



**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, AUGUST 26, 2025**

**COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA**

AND

**REMOTE MEETING ON ZOOM
HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351**

AGENDA

- 1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 6:00 PM**
- 2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**
- 3. PUBLIC COMMENT - 6:10 PM**

In person public comment is accepted at this time on any topic of public interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. For items scheduled for a public hearing, comment is accepted from an individual only one time, either during public comment or during the hearing. Public comment is simply received by the Council, with no response, and Council cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment. Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, attached below. Remote public comment is allowed with advance notice by noon on the date of the meeting to the City Clerk, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

- 3A. [Guidelines and Instructions for Public Comment](#), 30 Minutes**
[Guidelines and Instructions for Providing Public Comment.pdf](#)

- 4. CONSENT AGENDA - 6:40 PM**

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

- 4A. [Agenda Bill for Consent Agenda](#), 5 Minutes**

- 4B. [Approve Accounts Payable and Payroll](#)**

[AP Report to Council of Cash Disbursements 07-24-25.pdf](#)
[AP Report to Council of Cash Disbursements 07-31-25.pdf](#)
[Council Report 08-20-25.pdf](#)

- 4C. **Approve City Council Meeting Minutes**
City Council Regular Business Meeting Minutes, August 12, 2025.pdf
- 4D. **Authorize the City Manager to Execute a Washington State Department of Ecology 2025-27 Municipal Stormwater Capacity-Building Grant Application to Support On-Going Storm and Surface Water Management Program Needs (\$120,000 - Storm and Surface Water Management Fund) - Public Works**
2025-2027 Capacity Grant Funding Guidelines.pdf
- 4E. **Authorize the City Manager to Execute Change Order No. 2 for the 2024 Annual Drainage Repairs Project (\$78,612.32 - Storm and Surface Water Management Fund) - Public Works**
Change Order 2.pdf
CO2 Backup Memo.pdf
- 4F. **Adopt Resolution No. 2025-15 Amending the City's Naming Policy as it relates to the Bainbridge Island Senior/Community Center**
Resolution No. 2025-15 Amending Naming Policy.docx
- 4G. **Authorize the City Manager to Enter Into Amendment No. 6 to the Professional Services Agreement with Skillings, Inc. to Support Permit Review Responses and Construction Support for the Lower Lovell Pump Station, Wood Avenue Pump Station, Sunday Cove Pump Station and Sunday Cover Gravity Sewer Line (\$281,246, Sewer Fund) - Public Works**
Amendment No 6 SSLWW Skillings.docx
Amend 6 Final 20250807 SOW & FEE.pdf
Lovell_Wood_CIP Budget Pages.pdf
- 4H. **Cancel the September 2, 2025, City Council Study Session**
- 5. **COUNCIL ANNOUNCEMENTS - 6:45 PM**
- 6. **CITY MANAGER'S REPORT - 6:55 PM**
 - 6A. **Receive City Manager's Report, 5 Minutes**
Back to School and Eagle Harbor Fish Passage Update.pdf
- 7. **REGULAR BUSINESS**
 - 7A. **(7:00 PM) Authorize the City Manager to Sign a Professional Services Agreement with LMN Architects Relating to Winslow Subarea Plan Update - Planning, 10 Minutes**
Professional Services Agreement - 2025 LMN re Winslow Subarea Plan update.pdf
LMN contract slide_plc.pptx
 - 7B. **(7:10 PM) Adopt Ordinance No. 2025-13 related to Unlisted Uses - Planning, 5 Minutes**
Ordinance No. 2025-13 Unlisted Uses.docx
- 8. **COMMUNICATIONS - 7:15 PM**
 - 8A. **Consider Request from Deputy Mayor Quitslund to Discuss the Re-Definition of Affordable Housing at a Future Council Business Meeting, 5 Minutes**
Request for Agenda Item_Re-definition of Affordable Housing.pdf
- 9. **ADJOURNMENT - 7:20 PM**

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME: 30 Minutes

AGENDA ITEM: Guidelines and Instructions for Public Comment,

SUMMARY:

AGENDA CATEGORY: Presentation

PROPOSED BY: City Council

RECOMMENDED MOTION:

Information only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:

[Guidelines and Instructions for Providing Public Comment.pdf](#)



CITY OF
BAINBRIDGE ISLAND

CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at council@bainbridgewa.gov. Members of the public who wish to provide public comment in-person at a City Council business meeting should sign up to speak on the sign-in sheet by the Chamber doors. The Mayor will call the people signed up on the sign-in sheet, and speakers will have three minutes to speak from the podium. Please speak directly into the microphone, which is adjustable. A timer on the screen will indicate when 3 minutes (or such other time set by the Mayor) has elapsed. The Deputy Mayor will also hold a sign indicating when 30 seconds of the allotted time remains.

Guidelines for public comment are below. Remote public comment is allowed with advance notice to the City Clerk by noon on the date of the meeting at cityclerk@bainbridgewa.gov, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

Excerpts from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

- (a) Speaking without being recognized by the Presiding Officer.
- (b) Continuing to speak after the allotted time has expired.
- (c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.
- (d) Throwing objects.

- (e) Speaking on an issue that is not a public topic, in violation of Section 9.12.2.
- (f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.
- (g) Impersonating a City Councilmember or a member of the City staff.
- (h) Shouting or otherwise engaging in loud or boisterous behavior.
- (i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.
- (j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.
- (k) Booing, hissing, or otherwise disrupting the comments of another speaker.
- (l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, under circumstances where such words constitute “fighting words” under constitutional law.
- (m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.

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9.12.2 Subjects – Whether or Not on the Current Agenda

Public comments received during the public comment period may be on any public topic, whether or not on the agenda, but a comment on the subject that is covered by a public hearing at that meeting must be made during the period of the public hearing. All public comment shall be made consistent with Section 5.6.

9.12.3 Use of Microphones

Comments shall be made directly into the microphone, as it is necessary for the public record and for the audience to hear all proceedings. No comments shall be made from any other location.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Agenda Bill for Consent Agenda,

SUMMARY: Council will consider approval of the Consent Agenda.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Executive

RECOMMENDED MOTION:

I move to approve the Consent Agenda as presented.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME:

AGENDA ITEM: Approve Accounts Payable and Payroll

SUMMARY: Council will consider approval of accounts payable and payroll.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Executive

RECOMMENDED MOTION:
Approve accounts payable and payroll.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:

[AP Report to Council of Cash Disbursements 07-24-25.pdf](#)

[AP Report to Council of Cash Disbursements 07-31-25.pdf](#)

[Council Report 08-20-25.pdf](#)



ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS
CHECK RUN DATE: 07/24/2025

Last check from previous run: 362503 dated 07/17/2025 issued to WSDOT for \$34.83
Last ACH from previous run: 6103 dated 07/18/2025 issued to Westbay Auto Parts for \$772.67

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
Regular Check Run	07/24/2025	362504-362519	Total Regular Check Run	\$ 79,966.40
Manual ACH	06/27/2025	6104	WA State DOR - Excise Taxes May 2025	23,998.29
Manual ACH	06/26/2025	6105	WA State DOL - Firearm Permits June 2025	216.00
Regular ACH Run	07/25/2025	6106-6143	Total Regular ACH Run	441,436.53
Total Disbursements				\$ 545,617.22

Retainage Release	N/A	N/A	N/A	N/A
Travel Advance	N/A	N/A	N/A	N/A

Prepared and Reviewed by Grace Lin Grace Lin, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Kim Dunscombe

08.21.2025

Kim Dunscombe, Accounting Manager

Date

REGULAR CHECK RUN

07/24/25

07/24/2025 14:26 |CITY OF BAINBRIDGE ISLAND
glin |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

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INVOICE DTL DESC

362504 07/24/2025 PRD 8511 A G O LAND SURVEYING 280705 5515 07/09/2025 07/24/25 585.00
Invoice: 5515 ENG/ON CALL SURVEYING SERVICES

585.00 72021182 54110000205 SURVEY SVCS-OPEN SP-PRO SVCS

CHECK 362504 TOTAL: 585.00

362505 07/24/2025 PRD 10154 RESILIENCE GUILD 280664 2025-Q1 06/18/2025 07/24/25 7,762.50
Invoice: 2025-Q1 EX/2025-2026 HUMAN SERVICES FUNDING

7,762.50 31011256 54110000297 BAINBRIDGE PREPARES

CHECK 362505 TOTAL: 7,762.50

362506 07/24/2025 PRD 57 BAY HAY & FEED 280668 2071196 06/30/2025 07/24/25 185.59
Invoice: 2071196 PW/WO 25549 - DEER NETTING

185.59 73021182 531100 OFFICE SUPPLIES

Invoice: 2071199

280669 2071199 06/30/2025 07/24/25 41.41
41.41 91011897 547200 PROPANE BULK 9.6 GALLONS
GG-C/E-O&M YARD FAC-PROPANE

CHECK 362506 TOTAL: 227.00

362507 07/24/2025 PRD 102 CITY OF BAINBRIDGE I 280660 RETREQ4-01302 07/14/2025 20250009 07/24/25 10,547.14
Invoice: RETREQ4-01302 ENG/RETAINAGE - WMS 120KW PV SYSTEM

10,547.14 72311454 66300001302 TSJC CARBON OFFSET-CAP CONSTR

CHECK 362507 TOTAL: 10,547.14

362508 07/24/2025 PRD 8564 WILLIAM E COOPER 280780 JAN-JUN 2025 07/18/2025 07/24/25 1,110.00
Invoice: JAN-JUN 2025 LEOFF 1 REIMBURSEMENT JAN-JUN 2025

1,110.00 91029720 521500 POLICE - INS ADD MEDICAL COSTS

CHECK 362508 TOTAL: 1,110.00

362509 07/24/2025 PRD 10766 GOULDIN TECHNOLOGIES 280700 0102872-IN 05/01/2025 07/24/25 21.84
Invoice: 0102872-IN PW/PW YARD SECURITY GATE - CELL ACTIVATION

21.84 73311418 66300001232 PW YARD SECURITY GATE-CONSTR

Invoice: 0104359-IN

280701 0104359-IN 05/01/2025 07/24/25 773.14
773.14 73311418 66300001232 PW/PW YARD SECURITY GATE - CELL SERVICE (1 YEAR)
PW YARD SECURITY GATE-CONSTR

CHECK 362509 TOTAL: 794.98

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362510	07/24/2025	PRTD	4740	KITSAP COUNTY PUBLIC	280725	07/10/2025	07/10/2025	07/24/25	80.00
	Invoice: 07/10/2025				80.00	91011897 547900	SEPTIC DISPOSAL		
							GG-C/E-O&M YARD FAC-GARBAGE		
							CHECK	362510 TOTAL:	80.00
362511	07/24/2025	PRTD	8135	MIDWEST MOTOR SUPPLY	280721	103529391	07/03/2025	07/24/25	60.92
	Invoice: 103529391				60.92	73638935 531100	PW/BUTANE TORCH		
							O&M-STD ALLOCATION-SUPPLIES		
							CHECK	362511 TOTAL:	60.92
362512	07/24/2025	PRTD	339	KITSAP COUNTY DEPART	280723	CINV-2025-00288	03/12/2025	07/24/25	13,122.84
	Invoice: CINV-2025-00288				13,122.84	51011215 54850001201	POL/RMS ANNUAL MAINTENANCE		
							PD-NEW RMS-RECORDS MNGT SYSTEM		
							CHECK	362512 TOTAL:	13,122.84
362513	07/24/2025	PRTD	10579	OLBRECHTS, PHIL	280729	JUN25	07/13/2025	07/24/25	1,900.00
	Invoice: JUN25				1,900.00	34470586 54111001307	HEX/HEARING EXAMINER - BLD27414 (GUDDAT)		
							HEX-GUDDAT PERMIT APPEAL (OAP)		
							CHECK	362513 TOTAL:	1,900.00
362514	07/24/2025	PRTD	1205	PUGET SOUND ENERGY	280735	0727JUN25	06/30/2025	07/24/25	10.87
	Invoice: 0727JUN25				10.87	91011739 547100	184 WINSLOW WAY E		
							COMM EVENTS-ELECTRICITY		
	Invoice: 1716JUL25				280736	1716JUL25	07/10/2025	07/24/25	20.43
					20.43	91415345 547100	ROCKAWAY INTERTIE PRV		
							GG-ROCKAWAY BCH-UTILITIES		
	Invoice: 2505JUL25				280737	2505JUL25	07/09/2025	07/24/25	12.55
					12.55	91011739 547100	278 WINSLOW WAY E KIOSK		
							COMM EVENTS-ELECTRICITY		
	Invoice: 2849JUL25				280738	2849JUL25	07/09/2025	07/24/25	15.91
					15.91	91011897 547100	7305 NE HIDDEN COVE RD GATE		
							GG-C/E-O&M YARD FAC-ELECTRIC		
	Invoice: 5114JUN25				280739	5114JUN25	07/01/2025	07/24/25	16.02
					16.02	91111263 547100	KIMIKO & MADISON ST LIGHTS		
							GG-STRT-STREET LIGHTING-UTIL		
	Invoice: 8206JUL25				280740	8206JUL25	07/09/2025	07/24/25	14.56
					14.56	91411345 547100	515 FERNCLIFF AVE NE PRV		
							GG-WTR-ELECTRIC		

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Invoice: 8906JUN25	280741	8906JUN25	07/01/2025	07/24/25	19.90
	19.90	91111263 547100	EAGLE HARBOR DR STREET LIGHT	GG-STRT-STREET LIGHTING-UTIL	
Invoice: 9047JUN25	280742	9047JUN25	07/01/2025	07/24/25	39,832.99
	10.87	73416345 547100	CITY WIDE ENERGY SERVICES		
	2,762.06	91011215 547100	CASEY STREET WTR-ELECTRICITY		
	1,757.67	91011251 547100	GG-C/E-PD-ELECTRIC		
	15.56	91011557 547100	GG-GF-COURT-ELECTRIC		
	485.03	91011755 547100	FARMS-ELECTRIC		
	933.63	91011768 547100	GG-C/E-COMMONS-ELECTRIC		
	2,460.29	91011897 547100	GG-C/E-PARKS-ELECTRIC		
	17.69	91021182 547100	GG-C/E-O&M YARD FAC-ELECTRIC		
	5,745.46	91111263 547100	GG-OS-PROP MNGT-ELECTRIC		
	664.01	91111264 547100	GG-STRT-STREET LIGHTING-UTIL		
	9,354.55	91411345 547100	GG-STREET-TRAF CONTROL-UTILITY		
	504.94	91415345 547100	GG-WTR-ELECTRIC		
	3,507.65	91421355 547100	GG-ROCKAWAY BCH-UTILITIES		
	11,589.11	91425358 547100	GG-SWR-ELECTRIC		
	24.47	91435838 547100	GG-WWTP-ELECTRIC		
			GG-DECANT-ELECTRIC		
			CHECK	362514 TOTAL:	39,943.23
362515 07/24/2025 PRD Invoice: JUN25	280749	JUN25	07/01/2025	07/24/25	1,090.75
	1,090.75	91011897 547900	YARD WASTE JUN25	GG-C/E-O&M YARD FAC-GARBAGE	
			CHECK	362515 TOTAL:	1,090.75
362516 07/24/2025 PRD Invoice: I2507160	280778	I2507160	07/01/2025	07/24/25	96.00
	96.00	41654861 586100	FIN/BACKGROUND CHECKS	CPL GUN PERMIT-FBI SHARE OUT	
			CHECK	362516 TOTAL:	96.00
362517 07/24/2025 PRD Invoice: 4815979187-JUL25	280779	4815979187-JUL25	07/21/2025	07/24/25	170.91
	170.91	91435838 547500	DECANT FACILITY WATER	GG-DECANT-WATER/SEWER	
			CHECK	362517 TOTAL:	170.91
362518 07/24/2025 PRD Invoice: SEA1-002522	280776	SEA1-002522	07/03/2025	07/24/25	297.48
	297.48	91011183 531100	CITY HALL FIRST AID RESTOCK	GG-C/E-CH CLEANING-SUPPLIES	

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362519 07/24/2025 PRD 551 CENTURYLINK
Invoice: 0470JUL25

280673 0470JUL25
157.76 91011189 542100

07/03/2025 07/24/25
CH FIRE ALARM MONITORING
GG-C/E-CITY HALL-PHONE

157.76

Invoice: 0590JUL25

280674 0590JUL25
358.28 91011215 542100
228.00 91011251 542100

07/08/2025 07/24/25
TSJC - ELEVATOR LINE & STAFF LINES
GG-C/E-PD-PHONE
GG-GF-COURT PHONE/POSTAGE

586.28

Invoice: 1035JUL25

280675 1035JUL25
84.99 91421891 542100

07/08/2025 07/24/25
210 MADISON AVE SLS TELEMETRY
GG-SWR-FAC-PHONE

84.99

Invoice: 2962JUL25

280676 2962JUL25
48.20 91011215 542100
30.68 91011251 542100

07/08/2025 07/24/25
POL&CRT/PHONE LINES
GG-C/E-PD-PHONE
GG-GF-COURT PHONE/POSTAGE

78.88

Invoice: 3403JUL25

280677 3403JUL25
79.45 91011755 542100

07/03/2025 07/24/25
COMMONS FIRE ALARM MONITORING
GG-C/E-COMMONS-PHONE

79.45

Invoice: 4059JUL25

280678 4059JUL25
65.94 91411891 542100

07/03/2025 07/24/25
FLETCHER BAY WELL TELEMETRY
GG-WTR-FAC-PHONE

65.94

Invoice: 5311JUL25

280679 5311JUL25
84.99 91415345 542100

07/03/2025 07/24/25
ROCKAWAY BEACH PRV TELEMETRY
GG-WTR ROCKAWAY-PHONES

84.99

Invoice: 5378JUL25

280680 5378JUL25
65.94 91411891 542100

07/03/2025 07/24/25
HEAD OF BAY WELL TELEMETRY
GG-WTR-FAC-PHONE

65.94

Invoice: 5516JUL25

280681 5516JUL25
137.99 91011215 542100

07/03/2025 07/24/25
POL TI MANDUS
GG-C/E-PD-PHONE

137.99

Invoice: 5640JUL25

280682 5640JUL25
157.76 91011897 542100

07/03/2025 07/24/25
O&M FIRE ALARM MONITORING
GG-C/E-O&M YARD FAC-PHONE

157.76

Invoice: 5826JUL25

280683 5826JUL25
50.35 91411891 542100

07/03/2025 07/24/25
SAND AVE WELL TELEMETRY
GG-WTR-FAC-PHONE

50.35

Invoice: 6203JUL25

280684 6203JUL25
123.30 91011757 542100

07/08/2025 07/24/25
E-PHONE @ WFP DOCK
GG-GF-WFP DOCK-PHONE

123.30

07/24/2025 14:26 |CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635 111100 CASH
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Invoice: 6299JUL25	280685	6299JUL25	07/06/2025	07/24/25	84.99
	84.99	91411891 542100	259 FERNCLIFF PRV TELEMETRY GG-WTR-FAC-PHONE		
Invoice: 8490JUL25	280686	8490JUL25	07/03/2025	07/24/25	200.61
	200.61	91011189 542100	CH SECURITY ALARM MONITORING GG-C/E-CITY HALL-PHONE		
Invoice: 8744JUL25	280687	8744JUL25	07/17/2025	07/24/25	58.36
	58.36	91411891 542100	WEAVER PRV WATER TELEMETRY GG-WTR-FAC-PHONE		
Invoice: 9008JUL25	280688	9008JUL25	07/03/2025	07/24/25	84.99
	84.99	91421891 542100	VILLAGE SEWER PUMP GG-SWR-FAC-PHONE		
Invoice: 9952JUL25	280689	9952JUL25	07/03/2025	07/24/25	75.07
	75.07	91011189 542100	CITY HALL ELEVATOR SERVICE LINE GG-C/E-CITY HALL-PHONE		

CHECK 362519 TOTAL: 2,177.65

NUMBER OF CHECKS 16 *** CASH ACCOUNT TOTAL *** 79,966.40

	COUNT	AMOUNT
	-----	-----
TOTAL PRINTED CHECKS	16	79,966.40

*** GRAND TOTAL *** 79,966.40

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JOURNAL ENTRIES TO BE CREATED
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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025	7	226									
APP	001-213000		07/24/2025	07/24/25	072425			GENERAL - ACCOUNTS PAYABLE		34,343.93	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		07/24/2025	07/24/25	072425			CASH			79,966.40
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000		07/24/2025	07/24/25	072425			ACCOUNTS PAYABLE		11,342.12	
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		07/24/2025	07/24/25	072425			ACCOUNTS PAYABLE		60.92	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		07/24/2025	07/24/25	072425			ACCOUNTS PAYABLE		1,900.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		07/24/2025	07/24/25	072425			ACCOUNTS PAYABLE		10,315.92	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		07/24/2025	07/24/25	072425			STREETS - ACCOUNTS PAYABLE		6,445.39	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		07/24/2025	07/24/25	072425			ACCOUNTS PAYABLE		15,266.74	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		07/24/2025	07/24/25	072425			ACCOUNTS PAYABLE		195.38	
								AP CASH DISBURSEMENTS JOURNAL			
APP	650-213000		07/24/2025	07/24/25	072425			ACCOUNTS PAYABLE		96.00	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										79,966.40	79,966.40
APP	631-130000		07/24/2025	07/24/25	072425			DUE TO/FROM CLEARING		79,905.48	
APP	001-130000		07/24/2025	07/24/25	072425			GENERAL - DUE TO/FROM CLEARING			34,343.93
APP	301-130000		07/24/2025	07/24/25	072425			DUE TO/FROM CLEARING			11,342.12
APP	407-130000		07/24/2025	07/24/25	072425			DUE TO/FROM CLEARING			1,900.00
APP	401-130000		07/24/2025	07/24/25	072425			DUE TO/FROM CLEARING			10,315.92
APP	101-130000		07/24/2025	07/24/25	072425			STREETS - DUE TO/FROM CLEARING			6,445.39
APP	402-130000		07/24/2025	07/24/25	072425			DUE TO/FROM CLEARING			15,266.74
APP	403-130000		07/24/2025	07/24/25	072425			DUE TO/FROM CLEARING			195.38
APP	650-130000		07/24/2025	07/24/25	072425			DUE TO/FROM CLEARING			96.00
SYSTEM GENERATED ENTRIES TOTAL										79,905.48	79,905.48
JOURNAL 2025/07/226 TOTAL										159,871.88	159,871.88

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CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2025	7	226	07/24/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		34,343.93
001-213000				GENERAL - ACCOUNTS PAYABLE	34,343.93	
				FUND TOTAL	34,343.93	34,343.93
101 STREET FUND	2025	7	226	07/24/2025		
101-130000				STREETS - DUE TO/FROM CLEARING		6,445.39
101-213000				STREETS - ACCOUNTS PAYABLE	6,445.39	
				FUND TOTAL	6,445.39	6,445.39
301 CAPITAL CONSTRUCTION FUND	2025	7	226	07/24/2025		
301-130000				DUE TO/FROM CLEARING		11,342.12
301-213000				ACCOUNTS PAYABLE	11,342.12	
				FUND TOTAL	11,342.12	11,342.12
401 WATER OPERATING FUND	2025	7	226	07/24/2025		
401-130000				DUE TO/FROM CLEARING		10,315.92
401-213000				ACCOUNTS PAYABLE	10,315.92	
				FUND TOTAL	10,315.92	10,315.92
402 SEWER OPERATING FUND	2025	7	226	07/24/2025		
402-130000				DUE TO/FROM CLEARING		15,266.74
402-213000				ACCOUNTS PAYABLE	15,266.74	
				FUND TOTAL	15,266.74	15,266.74
403 STORM & SURFACE WATER FUND	2025	7	226	07/24/2025		
403-130000				DUE TO/FROM CLEARING		195.38
403-213000				ACCOUNTS PAYABLE	195.38	
				FUND TOTAL	195.38	195.38
407 BUILDING & DEVELOPMENT FUND	2025	7	226	07/24/2025		
407-130000				DUE TO/FROM CLEARING		1,900.00
407-213000				ACCOUNTS PAYABLE	1,900.00	
				FUND TOTAL	1,900.00	1,900.00
631 CLEARING FUND	2025	7	226	07/24/2025		
631-130000				DUE TO/FROM CLEARING	79,905.48	
631-213000				ACCOUNTS PAYABLE	60.92	
635-111100				CASH		79,966.40
				FUND TOTAL	79,966.40	79,966.40

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JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
650	AGENCY FUND	2025	7	226	07/24/2025	DUE TO/FROM CLEARING		96.00
	650-130000					ACCOUNTS PAYABLE	96.00	
	650-213000							
FUND TOTAL							96.00	96.00

FUND	DUE TO	DUE FR
001 GENERAL FUND		34,343.93
101 STREET FUND		6,445.39
301 CAPITAL CONSTRUCTION FUND		11,342.12
401 WATER OPERATING FUND		10,315.92
402 SEWER OPERATING FUND		15,266.74
403 STORM & SURFACE WATER FUND		195.38
407 BUILDING & DEVELOPMENT FUND		1,900.00
631 CLEARING FUND	79,905.48	
650 AGENCY FUND		96.00
	-----	-----
TOTAL	79,905.48	79,905.48

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

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						INVOICE DTL DESC		
6104	06/27/2025	MANL	124 WA ST DEPT OF REVENU	280781	MAY25	05/31/2025	ETMAY25	23,998.29
Invoice: MAY25						EXCISE TAXES - MAY 2025		
				906.71	91411341	553000	FINANCE - WATER EXTRNL TAXES	
				823.77	91421351	553000	FINANCE - SEWER - EXTRNL TAXES	
				7,929.81	91421351	553000	FINANCE - SEWER - EXTRNL TAXES	
				57.28	91411341	553000	FINANCE - WATER EXTRNL TAXES	
				4,374.49	91431383	553000	FINANCE - SSWM - EXTRNL TAXES	
				9,093.31	91411341	553000	FINANCE - WATER EXTRNL TAXES	
				812.92	91421351	553000	FINANCE - SEWER - EXTRNL TAXES	
CHECK							6104 TOTAL:	23,998.29
NUMBER OF CHECKS					1	*** CASH ACCOUNT TOTAL ***		23,998.29
					COUNT	AMOUNT		
					-----	-----		
TOTAL MANUAL CHECKS					1	23,998.29		
*** GRAND TOTAL ***								23,998.29

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 6 387	APP 401-213000	06/27/2025	ETMAY25	062725			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		10,057.30	
	APP 635-111100	06/27/2025	ETMAY25	062725			CASH AP CASH DISBURSEMENTS JOURNAL			23,998.29
	APP 402-213000	06/27/2025	ETMAY25	062725			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		9,566.50	
	APP 403-213000	06/27/2025	ETMAY25	062725			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		4,374.49	
GENERAL LEDGER TOTAL									23,998.29	23,998.29
	APP 631-130000	06/27/2025	ETMAY25	062725			DUE TO/FROM CLEARING		23,998.29	
	APP 401-130000	06/27/2025	ETMAY25	062725			DUE TO/FROM CLEARING			10,057.30
	APP 402-130000	06/27/2025	ETMAY25	062725			DUE TO/FROM CLEARING			9,566.50
	APP 403-130000	06/27/2025	ETMAY25	062725			DUE TO/FROM CLEARING			4,374.49
SYSTEM GENERATED ENTRIES TOTAL									23,998.29	23,998.29
JOURNAL 2025/06/387 TOTAL									47,996.58	47,996.58

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
401 WATER OPERATING FUND	2025	6	387	06/27/2025		
401-130000				DUE TO/FROM CLEARING		10,057.30
401-213000				ACCOUNTS PAYABLE	10,057.30	
				FUND TOTAL	10,057.30	10,057.30
402 SEWER OPERATING FUND	2025	6	387	06/27/2025		
402-130000				DUE TO/FROM CLEARING		9,566.50
402-213000				ACCOUNTS PAYABLE	9,566.50	
				FUND TOTAL	9,566.50	9,566.50
403 STORM & SURFACE WATER FUND	2025	6	387	06/27/2025		
403-130000				DUE TO/FROM CLEARING		4,374.49
403-213000				ACCOUNTS PAYABLE	4,374.49	
				FUND TOTAL	4,374.49	4,374.49
631 CLEARING FUND	2025	6	387	06/27/2025		
631-130000				DUE TO/FROM CLEARING	23,998.29	
635-111100				CASH		23,998.29
				FUND TOTAL	23,998.29	23,998.29

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FUND		DUE TO	DUE FR
401	WATER OPERATING FUND		10,057.30
402	SEWER OPERATING FUND		9,566.50
403	STORM & SURFACE WATER FUND		4,374.49
631	CLEARING FUND	23,998.29	
		-----	-----
	TOTAL	23,998.29	23,998.29

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
6105	06/26/2025	MANL	969 DEPARTMENT OF LICENS	280642	JUN25FA	06/23/2025		FAJUN25	216.00
					Invoice: JUN25FA				
					216.00 41654860 586000				

INVOICE DTL DESC

POL/JUNE 2025 CPLS

CPL GUN PERMIT-STATE SHARE OUT

CHECK 6105 TOTAL: 216.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 216.00

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	216.00

*** GRAND TOTAL *** 216.00

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JOURNAL ENTRIES TO BE CREATED
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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 6 386	APP 650-213000	06/26/2025	FAJUN25	062625			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		216.00	
APP 635-111100	06/26/2025	FAJUN25	062625				CASH AP CASH DISBURSEMENTS JOURNAL			216.00
GENERAL LEDGER TOTAL									216.00	216.00
APP 631-130000	06/26/2025	FAJUN25	062625				DUE TO/FROM CLEARING		216.00	
APP 650-130000	06/26/2025	FAJUN25	062625				DUE TO/FROM CLEARING			216.00
SYSTEM GENERATED ENTRIES TOTAL									216.00	216.00
JOURNAL 2025/06/386 TOTAL									432.00	432.00

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
631 CLEARING FUND	2025	6	386	06/26/2025		
631-130000				DUE TO/FROM CLEARING	216.00	
635-111100				CASH		216.00
				FUND TOTAL	216.00	216.00
650 AGENCY FUND	2025	6	386	06/26/2025		
650-130000				DUE TO/FROM CLEARING		216.00
650-213000				ACCOUNTS PAYABLE	216.00	
				FUND TOTAL	216.00	216.00

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FUND		DUE TO	DUE FR
631	CLEARING FUND	216.00	
650	AGENCY FUND		216.00
TOTAL		216.00	216.00

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
6106	07/25/2025	EFT	5 ACE HARDWARE	280643	058577-1	07/01/2025		07/24/25	58.89
Invoice: 058577-1				58.89	73011151 531100	PW/NO 24495 - BUCKETS & LIDS, CREVICE TOOL O&M-C/E-PD FLEET-SUPPLIES			
Invoice: 058578-1				280644	058578-1	07/01/2025		07/24/25	29.43
				29.43	73011897 531100	PW/NO 24478 - OUTLET, WORK COVER, ELEC BOX O&M-C/E-PWY FAC-SUPPLIES			
Invoice: 058581-1				280645	058581-1	07/02/2025		07/24/25	37.11
				37.11	73411345 531100	PW/NO 24527 - MURIATIC ACID 1 GAL X2 OFFICE SUPPLIES			
Invoice: 58584-1				280646	58584-1	07/02/2025		07/24/25	31.65
				31.65	73011831 531100	PW/NO 24911 - RCIP SAW BLADE, MORTAR MIX POL/CRT FACILITY SUPPLIES			
Invoice: 058585-1				280647	058585-1	07/02/2025		07/24/25	32.25
				32.25	73011183 531100	PW/NO 24476 - ADHESIVE, DISC BULLET, FASTENERS O&M-C/E-CH FAC-SUPPLIES			
Invoice: 058586-1				280648	058586-1	07/02/2025		07/24/25	148.33
				148.33	73011183 531100	PW/NO 24476 - DURACELL LITHIUM BATTERY O&M-C/E-CH FAC-SUPPLIES			
Invoice: 058587-1				280649	058587-1	07/02/2025		07/24/25	46.91
				46.91	73425358 531100	PW/NO 24570 - ASSORTED TOOLS, 2 GAL PUMP SPRAYER O&M-WWTP-SUPPLIES			
Invoice: 058589-1				280650	058589-1	07/02/2025		07/24/25	24.62
				24.62	73011831 531100	PW/NO 24911 - STRUCTURAL LAG, FASTENERS POL/CRT FACILITY SUPPLIES			
Invoice: 58590-1				280651	58590-1	07/02/2025		07/24/25	18.55
				18.55	73011189 531100	PW/NO 24481 - STUD FINDER O&M - C/E FACIL OFC SUPPLIES			
Invoice: 058596-1				280652	058596-1	07/03/2025		07/24/25	36.00
				36.00	73011831 531100	PW/NO 24911 - DURACELL BATTERIES POL/CRT FACILITY SUPPLIES			
Invoice: 058599-1				280653	058599-1	07/03/2025		07/24/25	62.19
				62.19	73011831 531100	PW/NO 24911 - DURACELL BATTERY X4, ANT BAIT POL/CRT FACILITY SUPPLIES			
Invoice: 058607-1				280654	058607-1	07/07/2025		07/24/25	54.58
				54.58	73111427 531100	PW/NO 24513 - LINE TRIMMER OFFICE SUPPLIES			
Invoice: 058608-1				280655	058608-1	07/07/2025		07/24/25	74.23
				74.23	73411345 531100	PW/NO 24527 - OUTDOOR CLEANER CONCENTRATE 2.5 GAL OFFICE SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

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INV DATE PO

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				INVOICE DTL DESC				
Invoice: 058609-1				280656	058609-1	07/07/2025	07/24/25	-27.29
				-27.29	73111427 531100	PW/WO 24513 - CREDIT FOR LINE TRIMMER RETURN OFFICE SUPPLIES		
Invoice: 058613-1				280657	058613-1	07/07/2025	07/24/25	20.26
				20.26	73011897 531100	PW/WO 24478 - HARDWARE, KEY RING O&M-C/E-PWY FAC-SUPPLIES		
				CHECK		6106	TOTAL:	647.71
6107 07/25/2025 EFT 5489 AMAZON CAPITAL SERVI				280658	1CKX-NHPY-NDPT	05/19/2025	07/24/25	98.26
Invoice: 1CKX-NHPY-NDPT				98.26	31011256 531100	EX/STORAGE BOXES FOR EOC EX-GF-EMERG PREP-SUPPLIES		
Invoice: 1CTD-PXY7-XWD4				280765	1CTD-PXY7-XWD4	05/08/2025	07/24/25	43.06
				13.31	31011131 531100	EX/NAME TAGS (VOLUNTEER APPRECIATION), PAPER CLIPS		
				29.75	31011131 53110001359	EX-GF-SUPPLIES VOLUNTEER APPR EVENT-SUPPLIES		
Invoice: 1HX1-NYQP-HMNN				280766	1HX1-NYQP-HMNN	02/13/2025	07/24/25	21.80
				21.80	31011131 531100	EX/GEL INK REFILLS EX-GF-SUPPLIES		
Invoice: 1KTY-CNVG-96XD				280767	1KTY-CNVG-96XD	05/13/2025	07/24/25	53.86
				53.86	31011131 531100	EX/BINDER DIVIDERS FOR CITY MANAGER NOTEBOOKS EX-GF-SUPPLIES		
Invoice: 1QX1-WM1V-D7DW				280768	1QX1-WM1V-D7DW	04/14/2025	07/24/25	215.68
				215.68	31011131 531100	EX/TONER CARTRIDGE FOR CITY MANAGER PRINTER EX-GF-SUPPLIES		
Invoice: 1WNN-9FW9-KTQ7				280769	1WNN-9FW9-KTQ7	06/16/2025	07/24/25	27.30
				27.30	41011141 531100	FIN/FRONT DESK RUBBER STAMP FIN-GF-SUPPLIES		
Invoice: 14TL-MYH3-MGXC				280770	14TL-MYH3-MGXC	06/09/2025	07/24/25	22.97
				22.97	41011141 531100	FIN/PERMANENT MARKERS FOR FRONT DESK FIN-GF-SUPPLIES		
				CHECK		6107	TOTAL:	482.93
6108 07/25/2025 EFT 10692 ARTISAN ELECTRIC INC				280659	PAYREQ4-01302	07/14/2025	07/24/25	200,395.74
Invoice: PAYREQ4-01302				200,395.74	72311454 66300001302	ENG/WOODWARD MIDDLE SCHOOL 120KW PV SYSTEM TSJC CARBON OFFSET-CAP CONSTR		
				CHECK		6108	TOTAL:	200,395.74

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

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INVOICE DTL DESC

6109	07/25/2025	EFT	4365	AUTOMATIC FUNDS TRAN	280662	134122	07/03/2025	07/24/25	962.87
Invoice: 134122					240.00	43411341 541100	FIN/STATEMENT PREP AND MAIL		
					240.01	43421351 541100	FIN - WATER ADMIN PROF SERVICE		
					241.43	91411891 542500	FIN - SEWER ADMIN PROF SERVICE		
					241.43	91421891 542500	GG-WTR-FAC-POSTAGE		
							GG-SWR-FAC-POSTAGE		
Invoice: 134194					280663	134194	07/10/2025	07/24/25	11.84
					2.47	43411341 541100	FIN/FINAL BILL PRINT AND MAIL		
					2.47	43421351 541100	FIN - WATER ADMIN PROF SERVICE		
					3.45	91411891 542500	FIN - SEWER ADMIN PROF SERVICE		
					3.45	91421891 542500	GG-WTR-FAC-POSTAGE		
							GG-SWR-FAC-POSTAGE		
CHECK 6109 TOTAL:									974.71
6110	07/25/2025	EFT	7179	BAINBRIDGE YOUTH SER	280665	2025-Q2-2	07/13/2025	07/24/25	14,250.00
Invoice: 2025-Q2-2					14,250.00	31017526 54110000297	EX/2025-2026 HUMAN SERVICES FUNDING		
							EX-BYS-YOUTH COUNS & JOB OPP		
CHECK 6110 TOTAL:									14,250.00
6111	07/25/2025	EFT	9856	BARR-TECH LLC	280667	10538	06/30/2025	07/24/25	5,132.90
Invoice: 10538					5,132.90	73425358 54790100551	PW/BIOSOLIDS PROCESSED JUN25 74.78 TONS		
							BIOSOLIDS WASTE DISPOSAL		
CHECK 6111 TOTAL:									5,132.90
6112	07/25/2025	EFT	64	BAINBRIDGE ISLAND AR	280670	2025-Q1-2	04/01/2025	07/24/25	3,000.00
Invoice: 2025-Q1-2					3,000.00	31024759 54110200297	EX/PUBLIC ART ADMINISTRATION		
							PUBLIC ART-MNGT SVCS		
Invoice: 2025-Q2-2					280671	2025-Q2-2	07/08/2025	07/24/25	3,000.00
					3,000.00	31024759 54110200297	EX/PUBLIC ART ADMINISTRATION		
							PUBLIC ART-MNGT SVCS		
CHECK 6112 TOTAL:									6,000.00
6113	07/25/2025	EFT	567	BAINBRIDGE ISLAND DO	280672	2025-Q2	07/15/2025	07/24/25	15,825.15
Invoice: 2025-Q2					15,825.15	91140573 541100	2025 LTAC		
							GG-TOUR-PROF SERVICES		
CHECK 6113 TOTAL:									15,825.15

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6114	07/25/2025 EFT	5923	THE BLOEDEL RESERVE	280690	2025-Q2-2	07/18/2025	07/24/25	4,700.00
	Invoice: 2025-Q2-2					EX/2024-2025 BLOEDEL CULTURAL FUNDING		
				4,700.00	31011732 54110000297	EX-GF-CULTURAL ARTS & SCIENCES		
						CHECK	6114 TOTAL:	4,700.00
6115	07/25/2025 EFT	10374	ASGN INCORPORATED	280661	901163350	07/14/2025	07/24/25	1,796.40
	Invoice: 901163350					IT/WEBSITE CONTENT MANAGER CONSULTING SERVICES		
				1,796.40	81011881 54110001398	WEBSITE UPDATE - PROF SVCS		
						CHECK	6115 TOTAL:	1,796.40
6116	07/25/2025 EFT	9961	DESIGN WEST ENGINEER	280691	25960	03/24/2025	07/24/25	2,864.00
	Invoice: 25960					ENG/DESIGN OF TSJC PHOTOVOLTAIC SYSTEM		
				2,864.00	72311942 64110000724	PD/COURT BLDG-PROF SVCS/DESIGN		
	Invoice: 25961					03/24/2025	07/24/25	75.00
						EX/SOLAR PV SITE EVALUATION-CARBON OFFSET		
				75.00	31011492 54110001302	TSJC CARBON OFFSET-PROF SVCS		
	Invoice: 25962					03/24/2025	07/24/25	980.00
						ENG/DESIGN OF TSJC PHOTOVOLTAIC SYSTEM		
				980.00	72311942 64110000724	PD/COURT BLDG-PROF SVCS/DESIGN		
						CHECK	6116 TOTAL:	3,919.00
6117	07/25/2025 EFT	5781	EXTERMINATION SERVIC	280694	52571	06/25/2025	07/24/25	369.10
	Invoice: 52571					PW/PREVENTIVE SVCS - CITY HALL JUN25		
				369.10	73011183 548100	O&M-C/E-CH FAC-REPAIRS		
	Invoice: 52572					06/25/2025	07/24/25	306.85
						PW/PREVENTIVE SVCS - MAINTENANCE YARD JUN25		
				306.85	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS		
	Invoice: 52593					06/25/2025	07/24/25	160.52
						PW/PREVENTIVE SVCS - MUNICIPAL CRT JUN25		
				160.52	73011255 548100	O&M-C/E-COURT FAC-REPAIRS		
						CHECK	6117 TOTAL:	836.47
6118	07/25/2025 EFT	10027	FEHR & PEERS	280697	187145	07/09/2025	07/24/25	1,635.00
	Invoice: 187145					ENG/TRANSPORTATION ELEMENT UPDATE		
				1,635.00	72111444 54110000930	COMP PLAN UPDATE-TRANSP-PS		
						CHECK	6118 TOTAL:	1,635.00

