I was elected to serve on the **Central Regional Council** for two terms, including service as **Vice-Chair**.

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Monday, May 21, 2018 10:42:22 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Don Doman

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Retired

Current Position Retired architect with 45 years of experience in Design and Planning

I am interested in serving on one of the following advisory groups (select all that apply): Planning Commission

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Current Planning Commissioner

Please share your qualifications for this I have been serving on the Planning Commission since July, 2017. I look forward to continuing as a member.

appointment (skills, activities, training, education) if any:

Please share your community interests (groups, committees, organizations) if any:

See resume.

Feel free to attach your resume (optional):

Type the Year

2018

How did you hear about the volunteer opportunity?

Other - See below

Other

Currently serving

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DON DOMAN

LEED AP

B.A. Architecture, University of Washington

Washington State Architecture License, 1972 - present



PROFILE

Don Doman is a licensed architect, practicing in the Puget Sound region since 1972. He joined Mithun Architects in 1972, and was involved with housing, commercial, municipal, hotel, and mixed senior projects. In 2000, Don's work focused primarily on the design, remodel, and expansion of senior living projects such as Continuing Care Residential Communities (CCRCs), Assisted Living facilities, and Skilled Care Nursing facilities in Washington, Oregon, California, Montana, and Alaska. His client list includes both non-profit and for-profit clients whose representatives range from single individuals to large committees. More recently, Don has worked for Sage Arch Alliance and Perkins Eastman.

SKILLS AND EXPERIENCE

LEAD DESIGNER

As a lead designer, Don is involved in the initial client interview and orchestrates the design process through site and program analysis, master planning, conceptual design, schematic design, design development, construction documents, bidding, and value engineering.

DESIGN MANAGEMENT

As a manager, Don guides the design team's decisions regarding design, client requirements, and construction costs. These include LEED or "green" decisions and elements, interior design, landscape architecture, lighting, art, and mechanical and electrical engineering.

MASTER PLANNING

As a master planner, Don provides detailed program and client goals analysis coupled with development and analysis of alternative project schemes.

STATE AND LOCAL APPROVALS

Don has direct experience in obtaining specific state licensing approvals necessary for senior projects such as CCRCs, Assisted Living facilities, and Skilled Care Nursing facilities in Washington, Oregon, and California. This includes acquiring the necessary city zoning and development approvals.

REPRESENTATIVE SENIOR PROJECTS

Pacific School of Religion – Berkeley, CA, 265-unit CCRC (with Perkins Eastman)
Kisco Del Sur - San Diego, CA, new CCRC
The Sterling of Pasadena - Pasadena, CA, new CCRC
Redmond Senior Housing – Redmond, WA, new Independent Living facility (with Sage Arch Alliance)
Village at Northridge - Los Angeles, CA, new CCRC
Landmark on the Sound - Des Moines, WA, historic CCRC expansion and remodel
La Vida Real - Rancho San Diego, CA, new CCRC
Maravilla - Santa Barbara, CA, new CCRC
Mary's Woods – Lake Oswego, OR, historic convent remodel, expansion of new CCRC
Fountains at Pacific Regent – Bellevue, WA, CCRC expansion study
Sunrise of Beverly Hills – Beverly Hills, CA, new Assisted Living with dementia unit
Sunrise of Bellevue – Bellevue WA, new Assisted Living with dementia unit
Vencor Corporation's Northwest Facilities – Northwest locations, remodel existing Skilled Nursing Care
The Woodmark at Steel Lake – Federal Way, WA, new Assisted Living with dementia unit
Judson Park – Des Moines, WA, existing CCRC remodel
New Denali Skilled Care Nursing – Fairbanks, AK, new Skilled Care Nursing
Bethany of the Northwest – Everett, WA, new Skilled Care Nursing
Wesley Homes – Des Moines, WA, new Skilled Care Nursing

