CITY OF
BAINBRIDGE ISLAND

CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, OCTOBER 14, 2025

COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA

AND

REMOTE MEETING ON ZOOM
HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351

AGENDA

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 6:00 PM

2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM

3. PRESENTATION(S)

3.A **(6:10 PM) Present Proclamation Declaring October 2025, as "Resiliency Awareness Month,"** 5 Minutes
Resiliency Awareness Month Proclamation.docx

3.B **(6:15 PM) Present Proclamation Declaring October 2025, as Filipino American History Month,** 5 Minutes
Filipino American History Month Proclamation 2025.docx

3.C **(6:20 PM) Present Proclamation Declaring October 2025, as "National Community Planning Month,"** 5 Minutes
2025 October National Community Planning Month Proclamation.docx

4. PUBLIC COMMENT - 6:25 PM

In person public comment is accepted at this time on any topic of public interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. For items scheduled for a public hearing, comment is accepted from an individual only one time, either during public comment or during the hearing. Public comment is simply received by the Council, with no response, and Council cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment. Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, attached below. Remote public comment is allowed with advance notice by noon on the date of the meeting to the City Clerk, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

4.A **Guidelines and Instructions for Public Comment,** 30 Minutes
Guidelines and Instructions for Providing Public Comment.pdf

5. CONSENT AGENDA - 6:55 PM

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

5.A **Agenda Bill for Consent Agenda,** 5 Minutes

5.B **Approve Accounts Payable and Payroll**
AP Report to Council of Cash Disbursements 09-04-25.pdf
AP Report to Council of Cash Disbursements 09-11-25.pdf
Council Report 10-05-25.pdf
AP Report to Council of Cash Disbursements 09-18-25.pdf
AP Report to Council of Cash Disbursements 09-25-25.pdf
AP Report to Council of Cash Disbursements 10-02-25.pdf
AP Report to Council of Cash Disbursements 10-09-25.pdf

5.C **Approve City Council Meeting Minutes**
Special City Council Meeting - Executive Session Minutes, September 23, 2025.pdf
Regular City Council Business Meeting Minutes, September 23, 2025.pdf

5.D **Authorize the City Manager to Enter into a Construction Contract with Van Ness Construction for the Mobile Home Site Preparation Project ($62,088.60 Capital Construction Fund) - Public Works**
SWR Mobile Home Site Preparation Van Ness Construction LLC CC.docx
Bid Tabulation_Manufactured Home Site Preparation.pdf
CIP_Mobile Home Project Page.pdf

5.E **Authorize the City Manager to Enter into Amendment No. 1 to the Declaration of Affordable Housing Covenants with Housing Resources Bainbridge for 560 Madison North to Allow Incomes at 80% of AMI**
Amendment No 1 Affordable Housing Covenant Housing Resources Bainbridge.docx

5.F **Authorize the City Manager to Execute a Second Contract Amendment with Joe Tovar for the Comprehensive Plan Update (an Increase of $2,520 Plus an Additional $225 for Expenses) - Planning,** 5 Minutes
Joseph W. Tovar Amendment No 2.docx

6. COUNCIL ANNOUNCEMENTS - 7:00 PM

7. CITY MANAGER'S REPORT - 7:10 PM

7.A **Receive City Manager's Report,** 5 Minutes
2025 Q3Workplan_Memo_for CC 10142025 w attachment.pdf

8. REGULAR BUSINESS

8.A **(7:15 PM) Confirm appointment of Thomas Alpaugh as Municipal Court Judge for a Four-Year Term Commencing January 1, 2026, until December 31, 2029,** 5 Minutes
Resolution No. 2021-21 - Procedure and Schedule to Appoint Municipal Judge.pdf
2026-2029 Bainbridge Island Municipal Court Judge Employment Agreement Alpaugh.pdf

8.B **(7:20 PM) Adopt Ordinance No. 2025-26 related to Pre-approved Accessory Dwelling Units,** 10 Minutes

Ordinance No. 2025-26 ADU Code Updates.docx

8.C **(7:30 PM) Authorize the City Manager to Issue a Request for Qualifications for State Lobbying Services and Designate One Council Member to Serve on a Selection Committee - Executive,** 10 Minutes
RFQ - Lobbying Services 2025.pdf

8.D **(7:40 PM) Receive Update on Lodging Tax Advisory Committee,** 10 Minutes
LTAC Memo 10.14.2025.docx
2025.10.14 LTAC Council Update.pdf

8.E **(7:50 PM) Designate One Councilmember to Serve on the Interview Panel for the City Attorney Position,** 5 Minutes

9. COMMUNICATIONS

9.A **(7:55 PM) Consider Request from Councilmember Deets to Place an Emergency Funding Request of $30,000 to Supplement Helpline House's Foodbank Program, with Funds Coming Out of the Council's Contingency Fund on a Future Council Agenda,** 5 Minutes
Helpline House Help.pdf

9.B **(8:00 PM) Receive Request from the Planning Commission that the Groundwater Management Consultant attend a Planning Commission Meeting Following the October 21, 2025 City Council Study Session,** 5 Minutes

10. ADJOURNMENT - 8:05 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.

City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (6:10 PM) Present Proclamation Declaring October 2025, as "Resiliency Awareness Month,"

SUMMARY: The attached proclamation declares October 2025, as "Resiliency Awareness Month." It is one of the annual proclamations that may be signed by the Mayor without further Council action.

AGENDA CATEGORY: Proclamation **PROPOSED BY:** Executive

RECOMMENDED MOTION:
Presentation only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:
Resiliency Awareness Month Proclamation.docx

CITY OF
BAINBRIDGE ISLAND

PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring October 2025, as "Resiliency Awareness Month."

WHEREAS, there is compelling scientific evidence of a correlation between negative childhood experiences — known as Adverse Childhood Experiences (ACEs) or "toxic stress" – and lifelong health and social challenges; and

WHEREAS, ACEs may include physical, sexual, or verbal abuse, physical and emotional neglect, witnessing domestic violence, the loss of a parent through separation or divorce, or having a family member who experiences mental illness, substance use disorder, or incarceration; and

WHEREAS, toxic stress may also arise from broader community and structural challenges such as poverty, homelessness, racism, sexism, homophobia, colonization, community violence, and natural disasters; and

WHEREAS, in Kitsap County 62% of residents report having experienced at least one ACE, and over 37% of residents report three or more ACEs, and research indicates the greater the number of ACEs, the higher the risk for social, emotional, behavioral, and physical health challenges, including school suspension, dropout, unemployment, homelessness, incarceration, chronic disease, and substance use; and

WHEREAS, ACEs are linked to many of our most costly community issues, including 78% of intravenous drug use, 69% of mental illness, 67% of suicide attempts, 65% of alcoholism, 62% of domestic violence and homelessness, 61% of adult incarceration, 54% of prescription drug abuse, and significant percentages of major chronic health conditions; and

WHEREAS, resiliency is the antidote — built through supportive relationships and adaptive skills such as emotional regulation, stress management, decision-making, and healthy relationships — which can transform potentially toxic stress into tolerable stress and foster lifelong well-being; and

WHEREAS, resiliency must be nurtured across the lifespan through consistent meaningful engagement with caring adults, supportive environments that foster agency, pathways, and goals, and community-wide collaborative efforts that empower individuals and families to thrive; and

WHEREAS, Kitsap Strong envisions a flourishing community where all children are raised with consistency and nurturance, and is mobilizing residents, organizations, and leaders to prevent ACEs in future generations by strengthening individual and community resilience.

NOW, THEREFORE, I, Ashley Mathews, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim October 2025, to be

RESILIENCY AWARENESS MONTH

in the City of Bainbridge Island and urge all residents to learn about the impact of ACEs, to embrace resilience-building practices in daily life and work, and to support the mission of Kitsap Strong in creating a community of hope, healing, and opportunity.

DATED this 14th day of October 2025

____

Ashley Mathews, Mayor

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (6:15 PM) Present Proclamation Declaring October 2025, as Filipino American History Month,

SUMMARY: The attached proclamation declares October 2025, as Filipino American History Month. It is one of the annual proclamations that may be signed by the Mayor without further Council action.

AGENDA CATEGORY: Proclamation **PROPOSED BY:** Executive

RECOMMENDED MOTION:
Presentation only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:
Filipino American History Month Proclamation 2025.docx

CITY OF
BAINBRIDGE ISLAND

PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring the month of October 2025, as Filipino American History Month.

WHEREAS, the earliest documented proof of Filipino presence in the continental United States was in October 18, 1587, when the first "Luzones Indios" set foot in Morro Bay, California; and

WHEREAS, Filipino American History Month was first celebrated in the United States in October 1992; and in 2019 the State of Washington passed Senate Bill 5865, permanently making October Filipino History Month in Washington State; and

WHEREAS, Bainbridge Island is the home of a historic Filipino community and the Bainbridge Island Filipino American Community Hall, with the earliest record showing a Filipino person employed at the Port Blakely Mill in 1883, who was also the first known employee from the Philippines in the Pacific Northwest; and

WHEREAS, in 1935, Bainbridge Island Filipino farmers formed the Filipino Growers Association; and

WHEREAS, in the late 1930s and early 1940s, Indigenous women from 19 different tribes in Canada, Washington, and Alaska migrated to Bainbridge Island and married Filipino men, creating the Indipino community unique to Bainbridge Island; and

WHEREAS, the Filipino community has played – and continues to play – a lasting and important role in Bainbridge Island's rich agricultural, cultural, social, and civic history; and

WHEREAS, in 2018 citizens of Bainbridge Island were awarded the Congressional Gold Medal for Filipino Veterans of World War II, marking their profound contributions in the US Armed Services; and

WHEREAS, Filipino American History Month provides an opportunity to promote the study of Filipino American history and culture, recognize the richness of Filipino American ethnicity, and honors the contributions of Filipino Americans both to our local community and to the nation as a whole.

NOW, THEREFORE, I, Ashley Mathews, Mayor of the City of Bainbridge Island, on behalf of the City Council, proclaim October 2025, as

FILIPINO AMERICAN HISTORY MONTH

in the City of Bainbridge Island, and urge all Islanders to observe and celebrate this month by expanding their understanding of this important part of our heritage through activities and programs that focus on the rich history of our Filipino and Indipino families, neighbors, and friends.

DATED this 14th day of October 2025

Ashley Mathews, Mayor

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (6:20 PM) Present Proclamation Declaring October 2025, as "National Community Planning Month,"

SUMMARY: Each year, the month of October is declared National Community Planning Month. This is an opportunity for the City of Bainbridge Island to recognize that communities benefit by planning for their future and acknowledge that such efforts are the results of many who embrace and participate in the community planning process.

This proclamation is one of the annual proclamations that may be signed by the Mayor without further Council action.

AGENDA CATEGORY: Proclamation **PROPOSED BY:** Executive

RECOMMENDED MOTION:
Presentation only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:
2025 October National Community Planning Month Proclamation.docx

CITY OF
BAINBRIDGE ISLAND

PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring October 2025, as "National Community Planning Month."

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, rural areas, and other places in the State of Washington; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work, reside, recreate and otherwise live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning require public officials and residents who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories; and

WHEREAS, the American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our settlements and environment, and assuring their sustainability; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of members of planning commissions, members of volunteer advisory committees and boards, and the professional community and planners who have contributed their time and expertise to the improvement of the City of Bainbridge Island and to extend our heartfelt thanks for their continued commitment to public service.

NOW, THEREFORE, BE IT RESOLVED THAT, the month of October 2025, is hereby designated as

COMMUNITY PLANNING MONTH

in the City of Bainbridge Island in conjunction with the celebration of National Community Planning Month.

DATED this 14th day of October 2025

APA National Community Planning Month

Ashley Mathews, Mayor

City Council Regular Business Meeting Agenda Bill

CITY OF BAINBRIDGE ISLAND

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 30 Minutes

AGENDA ITEM: Guidelines and Instructions for Public Comment,

SUMMARY:

AGENDA CATEGORY: Presentation **PROPOSED BY:** City Council

RECOMMENDED MOTION:
Information only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:
Guidelines and Instructions for Providing Public Comment.pdf

CITY OF
BAINBRIDGE ISLAND

CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at council@bainbridgewa.gov. Members of the public who wish to provide public comment in-person at a City Council business meeting should sign up to speak on the sign-in sheet by the Chamber doors. The Mayor will call the people signed up on the sign-in sheet, and speakers will have three minutes to speak from the podium. Please speak directly into the microphone, which is adjustable. A timer on the screen will indicate when 3 minutes (or such other time set by the Mayor) has elapsed. The Deputy Mayor will also hold a sign indicating when 30 seconds of the allotted time remains.

Guidelines for public comment are below. Remote public comment is allowed with advance notice to the City Clerk by noon on the date of the meeting at cityclerk@bainbridgewa.gov, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

Excerpts from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

(a) Speaking without being recognized by the Presiding Officer.

(b) Continuing to speak after the allotted time has expired.

(c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.

(d) Throwing objects.

(e) Speaking on an issue that is not a public topic, in violation of Section 9.12.2.

(f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.

(g) Impersonating a City Councilmember or a member of the City staff.

(h) Shouting or otherwise engaging in loud or boisterous behavior.

(i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.

(j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.

(k) Booing, hissing, or otherwise disrupting the comments of another speaker.

(l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, under circumstances where such words constitute "fighting words" under constitutional law.

(m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.

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9.12.2 Subjects – Whether or Not on the Current Agenda

Public comments received during the public comment period may be on any public topic, whether or not on the agenda, but a comment on the subject that is covered by a public hearing at that meeting must be made during the period of the public hearing. All public comment shall be made consistent with Section 5.6.

9.12.3 Use of Microphones

Comments shall be made directly into the microphone, as it is necessary for the public record and for the audience to hear all proceedings. No comments shall be made from any other location.

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: Agenda Bill for Consent Agenda,

SUMMARY: Council will consider approval of the Consent Agenda.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Executive

RECOMMENDED MOTION:
I move to approve the Consent Agenda as presented.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:**

AGENDA ITEM: Approve Accounts Payable and Payroll

SUMMARY: Council will consider approval of accounts payable and payroll.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Executive

RECOMMENDED MOTION:
Approve accounts payable and payroll.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:
AP Report to Council of Cash Disbursements 09-04-25.pdf
AP Report to Council of Cash Disbursements 09-11-25.pdf
Council Report 10-05-25.pdf
AP Report to Council of Cash Disbursements 09-18-25.pdf
AP Report to Council of Cash Disbursements 09-25-25.pdf
AP Report to Council of Cash Disbursements 10-02-25.pdf
AP Report to Council of Cash Disbursements 10-09-25.pdf

CITY OF
BAINBRIDGE ISLAND

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN DATE: 09/04/2025

Last check from previous run: 362615 dated 08/28/2025 issued to WA Water Service for $174.44

Last ACH from previous run: 6325 dated 08/29/2025 issued to WA State Auditor's Office for $33,662.20

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
Regular Check Run	09/04/2025	362616-362627	Total Regular Check Run	$ 69,393.85
Manual ACH	08/26/2025	6326	WA ST DOL - Firearm Permits Aug 2025	216.00
Manual ACH	08/29/2025	6327	WA ST DOR - Excise Taxes Jul 2025	26,967.93
Manual ACH	09/02/2025	6328	COBI - Utility Billing Aug 2025	12,137.84
Regular ACH Run	09/05/2025	6329-6351	Total Regular ACH Run	1,097,957.40
			Total Disbursements	**$ 1,206,673.02**

Retainage Release	N/A	N/A	N/A	N/A
Travel Advance	N/A	N/A	N/A	N/A

Prepared and Reviewed by Grace Lin ____________________ Grace Lin, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Kim Dunscombe 09.26.2025

Kim Dunscombe, Accounting Manager — Date

REGULAR CHECK RUN 09/04/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
362616	09/04/2025	PRTD	7994 PENINSULA SERVICES	281423	115448	08/21/2025		09/04/25	96.00
Invoice: 115448						POL/MOBILE SHREDDING			
				96.00	51011211 541100	PD-C/E-ADM-PROF SVCS			
						CHECK	362616 TOTAL:		96.00
362617	09/04/2025	PRTD	1513 AMERICAN PUBLIC WORK	281395	08/25/2025	08/25/2025		09/04/25	3,775.00
Invoice: 08/25/2025						ENG/APWA RE-ACCREDITATION			
				3,775.00	72011321 54910000899	APWA ACCREDITATION-DUES/MEMBER			
						CHECK	362617 TOTAL:		3,775.00
362618	09/04/2025	PRTD	10751 CINTAS CORPORATION N	281403	4240034707	08/13/2025	20250003	09/04/25	47.00
Invoice: 4240034707						PW/WWTP UNIFORM AND LAUNDRY SERVICES			
				47.00	73425358 54500001388	WWTP UNIFORM SVC-RENTALS			
						CHECK	362618 TOTAL:		47.00
362619	09/04/2025	PRTD	102 CITY OF BAINBRIDGE I	281399	RETREQ1-FINAL-01315	06/30/2025	20250006	09/04/25	2,877.55
Invoice: RETREQ1-FINAL-01315						PW/P&P RETAINAGE BOND			
				2,877.55	73425358 54810001315	WWTP INFLUENT & HEADWORKS-R&M			
						CHECK	362619 TOTAL:		2,877.55
362620	09/04/2025	PRTD	102 CITY OF BAINBRIDGE I	281431	RETREQ2-00712	08/25/2025	20250008	09/04/25	13,002.77
Invoice: RETREQ2-00712						ENG/RETAINAGE - COUNTRY CLUB RD RECONSTRUCTION			
				13,002.77	72321953 66300000712	COUNTRY CLUB RD-CONSTR			
						CHECK	362620 TOTAL:		13,002.77
362621	09/04/2025	PRTD	6920 COMCAST	281468	6919AUG25	08/04/2025		09/04/25	92.48
Invoice: 6919AUG25						IT/CABLE SERVICE - TSJC			
				92.48	81011881 542100	IT - C/E COMMUNICATION			
						CHECK	362621 TOTAL:		92.48
362622	09/04/2025	PRTD	4950 CORRECT EQUIPMENT IN	281404	152029	08/14/2025		09/04/25	1,289.90
Invoice: 152029						PW/5188 ROCKAWAY BEACH RD NE - PUMP REPAIR			
				1,289.90	73426355 54810000562	GRINDER PUMP MAINT CONTRACT			
						CHECK	362622 TOTAL:		1,289.90
362623	09/04/2025	PRTD	6359 GRAVITEC SYSTEMS INC	281414	10117	08/27/2025		09/04/25	6,435.00
Invoice: 10117						PW/AUTHORIZED FALL PROTECTION PERSON TRAINING			
				2,860.00	73111290 443410	O&M-STREET-MAINT O/H-TRAINING			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				715.00	73011189 443410	O&M-C/E-FAC-TRAINING			
				2,860.00	73637946 443410	ALLOC-1/3 TO EACH UTIL-TRAININ			
						CHECK		362623 TOTAL:	6,435.00
362624	09/04/2025	PRTD	8248 KRH MATERIAL PLACEME	281420	14237	08/05/2025		09/04/25	6,595.97
Invoice: 14237						ENG/ROCKAWAY BEACH NOURISHMENT			
				6,595.97	72011391 54810000710	ROCKAWAY-MIT/MONITORING-R&M			
				281421	14238	08/20/2025		09/04/25	29,979.86
Invoice: 14238						ENG/COUNTRY CLUB BEACH NOURISHMENT			
				29,979.86	72111425 54810000781	CO CLUB RD BULKHEAD R&M-REPAIR			
						CHECK		362624 TOTAL:	36,575.83
362625	09/04/2025	PRTD	8286 SUPERINTENDENT OF P	281422	19845	08/15/2025		09/04/25	100.00
Invoice: 19845						POL/FINGERPRINTING			
				100.00	41654861 586110	FINGERPRINT OUT-GOES TO SPI			
						CHECK		362625 TOTAL:	100.00
362626	09/04/2025	PRTD	8183 JOHN A. GREEN	281446	16560	07/09/2025		09/04/25	2,353.80
Invoice: 16560						POL/VEHICLE WRAP			
				2,353.80	53011212 541100	POLICE - C/E PATROL PROF SVCS			
				281447	16582	08/04/2025		09/04/25	2,353.80
Invoice: 16582						POL/VEHICLE 222 WRAP			
				2,353.80	53011212 541100	POLICE - C/E PATROL PROF SVCS			
						CHECK		362626 TOTAL:	4,707.60
362627	09/04/2025	PRTD	522 WA ST DEPT OF TRANSP	281472	RE-313-ATB50811176	08/11/2025		09/04/25	394.72
Invoice: RE-313-ATB50811176						ENG/MADISON AVE NMI - CONSTRUCTION ENG 7/1-7/31			
				394.72	72334561 64110001088	MAD AVE NM IMPR-PROF SVCS			
						CHECK		362627 TOTAL:	394.72

NUMBER OF CHECKS 12 *** CASH ACCOUNT TOTAL *** 69,393.85

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	12	69,393.85

*** GRAND TOTAL *** 69,393.85

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 9 33									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		15,982.05	
	09/04/2025	09/04/25	090425			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			69,393.85
	09/04/2025	09/04/25	090425			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		4,214.45	
	09/04/2025	09/04/25	090425			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		13,397.49	
	09/04/2025	09/04/25	090425			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		32,839.86	
	09/04/2025	09/04/25	090425			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		2,860.00	
	09/04/2025	09/04/25	090425			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		100.00	
	09/04/2025	09/04/25	090425			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		69,393.85	69,393.85
APP 631-130000						DUE TO/FROM CLEARING		66,533.85	
	09/04/2025	09/04/25	090425						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			15,982.05
	09/04/2025	09/04/25	090425						
APP 402-130000						DUE TO/FROM CLEARING			4,214.45
	09/04/2025	09/04/25	090425						
APP 301-130000						DUE TO/FROM CLEARING			13,397.49
	09/04/2025	09/04/25	090425						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			32,839.86
	09/04/2025	09/04/25	090425						
APP 650-130000						DUE TO/FROM CLEARING			100.00
	09/04/2025	09/04/25	090425						
						SYSTEM GENERATED ENTRIES TOTAL		66,533.85	66,533.85
						JOURNAL 2025/09/33 TOTAL		135,927.70	135,927.70

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	33	09/04/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		15,982.05
001-213000				GENERAL - ACCOUNTS PAYABLE	15,982.05	
				FUND TOTAL	15,982.05	15,982.05
101 STREET FUND	2025	9	33	09/04/2025		
101-130000				STREETS - DUE TO/FROM CLEARING		32,839.86
101-213000				STREETS - ACCOUNTS PAYABLE	32,839.86	
				FUND TOTAL	32,839.86	32,839.86
301 CAPITAL CONSTRUCTION FUND	2025	9	33	09/04/2025		
301-130000				DUE TO/FROM CLEARING		13,397.49
301-213000				ACCOUNTS PAYABLE	13,397.49	
				FUND TOTAL	13,397.49	13,397.49
402 SEWER OPERATING FUND	2025	9	33	09/04/2025		
402-130000				DUE TO/FROM CLEARING		4,214.45
402-213000				ACCOUNTS PAYABLE	4,214.45	
				FUND TOTAL	4,214.45	4,214.45
631 CLEARING FUND	2025	9	33	09/04/2025		
631-130000				DUE TO/FROM CLEARING	66,533.85	
631-213000				ACCOUNTS PAYABLE	2,860.00	
635-111100				CASH		69,393.85
				FUND TOTAL	69,393.85	69,393.85
650 AGENCY FUND	2025	9	33	09/04/2025		
650-130000				DUE TO/FROM CLEARING		100.00
650-213000				ACCOUNTS PAYABLE	100.00	
				FUND TOTAL	100.00	100.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		15,982.05
101	STREET FUND		32,839.86
301	CAPITAL CONSTRUCTION FUND		13,397.49
402	SEWER OPERATING FUND		4,214.45
631	CLEARING FUND	66,533.85	
650	AGENCY FUND		100.00
	TOTAL	66,533.85	66,533.85

** END OF REPORT - Generated by Grace Lin **

WA ST DOL - CPLS AUG25 09/26/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
6326	08/26/2025	MANL	969 DEPARTMENT OF LICENS	281487	AUG25FA	08/21/2025		FAAUG25	216.00
Invoice: AUG25FA					POL/AUGUST 2025 CPLS				
				216.00 41654860 586000	CPL GUN PERMIT-STATE SHARE OUT				

CHECK 6326 TOTAL: 216.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 216.00

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	216.00

*** GRAND TOTAL *** 216.00

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 8 341								
APP 650-213000					ACCOUNTS PAYABLE		216.00	
08/26/2025	FAAUG25	082625			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			216.00
08/26/2025	FAAUG25	082625			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		216.00	216.00
APP 631-130000					DUE TO/FROM CLEARING		216.00	
08/26/2025	FAAUG25	082625						
APP 650-130000					DUE TO/FROM CLEARING			216.00
08/26/2025	FAAUG25	082625						
					SYSTEM GENERATED ENTRIES TOTAL		216.00	216.00
					JOURNAL 2025/08/341 TOTAL		432.00	432.00

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
631 CLEARING FUND	2025	8	341	08/26/2025		
631-130000				DUE TO/FROM CLEARING	216.00	
635-111100				CASH		216.00
				FUND TOTAL	216.00	216.00
650 AGENCY FUND	2025	8	341	08/26/2025		
650-130000				DUE TO/FROM CLEARING		216.00
650-213000				ACCOUNTS PAYABLE	216.00	
				FUND TOTAL	216.00	216.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
631 CLEARING FUND		216.00	
650 AGENCY FUND			216.00
	TOTAL	216.00	216.00

** END OF REPORT - Generated by Grace Lin **

WA ST DOR - EXCISE TAX JUL25 09/26/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
6327	08/29/2025	MANL	124 WA ST DEPT OF REVENU	281491	JUL25	07/31/2025		ETJUL25	26,967.93

Invoice: JUL25

Amount	Account		INVOICE DTL DESC
			EXCISE TAXES - JULY 2025
780.57	91411341	553000	FINANCE - WATER EXTRNL TAXES
1,779.75	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
8,570.93	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
50.61	91411341	553000	FINANCE - WATER EXTRNL TAXES
190.78	91431383	553000	FINANCE - SSWM - EXTRNL TAXES
12,489.95	91411341	553000	FINANCE - WATER EXTRNL TAXES
878.63	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
2,226.71	41011141	549900	FIN-GF-MISC EXP

CHECK 6327 TOTAL: 26,967.93

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 26,967.93

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	26,967.93

*** GRAND TOTAL *** 26,967.93

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 8 343								
APP 401-213000					ACCOUNTS PAYABLE		13,321.13	
08/29/2025	ETJUL25	082925			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			26,967.93
08/29/2025	ETJUL25	082925			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000					ACCOUNTS PAYABLE		11,229.31	
08/29/2025	ETJUL25	082925			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		190.78	
08/29/2025	ETJUL25	082925			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		2,226.71	
08/29/2025	ETJUL25	082925			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		26,967.93	26,967.93
APP 631-130000					DUE TO/FROM CLEARING		26,967.93	
08/29/2025	ETJUL25	082925						
APP 401-130000					DUE TO/FROM CLEARING			13,321.13
08/29/2025	ETJUL25	082925						
APP 402-130000					DUE TO/FROM CLEARING			11,229.31
08/29/2025	ETJUL25	082925						
APP 403-130000					DUE TO/FROM CLEARING			190.78
08/29/2025	ETJUL25	082925						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			2,226.71
08/29/2025	ETJUL25	082925						
					SYSTEM GENERATED ENTRIES TOTAL		26,967.93	26,967.93
					JOURNAL 2025/08/343 TOTAL		53,935.86	53,935.86

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	8	343	08/29/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		2,226.71
001-213000				GENERAL - ACCOUNTS PAYABLE	2,226.71	
				FUND TOTAL	2,226.71	2,226.71
401 WATER OPERATING FUND	2025	8	343	08/29/2025		
401-130000				DUE TO/FROM CLEARING		13,321.13
401-213000				ACCOUNTS PAYABLE	13,321.13	
				FUND TOTAL	13,321.13	13,321.13
402 SEWER OPERATING FUND	2025	8	343	08/29/2025		
402-130000				DUE TO/FROM CLEARING		11,229.31
402-213000				ACCOUNTS PAYABLE	11,229.31	
				FUND TOTAL	11,229.31	11,229.31
403 STORM & SURFACE WATER FUND	2025	8	343	08/29/2025		
403-130000				DUE TO/FROM CLEARING		190.78
403-213000				ACCOUNTS PAYABLE	190.78	
				FUND TOTAL	190.78	190.78
631 CLEARING FUND	2025	8	343	08/29/2025		
631-130000				DUE TO/FROM CLEARING	26,967.93	
635-111100				CASH		26,967.93
				FUND TOTAL	26,967.93	26,967.93

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		2,226.71
401	WATER OPERATING FUND		13,321.13
402	SEWER OPERATING FUND		11,229.31
403	STORM & SURFACE WATER FUND		190.78
631	CLEARING FUND	26,967.93	
	TOTAL	26,967.93	26,967.93

** END OF REPORT - Generated by Grace Lin **

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
6328	09/02/2025	MANL	103 CITY OF BAINBRIDGE I	281473	10717AUG25	08/01/2025		UBAUG25	318.68
Invoice: 10717AUG25						1270 MADISON LIBRARY			
				318.68	91011722 547500	GG-C/E-LIBRARY-COBI WTR/SWR			
				281474	10727AUG25	08/01/2025		UBAUG25	3,751.19
Invoice: 10727AUG25						1270 MADISON LIBRARY			
				3,751.19	91011722 547500	GG-C/E-LIBRARY-COBI WTR/SWR			
				281475	11015AUG25	08/01/2025		UBAUG25	1,814.48
Invoice: 11015AUG25						1220 DONALD PLACE			
				1,814.48	91425358 547500	GG-WWTP-WATER/SEWER			
				281476	11762AUG25	08/01/2025		UBAUG25	49.60
Invoice: 11762AUG25						WINSLOW WAY-DRINKG FNTN			
				49.60	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				281477	11805AUG25	08/01/2025		UBAUG25	68.46
Invoice: 11805AUG25						RAINBRINGER IRRIGATION METER			
				68.46	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				281478	11806AUG25	08/01/2025		UBAUG25	16.28
Invoice: 11806AUG25						MADISON & HIGH SCHOOL IRRIGATION			
				16.28	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				281479	11982AUG25	08/01/2025		UBAUG25	1,880.36
Invoice: 11982AUG25						280 MADISON AVENUE N			
				1,880.36	91011189 547500	GG-C/E-CITY HALL-COBI WTR/SWR			
				281480	11983AUG25	08/01/2025		UBAUG25	1,407.62
Invoice: 11983AUG25						CITY HALL IRRIGATION METER			
				1,407.62	91011189 547500	GG-C/E-CITY HALL-COBI WTR/SWR			
				281481	12754AUG25	08/01/2025		UBAUG25	708.44
Invoice: 12754AUG25						BLACKBIRD IRRIGATION METER			
				708.44	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				281482	12893AUG25	08/01/2025		UBAUG25	1,013.39
Invoice: 12893AUG25						8804 MADISON AVE N			
				619.29	91011215 547500	GG-C/E-PD-COBI WTR/SWR			
				394.10	91011255 547500	GG-C/E-COURT BLDG-WTR/SWR			
				281483	12894AUG25	08/01/2025		UBAUG25	404.46
Invoice: 12894AUG25						8804 MADISON AVE N			
				247.17	91011215 547500	GG-C/E-PD-COBI WTR/SWR			
				157.29	91011255 547500	GG-C/E-COURT BLDG-WTR/SWR			
				281484	13145AUG25	08/01/2025		UBAUG25	506.84
Invoice: 13145AUG25						HWY 305 - STO TRAIL			
				506.84	91111262 547500	GG-STREETS-TRAILS-CITY WTR/SWR			
				281485	13227AUG25	08/01/2025		UBAUG25	157.70
Invoice: 13227AUG25						OLYMPIC DR SE			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
			157.70 91111262 547500		GG-STREETS-TRAILS-CITY WTR/SWR			
			281486	13291AUG25	08/01/2025		UBAUG25	40.34
		Invoice: 13291AUG25			OLYMPIC IMPROVEMENT METER			
			40.34 91111262 547500		GG-STREETS-TRAILS-CITY WTR/SWR			

CHECK 6328 TOTAL: 12,137.84

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 12,137.84

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	12,137.84

*** GRAND TOTAL *** 12,137.84

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 9 253								
APP 001-213000 09/02/2025	UBAUG25	090225			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		9,618.48	
APP 635-111100 09/02/2025	UBAUG25	090225			CASH AP CASH DISBURSEMENTS JOURNAL			12,137.84
APP 402-213000 09/02/2025	UBAUG25	090225			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,814.48	
APP 101-213000 09/02/2025	UBAUG25	090225			STREETS - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		704.88	
					GENERAL LEDGER TOTAL		12,137.84	12,137.84
APP 631-130000 09/02/2025	UBAUG25	090225			DUE TO/FROM CLEARING		12,137.84	
APP 001-130000 09/02/2025	UBAUG25	090225			GENERAL - DUE TO/FROM CLEARING			9,618.48
APP 402-130000 09/02/2025	UBAUG25	090225			DUE TO/FROM CLEARING			1,814.48
APP 101-130000 09/02/2025	UBAUG25	090225			STREETS - DUE TO/FROM CLEARING			704.88
					SYSTEM GENERATED ENTRIES TOTAL		12,137.84	12,137.84
					JOURNAL 2025/09/253 TOTAL		24,275.68	24,275.68

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	253	09/02/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		9,618.48
001-213000				GENERAL - ACCOUNTS PAYABLE	9,618.48	
				FUND TOTAL	9,618.48	9,618.48
101 STREET FUND	2025	9	253	09/02/2025		
101-130000				STREETS - DUE TO/FROM CLEARING		704.88
101-213000				STREETS - ACCOUNTS PAYABLE	704.88	
				FUND TOTAL	704.88	704.88
402 SEWER OPERATING FUND	2025	9	253	09/02/2025		
402-130000				DUE TO/FROM CLEARING		1,814.48
402-213000				ACCOUNTS PAYABLE	1,814.48	
				FUND TOTAL	1,814.48	1,814.48
631 CLEARING FUND	2025	9	253	09/02/2025		
631-130000				DUE TO/FROM CLEARING	12,137.84	
635-111100				CASH		12,137.84
				FUND TOTAL	12,137.84	12,137.84

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		9,618.48
101	STREET FUND		704.88
402	SEWER OPERATING FUND		1,814.48
631	CLEARING FUND	12,137.84	
	TOTAL	12,137.84	12,137.84

** END OF REPORT - Generated by Grace Lin **

REGULAR ACH RUN 09/04/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	INVOICE DTL DESC
6329	09/05/2025	EFT	5 ACE HARDWARE	281376	058794-1	08/04/2025		09/04/25	57.73	
Invoice: 058794-1										ENG/FASTENERS, NUT DRIVER SET, DRILL BIT SET
				14.08	72334562 63110001281					LOST VALLEY TRAIL CAP SUPPLIES
				43.65	72411341 531100					ENG - WATER ADMIN SUPPLIES
				281377	58800-1	08/04/2025		09/04/25	15.91	
Invoice: 58800-1										PW/WO 24515 - TARP STRAP X2, BUNGEE CORDS
				15.91	73111290 531100					O&M-STREET-MAINT O/H-SUPPLIES
				281378	058802-1	08/05/2025		09/04/25	29.47	
Invoice: 058802-1										PW/WO 24475 - GARBAGE CAN
				29.47	73011189 531100					O&M - C/E FACIL OFC SUPPLIES
				281379	058810-1	08/05/2025		09/04/25	25.09	
Invoice: 058810-1										PW/WO 25551 - FOAM SEALANT, INSECT KILLER
				25.09	73011319 53110000827					FARM MAINT PROJECTS TBD-SUPPLY
				281380	058818-1	08/06/2025		09/04/25	82.94	
Invoice: 058818-1										PW/WO 24522 - ISOPROPYL ALCOHOL, WEATHER STRIPPING
				82.94	73411345 531100					OFFICE SUPPLIES
				281381	058826-1	08/07/2025		09/04/25	30.57	
Invoice: 058826-1										PW/WO 24476 - WOOD CHISEL SET
				30.57	73011183 531100					O&M-C/E-CH FAC-SUPPLIES
				281382	058827-1	08/07/2025		09/04/25	25.73	
Invoice: 058827-1										PW/WO 24478 - GARDEN HOSE CAPS
				25.73	73011897 531100					O&M-C/E-PWY FAC-SUPPLIES
				281383	058830-1	08/08/2025		09/04/25	15.24	
Invoice: 058830-1										PW/WO 24478 - PVC CAPS
				15.24	73011897 531100					O&M-C/E-PWY FAC-SUPPLIES
				281384	058843-1	08/11/2025		09/04/25	79.73	
Invoice: 058843-1										PW/WO 24476 - FASTENERS, ROUND DOWEL
				79.73	73011183 531100					O&M-C/E-CH FAC-SUPPLIES
				281385	058846-1	08/12/2025		09/04/25	88.29	
Invoice: 058846-1										PW/WO 24476 - BACK SAW, VARNISH, WOOD STAIN
				88.29	73011183 531100					O&M-C/E-CH FAC-SUPPLIES
				281386	058853-1	08/13/2025		09/04/25	44.76	
Invoice: 058853-1										PW/WO 24545 - EXTERIOR DECK SCREWS
				44.76	73111262 531100					O&M-RDS-TRAILS-SUPPLIES
				281387	58855-1	08/13/2025		09/04/25	30.54	
Invoice: 58855-1										PW/WO 24518 - INSECT KILLER
				30.54	73637892 531100					O&M-ALLOC-WTR-CONSUMABLES
				281388	058858-1	08/14/2025		09/04/25	43.61	
Invoice: 058858-1										PW/WO 24479 - UTILITY PULL, DOWELS, SANDING SPONGE
				43.61	73011755 531100					O&M-COMMONS SUPPLIES

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET
INVOICE DTL DESC

281389 058866-1 08/18/2025 09/04/25 73.24
Invoice: 058866-1 PW/WO 00141 - RASP, FILE, FASTENERS
73.24 73421355 531100 WIN COLL-SUPPLIES

281390 058868-1 08/18/2025 09/04/25 61.00
Invoice: 058868-1 PW/WO 24478 - PVC CAP X12, BRASS CAP X2
61.00 73011897 531100 O&M-C/E-PWY FAC-SUPPLIES

281391 058872-1 08/19/2025 09/04/25 47.02
Invoice: 058872-1 PW/WO 00304 - SCREWDRIVER, BIT SET, FASTENERS
47.02 73011256 531100 O&M-C/E-DIS PREP-SUPPLIES

281392 058876-1 08/19/2025 09/04/25 88.63
Invoice: 058876-1 PW/VARNISH, WOOD STAIN, FASTENERS
47.92 73011183 531100 O&M-C/E-CH FAC-SUPPLIES
40.71 73011757 531100 O&M-C/E-MARINA-SUPPLIES

281393 58884-1 08/20/2025 09/04/25 8.71
Invoice: 58884-1 PW/WO 24476 - SANDING SPONGE, WIPING CLOTHS
8.71 73011183 531100 O&M-C/E-CH FAC-SUPPLIES

281394 K47864-1 08/13/2025 09/04/25 7.96
Invoice: K47864-1 PW/ROUND DOWEL, FASTENERS
6.54 73011183 531100 O&M-C/E-CH FAC-SUPPLIES
1.42 73011757 531100 O&M-C/E-MARINA-SUPPLIES

CHECK 6329 TOTAL: 856.17

6330 09/05/2025 EFT 1030 SUNBELT RENTALS 281470 171889631-0001 08/07/2025 09/04/25 1,789.26
Invoice: 171889631-0001 PW/WO 24508 - DOUBLE DRUM RIDE-ON ROLLER
1,789.26 73111423 548100 REPAIRS & MAINTENANCE

281471 172576919-0001 08/07/2025 09/04/25 60.93
Invoice: 172576919-0001 PW/WO 24476 - BEAM SAW
60.93 73011183 548100 O&M-C/E-CH FAC-REPAIRS

CHECK 6330 TOTAL: 1,850.19

6331 09/05/2025 EFT 9942 ARCOSA AGGREGATES IN 281396 INV-360-50629 08/12/2025 09/04/25 392.00
Invoice: INV-360-50629 PW/3/4" MINUS CRUSHED ROCK 23.16 TONS
392.00 73111423 531100 OFFICE SUPPLIES

CHECK 6331 TOTAL: 392.00

6332 09/05/2025 EFT 4365 AUTOMATIC FUNDS TRAN 281464 134552 08/28/2025 09/04/25 14.46
Invoice: 134552 FIN/FINAL BILL PRINT AND MAIL
2.79 43411341 541100 FIN - WATER ADMIN PROF SERVICE
2.79 43421351 541100 FIN - SEWER ADMIN PROF SERVICE

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				4.44	91411891 542500	GG-WTR-FAC-POSTAGE			
				4.44	91421891 542500	GG-SWR-FAC-POSTAGE			
				281465	BAIN2508028	08/29/2025		09/04/25	178.70
			Invoice: BAIN2508028			FIN/B&O AUG25			
				175.00	41011141 541100	FIN-GF-PROF SVCS			
				3.70	41011141 542500	FIN-GFE-POSTAGE/SHIPPING			
						CHECK		6332 TOTAL:	193.16
6333	09/05/2025	EFT	50 BAINBRIDGE ISLAND EL	281398	PAYREQ1-FINAL-01315	06/30/2025		09/04/25	28,545.34
			Invoice: PAYREQ1-FINAL-01315			PW/WWTP INFLUENT FLOW METER REPLACEMENTS			
				28,545.34	73425358 54810001315	WWTP INFLUENT & HEADWORKS-R&M			
						CHECK		6333 TOTAL:	28,545.34
6334	09/05/2025	EFT	5490 BAINBRIDGE ISLAND ME	281400	INV00082	08/15/2025		09/04/25	6,820.00
			Invoice: INV00082			ENG/ILA W/ BIMPRD FOR TRAIL CONSTRUCTION & MAINT			
				6,820.00	72111262 54110501168	BIMPRD TRAILS ILA-PYMT TO PARK			
				281401	INV00083	08/15/2025		09/04/25	2,500.00
			Invoice: INV00083			ENG/ILA W/ BIMPRD FOR TRAIL CONSTRUCTION & MAINT			
				2,500.00	72111262 54810001331	BIMPRD TRAIL ILA-REPAIRS			
						CHECK		6334 TOTAL:	9,320.00
6335	09/05/2025	EFT	8595 BRUCE TITUS FORD, IN	281402	67164678	08/11/2025		09/04/25	152.97
			Invoice: 67164678			POL/2014 FORD INTERCEPTOR WHEEL ALIGNMENT			
				152.97	53011212 548100	POLICE - C/E PATROL MAINTENANC			
						CHECK		6335 TOTAL:	152.97
6336	09/05/2025	EFT	9019 CITIES DIGITAL, INC.	281466	63941	06/13/2025		09/04/25	16,796.60
			Invoice: 63941			IT/LASERFICHE ANNUAL MAINTENANCE & SUPPORT			
				16,796.60	81011881 548500	IT - C/E COMPUTER SUPPORT			
				281467	64406	07/31/2025		09/04/25	4,210.70
			Invoice: 64406			IT/LASERFICHE LICENSES - ADDL FULL USERS X4			
				4,210.70	81011881 548500	IT - C/E COMPUTER SUPPORT			
						CHECK		6336 TOTAL:	21,007.30
6337	09/05/2025	EFT	10374 ASGN INCORPORATED	281397	901177338	08/25/2025		09/04/25	1,771.20
			Invoice: 901177338			IT/WEBSITE CONTENT MANAGER CONSULTING SERVICES			
				1,771.20	81011881 54110001398	WEBSITE UPDATE - PROF SVCS			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
						CHECK		6337 TOTAL:	1,771.20
6338	09/05/2025	EFT	10190 DTG ENTERPRISES INC	281405	29189864	08/11/2025		09/04/25	236.02
Invoice: 29189864						PW/RESTROOM SERVICE			
				118.01	73435838 545000	O&M-DECANT-RENTS			
				118.01	73011897 545000	O&M-C/E-PWYD FAC-RENTS			
						CHECK		6338 TOTAL:	236.02
6339	09/05/2025	EFT	1953 FERGUSON ENTERPRISES	281411	0089895	08/04/2025		09/04/25	41.19
Invoice: 0089895						PW/WO 24527 - WATER SUPPLIES			
				41.19	73411345 531100	OFFICE SUPPLIES			
				281412	0090610	08/14/2025		09/04/25	2,540.21
Invoice: 0090610						PW/WO 24526 - WATER SUPPLIES			
				2,540.21	73411345 531100	OFFICE SUPPLIES			
						CHECK		6339 TOTAL:	2,581.40
6340	09/05/2025	EFT	513 GRAINGER	281413	9602295017	08/11/2025		09/04/25	98.61
Invoice: 9602295017						PW/WO 24476 - LED RETROFIT KIT X2			
				98.61	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
						CHECK		6340 TOTAL:	98.61
6341	09/05/2025	EFT	199 KITSAP ECONOMIC DEVE	281417	CBI-Q2	08/20/2025		09/04/25	5,000.00
Invoice: CBI-Q2						EX/ECONOMIC DEVELOPMENT SVCS Q2 2025			
				5,000.00	31011586 54110000297	EX-GF-COMMUNITY SERVICES-PS			
						CHECK		6341 TOTAL:	5,000.00
6342	09/05/2025	EFT	10439 KELLEY CREATE CO	281416	IN2057999	08/21/2025		09/04/25	94.06
Invoice: IN2057999						POL/ADMIN COPIER COLOR COPIES			
				94.06	51011211 545000	PD-C/E-ADMIN RENTS/LEASE			
						CHECK		6342 TOTAL:	94.06
6343	09/05/2025	EFT	10439 KELLEY CREATE CO	281415	39942011	08/21/2025		09/04/25	241.07
Invoice: 39942011						POL/LARGE COPIER LEASE			
				241.07	51011211 545000	PD-C/E-ADMIN RENTS/LEASE			
						CHECK		6343 TOTAL:	241.07

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  CASH ACCOUNT: 635       111100        CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME                 VOUCHER  INVOICE                 INV DATE   PO       CHECK RUN          NET

                                                                                INVOICE DTL DESC
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     6344 09/05/2025 EFT     309 KITSAP TIRE CENTER I 281418   INV067425               08/06/2025          09/04/25         836.45
       Invoice: INV067425                                                       PW/WO 00281 - GOODYEAR WRANGLER ALL-TERRAIN TIRES
                                                      836.45 73411345 531100        OFFICE SUPPLIES

                                                      281419   INV067426               08/06/2025          09/04/25          21.86
       Invoice: INV067426                                                       SCRAP TIRE DISPOSAL
                                                       21.86 91011897 547900        GG-C/E-O&M YARD FAC-GARBAGE

                                                                                           CHECK      6344 TOTAL:           858.31


     6345 09/05/2025 EFT    7801 REDSIDE CONSTRUCTION 281424   PAYREQ19-00988          08/29/2025          09/04/25      772,872.30
       Invoice: PAYREQ19-00988                                                  ENG/WINSLOW WATER TANK REPLACEMENT
                                                  772,872.30 72413434 66300000988  NEW WATER TANKS-CONSTR

                                                                                           CHECK      6345 TOTAL:        772,872.30


     6346 09/05/2025 EFT   10496 SEATTLE AUTOMOTIVE D 281426   S10-10154657            08/06/2025          09/04/25         170.21
       Invoice: S10-10154657                                                    PW/WO 00148 - BATTERY
                                                      170.21 73421355 531100        WIN COLL-SUPPLIES

                                                      281427   S10-10154662            08/06/2025          09/04/25          79.32
       Invoice: S10-10154662                                                    PW/WO 24493 - BATTERY
                                                       79.32 73111423 531100        OFFICE SUPPLIES

                                                      281428   S10-10154680            08/06/2025          09/04/25         158.02
       Invoice: S10-10154680                                                    POL/WO 00251 - BATTERY
                                                      158.02 52011212 531100        POLICE - C/E INVEST SUPPLIES

                                                      281429   S10-10154688            08/06/2025          09/04/25         -34.94
       Invoice: S10-10154688                                                    PW/SHOP SUPPLIES - CREDIT MEMO
                                                      -34.94 73638935 531100        O&M-STD ALLOCATION-SUPPLIES

                                                                                           CHECK      6346 TOTAL:           372.61


     6347 09/05/2025 EFT    1488 SETON CONSTRUCTION I 281430   PAYREQ2-00712           08/25/2025          09/04/25      247,052.66
       Invoice: PAYREQ2-00712                                                   ENG/COUNTRY CLUB RD RECONSTRUCTION
                                                  247,052.66 72321953 66300000712  COUNTRY CLUB RD-CONSTR

                                                                                           CHECK      6347 TOTAL:        247,052.66


     6348 09/05/2025 EFT    8132 SPECTRA LABORATORIES 281432   25-05690                08/08/2025          09/04/25          32.00
       Invoice: 25-05690                                                        PW/TESTING - PW ADMIN SINK
                                                       32.00 73411345 54110000391  LAB SVCS-WATER

                                                      281433   25-05691                08/08/2025          09/04/25          96.00
       Invoice: 25-05691                                                        PW/TESTING - MULTIPLE SITES
                                                       96.00 73411345 54110000391  LAB SVCS-WATER
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  CASH ACCOUNT: 635       111100       CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME                 VOUCHER  INVOICE                 INV DATE   PO       CHECK RUN          NET

                                                                                INVOICE DTL DESC
-----------------------------------------------------------------------------------------------------------------------------------
                                                      281434   25-05728                08/11/2025        09/04/25           207.00
       Invoice: 25-05728                                                        PW/TESTING - WWTP
                                                      207.00 73425358 54110000391  LAB & TESTING SVCS-WWTP

                                                      281435   25-05756                08/11/2025        09/04/25           207.00
       Invoice: 25-05756                                                        PW/TESTING - WWTP
                                                      207.00 73425358 54110000391  LAB & TESTING SVCS-WWTP

                                                      281436   25-05760                08/11/2025        09/04/25           207.00
       Invoice: 25-05760                                                        PW/TESTING - WWTP
                                                      207.00 73425358 54110000391  LAB & TESTING SVCS-WWTP

                                                      281437   25-05796                08/12/2025        09/04/25           117.00
       Invoice: 25-05796                                                        PW/TESTING - WWTP
                                                      117.00 73425358 54110000391  LAB & TESTING SVCS-WWTP

                                                      281438   25-05811                08/12/2025        09/04/25           663.00
       Invoice: 25-05811                                                        PW/TESTING - WWTP
                                                      663.00 73425358 54110000391  LAB & TESTING SVCS-WWTP

                                                                                           CHECK      6348 TOTAL:        1,529.00


     6349 09/05/2025 EFT    5730 SUMMIT LAW GROUP     281439   165653.1                08/19/2025        09/04/25           674.00
       Invoice: 165653.1                                                        LEGAL/PRO SVCS - GENERAL JUL25
                                                      674.00 32011152 54111000870  LGL-HR (NON-BARGAINING)

                                                      281440   165654.1                08/19/2025        09/04/25           425.00
       Invoice: 165654.1                                                        LEGAL/PRO SVCS - BARGAINING JUL25
                                                      425.00 32011152 54111000274  LGL-LABOR NEGOTIATIONS

                                                                                           CHECK      6349 TOTAL:        1,099.00


     6350 09/05/2025 EFT    7821 VESTIS               281425   5120735931              08/12/2025        09/04/25            32.76
       Invoice: 5120735931                                                      PW/SHOP TOWELS
                                                       32.76 73638935 531100       O&M-STD ALLOCATION-SUPPLIES

                                                                                           CHECK      6350 TOTAL:           32.76


     6351 09/05/2025 EFT     499 WESTBAY AUTO PARTS I 281448   942550                  08/05/2025        09/04/25           136.50
       Invoice: 942550                                                          PW/SHOP SUPPLIES - HEADLIGHT BULB, DEF 2.5 GAL
                                                      136.50 73638935 531100       O&M-STD ALLOCATION-SUPPLIES

                                                      281450   942823                  08/06/2025        09/04/25            32.25
       Invoice: 942823                                                          PW/WO 00039 - EXTERIOR DOOR HANDLE
                                                       32.25 73011321 531100       O&M-C/E-ENG VEH WORK-SUPPLIES

                                                      281451   943355                  08/08/2025        09/04/25           363.13
       Invoice: 943355                                                          PW/SHOP SUPPLIES - AIR, OIL, FUEL FILTERS
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
			363.13 73638935 531100		O&M-STD ALLOCATION-SUPPLIES			
			281452	943644	08/11/2025		09/04/25	124.65
		Invoice: 943644			PW/SHOP SUPPLIES - AIR, OIL FILTERS, SYN GREASE			
			124.65 73638935 531100		O&M-STD ALLOCATION-SUPPLIES			
			281453	943673	08/11/2025		09/04/25	82.30
		Invoice: 943673			PW/SHOP SUPPLIES - OMNI LUBE GREEN GREASE			
			82.30 73638935 531100		O&M-STD ALLOCATION-SUPPLIES			
			281454	943766	08/11/2025		09/04/25	225.17
		Invoice: 943766			PW/SHOP SUPPLIES - AIR, OIL, FUEL FILTERS			
			225.17 73638935 531100		O&M-STD ALLOCATION-SUPPLIES			
			281455	943818	08/12/2025		09/04/25	146.94
		Invoice: 943818			PW/WO 00314 - AUTOMATIC TRANSMISSION FLUID			
			146.94 73637941 531100		VACTOR R&M-SUPPLIES			
			281456	943911	08/12/2025		09/04/25	185.73
		Invoice: 943911			PW/SHOP SUPPLIES - AIR, OIL FILTERS			
			185.73 73638935 531100		O&M-STD ALLOCATION-SUPPLIES			
			281458	943952	08/12/2025		09/04/25	-19.67
		Invoice: 943952			PW/SHOP SUPPLIES - CREDIT MEMO			
			-19.67 73638935 531100		O&M-STD ALLOCATION-SUPPLIES			
			281459	943999	08/12/2025		09/04/25	22.81
		Invoice: 943999			PW/SHOP SUPPLIES - AIR, OIL FILTERS			
			22.81 73638935 531100		O&M-STD ALLOCATION-SUPPLIES			
			281460	944052	08/13/2025		09/04/25	126.18
		Invoice: 944052			PW/SHOP SUPPLIES - DEF 2.5 GAL			
			126.18 73638935 531100		O&M-STD ALLOCATION-SUPPLIES			
			281461	944496	08/15/2025		09/04/25	93.50
		Invoice: 944496			PW/WO 00012 - QUICK RELEASE VALVE, AIR HOSE			
			93.50 73111423 531100		OFFICE SUPPLIES			
			281462	944512	08/15/2025		09/04/25	281.78
		Invoice: 944512			PW/SHOP SUPPLIES - AIR, OIL FILTERS			
			281.78 73638935 531100		O&M-STD ALLOCATION-SUPPLIES			
					CHECK		6351 TOTAL:	1,801.27