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6119	07/25/2025 EFT	10565	GANNETT MEDIA CORP	280698	0007051939	04/30/2025	07/24/25	887.50
	Invoice: 0007051939			887.50	11011113 544000	CC/KITSAP SUN ADS APR25		
						COUNCIL - LEGAL NOTICES		
						CHECK	6119 TOTAL:	887.50
6120	07/25/2025 EFT	5463	GOBLE SAMPSON ASSOCI	280699	BINV0012535	06/24/2025 20240076	07/24/25	64,995.84
	Invoice: BINV0012535			64,995.84	73423943 63110001350	PW/PURCHASE OF POLYMER ACTIVATION SYSTEM		
						WWTP POLYMER SKID & PUMP REPL		
						CHECK	6120 TOTAL:	64,995.84
6121	07/25/2025 EFT	513	GRAINGER	280702	9557450385	06/30/2025	07/24/25	97.28
	Invoice: 9557450385			97.28	73011183 531100	PW/WO 24476 - DOOR LOCK BATTERY PACK		
						O&M-C/E-CH FAC-SUPPLIES		
						CHECK	6121 TOTAL:	97.28
6122	07/25/2025 EFT	10509	GLCC SERVICES LLC	280703	70007185	06/30/2025	07/24/25	18,760.67
	Invoice: 70007185			18,760.67	73637961 54810000269	PW/2024 - 2027 JANITORIAL SERVICES		
						JANITORIAL CONTRACT		
						CHECK	6122 TOTAL:	18,760.67
6123	07/25/2025 EFT	268	HOUSING RESOURCES BA	280706	16869	06/30/2025	07/24/25	1,125.00
	Invoice: 16869			1,125.00	31180592 54130200297	EX/IMHP QTRLY MANAGEMENT FEE		
						IMHP MNGT FEES		
	Invoice: 16880			280707	16880	07/01/2025	07/24/25	700.00
				700.00	31180592 54130400297	EX/IMHP PASS-THRU RENT		
						IMHP SPACE RENT DEFAULT		
						CHECK	6123 TOTAL:	1,825.00
6124	07/25/2025 EFT	10749	INTRAVAIA RISK MANAG	280708	15659 POINT MONROE	05/28/2025	07/24/25	2,346.08
	Invoice: 15659 POINT MONROE			2,346.08	31011246 54110001342	EX/PRIVATE INVESTIGATOR FOR SHORT-TERM RENTALS		
						STR PROF SVCS		
						CHECK	6124 TOTAL:	2,346.08
6125	07/25/2025 EFT	10398	JH KELLY LLC	280720	PAYREQ4	07/17/2025	07/24/25	1,770.82
	Invoice: PAYREQ4			1,770.82	73425358 548100	PW/2022-2025 PLUMBING UPC		
						O&M-WWTP-REPAIRS		

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CHECK 6125 TOTAL: 1,770.82

6126 07/25/2025 EFT 2306 KITSAP COUNTY PROSEC 280724 JUL25 07/02/2025 07/24/25 13,891.20
Invoice: JUL25 13,891.20 32011521 541112 LEGAL/PROSECUTION LEGAL SERVICES - 2025
LGL-OUTSIDE PROSECUTOR

CHECK 6126 TOTAL: 13,891.20

6127 07/25/2025 EFT 1496 KITSAP COUNTY SEWER 280771 KCSD7-COBI-2025-JUN 07/03/2025 07/24/25 35,532.69
Invoice: KCSD7-COBI-2025-JUN 35,532.69 73426356 551000 PW/SEWER UTILITY CHARGE JUN25
SIS-SD#7 PROCESSING CHGS

CHECK 6127 TOTAL: 35,532.69

6128 07/25/2025 EFT 10439 KELLEY CREATE CO 280714 IN2014241 07/01/2025 07/24/25 40.13
Invoice: IN2014241 40.13 61470581 545000 PCD/COPIER LEASE-7516ACT - COPY CHARGES
PCD - DEV ADMIN RENTS & LEASES

Invoice: IN2015834 280715 IN2015834 07/02/2025 07/24/25 385.26
385.26 61470581 545000 PCD/COPIER LEASE-7527ACT - COPY CHARGES
PCD - DEV ADMIN RENTS & LEASES

Invoice: IN2016377 280716 IN2016377 07/03/2025 07/24/25 90.57
90.57 61470581 545000 PCD/COPIER LEASE-6525AC - COPY CHARGES
PCD - DEV ADMIN RENTS & LEASES

Invoice: IN2016378 280717 IN2016378 07/03/2025 07/24/25 238.27
238.27 61470581 545000 PCD/COPIER LEASE-7527ACT - COPY CHARGES
PCD - DEV ADMIN RENTS & LEASES

Invoice: IN2023847 280718 IN2023847 07/14/2025 07/24/25 652.75
652.75 72011321 545000 ENG/COPIER LEASE-6525AC - COPY CHARGES
ENG - C/E ADMIN RENTS & LEASES

CHECK 6128 TOTAL: 1,406.98

6129 07/25/2025 EFT 10439 KELLEY CREATE CO 280709 39478129 06/18/2025 07/24/25 294.84
Invoice: 39478129 294.84 72011321 545000 ENG/COPIER LEASE-6525AC
ENG - C/E ADMIN RENTS & LEASES

Invoice: 39478131 280710 39478131 06/18/2025 07/24/25 47.06
47.06 73637891 545000 PW/COPIER LEASE-XC2326
RENTS & LEASES - OPERATING

Invoice: 39478132 280711 39478132 06/18/2025 07/24/25 73.06
47.06 41011141 545000 FIN/COPIER LEASE-XC2326
26.00 41011141 549900 FIN-GF-RENTS & LEASES
FIN-GF-MISC EXP

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VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
Invoice: 39507283	280712 39507283	06/23/2025		07/24/25	241.07
	241.07 51011211 545000	POL/MAIN COPIER LEASE			
		PD-C/E-ADMIN RENTS/LEASE			
Invoice: 39636253	280713 39636253	07/08/2025		07/24/25	294.84
	294.84 61470581 545000	PCD/COPIER LEASE-6525AC			
		PCD - DEV ADMIN RENTS & LEASES			
Invoice: 39245861	280772 39245861	05/19/2025		07/24/25	90.64
	90.64 51011211 545000	POL/ADMIN COPIER LEASE			
		PD-C/E-ADMIN RENTS/LEASE			
Invoice: 39472429	280773 39472429	06/17/2025		07/24/25	90.64
	90.64 51011211 545000	POL/ADMIN COPIER LEASE			
		PD-C/E-ADMIN RENTS/LEASE			
Invoice: 39698530	280774 39698530	07/18/2025		07/24/25	116.64
	90.64 51011211 545000	POL/ADMIN COPIER LEASE			
	26.00 41011141 549900	PD-C/E-ADMIN RENTS/LEASE			
		FIN-GF-MISC EXP			
		CHECK	6129 TOTAL:		1,248.79
6130 07/25/2025 EFT Invoice: 11710	9852 KISSLER ENTERPRISES 280722 11710	06/30/2025		07/24/25	8,225.80
	8,225.80 73425358 54790100551	PW/WWTP BIOSOLIDS HAULING TO BARR-TECH JUN25			
		BIOSOLIDS WASTE DISPOSAL			
		CHECK	6130 TOTAL:		8,225.80
6131 07/25/2025 EFT Invoice: 2025-Q2	1802 KITSAP CONSERVATION 280719 2025-Q2	07/17/2025		07/24/25	6,874.46
	3,437.23 72431835 55100000871	ENG/FARMLAND SSWM PLANNING			
	3,437.23 72011593 55100000871	FARMLAND SSWM PLANNING-KCDONLY			
		FARMLAND SSWM PLANNING-KCDONLY			
		CHECK	6131 TOTAL:		6,874.46
6132 07/25/2025 EFT Invoice: INV067177	309 KITSAP TIRE CENTER I 280726 INV067177	07/03/2025		07/24/25	26.23
	26.23 73638935 531100	PW/SCRAP TIRE DISPOSAL			
		O&M-STD ALLOCATION-SUPPLIES			
Invoice: INV067192	280727 INV067192	07/07/2025		07/24/25	725.75
	725.75 53011212 531100	POL/WO 00229 - GOODYEAR EAGLE ENFORCER TIRE X4			
		PD-C/E-PATROL SUPPLIES			
		CHECK	6132 TOTAL:		751.98

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6133	07/25/2025 EFT	5011	LEXISNEXIS RISK SOLU	280728	1100165611	06/30/2025	07/24/25	218.40
	Invoice: 1100165611			218.40	52011212 549100	POL/MONTHLY SUBSCRIPTION		
						PD-C/E-INV-DUES/SUBSCR/MEMBRSH		
						CHECK	6133 TOTAL:	218.40
6134	07/25/2025 EFT	8895	OVATION! PERFORMING	280730	2025-Q2	06/30/2025	07/24/25	1,875.00
	Invoice: 2025-Q2			1,875.00	31011732 54110000297	EX/2024-2025 CULTURAL FUNDING		
						EX-GF-CULTURAL ARTS & SCIENCES		
						CHECK	6134 TOTAL:	1,875.00
6135	07/25/2025 EFT	10011	PACIFICA LAW GROUP L	280731	99633	07/09/2025	07/24/25	312.00
	Invoice: 99633			312.00	31011551 54111001251	EX/PRO SVCS JUN25 - AFFORDABLE HOUSING PROJECT		
						625 WINSLOW-AFF HSG-LEGAL ADV		
						CHECK	6135 TOTAL:	312.00
6136	07/25/2025 EFT	6333	PETROCARD INC.	280732	0558921-IN	07/03/2025	07/24/25	4,022.10
	Invoice: 0558921-IN			1,967.52	73638893 532000	PW/DIESEL & REGULAR FUEL		
				2,054.58	73638932 532000	O&M-FUEL USE-ALLOCATION		
						O&M-FUEL ALLOC TO OTH DEPTS		
						CHECK	6136 TOTAL:	4,022.10
6137	07/25/2025 EFT	2203	PUBLIC SAFETY TESTIN	280733	2025-408	07/07/2025	07/24/25	318.00
	Invoice: 2025-408			318.00	91011211 549100	SUBSCRIPTION FEES Q2 2025		
						GG-C/E-CIVIL SVC-DUES/SUBS		
						CHECK	6137 TOTAL:	318.00
6138	07/25/2025 EFT	8132	SPECTRA LABORATORIES	280743	25-04603	06/30/2025	07/24/25	1,600.00
	Invoice: 25-04603			1,600.00	73411345 54110000391	PW/TESTING - DAY RD EAST, VALLEY RD		
						LAB SVCS-WATER		
	Invoice: 25-04638			280744	25-04638	06/30/2025	07/24/25	54.00
				54.00	73411345 54110000391	PW/TESTING - COMMODORE WELL		
						LAB SVCS-WATER		
	Invoice: 25-04720			280745	25-04720	06/30/2025	07/24/25	207.00
				207.00	73425358 54110000391	PW/TESTING - WWTP		
						LAB & TESTING SVCS-WWTP		
	Invoice: 25-04722			280746	25-04722	06/30/2025	07/24/25	162.00
				162.00	73425358 54110000391	PW/TESTING - WWTP		
						LAB & TESTING SVCS-WWTP		

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				CHECK	6138 TOTAL:	2,023.00
6139	07/25/2025 EFT Invoice: 7005898903	2467 STAPLES	280734 7005898903	06/30/2025 PW/OFFICE SUPPLIES OFFICE SUPPLIES	07/24/25	7.76
				7.76 73637891 531100		
				CHECK	6139 TOTAL:	7.76
6140	07/25/2025 EFT Invoice: 52449569	4576 TETRA TECH INC	280747 52449569	07/10/2025 ENG/WWTP OUTFALL EXT - 30% DESIGN WWTP OUTFALL EXT-PROF SVCS	07/24/25	15,778.45
				15,778.45 72423434 64110001106		
Invoice: 52449580				280748 52449580	07/10/2025 ENG/WWTP CAPACITY UPGRADES - CONSTRUCTION SERVICES WWTP CAPACITY UPGR-PROF SVCS	432.00
				432.00 72423434 64110001187		
				CHECK	6140 TOTAL:	16,210.45
6141	07/25/2025 EFT Invoice: 5060125	553 UTILITIES UNDERGROUN	280775 5060125	06/30/2025 PW/EXCAVATION NOTIFICATIONS JUN25 O&M ALLOC-LOCATING SVCS	07/24/25	189.00
				189.00 73637893 54110000393		
				CHECK	6141 TOTAL:	189.00
6142	07/25/2025 EFT Invoice: RK445402	4104 WA ST FERRIES	280777 RK445402	06/30/2025 WAVE2GO FERRY CHARGES JUN25 PATROL-TRAVEL/MEALS/LODGING O&M-FAC-TRAVEL/MEALS/LODGING	07/24/25	242.25
				232.00 53011212 543100 10.25 73011189 543100		
				CHECK	6142 TOTAL:	242.25
6143	07/25/2025 EFT Invoice: 496173	499 WESTBAY AUTO PARTS I	280750 496173	07/10/2025 PW/SHOP SUPPLIES - CREDIT MEMO O&M-STD ALLOCATION-SUPPLIES	07/24/25	-42.74
				-42.74 73638935 531100		
Invoice: 936160				280751 936160	07/01/2025 PW/WO 24495 - MEGUIARS TIRE & CAR WASH O&M-C/E-PD FLEET-SUPPLIES	42.39
				42.39 73011151 531100		
Invoice: 936166				280752 936166	07/01/2025 PW/WO 00023 - S/T/T LIGHT DITCHMASTER R&M-SUPPLIES	17.20
				17.20 73637943 531100		
Invoice: 936168				280753 936168	07/01/2025 PW/SHOP SUPPLIES - AIR, FLUID FILTERS O&M-STD ALLOCATION-SUPPLIES	155.58
				155.58 73638935 531100		

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CASH ACCOUNT: 635 111100 CASH
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Invoice: 936169				280754	936169	07/01/2025		07/24/25	42.87
	42.87			73638935	531100	PW/SHOP SUPPLIES - OIL FILTER, V-BELT O&M-STD ALLOCATION-SUPPLIES			
Invoice: 936197				280755	936197	07/01/2025		07/24/25	11.17
	11.17			73638935	531100	PW/SHOP SUPPLIES - SPARK PLUG X2 O&M-STD ALLOCATION-SUPPLIES			
Invoice: 936223				280756	936223	07/01/2025		07/24/25	53.58
	53.58			73111423	531100	PW/WO 00016 - FILL-RITE TRANSFER TANK CAP OFFICE SUPPLIES			
Invoice: 936362				280757	936362	07/01/2025		07/24/25	52.31
	52.31			73638935	531100	PW/SHOP SUPPLIES - GAS PUMP NOZZLE COUPLER O&M-STD ALLOCATION-SUPPLIES			
Invoice: 936669				280758	936669	07/03/2025		07/24/25	24.16
	24.16			73638935	531100	PW/SHOP SUPPLIES - MARKER LIGHT O&M-STD ALLOCATION-SUPPLIES			
Invoice: 937095				280759	937095	07/07/2025		07/24/25	18.36
	18.36			73638935	531100	PW/SHOP SUPPLIES - OIL FILTER O&M-STD ALLOCATION-SUPPLIES			
Invoice: 937237				280760	937237	07/07/2025		07/24/25	12.45
	12.45			73638935	531100	PW/SHOP SUPPLIES - FUEL CAP O&M-STD ALLOCATION-SUPPLIES			
Invoice: 937249				280761	937249	07/07/2025		07/24/25	38.70
	38.70			73638935	531100	PW/SHOP SUPPLIES - AIR & OIL FILTERS, EARMUFF O&M-STD ALLOCATION-SUPPLIES			
Invoice: 937416				280762	937416	07/08/2025		07/24/25	229.16
	229.16			53011212	531100	POL/WO 00202 - BLOWER MOTOR, RESISTOR PD-C/E-PATROL SUPPLIES			
Invoice: 937547				280763	937547	07/09/2025		07/24/25	99.73
	99.73			73638935	531100	PW/SHOP SUPPLIES - FUSE PACKS, GLOVES, AIR FILTER O&M-STD ALLOCATION-SUPPLIES			
Invoice: 937574				280764	937574	07/09/2025		07/24/25	52.55
	52.55			73638935	531100	PW/SHOP SUPPLIES - WHEEL WEIGHT TOOL O&M-STD ALLOCATION-SUPPLIES			
CHECK								6143 TOTAL:	807.47

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NUMBER OF CHECKS 38 *** CASH ACCOUNT TOTAL *** 441,436.53

	COUNT	AMOUNT
TOTAL EFT'S	38	441,436.53

*** GRAND TOTAL *** 441,436.53

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CLERK: glin

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025	7	227									
APP	001-213000		07/25/2025	07/24/25	072525			GENERAL - ACCOUNTS PAYABLE		54,784.85	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		07/25/2025	07/24/25	072525			CASH			441,436.53
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		07/25/2025	07/24/25	072525			ACCOUNTS PAYABLE		2,252.69	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		07/25/2025	07/24/25	072525			ACCOUNTS PAYABLE		132,771.77	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		07/25/2025	07/24/25	072525			STREETS - ACCOUNTS PAYABLE		1,715.87	
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000		07/25/2025	07/24/25	072525			ACCOUNTS PAYABLE		204,239.74	
								AP CASH DISBURSEMENTS JOURNAL			
APP	104-213000		07/25/2025	07/24/25	072525			CIVIC IMPR - ACCOUNTS PAYABLE		15,825.15	
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		07/25/2025	07/24/25	072525			ACCOUNTS PAYABLE		23,535.16	
								AP CASH DISBURSEMENTS JOURNAL			
APP	108-213000		07/25/2025	07/24/25	072525			AFFORD HSG - ACCOUNTS PAYABLE		1,825.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		07/25/2025	07/24/25	072525			ACCOUNTS PAYABLE		1,049.07	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		07/25/2025	07/24/25	072525			ACCOUNTS PAYABLE		3,437.23	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										441,436.53	441,436.53
APP	631-130000		07/25/2025	07/24/25	072525			DUE TO/FROM CLEARING		417,901.37	
APP	001-130000		07/25/2025	07/24/25	072525			GENERAL - DUE TO/FROM CLEARING			54,784.85
APP	401-130000		07/25/2025	07/24/25	072525			DUE TO/FROM CLEARING			2,252.69
APP	402-130000		07/25/2025	07/24/25	072525			DUE TO/FROM CLEARING			132,771.77
APP	101-130000		07/25/2025	07/24/25	072525			STREETS - DUE TO/FROM CLEARING			1,715.87
APP	301-130000		07/25/2025	07/24/25	072525			DUE TO/FROM CLEARING			204,239.74
APP	104-130000		07/25/2025	07/24/25	072525			CIVIC IMPR DUE TO/FROM CLEAR'G			15,825.15
APP	108-130000		07/25/2025	07/24/25	072525			AFFORD HSG DUE TO/FROM CLEAR'G			1,825.00
APP	407-130000		07/25/2025	07/24/25	072525			DUE TO/FROM CLEARING			1,049.07
APP	403-130000		07/25/2025	07/24/25	072525			DUE TO/FROM CLEARING			3,437.23

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 JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL									
SRC ACCOUNT										
EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	DEBIT	CREDIT
						LINE DESC				
						SYSTEM GENERATED ENTRIES TOTAL			417,901.37	417,901.37
						JOURNAL 2025/07/227 TOTAL			859,337.90	859,337.90

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2025	7	227	07/25/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		54,784.85
001-213000				GENERAL - ACCOUNTS PAYABLE	54,784.85	
				FUND TOTAL	54,784.85	54,784.85
101 STREET FUND	2025	7	227	07/25/2025		
101-130000				STREETS - DUE TO/FROM CLEARING		1,715.87
101-213000				STREETS - ACCOUNTS PAYABLE	1,715.87	
				FUND TOTAL	1,715.87	1,715.87
104 CIVIC IMPROVEMENT FUND	2025	7	227	07/25/2025		
104-130000				CIVIC IMPR DUE TO/FROM CLEAR'G		15,825.15
104-213000				CIVIC IMPR - ACCOUNTS PAYABLE	15,825.15	
				FUND TOTAL	15,825.15	15,825.15
108 AFFORDABLE HOUSING FUND	2025	7	227	07/25/2025		
108-130000				AFFORD HSG DUE TO/FROM CLEAR'G		1,825.00
108-213000				AFFORD HSG - ACCOUNTS PAYABLE	1,825.00	
				FUND TOTAL	1,825.00	1,825.00
301 CAPITAL CONSTRUCTION FUND	2025	7	227	07/25/2025		
301-130000				DUE TO/FROM CLEARING		204,239.74
301-213000				ACCOUNTS PAYABLE	204,239.74	
				FUND TOTAL	204,239.74	204,239.74
401 WATER OPERATING FUND	2025	7	227	07/25/2025		
401-130000				DUE TO/FROM CLEARING		2,252.69
401-213000				ACCOUNTS PAYABLE	2,252.69	
				FUND TOTAL	2,252.69	2,252.69
402 SEWER OPERATING FUND	2025	7	227	07/25/2025		
402-130000				DUE TO/FROM CLEARING		132,771.77
402-213000				ACCOUNTS PAYABLE	132,771.77	
				FUND TOTAL	132,771.77	132,771.77
403 STORM & SURFACE WATER FUND	2025	7	227	07/25/2025		
403-130000				DUE TO/FROM CLEARING		3,437.23
403-213000				ACCOUNTS PAYABLE	3,437.23	
				FUND TOTAL	3,437.23	3,437.23
407 BUILDING & DEVELOPMENT FUND	2025	7	227	07/25/2025		

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
407-130000					DUE TO/FROM CLEARING		1,049.07
407-213000					ACCOUNTS PAYABLE	1,049.07	
						-----	-----
					FUND TOTAL	1,049.07	1,049.07
631 CLEARING FUND	2025	7	227	07/25/2025			
631-130000					DUE TO/FROM CLEARING	417,901.37	
631-213000					ACCOUNTS PAYABLE	23,535.16	
635-111100					CASH		441,436.53
						-----	-----
					FUND TOTAL	441,436.53	441,436.53

FUND	DUE TO	DUE FR
001 GENERAL FUND		54,784.85
101 STREET FUND		1,715.87
104 CIVIC IMPROVEMENT FUND		15,825.15
108 AFFORDABLE HOUSING FUND		1,825.00
301 CAPITAL CONSTRUCTION FUND		204,239.74
401 WATER OPERATING FUND		2,252.69
402 SEWER OPERATING FUND		132,771.77
403 STORM & SURFACE WATER FUND		3,437.23
407 BUILDING & DEVELOPMENT FUND		1,049.07
631 CLEARING FUND	417,901.37	
	-----	-----
TOTAL	417,901.37	417,901.37

** END OF REPORT - Generated by Grace Lin **



ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN DATE: 07/31/2025

Last check from previous run: 362519 dated 07/24/2025 issued to CenturyLink for \$2,177.65
 Last ACH from previous run: 6143 dated 07/25/2025 issued to Westbay Auto Parts for \$807.47

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
VOID	07/02/2025	362480	West Hills Ford Mazda	N/A
Regular Check Run	07/31/2025	362520-362541	Total Regular Check Run	\$ 141,666.81
Manual ACH	06/02/2025	6144	US Bank - Debt Service June 2025	490,409.00
Manual ACH	07/15/2025	6145	US Bank - Credit Cards June 2025	32,604.14
Manual ACH	07/24/2025	6146	WA ST DOL - Firearm Permits July 2025	306.00
Manual ACH	07/29/2025	6147	WA ST DOR - Excise Tax June 2025	17,735.29
Manual ACH	07/30/2025	6148	COBI - Utility Billing July 2025	4,230.85
Regular ACH Run	08/01/2025	6149-6186	Total Regular ACH Run	730,044.33
Total Disbursements				\$ 1,416,996.42

Retainage Release	07/31/2025	241	Specialized Pavement Marking LLC - 2024 Road Striping	\$ 13,089.60
Travel Advance	N/A	N/A	N/A	N/A

Prepared and Reviewed by Grace Lin Grace Lin, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
 the services rendered, or the labor performed as described herein and that the claim
 is a just, due, and unpaid obligation against the City of Bainbridge Island,
 and that I am authorized to authenticate and certify to said claim.

Kim Dunscombe

Kim Dunscombe, Accounting Manager

08.21.2025

Date

VOIDED CHECK (07/02/25 CHECK RUN) *YH* 07/31/25

07/31/2025 16:08 |CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

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CHECK RUN

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						INVOICE DTL DESC			
362480	07/02/2025	VOID	8390 WEST HILLS FORD MAZD	280394	75033902	05/28/2025			-231.90
Invoice: 75033902				-231.90	53011212 531100	POL/WO 00274 - WINDOW REGULATOR			
						PD-C/E-PATROL SUPPLIES			
				280395	75033970	05/30/2025			-124.05
Invoice: 75033970				-124.05	53011212 531100	POL/WO 00236 - WHEEL COVER			
						PD-C/E-PATROL SUPPLIES			
CHECK 362480 TOTAL:									-355.95
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***			-355.95
						COUNT	AMOUNT		
						-----	-----		
TOTAL VOIDED CHECKS						1	355.95		
								*** GRAND TOTAL ***	-355.95

07/31/2025 16:08 |CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED
CLERK: glin

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 7 339	APP 001-213000	07/02/2025	362480	070225			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL			355.95
APP 635-111100	07/02/2025	362480	070225				CASH AP CASH DISBURSEMENTS JOURNAL		355.95	
GENERAL LEDGER TOTAL									355.95	355.95
APP 631-130000	07/02/2025	07/02/25	070225				DUE TO/FROM CLEARING			355.95
APP 001-130000	07/02/2025	07/02/25	070225				GENERAL - DUE TO/FROM CLEARING		355.95	
SYSTEM GENERATED ENTRIES TOTAL									355.95	355.95
JOURNAL 2025/07/339 TOTAL									711.90	711.90

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2025	7	339	07/02/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING	355.95	
001-213000				GENERAL - ACCOUNTS PAYABLE		355.95
				FUND TOTAL	355.95	355.95
631 CLEARING FUND	2025	7	339	07/02/2025		
631-130000				DUE TO/FROM CLEARING	355.95	355.95
635-111100				CASH		
				FUND TOTAL	355.95	355.95

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JOURNAL ENTRIES TO BE CREATED

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FUND		DUE TO	DUE FR
001	GENERAL FUND		355.95
631	CLEARING FUND	355.95	
TOTAL		-----355.95-----	-----355.95-----

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REGULAR CHECK RUN 07/31/25

07/31/2025 14:06 | CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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				INVOICE DTL DESC					
362520	07/31/2025	PRTD	10703 AAR TESTING LABORATO	280858	110983	06/30/2025	07/31/25	621.40	
Invoice: 110983				621.40	72321953 64110000712	ENG/ON-CALL TESTING PROFESSIONAL SERVICES COUNTRY CLUB RD-DESIGN			
Invoice: 110982				280935	110982	06/30/2025	07/31/25	486.40	
				486.40	72413434 64110000988	ENG/ON-CALL TESTING PROFESSIONAL SERVICES NEW WATER TANKS-PROF SVCS			
Invoice: 111005				280936	111005	06/30/2025	07/31/25	3,016.00	
				3,016.00	72433438 64110001107	ENG/ON-CALL TESTING PROFESSIONAL SERVICES C40-EAGLE HRBR FISH PASS-PRFSV			
CHECK 362520 TOTAL:								4,123.80	
362521	07/31/2025	PRTD	6420 AT&T MOBILITY	280937	287287004732X071925	07/11/2025	07/31/25	3,433.05	
Invoice: 287287004732X071925				2,790.19	91011215 542100	POL,EOC/WIRELESS CHARGES			
				102.86	31011256 542100	GG-C/E-PD-PHONE			
				540.00	91011215 548500	EX-GF-EMERG PREP-PHONE GG-C/E-PD-SOFTWARE MAINT			
CHECK 362521 TOTAL:								3,433.05	
362522	07/31/2025	PRTD	10809 BECK JR, WILLIAM H	280838	125941	07/29/2025	07/31/25	356.86	
Invoice: 125941				356.86	411 122100	UB 10829 820 CHERRY AVENUE NE WATER ACCOUNTS RECEIVABLE			
CHECK 362522 TOTAL:								356.86	
362523	07/31/2025	PRTD	10805 BOULWARE, ROBERT & B	280834	125937	07/29/2025	07/31/25	32.24	
Invoice: 125937				32.24	411 122100	UB 11386 8970 WOODBANK DRIVE NE WATER ACCOUNTS RECEIVABLE			
CHECK 362523 TOTAL:								32.24	
362524	07/31/2025	PRTD	4661 CENTRAL HIGHLAND HOM	280875	REFUND-BLD29199	07/29/2025	07/31/25	178.00	
Invoice: REFUND-BLD29199				178.00	47148 322100	REFUND-BLD29199/CENTRAL HIGHLAND - ADDRESS REQ BUILDINGS, STRUCT. & EQ			
CHECK 362524 TOTAL:								178.00	
362525	07/31/2025	PRTD	10751 CINTAS CORPORATION N	280876	4230547300	05/14/2025	20250003 07/31/25	52.69	
Invoice: 4230547300				52.69	73425358 54500001388	PW/WWTP UNIFORM AND LAUNDRY SERVICES WWTP UNIFORM SVC-RENTALS			
Invoice: 4231208912				280877	4231208912	05/21/2025	20250003 07/31/25	52.69	
				52.69	73425358 54500001388	PW/WWTP UNIFORM AND LAUNDRY SERVICES WWTP UNIFORM SVC-RENTALS			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
Invoice: 4231830513	280878 4231830513	05/28/2025	20250003	07/31/25	69.83
	69.83 73425358 54500001388	PW/WWTP UNIFORM AND LAUNDRY SERVICES WWTP UNIFORM SVC-RENTALS			
Invoice: 4232661248	280879 4232661248	06/04/2025	20250003	07/31/25	69.83
	69.83 73425358 54500001388	PW/WWTP UNIFORM AND LAUNDRY SERVICES WWTP UNIFORM SVC-RENTALS			
Invoice: 4233415737	280880 4233415737	06/11/2025	20250003	07/31/25	69.83
	69.83 73425358 54500001388	PW/WWTP UNIFORM AND LAUNDRY SERVICES WWTP UNIFORM SVC-RENTALS			
Invoice: 4234192544	280881 4234192544	06/18/2025	20250003	07/31/25	69.83
	69.83 73425358 54500001388	PW/WWTP UNIFORM AND LAUNDRY SERVICES WWTP UNIFORM SVC-RENTALS			
Invoice: 4234871928	280882 4234871928	06/25/2025	20250003	07/31/25	69.83
	69.83 73425358 54500001388	PW/WWTP UNIFORM AND LAUNDRY SERVICES WWTP UNIFORM SVC-RENTALS			
Invoice: 4235547952	280883 4235547952	07/01/2025	20250003	07/31/25	69.83
	69.83 73425358 54500001388	PW/WWTP UNIFORM AND LAUNDRY SERVICES WWTP UNIFORM SVC-RENTALS			
		CHECK	362525	TOTAL:	524.36
362526 07/31/2025 PRD 10811 ELLIS, THEODORE STEV	280840 125943	07/29/2025		07/31/25	265.04
Invoice: 125943	265.04 411 122100	UB 11328 1014 CHERRY AVENUE NE WATER ACCOUNTS RECEIVABLE			
		CHECK	362526	TOTAL:	265.04
362527 07/31/2025 PRD 10694 INSITUFORM TECHNOLOG	280897 PAYREQ2-01258	07/17/2025		07/31/25	129,251.58
Invoice: PAYREQ2-01258	129,251.58 72421358 54810001258	ENG/ERICKSEN AVE SLIP LINE ERICKSEN SLIP LINE-R&M			
		CHECK	362527	TOTAL:	129,251.58
362528 07/31/2025 PRD 4740 KITSAP COUNTY PUBLIC	280902 07/11/2025	07/11/2025		07/31/25	164.11
Invoice: 07/11/2025	164.11 91011897 547900	WASTE DISPOSAL - FLUORESCENT LAMPS GG-C/E-O&M YARD FAC-GARBAGE			
		CHECK	362528	TOTAL:	164.11
362529 07/31/2025 PRD 10812 LOFTUS, SUSAN	280841 125944	07/29/2025		07/31/25	927.12
Invoice: 125944	927.12 411 122100	UB 12001 9046 NORTHTOWN DRIVE NE WATER ACCOUNTS RECEIVABLE			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

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INVOICE DTL DESC

							CHECK	362529 TOTAL:	927.12
362530	07/31/2025	PRTD	10807	MCFARLANE, JOHN & LI	280836	125939			
	Invoice: 125939								
					19.84	411	122100		
							UB 13332	8509 NEW BROOKLYN RD NE	07/29/2025 07/31/25
								WATER ACCOUNTS RECEIVABLE	19.84
							CHECK	362530 TOTAL:	19.84
362531	07/31/2025	PRTD	10247	MEBS LLC	280830	125933			
	Invoice: 125933								
					678.28	411	122100		
							UB 13132	203 MADRONA WAY NE UNIT 6	07/29/2025 07/31/25
								WATER ACCOUNTS RECEIVABLE	678.28
							CHECK	362531 TOTAL:	678.28
362532	07/31/2025	PRTD	8286	SUPERINTENDENT OF P	280906	19731			
	Invoice: 19731								
					100.00	41654861	586110		
							POL/FINGERPRINTING		07/14/2025 07/31/25
								FINGERPRINT OUT-GOES TO SPI	100.00
							CHECK	362532 TOTAL:	100.00
362533	07/31/2025	PRTD	10804	RAND BELL, CHRISTOPH	280833	125936			
	Invoice: 125936								
					97.52	411	122100		
							UB 10773	671 EAGLECLIFF ROAD NE	07/29/2025 07/31/25
								WATER ACCOUNTS RECEIVABLE	97.52
							CHECK	362533 TOTAL:	97.52
362534	07/31/2025	PRTD	10780	RYDING, ANNETTE E	280832	125935			
	Invoice: 125935								
					46.27	411	122100		
							UB 10237	341 FIR ACRES DRIVE NW	07/29/2025 07/31/25
								WATER ACCOUNTS RECEIVABLE	46.27
							CHECK	362534 TOTAL:	46.27
362535	07/31/2025	PRTD	5897	SETINA MANUFACTURING	280911	312611			
	Invoice: 312611								
					294.02	73501448	66400001310		
							PW/WINDOW BARRIER VS POLY FOR NEW CHEVY BLAZER EV		07/08/2025 20250028 07/31/25
								ELEC PD CHEVY BLAZER	294.02
							CHECK	362535 TOTAL:	294.02
362536	07/31/2025	PRTD	10803	SHACKEL, GAIL	280831	125934			
	Invoice: 125934								
					327.99	411	122100		
							UB 10622	267 GIDEON LANE NW	07/29/2025 07/31/25
								WATER ACCOUNTS RECEIVABLE	327.99

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO CHECK RUN

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INVOICE DTL DESC

CHECK 362536 TOTAL: 327.99

362537 07/31/2025 PRD 10699 SOLID GROUND ELECTRI 280942 PAYREQ1
Invoice: PAYREQ1
360.36 73425358 548100

07/23/2025 07/31/25 360.36
PW/3-YEAR UNIT PRICE CONTRACT FOR ELECTRICAL WORK
O&M-WWTP-REPAIRS

CHECK 362537 TOTAL: 360.36

362538 07/31/2025 PRD 10806 STACKHOUSE, STEPHEN 280835 125938
Invoice: 125938
157.48 411 122100

07/29/2025 07/31/25 157.48
UB 13020 203 WILLS LANE NW
WATER ACCOUNTS RECEIVABLE

CHECK 362538 TOTAL: 157.48

362539 07/31/2025 PRD 10813 SUSAN VAN GUNDY 280842 125945
Invoice: 125945
30.96 411 122100

07/29/2025 07/31/25 30.96
UB 12967 462 ASHBURY COURT NW
WATER ACCOUNTS RECEIVABLE

CHECK 362539 TOTAL: 30.96

362540 07/31/2025 PRD 10810 VIRGINIA C TRINIDAD 280839 125942
Invoice: 125942
123.25 411 122100

07/29/2025 07/31/25 123.25
UB 11118 317 CAVE AVENUE NE
WATER ACCOUNTS RECEIVABLE

CHECK 362540 TOTAL: 123.25

362541 07/31/2025 PRD 10808 WORTON, LEAH 280837 125940
Invoice: 125940
174.68 411 122100

07/29/2025 07/31/25 174.68
UB 10232 381 FIR ACRES DRIVE NW
WATER ACCOUNTS RECEIVABLE

CHECK 362541 TOTAL: 174.68

NUMBER OF CHECKS 22 *** CASH ACCOUNT TOTAL *** 141,666.81

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	22	141,666.81

*** GRAND TOTAL *** 141,666.81

07/31/2025 14:06 |CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED
CLERK: glin

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 7 338	APP 301-213000	07/31/2025	07/31/25	073125			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		621.40	
APP 635-111100	07/31/2025	07/31/25	073125				CASH AP CASH DISBURSEMENTS JOURNAL			141,666.81
APP 401-213000	07/31/2025	07/31/25	073125				ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		3,723.93	
APP 403-213000	07/31/2025	07/31/25	073125				ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		3,016.00	
APP 001-213000	07/31/2025	07/31/25	073125				GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		3,597.16	
APP 407-213000	07/31/2025	07/31/25	073125				ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		178.00	
APP 402-213000	07/31/2025	07/31/25	073125				ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		130,136.30	
APP 650-213000	07/31/2025	07/31/25	073125				ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		100.00	
APP 501-213000	07/31/2025	07/31/25	073125				ER&R-ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		294.02	
GENERAL LEDGER TOTAL									141,666.81	141,666.81
APP 631-130000	07/31/2025	07/31/25	073125				DUE TO/FROM CLEARING		141,666.81	
APP 301-130000	07/31/2025	07/31/25	073125				DUE TO/FROM CLEARING			621.40
APP 401-130000	07/31/2025	07/31/25	073125				DUE TO/FROM CLEARING			3,723.93
APP 403-130000	07/31/2025	07/31/25	073125				DUE TO/FROM CLEARING			3,016.00
APP 001-130000	07/31/2025	07/31/25	073125				GENERAL - DUE TO/FROM CLEARING			3,597.16
APP 407-130000	07/31/2025	07/31/25	073125				DUE TO/FROM CLEARING			178.00
APP 402-130000	07/31/2025	07/31/25	073125				DUE TO/FROM CLEARING			130,136.30
APP 650-130000	07/31/2025	07/31/25	073125				DUE TO/FROM CLEARING			100.00
APP 501-130000	07/31/2025	07/31/25	073125				ER&R-DUE TO/FROM CLEARING			294.02
SYSTEM GENERATED ENTRIES TOTAL									141,666.81	141,666.81
JOURNAL 2025/07/338 TOTAL									283,333.62	283,333.62

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2025	7	338	07/31/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		3,597.16
001-213000				GENERAL - ACCOUNTS PAYABLE	3,597.16	
				FUND TOTAL	3,597.16	3,597.16
301 CAPITAL CONSTRUCTION FUND	2025	7	338	07/31/2025		
301-130000				DUE TO/FROM CLEARING		621.40
301-213000				ACCOUNTS PAYABLE	621.40	
				FUND TOTAL	621.40	621.40
401 WATER OPERATING FUND	2025	7	338	07/31/2025		
401-130000				DUE TO/FROM CLEARING		3,723.93
401-213000				ACCOUNTS PAYABLE	3,723.93	
				FUND TOTAL	3,723.93	3,723.93
402 SEWER OPERATING FUND	2025	7	338	07/31/2025		
402-130000				DUE TO/FROM CLEARING		130,136.30
402-213000				ACCOUNTS PAYABLE	130,136.30	
				FUND TOTAL	130,136.30	130,136.30
403 STORM & SURFACE WATER FUND	2025	7	338	07/31/2025		
403-130000				DUE TO/FROM CLEARING		3,016.00
403-213000				ACCOUNTS PAYABLE	3,016.00	
				FUND TOTAL	3,016.00	3,016.00
407 BUILDING & DEVELOPMENT FUND	2025	7	338	07/31/2025		
407-130000				DUE TO/FROM CLEARING		178.00
407-213000				ACCOUNTS PAYABLE	178.00	
				FUND TOTAL	178.00	178.00
501 EQUIPMENT RENTAL & REVOLVING	2025	7	338	07/31/2025		
501-130000				ER&R-DUE TO/FROM CLEARING		294.02
501-213000				ER&R-ACCOUNTS PAYABLE	294.02	
				FUND TOTAL	294.02	294.02
631 CLEARING FUND	2025	7	338	07/31/2025		
631-130000				DUE TO/FROM CLEARING	141,666.81	
635-111100				CASH		141,666.81
				FUND TOTAL	141,666.81	141,666.81
650 AGENCY FUND	2025	7	338	07/31/2025		

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF	DATE	DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION						
650-130000	DUE TO/FROM CLEARING						100.00
650-213000	ACCOUNTS PAYABLE					100.00	
FUND TOTAL						100.00	100.00

FUND	DUE TO	DUE FR
001 GENERAL FUND		3,597.16
301 CAPITAL CONSTRUCTION FUND		621.40
401 WATER OPERATING FUND		3,723.93
402 SEWER OPERATING FUND		130,136.30
403 STORM & SURFACE WATER FUND		3,016.00
407 BUILDING & DEVELOPMENT FUND		178.00
501 EQUIPMENT RENTAL & REVOLVING		294.02
631 CLEARING FUND	141,666.81	
650 AGENCY FUND		100.00
	-----	-----
TOTAL	141,666.81	141,666.81

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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				INVOICE DTL DESC					
6144	06/02/2025	MANL	8330 US BANK	280785	2863175	04/10/2025	US060225	373,700.00	
Invoice: 2863175				350,000.00	91249176 771000	BAILTGOREF19 DEBT SVC P&I			
				23,700.00	91249276 783000	2019 REF BONDS-PRINCIPAL			
						2019 REF BONDS-INTEREST			
Invoice: 2863342				280786	2863342	04/10/2025	US060225	106,050.00	
				106,050.00	91248221 78300000724	BAILTG019 DEBT SVC INT ONLY			
						PD/COURT BLDG-INTEREST			
Invoice: 2862972				280787	2862972	04/10/2025	US060225	10,659.00	
				10,659.00	91422923 783000	BAILTGOREF21 DEBT SVC INT ONLY			
						2021 REFI-INTERST PYMT			
CHECK 6144 TOTAL:								490,409.00	
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		490,409.00	
				COUNT		AMOUNT			
				-----		-----			
TOTAL MANUAL CHECKS				1		490,409.00			
								*** GRAND TOTAL ***	490,409.00

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JOURNAL ENTRIES TO BE CREATED
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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 6 397	APP 201-213000	06/02/2025	US060225	060225			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		479,750.00	
APP 635-111100	06/02/2025	US060225	060225				CASH AP CASH DISBURSEMENTS JOURNAL			490,409.00
APP 402-213000	06/02/2025	US060225	060225				ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		10,659.00	
GENERAL LEDGER TOTAL									490,409.00	490,409.00
APP 631-130000	06/02/2025	US060225	060225				DUE TO/FROM CLEARING		490,409.00	
APP 201-130000	06/02/2025	US060225	060225				DUE TO/FROM CLEARING			479,750.00
APP 402-130000	06/02/2025	US060225	060225				DUE TO/FROM CLEARING			10,659.00
SYSTEM GENERATED ENTRIES TOTAL									490,409.00	490,409.00
JOURNAL 2025/06/397 TOTAL									980,818.00	980,818.00

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
201 GO BOND FUND	2025	6	397	06/02/2025			
201-130000					DUE TO/FROM CLEARING		479,750.00
201-213000					ACCOUNTS PAYABLE	479,750.00	
						-----	-----
					FUND TOTAL	479,750.00	479,750.00
402 SEWER OPERATING FUND	2025	6	397	06/02/2025			
402-130000					DUE TO/FROM CLEARING		10,659.00
402-213000					ACCOUNTS PAYABLE	10,659.00	
						-----	-----
					FUND TOTAL	10,659.00	10,659.00
631 CLEARING FUND	2025	6	397	06/02/2025			
631-130000					DUE TO/FROM CLEARING	490,409.00	
635-111100					CASH		490,409.00
						-----	-----
					FUND TOTAL	490,409.00	490,409.00