OTHER PROJECTS

The Salish Lodge - Snoqualmie Falls WA, new Hotel
IDEA – Seattle, WA, city block feasibility study (with Sage Arch Alliance)
Mayflower Park Hotel – Seattle WA, renovation of existing rooms
The Spa at Salish Lodge – Snoqualmie Falls WA, expansion of existing Hotel
Pacific Heights Residential Towers – Seattle WA, Condominium Towers
Harbor Village – Kenmore WA, waterfront Condominium
Winslow Condominiums – Bainbridge Island WA, waterfront Condominium
Yarrow Hill Townhouses – Kirkland WA, Townhouses
Sammamish Shores – Lake Sammamish WA, waterfront Condominium
Lockwood Townhomes – Bellevue WA, Townhouses
Williamson Landing – Bainbridge Island WA, waterfront Condominium
Bellefield Residential Park – Bellevue WA, Condominium
Duwamish Head Condominiums – Seattle WA, Condominium
Plaza Port West Shopping Mall – Ketchikan AK, Mall
Pacific First Plaza – Bellevue WA, 8 story Office Building
Fairwood Library – Renton WA

AWARDS/PUBLICATIONS

Mary's Woods

- AIA Design for Aging Review, winner, 2001
- Nursing Home Magazine, 2003
- Contemporary Long-Term Care Magazine, design award, 2003

Sterling of Pasadena

- AIA Design For Aging Review, 2009

La Vida Real

- AIA Design For Aging Review, 2003
- Building Industry of California Project of the Year, 2003
- National Association of Home Builders Platinum Winner, 2004
- National Association of Home Builders Memory Care Gold Winner, 2007

Maravilla

- Multifamily Magazine Project of the Year, 2004
- National Association of Home Builders Platinum Winner, 2005
- Contemporary Long Term Care Magazine Order of Excellence, 2005
- Pacific Coast Builder's Conference Gold Nugget Grand Award, 2005

CONTACT INFORMATION

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Tuesday, April 24, 2018 4:55:30 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Jon Quitslund
Email	jon.quitslund@cobicommittee.email
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	retired
Current Position	Planning Commissioner
I am interested in serving on one of the following advisory groups (select all that apply):	Planning Commission

Experience & Qualifications

Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	2025 Growth Advisory Committee; Planning Commission (two terms)
Please share your qualifications for this appointment (skills,	My perspective as a long-time Island resident and a two-term veteran of the Planning Commission are primary qualifications. I also bring academic training and experience and expertise as a

activities, training, education) if any:	writer, an analytical reader, and an editor, familiar with both artful prose and regulatory language (good, bad and indifferent).
Please share your community interests (groups, committees, organizations) if any:	In past years I served on the Boards of the Historical Museum and Sustainable Bainbridge. I also support the B I Land Trust, Arts & Humanities Bainbridge, Bainbridge Performing Arts, etc.
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2018
How did you hear about the volunteer opportunity?	City Announcement
Other	<i>Field not completed.</i>

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From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 8:57:13 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Charles Averill
----------------	-----------------

Email	
-------	--

Phone	
-------	--

Address	
---------	--

City	Bainbridge Island
------	-------------------

State	WA
-------	----

Zip	98110
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Current Employer	Principal Global Investors
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Current Position	Portfolio Manager
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I am interested in serving on one of the following advisory groups (select all that apply):	Utility Advisory Committee
---	----------------------------

Experience & Qualifications

Have you served on any city advisory groups in the past?	Yes
--	-----

If so, please indicate which groups:	City Council (1990-97), City Planning Commission (2001-10), Health Housing & Human Services Council (2004-10)
--------------------------------------	---

Please share your qualifications for this appointment (skills,	Financial background (Chartered Financial Analyst). Eight years city council experience, so I'm familiar with basic utility structure and issues, though haven't been actively involved in recent
--	---

activities, training,
education) if any:

years. Winslow water/sewer customer since 1988.

Please share your
community interests
(groups, committees,
organizations) if any:

Member, Rotary Club of Bainbridge Island, since 1988; past president. Board member (treasurer), Bainbridge Island Historical Museum. Member, Helpline House Endowment committee. Past member & past president, Helpline House board of directors.