NUMBER OF CHECKS 23 *** CASH ACCOUNT TOTAL *** 1,097,957.40

	COUNT	AMOUNT
TOTAL EFT'S	23	1,097,957.40

*** GRAND TOTAL *** 1,097,957.40

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 9 34									
APP 301-213000						ACCOUNTS PAYABLE		247,066.74	
	09/05/2025	09/04/25	090525			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			1,097,957.40
	09/05/2025	09/04/25	090525			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		776,551.97	
	09/05/2025	09/04/25	090525			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		11,734.75	
	09/05/2025	09/04/25	090525			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		30,585.03	
	09/05/2025	09/04/25	090525			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		1,703.88	
	09/05/2025	09/04/25	090525			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		30,197.02	
	09/05/2025	09/04/25	090525			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		118.01	
	09/05/2025	09/04/25	090525			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		1,097,957.40	1,097,957.40
APP 631-130000						DUE TO/FROM CLEARING		1,096,253.52	
	09/05/2025	09/04/25	090525						
APP 301-130000						DUE TO/FROM CLEARING			247,066.74
	09/05/2025	09/04/25	090525						
APP 401-130000						DUE TO/FROM CLEARING			776,551.97
	09/05/2025	09/04/25	090525						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			11,734.75
	09/05/2025	09/04/25	090525						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			30,585.03
	09/05/2025	09/04/25	090525						
APP 402-130000						DUE TO/FROM CLEARING			30,197.02
	09/05/2025	09/04/25	090525						
APP 403-130000						DUE TO/FROM CLEARING			118.01
	09/05/2025	09/04/25	090525						
						SYSTEM GENERATED ENTRIES TOTAL		1,096,253.52	1,096,253.52
						JOURNAL 2025/09/34 TOTAL		2,194,210.92	2,194,210.92

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	34	09/05/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		30,585.03
001-213000				GENERAL - ACCOUNTS PAYABLE	30,585.03	
				FUND TOTAL	30,585.03	30,585.03
101 STREET FUND	2025	9	34	09/05/2025		
101-130000				STREETS - DUE TO/FROM CLEARING		11,734.75
101-213000				STREETS - ACCOUNTS PAYABLE	11,734.75	
				FUND TOTAL	11,734.75	11,734.75
301 CAPITAL CONSTRUCTION FUND	2025	9	34	09/05/2025		
301-130000				DUE TO/FROM CLEARING		247,066.74
301-213000				ACCOUNTS PAYABLE	247,066.74	
				FUND TOTAL	247,066.74	247,066.74
401 WATER OPERATING FUND	2025	9	34	09/05/2025		
401-130000				DUE TO/FROM CLEARING		776,551.97
401-213000				ACCOUNTS PAYABLE	776,551.97	
				FUND TOTAL	776,551.97	776,551.97
402 SEWER OPERATING FUND	2025	9	34	09/05/2025		
402-130000				DUE TO/FROM CLEARING		30,197.02
402-213000				ACCOUNTS PAYABLE	30,197.02	
				FUND TOTAL	30,197.02	30,197.02
403 STORM & SURFACE WATER FUND	2025	9	34	09/05/2025		
403-130000				DUE TO/FROM CLEARING		118.01
403-213000				ACCOUNTS PAYABLE	118.01	
				FUND TOTAL	118.01	118.01
631 CLEARING FUND	2025	9	34	09/05/2025		
631-130000				DUE TO/FROM CLEARING	1,096,253.52	
631-213000				ACCOUNTS PAYABLE	1,703.88	
635-111100				CASH		1,097,957.40
				FUND TOTAL	1,097,957.40	1,097,957.40

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		30,585.03
101	STREET FUND		11,734.75
301	CAPITAL CONSTRUCTION FUND		247,066.74
401	WATER OPERATING FUND		776,551.97
402	SEWER OPERATING FUND		30,197.02
403	STORM & SURFACE WATER FUND		118.01
631	CLEARING FUND	1,096,253.52	
	TOTAL	1,096,253.52	1,096,253.52

** END OF REPORT - Generated by Grace Lin **

CITY OF
BAINBRIDGE ISLAND

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN DATE: 09/11/2025

Last check from previous run: 362627 dated 09/04/2025 issued to WSDOT for $394.72

Last ACH from previous run: 6351 dated 09/05/2025 issued to WestBay Auto Parts for $1,801.27

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
VOID	06/12/2025	362424	Mobility For All	N/A
Regular Check Run	09/11/2025	362628-362653	Total Regular Check Run	$ 37,602.76
Regular ACH Run	09/12/2025	6352-6401	Total Regular ACH Run	722,912.24
			Total Disbursements	**$ 760,515.00**

Retainage Release	N/A	N/A	N/A	N/A
Travel Advance	N/A	N/A	N/A	N/A

Prepared and Reviewed by *Grace Lin* Grace Lin, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Kim Dunscombe 09.26.2025

Kim Dunscombe, Accounting Manager Date

VOIDED CHECK (06/12/25 CHECK RUN) GL 09/11/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
362424	06/12/2025	VOID	10770 MOBILITY FOR ALL	280044	M4A-010	05/21/2025			-4,500.00
Invoice: M4A-010					EX/COMMUNITY TRANSPORTATION STUDY				
				-4,500.00	31171492 54110001413 SUST TRANSP FEASIBILITY-PS				
						CHECK	362424 TOTAL:		-4,500.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -4,500.00

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	4,500.00

*** GRAND TOTAL *** -4,500.00

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 9 99								
APP 171-213000					TBF-A/P			4,500.00
09/11/2025	362424	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH		4,500.00	
09/11/2025	362424	VOID			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		4,500.00	4,500.00
APP 631-130000					DUE TO/FROM CLEARING			4,500.00
09/11/2025	06/12/25	VOID						
APP 171-130000					TBF-DUE TO/FROM CLEARING		4,500.00	
09/11/2025	06/12/25	VOID						
					SYSTEM GENERATED ENTRIES TOTAL		4,500.00	4,500.00
					JOURNAL 2025/09/99 TOTAL		9,000.00	9,000.00

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
171 TRANSP BEN FUND	2025	9	99	09/11/2025		
171-130000				TBF-DUE TO/FROM CLEARING	4,500.00	
171-213000				TBF-A/P		4,500.00
				FUND TOTAL	4,500.00	4,500.00
631 CLEARING FUND	2025	9	99	09/11/2025		
631-130000				DUE TO/FROM CLEARING		4,500.00
635-111100				CASH	4,500.00	
				FUND TOTAL	4,500.00	4,500.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
171 TRANSP BEN FUND			4,500.00
631 CLEARING FUND		4,500.00	
	TOTAL	4,500.00	4,500.00

** END OF REPORT - Generated by Grace Lin **

REGULAR CHECK RUN 09/11/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
362628	09/11/2025	PRTD	7994 PENINSULA SERVICES	281589	115447	08/21/2025		09/11/25	48.00
	Invoice: 115447					COURT/DOC SHREDDING			
				48.00	21011125 541100	COURT-PROF SERVICES			
						CHECK	362628 TOTAL:		48.00
362629	09/11/2025	PRTD	10612 BAINBRIDGE 14 LLC	281515	126613	09/09/2025		09/11/25	129.36
	Invoice: 126613					UB 13346 220 CANOPY PATH NW			
				129.36	411 122100	WATER ACCOUNTS RECEIVABLE			
						CHECK	362629 TOTAL:		129.36
362630	09/11/2025	PRTD	10004 BAINBRIDGE TRANSFER	281541	BTS INV1155	08/27/2025		09/11/25	54.99
	Invoice: BTS INV1155					PW/TRANSFER STN FEE			
				54.99	91011897 547900	GG-C/E-O&M YARD FAC-GARBAGE			
						CHECK	362630 TOTAL:		54.99
362631	09/11/2025	PRTD	10827 BRESHOCK, ROBERT & J	281508	126606	09/09/2025		09/11/25	44.48
	Invoice: 126606					UB 11064 6426 WING POINT ROAD NE			
				44.48	411 122100	WATER ACCOUNTS RECEIVABLE			
						CHECK	362631 TOTAL:		44.48
362632	09/11/2025	PRTD	5152 CHARLES DANIEL BROWN	281509	126607	09/09/2025		09/11/25	392.29
	Invoice: 126607					UB 11548 4864 ROCKAWAY BEACH ROAD NE			
				392.29	415 122100	ROCKAWAY WATER ACCOUNTS REC			
						CHECK	362632 TOTAL:		392.29
362633	09/11/2025	PRTD	10751 CINTAS CORPORATION N	281493	4240793908	08/20/2025	20250003	09/11/25	50.73
	Invoice: 4240793908					PW/WWTP UNIFORM AND LAUNDRY SERVICES			
				50.73	73425358 54500001388	WWTP UNIFORM SVC-RENTALS			
						CHECK	362633 TOTAL:		50.73
362634	09/11/2025	PRTD	102 CITY OF BAINBRIDGE I	281625	RETREQ2-01185	08/12/2025	20250014	09/11/25	42.35
	Invoice: RETREQ2-01185					PW/RETAINAGE FOR CONTRACT 2025052			
				42.35	73311448 66200001185	CH CHARGING STATIONS-CONSTR			
						CHECK	362634 TOTAL:		42.35
362635	09/11/2025	PRTD	4950 CORRECT EQUIPMENT IN	281551	152082	09/04/2025		09/11/25	1,915.48
	Invoice: 152082					PW/WATER DIAGNOSIS			
				1,915.48	73426355 54810000562	GRINDER PUMP MAINT CONTRACT			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK	362635 TOTAL:		1,915.48
362636	09/11/2025	PRTD	10830 GANNON, CHRISTINE	281512	126610	09/09/2025		09/11/25	18.77
Invoice: 126610					UB 12291 1356 STONECRESS LANE				
				18.77 411 122100	WATER ACCOUNTS RECEIVABLE				
						CHECK	362636 TOTAL:		18.77
362637	09/11/2025	PRTD	10828 HITE, CARRIE	281510	126608	09/09/2025		09/11/25	60.14
Invoice: 126608					UB 11920 772 MOJI LANE NW				
				60.14 411 122100	WATER ACCOUNTS RECEIVABLE				
						CHECK	362637 TOTAL:		60.14
362638	09/11/2025	PRTD	5532 ISLANDER RESIDENTS A	281618	09/09/2025	09/09/2025		09/11/25	2,000.00
Invoice: 09/09/2025					EX/NEW AND REPLACEMENT HOME POLICY IMPACT FEE				
				2,000.00 31011182 54110001279	IMHP-MOBILE HM INSTALL-PROF SV				
						CHECK	362638 TOTAL:		2,000.00
362639	09/11/2025	PRTD	4168 KITSAP COUNTY SHERIF	281574	TZM-003	09/01/2025		09/11/25	2,500.00
Invoice: TZM-003					POL/TRAFFIC SAFETY SUPPORT				
				2,500.00 53011217 551000	PD-GF-TRAF PATROL-INTERGOVERN				
						CHECK	362639 TOTAL:		2,500.00
362640	09/11/2025	PRTD	1010 PAUL L KING	281578	71018	08/22/2025		09/11/25	125.53
Invoice: 71018					PW/LOCKS				
				125.53 73411345 548100	REPAIRS & MAINTENANCE				
						CHECK	362640 TOTAL:		125.53
362641	09/11/2025	PRTD	9225 MACGREGOR, MATTHEW	281516	126614	09/09/2025		09/11/25	1,477.81
Invoice: 126614					UB 13395 640 PARK AVENUE NE				
				1,477.81 411 122100	WATER ACCOUNTS RECEIVABLE				
						CHECK	362641 TOTAL:		1,477.81
362642	09/11/2025	PRTD	10770 MOBILITY FOR ALL	280044	M4A-010	05/21/2025		09/11/25	4,500.00
Invoice: M4A-010					EX/COMMUNITY TRANSPORTATION STUDY				
				4,500.00 31171492 54110001413	SUST TRANSP FEASIBILITY-PS				
				281620	M4A-012	08/13/2025		09/11/25	13,500.00
Invoice: M4A-012					EX/COMMUNITY TRANSPORTATION STUDY				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
				13,500.00 31171492 54110001413		SUST TRANSP FEASIBILITY-PS			
						CHECK		362642 TOTAL:	18,000.00
362643	09/11/2025	PRTD	10831 O'HARTIGAN, JENNIFER	281513	126611	09/09/2025		09/11/25	48.81
Invoice: 126611						UB 12571 10245 RUDDY DUCK LANE			
				48.81 411	122100	WATER ACCOUNTS RECEIVABLE			
						CHECK		362643 TOTAL:	48.81
362644	09/11/2025	PRTD	8286 SUPERINTENDENT OF P	281584	19884	08/22/2025		09/11/25	150.00
Invoice: 19884						POL/FINGERPRINTING			
				150.00 41654861	586110	FINGERPRINT OUT-GOES TO SPI			
				281585	19908	09/02/2025		09/11/25	100.00
Invoice: 19908						POL/FINGERPRINTING			
				100.00 41654861	586110	FINGERPRINT OUT-GOES TO SPI			
						CHECK		362644 TOTAL:	250.00
362645	09/11/2025	PRTD	10722 PUGET SOUND SOLAR LL	281623	PAYREQ2-01185	08/12/2025		09/11/25	882.57
Invoice: PAYREQ2-01185						PW/CITY HALL AND TSJC EV CHARGING STATIONS			
				882.57 73311448	66200001185	CH CHARGING STATIONS-CONSTR			
						CHECK		362645 TOTAL:	882.57
362646	09/11/2025	PRTD	10829 RANEY, DEVON & REBEC	281511	126609	09/09/2025		09/11/25	19.45
Invoice: 126609						UB 12069 9195 NORTHTOWN DRIVE NE			
				19.45 411	122100	WATER ACCOUNTS RECEIVABLE			
						CHECK		362646 TOTAL:	19.45
362647	09/11/2025	PRTD	8654 RAUL AGUIRRE	281592	9225	09/02/2025		09/11/25	130.00
Invoice: 9225						COURT/TRANSLATION			
				130.00 21011125	541230	COURT-INTERPRETER			
						CHECK		362647 TOTAL:	130.00
362648	09/11/2025	PRTD	10832 RETSKY, HEATHER & AD	281514	126612	09/09/2025		09/11/25	204.27
Invoice: 126612						UB 13308 2744 WELCOME LANE NW			
				204.27 411	122100	WATER ACCOUNTS RECEIVABLE			
						CHECK		362648 TOTAL:	204.27

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
362649	09/11/2025	PRTD	8035 SHINE QUARRY, LLC	281630	12587	08/19/2025		09/11/25	424.33
Invoice: 12587						PW/GRAVEL			
				424.33	73431835 531100	OFFICE SUPPLIES			
				281631	12605	08/20/2025		09/11/25	447.03
Invoice: 12605						PW/GRAVEL			
				447.03	73431835 531100	OFFICE SUPPLIES			
						CHECK	362649 TOTAL:		871.36
362650	09/11/2025	PRTD	8243 TILZ	281628	AUG25	08/31/2025		09/11/25	196.20
Invoice: AUG25						YARD WASTE AUG25			
				196.20	91011897 547900	GG-C/E-O&M YARD FAC-GARBAGE			
						CHECK	362650 TOTAL:		196.20
362651	09/11/2025	PRTD	6088 ULINE SHIPPING SUPPL	281634	196889353	08/29/2025		09/11/25	221.01
Invoice: 196889353						PW/BOOTS			
				221.01	73637956 531100	O&M ALLOC-WTR/RBW/SWR/SIS-SUPL			
				281635	196938148	08/21/2025		09/11/25	497.76
Invoice: 196938148						PW/			
				497.76	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
						CHECK	362651 TOTAL:		718.77
362652	09/11/2025	PRTD	1485 VERIZON WIRELESS	281644	6122501517	09/01/2025		09/11/25	7,203.60
Invoice: 6122501517						CITY WIDE WIRELESS SERVICES			
				51.58	91425358 542100	GG-WWTP-TELEPHONE/FAX			
				154.74	91421891 542100	GG-SWR-FAC-PHONE			
				51.58	91411891 542100	GG-WTR-FAC-PHONE			
				51.58	91415345 542100	GG-WTR ROCKAWAY-PHONES			
				120.03	73411345 542100	O&M-WTR MAINT-PHONE/POSTAGE			
				6,774.09	91011189 542100	GG-C/E-CITY HALL-PHONE			
						CHECK	362652 TOTAL:		7,203.60
362653	09/11/2025	PRTD	1945 WA ST DEPT LABOR & I	281642	INV-415587	08/22/2025		09/11/25	217.80
Invoice: INV-415587						PW/CERT RENEWAL			
				217.80	73011183 54980000888	ELEVATOR MAINT - PERMITS			
						CHECK	362653 TOTAL:		217.80

NUMBER OF CHECKS 26 *** CASH ACCOUNT TOTAL *** 37,602.76

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	26	37,602.76

*** GRAND TOTAL *** 37,602.76

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 9 120									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		12,418.84	
	09/11/2025	09/11/25	091125			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			37,602.76
	09/11/2025	09/11/25	091125			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		2,744.10	
	09/11/2025	09/11/25	091125			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		2,172.53	
	09/11/2025	09/11/25	091125			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		924.92	
	09/11/2025	09/11/25	091125			AP CASH DISBURSEMENTS JOURNAL			
APP 171-213000						TBF-A/P		18,000.00	
	09/11/2025	09/11/25	091125			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		250.00	
	09/11/2025	09/11/25	091125			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		871.36	
	09/11/2025	09/11/25	091125			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		221.01	
	09/11/2025	09/11/25	091125			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		37,602.76	37,602.76
APP 631-130000						DUE TO/FROM CLEARING		37,381.75	
	09/11/2025	09/11/25	091125						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			12,418.84
	09/11/2025	09/11/25	091125						
APP 401-130000						DUE TO/FROM CLEARING			2,744.10
	09/11/2025	09/11/25	091125						
APP 402-130000						DUE TO/FROM CLEARING			2,172.53
	09/11/2025	09/11/25	091125						
APP 301-130000						DUE TO/FROM CLEARING			924.92
	09/11/2025	09/11/25	091125						
APP 171-130000						TBF-DUE TO/FROM CLEARING			18,000.00
	09/11/2025	09/11/25	091125						
APP 650-130000						DUE TO/FROM CLEARING			250.00
	09/11/2025	09/11/25	091125						
APP 403-130000						DUE TO/FROM CLEARING			871.36
	09/11/2025	09/11/25	091125						
						SYSTEM GENERATED ENTRIES TOTAL		37,381.75	37,381.75
						JOURNAL 2025/09/120 TOTAL		74,984.51	74,984.51

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	120	09/11/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		12,418.84
001-213000				GENERAL - ACCOUNTS PAYABLE	12,418.84	
				FUND TOTAL	12,418.84	12,418.84
171 TRANSP BEN FUND	2025	9	120	09/11/2025		
171-130000				TBF-DUE TO/FROM CLEARING		18,000.00
171-213000				TBF-A/P	18,000.00	
				FUND TOTAL	18,000.00	18,000.00
301 CAPITAL CONSTRUCTION FUND	2025	9	120	09/11/2025		
301-130000				DUE TO/FROM CLEARING		924.92
301-213000				ACCOUNTS PAYABLE	924.92	
				FUND TOTAL	924.92	924.92
401 WATER OPERATING FUND	2025	9	120	09/11/2025		
401-130000				DUE TO/FROM CLEARING		2,744.10
401-213000				ACCOUNTS PAYABLE	2,744.10	
				FUND TOTAL	2,744.10	2,744.10
402 SEWER OPERATING FUND	2025	9	120	09/11/2025		
402-130000				DUE TO/FROM CLEARING		2,172.53
402-213000				ACCOUNTS PAYABLE	2,172.53	
				FUND TOTAL	2,172.53	2,172.53
403 STORM & SURFACE WATER FUND	2025	9	120	09/11/2025		
403-130000				DUE TO/FROM CLEARING		871.36
403-213000				ACCOUNTS PAYABLE	871.36	
				FUND TOTAL	871.36	871.36
631 CLEARING FUND	2025	9	120	09/11/2025		
631-130000				DUE TO/FROM CLEARING	37,381.75	
631-213000				ACCOUNTS PAYABLE	221.01	
635-111100				CASH		37,602.76
				FUND TOTAL	37,602.76	37,602.76
650 AGENCY FUND	2025	9	120	09/11/2025		
650-130000				DUE TO/FROM CLEARING		250.00
650-213000				ACCOUNTS PAYABLE	250.00	
				FUND TOTAL	250.00	250.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		12,418.84
171	TRANSP BEN FUND		18,000.00
301	CAPITAL CONSTRUCTION FUND		924.92
401	WATER OPERATING FUND		2,744.10
402	SEWER OPERATING FUND		2,172.53
403	STORM & SURFACE WATER FUND		871.36
631	CLEARING FUND	37,381.75	
650	AGENCY FUND		250.00
	TOTAL	37,381.75	37,381.75

** END OF REPORT - Generated by Grace Lin **

REGULAR ACH RUN 09/11/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
6352	09/12/2025	EFT	5 ACE HARDWARE	281494	058883-1	08/20/2025		09/11/25	22.18
Invoice: 058883-1						PW/SUPPLIES			
				22.18	73411345 531100	OFFICE SUPPLIES			
				281495	058896-1	08/22/2025		09/11/25	25.11
Invoice: 058896-1						PW/PLIERS			
				25.11	73011483 531100	O&M-GF-MECH SHOP-SUPPLIES			
				281496	058905-1	08/25/2025		09/11/25	58.40
Invoice: 058905-1						PW/SUPPLIES			
				58.40	73425358 531100	O&M-WWTP-SUPPLIES			
				281497	058906-1	08/25/2025		09/11/25	111.35
Invoice: 058906-1						PW/SUPPLIES			
				111.35	73431835 531100	OFFICE SUPPLIES			
				281498	58917-1	08/26/2025		09/11/25	5.20
Invoice: 58917-1						PW/KEY			
				5.20	73421355 531100	WIN COLL-SUPPLIES			
				281499	058918-1	08/26/2025		09/11/25	74.22
Invoice: 058918-1						PW/SUPPLIES			
				74.22	73411345 531100	OFFICE SUPPLIES			
				281500	058927-1	08/27/2025		09/11/25	199.64
Invoice: 058927-1						PW/SUPPLIES			
				199.64	73011897 531100	O&M-C/E-PWY FAC-SUPPLIES			
				281501	058930-1	08/28/2025		09/11/25	53.48
Invoice: 058930-1						PW/SUPPLIES			
				53.48	73011897 531100	O&M-C/E-PWY FAC-SUPPLIES			
				281502	58937-1	08/28/2025		09/11/25	20.73
Invoice: 58937-1						PW/PAINTING SUPPLIES			
				20.73	73011897 531100	O&M-C/E-PWY FAC-SUPPLIES			
				281503	58941-1	08/29/2025		09/11/25	32.17
Invoice: 58941-1						PW/SUPPLIES			
				32.17	73411345 531100	OFFICE SUPPLIES			
				281504	058945-1	08/29/2025		09/11/25	88.42
Invoice: 058945-1						PW/SUUPLIES			
				40.39	73011897 531100	O&M-C/E-PWY FAC-SUPPLIES			
				48.03	73011757 531100	O&M-C/E-MARINA-SUPPLIES			
				281505	058949-1	09/03/2025		09/11/25	301.26
Invoice: 058949-1						PW/PADLOCKS			
				301.26	73111290 531100	O&M-STREET-MAINT O/H-SUPPLIES			
				281506	058950-1	09/08/2025		09/11/25	15.27
Invoice: 058950-1						PW/BUNGEE CORD			
				15.27	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				281507	058958-1	09/03/2025		09/11/25	28.37
			Invoice: 058958-1		PW/CONCRETE				
				28.37 73011831 531100	POL/CRT FACILITY SUPPLIES				
				281517	58968-1	09/04/2025		09/11/25	31.65
			Invoice: 58968-1		PW/SUPPLIES				
				31.65 73425358 531100	O&M-WWTP-SUPPLIES				
				281518	058970-1	09/04/2025		09/11/25	19.65
			Invoice: 058970-1		PW/HOSE SHUTOFF				
				19.65 73411345 531100	OFFICE SUPPLIES				
				281519	058976-1	09/05/2025		09/11/25	183.34
			Invoice: 058976-1		PW/SUPPLIES				
				183.34 73425358 531100	O&M-WWTP-SUPPLIES				
						CHECK		6352 TOTAL:	1,270.44
6353	09/12/2025	EFT	10273 ALS GROUP USA CORP.	281534	36-51-688976-0	08/14/2025		09/11/25	1,975.00
			Invoice: 36-51-688976-0		PW/WATER TESTING				
				1,975.00 73411345 541100	PROFESSIONAL SERVICES				
						CHECK		6353 TOTAL:	1,975.00
6354	09/12/2025	EFT	9942 ARCOSA AGGREGATES IN	281535	INV-360-50746	08/14/2025		09/11/25	1,064.34
			Invoice: INV-360-50746		PW/ASPHALT				
				1,064.34 91111261 547900	GG-STREETS-SIDEWALKS-GARBAGE				
				281536	INV-360-50747	08/14/2025		09/11/25	1,016.41
			Invoice: INV-360-50747		PW/CRUSHED ROCK				
				1,016.41 73111423 531100	OFFICE SUPPLIES				
						CHECK		6354 TOTAL:	2,080.75
6355	09/12/2025	EFT	6492 ASSOCIATED EARTH SCI	281539	067719	08/22/2025		09/11/25	3,207.00
			Invoice: 067719		PLN/THIRD PARTY GEOTECH REVIEW				
				3,207.00 72655860 58600000370	GEO TECCH-3RD PARTY REVIEWS				
						CHECK		6355 TOTAL:	3,207.00
6356	09/12/2025	EFT	4861 AXON ENTERPRISE, INC	281540	INUS372899	09/01/2025		09/11/25	14,843.68
			Invoice: INUS372899		POL/INTERVIEW ROOM CAMERA				
				14,843.68 53011212 548500	PD-C/E-PATROL-COMP SPT MAINT				
						CHECK		6356 TOTAL:	14,843.68

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  CASH ACCOUNT: 635       111100       CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME                  VOUCHER  INVOICE                   INV DATE   PO       CHECK RUN          NET

                                                                                  INVOICE DTL DESC
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     6357 09/12/2025 EFT    5490 BAINBRIDGE ISLAND ME 281542   INV00096                 09/02/2025          09/11/25        8,707.50
       Invoice: INV00096                                                          PW/ILA W/ BIMPRD FOR TRAIL CONSTR
                                                    8,707.50 72111262 54110501168  BIMPRD TRAILS ILA-PYMT TO PARK

                                                                                                 CHECK      6357 TOTAL:        8,707.50

     6358 09/12/2025 EFT     360 BUILDERS FIRSTSOURCE 281544   100200104                07/29/2025          09/11/25           28.88
       Invoice: 100200104                                                         PW/SUPPLIES
                                                       28.88 73425358 531100          O&M-WWTP-SUPPLIES

                                                      281545   100218215                08/01/2025          09/11/25           13.93
       Invoice: 100218215                                                         PW/SUPPLIES
                                                       13.93 73011189 531100          O&M - C/E FACIL OFC SUPPLIES

                                                      281546   100231571                08/04/2025          09/11/25            5.01
       Invoice: 100231571                                                         PW/SUPPLIES
                                                        5.01 73011189 531100          O&M - C/E FACIL OFC SUPPLIES

                                                      281547   100252368                08/08/2025          09/11/25           60.01
       Invoice: 100252368                                                         PW/PAINT
                                                       60.01 73411345 531100          OFFICE SUPPLIES

                                                                                                 CHECK      6358 TOTAL:          107.83

     6359 09/12/2025 EFT    9449 CASCADE COLUMBIA DIS 281548   932975                   08/28/2025          09/11/25          675.74
       Invoice: 932975                                                            PW/SUPPLIES
                                                      675.74 73425358 531100          O&M-WWTP-SUPPLIES

                                                      281550   933084                   08/28/2025          09/11/25        1,603.55
       Invoice: 933084                                                            PW/SODIUM FLUORIDE
                                                    1,603.55 73425358 531100          O&M-WWTP-SUPPLIES

                                                                                                 CHECK      6359 TOTAL:        2,279.29

     6360 09/12/2025 EFT   10374 ASGN INCORPORATED    281537   901178488                09/01/2025          09/11/25        1,794.60
       Invoice: 901178488                                                         EX/WEBSITE CONTENT MANAGER CONSUL
                                                    1,794.60 81011881 54110001398  WEBSITE UPDATE - PROF SVCS

                                                                                                 CHECK      6360 TOTAL:        1,794.60

     6361 09/12/2025 EFT    6363 LN CURTIS & SONS     281582   INV978870                08/13/2025          09/11/25          147.37
       Invoice: INV978870                                                         POL/UNIFORM
                                                      147.37 53011212 520000          POLICE - C/E PATROL BENEFITS

                                                      281583   INV983581                08/28/2025          09/11/25          622.43
       Invoice: INV983581                                                         POL/COMMENDATION BARS
                                                      622.43 53011212 520000          POLICE - C/E PATROL BENEFITS
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
					CHECK 6361 TOTAL:				769.80
6362	09/12/2025	EFT	7016 CUSTOM PRINTING	281552	11450	08/28/2025		09/11/25	51.32
Invoice: 11450					PW/BUSINESS CARDS				
				51.32 73111290 531100	O&M-STREET-MAINT O/H-SUPPLIES				
					CHECK 6362 TOTAL:				51.32
6363	09/12/2025	EFT	8691 ROBERT DAVY	281626	09/04/2025	09/04/2025		09/11/25	100.00
Invoice: 09/04/2025					CRT/JUDGE PRO TEMPORE 08/15/25				
				100.00 21011125 541210	COURT-JUDGE PRO TEMPORE SVCS				
					CHECK 6363 TOTAL:				100.00
6364	09/12/2025	EFT	10410 DOBBS HEAVY DUTY HOL	281553	025P213105	08/22/2025		09/11/25	272.07
Invoice: 025P213105					PW/CLAMP EXHAUST				
				272.07 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
					CHECK 6364 TOTAL:				272.07
6365	09/12/2025	EFT	10611 DOCTER, JAMES N	281615	08/27/2025	08/27/2025		09/11/25	450.00
Invoice: 08/27/2025					CRT/JUDGE PRO TEMPORE 08/18/25, 08/19/25				
				450.00 21011125 541210	COURT-JUDGE PRO TEMPORE SVCS				
					CHECK 6365 TOTAL:				450.00
6366	09/12/2025	EFT	10773 DOMINGUS, JUSTIN	281554	4	09/01/2025		09/11/25	4,980.00
Invoice: 4					EXE/PUBLIC FARMLAND MANAGEMENT				
				4,980.00 31011557 54110001019	FARM MNGT SVCS-FOTF OR STAHL				
					CHECK 6366 TOTAL:				4,980.00
6367	09/12/2025	EFT	5781 EXTERMINATION SERVIC	281555	53135	08/15/2025		09/11/25	125.58
Invoice: 53135					PW/PREVENTATIVE SVCS				
				125.58 73011755 548100	O&M-COMMONS REPAIRS				
					CHECK 6367 TOTAL:				125.58
6368	09/12/2025	EFT	1953 FERGUSON ENTERPRISES	281556	0092362	08/21/2025		09/11/25	2,424.35
Invoice: 0092362					PW/SUPPLIES PLUMBING				
				2,424.35 73411345 531100	OFFICE SUPPLIES				

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  CASH ACCOUNT: 635      111100       CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME                  VOUCHER  INVOICE                  INV DATE   PO      CHECK RUN           NET

                                                                                INVOICE DTL DESC
                                                                                          CHECK     6368 TOTAL:          2,424.35

     6369 09/12/2025 EFT    7513 FPH CONSTRUCTION, IN 281616   PAYREQ4-FINAL-01228     09/04/2025          09/11/25            546.00
       Invoice: PAYREQ4-FINAL-01228                                             ENG/CITY HALL BUILDING IMPROVEMENT
                                                       546.00 72311418 66300001228  CH MAP RM ENCLOSURE-CONSTR

                                                                                          CHECK     6369 TOTAL:            546.00

     6370 09/12/2025 EFT   10565 GANNETT MEDIA CORP   281617   0007211033              07/31/2025          09/11/25            275.52
       Invoice: 0007211033                                                      CC,ENG,PCD,PW/KITSAP SUN ADS JUL25
                                                        41.24 11011113 544000       COUNCIL - LEGAL NOTICES
                                                        42.96 63470586 544000       CUR-DEV-ZONING-ADV
                                                       160.52 72334562 64400000723  CONNECT CENTERS BUCKLIN CAP AD
                                                        15.56 73111261 54400001039  SIDEWALK ASSESS & RPR-ADV
                                                        15.24 72421358 54400001258  ERICKSEN SLIP LINE-ADV

                                                                                          CHECK     6370 TOTAL:            275.52

     6371 09/12/2025 EFT   10459 GORDON THOMAS HONEYW 281557   1337                    08/31/2025          09/11/25          4,300.00
       Invoice: 1337                                                            EXE/GTH LOBBYING SERVICES
                                                     4,300.00 11011112 541100       COUNCIL-LOBBYING/PROMOTION PS

                                                                                          CHECK     6371 TOTAL:          4,300.00

     6372 09/12/2025 EFT     513 GRAINGER             281558   9609329728              08/15/2025          09/11/25             88.25
       Invoice: 9609329728                                                      PW/SUPPLIES
                                                        88.25 73425358 531100       O&M-WWTP-SUPPLIES

                                                      281559   9617981015              08/22/2025          09/11/25             53.94
       Invoice: 9617981015                                                      PW/SUPPLIES
                                                        53.94 73011897 531100       O&M-C/E-PWY FAC-SUPPLIES

                                                      281560   9621563270              08/26/2025          09/11/25              6.67
       Invoice: 9621563270                                                      PW/SIGN
                                                         6.67 73423943 63110001101  WWTP AIRGAP REPL-SUPPLIES

                                                      281561   9621598805              08/27/2025          09/11/25             67.09
       Invoice: 9621598805                                                      PW/LABELS
                                                        67.09 73423943 63110001101  WWTP AIRGAP REPL-SUPPLIES

                                                      281562   9622355072              08/27/2025          09/11/25             68.77
       Invoice: 9622355072                                                      PW/SUPPLIES
                                                        68.77 73011897 531100       O&M-C/E-PWY FAC-SUPPLIES

                                                      281563   9623242071              08/28/2025          09/11/25             13.56
       Invoice: 9623242071                                                      PW/SUPPLIES
                                                        13.56 73423943 63110001101  WWTP AIRGAP REPL-SUPPLIES
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				281564	9629285330	09/03/2025		09/11/25	7.11
Invoice: 9629285330					PW/SUPPLIES				
				7.11 73423943 63110001101	WWTP AIRGAP REPL-SUPPLIES				
						CHECK		6372 TOTAL:	305.39
6373	09/12/2025	EFT	1517 GUARDIAN SECURITY SY	281565	1646288	09/01/2025		09/11/25	70.99
Invoice: 1646288					POL/EVIDENCE ROOM SECURITY				
				70.99 51011215 541100	POLICE - C/E FACIL PROF SVCS				
						CHECK		6373 TOTAL:	70.99
6374	09/12/2025	EFT	253 HACH COMPANY	281566	14603105	07/31/2025	20250039	09/11/25	19,861.76
Invoice: 14603105					PW/WWTP 2025 INSTRUMENT CALIBRATION AND MAINTENANC				
				19,861.76 73425358 54810001344	WWTP HACH MAINT/CALIBRATION				
				281567	14625409	08/15/2025		09/11/25	1,336.50
Invoice: 14625409					PW/FLUORIDE				
				1,336.50 73411345 531100	OFFICE SUPPLIES				
						CHECK		6374 TOTAL:	21,198.26
6375	09/12/2025	EFT	268 HOUSING RESOURCES BO	281568	2025-19	09/01/2025		09/11/25	700.00
Invoice: 2025-19					EXE/SITE ASSESSMENT				
				700.00 31180592 54130400297	IMHP SPACE RENT DEFAULT				
				281569	434572	08/27/2025		09/11/25	220,481.72
Invoice: 434572					EXE/CHIP GRANT PASSTHRU				
				220,481.72 31108517 54110001299	HRB CHIP GRANT PASSTHROUGH				
						CHECK		6375 TOTAL:	221,181.72
6376	09/12/2025	EFT	9883 INVOICE CLOUD INC	281645	2698_2025_8	08/31/2025		09/11/25	2,832.66
Invoice: 2698_2025_8					FIN/UB				
				1,416.33 43411341 541100	FIN - WATER ADMIN PROF SERVICE				
				1,416.33 43421351 541100	FIN - SEWER ADMIN PROF SERVICE				
						CHECK		6376 TOTAL:	2,832.66
6377	09/12/2025	EFT	3114 JOHNSON CONTROLS FIR	281570	24905440	08/21/2025		09/11/25	304.09
Invoice: 24905440					PW/ALARM				
				304.09 73011183 54110000390	FAC BLDG/FIRE ALARM-CITY HALL				
				281571	24905441	08/21/2025		09/11/25	152.41
Invoice: 24905441					PW/ALARM MONITORING COMMONS				
				152.41 73011755 54110000390	FAC BLDG/FIRE ALARM-COMMONS				

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  CASH ACCOUNT: 635      111100      CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME                 VOUCHER  INVOICE                INV DATE   PO      CHECK RUN          NET

                                                                              INVOICE DTL DESC
-------------------------------------------------------------------------------------------------------------------------------
                                                      281572   24905442              08/21/2025          09/11/25         152.41
       Invoice: 24905442                                                      PW/ALARM MONITORING
                                                      152.41 73011897 54110000390  PWY-ALARM SVCS

                                                                                         CHECK      6377 TOTAL:           608.91


     6378 09/12/2025 EFT    1496 KITSAP COUNTY SEWER  281646   KCSD7-COBI-2025-AUG   09/04/2025          09/11/25      35,650.60
       Invoice: KCSD7-COBI-2025-AUG                                           FIN/KCSD 7
                                                   35,650.60 73426356 551000      SIS-SD#7 PROCESSING CHGS

                                                                                         CHECK      6378 TOTAL:        35,650.60


     6379 09/12/2025 EFT   10439 KELLEY CREATE CO     281575   39870480              08/11/2025          09/11/25         380.02
       Invoice: 39870480                                                      COURT/COPIER
                                                      380.02 21011125 545000      COURT-RENTS & LEASES

                                                      281576   39901815              08/15/2025          09/11/25          90.64
       Invoice: 39901815                                                      COURT/COPIER
                                                       90.64 21011125 545000      COURT-RENTS & LEASES

                                                      281577   IN2070848             09/02/2025          09/11/25          14.78
       Invoice: IN2070848                                                     COURT/COPIES
                                                       14.78 21011125 545000      COURT-RENTS & LEASES

                                                                                         CHECK      6379 TOTAL:           485.44


     6380 09/12/2025 EFT     315 KITSAP HUMANE SOCIET 281579   52250                 08/05/2025          09/11/25       7,551.00
       Invoice: 52250                                                         EXE/2025-26 ANIMAL CONTROL AND IMP
                                                    7,551.00 91011393 541100      FIN - C/E ANIMAL CONTROL FEES

                                                      281580   52271                 09/05/2025          09/11/25       7,551.00
       Invoice: 52271                                                         EXE/2025-26 ANIMAL CONTROL AND IMP
                                                    7,551.00 91011393 541100      FIN - C/E ANIMAL CONTROL FEES

                                                                                         CHECK      6380 TOTAL:        15,102.00


     6381 09/12/2025 EFT    7015 LEXIPOL LLC          281581   INVPM11257335         09/01/2025          09/11/25       2,674.61
       Invoice: INVPM11257335                                                 POL/SOFTWARE SUPPORT
                                                    2,674.61 51011215 548500      POLICE - C/E FACIL COMP MAINT

                                                                                         CHECK      6381 TOTAL:         2,674.61


     6382 09/12/2025 EFT   10483 MIRIAM TECHNOLOGIES  281619   INV/2025/00162        09/04/2025          09/11/25         311.23
       Invoice: INV/2025/00162                                                FIN/WEBCHECK SERVICE AUG25
                                                      155.61 43411341 541100      FIN - WATER ADMIN PROF SERVICE
                                                      155.62 43421351 541100      FIN - SEWER ADMIN PROF SERVICE
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
					CHECK 6382 TOTAL:				311.23
6383	09/12/2025	EFT	7831 NORDLAND CONSTRUCTIO	281621	PAYREQ1-01339	09/04/2025		09/11/25	158,423.76
Invoice: PAYREQ1-01339					ENG/BIJAEM WATER LINE EXTENSION				
				158,423.76 72413434 66300001339	BIJAEM WATER LINE EXT-CONSTR				
					CHECK 6383 TOTAL:				158,423.76
6384	09/12/2025	EFT	2430 OGDEN MURPHY WALLACE	281622	914327	08/20/2025		09/11/25	148,600.90
Invoice: 914327					LEGAL/PROFESSIONAL SERVICES JUL25				
				121.80 32011152 54111101156	LIT-NEAL PRA SUIT				
				251.40 32011152 54111101306	LIT-GERLACH CLAIM FOR DAMAGES				
				44,584.55 34470586 54111101352	2024 GERLACH LUPA APPEAL SUP				
				1,931.60 32470152 54111101357	HEX-SPERLING APPEAL				
				50,778.00 32011152 54111101379	LIT-LINDENBAUM				
				46.40 32011152 54111001131	ETHICS BOARD LEGAL ADVISOR				
				2,500.80 32011541 54111001270	GEN'L PRR WORK-OUTSIDEATTORNEY				
				296.75 32011541 54111001298	CITY ATTORNEY				
				45,918.80 32011541 54111001298	CITY ATTORNEY				
				2,170.80 32470152 541110	LGL-DEVELOP-CIVIL-OUTSIDE ATTY				
					CHECK 6384 TOTAL:				148,600.90
6385	09/12/2025	EFT	5545 OTAK INC	281586	000082500154	08/27/2025		09/11/25	14,682.53
Invoice: 000082500154					CC RD RECONSTRUCTION DESIGN				
				14,682.53 72321953 64110000712	COUNTRY CLUB RD-DESIGN				
					CHECK 6385 TOTAL:				14,682.53
6386	09/12/2025	EFT	9561 PAGEFREEZER SOFTWARE	281587	INV-19832	08/25/2025		09/11/25	3,357.32
Invoice: INV-19832					EXE/ARCHIVING				
				3,357.32 81011881 548500	IT - C/E COMPUTER SUPPORT				
					CHECK 6386 TOTAL:				3,357.32
6387	09/12/2025	EFT	9650 PAPE MACHINERY INC	281588	16343946	08/28/2025		09/11/25	7,169.19
Invoice: 16343946					PW/JOYSTICK				
				7,169.19 73637958 531100	ROADSIDE MOWER ALLOC-SUPPLIES				
					CHECK 6387 TOTAL:				7,169.19
6388	09/12/2025	EFT	6333 PETROCARD INC.	281590	0564352-IN	08/14/2025		09/11/25	6,457.60
Invoice: 0564352-IN					PW/FUEL				
				3,930.30 73638893 532000	O&M-FUEL USE-ALLOCATION				
				2,527.30 73638932 532000	O&M-FUEL ALLOC TO OTH DEPTS				

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  CASH ACCOUNT: 635      111100       CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME                 VOUCHER  INVOICE                  INV DATE   PO       CHECK RUN           NET

                                                                                INVOICE DTL DESC
                                                      281591   0566075-IN               08/28/2025          09/11/25       3,586.88
       Invoice: 0566075-IN                                                      PW/FUEL
                                                    1,841.47 73638893 532000        O&M-FUEL USE-ALLOCATION
                                                    1,745.41 73638932 532000        O&M-FUEL ALLOC TO OTH DEPTS

                                                                                           CHECK      6388 TOTAL:        10,044.48

     6389 09/12/2025 EFT    8922 REXEL USA INC.       281593   6N85031                  08/21/2025          09/11/25         775.72
       Invoice: 6N85031                                                         PW/SUPPLIES LIFT STATION
                                                      775.72 73011448 53110001399  FIXED VEHICLE LIFT - SUPPLIES

                                                      281594   6N88938                  08/21/2025          09/11/25         329.04
       Invoice: 6N88938                                                         PW/SUPPLIES LIFT STATION
                                                      329.04 73011448 53110001399  FIXED VEHICLE LIFT - SUPPLIES

                                                      281595   6N90810                  08/21/2025          09/11/25         366.64
       Invoice: 6N90810                                                         PW/SUPPLIES LIFT STATION
                                                      366.64 73011448 53110001399  FIXED VEHICLE LIFT - SUPPLIES

                                                                                           CHECK      6389 TOTAL:         1,471.40

     6390 09/12/2025 EFT    9776 RED HAWK FIRE PROTEC 281600   12470684                 08/15/2025 20250017 09/11/25         874.00
       Invoice: 12470684                                                        PW/ANNUAL SPRINKLER AND FIRE ALARM TESTING CITY
                                                      874.00 73011897 54110001081  FIRE SPRINK/ALARM TEST-PWY

                                                      281601   12470685                 08/15/2025 20250017 09/11/25       1,868.00
       Invoice: 12470685                                                        PW/ANNUAL SPRINKLER AND FIRE ALARM TESTING CITY
                                                    1,868.00 73011897 54110001081  FIRE SPRINK/ALARM TEST-PWY

                                                      281602   12470894                 08/28/2025 20250017 09/11/25       2,123.00
       Invoice: 12470894                                                        PW/ANNUAL SPRINKLER AND FIRE ALARM TESTING CITY
                                                    2,123.00 73011183 54110001081  FIRE SPRINK/ALARM TEST-CH

                                                      281603   12470895                 08/28/2025 20250017 09/11/25       2,022.00
       Invoice: 12470895                                                        PW/ANNUAL SPRINKLER AND FIRE ALARM TESTING CITY
                                                    2,022.00 73011831 54110001081  FIRE SPRINK/ALARM TEST-NEW PD

                                                      281604   12470896                 08/28/2025 20250017 09/11/25         500.00
       Invoice: 12470896                                                        PW/ANNUAL SPRINKLER AND FIRE ALARM TESTING CITY
                                                      500.00 73011897 54110001081  FIRE SPRINK/ALARM TEST-PWY

                                                      281605   12470897                 08/28/2025 20250017 09/11/25         350.00
       Invoice: 12470897                                                        PW/ANNUAL SPRINKLER AND FIRE ALARM TESTING CITY
                                                      350.00 73011755 54110001081  FIRE SPRINK/ALARM TEST-COMMONS

                                                                                           CHECK      6390 TOTAL:         7,737.00
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
6391	09/12/2025	EFT	10496 SEATTLE AUTOMOTIVE D	281606	S7-10218042	09/03/2025		09/11/25	188.34
	Invoice: S7-10218042					PW/SUPPLIES FOR POLICE CRUISER			
				188.34 53011212 531100		PD-C/E-PATROL SUPPLIES			
				281607	S7-10218159	09/03/2025		09/11/25	62.78
	Invoice: S7-10218159					PW/SUPPLIES FOR POLICE CRUISER			
				62.78 53011212 531100		PD-C/E-PATROL SUPPLIES			
				281608	S10-10217733	09/03/2025		09/11/25	158.02
	Invoice: S10-10217733					PW/SUPPLIES FOR POL CRUISER			
				158.02 53011212 531100		PD-C/E-PATROL SUPPLIES			
						CHECK	6391 TOTAL:		409.14
6392	09/12/2025	EFT	1670 SEATTLE PUMP & EQUIP	281629	012286	07/09/2025		09/11/25	588.37
	Invoice: 012286					PW/SUPPLIES			
				588.37 73431835 531100		OFFICE SUPPLIES			
						CHECK	6392 TOTAL:		588.37
6393	09/12/2025	EFT	10699 SOLID GROUND ELECTRI	281627	PAYREQ2-01401	09/02/2025		09/11/25	630.63
	Invoice: PAYREQ2-01401					PW/3-YEAR UNIT PRICE CONTRACT FOR ELECTRICAL WORK			
				630.63 73011897 54810001401		PW KITCHEN/LUNCH RM REPAIRS			
						CHECK	6393 TOTAL:		630.63
6394	09/12/2025	EFT	8738 SPEAKWRITE, LLC	281632	1C59AFFB	09/01/2025		09/11/25	54.56
	Invoice: 1C59AFFB					POL/TRANSCRIPTION			
				54.56 52011212 541100		POLICE - C/E INVEST PROF SVCS			
						CHECK	6394 TOTAL:		54.56
6395	09/12/2025	EFT	8132 SPECTRA LABORATORIES	281609	25-05831	08/14/2025		09/11/25	618.00
	Invoice: 25-05831					PW/TESTING			
				618.00 73425358 54110000391		LAB & TESTING SVCS-WWTP			
				281611	25-05938	08/18/2025		09/11/25	96.00
	Invoice: 25-05938					PW/TESTING			
				96.00 73411345 54110000391		LAB SVCS-WATER			
				281612	25-05939	08/18/2025		09/11/25	32.00
	Invoice: 25-05939					PW/TESTING			
				32.00 73415345 54110000391		LAB SVCS-WATER ROCKAWAY			
				281613	25-05979	08/25/2025		09/11/25	207.00
	Invoice: 25-05979					PW/TESTING			
				207.00 73425358 54110000391		LAB & TESTING SVCS-WWTP			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				281614	25-06090	08/25/2025		09/11/25	128.00
			Invoice: 25-06090		PW/TESTING				
				128.00 73411345 54110000391	LAB SVCS-WATER				
						CHECK		6395 TOTAL:	1,081.00
6396	09/12/2025	EFT	9295 TOOLE DESIGN GROUP,	281633	0SEA70178_30	08/29/2025		09/11/25	1,936.75
			Invoice: 0SEA70178_30		PW/CORRIDOR IMPRVMNTS DESIGN & FI				
				1,936.75 72334561 64110001088	MAD AVE NM IMPR-PROF SVCS				
						CHECK		6396 TOTAL:	1,936.75
6397	09/12/2025	EFT	10258 VICTORIA LAUGHLIN TA	281596	13	08/25/2025		09/11/25	10,550.00
			Invoice: 13		EXE/AFF HSG PROF SERVICES 625 WINS				
				10,550.00 31108551 54110001251	625 WINSLOW-PROF SVCS				
						CHECK		6397 TOTAL:	10,550.00
6398	09/12/2025	EFT	1152 HD SUPPLY INC	281636	INV00804118	08/20/2025		09/11/25	1,020.14
			Invoice: INV00804118		PW/PUMP				
				1,020.14 73411345 531100	OFFICE SUPPLIES				
				281637	INV00808694	08/25/2025		09/11/25	942.07
			Invoice: INV00808694		PW/SUPPLIES				
				942.07 73425358 531100	O&M-WWTP-SUPPLIES				
				281638	INV00809531	08/26/2025		09/11/25	270.72
			Invoice: INV00809531		PW/				
				270.72 73411345 531100	OFFICE SUPPLIES				
						CHECK		6398 TOTAL:	2,232.93
6399	09/12/2025	EFT	7821 VESTIS	281640	5120739733	08/19/2025		09/11/25	32.76
			Invoice: 5120739733		PW/SHOP TOWELS				
				32.76 73638893 589310	LAUNDRY SERVICES				
				281641	5120743535	08/26/2025		09/11/25	32.76
			Invoice: 5120743535		PW/SHOP TOWELS				
				32.76 73638893 589310	LAUNDRY SERVICES				
						CHECK		6399 TOTAL:	65.52
6400	09/12/2025	EFT	2175 WEST SOUND WILDLIFE	281643	2025-Q2	08/28/2025		09/11/25	2,137.50
			Invoice: 2025-Q2		EXE/CONTROL SERVICES				
				2,137.50 91011393 541100	FIN - C/E ANIMAL CONTROL FEES				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
					CHECK	6400 TOTAL:			2,137.50
6401	09/12/2025	EFT	499 WESTBAY AUTO PARTS I	281520	945090	08/19/2025		09/11/25	121.75
Invoice: 945090					PW/SUPPLIES FORD RANGER				
				121.75 73011581 531100	O&M-C/E-PCD VEH WORK-SUPPLIES				
				281521	946160	08/25/2025		09/11/25	30.34
Invoice: 946160					PW/SHOP SUPPLIES				
				30.34 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281522	946169	08/25/2025		09/11/25	18.22
Invoice: 946169					PW/SHOP SUPPLIES				
				18.22 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281523	946292	08/25/2025		09/11/25	-37.82
Invoice: 946292					PW/SHOP SUPPLIES				
				-37.82 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281524	946420	08/26/2025		09/11/25	68.25
Invoice: 946420					PW/SHOP SUPPLIES				
				68.25 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281525	946499	08/26/2025		09/11/25	77.18
Invoice: 946499					PW/SHOP SUPPLIES				
				77.18 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281526	946877	08/28/2025		09/11/25	160.51
Invoice: 946877					PW/SHOP SUPPLIES				
				160.51 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281527	946878	08/28/2025		09/11/25	45.39
Invoice: 946878					PW/SHOP SUPPLIES				
				45.39 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281528	946879	08/28/2025		09/11/25	110.76
Invoice: 946879					PW/SHOP SUPPLIES				
				110.76 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281529	946908	08/28/2025		09/11/25	40.27
Invoice: 946908					PW/SUPPLIES				
				40.27 73011581 531100	O&M-C/E-PCD VEH WORK-SUPPLIES				
				281530	947160	08/29/2025		09/11/25	26.00
Invoice: 947160					PW/SUPPLIES				
				26.00 73111423 531100	OFFICE SUPPLIES				
				281531	947565	09/02/2025		09/11/25	43.71
Invoice: 947565					PW/SHOP SUPPLIES				
				43.71 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281532	947805	09/03/2025		09/11/25	-110.76

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
	Invoice: 947805				PW/SHOP SUPPLIES			
			-110.76	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
			281533	947935	09/04/2025		09/11/25	162.92
	Invoice: 947935				PW/SHOP SUPPLIES			
			162.92	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
						CHECK	6401 TOTAL:	756.72