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JOURNAL ENTRIES TO BE CREATED

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FUND		DUE TO	DUE FR
201	GO BOND FUND		479,750.00
402	SEWER OPERATING FUND		10,659.00
631	CLEARING FUND	490,409.00	
TOTAL		490,409.00	490,409.00

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

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INVOICE DTL DESC

	158.43	31011256	539100	EX-GF-EMERG PREP-NON TR MEALS				
	-86.36	31011256	531100	EX-GF-EMERG PREP-SUPPLIES				
Invoice: USB JUN25 MADA	280806	USB JUN25	MADA	06/25/2025	USBJUN25		55.90	
	55.90	73011189	539100	PW/US BANK JUN25/D MARQUIS O&M-NON TRAVEL FOOD/BEV				
Invoice: USB JUN25 MCCH	280807	USB JUN25	MCCH	06/25/2025	USBJUN25		400.47	
	240.00	53011212	549100	POL/US BANK JUN25/C MCCARTY				
	160.47	53011212	531100	PD-C/E-PATROL-DUES/SUBCR/MEMBR PD-C/E-PATROL SUPPLIES				
Invoice: USB JUN25 NARA	280808	USB JUN25	NARA	06/25/2025	USBJUN25		720.10	
	162.24	73421355	531100	PW/US BANK JUN25/R NAVARETTE				
	169.35	73411345	542500	WIN COLL-SUPPLIES				
	87.00	73411345	443410	O&M-WTR MAINT-POSTAGE/SHIPPING				
	249.32	73421355	531100	O&M-WTR MAINT-TRAINING EXP				
	52.19	73421355	531100	WIN COLL-SUPPLIES				
Invoice: USB JUN25 NEAD	280809	USB JUN25	NEAD	06/25/2025	USBJUN25		2,834.22	
	1,493.86	31011739	53110001249	EX/US BANK JUN25/A NEBENZAHL				
	650.00	31011134	443410	BI READS-SUPPLIES				
	650.00	31011134	443410	EX-GF-TRAINING				
	40.36	31011739	53110001249	EX-GF-TRAINING				
				BI READS-SUPPLIES				
Invoice: USB JUN25 HASH	280798	USB JUN25	HASH	06/25/2025	USBJUN25		1,902.35	
	35.00	31011572	443410	EX/US BANK JUN25/S HAYS				
	21.95	31011572	443410	EX-GF-OUTREACH-TRAINING				
	325.00	31011572	531100	EX-GF-OUTREACH-TRAINING				
	15.96	31011572	549100	EX-GF-OUTREACH-SUPPLIES				
	480.00	31011572	443410	OUTREACH DUES, SUBS& MEMBER				
	32.75	31011572	548500	EX-GF-OUTREACH-TRAINING				
	5.47	31011572	548500	EX-GF-OUTREACH-SOFTWARE MAINT				
	5.47	31011572	548500	EX-GF-OUTREACH-SOFTWARE MAINT				
	5.47	31011572	548500	EX-GF-OUTREACH-SOFTWARE MAINT				
	94.99	31011572	531100	EX-GF-OUTREACH-SOFTWARE MAINT				
	21.84	31011572	548500	EX-GF-OUTREACH-SUPPLIES				
	108.11	31011572	548500	EX-GF-OUTREACH-SOFTWARE MAINT				
	125.00	31011572	542450	EX-GF-OUTREACH-SOFTWARE MAINT				
	125.00	31011572	542450	EX-GF-OUTREACH-ADV				
	14.99	31011572	549100	EX-GF-OUTREACH-ADV				
	138.00	31011572	542450	OUTREACH DUES, SUBS& MEMBER				
	124.62	31011572	531100	EX-GF-OUTREACH-ADV				
	3.21	31011572	531100	EX-GF-OUTREACH-SUPPLIES				
	152.00	31011572	542450	EX-GF-OUTREACH-SUPPLIES				
	20.74	31011572	531100	EX-GF-OUTREACH-ADV				
	26.04	31011572	542450	EX-GF-OUTREACH-SUPPLIES				
	20.74	31011572	531100	EX-GF-OUTREACH-ADV				
				EX-GF-OUTREACH-SUPPLIES				

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VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

				49.99	81011881	548500	IT - C/E COMPUTER SUPPORT			
				262.08	81011881	535100	IT - C/E COMPUTER SOFTWARE			
				29.47	81011881	531100	IT - C/E SUPPLIES			
				917.27	81011881	531100	IT - C/E SUPPLIES			
				452.04	81011881	531100	IT - C/E SUPPLIES			
				25.00	81011881	548500	IT - C/E COMPUTER SUPPORT			
				1,288.55	81031881	53550000567	PEG CAP FUNDING-NON CAP ITEMS			
				21.84	81011881	548500	IT - C/E COMPUTER SUPPORT			
				21.84	81011881	548500	IT - C/E COMPUTER SUPPORT			
Invoice: USB JUN25 DUKI				280794	USB JUN25	DUKI	06/25/2025	USBJUN25		13.76
				13.76	41011141	531100	FIN/US BANK JUN25/K DUNSCOMBE			
							FIN-GF-SUPPLIES			
Invoice: USB JUN25 EDTH				280795	USB JUN25	EDTH	06/25/2025	USBJUN25		567.00
				17.00	73011483	541100	PW/US BANK JUN25/T EDWARDS			
				550.00	73011189	443410	O&M-GF-MECH SHOP-PROF SVCS			
							O&M-C/E-FAC-TRAINING			
Invoice: USB JUN25 EIKE				280796	USB JUN25	EIKE	06/25/2025	USBJUN25		86.15
				-10.00	51011120	443410	POL/US BANK JUN25/K EISENHOD			
				-3.71	51011120	443410	PD-CLERKS-TRAINING			
				99.86	51011191	531100	PD-CLERKS-TRAINING			
							PD-C/E-PROP RM-SUPPLIES			
Invoice: USB JUN25 FAJO				280797	USB JUN25	FAJO	06/25/2025	USBJUN25		918.94
				918.94	53011212	443410	POL/US BANK JUN25/J FASTAIA			
							POLICE - C/E PATROL TRAINING			
Invoice: USB JUN25 RYLA				280813	USB JUN25	RYLA	06/25/2025	USBJUN25		73.77
				42.55	31011492	443410	EX/US BANK JUN25/L RYSER			
				28.72	31011492	443410	CLIMATE ADAPTION-TRAINING			
				2.50	31011492	443410	CLIMATE ADAPTION-TRAINING			
Invoice: USB JUN25 RAJA				280812	USB JUN25	RAJA	06/25/2025	USBJUN25		3,574.03
				231.48	73425358	531100	PW/US BANK JUN25/J RASELY			
				61.81	73637891	539100	O&M-WWTP-SUPPLIES			
				152.22	73111427	531100	O&M-NON TRAVEL FOOD/BEV			
				47.46	73637891	531100	OFFICE SUPPLIES			
				300.00	73637891	545000	OFFICE SUPPLIES			
				450.00	73637891	545000	RENTS & LEASES - OPERATING			
				16.36	73411345	531100	RENTS & LEASES - OPERATING			
				37.10	73411345	531100	OFFICE SUPPLIES			
				2.73	73637891	531100	OFFICE SUPPLIES			
				665.00	73011768	443410	OFFICE SUPPLIES			
				528.43	73011768	443410	O&M-C/E-PARKS-TRAINING			
				129.23	73011768	531100	O&M-C/E-PARKS-TRAINING			
				18.78	73637891	531100	O&M-C/E-PARKS-SUPPLIES			
				61.37	73011831	531100	OFFICE SUPPLIES			
				61.37	73011755	531100	POL/CRT FACILITY SUPPLIES			
							O&M-COMMONS SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH
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INVOICE DTL DESC

				17.45	73411345	531100	OFFICE SUPPLIES			
				65.49	73011189	531100	O&M - C/E FACIL OFC SUPPLIES			
				298.38	73638935	531100	O&M-STD ALLOCATION-SUPPLIES			
				429.37	73011183	531100	O&M-C/E-CH FAC-SUPPLIES			
Invoice: USB JUN25 PIDE				280811	USB JUN25	PIDE	06/25/2025	USBJUN25		12.00
				12.00	41011144	443410	FIN/US BANK JUN25/D PITTS			
							FIN - C/E TRAINING			
Invoice: USB JUN25 NIPE				280810	USB JUN25	NIPE	06/25/2025	USBJUN25		1,791.48
				122.33	11011116	539100	CC,EXCC/US BANK JUN25/P NIMB			
				14.99	11011116	539100	COUNCIL-NON TRAVEL FOOD/SNACK			
				5.50	36011143	443410	COUNCIL-NON TRAVEL FOOD/SNACK			
				153.30	11011116	539100	CLERK-GF-TRAINING			
				601.50	36011143	545000	COUNCIL-NON TRAVEL FOOD/SNACK			
				601.50	36011143	545000	CLERK-RENTS			
				105.16	11011116	539100	CLERK-RENTS			
				22.35	11011116	539100	COUNCIL-NON TRAVEL FOOD/SNACK			
				164.85	11011116	539100	COUNCIL-NON TRAVEL FOOD/SNACK			
Invoice: USB JUN25 MEKA				280820	USB JUN25	MEKA	06/25/2025	USBJUN25		492.33
				68.54	31011572	531100	ENG,EX/US BANK JUN25/K MEYSENBURG			
				27.28	72421351	548100	EX-GF-OUTREACH-SUPPLIES			
				28.05	72637319	53110000809	ENG - SEWER ADMIN REPAIRS			
				158.70	72011321	53910001088	WATER QUAL FLOW MONIT-SUPPLIES			
				165.60	72431831	549100	NON-TRAVEL FOOD/BEVERAGES			
				44.16	31011572	531100	ENG - SSWM ADM MISCELLANEOUS			
							EX-GF-OUTREACH-SUPPLIES			
Invoice: USB JUN25 BRKA				280819	USB JUN25	BRKA	06/25/2025	USBJUN25		418.00
				299.00	33011161	549100	HR,FIN/US BANK JUN25/K BROWN			
				119.00	41011141	531100	HR-C/E-DUES & SUBSCRIPTIONS			
							FIN-GF-SUPPLIES			
Invoice: USB JUN25 YEKI				280818	USB JUN25	YEKI	06/25/2025	USBJUN25		819.66
				203.99	73011151	531100	PW/US BANK JUN25/K YETTE			
				196.44	73638935	531100	O&M-C/E-PD FLEET-SUPPLIES			
				324.46	73421355	531100	O&M-STD ALLOCATION-SUPPLIES			
				94.77	73431835	531100	WIN COLL-SUPPLIES			
							OFFICE SUPPLIES			
Invoice: USB JUN25 WAAN				280817	USB JUN25	WAAN	06/25/2025	USBJUN25		55.50
				55.50	31011721	531100	EX/US BANK JUN25/A WAHI			
							DEI-SUPPLIES			
Invoice: USB JUN25 SMJE				280816	USB JUN25	SMJE	06/25/2025	USBJUN25		417.42
				15.92	21011125	531100	CRT/US BANK JUN25/J SMITH			
				320.94	21011125	531100	COURT-SUPPLIES			
				29.29	21011125	531100	COURT-SUPPLIES			
				58.90	21011125	531100	COURT-SUPPLIES			
							COURT-SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

		INVOICE DTL DESC					
		-7.63	21011125 531100	COURT-SUPPLIES			
Invoice: USB JUN25 BUZA		280791	USB JUN25 BUZA	06/25/2025	USBJUN25	568.57	
				POL/US BANK JUN25/Z BURNHAM			
		457.27	53011212 54110000962	TRACKING CANINE-PROF SVCS			
		27.80	53011212 53110000962	TRACKING CANINE-SUPPLIES			
		30.00	53011212 54110000962	TRACKING CANINE-PROF SVCS			
		53.50	53011212 53110000962	TRACKING CANINE-SUPPLIES			
Invoice: USB JUN25 BRCH		280790	USB JUN25 BRCH	06/25/2025	USBJUN25	5.50	
				EXCC/US BANK JUN25/C BROWN			
		5.50	36011143 443410	CLERK-GF-TRAINING			
Invoice: USB JUN25 BIJO		280789	USB JUN25 BIJO	06/25/2025	USBJUN25	1,630.32	
				POL/US BANK JUN25/J BINGHAM			
		3.16	54025212 531100	MARINE - SUPPLIES			
		976.23	54025212 532000	MARINE - FUEL			
		650.93	54025212 532000	MARINE - FUEL			
Invoice: USB JUN25 BIM1		280788	USB JUN25 BIM1	06/25/2025	USBJUN25	860.54	
				PW/US BANK JUN25/M BIDLENCIK			
		42.66	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
		521.02	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
		93.50	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
		43.00	73111290 539100	O&M-NON-TRAVEL FOOD/BEV			
		160.36	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
Invoice: USB JUN25 BALE		280784	USB JUN25 BALE	06/25/2025	USBJUN25	1,695.59	
				POL/US BANK JUN25/L BASTIAN			
		3.05	51011211 53110000933	PD AWARDS GALA-SUPPLIES			
		53.02	53011212 539100	PATROL-NON TRAVEL FOOD/SNACK			
		14.99	51011211 549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
		540.50	51011211 54110000933	PD AWARDS GALA-PROF SVCS			
		443.00	53011212 545000	POLICE - C/E PATROL RENTS			
		23.49	51011191 531100	PD-C/E-PROP RM-SUPPLIES			
		197.00	51011211 549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
		175.00	51011120 443410	PD-CLERKS-TRAINING			
		67.23	51011215 531100	POLICE - C/E FACIL SUPPLIES			
		178.31	53011212 531100	PD-C/E-PATROL SUPPLIES			
Invoice: USB JUN25 ARRE		280783	USB JUN25 ARRE	06/25/2025	USBJUN25	466.68	
				PCD/US BANK JUN25/R ARGETSINGER			
		13.61	63470586 549500	CUR-DEV-ZONING-COPIES/PRINTING			
		14.67	63470586 542500	CUR-DEV-ZONING-POSTAGE			
		63.75	63470586 549500	CUR-DEV-ZONING-COPIES/PRINTING			
		69.56	63470586 542500	CUR-DEV-ZONING-POSTAGE			
		210.00	63011586 443410	CUR - C/E TRAINING TRAVEL			
		6.72	63011586 443410	CUR - C/E TRAINING TRAVEL			
		41.99	63470586 549500	CUR-DEV-ZONING-COPIES/PRINTING			
		46.38	63470586 542500	CUR-DEV-ZONING-POSTAGE			

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	CHECK	6145	TOTAL:	32,604.14
NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		32,604.14
	COUNT	AMOUNT		
	-----	-----		
TOTAL MANUAL CHECKS	1	32,604.14		
		*** GRAND TOTAL ***		32,604.14

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 7 275	APP 001-213000	07/15/2025	USBJUN25	071525			GENERAL - ACCOUNTS PAYABLE		26,122.42	
							AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	07/15/2025	USBJUN25	071525				CASH			32,604.14
APP 407-213000	07/15/2025	USBJUN25	071525				AP CASH DISBURSEMENTS JOURNAL		1,602.81	
APP 402-213000	07/15/2025	USBJUN25	071525				ACCOUNTS PAYABLE		2,029.77	
APP 401-213000	07/15/2025	USBJUN25	071525				AP CASH DISBURSEMENTS JOURNAL		332.72	
APP 631-213000	07/15/2025	USBJUN25	071525				ACCOUNTS PAYABLE		1,403.65	
APP 101-213000	07/15/2025	USBJUN25	071525				AP CASH DISBURSEMENTS JOURNAL		852.40	
APP 403-213000	07/15/2025	USBJUN25	071525				STREETS - ACCOUNTS PAYABLE		260.37	
							AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL									32,604.14	32,604.14
APP 631-130000	07/15/2025	USBJUN25	071525				DUE TO/FROM CLEARING		31,200.49	
APP 001-130000	07/15/2025	USBJUN25	071525				GENERAL - DUE TO/FROM CLEARING			26,122.42
APP 407-130000	07/15/2025	USBJUN25	071525				DUE TO/FROM CLEARING			1,602.81
APP 402-130000	07/15/2025	USBJUN25	071525				DUE TO/FROM CLEARING			2,029.77
APP 401-130000	07/15/2025	USBJUN25	071525				DUE TO/FROM CLEARING			332.72
APP 101-130000	07/15/2025	USBJUN25	071525				STREETS - DUE TO/FROM CLEARING			852.40
APP 403-130000	07/15/2025	USBJUN25	071525				DUE TO/FROM CLEARING			260.37
SYSTEM GENERATED ENTRIES TOTAL									31,200.49	31,200.49
JOURNAL 2025/07/275 TOTAL									63,804.63	63,804.63

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2025	7	275	07/15/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		26,122.42
001-213000				GENERAL - ACCOUNTS PAYABLE	26,122.42	
				FUND TOTAL	26,122.42	26,122.42
101 STREET FUND	2025	7	275	07/15/2025		
101-130000				STREETS - DUE TO/FROM CLEARING		852.40
101-213000				STREETS - ACCOUNTS PAYABLE	852.40	
				FUND TOTAL	852.40	852.40
401 WATER OPERATING FUND	2025	7	275	07/15/2025		
401-130000				DUE TO/FROM CLEARING		332.72
401-213000				ACCOUNTS PAYABLE	332.72	
				FUND TOTAL	332.72	332.72
402 SEWER OPERATING FUND	2025	7	275	07/15/2025		
402-130000				DUE TO/FROM CLEARING		2,029.77
402-213000				ACCOUNTS PAYABLE	2,029.77	
				FUND TOTAL	2,029.77	2,029.77
403 STORM & SURFACE WATER FUND	2025	7	275	07/15/2025		
403-130000				DUE TO/FROM CLEARING		260.37
403-213000				ACCOUNTS PAYABLE	260.37	
				FUND TOTAL	260.37	260.37
407 BUILDING & DEVELOPMENT FUND	2025	7	275	07/15/2025		
407-130000				DUE TO/FROM CLEARING		1,602.81
407-213000				ACCOUNTS PAYABLE	1,602.81	
				FUND TOTAL	1,602.81	1,602.81
631 CLEARING FUND	2025	7	275	07/15/2025		
631-130000				DUE TO/FROM CLEARING	31,200.49	
631-213000				ACCOUNTS PAYABLE	1,403.65	
635-111100				CASH		32,604.14
				FUND TOTAL	32,604.14	32,604.14

FUND	DUE TO	DUE FR
001 GENERAL FUND		26,122.42
101 STREET FUND		852.40
401 WATER OPERATING FUND		332.72
402 SEWER OPERATING FUND		2,029.77
403 STORM & SURFACE WATER FUND		260.37
407 BUILDING & DEVELOPMENT FUND		1,602.81
631 CLEARING FUND		
	31,200.49	
	-----	-----
TOTAL	31,200.49	31,200.49

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

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		INVOICE DTL DESC				
6146	07/24/2025	MANL	969 WA ST DEPT OF LICENS	280821	JUL25FA	07/24/2025 FAJUL25 306.00
Invoice: JUL25FA				306.00 41654860 586000		POL/JULY 25 CPLS CPL GUN PERMIT-STATE SHARE OUT

CHECK 6146 TOTAL: 306.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 306.00

	COUNT	AMOUNT
	-----	-----
TOTAL MANUAL CHECKS	1	306.00

*** GRAND TOTAL *** 306.00

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 7 318	APP 650-213000	07/24/2025	FAJUL25	072425			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		306.00	
APP 635-111100	07/24/2025	FAJUL25	072425				CASH AP CASH DISBURSEMENTS JOURNAL			306.00
GENERAL LEDGER TOTAL									306.00	306.00
APP 631-130000	07/24/2025	FAJUL25	072425				DUE TO/FROM CLEARING		306.00	
APP 650-130000	07/24/2025	FAJUL25	072425				DUE TO/FROM CLEARING			306.00
SYSTEM GENERATED ENTRIES TOTAL									306.00	306.00
JOURNAL 2025/07/318 TOTAL									612.00	612.00

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
631 CLEARING FUND	2025	7	318	07/24/2025			
631-130000					DUE TO/FROM CLEARING	306.00	
635-111100					CASH		306.00
					FUND TOTAL	306.00	306.00
650 AGENCY FUND	2025	7	318	07/24/2025			
650-130000					DUE TO/FROM CLEARING		306.00
650-213000					ACCOUNTS PAYABLE	306.00	
					FUND TOTAL	306.00	306.00

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 JOURNAL ENTRIES TO BE CREATED

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FUND		DUE TO	DUE FR
631	CLEARING FUND	306.00	
650	AGENCY FUND		306.00
TOTAL		306.00	306.00

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

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					INVOICE DTL DESC			
6147	07/29/2025	MANL	124 WA ST DEPT OF REVENU	280782	JUN25	06/30/2025	ETJUN25	17,735.29
Invoice: JUN25					EXCISE TAXES - JUNE 2025			
				519.42	91411341 553000	FINANCE - WATER EXTRNL TAXES		
				2,792.95	91421351 553000	FINANCE - SEWER - EXTRNL TAXES		
				5,672.01	91421351 553000	FINANCE - SEWER - EXTRNL TAXES		
				2.69	91411341 553000	FINANCE - WATER EXTRNL TAXES		
				317.81	91431383 553000	FINANCE - SSWM - EXTRNL TAXES		
				7,810.86	91411341 553000	FINANCE - WATER EXTRNL TAXES		
				581.45	91421351 553000	FINANCE - SEWER - EXTRNL TAXES		
				38.10	73425358 531100	O&M-WWTP-SUPPLIES		
CHECK 6147 TOTAL:								17,735.29
NUMBER OF CHECKS					1	*** CASH ACCOUNT TOTAL ***		17,735.29
						COUNT	AMOUNT	
TOTAL MANUAL CHECKS						1	17,735.29	
*** GRAND TOTAL ***								17,735.29

07/29/2025 14:18 |CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED
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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 7 276	APP 401-213000	07/29/2025	ETJUN25	072925			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		8,332.97	
APP 635-111100	07/29/2025	ETJUN25	072925				CASH AP CASH DISBURSEMENTS JOURNAL			17,735.29
APP 402-213000	07/29/2025	ETJUN25	072925				ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		9,084.51	
APP 403-213000	07/29/2025	ETJUN25	072925				ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		317.81	
GENERAL LEDGER TOTAL									17,735.29	17,735.29
APP 631-130000	07/29/2025	ETJUN25	072925				DUE TO/FROM CLEARING		17,735.29	
APP 401-130000	07/29/2025	ETJUN25	072925				DUE TO/FROM CLEARING			8,332.97
APP 402-130000	07/29/2025	ETJUN25	072925				DUE TO/FROM CLEARING			9,084.51
APP 403-130000	07/29/2025	ETJUN25	072925				DUE TO/FROM CLEARING			317.81
SYSTEM GENERATED ENTRIES TOTAL									17,735.29	17,735.29
JOURNAL 2025/07/276 TOTAL									35,470.58	35,470.58

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
401 WATER OPERATING FUND	2025	7	276	07/29/2025		
401-130000				DUE TO/FROM CLEARING		8,332.97
401-213000				ACCOUNTS PAYABLE	8,332.97	
				FUND TOTAL	8,332.97	8,332.97
402 SEWER OPERATING FUND	2025	7	276	07/29/2025		
402-130000				DUE TO/FROM CLEARING		9,084.51
402-213000				ACCOUNTS PAYABLE	9,084.51	
				FUND TOTAL	9,084.51	9,084.51
403 STORM & SURFACE WATER FUND	2025	7	276	07/29/2025		
403-130000				DUE TO/FROM CLEARING		317.81
403-213000				ACCOUNTS PAYABLE	317.81	
				FUND TOTAL	317.81	317.81
631 CLEARING FUND	2025	7	276	07/29/2025		
631-130000				DUE TO/FROM CLEARING	17,735.29	
635-111100				CASH		17,735.29
				FUND TOTAL	17,735.29	17,735.29

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 JOURNAL ENTRIES TO BE CREATED

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FUND		DUE TO	DUE FR
401	WATER OPERATING FUND		8,332.97
402	SEWER OPERATING FUND		9,084.51
403	STORM & SURFACE WATER FUND		317.81
631	CLEARING FUND	17,735.29	
		-----	-----
	TOTAL	17,735.29	17,735.29

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

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						INVOICE DTL DESC			
6148	07/30/2025	MANL	103	CITY OF BAINBRIDGE I	280822	13005JUL25	07/01/2025	UBJUL25	1,716.74
Invoice: 13005JUL25					1,716.74	91011768 547500	309 SHANNON DRIVE GG-C/E-PARKS-WTR/SWR		
Invoice: 13006JUL25					280823	13006JUL25	07/01/2025	UBJUL25	645.39
					645.39	91011768 547500	309 SHANNON DRIVE DOCK GG-C/E-PARKS-WTR/SWR		
Invoice: 10461JUL25					280824	10461JUL25	07/01/2025	UBJUL25	769.86
					769.86	91011768 547500	289 SHANNON DRIVE GG-C/E-PARKS-WTR/SWR		
Invoice: 10463JUL25					280825	10463JUL25	07/01/2025	UBJUL25	645.39
					645.39	91011755 547500	370 BRIEN DRIVE GG-C/E-COMMONS-WTR/SWR		
Invoice: 10464JUL25					280826	10464JUL25	07/01/2025	UBJUL25	402.03
					402.03	91011755 547500	402 BRIEN DRIVE GG-C/E-COMMONS-WTR/SWR		
Invoice: 11573JUL25					280827	11573JUL25	07/01/2025	UBJUL25	30.02
					30.02	91011768 547500	5350 CREOSOTE PLACE NE GG-C/E-PARKS-WTR/SWR		
Invoice: 13331JUL25					280828	13331JUL25	07/01/2025	UBJUL25	21.42
					21.42	91415345 547500	GG-ROCKAWAY BEACH-WTR/SWR GG-ROCKAWAY BCH-WTR/SWR		
CHECK								6148 TOTAL:	4,230.85
NUMBER OF CHECKS						1	*** CASH ACCOUNT TOTAL ***		4,230.85
						COUNT	AMOUNT		
TOTAL MANUAL CHECKS						1	4,230.85		
								*** GRAND TOTAL ***	4,230.85

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025 7 319	APP 001-213000	07/30/2025	UBJUL25	073025			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		4,209.43	
APP 635-111100	07/30/2025	UBJUL25	073025				CASH AP CASH DISBURSEMENTS JOURNAL			4,230.85
APP 401-213000	07/30/2025	UBJUL25	073025				ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		21.42	
GENERAL LEDGER TOTAL									4,230.85	4,230.85
APP 631-130000	07/30/2025	UBJUL25	073025				DUE TO/FROM CLEARING		4,230.85	
APP 001-130000	07/30/2025	UBJUL25	073025				GENERAL - DUE TO/FROM CLEARING			4,209.43
APP 401-130000	07/30/2025	UBJUL25	073025				DUE TO/FROM CLEARING			21.42
SYSTEM GENERATED ENTRIES TOTAL									4,230.85	4,230.85
JOURNAL 2025/07/319 TOTAL									8,461.70	8,461.70

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2025	7	319	07/30/2025			
001-130000					GENERAL - DUE TO/FROM CLEARING		4,209.43
001-213000					GENERAL - ACCOUNTS PAYABLE	4,209.43	
						-----	-----
					FUND TOTAL	4,209.43	4,209.43
401 WATER OPERATING FUND	2025	7	319	07/30/2025			
401-130000					DUE TO/FROM CLEARING		21.42
401-213000					ACCOUNTS PAYABLE	21.42	
						-----	-----
					FUND TOTAL	21.42	21.42
631 CLEARING FUND	2025	7	319	07/30/2025			
631-130000					DUE TO/FROM CLEARING	4,230.85	
635-111100					CASH		4,230.85
						-----	-----
					FUND TOTAL	4,230.85	4,230.85

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 JOURNAL ENTRIES TO BE CREATED

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FUND		DUE TO	DUE FR
001	GENERAL FUND		4,209.43
401	WATER OPERATING FUND		21.42
631	CLEARING FUND	4,230.85	
TOTAL		4,230.85	4,230.85

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

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6149 08/01/2025 EFT		10456 ACE COMMERCIAL TIRE,	280860	8137	INVOICE DTL DESC				
Invoice: 8137					07/10/2025	07/31/25			612.90
			612.90	53011212	531100	POL/103V FR GENERAL G-MAX JUSTICE TIRES X4			
						PD-C/E-PATROL SUPPLIES			
						CHECK	6149 TOTAL:		612.90
6150 08/01/2025 EFT		5 ACE HARDWARE	280843	058614-1	07/07/2025		07/31/25		21.82
Invoice: 058614-1			21.82	73411345	531100	PW/WO 24527 - FOAM SEALANT, INSECT SPRAY			
						OFFICE SUPPLIES			
			280844	058618-1	07/08/2025		07/31/25		22.90
Invoice: 058618-1			22.90	73425358	531100	PW/WO 24570 - HEAVY DUTY SPONGE X3			
						O&M-WWTP-SUPPLIES			
			280845	058628-1	07/08/2025		07/31/25		34.92
Invoice: 058628-1			34.92	73011897	531100	PW/WO 24478 - TELESCOPIC SOFT WASH BRUSH X2			
						O&M-C/E-PWY FAC-SUPPLIES			
			280846	58639-1	07/09/2025		07/31/25		7.64
Invoice: 58639-1			7.64	73011831	531100	PW/WO 24911 - TOGGLE BOLT, FASTENERS			
						POL/CRT FACILITY SUPPLIES			
			280847	058641-1	07/09/2025		07/31/25		5.45
Invoice: 058641-1			5.45	73111427	531100	PW/WO 24513 - GORILLA DUCT TAPE			
						OFFICE SUPPLIES			
			280848	058643-1	07/09/2025		07/31/25		17.45
Invoice: 058643-1			17.45	72011322	53110000485	ENG/SHOP TOWELS			
						GROUNDWTR MNGT PRGM-SUPPLIES			
			280849	058646-1	07/09/2025		07/31/25		80.76
Invoice: 058646-1			80.76	73011183	531100	PW/WO 24476 - 4 GAL BUCKET, WINDOW SQUEEGEES			
						O&M-C/E-CH FAC-SUPPLIES			
			280850	058648-1	07/10/2025		07/31/25		72.03
Invoice: 058648-1			72.03	73411345	531100	PW/WO 24527 - PAPER RAGS, DUSTER, SPONGE MOP			
						OFFICE SUPPLIES			
			280851	058654-1	07/10/2025		07/31/25		8.73
Invoice: 058654-1			8.73	73111427	531100	PW/WO 24514 - SPRAY PAINT			
						OFFICE SUPPLIES			
			280852	058658-1	07/10/2025		07/31/25		14.16
Invoice: 058658-1			14.16	73011897	531100	PW/WO 24478 - GALV STEEL COUPLING, CLOSE NIPPLES			
						O&M-C/E-PWY FAC-SUPPLIES			
			280853	058668-1	07/14/2025		07/31/25		46.90
Invoice: 058668-1			46.90	73011759	53110001155	PW/WO 24487 - SCREWDRIVER BIT SET, FASTENERS			
						SOMETHING NEW PH4-SUPPLIES			
			280854	058670-1	07/14/2025		07/31/25		70.95

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CASH ACCOUNT: 635 111100 CASH
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Invoice: 058670-1		70.95	73425358	531100	PW/WO 24569 - SCRAPER, DIST VINEGAR, ISO ALCOHOL O&M-WWTP-SUPPLIES				
Invoice: 58673-1		280855	58673-1		07/14/2025	07/31/25		17.41	
		17.41	73011757	531100	PW/WO 25207 - FASTENERS, DRILL BIT SET O&M-C/E-MARINA-SUPPLIES				
Invoice: 058675-1		280856	058675-1		07/14/2025	07/31/25		8.73	
		8.73	73011757	531100	PW/WO 25207 - DRILL BIT SET O&M-C/E-MARINA-SUPPLIES				
Invoice: 058679-1		280857	058679-1		07/15/2025	07/31/25		79.68	
		79.68	73111264	531100	PW/WO 24506 - DRILL BIT X2, CAULKING GUN O&M-STREET-TRAF CONTROL-SUPPLY				
				CHECK	6150 TOTAL:			509.53	
6151 08/01/2025 EFT	9942 ARCOSA AGGREGATES IN	280861	INV-360-47288		07/07/2025	07/31/25		358.84	
Invoice: INV-360-47288		358.84	73411345	531100	PW/4-8" CRUSHED ROCK 21.20 TONS OFFICE SUPPLIES				
				CHECK	6151 TOTAL:			358.84	
6152 08/01/2025 EFT	2138 ASPECT CONSULTING LL	280866	636812		07/07/2025	07/31/25		1,545.00	
Invoice: 636812		1,545.00	73414434	64110001244	PW/FLETCHER BAY WELL REHAB DESIGN FL BAY REHAB & PUMP REPL-PROSV				
Invoice: 636813		280867	636813		07/07/2025	07/31/25		520.75	
		520.75	72413434	64110001183	ENG/PSA FOR SANDS AVE WELL WATER RIGHTS SANDS AVE WELL REHAB-PROF SVCS				
				CHECK	6152 TOTAL:			2,065.75	
6153 08/01/2025 EFT	4365 AUTOMATIC FUNDS TRAN	280868	133406		04/01/2025	07/31/25		956.89	
Invoice: 133406		243.11	43411341	541100	FIN/STATEMENT PREP AND MAIL				
		243.11	43421351	541100	FIN - WATER ADMIN PROF SERVICE				
		235.33	91411891	542500	FIN - SEWER ADMIN PROF SERVICE				
		235.34	91421891	542500	GG-WTR-FAC-POSTAGE				
					GG-SWR-FAC-POSTAGE				
Invoice: 133609		280869	133609		05/01/2025	07/31/25		2,098.84	
		457.81	43411341	541100	FIN/RATE NOTICE POSTCARD				
		457.81	43421351	541100	FIN - WATER ADMIN PROF SERVICE				
		591.61	91411891	542500	FIN - SEWER ADMIN PROF SERVICE				
		591.61	91421891	542500	GG-WTR-FAC-POSTAGE				
					GG-SWR-FAC-POSTAGE				

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CASH ACCOUNT: 635 111100 CASH
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CHECK 6153 TOTAL: 3,055.73

6154 08/01/2025 EFT 50 BAINBRIDGE ISLAND EL 280871 20250079 07/03/2025 07/31/25 693.42
Invoice: 20250079 PW/WWTP - REPLACE 3W PUMPS
693.42 73425358 548100 O&M-WWTP-REPAIRS

Invoice: 20250086 280872 20250086 07/11/2025 07/31/25 1,467.47
1,467.47 73011768 548100 PW/WFP - LOCATE UNDERGROUND FAULT, REPAIR WIRE
O&M-C/E-PARKS-R&M

CHECK 6154 TOTAL: 2,160.89

6155 08/01/2025 EFT 1350 BUD CLARY CHEVROLET 280873 10575 06/17/2025 20250024 07/31/25 64,308.30
Invoice: 10575 PW/2025 CHEVROLET TAHOE FOR POLICE
64,308.30 73501448 66400001395 MACHINE & EQUIPMENT

CHECK 6155 TOTAL: 64,308.30

6156 08/01/2025 EFT 1052 CANON FINANCIAL SERV 280874 41393765 07/12/2025 07/31/25 483.51
Invoice: 41393765 PCD,ENG,IT/OCE PRINTER PLOTTER SCANNER LEASE
161.17 61011581 545000 PCD - C/E ADMIN RENTS & LEASES
161.17 72011321 545000 ENG - C/E ADMIN RENTS & LEASES
161.17 81011881 545000 IT - C/E RENTS & LEASES

CHECK 6156 TOTAL: 483.51

6157 08/01/2025 EFT 9323 CONSOR NORTH AMERICA 280884 N223434WA.00-37 05/20/2025 07/31/25 4,747.50
Invoice: N223434WA.00-37 ENG/WINSLOW WATER TANK DESIGN SERVICES
4,747.50 72413434 64110000988 NEW WATER TANKS-PROF SVCS

CHECK 6157 TOTAL: 4,747.50

6158 08/01/2025 EFT 10374 ASGN INCORPORATED 280862 901151957 06/09/2025 07/31/25 180.00
Invoice: 901151957 EX/PROF SVCS - GWENDOLYN WOOD W-E 06/08/25
180.00 31011572 541100 EX-GF-OUTREACH-PROF SVCS

Invoice: 901156757 280863 901156757 06/23/2025 07/31/25 135.00
135.00 31011572 541100 EX/PROF SVCS - GWENDOLYN WOOD W-E 06/15/25
EX-GF-OUTREACH-PROF SVCS

Invoice: 901156758 280864 901156758 06/23/2025 07/31/25 1,260.00
1,260.00 31011572 541100 EX/PROF SVCS - GWENDOLYN WOOD W-E 06/22/25
EX-GF-OUTREACH-PROF SVCS

Invoice: 901161754 280865 901161754 07/10/2025 07/31/25 45.00
45.00 31011572 541100 EX/PROF SVCS - GWENDOLYN WOOD W-E 06/29/25
EX-GF-OUTREACH-PROF SVCS

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						CHECK		6158 TOTAL:	1,620.00
6159	08/01/2025 EFT	4975	DAY MANAGEMENT CORP	280885	INV881019	07/09/2025	07/31/25		431.34
Invoice: INV881019				431.34	53011212 548100	POL/RADAR REPAIR X1 POLICE - C/E PATROL MAINTENANC			
						CHECK		6159 TOTAL:	431.34
6160	08/01/2025 EFT	8548	ECOLOGICAL LAND SERV	280886	2044685	03/27/2025	07/31/25		9,530.00
Invoice: 2044685				9,530.00	72334562 64110001281	ENG/LOST VALLEY - PERMITTING AND MITIGATION PSA LOST VALLEY TRAIL-PROF SVCS			
						CHECK		6160 TOTAL:	9,530.00
6161	08/01/2025 EFT	4639	ENNIS-FLINT, INC.	280887	291483	07/07/2025	07/31/25		2,717.99
Invoice: 291483				2,717.99	73111264 53110000908	PW/PAVEMENT MARKINGS PAVEMENT MARKINGS-SUPPLY			
						CHECK		6161 TOTAL:	2,717.99
6162	08/01/2025 EFT	4174	ENVIRO-CLEAN EQUIPME	280888	10P1304	05/16/2025	07/31/25		901.92
Invoice: 10P1304				901.92	73637945 531100	PW/1000 HOUR SERVICE KIT O&M ALLOC-SWEEPER-SUPPLIES			
						CHECK		6162 TOTAL:	901.92
6163	08/01/2025 EFT	10693	FOR THE PEOPLE	280889	4004	06/30/2025	07/31/25		75,614.94
Invoice: 4004				75,614.94	31011492 54110001346	EX/KICKING GAS HEAR GRANT HEAR GRANT-PROF SVCS			
						CHECK		6163 TOTAL:	75,614.94
6164	08/01/2025 EFT	10565	GANNETT MEDIA CORP	280939	0007158326	06/30/2025	07/31/25		387.88
Invoice: 0007158326				113.64	63470586 544000	CC,ENG,PCD/KITSAP SUN ADS JUN25 CUR-DEV-ZONING-ADV			
				92.24	72111421 54400001404	2025 ANNUAL ROADS ADVERTISING			
				120.72	72334562 64400000968	C40-EAGLE HARBOR PH1-ADV			
				61.28	11011113 544000	COUNCIL - LEGAL NOTICES			
						CHECK		6164 TOTAL:	387.88
6165	08/01/2025 EFT	513	GRAINGER	280890	9434647195	03/11/2025	07/31/25		437.01
Invoice: 9434647195				437.01	73011255 531100	PW/WO 24480 - PLEATED AIR FILTERS O&M-C/E-COURT FAC-SUPPLIES			

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Invoice: 9434997830	280891	9434997830	03/11/2025	07/31/25	6.94
	6.94	73011183 531100	PW/WO 24476 - V-BELT X3		
			O&M-C/E-CH FAC-SUPPLIES		
Invoice: 9510175319	280892	9510175319	05/16/2025	07/31/25	17.09
	17.09	73011897 531100	PW/WO 24478 - REPLACEMENT HOSE		
			O&M-C/E-PWY FAC-SUPPLIES		
Invoice: 9539020363	280893	9539020363	06/12/2025	07/31/25	326.55
	326.55	73011183 531100	PW/WO 24476 - PLEATED AIR FILTER X24		
			O&M-C/E-CH FAC-SUPPLIES		
Invoice: 9561104374	280894	9561104374	07/02/2025	07/31/25	93.70
	93.70	73011183 531100	PW/WO 24476 - LITHIUM COIN BATTERY X60		
			O&M-C/E-CH FAC-SUPPLIES		
Invoice: 9563660886	280895	9563660886	07/07/2025	07/31/25	45.21
	45.21	73011897 531100	PW/WO 24478 - BUSSMANN MIDGET FUSE X5		
			O&M-C/E-PWY FAC-SUPPLIES		
			CHECK	6165 TOTAL:	926.50
6166 08/01/2025 EFT Invoice: 1627467	280896	1627467	07/01/2025	07/31/25	70.99
	70.99	51011215 541100	POL/EVIDENCE LOCKER SECURITY		
			POLICE - C/E FACIL PROF SVCS		
			CHECK	6166 TOTAL:	70.99
6167 08/01/2025 EFT Invoice: 2025-Q2	280934	2025-Q2	07/11/2025	07/31/25	16,164.37
	16,164.37	31017122 54110000297	EX/2025-2026 HUMAN SERVICES FUNDING		
			HELPLINE HOUSE FOOD BANK		
			CHECK	6167 TOTAL:	16,164.37
6168 08/01/2025 EFT Invoice: 39478130	280899	39478130	06/18/2025	07/31/25	361.46
	361.46	61470581 545000	PCD/COPIER LEASE-7527ACT		
			PCD - DEV ADMIN RENTS & LEASES		
Invoice: 39653283	280900	39653283	07/11/2025	07/31/25	233.69
	233.69	73637891 545000	PW/COPIER LEASE-6525AC		
			RENTS & LEASES - OPERATING		
Invoice: 39708873	280901	39708873	07/21/2025	07/31/25	361.46
	361.46	61470581 545000	PCD/COPIER LEASE-7527ACT		
			PCD - DEV ADMIN RENTS & LEASES		

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CHECK 6168 TOTAL: 956.61

6169 08/01/2025 EFT 10563 HORTON WEIBEL BROUGH 280903 25648
Invoice: 25648
10,000.00 32011281 541113

07/15/2025 07/31/25
LEGAL/LAW SERVICES JUN25
LGL-PUBLIC DEFENDER

10,000.00

CHECK 6169 TOTAL: 10,000.00

6170 08/01/2025 EFT 9263 BELLEVUE PRINTING LL 280870 62867
Invoice: 62867
4,992.27 31011572 549500
2,789.90 31011572 542500