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Discussed by a current member of the committee

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From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 1:39:55 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Nancy K Nolan

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer n/a

Current Position n/a

I am interested in serving on one of the following advisory groups (select all that apply): Utility Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Utility Advisory Committee

Please share your qualifications for this appointment (skills, I am an attorney and have served on this committee for the last 4 years.

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Field not completed.

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Already serving on this committee

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From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Thursday, May 17, 2018 9:44:33 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Gary Pettersen

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer retired

Current Position retired from computer programmer position

I am interested in serving on one of the following advisory groups (select all that apply): Utility Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Have served two stints on the planning agency, once City of Winslow and once City of BI.

Please share your qualifications for this appointment (skills, Computer programmer (retired) and a 35 year Bainbridge resident. My two stints on the planning agency have given me practice in dealing with the public. Lived in Holland for six years

activities, training, education) if any:	which has given me an appreciation how other cultures handle everyday matters.
Please share your community interests (groups, committees, organizations) if any:	Volunteer for the BI Land Trust, serving on the Stewardship committee. Volunteer for the City of BI, first Wednesday weeding. Am a member of the "Striders" walking group, which has made me familiar with all areas of our island.
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2018
How did you hear about the volunteer opportunity?	Other - See below
Other	Jim Thrash contacted me, and urged that I volunteer

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GARY PETTERSEN

OBJECTIVE:

Utility Advisory Committee

WORK SUMMARY:

Experienced database programmer and project scheduler. Am an expert in **MS Access, Excel, Project** and **Word**. Familiar with **Outlook** and **PowerPoint**. Documentation is a special strength.

WORK HISTORY:

2014 Retired

2010-2014 The Boeing Company, Everett, WA

- Extensive improvements to existing Access databases including ODBC download and processing data from external SQL and Oracle databases.
- Developed Access metrics database using linked SQL tables and extensive security.

2003-2009 Imagenet LLC, Kent, WA

- Developed an Access/SQL "Production" database to for Imagenet whose business model is to convert paper documents to electronic copies and capture customized data in separate searchable web databases. This "Production" database tracked boxes of medical insurance documents as they entered the door and were processed through the various stages: prep, scan, upload for data capture, download, QC, upload data to web, box storage and shredding/return
- Developed Access "QC" front ends to SQL databases to perform checks on client data after the requested data has been lifted to insure correctness.

1986-2003 Bouillon, Inc., Lynnwood, WA

- Expert with **MS Word, MS Excel, MS Project** and **MS Outlook**.
- Responsible for project scheduling & manpower forecasting using PVS & Project.

1982-1986 John Graham Architect, Seattle, WA

- Shared system admin duties on networked Prime 9750/550/2250 system.
- Responsible for project scheduling & manpower forecasting.

1974-1980 RJBA Holland, The Hague Netherlands

- Headed one man computer department for firm of engineering consultants.

VOLUNTEER HISTORY:

2014-Present Striders Walking Group

- Have become familiar with most of the island due to the rotating schedule of 25 walks.

2016-Present Bainbridge Island Land Trust

- Am a regular participant in the first Wednesday weeding on BILT properties.
- Am on the Stewardship Committee where we discuss property problems/opportunities.

2007-2009 City of Bainbridge Island Planning Commission

- Served 3 years on the Planning Commission.

1986-1990 City of Winslow Planning Commission

- Served 5 years on the Planning Commission.

EDUCATION: UW Extension, Seattle, WA Software Development (9 month course)
ITT Technical Institute, Seattle, WA Data Processing (12 month course)
University of Washington, Seattle, WA Geography Major

ADDRESS:

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 9:33:37 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Steve Saepoff

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Naval Facilities Engineering Command Northwest

Current Position Environmental Engineer

I am interested in serving on one of the following advisory groups (select all that apply):