NUMBER OF CHECKS 50 *** CASH ACCOUNT TOTAL *** 722,912.24

	COUNT	AMOUNT
TOTAL EFT'S	50	722,912.24

*** GRAND TOTAL *** 722,912.24

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR 2025 PER 9 JNL 121

SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T OB	DEBIT	CREDIT
APP	401-213000	09/12/2025	09/11/25	091225			ACCOUNTS PAYABLE	AP CASH DISBURSEMENTS JOURNAL		167,486.64	
APP	635-111100	09/12/2025	09/11/25	091225			CASH	AP CASH DISBURSEMENTS JOURNAL			722,912.24
APP	001-213000	09/12/2025	09/11/25	091225			GENERAL - ACCOUNTS PAYABLE	AP CASH DISBURSEMENTS JOURNAL		162,793.04	
APP	402-213000	09/12/2025	09/11/25	091225			ACCOUNTS PAYABLE	AP CASH DISBURSEMENTS JOURNAL		61,636.06	
APP	403-213000	09/12/2025	09/11/25	091225			ACCOUNTS PAYABLE	AP CASH DISBURSEMENTS JOURNAL		699.72	
APP	101-213000	09/12/2025	09/11/25	091225			STREETS - ACCOUNTS PAYABLE	AP CASH DISBURSEMENTS JOURNAL		11,182.39	
APP	650-213000	09/12/2025	09/11/25	091225			ACCOUNTS PAYABLE	AP CASH DISBURSEMENTS JOURNAL		3,207.00	
APP	631-213000	09/12/2025	09/11/25	091225			ACCOUNTS PAYABLE	AP CASH DISBURSEMENTS JOURNAL		18,119.96	
APP	301-213000	09/12/2025	09/11/25	091225			ACCOUNTS PAYABLE	AP CASH DISBURSEMENTS JOURNAL		17,325.80	
APP	407-213000	09/12/2025	09/11/25	091225			ACCOUNTS PAYABLE	AP CASH DISBURSEMENTS JOURNAL		48,729.91	
APP	108-213000	09/12/2025	09/11/25	091225			AFFORD HSG - ACCOUNTS PAYABLE	AP CASH DISBURSEMENTS JOURNAL		231,731.72	
							GENERAL LEDGER TOTAL			722,912.24	722,912.24
APP	631-130000	09/12/2025	09/11/25	091225			DUE TO/FROM CLEARING			704,792.28	
APP	401-130000	09/12/2025	09/11/25	091225			DUE TO/FROM CLEARING				167,486.64
APP	001-130000	09/12/2025	09/11/25	091225			GENERAL - DUE TO/FROM CLEARING				162,793.04
APP	402-130000	09/12/2025	09/11/25	091225			DUE TO/FROM CLEARING				61,636.06
APP	403-130000	09/12/2025	09/11/25	091225			DUE TO/FROM CLEARING				699.72
APP	101-130000	09/12/2025	09/11/25	091225			STREETS - DUE TO/FROM CLEARING				11,182.39
APP	650-130000	09/12/2025	09/11/25	091225			DUE TO/FROM CLEARING				3,207.00
APP	301-130000	09/12/2025	09/11/25	091225			DUE TO/FROM CLEARING				17,325.80
APP	407-130000	09/12/2025	09/11/25	091225			DUE TO/FROM CLEARING				48,729.91
APP	108-130000	09/12/2025	09/11/25	091225			AFFORD HSG DUE TO/FROM CLEAR'G				231,731.72

JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
					SYSTEM GENERATED ENTRIES TOTAL		704,792.28	704,792.28
					JOURNAL 2025/09/121 TOTAL		1,427,704.52	1,427,704.52

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	121	09/12/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		162,793.04
001-213000				GENERAL - ACCOUNTS PAYABLE	162,793.04	
				FUND TOTAL	162,793.04	162,793.04
101 STREET FUND	2025	9	121	09/12/2025		
101-130000				STREETS - DUE TO/FROM CLEARING		11,182.39
101-213000				STREETS - ACCOUNTS PAYABLE	11,182.39	
				FUND TOTAL	11,182.39	11,182.39
108 AFFORDABLE HOUSING FUND	2025	9	121	09/12/2025		
108-130000				AFFORD HSG DUE TO/FROM CLEAR'G		231,731.72
108-213000				AFFORD HSG - ACCOUNTS PAYABLE	231,731.72	
				FUND TOTAL	231,731.72	231,731.72
301 CAPITAL CONSTRUCTION FUND	2025	9	121	09/12/2025		
301-130000				DUE TO/FROM CLEARING		17,325.80
301-213000				ACCOUNTS PAYABLE	17,325.80	
				FUND TOTAL	17,325.80	17,325.80
401 WATER OPERATING FUND	2025	9	121	09/12/2025		
401-130000				DUE TO/FROM CLEARING		167,486.64
401-213000				ACCOUNTS PAYABLE	167,486.64	
				FUND TOTAL	167,486.64	167,486.64
402 SEWER OPERATING FUND	2025	9	121	09/12/2025		
402-130000				DUE TO/FROM CLEARING		61,636.06
402-213000				ACCOUNTS PAYABLE	61,636.06	
				FUND TOTAL	61,636.06	61,636.06
403 STORM & SURFACE WATER FUND	2025	9	121	09/12/2025		
403-130000				DUE TO/FROM CLEARING		699.72
403-213000				ACCOUNTS PAYABLE	699.72	
				FUND TOTAL	699.72	699.72
407 BUILDING & DEVELOPMENT FUND	2025	9	121	09/12/2025		
407-130000				DUE TO/FROM CLEARING		48,729.91
407-213000				ACCOUNTS PAYABLE	48,729.91	
				FUND TOTAL	48,729.91	48,729.91
631 CLEARING FUND	2025	9	121	09/12/2025		

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
631-130000				DUE TO/FROM CLEARING	704,792.28	
631-213000				ACCOUNTS PAYABLE	18,119.96	
635-111100				CASH		722,912.24
				FUND TOTAL	722,912.24	722,912.24
650 AGENCY FUND	2025	9	121	09/12/2025		
650-130000				DUE TO/FROM CLEARING		3,207.00
650-213000				ACCOUNTS PAYABLE	3,207.00	
				FUND TOTAL	3,207.00	3,207.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		162,793.04
101	STREET FUND		11,182.39
108	AFFORDABLE HOUSING FUND		231,731.72
301	CAPITAL CONSTRUCTION FUND		17,325.80
401	WATER OPERATING FUND		167,486.64
402	SEWER OPERATING FUND		61,636.06
403	STORM & SURFACE WATER FUND		699.72
407	BUILDING & DEVELOPMENT FUND		48,729.91
631	CLEARING FUND	704,792.28	
650	AGENCY FUND		3,207.00
	TOTAL	704,792.28	704,792.28

** END OF REPORT - Generated by Grace Lin **

CITY OF
BAINBRIDGE ISLAND

PAYROLL REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

PAYROLL CHECK RUN: 10-05-2025

Run Type	Date	Check # Sequence	Comments	Amount
Normal	10/6/2025	66092 - 66236	Regular check run (Direct Dep)	423,401.66
EFTPS	10/6/2025	EFTPS	Federal Tax Electronic Transfer	157,155.10
EFT	10/6/2025	ACH	DSHS	502.08
Normal	10/6/2025	110749 - 110759	Vendor check run (Paper Checks)	441,022.09
			TOTAL:	**$ 1,022,080.93**

Prepared and Reviewed by: DeAnna Cole Date 10/03/2025
DeAnna Cole, Payroll Specialist

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Carrie Freitas Date 10/03/2025
Carrie Freitas, Budget Manager

CITY OF
BAINBRIDGE ISLAND

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN DATE: 09/18/2025

Last check from previous run: 362653 dated 09/11/2025 issued to WA ST Dept of L&I for $217.80

Last ACH from previous run: 6401 dated 09/12/2025 issued to WestBay Auto Parts for $756.72

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
Regular Check Run	09/18/2025	362654-362676	Total Regular Check Run	$ 128,895.29
Regular ACH Run	09/19/2025	6402-6437	Total Regular ACH Run	227,725.23
			Total Disbursements	**$ 356,620.52**

Retainage Release	N/A	N/A	N/A	N/A
Travel Advance	N/A	N/A	N/A	N/A

Prepared and Reviewed by Grace Lin Grace Lin, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Kim Dunscombe 10.03.2025

Kim Dunscombe, Accounting Manager Date

REGULAR CHECK RUN 09/18/25

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09/18/2025 13:35     |CITY OF BAINBRIDGE ISLAND                                                                                        |P        1
glin                 |A/P CASH DISBURSEMENTS JOURNAL                                                                                   |apcshdsb

  CASH ACCOUNT: 635       111100       CASH
CHECK NO   CHK DATE    TYPE VENDOR NAME                  VOUCHER  INVOICE                 INV DATE    PO        CHECK RUN            NET

                                                                                 INVOICE DTL DESC
   362654 09/18/2025 PRTD   1235 AT&T ONENET SERVICE  281739   1281161387               09/01/2025          09/18/25             9.47
       Invoice: 1281161387                                                       POL/FAX LONG DISTANCE
                                                        9.47 91011215 542100         GG-C/E-PD-PHONE

                                                      281740   1281169673               09/01/2025          09/18/25              .80
       Invoice: 1281169673                                                       PCD/FAX LONG DISTANCE
                                                         .80 91011189 542100         GG-C/E-CITY HALL-PHONE

                                                                                            CHECK    362654 TOTAL:               10.27


   362655 09/18/2025 PRTD  10751 CINTAS CORPORATION N 281663   4241540663               08/27/2025 20250003 09/18/25            50.73
       Invoice: 4241540663                                                       PW/WWTP UNIFORM AND LAUNDRY SERVICES
                                                       50.73 73425358 54500001388  WWTP UNIFORM SVC-RENTALS

                                                                                            CHECK    362655 TOTAL:               50.73


   362656 09/18/2025 PRTD    102 CITY OF BAINBRIDGE I 281679   RETREQ1-FINL-01170-1     08/19/2025 20250031 09/18/25         1,568.70
       Invoice: RETREQ1-FINL-01170-1                                             ENG/RETAINAGE (5%) - CASEY PUMPHOUSE DEMO
                                                    1,568.70 72413434 66300001170  FERNCLIFF WTR EXT-CONSTR

                                                                                            CHECK    362656 TOTAL:            1,568.70


   362657 09/18/2025 PRTD    102 CITY OF BAINBRIDGE I 281680   RETREQ1-FINL-01170-2     08/19/2025 20250032 09/18/25         3,137.40
       Invoice: RETREQ1-FINL-01170-2                                             ENG/RETAINAGE (10% IN LIEU OF P&P) - CASEY PUMPHSE
                                                    3,137.40 72413434 66300001170  FERNCLIFF WTR EXT-CONSTR

                                                                                            CHECK    362657 TOTAL:            3,137.40


   362658 09/18/2025 PRTD    102 CITY OF BAINBRIDGE I 281698   RETREQ3-FINAL-01185      08/15/2025 20250014 09/18/25         1,560.31
       Invoice: RETREQ3-FINAL-01185                                              PW/RETAINAGE FOR CONTRACT 2025052
                                                    1,560.31 73311448 66200001185  CH CHARGING STATIONS-CONSTR

                                                                                            CHECK    362658 TOTAL:            1,560.31


   362659 09/18/2025 PRTD    102 CITY OF BAINBRIDGE I 281702   RETREQ4-01272            09/15/2025 20250012 09/18/25         5,434.79
       Invoice: RETREQ4-01272                                                    ENG/RETAINAGE - 2024 DRAINAGE
                                                    5,434.79 72431835 54810001272  2024 ANNUAL DRAINAGE-REPAIRS