06/20/2025 07/31/25
EX/CELEBRATE BAINBRIDGE MAILER
EX-GF-OUTREACH-PRINTING
EX-GF-OUTREACH-POSTAGE

7,782.17

CHECK 6170 TOTAL: 7,782.17

6171 08/01/2025 EFT 2430 OGDEN MURPHY WALLACE 280905 912794
Invoice: 912794

07/15/2025 07/31/25
LEGAL/PROFESSIONAL SERVICES JUN25
LIT-NEAL PRA SUIT
LIT-RICH (SUP.CT.)
LIT-GERLACH CLAIM FOR DAMAGES
2024 GERLACH LUPA APPEAL SUP
HEX-SPERLING APPEAL
LIT-LINDENBAUM
LGL-VERIZON FRANCHISE
ETHICS BOARD LEGAL ADVISOR
GEN'L PRR WORK-OUTSIDEATTORNEY
CITY ATTORNEY

933.80 32011152 54111101156
40.60 32011152 54111101240
1,103.60 32011152 54111101306
365.40 34470586 54111101352
9,777.60 32470152 54111101357
31,957.00 32011152 54111101379
81.20 32011152 54111001045
2,851.20 32011152 54111001131
3,166.40 32011541 54111001270
37,627.20 32011541 54111001298

87,904.00

CHECK 6171 TOTAL: 87,904.00

6172 08/01/2025 EFT 5545 OTAK INC
Invoice: 000072500229

280907 000072500229
7,476.13 72321953 64110000712

07/16/2025 07/31/25
ENG/CC RD RECONSTRUCTION DESIGN
COUNTRY CLUB RD-DESIGN

7,476.13

CHECK 6172 TOTAL: 7,476.13

6173 08/01/2025 EFT 5646 PERTEET INC
Invoice: 20220099.0200-3

280908 20220099.0200-3
22,103.66 72433438 64110001107

07/08/2025 07/31/25
ENG/EH DR / WW + COOPER CREEK - PRELIMINARY DESIGN
C40-EAGLE HRBR FISH PASS-PRFSV

22,103.66

CHECK 6173 TOTAL: 22,103.66

6174 08/01/2025 EFT 8922 REXEL USA INC.
Invoice: 6F75295

280940 6F75295
426.00 73011183 531100

04/30/2025 07/31/25
PW/WO 24476 - ELECTRICAL CABLE
O&M-C/E-CH FAC-SUPPLIES

426.00

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						INVOICE DTL DESC			
Invoice: 6F75319				280941	6F75319	04/30/2025		07/31/25	280.00
				280.00	73425358 531100	PW/WO 24572 - WWTP LIGHTS O&M-WWTP-SUPPLIES			
				CHECK				6174 TOTAL:	706.00
6175	08/01/2025	EFT	5612 RH2 ENGINEERING INC	280909	102199	07/14/2025		07/31/25	572.72
Invoice: 102199				143.18	72111444 54110001052	ENG/DESIGN STANDARDS UPDATE			
				143.18	72411342 54110001052	DEV STANDARDS-STRT-PROF SVCS			
				143.18	72421352 54110001052	DEV STANDARDS-WTR-PROF SVCS			
				143.18	72431832 54110001052	DEV STANDARDS-SWR-PROF SVCS			
				143.18	72431832 54110001052	DEV STANDARDS-SSWM-PROF SVCS			
				CHECK				6175 TOTAL:	572.72
6176	08/01/2025	EFT	10496 SEATTLE AUTOMOTIVE D	280910	S7-10074950	07/02/2025		07/31/25	62.78
Invoice: S7-10074950				62.78	53011212 531100	POL/WO 00266 - TPMS SENSOR PD-C/E-PATROL SUPPLIES			
				CHECK				6176 TOTAL:	62.78
6177	08/01/2025	EFT	9910 SEIDL, MICHAEL TIMOT	280904	2269	07/02/2025		07/31/25	5,825.00
Invoice: 2269				5,825.00	31011572 54110001184	EX/VIDEO PRODUCTION SERVICES CITY MNGR VIDEO UPDATE-PROF SV			
				CHECK				6177 TOTAL:	5,825.00
6178	08/01/2025	EFT	8744 SOUND PACIFIC CONSTR	280912	PAYREQ13-01088-00988	07/24/2025		07/31/25	382,909.34
Invoice: PAYREQ13-01088-00988				378,397.34	72334561 66300001088	ENG/MAD AVE NMI & VILLAGE BASIN IMP BUNDLE - CONST			
				4,512.00	72413434 66300000988	MAD AVE NM IMPR-CONSTR NEW WATER TANKS-CONSTR			
				CHECK				6178 TOTAL:	382,909.34
6179	08/01/2025	EFT	8132 SPECTRA LABORATORIES	280913	25-04820	07/07/2025		07/31/25	663.00
Invoice: 25-04820				663.00	73425358 54110000391	PW/TESTING - WWTP LAB & TESTING SVCS-WWTP			
Invoice: 25-04836				280914	25-04836	07/07/2025		07/31/25	32.00
				32.00	73011897 54110000391	PW/TESTING - PW ADMIN SINK LAB SVCS-PWY FAC			
Invoice: 25-04837				280915	25-04837	07/07/2025		07/31/25	96.00
				96.00	73411345 54110000391	PW/TESTING - MULTIPLE SITES LAB SVCS-WATER			
				280916	25-04868	07/08/2025		07/31/25	663.00

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Invoice: 25-04868

663.00 73425358 54110000391 PW/TESTING - WWTP
LAB & TESTING SVCS-WWTP

Invoice: 25-04869

280917 25-04869 07/08/2025 07/31/25 207.00
207.00 73425358 54110000391 PW/TESTING - WWTP
LAB & TESTING SVCS-WWTP

CHECK 6179 TOTAL: 1,661.00

6180 08/01/2025 EFT 2467 STAPLES
Invoice: 7005898905

280918 7005898905 06/30/2025 07/31/25 221.33
221.33 61011581 531100 PCD/OFFICE SUPPLIES
PCD - C/E ADMIN SUPPLIES

CHECK 6180 TOTAL: 221.33

6181 08/01/2025 EFT 562 T M G SERVICES INC
Invoice: 0053730-IN

280945 0053730-IN 07/23/2025 07/31/25 4,320.24
4,320.24 73411345 531100 PW/WO 24522 - ELECTROLYZER CARTRIDGE
OFFICE SUPPLIES

CHECK 6181 TOTAL: 4,320.24

6182 08/01/2025 EFT 10801 THIRDLINE INC
Invoice: INV-1071

280943 INV-1071 07/11/2025 07/31/25 8,229.91
8,229.91 81011881 535100 IT/PERMISSION MGMT APP - TYLER TECH ERP
IT - C/E COMPUTER SOFTWARE

CHECK 6182 TOTAL: 8,229.91

6183 08/01/2025 EFT 10124 THUILLIER, JENNIFER
Invoice: 202544

280944 202544 07/01/2025 07/31/25 653.00
653.00 31011572 541100 EX/TWEE-A GRAPHIC DESIGN
EX-GF-OUTREACH-PROF SVCS

CHECK 6183 TOTAL: 653.00

6184 08/01/2025 EFT 1152 HD SUPPLY INC
Invoice: INV00711035

280946 INV00711035 05/14/2025 07/31/25 575.39
575.39 73425358 531100 PW/WO 24569 - GRAD CYL, BUFFER PILLOWS, BUFFER SOL
O&M-WWTP-SUPPLIES

Invoice: INV00711063

280947 INV00711063 05/14/2025 07/31/25 110.79
110.79 73425358 531100 PW/WO 24569 - BUFFER SOLUTION, WASH BOTTLE
O&M-WWTP-SUPPLIES

Invoice: INV00712773

280948 INV00712773 05/16/2025 07/31/25 11.03
11.03 73425358 531100 PW/WO 24569 - UNITARY WASH BOTTLE
O&M-WWTP-SUPPLIES

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CHECK 6184 TOTAL: 697.21

6185 08/01/2025 EFT 167 WA ST DEPT OF ECOLOG 280949 CW-105303335
Invoice: CW-105303335
150.00 72431831 443410

07/30/2025 07/31/25 150.00
ENG/SSWM TRAINING - CBERG
ENG - SSWM ADM TRAINING

CHECK 6185 TOTAL: 150.00

6186 08/01/2025 EFT 499 WESTBAY AUTO PARTS I 280919 936422
Invoice: 936422
-33.92 73638935 531100

07/02/2025 07/31/25 -33.92
PW/SHOP SUPPLIES - CREDIT MEMO
O&M-STD ALLOCATION-SUPPLIES

Invoice: 936637
280920 936637
139.29 73637943 531100

07/03/2025 07/31/25 139.29
PW/WO 00023 - LED BEACON
DITCHMASTER R&M-SUPPLIES

Invoice: 937576
280921 937576
89.91 73638935 531100

07/09/2025 07/31/25 89.91
PW/SHOP SUPPLIES - AIR, FUEL FILTER
O&M-STD ALLOCATION-SUPPLIES

Invoice: 937768
280922 937768
-147.88 73638935 531100

07/09/2025 07/31/25 -147.88
PW/SHOP SUPPLIES - CREDIT MEMO
O&M-STD ALLOCATION-SUPPLIES

Invoice: 937809
280923 937809
138.20 73638935 531100

07/10/2025 07/31/25 138.20
PW/SHOP SUPPLIES - REAR WIPER, AIR & OIL FILTERS
O&M-STD ALLOCATION-SUPPLIES

Invoice: 938111
280924 938111
21.02 73638935 531100

07/11/2025 07/31/25 21.02
PW/SHOP SUPPLIES - AIR & OIL FILTERS
O&M-STD ALLOCATION-SUPPLIES

Invoice: 938608
280925 938608
169.43 73638935 531100

07/15/2025 07/31/25 169.43
PW/SHOP SUPPLIES - AIR, FUEL, OIL FILTERS
O&M-STD ALLOCATION-SUPPLIES

Invoice: 938655
280926 938655
42.04 73638935 531100

07/15/2025 07/31/25 42.04
PW/SHOP SUPPLIES - AIR, OIL FILTERS
O&M-STD ALLOCATION-SUPPLIES

Invoice: 938713
280927 938713
204.30 73638935 531100

07/15/2025 07/31/25 204.30
PW/SHOP SUPPLIES - AIR, FUEL, OIL FILTERS
O&M-STD ALLOCATION-SUPPLIES

Invoice: 938768
280928 938768
246.36 73638935 531100

07/15/2025 07/31/25 246.36
PW/SHOP SUPPLIES - WIPER BLADES
O&M-STD ALLOCATION-SUPPLIES

Invoice: 938817
280929 938817

07/16/2025 07/31/25 25.47
PW/SHOP SUPPLIES - AIR, OIL FILTERS

07/31/2025 14:27 |CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635 111100 CASH
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INVOICE DTL DESC

	25.47	73638935	531100	O&M-STD ALLOCATION-SUPPLIES				
Invoice: 938836	280930	938836		07/16/2025	07/31/25			50.00
	50.00	73638935	531100	PW/SHOP SUPPLIES - AIR, OIL FILTERS				
				O&M-STD ALLOCATION-SUPPLIES				
Invoice: 938839	280931	938839		07/16/2025	07/31/25			170.77
	170.77	73431835	531100	PW/WO 00204 - DISC BRAKE PADS				
				OFFICE SUPPLIES				
Invoice: 938943	280932	938943		07/16/2025	07/31/25			-37.16
	-37.16	73638935	531100	PW/SHOP SUPPLIES - CREDIT MEMO				
				O&M-STD ALLOCATION-SUPPLIES				
Invoice: 939132	280933	939132		07/17/2025	07/31/25			66.52
	66.52	73638935	531100	PW/SHOP SUPPLIES - LAMP, BLISTER PK CAPS, GROMMET				
				O&M-STD ALLOCATION-SUPPLIES				

CHECK 6186 TOTAL: 1,144.35

NUMBER OF CHECKS 38 *** CASH ACCOUNT TOTAL *** 730,044.33

	COUNT	AMOUNT
TOTAL EFT'S	38	730,044.33

*** GRAND TOTAL *** 730,044.33

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JOURNAL ENTRIES TO BE CREATED
CLERK: glin

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2025	8	2									
APP	001-213000		08/01/2025	07/31/25	080125			GENERAL - ACCOUNTS PAYABLE		208,674.46	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		08/01/2025	07/31/25	080125			CASH			730,044.33
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		08/01/2025	07/31/25	080125			ACCOUNTS PAYABLE		17,865.22	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		08/01/2025	07/31/25	080125			ACCOUNTS PAYABLE		4,968.53	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		08/01/2025	07/31/25	080125			STREETS - ACCOUNTS PAYABLE		3,047.27	
								AP CASH DISBURSEMENTS JOURNAL			
APP	501-213000		08/01/2025	07/31/25	080125			ER&R-ACCOUNTS PAYABLE		64,308.30	
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000		08/01/2025	07/31/25	080125			ACCOUNTS PAYABLE		395,524.19	
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		08/01/2025	07/31/25	080125			ACCOUNTS PAYABLE		2,109.19	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		08/01/2025	07/31/25	080125			ACCOUNTS PAYABLE		10,979.56	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		08/01/2025	07/31/25	080125			ACCOUNTS PAYABLE		22,567.61	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										730,044.33	730,044.33
APP	631-130000		08/01/2025	07/31/25	080125			DUE TO/FROM CLEARING		727,935.14	
APP	001-130000		08/01/2025	07/31/25	080125			GENERAL - DUE TO/FROM CLEARING			208,674.46
APP	401-130000		08/01/2025	07/31/25	080125			DUE TO/FROM CLEARING			17,865.22
APP	402-130000		08/01/2025	07/31/25	080125			DUE TO/FROM CLEARING			4,968.53
APP	101-130000		08/01/2025	07/31/25	080125			STREETS - DUE TO/FROM CLEARING			3,047.27
APP	501-130000		08/01/2025	07/31/25	080125			ER&R-DUE TO/FROM CLEARING			64,308.30
APP	301-130000		08/01/2025	07/31/25	080125			DUE TO/FROM CLEARING			395,524.19
APP	407-130000		08/01/2025	07/31/25	080125			DUE TO/FROM CLEARING			10,979.56
APP	403-130000		08/01/2025	07/31/25	080125			DUE TO/FROM CLEARING			22,567.61
SYSTEM GENERATED ENTRIES TOTAL										727,935.14	727,935.14
JOURNAL 2025/08/2 TOTAL										1,457,979.47	1,457,979.47

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2025	8	2	08/01/2025		
001-130000				GENERAL - DUE TO/FROM CLEARING		208,674.46
001-213000				GENERAL - ACCOUNTS PAYABLE	208,674.46	
				FUND TOTAL	208,674.46	208,674.46
101 STREET FUND	2025	8	2	08/01/2025		
101-130000				STREETS - DUE TO/FROM CLEARING		3,047.27
101-213000				STREETS - ACCOUNTS PAYABLE	3,047.27	
				FUND TOTAL	3,047.27	3,047.27
301 CAPITAL CONSTRUCTION FUND	2025	8	2	08/01/2025		
301-130000				DUE TO/FROM CLEARING		395,524.19
301-213000				ACCOUNTS PAYABLE	395,524.19	
				FUND TOTAL	395,524.19	395,524.19
401 WATER OPERATING FUND	2025	8	2	08/01/2025		
401-130000				DUE TO/FROM CLEARING		17,865.22
401-213000				ACCOUNTS PAYABLE	17,865.22	
				FUND TOTAL	17,865.22	17,865.22
402 SEWER OPERATING FUND	2025	8	2	08/01/2025		
402-130000				DUE TO/FROM CLEARING		4,968.53
402-213000				ACCOUNTS PAYABLE	4,968.53	
				FUND TOTAL	4,968.53	4,968.53
403 STORM & SURFACE WATER FUND	2025	8	2	08/01/2025		
403-130000				DUE TO/FROM CLEARING		22,567.61
403-213000				ACCOUNTS PAYABLE	22,567.61	
				FUND TOTAL	22,567.61	22,567.61
407 BUILDING & DEVELOPMENT FUND	2025	8	2	08/01/2025		
407-130000				DUE TO/FROM CLEARING		10,979.56
407-213000				ACCOUNTS PAYABLE	10,979.56	
				FUND TOTAL	10,979.56	10,979.56
501 EQUIPMENT RENTAL & REVOLVING	2025	8	2	08/01/2025		
501-130000				ER&R-DUE TO/FROM CLEARING		64,308.30
501-213000				ER&R-ACCOUNTS PAYABLE	64,308.30	
				FUND TOTAL	64,308.30	64,308.30
631 CLEARING FUND	2025	8	2	08/01/2025		

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
631-130000					DUE TO/FROM CLEARING	727,935.14	
631-213000					ACCOUNTS PAYABLE	2,109.19	
635-111100					CASH		730,044.33
FUND TOTAL						730,044.33	730,044.33

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 JOURNAL ENTRIES TO BE CREATED

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FUND	DUE TO	DUE FR
001 GENERAL FUND		208,674.46
101 STREET FUND		3,047.27
301 CAPITAL CONSTRUCTION FUND		395,524.19
401 WATER OPERATING FUND		17,865.22
402 SEWER OPERATING FUND		4,968.53
403 STORM & SURFACE WATER FUND		22,567.61
407 BUILDING & DEVELOPMENT FUND		10,979.56
501 EQUIPMENT RENTAL & REVOLVING		64,308.30
631 CLEARING FUND	727,935.14	
	-----	-----
TOTAL	727,935.14	727,935.14

** END OF REPORT - Generated by Grace Lin **

MANUAL CHECK - RETAINAGE RELEASE

07/30/25

07/30/2025 15:51 |CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 628 111100 CASH-RETAINAGE
CHECK NO CHK DATE TYPE VENDOR NAME

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INVOICE	DTL	DESC	NET
241	07/31/2025	PRTD 8468 SPECIALIZED PAVEMENT 280829 RETREL-00235	13,089.60
Invoice: RETREL-00235			
13,089.60 41628860 586000			
RET REL - 2024 ROAD STRIPING	07/15/2025	RT073125	13,089.60
RETAINAGE RELEASE			

CHECK 241 TOTAL: 13,089.60

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 13,089.60

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	13,089.60

*** GRAND TOTAL *** 13,089.60

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JOURNAL ENTRIES TO BE CREATED
CLERK: glin

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YEAR PER	JNL						ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2025 7 320										
APP 622-213000	07/31/2025	RT073125	073125			ACCOUNTS PAYABLE			13,089.60	
						AP CASH DISBURSEMENTS JOURNAL				
APP 628-111100	07/31/2025	RT073125	073125			CASH-RETAINAGE				13,089.60
						AP CASH DISBURSEMENTS JOURNAL				
						JOURNAL 2025/07/320	TOTAL		13,089.60	13,089.60

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 JOURNAL ENTRIES TO BE CREATED

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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
622	EXPENDABLE TRUST FUND	2025	7	320	07/31/2025			
	622-213000					ACCOUNTS PAYABLE	13,089.60	
	628-111100					CASH-RETAINAGE		13,089.60
FUND TOTAL							13,089.60	13,089.60

** END OF REPORT - Generated by Grace Lin **



CITY OF
BAINBRIDGE ISLAND

PAYROLL REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

PAYROLL CHECK RUN: 08-20-2025

Run Type	Date	Check # Sequence	Comments	Amount
Normal	8/20/2025	65628 - 65777	Regular check run (Direct Dep)	459,547.16
EFTPS	8/20/2025	EFTPS	Federal Tax Electronic Transfer	170,217.12
EFT	8/20/2025	ACH	DSHS	147.08
Normal	8/20/2025	110717 - 110725	Vendor check run (Paper Checks)	121,323.05
			TOTAL:	\$ 751,234.41

Prepared and Reviewed by: 
DeAnna Cole, Payroll Specialist

Date 08/20/2025

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 Date 08/22/2025
Carrie Freitas, Budget Manager



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME:

AGENDA ITEM: Approve City Council Meeting Minutes

SUMMARY: Council will consider approval of City Council meeting minutes.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Executive

RECOMMENDED MOTION:
Approve City Council Meeting Minutes.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:

[City Council Regular Business Meeting Minutes, August 12, 2025.pdf](#)



**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, AUGUST 12, 2025**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Mathews called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar.

Mayor Mathews, Deputy Mayor Quitslund, and Councilmembers Deets, Fantroy-Johnson, Hytopoulos, Moriwaki, and Schneider were present.

Mayor Mathews led the Pledge of Allegiance and read the Land Acknowledgment.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Councilmember Fantroy-Johnson seconded to approve the agenda as presented. The motion carried unanimously, 7-0. There were no conflicts of interest disclosed.

3) PRESENTATION(S)

3.A Present Proclamation Declaring August 2025, as "National Emergency Management Awareness Month"

[Cover Page](#)

[National Emergency Management Awareness Month Proclamation 2025.pdf](#)

Councilmember Deets read the proclamation. Emergency Management Coordinator LeSage accepted the proclamation.

MOTION: I move to authorize the Mayor to sign the proclamation declaring August 2025, as National Emergency Management Awareness Month and to add this proclamation to the list of annual proclamations that may be signed by the Mayor without further Council action.

Fantroy-Johnson/Schneider: The motion carried unanimously, 7-0.

4) PUBLIC COMMENT

4.A Guidelines and Instructions for Public Comment

[Cover Page](#)

[Guidelines and Instructions for Providing Public Comment.pdf](#)

Pam Churchill spoke about immigration issues.

Peter Raffa spoke about the M&E property and the stormwater project.

Doug Rauh spoke about the stormwater project on the M&E property.

Jeff Saboda spoke about bike lanes, bike education, and banning gas leaf blowers.

Benjamin Harrison spoke about the Groundwater Management Plan and the stormwater project at the M&E property.

Sarah Blossom spoke about the Groundwater Management Plan, Comprehensive Plan issues and removing barriers for ADUs.

Hayes Gori spoke about the Wintergreen project and grant application.

Diane Llandry spoke in favor of a solid waste staff position.

Barbara Okoda, Zero Waste, spoke about waste contamination.

Chasity Malatesta spoke about the Winslow Subarea Plan and growth and family issues.

Lisa Neal spoke about the M&E stormwater project, and the length of the agenda.

Lara Lant spoke about the M&E stormwater project, Cooper Creek traffic safety issues, and public engagement and notification for civic projects.

Pascal Schuback spoke about emergency management.

David Smith spoke about the naming of the senior center.

Melanie Keenan spoke about the changes to the committees.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda [Cover Page](#)

Councilmember Hytopoulos asked to pull items 5.D, 5.J and 5.M.

MOTION: I move to approve the Consent Agenda with the 3 items mentioned by Councilmember Hytopoulos removed.

Moriwaki/Hytopoulos: The motion carried unanimously, 7-0.

5.B Approve Accounts Payable and Payroll

[Cover Page](#)

[AP Report to Council of Cash Disbursements 07-10-25.pdf](#)

[AP Report to Council of Cash Disbursements 07-17-25.pdf](#)

[Council Report 08-05-25.pdf](#)

5.C Approve City Council Meeting Minutes

[Cover Page](#)

[Special City Council Meeting - Executive Session Minutes, July 22, 2025.pdf](#)

[Regular City Council Meeting Minutes, July 22, 2025.pdf](#)

- 5.E Authorize the City Manager to Approve Change Order No. 2 to the Construction Contract with Redside Construction, Inc. to Incentivize the Early Completion of the Cooper Creek Fish Passage Project (\$48,000.00, Storm and Surface Water Fund) - Public Works**
[Cover Page](#)
[Cooper Creek Changer Order 2.pdf](#)
- 5.F Authorize the City Manager to Enter into a Professional Services Agreement with MZ Solar Consulting in the amount of \$85,000 for a Photovoltaic and Battery Energy Storage System Evaluation of Priority Sites that Serve as Critical City Facilities and/or Designated Disaster Hubs**
[Cover Page](#)
[Professional Services Agreement_MZSolar_final.pdf](#)
- 5.G Authorize the City Manager to Apply for a State Grant Supporting the Winslow Wastewater Treatment Plant Capacity Upgrades Project (\$350,000) - Public Works**
[Cover Page](#)
[Wastewater Treatment Plant Upgrades_CIP Project Page.pdf](#)
- 5.H Adopt Ordinance No. 2025-23 Amending Bainbridge Island Municipal Code (BIMC) Section 5.04.080 to Increase the De Minimis Annual Gross Income Threshold for Business License Requirements (Currently \$3,000) to Match Updated State Guidance (\$4,000) - Finance**
[Cover Page](#)
[Ordinance No. 2025-23 relating to Business Licenses Amending Chapter 5.04 BIMC.docx](#)
[2026businesslicensemodelthreshold.pdf](#)
- 5.I Adopt Ordinance No. 2025-18 Relating to Noise Variance Procedures**
[Cover Page](#)
[Ordinance 2025-18 Noise Variance Amendment.pdf](#)
- 5.K Concur with the City Manager's Decision to Change the Agenda Management Platform**
[Cover Page](#)
[QA - City of Bainbridge Island- Select - Proposal - 07092025 \(002\).pdf](#)
- 5.L Authorize the City Manager to Enter into an Inter-Local Agreement with the Bainbridge Island Fire Department for Financial Support of Additional Resources to Manage Emergency Response During the Eagle Harbor Drive Closure (\$38,500 Storm and Surface Water Management Fund) - Public Works**
[Cover Page](#)
[Agreement with Fire District for Additional Staffing - Cooper Creek.1.docx](#)

ITEMS REMOVED FROM THE CONSENT AGENDA

- 5.D Authorize the City Manager to Accept a Department of Ecology Grant in the Amount of \$752,000 for the Manzanita Stormwater Recharge Project and Authorize a Budget Amendment in the Amount of \$223,000 (Storm and Surface Water Management (SSWM) Fund) - Public Works**

[Cover Page](#)
[CIP_Manzanita Stormwater Recharge Park at BIFFF_01363.pdf](#)
[BINFF_Artist_Rendering.pdf](#)
[SFY2026Final OfferLtrs_00333.pdf](#)

City Engineer Corelis provided additional information.

MOTION: I move to authorize the City Manager to accept a Department of Ecology grant in the amount of \$752,000 for the Manzanita Stormwater Recharge Project and authorize a Budget Amendment in the amount of \$223,000 from the Storm and Surface Water Management Fund.

Hytopoulos/Moriwaki: The motion carried unanimously, 7-0.

5.J Adopt Ordinance No. 2025-22 Related to City Advisory Groups

[Cover Page](#)
[Ordinance 2025-22 Amending Title 2 of the Bainbridge Island Municipal Code Related to City Advisory Groups for CC 08122025](#)

Councilmember Hytopoulos remarked that she did not support the ordinance.

MOTION: I make a motion to approve Ordinance No. 2025-22 related to City Advisory Groups.

Fantroy-Johnson/Moriwaki: The motion carried 6 - 1.

AYES: Brenda Fantroy-Johnson, Jon Quitslund, Joe Deets, Clarence Moriwaki, Leslie Schneider, Ashley Mathews

NOES: Kirsten Hytopoulos

ABSENT: None

ABSTAIN: None

5.M Authorize the City Manager to execute an Amendment to the Professional Services Agreement with LMN Architects to Extend the Contract Term to April 30, 2026, and Increase the Total Contract Amount by \$90,000 for Work Related to the Update of the Winslow Subarea Plan ** 2025 Council High Priority Project - Planning**

[Cover Page](#)
[Professional Services Agreement - 2025 LMN re Winslow Subarea Plan update.docx](#)

Councilmember Hytopoulos expressed concerns with the contract, and Council discussed the topic.

City Attorney Haney commented on the Mercer Island decision.

The contract's scope of work will be discussed at the next study session on August 19.

Councilmember Deets asked for additional information on the Cooper Creek project agenda items 5.D and 5.L.

6) COUNCIL ANNOUNCEMENTS

Council provided an update on local and regional meetings and events.

7) CITY MANAGER'S REPORT

City Manager King commented on the Cooper Creek agenda items, a new agenda management platform, and annual road projects.

8) REGULAR BUSINESS

8.A Review Senior/Community Center's 60% Design and Confirm Naming Policy

[Cover Page](#)

[Naming-Gifts-Policy.pdf](#)

[BISCC Naming Agreement.docx](#)

[BISCC COBI Presentation 08-12-25.pdf](#)

City Manager King introduced the agenda item. Reed Price, Executive Director of the Senior Center, and Charlie Wenzlau provided additional information.

MOTION: I move to confirm the Senior/Community's Center's 60% design and naming policy.

Deets/Moriwaki: The motion carried unanimously, 7-0.

8.B Consider Planning Commission Recommendations on Ordinance No. 2025-13 related to Unlisted Uses - Planning

[Cover Page](#)

[Ordinance No. 2025-13 Unlisted Uses.docx](#)

City Manager King introduced the agenda item. Planning Director Charnas provided additional information.

MOTION: I move to forward Ordinance No. 2025-13 to a future meeting for approval.

Fantroy-Johnson/Quitslund: The motion carried unanimously, 7-0.

8.C Authorize the City Manager to Consult with the Washington State Department of Transportation for Revisions to the State Route 305 and Winslow Way Eastbound Right Turn Lane to Better Accommodate Non-Motorized Users - Public Works,

[Cover Page](#)

[Winslow Turn Lane Alternatives.pdf](#)

City Manager King introduced the agenda item. City Engineer Corelis provided additional information, and Council discussed the topic.

MOTION: I move to authorize the City Manager to consult with the Washington State Department of Transportation for revisions to the State Route 305 and Winslow Way eastbound right turn lane to better accommodate non-motorized users.

Deets/Fantroy-Johnson: The motion carried unanimously, 7-0.

8.D Review the Efficacy of the Disposable Food Service Ware and Waste Reduction Ordinance due to Passage of the WA State Recycling Reform Act (Senate Bill 5284) - Executive

[Cover Page](#)

[Request to Review Ordinance 2023-30 due to Passage of SB 5284.pdf](#)

[RRA and City ordinance Comparison.pdf](#)

City Manager King introduced the agenda item. Climate Manager Ryser provided additional information, and Council discussed the topic.

- 8.E Conduct Closed Record Proceeding and Consider Adoption of Resolution No. 2025-14 Approving the Wintergreen Townhomes Phase II Final Long Subdivision - Planning**
Cover Page
Phase 2 Final Sub Compliance Notation Report.docx
Phase 2 Wintergreen Final Plat Survey.pdf
PLN51836 FSUB Wintergreen Phase II PW-DE Recommendation Memo.pdf
Wintergreen Townhomes Phase II Bond 5-25.pdf
Executed Landscape Bond Wintergreen Phase 2 with estimates.pdf
Executed Noise Barrier Fence Bond with estimates.pdf
Resolution No. 2025-14 Wintergreen Townhomes Phase 2 Final Subdivision.docx

City Manager King introduced the agenda item. Planning Director Charnas provided a presentation with additional information.

City Attorney Haney provided additional information and posed questions relating to the Appearance of Fairness doctrine. There were no disclosures.

MOTION: I move to adopt Resolution No. 2025-14, approving the Wintergreen Townhomes Phase II Final Long Subdivision, in substantially the form as included with this agenda item.

Quitslund/Fantroy-Johnson: The motion carried unanimously, 7-0.

- 8.F Consider Applying for Washington State Department of Commerce (DOC) Connecting Housing to Infrastructure Program (CHIP) Grant Application for the Finch Green Project (\$1,000,000) - Executive**
Cover Page
HRB Email Request CHIP Grant Application 8-4-25.pdf

City Manager King introduced the agenda item.

MOTION: I move to authorize staff to prepare a Memorandum of Understanding (MOU) and apply for a CHIP Grant Application in collaboration with Housing Resources Bainbridge for the Finch Green Affordable Housing Project for approximately \$1,000,000.00.

Moriwaki/Deets: The motion carried unanimously, 7-0.

- 8.G Consider Applying for Washington State Department of Commerce (DOC) Connecting Housing to Infrastructure Program (CHIP) Grant Application for the Wintergreen Phase II Project (Approx. \$287,000) - Executive**
Cover Page
Central Highland Request for CHIPS Grant Application for Wintergreen.pdf

City Manager King introduced the agenda item.

MOTION: I move to authorize the City Manager to prepare a Memorandum of Understanding (MOU) and apply for a CHIP Grant Application in collaboration with Central Highland Homes (CHH) for the Wintergreen Phase II 32% Affordable Housing Project for approximately \$287,000.

Fantroy-Johnson/Moriwaki: The motion carried unanimously, 7-0.

- 8.H Adopt Ordinance No. 2025-25, Extending Sunset Provision for Bonus Floor Area Ratio (FAR) Program for Additional Nine Months - Planning**

City Manager King introduced the agenda item. Planning Director Charnas provided additional information.

MOTION: I move to adopt Ordinance No. 2025-25 extending Ordinance No. 2021-10 for nine months, until June 10, 2026.

Fantroy-Johnson/Quitslund: The motion carried unanimously, 7-0.

8.I Consider Appointments to the Cultural Funding Task Force - Executive

Cover Page

CFATF - Becky Allen - redacted.pdf

CFATF - Charles Sharpe - redacted.pdf

CFATF - John Carson - redacted.pdf

CFATF - Adrienne Wolfe - redacted.pdf

CFATF - Jill Krusinski - redacted.pdf

Mayor Mathews introduced the agenda item.

MOTION: I move to confirm the recommended appointment of Adrienne Wolfe to the Cultural Funding Task Force for the 2025-2026 Funding Cycle.

Quitslund/Deets: The motion carried unanimously, 7-0.

MOTION: I move to confirm the recommended appointment of Jill Krusinski to the Cultural Funding Task Force for the 2025-2026 Funding Cycle.

Quitslund/Deets: The motion carried unanimously, 7-0.

MOTION: I move to confirm the recommended appointment of Becky Allen to the Cultural Funding Task Force for the 2025-2026 Funding Cycle.

Quitslund/Deets: The motion carried unanimously, 7-0.

MOTION: I move to confirm the recommended appointment of John Carson to the Cultural Funding Task Force for the 2025-2026 Funding Cycle.

Quitslund/Deets: The motion carried unanimously, 7-0.

MOTION: I move to confirm the recommended appointment of Charles Sharpe to the Cultural Funding Task Force for the 2025-2026 Funding Cycle.

Quitslund/Deets: The motion carried unanimously, 7-0.

9) ADJOURNMENT

Mayor Mathews adjourned the meeting at 8:44 p.m.

Ashley Mathews, Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Execute a Washington State Department of Ecology 2025-27 Municipal Stormwater Capacity-Building Grant Application to Support On-Going Storm and Surface Water Management Program Needs (\$120,000 - Storm and Surface Water Management Fund) - Public Works

SUMMARY: Capacity-Building Grant funds are used by the City to help with the development and implementation of the Stormwater Management Program for NPDES Permit Compliance, including supporting engineering and operations staff salaries, professional services, and community engagement and outreach. City staff submit quarterly reports to the Department of Ecology. There are no contributing matching funds required for this grant.

The amount of the 2025-2027 grant is \$120,000. The application is due September 3, 2025.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Public Works

RECOMMENDED MOTION:

Authorize the City Manager to execute the Washington State Department of Ecology 2025-27 Municipal Stormwater Capacity-Building Grant Application in the amount of \$120,000 to support on-going storm and surface water management program needs.

COMMUNITY ENGAGEMENT AND OUTREACH:

Community engagement is an ongoing activity for the stormwater management program.

FISCAL IMPACT:

Amount:	\$120,000.00
Ongoing Cost:	N/A
One-Time Cost:	\$120,000.00
Included in Current Budget?	true

BACKGROUND: Since 2008, the Washington State Department of Ecology has offered a biennial non-competitive Municipal Stormwater Capacity-Building Grant to National Pollutant Discharge Elimination Discharge (NPDES) Permittee jurisdictions to help Permittees meet the requirements of the Municipal Stormwater NPDES Permit and improve and protect water quality in Washington State.

ATTACHMENTS:

[2025-2027 Capacity Grant Funding Guidelines.pdf](#)



2025-27 Biennium Municipal Stormwater Capacity-Building Grants

Funding Guidelines

Water Quality Program

Washington State Department of Ecology
Olympia, Washington

July 2025, Publication 25-10-053

Publication Information

This document is available on the Department of Ecology's website at:
<https://apps.ecology.wa.gov/publications/summarypages/2510053.html>

Contact Information

Water Quality Program

P.O. Box 47600

Olympia, WA 98504-7600

Phone: 360-407-6216

Website¹: [Washington State Department of Ecology](http://www.ecology.wa.gov)

ADA Accessibility

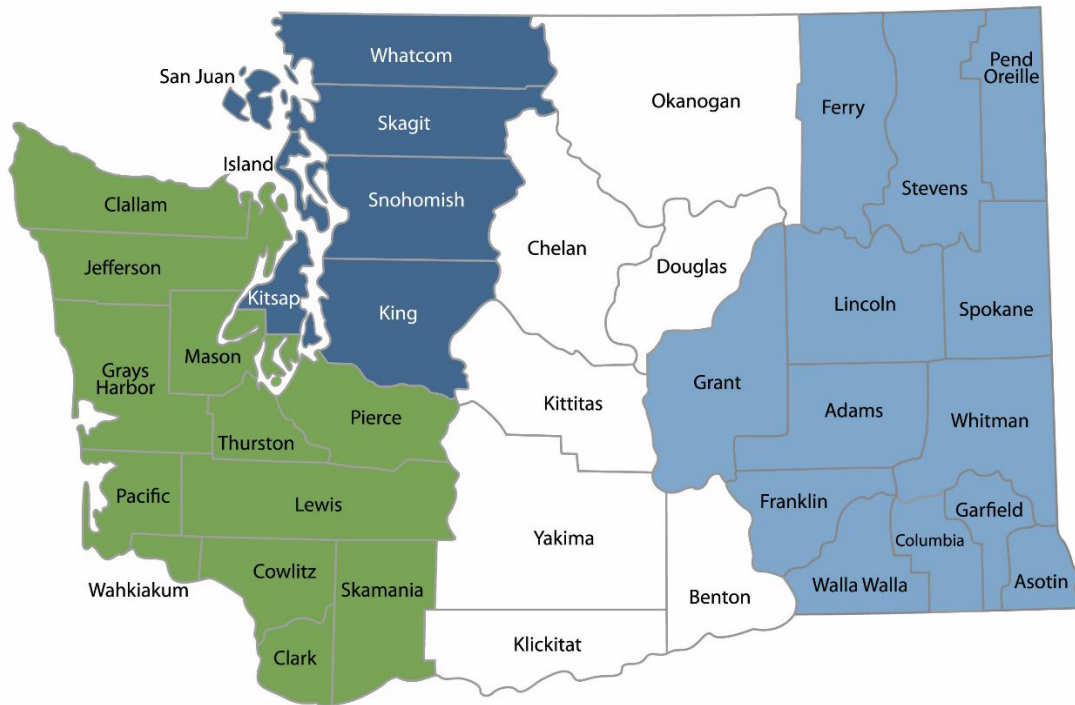
The Department of Ecology is committed to providing people with disabilities access to information and services by meeting or exceeding the requirements of the Americans with Disabilities Act (ADA), Section 504 and 508 of the Rehabilitation Act, and Washington State Policy #188.

To request an ADA accommodation, contact Ecology by phone at 360-628-4791 or email at sarah.zehner@ecy.wa.gov. For Washington Relay Service or TTY call 711 or 877-833-6341. Visit Ecology's website for more information.

¹ www.ecology.wa.gov/contact

Department of Ecology's Regional Offices

Map of Counties Served



Southwest Region
360-407-6300

Northwest Region
206-594-0000

Central Region
509-575-2490

Eastern Region
509-329-3400

Region	Counties served	Mailing Address	Phone
Southwest	Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Mason, Lewis, Pacific, Pierce, Skamania, Thurston, Wahkiakum	PO Box 47775 Olympia, WA 98504	360-407-6300
Northwest	Island, King, Kitsap, San Juan, Skagit, Snohomish, Whatcom	PO Box 330316 Shoreline, WA 98133	206-594-0000
Central	Benton, Chelan, Douglas, Kittitas, Klickitat, Okanogan, Yakima	1250 W Alder St Union Gap, WA 98903	509-575-2490
Eastern	Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grant, Lincoln, Pend Oreille, Spokane, Stevens, Walla Walla, Whitman	4601 N Monroe Spokane, WA 99205	509-329-3400
Headquarters	Across Washington	PO Box 46700 Olympia, WA 98504	360-407-6000

2025-27 Biennium Municipal Stormwater Capacity-Building Grants

Funding Guidelines

Water Quality Program
Washington State Department of Ecology
Olympia, WA

July 2025 | Publication 25-10-053



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Funding Program Purpose

The Washington Department of Ecology (Ecology) is soliciting requests for funding assistance for the implementation of the National Pollutant Discharge Elimination System (NPDES) Municipal Stormwater General Permits in Washington state including:

- Phase I Municipal Stormwater General Permit
- Western Washington Phase II Municipal Stormwater General Permit
- Eastern Washington Phase II Municipal Stormwater General Permit

This non-competitive grant program will provide financial assistance to cities and counties covered under the NPDES Municipal Stormwater General Permit for projects that benefit stormwater management programs and implementation of their municipal stormwater permit programs.

NOTE: Capital construction projects are not eligible for funding through this grant program.

Applicant eligibility

This is a non-competitive grant program open to cities or counties in Washington State covered by a Phase I or Phase II Municipal Stormwater General Permit. Each permitted city or county is eligible to receive a maximum of one funding award per biennia.

Ports, universities, school districts, drainage districts, state agencies, or other secondary permittees are not eligible to apply directly for this funding program but may partner with a permitted city or county. For information on local governments covered by the permits and permit requirements, please refer to Ecology's [Municipal Permit webpage](#)ⁱ.

Eligibility may be suspended for communities that have not spent capacity funding awarded in prior biennia. This ensures that:

- 1) Ecology has sufficient funding available to reimburse grant expenses.
- 2) Ecology water quality dollars are maximized over the biennia and do not remain obligated to projects that will not be requesting reimbursements for the full value of the grant award.

Local governments receiving funding under other Ecology stormwater grant programs are not precluded from receiving these capacity-building funds. Applicants who have not successfully closed out SFY2023-25 Capacity Grants may apply for funding. However, *Ecology may elect to withhold final funding authorization until applicants have provided all deliverables, including close-out reports, for the SFY2023-25 Municipal Stormwater Capacity-Building Grants.*

Grant award and match

Ecology has set grant funding limits at \$120,000 per eligible recipient. There are no match requirements, and grant awards will cover 100 percent of eligible costs up to the grant award amount. Payments for eligible expenses will be made on a reimbursement basis.

Program Schedule

Table 1 Key program dates

Date	Action Item
July 1, 2025	Application for funding opens in EAGL
September 3, 2025, 5:00 pm	Applications close
Prior to December 31, 2025	Deadline for recipient signatures
January 30, 2026	First Progress report due
March 31, 2027	Closeout Reports Due Last day to incur eligible expenses
Prior to April 30, 2027	Final payment request must be submitted in EAGL

Eligible project expenses

Recipients may be reimbursed for expenses related to implementation of municipal stormwater National Pollutant Discharge Elimination System (NPDES) permit requirements. This may include staff time, equipment, supplies, training or other expenses.