Climate Change Advisory Committee , Environmental Technical Advisory Committee, Multi-Modal Transportation Advisory Committee, Utility Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, WA State Professional Engineer focus on Environmental Engineering Former Coast Guard Officer Masters Degree in Environmental Engineering and Management Worked at Corps

activities, training, education) if any:	of Engineers as a Senior Project Manager for design and major construction projects Currently work on remediation of contaminated sites
Please share your community interests (groups, committees, organizations) if any:	Sustainability Participate with Climate Action Bainbridge
Feel free to attach your resume (optional):	
Type the Year	<i>Field not completed.</i>
How did you hear about the volunteer opportunity?	Other - See below
Other	Referral by friend

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KEY QUALIFICATIONS

- Project / Program Management
- Security Engineering
- Sustainable Design and Construction Management
- Public Administration
- Environmental Remediation
- Environmental Compliance
- Contract Management – A&E, Construction and Service
- Federal Acquisition Procedures and Quality Assurance
- Staff Training, Development and Supervision
- Program Analysis, Supervision
- Personnel, Finance and Safety Management
- Regulator & Stakeholder Relations Management
- Environmental Engineering
- Interagency Coordination

WORK EXPERIENCE

Supervisory Environmental Engineer / Contracting Officer's Representative **GS-0819-13** **2/2018 – 6/2018**
Naval Facilities Engineering Command Northwest Environmental Restoration (ER) Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$115,778
Temporary supervisor of 8 exempt Remedial Project Managers that manage ER at Naval Installations in Washington and Oregon. Oversaw the preparation of \$19,000,000 2019 ER budget submit to NAVFAC HQ. Developed Statement of Environmental Architect-Engineering Services for a \$30,000,000 contract solicitation and the technical solicitation documents and Government Cost Estimate for \$40,000,000 Environmental Services Indefinite Quantity Indefinite Delivery Contract. Performed internal quality review of all task order technical solicitation and cost estimates prepared by staff. Continue to perform other duties as COR.

Environmental Engineer / Contracting Officer's Representative (COR) **GS-0819-12** **7/2015 – Present**
Naval Facilities Engineering Command Northwest (NAVFAC) Environmental Restoration Team Silverdale, WA
Supervisor: Chris Generous 360-396-0014 Full-time 40 hours/week Salary: \$101,307
In addition to COR accomplishments listed below, managed the Five Year Review for the former Naval Air Facility Adak AK. Supported RPMs with semi-annual ER,N budget submit preparation to NAVFAC HQ. Served on Technical Evaluation Board for Environmental Multiple Award Contract Task Order source selection. Network with NAVFAC CORs nationwide to obtain capacity on multiple IDIQ contracts in support of project execution. Conduct peer bid-ability, operability and constructability QC review of all SOW and GE prior to submission to Acquisition Branch. Provide DOJ with technical support for Navy Potentially Responsible Party sites under CERCLA and RCRA, . Manage the Cooperative Agreement between the Navy and WA Department of Ecology.

Supervisory Environmental Engineer / Contracting Officer's Representative **GS-0819-13** **3/2015 – 7/2015**
Naval Facilities Engineering Command Northwest Environmental Restoration Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$115,778
Temporary supervisor of 4 exempt and 2 non-exempt staff. Initiated and completed employee performance evaluations. Conducted and recorded staff monthly safety training. Hired engineer as Remedial Project Manager. Managed and approved employee travel, overtime, payroll and leave. Managed development of the Spring 2015 ER,N budget submission. Networking with BRAC PMO, WA Department of Ecology and Department of Health Managers. Member, NAVFAC Risk Assessment Workgroup (RAW); Lead of the Radiation Risk Assessment Subcommittee, where I sponsored the development of a Navy Technical Report on Radiological Site Characterization and Risk Assessment and coordinated subcommittee review and input. Also as RAW Member, I reviewed and edited content regarding emerging contaminants for the NAVFAC Interim Perfluoroalkyl and Polyfluoroalkyl Substances Site Guidance for Remedial Project Managers. Member of the NAVFAC Naval Installation Restoration Information Solution (NIRIS) Workgroup.