                                                                                            CHECK    362659 TOTAL:            5,434.79


   362660 09/18/2025 PRTD    102 CITY OF BAINBRIDGE I 281705   RETREQ2-2025-00510       09/11/2025 20250033 09/18/25           194.01
       Invoice: RETREQ2-2025-00510                                               RETAINAGE (5%) FOR CONTRACT 2025076 BACKFLOW TEST
                                                      189.16 73411349 54110000510  BACKFLOW TEST-PRO SVCS
                                                        4.85 73415349 54110000510  BACKFLOW TEST-RB-PRO SVCS
```

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC	INV DATE	PO	CHECK RUN	NET
						CHECK 362660 TOTAL:				194.01
362661	09/18/2025	PRTD	10834 HUNG, KRISTINE & STE	281649	126746		09/12/2025		09/18/25	116.25
	Invoice: 126746					UB 11884 9440 BLUE WAVE COURT NE				
				116.25 411	122100	WATER ACCOUNTS RECEIVABLE				
						CHECK 362661 TOTAL:				116.25
362662	09/18/2025	PRTD	10626 JAMES, CAROLINE	281648	126745		09/12/2025		09/18/25	14.66
	Invoice: 126745					UB 10886 737 PARK AVENUE NE				
				14.66 411	122100	WATER ACCOUNTS RECEIVABLE				
						CHECK 362662 TOTAL:				14.66
362663	09/18/2025	PRTD	4181 JUDICIAL CONFERENCE	281684	09/11/2025		09/11/2025		09/18/25	80.00
	Invoice: 09/11/2025					CRT/ANNUAL CONFERENCE REG - A ERKER				
				80.00 21011125	443410	COURT-TRAINING				
						CHECK 362663 TOTAL:				80.00
362664	09/18/2025	PRTD	338 KITSAP COUNTY SHERIF	281685	25000255		09/10/2025		09/18/25	6,792.71
	Invoice: 25000255					POL/PRISONER BOARD/AUG25				
				6,792.71 51011236	551000	POLICE - C/E PRISONER DETENT'N				
						CHECK 362664 TOTAL:				6,792.71
362665	09/18/2025	PRTD	9225 MACGREGOR, MATTHEW	281647	126744		09/12/2025		09/18/25	912.60
	Invoice: 126744					UB 10879 580 PARK AVENUE NE				
				912.60 411	122100	WATER ACCOUNTS RECEIVABLE				
						CHECK 362665 TOTAL:				912.60
362666	09/18/2025	PRTD	10836 MCCANNON, JEFFREY &	281651	126748		09/12/2025		09/18/25	204.73
	Invoice: 126748					UB 12464 3240 POINT WHITE DRIVE NE				
				204.73 421	122100	SEWER ACCOUNTS RECEIVABLE				
						CHECK 362666 TOTAL:				204.73
362667	09/18/2025	PRTD	10837 PARKER, ZACHARY	281652	126749		09/12/2025		09/18/25	561.24
	Invoice: 126749					UB 12927 668 FERRYVIEW LANE NE				
				561.24 411	122100	WATER ACCOUNTS RECEIVABLE				
						CHECK 362667 TOTAL:				561.24

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	INVOICE DTL DESC
362668	09/18/2025	PRTD	420 PITNEY BOWES GLOBAL	281696	3321165200	08/15/2025		09/18/25	111.94	
Invoice: 3321165200										CRT/POSTAGE MACHINE LEASE - JUL25-OCT25
				111.94	21011125 545000					COURT-RENTS & LEASES
						CHECK	362668 TOTAL:		111.94	
362669	09/18/2025	PRTD	1205 PUGET SOUND ENERGY	281744	0727AUG25	08/29/2025		09/18/25	10.87	
Invoice: 0727AUG25										184 WINSLOW WAY E
				10.87	91011739 547100					COMM EVENTS-ELECTRICITY
				281745	1716SEP25	09/10/2025		09/18/25	21.31	
Invoice: 1716SEP25										ROCKAWAY INTERTIE PRV
				21.31	91415345 547100					GG-ROCKAWAY BCH-UTILITIES
				281746	2505SEP25	09/09/2025		09/18/25	10.87	
Invoice: 2505SEP25										278 WINSLOW WAY E KIOSK
				10.87	91011739 547100					COMM EVENTS-ELECTRICITY
				281747	2849SEP25	09/09/2025		09/18/25	15.49	
Invoice: 2849SEP25										7305 NE HIDDEN COVE RD GATE
				15.49	91011897 547100					GG-C/E-O&M YARD FAC-ELECTRIC
				281748	5114AUG25	09/02/2025		09/18/25	19.24	
Invoice: 5114AUG25										KIMIKO & MADISON ST LIGHTS
				19.24	91111263 547100					GG-STRT-STREET LIGHTING-UTIL
				281749	8206SEP25	09/09/2025		09/18/25	14.62	
Invoice: 8206SEP25										515 FERNCLIFF AVE NE PRV
				14.62	91411345 547100					GG-WTR-ELECTRIC
				281750	8906AUG25	09/02/2025		09/18/25	20.08	
Invoice: 8906AUG25										EAGLE HARBOR DR STREET LIGHT
				20.08	91111263 547100					GG-STRT-STREET LIGHTING-UTIL
				281751	9047AUG25	09/02/2025		09/18/25	57,099.81	
Invoice: 9047AUG25										CITY WIDE ENERGY SERVICES
				21.91	73416345 547100					CASEY STREET WTR-ELECTRICITY
				3,143.33	91011189 547100					GG-C/E-CITY HALL-ELECTRIC
				3,016.38	91011215 547100					GG-C/E-PD-ELECTRIC
				1,919.51	91011251 547100					GG-GF-COURT-ELECTRIC
				15.43	91011557 547100					FARMS-ELECTRIC
				494.02	91011755 547100					GG-C/E-COMMONS-ELECTRIC
				831.31	91011768 547100					GG-C/E-PARKS-ELECTRIC
				2,346.10	91011897 547100					GG-C/E-O&M YARD FAC-ELECTRIC
				17.38	91021182 547100					GG-OS-PROP MNGT-ELECTRIC
				7,725.72	91111263 547100					GG-STRT-STREET LIGHTING-UTIL
				1,217.07	91111264 547100					GG-STREET-TRAF CONTROL-UTILITY
				20,504.98	91411345 547100					GG-WTR-ELECTRIC
				758.48	91415345 547100					GG-ROCKAWAY BCH-UTILITIES
				3,417.38	91421355 547100					GG-SWR-ELECTRIC

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				11,655.57 91425358 547100	GG-WWTP-ELECTRIC				
				15.24 91435838 547100	GG-DECANT-ELECTRIC				
						CHECK		362669 TOTAL:	57,212.29
362670	09/18/2025	PRTD	10722 PUGET SOUND SOLAR LL	281697	PAYREQ3-FINAL-01185	08/15/2025		09/18/25	32,516.94
Invoice: PAYREQ3-FINAL-01185					PW/CITY HALL AND TSJC EV CHARGING STATIONS				
				32,516.94 73311448 66200001185	CH CHARGING STATIONS-CONSTR				
						CHECK		362670 TOTAL:	32,516.94
362671	09/18/2025	PRTD	601 SOUND REPROGRAPHICS	281710	111248	06/30/2025		09/18/25	144.96
Invoice: 111248					POL/BANNER				
				144.96 51011211 531100	PD-C/E-ADM-SUPPLIES				
				281711	111705	07/25/2025		09/18/25	105.48
Invoice: 111705					POL/NATIONAL NIGHT OUT FLYERS				
				105.48 51011211 53110000649	NAT'L NIGHT OUT-SUPPLIES				
				281712	112338	09/10/2025		09/18/25	208.21
Invoice: 112338					ENG/BUSINESS CARDS - J HITCH AND G VONAHLEFELD				
				208.21 72011321 531100	ENG - C/E ADMIN SUPPLIES				
				281713	112537	09/11/2025		09/18/25	231.86
Invoice: 112537					EX/DAY OF PREPAREDNESS - BI PREPARES FOOD BROCHURE				
				231.86 31011256 542450	EX-GF-EMERG PREP-COMM OUTREACH				
						CHECK		362671 TOTAL:	690.51
362672	09/18/2025	PRTD	8010 JOSEPH W. TOVAR	281683	2502-2	09/01/2025		09/18/25	15,262.40
Invoice: 2502-2					PCD/PLANNING CONSULTING SVCS - COMP PLAN				
				6,104.96 61011586 54110000930	COMP PLAN-PROF SVCS				
				9,157.44 64011586 54110001242	WINSLOW SUBAREA PLAN-PROF SVCS				
						CHECK		362672 TOTAL:	15,262.40
362673	09/18/2025	PRTD	1485 VERIZON WIRELESS	281719	6122501518	09/01/2025		09/18/25	78.75
Invoice: 6122501518					ENG/MODEMS FOR AUTOMATED FLOW STATIONS				
				78.75 72637319 54210000809	WATER QUAL FLOW MONIT-MODEM				
						CHECK		362673 TOTAL:	78.75
362674	09/18/2025	PRTD	952 WASHINGTON STATE PAT	281753	I2600832	09/03/2025		09/18/25	48.00
Invoice: I2600832					FIN/BACKGROUND CHECKS				
				48.00 41654861 586100	CPL GUN PERMIT-FBI SHARE OUT				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
						CHECK 362674 TOTAL:			48.00
362675	09/18/2025	PRTD	10835 YETTE, SHELLIE	281650	126747	09/12/2025		09/18/25	53.71
Invoice: 126747						UB 12301 1343 STONECRESS LANE			
				53.71 411	122100	WATER ACCOUNTS RECEIVABLE			
						CHECK 362675 TOTAL:			53.71
362676	09/18/2025	PRTD	551 CENTURYLINK	281722	0470SEP25	09/03/2025		09/18/25	169.70
Invoice: 0470SEP25						CH FIRE ALARM MONITORING			
				169.70 91011189	542100	GG-C/E-CITY HALL-PHONE			
				281723	0590SEP25	09/08/2025		09/18/25	625.33
Invoice: 0590SEP25						TSJC - ELEVATOR LINE & STAFF LINES			
				382.15 91011215	542100	GG-C/E-PD-PHONE			
				243.18 91011251	542100	GG-GF-COURT PHONE/POSTAGE			
				281724	1035SEP25	09/08/2025		09/18/25	84.99
Invoice: 1035SEP25						210 MADISON AVE SLS TELEMETRY			
				84.99 91421891	542100	GG-SWR-FAC-PHONE			
				281725	2962SEP25	09/08/2025		09/18/25	84.85
Invoice: 2962SEP25						POL&CRT/PHONE LINES			
				51.85 91011215	542100	GG-C/E-PD-PHONE			
				33.00 91011251	542100	GG-GF-COURT PHONE/POSTAGE			
				281726	3403SEP25	09/03/2025		09/18/25	91.37
Invoice: 3403SEP25						COMMONS FIRE ALARM MONITORING			
				91.37 91011755	542100	GG-C/E-COMMONS-PHONE			
				281727	4059SEP25	09/03/2025		09/18/25	65.94
Invoice: 4059SEP25						FLETCHER BAY WELL TELEMETRY			
				65.94 91411891	542100	GG-WTR-FAC-PHONE			
				281728	5311SEP25	09/03/2025		09/18/25	84.99
Invoice: 5311SEP25						ROCKAWAY BEACH PRV TELEMETRY			
				84.99 91415345	542100	GG-WTR ROCKAWAY-PHONES			
				281729	5378SEP25	09/03/2025		09/18/25	65.94
Invoice: 5378SEP25						HEAD OF BAY WELL TELEMETRY			
				65.94 91411891	542100	GG-WTR-FAC-PHONE			
				281730	5516SEP25	09/03/2025		09/18/25	137.99
Invoice: 5516SEP25						POL TI MANDUS			
				137.99 91011215	542100	GG-C/E-PD-PHONE			
				281731	5640SEP25	09/03/2025		09/18/25	169.70
Invoice: 5640SEP25						O&M FIRE ALARM MONITORING			
				169.70 91011897	542100	GG-C/E-O&M YARD FAC-PHONE			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC	INV DATE	PO	CHECK RUN	NET
			281732	5826SEP25		09/03/2025		09/18/25	50.35
		Invoice: 5826SEP25			SAND AVE WELL TELEMETRY				
			50.35	91411891 542100	GG-WTR-FAC-PHONE				
			281733	6203SEP25		09/08/2025		09/18/25	129.27
		Invoice: 6203SEP25			E-PHONE @ WFP DOCK				
			129.27	91011757 542100	GG-GF-WFP DOCK-PHONE				
			281734	6299SEP25		09/06/2025		09/18/25	84.99
		Invoice: 6299SEP25			259 FERNCLIFF PRV TELEMETRY				
			84.99	91411891 542100	GG-WTR-FAC-PHONE				
			281735	8490SEP25		09/03/2025		09/18/25	212.55
		Invoice: 8490SEP25			CH SECURITY ALARM MONITORING				
			212.55	91011189 542100	GG-C/E-CITY HALL-PHONE				
			281736	8744SEP25		09/17/2025		09/18/25	58.36
		Invoice: 8744SEP25			WEAVER PRV WATER TELEMETRY				
			58.36	91411891 542100	GG-WTR-FAC-PHONE				
			281737	9008SEP25		09/03/2025		09/18/25	84.99
		Invoice: 9008SEP25			VILLAGE SEWER PUMP				
			84.99	91421891 542100	GG-SWR-FAC-PHONE				
			281738	9952SEP25		09/03/2025		09/18/25	81.04
		Invoice: 9952SEP25			CITY HALL ELEVATOR SERVICE LINE				
			81.04	91011189 542100	GG-C/E-CITY HALL-PHONE				

CHECK 362676 TOTAL: 2,282.35

NUMBER OF CHECKS 23 *** CASH ACCOUNT TOTAL *** 128,895.29

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	23	128,895.29

*** GRAND TOTAL *** 128,895.29

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 9 213									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		36,470.32	
	09/18/2025	09/18/25	091825			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			128,895.29
	09/18/2025	09/18/25	091825			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		15,498.39	
	09/18/2025	09/18/25	091825			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		28,290.44	
	09/18/2025	09/18/25	091825			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		34,077.25	
	09/18/2025	09/18/25	091825			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		5,450.03	
	09/18/2025	09/18/25	091825			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		8,982.11	
	09/18/2025	09/18/25	091825			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		78.75	
	09/18/2025	09/18/25	091825			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		48.00	
	09/18/2025	09/18/25	091825			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		128,895.29	128,895.29
APP 631-130000						DUE TO/FROM CLEARING		128,816.54	
	09/18/2025	09/18/25	091825						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			36,470.32
	09/18/2025	09/18/25	091825						
APP 402-130000						DUE TO/FROM CLEARING			15,498.39
	09/18/2025	09/18/25	091825						
APP 401-130000						DUE TO/FROM CLEARING			28,290.44
	09/18/2025	09/18/25	091825						
APP 301-130000						DUE TO/FROM CLEARING			34,077.25
	09/18/2025	09/18/25	091825						
APP 403-130000						DUE TO/FROM CLEARING			5,450.03
	09/18/2025	09/18/25	091825						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			8,982.11
	09/18/2025	09/18/25	091825						
APP 650-130000						DUE TO/FROM CLEARING			48.00
	09/18/2025	09/18/25	091825						
						SYSTEM GENERATED ENTRIES TOTAL		128,816.54	128,816.54
						JOURNAL 2025/09/213 TOTAL		257,711.83	257,711.83

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	213	09/18/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		36,470.32
001-213000				GENERAL - ACCOUNTS PAYABLE	36,470.32	
				FUND TOTAL	36,470.32	36,470.32
101 STREET FUND	2025	9	213	09/18/2025		
101-130000				STREETS - DUE TO/FROM CLEARING		8,982.11
101-213000				STREETS - ACCOUNTS PAYABLE	8,982.11	
				FUND TOTAL	8,982.11	8,982.11
301 CAPITAL CONSTRUCTION FUND	2025	9	213	09/18/2025		
301-130000				DUE TO/FROM CLEARING		34,077.25
301-213000				ACCOUNTS PAYABLE	34,077.25	
				FUND TOTAL	34,077.25	34,077.25
401 WATER OPERATING FUND	2025	9	213	09/18/2025		
401-130000				DUE TO/FROM CLEARING		28,290.44
401-213000				ACCOUNTS PAYABLE	28,290.44	
				FUND TOTAL	28,290.44	28,290.44
402 SEWER OPERATING FUND	2025	9	213	09/18/2025		
402-130000				DUE TO/FROM CLEARING		15,498.39
402-213000				ACCOUNTS PAYABLE	15,498.39	
				FUND TOTAL	15,498.39	15,498.39
403 STORM & SURFACE WATER FUND	2025	9	213	09/18/2025		
403-130000				DUE TO/FROM CLEARING		5,450.03
403-213000				ACCOUNTS PAYABLE	5,450.03	
				FUND TOTAL	5,450.03	5,450.03
631 CLEARING FUND	2025	9	213	09/18/2025		
631-130000				DUE TO/FROM CLEARING	128,816.54	
631-213000				ACCOUNTS PAYABLE	78.75	
635-111100				CASH		128,895.29
				FUND TOTAL	128,895.29	128,895.29
650 AGENCY FUND	2025	9	213	09/18/2025		
650-130000				DUE TO/FROM CLEARING		48.00
650-213000				ACCOUNTS PAYABLE	48.00	
				FUND TOTAL	48.00	48.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		36,470.32
101	STREET FUND		8,982.11
301	CAPITAL CONSTRUCTION FUND		34,077.25
401	WATER OPERATING FUND		28,290.44
402	SEWER OPERATING FUND		15,498.39
403	STORM & SURFACE WATER FUND		5,450.03
631	CLEARING FUND	128,816.54	
650	AGENCY FUND		48.00
	TOTAL	128,816.54	128,816.54

** END OF REPORT - Generated by Grace Lin **

REGULAR ACH RUN 09/18/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
6402	09/19/2025	EFT	9942 ARCOSA AGGREGATES IN	281653	INV-360-52485	08/30/2025		09/18/25	1,456.32
Invoice: INV-360-52485						PW/4"-8" CRUSHED ROCK 86.04 TONS			
				1,456.32	73111423 531100	OFFICE SUPPLIES			
						CHECK		6402 TOTAL:	1,456.32
6403	09/19/2025	EFT	2138 ASPECT CONSULTING LL	281654	647539	09/05/2025		09/18/25	953.25
Invoice: 647539						ENG/PSA FOR SANDS AVE WELL WATER RIGHTS			
				953.25	72413434 64110001183	SANDS AVE WELL REHAB-PROF SVCS			
						CHECK		6403 TOTAL:	953.25
6404	09/19/2025	EFT	4365 AUTOMATIC FUNDS TRAN	281741	134579	09/02/2025		09/18/25	1,000.33
Invoice: 134579						FIN/STATEMENT PREP AND MAIL			
				239.47	43411341 541100	FIN - WATER ADMIN PROF SERVICE			
				239.48	43421351 541100	FIN - SEWER ADMIN PROF SERVICE			
				260.69	91411891 542500	GG-WTR-FAC-POSTAGE			
				260.69	91421891 542500	GG-SWR-FAC-POSTAGE			
				281742	134633	09/09/2025		09/18/25	8.46
Invoice: 134633						FIN/FINAL BILL PRINT AND MAIL			
				2.38	43411341 541100	FIN - WATER ADMIN PROF SERVICE			
				2.38	43421351 541100	FIN - SEWER ADMIN PROF SERVICE			
				1.85	91411891 542500	GG-WTR-FAC-POSTAGE			
				1.85	91421891 542500	GG-SWR-FAC-POSTAGE			
						CHECK		6404 TOTAL:	1,008.79
6405	09/19/2025	EFT	4861 AXON ENTERPRISE, INC	281655	INUS376118	09/09/2025		09/18/25	686.65
Invoice: INUS376118						POL/TASER SUPPLIES			
				686.65	53011212 531100	PD-C/E-PATROL SUPPLIES			
						CHECK		6405 TOTAL:	686.65
6406	09/19/2025	EFT	5412 BENEFIT ADMINISTRATI	281743	250905	09/08/2025		09/18/25	319.00
Invoice: 250905						HSA/FSA BENEFITS			
				10.63	21011125 520000	COURT-BENEFITS			
				79.75	31011131 520000	EX-GF-BEN			
				37.22	41011141 520000	FIN-GF-BEN			
				53.17	51011211 520000	PD-C/E ADMIN-BENEFITS			
				26.58	61011581 520000	PCD - C/E ADMIN BENEFITS			
				95.70	71011321 520000	PW - C/E BENEFITS			
				15.95	81011881 520000	IT - C/E ADMIN BENEFITS			
						CHECK		6406 TOTAL:	319.00

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
6407	09/19/2025	EFT	45 BAINBRIDGE ISLAND CH	281657	2025-Q2.2	06/11/2025		09/18/25	4,028.12
Invoice: 2025-Q2.2						2025 LTAC			
				4,028.12	91140573 541100	GG-TOUR-PROF SERVICES			
						CHECK		6407 TOTAL:	4,028.12
6408	09/19/2025	EFT	5490 BAINBRIDGE ISLAND ME	281703	INV00095	08/28/2025		09/18/25	8,707.50
Invoice: INV00095						ENG/ILA W/ BIMPRD FOR TRAIL CONSTRUCTION & MAINT			
				8,707.50	72334562 66300001281	LOST VALLEY TRAIL-CONSTR			
						CHECK		6408 TOTAL:	8,707.50
6409	09/19/2025	EFT	8595 BRUCE TITUS FORD, IN	281659	67165564	09/04/2025		09/18/25	469.99
Invoice: 67165564						POL/2015 FORD UTILITY POLICE SERVICE			
				469.99	53011212 548100	POLICE - C/E PATROL MAINTENANC			
				281661	67165566	09/04/2025		09/18/25	39.34
Invoice: 67165566						POL/2022 FORD MUSTANG MACH-E EV WORKS			
				39.34	53011212 548100	POLICE - C/E PATROL MAINTENANC			
						CHECK		6409 TOTAL:	509.33
6410	09/19/2025	EFT	360 BUILDERS FIRSTSOURCE	281543	90894664	08/12/2025		09/18/25	-129.94
Invoice: 90894664						PW/SUPPLIES			
				-129.94	73011831 531100	POL/CRT FACILITY SUPPLIES			
				281662	100355708	08/28/2025		09/18/25	209.02
Invoice: 100355708						PW/TREATED LUMBER - INCISED CEDARTONE			
				209.02	73111423 531100	OFFICE SUPPLIES			
						CHECK		6410 TOTAL:	79.08
6411	09/19/2025	EFT	104 CITY OF BREMERTON	281687	BKAT000961	09/04/2025		09/18/25	3,461.67
Invoice: BKAT000961						IT/BROADCAST OF CITY MEETINGS AUG25			
				3,461.67	81011881 542420	IT-C/E-TELEVISTED COUNCIL MEET			
						CHECK		6411 TOTAL:	3,461.67
6412	09/19/2025	EFT	142 COPIERS NORTHWEST IN	281664	INV3052677	08/22/2025		09/18/25	528.33
Invoice: INV3052677						EX,FIN/COPIER LEASE & OVERAGES			
				264.16	31011131 545000	EX-GF-RENTS & LEASES			
				264.17	41011141 545000	FIN-GF-RENTS & LEASES			
				281665	INV3060185	09/05/2025		09/18/25	102.59
Invoice: INV3060185						EX,FIN/CANON COPIER SUPPLIES - TONER & STAPLES			
				51.29	31011131 531100	EX-GF-SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				51.30 41011141 531100	FIN-GF-SUPPLIES				
						CHECK		6412 TOTAL:	630.92
6413	09/19/2025	EFT	10374 ASGN INCORPORATED	281666	901168070	07/21/2025		09/18/25	1,836.00
Invoice: 901168070					IT/WEBSITE CONTENT MANAGER CONSULTING SERVICES				
				1,836.00 81011881 54110001398	WEBSITE UPDATE - PROF SVCS				
						CHECK		6413 TOTAL:	1,836.00
6414	09/19/2025	EFT	6363 LN CURTIS & SONS	281692	INV985928	09/04/2025		09/18/25	16.53
Invoice: INV985928					POL/PATCHES SHIPPING				
				16.53 53011212 542500	PD-C/E-PATROL-POSTAGE/FREIGHT				
				281693	INV986734	09/08/2025		09/18/25	296.35
Invoice: INV986734					POL/UNIFORM/BURNHAM				
				296.35 53011212 520000	POLICE - C/E PATROL BENEFITS				
						CHECK		6414 TOTAL:	312.88
6415	09/19/2025	EFT	10190 DTG ENTERPRISES INC	281667	29201586	09/08/2025		09/18/25	236.02
Invoice: 29201586					PW/PORTABLE RESTROOM RENTALS				
				118.01 73435838 545000	O&M-DECANT-RENTS				
				118.01 73011897 545000	O&M-C/E-PWYD FAC-RENTS				
						CHECK		6415 TOTAL:	236.02
6416	09/19/2025	EFT	10685 EAST SLOPE EARTHWORK	281668	PAYREQ4-01272	09/15/2025		09/18/25	103,261.02
Invoice: PAYREQ4-01272					ENG/2024 ANNUAL DRAINAGE				
				103,261.02 72431835 54810001272	2024 ANNUAL DRAINAGE-REPAIRS				
						CHECK		6416 TOTAL:	103,261.02
6417	09/19/2025	EFT	1625 EMP INDUSTRIES, INC	281670	19282	08/29/2025		09/18/25	357.46
Invoice: 19282					PW/WO 25207 - VACUUM/PRESSURE TEST NOZZLE				
				357.46 73011757 531100	O&M-C/E-MARINA-SUPPLIES				
						CHECK		6417 TOTAL:	357.46
6418	09/19/2025	EFT	5781 EXTERMINATION SERVIC	281671	53230	08/26/2025		09/18/25	373.46
Invoice: 53230					PW/RODENT SVCS - WWTP AUG25				
				373.46 73425358 548100	O&M-WWTP-REPAIRS				
				281672	53251	08/27/2025		09/18/25	369.10
Invoice: 53251					PW/PREVENTIVE SVCS - CITY HALL AUG25				
				369.10 73011183 548100	O&M-C/E-CH FAC-REPAIRS				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				281673	53252	08/27/2025		09/18/25	306.85
			Invoice: 53252		PW/PREVENTIVE SVCS - MAINTENANCE YARD AUG25				
				306.85 73011897 548100	O&M-C/E-PWYD FAC-REPAIRS				
				281674	53274	08/28/2025		09/18/25	160.52
			Invoice: 53274		PW/PREVENTIVE SVCS - MUNICIPAL CRT AUG25				
				160.52 73011255 548100	O&M-C/E-COURT FAC-REPAIRS				
						CHECK		6418 TOTAL:	1,209.93
6419	09/19/2025	EFT	1953 FERGUSON ENTERPRISES	281675	0092974	08/29/2025		09/18/25	254.98
			Invoice: 0092974		PW/WO 24527 - WATER SUPPLIES				
				254.98 73411345 531100	OFFICE SUPPLIES				
						CHECK		6419 TOTAL:	254.98
6420	09/19/2025	EFT	7513 FPH CONSTRUCTION, IN	281676	PAYREQ1-FINAL-01170	08/19/2025		09/18/25	29,554.31
			Invoice: PAYREQ1-FINAL-01170		ENG/CASEY PUMPHOUSE DEMOLITION				
				29,554.31 72413434 66300001170	FERNCLIFF WTR EXT-CONSTR				
						CHECK		6420 TOTAL:	29,554.31
6421	09/19/2025	EFT	10658 GEOSYNTEC CONSULTANT	281681	647991	09/08/2025		09/18/25	2,493.75
			Invoice: 647991		ENG/3RD PARTY REVIEW - MALATOS BLD29189				
				2,493.75 72655860 58600000370	GEO TECCH-3RD PARTY REVIEWS				
						CHECK		6421 TOTAL:	2,493.75
6422	09/19/2025	EFT	10771 JB CYCLES, LLC	281682	0004	09/13/2025		09/18/25	1,200.00
			Invoice: 0004		EX/E-BIKE VOUCHER #43				
				1,200.00 31011492 54110001408	E-BIKE VOUCHER PROGRAM-PS				
						CHECK		6422 TOTAL:	1,200.00
6423	09/19/2025	EFT	2306 KITSAP COUNTY PROSEC	281691	SEP25	09/09/2025		09/18/25	13,891.20
			Invoice: SEP25		LEGAL/PROSECUTION LEGAL SERVICES - 2025				
				13,891.20 32011521 541112	LGL-OUTSIDE PROSECUTOR				
						CHECK		6423 TOTAL:	13,891.20
6424	09/19/2025	EFT	10439 KELLEY CREATE CO	281688	40016212	09/01/2025		09/18/25	191.11
			Invoice: 40016212		EX/EOC COPIER LEASE-2525AC				
				191.11 31011256 545000	EX-GF-EMERG PREP-RENTALS				
				281689	40071062	09/08/2025		09/18/25	294.84

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 40071062						PCD/COPIER LEASE-6525AC			
				294.84 61470581 545000		PCD - DEV ADMIN RENTS & LEASES			
				281690	40103536	09/10/2025		09/18/25	216.01
Invoice: 40103536						CRT/COPIER LEASE-4515AC			
				190.01 21011125 545000		COURT-RENTS & LEASES			
				26.00 41011141 549900		FIN-GF-MISC EXP			
						CHECK		6424 TOTAL:	701.96
6425	09/19/2025	EFT	9565 KATHERINE L KIRKLAND	281721	043	07/29/2025		09/18/25	935.00
Invoice: 043						EX/GRAPHIC DESIGN SERVICES			
				935.00 31011572 54110001015		NEWSLETTER-PROF SVCS			
						CHECK		6425 TOTAL:	935.00
6426	09/19/2025	EFT	9852 KISSLER ENTERPRISES	281686	11787	08/31/2025		09/18/25	7,948.60
Invoice: 11787						PW/WWTP BIOSOLIDS HAULING TO BARR-TECH AUG25			
				7,948.60 73425358 54790100551		BIOSOLIDS WASTE DISPOSAL			
						CHECK		6426 TOTAL:	7,948.60
6427	09/19/2025	EFT	10029 BRAZEAU, MARK	281704	PAYREQ2-2025-00510	09/11/2025		09/18/25	3,732.65
Invoice: PAYREQ2-2025-00510						PW/2025-2027 BACKFLOW CONTRACT TESTING			
				3,495.65 73411349 54110000510		BACKFLOW TEST-PRO SVCS			
				237.00 73415349 54110000510		BACKFLOW TEST-RB-PRO SVCS			
						CHECK		6427 TOTAL:	3,732.65
6428	09/19/2025	EFT	10360 MERCHANT PATROL SECU	281694	4483	09/01/2025		09/18/25	809.76
Invoice: 4483						CRT/COURT SECURITY AUG25			
				809.76 21011125 541100		COURT-PROF SERVICES			
						CHECK		6428 TOTAL:	809.76
6429	09/19/2025	EFT	9263 BELLEVUE PRINTING LL	281656	62869	06/20/2025		09/18/25	7,466.45
Invoice: 62869						EX/WILDFIRE NEWSLETTER - SUMMER 2025			
				4,676.55 31011572 549500		EX-GF-OUTREACH-PRINTING			
				2,789.90 31011572 542500		EX-GF-OUTREACH-POSTAGE			
						CHECK		6429 TOTAL:	7,466.45
6430	09/19/2025	EFT	4111 OLYMPIC SPRINGS INC	281695	377645	08/31/2025		09/18/25	32.60
Invoice: 377645						PW/WWTP - 5 GAL PURIFIED WATER X3			
				32.60 73425358 531100		O&M-WWTP-SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
					CHECK			6430 TOTAL:	32.60
6431	09/19/2025	EFT	9910 SEIDL, MICHAEL TIMOT	281699	2275	08/05/2025		09/18/25	6,681.34
Invoice: 2275					EX/VIDEO PRODUCTION SERVICES				
				6,681.34 31011572 54110001184	CITY MNGR VIDEO UPDATE-PROF SV				
				281700	2276	09/02/2025		09/18/25	5,115.00
Invoice: 2276					EX/VIDEO PRODUCTION SERVICES				
				5,115.00 31011572 54110001184	CITY MNGR VIDEO UPDATE-PROF SV				
					CHECK			6431 TOTAL:	11,796.34
6432	09/19/2025	EFT	8040 SOLENIS LLC	281701	134332845	06/22/2025		09/18/25	12,487.90
Invoice: 134332845					PW/PRAESTOL K 279 FLX IBC 1000L X2				
				12,487.90 73425358 531100	O&M-WWTP-SUPPLIES				
					CHECK			6432 TOTAL:	12,487.90
6433	09/19/2025	EFT	10699 SOLID GROUND ELECTRI	281709	PAYREQ3-01399	09/09/2025		09/18/25	1,999.94
Invoice: PAYREQ3-01399					PW/3-YEAR UNIT PRICE CONTRACT FOR ELECTRICAL WORK				
				1,999.94 73011448 54810001399	FIXED VEHICLE LIFT - REPAIRS				
					CHECK			6433 TOTAL:	1,999.94
6434	09/19/2025	EFT	8132 SPECTRA LABORATORIES	281714	25-06190	08/27/2025		09/18/25	207.00
Invoice: 25-06190					PW/TESTING - WWTP				
				207.00 73425358 54110000391	LAB & TESTING SVCS-WWTP				
				281715	25-06204	08/27/2025		09/18/25	207.00
Invoice: 25-06204					PW/TESTING - WWTP				
				207.00 73425358 54110000391	LAB & TESTING SVCS-WWTP				
				281716	25-06347	08/28/2025		09/18/25	395.00
Invoice: 25-06347					PW/TESTING - PW ADMIN OFFICE & SHOP				
				395.00 73411345 54110000391	LAB SVCS-WATER				
					CHECK			6434 TOTAL:	809.00
6435	09/19/2025	EFT	553 UTILITIES UNDERGROUN	281718	5080125	08/31/2025		09/18/25	187.65
Invoice: 5080125					PW/EXCAVATION NOTIFICATIONS AUG25				
				187.65 73637893 54110000393	O&M ALLOC-LOCATING SVCS				
					CHECK			6435 TOTAL:	187.65

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
6436	09/19/2025	EFT	167 WA ST DEPT OF ECOLOG	281720	26-WAR311369-1	09/02/2025		09/18/25	2,230.00
Invoice: 26-WAR311369-1						PW/WATER QUALITY PROGRAM - FY 2026 FEES			
				2,230.00	73431835 549800	PERMITS-COBI OR OUTSIDE AGENCY			
						CHECK		6436 TOTAL:	2,230.00
6437	09/19/2025	EFT	4104 WA ST FERRIES	281752	RK448011	08/31/2025		09/18/25	139.20
Invoice: RK448011						WAVE2GO FERRY CHARGES AUG25			
				92.80	53011212 543100	PATROL-TRAVEL/MEALS/LODGING			
				46.40	72011321 543100	ENG - C/E ADMIN TRAVEL EXPENSE			
						CHECK		6437 TOTAL:	139.20

NUMBER OF CHECKS 36 *** CASH ACCOUNT TOTAL *** 227,725.23

	COUNT	AMOUNT
TOTAL EFT'S	36	227,725.23

*** GRAND TOTAL *** 227,725.23

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 9 214								
APP 101-213000					STREETS - ACCOUNTS PAYABLE		1,665.34	
09/19/2025	09/18/25	091925			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			227,725.23
09/19/2025	09/18/25	091925			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000					ACCOUNTS PAYABLE		35,394.58	
09/19/2025	09/18/25	091925			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000					ACCOUNTS PAYABLE		21,760.96	
09/19/2025	09/18/25	091925			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		47,583.46	
09/19/2025	09/18/25	091925			AP CASH DISBURSEMENTS JOURNAL			
APP 104-213000					CIVIC IMPR - ACCOUNTS PAYABLE		4,028.12	
09/19/2025	09/18/25	091925			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000					ACCOUNTS PAYABLE		8,707.50	
09/19/2025	09/18/25	091925			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		105,609.03	
09/19/2025	09/18/25	091925			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000					ACCOUNTS PAYABLE		2,493.75	
09/19/2025	09/18/25	091925			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000					ACCOUNTS PAYABLE		294.84	
09/19/2025	09/18/25	091925			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000					ACCOUNTS PAYABLE		187.65	
09/19/2025	09/18/25	091925			AP CASH DISBURSEMENTS JOURNAL			
							-----------------	-----------------
					GENERAL LEDGER TOTAL		227,725.23	227,725.23
APP 631-130000					DUE TO/FROM CLEARING		227,537.58	
09/19/2025	09/18/25	091925						
APP 101-130000					STREETS - DUE TO/FROM CLEARING			1,665.34
09/19/2025	09/18/25	091925						
APP 401-130000					DUE TO/FROM CLEARING			35,394.58
09/19/2025	09/18/25	091925						
APP 402-130000					DUE TO/FROM CLEARING			21,760.96
09/19/2025	09/18/25	091925						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			47,583.46
09/19/2025	09/18/25	091925						
APP 104-130000					CIVIC IMPR DUE TO/FROM CLEAR'G			4,028.12
09/19/2025	09/18/25	091925						
APP 301-130000					DUE TO/FROM CLEARING			8,707.50
09/19/2025	09/18/25	091925						
APP 403-130000					DUE TO/FROM CLEARING			105,609.03
09/19/2025	09/18/25	091925						
APP 650-130000					DUE TO/FROM CLEARING			2,493.75
09/19/2025	09/18/25	091925						
APP 407-130000					DUE TO/FROM CLEARING			294.84
09/19/2025	09/18/25	091925						
							-----------------	-----------------

JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
					SYSTEM GENERATED ENTRIES TOTAL		227,537.58	227,537.58
					JOURNAL 2025/09/214 TOTAL		455,262.81	455,262.81

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	214	09/19/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		47,583.46
001-213000				GENERAL - ACCOUNTS PAYABLE	47,583.46	
				FUND TOTAL	47,583.46	47,583.46
101 STREET FUND	2025	9	214	09/19/2025		
101-130000				STREETS - DUE TO/FROM CLEARING		1,665.34
101-213000				STREETS - ACCOUNTS PAYABLE	1,665.34	
				FUND TOTAL	1,665.34	1,665.34
104 CIVIC IMPROVEMENT FUND	2025	9	214	09/19/2025		
104-130000				CIVIC IMPR DUE TO/FROM CLEAR'G		4,028.12
104-213000				CIVIC IMPR - ACCOUNTS PAYABLE	4,028.12	
				FUND TOTAL	4,028.12	4,028.12
301 CAPITAL CONSTRUCTION FUND	2025	9	214	09/19/2025		
301-130000				DUE TO/FROM CLEARING		8,707.50
301-213000				ACCOUNTS PAYABLE	8,707.50	
				FUND TOTAL	8,707.50	8,707.50
401 WATER OPERATING FUND	2025	9	214	09/19/2025		
401-130000				DUE TO/FROM CLEARING		35,394.58
401-213000				ACCOUNTS PAYABLE	35,394.58	
				FUND TOTAL	35,394.58	35,394.58
402 SEWER OPERATING FUND	2025	9	214	09/19/2025		
402-130000				DUE TO/FROM CLEARING		21,760.96
402-213000				ACCOUNTS PAYABLE	21,760.96	
				FUND TOTAL	21,760.96	21,760.96
403 STORM & SURFACE WATER FUND	2025	9	214	09/19/2025		
403-130000				DUE TO/FROM CLEARING		105,609.03
403-213000				ACCOUNTS PAYABLE	105,609.03	
				FUND TOTAL	105,609.03	105,609.03
407 BUILDING & DEVELOPMENT FUND	2025	9	214	09/19/2025		
407-130000				DUE TO/FROM CLEARING		294.84
407-213000				ACCOUNTS PAYABLE	294.84	
				FUND TOTAL	294.84	294.84
631 CLEARING FUND	2025	9	214	09/19/2025		

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
631-130000				DUE TO/FROM CLEARING	227,537.58	
631-213000				ACCOUNTS PAYABLE	187.65	
635-111100				CASH		227,725.23
				FUND TOTAL	227,725.23	227,725.23
650 AGENCY FUND	2025	9	214	09/19/2025		
650-130000				DUE TO/FROM CLEARING		2,493.75
650-213000				ACCOUNTS PAYABLE	2,493.75	
				FUND TOTAL	2,493.75	2,493.75

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		47,583.46
101	STREET FUND		1,665.34
104	CIVIC IMPROVEMENT FUND		4,028.12
301	CAPITAL CONSTRUCTION FUND		8,707.50
401	WATER OPERATING FUND		35,394.58
402	SEWER OPERATING FUND		21,760.96
403	STORM & SURFACE WATER FUND		105,609.03
407	BUILDING & DEVELOPMENT FUND		294.84
631	CLEARING FUND	227,537.58	
650	AGENCY FUND		2,493.75
	TOTAL	227,537.58	227,537.58

** END OF REPORT - Generated by Grace Lin **

CITY OF
BAINBRIDGE ISLAND

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN DATE: 09/25/2025

Last check from previous run: 362676 dated 09/18/2025 issued to CenturyLink for $2,282.35

Last ACH from previous run: 6437 dated 09/19/2025 issued to WA ST Ferries for $139.20

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
VOID	07/24/2025	362510	Kitsap County Public Works	N/A
Regular Check Run	09/25/2025	362677-362694	Total Regular Check Run	$ 105,923.13
Regular ACH Run	09/26/2025	6438-6463	Total Regular ACH Run	861,656.17
			Total Disbursements	**$ 967,579.30**

Retainage Release	N/A	N/A	N/A	N/A
Travel Advance	N/A	N/A	N/A	N/A

Prepared and Reviewed by Grace Lin ____________ Grace Lin, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Kim Dunscombe 10.03.2025

Kim Dunscombe, Accounting Manager Date

VOIDED CHECK (07/24/25 CHECK RUN) GL 09/26/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
362510	07/24/2025	VOID	4740 KITSAP COUNTY PUBLIC	280725	07/10/2025	07/10/2025			-80.00
Invoice: 07/10/2025						SEPTIC DISPOSAL			
				-80.00	91011897 547900	GG-C/E-O&M YARD FAC-GARBAGE			

CHECK 362510 TOTAL: -80.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -80.00

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	80.00

*** GRAND TOTAL *** -80.00

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 9 257									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE			80.00
	09/26/2025	362510	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		80.00	
	09/26/2025	362510	VOID			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		80.00	80.00
APP 631-130000						DUE TO/FROM CLEARING			80.00
	09/26/2025	07/24/25	VOID						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		80.00	
	09/26/2025	07/24/25	VOID						
						SYSTEM GENERATED ENTRIES TOTAL		80.00	80.00
						JOURNAL 2025/09/257 TOTAL		160.00	160.00

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR	PER	JNL	EFF DATE ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	257	09/26/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING	80.00	
001-213000				GENERAL - ACCOUNTS PAYABLE		80.00
				FUND TOTAL	80.00	80.00
631 CLEARING FUND	2025	9	257	09/26/2025		
631-130000				DUE TO/FROM CLEARING		80.00
635-111100				CASH	80.00	
				FUND TOTAL	80.00	80.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001 GENERAL FUND			80.00
631 CLEARING FUND		80.00	
	TOTAL	80.00	80.00

** END OF REPORT - Generated by Grace Lin **

REGULAR CHECK RUN 09/25/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
362677	09/25/2025	PRTD	7994 PENINSULA SERVICES	281783	115745	09/15/2025		09/25/25	48.00
	Invoice: 115745					CRT/DOCUMENT SHREDDING AUG25			
				48.00	21011125 541100	COURT-PROF SERVICES			
				281784	115746	09/15/2025		09/25/25	96.00
	Invoice: 115746					POL/MOBILE SHREDDING			
				96.00	51011211 541100	PD-C/E-ADM-PROF SVCS			
						CHECK	362677 TOTAL:		144.00
362678	09/25/2025	PRTD	10535 ALLEN, ALISON	281803	09/23/2025	09/23/2025		09/25/25	1,100.00
	Invoice: 09/23/2025					ENG/EAGLE HARBOR WYATT WAY NMI			
				1,100.00	72334562 64500000968	C40-EAGLE HARBOR PH1-TCE			
						CHECK	362678 TOTAL:		1,100.00
362679	09/25/2025	PRTD	6420 AT&T MOBILITY	281788	287287004732X091925	09/11/2025		09/25/25	3,438.15
	Invoice: 287287004732X091925					POL,EOC/WIRELESS CHARGES			
				2,795.29	91011215 542100	GG-C/E-PD-PHONE			
				102.86	31011256 542100	EX-GF-EMERG PREP-PHONE			
				540.00	91011215 548500	GG-C/E-PD-SOFTWARE MAINT			
						CHECK	362679 TOTAL:		3,438.15
362680	09/25/2025	PRTD	8253 CHS POULSBO	281759	56217/H	09/11/2025		09/25/25	1,220.03
	Invoice: 56217/H					PW/SALT FOR WATER SYSTEMS			
				1,220.03	73637892 531100	O&M-ALLOC-WTR-CONSUMABLES			
						CHECK	362680 TOTAL:		1,220.03
362681	09/25/2025	PRTD	10578 CIMCO-GC SYSTEMS LLC	281760	46477	08/29/2025		09/25/25	435.65
	Invoice: 46477					PW/DISC ASSEMBLY			
				435.65	73421355 531100	WIN COLL-SUPPLIES			
						CHECK	362681 TOTAL:		435.65
362682	09/25/2025	PRTD	634 CITY OF BAINBRIDGE I	281763	PLN52690	09/18/2025		09/25/25	56,865.00
	Invoice: PLN52690					EX/PLN52690 - FINCH GREEN AFFORDABLE HOUSING			
				56,865.00	31180592 54986001383	HTF PERMIT SUBSIDY			
						CHECK	362682 TOTAL:		56,865.00
362683	09/25/2025	PRTD	1596 CUMMINS SALES AND SE	281810	01-250859690	08/16/2025	20250022	09/25/25	1,831.02
	Invoice: 01-250859690					PW/GENERATOR LOAD BANK TESTING AND PREVENTIVE MAIN			
				1,831.02	73011183 548100	O&M-C/E-CH FAC-REPAIRS			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC	INV DATE	PO	CHECK RUN	NET
				281811	01-250859692		08/16/2025	20250022	09/25/25	3,974.28
			Invoice: 01-250859692			PW/GENERATOR LOAD BANK TESTING AND PREVENTIVE MAIN				
				3,974.28	73425358 548100	O&M-WWTP-REPAIRS				
				281812	01-250859746		08/16/2025	20250022	09/25/25	1,876.24
			Invoice: 01-250859746			PW/GENERATOR LOAD BANK TESTING AND PREVENTIVE MAIN				
				1,876.24	73011831 548100	TSJC-REPAIRS				
							CHECK	362683	TOTAL:	7,681.54
362684	09/25/2025	PRTD	10537 CURRIER, ETHAN	281804	09/23/2025		09/23/2025		09/25/25	500.00
			Invoice: 09/23/2025			ENG/EAGLE HARBOR WYATT WAY NMI				
				500.00	72334562 64500000968	C40-EAGLE HARBOR PH1-TCE				
							CHECK	362684	TOTAL:	500.00
362685	09/25/2025	PRTD	10840 DIXON, BENJAMIN	281805	09/23/2025		09/23/2025		09/25/25	4,150.00
			Invoice: 09/23/2025			ENG/EAGLE HARBOR WYATT WAY NMI				
				4,150.00	72334562 64500000968	C40-EAGLE HARBOR PH1-TCE				
							CHECK	362685	TOTAL:	4,150.00
362686	09/25/2025	PRTD	10841 FITZPATRICK, BRAD	281815	REFUND-PLN52322		09/18/2025		09/25/25	19.14
			Invoice: REFUND-PLN52322			REFUND-PLN52322 ZERBEY/3P REVIEW				
				19.14	72655860 58600000370	GEO TECCH-3RD PARTY REVIEWS				
							CHECK	362686	TOTAL:	19.14
362687	09/25/2025	PRTD	6711 HASELWOOD VOLKSWAGEN	281771	86062292		09/09/2025		09/25/25	257.00
			Invoice: 86062292			PW/WO 00296 - BRAKE FLUID SERVICE				
				257.00	73011581 548100	O&M-C/E-PCD VEH WORK-REPAIRS				
							CHECK	362687	TOTAL:	257.00
362688	09/25/2025	PRTD	10815 HIGHWAY SPECIALTIES,	281774	0019725-IN		08/29/2025	20250040	09/25/25	1,638.00
			Invoice: 0019725-IN			ENG/COOPER CRK FSH PASSAGE - PORT TEMP TRAFFIC SIG				
				1,638.00	72433438 63110001107	C40-EAGLE HRBR FISH PASS-SUPPL				
							CHECK	362688	TOTAL:	1,638.00
362689	09/25/2025	PRTD	4740 KITSAP COUNTY PUBLIC	281768	43460		09/02/2025		09/25/25	153.27
			Invoice: 43460			OLYMPIC VIEW TRANSFER STATION FEES				
				153.27	91011897 547900	GG-C/E-O&M YARD FAC-GARBAGE				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK		362689 TOTAL:	153.27
362690	09/25/2025	PRTD	8286 SUPERINTENDENT OF P	281780	19927	09/05/2025		09/25/25	150.00
Invoice: 19927					POL/FINGERPRINTING				
				150.00 41654861 586110	FINGERPRINT OUT-GOES TO SPI				
				281781	19952	09/12/2025		09/25/25	200.00
Invoice: 19952					POL/FINGERPRINTING				
				200.00 41654861 586110	FINGERPRINT OUT-GOES TO SPI				
						CHECK		362690 TOTAL:	350.00
362691	09/25/2025	PRTD	6820 RICH BOTTALICO	281786	3063	08/12/2025		09/25/25	725.00
Invoice: 3063					PW/NEW PUMP BRACKET				
				725.00 73426355 548100	O&M-SIS-REPAIRS				
						CHECK		362691 TOTAL:	725.00
362692	09/25/2025	PRTD	5271 WASHINGTON WATER SER	281806	4815979187-SEP25	09/19/2025		09/25/25	177.62
Invoice: 4815979187-SEP25					DECANT FACILITY WATER				
				177.62 91435838 547500	GG-DECANT-WATER/SEWER				
						CHECK		362692 TOTAL:	177.62
362693	09/25/2025	PRTD	4513 WM CORPORATE SERVICE	281807	0067473-2588-1	08/16/2025		09/25/25	26,568.73
Invoice: 0067473-2588-1					PW/DISPOSAL SERVICES AUG25				
				26,568.73 73435838 54790000618	DECANT SPOILS DISPOSAL				
						CHECK		362693 TOTAL:	26,568.73
362694	09/25/2025	PRTD	10536 YOSHIDA, GARY	281808	09/23/2025	09/23/2025		09/25/25	500.00
Invoice: 09/23/2025					ENG/EAGLE HARBOR WYATT WAY NMI				
				500.00 72334562 64500000968	C40-EAGLE HARBOR PH1-TCE				
						CHECK		362694 TOTAL:	500.00

NUMBER OF CHECKS 18 *** CASH ACCOUNT TOTAL *** 105,923.13

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	18	105,923.13

*** GRAND TOTAL *** 105,923.13

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 9 241								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		7,699.68	
09/25/2025	09/25/25	092525			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			105,923.13
09/25/2025	09/25/25	092525			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000					ACCOUNTS PAYABLE		6,250.00	
09/25/2025	09/25/25	092525			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000					ACCOUNTS PAYABLE		1,220.03	
09/25/2025	09/25/25	092525			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000					ACCOUNTS PAYABLE		5,134.93	
09/25/2025	09/25/25	092525			AP CASH DISBURSEMENTS JOURNAL			
APP 108-213000					AFFORD HSG - ACCOUNTS PAYABLE		56,865.00	
09/25/2025	09/25/25	092525			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000					ACCOUNTS PAYABLE		369.14	
09/25/2025	09/25/25	092525			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		28,384.35	
09/25/2025	09/25/25	092525			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		105,923.13	105,923.13
APP 631-130000					DUE TO/FROM CLEARING		104,703.10	
09/25/2025	09/25/25	092525						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			7,699.68
09/25/2025	09/25/25	092525						
APP 301-130000					DUE TO/FROM CLEARING			6,250.00
09/25/2025	09/25/25	092525						
APP 402-130000					DUE TO/FROM CLEARING			5,134.93
09/25/2025	09/25/25	092525						
APP 108-130000					AFFORD HSG DUE TO/FROM CLEAR'G			56,865.00
09/25/2025	09/25/25	092525						
APP 650-130000					DUE TO/FROM CLEARING			369.14
09/25/2025	09/25/25	092525						
APP 403-130000					DUE TO/FROM CLEARING			28,384.35
09/25/2025	09/25/25	092525						
					SYSTEM GENERATED ENTRIES TOTAL		104,703.10	104,703.10
					JOURNAL 2025/09/241 TOTAL		210,626.23	210,626.23

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	241	09/25/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		7,699.68
001-213000				GENERAL - ACCOUNTS PAYABLE	7,699.68	
				FUND TOTAL	7,699.68	7,699.68
108 AFFORDABLE HOUSING FUND	2025	9	241	09/25/2025		
108-130000				AFFORD HSG DUE TO/FROM CLEAR'G		56,865.00
108-213000				AFFORD HSG - ACCOUNTS PAYABLE	56,865.00	
				FUND TOTAL	56,865.00	56,865.00
301 CAPITAL CONSTRUCTION FUND	2025	9	241	09/25/2025		
301-130000				DUE TO/FROM CLEARING		6,250.00
301-213000				ACCOUNTS PAYABLE	6,250.00	
				FUND TOTAL	6,250.00	6,250.00
402 SEWER OPERATING FUND	2025	9	241	09/25/2025		
402-130000				DUE TO/FROM CLEARING		5,134.93
402-213000				ACCOUNTS PAYABLE	5,134.93	
				FUND TOTAL	5,134.93	5,134.93
403 STORM & SURFACE WATER FUND	2025	9	241	09/25/2025		
403-130000				DUE TO/FROM CLEARING		28,384.35
403-213000				ACCOUNTS PAYABLE	28,384.35	
				FUND TOTAL	28,384.35	28,384.35
631 CLEARING FUND	2025	9	241	09/25/2025		
631-130000				DUE TO/FROM CLEARING	104,703.10	
631-213000				ACCOUNTS PAYABLE	1,220.03	
635-111100				CASH		105,923.13
				FUND TOTAL	105,923.13	105,923.13
650 AGENCY FUND	2025	9	241	09/25/2025		
650-130000				DUE TO/FROM CLEARING		369.14
650-213000				ACCOUNTS PAYABLE	369.14	
				FUND TOTAL	369.14	369.14

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		7,699.68
108	AFFORDABLE HOUSING FUND		56,865.00
301	CAPITAL CONSTRUCTION FUND		6,250.00
402	SEWER OPERATING FUND		5,134.93
403	STORM & SURFACE WATER FUND		28,384.35
631	CLEARING FUND	104,703.10	
650	AGENCY FUND		369.14
	TOTAL	104,703.10	104,703.10

** END OF REPORT - Generated by Grace Lin **

REGULAR ACH RUN 09/26/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC			
6438	09/26/2025	EFT	9856	BARR-TECH LLC	281756	10702	08/31/2025		09/25/25	4,959.93
Invoice: 10702							PW/BIOSOLIDS PROCESSED AUG25 72.26 TONS			
					4,959.93	73425358 54790100551	BIOSOLIDS WASTE DISPOSAL			
							CHECK		6438 TOTAL:	4,959.93
6439	09/26/2025	EFT	10656	CENTRAL WELDING SUPP	281757	0002469445	08/27/2025	20250043	09/25/25	19,622.56
Invoice: 0002469445							PW/WELDING SETUP FOR MECHANIC'S NEW TRUCK			
					19,622.56	73501448 66400001313	2024 MECH F450			
					281758	0002481955	09/05/2025		09/25/25	236.40
Invoice: 0002481955							PW/WO 00319 - CONNECTOR, PLIERS, ELECTRODE HOLDER			
					236.40	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			
							CHECK		6439 TOTAL:	19,858.96
6440	09/26/2025	EFT	104	CITY OF BREMERTON	281761	BPD0003301	09/11/2025		09/25/25	400.00
Invoice: BPD0003301							POL/RANGE RENTAL 08/14 & 08/18/25			
					400.00	53011212 545000	POLICE - C/E PATROL RENTS			
							CHECK		6440 TOTAL:	400.00
6441	09/26/2025	EFT	7823	CIVICPLUS, LLC	281762	338158	07/01/2025		09/25/25	3,774.29
Invoice: 338158							IT/SEE CLICK FIX APPLICATION			
					3,774.29	81011881 548500	IT - C/E COMPUTER SUPPORT			
							CHECK		6441 TOTAL:	3,774.29
6442	09/26/2025	EFT	9323	CONSOR NORTH AMERICA	281764	N223434WA.00-40	09/09/2025		09/25/25	3,386.00
Invoice: N223434WA.00-40							ENG/WINSLOW WATER TANK DESIGN SERVICES			
					3,386.00	72413434 64110000988	NEW WATER TANKS-PROF SVCS			
							CHECK		6442 TOTAL:	3,386.00
6443	09/26/2025	EFT	142	COPIERS NORTHWEST IN	281765	INV3021758	06/18/2025		09/25/25	214.93
Invoice: INV3021758							IT/SUPPLIES - CANON OCE PRINTER PLOTTER SCANNER			
					214.93	81011881 531100	IT - C/E SUPPLIES			
							CHECK		6443 TOTAL:	214.93
6444	09/26/2025	EFT	10374	ASGN INCORPORATED	281754	901181968	09/08/2025		09/25/25	1,788.30
Invoice: 901181968							IT/WEBSITE CONTENT MANAGER CONSULTING SERVICES			
					1,788.30	81011881 54110001398	WEBSITE UPDATE - PROF SVCS			
					281755	901184320	09/15/2025		09/25/25	1,709.10
Invoice: 901184320							IT/WEBSITE CONTENT MANAGER CONSULTING SERVICES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				1,709.10 81011881 54110001398	WEBSITE UPDATE - PROF SVCS				
						CHECK		6444 TOTAL:	3,497.40
6445	09/26/2025	EFT	8691 ROBERT DAVY	281785	09/16/2025	09/16/2025		09/25/25	200.00
Invoice: 09/16/2025					CRT/JUDGE PRO TEMPORE 09/16/25				
				200.00 21011125 541210	COURT-JUDGE PRO TEMPORE SVCS				
						CHECK		6445 TOTAL:	200.00
6446	09/26/2025	EFT	7906 DLT SOLUTIONS, LLC	281789	SI707324	08/23/2025		09/25/25	23,781.20
Invoice: SI707324					IT/AUTOCAD & INFOWATER SOFTWARE FOR ENG				
				23,781.20 81011881 548500	IT - C/E COMPUTER SUPPORT				
						CHECK		6446 TOTAL:	23,781.20
6447	09/26/2025	EFT	10509 GLCC SERVICES LLC	281814	70007199	08/28/2025		09/25/25	19,511.09
Invoice: 70007199					PW/2024 - 2027 JANITORIAL SERVICES				
				19,511.09 73637961 54810000269	JANITORIAL CONTRACT				
						CHECK		6447 TOTAL:	19,511.09
6448	09/26/2025	EFT	268 HOUSING RESOURCES BA	281813	15965	12/31/2024		09/25/25	10,000.00
Invoice: 15965					EX/2023-24 HUMAN SERVICES FUNDING				
				10,000.00 31017510 54130600297	HOMESHARE/HOME FINDING/OWNERSH				
						CHECK		6448 TOTAL:	10,000.00
6449	09/26/2025	EFT	4109 KITSAP COUNTY AUDITO	281766	09/05/2025	09/05/2025		09/25/25	25,330.56
Invoice: 09/05/2025					2025 AUGUST ELECTION COSTS				
				25,330.56 91011117 551000	COUNCIL - ELECTION SERVICES				
						CHECK		6449 TOTAL:	25,330.56
6450	09/26/2025	EFT	10439 KELLEY CREATE CO	281776	IN2080216	09/12/2025		09/25/25	1,148.86
Invoice: IN2080216					POL/LARGE COPIER LEASE - ANNUAL COPY CHARGE				
				1,148.86 51011211 545000	PD-C/E-ADMIN RENTS/LEASE				
				281777	IN2080439	09/12/2025		09/25/25	2,112.36
Invoice: IN2080439					PW/COPIER LEASE-6525AC - COPY CHARGES				
				2,112.36 73637891 545000	RENTS & LEASES - OPERATING				
						CHECK		6450 TOTAL:	3,261.22

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
6451	09/26/2025	EFT	10439 KELLEY CREATE CO	281775	40103535	09/10/2025		09/25/25	233.69
Invoice: 40103535						PW/COPIER LEASE-6525AC			
				233.69	73637891 545000	RENTS & LEASES - OPERATING			
						CHECK		6451 TOTAL:	233.69
6452	09/26/2025	EFT	8546 KITSAP 911 PUBLIC AU	281778	BIPD2025-09	08/15/2025		09/25/25	7,380.08
Invoice: BIPD2025-09						POL/CALL CENTER SERVICES			
				5,166.06	53011286 551000	POLICE - C/E PATROL CENCOM			
				2,214.02	52011286 551000	POLICE - C/E - INVEST CENCOM			
						CHECK		6452 TOTAL:	7,380.08
6453	09/26/2025	EFT	309 KITSAP TIRE CENTER I	281767	INV067619	09/09/2025		09/25/25	2,166.92
Invoice: INV067619						PW/WO 00006 - GOODYEAR G296 WHA TIRES			
				2,166.92	73431835 531100	OFFICE SUPPLIES			
						CHECK		6453 TOTAL:	2,166.92
6454	09/26/2025	EFT	9943 THE NEXT DAY DRY CLE	281779	08/31/2025	08/31/2025		09/25/25	247.89
Invoice: 08/31/2025						POL/LAUNDRY SERVICE			
				156.43	51011211 520000	PD-C/E ADMIN-BENEFITS			
				91.46	53011212 520000	POLICE - C/E PATROL BENEFITS			
						CHECK		6454 TOTAL:	247.89
6455	09/26/2025	EFT	5545 OTAK INC	281782	000092500063	09/15/2025		09/25/25	692.72
Invoice: 000092500063						ENG/CC RD RECONSTRUCTION DESIGN			
				692.72	72321953 64110000712	COUNTRY CLUB RD-DESIGN			
						CHECK		6455 TOTAL:	692.72
6456	09/26/2025	EFT	7173 SKILLINGS	281787	14809	09/04/2025		09/25/25	31,833.10
Invoice: 14809						ENG/Engineering Design Services fo			
				7,958.28	72423434 64110001086	LOWER LOVELL SLS-PROF SVCS			
				7,958.28	72423434 64110000990	WOOD AVE PUMP STA-PROF SVCS			
				7,958.27	72423434 64110001085	SUNDAY COVE GRAVITY MAIN-PRO S			
				7,958.27	72424435 64110000989	SUNDAY COVE PUMP REHAB-PROF SV			
						CHECK		6456 TOTAL:	31,833.10
6457	09/26/2025	EFT	10699 SOLID GROUND ELECTRI	281790	PAYREQ4	09/15/2025		09/25/25	1,081.08
Invoice: PAYREQ4						PW/3-YEAR UNIT PRICE CONTRACT FOR ELECTRICAL WORK			
				1,081.08	73425358 548100	O&M-WWTP-REPAIRS			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
				281791	PAYREQ5	09/15/2025		09/25/25	6,486.48
Invoice: PAYREQ5						PW/3-YEAR UNIT PRICE CONTRACT FOR ELECTRICAL WORK			
				6,486.48 73425358 548100		O&M-WWTP-REPAIRS			
						CHECK		6457 TOTAL:	7,567.56
6458	09/26/2025	EFT	8132 SPECTRA LABORATORIES	281792	25-06364	08/28/2025		09/25/25	663.00
Invoice: 25-06364						PW/TESTING - WWTP			
				663.00 73425358 54110000391		LAB & TESTING SVCS-WWTP			
				281793	25-06405	08/30/2025		09/25/25	162.00
Invoice: 25-06405						PW/TESTING - WWTP			
				162.00 73425358 54110000391		LAB & TESTING SVCS-WWTP			
						CHECK		6458 TOTAL:	825.00
6459	09/26/2025	EFT	2467 STAPLES	281794	7006706477	08/31/2025		09/25/25	59.74
Invoice: 7006706477						ENG/OFFICE SUPPLIES			
				59.74 72011321 531100		ENG - C/E ADMIN SUPPLIES			
				281795	7006706479	08/31/2025		09/25/25	415.83
Invoice: 7006706479						PW/OFFICE SUPPLIES			
				415.83 73637891 531100		OFFICE SUPPLIES			
						CHECK		6459 TOTAL:	475.57
6460	09/26/2025	EFT	4576 TETRA TECH INC	281796	52474161	09/03/2025		09/25/25	15,347.05
Invoice: 52474161						ENG/WWTP OUTFALL EXT - 30% DESIGN			
				15,347.05 72423434 64110001106		WWTP OUTFALL EXT-PROF SVCS			
				281797	52474164	09/03/2025		09/25/25	11,169.00
Invoice: 52474164						ENG/WWTP CAPACITY UPGRADES - CONSTRUCTION SERVICES			
				11,169.00 72423434 64110001187		WWTP CAPACITY UPGR-PROF SVCS			
						CHECK		6460 TOTAL:	26,516.05
6461	09/26/2025	EFT	1152 HD SUPPLY INC	281798	INV00816558	09/03/2025		09/25/25	68.80
Invoice: INV00816558						PW/WO 24569 - LOW-FOAMING DETERGENT			
				68.80 73425358 531100		O&M-WWTP-SUPPLIES			
						CHECK		6461 TOTAL:	68.80
6462	09/26/2025	EFT	7821 VESTIS	281799	5120747309	09/02/2025		09/25/25	32.76
Invoice: 5120747309						PW/SHOP TOWELS			
				32.76 73638935 531100		O&M-STD ALLOCATION-SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC	INV DATE	PO	CHECK RUN	NET
						CHECK 6462 TOTAL:				32.76
6463	09/26/2025	EFT	938 WA ST DEPT OF HEALTH	281800	4614		08/14/2025		09/25/25	22,952.29
Invoice: 4614						DWSRF LOAN PMT - DWL27100 (FERNCLIFF)				
				18,001.80	91412134 77880301170	FERNCLIFF WTR EXT-DOH PRIN				
				4,950.49	91412923 78380301170	FERNCLIFF WTR EXT-DOH INT				
				281801	4639		08/14/2025		09/25/25	194,035.33
Invoice: 4639						DWSRF LOAN PMT - DWL28206 (WATER TANK #2)				
				135,926.68	91412134 77880400988	NEW WATER TANK-DOH#2 $9.6M PRN				
				58,108.65	91412923 78380400988	NEW WATER TANK-DOH#2 INT-$9.6M				
				281802	4680		08/14/2025		09/25/25	448,452.83
Invoice: 4680						DWSRF LOAN PMT - DWL27105 (WATER TANK #1)				
				341,028.77	91412134 77880300988	NEW WATER TANK-DOH#1 $6.8M PRN				
				107,424.06	91412923 78380300988	NEW WATER TANK-DOH#1 INT-$6.8M				
						CHECK 6463 TOTAL:				665,440.45

NUMBER OF CHECKS 26 *** CASH ACCOUNT TOTAL *** 861,656.17

	COUNT	AMOUNT
TOTAL EFT'S	26	861,656.17

*** GRAND TOTAL *** 861,656.17

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 9 249									
APP 402-213000						ACCOUNTS PAYABLE		71,770.44	
	09/26/2025	09/25/25	092625			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			861,656.17
	09/26/2025	09/25/25	092625			AP CASH DISBURSEMENTS JOURNAL			
APP 501-213000						ER&R-ACCOUNTS PAYABLE		19,622.56	
	09/26/2025	09/25/25	092625			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		76,271.35	
	09/26/2025	09/25/25	092625			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		668,826.45	
	09/26/2025	09/25/25	092625			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		22,305.73	
	09/26/2025	09/25/25	092625			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		2,166.92	
	09/26/2025	09/25/25	092625			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		692.72	
	09/26/2025	09/25/25	092625			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		861,656.17	861,656.17
APP 631-130000						DUE TO/FROM CLEARING		839,350.44	
	09/26/2025	09/25/25	092625						
APP 402-130000						DUE TO/FROM CLEARING			71,770.44
	09/26/2025	09/25/25	092625						
APP 501-130000						ER&R-DUE TO/FROM CLEARING			19,622.56
	09/26/2025	09/25/25	092625						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			76,271.35
	09/26/2025	09/25/25	092625						
APP 401-130000						DUE TO/FROM CLEARING			668,826.45
	09/26/2025	09/25/25	092625						
APP 403-130000						DUE TO/FROM CLEARING			2,166.92
	09/26/2025	09/25/25	092625						
APP 301-130000						DUE TO/FROM CLEARING			692.72
	09/26/2025	09/25/25	092625						
						SYSTEM GENERATED ENTRIES TOTAL		839,350.44	839,350.44
						JOURNAL 2025/09/249 TOTAL		1,701,006.61	1,701,006.61

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	249	09/26/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		76,271.35
001-213000				GENERAL - ACCOUNTS PAYABLE	76,271.35	
				FUND TOTAL	76,271.35	76,271.35
301 CAPITAL CONSTRUCTION FUND	2025	9	249	09/26/2025		
301-130000				DUE TO/FROM CLEARING		692.72
301-213000				ACCOUNTS PAYABLE	692.72	
				FUND TOTAL	692.72	692.72
401 WATER OPERATING FUND	2025	9	249	09/26/2025		
401-130000				DUE TO/FROM CLEARING		668,826.45
401-213000				ACCOUNTS PAYABLE	668,826.45	
				FUND TOTAL	668,826.45	668,826.45
402 SEWER OPERATING FUND	2025	9	249	09/26/2025		
402-130000				DUE TO/FROM CLEARING		71,770.44
402-213000				ACCOUNTS PAYABLE	71,770.44	
				FUND TOTAL	71,770.44	71,770.44
403 STORM & SURFACE WATER FUND	2025	9	249	09/26/2025		
403-130000				DUE TO/FROM CLEARING		2,166.92
403-213000				ACCOUNTS PAYABLE	2,166.92	
				FUND TOTAL	2,166.92	2,166.92
501 EQUIPMENT RENTAL & REVOLVING	2025	9	249	09/26/2025		
501-130000				ER&R-DUE TO/FROM CLEARING		19,622.56
501-213000				ER&R-ACCOUNTS PAYABLE	19,622.56	
				FUND TOTAL	19,622.56	19,622.56
631 CLEARING FUND	2025	9	249	09/26/2025		
631-130000				DUE TO/FROM CLEARING	839,350.44	
631-213000				ACCOUNTS PAYABLE	22,305.73	
635-111100				CASH		861,656.17
				FUND TOTAL	861,656.17	861,656.17

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		76,271.35
301	CAPITAL CONSTRUCTION FUND		692.72
401	WATER OPERATING FUND		668,826.45
402	SEWER OPERATING FUND		71,770.44
403	STORM & SURFACE WATER FUND		2,166.92
501	EQUIPMENT RENTAL & REVOLVING		19,622.56
631	CLEARING FUND	839,350.44	
	TOTAL	839,350.44	839,350.44

** END OF REPORT - Generated by Grace Lin **

CITY OF
BAINBRIDGE ISLAND

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN DATE: 10/02/2025

Last check from previous run: 362694 dated 09/25/2025 issued to Gary Yoshida for $500.00

Last ACH from previous run: 6463 dated 09/26/2025 issued to WA ST Dept of Health for $665,440.45

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
Regular Check Run	10/02/2025	362695-362707	Total Regular Check Run	$ 25,699.91
Regular ACH Run	10/03/2025	6464-6509	Total Regular ACH Run	1,636,595.42
Manual ACH	09/17/2025	6510	US Bank - Credit Cards Aug 2025	56,411.08
Manual ACH	09/25/2025	6511	WA ST DOL - Firearm Permits Sep 2025	363.00
Manual ACH	09/30/2025	6512	COBI - Utility Billing Sep 2025	4,225.25
Manual ACH	09/30/2025	6513	WA ST DOR - Excise Taxes Aug 2025	19,008.97
			Total Disbursements	**$ 1,742,303.63**

Retainage Release	N/A	N/A	N/A	N/A
Travel Advance	N/A	N/A	N/A	N/A

Prepared and Reviewed by Grace Lin __________________ Grace Lin, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Kim Dunscombe 10.10.2025

Kim Dunscombe, Accounting Manager Date

REGULAR CHECK RUN 10/02/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
362695	10/02/2025	PRTD	47 BAINBRIDGE DISPOSAL	281965	BBD INV95773	09/25/2025		10/02/25	1,676.78
	Invoice: BBD INV95773					CITYWIDE DISPOSAL SVCS SEP25			
				573.34 91011768 547900		GG-C/E-PARKS-GARBAGE			
				299.19 91425358 547900		GG-WWTP-GARBAGE(NOT BIOSOLIDS)			
				759.76 91011897 547900		GG-C/E-O&M YARD FAC-GARBAGE			
				14.83 91111427 547900		GG-STREET-ROADSIDE-GARBAGE			
				14.83 91111427 547900		GG-STREET-ROADSIDE-GARBAGE			
				14.83 91011215 547900		GG-C/E-PD-GARBAGE			
				281966	BBD INV95781	09/25/2025		10/02/25	474.63
	Invoice: BBD INV95781					CITY HALL DISPOSAL SVCS SEP25			
				474.63 91011189 547900		GG-C/E-CITY HALL-GARBAGE			
				281967	BBD INV95845	09/25/2025		10/02/25	226.07
	Invoice: BBD INV95845					SENIOR CTR-COMMONS DISPOSAL SVCS SEP25			
				226.07 91011755 547900		GG-C/E-COMMONS-GARBAGE			
				281968	BBD INV95853	09/25/2025		10/02/25	340.56
	Invoice: BBD INV95853					BIG BELLY DISPOSAL SVCS SEP25			
				340.56 91011189 547903		BIG BELLY SOLAR GARBAGE CANS			
				281969	BBD INV96114	09/25/2025		10/02/25	228.60
	Invoice: BBD INV96114					TSJC DISPOSAL SVCS SEP25			
				139.70 91011215 547900		GG-C/E-PD-GARBAGE			
				88.90 91011251 547900		GG-GF-COURT-GARBAGE			
				281970	BBD INV96176	09/25/2025		10/02/25	503.72
	Invoice: BBD INV96176					DECANT FACILITY DISPOSAL SVCS SEP25			
				503.72 91435838 547900		GG-DECANT-GARBAGE			
						CHECK 362695 TOTAL:			3,450.36
362696	10/02/2025	PRTD	10004 BAINBRIDGE TRANSFER	281974	BTS INV1157	09/25/2025		10/02/25	145.99
	Invoice: BTS INV1157					ONE OFF TRANSFER STATION CHARGES - COMMONS			
				145.99 91011755 547900		GG-C/E-COMMONS-GARBAGE			
						CHECK 362696 TOTAL:			145.99
362697	10/02/2025	PRTD	57 BAY HAY & FEED	281875	2085944	08/13/2025		10/02/25	56.74
	Invoice: 2085944					PW/WO 24571 - WOOD SHAVINGS			
				56.74 73425358 531100		O&M-WWTP-SUPPLIES			
				281876	2097615	09/23/2025		10/02/25	50.78
	Invoice: 2097615					PW/WO 24505 - PROPANE BULK 12.4 GALLONS			
				50.78 73111264 53110000908		PAVEMENT MARKINGS-SUPPLY			
						CHECK 362697 TOTAL:			107.52

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

362698 10/02/2025 PRTD 10751 CINTAS CORPORATION N 281887 4242960745 09/10/2025 20250003 10/02/25 54.45
Invoice: 4242960745 PW/WWTP UNIFORM AND LAUNDRY SERVICES
54.45 73425358 54500001388 WWTP UNIFORM SVC-RENTALS

281888 4243683928 09/17/2025 20250003 10/02/25 54.45
Invoice: 4243683928 PW/WWTP UNIFORM AND LAUNDRY SERVICES
54.45 73425358 54500001388 WWTP UNIFORM SVC-RENTALS

281889 4244475745 09/24/2025 20250003 10/02/25 42.68
Invoice: 4244475745 PW/WWTP UNIFORM AND LAUNDRY SERVICES
42.68 73425358 54500001388 WWTP UNIFORM SVC-RENTALS

CHECK 362698 TOTAL: 151.58

362699 10/02/2025 PRTD 4950 CORRECT EQUIPMENT IN 281891 152108 09/11/2025 10/02/25 409.50
Invoice: 152108 PW/4205 PLEASANT BEACH DR NE SVC
409.50 73426355 54810000562 GRINDER PUMP MAINT CONTRACT

281892 152112 09/12/2025 10/02/25 4,790.24
Invoice: 152112 PW/3240 POINT WHITE DR NE - INSTALL NEW D200
4,790.24 73426355 54810000562 GRINDER PUMP MAINT CONTRACT

CHECK 362699 TOTAL: 5,199.74

362700 10/02/2025 PRTD 1596 CUMMINS SALES AND SE 281893 01-250859684 08/16/2025 20250022 10/02/25 3,874.92
Invoice: 01-250859684 PW/GENERATOR LOAD BANK TESTING AND PREVENTIVE MAIN