The following is a list of elements Recipients' projects may include.

1. Public education and outreach activities, including stewardship activities.
2. Public involvement and participation activities.
3. Illicit discharge detection and elimination (IDDE) program activities, including:
 - a. Mapping of municipal separate storm sewer systems (MS4s).
 - b. Staff training.

- c. Activities to identify and remove illicit stormwater discharges.
 - d. Field screening procedures.
 - e. Complaint hotline database or tracking system improvements.
- 4. Activities to support programs to control runoff from new development, redevelopment, and construction sites, including:
 - a. Development of an ordinance and associated technical manual or update of applicable codes.
 - b. Inspections before, during, and upon completion of construction, or for post-construction long-term maintenance.
 - c. Training for plan review or inspection staff.
 - d. Participation in applicable watershed planning effort.
- 5. Pollution prevention, good housekeeping, and operation and maintenance program activities, such as:
 - a. Inspecting or maintaining the MS4 infrastructure.
 - b. Developing or implementing policies, procedures, or stormwater pollution prevention plans at municipal properties or facilities.
- 6. Annual reporting activities.
- 7. Establishing and refining stormwater utilities, including stable rate structures.
- 8. Water quality monitoring to implement permit requirements for a Water Cleanup Plan (TMDL). Note that any monitoring funded by this program requires submittal of a Quality Assurance Project Plan that Ecology must approve prior to awarding funding for monitoring. Monitoring must be directly meeting a Phase I or II permit requirement.
- 9. Stormwater Management for Existing Development (Phase I & Western Washington Phase II permit requirement).
- 10. Source control for existing development (Phase I & Western Washington Phase II permit requirement), including:
 - a. Inventory and inspection program.
 - b. Technical assistance and enforcement.
 - c. Staff training.
- 11. Equipment purchases that result directly in improved permit compliance. Equipment purchases must be specific to implementing a permit requirement (such as a Vector truck) rather than general use (such as a pick-up truck). *Equipment purchases over \$5,000 must be pre-approved by Ecology.*

For projects seeking reimbursement for a Stormwater Management Action Plan (SMAP), please note that facility/BMP designs beyond a conceptual level are not eligible. An Ecology Cultural Resources Review is required for any above or below ground activities.

Please note that Stormwater Financial Assistance Program (SFAP) funding is available through the Water Quality Combined Financial Assistance Program for the planning, design, and construction of retrofit projects.

Ecology will require recipients to provide documentation of the work performed with these funds. Common forms of documentation include:

- Field reports
- Dates and number of inspections conducted
- Dates of trainings held and participant lists
- Number of illicit discharges investigated and removed
- Summaries of planning
- Stormwater utility or procedural updates
- Annual reports
- Copies of approved QAPPs
- Summaries of structural or source control activities, or summaries of how equipment purchases have increased or improved permit compliance.

All monitoring projects will require an Ecology-approved Quality Assurance Project Plan (QAPP), and all data must be submitted to Ecology. All receiving water data must be submitted via Ecology's Environmental Information Management System (EIM).

Ineligible project expenses

Ineligible projects or project components include, but are not limited to:

- Capital construction projects.
- Projects that do not support Municipal NPDES permit implementation.
- Give-a-ways or incentives.
- Grant application preparation.
- TAPE review process for proprietary treatment systems.

How to apply for funding

Step 1: Ensure you have access to Ecology's grant and loan management system, EAGL.

New users will need to create a Secure Access Washington account to access the EAGL system. Links and detailed instructions are available on [Ecology's grant and loan webpage](https://ecology.wa.gov/About-us/How-we-operate/Grants-loans)².

² <https://ecology.wa.gov/About-us/How-we-operate/Grants-loans>

Step 2: Check the status of your last Municipal Stormwater Capacity Grant.

If your agreement for last biennia (SFY2023-25) is still active, work with your team to provide Ecology with all deliverables, including the EAGL Recipient Closeout Report (RCOR). If you have questions about closeout requirements, contact Kyle Graunke at Kyle.Graunke@ecy.wa.gov or 360-628-3890 or email capacitygrants@ecy.wa.gov.

If your previous grant is not closed out, you may still apply for the current grant program, however Ecology may delay or deny activation of your new grant.

Step 3: Fill out the application forms for the 2025-27 Municipal Stormwater Grants.

This application is very short. Most of the application fields will be auto filled, including the scope of work. Funding for this program is not awarded competitively, and the application will not be scored. The information provided in the application will be used to develop the application with the appropriate contact information.

Please note that your project manager, financial manager, and authorized signatory must all have a SAW account and EAGL access. You will have another opportunity to update these names prior to signing the agreement.

Step 4: Submit the application.

Many applicants fill out the application and fail to submit. To submit the application, you must change the status to “submitted.” Only an authorized official may submit an application on behalf of your agency.

Application Tip: An **AUTHORIZED OFFICIAL** is someone that works for the city or county and will handle administrative tasks such as providing updated contact information and submitting requests for payment. Applicants may not assign the role of **AUTHORIZED OFFICIAL** to a consultant or contractor.

An **AUTHORIZED SIGNATORY** is the person who has the legal authority to enter into an agreement, the mayor, for example. They will still need to have a SAW account, but they do not need to be assigned the role of Authorized Official. If this person changes after the application is submitted, but before the agreement is signed, you will be able to change this person at any time after the agreement is ready for signature.

More information about using the EAGL system is available in the [EAGL Users Guide](#)³.

³ <https://apps.ecology.wa.gov/publications/documents/1701015.pdf>

Grant Management

The following terms and conditions play a role in the day-to-day decisions made on grant projects. A listing of the administrative requirements for all grants and loans administered by Ecology is provided in the [Administrative Requirements for Recipients of Ecology Grants and Loans Managed in EAGL](#)⁴.

Administration

Applicants may request up to \$5,000 of the total grant award for **TASK 1 GRANT AND LOAN MANAGEMENT** in the project application. This task will include the cost of preparing quarterly and final reports, payment requests, and maintaining project documentation. Applicants may include an overhead charge of up to 30 percent of salaries and benefits for employees for time spent specifically on the project. Overhead is only available for permittee staff time and may not be charged for purchases or contracts.

The funding agreement is the formal written contractual arrangement signed by authorized signatories of the recipient and Ecology. The agreement will include an approved scope of work, total project costs, a budget, a performance schedule, and Ecology General Terms and Conditions. Ecology assigns a staff member to provide project and financial management to each funded project.

Payment requests and project reporting

Recipients must submit a progress report via the EAGL system quarterly, even if they are not requesting reimbursement that quarter. If the grant recipient fails to submit two or more consecutive quarterly reports via the EAGL grant management system, Ecology may consider this failure to provide progress reports as non-performance and initiate actions to amend or terminate this agreement.

All grant payments are made on a reimbursement basis. Failure to provide adequate progress reports and expense documentation will result in denied payment requests and may result in project termination or other actions.

Grant recipients may elect to complete projects prior to March 31, 2027. Recipients that close out projects by successfully submitting all deliverables, the RCOR, and a final payment request to Ecology will not be required to submit additional quarterly reports.

Equipment purchase eligibility

Equipment purchased must be of a specialized nature specific to stormwater program implementation to be eligible for reimbursement. Tools, vehicles, and other equipment for general facility or vehicle maintenance are not eligible. Recipients are encouraged to contact

⁴ <https://fortress.wa.gov/ecy/publications/publications/1401002.pdf>.

the Ecology Project Manager for written pre-approval prior to purchasing equipment. Ecology may require additional documentation to determine the eligibility of equipment purchased.

Project completion dates and extensions

Applicants may incur project costs on and after the effective date published in the Final Offer List, but Ecology cannot reimburse expenditures until the agreement has been signed by Ecology's Water Quality Program Manager. While applicants can incur eligible costs before the agreement is signed, they do so at their own risk.

Projects must be completed no later than March 31, 2027. Ecology may approve extensions for extenuating circumstances by formal amendment. Ecology will not authorize extensions for projects that have not diligently pursued project completion or have not provided adequate and timely progress reports. In no case will extensions be approved beyond June 30, 2027.

ⁱ <http://www.ecy.wa.gov/programs/wq/stormwater/municipal/index.html>



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Execute Change Order No. 2 for the 2024 Annual Drainage Repairs Project (\$78,612.32 - Storm and Surface Water Management Fund) - Public Works

SUMMARY: East Slope Earthworks was awarded the construction contract on December 10, 2024, in the amount of \$433,731.00. The contract included 60 working days. A notice to proceed was issued on March 19, 2025, to begin the work.

Change Order No. 1 was executed on May 9, 2025, in the amount of \$27,652.68 for drainage structure relocations, pipe substitutions, and additional unplanned pipe replacement work.

Change Order No. 2, in the amount of \$78,612.32, is for unanticipated changes due to the contractor encountering unmarked utilities and buried concrete material that caused field changes and pipe size changes to avoid interfering utility conflicts. Changes to the scope also included drainage structure shifting/relocations, and additional asphalt for a thicker paving restoration asphalt section (4" versus 2").

The work is substantially complete with the exception of punch list items. Physical completion and final project acceptance is expected in September.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Public Works

RECOMMENDED MOTION:

Authorize the City Manager to execute Change Order No. 2 for the 2024 Annual Drainage Repairs Project in the amount of \$78,612.32 from the Storm and Surface Water Management Fund.

COMMUNITY ENGAGEMENT AND OUTREACH:

None planned.

FISCAL IMPACT:

Amount:	\$78,612.32
Ongoing Cost:	
One-Time Cost:	\$78,612.32
Included in Current Budget?	true

BACKGROUND: The 2024 Annual Drainage project consists of a group of projects that work to mitigate drainage issues on Bainbridge Island and repair culverts. Work includes removal, replacement, and/or construction of drainage structures, storm drain lines, catch basins, landscaping, grading, paving, etc.

Below is a list of the 2024 sites, along with a brief description:

- Weaver Rd NW: Installation of approximately 380 LF of storm drain system along Weaver Rd NE, which will add needed capacity to the existing drainage system.
- Irene Pl NE: Installation of drain inlet at the upstream end of slotted drain, which will correct drainage issues along the roadway.
- Manitou Beach Dr NE: Installation of approximately 230 LF of storm drain system along NE Murden Cove Dr. and one cross culvert under Manitou Beach Dr NE, both of which are intended to prevent roadway flooding during heavy rain events.
- Silven Ave NE: Replacement of one aging cross culvert.
- NE Torvanger Rd: Replacement of three aging cross culverts.
- Meadowmeer Cir NE: Replacement of two aging cross culverts.
- Misty Vale Pl NE: Replacement of one aging cross culvert.

ATTACHMENTS:

[Change Order 2.pdf](#)

[CO2 Backup Memo.pdf](#)



Change Order

2024 Annual Drainage

City of Bainbridge Island
Public Works Department

ENGINEERING DIVISION

280 Madison Ave. N

Bainbridge Island, WA 98110

206.842.2016 Fax. 206.780.3710

pwadmin@bainbridgewa.gov

Change Order No. 2

Date 8/4/2025

For City Use

CONTRACTOR:

East Slope Earthworks

317 West Third St

Cle Elum, WA 98922

Vendor ID 10685

Contract No. 2024096

Project No. 01272

Org/Obj. 72431835 / 548100

Org/Obj.

PO # if applicable. 20250012

CHANGE ORDER DESCRIPTION: The contract is hereby revised as shown below and on any applicable attached detail, sheet, and work directives used to support this change order.

Item No.	Description	Unit	Unit Price	Bid Qty	Actual Qty	Total
3	Erosion/Water Pollution Control	FA	\$ 1.00	10000	6882	\$ (3,117.83)
7	Minor Change	FA	\$ 1.00	25000	19233	\$ (5,766.81)
14	HMA for Pavement Repair CL. 1/2" PG 58H-22	TN	\$ 678.00	5	6	\$ 678.00
16	Gravel Backfill for Drywells	TN	\$ 64.00	25	53	\$ 1,792.64
24	Connect to Drainage Structure	EA	\$ 125.00	16	14	\$ (250.00)
33	Corrugated Polyethylene Storm Sewer Pipe 24 In. Diameter	LF	\$ 42.75	374	171	\$ (8,678.25)
36	Cement Conc. Traffic Curb and Gutter	LF	\$ 282.00	10	5	\$ (1,410.00)
44	Plain Aluminized St. Culv. Pipe 0.064 In. Th. 12 In. Diam.	LF	\$ 186.00	5	0	\$ (930.00)
52	HMA for Pavement Repair CL. 1/2" PG 58H-22	TN	\$ 929.00	2	9	\$ 6,503.00
54	Quarry Spalls	CY	\$ 818.00	1	2	\$ 818.00
55	Corrugated Polyethylene Storm Sewer Pipe 12 In. Diameter	LF	\$ 57.00	30	0	\$ (1,710.00)
61	HMA for Pavement Repair CL. 1/2" PG 58H-22	TN	\$ 675.00	5	4	\$ (675.00)
70	HMA for Pavement Repair CL. 1/2" PG 58H-22	TN	\$ 705.00	5	3	\$ (1,410.00)
79	HMA for Pavement Repair CL. 1/2" PG 58H-22	TN	\$ 705.00	5	3	\$ (1,410.00)
86	Erosion/Water Pollution Control	FA	\$ 1.00	2500	2328	\$ (172.00)
95	HMA for Pavement Repair CL. 1/2" PG 58H-22	TN	\$ 665.00	5	7	\$ 1,330.00
97	Quarry Spalls	CY	\$ 184.00	2	5	\$ 599.84
100	Adjust Monument Case and Cover	EA	\$ 2,255.00	2	1	\$ (2,255.00)
105	HMA for Pavement Repair CL. 1/2" PG 58H-22	TN	\$ 664.50	5	8	\$ 1,993.50
107	Corrugated Polyethylene Storm Sewer Pipe 12 In. Diameter	LF	\$ 26.00	46	0	\$ (1,196.00)
WCD3	Remove and replace CDF around water main, work around underground comm lines	LS	\$ 29,888.71	0	1	\$ 29,888.71
WCD4	Adjust pipe slope due to utility conflict	LS	\$ 10,303.02	0	1	\$ 10,303.02
WCD5	Adjust CB, Change from 24" to 12" pipe due to underground conflicts	LS	\$ 39,074.42	0	1	\$ 39,074.42
WCD6	Additional Paving at Weaver	LS	\$ 14,612.08	0	1	\$ 14,612.08

*Use number references in Change Orders only, ex. WCD12

Total C/O: \$ 78,612.32

Note: 3 Working Days are added to this contract as a result of this Change Order.

	Amount	Sales Tax - if applicable	Total w/ Tax
Original Contract Amount:	\$ 433,731.00	0.00	433,731.00
Previous Change Order(s) Total:	\$ 27,652.68	0.00	27,652.68
Current Contract Amount:	\$ 461,383.68	0.00	461,383.68
Net Change this Change Order:	\$ 78,612.32		78,612.32
New Contract Amount:	\$ 539,996.00	0.00	539,996.00

Ck -

Contractors

Acceptance:

Signature

Printed Name/ Title

Date

Prepared By:

Nick Rasor, Project Manager

Date

Approved By:

Blair King - City Manager

Date

Project Financial Spreadsheet - City of Bainbridge Island

Project Name	2024 Annual Drainage
Project Number	01272
Contractor Name	East Slope Earthworks
Contract #	2024096
PO #'s	20250012

BASE BID w/ Tax included in bid items						Change Order #1		Change Order#2		Revised Contract Amt.	
Original/ Approved Bid Amount											
Item #	Description	Qty	Unit	Unit Price	Total Price	Qty	Cost	Qty	Cost	Qty	Cost
1	Mobilization	1	LS	\$39,180.00	\$ 39,180.00		\$ -		\$ -	1	\$ 39,180.00
2	SPCC Plan	1	LS	\$ 300.00	\$ 300.00		\$ -		\$ -	1	\$ 300.00
3	Erosion/Water Pollution Control	10000	FA	\$ 1.00	\$ 10,000.00		\$ -	-3117.83	\$ (3,117.83)	6882.2	\$ 6,882.17
4	Shoring or Extra Excavation Class B	1	LS	\$ 7,380.00	\$ 7,380.00		\$ -		\$ -	1	\$ 7,380.00
5	Roadway Surveying	1	LS	\$ 4,510.00	\$ 4,510.00		\$ -		\$ -	1	\$ 4,510.00
6	Pavement Marking	1	LS	\$ 2,820.00	\$ 2,820.00		\$ -		\$ -	1	\$ 2,820.00
7	Minor Change	25000	CALC	\$ 1.00	\$ 25,000.00		\$ -	-5766.81	\$ (5,766.81)	19233	\$ 19,233.19
8	Record Drawings (\$1,000 Min. Bid)	1	LS	\$ 1,000.00	\$ 1,000.00		\$ -		\$ -	1	\$ 1,000.00
9	Project Temporary Traffic Control	1	LS	\$ 7,540.00	\$ 7,540.00		\$ -		\$ -	1	\$ 7,540.00
10	Roadway Excavation Incl. Haul	15	CY	\$ 126.00	\$ 1,890.00	1	\$ 126.00		\$ -	16	\$ 2,016.00
11	Structure Excavation Class B Incl. Haul	175	CY	\$ 28.00	\$ 4,900.00	7	\$ 196.00		\$ -	182	\$ 5,096.00
12	Crushed Surfacing Top Course	20	TN	\$ 61.50	\$ 1,230.00	1	\$ 61.50		\$ -	21	\$ 1,291.50
13	Crushed Surfacing Base Course	5	TN	\$ 123.00	\$ 615.00		\$ -		\$ -	5	\$ 615.00
14	HMA for Pavement Repair CL. 1/2" PG 58H-22	5	TN	\$ 678.00	\$ 3,390.00		\$ -	1	\$ 678.00	6	\$ 4,068.00
15	Bank Run Gravel for Trench Backfill	180	TN	\$ 54.30	\$ 9,774.00	9	\$ 488.70		\$ -	189	\$ 10,262.70
16	Gravel Backfill for Drywells	25	TN	\$ 64.00	\$ 1,600.00		\$ -	28.01	\$ 1,792.64	53.01	\$ 3,392.64
17	Bioretention Soil Mix	10	CY	\$ 236.00	\$ 2,360.00		\$ -		\$ -	10	\$ 2,360.00
18	Construction Geotextile for Underground Drainage	150	SY	\$ 3.00	\$ 450.00		\$ -		\$ -	150	\$ 450.00
19	Corrugated Polyethylene Storm Sewer Pipe 12 In. Dia	240	LF	\$ 19.20	\$ 4,608.00	12	\$ 230.40		\$ -	252	\$ 4,838.40
20	Underdrain Pipe 6 In. Diam.	26	LF	\$ 17.00	\$ 442.00		\$ -		\$ -	26	\$ 442.00
21	Catch Basin Type 1	6	EA	\$ 1,088.00	\$ 6,528.00		\$ -		\$ -	6	\$ 6,528.00
22	Catch Basin Type 2, 48" Diam.	1	EA	\$ 4,490.00	\$ 4,490.00		\$ -		\$ -	1	\$ 4,490.00
23	Inline Check Valve 12 In. Diam.	1	EA	\$ 3,152.00	\$ 3,152.00		\$ -		\$ -	1	\$ 3,152.00
24	Connect to Drainage Structure	15	EA	\$ 125.00	\$ 1,875.00	1	\$ 125.00	-2	\$ (250.00)	14	\$ 1,750.00
25	Roadside Restoration	1	LS	\$ 3,642.00	\$ 3,642.00		\$ -		\$ -	1	\$ 3,642.00
26	Project Temporary Traffic Control	1	LS	\$12,965.00	\$ 12,965.00		\$ -		\$ -	1	\$ 12,965.00
27	Roadway Excavation Incl. Haul	90	CY	\$ 27.50	\$ 2,475.00		\$ -		\$ -	90	\$ 2,475.00
28	Structure Excavation Class B Incl. Haul	365	CY	\$ 62.00	\$ 22,630.00		\$ -		\$ -	365	\$ 22,630.00
29	Crushed Surfacing Top Course	81	TN	\$ 81.00	\$ 6,561.00		\$ -		\$ -	81	\$ 6,561.00
30	Planing Bituminous Pavement	275	SY	\$ 113.00	\$ 31,075.00		\$ -		\$ -	275	\$ 31,075.00
31	HMA for Pavement Repair CL. 1/2" PG 58H-22	60	TN	\$ 432.50	\$ 25,950.00		\$ -		\$ -	60	\$ 25,950.00
32	Bank Run Gravel for Trench Backfill	360	TN	\$ 47.50	\$ 17,100.00		\$ -		\$ -	360	\$ 17,100.00
33	Corrugated Polyethylene Storm Sewer Pipe 24 In. Dia	374	LF	\$ 42.75	\$ 15,988.50		\$ -	-203	\$ (8,678.25)	171	\$ 7,310.25
34	Catch Basin Type 2, 48" Diam.	3	EA	\$ 3,970.00	\$ 11,910.00		\$ -		\$ -	3	\$ 11,910.00
35	Connect to Drainage Structure	8	EA	\$ 385.00	\$ 3,080.00		\$ -		\$ -	8	\$ 3,080.00
36	Cement Conc. Traffic Curb and Gutter	10	LF	\$ 282.00	\$ 2,820.00		\$ -	-5	\$ (1,410.00)	5	\$ 1,410.00
37	Roadside Restoration	1	LS	\$ 6,100.00	\$ 6,100.00		\$ -		\$ -	1	\$ 6,100.00
38	Project Temporary Traffic Control	1	LS	\$ 1,205.00	\$ 1,205.00		\$ -		\$ -	1	\$ 1,205.00
39	Roadway Excavation Incl. Haul	1	CY	\$ 798.00	\$ 798.00		\$ -		\$ -	1	\$ 798.00
40	Structure Excavation Class B Incl. Haul	2	CY	\$ 286.50	\$ 573.00		\$ -		\$ -	2	\$ 573.00
41	Crushed Surfacing Top Course	1	TN	\$ 625.00	\$ 625.00		\$ -		\$ -	1	\$ 625.00
42	Crushed Surfacing Base Course	1	TN	\$ 512.00	\$ 512.00		\$ -		\$ -	1	\$ 512.00
43	HMA for Pavement Repair CL. 1/2" PG 58H-22	1	TN	\$ 450.00	\$ 450.00		\$ -		\$ -	1	\$ 450.00
44	Plain Aluminized St. Culv. Pipe 0.064 In. Th. 12 In. Dia	5	LF	\$ 186.00	\$ 930.00		\$ -	-5	\$ (930.00)	0	\$ -
45	Catch Basin Type 30	1	EA	\$ 1,305.00	\$ 1,305.00		\$ -		\$ -	1	\$ 1,305.00
46	Connect to Drainage Structure	1	EA	\$ 234.00	\$ 234.00		\$ -		\$ -	1	\$ 234.00
47	Roadside Restoration	1	LS	\$ 1,640.00	\$ 1,640.00		\$ -		\$ -	1	\$ 1,640.00

Pay Request #1		Pay Request #2		Pay Request #3		Pay Request #4		QTY TOTAL	PAID TO DATE TOTAL	Remaining
Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	\$
1	\$ 39,180.00		\$ -		\$ -		\$ -	1	\$ 39,180.00	\$ -
1	\$ 300.00		\$ -		\$ -		\$ -	1	\$ 300.00	\$ -
	\$ -	6882.17	\$ 6,882.17		\$ -		\$ -	6882.2	\$ 6,882.17	\$ -
	\$ -	0.5	\$ 3,690.00	0.5	\$ 3,690.00		\$ -	1	\$ 7,380.00	\$ -
1	\$ 4,510.00		\$ -		\$ -		\$ -	1	\$ 4,510.00	\$ -
	\$ -		\$ -	1	\$ 2,820.00		\$ -	1	\$ 2,820.00	\$ -
	\$ -	19233.19	\$ 19,233.19		\$ -		\$ -	19233	\$ 19,233.19	\$ -
	\$ -		\$ -		\$ -		\$ -	0	\$ -	\$ 1,000.00
	\$ -	0.6	\$ 4,524.00	0.4	\$ 3,016.00		\$ -	1	\$ 7,540.00	\$ -
	\$ -		\$ -	16	\$ 2,016.00		\$ -	16	\$ 2,016.00	\$ -
	\$ -		\$ -	182	\$ 5,096.00		\$ -	182	\$ 5,096.00	\$ -
14	\$ 861.00		\$ -	7	\$ 430.50		\$ -	21	\$ 1,291.50	\$ -
2	\$ 246.00		\$ -	3	\$ 369.00		\$ -	5	\$ 615.00	\$ -
	\$ -		\$ -	5	\$ 3,390.00	1	\$ 678.00	6	\$ 4,068.00	\$ -
80	\$ 4,344.00		\$ -	109	\$ 5,918.70		\$ -	189	\$ 10,262.70	\$ -
	\$ -	25	\$ 1,600.00		\$ -	28.01	\$ 1,792.64	53.01	\$ 3,392.64	\$ -
	\$ -	2	\$ 472.00	8	\$ 1,888.00		\$ -	10	\$ 2,360.00	\$ -
	\$ -	150	\$ 450.00		\$ -		\$ -	150	\$ 450.00	\$ -
158	\$ 3,033.60		\$ -	94	\$ 1,804.80		\$ -	252	\$ 4,838.40	\$ -
	\$ -		\$ -	26	\$ 442.00		\$ -	26	\$ 442.00	\$ -
4	\$ 4,352.00		\$ -	2	\$ 2,176.00		\$ -	6	\$ 6,528.00	\$ -
	\$ -	1	\$ 4,490.00		\$ -		\$ -	1	\$ 4,490.00	\$ -
	\$ -	1	\$ 3,152.00		\$ -		\$ -	1	\$ 3,152.00	\$ -
	\$ -		\$ -	14	\$ 1,750.00		\$ -	14	\$ 1,750.00	\$ -
	\$ -		\$ -	1	\$ 3,642.00		\$ -	1	\$ 3,642.00	\$ -
	\$ -		\$ -	1	\$ 12,965.00		\$ -	1	\$ 12,965.00	\$ -
	\$ -		\$ -	90	\$ 2,475.00		\$ -	90	\$ 2,475.00	\$ -
	\$ -		\$ -	365	\$ 22,630.00		\$ -	365	\$ 22,630.00	\$ -
61	\$ 4,941.00		\$ -	20	\$ 1,620.00		\$ -	81	\$ 6,561.00	\$ -
	\$ -		\$ -	275	\$ 31,075.00		\$ -	275	\$ 31,075.00	\$ -
	\$ -		\$ -	60	\$ 25,950.00		\$ -	60	\$ 25,950.00	\$ -
	\$ -		\$ -	360	\$ 17,100.00		\$ -	360	\$ 17,100.00	\$ -
	\$ -		\$ -	171	\$ 7,310.25		\$ -	171	\$ 7,310.25	\$ -
	\$ -	2	\$ 7,940.00	1	\$ 3,970.00		\$ -	3	\$ 11,910.00	\$ -
	\$ -		\$ -	8	\$ 3,080.00		\$ -	8	\$ 3,080.00	\$ -
	\$ -		\$ -	5	\$ 1,410.00		\$ -	5	\$ 1,410.00	\$ -
	\$ -		\$ -	1	\$ 6,100.00		\$ -	1	\$ 6,100.00	\$ -
1	\$ 1,205.00		\$ -		\$ -		\$ -	1	\$ 1,205.00	\$ -
1	\$ 798.00		\$ -		\$ -		\$ -	1	\$ 798.00	\$ -
2	\$ 573.00		\$ -		\$ -		\$ -	2	\$ 573.00	\$ -
1	\$ 625.00		\$ -		\$ -		\$ -	1	\$ 625.00	\$ -
1	\$ 512.00		\$ -		\$ -		\$ -	1	\$ 512.00	\$ -
	\$ -		\$ -	1	\$ 450.00		\$ -	1	\$ 450.00	\$ -
0	\$ -		\$ -		\$ -		\$ -	0	\$ -	\$ -
1	\$ 1,305.00		\$ -		\$ -		\$ -	1	\$ 1,305.00	\$ -
1	\$ 234.00		\$ -		\$ -		\$ -	1	\$ 234.00	\$ -
0.5	\$ 820.00	0.5	\$ 820.00		\$ -		\$ -	1	\$ 1,640.00	\$ -

Item #	Description	Qty	Unit	Unit Price	Total Price	Qty	Cost	Qty	Cost	Qty	Cost
48	Project Temporary Traffic Control	1	LS	\$ 955.00	\$ 955.00		\$ -		\$ -	1	\$ 955.00
49	Roadway Excavation Incl. Haul	5	CY	\$ 160.00	\$ 800.00		\$ -		\$ -	5	\$ 800.00
50	Structure Excavation Class B Incl. Haul	10	CY	\$ 94.00	\$ 940.00		\$ -		\$ -	10	\$ 940.00
51	Crushed Surfacing Top Course	5	TN	\$ 164.00	\$ 820.00		\$ -		\$ -	5	\$ 820.00
52	HMA for Pavement Repair CL. 1/2" PG 58H-22	2	TN	\$ 929.00	\$ 1,858.00		\$ -	7	\$ 6,503.00	9	\$ 8,361.00
53	Bank Run Gravel for Trench Backfill	10	TN	\$ 93.00	\$ 930.00		\$ -		\$ -	10	\$ 930.00
54	Quarry Spalls	1	CY	\$ 818.00	\$ 818.00		\$ -	1	\$ 818.00	2	\$ 1,636.00
55	Corrugated Polyethylene Storm Sewer Pipe 12 In. Dia	30	LF	\$ 57.00	\$ 1,710.00		\$ -	-30	\$ (1,710.00)	0	\$ -
56	Roadside Restoration	1	LS	\$ 1,418.00	\$ 1,418.00		\$ -		\$ -	1	\$ 1,418.00
57	Project Temporary Traffic Control	1	LS	\$ 4,265.00	\$ 4,265.00		\$ -		\$ -	1	\$ 4,265.00
58	Roadway Excavation Incl. Haul	5	CY	\$ 110.00	\$ 550.00		\$ -		\$ -	5	\$ 550.00
59	Structure Excavation Class B Incl. Haul	25	CY	\$ 85.50	\$ 2,137.50		\$ -		\$ -	25	\$ 2,137.50
60	Crushed Surfacing Top Course	10	TN	\$ 77.00	\$ 770.00		\$ -		\$ -	10	\$ 770.00
61	HMA for Pavement Repair CL. 1/2" PG 58H-22	5	TN	\$ 675.00	\$ 3,375.00		\$ -	-1	\$ (675.00)	4	\$ 2,700.00
62	Bank Run Gravel for Trench Backfill	30	TN	\$ 55.00	\$ 1,650.00		\$ -		\$ -	30	\$ 1,650.00
63	Quarry Spalls	1	CY	\$ 368.00	\$ 368.00		\$ -		\$ -	1	\$ 368.00
64	Corrugated Polyethylene Storm Sewer Pipe 12 In. Dia	47	LF	\$ 44.00	\$ 2,068.00		\$ -		\$ -	47	\$ 2,068.00
65	Roadside Restoration	1	LS	\$ 3,725.00	\$ 3,725.00		\$ -		\$ -	1	\$ 3,725.00
66	Project Temporary Traffic Control	1	LS	\$ 2,328.00	\$ 2,328.00		\$ -		\$ -	1	\$ 2,328.00
67	Roadway Excavation Incl. Haul	5	CY	\$ 104.00	\$ 520.00		\$ -		\$ -	5	\$ 520.00
68	Structure Excavation Class B Incl. Haul	20	CY	\$ 98.00	\$ 1,960.00		\$ -		\$ -	20	\$ 1,960.00
69	Crushed Surfacing Top Course	5	TN	\$ 108.00	\$ 540.00		\$ -		\$ -	5	\$ 540.00
70	HMA for Pavement Repair CL. 1/2" PG 58H-22	5	TN	\$ 705.00	\$ 3,525.00		\$ -	-2	\$ (1,410.00)	3	\$ 2,115.00
71	Bank Run Gravel for Trench Backfill	25	TN	\$ 84.50	\$ 2,112.50		\$ -		\$ -	25	\$ 2,112.50
72	Quarry Spalls	1	CY	\$ 368.50	\$ 368.50		\$ -		\$ -	1	\$ 368.50
73	Corrugated Polyethylene Storm Sewer Pipe 12 In. Dia	35	LF	\$ 52.50	\$ 1,837.50		\$ -		\$ -	35	\$ 1,837.50
74	Roadside Restoration	1	LS	\$ 1,708.00	\$ 1,708.00		\$ -		\$ -	1	\$ 1,708.00
75	Project Temporary Traffic Control	1	LS	\$ 2,082.50	\$ 2,082.50		\$ -		\$ -	1	\$ 2,082.50
76	Roadway Excavation Incl. Haul	5	CY	\$ 168.00	\$ 840.00		\$ -		\$ -	5	\$ 840.00
77	Structure Excavation Class B Incl. Haul	45	CY	\$ 77.00	\$ 3,465.00		\$ -		\$ -	45	\$ 3,465.00
78	Crushed Surfacing Top Course	5	TN	\$ 172.00	\$ 860.00		\$ -		\$ -	5	\$ 860.00
79	HMA for Pavement Repair CL. 1/2" PG 58H-22	5	TN	\$ 705.00	\$ 3,525.00		\$ -	-2	\$ (1,410.00)	3	\$ 2,115.00
80	Bank Run Gravel for Trench Backfill	50	TN	\$ 25.50	\$ 1,275.00		\$ -		\$ -	50	\$ 1,275.00
81	Quarry Spalls	1	CY	\$ 368.50	\$ 368.50		\$ -		\$ -	1	\$ 368.50
82	Corrugated Polyethylene Storm Sewer Pipe 12 In. Dia	48	LF	\$ 40.50	\$ 1,944.00		\$ -		\$ -	48	\$ 1,944.00
83	Roadside Restoration	1	LS	\$ 3,122.00	\$ 3,122.00		\$ -		\$ -	1	\$ 3,122.00
84	Mobilization	1	LS	\$ 8,685.00	\$ 8,685.00		\$ -		\$ -	1	\$ 8,685.00
85	SPCC Plan	1	LS	\$ 152.00	\$ 152.00		\$ -		\$ -	1	\$ 152.00
86	Erosion/Water Pollution Control	2500	FA	\$ 1.00	\$ 2,500.00		\$ -	-172	\$ (172.00)	2328	\$ 2,328.00
87	Shoring or Extra Excavation Class B	1	LS	\$ 1,845.00	\$ 1,845.00		\$ -		\$ -	1	\$ 1,845.00
88	Roadway Surveying	1	LS	\$ 2,255.00	\$ 2,255.00		\$ -		\$ -	1	\$ 2,255.00
89	Pavement Marking	1	LS	\$ 2,818.00	\$ 2,818.00		\$ -		\$ -	1	\$ 2,818.00
90	Record Drawings (\$200 Min. Bid)	1	LS	\$ 200.00	\$ 200.00		\$ -		\$ -	1	\$ 200.00
91	Project Temporary Traffic Control	1	LS	\$ 1,940.00	\$ 1,940.00		\$ -		\$ -	1	\$ 1,940.00
92	Roadway Excavation Incl. Haul	15	CY	\$ 73.50	\$ 1,102.50		\$ -		\$ -	15	\$ 1,102.50
93	Structure Excavation Class B Incl. Haul	40	CY	\$ 61.50	\$ 2,460.00		\$ -		\$ -	40	\$ 2,460.00
94	Crushed Surfacing Top Course	15	TN	\$ 80.50	\$ 1,207.50		\$ -		\$ -	15	\$ 1,207.50
95	HMA for Pavement Repair CL. 1/2" PG 58H-22	5	TN	\$ 665.00	\$ 3,325.00		\$ -	2	\$ 1,330.00	7	\$ 4,655.00
96	Bank Run Gravel for Trench Backfill	45	TN	\$ 57.50	\$ 2,587.50		\$ -		\$ -	45	\$ 2,587.50
97	Quarry Spalls	2	CY	\$ 184.00	\$ 368.00		\$ -	3.26	\$ 599.84	5.26	\$ 967.84
98	Corrugated Polyethylene Storm Sewer Pipe 12 In. Dia	99	LF	\$ 31.00	\$ 3,069.00		\$ -		\$ -	99	\$ 3,069.00
99	Roadside Restoration	1	LS	\$ 1,890.00	\$ 1,890.00		\$ -		\$ -	1	\$ 1,890.00
100	Adjust Monument Case and Cover	2	EA	\$ 2,255.00	\$ 4,510.00		\$ -	-1	\$ (2,255.00)	1	\$ 2,255.00
101	Project Temporary Traffic Control	1	LS	\$ 2,090.00	\$ 2,090.00		\$ -		\$ -	1	\$ 2,090.00
102	Roadway Excavation Incl. Haul	10	CY	\$ 94.00	\$ 940.00		\$ -		\$ -	10	\$ 940.00
103	Structure Excavation Class B Incl. Haul	15	CY	\$ 70.50	\$ 1,057.50		\$ -		\$ -	15	\$ 1,057.50

Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost
1	\$ 955.00		\$ -		\$ -		\$ -	1	\$ 955.00	\$ -	
5	\$ 800.00		\$ -		\$ -		\$ -	5	\$ 800.00	\$ -	
9	\$ 846.00	1	\$ 94.00		\$ -		\$ -	10	\$ 940.00	\$ -	
5	\$ 820.00		\$ -		\$ -		\$ -	5	\$ 820.00	\$ -	
	\$ -		\$ -	2	\$ 1,858.00	7	\$ 6,503.00	9	\$ 8,361.00	\$ -	
3	\$ 279.00	7	\$ 651.00		\$ -		\$ -	10	\$ 930.00	\$ -	
1	\$ 818.00		\$ -		\$ -	1	\$ 818.00	2	\$ 1,636.00	\$ -	
	\$ -		\$ -		\$ -		\$ -	0	\$ -	\$ -	
	\$ -	1	\$ 1,418.00		\$ -		\$ -	1	\$ 1,418.00	\$ -	
	\$ -	1	\$ 4,265.00		\$ -		\$ -	1	\$ 4,265.00	\$ -	
2	\$ 220.00	3	\$ 330.00		\$ -		\$ -	5	\$ 550.00	\$ -	
	\$ -	25	\$ 2,137.50		\$ -		\$ -	25	\$ 2,137.50	\$ -	
6	\$ 462.00	4	\$ 308.00		\$ -		\$ -	10	\$ 770.00	\$ -	
	\$ -		\$ -	4	\$ 2,700.00		\$ -	4	\$ 2,700.00	\$ -	
16	\$ 880.00	14	\$ 770.00		\$ -		\$ -	30	\$ 1,650.00	\$ -	
0.5	\$ 184.00	0.5	\$ 184.00		\$ -		\$ -	1	\$ 368.00	\$ -	
14	\$ 616.00	33	\$ 1,452.00		\$ -		\$ -	47	\$ 2,068.00	\$ -	
	\$ -	1	\$ 3,725.00		\$ -		\$ -	1	\$ 3,725.00	\$ -	
	\$ -	1	\$ 2,328.00		\$ -		\$ -	1	\$ 2,328.00	\$ -	
2	\$ 208.00	3	\$ 312.00		\$ -		\$ -	5	\$ 520.00	\$ -	
	\$ -	20	\$ 1,960.00		\$ -		\$ -	20	\$ 1,960.00	\$ -	
2	\$ 216.00	3	\$ 324.00		\$ -		\$ -	5	\$ 540.00	\$ -	
	\$ -		\$ -	3	\$ 2,115.00		\$ -	3	\$ 2,115.00	\$ -	
9	\$ 760.50	16	\$ 1,352.00		\$ -		\$ -	25	\$ 2,112.50	\$ -	
0.5	\$ 184.25	0.5	\$ 184.25		\$ -		\$ -	1	\$ 368.50	\$ -	
9	\$ 472.50	26	\$ 1,365.00		\$ -		\$ -	35	\$ 1,837.50	\$ -	
	\$ -	1	\$ 1,708.00		\$ -		\$ -	1	\$ 1,708.00	\$ -	
	\$ -	1	\$ 2,082.50		\$ -		\$ -	1	\$ 2,082.50	\$ -	
2	\$ 336.00	3	\$ 504.00		\$ -		\$ -	5	\$ 840.00	\$ -	
	\$ -	45	\$ 3,465.00		\$ -		\$ -	45	\$ 3,465.00	\$ -	
2	\$ 344.00	3	\$ 516.00		\$ -		\$ -	5	\$ 860.00	\$ -	
	\$ -		\$ -	3	\$ 2,115.00		\$ -	3	\$ 2,115.00	\$ -	
5	\$ 127.50	45	\$ 1,147.50		\$ -		\$ -	50	\$ 1,275.00	\$ -	
	\$ -	1	\$ 368.50		\$ -		\$ -	1	\$ 368.50	\$ -	
15	\$ 607.50	33	\$ 1,336.50		\$ -		\$ -	48	\$ 1,944.00	\$ -	
	\$ -	1	\$ 3,122.00		\$ -		\$ -	1	\$ 3,122.00	\$ -	
	\$ -	1	\$ 8,685.00		\$ -		\$ -	1	\$ 8,685.00	\$ -	
	\$ -	1	\$ 152.00		\$ -		\$ -	1	\$ 152.00	\$ -	
	\$ -	2328	\$ 2,328.00		\$ -		\$ -	2328	\$ 2,328.00	\$ -	
	\$ -	1	\$ 1,845.00		\$ -		\$ -	1	\$ 1,845.00	\$ -	
0.5	\$ 1,127.50	0.5	\$ 1,127.50		\$ -		\$ -	1	\$ 2,255.00	\$ -	
	\$ -		\$ -	1	\$ 2,818.00		\$ -	1	\$ 2,818.00	\$ -	
	\$ -		\$ -		\$ -		\$ -	0	\$ -	\$ 200.00	
	\$ -	1	\$ 1,940.00		\$ -		\$ -	1	\$ 1,940.00	\$ -	
4	\$ 294.00	11	\$ 808.50		\$ -		\$ -	15	\$ 1,102.50	\$ -	
	\$ -	40	\$ 2,460.00		\$ -		\$ -	40	\$ 2,460.00	\$ -	
8	\$ 644.00	7	\$ 563.50		\$ -		\$ -	15	\$ 1,207.50	\$ -	
	\$ -		\$ -	5	\$ 3,325.00	2	\$ 1,330.00	7	\$ 4,655.00	\$ -	
23	\$ 1,322.50	22	\$ 1,265.00		\$ -		\$ -	45	\$ 2,587.50	\$ -	
	\$ -	2	\$ 368.00		\$ -	3.26	\$ 599.84	5.26	\$ 967.84	\$ -	
42	\$ 1,302.00	57	\$ 1,767.00		\$ -		\$ -	99	\$ 3,069.00	\$ -	
	\$ -	1	\$ 1,890.00		\$ -		\$ -	1	\$ 1,890.00	\$ -	
	\$ -		\$ -	1	\$ 2,255.00		\$ -	1	\$ 2,255.00	\$ -	
	\$ -	1	\$ 2,090.00		\$ -		\$ -	1	\$ 2,090.00	\$ -	
4	\$ 376.00	6	\$ 564.00		\$ -		\$ -	10	\$ 940.00	\$ -	
	\$ -	15	\$ 1,057.50		\$ -		\$ -	15	\$ 1,057.50	\$ -	

Item #	Description	Qty	Unit	Unit Price	Total Price	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty
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CITY OF BAINBRIDGE ISLAND

WORK CHANGE DIRECTIVE

WCD#: 3

Page 1 of 1

PROJECT: 2024 Annual Drainage

Project #: 01272

CONTRACTOR: East Slope Earthworks

Date: 8/4/2025

YOU ARE DIRECTED TO PROCEED PROMPTLY WITH THE FOLLOWING CHANGE(S):

Manitou: Encountered CDF over water line that needed to be hand excavated/removed. Unlocated communication line was in the way of shoring. Had to order different shoring. Backfilled with CDF around ex water line.