Environmental Engineer / Contracting Officer's Representative **GS-0819-12** **12/2012 – 2/2015**
Naval Facilities Engineering Command Northwest Environmental Restoration Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$97,370
As COR, administered multiple environmental service and Architect-Engineer (A-E) Indefinite Delivery Indefinite Quantity (IDIQ) contracts and task orders with a cumulative value in excess of \$125M. Lead team of 2 Quality Assurance Field Representatives to monitor contractor execution of over 60 active task orders in Washington and Alaska. Implemented NAVFAC mandated COR and

STEVEN A. SAEPOFF, P.E.

CPARS procedural changes and trained RPM staff on requirements. Responded to contractor inquiries with technical interpretation and clarification of solicitation, contract and task order requirements. Oversaw development of solicitation technical requirements and chaired the Technical Evaluation Board for a \$30M environmental services IDIQ contract source selection and a \$30M A-E slate. Ensured prompt progress payment processing and timely contractor performance evaluations in CPARS. Conduct peer bid-ability, operability and constructability QC review of all SOW and GE prior to submission to Acquisition branch. Member, NAVFAC Risk Assessment Workgroup; Lead of the Radiation Risk Assessment Subcommittee.

Environmental Consultant

Environmental Coalition of South Seattle

Conducted a modified Phase 1 Environmental Site Assessment of two Seattle neighborhoods for local non-profit organization.

4/2012 – 12/2012

Seattle, WA

Chief, Military / HTRW / Inter-Agency Project Management (PM) Branch

GS-0340-14 Step 4

12/2008 – 2/2012

U.S. Army Corps of Engineers, Sacramento District

Sacramento, CA

Supervisor: Michael J. Rosnack, Chief, LMER, 916-557-5106

Full-time 40 hours/week

Salary: \$113,849

Direct supervisor to three (3) first line supervisors, two (2) administrative staff, and manager of 35+ PM staff. Strategic acquisition planning. Developed and executed annual Branch budget. Hired engineers as project managers. Established relationships with client organizations. Tracked status on hundreds of projects monthly and reported metrics to executive leadership.

- Led PM Branch in 2009 and 2010 to manage project teams resulting in award of over \$350M in construction, A-E and environmental service contracts and improved customer satisfaction based on annual customer survey results. Projects supported multiple programs to include Air Force and Army Military Construction (MILCON), Formerly Used Defense Sites, Environmental Restoration, Army and Air Force, Munition Response Program, CERCLA projects for EPA, and BRAC.

Senior Project / Program Manager

U.S. Army Corps of Engineers, Seattle District

12/1999 - 12/2008

Seattle, WA

Full-time 40 hours/week

Salary: \$95,878

➤ *MILCON Program Manager / Senior Project Manager.*

GS-0801-13 Step 6

Led project teams consisting of Corps staff or A-E firms that developed solicitation documents and managed construction of sustainable military facilities to include battalion complexes, fitness centers, family housing, aircraft hangar renovations, fire station, office spaces, a community activity center and maintenance facilities with an aggregate value in excess of \$550M, for the Army in Alaska and Washington and Air Force in Montana and Oregon. In response to Hurricane Katrina, deployed to Mississippi coast as a Debris Mission Specialist, worked 78 hours per week - placed 1,200 Quality Assurance Representatives in the field daily.

➤ *Superfund Program Manager / Environmental and Inter-agency Project Manager.*

GS-0819-12/ Temp 13

Oversaw five PMs execute a \$20M program supporting the EPA.

Managed the development of solicitation documents and contract award of the Upgrade, Operation and Maintenance Task Order Contract for the Water Treatment Plant at the Bunker Hill Superfund Site. Developed and negotiated all Task Order requirements. Managed Targeted Brownfield Assessment for EPA and two turnkey design/construction projects for the U. S. Customs and Border Protection that included real estate acquisition, NEPA compliance, and furnishing valued at \$12.5M.