3,874.92 73111256 54810001054 STORM PREP-STRT-REPAIRS

281894 01-250859687 08/16/2025 20250022 10/02/25 1,804.15
Invoice: 01-250859687 PW/GENERATOR LOAD BANK TESTING AND PREVENTIVE MAIN
1,804.15 73421355 548100 WIN COLL-R&M

281895 01-250859688 08/16/2025 20250022 10/02/25 1,807.78
Invoice: 01-250859688 PW/GENERATOR LOAD BANK TESTING AND PREVENTIVE MAIN
1,807.78 73421355 548100 WIN COLL-R&M

281896 01-250859691 08/16/2025 20250022 10/02/25 1,906.75
Invoice: 01-250859691 PW/GENERATOR LOAD BANK TESTING AND PREVENTIVE MAIN
1,906.75 73426355 548100 O&M-SIS-REPAIRS

281897 01-250859740 08/16/2025 20250022 10/02/25 1,811.41
Invoice: 01-250859740 PW/GENERATOR LOAD BANK TESTING AND PREVENTIVE MAIN
1,811.41 73421355 548100 WIN COLL-R&M

CHECK 362700 TOTAL: 11,205.01

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
362701	10/02/2025	PRTD	10842 LASHMET, BRYN	281915	REFUND-WPCCDEP SEP25	09/23/2025		10/02/25	150.00
Invoice: REFUND-WPCCDEP SEP25					WPCC DEPOSIT REFUND - EVENT 09/22/25				
				150.00 41625860 586000	SC/COMMONS ROOM DEP-DISBURSEME				
					CHECK 362701 TOTAL:				150.00
362702	10/02/2025	PRTD	9175 NORTHERN EQUIPMENT R	281950	6024	08/14/2025		10/02/25	1,652.07
Invoice: 6024					PW/WO 24484 - EQUIPMENT RENTAL FOR JOHNSON FARM				
				1,652.07 73011319 54810000827	FARM MAINT PROJECTS TBD				
				281951	6025	08/14/2025		10/02/25	1,164.59
Invoice: 6025					PW/WO 24484 - EQUIPMENT RENTAL FOR JOHNSON FARM				
				1,164.59 73011319 54810000827	FARM MAINT PROJECTS TBD				
					CHECK 362702 TOTAL:				2,816.66
362703	10/02/2025	PRTD	7095 SUPERIOR SAW & SUPPL	281941	11508	09/17/2025		10/02/25	371.28
Invoice: 11508					PW/SHARPEN SAW CHAINS				
				371.28 73111427 548100	O&M-ACCESS RDSIDE R&M				
					CHECK 362703 TOTAL:				371.28
362704	10/02/2025	PRTD	7960 TEC EQUIPMENT, INC	281933	841153K	09/17/2025		10/02/25	368.54
Invoice: 841153K					PW/IDLER PULLEY				
				368.54 73637941 531100	VACTOR R&M-SUPPLIES				
					CHECK 362704 TOTAL:				368.54
362705	10/02/2025	PRTD	4819 THOMSON REUTERS - WE	281932	852566562	09/11/2025		10/02/25	1,183.73
Invoice: 852566562					CRT/WA PRACTICE COURTROOM HANDBOOK 2025-2026				
				1,183.73 21011125 549100	COURT-DUES/SUBSCR/MEMBERSHIPS				
					CHECK 362705 TOTAL:				1,183.73
362706	10/02/2025	PRTD	1945 WA ST DEPT LABOR & I	281948	INV-412622	07/16/2025		10/02/25	285.40
Invoice: INV-412622					PW/PENALTY-FAILURE TO SUBMIT ANNUAL INSPECTION RPT				
				285.40 73011183 54980000888	ELEVATOR MAINT - PERMITS				
				281977	INV-405637	04/16/2025		10/02/25	114.10
Invoice: INV-405637					PW/PENALTY-FAILURE TO SUBMIT ANNUAL INSPECTION RPT				
				114.10 73011183 54980000888	ELEVATOR MAINT - PERMITS				
					CHECK 362706 TOTAL:				399.50

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
362707	10/02/2025	PRTD	10843 WASMER, ERIKA	281949	REFUND-WPCCDEP SEP25	09/27/2025		10/02/25	150.00
	Invoice: REFUND-WPCCDEP SEP25				WPCC DEPOSIT REFUND - EVENT 09/27/25				
				150.00 41625860 586000	SC/COMMONS ROOM DEP-DISBURSEME				
						CHECK 362707 TOTAL:			150.00

NUMBER OF CHECKS 13 *** CASH ACCOUNT TOTAL *** 25,699.91

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	13	25,699.91

*** GRAND TOTAL *** 25,699.91

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 10 6									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		7,163.67	
	10/02/2025	10/02/25	100225			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			25,699.91
	10/02/2025	10/02/25	100225			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		13,037.34	
	10/02/2025	10/02/25	100225			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		4,326.64	
	10/02/2025	10/02/25	100225			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		503.72	
	10/02/2025	10/02/25	100225			AP CASH DISBURSEMENTS JOURNAL			
APP 622-213000						ACCOUNTS PAYABLE		300.00	
	10/02/2025	10/02/25	100225			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		368.54	
	10/02/2025	10/02/25	100225			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		25,699.91	25,699.91
APP 631-130000						DUE TO/FROM CLEARING		25,331.37	
	10/02/2025	10/02/25	100225						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			7,163.67
	10/02/2025	10/02/25	100225						
APP 402-130000						DUE TO/FROM CLEARING			13,037.34
	10/02/2025	10/02/25	100225						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			4,326.64
	10/02/2025	10/02/25	100225						
APP 403-130000						DUE TO/FROM CLEARING			503.72
	10/02/2025	10/02/25	100225						
APP 622-130000						DUE TO/FROM CLEARING			300.00
	10/02/2025	10/02/25	100225						
						SYSTEM GENERATED ENTRIES TOTAL		25,331.37	25,331.37
						JOURNAL 2025/10/6 TOTAL		51,031.28	51,031.28

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025 10	6	10/02/2025		
001-130000			GENERAL - DUE TO/FROM CLEARING		7,163.67
001-213000			GENERAL - ACCOUNTS PAYABLE	7,163.67	
			FUND TOTAL	7,163.67	7,163.67
101 STREET FUND	2025 10	6	10/02/2025		
101-130000			STREETS - DUE TO/FROM CLEARING		4,326.64
101-213000			STREETS - ACCOUNTS PAYABLE	4,326.64	
			FUND TOTAL	4,326.64	4,326.64
402 SEWER OPERATING FUND	2025 10	6	10/02/2025		
402-130000			DUE TO/FROM CLEARING		13,037.34
402-213000			ACCOUNTS PAYABLE	13,037.34	
			FUND TOTAL	13,037.34	13,037.34
403 STORM & SURFACE WATER FUND	2025 10	6	10/02/2025		
403-130000			DUE TO/FROM CLEARING		503.72
403-213000			ACCOUNTS PAYABLE	503.72	
			FUND TOTAL	503.72	503.72
622 EXPENDABLE TRUST FUND	2025 10	6	10/02/2025		
622-130000			DUE TO/FROM CLEARING		300.00
622-213000			ACCOUNTS PAYABLE	300.00	
			FUND TOTAL	300.00	300.00
631 CLEARING FUND	2025 10	6	10/02/2025		
631-130000			DUE TO/FROM CLEARING	25,331.37	
631-213000			ACCOUNTS PAYABLE	368.54	
635-111100			CASH		25,699.91
			FUND TOTAL	25,699.91	25,699.91

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		7,163.67
101	STREET FUND		4,326.64
402	SEWER OPERATING FUND		13,037.34
403	STORM & SURFACE WATER FUND		503.72
622	EXPENDABLE TRUST FUND		300.00
631	CLEARING FUND	25,331.37	
	TOTAL	25,331.37	25,331.37

** END OF REPORT - Generated by Grace Lin **

REGULAR ACH RUN 10/02/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
6464	10/03/2025	EFT	10456 ACE COMMERCIAL TIRE,	281857	8330	08/11/2025		10/02/25	314.46
Invoice: 8330						POL/103V FR GENERAL G-MAX JUSTICE TIRES X2			
				314.46	53011212 531100	PD-C/E-PATROL SUPPLIES			
						CHECK	6464 TOTAL:		314.46
6465	10/03/2025	EFT	5 ACE HARDWARE	281858	058977-1	09/05/2025		10/02/25	131.00
Invoice: 058977-1						PW/WO 24572 - LED LINEAR LAMP			
				131.00	73425358 531100	O&M-WWTP-SUPPLIES			
				281859	58986-1	09/08/2025		10/02/25	125.56
Invoice: 58986-1						PW/WO 24506 - LOPPER, POST HOLE DIGGER			
				125.56	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
				281860	058988-1	09/08/2025		10/02/25	21.82
Invoice: 058988-1						PW/WO 24481 - INSECT KILLER			
				21.82	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			
				281861	058989-1	09/08/2025		10/02/25	21.80
Invoice: 058989-1						PW/WO 24572 - COPPER PIPE ADAPTERS			
				21.80	73425358 531100	O&M-WWTP-SUPPLIES			
				281862	058997-1	09/10/2025		10/02/25	118.69
Invoice: 058997-1						PW/WO 24926,24478 - TOOL BOX, ADHESIVE, MUD PAN			
				115.43	73425358 531100	O&M-WWTP-SUPPLIES			
				3.26	73011897 531100	O&M-C/E-PWY FAC-SUPPLIES			
				281863	059015-1	09/12/2025		10/02/25	19.63
Invoice: 059015-1						PW/WO 24482 - INSECT KILLER			
				19.63	73011768 531100	O&M-C/E-PARKS-SUPPLIES			
				281864	059021-1	09/12/2025		10/02/25	382.17
Invoice: 059021-1						PW/WO 23826 - TARP X3			
				382.17	73011370 53110000261	BI LANDFILL MONITORING-SUPPLY			
				281865	059022-1	09/12/2025		10/02/25	82.96
Invoice: 059022-1						PW/WO 24523 - ISOPROPYL ALCOHOL 1GAL, GAS CYLINDER			
				82.96	73411345 531100	OFFICE SUPPLIES			
				281866	059034-1	09/16/2025		10/02/25	74.18
Invoice: 059034-1						PW/WO 24572 - PLUMBING SUPPLIES			
				74.18	73425358 531100	O&M-WWTP-SUPPLIES			
				281867	059036-1	09/16/2025		10/02/25	299.52
Invoice: 059036-1						PW/WO 24476 - BLOWER FAN, LINEAR LED BULB			
				299.52	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
						CHECK	6465 TOTAL:		1,277.33

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
6466	10/03/2025	EFT	5079 ALLCOUNTY OPERATIONS	281868	122608	09/09/2025		10/02/25	235.00
Invoice: 122608					PW/SEPTIC SYSTEM INSPECTION				
				235.00 73011897 548100	O&M-C/E-PWYD FAC-REPAIRS				
						CHECK		6466 TOTAL:	235.00
6467	10/03/2025	EFT	10239 ALLIANCE TECHNICAL G	281869	SEA072222	09/10/2025		10/02/25	4,604.34
Invoice: SEA072222					ENG/WATER RESOURCES 2025-2027 MONITORING				
				4,604.34 72637319 54110000809	WATER QUAL FLOW MONIT-PRO SVCS				
						CHECK		6467 TOTAL:	4,604.34
6468	10/03/2025	EFT	34 APSCO INC	281870	25039	08/20/2025	20250005	10/02/25	6,851.57
Invoice: 25039					PW/GRIT CLASSIFIER PARTS				
				6,851.57 73425358 548100	O&M-WWTP-REPAIRS				
						CHECK		6468 TOTAL:	6,851.57
6469	10/03/2025	EFT	10607 AQUATIC INFORMATICS	281871	114162	07/14/2025		10/02/25	5,896.80
Invoice: 114162					PW/WIMS RIO (MGD-BASED), WIMS INTERFACE-SCADA X				
				5,896.80 73411345 535100	COMPUTER SOFTWARE				
						CHECK		6469 TOTAL:	5,896.80
6470	10/03/2025	EFT	2922 ARXCIS INC	281872	1005015	09/09/2025		10/02/25	10,048.50
Invoice: 1005015					PW/INSPECTION, TESTING & CERTIFICATION SERVICES				
				10,048.50 73011483 548100	O&M-GF-MECH SHOP-REPAIRS				
						CHECK		6470 TOTAL:	10,048.50
6471	10/03/2025	EFT	6492 ASSOCIATED EARTH SCI	281874	067718	08/22/2025		10/02/25	2,500.00
Invoice: 067718					ENG/3RD PARTY GEOTECH REVIEW-PLN52951 FSUBA				
				2,500.00 72655860 58600000370	GEO TECCH-3RD PARTY REVIEWS				
						CHECK		6471 TOTAL:	2,500.00
6472	10/03/2025	EFT	45 BAINBRIDGE ISLAND CH	281877	2025-Q3.1	08/31/2025		10/02/25	4,340.71
Invoice: 2025-Q3.1					2025 LTAC				
				4,340.71 91140573 541100	GG-TOUR-PROF SERVICES				
						CHECK		6472 TOTAL:	4,340.71

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC	INV DATE	PO	CHECK RUN	NET
6473	10/03/2025	EFT	8595 BRUCE TITUS FORD, IN	281878	67165818		09/11/2025		10/02/25	822.48
Invoice: 67165818						POL/2015 FORD UTILITY POLICE - WHEEL ALIGNMENT				
				822.48	53011212 548100	POLICE - C/E PATROL MAINTENANC				
				281879	67166040		09/16/2025		10/02/25	127.82
Invoice: 67166040						POL/2018 FORD INTERCEPTOR - REPLACE MICRON FILTER				
				127.82	52011212 548100	POLICE - C/E INVEST REPAIRS				
						CHECK 6473 TOTAL:				950.30
6474	10/03/2025	EFT	360 BUILDERS FIRSTSOURCE	281880	90697009		09/15/2025		10/02/25	7,399.24
Invoice: 90697009						PW/WO 24506 - CEDAR POSTS X91				
				7,399.24	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY				
				281881	100383347		09/04/2025		10/02/25	60.04
Invoice: 100383347						PW/WO 24523 - BOILER DRAIN, GARDEN HOSE				
				60.04	73411345 531100	OFFICE SUPPLIES				
				281882	100443812		09/17/2025		10/02/25	5.65
Invoice: 100443812						PW/WO 24926 - SCREWS, OUTLET PLATE, WALL PLATE				
				5.65	73425358 531100	O&M-WWTP-SUPPLIES				
				281883	100445029		09/17/2025		10/02/25	46.25
Invoice: 100445029						PW/WO 24484 - D-RING ANCHOR, PVC ELBOW X4				
				46.25	73011319 53110000827	FARM MAINT PROJECTS TBD-SUPPLY				
						CHECK 6474 TOTAL:				7,511.18
6475	10/03/2025	EFT	1052 CANON FINANCIAL SERV	281884	41617218		08/12/2025		10/02/25	483.51
Invoice: 41617218						PCD,ENG,IT/OCE PRINTER PLOTTER SCANNER LEASE				
				161.17	61011581 545000	PCD - C/E ADMIN RENTS & LEASES				
				161.17	72011321 545000	ENG - C/E ADMIN RENTS & LEASES				
				161.17	81011881 545000	IT - C/E RENTS & LEASES				
						CHECK 6475 TOTAL:				483.51
6476	10/03/2025	EFT	9449 CASCADE COLUMBIA DIS	281885	934051		09/11/2025		10/02/25	675.74
Invoice: 934051						PW/CAUSTIC SODA 25% NSF 550# DRUM X2				
				675.74	73425358 531100	O&M-WWTP-SUPPLIES				
				281886	934806		09/16/2025		10/02/25	-343.16
Invoice: 934806						PW/CREDIT MEMO - CONTAINER RETURN				
				-343.16	73425358 531100	O&M-WWTP-SUPPLIES				
						CHECK 6476 TOTAL:				332.58

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
6477	10/03/2025	EFT	7870 CLASSIC CYCLE INC	281890	CLAS05	09/12/2025		10/02/25	1,000.00
Invoice: CLAS05						EX/E-BIKE VOUCHER #32			
				1,000.00	31011492 54110001408	E-BIKE VOUCHER PROGRAM-PS			
						CHECK		6477 TOTAL:	1,000.00
6478	10/03/2025	EFT	10374 ASGN INCORPORATED	281873	901185235	09/22/2025		10/02/25	1,776.60
Invoice: 901185235						IT/WEBSITE CONTENT MANAGER CONSULTING SERVICES			
				1,776.60	81011881 54110001398	WEBSITE UPDATE - PROF SVCS			
						CHECK		6478 TOTAL:	1,776.60
6479	10/03/2025	EFT	10410 DOBBS HEAVY DUTY HOL	281898	025P214372	09/08/2025		10/02/25	44.81
Invoice: 025P214372						PW/WO 00277 - SPRING BRAKE CHAMBER			
				44.81	73111423 531100	OFFICE SUPPLIES			
				281899	025P214391	09/08/2025		10/02/25	224.43
Invoice: 025P214391						PW/AIR DRYER CARTRIDGE X8			
				224.43	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
						CHECK		6479 TOTAL:	269.24
6480	10/03/2025	EFT	1625 EMP INDUSTRIES, INC	281900	18861	09/03/2025		10/02/25	406.18
Invoice: 18861						PW/WO 25207 - EXTENSION HOSE			
				406.18	73011757 531100	O&M-C/E-MARINA-SUPPLIES			
						CHECK		6480 TOTAL:	406.18
6481	10/03/2025	EFT	1953 FERGUSON ENTERPRISES	281901	0095605	09/16/2025		10/02/25	702.50
Invoice: 0095605						PW/WO 24478 - PW SEPTIC SYSTEM REPAIR			
				702.50	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS			
						CHECK		6481 TOTAL:	702.50
6482	10/03/2025	EFT	10565 GANNETT MEDIA CORP	281971	0007262383	08/31/2025		10/02/25	181.48
Invoice: 0007262383						CC,PCD/KITSAP SUN ADS AUG25			
				112.96	63470586 544000	CUR-DEV-ZONING-ADV			
				68.52	11011113 544000	COUNCIL - LEGAL NOTICES			
						CHECK		6482 TOTAL:	181.48
6483	10/03/2025	EFT	513 GRAINGER	281902	9635682330	09/09/2025		10/02/25	563.87
Invoice: 9635682330						PW/WO 24476 - CRACK FILL, PRINTER, LAMINAR OUTLET			
				563.87	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				281903	9635994164	09/10/2025		10/02/25	260.20
			Invoice: 9635994164		PW/WO 24476 - LAMINAR OUTLET X7				
				260.20	73011183 531100 O&M-C/E-CH FAC-SUPPLIES				
							CHECK	6483 TOTAL:	824.07
6484	10/03/2025	EFT	9652 HID GLOBAL CORPORATI	281904	13402024248	09/10/2025		10/02/25	4,386.56
			Invoice: 13402024248		POL/LIVESCAN SOFTWARE UPGRADE				
				4,386.56	51011215 548500 POLICE - C/E FACIL COMP MAINT				
							CHECK	6484 TOTAL:	4,386.56
6485	10/03/2025	EFT	268 HOUSING RESOURCES BA	281905	435919	09/22/2025		10/02/25	10,308.48
			Invoice: 435919		EX/CHIP GRANT REIMBURSEMENT FOR ERICKSEN PROJECT				
				10,308.48	31108517 54110001299 HRB CHIP GRANT PASSTHROUGH				
							CHECK	6485 TOTAL:	10,308.48
6486	10/03/2025	EFT	7184 ISLAND VOLUNTEER CAR	281906	2025-Q2	06/30/2025		10/02/25	10,619.54
			Invoice: 2025-Q2		EX/2025-2026 HUMAN SERVICES FUNDING				
				10,619.54	31017690 54110000297 SEN CENTER-OPER SUPPORT				
							CHECK	6486 TOTAL:	10,619.54
6487	10/03/2025	EFT	10771 JB CYCLES, LLC	281907	0005	09/27/2025		10/02/25	1,200.00
			Invoice: 0005		EX/E-BIKE VOUCHER #39				
				1,200.00	31011492 54110001408 E-BIKE VOUCHER PROGRAM-PS				
							CHECK	6487 TOTAL:	1,200.00
6488	10/03/2025	EFT	10439 KELLEY CREATE CO	281909	40126235	09/15/2025		10/02/25	90.64
			Invoice: 40126235		CRT/COPIER LEASE-330AC				
				90.64	21011125 545000 COURT-RENTS & LEASES				
				281910	40155151	09/18/2025		10/02/25	47.06
			Invoice: 40155151		FIN/COPIER LEASE-XC2326				
				47.06	41011141 545000 FIN-GF-RENTS & LEASES				
							CHECK	6488 TOTAL:	137.70
6489	10/03/2025	EFT	309 KITSAP TIRE CENTER I	281911	INV067752	09/24/2025		10/02/25	34.98
			Invoice: INV067752		SCRAP TIRE DISPOSAL				
				34.98	91011897 547900 GG-C/E-O&M YARD FAC-GARBAGE				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK	6489 TOTAL:		34.98
6490	10/03/2025	EFT	6577 LAKESIDE INDUSTRIES	281912	330270	08/09/2025		10/02/25	1,109.99
Invoice: 330270					PW/SHINE ASPHALT PLANT 11.17 TONS				
				1,109.99 73111423 531100	OFFICE SUPPLIES				
				281913	334854	09/06/2025		10/02/25	2,101.72
Invoice: 334854					PW/SHINE ASPHALT PLANT 21.15 TONS				
				2,101.72 73111423 531100	OFFICE SUPPLIES				
				281914	335813	09/13/2025		10/02/25	4,125.93
Invoice: 335813					PW/SHINE ASPHALT PLANT 41.52 TONS				
				4,125.93 73111423 531100	OFFICE SUPPLIES				
						CHECK	6490 TOTAL:		7,337.64
6491	10/03/2025	EFT	5011 LEXISNEXIS RISK SOLU	281916	1100192595	08/31/2025		10/02/25	218.40
Invoice: 1100192595					POL/MONTHLY SUBSCRIPTION				
				218.40 52011212 549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH				
						CHECK	6491 TOTAL:		218.40
6492	10/03/2025	EFT	1754 OTIS ELEVATOR COMPAN	281975	100402077054	09/15/2025		10/02/25	5,167.82
Invoice: 100402077054					PW/ELEVATOR MAINTENANCE SERVICE Q4 2025				
				5,167.82 73011183 54810000888	CH ELEVATOR MAINT-REPAIRS				
						CHECK	6492 TOTAL:		5,167.82
6493	10/03/2025	EFT	10011 PACIFICA LAW GROUP L	281917	101001	09/16/2025		10/02/25	2,099.75
Invoice: 101001					EX/PRO SVCS AUG25 - AFFORDABLE HOUSING PROJECT				
				2,099.75 31011551 54111001251	625 WINSLOW-AFF HSG-LEGAL ADV				
						CHECK	6493 TOTAL:		2,099.75
6494	10/03/2025	EFT	9650 PAPE MACHINERY INC	281918	16190650-2	06/17/2025		10/02/25	350.40
Invoice: 16190650-2					PW/SHOP SUPPLIES - AIR FILTERS, FILTER ELEMENTS				
				350.40 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281919	16409379	09/24/2025		10/02/25	449.43
Invoice: 16409379					PW/WO 00255 - WEAR PUCK INSERT HOLDER & INSERTS				
				449.43 73637958 531100	ROADSIDE MOWER ALLOC-SUPPLIES				
						CHECK	6494 TOTAL:		799.83

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
6495	10/03/2025	EFT	6333 PETROCARD INC.	281920	0563726-IN	08/07/2025		10/02/25	3,788.26
Invoice: 0563726-IN					PW/DIESEL & REGULAR FUEL				
				1,917.85 73638893 532000	O&M-FUEL USE-ALLOCATION				
				1,870.41 73638932 532000	O&M-FUEL ALLOC TO OTH DEPTS				
				281921	0565136-IN	08/21/2025		10/02/25	4,128.73
Invoice: 0565136-IN					PW/DIESEL & REGULAR FUEL				
				2,256.71 73638893 532000	O&M-FUEL USE-ALLOCATION				
				1,872.02 73638932 532000	O&M-FUEL ALLOC TO OTH DEPTS				
				281922	0567231-IN	09/04/2025		10/02/25	3,346.35
Invoice: 0567231-IN					PW/DIESEL & REGULAR FUEL				
				1,420.87 73638893 532000	O&M-FUEL USE-ALLOCATION				
				1,925.48 73638932 532000	O&M-FUEL ALLOC TO OTH DEPTS				
						CHECK		6495 TOTAL:	11,263.34
6496	10/03/2025	EFT	9349 PROPANE NORTHWEST	281923	1518740940	09/11/2025		10/02/25	843.52
Invoice: 1518740940					PROPANE 452.4 GALLONS				
				843.52 91011897 547200	GG-C/E-O&M YARD FAC-PROPANE				
						CHECK		6496 TOTAL:	843.52
6497	10/03/2025	EFT	434 PUGET SOUND REGIONAL	281924	000138	09/01/2025		10/02/25	14,801.00
Invoice: 000138					FY2026 MEMBERSHIP DUES				
				14,801.00 91011589 551000	EXEC - C/E REGIONAL PLANNING				
						CHECK		6497 TOTAL:	14,801.00
6498	10/03/2025	EFT	7801 REDSIDE CONSTRUCTION	281925	PAYREQ2-01107-01415	09/16/2025		10/02/25	1,489,977.73
Invoice: PAYREQ2-01107-01415					ENG/EAGLE HARBOR (COOPER CREEK) FISH PASSAGE CULV				
				1,448,429.31 72433438 66300001107	C40-EAGLE HRBR FISH PASS-CONST				
				41,548.42 72413434 66300001415	EH/COOPER CRK WTR MN-CONSTR				
						CHECK		6498 TOTAL:	1,489,977.73
6499	10/03/2025	EFT	8058 RWC INTERNATIONAL LL	276113	XA103110241:01	10/30/2024		10/02/25	-168.53
Invoice: XA103110241:01					PW/KIT REMAN BRAKE SHOE CREDIT				
				-168.53 73431835 531100	OFFICE SUPPLIES				
				281926	XA103130163:01	08/13/2025		10/02/25	47.95
Invoice: XA103130163:01					PW/AIR & OIL FILTERS				
				47.95 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281927	XA103132720:01	09/22/2025		10/02/25	220.72
Invoice: XA103132720:01					PW/WO 00013 - ALARM BUZZER				
				220.72 73111423 531100	OFFICE SUPPLIES				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK		6499 TOTAL:	100.14
6500	10/03/2025	EFT	10496 SEATTLE AUTOMOTIVE D	281928	S10-10217738	09/03/2025		10/02/25	158.02
	Invoice: S10-10217738				PW/SHOP SUPPLIES - BATTERY				
				158.02 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281929	S10-10217761	09/03/2025		10/02/25	-34.94
	Invoice: S10-10217761				PW/SHOP SUPPLIES - CREDIT MEMO				
				-34.94 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
						CHECK		6500 TOTAL:	123.08
6501	10/03/2025	EFT	8132 SPECTRA LABORATORIES	281934	25-06562	09/09/2025		10/02/25	102.00
	Invoice: 25-06562				PW/TESTING - SANDS, HOTB, FLETCHER BAY WELLS				
				102.00 73411345 54110000391	LAB SVCS-WATER				
				281935	25-06587	09/09/2025		10/02/25	96.00
	Invoice: 25-06587				PW/TESTING - MULTIPLE SITES				
				96.00 73411345 54110000391	LAB SVCS-WATER				
				281936	25-06588	09/09/2025		10/02/25	32.00
	Invoice: 25-06588				PW/TESTING - PW ADMIN KITCHEN SINK				
				32.00 73011897 54110000391	LAB SVCS-PWY FAC				
				281937	25-06589	09/09/2025		10/02/25	34.00
	Invoice: 25-06589				PW/TESTING - TAYLOR WELL				
				34.00 73415345 54110000391	LAB SVCS-WATER ROCKAWAY				
				281938	25-06590	09/09/2025		10/02/25	102.00
	Invoice: 25-06590				PW/TESTING - SANDS, HOTB, FLETCHER BAY WELLS				
				102.00 73411345 54110000391	LAB SVCS-WATER				
				281939	25-06630	09/09/2025		10/02/25	32.00
	Invoice: 25-06630				PW/TESTING - 1323-1335 NOLTA LOOP				
				32.00 73411345 54110000391	LAB SVCS-WATER				
				281940	25-06783CR	09/16/2025		10/02/25	-181.25
	Invoice: 25-06783CR				PW/CREDIT MEMO - SAMPLE BOTTLES				
				-181.25 73425358 54110000391	LAB & TESTING SVCS-WWTP				
						CHECK		6501 TOTAL:	216.75
6502	10/03/2025	EFT	2467 STAPLES	281930	7004307577	02/28/2025		10/02/25	92.80
	Invoice: 7004307577				PW/OFFICE SUPPLIES				
				92.80 73637891 531100	OFFICE SUPPLIES				

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  CASH ACCOUNT: 635       111100       CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME                VOUCHER  INVOICE                 INV DATE   PO       CHECK RUN            NET

                                                                                    INVOICE DTL DESC
                                                                                               CHECK      6502 TOTAL:             92.80

     6503 10/03/2025 EFT     565 TACOMA SCREW PRODUCT 281942   140150909-01              08/21/2025          10/02/25             34.67
       Invoice: 140150909-01                                                       PW/SHOP SUPPLIES - LOCK NUT X100
                                                       34.67 73638935 531100          O&M-STD ALLOCATION-SUPPLIES

                                                      281943   140151346-00              08/12/2025          10/02/25            -44.88
       Invoice: 140151346-00                                                       PW/SHOP SUPPLIES - CREDIT MEMO
                                                      -44.88 73638935 531100          O&M-STD ALLOCATION-SUPPLIES

                                                      281944   140154085-00              09/17/2025          10/02/25             50.58
       Invoice: 140154085-00                                                       PW/SHOP SUPPLIES
                                                       50.58 73638935 531100          O&M-STD ALLOCATION-SUPPLIES

                                                      281976   140133473-00              02/05/2025          10/02/25            106.62
       Invoice: 140133473-00                                                       PW/SHOP SUPPLIES - GLOVES
                                                      106.62 73638935 531100          O&M-STD ALLOCATION-SUPPLIES

                                                                                               CHECK      6503 TOTAL:            146.99

     6504 10/03/2025 EFT   10124 THUILLIER, JENNIFER  281972   202555                    08/01/2025          10/02/25            786.00
       Invoice: 202555                                                             EX/TWEE-A GRAPHIC DESIGN
                                                      786.00 31011572 541100          EX-GF-OUTREACH-PROF SVCS

                                                                                               CHECK      6504 TOTAL:            786.00

     6505 10/03/2025 EFT    7821 VESTIS               281946   5120751094                09/09/2025          10/02/25             32.76
       Invoice: 5120751094                                                         PW/SHOP TOWELS
                                                       32.76 73638935 531100          O&M-STD ALLOCATION-SUPPLIES

                                                                                               CHECK      6505 TOTAL:             32.76

     6506 10/03/2025 EFT    9373 VISIT BAINBRIDGE ISL 281947   2025-Q3.1                 07/31/2025          10/02/25          5,115.12
       Invoice: 2025-Q3.1                                                          2025 LTAC JUL25
                                                    5,115.12 91140573 541100          GG-TOUR-PROF SERVICES

                                                                                               CHECK      6506 TOTAL:          5,115.12

     6507 10/03/2025 EFT     605 WA ST AUDITOR'S OFFI 281952   L170359                   09/10/2025          10/02/25         10,015.20
       Invoice: L170359                                                            2024 AUDITS - FED, FIN, ACFR, ACCOUNTABILITY
                                                    4,762.66 91011423 541100          FIN-C/E STATE AUDITOR
                                                      726.11 91111433 541100          FIN-STREET-STATE AUDITOR
                                                    2,433.87 91411341 541100          GG-WTR-ADM-PROF SVCS
                                                    1,104.37 91421351 541100          GG-SWR-ADM-PROF SVCS
                                                      395.13 91431383 541100          GG-SSWM-ADM-PROF SVCS
                                                      296.53 91470148 541100          FIN-DEV-STATE AUDITOR
                                                      296.53 91471148 541100          FIN-BLDG-STATE AUDITOR
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK		6507 TOTAL:	10,015.20
6508	10/03/2025	EFT	499 WESTBAY AUTO PARTS I	281953	944269	08/14/2025		10/02/25	24.83
Invoice: 944269					PW/SHOP SUPPLIES - ADAPTERS				
				24.83 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281954	946434	08/26/2025		10/02/25	300.48
Invoice: 946434					PW/WO 00060 - BRAKE ROTOR X2, BRAKE PAD				
				300.48 73411345 531100	OFFICE SUPPLIES				
				281955	948058	09/04/2025		10/02/25	139.42
Invoice: 948058					PW/WO 00254 - DOOR LOCK ACTUATOR				
				139.42 73637960 53110000905	2018 P/U-50%ST/50% GF-SUPPLIES				
				281956	948082	09/04/2025		10/02/25	139.42
Invoice: 948082					PW/WO 00254 - DOOR LOCK ACTUATOR				
				139.42 73637960 53110000905	2018 P/U-50%ST/50% GF-SUPPLIES				
				281957	948256	09/05/2025		10/02/25	307.18
Invoice: 948256					POL/WO 00224 - PROJECTOR HEADLIGHTS				
				307.18 53011212 531100	PD-C/E-PATROL SUPPLIES				
				281958	948365	09/06/2025		10/02/25	-77.18
Invoice: 948365					PW/SHOP SUPPLIES CREDIT MEMO - BRAKE PAD				
				-77.18 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
				281959	948580	09/08/2025		10/02/25	40.20
Invoice: 948580					PW/WO 24502 - AIR VALVES				
				40.20 73111427 531100	OFFICE SUPPLIES				
				281960	948726	09/08/2025		10/02/25	16.46
Invoice: 948726					PW/WO 00006 - INTERIOR BULB X3				
				16.46 73431835 531100	OFFICE SUPPLIES				
				281961	948837	09/09/2025		10/02/25	1,324.72
Invoice: 948837					PW/WO 00255 - HYDRAULIC HOSE				
				1,324.72 73637958 531100	ROADSIDE MOWER ALLOC-SUPPLIES				
				281962	948840	09/09/2025		10/02/25	306.59
Invoice: 948840					PW/WO 00255 - HOSE FITTINGS				
				306.59 73637958 531100	ROADSIDE MOWER ALLOC-SUPPLIES				
				281963	948902	09/09/2025		10/02/25	316.22
Invoice: 948902					PW/SHOP SUPPLIES - FILTERS				
				316.22 73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
						CHECK		6508 TOTAL:	2,838.34

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
6509	10/03/2025	EFT	10370 ZENCITY TECHNOLOGIES	281964	SI256000204	08/25/2025		10/02/25	7,425.60
Invoice: SI256000204						IT/COMMUNITY ENGAGEMENT SOFTWARE			
				7,425.60	81011881 548500	IT - C/E COMPUTER SUPPORT			
						CHECK		6509 TOTAL:	7,425.60

NUMBER OF CHECKS 46 *** CASH ACCOUNT TOTAL *** 1,636,595.42

	COUNT	AMOUNT
TOTAL EFT'S	46	1,636,595.42

*** GRAND TOTAL *** 1,636,595.42

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 10 8									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		70,405.00	
	10/03/2025	10/02/25	100325			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			1,636,595.42
	10/03/2025	10/02/25	100325			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		8,455.33	
	10/03/2025	10/02/25	100325			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		15,894.28	
	10/03/2025	10/02/25	100325			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		50,688.57	
	10/03/2025	10/02/25	100325			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		19,509.54	
	10/03/2025	10/02/25	100325			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		2,500.00	
	10/03/2025	10/02/25	100325			AP CASH DISBURSEMENTS JOURNAL			
APP 104-213000						CIVIC IMPR - ACCOUNTS PAYABLE		9,455.83	
	10/03/2025	10/02/25	100325			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		706.02	
	10/03/2025	10/02/25	100325			AP CASH DISBURSEMENTS JOURNAL			
APP 108-213000						AFFORD HSG - ACCOUNTS PAYABLE		10,308.48	
	10/03/2025	10/02/25	100325			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		1,448,672.37	
	10/03/2025	10/02/25	100325			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		1,636,595.42	1,636,595.42
APP 631-130000						DUE TO/FROM CLEARING		1,617,085.88	
	10/03/2025	10/02/25	100325						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			70,405.00
	10/03/2025	10/02/25	100325						
APP 402-130000						DUE TO/FROM CLEARING			8,455.33
	10/03/2025	10/02/25	100325						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			15,894.28
	10/03/2025	10/02/25	100325						
APP 401-130000						DUE TO/FROM CLEARING			50,688.57
	10/03/2025	10/02/25	100325						
APP 650-130000						DUE TO/FROM CLEARING			2,500.00
	10/03/2025	10/02/25	100325						
APP 104-130000						CIVIC IMPR DUE TO/FROM CLEAR'G			9,455.83
	10/03/2025	10/02/25	100325						
APP 407-130000						DUE TO/FROM CLEARING			706.02
	10/03/2025	10/02/25	100325						
APP 108-130000						AFFORD HSG DUE TO/FROM CLEAR'G			10,308.48
	10/03/2025	10/02/25	100325						
APP 403-130000						DUE TO/FROM CLEARING			1,448,672.37
	10/03/2025	10/02/25	100325						

JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
					SYSTEM GENERATED ENTRIES TOTAL		1,617,085.88	1,617,085.88
					JOURNAL 2025/10/8 TOTAL		3,253,681.30	3,253,681.30

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025 10	8	10/03/2025		
001-130000			GENERAL - DUE TO/FROM CLEARING		70,405.00
001-213000			GENERAL - ACCOUNTS PAYABLE	70,405.00	
			FUND TOTAL	70,405.00	70,405.00
101 STREET FUND	2025 10	8	10/03/2025		
101-130000			STREETS - DUE TO/FROM CLEARING		15,894.28
101-213000			STREETS - ACCOUNTS PAYABLE	15,894.28	
			FUND TOTAL	15,894.28	15,894.28
104 CIVIC IMPROVEMENT FUND	2025 10	8	10/03/2025		
104-130000			CIVIC IMPR DUE TO/FROM CLEAR'G		9,455.83
104-213000			CIVIC IMPR - ACCOUNTS PAYABLE	9,455.83	
			FUND TOTAL	9,455.83	9,455.83
108 AFFORDABLE HOUSING FUND	2025 10	8	10/03/2025		
108-130000			AFFORD HSG DUE TO/FROM CLEAR'G		10,308.48
108-213000			AFFORD HSG - ACCOUNTS PAYABLE	10,308.48	
			FUND TOTAL	10,308.48	10,308.48
401 WATER OPERATING FUND	2025 10	8	10/03/2025		
401-130000			DUE TO/FROM CLEARING		50,688.57
401-213000			ACCOUNTS PAYABLE	50,688.57	
			FUND TOTAL	50,688.57	50,688.57
402 SEWER OPERATING FUND	2025 10	8	10/03/2025		
402-130000			DUE TO/FROM CLEARING		8,455.33
402-213000			ACCOUNTS PAYABLE	8,455.33	
			FUND TOTAL	8,455.33	8,455.33
403 STORM & SURFACE WATER FUND	2025 10	8	10/03/2025		
403-130000			DUE TO/FROM CLEARING		1,448,672.37
403-213000			ACCOUNTS PAYABLE	1,448,672.37	
			FUND TOTAL	1,448,672.37	1,448,672.37
407 BUILDING & DEVELOPMENT FUND	2025 10	8	10/03/2025		
407-130000			DUE TO/FROM CLEARING		706.02
407-213000			ACCOUNTS PAYABLE	706.02	
			FUND TOTAL	706.02	706.02
631 CLEARING FUND	2025 10	8	10/03/2025		

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION		DEBIT	CREDIT
631-130000			DUE TO/FROM CLEARING		1,617,085.88	
631-213000			ACCOUNTS PAYABLE		19,509.54	
635-111100			CASH			1,636,595.42
				FUND TOTAL	1,636,595.42	1,636,595.42
650 AGENCY FUND	2025 10	8	10/03/2025			
650-130000			DUE TO/FROM CLEARING			2,500.00
650-213000			ACCOUNTS PAYABLE		2,500.00	
				FUND TOTAL	2,500.00	2,500.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		70,405.00
101	STREET FUND		15,894.28
104	CIVIC IMPROVEMENT FUND		9,455.83
108	AFFORDABLE HOUSING FUND		10,308.48
401	WATER OPERATING FUND		50,688.57
402	SEWER OPERATING FUND		8,455.33
403	STORM & SURFACE WATER FUND		1,448,672.37
407	BUILDING & DEVELOPMENT FUND		706.02
631	CLEARING FUND	1,617,085.88	
650	AGENCY FUND		2,500.00
	TOTAL	1,617,085.88	1,617,085.88

** END OF REPORT - Generated by Grace Lin **

US BANK - CREDIT CARDS AUG25 10/02/25
(CHECK DATE 09/17/25)

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
6510	09/17/2025	MANL	7314	US BANK	281816	USB AUG25 ARRE	08/25/2025		USBAUG25	137.34
					281817	USB AUG25 BALE	08/25/2025		USBAUG25	4,667.07
					281818	USB AUG25 BIMI	08/25/2025		USBAUG25	3,322.81
					281819	USB AUG25 BIJO	08/25/2025		USBAUG25	966.92
					281820	USB AUG25 BOHA	08/25/2025		USBAUG25	150.00
					281821	USB AUG25 BUZA	08/25/2025		USBAUG25	2,783.44

INVOICE DTL DESC

Invoice: USB AUG25 ARRE — PCD/US BANK AUG25/R ARGETSINGER

Amount	Account	Object	Description
8.94	63470586	549500	CUR-DEV-ZONING-COPIES/PRINTING
10.63	63470586	542500	CUR-DEV-ZONING-POSTAGE
95.00	61011584	443410	PCD-GF-ADM-TRAINING
-8.00	61011584	443410	PCD-GF-ADM-TRAINING
6.61	63470586	549500	CUR-DEV-ZONING-COPIES/PRINTING
8.00	63470586	542500	CUR-DEV-ZONING-POSTAGE
7.38	63470586	549500	CUR-DEV-ZONING-COPIES/PRINTING
8.78	63470586	542500	CUR-DEV-ZONING-POSTAGE

Invoice: USB AUG25 BALE — POL/US BANK AUG25/L BASTIAN

Amount	Account	Object	Description
1,633.00	51011215	531100	POLICE - C/E FACIL SUPPLIES
180.59	51011215	531100	POLICE - C/E FACIL SUPPLIES
67.13	51011215	531100	POLICE - C/E FACIL SUPPLIES
443.00	53011212	545000	POLICE - C/E PATROL RENTS
14.99	51011211	549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSHP
447.83	51011211	53110000649	NAT'L NIGHT OUT-SUPPLIES
83.63	53011212	531100	PD-C/E-PATROL SUPPLIES
510.48	53011212	44341000962	TRACKING CANINE-TRAINING
415.34	91011215	542500	GG-C/E-PD-POSTAGE
534.00	53011212	44341000962	TRACKING CANINE-TRAINING
337.08	51011191	531100	PD-C/E-PROP RM-SUPPLIES

Invoice: USB AUG25 BIMI — PW/US BANK AUG25/M BIDLENCIK

Amount	Account	Object	Description
94.40	73637950	549800	O&M ALLOC 50%WTR/50%DEV PERMIT
-27.31	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY
255.92	73411345	531100	OFFICE SUPPLIES
43.00	73011189	539100	O&M-NON TRAVEL FOOD/BEV
221.00	73011319	54790000827	FARMS MAINT PRJ TBD UTIL OTHER
2,735.80	73011189	549800	O&M - C/E FACIL-PERMITS

Invoice: USB AUG25 BIJO — POL/US BANK AUG25/J BINGHAM

Amount	Account	Object	Description
6.54	53011212	531100	PD-C/E-PATROL SUPPLIES
960.38	54025212	532000	MARINE - FUEL

Invoice: USB AUG25 BOHA — EX/US BANK AUG25/H BOETTCHER

Amount	Account	Object	Description
150.00	31011492	44341001195	CAP-TRANSP & FUELS-TRAINING

Invoice: USB AUG25 BUZA — POL/US BANK AUG25/Z BURNHAM

Amount	Account	Object	Description
613.94	53011212	54110000962	TRACKING CANINE-PROF SVCS
25.11	53011212	53110000962	TRACKING CANINE-SUPPLIES
726.00	53011212	44341000962	TRACKING CANINE-TRAINING
195.98	53011212	44341000962	TRACKING CANINE-TRAINING
218.98	53011212	44341000962	TRACKING CANINE-TRAINING
3.89	53011212	44341000962	TRACKING CANINE-TRAINING
324.47	53011212	54110000962	TRACKING CANINE-PROF SVCS

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
			11.37	53011212 44341000962	TRACKING CANINE-TRAINING			
			23.74	53011212 44341000962	TRACKING CANINE-TRAINING			
			52.13	53011212 44341000962	TRACKING CANINE-TRAINING			
			40.24	53011212 44341000962	TRACKING CANINE-TRAINING			
			16.95	53011212 44341000962	TRACKING CANINE-TRAINING			
			32.28	53011212 44341000962	TRACKING CANINE-TRAINING			
			13.06	53011212 44341000962	TRACKING CANINE-TRAINING			
			20.59	53011212 44341000962	TRACKING CANINE-TRAINING			
			16.14	53011212 44341000962	TRACKING CANINE-TRAINING			
			60.29	53011212 44341000962	TRACKING CANINE-TRAINING			
			9.51	53011212 44341000962	TRACKING CANINE-TRAINING			
			13.04	53011212 44341000962	TRACKING CANINE-TRAINING			
			54.41	53011212 44341000962	TRACKING CANINE-TRAINING			
			55.59	53011212 44341000962	TRACKING CANINE-TRAINING			
			23.46	53011212 44341000962	TRACKING CANINE-TRAINING			
			222.00	53011212 44341000962	TRACKING CANINE-TRAINING			
			10.27	53011212 44341000962	TRACKING CANINE-TRAINING			
			281822	USB AUG25 CHPA	08/25/2025		USBAUG25	23.15
		Invoice: USB AUG25 CHPA		PCD/US BANK AUG25/P CHARNAS				
			23.15	63470588 539100	CUR-NON TRAVEL FOOD/BEV			
			281823	USB AUG25 DAME	08/25/2025		USBAUG25	10,153.90
		Invoice: USB AUG25 DAME		IT/US BANK AUG25/M DALTON				
			29.00	81011881 548500	IT - C/E COMPUTER SUPPORT			
			98.27	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
			97.97	81011881 443410	IT - C/E TRAINING			
			714.61	81011881 548500	IT - C/E COMPUTER SUPPORT			
			5,018.01	81011881 541100	IT - C/E PROF SERVICES			
			95.08	81011881 531100	IT - C/E SUPPLIES			
			80.96	81011881 548500	IT - C/E COMPUTER SUPPORT			
			75.24	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
			178.10	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
			46.40	81011881 548500	IT - C/E COMPUTER SUPPORT			
			1,965.60	81011881 548500	IT - C/E COMPUTER SUPPORT			
			436.80	81011881 548500	IT - C/E COMPUTER SUPPORT			
			-714.61	81011881 548500	IT - C/E COMPUTER SUPPORT			
			21.83	81011881 531100	IT - C/E SUPPLIES			
			391.24	81011881 531100	IT - C/E SUPPLIES			
			1,322.38	81011881 531100	IT - C/E SUPPLIES			
			275.18	81011881 548500	IT - C/E COMPUTER SUPPORT			
			21.84	81011881 548500	IT - C/E COMPUTER SUPPORT			
			281824	USB AUG25 DUKI	08/25/2025		USBAUG25	28.39
		Invoice: USB AUG25 DUKI		FIN/US BANK AUG25/K DUNSCOMBE				
			28.39	41011141 531100	FIN-GF-SUPPLIES			
			281825	USB AUG25 EIKE	08/25/2025		USBAUG25	13.92
		Invoice: USB AUG25 EIKE		POL/US BANK AUG25/K EISENHOOD				
			13.92	91011215 542500	GG-C/E-PD-POSTAGE			
			281826	USB AUG25 HASH	08/25/2025		USBAUG25	4,283.04

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
		Invoice: USB AUG25 HASH		EX/US BANK AUG25/S HAYS				
			15.96 31011572 549100	OUTREACH DUES, SUBS& MEMBER				
			250.07 31011572 531100	EX-GF-OUTREACH-SUPPLIES				
			204.00 31011572 542450	EX-GF-OUTREACH-ADV				
			1,916.16 31011572 54500000649	EXECUTIVE NNO RENTS/LEASES				
			450.00 31011572 54110000649	EXEC - NATL NIGHT OUT PROF SVC				
			475.12 31011572 53910000649	EXEC NNO NON-TRAVEL FOOD/BEV				
			60.25 31011572 531100	EX-GF-OUTREACH-SUPPLIES				
			32.75 31011572 548500	EX-GF-OUTREACH-SOFTWARE MAINT				
			464.63 31011572 53910000649	EXEC NNO NON-TRAVEL FOOD/BEV				
			5.47 31011572 548500	EX-GF-OUTREACH-SOFTWARE MAINT				
			21.84 31011572 548500	EX-GF-OUTREACH-SOFTWARE MAINT				
			108.11 31011572 548500	EX-GF-OUTREACH-SOFTWARE MAINT				
			14.99 31011572 549100	OUTREACH DUES, SUBS& MEMBER				
			5.47 31011572 548500	EX-GF-OUTREACH-SOFTWARE MAINT				
			5.47 31011572 548500	EX-GF-OUTREACH-SOFTWARE MAINT				
			53.37 31011572 541100	EX-GF-OUTREACH-PROF SVCS				
			183.01 31011572 542450	EX-GF-OUTREACH-ADV				
			16.37 31011572 549100	OUTREACH DUES, SUBS& MEMBER				
			281827	USB AUG25 HOPA	08/25/2025		USBAUG25	196.32
		Invoice: USB AUG25 HOPA		EX/US BANK AUG25/P HOUSTON				
			3.19 31011131 539100	EX-GF-NON TRAVEL FOOD/SNACK				
			29.72 31011131 531100	EX-GF-SUPPLIES				
			14.86 41011141 531100	FIN-GF-SUPPLIES				
			148.55 61011581 531100	PCD - C/E ADMIN SUPPLIES				
			281828	USB AUG25 HUER	08/25/2025		USBAUG25	2,536.66
		Invoice: USB AUG25 HUER		POL/US BANK AUG25/E HUSKA				
			94.00 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			228.19 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			228.19 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			157.60 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			411.18 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			668.18 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			51.99 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			45.76 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			3.79 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			60.60 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			46.26 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			27.79 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			49.10 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			238.59 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			225.44 51011232 543100	HOUSING/MONIT PRIS-TRAVEL EXP				
			281829	USB AUG25 KACH	08/25/2025		USBAUG25	98.41
		Invoice: USB AUG25 KACH		POL/US BANK AUG25/C KAZER				
			5.50 53011212 443410	POLICE - C/E PATROL TRAINING				
			5.50 53011212 443410	POLICE - C/E PATROL TRAINING				
			5.50 53011212 443410	POLICE - C/E PATROL TRAINING				
			5.50 53011212 443410	POLICE - C/E PATROL TRAINING				
			70.91 53011212 443410	POLICE - C/E PATROL TRAINING				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
			5.50	53011212 443410	POLICE - C/E PATROL TRAINING			
			281830	USB AUG25 KIBL	08/25/2025		USBAUG25	1,424.68
		Invoice: USB AUG25 KIBL			EX/US BANK AUG25/B KING			
			52.83	31011131 539100	EX-GF-NON TRAVEL FOOD/SNACK			
			222.05	31011131 539100	EX-GF-NON TRAVEL FOOD/SNACK			
			13.06	31011131 539100	EX-GF-NON TRAVEL FOOD/SNACK			
			53.92	31011131 539100	EX-GF-NON TRAVEL FOOD/SNACK			
			63.60	31011134 443410	EX-GF-TRAINING			
			62.40	31011134 443410	EX-GF-TRAINING			
			395.21	31011134 443410	EX-GF-TRAINING			
			561.61	31011134 443410	EX-GF-TRAINING			
			281831	USB AUG25 LABR	08/25/2025		USBAUG25	135.93
		Invoice: USB AUG25 LABR			HR/US BANK AUG25/B LANDOLT			
			69.32	33011161 544000	HR-C/E-ADVERTISING			
			5.50	33011161 543100	HR-C/E-TRAVEL			
			61.11	91029179 531100	GG-SELF INS-WELLNESS-SUPPLIES			
			281832	USB AUG25 LEAN	08/25/2025		USBAUG25	4,016.44
		Invoice: USB AUG25 LEAN			EX/US BANK AUG25/A LESAGE			
			100.00	31011256 542100	EX-GF-EMERG PREP-PHONE			
			120.00	81011881 542100	IT - C/E COMMUNICATION			
			87.36	31011256 542100	EX-GF-EMERG PREP-PHONE			
			148.00	31011256 541100	EX-GF-EMERG PREP-PROF SVCS			
			213.18	31011256 539100	EX-GF-EMERG PREP-NON TR MEALS			
			60.80	31011256 531100	EX-GF-EMERG PREP-SUPPLIES			
			199.00	31011256 549100	EX-GF-EMERG PREP-DUES/SUBSCRIP			
			53.18	31011256 542450	EX-GF-EMERG PREP-COMM OUTREACH			
			1,748.95	31011256 443410	EX-GF-EMERG PREP-TRAINING			
			50.50	31011256 443410	EX-GF-EMERG PREP-TRAINING			
			251.78	31011256 443410	EX-GF-EMERG PREP-TRAINING			
			31.07	31011256 542450	EX-GF-EMERG PREP-COMM OUTREACH			
			89.99	31011256 542450	EX-GF-EMERG PREP-COMM OUTREACH			
			696.44	31011256 542450	EX-GF-EMERG PREP-COMM OUTREACH			
			166.19	31011256 531100	EX-GF-EMERG PREP-SUPPLIES			
			281833	USB AUG25 LYKE	08/25/2025		USBAUG25	27.65
		Invoice: USB AUG25 LYKE			POL/US BANK AUG25/K LYNCH			
			27.65	51011214 443410	PD-C/E-ADMIN-TRAINING			
			281834	USB AUG25 NARA	08/25/2025		USBAUG25	1,776.36
		Invoice: USB AUG25 NARA			PW/US BANK AUG25/R NAVARETTE			
			248.90	73411345 549800	PERMITS-COBI OR OUTSIDE AGENCY			
			4.98	73411345 549800	PERMITS-COBI OR OUTSIDE AGENCY			
			90.04	73011319 53110000827	FARM MAINT PROJECTS TBD-SUPPLY			
			217.31	73411345 531100	OFFICE SUPPLIES			
			164.13	91411891 542500	GG-WTR-FAC-POSTAGE			
			195.00	73637956 443410	TRAINING			
			350.00	73431835 443410	O&M-SSWM MAINT-TRAVEL EXP			
			400.00	73431835 443410	O&M-SSWM MAINT-TRAVEL EXP			
			106.00	73637956 443410	TRAINING			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
			281835	USB AUG25 NEAD	08/25/2025		USBAUG25	398.66
		Invoice: USB AUG25 NEAD			EX/US BANK AUG25/A NEBENZAHL			
			78.36 31011572 531100		EX-GF-OUTREACH-SUPPLIES			
			139.90 31011572 531100		EX-GF-OUTREACH-SUPPLIES			
			180.40 31011572 531100		EX-GF-OUTREACH-SUPPLIES			
			281836	USB AUG25 NIPE	08/25/2025		USBAUG25	1,983.28
		Invoice: USB AUG25 NIPE			EXCC/US BANK AUG25/P NIMB			
			48.00 36011143 541100		CLERK-C/E-PROF SVCS			
			325.93 72433438 66100001107		EH FISH PASSAGE LAND/ROW ACQ			
			196.80 11011116 539100		COUNCIL-NON TRAVEL FOOD/SNACK			
			601.50 36011143 545000		CLERK-RENTS			
			601.50 36011143 545000		CLERK-RENTS			
			131.33 11011116 539100		COUNCIL-NON TRAVEL FOOD/SNACK			
			30.22 11011116 539100		COUNCIL-NON TRAVEL FOOD/SNACK			
			48.00 36011143 541100		CLERK-C/E-PROF SVCS			
			281837	USB AUG25 PIDE	08/25/2025		USBAUG25	21.48
		Invoice: USB AUG25 PIDE			FIN/US BANK AUG25/D PITTS			
			21.48 41011141 539100		FIN-NON TRAVEL FOOD/SNACK			
			281838	USB AUG25 RAJA	08/25/2025		USBAUG25	7,565.70
		Invoice: USB AUG25 RAJA			PW/US BANK AUG25/J RASELY			
			39.28 73637891 531100		OFFICE SUPPLIES			
			72.89 73637891 539100		O&M-NON TRAVEL FOOD/BEV			
			12.00 73637891 531100		OFFICE SUPPLIES			
			17.78 73637891 531100		OFFICE SUPPLIES			
			25.08 73411345 531100		OFFICE SUPPLIES			
			58.25 73637891 531100		OFFICE SUPPLIES			
			14.15 73637891 539100		O&M-NON TRAVEL FOOD/BEV			
			17.08 73637891 531100		OFFICE SUPPLIES			
			147.58 73637891 531100		OFFICE SUPPLIES			
			300.00 73637891 545000		RENTS & LEASES - OPERATING			
			450.00 73637891 545000		RENTS & LEASES - OPERATING			
			36.33 73637891 531100		OFFICE SUPPLIES			
			61.41 73637891 531100		OFFICE SUPPLIES			
			1,675.65 73425358 548100		O&M-WWTP-REPAIRS			
			2,206.39 73011189 531100		O&M - C/E FACIL OFC SUPPLIES			
			64.00 73501448 66400001313		2024 MECH F450			
			426.57 73011755 531100		O&M-COMMONS SUPPLIES			
			359.49 73011755 531100		O&M-COMMONS SUPPLIES			
			143.28 73011897 531100		O&M-C/E-PWY FAC-SUPPLIES			
			8.43 73011768 531100		O&M-C/E-PARKS-SUPPLIES			
			48.90 73011768 531100		O&M-C/E-PARKS-SUPPLIES			
			10.91 73637891 531100		OFFICE SUPPLIES			
			166.89 73637891 539100		O&M-NON TRAVEL FOOD/BEV			
			43.67 73111427 531100		OFFICE SUPPLIES			
			9.79 73637891 531100		OFFICE SUPPLIES			
			109.19 73011757 531100		O&M-C/E-MARINA-SUPPLIES			
			49.13 73011189 531100		O&M - C/E FACIL OFC SUPPLIES			
			362.09 73011897 531100		O&M-C/E-PWY FAC-SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
			79.38	73637891 539100	O&M-NON TRAVEL FOOD/BEV			
			458.61	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
			29.47	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
			62.03	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			
			281839	USB AUG25 RYLA	08/25/2025		USBAUG25	326.98
		Invoice: USB AUG25 RYLA		EX/US BANK AUG25/L RYSER				
			326.98	31011492 443410	CLIMATE ADAPTION-TRAINING			
			281840	USB AUG25 SCMA	08/25/2025		USBAUG25	1,383.62
		Invoice: USB AUG25 SCMA		PCD/US BANK AUG25/M SCHUBERT				
			43.11	61011581 531100	PCD - C/E ADMIN SUPPLIES			
			113.22	61011581 544000	PCD - C/E ADMIN ADVERTISING			
			131.02	61011581 531100	PCD - C/E ADMIN SUPPLIES			
			75.25	61011581 531100	PCD - C/E ADMIN SUPPLIES			
			8.13	61011581 531100	PCD - C/E ADMIN SUPPLIES			
			8.13	61011581 531100	PCD - C/E ADMIN SUPPLIES			
			16.99	61470581 549100	PCD - DEV ADMIN DUES/SUBSCR			
			530.00	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
			450.00	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
			7.77	61011581 531100	PCD - C/E ADMIN SUPPLIES			
			281841	USB AUG25 SHLA	08/25/2025		USBAUG25	62.63
		Invoice: USB AUG25 SHLA		EX/US BANK AUG25/L SHEAR				
			10.91	51011211 531100	PD-C/E-ADM-SUPPLIES			
			20.76	51011211 531100	PD-C/E-ADM-SUPPLIES			
			19.96	31011131 549100	EX-GF-DUES/SUBCR/MEMBERSH			
			11.00	31011131 54110000552	LIVEABOARDS-PROF SVCS			
			281842	USB AUG25 SMJE	08/25/2025		USBAUG25	2,402.78
		Invoice: USB AUG25 SMJE		CRT/US BANK AUG25/J SMITH				
			141.80	21011125 443410	COURT-TRAINING			
			14.73	21011125 531100	COURT-SUPPLIES			
			-10.20	21011125 531100	COURT-SUPPLIES			
			-131.00	21011125 531100	COURT-SUPPLIES			
			74.48	21011125 531100	COURT-SUPPLIES			
			43.66	21011125 531100	COURT-SUPPLIES			
			515.00	21011125 542500	COURT-POSTAGE/SHIPPING			
			100.96	21011125 443410	COURT-TRAINING			
			15.82	21011125 443410	COURT-TRAINING			
			25.63	21011125 443410	COURT-TRAINING			
			53.00	21011125 443410	COURT-TRAINING			
			13.22	21011125 443410	COURT-TRAINING			
			33.45	21011125 443410	COURT-TRAINING			
			14.51	21011125 443410	COURT-TRAINING			
			1,493.72	21011125 443410	COURT-TRAINING			
			4.00	21011125 443410	COURT-TRAINING			
			281843	USB AUG25 WAAN	08/25/2025		USBAUG25	46.40
		Invoice: USB AUG25 WAAN		EX/US BANK AUG25/A WAHI				
			46.40	31011721 543100	DEI-TRAVEL			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
			281844	USB AUG25 WEDE	08/25/2025		USBAUG25	700.00
		Invoice: USB AUG25 WEDE			POL/US BANK AUG25/D WEISS			
			350.00	53011212 541100	POLICE - C/E PATROL PROF SVCS			
			350.00	51011211 541100	PD-C/E-ADM-PROF SVCS			
			281845	USB AUG25 YEKI	08/25/2025		USBAUG25	2,355.82
		Invoice: USB AUG25 YEKI			PW/US BANK AUG25/K YETTE			
			65.52	73111423 531100	OFFICE SUPPLIES			
			149.20	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
			30.76	73637941 531100	VACTOR R&M-SUPPLIES			
			24.51	73637941 531100	VACTOR R&M-SUPPLIES			
			192.39	73637941 531100	VACTOR R&M-SUPPLIES			
			1,893.44	73421355 531100	WIN COLL-SUPPLIES			
			281846	USB AUG25 BRKA	08/25/2025		USBAUG25	75.00
		Invoice: USB AUG25 BRKA			HR/US BANK AUG25/K BROWN			
			50.00	33011161 544000	HR-C/E-ADVERTISING			
			25.00	33011164 443410	HR-C/E-TRAINING EXP			
			281847	USB AUG25 SCEL	08/25/2025		USBAUG25	1,705.84
		Invoice: USB AUG25 SCEL			EX/US BANK AUG25/E SCHROER			
			1,407.81	31011131 531100	EX-GF-SUPPLIES			
			74.68	41011141 531100	FIN-GF-SUPPLIES			
			111.68	31011131 531100	EX-GF-SUPPLIES			
			111.67	41011141 531100	FIN-GF-SUPPLIES			
			281848	USB AUG25 MEKA	08/25/2025		USBAUG25	640.46
		Invoice: USB AUG25 MEKA			ENG/US BANK AUG25/K MEYSENBURG			
			215.42	72011321 531100	ENG - C/E ADMIN SUPPLIES			
			170.00	72011321 549100	ENG - C/E ADMIN MISCELLEANEOUS			
			125.00	72011321 549100	ENG - C/E ADMIN MISCELLEANEOUS			
			12.76	72411342 53110000809	WTR QUAL & FLOW MONIT-SUPPLIES			
			90.00	72011324 443410	ENG - C/E - TRAINING			
			27.28	72421351 548100	ENG - SEWER ADMIN REPAIRS			

CHECK 6510 TOTAL: 56,411.08

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 56,411.08

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	56,411.08

*** GRAND TOTAL *** 56,411.08

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 9 295									
APP 407-213000						ACCOUNTS PAYABLE		1,070.48	
	09/17/2025	USBAUG25	091725			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			56,411.08
	09/17/2025	USBAUG25	091725			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		46,819.28	
	09/17/2025	USBAUG25	091725			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		2,774.06	
	09/17/2025	USBAUG25	091725			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		81.88	
	09/17/2025	USBAUG25	091725			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		929.08	
	09/17/2025	USBAUG25	091725			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		1,075.93	
	09/17/2025	USBAUG25	091725			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		3,596.37	
	09/17/2025	USBAUG25	091725			AP CASH DISBURSEMENTS JOURNAL			
APP 501-213000						ER&R-ACCOUNTS PAYABLE		64.00	
	09/17/2025	USBAUG25	091725			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		56,411.08	56,411.08
APP 631-130000						DUE TO/FROM CLEARING		53,637.02	
	09/17/2025	USBAUG25	091725						
APP 407-130000						DUE TO/FROM CLEARING			1,070.48
	09/17/2025	USBAUG25	091725						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			46,819.28
	09/17/2025	USBAUG25	091725						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			81.88
	09/17/2025	USBAUG25	091725						
APP 401-130000						DUE TO/FROM CLEARING			929.08
	09/17/2025	USBAUG25	091725						
APP 403-130000						DUE TO/FROM CLEARING			1,075.93
	09/17/2025	USBAUG25	091725						
APP 402-130000						DUE TO/FROM CLEARING			3,596.37
	09/17/2025	USBAUG25	091725						
APP 501-130000						ER&R-DUE TO/FROM CLEARING			64.00
	09/17/2025	USBAUG25	091725						
						SYSTEM GENERATED ENTRIES TOTAL		53,637.02	53,637.02
						JOURNAL 2025/09/295 TOTAL		110,048.10	110,048.10

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	295	09/17/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		46,819.28
001-213000				GENERAL - ACCOUNTS PAYABLE	46,819.28	
				FUND TOTAL	46,819.28	46,819.28
101 STREET FUND	2025	9	295	09/17/2025		
101-130000				STREETS - DUE TO/FROM CLEARING		81.88
101-213000				STREETS - ACCOUNTS PAYABLE	81.88	
				FUND TOTAL	81.88	81.88
401 WATER OPERATING FUND	2025	9	295	09/17/2025		
401-130000				DUE TO/FROM CLEARING		929.08
401-213000				ACCOUNTS PAYABLE	929.08	
				FUND TOTAL	929.08	929.08
402 SEWER OPERATING FUND	2025	9	295	09/17/2025		
402-130000				DUE TO/FROM CLEARING		3,596.37
402-213000				ACCOUNTS PAYABLE	3,596.37	
				FUND TOTAL	3,596.37	3,596.37
403 STORM & SURFACE WATER FUND	2025	9	295	09/17/2025		
403-130000				DUE TO/FROM CLEARING		1,075.93
403-213000				ACCOUNTS PAYABLE	1,075.93	
				FUND TOTAL	1,075.93	1,075.93
407 BUILDING & DEVELOPMENT FUND	2025	9	295	09/17/2025		
407-130000				DUE TO/FROM CLEARING		1,070.48
407-213000				ACCOUNTS PAYABLE	1,070.48	
				FUND TOTAL	1,070.48	1,070.48
501 EQUIPMENT RENTAL & REVOLVING	2025	9	295	09/17/2025		
501-130000				ER&R-DUE TO/FROM CLEARING		64.00
501-213000				ER&R-ACCOUNTS PAYABLE	64.00	
				FUND TOTAL	64.00	64.00
631 CLEARING FUND	2025	9	295	09/17/2025		
631-130000				DUE TO/FROM CLEARING	53,637.02	
631-213000				ACCOUNTS PAYABLE	2,774.06	
635-111100				CASH		56,411.08
				FUND TOTAL	56,411.08	56,411.08

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		46,819.28
101	STREET FUND		81.88
401	WATER OPERATING FUND		929.08
402	SEWER OPERATING FUND		3,596.37
403	STORM & SURFACE WATER FUND		1,075.93
407	BUILDING & DEVELOPMENT FUND		1,070.48
501	EQUIPMENT RENTAL & REVOLVING		64.00
631	CLEARING FUND	53,637.02	
	TOTAL	53,637.02	53,637.02

** END OF REPORT - Generated by Grace Lin **

WA ST DOL - CPLS SEP25 GL 10/02/25
(CHECK DATE 09/25/25)

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
6511	09/25/2025	MANL	969 DEPARTMENT OF LICENS	281850	SEP25FA	09/22/2025		FASEP25	363.00
Invoice: SEP25FA						POL/SEPTEMBER 2025 CPLS			
				363.00	41654860 586000	CPL GUN PERMIT-STATE SHARE OUT			
						CHECK		6511 TOTAL:	363.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 363.00

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	363.00

*** GRAND TOTAL *** 363.00

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 9 296									
APP 650-213000						ACCOUNTS PAYABLE		363.00	
	09/25/2025	FASEP25	092525			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			363.00
	09/25/2025	FASEP25	092525			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		363.00	363.00
APP 631-130000						DUE TO/FROM CLEARING		363.00	
	09/25/2025	FASEP25	092525						
APP 650-130000						DUE TO/FROM CLEARING			363.00
	09/25/2025	FASEP25	092525						
						SYSTEM GENERATED ENTRIES TOTAL		363.00	363.00
						JOURNAL 2025/09/296 TOTAL		726.00	726.00

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
631 CLEARING FUND	2025	9	296	09/25/2025		
631-130000				DUE TO/FROM CLEARING	363.00	
635-111100				CASH		363.00
				FUND TOTAL	363.00	363.00
650 AGENCY FUND	2025	9	296	09/25/2025		
650-130000				DUE TO/FROM CLEARING		363.00
650-213000				ACCOUNTS PAYABLE	363.00	
				FUND TOTAL	363.00	363.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
631 CLEARING FUND		363.00	
650 AGENCY FUND			363.00
	TOTAL	363.00	363.00

** END OF REPORT - Generated by Grace Lin **

COBI - UTILITY BILLING SEP25 10/02/25
(CHECK DATE 09/30/25)

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
6512	09/30/2025	MANL	103 CITY OF BAINBRIDGE I	281851	13005SEP25	09/30/2025		UBSEP25	1,589.06
Invoice: 13005SEP25						309 SHANNON DRIVE			
				1,589.06	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				281852	13006SEP25	09/30/2025		UBSEP25	691.02
Invoice: 13006SEP25						309 SHANNON DRIVE DOCK			
				691.02	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				281853	10461SEP25	09/30/2025		UBSEP25	937.17
Invoice: 10461SEP25						289 SHANNON DRIVE			
				937.17	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				281854	10463SEP25	09/30/2025		UBSEP25	554.13
Invoice: 10463SEP25						370 BRIEN DRIVE			
				554.13	91011755 547500	GG-C/E-COMMONS-WTR/SWR			
				281855	10464SEP25	09/30/2025		UBSEP25	432.45
Invoice: 10464SEP25						402 BRIEN DRIVE			
				432.45	91011755 547500	GG-C/E-COMMONS-WTR/SWR			
				281856	13331SEP25	09/30/2025		UBSEP25	21.42
Invoice: 13331SEP25						GG-ROCKAWAY BEACH-WTR/SWR			
				21.42	91415345 547500	GG-ROCKAWAY BCH-WTR/SWR			

CHECK 6512 TOTAL: 4,225.25

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 4,225.25

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	4,225.25

*** GRAND TOTAL *** 4,225.25

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 9 297								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		4,203.83	
09/30/2025	UBSEP25	093025			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			4,225.25
09/30/2025	UBSEP25	093025			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000					ACCOUNTS PAYABLE		21.42	
09/30/2025	UBSEP25	093025			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		4,225.25	4,225.25
APP 631-130000					DUE TO/FROM CLEARING		4,225.25	
09/30/2025	UBSEP25	093025						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			4,203.83
09/30/2025	UBSEP25	093025						
APP 401-130000					DUE TO/FROM CLEARING			21.42
09/30/2025	UBSEP25	093025						
					SYSTEM GENERATED ENTRIES TOTAL		4,225.25	4,225.25
					JOURNAL 2025/09/297 TOTAL		8,450.50	8,450.50

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	297	09/30/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		4,203.83
001-213000				GENERAL - ACCOUNTS PAYABLE	4,203.83	
				FUND TOTAL	4,203.83	4,203.83
401 WATER OPERATING FUND	2025	9	297	09/30/2025		
401-130000				DUE TO/FROM CLEARING		21.42
401-213000				ACCOUNTS PAYABLE	21.42	
				FUND TOTAL	21.42	21.42
631 CLEARING FUND	2025	9	297	09/30/2025		
631-130000				DUE TO/FROM CLEARING	4,225.25	