ATTACHMENT(S): Force Account Work Breakdown;

If a claim is made that the above change(s) have affected Contract Price or Contract Times any claim for a Change Order is based thereon will involve one or more of the following methods of determining the effect of the change(s). The Change Order will be executed in accordance with Section 1-04.4 of the *WSDOT Standard Specifications*, or Article 10 of the General Conditions.

Method of determining change in Contract Price:

- ☒ Unit Price
☐ Lump Sum
☒ Time & Materials
☐ Other: _____

Estimated increase (decrease) in **Contract Price**:

\$ 29,888.71

If the change involves an increase, the estimated amount is not to be exceeded without further authorization.

RECOMMENDED:

Method of determining change in Contract Times:

- ☐ Contractor's Records
☒ Engineer's Records
☐ Other: _____

Estimated increase (decrease) in **Contract Times**:

Substantial Completion: 1 days;

Ready for final payment: _____ days;

If the change involves an increase, the estimated times are not to be exceeded without further authorization.

AUTHORIZED:

CONTRACTOR

CITY OF BAINBRIDGE ISLAND

By: _____

By: _____

2024 Annual Drainage
Change Order 2 - Misc. Work
Force Account Work Breakdown

WD3 - Misc. Work

Manitou: Encountered CDF over water line that needed to be hand excavated/removed. Unlocated communication line was in the way of shoring. Had to order different shoring. Backfilled with CDF around ex water line.

Labor:

Work Class.	Date	Hrs	Rate	Total
5/1/25 - See FA Summary from ESE	05/01/25			\$6,852.65
5/13/25 - See FA Summary from ESE	05/13/25			\$4,295.38
5/14/25 - See FA Summary from ESE	05/14/25			\$1,126.30
Sub Total				\$12,274.33
29% Markup				\$3,559.56
Total				\$15,833.89

Equipment:	Date	Hrs	Rate	Total
5/1/25 - See FA Summary from ESE	05/01/25			\$3,771.66
5/13/25 - See FA Summary from ESE	05/13/25			\$3,241.18
5/14/25 - See FA Summary from ESE	05/14/25			\$497.60
Sub Total				\$7,510.44
21% Markup				\$1,577.19
Total				\$9,087.63

Bid Items:	Date	Qty	Unit Price	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Sub Total				\$0.00
Total				\$0.00

Subcontract:	Date		Total
5/1/25 - See FA Summary from ESE	05/01/25		\$1,854.50
5/13/25 - See FA Summary from ESE	05/13/25		\$1,106.60
5/14/25 - See FA Summary from ESE	05/14/25		\$213.60
Sub Total			\$3,174.70
12% Markup			\$380.96
Total			\$3,555.66

Material:	Date	LF	\$	Total
5/14/25 - See FA Summary from ESE	05/14/25			\$1,084.12
Sub Total				\$1,084.12
9.2% Sales Tax				\$99.74
21% Markup				\$227.67
Total				\$1,411.52

Grand Total \$29,888.71

CITY OF BAINBRIDGE ISLAND

WORK CHANGE DIRECTIVE

WCD#: 4

Page 1 of 1

PROJECT: 2024 Annual Drainage

Project #: 01272

CONTRACTOR: East Slope Earthworks

Date: 8/4/2025

YOU ARE DIRECTED TO PROCEED PROMPTLY WITH THE FOLLOWING CHANGE(S):

Weaver: Hit side sewer line while trenching that needed to be repaired. Side sewer was in conflict with pipe alignment/elevation and needed to be adjusted/raised.

ATTACHMENT(S): Force Account Work Breakdown;

If a claim is made that the above change(s) have affected Contract Price or Contract Times any claim for a Change Order is based thereon will involve one or more of the following methods of determining the effect of the change(s). The Change Order will be executed in accordance with Section 1-04.4 of the *WSDOT Standard Specifications*, or Article 10 of the General Conditions.

Method of determining change in Contract Price:

- ☒ Unit Price
☐ Lump Sum
☒ Time & Materials
☐ Other: _____

Estimated increase (decrease) in **Contract Price**:

\$ \$10,303.02

If the change involves an increase, the estimated amount is not to be exceeded without further authorization.

RECOMMENDED:

Method of determining change in Contract Times:

- ☐ Contractor's Records
☒ Engineer's Records
☐ Other: _____

Estimated increase (decrease) in **Contract Times**:

Substantial Completion: 0 days;

Ready for final payment: _____ days;

If the change involves an increase, the estimated times are not to be exceeded without further authorization.

AUTHORIZED:

CONTRACTOR

CITY OF BAINBRIDGE ISLAND

By: _____

By: _____

CITY OF BAINBRIDGE ISLAND

WORK CHANGE DIRECTIVE

WCD#: 5

Page 1 of 1

PROJECT: 2024 Annual Drainage

Project #: 01272

CONTRACTOR: East Slope Earthworks

Date: 8/4/2025

YOU ARE DIRECTED TO PROCEED PROMPTLY WITH THE FOLLOWING CHANGE(S):

Weaver: Hit another side sewer that was in conflict with CB and conduit that was in conflict with pipe alignment/elevation. Had to shift CB south approx. 3' and change from 24" pipe to 12" pipe to go over the ex conduit.

ATTACHMENT(S): Force Account Work Breakdown;

If a claim is made that the above change(s) have affected Contract Price or Contract Times any claim for a Change Order is based thereon will involve one or more of the following methods of determining the effect of the change(s). The Change Order will be executed in accordance with Section 1-04.4 of the *WSDOT Standard Specifications*, or Article 10 of the General Conditions.

Method of determining change in Contract Price:

- ☒ Unit Price
- ☐ Lump Sum
- ☒ Time & Materials
- ☐ Other: _____

Estimated increase (decrease) in **Contract Price**:

\$ \$39,074.42

If the change involves an increase, the estimated amount is not to be exceeded without further authorization.

RECOMMENDED:

Method of determining change in Contract Times:

- ☐ Contractor's Records
- ☒ Engineer's Records
- ☐ Other: _____

Estimated increase (decrease) in **Contract Times**:

Substantial Completion: 2 days;

Ready for final payment: _____ days;

If the change involves an increase, the estimated times are not to be exceeded without further authorization.

AUTHORIZED:

CONTRACTOR

CITY OF BAINBRIDGE ISLAND

By: _____

By: _____

2024 Annual Drainage
Change Order 2 - Misc. Work
Force Account Work Breakdown

WD5 - Misc. Work

Weaver: Hit another side sewer that was in conflict with CB and conduit that was in conflict with pipe alignment/elevation. Had to shift CB south approx. 3' and change from 24" pipe to 12" pipe to go over the ex conduit.

Labor:

Work Class.	Date	Hrs	Rate	Total
5/30/25 - See FA Summary from ESE	05/30/25			\$10,667.69
6/2/25 - See FA Summary from ESE	06/02/25			\$3,394.27
6/4/25 - See FA Summary from ESE	06/04/25			\$1,787.84
			Sub Total	\$15,849.80
			29% Markup	\$4,596.44
			Total	\$20,446.24

Equipment:

	Date	Hrs	Rate	Total
5/30/25 - See FA Summary from ESE	05/30/25			\$3,681.51
6/2/25 - See FA Summary from ESE	06/02/25			\$322.65
6/4/25 - See FA Summary from ESE	06/04/25			\$219.92
			Sub Total	\$4,224.08
			21% Markup	\$887.06
			Total	\$5,111.14

Bid Items:

	Date	Qty	Unit Price	Total
Corrugated Polyethylene Storm Sewer Pipe 12 In. Diameter	06/02/25	203	\$36.12	\$7,332.36
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			Sub Total	\$7,332.36
			Total	\$7,332.36

Subcontract:

	Date		Total
5/30/25 - See FA Summary from ESE	05/30/25		\$1,249.25
6/2/25 - See FA Summary from ESE	06/02/25		\$237.75
6/4/25 - See FA Summary from ESE	06/04/25		\$237.75
		Sub Total	\$1,724.75
		12% Markup	\$206.97
		Total	\$1,931.72

Material:

	Date	LF	\$	Total
5/30/25 - See FA Summary from ESE	05/30/25			\$188.25
6/2/25 - See FA Summary from ESE	06/02/25			\$3,266.48
			Sub Total	\$3,266.48
			9.2% Sales Tax	\$300.52
			21% Markup	\$685.96
			Total	\$4,252.96

Grand Total **\$39,074.42**

CITY OF BAINBRIDGE ISLAND

WORK CHANGE DIRECTIVE

WCD#: 6

Page 1 of 1

PROJECT: 2024 Annual Drainage

Project #: 01272

CONTRACTOR: East Slope Earthworks

Date: 8/4/2025

YOU ARE DIRECTED TO PROCEED PROMPTLY WITH THE FOLLOWING CHANGE(S):

Weaver: Additional paving quantities to account for 4" HMA over trench area. CSBC used as substitute for CSTC.

ATTACHMENT(S): Force Account Work Breakdown;

If a claim is made that the above change(s) have affected Contract Price or Contract Times any claim for a Change Order is based thereon will involve one or more of the following methods of determining the effect of the change(s). The Change Order will be executed in accordance with Section 1-04.4 of the *WSDOT Standard Specifications*, or Article 10 of the General Conditions.

Method of determining change in Contract Price:

- ☒ Unit Price
☐ Lump Sum
☒ Time & Materials
☐ Other: _____

Estimated increase (decrease) in **Contract Price**:

\$ \$14,612.08

If the change involves an increase, the estimated amount is not to be exceeded without further authorization.

RECOMMENDED:

Method of determining change in Contract Times:

- ☐ Contractor's Records
☒ Engineer's Records
☐ Other: _____

Estimated increase (decrease) in **Contract Times**:

Substantial Completion: 0 days;

Ready for final payment: _____ days;

If the change involves an increase, the estimated times are not to be exceeded without further authorization.

AUTHORIZED:

CONTRACTOR

CITY OF BAINBRIDGE ISLAND

By: _____

By: _____

2024 Annual Drainage
Change Order 2 - Misc. Work
Force Account Work Breakdown

WD6 - Misc. Work

Weaver: Additional paving quantities to account for 4" HMA over trench area. CSBC used as substitute for CSTC.

Labor:

Work Class.	Date	Hrs	Rate	Total
6/26/25 - See FA Summary from ESE	06/04/25			\$880.83
Sub Total				\$880.83
29% Markup				\$255.44
Total				\$1,136.27

Equipment:	Date	Hrs	Rate	Total
Sub Total				\$0.00
21% Markup				\$0.00
Total				\$0.00

Bid Items:	Date	Qty	Unit Price	Total
Crushed Surfacing Base Course		58.13	\$93.28	\$5,422.37
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Sub Total				\$5,422.37
Total				\$5,422.37

Subcontract:	Date		Total
6/26/25 - See FA Summary from ESE	06/04/25		\$7,190.57
Sub Total			\$7,190.57
12% Markup			\$862.87
Total			\$8,053.44

Material:	Date	LF	\$	Total
Sub Total				\$0.00
9.2% Sales Tax				\$0.00
21% Markup				\$0.00
Total				\$0.00
Grand Total				\$14,612.08

2024 DRAINAGE PROJECTS
FORCE ACCOUNT COST SUMMARY

JOB #: 25-02

DATE: 05/01/25

DESCRIPTION:

PHASE CODE: 99

COST CODE: MANITOU

EAST SLOPE EARTHWORKS, LLC

EMPLOYEE NAME	CLASS	STRAIGHT TIME			OVERTIME			DOUBLETIME			TOTAL
		HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
Dustin	Superintendent	4.00	\$151.74	\$ 606.96	0.00	\$227.61	\$ -	0.00	\$303.48	\$ -	\$ 606.96
Tim	Foreman	6.00	\$115.47	\$ 692.82	2.00	\$173.21	\$ 346.41	2.00	\$230.94	\$ 461.88	\$ 1,501.11
James	Gen. Laborer	6.00	\$88.25	\$ 517.50	0.00	\$129.38	\$ -	0.00	\$172.50	\$ -	\$ 517.50
	Pipe Layer	0.00	\$87.72	\$ -	0.00	\$131.58	\$ -	0.00	\$175.44	\$ -	\$ -
	Load Op	0.00	\$102.84	\$ -	0.00	\$154.26	\$ -	0.00	\$205.68	\$ -	\$ -
Malachi	BackHoe Op	6.00	\$107.80	\$ 646.80	2.00	\$161.70	\$ 323.40	2.00	\$215.60	\$ 431.20	\$ 1,401.40
Jayden	Truck Driver	0.00	\$100.61	\$ -	0.00	\$150.92	\$ -	0.00	\$201.22	\$ -	\$ -
Kyle, Caleb	Excavator Op	12.00	\$108.68	\$1,304.16	4.00	\$163.02	\$ 652.08	4.00	\$217.36	\$ 869.44	\$ 2,825.68
CONTROL TOTALS:		34.00		\$3,768.24	8.00		\$1,321.89	8.00		\$ 1,762.52	\$ 6,852.65
MARKUP @: 29%										\$ 1,987.27	
SUBTOTAL:										\$ 8,839.92	

EQUIPMENT

EQUIP. DESCRIPTION	WORKING			STANDBY			TOTAL
	HRS	RATE	COST	HRS	RATE	COST	
FOREMAN TRUCK	7.50	\$38.67	\$ 289.28	2.50	\$19.29	\$ 48.21	\$ 337.49
HITACHI ZX 50 EX	7.50	\$75.27	\$ 564.53	2.50	\$37.64	\$ 94.09	\$ 658.61
HITACHI ZX 135 EX	7.50	\$104.16	\$ 781.20	2.50	\$52.08	\$ 130.20	\$ 911.40
JOHN DEERE 245P	0.00	\$150.00	\$ -	0.00	\$75.00	\$ -	\$ -
JOHN DEERE 544 G LOADER	7.50	\$100.97	\$ 757.28	2.50	\$50.49	\$ 126.21	\$ 883.49
SOLO DUMP TRUCK	7.50	\$125.86	\$ 943.95	2.50	\$62.93	\$ 157.33	\$ 1,101.28
TOOL TRAILER/JOB	7.50	\$44.40	\$ 333.00	2.50	\$22.20	\$ 55.50	\$ 388.50
SPECTRA LASER	7.50	\$16.47	\$ 123.53	2.50	\$8.24	\$ 20.60	\$ 144.11
JUMPING JACK	7.50	\$26.37	\$ 197.78	2.50	\$13.19	\$ 32.98	\$ 230.74
CUT OFF SAW	7.50	\$21.07	\$ 158.03	2.50	\$10.54	\$ 26.35	\$ 184.38
PLATE COMPACTOR	7.50	\$33.67	\$ 252.53	2.50	\$16.84	\$ 42.10	\$ 294.63
CONTROL TOTALS:	75.00		\$4,407.75	0.0	0.0	0.0	\$ 5,086.76
MARKUP @: 21%							\$ 1,068.22
SUBTOTAL:							\$ 6,154.98

\$3,033.66
\$637.07
\$3,670.73

RENTAL EQUIPMENT

EQUIPMENT DESCRIPTION	BARE RENTAL COST			OPERATING COST			STANDBY			TOTAL
	HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
BOMAG - UNITED RENTALS	10.00	\$58.33	\$ 583.30		\$0.00	\$ -				\$ 583.30
BACKHOE CASE - UNITED RENTALS	10.00	\$65.83	\$ 658.30		\$0.00	\$ -				\$ 658.30
HOE PACK - UNITED RENTALS	10.00	\$25.00	\$ 250.00		\$0.00	\$ -				\$ 250.00
TRENCH 6X16 - UNITED RENTALS	10.00	\$116.76	\$1,167.60		\$0.00	\$ -				\$ 1,167.60
MANHOLE BOX - UNITED RENTALS	10.00	\$101.60	\$1,016.00		\$0.00	\$ -				\$ 1,016.00
BEDDING BOX - UNITED RENTALS	10.00	\$104.16	\$1,041.60		\$0.00	\$ -				\$ 1,041.60
ROAD PLATES - UNITED RENTALS	10.00	\$128.52	\$1,285.20		\$0.00	\$ -				\$ 1,285.20
LIFTING TOOLS, SPREADER BARS, FIN BOARD	10.00	\$110.00	\$1,100.00		\$0.00	\$ -				\$ 1,100.00
CONTROL TOTALS:	80.00		7102.00	0.0	0.00	0.00	0.00		0.00	\$ 3,551.00
MARKUP @: 21%										\$ 745.71
SUBTOTAL:										\$ 4,296.71

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

\$73.80 x 10 hrs
\$738.00
\$154.98
\$892.98

MATERIALS

DESCRIPTION	VENDOR	INVOICE NO.	TOTAL
			\$ -
			\$ -
			\$ -
			\$ -
CONTROL TOTALS:			\$ -
MARKUP @: 21.0%			\$ -
SUBTOTAL:			\$ -

SUBCONTRACT

DESCRIPTION	SUBCONTRACTOR	AMOUNT	TOTAL
TRAFFIC SIGNS	O-KAY TRAFFIC		\$ 410.50
TRAFFIC LABOR FLAGGER	O-KAY TRAFFIC		\$ 1,444.00
CONTROL TOTALS:			\$ 1,854.50
MARKUP @: 12.0%			\$ 222.54
SUBTOTAL:			\$ 2,077.04

ACKNOWLEDGED BY:	
EAST SLOPE EARTHWORKS, LLC.	DATE
CITY OF BAINBRIDGE ISLAND	DATE

LABOR:
EQUIP:
RENTAL EQUIP.:
MATERIALS:
SUBCONTRACT:
GRAND TOTAL:

SUMMARY OF COSTS				
Cost		Markup		Totals
\$0.00	\$ 6,852.65	\$0.00	\$ 1,987.27	\$ 8,839.92
\$0.00	\$ 5,086.76	\$0.00	\$ 1,068.22	\$ 6,154.98
\$0.00	\$ 3,551.00	\$0.00	\$ 745.71	\$ 4,296.71
\$0.00	\$ -	\$0.00	\$ -	\$ -
\$0.00	\$ 1,854.50	\$0.00	\$ 222.54	\$ 2,077.04
\$0.00	\$ 17,344.91	\$0.00	\$ 4,023.74	\$ 21,368.65

\$8,839.92
\$3,670.73
\$892.98
\$0
\$2,077.04
\$15,480.67

East Slope Earthworks LLC

PO Box 1311
Cle Elum Wa. 98922
(509)852-1111

EXTRA WORK ORDER

CLIENT NAME	City of Bainbridge	DATE	5/1/2025
WORK AUTHORIZED BY	Nick Rasor		
WORK DESCRIPTION	Manitou: While digging through the road we encountered 3' of CDF covering the waterline at 12:00. We had to scratch with the machine and hand chip through it to get our ditch constructed and make room for our pipe to go through. After getting through the CDF we discovered just North of where our structure will sit a fiber optics (not located) line that is in the way of our shoring and making excavation difficult. We had to stop and order different shoring to accommodate the lack of distance between the line and structure. We had to stay late to finish the road crossing so we could open it back up.		

Employee/Craft	Hours	OT/DT Hours
Tim Legrande, Super	6	4
Kyle Paine, Operator	6	4
Caleb Allred, Operator	6	4
Malachi Barta, Operator	6	4
James Maaske, TCS	6	4

Internal Equipment	HOURS
Foreman Truck	10.00
Hitachi ZX 50	10.00
Hitachi ZX 135	10.00
John Deere 245P	0.00
Hoe Pack	0.00
John Deere 544G	10.00
Solo Dump Truck	10.00
Tool/Job Trailer	10.00
Spectra Pipe Laser	10.00
Jumping Jack	10.00
Outside Equipment	HOURS
Bomag	10.00
6x16 Trench Box	10.00
8x8x8 Manhole Box	10.00
Bedding Box	10.00
Road Plates	10.00
Speed Shoring	10.00
Street Signs	10.00

SUB-CONTRACTOR	HOURS
Okay Traffic (Cliff)	10.00

PARTS AND MATERIALS DESCRIPTION	QUANTITY

WORK ORDER COMPILED BY	Tim Legrande
CLIENT APPROVAL NAME AND TITLE	
APPROVING PARTY SIGNATURE	
DATE OF APPROVAL	

2024 DRAINAGE PROJECTS
FORCE ACCOUNT COST SUMMARY

DESCRIPTION:

JOB #: 25-02

DATE: 05/13/25

PHASE CODE: 99

COST CODE: MANITOU

EAST SLOPE EARTHWORKS, LLC

EMPLOYEE NAME	CLASS	STRAIGHT TIME			OVERTIME			DOUBLETIME			TOTAL
		HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
Dustin	Superintendent	3.00	\$151.74	\$ 455.22	0.00	\$227.61	\$ -	0.00	\$303.48	\$ -	\$ 455.22
Tim	Foreman	6.00	\$115.47	\$ 692.82	1.00	\$173.21	\$ 173.21	0.00	\$230.94	\$ -	\$ 866.03
James	Gen. Laborer	6.00	\$86.25	\$ 517.50	1.00	\$129.38	\$ 129.38	0.00	\$172.50	\$ -	\$ 646.88
	Pipe Layer	0.00	\$87.72	\$ -	0.00	\$131.58	\$ -	0.00	\$175.44	\$ -	\$ -
	Load Op	0.00	\$102.84	\$ -	0.00	\$154.26	\$ -	0.00	\$205.68	\$ -	\$ -
Malachi	Backhoe Op	6.00	\$107.80	\$ 646.80	1.00	\$161.70	\$ 161.70	0.00	\$215.60	\$ -	\$ 808.50
Jayden	Truck Driver	6.00	\$100.61	\$ 603.66	1.00	\$150.92	\$ 150.92	0.00	\$201.22	\$ -	\$ 754.58
Kyle, Caleb	Excavator Op.	12.00	\$108.68	\$1,304.16	2.00	\$163.02	\$ 326.04	0.00	\$217.36	\$ -	\$ 1,630.20
CONTROL TOTALS:		39.00		\$4,220.16	6.00		\$ 941.24	0.00		\$ -	\$ 5,161.40
										MARKUP @: 28%	\$ 1,495.80
										SUBTOTAL:	\$ 6,658.20

No cert. payroll for this date for this employee

\$4,295.38
\$1,245.66
\$5,541.04

EQUIPMENT

EQUIP. DESCRIPTION	WORKING			STANDBY				
	HRS	RATE	COST		HRS	RATE	COST	TOTAL
FOREMAN TRUCK	5.25	\$38.57	\$ 202.49		1.75	\$18.29	\$ 33.75	\$ 236.24
HITACHI ZX 50 EX	5.25	\$75.27	\$ 395.17		1.75	\$37.64	\$ 65.86	\$ 461.03
HITACHI ZX 135 EX	5.25	\$104.16	\$ 548.84		1.75	\$52.08	\$ 91.14	\$ 637.98
JOHN DEERE 245P	0.00	\$150.00	\$ -		0.00	\$75.00	\$ -	\$ -
JOHN DEERE 544 G LOADER	5.25	\$100.97	\$ 530.09		1.75	\$50.49	\$ 88.35	\$ 618.44
SOLO DUMP TRUCK	5.25	\$125.86	\$ 660.77		1.75	\$62.93	\$ 110.13	\$ 770.89
TOOL TRAILER/JOB	5.25	\$44.49	\$ 233.57		1.75	\$22.25	\$ -	\$ 233.57
SPECTRA LASER	5.25	\$16.47	\$ 86.47		1.75	\$8.24	\$ 14.41	\$ 100.68
JUMPING JACK	5.25	\$26.37	\$ 138.44		1.75	\$13.19	\$ 23.07	\$ 161.52
CUT OFF SAW	5.25	\$21.07	\$ 110.34		1.75	\$10.99	\$ 19.22	\$ 134.67
PLATE COMPACTOR	5.25	\$33.57	\$ 176.24		1.75	\$18.79	\$ 29.37	\$ 205.62
CONTROL TOTALS:	52.50		\$3,085.43	0.0	0.0	0.0	\$ 475.31	\$ 3,560.73
MARKUP @:							21%	\$ 747.75
SUBTOTAL:								\$ 4,308.49

\$2,724.58
\$572.16
\$3,296.74

RENTAL EQUIPMENT

EQUIPMENT DESCRIPTION	BARE RENTAL COST			OPERATING COST			STANDBY			TOTAL
	HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
BOMAG - UNITED RENTALS	7.00	\$58.33	\$ 408.31		\$0.00	\$ -				\$ 408.31
BACKHOE CASE - UNITED RENTALS	7.00	\$65.83	\$ 460.81		\$0.00	\$ -				\$ 460.81
HOE PACK - UNITED RENTALS	7.00	\$25.00	\$ 175.00		\$0.00	\$ -				\$ 175.00
TRENCH 6X18 - UNITED RENTALS	7.00	\$116.76	\$ 817.32		\$0.00	\$ -				\$ 817.32
MANHOLE BOX - UNITED RENTALS	7.00	\$101.60	\$ 711.20		\$0.00	\$ -				\$ 711.20
BEDDING BOX - UNITED RENTALS	7.00	\$104.16	\$ 729.12		\$0.00	\$ -				\$ 729.12
ROAD PLATES - UNITED RENTALS	7.00	\$128.52	\$ 899.64		\$0.00	\$ -				\$ 899.64
LIFTING TOOLS, SPREADER BARS, FIN BOARD	7.00	\$110.00	\$ 770.00		\$0.00	\$ -			\$55.00	\$ 770.00
CONTROL TOTALS:	56.00		4971.40	0.0	0.00	0.00	0.00		0.00	\$ 2,485.70
MARKUP @: 21%										\$ 522.00
SUBTOTAL:										\$ 3,007.70

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

\$73.80 x 7 hrs
\$516.60
\$108.49
\$625.09

MATERIALS

DESCRIPTION	VENDOR	INVOICE NO.	TOTAL
			\$ -
			\$ -
			\$ -
			\$ -
CONTROL TOTALS:			\$ -
			MARKUP @: 21.0%
			\$ -
			SUBTOTAL:
			\$ -

SUBCONTRACT

DESCRIPTION	SUBCONTRACTOR	AMOUNT	TOTAL
TRAFFIC SIGNS	O-KAY TRAFFIC		\$ 536.60
TRAFFIC LABOR FLAGGER	O-KAY TRAFFIC		\$ 570.00
CONTROL TOTALS:			\$ 1,106.60
			MARKUP @: 12.0%
			\$ 132.79
			SUBTOTAL:
			\$ 1,239.39

ACKNOWLEDGED BY:	
EAST SLOPE EARTHWORKS, LLC.	DATE
CITY OF BAINBRIDGE ISLAND	DATE

LABOR:
EQUIP:
RENTAL EQUIP.:
MATERIALS:
SUBCONTRACT:
GRAND TOTAL:

SUMMARY OF COSTS				
Cost		Markup		Totals
\$0.00	\$ 5,161.40	\$0.00	\$ 1,495.80	\$ 6,658.20
\$0.00	\$ 3,560.73	\$0.00	\$ 747.75	\$ 4,308.49
\$0.00	\$ 2,485.70	\$0.00	\$ 522.00	\$ 3,007.70
\$0.00	\$ -	\$0.00	\$ -	\$ -
\$0.00	\$ 1,106.60	\$0.00	\$ 132.79	\$ 1,239.39
\$0.00	\$ 12,314.43	\$0.00	\$ 2,899.35	\$ 15,213.78

\$5,541.04
\$3,296.74
\$625.09
\$0
\$1,239.39
\$10,702.26

East Slope Earthworks LLC

PO Box 1311
Cle Elum Wa. 98922
(509)852-1111



EARTHWORKS

EXTRA WORK ORDER

CLIENT NAME	City of Bainbridge	DATE	5/13/2025
WORK AUTHORIZED BY	Nick Rasor		
WORK DESCRIPTION	Manitou: Had shorter shoring delivered to yard, hauled to site, shored ditch, the fiber line was directly in the way had to continue to work around it. Digging was challenging due to the orientation of the structure and line. Had to move around from side to side to get it dug out. Had to use speed shoring as well with pump jacks.		

Employee/Craft	Hours	OT/DT Hours
Tim Legrande, Super	6	1
Kyle Paine, Operator	6	1
Caleb Allred, Operator	6	1
Malachi Barta, Operator	6	1
James Maaske, TCS	6	1

Internal Equipment	HOURS
Foreman Truck	7.00
Hitachi ZX 50	7.00
Hitachi ZX 135	7.00
John Deere 245P	0.00
Hoe Pack	0.00
John Deere 544G	7.00
Solo Dump Truck	7.00
Tool/Job Trailer	7.00
Spectra Pipe Laser	7.00
Jumping Jack	7.00
Outside Equipment	HOURS
Bomag	7.00
6x16 Trench Box	7.00
8x8x8 Manhole Box	7.00
Bedding Box	7.00
Road Plates	7.00
Speed Shoring	7.00
Street Signs	7.00
3 5x8' road plates (includes delivery/pick up)	7.00

SUB-CONTRACTOR	HOURS
Okay Traffic (Cliff)	7.00

PARTS AND MATERIALS DESCRIPTION	QUANTITY

WORK ORDER COMPILED BY	Tim Legrande
CLIENT APPROVAL NAME AND TITLE	
APPROVING PARTY SIGNATURE	
DATE OF APPROVAL	

2024 DRAINAGE PROJECTS
FORCE ACCOUNT COST SUMMARY

DESCRIPTION:

JOB #: 25-02

DATE: 05/14/25

PHASE CODE: 99

COST CODE: MANITOU

EAST SLOPE EARTHWORKS, LLC

EMPLOYEE NAME	CLASS	STRAIGHT TIME			OVERTIME			DOUBLETIME			TOTAL
		HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
Dustin	Superintendent	2.00	\$151.74	\$ 303.48	0.00	\$227.61	\$ -	0.00	\$303.48	\$ -	\$ 303.48
Tim	Foreman	0.00	\$115.47	\$ -	0.00	\$173.21	\$ -	0.00	\$230.94	\$ -	\$ -
James	Gen. Laborer	2.00	\$86.25	\$ 172.50	0.00	\$129.38	\$ -	0.00	\$172.50	\$ -	\$ 172.50
	Pipe Layer	0.00	\$87.72	\$ -	0.00	\$131.58	\$ -	0.00	\$175.44	\$ -	\$ -
	Load Op	0.00	\$102.84	\$ -	0.00	\$154.26	\$ -	0.00	\$205.68	\$ -	\$ -
Malachi	BckHoe Op	2.00	\$107.80	\$ 215.60	0.00	\$161.70	\$ -	0.00	\$215.60	\$ -	\$ 215.60
Jayden	Truck Driver	0.00	\$100.61	\$ -	0.00	\$150.92	\$ -	0.00	\$201.22	\$ -	\$ -
Kyle, Caleb	Excavator Op.	4.00	\$108.68	\$ 434.72	0.00	\$163.02	\$ -	0.00	\$217.36	\$ -	\$ 434.72
CONTROL TOTALS:		10.00		\$1,126.30	0.00		\$ -	0.00		\$ -	\$ 1,126.30
										MARKUP @: 29%	\$ 326.63
										SUBTOTAL:	\$ 1,452.93

EQUIPMENT

EQUIP. DESCRIPTION	WORKING			STANDBY				TOTAL
	HRS	RATE	COST	HRS	RATE	COST		
FOREMAN TRUCK	1.50	\$38.57	\$ 57.86	0.50	\$19.29	\$ 9.64	\$ 67.50	
HITACHI ZX 50 EX	1.50	\$75.27	\$ 112.91	0.50	\$37.64	\$ 18.82	\$ 131.72	
HITACHI ZX 135 EX	0.00	\$104.16	\$ -	0.00	\$52.08	\$ -	\$ -	
JOHN DEERE 245P	1.50	\$150.00	\$ 225.00	0.50	\$75.00	\$ 37.50	\$ 262.50	
JOHN DEERE 544 G LOADER	1.50	\$100.97	\$ 151.46	0.50	\$50.49	\$ 25.24	\$ 176.70	
SOLO DUMP TRUCK	0.00	\$125.86	\$ -	0.00	\$62.93	\$ -	\$ -	
TOOL TRAILER/JOB	1.50	\$44.49	\$ 66.74	0.50	\$22.25	\$ -	\$ 66.74	
SPECTRA LASER	0.00	\$16.47	\$ -	0.00	\$8.24	\$ -	\$ -	
JUMPING JACK	1.50	\$26.37	\$ 39.55	0.50	\$13.18	\$ 6.59	\$ 46.13	
CUT OFF SAW	1.50	\$21.97	\$ 32.96	0.50	\$10.99	\$ 5.49	\$ 38.45	
PLATE COMPACTOR	1.50	\$33.57	\$ 50.36	0.50	\$16.79	\$ 8.39	\$ 58.75	
CONTROL TOTALS:	12.00		\$ 736.82	0.0	0.0	0.0	\$ 848.50	
						MARKUP @:	21%	\$ 178.18
						SUBTOTAL:		\$ 1,026.68

\$350.00
\$73.50
\$423.50

RENTAL EQUIPMENT

EQUIPMENT DESCRIPTION	BARE RENTAL COST			OPERATING COST			STANDBY			TOTAL
	HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
BOMAG - UNITED RENTALS	2.00	\$58.33	\$ 116.66		\$0.00	\$ -				\$ 116.66
BACKHOE CASE - UNITED RENTALS	2.00	\$65.83	\$ 131.66		\$0.00	\$ -				\$ 131.66
HOE PACK - UNITED RENTALS	2.00	\$25.00	\$ 50.00		\$0.00	\$ -				\$ 50.00
TRENCH 6X16 - UNITED RENTALS	2.00	\$116.76	\$ 233.52		\$0.00	\$ -				\$ 233.52
MANHOLE BOX - UNITED RENTALS	2.00	\$101.60	\$ 203.20		\$0.00	\$ -				\$ 203.20
BEDDING BOX - UNITED RENTALS	2.00	\$104.16	\$ 208.32		\$0.00	\$ -				\$ 208.32
ROAD PLATES - UNITED RENTALS	2.00	\$128.52	\$ 257.04		\$0.00	\$ -				\$ 257.04
LIFTING TOOLS, SPREADER BARS, FIN BOARD	2.00	\$110.00	\$ 220.00		\$0.00	\$ -				\$ 220.00
CONTROL TOTALS:	16.00		1420.40	0.0	0.00	0.00	0.00		0.00	\$ 710.20
MARKUP @ 21%										\$ 149.14
SUBTOTAL:										\$ 859.34

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

\$73.80 x 2 hrs
\$147.60
\$31.00
\$178.60

MATERIALS

DESCRIPTION	VENDOR	INVOICE NO.	TOTAL
CDF	CAL PORTLAND	96776327.00	\$ 1,084.12
			\$ -
			\$ -
			\$ -
CONTROL TOTALS:			\$ 1,084.12
			MARKUP @: 21.0%
			\$ 227.67
			SUBTOTAL:
			\$ 1,311.79

SUBCONTRACT

DESCRIPTION	SUBCONTRACTOR	AMOUNT	TOTAL
TRAFFIC SIGNS	O-KAY TRAFFIC		\$ 61.60
TRAFFIC LABOR FLAGGER	O-KAY TRAFFIC		\$ 152.00
CONTROL TOTALS:			\$ 213.60
			MARKUP @: 12.0%
			\$ 25.63
			SUBTOTAL:
			\$ 239.23

ACKNOWLEDGED BY:	
EAST SLOPE EARTHWORKS, LLC.	DATE
CITY OF BAINBRIDGE ISLAND	DATE

LABOR:
EQUIP:
RENTAL EQUIP.:
MATERIALS:
SUBCONTRACT:
GRAND TOTAL:

SUMMARY OF COSTS				
Cost		Markup		Totals
\$0.00	\$ 1,126.30	\$0.00	\$ 326.63	\$ 1,452.93
\$0.00	\$ 848.50	\$0.00	\$ 178.18	\$ 1,026.68
\$0.00	\$ 710.20	\$0.00	\$ 149.14	\$ 859.34
\$0.00	\$ 1,084.12	\$0.00	\$ 227.67	\$ 1,311.79
\$0.00	\$ 213.60	\$0.00	\$ 25.63	\$ 239.23
\$0.00	\$ 3,962.72	\$0.00	\$ 607.25	\$ 4,889.97

\$1,452.93
\$423.50
\$178.60
\$1,311.79
\$239.23
\$3,606.05

East Slope Earthworks LLC

PO Box 1311
Cle Elum Wa. 98922
(509)852-1111



EXTRA WORK ORDER

CLIENT NAME	City of Bainbridge	DATE	5/14/2025
WORK AUTHORIZED BY	Nick Rasor		
WORK DESCRIPTION	Manitou: Backfill waterline ditch with CDF.		

Employee	Hours	OT/DT Hours
Tim Legrande, Super	0	
Kyle Paine, Operator	2	
Caleb Allred, Operator	2	
Malachi Barta, Operator	2	
James Maaske, TCS	2	

Internal Equipment	HOURS
Foreman Truck	2.00
Hitachi ZX 50	2.00
Hitachi ZX 135	0.00
JOhn Deere 245P	2.00
Hoe Pack	0.00
John Deere 544G	2.00
Solo Dump Truck	0.00
Tool/Job Trailer	0.00
Spectra Pipe Laser	0.00
Jumping Jack	0.00

Outside Equipment	HOURS
Bomag	2.00
6x16 Trench Box	2.00
8x8x8 Manhole Box	2.00
Bedding Box	2.00
Road Plates	2.00
Speed Shoring	2.00
Street Signs	2.00

SUB-CONTRACTOR	HOURS
Okay Traffic (Cliff)	3.00

PARTS AND MATERIALS DESCRIPTION	QUANTITY
Calportland CDF	4CY

WORK ORDER COMPILED BY	Tim Legrande
CLIENT APPROVAL NAME AND TITLE	
APPROVING PARTY SIGNATURE	
DATE OF APPROVAL	



Customer #	Sold To
1033810	1033810
Ship To	Bill To
5602737	1033810

INVOICE

EXPECT MORE ... WE DELIVER!®

Phone: (800) 469-8010
E-mail: cust_service@calportland.com



173

Invoice No: 96776327
Invoice Date: 05/14/2025
Invoice Amt: 1,183.89
Invoice Due: 06/13/2025

Bill to: EAST SLOPE EARTHWORKS LLC
317 W 3RD ST
CLE ELUM WA 98922-1025
USA

Ship to: EAST SLOPE EARTHWORKS LLC
BAINBRIDGE ISLAND DRAINAGE PWC
9769 MANITOU BEACH DR NE
BAINBRIDGE ISLAND WA 98110

Customer P.O.	Cust Order #	Project/Order #	Shipped Via	Terms	Due Date
25-02	233	51918	Delivery	Net due 30 days	06/13/2025

Ship Date	Ticket Number	Plant	Prod Num	Description	UOM	Quantity Shipped	Unit Price	Tax	Gross Price
05/14/2025	2937159	576R	3530RHEO	1.5 SK CDF WITH RHEOCELL	CY	4.000	176.53	Y	706.12
05/14/2025	2937159	576R	PREVAILINGWAGE	PREVAILING WAGE FEE	EA	1	100.00	Y	100.00
05/14/2025	2937159	576R	9960	SHORTLOAD FEE	CY	5.000	45.00	Y	225.00
				Energy Fee	LD	1.000	20.00	Y	20.00
				Environmental Fee	CY	4.000	7.00	Y	28.00
				Worker Right Impact Change	CY	4.000	1.25	Y	5.00
SUPERVISOR _____				RECEIVED JUN 03 2025 POSTED BY: _____ Send re-sale ✓					
JOB NUMBER 25-02									
PHASE CODE 10-22									
AMOUNT 1084.12									
GL CODE 5000.00									

Please include invoice number
on checks & copy of invoices
with adjustments

Total Quantity: 4.000

State & Local Taxes 9.200 %

SUBTOTAL:

1,084.12

Tax :

~~99.77~~

Total :

1,183.89

REMIT TO:
CALPORTLAND COMPANY
P O BOX 3601
SEATTLE WA 98124-3601
USA

We impose a surcharge of 2.25% on the transaction
amount on all credit card products, which is not
greater than our cost of processing. We do not impose
a surcharge on debit cards.

Thank you for your business!

ORIGINAL

Page: 1 OF 1



Poulsbo
CalPortland 360-779-4431

CALPORTLAND

TICKET#:



2937159

Warning: Irritation to Skin and Eyes

This product contains Portland Cement. Freshly mixed cement, mortar, grout or concrete may cause skin irritation and/or allergic reaction. Do not use without protective gear and clothing. Avoid any contact with skin. Wash exposed areas immediately with water. If cementitious materials get into the eye, rinse immediately and repeatedly with water and get prompt medical attention.

Keep Away From Children

Water added at customer's request:

Slump on arrival

Gals to full load

Gals to 2/3 load

Gals to 1/3 load

Rev Counter on
Left

Test Cylinders
Taken:

Superplastic
Amt Added:

Cast Proj#

WEIGHTASTCA CERTIFICATE

This concrete was tested and found to be in compliance with the requirements of the California Department of Food and Agriculture, Chapter 2, Section 11400, and the California Department of Transportation, Chapter 2, Section 11400, and the California Department of Transportation, Chapter 2, Section 11400.