- Led in-house teams that completed a Vulnerability Assessment of an Acid Mined Drainage Treatment Plant and provided engineering solutions to Seattle Public Utility to protect city waterworks against terrorist threats.
- To avoid critical performance failure, completed the first major cleanout and renovation of a 27 year old wastewater treatment plant at Bunker Hill on schedule by maintaining 24 hour operations for two weeks. Performed 12-hour night shift Quality Assurance duties.
- Led the project team that awarded the construction of the first northern Border Protection Sector HQ facility authorized under the Patriot Act.
- Managed the team that provided one year of contract administrative support to the US DOE Office of River Protection for a \$4B cost+ contract with Bechtel National Inc. for the design and construction of a Waste Treatment and Immobilization Plant using plasma arc incinerator technology for mixed waste.

➤ *Military Project Manager.*

GS-0801-12

Managed 8 MILCON design and construction projects, worth over \$130M for the Air Force in Montana and the Army in Washington. Specific duties include development of project management plans, scopes of work for A-E design, A-E

STEVEN A. SAEPOFF, P.E.

negotiations, budget development and management of project funds, and led in-house Request for Proposal preparation teams with an emphasis on sustainable design. Led planning and design charrettes and facilitated value engineering studies. Chaired source selection evaluation boards for Design-Build contracts. Monitored construction progress, coordinated modification approval with clients and managed project closeout.

Remedial Project Manager / Environmental Services Manager

GS-0819-12

7/1996 to 12/1999

Naval Facilities Engineering Command, Northwest.

Poulsbo, WA

Managed post Record of Decision Remedial Actions at Superfund sites on federal facilities, including converting a landfill into an integrated ecologically restored vegetative cover with a shoreline erosion protection component at NBK Bangor. Achieved remedy in-place status at three remedial action sites in one year. Coordinated public and regulatory agency partnering in support of environmental projects. Prepared cost estimates, negotiated, developed task order specifications and administered environmental remediation contracts. Established strategic project budgets in the Cost-To-Complete module of NORM. Evaluated remedial technologies and negotiated cleanup activities with state regulatory agencies. Peer reviewed draft Remedial Investigations/Feasibility Studies, Proposed Plans, Human Health and Ecological Risk Assessments, and draft Records of Decision. Obtained authorization and funding to manage over \$1M worth of hydro-geologic and eco-toxicologic studies and research performed by the US Geologic Survey.

- Co-sponsored the development of a *Natural Attenuation Guidance Publication for Navy and Marine Corps sites*.
- Participated in WA Brownfields / Total Petroleum Hydrocarbon Project Oversight Group and the Sediment Management Standards Implementation Committee, reviewed draft revisions to the Washington State Department of Ecology Model Toxics Control Act and Sediment Management Standard regulations and prepared formal Navy comments.
- Managed a \$4M Environmental Compliance Program and worked with environmental staffs from 6 naval installations to develop annual requirements, market NAVFAC resources, and coordinate project execution for projects supporting installation compliance with CWA, CAA, SDWA, ESA, RCRA and TSCA.
- Researched and implemented innovative technology to cleanup a PCB contaminated site resulting in a cost avoidance of over \$275K at SWFPAC.
- Successfully competed for \$250K in federal research & development funding to establish toxicity data on ordnance chemicals in the benthic environment. Drafted the Sampling and Analysis Plan. Collected marine sediment samples.

Hazardous Material Compliance Program Manager

GS-0819-12

6/1994 – 7/1996

89 Civil Engineering Squadron / 89 Environmental Flight

Andrews Air Force Base, MD

Oversaw base-wide environmental compliance with federal and state laws concerned with hazardous materials. Conducted environmental compliance audits and pollution prevention site assessments. Chaired contingency planning meetings and provided technical guidance to First Responders for cleanup of hazardous material spills.

- Prepared and submitted to EPA, installation's first Emergency Planning and Community Right-to-Know Act Section 311 and first two 312 reports, also known as Emergency and Hazardous Chemical Inventories.
- Managed contracts that drafted Facility Response Plan, Lead-Based Paint Management Plan, and surveyed 700 transformers for PCBs and replaced 23 - making the base PCB free.