635-111100				CASH		4,225.25
				FUND TOTAL	4,225.25	4,225.25

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		4,203.83
401	WATER OPERATING FUND		21.42
631	CLEARING FUND	4,225.25	
	TOTAL	4,225.25	4,225.25

** END OF REPORT - Generated by Grace Lin **

WA ST DOR - EXCISE TAX AUG25 10/02/25
(CHECK DATE 09/30/25)

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
6513	09/30/2025	MANL	124 WA ST DEPT OF REVENU	281849	AUG25	08/31/2025		ETAUG25	19,008.97
Invoice: AUG25						EXCISE TAXES - AUG 2025			
				5,801.43	91421351 553000	FINANCE - SEWER - EXTRNL TAXES			
				3.44	91411341 553000	FINANCE - WATER EXTRNL TAXES			
				647.76	91431383 553000	FINANCE - SSWM - EXTRNL TAXES			
				10,327.11	91411341 553000	FINANCE - WATER EXTRNL TAXES			
				594.72	91421351 553000	FINANCE - SEWER - EXTRNL TAXES			
				11.50	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
				7.56	73425358 531100	O&M-WWTP-SUPPLIES			
				27.69	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
				18.21	73425358 531100	O&M-WWTP-SUPPLIES			
				1,569.55	41011141 549900	FIN-GF-MISC EXP			

CHECK 6513 TOTAL: 19,008.97

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 19,008.97

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	19,008.97

*** GRAND TOTAL *** 19,008.97

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 9 298								
APP 402-213000					ACCOUNTS PAYABLE		6,421.92	
09/30/2025	ETAUG25	093025			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			19,008.97
09/30/2025	ETAUG25	093025			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000					ACCOUNTS PAYABLE		10,330.55	
09/30/2025	ETAUG25	093025			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		647.76	
09/30/2025	ETAUG25	093025			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		1,608.74	
09/30/2025	ETAUG25	093025			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		19,008.97	19,008.97
APP 631-130000					DUE TO/FROM CLEARING		19,008.97	
09/30/2025	ETAUG25	093025						
APP 402-130000					DUE TO/FROM CLEARING			6,421.92
09/30/2025	ETAUG25	093025						
APP 401-130000					DUE TO/FROM CLEARING			10,330.55
09/30/2025	ETAUG25	093025						
APP 403-130000					DUE TO/FROM CLEARING			647.76
09/30/2025	ETAUG25	093025						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			1,608.74
09/30/2025	ETAUG25	093025						
					SYSTEM GENERATED ENTRIES TOTAL		19,008.97	19,008.97
					JOURNAL 2025/09/298 TOTAL		38,017.94	38,017.94

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025	9	298	09/30/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		1,608.74
001-213000				GENERAL - ACCOUNTS PAYABLE	1,608.74	
				FUND TOTAL	1,608.74	1,608.74
401 WATER OPERATING FUND	2025	9	298	09/30/2025		
401-130000				DUE TO/FROM CLEARING		10,330.55
401-213000				ACCOUNTS PAYABLE	10,330.55	
				FUND TOTAL	10,330.55	10,330.55
402 SEWER OPERATING FUND	2025	9	298	09/30/2025		
402-130000				DUE TO/FROM CLEARING		6,421.92
402-213000				ACCOUNTS PAYABLE	6,421.92	
				FUND TOTAL	6,421.92	6,421.92
403 STORM & SURFACE WATER FUND	2025	9	298	09/30/2025		
403-130000				DUE TO/FROM CLEARING		647.76
403-213000				ACCOUNTS PAYABLE	647.76	
				FUND TOTAL	647.76	647.76
631 CLEARING FUND	2025	9	298	09/30/2025		
631-130000				DUE TO/FROM CLEARING	19,008.97	
635-111100				CASH		19,008.97
				FUND TOTAL	19,008.97	19,008.97

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001 GENERAL FUND			1,608.74
401 WATER OPERATING FUND			10,330.55
402 SEWER OPERATING FUND			6,421.92
403 STORM & SURFACE WATER FUND			647.76
631 CLEARING FUND		19,008.97	
	TOTAL	19,008.97	19,008.97

** END OF REPORT - Generated by Grace Lin **

CITY OF
BAINBRIDGE ISLAND

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN DATE: 10/09/2025

Last check from previous run: 362707 dated 10/02/2025 issued to Erika Wasmer for $150.00

Last ACH from previous run: 6513 dated 09/30/2025 issued to WA ST Dept of Revenue for $19,008.97

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
VOID	05/15/2024	361378	Bainbridge Gardens	N/A
Regular Check Run	10/09/2025	362708-362728	Total Regular Check Run	$ 42,133.49
Regular ACH Run	10/10/2025	6514-6564	Total Regular ACH Run	609,001.60
			Total Disbursements	**$ 651,135.09**

Retainage Release	N/A	N/A	N/A	N/A
Travel Advance	N/A	N/A	N/A	N/A

Prepared and Reviewed by Grace Lin ____________________ Grace Lin, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Kim Dunscombe 10.10.2025

Kim Dunscombe, Accounting Manager Date

VOIDED CHECK (05/12/24 CHECK RUN) GL 10/10/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
361378	05/15/2024	VOID	49 BAINBRIDGE GARDENS	271171	840456	04/18/2024			-92.77
Invoice: 840456						PW/RHODODENDRONS ROYAL PURPLE, PINK			
				-92.77	73111423 531100	OFFICE SUPPLIES			

CHECK 361378 TOTAL: -92.77

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -92.77

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	92.77

*** GRAND TOTAL *** -92.77

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 10 66								
APP 101-213000					STREETS - ACCOUNTS PAYABLE			92.77
10/10/2025	361378	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH		92.77	
10/10/2025	361378	VOID			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		92.77	92.77
APP 631-130000					DUE TO/FROM CLEARING			92.77
10/10/2025	05/12/24	VOID						
APP 101-130000					STREETS - DUE TO/FROM CLEARING		92.77	
10/10/2025	05/12/24	VOID						
					SYSTEM GENERATED ENTRIES TOTAL		92.77	92.77
					JOURNAL 2025/10/66 TOTAL		185.54	185.54

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 STREET FUND	2025 10	66	10/10/2025		
101-130000			STREETS - DUE TO/FROM CLEARING	92.77	
101-213000			STREETS - ACCOUNTS PAYABLE		92.77
			FUND TOTAL	92.77	92.77
631 CLEARING FUND	2025 10	66	10/10/2025		
631-130000			DUE TO/FROM CLEARING		92.77
635-111100			CASH	92.77	
			FUND TOTAL	92.77	92.77

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101 STREET FUND			92.77
631 CLEARING FUND		92.77	
	TOTAL	92.77	92.77

** END OF REPORT - Generated by Grace Lin **

REGULAR CHECK RUN 10/09/25

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET
INVOICE DTL DESC

362708 10/09/2025 PRTD 10703 AAR TESTING LABORATO 282024 111390 08/31/2025 10/09/25 800.00
Invoice: 111390 ENG/ON-CALL TESTING PROFESSIONAL SERVICES
800.00 72433438 64110001107 C40-EAGLE HRBR FISH PASS-PRFSV

CHECK 362708 TOTAL: 800.00

362709 10/09/2025 PRTD 1235 AT&T ONENET SERVICE 282101 1281295189 10/01/2025 10/09/25 9.63
Invoice: 1281295189 POL/FAX LONG DISTANCE
9.63 91011215 542100 GG-C/E-PD-PHONE

282102 1281303598 10/01/2025 10/09/25 .81
Invoice: 1281303598 PCD/FAX LONG DISTANCE
.81 91011189 542100 GG-C/E-CITY HALL-PHONE

CHECK 362709 TOTAL: 10.44

362710 10/09/2025 PRTD 9615 BAINBRIDGE BIBLE CHA 282104 REFUND-WPCCDEP 09/30/2025 10/09/25 150.00
Invoice: REFUND-WPCCDEP WPCC DEPOSIT REFUND
150.00 41625860 586000 SC/COMMONS ROOM DEP-DISBURSEME

CHECK 362710 TOTAL: 150.00

362711 10/09/2025 PRTD 10352 BROWNELL, KEISHA 282106 REFUND-WPCCDEP OCT25 10/04/2025 10/09/25 150.00
Invoice: REFUND-WPCCDEP OCT25 WPCC DEPOSIT REFUND - EVENT 10/04/25
150.00 41625860 586000 SC/COMMONS ROOM DEP-DISBURSEME

CHECK 362711 TOTAL: 150.00

362712 10/09/2025 PRTD 551 CENTURYLINK 282107 4687SEP25 09/24/2025 10/09/25 3,157.11
Invoice: 4687SEP25 CITYWIDE TELEMETRY & FAX SERVICE
1,675.72 91425358 542100 GG-WWTP-TELEPHONE/FAX
1,115.49 91411891 542100 GG-WTR-FAC-PHONE
96.14 91011755 542100 GG-C/E-COMMONS-PHONE
179.40 91011897 542100 GG-C/E-O&M YARD FAC-PHONE
90.36 91011215 542100 GG-C/E-PD-PHONE

CHECK 362712 TOTAL: 3,157.11

362713 10/09/2025 PRTD 102 CITY OF BAINBRIDGE I 282077 RETREQ2-01092 09/26/2025 20250013 10/09/25 3,140.40
Invoice: RETREQ2-01092 ENG/RETAINAGE - CITY HALL SECURITY UPGRADES
3,140.40 72311418 66300001092 CH SECURITY-CONSTR

CHECK 362713 TOTAL: 3,140.40

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
362714	10/09/2025	PRTD	102 CITY OF BAINBRIDGE I	282093	RETREQ2-FINAL-01353	09/26/2025	20240066	10/09/25	105.20
	Invoice: RETREQ2-FINAL-01353				PW/RETAINAGE (10%) FOR CONTRACT 2024085 PROJ 01353				
				105.20	73011831 54110001353 TSJC-ELECT/COMM UPGRADE-PS				
						CHECK	362714	TOTAL:	105.20
362715	10/09/2025	PRTD	8514 HERITAGE-CRYSTAL CLE	282042	19561238	09/18/2025		10/09/25	2,392.44
	Invoice: 19561238				55G SUPFUEL LOOSE PK, 55G NONHAZ ENERGY RECOVERY				
				2,392.44	91011897 547900 GG-C/E-O&M YARD FAC-GARBAGE				
						CHECK	362715	TOTAL:	2,392.44
362716	10/09/2025	PRTD	318 KC ALCOHOLISM SPECIA	282108	08072025	08/07/2025		10/09/25	2,030.39
	Invoice: 08072025				Q2 2025 ALCOHOLISM SERVICES				
				2,030.39	91011660 553000 EXEC - C/E DETOX				
						CHECK	362716	TOTAL:	2,030.39
362717	10/09/2025	PRTD	694 KITSAP PUD #1	282056	034035-000 JUL-SEP25	09/16/2025		10/09/25	99.81
	Invoice: 034035-000 JUL-SEP25				WATER/LOT 1 BELFAIR AVE 07/16-09/15				
				99.81	91011768 547500 GG-C/E-PARKS-WTR/SWR				
				282057	042862-000 JUL-SEP25	09/16/2025		10/09/25	260.48
	Invoice: 042862-000 JUL-SEP25				ENG/SHADE COVENANT IRR RENTAL 07/16-09/15				
				260.48	72011593 54500000998 SHADE COVENANT-RENTALS				
				282112	043727-000 JUL-SEP25	09/16/2025		10/09/25	634.80
	Invoice: 043727-000 JUL-SEP25				ENG/CC RD BULKHEAD IRR RENTAL 07/16-09/15				
				634.80	72321955 64500000781 CO CLUB BULKHEAD RECONSTR-RENT				
						CHECK	362717	TOTAL:	995.09
362718	10/09/2025	PRTD	493 MODERN COLLISION REB	282059	57691	09/15/2025		10/09/25	342.28
	Invoice: 57691				POL/2018 FORD INTERCEPTOR - EVACUATE & RECHARGE AC				
				342.28	52011212 548100 POLICE - C/E INVEST REPAIRS				
						CHECK	362718	TOTAL:	342.28
362719	10/09/2025	PRTD	8286 SUPERINTENDENT OF P	282065	19976	09/23/2025		10/09/25	250.00
	Invoice: 19976				POL/FINGERPRINTING				
				250.00	41654861 586110 FINGERPRINT OUT-GOES TO SPI				
						CHECK	362719	TOTAL:	250.00

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
362720	10/09/2025	PRTD	10847 REMEDIOS, CHRISTINE	282109	REFUND-WPCCDEP OCT25	10/02/2025		10/09/25	150.00
	Invoice: REFUND-WPCCDEP OCT25				WPCC DEPOSIT REFUND - EVENT 10/01/25				
				150.00 41625860 586000	SC/COMMONS ROOM DEP-DISBURSEME				
						CHECK		362720 TOTAL:	150.00
362721	10/09/2025	PRTD	601 SOUND REPROGRAPHICS	282078	112593	09/18/2025		10/09/25	212.28
	Invoice: 112593				EX/BANNER - SOUTH END MYN/READY TOGETHER EVENT				
				212.28 31011256 541100	EX-GF-EMERG PREP-PROF SVCS				
						CHECK		362721 TOTAL:	212.28
362722	10/09/2025	PRTD	10631 SYNERGY ELECTRICAL C	282092	PAYREQ2-01353	09/26/2025		10/09/25	1,043.58
	Invoice: PAYREQ2-01353				PW/TSJC ELECTRICAL & COMMUNICATION UPGRADES				
				1,043.58 73011831 54110001353	TSJC-ELECT/COMM UPGRADE-PS				
						CHECK		362722 TOTAL:	1,043.58
362723	10/09/2025	PRTD	8010 JOSEPH W. TOVAR	282046	2502-3	10/01/2025		10/09/25	17,308.60
	Invoice: 2502-3				PCD/PLANNING CONSULTING SVCS - COMP PLAN				
				10,385.16 64011586 54110001242	WINSLOW SUBAREA PLAN-PROF SVCS				
				6,923.44 61011586 54110000930	COMP PLAN-PROF SVCS				
						CHECK		362723 TOTAL:	17,308.60
362724	10/09/2025	PRTD	6088 ULINE SHIPPING SUPPL	282007	198091070	09/17/2025		10/09/25	238.68
	Invoice: 198091070				WO 24508				
				238.68 73111423 531100	OFFICE SUPPLIES				
						CHECK		362724 TOTAL:	238.68
362725	10/09/2025	PRTD	10848 WASHINGTON CONSERVAT	282110	REFUND-WPCCDEP OCT25	10/07/2025		10/09/25	150.00
	Invoice: REFUND-WPCCDEP OCT25				WPCC DEPOSIT REFUND - EVENT 10/07/25				
				150.00 41625860 586000	SC/COMMONS ROOM DEP-DISBURSEME				
						CHECK		362725 TOTAL:	150.00
362726	10/09/2025	PRTD	167 WA ST DEPT OF ECOLOG	282097	10/01/2025	10/01/2025		10/09/25	8,910.00
	Invoice: 10/01/2025				PW/CRA 9RWO - WINSLOW WATER RIGHTS AMENDMENT 6				
				8,910.00 73411345 54110000868	WATER RIGHTS-PROF SVCS				
						CHECK		362726 TOTAL:	8,910.00

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
362727	10/09/2025	PRTD	167 WA ST DEPT OF ECOLOG	282098	26-WAR314699-1	09/15/2025		10/09/25	525.00
	Invoice: 26-WAR314699-1				ENG/PERMIT FEES - COUNTRY CLUB RD RECONSTRUCTION				
				525.00	72321953 64980000712 COUNTRY CLUB RD-PERMITS				
						CHECK	362727 TOTAL:		525.00
362728	10/09/2025	PRTD	952 WASHINGTON STATE PAT	282100	I2601660	10/01/2025		10/09/25	72.00
	Invoice: I2601660				FIN/BACKGROUND CHECKS				
				72.00	41654861 586100 CPL GUN PERMIT-FBI SHARE OUT				
						CHECK	362728 TOTAL:		72.00

NUMBER OF CHECKS 21 *** CASH ACCOUNT TOTAL *** 42,133.49

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	21	42,133.49

*** GRAND TOTAL *** 42,133.49

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 10 64									
APP 403-213000	10/09/2025	10/09/25	100925			ACCOUNTS PAYABLE / AP CASH DISBURSEMENTS JOURNAL		800.00	
APP 635-111100	10/09/2025	10/09/25	100925			CASH / AP CASH DISBURSEMENTS JOURNAL			42,133.49
APP 001-213000	10/09/2025	10/09/25	100925			GENERAL - ACCOUNTS PAYABLE / AP CASH DISBURSEMENTS JOURNAL		24,171.40	
APP 622-213000	10/09/2025	10/09/25	100925			ACCOUNTS PAYABLE / AP CASH DISBURSEMENTS JOURNAL		600.00	
APP 402-213000	10/09/2025	10/09/25	100925			ACCOUNTS PAYABLE / AP CASH DISBURSEMENTS JOURNAL		1,675.72	
APP 401-213000	10/09/2025	10/09/25	100925			ACCOUNTS PAYABLE / AP CASH DISBURSEMENTS JOURNAL		10,025.49	
APP 301-213000	10/09/2025	10/09/25	100925			ACCOUNTS PAYABLE / AP CASH DISBURSEMENTS JOURNAL		4,300.20	
APP 650-213000	10/09/2025	10/09/25	100925			ACCOUNTS PAYABLE / AP CASH DISBURSEMENTS JOURNAL		322.00	
APP 101-213000	10/09/2025	10/09/25	100925			STREETS - ACCOUNTS PAYABLE / AP CASH DISBURSEMENTS JOURNAL		238.68	
						GENERAL LEDGER TOTAL		42,133.49	42,133.49
APP 631-130000	10/09/2025	10/09/25	100925			DUE TO/FROM CLEARING		42,133.49	
APP 403-130000	10/09/2025	10/09/25	100925			DUE TO/FROM CLEARING			800.00
APP 001-130000	10/09/2025	10/09/25	100925			GENERAL - DUE TO/FROM CLEARING			24,171.40
APP 622-130000	10/09/2025	10/09/25	100925			DUE TO/FROM CLEARING			600.00
APP 402-130000	10/09/2025	10/09/25	100925			DUE TO/FROM CLEARING			1,675.72
APP 401-130000	10/09/2025	10/09/25	100925			DUE TO/FROM CLEARING			10,025.49
APP 301-130000	10/09/2025	10/09/25	100925			DUE TO/FROM CLEARING			4,300.20
APP 650-130000	10/09/2025	10/09/25	100925			DUE TO/FROM CLEARING			322.00
APP 101-130000	10/09/2025	10/09/25	100925			STREETS - DUE TO/FROM CLEARING			238.68
						SYSTEM GENERATED ENTRIES TOTAL		42,133.49	42,133.49
						JOURNAL 2025/10/64 TOTAL		84,266.98	84,266.98

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025 10	64	10/09/2025		
001-130000			GENERAL - DUE TO/FROM CLEARING		24,171.40
001-213000			GENERAL - ACCOUNTS PAYABLE	24,171.40	
			FUND TOTAL	24,171.40	24,171.40
101 STREET FUND	2025 10	64	10/09/2025		
101-130000			STREETS - DUE TO/FROM CLEARING		238.68
101-213000			STREETS - ACCOUNTS PAYABLE	238.68	
			FUND TOTAL	238.68	238.68
301 CAPITAL CONSTRUCTION FUND	2025 10	64	10/09/2025		
301-130000			DUE TO/FROM CLEARING		4,300.20
301-213000			ACCOUNTS PAYABLE	4,300.20	
			FUND TOTAL	4,300.20	4,300.20
401 WATER OPERATING FUND	2025 10	64	10/09/2025		
401-130000			DUE TO/FROM CLEARING		10,025.49
401-213000			ACCOUNTS PAYABLE	10,025.49	
			FUND TOTAL	10,025.49	10,025.49
402 SEWER OPERATING FUND	2025 10	64	10/09/2025		
402-130000			DUE TO/FROM CLEARING		1,675.72
402-213000			ACCOUNTS PAYABLE	1,675.72	
			FUND TOTAL	1,675.72	1,675.72
403 STORM & SURFACE WATER FUND	2025 10	64	10/09/2025		
403-130000			DUE TO/FROM CLEARING		800.00
403-213000			ACCOUNTS PAYABLE	800.00	
			FUND TOTAL	800.00	800.00
622 EXPENDABLE TRUST FUND	2025 10	64	10/09/2025		
622-130000			DUE TO/FROM CLEARING		600.00
622-213000			ACCOUNTS PAYABLE	600.00	
			FUND TOTAL	600.00	600.00
631 CLEARING FUND	2025 10	64	10/09/2025		
631-130000			DUE TO/FROM CLEARING	42,133.49	
635-111100			CASH		42,133.49
			FUND TOTAL	42,133.49	42,133.49
650 AGENCY FUND	2025 10	64	10/09/2025		

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE ACCOUNT DESCRIPTION	DEBIT	CREDIT
650-130000			DUE TO/FROM CLEARING		322.00
650-213000			ACCOUNTS PAYABLE	322.00	
			FUND TOTAL	322.00	322.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		24,171.40
101	STREET FUND		238.68
301	CAPITAL CONSTRUCTION FUND		4,300.20
401	WATER OPERATING FUND		10,025.49
402	SEWER OPERATING FUND		1,675.72
403	STORM & SURFACE WATER FUND		800.00
622	EXPENDABLE TRUST FUND		600.00
631	CLEARING FUND	42,133.49	
650	AGENCY FUND		322.00
	TOTAL	42,133.49	42,133.49

** END OF REPORT - Generated by Grace Lin **

REGULAR ACH RUN GL 10/09/25

10/09/2025 15:59 |CITY OF BAINBRIDGE ISLAND |P 1
glin |A/P CASH DISBURSEMENTS JOURNAL |apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
6514	10/10/2025	EFT	5 ACE HARDWARE	281978	059037-1	09/16/2025		10/09/25	132.54
Invoice: 059037-1						WO'S 24926 & 24478			
				61.60 73425358 531100		O&M-WWTP-SUPPLIES			
				70.94 73011897 531100		O&M-C/E-PWY FAC-SUPPLIES			
				281979	059046-1	09/17/2025		10/09/25	17.46
Invoice: 059046-1						WO 24545			
				17.46 73111262 531100		O&M-RDS-TRAILS-SUPPLIES			
				281980	059051-1	09/18/2025		10/09/25	32.72
Invoice: 059051-1						WO 24484			
				32.72 73011319 53110000827		FARM MAINT PROJECTS TBD-SUPPLY			
				281981	059053-1	09/18/2025		10/09/25	20.74
Invoice: 059053-1						WO 24565			
				20.74 73426355 531100		O&M-SIS-SUPPLIES			
				281982	059056-1	09/18/2025		10/09/25	8.73
Invoice: 059056-1						WO 24484			
				8.73 73011319 53110000827		FARM MAINT PROJECTS TBD-SUPPLY			
				281983	059067-1	09/22/2025		10/09/25	13.08
Invoice: 059067-1						WO 24505			
				13.08 73111264 53110000908		PAVEMENT MARKINGS-SUPPLY			
				281984	059069-1	09/22/2025		10/09/25	17.45
Invoice: 059069-1						WO 24484			
				17.45 73011319 53110000827		FARM MAINT PROJECTS TBD-SUPPLY			
				281985	059071-1	09/22/2025		10/09/25	13.08
Invoice: 059071-1						WO 24505			
				13.08 73111264 53110000908		PAVEMENT MARKINGS-SUPPLY			
				281986	059088-1	09/24/2025		10/09/25	43.56
Invoice: 059088-1						WO 24529			
				43.56 73411345 531100		OFFICE SUPPLIES			
				281987	059093-1	09/25/2025		10/09/25	28.37
Invoice: 059093-1						WO 24572			
				28.37 73425358 531100		O&M-WWTP-SUPPLIES			
				281988	059095-1	09/26/2025		10/09/25	32.73
Invoice: 059095-1						WO 24545			
				32.73 73111262 531100		O&M-RDS-TRAILS-SUPPLIES			
				281989	059106-1	09/29/2025		10/09/25	55.05
Invoice: 059106-1						WO 24545			
				55.05 73111262 531100		O&M-RDS-TRAILS-SUPPLIES			
				281990	059110-1	09/30/2025		10/09/25	36.22
Invoice: 059110-1						WO 24522			
				36.22 73411345 531100		OFFICE SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
				281991	059111-1	09/30/2025		10/09/25	58.90
			Invoice: 059111-1			WO 24569			
				58.90	73425358 531100	O&M-WWTP-SUPPLIES			
				281992	059116-1	09/30/2025		10/09/25	37.11
			Invoice: 059116-1			WO 24545			
				37.11	73111262 531100	O&M-RDS-TRAILS-SUPPLIES			
						CHECK		6514 TOTAL:	547.74
6515	10/10/2025	EFT	1030 SUNBELT RENTALS	282088	173929337-0001	09/12/2025		10/09/25	1,675.54
			Invoice: 173929337-0001			PW/WO 24508 - DOUBLE DRUM RIDE-ON ROLLER			
				1,675.54	73111423 548100	REPAIRS & MAINTENANCE			
				282089	173929337-0002	09/12/2025		10/09/25	422.07
			Invoice: 173929337-0002			PW/WO 24508 - PLATE TAMPER			
				422.07	73111423 548100	REPAIRS & MAINTENANCE			
				282090	174079745-0001	09/12/2025		10/09/25	935.39
			Invoice: 174079745-0001			PW/WO 24478 - VIDEO PIPE CAMERA			
				935.39	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS			
				282091	174445655-0002	09/24/2025		10/09/25	2,031.13
			Invoice: 174445655-0002			PW/WO 24508 - DOUBLE DRUM RIDE-ON ROLLER			
				2,031.13	73111423 548100	REPAIRS & MAINTENANCE			
						CHECK		6515 TOTAL:	5,064.13
6516	10/10/2025	EFT	1014 ALLDATA LLC	282025	INVC06137770	09/28/2025		10/09/25	1,638.00
			Invoice: INVC06137770			IT/O&M MECHANICS SOFTWARE RENEWAL			
				1,638.00	81011881 548500	IT - C/E COMPUTER SUPPORT			
						CHECK		6516 TOTAL:	1,638.00
6517	10/10/2025	EFT	8991 ALLIANCE 2020, INC	282026	5863352	09/30/2025		10/09/25	20.59
			Invoice: 5863352			HR/BACKGROUND CHECKS			
				20.59	33011161 541100	HR-C/E-PROF SVCS			
						CHECK		6517 TOTAL:	20.59
6518	10/10/2025	EFT	10273 ALS GROUP USA CORP.	282027	36-51-691783-0	09/12/2025		10/09/25	950.00
			Invoice: 36-51-691783-0			PW/WO 24523 - PFAS TESTING			
				950.00	73411345 541100	PROFESSIONAL SERVICES			
						CHECK		6518 TOTAL:	950.00

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC	INV DATE	PO	CHECK RUN	NET
6519	10/10/2025	EFT	6492 ASSOCIATED EARTH SCI	282029	067993		09/25/2025		10/09/25	1,480.00
Invoice: 067993						ENG/3RD PARTY GEOTECH REVIEW-PLN52951 FSUBA				
				1,480.00	72655860 58600000370	GEO TECCH-3RD PARTY REVIEWS				
							CHECK		6519 TOTAL:	1,480.00
6520	10/10/2025	EFT	4365 AUTOMATIC FUNDS TRAN	282103	BAIN2509028		09/30/2025		10/09/25	175.00
Invoice: BAIN2509028						FIN/B&O SEP25				
				175.00	41011141 541100	FIN-GF-PROF SVCS				
							CHECK		6520 TOTAL:	175.00
6521	10/10/2025	EFT	5412 BENEFIT ADMINISTRATI	282105	251005		10/08/2025		10/09/25	319.00
Invoice: 251005						HSA/FSA BENEFITS				
				10.63	21011125 520000	COURT-BENEFITS				
				79.75	31011131 520000	EX-GF-BEN				
				37.22	41011141 520000	FIN-GF-BEN				
				53.17	51011211 520000	PD-C/E ADMIN-BENEFITS				
				26.58	61011581 520000	PCD - C/E ADMIN BENEFITS				
				95.70	71011321 520000	PW - C/E BENEFITS				
				15.95	81011881 520000	IT - C/E ADMIN BENEFITS				
							CHECK		6521 TOTAL:	319.00
6522	10/10/2025	EFT	45 BAINBRIDGE ISLAND CH	282030	2025-Q3.2		09/05/2025		10/09/25	3,619.63
Invoice: 2025-Q3.2						2025 LTAC				
				3,619.63	91140573 541100	GG-TOUR-PROF SERVICES				
							CHECK		6522 TOTAL:	3,619.63
6523	10/10/2025	EFT	2476 BISCC	282032	2025-Q3		10/02/2025		10/09/25	11,875.00
Invoice: 2025-Q3						EX/2025-2026 HUMAN SERVICES FUNDING				
				11,875.00	31017690 54110000297	SEN CENTER-OPER SUPPORT				
							CHECK		6523 TOTAL:	11,875.00
6524	10/10/2025	EFT	360 BUILDERS FIRSTSOURCE	281993	90932470		09/18/2025		10/09/25	519.70
Invoice: 90932470						WO 24506 - MARKING PAINT				
				519.70	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY				
				281994	100451527		09/18/2025		10/09/25	267.42
Invoice: 100451527						WO 24484				
				267.42	73011319 53110000827	FARM MAINT PROJECTS TBD-SUPPLY				
				281995	100459170		09/19/2025		10/09/25	13.92
Invoice: 100459170						WO 24484				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				13.92 73011319 53110000827	FARM MAINT PROJECTS TBD-SUPPLY				
						CHECK		6524 TOTAL:	801.04
6525	10/10/2025	EFT	4821 CASCADIA CONSULTING	282033	12418	09/23/2025		10/09/25	9,250.00
Invoice: 12418					EX/GREENHOUSE GAS INVENTORY				
				9,250.00 31011492 54110001387	CAP-GHG-PROF SVCS				
						CHECK		6525 TOTAL:	9,250.00
6526	10/10/2025	EFT	10367 CLOUDBREAK COLLECTIV	282034	0001683	10/01/2025		10/09/25	600.00
Invoice: 0001683					EX/2025 FACILITATION SERVICES CULTURAL FUNDING				
				600.00 31017572 54110000297	EX-COMMUNITY FUNDING RESOURCES				
						CHECK		6526 TOTAL:	600.00
6527	10/10/2025	EFT	9323 CONSOR NORTH AMERICA	282035	N223434WA.00-41	09/30/2025		10/09/25	905.00
Invoice: N223434WA.00-41					ENG/WINSLOW WATER TANK DESIGN SERVICES				
				905.00 72413434 64110000988	NEW WATER TANKS-PROF SVCS				
						CHECK		6527 TOTAL:	905.00
6528	10/10/2025	EFT	10160 CPR SEATTLE LLC	282036	108643	09/15/2025		10/09/25	4,195.80
Invoice: 108643					EX/WILDERNESS FIRST AID TRAINING				
				4,195.80 31011256 541100	EX-GF-EMERG PREP-PROF SVCS				
						CHECK		6528 TOTAL:	4,195.80
6529	10/10/2025	EFT	10374 ASGN INCORPORATED	282028	901188505	09/29/2025		10/09/25	1,789.20
Invoice: 901188505					IT/WEBSITE CONTENT MANAGER CONSULTING SERVICES				
				1,789.20 81011881 54110001398	WEBSITE UPDATE - PROF SVCS				
						CHECK		6529 TOTAL:	1,789.20
6530	10/10/2025	EFT	6363 LN CURTIS & SONS	282058	INV987980	09/11/2025		10/09/25	278.61
Invoice: INV987980					POL/UNIFORM/BURNHAM				
				278.61 53011212 520000	POLICE - C/E PATROL BENEFITS				
						CHECK		6530 TOTAL:	278.61
6531	10/10/2025	EFT	10773 DOMINGUS, JUSTIN	282037	5	10/01/2025		10/09/25	4,920.00
Invoice: 5					EX/PUBLIC FARMLAND MANAGEMENT				
				4,920.00 31011557 54110001019	FARM MNGT SVCS-FOTF OR STAHL				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK		6531 TOTAL:	4,920.00
6532	10/10/2025	EFT	10190 DTG ENTERPRISES INC	282055	29203266	09/10/2025		10/09/25	671.37
Invoice: 29203266					PW/PORTABLE RESTROOMS AND HAND WASHING STATIONS				
				671.37	73011897 548100 O&M-C/E-PWYD FAC-REPAIRS				
						CHECK		6532 TOTAL:	671.37
6533	10/10/2025	EFT	1953 FERGUSON ENTERPRISES	281996	0096376	09/22/2025		10/09/25	831.03
Invoice: 0096376					WO 24528				
				831.03	73411345 531100 OFFICE SUPPLIES				
				281997	0096427	09/23/2025		10/09/25	249.03
Invoice: 0096427					WO 24554				
				249.03	73421355 548100 WIN COLL-R&M				
				281998	0096454	09/23/2025		10/09/25	215.40
Invoice: 0096454					WO 24526				
				215.40	73411345 531100 OFFICE SUPPLIES				
				281999	0096465	09/23/2025		10/09/25	682.67
Invoice: 0096465					WO 24526				
				682.67	73411345 531100 OFFICE SUPPLIES				
				282000	0096697	09/24/2025		10/09/25	1,545.70
Invoice: 0096697					WO 24526				
				1,545.70	73411345 531100 OFFICE SUPPLIES				
				282001	CM008253	09/24/2025		10/09/25	-15.46
Invoice: CM008253					WO 24526 - 3X2 PVC BUSHING				
				-15.46	73411345 531100 OFFICE SUPPLIES				
						CHECK		6533 TOTAL:	3,508.37
6534	10/10/2025	EFT	10693 FOR THE PEOPLE	282039	4005	10/03/2025		10/09/25	110,779.54
Invoice: 4005					EX/KICKING GAS HEAR GRANT				
				110,779.54	31011492 54110001346 HEAR GRANT-PROF SVCS				
						CHECK		6534 TOTAL:	110,779.54
6535	10/10/2025	EFT	10565 GANNETT MEDIA CORP	282040	0007313947	09/30/2025		10/09/25	138.40
Invoice: 0007313947					ENG,PCD/KITSAP SUN ADS SEP25				
				75.52	63470586 544000 CUR-DEV-ZONING-ADV				
				15.88	72311418 64400001228 CH MAP RM ENCLOSURE-ADV				
				15.88	72334561 64400001088 MAD AVE NM IMPR-ADV				
				15.56	72423434 64400001103 HAWLEY/IRENE GR PUMPS-ADV				
				15.56	72011953 64400000712 COUNTRY CLUB RD-ADV				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC	INV DATE	PO	CHECK RUN	NET
						CHECK 6535 TOTAL:				138.40
6536	10/10/2025	EFT	513 GRAINGER	282002	9638368846		09/11/2025		10/09/25	182.53
Invoice: 9638368846						WO 24525				
				182.53	73411345 531100	OFFICE SUPPLIES				
				282003	9641777470		09/15/2025		10/09/25	211.11
Invoice: 9641777470						WO 25207				
				211.11	73011757 531100	O&M-C/E-MARINA-SUPPLIES				
						CHECK 6536 TOTAL:				393.64
6537	10/10/2025	EFT	10509 GLCC SERVICES LLC	282041	70007202		09/17/2025		10/09/25	19,511.09
Invoice: 70007202						PW/2024 - 2027 JANITORIAL SERVICE				
				19,511.09	73637961 54810000269	JANITORIAL CONTRACT				
						CHECK 6537 TOTAL:				19,511.09
6538	10/10/2025	EFT	268 HOUSING RESOURCES BA	282043	2025-238		09/30/2025		10/09/25	1,125.00
Invoice: 2025-238						EX/IMHP QTRLY MANAGEMENT FEE				
				1,125.00	31180592 54130200297	IMHP MNGT FEES				
				282044	2025-259		10/01/2025		10/09/25	700.00
Invoice: 2025-259						EX/IMHP PASS-THRU RENT				
				700.00	31180592 54130400297	IMHP SPACE RENT DEFAULT				
						CHECK 6538 TOTAL:				1,825.00
6539	10/10/2025	EFT	10398 JH KELLY, LLC	282045	PAYREQ5		09/29/2025		10/09/25	7,082.94
Invoice: PAYREQ5						PW/2022-2025 PLUMBING UPC				
				7,082.94	73425358 548100	O&M-WWTP-REPAIRS				
						CHECK 6539 TOTAL:				7,082.94
6540	10/10/2025	EFT	10439 KELLEY CREATE CO	282047	40149442		09/17/2025		10/09/25	90.64
Invoice: 40149442						POL/ADMIN COPIER LEASE				
				90.64	51011211 545000	PD-C/E-ADMIN RENTS/LEASE				
				282048	40155148		09/18/2025		10/09/25	294.84
Invoice: 40155148						ENG/COPIER LEASE-6525AC				
				294.84	72011321 545000	ENG - C/E ADMIN RENTS & LEASES				
				282049	40155149		09/18/2025		10/09/25	361.46
Invoice: 40155149						PCD/COPIER LEASE-7527ACT				
				361.46	61470581 545000	PCD - DEV ADMIN RENTS & LEASES				
				282050	40155150		09/18/2025		10/09/25	47.06

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET
INVOICE DTL DESC

Invoice: 40155150 PW/COPIER LEASE-XC2326
47.06 73637891 545000 RENTS & LEASES - OPERATING

282051 40170431 09/22/2025 10/09/25 241.07
Invoice: 40170431 POL/LARGE COPIER LEASE
241.07 51011211 545000 PD-C/E-ADMIN RENTS/LEASE

282052 40242950 09/30/2025 10/09/25 191.11
Invoice: 40242950 EX/EOC COPIER LEASE-2525AC
191.11 31011256 545000 EX-GF-EMERG PREP-RENTALS

CHECK 6540 TOTAL: 1,226.18

6541 10/10/2025 EFT 8546 KITSAP 911 PUBLIC AU 282053 BIPD2025-10 09/15/2025 10/09/25 7,380.08
Invoice: BIPD2025-10 POL/CALL CENTER SERVICES
5,166.06 53011286 551000 POLICE - C/E PATROL CENCOM
2,214.02 52011286 551000 POLICE - C/E - INVEST CENCOM

CHECK 6541 TOTAL: 7,380.08

6542 10/10/2025 EFT 6577 LAKESIDE INDUSTRIES 282054 336864 09/20/2025 10/09/25 699.58
Invoice: 336864 PW/SHINE ASPHALT PLANT 7.04 TONS
699.58 73111423 531100 OFFICE SUPPLIES

CHECK 6542 TOTAL: 699.58

6543 10/10/2025 EFT 10209 PAE CONSULTING ENGIN 282066 20254260 07/09/2025 10/09/25 460.00
Invoice: 20254260 ENG/CITY HALL SECURITY SYSTEM UPDATES
460.00 72311418 64110001092 CH SECURITY-PROF SVCS

CHECK 6543 TOTAL: 460.00

6544 10/10/2025 EFT 2574 NATIONAL BARRICADE C 282060 319258 09/18/2025 10/09/25 545.45
Invoice: 319258 PW/WO 24506 - TRAFFIC SIGNS
545.45 73111264 531100 O&M-STREET-TRAF CONTROL-SUPPLY

282061 319259 09/18/2025 10/09/25 1,161.01
Invoice: 319259 PW/WO 24506 - TRAFFIC SIGNS
1,161.01 73111264 531100 O&M-STREET-TRAF CONTROL-SUPPLY

282062 319260 09/18/2025 10/09/25 705.43
Invoice: 319260 PW/WO 24506 - TRAFFIC SIGNS
705.43 73111264 531100 O&M-STREET-TRAF CONTROL-SUPPLY

CHECK 6544 TOTAL: 2,411.89

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  CASH ACCOUNT: 635       111100       CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME                 VOUCHER  INVOICE                  INV DATE   PO       CHECK RUN          NET

                                                                                   INVOICE DTL DESC
-----------------------------------------------------------------------------------------------------------------------------------
     6545 10/10/2025 EFT    4111 OLYMPIC SPRINGS INC  282063   378316                   09/30/2025        10/09/25           21.73
       Invoice: 378316                                                             PW/WWTP - 5 GAL PURIFIED WATER X2
                                                        21.73 73425358 531100          O&M-WWTP-SUPPLIES

                                                                                              CHECK      6545 TOTAL:         21.73


     6546 10/10/2025 EFT   10444 OPCONNECT INC        282064   OC25691                  09/29/2025        10/09/25          286.50
       Invoice: OC25691                                                            EV CHARGER USAGE Q2 2025
                                                       286.50 91011850 532200          CITY VEH ELEC CAR CHARGING

                                                                                              CHECK      6546 TOTAL:        286.50


     6547 10/10/2025 EFT    8613 BAINBRIDGE ISLAND PA 282031   2025-Q3                  09/18/2025        10/09/25        4,500.00
       Invoice: 2025-Q3                                                            2025 LTAC
                                                     4,500.00 91140573 541100          GG-TOUR-PROF SERVICES

                                                                                              CHECK      6547 TOTAL:      4,500.00


     6548 10/10/2025 EFT     458 PENINSULA FIRE INC   282067   09192025TM1              09/19/2025        10/09/25          169.26
       Invoice: 09192025TM1                                                        PW/FIRE EXTINGUISHER ANNUAL SERVICE PWOM
                                                       169.26 73011897 548100          O&M-C/E-PWYD FAC-REPAIRS

                                                                                              CHECK      6548 TOTAL:        169.26


     6549 10/10/2025 EFT    8655 PENINSULA TREE SERVI 282068   PAYREQ1-00354            10/02/2025        10/09/25       32,760.00
       Invoice: PAYREQ1-00354                                                      PW/2025-2028 TREE REMOVAL AND MAINTENANCE UPC
                                                    32,760.00 73111427 54110000354  TREE PRES/REMOVAL-RD-PROF SVCS

                                                                                              CHECK      6549 TOTAL:     32,760.00


     6550 10/10/2025 EFT    6333 PETROCARD INC.       282071   0568085-IN               09/11/2025        10/09/25        4,742.30
       Invoice: 0568085-IN                                                         PW/DIESEL & REGULAR FUEL
                                                     2,645.58 73638893 532000          O&M-FUEL USE-ALLOCATION
                                                     2,096.72 73638932 532000          O&M-FUEL ALLOC TO OTH DEPTS

                                                      282072   0568506-IN               09/18/2025        10/09/25        3,988.43
       Invoice: 0568506-IN                                                         PW/DIESEL & REGULAR FUEL
                                                     2,044.15 73638893 532000          O&M-FUEL USE-ALLOCATION
                                                     1,944.28 73638932 532000          O&M-FUEL ALLOC TO OTH DEPTS

                                                                                              CHECK      6550 TOTAL:      8,730.73


     6551 10/10/2025 EFT    9776 RED HAWK FIRE PROTEC 282070   12470993                 09/10/2025 20250017 10/09/25        690.50
       Invoice: 12470993                                                           PW/ANNUAL SPRINKLER AND FIRE ALARM TESTING CITY
                                                       690.50 73011755 54110001081  FIRE SPRINK/ALARM TEST-COMMONS
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK		6551 TOTAL:	690.50
6552	10/10/2025	EFT	7801 REDSIDE CONSTRUCTION	282073	PAYREQ20-00988	10/02/2025		10/09/25	262,080.00
Invoice: PAYREQ20-00988					ENG/WINSLOW WATER TANK REPLACEMENT				
				262,080.00 72413434 66300000988	NEW WATER TANKS-CONSTR				
						CHECK		6552 TOTAL:	262,080.00
6553	10/10/2025	EFT	5612 RH2 ENGINEERING INC	282074	103317	09/22/2025		10/09/25	1,554.67
Invoice: 103317					ENG/DESIGN STANDARDS UPDATE				
				388.66 72111444 54110001052	DEV STANDARDS-STRT-PROF SVCS				
				388.67 72411342 54110001052	DEV STANDARDS-WTR-PROF SVCS				
				388.67 72421352 54110001052	DEV STANDARDS-SWR-PROF SVCS				
				388.67 72431832 54110001052	DEV STANDARDS-SSWM-PROF SVCS				
						CHECK		6553 TOTAL:	1,554.67
6554	10/10/2025	EFT	10496 SEATTLE AUTOMOTIVE D	282004	S7-10256383	09/16/2025		10/09/25	251.12
Invoice: S7-10256383					WO 00267				
				251.12 53011212 531100	PD-C/E-PATROL SUPPLIES				
				282005	S7-10293731	09/30/2025		10/09/25	188.34
Invoice: S7-10293731					WO 00267				
				188.34 53011212 531100	PD-C/E-PATROL SUPPLIES				
				282006	S10-10262315	09/17/2025		10/09/25	170.21
Invoice: S10-10262315					WO 00161				
				170.21 73011897 531100	O&M-C/E-PWY FAC-SUPPLIES				
						CHECK		6554 TOTAL:	609.67
6555	10/10/2025	EFT	1670 SEATTLE PUMP & EQUIP	282075	014447	09/17/2025		10/09/25	502.32
Invoice: 014447					PW/WO 24572 - DIAGNOSTICS				
				502.32 73425358 548100	O&M-WWTP-REPAIRS				
						CHECK		6555 TOTAL:	502.32
6556	10/10/2025	EFT	10706 SECURITY SOLUTIONS N	282076	PAYREQ2-01092	09/26/2025		10/09/25	65,445.94
Invoice: PAYREQ2-01092					ENG/CITY HALL SECURITY UPGRADES				
				65,445.94 72311418 66300001092	CH SECURITY-CONSTR				
						CHECK		6556 TOTAL:	65,445.94

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
6557	10/10/2025	EFT	8132 SPECTRA LABORATORIES	282079	25-06637	09/15/2025		10/09/25	34.00
Invoice: 25-06637						PW/TESTING - TAYLOR WELL			
				34.00	73415345 54110000391	LAB SVCS-WATER ROCKAWAY			
				282080	25-06663	09/15/2025		10/09/25	162.00
Invoice: 25-06663						PW/TESTING - WWTP			
				162.00	73425358 54110000391	LAB & TESTING SVCS-WWTP			
				282081	25-06712	09/15/2025		10/09/25	32.00
Invoice: 25-06712						PW/TESTING - ROCKAWAY BEACH			
				32.00	73415345 54110000391	LAB SVCS-WATER ROCKAWAY			
				282082	25-06713	09/15/2025		10/09/25	96.00
Invoice: 25-06713						PW/TESTING - MULTIPLE SITES			
				96.00	73411345 54110000391	LAB SVCS-WATER			
				282083	25-06782	09/16/2025		10/09/25	781.00
Invoice: 25-06782						PW/TESTING - WWTP			
				781.00	73425358 54110000391	LAB & TESTING SVCS-WWTP			
				282084	25-06783	09/16/2025		10/09/25	2,686.00
Invoice: 25-06783						PW/TESTING - MULTIPLE SITES			
				2,686.00	73411345 54110000391	LAB SVCS-WATER			
				282085	25-06823	09/17/2025		10/09/25	162.00
Invoice: 25-06823						PW/TESTING - WWTP			
				162.00	73425358 54110000391	LAB & TESTING SVCS-WWTP			
						CHECK		6557 TOTAL:	3,953.00
6558	10/10/2025	EFT	5730 SUMMIT LAW GROUP	282086	166411	09/18/2025		10/09/25	1,870.00
Invoice: 166411						LEGAL/PRO SVCS - GENERAL AUG25			
				1,870.00	32011152 54111000870	LGL-HR (NON-BARGAINING)			
				282087	166412	09/18/2025		10/09/25	765.00
Invoice: 166412						LEGAL/PRO SVCS - BARGAINING AUG25			
				765.00	32011152 54111000274	LGL-LABOR NEGOTIATIONS			
						CHECK		6558 TOTAL:	2,635.00
6559	10/10/2025	EFT	1152 HD SUPPLY INC	282094	INV00748579	06/24/2025		10/09/25	108.16
Invoice: INV00748579						PW/WO 24569 - TSS STD 200 MG/L			
				108.16	73425358 531100	O&M-WWTP-SUPPLIES			
						CHECK		6559 TOTAL:	108.16

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC / INV DATE	PO	CHECK RUN	NET
6560	10/10/2025	EFT	7821 VESTIS	282095	5120754897	09/16/2025		10/09/25	32.76
Invoice: 5120754897						PW/SHOP TOWELS			
				32.76	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
						CHECK	6560 TOTAL:		32.76
6561	10/10/2025	EFT	9373 VISIT BAINBRIDGE ISL	282096	2025-Q3.2	08/31/2025		10/09/25	17,332.07
Invoice: 2025-Q3.2						2025 LTAC AUG25			
				17,332.07	91140573 541100	GG-TOUR-PROF SERVICES			
						CHECK	6561 TOTAL:		17,332.07
6562	10/10/2025	EFT	938 WA ST DEPT OF HEALTH	282099	60164	09/23/2025		10/09/25	1,224.00
Invoice: 60164						PW/SANITARY SURVEY INSPECTION			
				1,224.00	73637892 541100	O&M-ALLOC-WTR-PROF SVCS			
						CHECK	6562 TOTAL:		1,224.00
6563	10/10/2025	EFT	4104 WA ST FERRIES	282111	RK450627	09/30/2025		10/09/25	266.45
Invoice: RK450627						WAVE2GO FERRY CHARGES SEP25			
				208.80	53011212 543100	PATROL-TRAVEL/MEALS/LODGING			
				11.25	72011321 543100	ENG - C/E ADMIN TRAVEL EXPENSE			
				46.40	73011189 543100	O&M-FAC-TRAVEL/MEALS/LODGING			
						CHECK	6563 TOTAL:		266.45
6564	10/10/2025	EFT	499 WESTBAY AUTO PARTS I	282008	948994	09/10/2025		10/09/25	36.59
Invoice: 948994						PW/SHOP SUPPLIES			
				36.59	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				282009	949203	09/11/2025		10/09/25	190.84
Invoice: 949203						PW/SHOP SUPPLIES			
				190.84	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				282010	949289	09/11/2025		10/09/25	-139.42
Invoice: 949289						PW/SHOP SUPPLIES CREDIT MEMO			
				-139.42	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				282011	949487	09/12/2025		10/09/25	228.39
Invoice: 949487						PW/WO 00264			
				228.39	53011212 531100	PD-C/E-PATROL SUPPLIES			
				282012	949979	09/16/2025		10/09/25	42.86
Invoice: 949979						PW/SHOP SUPPLIES			
				42.86	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				282013	950336	09/17/2025		10/09/25	484.20

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC	INV DATE	PO	CHECK RUN	NET
	Invoice: 950336				PW/SHOP SUPPLIES				
			484.20	73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
			282014	950445		09/18/2025		10/09/25	123.25
	Invoice: 950445				PW/SHOP SUPPLIES				
			123.25	73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
			282015	950556		09/18/2025		10/09/25	9.22
	Invoice: 950556				PW/WO 00209				
			9.22	51011211 531100	PD-C/E-ADM-SUPPLIES				
			282016	951402		09/24/2025		10/09/25	22.13
	Invoice: 951402				PW/WO 00248				
			22.13	73411345 531100	OFFICE SUPPLIES				
			282017	951465		09/24/2025		10/09/25	228.39
	Invoice: 951465				PW/WO 00265				
			228.39	53011212 531100	PD-C/E-PATROL SUPPLIES				
			282018	951600		09/24/2025		10/09/25	81.21
	Invoice: 951600				PW/WO 00146				
			81.21	73011189 531100	O&M - C/E FACIL OFC SUPPLIES				
			282020	951757		09/25/2025		10/09/25	4.60
	Invoice: 951757				PW/WO 24491				
			4.60	73421355 531100	WIN COLL-SUPPLIES				
			282021	952434		09/30/2025		10/09/25	228.39
	Invoice: 952434				PW/SHOP SUPPLIES				
			228.39	73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
			282022	952442		09/30/2025		10/09/25	17.52
	Invoice: 952442				PW/SHOP SUPPLIES				
			17.52	73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
			282023	952458		09/30/2025		10/09/25	23.85
	Invoice: 952458				PW/SHOP SUPPLIES				
			23.85	73638935 531100	O&M-STD ALLOCATION-SUPPLIES				
					CHECK	6564 TOTAL:			1,582.02

NUMBER OF CHECKS 51 *** CASH ACCOUNT TOTAL *** 609,001.60

	COUNT	AMOUNT
TOTAL EFT'S	51	609,001.60

*** GRAND TOTAL *** 609,001.60

JOURNAL ENTRIES TO BE CREATED

CLERK: glin

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2025 10 65									
APP 402-213000						ACCOUNTS PAYABLE		9,647.62	
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			609,001.60
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		161,487.68	
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		41,077.08	
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		270,715.45	
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		1,480.00	
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
APP 104-213000						CIVIC IMPR - ACCOUNTS PAYABLE		25,451.70	
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		436.98	
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		65,937.70	
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		30,553.72	
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
APP 108-213000						AFFORD HSG - ACCOUNTS PAYABLE		1,825.00	
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		388.67	
	10/10/2025	10/09/25	101025			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		609,001.60	609,001.60
APP 631-130000						DUE TO/FROM CLEARING		578,447.88	
	10/10/2025	10/09/25	101025						
APP 402-130000						DUE TO/FROM CLEARING			9,647.62
	10/10/2025	10/09/25	101025						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			161,487.68
	10/10/2025	10/09/25	101025						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			41,077.08
	10/10/2025	10/09/25	101025						
APP 401-130000						DUE TO/FROM CLEARING			270,715.45
	10/10/2025	10/09/25	101025						
APP 650-130000						DUE TO/FROM CLEARING			1,480.00
	10/10/2025	10/09/25	101025						
APP 104-130000						CIVIC IMPR DUE TO/FROM CLEAR'G			25,451.70
	10/10/2025	10/09/25	101025						
APP 407-130000						DUE TO/FROM CLEARING			436.98
	10/10/2025	10/09/25	101025						
APP 301-130000						DUE TO/FROM CLEARING			65,937.70
	10/10/2025	10/09/25	101025						
APP 108-130000						AFFORD HSG DUE TO/FROM CLEAR'G			1,825.00

JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
10/10/2025	10/09/25	101025						
APP 403-130000					DUE TO/FROM CLEARING			388.67
10/10/2025	10/09/25	101025						
					SYSTEM GENERATED ENTRIES TOTAL		578,447.88	578,447.88
					JOURNAL 2025/10/65 TOTAL		1,187,449.48	1,187,449.48

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2025 10	65	10/10/2025		
001-130000			GENERAL - DUE TO/FROM CLEARING		161,487.68
001-213000			GENERAL - ACCOUNTS PAYABLE	161,487.68	
			FUND TOTAL	161,487.68	161,487.68
101 STREET FUND	2025 10	65	10/10/2025		
101-130000			STREETS - DUE TO/FROM CLEARING		41,077.08
101-213000			STREETS - ACCOUNTS PAYABLE	41,077.08	
			FUND TOTAL	41,077.08	41,077.08
104 CIVIC IMPROVEMENT FUND	2025 10	65	10/10/2025		
104-130000			CIVIC IMPR DUE TO/FROM CLEAR'G		25,451.70
104-213000			CIVIC IMPR - ACCOUNTS PAYABLE	25,451.70	
			FUND TOTAL	25,451.70	25,451.70
108 AFFORDABLE HOUSING FUND	2025 10	65	10/10/2025		
108-130000			AFFORD HSG DUE TO/FROM CLEAR'G		1,825.00
108-213000			AFFORD HSG - ACCOUNTS PAYABLE	1,825.00	
			FUND TOTAL	1,825.00	1,825.00
301 CAPITAL CONSTRUCTION FUND	2025 10	65	10/10/2025		
301-130000			DUE TO/FROM CLEARING		65,937.70
301-213000			ACCOUNTS PAYABLE	65,937.70	
			FUND TOTAL	65,937.70	65,937.70
401 WATER OPERATING FUND	2025 10	65	10/10/2025		
401-130000			DUE TO/FROM CLEARING		270,715.45
401-213000			ACCOUNTS PAYABLE	270,715.45	
			FUND TOTAL	270,715.45	270,715.45
402 SEWER OPERATING FUND	2025 10	65	10/10/2025		
402-130000			DUE TO/FROM CLEARING		9,647.62
402-213000			ACCOUNTS PAYABLE	9,647.62	
			FUND TOTAL	9,647.62	9,647.62
403 STORM & SURFACE WATER FUND	2025 10	65	10/10/2025		
403-130000			DUE TO/FROM CLEARING		388.67
403-213000			ACCOUNTS PAYABLE	388.67	
			FUND TOTAL	388.67	388.67
407 BUILDING & DEVELOPMENT FUND	2025 10	65	10/10/2025		

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION		DEBIT	CREDIT
407-130000			DUE TO/FROM CLEARING			436.98
407-213000			ACCOUNTS PAYABLE		436.98	
				FUND TOTAL	436.98	436.98
631 CLEARING FUND	2025 10	65	10/10/2025			
631-130000			DUE TO/FROM CLEARING		578,447.88	
631-213000			ACCOUNTS PAYABLE		30,553.72	
635-111100			CASH			609,001.60
				FUND TOTAL	609,001.60	609,001.60
650 AGENCY FUND	2025 10	65	10/10/2025			
650-130000			DUE TO/FROM CLEARING			1,480.00
650-213000			ACCOUNTS PAYABLE		1,480.00	
				FUND TOTAL	1,480.00	1,480.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		161,487.68
101	STREET FUND		41,077.08
104	CIVIC IMPROVEMENT FUND		25,451.70
108	AFFORDABLE HOUSING FUND		1,825.00
301	CAPITAL CONSTRUCTION FUND		65,937.70
401	WATER OPERATING FUND		270,715.45
402	SEWER OPERATING FUND		9,647.62
403	STORM & SURFACE WATER FUND		388.67
407	BUILDING & DEVELOPMENT FUND		436.98
631	CLEARING FUND	578,447.88	
650	AGENCY FUND		1,480.00
	TOTAL	578,447.88	578,447.88

** END OF REPORT - Generated by Grace Lin **

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:**

AGENDA ITEM: Approve City Council Meeting Minutes

SUMMARY: Council will consider approval of City Council meeting minutes.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Executive

RECOMMENDED MOTION:
Approve City Council Meeting Minutes.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:
Special City Council Meeting - Executive Session Minutes, September 23, 2025.pdf
Regular City Council Business Meeting Minutes, September 23, 2025.pdf

CITY OF
BAINBRIDGE ISLAND

Special City Council Meeting – Executive Session
Tuesday, September 23, 2025

Meeting Minutes

1) CALL TO ORDER / ROLL CALL - 5:00 PM

Mayor Mathews called the meeting to order at 5:00 p.m. in Council Chambers and on the Zoom webinar.

Mayor Mathews, Deputy Mayor Quitslund, and Councilmembers Deets, Fantroy-Johnson, Moriwaki, and Schneider were present. Councilmember Hytopoulos arrived at 5:25 p.m.

2) EXECUTIVE SESSION

2.A Pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency,

Cover Page

Mayor Mathews adjourned the meeting to an executive session for 30 minutes pursuant to RCW 42.30.110(1)(i).

3) ADJOURNMENT

Council returned from executive session at 5:44 p.m., and Mayor Mathews adjourned the meeting.

____
Ashley Mathews, Mayor

____
Christine Brown, MMC, City Clerk

CITY OF
BAINBRIDGE ISLAND

REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, SEPTEMBER 23, 2025

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Mathews called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar.

Mayor Mathews, Deputy Mayor Quitslund, and Councilmembers Deets, Fantroy-Johnson, Hytopoulos, Moriwaki, and Schneider were present.

Mayor Mathews led the Pledge of Allegiance and read the Land Acknowledgment.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Councilmember Fantroy-Johnson seconded to approve the agenda as presented. The motion carried unanimously, 7-0.

There were no conflicts of interest disclosed.

3) PRESENTATION(S)

3.A Approve Proclamation Declaring September 29 - October 5, 2025, as the "Week Without Driving"

Cover Page
Proclamation 2025 Week Without Driving.docx

Mayor Mathews introduced the agenda item.

MOTION: I move to approve the proclamation declaring September 29-October 5, 2025, as the "Week Without Driving" and add it to the annual proclamations that may be signed by the Mayor without further Council action.
Schneider/Moriwaki: The motion carried unanimously, 7-0.

Councilmember Schneider read the proclamation. Marcia Cutting accepted the proclamation.

3.B Present the Proclamation Declaring the Month of September 15 through October 15, 2025 as "Hispanic and Latine Heritage Month"

Cover Page
Proclamation for National Hispanic and Latine Heritage Month 2025.docx

Mayor Mathews read the proclamation. Martitha May, affiliated with the Kitsap Immigrant Assistance Center and Kitsap Mesa Redonda, accepted the proclamation together with community members.

4) PUBLIC COMMENT

4.A Guidelines and Instructions for Public Comment
Cover Page
Guidelines and Instructions for Providing Public Comment.pdf

Sarah Blossom spoke about the process for the ordinance relating to development standards for affordable housing.

Scott Pattison spoke on behalf of union members in support of the affordable housing project.

Don Rrooks expressed concerns with the water supply and the 625 Winslow affordable housing project.

Nancy Nolan spoke in favor of pausing the 625 Winslow affordable housing project.

Jon Grant, Chief Strategy Officer of LIHI, spoke about alternative sites for the affordable housing project.

David Schutz spoke against Ordinance No. 2025-01 and the affordable housing project.

Mary Clare Kersten expressed concerns with development due to the sole source aquifer.

Jack Shepard spoke about the need for affordable housing.

Marcia Cutting spoke in favor of Ordinance No. 2025-21 and the affordable housing project.

April Ness spoke about the Dave Ullin Open Water Marina community.

Becca Guillote spoke about the Dave Ullin Open Water Marina.

Priscella Zimmerman spoke against the 625 Winslow affordable housing project.

Kevin Fetterly spoke against upzoning Winslow.

Ariel Birtley spoke against the proposed affordable housing project.

Charlie Kratzer spoke about water issues and the Environmental Technical Advisory Committee.

Steven Hoskins spoke in favor of the affordable housing project.

John Flodin spoke in favor of the affordable housing project and Ordinance No. 2025-21.

Olivia Hall read Caitlin Lombardi's public comment in favor of the affordable housing project.

Kate Sharafanowid spoke about affordable housing.

Leland Parker expressed concerns with the affordable housing project.

Chloe Josten spoke in favor of the affordable housing project.

Robert Drury expressed concerns with the City and growth.

Bevan Taylor spoke in favor of the affordable housing project and Ordinance No. 2025-21.

Matt Gent spoke in support of the affordable housing project.

Lisa Neal expressed concerns with the affordable housing project's costs and the affordable housing definition change.

Lara Lant expressed concerns with the affordable housing project.

Dawn Janow spoke about items on the consent agenda and the process for Ordinance No. 2025-21.

Mary Rain expressed concerns with the affordable housing project.

Ron Peltier spoke in favor of the Groundwater Management Plan.

Sean Sullivan spoke about the need for affordable housing.

Lisa Macchio spoke about groundwater.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda
Cover Page

MOTION: I move to approve the Consent Agenda as presented.
Moriwaki/Fantroy-Johnson: The motion carried unanimously, 7-0.

5.B Approve Payroll
Cover Page
Corrected Council Report 09-05-25.pdf
Council Report 09-20-25.pdf

5.C Approve City Council Meeting Minutes
Cover Page
Special City Council Meeting - Executive Session Minutes, September 9, 2025.pdf
Regular City Council Business Meeting Minutes, September 9, 2025.pdf
City Council Study Session Minutes, September 16, 2025.pdf

5.D Authorize the City Manager to Execute the Madison Avenue Bundled Project Acceptance - Public Works
Cover Page
Project Acceptance_Madison Ave NonMotorized Bundle_Sound Pacific Construction.pdf

5.E Authorize the City Manager to Execute the Country Club Road Reconstruction Project Acceptance - Public Works
Cover Page
Project Acceptance_Country Club Rd Reconstruction_Seton Construction.pdf

5.F **Authorize the City Manager to Execute Amendment No. 2 Extending the Agreement with Kitsap Law Group for Indigent Defense Services and Approve a Related 2026 Budget Adjustment for Public Defense Services ($54,500)**
Cover Page
Amendment No 2 to Contract for Indigent Defense Services.pdf
Kitsap Law Group Public Defense Services Agreement.docx.pdf
Amendment No 1 to Contract for Public Defense Services.pdf

5.G **Authorize the City Manager to Execute the Hawley / Irene Grinder Pumps Project Acceptance - Public Works**
Cover Page
Project Acceptance Hawley & Irene Grinder Pumps Sound Pacific Construction.pdf

5.H **Authorize the City Manager to Execute Amendment No. 13 to the Professional Services Agreement with Perteet, Inc. for the Eagle Harbor/Wyatt Way Non-Motorized Improvement Project Construction Engineering Services ($119,300.00 Capital Construction Fund) - Public Works**
Cover Page
Eagle Harbor Cooper Creek PSA Amendment No 13.docx
Exhibit A to Amendment No. 13 to PSA Eagle Harbor NonMotorized Perteet.pdf
CIP-00968_Eagle Harbor . Wyatt Way Non-Motorized Improvements.pdf

5.I **Ratify the Pre-Approved Purchase Order of a Replacement Dump Truck as Part of the 2025 Capital Improvement Plan Fleet Purchases ($384,269.91 Equipment, Rental and Revolving Fund) - Public Works**
Cover Page
RWC International LLC_Purchase Order 20250023_Project 01312.pdf
2025-2026 Adopted Budget - Fleet and Equipment CIP (2025 - 2030).pdf

5.J **Ratify the Pre-Approved Purchase Order of an Asphalt Patch Truck as part of the 2025 Capital Improvement Plan Fleet and Equipment Purchases ($322,881.83 Equipment, Rental and Revolving Fund) - Public Works**
Cover Page
PB Loader Corporation_Purchase Order 20250041_Project 01392.pdf
2025-2026 Adopted Budget - Fleet and Equipment CIP (2025 - 2030).pdf

5.K **Authorize the City Manager to Execute an Interlocal Agreement with Kitsap County for the West Sound Stormwater Outreach Group ($42,000 Stormwater and Surface Water Management Fund) - Public Works**
Cover Page
ILA_WSSOG_2026-2028.pdf

5.L **Cancel the October 7, 2025, City Council Study Session**
Cover Page

5.M **Authorize the City Manager to Execute a Contract Amendment with Transpo Group for the Americans with Disabilities Act (ADA) Transition Plan (an Increase of $20,900) - Executive**
Cover Page

Transpo Group (Amendment No. 1).docx

6) COUNCIL ANNOUNCEMENTS

Council provided an update on local and regional meetings and events.

7) CITY MANAGER'S REPORT

City Manager King commented on the consent agenda items for the Eagle Harbor non-motorized transportation project and the contract amendment for the Americans with Disabilities Act (ADA) plan consultant.

8) REGULAR BUSINESS

8.A Consider Ordinance No. 2025-21 Development Standards for Affordable Housing Projects and Schedule Public Hearing for October 14, 2025 - Planning

Cover Page
Ordinance No. 2025-21 Development Standards for Affordable Housing.docx
Exhibit A to Ord No 2025-21 (2) - For 9-23-25 Council Meeting 4919-1311-7546.1.docx

City Manager King introduced the agenda item. Senior Planner Sutton provided information on the ordinance, and Council discussed the topic.

Councilmember Hytopoulos moved that the City Council not schedule a public hearing on Ordinance No. 2025-21 and instead direct the City Manager to prepare an agenda item for the next available study session to discuss alternative sites to 625 Winslow to include 251 Winslow Way, formerly proposed for a hotel, with a goal of selecting a site no later than the end of this calendar year, and followed with a related motion with regards to scheduling an executive session to discuss the disposition of our properties at 625 Winslow. The motion failed for lack of a second.

MOTION: I move to schedule Ordinance No. 2025-21 for a public hearing on October 14, 2025.
Fantroy-Johnson/Schneider: The motion carried 6 – 1.

AYES: Brenda Fantroy-Johnson, Jon Quitslund, Joe Deets, Clarence Moriwaki, Leslie Schneider, Ashley Mathews
NOES: Kirsten Hytopoulos
ABSENT: None
ABSTAIN: None

8.B Review of City's Standard Definitions for Affordable Housing - Planning

Cover Page
Request for Agenda Item Re-definition of Affordable_Housing.pdf
Councilmember Quitslund Recommended Motion defining Affordable Housing.pdf
2025 Bremerton-Silverdale MSA HUD Median Income Table.pdf

City Manager King introduced the agenda item. Planning Director Charnas provided additional information.

MOTION: I move to forward the following policy statement for final consideration in a subsequent Business Meeting of the City Council [the policy statement attached to the agenda item].

Quitslund/Fantroy-Johnson: The motion failed 3 – 4.

AYES: Brenda Fantroy-Johnson, Jon Quitslund, Ashley Mathews
NOES: Joe Deets, Kirsten Hytopoulos, Clarence Moriwaki, Leslie Schneider
ABSENT: None
ABSTAIN: None

8.C Introduce Ordinance No. 2025-28 Relating to the 2026 Mid-Biennium Budget Update and Set the Public Hearing on November 12, 2025 - Finance
Cover Page
2026 Budget Presentation_for_CC_Draft.pptx
Ordinance No. 2025-28 Adopting Mid-Biennium Modifications to 2026 Adopted Budget.docx
Ordinance No. 2025-28 Exhibit A_DRAFT.pdf
Ordinance No. 2025-28 Exhibit B_DRAFT.pdf
Ordinance_No._2025-28_Exhibit_C_DRAFT.pdf

City Manager King introduced the agenda item. Finance Director Pitts provided a presentation with additional information.

MOTION: I move to set a public hearing on November 12, 2025, regarding Ordinance No. 2025-28, relating to the 2026 Mid-Biennium Budget Update.
Deets/Moriwaki: The motion carried unanimously, 7-0.

8.D Introduce Ordinance No. 2025-27 Relating to the Property Tax Levy for Collection in 2026 and Set the Public Hearing on November 12, 2025 - Finance
Cover Page
Ordinance No. 2025-27 Relating to the Levy of Property Taxes for Collection in 2026 DRAFT (1).docx
City of Bainbridge Island Levy Limit Calculation 9 4 2025 TY2026.pdf
2025 Property Tax Distribution Pie Chart.pdf

City Manager King introduced the agenda item.

MOTION: I move to set a public hearing on November 12, 2025, regarding Ordinance No. 2025-27, relating to the Property Tax Levy for Collection in 2026.
Moriwaki/Deets: The motion carried unanimously, 7-0.

8.E Establish the Wait Period for Low Income Priority at the Dave Ullin Open Water Marina - Executive
Cover Page
Liveaboards 9-23-25.pptx

City Manager King introduced the agenda item.

MOTION: I move to wait a period of 30 days in the absence of a waiting list.