Reasons for Delay Time

Job not ready

Lack of Help

Wheel Barrow Job

Pump Late/Problems

Other

Arrive
Plant

Time
Allowed

Time Used

Excess
Time

14-May-25 12:55

1033810

TIM

EAST SLOPE EARTHWORKS LL

Charge25-02

SEAN DOYLE

6463 2

13:00

5.00

0001

4.00

4.00

4.00

576

C4671

9769 MANITOU BEACH
BAINBRIDGE ISLAND, WA

TAILGATE/NO MASTERCELL NEEDED A
K FOR INTENT NUMBER INTENT#1511
48

Quantity	UOM	Product Code	Product Description	Unit Price	Amount	Ch
4.00	CY	3530RHEO	1.5 SK CDF WITH RHEO			
1.00	LD	9900	ENERGY FEE			
4.00	CY	9990	ENVIRONMENTAL FE			
4.00	CY	94000793	WORKER RIGHTS IM			
5.00	CY	9960	SHORTLOAD FEE			

Sales Tax:

Ticket Total

Balance Forward

Standing Time

Order Total

MATERIAL	DESCRIPTION	DESIGN	TARGET	ACTUAL	ERR	FREE WTR	MOISTURE
T_IL Silo	LOT#25-098	150.00	600.00	600.00	0.0		
WATER 1 CO		350.00	802.53	800.00	-0.3		
SAND	CLASS 2	2305.00	9665.33	9650.00	-0.2	444.62	4.83%
DARAVAIR 1		12.00	48.00	48.00	0.0	0.00	0.00%

2024 DRAINAGE PROJECTS
FORCE ACCOUNT COST SUMMARY

DESCRIPTION:

JOB #: 25-02

DATE: 06/22/25

PHASE CODE: 99

COST CODE: Weaver/Wyatt

EAST SLOPE EARTHWORKS, LLC

EMPLOYEE NAME	CLASS	STRAIGHT TIME			OVERTIME			DOUBLETIME			TOTAL	
		HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST		
Dustin	Superintendent	1.00	\$151.74	\$ 151.74	2.00	\$227.61	\$ 455.22	2.00	\$303.48	\$ 606.96	\$ 1,213.92	
Tim	Foreman	1.00	\$115.47	\$ 115.47	2.00	\$173.21	\$ 346.41	2.00	\$230.94	\$ 461.88	\$ 923.76	
James	Gen. Laborer	1.00	\$86.25	\$ 86.25	2.00	\$129.38	\$ 258.75	2.00	\$172.50	\$ 345.00	\$ 690.00	
Patrick	Pipe Layer	1.00	\$87.72	\$ 87.72	2.00	\$131.58	\$ 263.16	2.00	\$175.44	\$ 350.88	\$ 701.76	
	Load Op	0.00	\$102.84	\$ -	0.00	\$154.26	\$ -	0.00	\$205.68	\$ -	\$ -	
Malachi	Backhoe Op	1.00	\$107.80	\$ 107.80	2.00	\$161.70	\$ 323.40	2.00	\$215.60	\$ 431.20	\$ 862.40	
Jayden	Truck Driver	0.00	\$100.61	\$ -	0.00	\$150.92	\$ -	0.00	\$201.22	\$ -	\$ -	
Kyle, Caleb	Excavator Op.	2.00	\$108.69	\$ 217.36	4.00	\$163.02	\$ 652.08	4.00	\$217.36	\$ 869.44	\$ 1,738.88	
CONTROL TOTALS:		7.00		\$ 766.34	14.00		\$ 2,299.02	14.00		\$ 3,065.36	\$ 6,130.72	
										MARKUP @:	29%	\$ 1,777.91
										SUBTOTAL:		\$ 7,908.63
EQUIPMENT												

EQUIPMENT

EQUIP. DESCRIPTION	WORKING										
	HRS	RATE	COST				HRS	RATE	COST	TOTAL	
FOREMAN TRUCK	3.75	\$38.57	\$ 144.64				1.25	\$19.29	\$ 24.11	\$ 168.74	
HITACHI ZX 50 EX	3.75	\$75.27	\$ 282.26				1.25	\$37.64	\$ 47.04	\$ 329.31	
HITACHI ZX 135 EX	3.75	\$104.16	\$ 390.60				1.25	\$52.08	\$ 65.10	\$ 455.70	
JOHN DEERE 245P	3.75	\$150.00	\$ 562.50				1.25	\$75.00	\$ 93.75	\$ 656.25	
JOHN DEERE 544 G LOADER	3.75	\$100.97	\$ 378.64				1.25	\$50.49	\$ 63.11	\$ 441.74	
GOLD DUMP TRUCK	7.50	\$125.86	\$ 943.95				2.50	\$62.93	\$ 157.33	\$ 1,101.28	
TOOL TRAILER/JOB	3.75	\$44.49	\$ 166.84				1.25	\$22.25	\$ -	\$ 166.84	
SPECTRA LASER	3.75	\$16.47	\$ 61.76				1.25	\$6.24	\$ 10.26	\$ 72.06	
JUMPING JACK	3.75	\$26.37	\$ 98.69				1.25	\$13.19	\$ 16.48	\$ 115.37	
CUT OFF SAW	3.75	\$21.97	\$ 82.39				1.25	\$10.99	\$ 13.73	\$ 96.12	
PLATE COMPACTOR	3.75	\$33.57	\$ 125.89				1.25	\$16.79	\$ 20.99	\$ 146.87	
CONTROL TOTALS:	45.00		\$1,238.35	0.0	0.0	0.0	15.00		\$ 511.92	\$ 3,750.27	
										MARKUP @ 21%	\$ 787.56
										SUBTOTAL:	\$ 4,537.83
RENTAL EQUIPMENT											

\$826.99
\$173.67
\$1,000.66

RENTAL EQUIPMENT

EQUIPMENT DESCRIPTION	BARE RENTAL COST			OPERATING COST			HRS	RATE	COST	TOTAL
	HRS	RATE	COST	HRS	RATE	COST				
BOMAG - UNITED RENTALS	5.00	\$58.33	\$ 291.65		\$0.00	\$ -				\$ 291.65
BACKHOE CASE - UNITED RENTALS	5.00	\$65.83	\$ 329.15		\$0.00	\$ -				\$ 329.15
HOE PACK - UNITED RENTALS	5.00	\$25.00	\$ 125.00		\$0.00	\$ -				\$ 125.00
TRENCH 6X16 - UNITED RENTALS	5.00	\$116.76	\$ 583.80		\$0.00	\$ -				\$ 583.80
MANHOLE BOX - UNITED RENTALS	5.00	\$101.60	\$ 508.00		\$0.00	\$ -				\$ 508.00
BEDDING BOX - UNITED RENTALS	5.00	\$104.16	\$ 520.80		\$0.00	\$ -				\$ 520.80
ROAD PLATES - UNITED RENTALS	5.00	\$128.52	\$ 642.60		\$0.00	\$ -				\$ 642.60
LIFTING TOOLS, SPREADER BARS, FIN BOARD	5.00	\$110.00	\$ 550.00		\$0.00	\$ -		\$55.00	\$ -	\$ 550.00
CONTROL TOTALS:	40.00		3551.00	0.0	0.00	0.00	0.00		0.00	\$ 1,775.50
MARKUP @:										21% \$ 372.86
SUBTOTAL:										\$ 2,148.36

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

\$73.80 x 5 hrs
\$369.00
\$77.49
\$446.49

MATERIALS

DESCRIPTION	VENDOR	INVOICE NO.	TOTAL
			\$ -
			\$ -
			\$ -
			\$ -
CONTROL TOTALS:			\$ -
			MARKUP @: 21.0%
			\$ -
			SUBTOTAL:
			\$ -

SUBCONTRACT

DESCRIPTION	SUBCONTRACTOR	AMOUNT	TOTAL
TRAFFIC SIGNS	O-KAY TRAFFIC		\$ 237.75
TRAFFIC LABOR FLAGGER	O-KAY TRAFFIC		\$ 608.00
CONTROL TOTALS:			\$ 845.75
			MARKUP @: 12.0%
			\$ 101.49
			SUBTOTAL:
			\$ 947.24

ACKNOWLEDGED BY:

EAST SLOPE EARTHWORKS, LLC.	DATE
CITY OF BAINBRIDGE ISLAND	DATE

LABOR:
EQUIP:
RENTAL EQUIP.:
MATERIALS:
SUBCONTRACT:
GRAND TOTAL:

SUMMARY OF COSTS				
Cost		Markup		Totals
\$0.00	\$ 6,130.72	\$0.00	\$ 1,777.91	\$ 7,908.63
\$0.00	\$ 3,750.27	\$0.00	\$ 787.56	\$ 4,537.83
\$0.00	\$ 1,775.50	\$0.00	\$ 372.86	\$ 2,148.36
\$0.00	\$ -	\$0.00	\$ -	\$ -
\$0.00	\$ 845.75	\$0.00	\$ 101.49	\$ 947.24
\$0.00	\$ 12,502.24	\$0.00	\$ 3,039.81	\$ 15,542.05

\$7,908.63
\$1,000.66
\$446.49
\$0
\$947.24
\$10,303.02

East Slope Earthworks LLC

PO Box 1311
Cle Elum Wa. 98922
(509)852-1111

EXTRA WORK ORDER

CLIENT NAME	City of Bainbridge	DATE	5/22/2025
WORK AUTHORIZED BY	Nick Rasor		
WORK DESCRIPTION	While digging the 24" pipe in we hit an un-located side sewer line. The line was damaged and will be in direct conflict with our pipe. Called Nick to discuss, he came to site to figure out a solution. Dustin went to buy materials, in the mean time Nick was able to pick up the materials from their shop. We fixed the side sewer, Nick directed us to lift the 24" up enough to go over it. We had to adjust our slopes and reset the laser. This delay caused us to go into overtime to get finished for the day.		

Employee/Craft	Hours	OT/DT Hours
Tim Legrande, Super	1	4
Kyle Paine, Operator	1	4
Caleb Allred, Operator	1	4
Malachi Barta, Operator	1	4
Patrick Wayne, Laborer	1	4
James Maaske, TCS	1	4
Dustin SImp, Operator	1	4

Internal Equipment	HOURS
Foreman Truck	5.00
Hitachi ZX 50	5.00
Hitachi ZX 135	5.00
JOhn Deere 245P	5.00
Hoe Pack	5.00
John Deere 544G	5.00
Solo Dump Truck X2	5.00
Tool/Job Trailer	5.00
Spectra Pipe Laser	5.00
Jumping Jack	5.00
Outside Equipment	HOURS
Bomag	5.00
6x16 Trench Box	5.00
8x8x8 Manhole Box	5.00
Bedding Box	5.00
Road Plates	5.00
Speed Shoring	5.00
Street Signs	5.00

SUB-CONTRACTOR	HOURS
Okay Traffic	0.00

PARTS AND MATERIALS DESCRIPTION	QUANTITY

WORK ORDER COMPILED BY	Tim Legrande
CLIENT APPROVAL NAME AND TITLE	
APPROVING PARTY SIGNATURE	
DATE OF APPROVAL	

2024 DRAINAGE PROJECTS
FORCE ACCOUNT COST SUMMARY

DESCRIPTION:

JOB #: 25-02

DATE: 05/30/25

PHASE CODE: 99

COST CODE: Weaver/Wyatt

EAST SLOPE EARTHWORKS, LLC

EMPLOYEE NAME	CLASS	STRAIGHT TIME			OVERTIME			DOUBLETIME			TOTAL
		HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
Dustin	Superintendent	8.00	\$151.74	\$1,213.92	2.00	\$227.61	\$455.22	0.00	\$303.48	\$-	\$1,689.14
Tim	Foreman	8.00	\$115.47	\$923.76	2.00	\$173.21	\$346.41	0.00	\$230.94	\$-	\$1,270.17
James	Gen. Laborer	8.00	\$86.25	\$690.00	2.00	\$129.38	\$258.75	0.00	\$172.50	\$-	\$948.75
Patrick	Pipe Layer	8.00	\$87.72	\$701.76	2.00	\$131.58	\$263.16	0.00	\$175.44	\$-	\$964.92
Loren	Load Op	8.00	\$102.84	\$822.72	2.00	\$154.26	\$308.52	0.00	\$205.68	\$-	\$1,131.24
Malachi	Backhoe Op	8.00	\$107.80	\$862.40	2.00	\$161.70	\$323.40	0.00	\$215.60	\$-	\$1,185.80
Jayden	Truck Driver	8.00	\$100.81	\$804.88	2.00	\$150.92	\$301.83	0.00	\$201.22	\$-	\$1,106.71
Kyle, Caleb	Excavator Op.	16.00	\$108.68	\$1,738.88	4.00	\$163.02	\$652.08	0.00	\$217.36	\$-	\$2,390.96
CONTROL TOTALS:		72.00		\$7,758.32	18.00		\$2,909.37	0.00		\$-	\$10,667.69
										MARKUP @: 29%	\$3,093.63
										SUBTOTAL:	\$13,761.32

EQUIPMENT

EQUIP. DESCRIPTION	WORKING									
	HRS	RATE	COST				HRS	RATE	COST	TOTAL
FOREMAN TRUCK	7.50	\$38.57	\$ 289.28				2.50	\$19.29	\$ 48.21	\$ 337.49
HITACHI ZX 60 EX	7.50	\$75.27	\$ 564.53				2.50	\$37.64	\$ 94.09	\$ 658.61
HITACHI ZX 135 EX	7.50	\$104.16	\$ 781.20				2.50	\$52.08	\$ 130.20	\$ 911.40
JOHN DEERE 245P	7.50	\$150.00	\$1,125.00				2.50	\$75.00	\$ 187.50	\$ 1,312.50
JOHN DEERE 544 G LOADER	7.50	\$100.97	\$ 757.28				2.50	\$50.49	\$ 126.21	\$ 883.49
SOLO DUMP TRUCK	7.50	\$125.86	\$1,887.90	\$943.95		2.50	5.00	\$62.93	\$157.33	\$ 2,045.23
TOOL TRAILER/JOB	7.50	\$44.49	\$ 333.68				2.50	\$22.25	\$ 55.63	\$ 389.31
SPECTRA LASER	7.50	\$16.47	\$ 123.53				2.50	\$8.24	\$ 20.60	\$ 144.13
JUMPING JACK	7.50	\$26.37	\$ 197.78				2.50	\$13.19	\$ 32.96	\$ 230.74
CUT OFF SAW	7.50	\$21.97	\$ 164.78				2.50	\$10.99	\$ 27.46	\$ 192.24
PLATE COMPACTOR	7.50	\$33.57	\$ 251.78				2.50	\$16.79	\$ 41.96	\$ 293.74
CONTROL TOTALS:	90.00		\$6,476.70	0.0	0.0	0.0	30.00		\$ 1,023.84	\$ 7,500.54
MARKUP @ 21%										\$ 1,575.11
SUBTOTAL:										\$ 9,075.65

RENTAL EQUIPMENT

EQUIPMENT DESCRIPTION	BARE RENTAL COST			OPERATING COST						TOTAL
	HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
BOMAG - UNITED RENTALS	10.00	\$58.33	\$ 583.30		\$0.00	\$ -				\$ 583.30
BACKHOE CASE - UNITED RENTALS	10.00	\$65.83	\$ 658.30		\$0.00	\$ -				\$ 658.30
HOE PACK - UNITED RENTALS	10.00	\$25.00	\$ 250.00		\$0.00	\$ -				\$ 250.00
TRENCH 6X16 - UNITED RENTALS	10.00	\$116.76	\$1,167.60		\$0.00	\$ -				\$ 1,167.60
MANHOLE BOX - UNITED RENTALS	10.00	\$101.60	\$1,016.00		\$0.00	\$ -				\$ 1,016.00
BEDDING BOX - UNITED RENTALS	10.00	\$104.16	\$1,041.60		\$0.00	\$ -				\$ 1,041.60
ROAD PLATES - UNITED RENTALS	10.00	\$128.52	\$1,285.20		\$0.00	\$ -				\$ 1,285.20
LIFTING TOOLS, SPREADER BARS, FIN BOARD	10.00	\$110.00	\$1,100.00		\$0.00	\$ -				\$ 1,100.00
CONTROL TOTALS:	80.00		7102.00	0.0	0.00	0.00	0.00		0.00	\$ 3,551.00
MARKUP @ 21%										\$ 745.71
SUBTOTAL:										\$ 4,296.71

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

\$73.80 x 10 hrs
\$738.00
\$154.98
\$892.98

MATERIALS

DESCRIPTION	VENDOR	INVOICE NO.	TOTAL
Water Parts	HD Fowler	17022379	\$ 188.26
			\$ -
			\$ -
			\$ -
CONTROL TOTALS:			\$ 188.26
			MARKUP @ 21.0% \$ 39.53
			SUBTOTAL: \$ 227.79

SUBCONTRACT

DESCRIPTION	SUBCONTRACTOR	AMOUNT	TOTAL
TRAFFIC SIGNS	O-KAY TRAFFIC		\$ 413.25
TRAFFIC LABOR FLAGGER	O-KAY TRAFFIC		\$ 836.00
CONTROL TOTALS:			\$ 1,249.25
			MARKUP @: 12.0% \$ 149.91
			SUBTOTAL: \$ 1,399.16

ACKNOWLEDGED BY:

EAST SLOPE EARTHWORKS, LLC.	DATE
CITY OF BAINBRIDGE ISLAND	DATE

LABOR:
EQUIP:
RENTAL EQUIP.:
MATERIALS:
SUBCONTRACT:
GRAND TOTAL:

SUMMARY OF COSTS				
Cost		Markup		Totals
\$0.00	\$10,667.69	\$0.00	\$3,093.63	\$13,761.32
\$0.00	\$7,500.54	\$0.00	\$1,575.11	\$9,075.65
\$0.00	\$3,551.00	\$0.00	\$745.71	\$4,296.71
\$0.00	\$188.26	\$0.00	\$39.53	\$227.79
\$0.00	\$1,249.25	\$0.00	\$149.91	\$1,399.16
\$0.00	\$23,156.74	\$0.00	\$5,603.90	\$28,760.64

\$13,761.32
\$3,561.65
\$892.98
\$227.79
\$1,389.16
\$19,832.90

East Slope Earthworks LLC

PO Box 1311
Cle Elum Wa. 98922
(509)852-1111

EXTRA WORK ORDER

CLIENT NAME	City of Bainbridge	DATE	5/30/2025
WORK AUTHORIZED BY	Nick Razor		
WORK DESCRIPTION	While digging at the location of CB #9 we hit a side sewer line that was not located. This line is in direct conflict with the CB. Nick came out to discuss. Nick had us move the structure South 3', due to the conflict they decided to have us use 12' pipe rather than the 24". We had to haul the 12" to site, and take the 24" back. This caused us to have to get extra mud, and brick for mudding along with extra time. The slopes also had to be recalculated and elevation adjustments.		

Employee/Craft	Hours	OT/DT Hours
Tim Legrande, Super	8	2
Kyle Paine, Operator	8	2
Caleb Allred, Operator	8	2
Malachi Barta, Operator	8	2
Patrick Wayne, Laborer	8	2
James Maaske, TCS	8	2
Loren Bishop, Operator	8	2

Internal Equipment	HOURS
Foreman Truck	10.00
Hitachi ZX 50	0.00
Hitachi ZX 135	10.00
JOhn Deere 245P	10.00
Hoe Pack	10.00
John Deere 544G	10.00
Solo Dump Truck X 2	20.00
Tool/Job Trailer	10.00
Spectra Pipe Laser	10.00
Jumping Jack	10.00
Outside Equipment	HOURS
Bomag	10.00
6x16 Trench Box	10.00
8x8x8 Manhole Box	10.00
Bedding Box	10.00
Road Plates	10.00
Speed Shoring	10.00
Street Signs	10.00

SUB-CONTRACTOR	HOURS
Okay Traffic	0.00

PARTS AND MATERIALS DESCRIPTION	QUANTITY
HD Fowler Parts	

WORK ORDER COMPILED BY	Tim Legrande
CLIENT APPROVAL NAME AND TITLE	
APPROVING PARTY SIGNATURE	
DATE OF APPROVAL	



**HD FOWLER
COMPANY**

REMIT: PO Box 84368, Seattle, WA 98124

Packing
Slip

17022379

1000 100, Bellevue, WA 98009-0160
Phone 425-654-8800 * Fax 425-641-8885

Bremerton Branch

6420 SW Birt Dr

PORT ORCHARD, WA 98367

(360) 377-4507 Fax (360) 377-4518

To: **EAST SLOPE EARTHWORKS LLC**
PO Box 1311
CLE ELUM WA 98922-1025
(509) 899-7056

Ship to: **HD Fowler Company - Bremerton**
6420 SW Birt Dr
PORT ORCHARD WA 98367

Order#	Inv Date:	Order Writer:
O8553927	05/30/25	Luke Watkins

Terms: NET 10TH PROX

FOB: H. D. FOWLER

Ship Via:

Will-Call Here (Order & Pickup)

PO/JOB: 25-02

2024 ANNUAL DRAINAGE PROG

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extens Pr
1	1		EA	SFK22GG 6" PSM 45 ELBOW GASKETED FOR SEWER OR DRAIN	44.41	44
2	1		EA	SFCR22GG 6" PSM REPAIR COUPLING GASKETED FOR SEWER OR DRAIN	53.99	53
3	20		FT	CD40020 4" GRAY SCH 40 PVC CONDUIT BE, 20' LENGTH	3.70	74

NEAVER
EXTRA

TIM LEGRANDE

Sub total	17
Freight	
Tax	
Grand Total	18

188.26

FORCE ACCOUNT COST SUMMARY

SEE ATTACHED

JOB #: 25-02

DATE: 06/02/25

DESCRIPTION:

PHASE CODE: 99

COST CODE: Weaver

EAST SLOPE EARTHWORKS, LLC

EMPLOYEE NAME	CLASS	STRAIGHT TIME			OVERTIME			DOUBLETIME			TOTAL
		HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
Dustin	Superintendent	2.00	\$151.74	\$ 303.48	1.00	\$227.61	\$ 227.61	0.00	\$303.48	\$ -	\$ 531.00
Tim	Foreman	2.00	\$115.47	\$ 230.94	1.00	\$173.21	\$ 173.21	0.00	\$230.94	\$ -	\$ 404.15
James	Gen. Laborer	2.00	\$86.25	\$ 172.50	1.00	\$129.38	\$ 129.38	0.00	\$172.50	\$ -	\$ 301.88
Patrick	Pipe Layer	2.00	\$87.72	\$ 175.44	1.00	\$131.58	\$ 131.58	0.00	\$175.44	\$ -	\$ 307.02
Loren	Load Op	2.00	\$102.84	\$ 205.68	1.00	\$154.26	\$ 154.26	0.00	\$205.68	\$ -	\$ 359.94
Malachi	BackHoe Op	2.00	\$107.80	\$ 215.60	1.00	\$161.70	\$ 161.70	0.00	\$215.60	\$ -	\$ 377.30
Jayden	Truck Driver	2.00	\$100.61	\$ 201.22	1.00	\$150.92	\$ 150.92	0.00	\$201.22	\$ -	\$ 352.14
Kyle, Caleb	Excavator Op.	4.00	\$108.68	\$ 434.72	2.00	\$163.02	\$ 326.04	0.00	\$217.36	\$ -	\$ 760.76
CONTROL TOTALS:		18.00		\$1,939.58	9.00		\$ 1,454.69	0.00		\$ -	\$ 3,394.27
										MARKUP @: 29%	\$ 984.34
										SUBTOTAL:	\$ 4,378.60

EQUIPMENT

EQUIP. DESCRIPTION	WORKING									
	HRS	RATE	COST				HRS	RATE	COST	TOTAL
FOREMAN TRUCK	2.25	\$38.57	\$ 86.78				0.75	\$19.29	\$ 14.46	\$ 101.25
HITACHI ZX 50 EX	0.00	\$75.27	\$ -				0.00	\$37.64	\$ -	\$ -
HITACHI ZX 135 EX	2.25	\$104.16	\$ 234.36				0.75	\$52.08	\$ 39.06	\$ 273.42
JOHN DEERE 245P	2.25	\$150.00	\$ 337.50				0.75	\$75.00	\$ 56.25	\$ 393.75
JOHN DEERE 544 G LOADER	2.25	\$100.97	\$ 227.18				0.75	\$50.49	\$ 37.86	\$ 265.05
SOLO DUMP TRUCK	9.00	\$125.80	\$1,132.74				3.00	\$62.93	\$ 188.79	\$ 1,321.53
TOOL TRAILER/JOB	2.25	\$44.49	\$ 100.10				0.75	\$22.25	\$ -	\$ 100.10
SPECTRA LASER	2.25	\$16.47	\$ 37.06				0.75	\$8.24	\$ 6.18	\$ 43.23
JUMPING JACK	2.25	\$26.37	\$ 59.33				0.75	\$13.19	\$ 9.89	\$ 69.22
CUT OFF SAW	2.25	\$21.97	\$ 49.43				0.75	\$10.99	\$ 8.24	\$ 57.67
PLATE COMPACTOR	2.25	\$33.57	\$ 75.53				0.75	\$16.79	\$ 12.59	\$ 88.12
CONTROL TOTALS:	29.25		\$2,340.02	0.0	0.0	0.0	9.75		\$ 373.32	\$ 2,713.34
MARKUP @ 21%										\$ 569.80
SUBTOTAL:										\$ 3,283.14

\$101.25
\$21.26
\$122.51

RENTAL EQUIPMENT

EQUIPMENT DESCRIPTION	BARE RENTAL COST			OPERATING COST			HRS	RATE	COST	TOTAL
	HRS	RATE	COST	HRS	RATE	COST				
BOMAG - UNITED RENTALS	3.00	\$58.33	\$ 174.99		\$0.00	\$ -				\$ 174.99
BACKHOE CASE - UNITED RENTALS	3.00	\$65.83	\$ 197.49		\$0.00	\$ -				\$ 197.49
HOE PACK - UNITED RENTALS	3.00	\$25.00	\$ 75.00		\$0.00	\$ -				\$ 75.00
TRENCH 8X16 - UNITED RENTALS	3.00	\$118.76	\$ 350.28		\$0.00	\$ -				\$ 350.28
MANHOLE BOX - UNITED RENTALS	3.00	\$101.60	\$ 304.80		\$0.00	\$ -				\$ 304.80
BEDDING BOX - UNITED RENTALS	3.00	\$104.16	\$ 312.48		\$0.00	\$ -				\$ 312.48
ROAD PLATES - UNITED RENTALS	3.00	\$128.52	\$ 385.56		\$0.00	\$ -				\$ 385.56
LIFTING TOOLS, SPREADER BARS, FIN BOARD	3.00	\$110.00	\$ 330.00		\$0.00	\$ -				\$ 330.00
CONTROL TOTALS:	24.00		2130.60	0.0	0.00	0.00	0.00		0.00	\$ 1,065.30
MARKUP @: 21%										\$ 223.71
SUBTOTAL:										\$ 1,289.01

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

\$73.80 x 3 hrs
\$221.40
\$46.49
\$267.89

MATERIALS

DESCRIPTION	VENDOR	INVOICE NO.	TOTAL
BASALITE FAST PATCH	HD FOWLER	17028343	\$ 3,266.48
			\$ -
			\$ -
			\$ -
CONTROL TOTALS:			\$ 3,266.48
			MARKUP @: 21.0%
			\$ 685.96
			SUBTOTAL:
			\$ 3,952.44

SUBCONTRACT

DESCRIPTION	SUBCONTRACTOR	AMOUNT	TOTAL
TRAFFIC SIGNS	O-KAY TRAFFIC		\$ 237.75
			\$ -
CONTROL TOTALS:			\$ 237.75
			MARKUP @: 12.0%
			\$ 28.53
			SUBTOTAL:
			\$ 266.28

ACKNOWLEDGED BY:	
EAST SLOPE EARTHWORKS, LLC.	DATE
CITY OF BAINBRIDGE ISLAND	DATE

LABOR:
EQUIP:
RENTAL EQUIP.:
MATERIALS:
SUBCONTRACT:
GRAND TOTAL:

SUMMARY OF COSTS				
Cost		Markup		Totals
\$0.00	\$ 3,394.27	\$0.00	\$ 984.34	\$ 4,378.60
\$0.00	\$ 2,713.34	\$0.00	\$ 569.80	\$ 3,283.14
\$0.00	\$ 1,065.30	\$0.00	\$ 223.71	\$ 1,289.01
\$0.00	\$ 3,266.48	\$0.00	\$ 685.96	\$ 3,952.44
\$0.00	\$ 237.75	\$0.00	\$ 28.53	\$ 266.28
\$0.00	\$ 10,677.14	\$0.00	\$ 2,492.34	\$ 13,169.48

\$4,378.60
\$122.51
\$267.89
\$3,952.44
\$266.28
\$8,987.72

East Slope Earthworks LLC

PO Box 1311
Cle Elum Wa. 98922
(509)852-1111

EXTRA WORK ORDER

CIENT NAME	City of Bainbridge	DATE	6/2/2025
WORK AUTHORIZED BY	Nick Rasor		
WORK DESCRIPTION	Extra Time Dealing with pipe size difference, large holes to fill with pipe difference, Tim ran to get pipe and extra mud for large holes.		

Employee/Craft	Hours	OT/DT Hours
Tim Legrande, Super	2	1
Kyle Paine, Operator	2	1
Caleb Allred, Operator	2	1
Malachi Barta, Operator	2	1
Patrick Wayne, Laborer	2	1
James Maaske, TCS	2	1
Loren Bishop, Operator	2	1

Internal Equipment	HOURS
Foreman Truck	3.00
Hitachi ZX 50	0.00
Hitachi ZX 135	3.00
John Deere 245P	3.00
Hoe Pack	3.00
John Deere 544G	3.00
Solo Dump Truck X2	6.00
Tool/Job Trailer	3.00
Spectra Pipe Laser	3.00
Jumping Jack	3.00
Outside Equipment	HOURS
Bomag	3.00
6x16 Trench Box	3.00
8x8x8 Manhole Box	3.00
Bedding Box	3.00
Road Plates	3.00
Speed Shoring	3.00
Street Signs (including Message boards)	3.00

SUB-CONTRACTOR	HOURS
Okay Traffic	0.00

PARTS AND MATERIALS DESCRIPTION	QUANTITY
HD Fowler parts, 12" ADS, extra mud	

WORK ORDER COMPILED BY	Tim Legrande
CIENT APPROVAL NAME AND TITLE	
APPROVING PARTY SIGNATURE	
DATE OF APPROVAL	



H.D. FOWLER COMPANY

REMIT: PO Box 84368, Seattle, WA 98124

Invoice
Number **17028343**

BRWH

051477

Corporate Office
3633 136th Pl SE, Ste 100, Bellevue, WA 98006
PO Box 160, Bellevue, WA 98009-0160
Phone 425-654-8800 * Fax 425-641-8885

Bremerton Branch
6420 SW Birt Dr.
PORT ORCHARD, WA 98367
(360) 377-4507 Fax (360) 377-4516

To:

T-0 EAST SLOPE EARTHWORKS LLC
PO Box 1311
CLE ELUM WA 989221025

Ship to: HD Fowler Company - Bremerton

PORT ORCHARD WA 98367

Order#
O8561090

Inv Date:
06/05/25

Order Writer:
Josh Blaurock

Terms: NET 10TH PROX
FOB: H. D. FOWLER

Due: 07/10/25
Ship Via: WILL CALL

PO/JOB: 25-02
2024 ANNUAL DRAINAGE PROGRA

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price
1	56	0	BG	BASALITE FAST PATCH, FAST SETTING CONCRETE PATCH 55 LBS	58.330	3266.48

SUPERVISOR _____
JOB NUMBER 25-02
PHASE CODE 99.02
AMOUNT 3,266.48
GL CODE 5000.00

RECEIVED
JUN 10 2025

BY: _____

NO slip

Sub total	3,266.48
Freight	0.00
Tax	0.00
Grand Total	3,266.48

TIM LEGRANDE

Serving the Pacific Northwest since 1911
www.hdfowler.com
Terms & Conditions: hdfowler.com/tcs

2024 DRAINAGE PROJECTS
FORCE ACCOUNT COST SUMMARY

SEE ATTACHED

JOB #: 25-02

DATE: 06/03/25

DESCRIPTION:

PHASE CODE: 99

COST CODE: Weaver

EAST SLOPE EARTHWORKS, LLC

EMPLOYEE NAME	CLASS	STRAIGHT TIME			OVERTIME			DOUBLETIME			TOTAL
		HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
Dustin	Superintendent	4.00	\$151.74	\$ 606.96	4.00	\$227.61	\$ 910.44	0.00	\$303.48	\$ -	\$ 1,517.40
Tim	Foreman	4.00	\$115.47	\$ 461.88	4.00	\$173.21	\$ 692.82	0.00	\$230.94	\$ -	\$ 1,154.70
James	Gen. Laborer	4.00	\$86.25	\$ 345.00	4.00	\$129.38	\$ 517.50	0.00	\$172.50	\$ -	\$ 862.50
Patrick	Pipe Layer	4.00	\$87.72	\$ 350.88	4.00	\$131.58	\$ 526.32	0.00	\$175.44	\$ -	\$ 877.20
Loren	Load Op	4.00	\$102.84	\$ 411.36	4.00	\$154.26	\$ 617.04	0.00	\$205.68	\$ -	\$ 1,028.40
Malachi	Backhoe Op	4.00	\$107.80	\$ 431.20	4.00	\$161.70	\$ 646.80	0.00	\$216.60	\$ -	\$ 1,078.00
Jayden	Truck Driver	4.00	\$100.61	\$ 402.44	4.00	\$150.92	\$ 603.68	0.00	\$201.22	\$ -	\$ 1,006.10
Kyle, Caleb	Excavator Op	4.00	\$108.68	\$ 434.72	4.00	\$163.02	\$ 652.08	0.00	\$217.36	\$ -	\$ 1,086.80
CONTROL TOTALS:		32.00		\$3,444.44	32.00		\$ 6,166.66	0.00		\$ -	\$ 8,611.10
										MARKUP @: 29%	\$ 2,497.22
										SUBTOTAL:	\$ 11,108.32

EQUIPMENT

EQUIP. DESCRIPTION	WORKING									TOTAL
	HRS	RATE	COST				HRS	RATE	COST	
FOREMAN TRUCK	6.00	\$38.57	\$ 231.42				2.00	\$19.29	\$ 38.57	\$ 269.99
HITACHI ZX 50 EX	3.00	\$75.27	\$ 225.81				1.00	\$37.64	\$ 37.64	\$ 263.45
HITACHI ZX 135 EX	3.00	\$104.16	\$ 312.48				1.00	\$52.08	\$ 52.08	\$ 364.56
JOHN DEERE 245P	2.25	\$150.00	\$ 337.50				0.75	\$75.00	\$ 56.25	\$ 393.75
JOHN DEERE 544 G LOADER	6.00	\$100.97	\$ 605.62				2.00	\$50.49	\$ 100.97	\$ 706.79
SOLO DUMP TRUCK	12.00	\$125.86	\$ 1,510.32				4.00	\$62.93	\$ 251.72	\$ 1,762.04
TOOL TRAILER/JOB	6.00	\$44.49	\$ 266.94				2.00	\$22.25	\$ -	\$ 266.94
SPECTRA LASER	6.00	\$16.47	\$ 98.82				2.00	\$8.24	\$ 16.47	\$ 115.29
JUMPING JACK	6.00	\$26.37	\$ 158.22				2.00	\$13.19	\$ 26.37	\$ 184.59
CUT OFF SAW	6.00	\$21.97	\$ 131.82				2.00	\$10.99	\$ 21.97	\$ 153.79
PLATE COMPACTOR	6.00	\$33.57	\$ 201.42				2.00	\$16.79	\$ 33.57	\$ 234.99
CONTROL TOTALS:	62.25		\$4,080.57	0.0	0.0	0.0	20.75		\$ 635.61	\$ 4,716.18
MARKUP @ 21%										\$ 990.40
SUBTOTAL:										\$ 5,706.57

RENTAL EQUIPMENT

EQUIPMENT DESCRIPTION	BARE RENTAL COST			OPERATING COST						TOTAL
	HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
BOMAG - UNITED RENTALS	8.00	\$58.33	\$ 466.64		\$0.00	\$ -		\$29.17	\$ -	\$ 466.64
BACKHOE CASE - UNITED RENTALS	8.00	\$65.83	\$ 526.64		\$0.00	\$ -		\$32.92	\$ -	\$ 526.64
HOE PACK - UNITED RENTALS	8.00	\$25.00	\$ 200.00		\$0.00	\$ -		\$12.50	\$ -	\$ 200.00
TRENCH 6X16 - UNITED RENTALS	8.00	\$116.76	\$ 934.08		\$0.00	\$ -		\$58.38	\$ -	\$ 934.08
MANHOLE BOX - UNITED RENTALS	8.00	\$101.60	\$ 812.80		\$0.00	\$ -		\$50.80	\$ -	\$ 812.80
BEDDING BOX - UNITED RENTALS	8.00	\$104.16	\$ 833.28		\$0.00	\$ -		\$52.08	\$ -	\$ 833.28
ROAD PLATES - UNITED RENTALS	8.00	\$128.52	\$ 1,028.16		\$0.00	\$ -		\$64.26	\$ -	\$ 1,028.16
LIFTING TOOLS, SPREADER BARS, FIN BOARD	8.00	\$110.00	\$ 880.00		\$0.00	\$ -		\$55.00	\$ -	\$ 880.00
CONTROL TOTALS:	64.00		\$681.60	0.0	0.00	0.00	0.00		0.00	\$ 2,840.80
MARKUP @: 21%										\$ 596.57
SUBTOTAL:										\$ 3,437.37

MATERIALS

DESCRIPTION	VENDOR	INVOICE NO.	TOTAL
			\$ -
			\$ -
			\$ -
			\$ -
CONTROL TOTALS:			\$ -
			MARKUP @: 21.0%
			\$ -
			SUBTOTAL:
			\$ -

SUBCONTRACT

DESCRIPTION	SUBCONTRACTOR	AMOUNT	TOTAL
TRAFFIC SIGNS	O-KAY TRAFFIC		\$ 413.25
			\$ -
CONTROL TOTALS:			\$ 413.25
			MARKUP @: 12.0%
			\$ 49.59
			SUBTOTAL:
			\$ 462.84

ACKNOWLEDGED BY:

EAST SLOPE EARTHWORKS, LLC	DATE
CITY OF BAINBRIDGE ISLAND	DATE

LABOR:
EQUIP:
RENTAL EQUIP.:
MATERIALS:
SUBCONTRACT:
GRAND TOTAL:

SUMMARY OF COSTS				
Cost		Markup		Totals
\$0.00	\$ 8,611.10	\$0.00	\$ 2,497.22	\$ 11,108.32
\$0.00	\$ 4,716.18	\$0.00	\$ 990.40	\$ 5,706.57
\$0.00	\$ 2,840.80	\$0.00	\$ 596.57	\$ 3,437.37
\$0.00	\$ -	\$0.00	\$ -	\$ -
\$0.00	\$ 413.25	\$0.00	\$ 49.59	\$ 462.84
\$0.00	\$ 16,581.33	\$0.00	\$ 4,133.77	\$ 20,715.10

EXTRA WORK ORDER

CLIENT NAME	City of Bainbridge	DATE	6/3/2025
WORK AUTHORIZED BY	Nick Rasor		
WORK DESCRIPTION	While crossing the road we hit a phone line that was not located. Our plan was to dig from North to South once we hit the line we had to switch everything around to dig from the south to the north given the location of the line in conjunction with the waterline. We were able too get the first sticks in by around 11:00 then had to deal with digging around the phone lines. We tired digging with the 245, but then had to use the 135. We found another waterline under the 8" ductile. The line ended up being abandoned. We could not dig with the 135 so we had to bring in the 50 to try and get between the lines to dig. This was all hands on deck to try and get through it so no mudding was being done while we were digging. We got the pipe installed and started to		

Employee/Craft	Regular Hours		OT/OT Hours
Tim Legrande, Super	4		4
Kyle Paine, Operator	4		4
Caleb Allred, Operator	4		4
Malachi Barta, Operator			
Pattrick Wayne, Laborer			
James Maaske, TCS			
Dustin Slimp, Super			

Described work does not constitute additional force account work beyond contract work. Changing between starting points and using different equipment is categorized as contractor means and methods and is covered by the contract work.

Internal Equipment	HOURS
Foreman Truck	8.00
Hitachi ZX 50	4.00
Hitachi ZX 135	4.00
John Deere 245P	3.00
Hoe Pack	1.00
John Deere 544G	8.00
Solo Dump Truck X2	8.00
Tool/Job Trailer	8.00
Spectra Pipe Laser	8.00
Jumping Jack	8.00
Plate Compactor	8.00

Outside Equipment	HOURS
Bomag	8.00
6x16 Trench Box	8.00
8x8x8 Manhole Box	8.00
Bedding Box	8.00
Road Plates X4	8.00
Speed Shoring	8.00
Sign Rental	8.00

SUB-CONTRACTOR	HOURS
Okay Traffic	0.00

PARTS AND MATERIALS DESCRIPTION	QUANTITY

WORK ORDER COMPILED BY	Tim Legrande
CLIENT APPROVAL NAME AND TITLE	
APPROVING PARTY SIGNATURE	
DATE OF APPROVAL	

FORCE ACCOUNT COST SUMMARY

SEE ATTACHED JOB #: 25-02 DATE: 06/04/25

DESCRIPTION:

PHASE CODE: 99

COST CODE: Weaver

EAST SLOPE EARTHWORKS, LLC

EMPLOYEE NAME	CLASS	STRAIGHT TIME			OVERTIME			DOUBLETIME			TOTAL
		HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
Dustin	Superintendent	1.00	\$151.74	\$ 151.74	0.00	\$227.61	\$ -	0.00	\$303.48	\$ -	\$ 151.74
Tim	Foreman	2.00	\$115.47	\$ 230.94	0.00	\$173.21	\$ -	0.00	\$230.94	\$ -	\$ 230.94
James	Gen. Laborer	2.00	\$86.25	\$ 172.50	0.00	\$129.38	\$ -	0.00	\$172.50	\$ -	\$ 172.50
Patrick	Pipe Layer	2.00	\$87.72	\$ 175.44	0.00	\$131.58	\$ -	0.00	\$175.44	\$ -	\$ 175.44
Loren	Load Op	2.00	\$102.84	\$ 205.68	0.00	\$154.26	\$ -	0.00	\$205.68	\$ -	\$ 205.68
Malachi	Backhoe Op	2.00	\$107.80	\$ 215.60	0.00	\$161.70	\$ -	0.00	\$215.60	\$ -	\$ 215.60
Jayden	Truck Driver	2.00	\$100.61	\$ 201.22	0.00	\$150.92	\$ -	0.00	\$201.22	\$ -	\$ 201.22
Kyle, Caleb	Excavator Op.	4.00	\$108.68	\$ 434.72	0.00	\$163.02	\$ -	0.00	\$217.36	\$ -	\$ 434.72
CONTROL TOTALS:		17.00		\$1,787.84	0.00		\$ -	0.00		\$ -	\$ 1,787.84
MARKUP @: 29%										\$ 518.47	
SUBTOTAL:										\$ 2,306.31	

EQUIPMENT

EQUIP. DESCRIPTION	WORKING						HRS	RATE	COST	TOTAL
	HRS	RATE	COST							
FOREMAN TRUCK	1.75	\$38.57	\$ 67.50				0.25	\$19.29	\$ 4.82	\$ 72.32
HITACHI ZX 50 EX	1.75	\$76.27	\$ 131.72				0.25	\$37.64	\$ 9.41	\$ 141.13
HITACHI ZX 135 EX	1.75	\$104.16	\$ 182.28				0.25	\$52.08	\$ 13.02	\$ 195.30
JOHN DEERE 245P	1.75	\$150.00	\$ 262.50				0.25	\$75.00	\$ 18.75	\$ 281.25
JOHN DEERE 544 G LOADER	1.75	\$100.97	\$ 176.70				0.25	\$50.49	\$ 12.62	\$ 189.32
SOLO DUMP TRUCK	1.75	\$125.66	\$ 220.28				0.25	\$62.93	\$ 15.73	\$ 235.06
TOOL TRAILER/JOB	1.75	\$44.49	\$ 77.86				0.25	\$22.25	\$ -	\$ 77.86
SPECTRA LASER	1.75	\$16.47	\$ 28.82				0.25	\$8.24	\$ 2.06	\$ 30.88
JUMPING JACK	1.75	\$28.37	\$ 48.15				0.25	\$13.19	\$ 3.30	\$ 49.44
CUT OFF SAW	1.75	\$21.07	\$ 38.45				0.25	\$10.99	\$ 2.75	\$ 41.19
PLATE COMPACTOR	1.75	\$33.57	\$ 58.75				0.25	\$16.79	\$ 4.20	\$ 62.94
CONTROL TOTALS:	19.25		\$1,290.98	0.0	0.0	0.0	2.75		\$ 86.65	\$ 1,377.63
MARKUP @ 21%										\$ 289.30
SUBTOTAL:										\$ 1,666.93

\$72.32
\$15.19
\$87.51

RENTAL EQUIPMENT

EQUIPMENT DESCRIPTION	BARE RENTAL COST			OPERATING COST			HRS	RATE	COST	TOTAL
	HRS	RATE	COST	HRS	RATE	COST				
BOMAG - UNITED RENTALS	2.00	\$58.33	\$ 116.66		\$0.00	\$ -				\$ 116.66
BACKHOE CASE - UNITED RENTALS	2.00	\$65.83	\$ 131.66		\$0.00	\$ -				\$ 131.66
HOE PACK - UNITED RENTALS	2.00	\$25.00	\$ 50.00		\$0.00	\$ -				\$ 50.00
TRENCH 6X16 - UNITED RENTALS	2.00	\$116.76	\$ 233.52		\$0.00	\$ -				\$ 233.52
MANHOLE BOX - UNITED RENTALS	2.00	\$101.60	\$ 203.20		\$0.00	\$ -				\$ 203.20
BEDDING BOX - UNITED RENTALS	2.00	\$104.16	\$ 208.32		\$0.00	\$ -				\$ 208.32
ROAD PLATES - UNITED RENTALS	2.00	\$128.52	\$ 257.04		\$0.00	\$ -				\$ 257.04
LIFTING TOOLS, SPREADER BARS, FIN BOARD	2.00	\$110.00	\$ 220.00		\$0.00	\$ -				\$ 220.00
CONTROL TOTALS:	16.00		1420.40	0.0	0.00	0.00	0.00		0.00	\$ 710.20
MARKUP @: 21%										\$ 149.14
SUBTOTAL:										\$ 859.34

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

No use of Bomag or Backhoe were necessary for FA work, therefore operating cost does not apply. Rental equipment cost for all equipment is \$73.80/hr based on invoice from United Rental.