U.S. Coast Guard Officer

5/1982 – 6/1994

EDUCATION / LICENSES / CERTIFICATES

- WA Environmental Professional Engineer, 1999
- DAWIA Level II Facilities Engineering
- MSE, Environmental Engineering and Management, The Catholic University of America, Washington, DC
- BS, Marine Sciences, U.S. Coast Guard Academy, New London, CT
- Holds Secret Security Clearance
- 40-hour HAZWOPER

Grants & Cooperative Agreements for Federal Personnel, 2017

Navy Executive Institute II, 2017

Ecological Risk Assessment, 2015

Basic HR Training for Supervisors Course, 2015

CLM 014 IPT Management & Leadership, 2015

CLE 008 Six Sigma: Concepts & Processes, 2015

CLC 108 Strategic Sourcing Overview, 2015

Advanced Risk Communication, 2015

Natural Resource Damage Assessment, 2014

STEVEN A. SAEPOFF, P.E.

Advanced Munitions Response Site Management, 2014
8-hour HAZWOPER Refresher, 2014
CLC 222 Contracting Officer's Representative, 2014
Navy Executive Institute I, 2014
NAVFAC Source Selection, 2013
NAVFAC AE Contracting, 2013
NAVFAC Contracting Officer's Representative, 2013
ASTM Environmental Site Investigations, Phase 1 & 2, 2012
Landmark Worldwide Communication Course Series, 2012
Project Management – Military Program, 2011
USACE Budget Training, 2010
Managing Project Managers, 2010
LEED Implementation Workshop, 2009
Army Civilian Leader Basic, 2009
DAU Contracting Officers Representative, Dec 2008
Leadership and Emotional Intelligence, 2008
LEED Technical Workshop, 2005
Federal Appropriations Law Refresher, 2005
Design-Build Construction, 2004
Estimating for Construction Modifications, 2003
Construction Contract Administration, 2001
Project Management Fundamentals, 2001
Federal Appropriations Law, 2000
Security Engineering, 2000
Sustainable Design, 2000
Basic & Advanced Groundwater Investigations, 1999
Environmental Risk Assessment, 1999
Managing Environmental Quality Assurance, 1999
Principle Centered Leadership, 1998
Advanced Environmental Restoration, 1998
Environmental Negotiation, 1998
EPA Preliminary Assessments / Site Inspections, 1997
Health and Environmental Risk Communication, 1997
EPA Remedial Process, 1997
EPA Superfund Treatment Technologies, 1996
40 hour HAZWOPER (29 CFR 1910.120), 1995
AHERA Project Designer, 1995
Lead-Based Paint Worker, 1994
Erosion and Sediment Control, 1994

City of Bainbridge Island City Council Agenda Bill



PROCESS INFORMATION

Subject: 9:00 PM Regional Committee Reports, AB 18-106 - Mayor Medina (Pg. 253)	Date: 6/19/2018
Agenda Item: COUNCIL DISCUSSION	Bill No.: 18-106
Proposed By: Mayor Medina	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

Council liaisons will provide a quarterly report on their regional committees.

RECOMMENDED ACTION/MOTION

Information only.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 9:15 PM Council Calendar (Pg. 254)	Date: 6/19/2018
Agenda Item: REVIEW UPCOMING COUNCIL MEETING AGENDAS	Bill No.:
Proposed By:	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

ATTACHMENTS:

Description	Type
☐ Council Calendar	Backup Material

2018 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session 7 pm	Absences	Agenda	Department	Timing (min)	Business Meeting 7 pm
			15	6/19/2018 (6:00 PM)	RN (T)			25	6/26/2018 (6:00 PM)
						PH	PCD	30	Public Hearing: Ordinance Relating to Extension of Moratorium for Certain Developments (Consider Approval)
						UB	PCD	15	Ordinance and Resolution Amending BIMC Title 2, Administrative Manual, and Fee Schedule Relating to Consultation and Zoning Verification Letter (Consider Forwarding to 7/10 Consent Agenda)
						UB	EXEC	10	Heritage Tree Preservation Ordinance (Consider Approval)
						NB	PW	10	2018 Road Striping Project Contract Award (Consider Forwarding to 7/10 Unfinished Business)
						NB	PW	10	Core 40 - Miller and Fletcher Bay Road Shoulder Improvements Contract (Consider Forwarding to 7/10 Unfinished Business)
						NB	PW	10	Old Treatment Plant Pump Station Replacement Project Contract Award (Consider Forwarding to 7/10 Unfinished Business)
						NB	CC	5	Appointment of Deputy Mayor for 2nd Half of 2018
						NB	PCD	10	Professional Services Agreement with Latimore for Development Review Process Improvements (Consider Approval or Forward to 7/10 Consent Agenda)