Fantroy-Johnson/Deets: The motion carried unanimously, 7-0.

8.F Designate One Councilmember to Serve on the Selection Jury for New Public Art to be Displayed in the City Hall Engineering Conference Room
Cover Page

MOTION: I move to appoint Councilmember Moriwaki to represent the City of Bainbridge Island on the selection jury for the new Public Art to be displayed in the City Hall Engineering Conference Room.
Mathews/Fantroy-Johnson: The motion carried unanimously, 7-0.

9) ADJOURNMENT

Mayor Mathews adjourned the meeting at 9:17 p.m.

____
Ashley Mathews, Mayor

____
Christine Brown, MMC, City Clerk

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:**

AGENDA ITEM: Authorize the City Manager to Enter into a Construction Contract with Van Ness Construction for the Mobile Home Site Preparation Project ($62,088.60 Capital Construction Fund) - Public Works

SUMMARY: This project consists of site work and utilities for a manufactured home that will be delivered by the manufacturer to the City-owned property at 301 Madrona Way NE - a site within the mobile home park adjacent to City Hall. The City's intent is to use the home for employee housing.

The preparation of the site was deemed to be a public work and was therefore bid separately from the delivery of the mobile home, under the rules and regulations for a public works project.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Public Works

RECOMMENDED MOTION:

Authorize the City Manager to enter into a Construction Contract in the amount of $62,088.60 with Van Ness Construction for the Mobile Home Site Preparation project.

COMMUNITY ENGAGEMENT AND OUTREACH:
None planned.

FISCAL IMPACT:

Amount:	$62,088.60
Ongoing Cost:	
One-Time Cost:	$62,088.60
Included in Current Budget?	true

BACKGROUND: This contract was originally awarded to James Lynch Construction, LLC. Prior to starting the work, James Lynch Construction went out of business and the project needed to be rebid.

This project was rebid through the Small Works Roster, and one bid was received on September 24, 2025.

City staff reviewed the bid results and the contractor's qualifications and recommends that City Council award the Mobile Home Site Preparation project to the responsive low bidder, Van Ness Construction in the amount of $62,088.60.

ATTACHMENTS:

SWR Mobile Home Site Preparation Van Ness Construction LLC CC.docx
Bid Tabulation_Manufactured Home Site Preparation.pdf
CIP_Mobile Home Project Page.pdf

CITY OF BAINBRIDGE ISLAND
SMALL WORKS CONTRACT
($20,001 - $149,999)

THIS SMALL WORKS CONTRACT ("Contract") is entered into between the City of Bainbridge Island, a Washington municipal corporation ("City"), and Van Ness Construction, LLC, a Washington state limited liability company ("Contractor").

In consideration of the terms and conditions set forth in this Contract, the City and the Contractor (each individually a "Party" and collectively the "Parties") agree as follows:

1. Contractor Services. The Contractor shall furnish at its own cost and expense all labor, tools, materials, and equipment required to construct and complete, in accordance with this Contract and to the satisfaction of the City, the public works project known as the Manufactured Home Site Work Project. The Project is detailed in the following documents, which are attached hereto and incorporated herein by reference:

- Insurance Requirements (**Attachment A**)
- Declaration of Retainage (**Attachment B**)
- Scope of Work (**Attachment C**)
- Payment and Performance Bonds (**Attachment D**)
- Guarantee Form (**Attachment E**)
- General Special Provisions (**Attachment F**)
- Appendixes (**Attachment G**)
- Schedule of Prevailing Wages (see https://www.lni.wa.gov/licensing-permits/public-works-projects/prevailing-wage-rates/)

2. Notice to Proceed, Time of Completion. This Contract shall become effective upon execution by both Parties. The Contractor shall commence work within seven (7) days after the City issues a written Notice to Proceed and shall complete the work within 60 working days from the City's issuance of the Notice to Proceed. The time of beginning, rate of progress, and time of completion are essential conditions of this Contract.

3. Payment.

3.1 Payment amount and procedures. The City shall pay the Contractor for all work and services covered by this Contract in an amount that shall not exceed Sixty-Two Thousand Eighty-Eight and 60/100 Dollars ($62,088.60), including applicable sales tax. The payment amount shall exclude approved change orders, in accordance with the quantity and unit prices shown on the attached bid proposal. The Contractor shall submit, in a format acceptable to the City, monthly invoices for work and services performed in the previous calendar month. The City shall pay for the portion of the work described in the invoice that has been completed by the Contractor and approved by the City. The City's payment shall not constitute a waiver of the City's right to final inspection and acceptance of the work.

3.2 Defective or Unauthorized Work. If during the course of the Contract the work rendered does not meet the requirements set forth in the Contract, the Contractor shall correct or modify the required work to comply with the requirements of the Contract. The City shall have the right to withhold payment for such work until it meets the requirements of the Contract. If the Contractor is unable, for any reason, to satisfactorily complete any portion of the work, the City may complete the work by contract or otherwise, and the Contractor shall be liable to the City for any additional costs incurred by the City. "Additional costs" means all reasonable costs incurred by the City, including legal costs and attorneys' fees, beyond the maximum contract price under this Contract. The City further reserves the right to deduct the cost to complete the work, including any additional costs, from any amounts due or to become due to the Contractor.

3.3 Final Payment; Waiver of Claim. Thirty (30) days after completion and final acceptance of the Project by the City as complying with the terms of this Contract, the City shall pay to the Contractor all sums due as provided by this Contract, except those required to be withheld by law or agreed to in special contract provisions. THE CONTRACTOR'S ACCEPTANCE OF FINAL PAYMENT (EXCLUDING WITHHELD RETAINAGE) SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY THE CONTRACTOR AS UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.

☒ **Required. 3.4 Retainage.** The City shall hold back a retainage in the amount of five percent (5%) of any and all payments made to the Contractor for a period of sixty (60) days after the date of final acceptance, or until receipt of all necessary releases from the State Department of Revenue and the State Department of Labor and Industries, and until settlement of any liens filed under chapter 60.28 RCW, whichever is later. The Contractor shall complete **Attachment B** to this Contract.

4. <u>Prevailing Wage</u>. The Contractor shall comply with and pay prevailing wages as required by chapter 39.12 RCW, as well as paying prevailing wages related to public works and building service maintenance contracts funded in part or in whole with federal funds. Federal wage laws and regulations shall be applicable. No worker, laborer, or mechanic employed in the performance of any part of this Contract shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington.

Prior to making any payment under this Contract, the Contractor shall submit to the City an approved copy of the "Statement of Intent to Pay Prevailing Wages" from the Department of Labor and Industries. It is the Contractor's responsibility to obtain and file the Statement. The Contractor shall be responsible for all filing fees. Notice from the Contractor and all subcontractors of intent to pay prevailing wages and prevailing wage rates for the Project must be posted for the benefit of the workers. Each invoice shall include a signed statement that prevailing wages have been paid by the Contractor and all subcontractors.

In case any dispute arises regarding the prevailing rates of wages for work of a similar nature, and such dispute cannot be resolved by the parties of interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the

Department of Labor and Industries of the State of Washington, and his/her decision therein shall be final and conclusive and binding on all parties involved in the dispute as provided for by RCW 39.12.060, as it may be amended in the future.

5. Indemnification and Hold Harmless.

5.1 Defense, Indemnification, and Hold Harmless. The Contractor shall defend, indemnify, and hold harmless the City, its officers, officials, employees, and volunteers from any and all claims, injuries, damages, losses, or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

5.2 Liability for Damages Caused by Concurrent Negligence. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Contract.

5.3 Inspection and Acceptance. The City's inspection or acceptance of any of the Contractor's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

5.4 No Third Party Right of Indemnification. Nothing contained in this Contract shall be construed to create a liability or a right of indemnification in any third party.

6. Nondiscrimination and Compliance with Laws.

6.1 Nondiscrimination. The Contractor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Contract because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

6.2 Compliance with Laws. The Contractor shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Contract. The Contractor shall complete **Attachment C** to this Contract.

6.3 Violation of this Section. Violation of this Section 6 shall be a material breach of this Contract and grounds for cancellation, termination, or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

7. **Job Safety**.

7.1 **Work Site Safety**. The Contractor shall take all necessary precautions for the safety of employees on the work site and shall comply with all applicable provisions of federal, state, and local regulations, ordinances, and codes. The Contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workers and the public and shall post danger signs warning against known and unusual hazards.

7.2 **Trench Safety.** All trenches shall be provided with adequate safety systems as required by chapter 49.17 RCW and WAC 296-155-650 and -655. The Contractor is responsible for providing the competent person and registered professional engineer required by WAC 296-155-650 and -655.

8. **Utility Location**. The Contractor is solely responsible for locating any underground utilities affected by the work and is deemed to be an “excavator” for the purposes of chapter 19.122 RCW. The Contractor shall be responsible for compliance with chapter 19.122 RCW including utilization of the “one call” locator system, before commencing any excavation activities.

9. **Warranty and Guarantee**. The Contractor shall warrant and guarantee the materials and work to be free of defects for a period of one (1) year after the City’s final acceptance of the entire Project. The Contractor shall be liable for any costs, losses, expenses, or damages, including consequential damages, suffered by the City resulting from defects in the Contractor’s work including, but not limited to, the cost of materials and labor expended by the City in making emergency repairs and the cost of engineering, inspection, and supervision by the City. The Contractor shall hold the City harmless from all claims which may be made against the City as a result of any defective work, and the Contractor shall defend any claims at its own expense. Where materials or procedures are not specified in the Contract, the City will rely on the professional judgment of the Contractor to make the appropriate selections.

10. **Correction of Defects**. The Contractor shall be responsible for correcting all defects in the performance of the work and/or related to materials discovered after the acceptance of this work. When corrections of defects are made, the Contractor shall be responsible for correcting all defects in the performance of the work and/or related to the materials in the corrected work for one year after the acceptance of the corrections by the City. The Contractor shall start work to remedy such defects within seven (7) days of the City’s mailed notice of discovery and shall complete such work within a reasonable time agreed to by both parties. In emergencies where damage may result from a delay or where loss of service may result, such corrections may be made by the City, in which case the Contractor shall pay all costs incurred by the City to perform the correction. In the event the Contractor does not accomplish corrections within the time specified, the correction work will be otherwise accomplished by the City and all costs of same shall be paid by the Contractor.

11. **Change Order/Contract Modification.**

11.1 Amendments. This Contract, together with attachments and/or other addenda, represents the entire and integrated Contract between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may be amended, modified, or added to only by written change order properly signed by both parties.

11.2 Change Orders. The City may issue a written change order for any change in the work during the performance of this Contract. If the Contractor determines, for any reason, that a change order is necessary, the Contractor must submit a written change order request to the City within fourteen (14) calendar days of the date the Contractor knew or should have known of the facts and events giving rise to the requested change. If the City determines that the change increases or decreases the Contractor's costs or time for performance, the City will make an equitable adjustment. The City will attempt, in good faith, to reach agreement with the Contractor on all equitable adjustments. If the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The Contractor shall proceed with the change order work upon receiving the written change order. If the Contractor fails to require a change order within the time frame allowed, the Contractor waives its right to make any claim or submit subsequent change order requests for that portion of the work. If the Contractor disagrees with the equitable adjustment, the Contractor must complete the change order work; however, the Contractor may elect to protest the adjustment as provided below.

11.3 Procedure and Protest by Contractor. If the Contractor disagrees with anything required by a change order, another written order, or an oral order from the City, including any direction, instruction, interpretation, or determination by the City, the Contractor shall, within fourteen (14) calendar days, provide a signed written notice of protest to the City that states the date of the notice of the protest, the nature and circumstances that caused the protest, the provisions of the Contract that support the protest, the estimated dollar cost, if any, of the protested work and how the estimate was determined, and an analysis of the progress schedule showing the schedule change or disruption, if applicable. The Contractor shall keep complete records of extra costs and time incurred as a result of the protested work. The City shall have access to any of the Contractor's records needed to evaluate the protest. If the City determines that a protest is valid, the City will adjust the payment for work or time by an equitable adjustment.

11.4 Failure to Protest or Follow Procedures Constitutes Waiver. By not protesting or failing to follow procedures as this section provides, the Contractor waives any additional entitlement or claims for protested work and accepts from the City any written or oral order (including directions, instructions, interpretations, and determinations).

11.5 Contractor's Duty to Complete Protested Work. Regardless of any protest, the Contractor shall proceed to promptly complete work that the City has ordered.

11.6 Contractor's Acceptance of Changes. The Contractor accepts all requirements of a change order by: (1) endorsing the change order; (2) writing a separate acceptance; or (3) not protesting in the manner this section provides. A change order that is accepted by the Contractor as provided herein shall constitute full payment and final settlement of all claims for contract time and for direct, indirect, and consequential costs, including costs of delays related to any work, either covered or affected by the change.

12. **Claims**. The Contractor shall give written notice to the City of all claims, other than change orders, within thirty (30) days of the occurrence of events giving rise to the claim, but in no event later than the time of approval by the City for final payment. Any claim for damages, additional payment for any reason, or extension of time shall be conclusively deemed to have been waived by the Contractor, unless a timely written claim is made in strict accordance with the applicable provisions of this Contract. At a minimum, a Contractor's written claim must include the information required in Section 11.3 regarding protests.

FAILURE TO PROVIDE A COMPLETE AND WRITTEN NOTIFICATION OF CLAIM IN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM.

The Contractor must, in any event, file any claim or bring any suit arising from or connected to this Contract within 120 calendar days from the date the work is completed. The Contractor, upon making application for the final payment, shall be deemed to have waived its right to claim for any other damages for which application has not been made, unless such claim for final payment includes notice of additional claim and fully describes such claim.

13. **Contractor's Risk of Loss**. It is understood that the whole of the work under this Contract is to be done at the Contractor's risk, and that it/he/she has familiarized itself/himself/herself with all existing conditions and other contingencies likely to affect the work, and has made its/his/her bid accordingly, and that Contractor shall assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

14. **Insurance**. The Contractor shall maintain the insurance described in **Attachment A**:

15. **Payment and Performance Bonds**. The Contractor shall provide Payment and Performance bonds to the City in the amount of 100% of the Contract price and no less. The bonds must be accepted by the City prior to the execution of the Contract and shall be in a form approved by the City as shown on **Attachment E**. The bonds shall be released thirty (30) days after the date of final acceptance of the work performed under this Contract and receipt of all necessary releases from the Department of Revenue and the Department of Labor and Industries in settlement of any liens filed under chapter 60.28 RCW, whichever is later.

☐ Contractor requests to have 10% of contract amount retained in lieu of a payment and performance bond (as per RCW39.08.10).

16. **Termination**. This Contract shall terminate upon satisfactory completion of the work described in the Scope of Work (**Attachment D**) and final payment by the City. The City may terminate the Contract and take possession of the premises and all materials thereon and finish the work by whatever methods it may deem expedient by giving ten (10) days' written notice to the Contractor.

If this Contract is terminated by the City, the Contractor shall not be entitled to receive any further amounts due under this Contract until the work specified in the Scope of Work (**Attachment D**) is satisfactorily completed, as scheduled, up to the date of termination. At such time, if the unpaid balance of the amount to be paid under the Contract exceeds the expense incurred by the City in finishing the work, and all damages sustained by the City or which may be sustained by the City or which may be sustained by reason of such refusal, neglect, failure, or discontinuance of employment, such excess shall be paid by the City to the Contractor. If the City's expense and damages exceed the unpaid balance, the Contractor and its surety shall be jointly and severally liable therefore to the City and shall pay such difference to the City. Such expense and damages shall include all legal costs incurred by the City to protect the rights and interests of the City under the Contract, provided such legal costs shall be reasonable.

17. **Attorney's Fees and Costs**. If any legal proceeding is brought related to the enforcement of this Contract, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Contract, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in that action or proceeding.

18. **General Administration**. The Project Manager of the City shall have primary responsibility for the City under this Contract to oversee and approve all work performed as well as all financial invoices.

19. **Ownership of Documents**. On payment to the Contractor by the City of all compensation due under this Contract, all finished or unfinished documents and material prepared by the Contractor with funds paid by the City under this Contract shall become the property of the City and shall be forwarded to the City upon its request. Any records, reports, information, data, or other documents or materials given to or prepared or assembled by the Contractor under this Contract shall be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval of the City or by court order.

20. **Subletting or Assigning of Contracts**. Neither the City nor the Contractor shall assign, transfer, or encumber any rights, duties, or interests accruing from this Contract without the prior written consent of the other. If subcontract work is needed, prior to approval by the City, the Contractor must verify that its first-tier subcontractors meet the bidder responsibility criteria as provided in RCW 39.04.350.

21. **Relationship of Parties**. The parties intend that an independent contractor relationship will be created by this Contract. As the Contractor is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative, or subcontractor of the Contractor shall be or shall be deemed to be the employee, agent, representative, or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance, and unemployment insurance, are available from the City to the Contractor or its employees, agents, representatives, or subcontractors. The Contractor shall be solely and entirely responsible for its acts and for the acts of the Contractor's agents, employees, representatives, and subcontractors during the performance of this Contract. The City may, during the term of this Contract, engage other independent contractors to perform the same or similar work that the Contractor performs hereunder.

22. **Nonwaiver of Breach**. The failure of the City to insist upon strict performance of any of the terms and rights contained in this Contract, or to exercise any option contained in this Contract in one or more instances, shall not be construed to be a waiver or relinquishment of those terms and rights and such terms and rights shall remain in full force and effect.

23. **Written Notice.** All communications regarding this Contract shall be sent to the Parties at the addresses listed below in the Contact information, unless otherwise notified. Any written notice shall become effective on delivery, but in any event on the date three (3) calendar days after the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the addressee at the address stated in this Contract.

24. **Term.** This Contract shall be effective from the date of Contract execution through expiration of the warranty period as described in Section 9.

IN WITNESS WHEREOF, the Parties have executed this Contract as of the later of the signature dates included below.

VAN NESS CONSTRUCTION, LLC	**CITY OF BAINBRIDGE ISLAND**
Date:______________________________	Date:______________________________
By:________________________________	By:________________________________
Name:________________________________	Blair King, City Manager
Title:________________________________	
Tax I.D. #:____________________________	
City Bus. Lic. #:_________________________	

CONTRACTOR CONTACT:

Print Name: ______________________________

Address: ________________________________

____

____

Phone: __________________________________

Email: __________________________________

Contractor License #: ____________________

(If this is a new contractor or if the Contractor has never conducted work with the City, a W-9 form must be attached to this Contract.)

CITY CONTACT:

Chris Munter, PE

City of Bainbridge Island

280 Madison Ave N

Bainbridge Island, WA 98110

Phone: 206.780.3720

Email: cmunter@bainbridgewa.gov

CITY OF BAINBRIDGE ISLAND

MANUFACTURED HOME SITE WORK

BID TABULATION

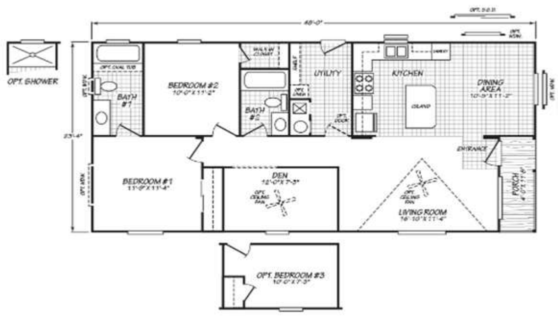
Bid Opening Date: September 24, 2025

ITEM NO.	DESCRIPTION	UNITS	QTY	Eng Est UNIT PRICE	Eng Est BID PRICE	Bidder #1 Van Ness Construction UNIT PRICE	Bidder #1 Van Ness Construction BID PRICE
1	Mobilization	LS	1	$5,000.00	$ 5,000.00	$ 3,492.00	$ 3,492.00
2	Surveying	LS	1	$4,500.00	$ 4,500.00	$ 2,256.00	$ 2,256.00
3	Site Preparation	LS	1	$8,500.00	$ 8,500.00	$ 7,911.60	$ 7,911.60
4	Piers and Footing/Alternative Foundation System	LS	1	$9,500.00	$ 9,500.00	$ 11,202.00	$ 11,202.00
5	Power Utility Connection	LS	1	$3,500.00	$ 3,500.00	$ 8,952.00	$ 8,952.00
6	Water Utility Connection	LS	1	$2,500.00	$ 2,500.00	$ 1,394.40	$ 1,394.40
7	Sewer Utility Connection	LS	1	$2,000.00	$ 2,000.00	$ 1,404.48	$ 1,404.48
8	Storm Utility Connection	LS	1	$4,000.00	$ 4,000.00	$ 2,408.76	$ 2,408.76
9	Concrete Steps	LS	1	$5,000.00	$ 5,000.00	$ 7,320.00	$ 7,320.00
10	HMA Parking Pad	LS	1	$10,000.00	$ 10,000.00	$ 5,516.45	$ 5,516.45
11	Minor Change	DOL	5000	$1.00	$ 5,000.00	$ 1.00	$ 5,000.00
				Subtotal	$59,500.00		$56,857.69
				WSST @ 9.2%	$5,474.00		$5,230.91
				Grand Total	$64,974.00		$62,088.60

Project: Manufactured Home for EE Housing **Number:** **01279**

Location: Islander Mobile Home Park

Project Description



Description: This project would purchase a manufactured home for employee occupancy. Priority for occupying the unit full time would be given to emergency management, police or operations and maintenance staff. Market rate rent would be charged and proceeds used to offset the cost of the purchase.

Benefit: On-Island presence for key employee for emergencies.

Schedule: 2025: Procurement and installation.

Capital Funding (1000's)

	Prior Yrs.	2025	2026	2027	2028	2029	2030	Total
FUNDING SOURCES (1000's)								
General Fund	-	300	-	-	-	-	-	300
Water Fund	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-
Sub-total	**-**	**300**	**-**	**-**	**-**	**-**	**-**	**300**
FUNDING USES (1000's)								
Project Management	-	-	-	-	-	-	-	-
Procurement	-	300	-	-	-	-	-	300
Sub-total	**-**	**300**	**-**	**-**	**-**	**-**	**-**	**300**

Amounts in thousands

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:**

AGENDA ITEM: Authorize the City Manager to Enter into Amendment No. 1 to the Declaration of Affordable Housing Covenants with Housing Resources Bainbridge for 560 Madison North to Allow Incomes at 80% of AMI

SUMMARY: In June 2022, the City Council approved an agreement with Housing Resources Bainbridge (HRB) to provide two million dollars of American Rescue Plan Act (ARPA) funds to subsidize 13 affordable housing units at 560 Madison Avenue North. Subsequently, a covenant was recorded to establish the conditions of affordability.

The covenant requires incomes at 60% of county Area Median Income (AMI) adjusted to family size. The income limit was established by the city and is not a condition of ARPA funds. Of the 13 affordable units at 560 Madison Avenue, 6 units received funding from Kitsap County HOME funds in addition to the city. These units that received HOME funds are subject to income limitations of 50% AMI. To provide greater flexibility in the management and operation of the remaining affordable units, HRB has requested income limits be set at 80% of county AMI. This will help create a blended average for the 13 units above 50% AMI and below 80% AMI.

All other conditions remain unchanged. HRB is required to own and operate the rental properties. HRB is responsible for maintaining the site in good condition. 50 years is the length of the restrictions. The city retains the right of first refusal if HRB considers selling the units and/or five years prior to the end of the affordable restricted period.

The income limits were established by the city and are a local condition. It is not a requirement of ARPA. ARPA funds may be used for the development, repair, and operations of affordable housing and services or programs to increase long-term housing security for low-income and moderate-income households.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Executive

RECOMMENDED MOTION:
Authorize the City Manager to enter into Amendment No. 1 to the Declaration of Affordable Housing Covenants with Housing Resources Bainbridge for 560 Madison North to allow residential income at 80% of AMI.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	

Included in Current Budget?	

ATTACHMENTS:
Amendment No 1 Affordable Housing Covenant Housing Resources Bainbridge.docx

AMENDMENT NO. 1 TO DECLARATION OF AFFORDABLE HOUSING COVENANTS FOR 560 MADISON AVENUE NORTH

THIS AMENDMENT NO. 1 TO DECLARATION OF AFFORDABLE HOUSING COVENANTS FOR 560 MADISON AVENUE NORTH is made between HOUSING RESOURCES BAINBRIDGE, a Washington nonprofit corporation ("HRB"), and the CITY OF BAINBRIDGE ISLAND, a Washington municipal corporation ("City"), effective as of the date this Covenant is recorded in the records of Kitsap County, Washington.

RECITALS

A. The City and HRB entered into that certain "Agreement for Grant of American Rescue Plan Act (ARPA) Funds to Provide Affordable Housing" ("Grant Agreement") on June 28, 2022. The Grant Agreement provided that HRB would construct, or cause to be constructed, 13 affordable housing units on Madison Avenue North in the City of Bainbridge Island ("Project") and that the City would contribute $2,000,000 in grant funding received by the City under ARPA for the units upon issuance of certificates of occupancy for the 13 units.

B. The units were constructed received certificates of occupancy. All 13 units are located in a single building on a single parcel of land located at 560 Madison Avenue North, which land is legally described on Exhibit A ("Property"). HRB is the owner of the Property.

C. Section 3 of the Grant Agreement provided that as a condition of the City providing the grant funds to HRB, HRB and the City would execute and record an Affordable Housing Covenant against title to the Property that ensures that the affordable units will remain available for rent or lease to households whose gross income is equal to or less than sixty percent (60%) of the Kitsap County Area Median Income ("AMI") for the life of the Project.

D. To fulfill the provisions of the Grant Agreement, the City and HRB entered into the Declaration of Affordable Housing Covenants for 560 Madison Avenue North ("Covenant") on December 3, 2024 and the same was recorded on December 11, 2024 under Kitsap County Recorder No. 202412110084.

E. HRB has advised the City that HRB is having difficulty identifying a sufficient number of eligible renters with household incomes equal to or less than 60% AMI. HRB has requested that the City agree to amend the Covenant to raise the maximum allowable household income for eligible renters from 60% AMI to 80% AMI.

F. The Bainbridge Island City Council has reviewed the request and has determined that there is a need for housing that is affordable to moderate-income households with incomes equal to or less than 80% AMI in the City. The Council has therefore agreed to HRB's request.

NOW, THEREFORE, the City and HRB agree to amend the Covenant as follows:

Section 1. Definitions. The definitions of "Affordable Rent" and "Eligible Household" in Section 1 of the Covenant are hereby amended to read as follows:

"Affordable Rent" means the maximum monthly rental amount (inclusive of any utility charges and parking charges) by number of bedrooms established by the Washington Housing Trust Fund for Kitsap County households having household incomes that do not exceed ~~sixty~~ eighty percent (~~60~~80%) of the Kitsap County Area Median Income (AMI).

"Eligible Household" means one or more adults and their dependents, which collectively have Household Income that does not exceed ~~sixty~~ eighty percent (~~60~~80%) of Kitsap County Area Median Income (AMI).

Section 2. Annual Recertification of Tenants. Section 3.D of the Covenant is amended to read as follows:

D. Annual Recertification of Tenants. On an annual basis, HRB shall require all households occupying the Affordable Housing Units to complete an updated Certificate of Eligibility and return the same to HRB. HRB shall also undertake a good faith effort to verify the prospective tenant's Household Income as reported on the updated Certificate. HRB shall, at a minimum, request copies of and review the prospective tenant's federal income tax returns and may consider other information if the tax returns are not available or if otherwise reasonably necessary to verify the reported income. If, at the time of the annual recertification, a household's income has increased to more than ~~60~~80% of the then-applicable Kitsap County AMI, the household will remain eligible as long as Household Income does not exceed ~~80~~120% of Kitsap County AMI. If Household Income exceeds this maximum recertification level, then the tenant may either vacate the Affordable Housing Unit voluntarily or HRB must terminate the tenant's lease on ninety (90) days' written notice and HRB must re-lease or re-rent the Affordable Unit to an Eligible Household.

Section 3. No Other Amendments. Except as expressly amended herein, all provisions of the Covenant remain in full force and effect and unchanged by this Amendment.

Executed and effective as of the last date set forth below.

CITY OF BAINBRIDGE ISLAND	HOUSING RESOURCES BAINBRIDGE
______________________________	______________________________
City Manager, Blair King	Phedra R. Elliott, Executive Director
Date:________________________	Date:________________________

STATE OF WASHINGTON)
) ss.
COUNTY OF KITSAP)

On this ________ day of _____________, ______, personally appeared before me BLAIR KING known to me to be the CITY MANAGER of the CITY OF BAINBRIDGE ISLAND, WASHINGTON, who executed the foregoing document on behalf of said City, and acknowledged the said document to be the free and voluntary act and deed of said City, for the uses and purposes therein mentioned, and on oath stated that he or she was authorized to execute said document.

IN WITNESS WHEREOF I have given under my hand and official seal this ___ day of ______, ______.

____
Notary Public in and for the State of Washington.
Print Name_________________________________
Residing at_________________________________
My commission expires_______________________

STATE OF WASHINGTON)
) ss.
COUNTY OF KITSAP)

On this ________ day of ______________, ______, personally appeared before me PHEDRA ELLIOTT, known to me to be the EXECUTIVE DIRECTOR of the HOUSING RESOURCES BAINBRIDGE, who executed the foregoing document on behalf of said City, and acknowledged the said document to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he or she was authorized to execute said document.

IN WITNESS WHEREOF I have given under my hand and official seal this ___ day of ______, ______.

____
Notary Public in and for the State of Washington.
Print Name____________________________________
Residing at____________________________________
My commission expires__________________________

EXHIBIT A – LEGAL DESCRIPTION OF PROPERTY

RESULTANT PARCEL A OF DECLARATION OF BOUNDARY LINE ADJUSTMENT, RECORDED UNDER AUDITOR'S FILE NO. 202312070048, AND AS DEPICTED ON SURVEY RECORDED IN VOLUME 99 OF SURVEYS, PAGES 99 THROUGH 100, UNDER AUDITOR’S FILE NO. 202312070047, RECORDS OF KITSAP COUNTY, WASHINGTON, BEING A PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 26, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WASHINGTON.

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: Authorize the City Manager to Execute a Second Contract Amendment with Joe Tovar for the Comprehensive Plan Update (an Increase of $2,520 Plus an Additional $225 for Expenses) - Planning,

SUMMARY: Pursuant to the City Manager's signature authority, the city entered into a professional services contract with planning consultant Joe Tovar for assistance and support to the Planning Commission and planning staff in completing the updates to the Winslow Subarea and the Comprehensive Plan. It was anticipated Mr. Tovar would work between five and eight hours a week for a total of 150 hours over a four-month term from July 1 through October 31. A first amendment was approved by City Council on September 9, 2025, which accounted for additional hours and travel expended by Mr. Tovar.

This second amendment provides for ten and a half additional hours and three extra trips. The contract total exceeds the city manager's signature authority.

AGENDA CATEGORY: Contract

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION:
Authorize the City Manager to execute a Second Contract Amendment with Joe Tovar for the Comprehensive Plan Update.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	$2,745.00
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	true

ATTACHMENTS:
Joseph W. Tovar Amendment No 2.docx

AMENDMENT NO. 2 TO
AGREEMENT FOR PROFESSIONAL SERVICES

THIS AMENDMENT NO. 2 **TO THE AGREEMENT FOR PROFESSIONAL SERVICES** ("Amendment") amends the Agreement for Professional Services ("Agreement") entered into on July 2, 2025, by the City of Bainbridge Island, a Washington State municipal corporation ("City"), and Joseph W. Tovar, FAICP , a sole proprietor ("Consultant").

WHEREAS, the City and the Consultant entered into the Agreement to provide planning consulting services to complete its Comprehensive Plan and Winslow Subarea Plan updates; and

WHEREAS, Amendment No. 1 to the Agreement was approved by City Council on September 9, 2025; and

WHEREAS, the City desires to further amend Section 3 of the Agreement between the City and Consultant to increase the maximum amount payable under the Agreement.

NOW, THEREFORE, the City and the Consultant agree to amend the Agreement as follows:

1. Section 3 is hereby amended to read as follows:

A. The City shall pay the Consultant an hourly rate of $240, plus actual expenses, in accordance with Attachment B, but not more than ~~Sixty-Nine Thousand Six Hundred Dollars ($69,600)~~ Seventy-Two Thousand One Hundred Twenty Dollars ($72,120) plus travel expenses for up to ~~twelve~~ fifteen vehicle and drive round trips between Edmonds and Kingston or Bainbridge Island and Seattle on Washington State Ferries, not to exceed ~~Nine Hundred Dollars ($900)~~ One Thousand One Hundred Twenty-Five Dollars ($1,125).

2. Except as modified herein, all other terms and conditions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Agreement as of the latter of the signature dates included below.

JOSEPH W. TOVAR, FAICP	CITY OF BAINBRIDGE ISLAND
Date:________________	Date:________________
By:________________	By:________________
Joseph W. Tovar, FAICP, a sole proprietor	Blair King, City Manager

Tax I.D. # EIN-47-1955461
City Bus. Lic. # 602-872-171

CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: Receive City Manager's Report,

SUMMARY: City Manager King will provide an update on the 2025 third quarter workplan.

AGENDA CATEGORY: Discussion **PROPOSED BY:** Executive

RECOMMENDED MOTION:
Information only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The summary memorandum provides insight into the volume of work staff has been assigned. I is not a comprehensive or prioritized
list of all City activities. It is noted that every assignment/activity is a project. Projects require an identification of the stakeholders, a plan to communicate both internally and externally, an understanding of the objectives, the component tasks involved, the schedule or timeline, staff resources, and financial resources.

ATTACHMENTS:
2025 Q3Workplan_Memo_for CC 10142025 w attachment.pdf

CITY OF
BAINBRIDGE ISLAND

EXECUTIVE DEPARTMENT MEMORANDUM

Date: October 10, 2025

To: City Council

From: Blair King, City Manager

Cc: City Attorney
Department Directors

Subject: Information on 2025 Workplan and Priority Project Status

The purpose of the workplan summary report accompanying this memo is to provide an update on some of the City's current projects. The summary table provides an update on current projects, including those designated by the City Council as their highest priority projects. This list was updated to reflect priorities for 2024 and the 2025-2026 biennium.

This report focuses on the highest priority projects for 2025. The summary table includes over 80 different projects. Though this is a long list, it is by no means a comprehensive or prioritized list of all City activities and represents a small portion of ongoing work. Staff tracks and reports on these high priority issues to keep the Council and community informed and to demonstrate the projects which would be assessed to identify tradeoffs should new projects be added. Our reporting provides an assessment of progress on currently-approved work items to highlight areas of success and challenge.

2025 Q1 -3 Results: Citywide Workplan Priorities

Key steps and decisions included:

- Hired outside resource to shepherd Comprehensive Plan and Winslow Subarea Plan updates to conclusion
- Updated and approved Islandwide Mobility Plan, combining the Sustainable Transportation Plan and Islandwide Transportation Plan.
- Launched e-bike voucher program.
- Approved updated utility rates and expanded utility rate discount program.
- Acquired the Notch Property at 180 Olympic Drive to support the affordable housing project at 625 Winslow

- Hired and onboarded new Climate and Sustainability Manager
- Visited Low Income Housing Institute (LIHI) locations in Seattle to understand options for the 625 Winslow project location
- Developed ordinance to support planning and development of affordable housing at 625 Winslow. A State Environmental Policy Act (SEPA) appeal was received which has started a process with the Hearing Examiner and introduced delay into the review of this ordinance.
- Introduced Comprehensive Plan and Winslow Subarea Plan to the Planning Commission for review. Supported numerous extra meetings.
- Launched recruitment for and appointed community volunteers for City advisory groups
- Held recognition event for City volunteers
- Started Community Arts Plan review process, including convening stakeholder meeting
- Conducted first renewal process for Short-Term Rental registration
- Awarded contracts for Eagle Harbor Drive and Cooper Creek projects, including road closure and public communication efforts. Managed detours related to the Cooper Creek culvert salmon project.
- Issued $12.6 million in long-term debt to support upcoming projects related to the water and sewer utilities.
- Received Aaa credit rating from Moody's

It is important to recognize that each of these steps and decisions are the result of significant work, and in many cases decisions made by the City Council will be followed by months if not years of staff work to implement.

Some significant activities that emerged in the course of 2025 are shown below. When these emerging items required significant attention or support from Council and/or City staff, there was decreased capacity to address previously identified projects.

<u>Key Added/Emerging Tasks During 2025 (grouped roughly by topic):</u>

- Develop water conservation efforts
- Develop Bainbridge Island Municipal Code amendments to address requests related to parks administration and enforcement
- Manage consultant contract related to options such as a Winslow Circulator
- Revise the Bainbridge Island Municipal Code and consider next steps to re-establish a City advisory committee related to multi-modal transportation
- Apply for two State Department of Commerce Connecting Housing to Infrastructure Program (CHIP) grants supporting affordable housing projects on Bainbridge Island
- Develop policy and rate structure to establish a standard and income-qualified lower rate for the Dave Ullin Open Water Marina

- Implement three-tiered income-qualified discounted rates for City-owned and operated water, sewer and surface and stormwater management (SSWM) utilities
- Develop regulations, implement registration, and plan enforcement for temporary signs
- Consider and approve new request from the Bainbridge Island Senior Community Center related to pétanque at Waterfront Park
- Update municipal code related to Electric Vehicle charging infrastructure
- Consider options related to historic preservation, including narrowing program
- Establish Council ad hoc committee related to zero emissions hand tools
- Develop Bainbridge Island Municipal Code amendments to address wildfire mitigation
- Pilot project for ferry line traffic enforcement

The reports that follow are sorted by the category of project, as well as the project “driver” or reason for the work. Categories include Climate/Natural Resources, Land Use/Housing, Mobility, Safety, Community, and Accountability. Drivers include Policy, Operations, Capital and Required. These organizational descriptions are intended to help with sorting and reviewing the list.

Council established the following priorities and areas of emphasis for 2025-2026. Projects supporting these areas are indicated with two asterisks (**) in the project name.

- Climate Action Plan Implementation
- Affordable Housing
- City Website Improvements
- Sustainable Transportation Plan Implementation
- Comprehensive Plan
- Groundwater Management Plan
- Resolve Permit Backlog
- Winslow Subarea Plan
- Equity Lens
- Road Maintenance

Thank you for allowing staff to submit this report.

City Council Regular Business Meeting Agenda Bill

CITY OF BAINBRIDGE ISLAND

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (7:15 PM) Confirm appointment of Thomas Alpaugh as Municipal Court Judge for a Four-Year Term Commencing January 1, 2026, until December 31, 2029,

SUMMARY:

In January 2024, Thomas Alpaugh was appointed by the City Manager and confirmed by the City Council to serve an unexpired term as the Municipal Court Judge. The current appointment expires December 31, 2025. Pursuant to RCW 35A.13.080.(2) and BIMC 2.20.030, and in accordance with the procedure established by Resolution Number 2021-21, the City Manager proposes to appoint Thomas Alpaugh to a four-year term commencing January 2026 expiring December 2029 and is requesting the City Council confirm the appointment.

In addition to confirmation of the appointment, the Council is asked to approve the employment agreement for the four-year term. The compensation is established by BIMC 2.20.040. It represents half of 95% of a Washington State District Court Judge's salary.

The Municipal Code requires the appointment be made prior to December 1 of the year proceeding the term.

AGENDA CATEGORY: Appointment **PROPOSED BY:** Executive

RECOMMENDED MOTION:

I move to confirm the appointment of Thomas Alpaugh as Municipal Court Judge for a four-year term commencing January 1, 2026, until December 31, 2029 and authorize the City Manager to execute an associated employment agreement in substantially the form as included with this agenda item.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	

Included in Current Budget?	

BACKGROUND:

In 2021, the City Council adopted Resolution No. 2021-21 to guide the process for the recruitment of the Municipal Court Judge. The Resolution requires the city to advertise for the position no later than six months prior to the end of the year prior to the commencement of the Municipal Court Judge's term, the city is required to place at least one advertisement for the position in an outlet where those persons who meet the minimum qualification will be notified. (Please see attached Resolution No. 2021-21).

Commencing this summer, the city advertised the position in the following locations: Washington State Bar Association, Washington Association of Municipal Attorneys, Administrative Office of the Courts, Association of Washington Cities, and the city's website. Five applications were received that met the minimum qualifications. Upon a review of the applications, the City Manager has selected the incumbent, Thomas Alpaugh to continue as the Municipal Court Judge. Prior to serving as the Municipal Court Judge, Judge Alpaugh served since 1992 as the Municipal Court's Public Defender. He was previously the acting Judge Pro-Tem for Poulsbo and Bremerton Municipal Courts.

During his appointment the administration of the court has been well executed and the court operated without controversy. Earlier in the year, Judge Alpaugh provided an update to the Council on the State of the Municipal Court. He emphasized improvements to customer service such as infraction resolution by mail. He plans further improvements to improve the public's convenience in interacting with the court.

ATTACHMENTS:
Resolution No. 2021-21 - Procedure and Schedule to Appoint Municipal Judge.pdf
2026-2029 Bainbridge Island Municipal Court Judge Employment Agreement Alpaugh.pdf

RESOLUTION NO. 2021-21

A RESOLUTION of the City Council of Bainbridge Island, Washington, relating to establishing the procedure and schedule to evaluate candidates for appointment by the City Manager to the position of municipal court judge.

WHEREAS, Chapter 2.20 of the Bainbridge Island Municipal Code ("BIMC"), specifically BIMC 2.20.030, and state law, specifically RCW 3.50.040, require that the City's municipal court judge be appointed by the City Manager to a four-year term; and

WHEREAS, BIMC 2.20.030 provides that the City Manager's appointment of the municipal court judge is subject to confirmation by the City Council, and that appointments shall be made on or before December 1st of the year preceding the year in which the term commences; and

WHEREAS, BIMC 2.20.030 further provides, and as also set forth in RCW 3.50.040, that a person appointed as municipal judge shall be a citizen of the United States of America and of the state of Washington, and be an attorney admitted to practice law before the courts of record of the state of Washington, but there are no other formal job requirements set forth in Chapter 2.20 BIMC or Chapter 3.50 RCW; and

WHEREAS, the City has not formally adopted a position description for the municipal court judge position, and the City desires to do so for this position going forward; and

WHEREAS, the City Council desires to ensure that the City Manager is provided the opportunity to evaluate the qualifications of interested persons for consideration of appointment to the position of municipal court judge; and

WHEREAS, to this end, it is desirable to establish a pattern and practice of requesting qualifications sufficiently prior to the end of the term of the municipal court judge and to invite qualified candidates, including the incumbent, to submit qualifications.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:

Section 1. The Job Description for the position of Municipal Court Judge for the City of Bainbridge Island shall substantially conform to the attached Job Description, which is attached as Exhibit A and incorporated herein as part of this Resolution.

Section 2. No later than six months preceding December 1st of the year next preceding the year in which the term of the Municipal Court Judge commences, an invitation to submit applications for the position of Municipal Court Judge shall be made by placing a notice in at least one outlet available to interested persons who meet the minimum qualifications as contained in the Job Description.

Section 3. If not removed for the reasons specified in BIMC 2.20.150, a former Municipal Court Judge shall be allowed to submit an application.

Section 4. The above procedures and schedule shall only be applicable to the appointment of a full term of the Municipal Court Judge.

Section 5. In situations in which a vacancy in the Municipal Court Judge position is created as set forth in BIMC 2.20.070 and RCW 3.50.093, the City Manager shall fill the vacancy in conformance with Chapter 2.20 BIMC and Chapter 3.50 RCW, including confirmation by the City Council.

Section 6. The City Manager upon their sole discretion shall determine the means and method to review and evaluate the qualifications of the applicant pool for the Municipal Court Judge position.

Section 7. **Severability**. If any one or more sections, subsections, or sentences of this Resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Resolution and the same shall remain in full force and effect.

Section 8. This Resolution shall take effect and be in force immediately upon its passage.

PASSED by the City Council this 9th day of November, 2021.

APPROVED by the Mayor this 9th day of November, 2021.

____
Rasham Nassar, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, CMC, City Clerk

FILED WITH THE CITY CLERK:	November 4, 2021
PASSED BY THE CITY COUNCIL:	November 9, 2021
RESOLUTION NO.	2021-21
ATTACHED:	Exhibit A (Job Description)

Exhibit A to Resolution No. 2021-21

CITY OF
BAINBRIDGE ISLAND

JOB DESCRIPTION

TITLE: Municipal Court Judge	**JD:** 133
DEPARTMENT: Municipal Court	**EFFECTIVE DATE:**
REPORTS TO: City Manager	**FLSA STATUS:** Exempt
SUPERVISES: Court Administrator	**UNION STATUS:** Unrepresented

JOB PURPOSE/SUMMARY

Presides over and adjudicates a variety of hearings and trials related to criminal and civil cases in accordance with established legal procedures as prescribed in Washington State law; imposes appropriate sentences and penalties as prescribed by law.

ABOUT THE CITY OF BAINBRIDGE ISLAND

The City of Bainbridge Island is a vibrant community with small-town feel, 52 miles of scenic shoreline and densely forested areas. Our employees are the most important asset in preserving and enhancing the special character of the Island, and in responding to the community's needs. The City provides competitive salaries, outstanding benefits and professional growth opportunities.

CITY VISION

A healthy Bainbridge Island, now and for future generations.

CITY MISSION

Serve and respond with skill, trust, and care.

CITY VALUES

- Stewardship: We manage our resources with intention.
- Professionalism: We bring knowledge to our work and energy to new challenges.
- Connection: Respect and communication are central to our success.
- Balance: Personal well-being improves our work and makes our organization strong.

ESSENTIAL FUNCTIONS

- Directs and controls the proceedings involved in court hearings and trials; presides over a variety of municipal court hearings and trials in criminal and civil cases in accordance with Washington State law.
- Presides over and adjudicates court and jury trials, pretrials, arraignments, post-conviction reviews, and other hearings.
- Reviews and signs warrants and other documents; researches legal issues and maintains current knowledge of legislative changes impacting municipal court procedures.
- Hears, tries, and adjudicates a variety of cases related to misdemeanor crimes, traffic and parking violations, including mitigation and contested hearings.
- Hears and makes appropriate determinations in response to civil petitions for protection in domestic violence cases.
- Hears and weighs testimony and evidence presented to determine appropriate verdict of guilty or not guilty; imposes just sentences and penalties as prescribed by law; utilizes remedial and community

service programs as appropriate.
- Ensures compliance with any post sentencing requirements.
- Directs the preparation and maintenance of court dockets and support documents; assures proper collection, disbursement, and accounting for fines and other monies paid to the City.
- Works with the Court Administrator to ensure court is in compliance with all state and local regulations, and rules as promulgated by the Administrative Office of the Courts.
- Speaks to community groups and presides at ceremonial functions as requested; administers oaths of office and other duties prescribed by law.
- Provides supervision to subordinate(s) in planning and implementing programs; selects, trains, motivates, coaches and evaluates staff; establishes and monitors employee performance objectives; reviews employee performance evaluations completed by the Court Administrator; provides or coordinates staff training; implements discipline.
- Meets regularly with staff to discuss and resolve priorities, workload and technical issues.
- Facilitates problem solving and encourages a high degree of communication and feedback between employees and supervisors; leads by example by maintaining high standards of behavior and performance.
- Maintains timely and regular attendance.
- Other duties as assigned.

KNOWLEDGE OF:
- United States and Washington State Constitutions and judicial systems.
- Municipal Court rules, procedures, conduct and Rules of Evidence and laws of arrest.
- State laws and City ordinances pertaining to civil, traffic, and criminal cases.
- Trial of court cases and/or administrative proceedings.
- Management practices in a union environment.
- City organization, operations, policies and procedures.

ABILITY TO:
- Hear and weigh testimony and evidence, and impose appropriate sentences and penalties in accordance with the laws of the State of Washington and the City of Bainbridge Island.
- Read, interpret, apply, and explain codes, rules, regulations, policies, and procedures.
- Analyze situations accurately and adopt an ethical and effective course of action.
- Manage a large case load and work independently.
- Make difficult decisions under stress, and to be fair, open minded, and committed to equal justice under the law.
- Work in a team environment with the court staff and other branches of government.
- Comport with the Code of Judicial Conduct.
- Supervise, lead, coach and use best management practices to improve staff performance.
- Support and model the identified vision, values and behaviors of the organization.
- Establish and maintain effective working relationships.
- Use initiative and independent judgment within established procedural guidelines.
- Operate a personal computer utilizing a variety of standard and specialist software.
- Communicate effectively both orally and in writing.

QUALIFICATIONS

Graduation from a law school accredited by the American Bar Association is required. Five years of experience as a practicing attorney, and at least two years of criminal law experience, including participation as a trial counsel or judge, and/or prior experience as a judge or judge pro tem, are preferred.

LICENSE AND CERTIFICATION REQUIREMENTS
- An attorney admitted to practice law before the courts of record of the State of Washington.
- Member in good standing, on active or judicial status, of the Washington State Bar Association at time of appointment.
- Valid Washington State Driver's License.

- A citizen of the United States and of the state of Washington, and resident of Kitsap County.
- Must submit to a criminal background investigation and review any disciplinary filings with the Washington State Bar Association or other bar associations.
- Must be bondable and take an oath of office.

WORKING CONDITIONS

The regular work schedule varies, totaling 20 hours per week, Monday through Friday. Typical work hours will be between 7:30 am and 4 pm. Work is primarily performed in a courthouse environment which is busy, oriented to public service, and subject to occasional work interruptions. Noise level is moderate. The employee may interact with disgruntled and hostile individuals, requiring the ability to work under pressure, ability to quickly adjust to changing priorities and demands, and the use of conflict management skills.

PHYSICAL REQUIREMENTS

Continuous repetitive arm/hand movement is essential to performance. The incumbent in this position must be able to discern voice conversation, have the physical ability to perform essential job functions, and have hand-eye coordination sufficient to operate computers, do keyboarding and operate other office equipment. The incumbent must have the ability to produce legible handwritten documents and may need to push, pull, lift and carry up to 20 pounds.

The City of Bainbridge Island is an equal opportunity employer. All employees and candidates for employment will be recruited, selected, trained, promoted, compensated and, if necessary, disciplined or terminated without regard to sex/gender, race, national origin, religion, creed, color, marital status, veteran status, age, national origin, pregnancy, sexual orientation, gender identity, disability, genetic information or any other basis prohibited by law.

While requirements may be representative of minimum levels of knowledge, skills and abilities to perform this job successfully, the incumbent will possess the abilities or aptitudes to perform each duty proficiently. This job description does not constitute an employment agreement between the Employer and Employee and is subject to change as the needs of the Employer and requirements of the job change.

MUNICIPAL COURT JUDGE EMPLOYMENT AGREEMENT
FOR YEARS 2026-2029

THIS MUNICIPAL COURT JUDGE EMPLOYMENT AGREEMENT ("Agreement") is made and entered into by and between the City of Bainbridge Island, Washington, a municipal corporation of the State of Washington ("City"), and Thomas S. Alpaugh ("Municipal Court Judge").

WHEREAS, the City is a municipality organized under the laws of the State of Washington; and

WHEREAS, the City Manager, as the chief administrative official of the City, appoints the Municipal Court Judge, and the City Council confirms the Municipal Court Judge; and

WHEREAS, the City Manager has appointed Thomas S. Alpaugh as the Municipal Court Judge for a term of four years in accordance with and under Bainbridge Island Municipal Code ("BIMC") Chapter 2.20, subject to confirmation by the City Council; and

WHEREAS, the City recognizes the Bainbridge Island Municipal Court as an independent branch of government. Nothing in this contract is intended to be inconsistent with the Washington Constitution, state law, or municipal law governing the judicial branch of government; and

WHEREAS, the City desires to provide certain benefits, establish certain conditions of employment, and set the general working conditions for the Municipal Court Judge; and

WHEREAS, Thomas S. Alpaugh desires to serve as Municipal Court Judge for the City in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants therein contained the parties agree as follows:

1. DUTIES

A. The City agrees to employ the services of the Municipal Court Judge to preside over the Municipal Court in accordance with Chapter 2.20 BIMC and Chapter 3.50 RCW.

B. The Municipal Court Judge agrees to become an employee and act as the Municipal Court Judge for the City and to perform their duties to the best of their ability in accordance with the highest professional and ethical standards of the profession and to comply with all general rules and regulations established by the State of Washington and the City.

C. The Municipal Court Judge declares that they are qualified to serve as a Municipal Court Judge in that they are a citizen of the United States and of the State of Washington, and an attorney admitted to practice law before the courts of record of the State of Washington.

D. The Municipal Court Judge shall abide by the Code of Judicial Conduct and Washington State Court Rules.

2. STATUS AND TERM

A. The Municipal Court Judge shall be appointed for a four-year term, commencing January 1, 2026, and terminating December 31, 2029, unless otherwise amended by the parties.

B. The position of Municipal Court Judge is fifty percent of a full-time equivalent (part-time) appointed position.

3. JUDGE'S RIGHT TO RESIGN OR TERMINATE AGREEMENT

Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Municipal Court Judge to resign and terminate this Agreement at any time, subject only to the provisions set forth in Section 8 of this Agreement.

4. SALARY

Reflecting the fact that the position of Municipal Court Judge is part-time, the City agrees to pay the Municipal Court Judge a salary of fifty percent (50%) of 95% of a Washington State District Court Judge's salary, as adjusted on July 1 of each year by the Washington Citizens' Commission on Salaries for Elected Officials, payable in equal installments at the same time as other employees of the City. As of the Effective Date of this Agreement, the Municipal Court Judge will be receiving a monthly salary of Eight Thousand Nine Hundred Forty-Nine Dollars and Sixty-Four Cents ($8,949.64), which shall be increased to a monthly salary of Nine Thousand Two Hundred Nineteen Dollars and Ninety Cents ($9,219.90) effective July 1, 2026.

5. BENEFITS

A. The Municipal Court Judge shall not have a car allowance; however, a City vehicle will be available for trips over fifty (50) miles in total distance. If the Municipal Court Judge uses their own vehicle for trips related to City business, the City shall reimburse the Municipal Court Judge for such use in accordance with the then-current IRS approved mileage rate.

B. The City shall provide the Municipal Court Judge with a cell phone. The Municipal Court Judge shall use said cell phone in accordance with City policies regarding such use.

C. The City shall pay fifty percent (50%) of the medical insurance premiums for the Municipal Court Judge. The City shall pay fifty percent (50%) of the medical insurance premiums for the Municipal Court Judge's spouse and dependents.

D. The City shall make available to the Municipal Court Judge, their spouse, and their dependents the same dental insurance and vision plan that is provided to non-represented employees of the City. The City shall pay fifty percent (50%) of the premiums for said dental insurance plan and one hundred percent (100%) of the premiums for said vision plan for the Municipal Court Judge, their spouse, and their dependents.

E. The City shall make available to the Municipal Court Judge, their spouse, and their dependents the same Employee Assistance Plan that is made available to non-represented employees of the City, provided the Municipal Court Judge is covered by a City-sponsored medical insurance program. The City shall pay one hundred percent (100%) of the premiums for said Employee Assistance Plan for the Municipal Court Judge, their spouse, and their dependents.

F. The City shall pay one hundred percent (100%) of the premium for term life insurance in the amount of Forty Thousand Dollars ($40,000.00). The Municipal Court Judge shall name the beneficiary(ies) of said term life insurance. The Municipal Court Judge shall have the option to purchase additional life insurance if desired.

G. The City shall pay one hundred percent (100%) of the premiums for long-term disability insurance for the Municipal Court Judge with a 90-day waiting period and 67% benefit.

6. RETIREMENT

The Municipal Court Judge is enrolled in the Public Employee Retirement System of Washington ("PERS") and the City shall make all legally required City contributions for the Municipal Court Judge's participation in said system. The Municipal Court Judge shall be responsible for paying all legally required employee contributions for the Municipal Court Judge's participation in said retirement system.

In addition to base salary paid by the City to the Municipal Court Judge, the City agrees to pay a match of up to two hundred dollars ($200) per month into an Internal Revenue Service (IRS) Code Section 457 plan program in accordance with the City's usual payroll schedule and per IRS regulations.

7. VACATION, SICK, AND MANAGEMENT LEAVE

The Municipal Court Judge shall accrue prorated vacation leave based on years of service as provided in the City's Employee Manual. The Municipal Court Judge is entitled to accrue all unused vacation leave, up to a maximum of three-hundred twenty (320) hours. Upon termination of employment, accrued but unused vacation leave shall be paid to the Municipal Court Judge.

The Municipal Court Judge may request to cash out up to forty (40) hours of accrued vacation leave per calendar year, provided the remaining vacation leave balance is at least eighty (80) hours. Such requests must be in writing and received by Human Resources no later than February 1.

The Municipal Court Judge shall accrue prorated sick leave at a rate of four (4) hours per month. The Municipal Court Judge is entitled to accrue all unused sick leave, up to a maximum of one-thousand forty (1,040) hours. Upon termination of employment for any reason, any accrued unused sick leave shall be forfeited and shall not be paid in cash.

On January 1 of each year, the Municipal Court Judge shall be credited with twenty-four (24) hours of management leave, which may not be carried over annually.

8. RESIGNATION AND TERMINATION

A. The Municipal Court Judge may resign at any time, with or without cause, and shall give the City at least thirty (30) days' advance written notice of the effective date of their resignation.

B. The Municipal Court Judge shall be removed only by action of the Commission of Judicial Conduct and the Supreme Court as provided in Article IV, Section 31 of the Washington Constitution and in accordance with BIMC 2.20.150 and RCW 3.50.095.

C. It is understood that after notice of termination or resignation in any form, the Municipal Court Judge and the City will cooperate to provide for an orderly transition.

9. HOURS OF WORK

The Municipal Court Judge shall be available as needed to provide the Municipal Court services in accordance with Chapter 2.20 BIMC and Chapter 3.50 RCW. The parties recognize that the Municipal Court Judge will be exempt from the provisions relating to overtime payment and compensatory time under the Fair Labor Standards Act.

10. PROFESSIONAL DEVELOPMENT

The City shall budget and pay for the professional dues and subscriptions of the Municipal Court Judge and associated costs (including travel, lodging, and meal expenses) reasonably necessary for their continuation and full participation in regional, state, and local associations and organizations that are necessary and desirable for their continued professional participation, growth, and advancement and in order to better serve the interests of the City.

11. OTHER TERMS AND CONDITIONS OF EMPLOYMENT

The City Manager may fix in writing any such other terms and conditions of employment, as the City Manager may determine from time to time, relating to the performance of the Municipal Court Judge, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement or applicable federal, state, or local law. All provisions of the Bainbridge Island Municipal Code, City ordinances, City regulations, City rules, and the Employee Manual, as they now exist or thereafter may be amended, shall also apply to the Municipal Court Judge as they would to other employees of the City, except as may be specifically agreed upon therein.

12. INDEMNIFICATION

Beyond that required under federal, state, or local law, the City shall defend, hold harmless, and indemnify the Municipal Court Judge against any tort, professional liability claim, demand, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the Municipal Court Judge's duties or resulting from the exercise of judgment or discretion in connection with the performance of program duties or responsibilities, unless the act or omission involved willful or wanton conduct. The Municipal Court Judge may request, and the City shall not unreasonably refuse to provide, independent legal representation at the City's expense. Legal representation, provided by the City for the Municipal Court Judge, shall extend until a final determination of the legal action, including any appeals brought by either party. The City shall indemnify the Municipal Court Judge against any and all losses, damages, judgments, interest, settlements, fines, court costs, and other reasonable costs and expenses of legal proceedings, including reasonable attorneys' fees and any other liabilities incurred by, imposed on, or suffered by the Municipal Court Judge in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened, arising out of or in connection with the performance of their duties. Any settlement of any claim must be made with prior approval of the City in order for indemnification, as provided in this section, to be available. The Municipal Court Judge recognizes that the City shall have the right to compromise and settle any claim or suit arising out of, or in connection with, the performance of the Municipal Court Judge's duties.

13. MISCELLANEOUS PROVISIONS

A. Paragraph Headings. The headings in this Agreement are inserted for convenience and identification only and are in no way intended to describe, interpret, define, or limit the scope, extent, or intent of this Agreement or any of the provisions of the Agreement.

B. Provisions Severable. Every provision of this Agreement is intended to be severable. If any term or provision thereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Agreement.

C. Rights and Remedies. The rights and remedies provided in this Agreement are cumulative, and the use of any one right or remedy by any party shall not preclude nor waive its rights to use any or all other remedies. Any rights provided to the parties under this Agreement are given in addition to any other rights the parties may have by law, statute, ordinance, or otherwise.

D. Entire Agreement. This Agreement contains the entire agreement between the parties respecting the matters therein set forth and supersedes all prior agreements between the parties thereto respecting such matters.

E. Governing Law and Venue. This Agreement shall be construed in accordance with the laws of the State of Washington. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

F. Preparation of Agreement. No presumption shall exist in favor of or against any party to this Agreement as a result of the drafting and preparation of this document.

G. No Waiver. No waiver of any breach by either party of the terms of this Agreement shall be deemed a waiver of any subsequent breach of the Agreement.

H. Counterparts. This Agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

I. Amendment. No amendment of this Agreement shall be effective unless the amendment is in writing, signed by each of the parties.

J. Notices. All notices and demands of any kind which either party thereto may be required or desires to serve upon the other party under the terms of this Agreement shall be in writing and shall be served upon such other party by personal service, by leaving a copy of such notice or demand at the address thereinafter set forth, whereupon service shall be deemed complete, or by mailing a copy thereof by certified or registered mail, airmail if the address is outside the state in which the same is mailed, postage prepaid, with return receipt requested, addressed as follows:

To the City:

City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110
Attention: City Manager

To the Municipal Court Judge:

The Honorable Thomas S. Alpaugh
600 Winslow Way East, Suite 131
Bainbridge Island, WA 98110

In case of service by mail, it shall be deemed complete on the day of actual delivery as shown on the addressee's registry of certification receipt or at the expiration of the third day after the date of mailing, whichever first occurs. The addresses to which notices and demands shall be delivered or sent may be changed from time to time by notice served as hereinabove provided by either party upon the other party.

K. Appropriations. No commitment of public funds will be made prior to the approval of this Agreement. The terms of this Agreement are contingent upon sufficient appropriations being made by the City Council for the performance of this Agreement. If the City Council determines that there will be insufficient funds available for the performance of this agreement, the City Council shall provide 90 days' notice to the Municipal Court Judge and engage in good faith efforts to renegotiate this contact. If sufficient appropriations are not made after the required notice and efforts to renegotiate, this Agreement shall terminate. Termination of this Agreement does not result in the removal of the Municipal Court Judge. Termination pursuant to the terms of this Agreement shall not result in any claim for payment or damages by the Municipal Court

Judge or the City. The City's decision as to whether sufficient appropriations are available shall be accepted by the Municipal Court Judge and shall be final.

L. Effective Date. The effective date of this Agreement ("Effective Date") shall be January 1, 2026.

IN WITNESS WHEREOF, the City has caused this Agreement to be signed and executed on its behalf by the City Manager and the Municipal Court Judge has signed and executed this Agreement, both in duplicate, as of the later of the signature dates included below.

MUNICIPAL COURT JUDGE	**CITY OF BAINBRIDGE ISLAND**
Date: ________________________	Date: ________________________
By: __________________________	By: __________________________
Thomas S. Alpaugh, Municipal Court Judge	Blair King, City Manager

City Council Regular Business Meeting Agenda Bill

CITY OF BAINBRIDGE ISLAND

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 10 Minutes

AGENDA ITEM: (7:20 PM) Adopt Ordinance No. 2025-26 related to Pre-approved Accessory Dwelling Units,

SUMMARY: At their September 11, 2025, regular business meeting, the Planning Commission approved updates to the Bainbridge Island Municipal Code (BIMC) on Ordinance No. 2025-26 related to Pre-approved Accessory Dwelling Units (ADUs) after holding a properly noticed public hearing and accepting public comment.

During an earlier study session reviewing the ordinance, the Planning Commission agreed with staff recommendations on modifying BIMC to allow for larger units and for more flexibility in driveway access. These code updates improve the ability for building customers to more readily use pre-approved ADU plan sets now available to all Kitsap County jurisdictions, including Bainbridge Island. The Planning Commission, noting that the one-story ADUs are visually low impact, also added an ability for one-story ADUs to receive up to a 50% setback reduction, which can further increase their likelihood of the use of that pre-approved plan set.

Previously, the City Council approved the effort for pre-approved ADUs via providing funding for their development by KRCC, and referral to the Planning Commission to address the provisions in the Municipal Code that prevented the use of pre-approved ADUs. With approval by the City Council, pre-approved ADU plan sets may be more readily utilized on Bainbridge Island.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION:
I move to adopt Ordinance No. 2025-26 related to Pre-Approved Accessory Dwelling Units.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The City of Bainbridge Island is participating in a countywide program to provide a variety of pre-approved Accessory Dwelling Units (ADU) plans for use free of charge in Kitsap County. This program is led by the Kitsap Regional Coordinating Council (KRCC) in collaboration with all Kitsap County jurisdictions, including Bainbridge Island, Bremerton, Port Orchard, and Poulsbo. For more information on this countywide effort, please visit the KRCC Pre-Approved ADU Program website. Streamlined plan review and a reduction in plan review fees accompany the roll out of the Bainbridge Island pre-approved ADU plans once minor code updates are in place.

The requirement the ADU must have the same appearance as the primary housing unit has been eliminated.

The Planning and Community Development Department now has a live dedicated website for customers to access for information on the pre-approved ADU plan sets.

ATTACHMENTS:
Ordinance No. 2025-26 ADU Code Updates.docx

ORDINANCE NO. 2025-26

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to Accessory Dwelling Units amending Bainbridge Island Municipal Code Sections 2.16.060, 2.16.120, and 18.09.030, establishing an effective date and providing severability

WHEREAS, the City of Bainbridge Island is a member jurisdiction to the Kitsap Regional Coordinating Council ("KRCC"); and

WHEREAS, the KRCC Land Use Technical Advisory Council created a project to develop and implement a program to distribute building plans for Accessory Dwelling Units (ADUs) that were pre-approved by licensed architects and structural engineers; and

WHEREAS, planning and development standards for ADUS are contained in Section 18.09.030 in the Bainbridge Island Municipal Code (BIMC); and

WHEREAS, certain code provisions in BIMC Section 18.09.030.I.5 prevent the smooth and straightforward use of the pre-approved ADU plan sets; and

WHEREAS, on July 22, 2025, at a regular business meeting, the Bainbridge Island City Council after a staff presentation on pre-approved ADUs and barriers in code preventing their smooth and straightforward use, gave direction to develop an ordinance to address barriers in code for the preapproved ADU plan sets; and

WHEREAS, on August 14, 2025, the Planning Commission considered Ordinance No. 2025-26 to amend BIMC Section 18.09.030.I.5; and

WHEREAS, on September 11, 2025, the Planning Commission held a public hearing on the draft amendments and recommended approval to the City Council; and

WHEREAS, the City Council reviewed the Planning Commission's recommendation at a regular business meeting on October 14, 2025; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 2.16.060 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.16.060.B. Applicability.

1. A variance is authorized only for lot coverage, size of structure, or size of setbacks. Variances are not authorized for changes in density requirements, building or structure height requirements, open space requirements, or expanding a use otherwise prohibited.

2. The minor variance process may be used for minor deviations from zoning standards in BIMC Title 18 as determined by the director. Minor projects should be limited to: (a) projects that are exempt from review under the State Environmental Policy Act (SEPA), or (b) proposals for less than a 25 percent encroachment in required yards, (c) proposals for less than a 25 percent increase in lot coverage, or (d) proposals related to single-family residences on an existing lot. All other variances shall be processed using the procedures set forth in BIMC 2.16.120.

3. This process may also be used for minor variation(s) from the engineering requirements of the adopted city of Bainbridge Island engineering and development standards if the requested variation will further the purposes of the BIMC and is approved by the department director, after recommendation by the city engineer and/or the fire marshal.

4. For projects participating in a housing design demonstration project pursuant to BIMC 2.16.020.S, design guidelines may be varied if the applicant can demonstrate that deviation from the guidelines will facilitate meeting goals of the housing design demonstration program.

5. This procedure is not available to obtain variances from subdivision standards in BIMC Title 17 or to obtain variances from BIMC Title 18 zoning standards cross-referenced in BIMC Title 17 as part of a short subdivision, long subdivision, or large lot subdivision approval or amendment process, except for those engineering standards covered by subsection B.3 of this section.

6. ~~This procedure is not available to allow the siting~~ ~~for an~~ For one-story accessory dwelling units, an applicant may apply for up to a fifty-percent setback reduction; no other variances are available ~~where it would not otherwise be permitted~~.

7. A variance shall not be granted solely because of the presence of nonconformities in the vicinity of the subject site.

8. The provisions of this section shall supplement those of BIMC 2.16.020 and 2.16.030. In the event of a conflict between the provisions of BIMC 2.16.020 or 2.16.030 and this section, the provisions of this section shall govern.

Section 2. Section 2.16.120 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.16.0120.B. Applicability.

1. The major variance process may be used for deviations from zoning standards in BIMC Title 18 that the director determines exceed the threshold for minor variances under BIMC 2.16.060. A variance is authorized only for lot coverage, size of structure or size of setbacks. Variances are not authorized for changes in density requirements, building or structure height requirements, open space requirements, or expanding a use otherwise prohibited.

2. This procedure is not available to obtain variances from subdivision standards in BIMC Title 17 or to obtain variances from BIMC Title 18 zoning standards cross-referenced in BIMC Title 17 as part of a short subdivision, long subdivision, or large lot subdivision approval or amendment process.

3. ~~This procedure is not available to allow the siting~~ ~~for an~~ For one-story accessory dwelling units, an applicant may apply for up to a fifty-percent setback reduction; no other variances are available ~~where it would not otherwise be permitted~~.

4. A variance shall not be granted solely because of the presence of nonconformities in the vicinity of the subject site.

5. Variances from the city's noise regulations in Chapter 16.16 BIMC are available through the noise variance process in Chapter 16.16 BIMC and are not available through the major variance process in this section.

6. The provisions of this section supplement those of BIMC 2.16.020 and 2.16.100 when the application is for a major variance. In the event of a conflict between the provisions of BIMC 2.16.020 or 2.16.100 and this section, the provisions of this section shall govern.

Section 3. Section 18.09.030 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

18.09.030.I.5. Accessory Dwelling Unit.

a. An accessory dwelling unit (ADU) may be created within, or detached from, any single-family dwelling, whether existing or new, as a subordinate use, where permitted ("P") by this chapter.

b. In the shoreline jurisdiction, an accessory dwelling unit may be created within, or detached from, any single-family dwelling, whether existing or new, as a subordinate use, where conditional ("C") pursuant to this chapter. See Chapter 16.12 BIMC for shoreline conditional use process.

c. Only one accessory dwelling unit may be created per parcel.

d. ~~No~~ A variance~~s shall be granted~~ application is only available for up to a fifty-percent setback reduction for one-story ~~an~~ accessory dwelling units.

e. One off-street parking space shall be provided in addition to off-street parking that is required for the primary dwelling.

f. Accessory dwelling units shall ~~be designed to maintain the appearance of the primary dwelling as a single-family dwelling,~~ contain~~ing~~ 1,000 ~~900~~ square feet of floor area or less. However, if the accessory dwelling unit will be located within a building existing as of the approval date of Ordinance No. 2015-16 (for example, in a basement) the city may allow an increased size in order to efficiently use all floor area. If a separate outside entrance is necessary for an accessory dwelling unit located within the primary dwelling, that entrance must be located either on the rear or side of the building.

g. If an accessory dwelling unit is constructed in conjunction with a garage, the square footage of the garage shall not count towards the 1,000 ~~900~~-square-foot limitation.

h. An accessory dwelling unit not attached to the single-family dwelling may not contain any accessory use other than a garage.

i. No recreational vehicle shall be an accessory dwelling unit.

j. When stairs utilized for the ADU are enclosed within the exterior vertical walls of the building, they shall not count towards the floor area of the ADU.

k. The ADU ~~shall~~ should share a single driveway with the primary dwelling.

l. School impact fees and qualified exemptions from those fees as provided in Chapter 15.28 BIMC shall apply.

m. All other applicable standards including, but not limited to, lot coverage, setbacks, parking requirements, and health district or city requirements for water, sewer, and/or septic must be met.

n. In the Mixed Use Town Center, new accessory dwelling units are only permitted as part of a housing design demonstration project single-family subdivision approved pursuant to BIMC 2.16.020.S.

Section 2. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this XXX day of XXX, 2025.

APPROVED by the Mayor this XXX day of XXX, 2025.

Ashley Mathews, Mayor

ATTEST/AUTHENTICATE:

____

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER: 2025-26

City Council Regular Business Meeting Agenda Bill

CITY OF BAINBRIDGE ISLAND

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 10 Minutes

AGENDA ITEM: (7:30 PM) Authorize the City Manager to Issue a Request for Qualifications for State Lobbying Services and Designate One Council Member to Serve on a Selection Committee - Executive,

SUMMARY:

In August 2023, the City Council chose to procure lobbying services related to Washington State legislative actions. After an open solicitation, it was the recommendation of a Council subcommittee comprised of Councilmembers Deets, Moriwaki, and Quitslund, along with city staff, to recommend the city engage the firm of Gordon Thomas Honeywell Government Relations. On October 24, 2023, the Council authorized the execution of a two-year agreement that expires December 31, 2025.

City purchasing policy requires a request for qualifications (RFQ). It is recommended the Council approve a solicitation for state lobbying services and designate at least one Council Member to serve on an interview committee. The goal is to have lobbying services in place prior to the beginning of the 2026 state legislative session.

It is noted the timing of the expiration of the current agreement with Gordon Thomas Honeywell is in the middle of the Washington's biennial budget. In the future, it is hoped to alter the schedule to avoid the expiration of the lobbying agreement during the mid-biennium period.

AGENDA CATEGORY: Discussion **PROPOSED BY:** Executive

RECOMMENDED MOTION:
I move to authorize the City to issue a request for qualifications for lobbying services and select ________ to serve on the Selection Committee.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	$162,900
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

In 2023, the City issued a request for qualifications for state lobbying services. A subcommittee, consisting of three Councilmembers and the City Manager, conducted interviews with the firms that submitted qualifications. The subcommittee recommended Gordon Thomas Honeywell Government Relations for approval by the full City Council to represent the City of Bainbridge Island in Olympia. This recommendation was subsequently approved by the Council.

With the current contract set to expire at the end of 2025, it coincides with the midpoint of the State's biennial budget cycle. Gordon Thomas Honeywell is actively lobbying for key City Council priorities that impact the City's ability to secure state funding.

ATTACHMENTS:
RFQ - Lobbying Services 2025.pdf

CITY OF BAINBRIDGE ISLAND

Request for Qualifications

Request for Qualifications – Lobbying Services

Publication date: October 15, 2025

The City of Bainbridge Island (City) is seeking qualifications from qualified consultants/firms/individuals (“consultant”) to represent the City on legislative issues during the 2026-2028 State Legislative Sessions in Olympia. The City’s needs are outlined in the following Request for Qualifications (“RFQ”).

The City encourages responses from individuals and firms led by those who identify as women or members of traditionally marginalized communities, or who are or could be certified as Minority Business Enterprise/Women Business Enterprise (MBE/WBE), Disadvantaged Business Enterprise (DBE), or equivalent.

Background

The City of Bainbridge Island is located in the State of Washington, on ancestral territory of the suq̀ʷabš “People of Clear Salt Water” (Suquamish People). Bainbridge Island has an area of 26 square miles, with 52 miles of shoreline, dense forests, mostly suburban development patterns, and an estimated population of 25,000. The entire Island is incorporated as one city. The City of Bainbridge Island is located in Kitsap County.

The City operates under the Council-Manager form of government where legislative authority is concentrated in the elected City Council, which hires a professional administrator to implement its policies.

The City directly provides the following municipal services: law enforcement, water treatment & distribution (within certain areas), wastewater collection (within certain areas), stormwater and street maintenance, engineering & public works, general administration, planning & community development, and court services.

Land use is a topic of particular interest.

Anticipated Scope of Work

General Description

The successful respondents will provide legislative representation on issues in advance of and throughout the 2026-2028 State Legislative Sessions and the period during which the Governor may take action on bills passed during the session. For a full detail description of Services requested, refer to Exhibit A – Scope of Work.

Submittals

Individuals or firms wishing to respond to this Request for Qualifications should provide a straightforward, concise description of provider capabilities to satisfy the requirements of the request. Emphasis should be on completeness and clarity of content.

Each submittal must include the following components:

- Letter of interest;
- The address and telephone number of the office(s) where the work is to be undertaken;
- Itemized cost of services and any customary charges for services to be rendered. Include staff hourly rates, alternative retainer proposals, a description of the process used to fairly allocate costs among consultant's/firm's/individual's multiple clients to avoid double-billing for time spent in legislative activities; and
- The legal name of consultant/firm/individual, address, telephone number, number of years in business, and current number of full-time professional and technical personnel with the consultant/firm;
- Proposed plan including plan for briefing the City Manager and Councilmembers on the issues prior to and during the legislative session, maintaining continuous communications during the session and implementing a decision-making process on issues that demand a quick turnaround time;
- A complete list of current clients and those served during the twelve (12) months preceding the submission date and a declaration of any potential incompatibility or conflicts of interest between those clients and the City of Bainbridge Island;
- A list of, at most, five (5) references.

Submit your qualifications by **4:00 PM PST on Friday, October 24, 2025**. Submittals are limited to 15 pages, not counting the cover pages. Responses should be sent via email under the subject "Lobbying Services Qualifications" to anebenzahl@bainbridgewa.gov. Submittals must be received by the deadline. Submittals received after the deadline will not be considered.

Email is the preferred method, but responses may also be mailed or dropped off at City Hall (Monday – Friday, from 8:00 AM to 4:00 PM). Print copies should be double-sided, with no cover or binding.

City Hall
280 Madison Ave N
Bainbridge Island, WA 98110
Attention: Adam Nebenzahl, "Lobbying Services Qualifications"

Evaluation/Selection/Delivery Timeline

October 24, 2025	Deadline to submit
Week of October 27, 2025	Potential interviews
Week of November 3, 2025	Date of selection of the most qualified applicant
Week of November 17, 2025	Contract agreement negotiated and signed
January 1, 2026	Services underway

Review and Selection Process

Evaluation will be based on a combination of quantitative and qualitative criteria. The criteria used as a guideline in the evaluation will include, but not be limited to, the following:

- Relevance and strength of qualifications;
- Availability to accommodate calendar and other requirements;
- Ability and experience performing services of this type;
- Proof of ability to meet required insurance and contractor standards as enclosed;
- Attention to detail.

Terms and Conditions

Questions regarding this RFQ or the submittal process should be directed to Adam Nebenzahl, Management Analyst, 206.780.8597, anebenzahl@bainbridgewa.gov.

Selected applicants will be required to execute a City of Bainbridge Island Professional Services Agreement, obtain a City of Bainbridge Island Business License, and demonstrate compliance with the City's insurance requirements (briefly explained below).

The City reserves the right not to select any of the applicants, and the right to select an individual or firm not from this application process. The City further reserves the right to waive irregularities and informalities in this process. This RFQ does not obligate the City to pay any cost incurred by applicants in responding to this RFQ. All such costs shall be borne solely by each applicant. Furthermore, this RFQ does not obligate the City to enter into a contract with any applicant responding to this RFQ.

Assurances of Nondiscrimination

Title VI

The City of Bainbridge Island, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Americans with Disabilities Act (ADA) Information/Pledge

The City of Bainbridge Island in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA) commits to nondiscrimination on the basis of disability in all its programs and activities.

We pledge to make our bid process accessible and user-friendly for everyone. If you are having difficulty viewing or navigating the content of this document, or note any content, feature, or functionality that you believe is not fully accessible to people with disabilities, please contact us at cityadmin@bainbridgewa.gov or 206.842.2545 for assistance.

Please note the nature of your accessibility concern, the preferred format in which to receive the online material (hard copies are available), the Web page address of the requested material, and the best way to contact you.

Nondiscrimination Statement

The City of Bainbridge Island hereby notifies all bidders that all bidders and contractors will be selected, compensated and, if necessary, terminated without regard to sex/gender, race, national origin, religion, creed, color, marital status, veteran status, age, national origin, pregnancy, sexual orientation, gender identity, disability, genetic information or any other basis prohibited by law.

In alignment with the City of Bainbridge Island's equity and inclusion goals, we encourage organizations led by those who identify as women or members of traditionally marginalized communities, or who are or could be certified as Minority Business Enterprise/Women Business Enterprise (MBE/WBE), Disadvantaged Business Enterprise (DBE), or equivalent to respond.

Exhibit A

SCOPE OF SERVICES

The following is to be used as a general guide and may not include all work necessary to accomplish the work of lobbying.

LOBBYIST SERVICES: Lobbyist to provide lobbying and monitoring representation on behalf of client in the State of Washington and to provide the following services:

1. Work with the City of Bainbridge Island to develop and refine a legislative agenda for the upcoming session/year. Provide guidance in the development of the annual legislative action plan with staff and the City Council.

2. Develop strategies to achieve the desired legislative results. Draft letters and talking points on legislation as necessary.

3. Implement the aforementioned strategies. This includes, but not limited to meeting with legislators, legislative staff, and Governor's Office and agencies; representation before legislative committees; arranging for City of Bainbridge Island to meet with legislators, and/or testify; and attending other events on the City of Bainbridge Island's behalf and creating opportunities to build and strengthen City relationships with legislators and State agencies.

4. Monitor legislation, arrange for bill sponsorship, perform issue analysis and brief City officials on legislative issues.

5. Coach City representatives, when necessary, on how to present testimony, interact with legislators, and be successful advocates in helping to advance goals.

6. Consult regularly with City Manager and provide the City with weekly reports and tracking lists during the legislative session. Provide the City with monthly reports during the legislative interim.

7. Maintain close working relationships with the City Manager and designated members of City Staff.

8. Identify and secure funding for City and community needs.

9. Timely inform the City Manager of developments concerning priorities and unexpected issues that arise and may impact the City of Bainbridge Island. Land use is a topic of particular interest.

10. Provide updates to City Council through electronic meeting platforms like Zoom and meet in-person with staff and Council as necessary.

11. Represent the City's interest before state agencies and departments.

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 10 Minutes

AGENDA ITEM: (7:40 PM) Receive Update on Lodging Tax Advisory Committee,

SUMMARY:

From March through September 2025, the City actively recruited volunteers from eligible nonprofits and hotel/short-term rental owners to serve on the Lodging Tax Advisory Committee (LTAC), which reviews proposals for the 2026 funding cycle. City staff have addressed the attached memorandum discussing the current situation regarding the Lodging Tax Advisory Committee. The first and only application to serve on the Committee was received on September 29. At this time, City staff proposes two options:

1. Delay the LTAC review process until Q1 2026, with open recruitment scheduled for January, applicant review in February, and continuation of the proposal process in March.
2. Continue recruitment of Committee members with the goal of completing the LTAC award process as early as practicable in 2026.

The Chamber of Commerce, Bainbridge Downtown Association, and Visit Bainbridge Island have been notified of the possibility there will be a delay in the distribution of Lodging Tax Funds. These three agencies receive the majority of Lodging Tax allocations.

AGENDA CATEGORY: Discussion **PROPOSED BY:** Executive

RECOMMENDED MOTION:

I move to direct the City Manager to:
(1) Delay the LTAC review process until Q1 2026, with open recruitment scheduled for January, applicant review in February, and continuation of the proposal process in March.
OR
(2) Continue recruitment of Committee members with the goal of completing the LTAC award process as early as practicable in 2026.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The distribution of Lodging Tax funds includes two parts, establishing a committee and receiving proposals. The City has received proposals that exceed the available amount of funding from eligible organizations. The City has not yet been able to appoint a committee (known as LTAC, the Lodging Tax Advisory Committee) due to lack of applications to serve on the committee from eligible applicants.

The Municipal Research Services Center has an excellent summary available online at: https://mrsc.org/explore-topics/finance/revenues/lodging-tax

LTAC membership eligibility is set by the Revised Code of Washington. MRSC summarizes the state requirements as follows:
"For jurisdictions of at least 5,000 people, the LTAC must be appointed by the legislative body (city council or county commission) and must contain at least five members, including at least two representatives from businesses required to collect the lodging tax, at least two people involved in activities authorized to be funded by the lodging tax, and one elected official from the jurisdiction to serve as chair (RCW 67.28.1817).
The number of committee members from organizations representing hotels/motels collecting the tax and the number from organizations involved in activities that can be funded must be equal. Organizations representing hotels and motels and organizations involved in activities that can be funded by this tax may recommend people for membership."

The City of Bainbridge Island has added an additional eligibility requirement to serve on LTAC by making proposals from non-City organizations with a board member, officer, or staff member serving on
the Lodging Tax Advisory Committee ineligible for funding. This means that people connected with eligible organizations that plan to apply for LTAC funding often do not apply to serve on the LTAC committee.

The City of Bainbridge Island has not limited use of LTAC funding beyond its established eligible uses, though it has set an approved matrix to indicate relative importance of different aspects of proposed uses.

Eligible uses, as summarized by MRSC, include:

"City and county lodging tax revenues – including both the “basic” and “additional” lodging taxes – must generally be used for tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities (RCW 67.28.1815-.1816), including:

- Tourism marketing
- Marketing and operations of special events and festivals designed to attract tourists
- Operations *and* capital expenditures of tourism-related facilities owned or operated by a municipality or a public facilities district, including repayment of general obligation bonds (RCW 67.28.150) or revenue bonds (RCW 67.28.160) for eligible capital projects
- Operations of tourism-related facilities owned or operated by nonprofit organizations (but *not* capital expenditures)"

The City's approved weighting for consideration of proposals is:
Impact - up to 25 points
Community Need - up to 20 points
Organizational Capacity - up to 15 points

Collaboration - up to 15 points
Equity and Inclusion - up to 10 points
Alignment - up to 10 points
Capital - up to 5 points
More detail is shown here: https://legistarweb-production.s3.amazonaws.com/uploads/attachment/pdf/3429720/2025_LTAC_RFP_for_2026.pdf

ATTACHMENTS:
LTAC Memo 10.14.2025.docx
2025.10.14 LTAC Council Update.pdf

CITY OF
BAINBRIDGE ISLAND

Date: October 14, 2025
To: City Council
From: Blair King, City Manager

Subject: Lodging Tax Advisory Committee Proposal Review Delayed

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Executive Summary:
From March through September 2025, the City actively recruited volunteers from eligible nonprofits and hotel/short-term rental owners to serve on the Lodging Tax Advisory Committee (LTAC), which reviews proposals for the 2026 funding cycle. The first application to serve on the Committee was received on September 29. At this time, the City staff proposes two options:

1. Delay the LTAC review process for six months, with open recruitment scheduled for April, applicant review in May, and continuation of the proposal process in June.
2. Continue recruitment of Committee members through the end of the year and begin the interview process in February and continue the proposal review in March.

Overview:
The LTAC funding process is comprised of two parts, establishing an LTAC committee and receiving proposals from eligible organizations.

<u>LTAC Committee</u>: The City began recruitment for participation on the Lodging Tax Advisory Committee in March. To advertise the position, the City did the following:

- Purchased a quarter-page advertisement in the newspaper,
- promoted it on the City Highlights newsletter,
- Shared it through the Bainbridge Island Chamber of Commerce and Downtown Association's newsletters,
- Posted on the City's social media pages.

The City continued to advertise through these channels, except for the newspaper, until September. The first application to serve on the Committee was received during the week of September 29.

Because of end-of-year priorities, the City recommends delaying the LTAC process until 2026. The City will advertise an open recruitment process, host interviews, and convene the Committee to review proposals that met the Request for Proposals deadline of September 26, 2025, in the new year. The question for the City Council is how long to delay this process.

<u>Funding proposals</u>: The City published an RFP in August with a deadline of September 26. Upon closing, the City received 15 applications requesting $742,000. The City Council approved an allocation of $400,000 of Civic Improvement funds toward proposals in June.

CITY OF
BAINBRIDGE ISLAND

Prepared for:

City Council

October 14, 2025

2026 Lodging Tax Award (LTAC) Council Update

Current Status

Oct. 14, 2025

- March – September: City actively recruited volunteer from eligible nonprofits and hotel/short-term rental owners to serve on the Lodging Tax Advisory Committee (LTAC)

- Outreach done:
  - Purchased a quarter-page advertisement in the newspaper,
  - Promoted it on the City Highlights newsletter,
  - Shared it through the Bainbridge Island Chamber of Commerce and Downtown Association's newsletters,
  - Posted on the City's social media pages.

- The first and only application the City received was on September 29.

Organization Eligibility for LTAC Awards

Oct. 14, 2025

- Applicants must be:
  - Municipality
  - Public Facilities District
  - Convention and/or Visitors' Bureau
  - Destination Marketing Organization
  - Non-profit (including main street organizations)
  - Lodging Association
  - Chamber of Commerce

- Individual persons are not eligible

- For-profit, private businesses are not eligible

- Proposals from organizations with a board member, officer, or staff member serving on the LTAC are not eligible*

*This is a criterion determined by the City of Bainbridge Island

Recommendations

Oct. 14, 2025

- 1. Delay process for 6 months
    - Start up again with recruitment in April, applicant review in May, and continuation of proposal review process in June.

- 2. Continue recruitment of Committee members through the end of the year and begin the interview process in February and continue the proposal review in March

Thank you

CITY OF
BAINBRIDGE ISLAND

Submitted by:
Adam Nebenzahl
Executive Department

anebenzahl@bainbridgewa.gov

CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (7:50 PM) Designate One Councilmember to Serve on the Interview Panel for the City Attorney Position,

SUMMARY: The City Manager would appreciate one member of the City Council participating in the interviews for the City Attorney position. The process will require approximately 4-5 hours and will take place in late October.

AGENDA CATEGORY: Appointment **PROPOSED BY:** Executive

RECOMMENDED MOTION:
I move to appoint Councilmember ______________________ to join the interview panel for the City Attorney position.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (7:55 PM) Consider Request from Councilmember Deets to Place an Emergency Funding Request of $30,000 to Supplement Helpline House's Foodbank Program, with Funds Coming Out of the Council's Contingency Fund on a Future Council Agenda,

SUMMARY: Council will consider a request from Councilmember Deets to schedule a discussion on a future Council agenda to consider the emergency funding request from Helpline House's Foodbank, with funds coming out of the Council's contingency fund.

AGENDA CATEGORY: Discussion **PROPOSED BY:** City Council

RECOMMENDED MOTION:
Discussion and potential placement on a future Council agenda.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:
Helpline House Help.pdf

Emergency Funding Request of $30,000 to supplement Helpline House's Foodbank Program, with the funds coming out of the Council's Contingency Fund

By Joe Deets, Councilmember, September 23, 2025

This is a one-time request to the City Council to approve a $30,000 emergency allocation from the City of Bainbridge Island's Contingency Fund to help Helpline House feed people in need. By way of background, Helpline House is a 501(c) 3 non-profit organization on Bainbridge Island that provides essential services to the community. They provide, free of charge, nutritious food, financial assistance, transportation, housing, and utility assistance, mental health counseling, children and elderly services. The requested funds will be used to address the food insecurity that exists on Bainbridge Island as a direct result of recent Federal Funding cuts which have affected food banks and other critical social services that support residents. The growing need and decreased funding have caused Helpline House to re-evaluate how they can sustainably provide nutritious quality food to those in need.

The recent Federal cuts have impacted Helpline House in numerous ways. Cuts to The Emergency Food Assistance Program (TEFAP) has meant less food coming to food banks from the Federal Government. Helpline House has seen the cancellation of nutritious (i.e. milk, canned chicken, eggs, etc.) food deliveries from TEFAP of approximately $200,000. And in March 2025, the U.S. Department of Agriculture canceled $660 million in Local Food for Schools. Kitsap County had received $100,000, split between 8 area food banks, from a sub-fund of that program, called Local Food Purchasing, which allowed Food Banks to purchase local and regional food to distribute to their communities.

The reach of Helpline House is large, currently serving 1 in 10 Islanders, about 2,500 people each year. Because of the increased number of visits to the food bank and the decrease in available resources, Helpline House has had to make the painful decision to limit shopping to once per week per household and has had to place restrictions on certain items, such as eggs, butter, and milk, regardless of household size.

With the requested funds, Helpline House will be able to do two things:

1. Purchase necessary food items to meet the food security needs of the community.
2. Make up some of the gaps created by the Federal Government's funding and food cuts.

100% of the funds will go directly towards sourcing food. Helpline House will continue to fundraise the cost of staff salaries and other administrative costs. It is recognized that the City of Bainbridge Island is operating under a tight budget. The Council's Contingency Fund has a current balance of approximately $175,000. An argument can be made that there can be no greater use of at least some of those funds than to ensure that people on the Island have enough to eat. My request is that the Council consider this request, and I hope, approve the allocation.

Lastly, please note that Ms. Maria Metzler, Director of Helpline House, is available to provide additional information as needed.

CITY OF BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: October 14, 2025 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: (8:00 PM) Receive Request from the Planning Commission that the Groundwater Management Consultant attend a Planning Commission Meeting Following the October 21, 2025 City Council Study Session,

SUMMARY:

In accordance with previous Council direction, requests from the Planning Commission are advanced as soon as practical to the City Council.

At the October 2, 2025, Planning Commission meeting, the Planning Commission made the following request:

I move that the acting Planning Director requests that the GWM consultant attend a Planning Commission meeting, following the City Council meeting on Oct 21, 2025, and be available for question and answers of the Planning Commissioners.

Blossom/Preudhomme – The motion carried unanimously, 4-0. Commissioners Birtley, Deines and Sullivan were absent.

AGENDA CATEGORY: Discussion **PROPOSED BY:** Executive

RECOMMENDED MOTION:
Information only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	