2018 PROPOSED COUNCIL CALENDAR ITEMS

[illegible]

2018 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session 7 pm	Absences	Agenda	Department	Timing (min)	Business Meeting 7 pm
			15	3-Jul				25	10-Jul
						UB	EXEC	30	Ordinance Relating to Ballot Measure for Non-Motorized Transportation Improvements (Consider Approval)
						UB	PW	10	2018 Road Striping Contract Award (Consider Approval)
						UB	PW	10	Old Treatment Plant Pump Station Replacement Project Contract Award (Consider Approval)
						UB	PW	10	Core 40 - Fletcher Bay and Miller Shoulder Improvements Contract Award (Consider Approval)
						UB	PCD	15	Ordinance Relating to BIMC Subdivision Standards and Processes
						UB	POL	10	FEMA Grant for Police Boat
						UB	EXEC	10	Appointment of Pro and Con Committee for Infrastructure Ballot Measure (Consider Approval)
						NB	EXEC	10	Establishment of Police Corporal Rank (Consider Forwarding to 7/24 Consent Agenda)
						NB	POL	10	Purchase of Mobile Audio Video Cameras (Body Cameras) for Police (Consider Forwarding to 7/24 Consent Agenda)
						NB	PW	10	Waterfront Park Bridge Re-Decking Project (Consider Forwarding to July 24 Consent Agenda)

2018 PROPOSED COUNCIL CALENDAR ITEMS

[illegible]

2018 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session 7 pm	Absences	Agenda	Department	Timing (min)	Business Meeting 7 pm
			15	17-Jul	LS			25	24-Jul
	UB	EXEC	30	Update on Police/Municipal Court Facility		UB	EXEC	15	RFP for 2019-2020 Human Services Awards (Consider Approval)
	NB	PW	30	WSDOT Briefing on SR305 Project Planning		UB	CC	15	Resolution Stating the Council's Intention to Approve an Ordinance Creating the Powers of Initiative and Referendum (Consider Approval)
	NB	EXEC	15	Review RFP for 2019-2020 Human Services Awards (Consider Forwarding to 7/24 Unfinished Business)		CA	PW	CA	Waterfront Park Bridge Re-Decking Contract Award (Consider Approval)
	CD	EXEC	45	Code Consistency Workshop - Docket and Prioritization Tool		CA	EXEC	CA	Establishment of Police Corporal Rank (Consider Ratification)
						CA	POL	CA	Purchase of Mobile Audio Video Cameras (Body Cameras) for Police (Consider Approval)
						CA	PW	CA	Interlocal Agreement with KPUD Relating to Rockaway (Consider Approval)
			135					55	

2018 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session 7 pm	Absences	Agenda	Department	Timing (min)	Business Meeting 7 pm
KM			15	8/7/2018 National Night Out				25	8/14/2018 - Closed Session 6:30 PM
						CD	EXEC	30	Code Consistency Workshop - Review Work Program
						UB	EXEC	15	Update on City-Wide Workplan and Priorities
						NB	FIN	15	2018 Midyear Financial Update and Capital Report
						NB	FIN	10	2018 Midyear Budget Amendments Ordinance (Consider Forwarding to 8/28 Consent Agenda)
						NB	EXEC	10	Wayfinding Sign Proposal for LTAC Funds (Consider Forwarding to 8/28 Consent Agenda)
						P	EXEC	20	Presentation by PSE on Green Direct Program
			15					125	