\$73.80 x 2 hrs
\$147.60
\$31.00
\$178.60

MATERIALS

DESCRIPTION	VENDOR	INVOICE NO.	TOTAL
			\$ -
			\$ -
			\$ -
			\$ -
CONTROL TOTALS:			\$ -
MARKUP @: 21.0%			\$ -
SUBTOTAL:			\$ -

SUBCONTRACT

DESCRIPTION	SUBCONTRACTOR	AMOUNT	TOTAL
TRAFFIC SIGNS	O-KAY TRAFFIC		\$ 237.75
CONTROL TOTALS:			\$ 237.75
MARKUP @: 12.0%			\$ 28.53
SUBTOTAL:			\$ 266.28

ACKNOWLEDGED BY:	
EAST SLOPE EARTHWORKS, LLC.	DATE
CITY OF BAINBRIDGE ISLAND	DATE

LABOR:
EQUIP:
RENTAL EQUIP.:
MATERIALS:
SUBCONTRACT:
GRAND TOTAL:

SUMMARY OF COSTS				
Cost		Markup		Totals
\$0.00	\$ 1,787.84	\$0.00	\$ 518.47	\$ 2,306.31
\$0.00	\$ 1,377.63	\$0.00	\$ 289.30	\$ 1,666.93
\$0.00	\$ 710.20	\$0.00	\$ 149.14	\$ 859.34
\$0.00	\$ -	\$0.00	\$ -	\$ -
\$0.00	\$ 237.75	\$0.00	\$ 28.53	\$ 266.28
\$0.00	\$ 4,113.42	\$0.00	\$ 985.45	\$ 5,098.86

\$2,306.31
\$87.51
\$178.60
\$0
\$266.28
\$2,838.70

East Slope Earthworks LLC

PO Box 1311

Cle Elum Wa. 98922

(509)852-1111

EXTRA WORK ORDER

CLIENT NAME	City of Bainbridge	DATE	6/4/2025
WORK AUTHORIZED BY	Nick Rasor		
WORK DESCRIPTION	Mudding large gaps for pipe difference from changing pipe size.		

Employee/Craft	Hours	OT/DT Hours
Tim Legrande, Super	2	
Kyle Paine, Operator	2	
Caleb Allred, Operator	2	
Malachi Barta, Operator	2	
Patrick Wayne, Laborer	2	
James Maaske, TCS	2	

Internal Equipment		HOURS
Foreman Truck		2.00
Hitachi ZX 50		2.00
Hitachi ZX 135		2.00
John Deere 245P		2.00
Hoe Pack		2.00
John Deere 544G		2.00
Solo Dump Truck		2.00
Tool/Job Trailer		2.00
Spectra Pipe Laser		2.00
Jumping Jack		2.00
Plate Compactor		2.00
Outside Equipment		HOURS
Bomag		2.00
6x16 Trench Box		2.00
8x8x8 Manhole Box		2.00
Bedding Box		2.00
Road Plates		2.00
Speed Shoring		2.00
Street Signs (Including Message Boards)		2.00

SUB-CONTRACTOR	HOURS
Okay Traffic	

PARTS AND MATERIALS DESCRIPTION	QUANTITY

WORK ORDER COMPILED BY	Tim Legrande
CLIENT APPROVAL NAME AND TITLE	
APPROVING PARTY SIGNATURE	
DATE OF APPROVAL	

**2024 DRAINAGE PROJECTS
FORCE ACCOUNT COST SUMMARY**

ADDITIONAL ASPHALT QUANTITIES

DESCRIPTION:

JOB #: 25-02

DATE: 06/26/25

PHASE CODE: 99

COST CODE: WEAVER RD

EAST SLOPE EARTHWORKS, LLC

EMPLOYEE NAME	CLASS	STRAIGHT TIME			OVERTIME			DOUBLETIME			TOTAL
		HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	
Dustin	Superintendent	2.00	\$151.74	\$ 303.48	0.00	\$227.61	\$ -	0.00	\$303.48	\$ -	\$ 303.48
Tim	Foreman	5.00	\$115.47	\$ 577.35	0.00	\$173.21	\$ -	0.00	\$230.94	\$ -	\$ 577.35
James	Gen. Laborer	0.00	\$86.25	\$ -	0.00	\$129.38	\$ -	0.00	\$172.50	\$ -	\$ -
Patrick	Pipe Layer	0.00	\$87.72	\$ -	0.00	\$131.58	\$ -	0.00	\$175.44	\$ -	\$ -
Loren	Load Op	0.00	\$102.84	\$ -	0.00	\$154.26	\$ -	0.00	\$205.68	\$ -	\$ -
Melachi	Backhoe Op	0.00	\$107.80	\$ -	0.00	\$161.70	\$ -	0.00	\$215.60	\$ -	\$ -
Jayden	Truck Driver	0.00	\$100.61	\$ -	0.00	\$150.92	\$ -	0.00	\$201.22	\$ -	\$ -
Kyle, Caleb	Excavator Op.	0.00	\$108.68	\$ -	0.00	\$163.02	\$ -	0.00	\$217.36	\$ -	\$ -
CONTROL TOTALS:		7.00		\$ 880.83	0.00		\$ -	0.00		\$ -	\$ 880.83
										MARKUP @:	29% \$ 255.44
										SUBTOTAL:	\$ 1,136.27

EQUIPMENT

EQUIP. DESCRIPTION	WORKING								
	HRS	RATE	COST			HRS	RATE	COST	TOTAL
FOREMAN TRUCK	0.00	\$38.57	\$ -			0.00	\$19.29	\$ -	\$ -
HITACHI ZX 50 EX	0.00	\$75.27	\$ -			0.00	\$37.64	\$ -	\$ -
HITACHI ZX 135 EX	0.00	\$104.16	\$ -			0.00	\$52.08	\$ -	\$ -
JOHN DEERE 245P	0.00	\$150.00	\$ -			0.00	\$75.00	\$ -	\$ -
JOHN DEERE 544 G LOADER	0.00	\$100.97	\$ -			0.00	\$50.49	\$ -	\$ -
SOLO DUMP TRUCK	0.00	\$125.86	\$ -			0.00	\$62.93	\$ -	\$ -
TOOL TRAILER/JOB	0.00	\$44.49	\$ -			0.00	\$22.25	\$ -	\$ -
SPECTRA LASER	0.00	\$16.47	\$ -			0.00	\$8.24	\$ -	\$ -
JUMPING JACK	0.00	\$26.37	\$ -			0.00	\$13.19	\$ -	\$ -
CUT OFF SAW	0.00	\$21.97	\$ -			0.00	\$10.99	\$ -	\$ -
PLATE COMPACTOR	0.00	\$33.57	\$ -			0.00	\$16.79	\$ -	\$ -
CONTROL TOTALS:	0.00	\$ -	\$ -	0.00	0.00	0.00	\$ -	\$ -	\$ -
MARKUP @: 21% \$ -									
SUBTOTAL: \$ -									

RENTAL EQUIPMENT

RENTAL EQUIPMENT

EQUIPMENT DESCRIPTION	BARE RENTAL COST			OPERATING COST						
	HRS	RATE	COST	HRS	RATE	COST	HRS	RATE	COST	TOTAL
BOMAG - UNITED RENTALS	0.00	\$58.33	\$ -		\$0.00	\$ -		\$29.17	\$ -	\$ -
BACKHOE CASE - UNITED RENTALS	0.00	\$65.83	\$ -		\$0.00	\$ -		\$32.92	\$ -	\$ -
HOE PACK - UNITED RENTALS	0.00	\$25.00	\$ -		\$0.00	\$ -		\$12.50	\$ -	\$ -
TRENCH 6X16 - UNITED RENTALS	0.00	\$116.76	\$ -		\$0.00	\$ -		\$58.38	\$ -	\$ -
MANHOLE BOX - UNITED RENTALS	0.00	\$101.60	\$ -		\$0.00	\$ -		\$50.80	\$ -	\$ -
BEDDING BOX - UNITED RENTALS	0.00	\$104.16	\$ -		\$0.00	\$ -		\$52.08	\$ -	\$ -
ROAD PLATES - UNITED RENTALS	0.00	\$128.52	\$ -		\$0.00	\$ -		\$64.26	\$ -	\$ -
LIFTING TOOLS, SPREADER BARS, FIN BOARD	0.00	\$110.00	\$ -		\$0.00	\$ -		\$55.00	\$ -	\$ -
CONTROL TOTALS:	0.00		0.00	0.0	0.00	0.00	0.00		0.00	\$ -
										MARKUP @: 21% \$ -
										SUBTOTAL: \$ -
MATERIALS										

MATERIALS

DESCRIPTION	VENDOR	INVOICE NO.	TOTAL
			\$ -
			\$ -
			\$ -
CONTROL TOTALS:			\$ -
			\$ -
MARKUP @: 21.0%			\$ -
SUBTOTAL:			\$ -

SUBCONTRACT

SUBCONTRACT

DESCRIPTION	SUBCONTRACTOR	AMOUNT	TOTAL
TRAFFIC SIGNS			
26 EXTRA TONS ASPHALT	O-KAY TRAFFIC		\$ 638.57
	AGATE ASPHALT		\$ 6,552.00
CONTROL TOTALS:			\$ 7,190.57
			MARKUP @: 12.0% \$ 862.87
			SUBTOTAL: \$ 8,053.44
ACKNOWLEDGED BY:			

ACKNOWLEDGED BY:

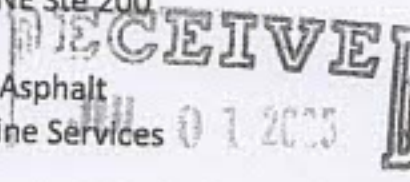
EAST SLOPE EARTHWORKS, LLC.	DATE
CITY OF BAINBRIDGE ISLAND	DATE

LABOR:
EQUIP:
RENTAL EQUIP.:
MATERIALS:
SUBCONTRACT:
GRAND TOTAL:

SUMMARY OF COSTS				
Cost		Markup		Totals
\$0.00	\$ 880.83	\$0.00	\$ 255.44	\$ 1,136.27
\$0.00	\$ -	\$0.00	\$ -	\$ -
\$0.00	\$ -	\$0.00	\$ -	\$ -
\$0.00	\$ -	\$0.00	\$ -	\$ -
\$0.00	\$ 7,190.57	\$0.00	\$ 862.87	\$ 8,053.44
\$0.00	\$ 8,071.40	\$0.00	\$ 1,118.31	\$ 9,189.71



16330 State Hwy 305 NE Ste 200
 Poulsbo, WA. 98370
 (360) 930-8703 Agate Asphalt
 (360) 930-0017 New Line Services
 (360) 824-7161 Fax



RY: _____

Invoice # 2025-403
Date 6/26/2025
Customer Phone
Estimator CNH
Contractor # AGATEAE85305

Name/Address	Job Address
East Slope Earthworks LLC 317 W 3rd St Cle Elum, WA 98922	Bainbridge Drainage Project CHANGE ORDER

Description	Qty	Rate	Amount
CHANGE ORDER WORK - WEAVER ROAD			
WEAVER ROAD - An Additional 26 tons were used on Weaver Road. Original contract price was \$302.00 per ton.	26	302.00	7,852.00
Labor = 2.5 Hrs @ \$700.00 per hour = \$1750.00 Material = 26 Tns @ \$80.00 per hour = \$2080.00 Trucking = 2.5 Hrs @ \$205.00 per hour = \$512.50 Equipment = 2.5 Hrs @ \$300.00 per hour = \$750.00 Overhead & Profit = \$1,460.00			
- EASTSLOPE asked if we could reduce the cost per ton for the additional quantity which i agreed to. I reduced the cost per ton by \$50.00 giving a reduction of \$1300.00	26	-50.00	-1,300.00

Thank you for your business!

PAYMENT IS DUE UPON RECEIPT

Payment is due upon completion of job, as agreed upon in the signed contract. SERVICE CHARGE WILL BEGIN ACCRUING 10 DAYS AFTER INVOICE DATE. SERVICE CHARGE is computed on the previous balance after deduction of any payments or credits. The "Periodic Rate" used is 1 1/2% of the determined balance (minimum charge of \$.50) which is an ANNUAL PERCENTAGE RATE OF 18%

Please Remit Payment To:
 Agate Asphalt
 16330 State Hwy 305 NE
 Poulsbo, WA 98370

Subtotal	\$6,552.00
Sales Tax (9.2%)	\$0.00
Total	\$6,552.00

Payments/Credits	\$0.00
Balance Due	\$6,552.00

www.AgateAsphalt.com / www.newlinestriping.com



Shine Asphalt Plant
Olympic Peninsula Division Pt Ludlow, WA 98365
425-766-2253

Ticket #: 161836
Date: 6/4/25
Time: 8:08 am

*** Silo 2 Loadout ***

Customer Information

ID: 118268
Name: Agate Asphalt/New Line Services Inc
Address: 16330 State Hwy 305 NE Ste 200
Poulsbo, WA 98370
Phone: 206-218-8070

Job Information

ID: 14780
Name: 1
Location:
Item: 99 -

Truck and Carrier Information

Truck ID: A55
Descript: Agate
Carrier ID: 1
Name: ALL

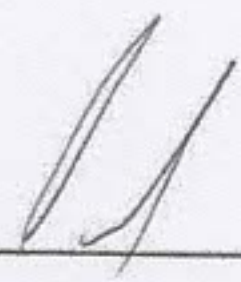
Truck Weights

Gross	Tare	Net
81160 lb	33260 lb	47900 lb
40.58 Tn	16.63 Tn	23.95 Tn
36.81 Mg	15.09 Mg	21.73 Mg

Product and Load Totals

ID: 175
Name: HMA 1/2" ASPHALT
Today: 1 / Loads 23.95 Tn 21.73 Mg
To Date: 1 / Loads 23.95 Tn 21.73 Mg

Seal: 769
Weighmaster: Larry Symington

Received By: 

Lakeside Copy



Shine Asphalt Plant
Olympic Peninsula Division Pt Ludlow, WA 98365
425-766-2253

Ticket #: **161838**
Date: **6/4/25**
Time: **8:30 am**

*** Silo 2 Loadout ***

Customer Information

ID: **118268**
Name: **Agate Asphalt/New Line Services Inc**
Address: **16330 State Hwy 305 NE Ste 200**
Poulsbo, WA 98370
Phone: **206-218-8070**

Job Information

ID: **14780** PO#:
Name: **1**
Location:
Item: **99 -**

Truck and Carrier Information

Truck ID: **A17tt**
Descript: **agate**
Carrier ID: **1**
Name: **ALL**

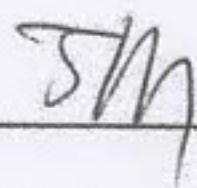
Truck Weights

<u>Gross</u>	<u>Tare</u>	<u>Net</u>
103300 lb	41000 lb	62300 lb
51.65 Tn	20.50 Tn	31.15 Tn
46.86 Mg	18.60 Mg	28.26 Mg

Product and Load Totals

ID: **175** JMF #: **MD250022**
Name: **HMA 1/2" ASPHALT**
Today: **2 / Loads** **55.10 Tn** **49.99 Mg**
To Date: **2 / Loads** **55.10 Tn** **49.99 Mg**

Seal: **769**
Weighmaster: **Larry Symington**

Received By: 

Lakeside Copy



Shine Asphalt Plant
Olympic Peninsula Division Pt Ludlow, WA 98365
425-766-2253

*** Silo 2 Loadout ***

Ticket #: **161841**
Date: **6/4/25**
Time: **10:40 am**

Customer Information

ID: **118268**
Name: **Agate Asphalt/New Line Services Inc**
Address: **16330 State Hwy 305 NE Ste 200**
Poulsbo, WA 98370
Phone: **206-218-8070**

Job Information

ID: **14780** PO#:
Name: **1**
Location:
Item: **99 -**

Truck and Carrier Information

Truck ID: **A99**
Descript: **agate**
Carrier ID: **1**
Name: **ALL**

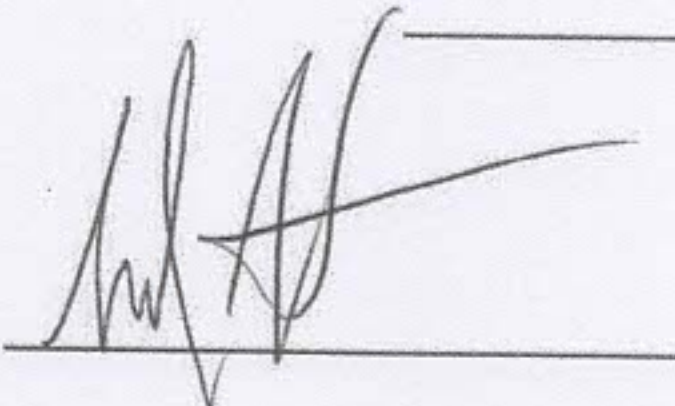
Truck Weights

<u>Gross</u>	<u>Tare</u>	<u>Net</u>
55220 lb	25180 lb	30040 lb
27.61 Tn	12.59 Tn	15.02 Tn
25.05 Mg	11.42 Mg	13.63 Mg

Product and Load Totals

ID: **175** JMF #: **MD250022**
Name: **HMA 1/2" ASPHALT**
Today: **3 / Loads** **70.12 Tn** **63.61 Mg**
To Date: **3 / Loads** **70.12 Tn** **63.61 Mg**

Seal: **769**
Weighmaster: **Larry Symington**

Received By: 

Lakeside Copy



Shine Asphalt Plant
Olympic Peninsula Division Pt Ludlow, WA 98365
425-766-2253

Ticket #: **161845**
Date: **6/4/25**
Time: **12:05 pm**

*** Silo 2 Loadout ***

Customer Information

ID: **118268**
Name: Agate Asphalt/New Line Services Inc
Address: 16330 State Hwy 305 NE Ste 200
Poulsbo, WA 98370
Phone: 206-218-8070

Job Information

ID: **14780** PO#:
Name: 1
Location:
Item: 99 -

Truck and Carrier Information

Truck ID: **A55**
Descript: Agate
Carrier ID: 1
Name: ALL

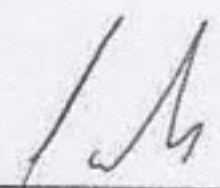
Truck Weights

<u>Gross</u>	<u>Tare</u>	<u>Net</u>
80920 lb	33000 lb	47920 lb
40.46 Tn	16.50 Tn	23.96 Tn
36.71 Mg	14.97 Mg	21.74 Mg

Product and Load Totals

ID: **175** JMF #: **MD250022**
Name: **HMA 1/2" ASPHALT**
Today: **4 / Loads** **94.08 Tn** **85.35 Mg**
To Date: **4 / Loads** **94.08 Tn** **85.35 Mg**

Seal: 769
Weighmaster: Larry Symington

Received By: 

Lakeside Copy

**City of Bainbridge Island
PUBLIC WORKS DEPARTMENT**



MEMORANDUM

TO: File

FROM: Nick Rasor, P.E.

DATE: August 15, 2025

RE: 2024 Annual Drainage Justification for Change Order 2

The amount attributed to Change Order 2 - \$78,612.32 is for items related to additional work for this project as detailed in this memo.

Work Change Directive 3 (WCD3) relates to the discovery of controlled density fill used for backfilling the existing water main, as well as the discovery of unlocated underground utilities at the Manitou Beach site for \$29,888.71.

Work Change Directive 4 (WCD4) relates to encountering underground side sewer lines that required adjustment to the storm pipe elevation at the Weaver site for \$10,303.02.

Work Change Directive 5 (WCD5) relates to another conflict with underground power/telecom utilities that required adjustment to the location of a catch basin and changing the storm pipe size from 24" to 12" at the Weaver site for \$39,074.42.

Work Change Directive 6 (WCD6) relates to additional HMA quantities for an increase in the thickness for trench patches and additional CSBC and CSTC quantities at the Weaver site for \$14,612.08.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME:

AGENDA ITEM: Adopt Resolution No. 2025-15 Amending the City's Naming Policy as it relates to the Bainbridge Island Senior/Community Center

SUMMARY: On August 12, 2025, the Council received a presentation from the Senior Center with regard to their progress in developing construction plans for a new Senior Community Center. The Senior Center provided information on their desire to provide the ability to name certain features after individuals as an incentive to induce donations. After its construction, the new Senior/Community Center will be owned by the city. The Senior Center wants to ensure names will be honored by the city in the future.

At the August 12, 2025, meeting, the Council expressed its support for the Senior/Community Center naming efforts and agreed to honor the names in the future.

The city has established via resolution policies with regard to naming public buildings. To harmonize the Council's direction of August 12 with the city's adopted naming policy, an amendment to the city's existing policy is recommended. The proposed resolution 2025-15 amends the city's naming policy to exempt rooms, spaces, equipment, and facilities at the Bainbridge Island Senior/Community Center from the city's adopted policy.

AGENDA CATEGORY: Resolution

PROPOSED BY: Executive

RECOMMENDED MOTION:

Adopt Resolution No. 2025-15 amending the City's Naming Policy as it relates to the Bainbridge Island Senior Community Center.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:

[Resolution No. 2025-15 Amending Naming Policy.docx](#)

RESOLUTION NO. 2025-15

A RESOLUTION of the City of Bainbridge Island, Washington, amending Section 2.3 of Resolution No. 2023-01 to provide that the naming of rooms, spaces, and facilities at the Bainbridge Island Senior/Community Center are exempt from the City's *Policy on Public Property Names and Name Changes* under certain circumstances.

WHEREAS, the City of Bainbridge Island owns the building and land located at 370 Brien Drive SE, Bainbridge Island, Washington ("the Senior Center Property"), and currently leases the same to the Bainbridge Island Senior/Community Center ("BISCC"); and

WHEREAS, the City and BISCC signed that certain "Memorandum of Understanding for Redevelopment of Senior Center Property" on May 17, 2024, which provides that BISCC will design, construct, and operate a new senior and community center on the Senior Center Property and will, upon completion of construction, convey the new senior and community center to the City subject to a new lease and operating agreement; and

WHEREAS, the Memorandum of Understanding provides that BISCC will raise all funds necessary to design, construct, and operate the new senior and community center; and

WHEREAS, BISCC intends to solicit funds from donors and desires the ability to offer to name rooms, spaces, equipment, and facilities at the new senior center after donors as an incentive for the donation of funds; and

WHEREAS, BISCC wishes to ensure that the City will honor naming agreements entered into as provided in BISCC's naming policy and the City Council has agreed to do so; and

WHEREAS, the City Council has determined to amend the City's *Policy on Public Property Names and Name Changes*, as adopted by Bainbridge Island Resolution No. 2023-01, to accommodate BISCC's request.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Section 2.3 of Resolution No. 2023-01, adopted by the Bainbridge Island City Council on July 11, 2023, is hereby amended to read as follows:

3. The process and criteria for naming or renaming municipally owned properties described in this policy do not apply to the following types of property:
 - a. Historically registered properties for which a name has been indicated on a nomination form and accepted for use on a historic register, including property on the City

of Bainbridge Island, Washington State, or National Registers of Historic Places.

- b. Rooms, spaces, equipment, and facilities at the Bainbridge Island Senior/Community Center, where the naming is made to recognize a donation towards design and construction on the property pursuant to a naming policy of the Bainbridge Island Senior/Community Center organization approved by the City Council.

Section 2. If any one or more sections, subsections, or sentences of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution and the same shall remain in full force and effect.

Section 3. This resolution shall take effect and be in full force immediately upon passage.

PASSED by the City Council this ____ day of _____, 2025.

APPROVED by the Mayor this ____ day of _____, 2025.

Ashley Mathews, Mayor

ATTEST/AUTHENTICATE:

By: _____

Christine Brown, MMC, City Clerk

PASSED BY THE CITY COUNCIL:



City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Enter Into Amendment No. 6 to the Professional Services Agreement with Skillings, Inc. to Support Permit Review Responses and Construction Support for the Lower Lovell Pump Station, Wood Avenue Pump Station, Sunday Cove Pump Station and Sunday Cover Gravity Sewer Line (\$281,246, Sewer Fund) - Public Works

SUMMARY: The City's sewer system serving the lower Lovell Avenue pump station needs to be rerouted due to its deteriorated condition. The scope of work for the design of the re-routed system includes abandoning the sewer beach mains in West Eagle Harbor and re-routing of the sewer basin to include rehabilitation of the Sunday Cove and lower Lovell pump stations, and construction of a new pump station on Wood Avenue. Construction is planned to start in fall 2025, and be completed by fall of 2026.

Amendment No. 6 will support permit responses and revisions related to the Planning Department's requests for information; and construction support services for Lower Lovell Pump Station, Wood Avenue Pump Station, Sunday Cove Pump Station and Sunday Cover Gravity Sewer Line projects and increases the contract amount to \$1,871,766.80.

The Public Works Department anticipates bidding the project in the fall of 2025, with construction starting in the winter of 2025.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Public Works

RECOMMENDED MOTION:

I move to authorize the City Manager to Execute Amendment No. 6 in the amount of \$281,246.00 with Skillings, Inc. to support permit review responses and construction support for the Lower Lovell Pump Station, Wood Avenue Pump Station, Sunday Cove Pump Station and Sunday Cover Gravity Sewer Line.

COMMUNITY ENGAGEMENT AND OUTREACH:

None planned at this time.

FISCAL IMPACT:

Amount:	\$281,246.00
Ongoing Cost:	N/A
One-Time Cost:	\$281,246.00
Included in Current Budget?	true

BACKGROUND: The City's sewer system serving the lower Lovell Avenue pump station needs to be rerouted due to its deteriorated condition. The scope of work for the design of the re-routed system includes abandoning the sewer

beach mains in West Eagle Harbor and re-routing of the sewer basin to include rehabilitation of the Sunday Cove and lower Lovell pump stations, and construction of a new pump station on Wood Avenue. The project will also include individual new residential side sewers and grinder pumps. The Wing Point sewer pump station rehabilitation design is also included in this package of services.

The City Council approved a design contract for the above-mentioned projects at their August 11, 2020, City Council meeting in the amount of \$872,293. Since that time, Amendment No. 1 was executed on December 21, 2021, extending the contract date to December 31, 2023, and Amendment No. 2 was executed on March 11, 2022, increasing the contract amount to \$1,028,509 for an alternative analysis of the Wing Point Pump Station designs. Amendment No. 3 was executed on June 22, 2023, to include alternative analysis related to the replacement of the Wing Point sewer pump station(s) in an upland location and increasing the contract amount to \$ 1,490,448. Amendment No. 4 addressed a change of existing conditions associated with the construction of new residential side sewers that requires additional field survey and engineering analysis. Amendment No. 5 supported additional requirements related to the Lower Lovell Pump Station element of the project in the amount of \$60,000, bringing the revised contract amount to \$ 1,590,520.80. The remaining project design is complete and is being reviewed for land-use permitting.

Amendment No. 6 will support permit responses and revisions related to the Planning Department's requests for information and construction support services for Lower Lovell Pump Station, Wood Avenue Pump Station, Sunday Cove Pump Station and Sunday Cover Gravity Sewer Line projects and increases the contract amount to \$1,871,766.80.

ATTACHMENTS:

[Amendment No 6 SSLWW Skillings.docx](#)

[Amend 6 Final 20250807 SOW & FEE.pdf](#)

[Lovell_Wood_CIP Budget Pages.pdf](#)

**AMENDMENT NO. 6 TO
AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AMENDMENT NO. 6 TO THE AGREEMENT FOR PROFESSIONAL SERVICES

(“Amendment”) amends the Agreement for Professional Services (“Agreement”) entered into on August 17, 2020, by the City of Bainbridge Island, a Washington State municipal corporation (“City”), and Skillings, Inc., a Washington State corporation (“Consultant”).

WHEREAS, the City and the Consultant entered into the Agreement to provide professional services in connection with the design and preparation of contract documents for the decommissioning of the West Eagle Harbor sewer beach mains, design of an upland redirect of sewer flows to gravity and grinder pumps/force mains, including the rehabilitation of the Lovell Avenue and Sunday Cove pump stations, and the construction of a new pump station in Wood Avenue. Rehabilitation of the Wing Point sewer pump station is also included for the purpose of consolidation of services; and

WHEREAS, the City and Consultant entered into Amendment No 1 on December 21, 2021, to extend the term of the Agreement; and

WHEREAS, the City and Consultant entered into Amendment No 2 on March 11, 2022, to revise and increase the services provided under the Agreement, and to amend the maximum amount payable under the Agreement; and

WHEREAS, the City and Consultant entered into Amendment No 3 on June 22, 2023, to revise and increase the services provided under the Agreement, to amend the maximum amount payable under the Agreement, and to extend the term of the Agreement; and

WHEREAS, the City and Consultant entered into Amendment No 4 on June 27, 2024, to revise and increase the services provided under the Agreement, to amend the maximum amount payable under the Agreement, and to extend the term of the Agreement; and

WHEREAS, the City and Consultant entered into Amendment No 5 on April 15, 2025, to revise and increase the services provided under the Agreement, and to amend the maximum amount payable under the Agreement; and

WHEREAS, the City desires to further amend the services and the maximum amount payable under the Agreement.

NOW, THEREFORE, the City and the Consultant agree to amend the Agreement as follows:

1. Section 3.A. is hereby amended to read as follows:
 - A. The City shall pay the Consultant hourly, plus actual expenses, in accordance with Attachment B, but not more than a total of ~~One Million Five Hundred Ninety Thousand Five Hundred Twenty Dollars and 80/100 (\$1,590,520.80)~~ One Million Eight Hundred Seventy-One Thousand Seven Hundred Sixty-Six and 80/100 Dollars (\$1,871,766.80);
2. Attachment B, Scope of Services, is hereby amended to include the tasks on Attached Exhibit A.
3. Except as modified herein, all other terms and conditions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Agreement as of the later of the signature dates included below.

SKILLINGS, INC.

CITY OF BAINBRIDGE ISLAND

Date: _____

Date: _____

By: _____

By: _____

Name _____

Blair King, City Manager

Title _____

Tax I.D. # _____

City Bus. Lic. # _____

EXHIBIT A SCOPE OF WORK

Prepared for:

**City of Bainbridge Island
Eagle Harbor Sewer Improvements
Amendment 6 – Services During Construction and City Planning RFI Update
August 7th, 2025**

INTRODUCTION:

The City of Bainbridge Island (CITY) is requesting engineering services from Skillings, Inc. (CONSULTANT) to provide services during construction contract administration for the Eagle Harbor Sewer Improvements (PROJECT). The CITY has available funds from a combination of grant funds and CITY funds for the project. Work will conform to appropriate state and City standards and in accordance with the requirements of the WSDOT Local Agency Guidelines (LAG) Manual and the Construction Contract.

Skillings has experienced construction management staff and will assist the CITY with ad, bid, award, and construction contract administration. Our construction management practices follow the WSDOT Local Programs *Local Agency Guidelines (LAG) Manual* as a matter of practice because it is a proven way of doing business and meeting funding agency audit requirements.

It is understood the City will provide full-time construction contract administration. The CONSULTANT will provide support services to the City providing perioding on-site services, review of submittals, design services during construction, if necessary.

The City Planning Department has provided additional RFI comments that require response by Skillings. Skillings has received the comments and met with the City to review all the comments provided. Skillings will address the comments per the City Project Managers direction.

The following scope of services is based upon the assumptions outlined herein. In providing support services, the CONSULTANT will be providing specific scoped items, such as periodic site visits, pump station start-up, document reviews, meeting with property owners, change order support, etc. However, assigning and estimate of time to each of these activities is not possible. In the alternative, an estimate of staffing resources has been provided. The estimated resources are based on the contract time identified in the Assumptions below.

ASSUMPTIONS:

This Scope of Services is based upon certain assumptions and exclusions identified below and under specific tasks. The following assumptions were used in the development of this scope of services:

- Services will be performed in accordance with WSDOT's LAG Manual and Construction Manual. The staff-hours proposed by the CONSULTANT are an estimate only and are subject to change based on the actual construction schedule and working hours of the Contractor and services requested by the City.
- City will provide on site construction inspection
- City will prepare change orders
- Consultant will review change orders and provide recommendations

- Consultant will review RFIs
- Project will be completed within 8-months.
- Onsite observation is estimated at 2-days per week during construction.
- Should the CITY direct the CONSULTANT not to be on the project site for any reason, CONSULTANT is not responsible for performing any scope items listed under the corresponding tasks.
- Construction Surveying and claims analysis/evaluation are excluded from this scope.
- The CONSULTANT shall assume no responsibility for contractor's ways, means or methods or job site safety but will report to the Contractor and CITY of any observed public safety concerns.
- The CONSULTANT will endeavor to protect the CITY against defects and deficiencies in the work of the Contractor but cannot guarantee the Contractors' performance.
- Construction contract duration of 168 calendar days; 120 working day contract.
- Three (3) additional calendar weeks will be estimated to cover such items as preconstruction activities, non-chargeable working days when construction services are provided, and six (6) weeks for project closeout after project acceptance.
- Work will be performed during daylight hours.
- CONSULTANT will be on-site 8 hours per day, 2-days per week for each site visit.
- CONSULTANT will not work on Holidays as defined in the WSDOT Standard Specifications, Saturdays or Sundays.
- CONSULTANT shall be compensated for additional on-site observation and administrative work required for each additional construction day added to construction contract days due to contractor delays and for additional contract days added due to extra work or change orders to the construction contract.
- Construction contract administration services for underground utilities are included as an option for the CITY under Task 120.
- Contract time:
 - 120 working days, or 24 weeks; plus
 - Two weeks pre-construction effort
 - Four weeks closeout effort
 - A total of 30 weeks; 8-months
 - Possible additional time for underground utilities, see Task 120
- Changes from these assumptions will be considered extra work and will be renegotiated as required, such as additional working days added to the contract time by change order(s).

RESPONSIBILITIES OF THE CITY:

- Provide CM oversight and approval authority for all construction activities.
- Process all contract documents through the CITY's approval process (e.g. CM invoices, construction contract, monthly pay estimates, change order execution, cost reduction proposals, time extensions, etc.).
- Provide and assist the CONSULTANT in utility coordination.
- Prepare the Pre-Construction Conference agenda, hand-out materials, and conduct the Pre-Construction Conference.

- Coordinate and schedule any public meetings required before, during and after construction.
- Provide operations & maintenance interface with other CITY Staff for ongoing project issues.
- City will provide material testing, including asphalt, concrete, and compaction testing.
- City will provide full-time project observation.

REFERENCES:

The CONSULTANT shall perform services set forth in this SCOPE OF WORK on behalf of the CITY using procedures specified by the City and in compliance with the standards and requirements set forth in the following procedures, regulations and most current (at the time of execution of this agreement) adopted manuals which by reference, are made a part of this Agreement.

- Current (as of the date of execution of the agreement) CITY/CITY standards and ordinances:
- Current (as of the date of execution of the agreement) versions of the following publications and manuals shall be applicable when required by state or federal funding authorities:
 - *Standard Specifications for Road, Bridge, and Municipal Construction*, published by the Washington State Department of Transportation (WSDOT).
 - *Standard Plans for Road, Bridge, and Municipal Construction*, published by WSDOT.
 - *Local Agency Guidelines* (LAG Manual), published by WSDOT.
 - *Construction Manual*, published by WSDOT.

CHANGE MANAGEMENT:

This is a negotiated hourly rate contract with a not to exceed maximum. The levels of effort for various tasks are estimates and may vary. The contract will be managed to the contract maximum, not the task level budgets.

Task 010 – Project Management

Project management and quality reviews will be on-going during the course of the project. The project manager will maintain communication with CONSULTANT staff and CITY, will monitor the project's scope, schedule, and budget, will coordinate and communicate with staff, and other similar project management tasks.

Tasks:

1. Schedule, prepare for, and take part in up to 30 weekly communications with the CITY.
2. Prepare any supplements to the CONSULTANT Agreement.
3. CONSULTANT will prepare up to 8 monthly billings with progress reports.
4. Supervise the CONSULTANT's field personnel assigned to the project.

Deliverables:

- Document CITY direction to CONSULTANT.
- Agreement supplements as/if needed.
- Monthly invoices with progress report.

Task 020 – Construction Contract Administration Support

The CONSULTANT will work closely with the CITY to provide the appropriate support staff to assist the City in the City's management of the Contract, for compliance with the Contract, the LAG Manual, and Construction Manual. This effort will include the following elements:

Tasks:

1. Attend the preconstruction conference.
 - a. Review City prepared agenda and list of attendees
 - b. Attend a pre-construction meeting
2. Review and approve Contractor's submittals.
 - a. Shop drawings.
 - b. Requests for Approval of Materials (RAMs)
3. Contractor coordination.
 - a. Respond to Contractor RFI's and defer to the Engineer of Record for a response when appropriate.
 - b. Respond to contractor questions which may arise as to the quality and acceptability of furnished materials, and work performed, and to general questions raised by adjacent property owners or general public.
 - c. Coordinate off-site fabrication inspection with independent testing authority, if needed.
 - d. Review ROM and material testing results and advise the Contractor accordingly.
 - e. Facilitate coordination between the Contractor, CITY and project stakeholders regarding status and issues of construction activities.
 - f. Facilitate utility coordination for existing and new utility improvements.
4. Review and approve IDRs prepared by the CONSULTANT'S construction inspector.
5. Review the Contractor's baseline project schedule, and
 - a. Monitor that schedule throughout the course of the project for compliance with the provisions of the Contract.
 - b. Request and review periodic schedule updates submitted by the Contractor.
6. Prepare official correspondence to the Contractor and issue upon the CITY's approval.
 - a. Issue field directives and stop work notices to the Contractor, when necessary, with the CITY's approval.
 - b. Issue Correction Notices when appropriate.
7. Senior Project Engineer assumes up to 12 field visits.

Deliverables:

- Contractor's submittal reviews and approvals
- Contractor coordination
- Consultant IDR review and approval
- Schedule review and update coordination
- Weekly construction planning meetings
- Official contractor correspondence
- Field visit notes

Task 030 – Document Control

The CONSULTANT shall provide document control services to be used to ensure compliance with the Contract, the LAG Manual, and Construction Manual and will include the following Tasks:

Tasks:

1. Maintain electronic copies of all documents and paper Documents if required for City project reviews. Paper documents will be kept by the CONSULTANT until the end of the project at which time the Client will be provided with the paper documents. Maintain lists of:
 - a. Approved change orders,
 - b. Potential change orders. Potential change orders will have a force account estimate of the extra work related to that item(s), until an approved change order is executed.
 - c. Balance of management reserve fund

Deliverables:

- Electronic construction records
- Paper construction records
- Project record documentation
- Change order documentation.

Task 040 – Field Observation

The CONSULTANT shall provide periodic construction observation services. By providing periodic construction observation, the CONSULTANT shall assume no responsibility for the contractor's ways, means and methods, or job site safety but will report to the Contractor and CITY any known public safety concerns. Assumed onsite inspection for one week per month.

Assumptions:

- It is assumed the consultant will provide periodic onsite construction observations an average of two (2) days per week.
- The CONSULTANT shall provide construction observation services for the tasked elements below. Per City request, it is assumed that the Consultants inspector is

Tasks:

1. Provide digital photographs of:
 - a. the existing conditions (pre-construction)
 - b. During the course of the construction
 - c. final (post construction)
2. Prepare Inspector's Daily Reports (IDRs) recording the contractor's operations performed for each day the CONSULTANT is on site, logging:
 - a. Measurements for quantities of materials installed,
 - b. Log equipment and staff present,
 - c. Weather conditions, and
 - d. Any observed problems or construction issues.
3. Prepare Contract records for:
 - a. Daily Payment Notes,
 - b. Force Account Records,

4. Contractor field coordination:
 - a. Respond to contractor questions which may arise as to the quality and acceptability of furnished materials or work performed.
 - b. Respond to general questions raised by adjacent property owners or general public. Complaints or detailed questions shall be referred to the CITY.
 - c. Facilitate coordination with property owners, businesses, and other project stakeholders identified at the preconstruction conference.
 - d. Review the Contractor's coordination of existing utilities within the project boundaries.
 - e. The Construction Inspector shall review monthly pay estimates with the Contractor and provide recommendations to the Resident Engineer and CITY.
5. Prepare field records and documents in accordance with the Record of Materials (ROM);
 - a. Coordinate with Office Engineer for changes and updates to the ROM.
 - b. Review the Record of Materials (ROM) against the material testing results and advise the Contractor accordingly.
6. For each day the CONSULTANT is on site monitoring traffic control via photographs of traffic control set-up and work activities during the course of construction. Photographs will be in digital format and cataloged by date. (CITY provided task, no CONSULTANT hours assigned)
7. Review the Contractor's compliance with water quality permits and the requirements of the TESC and SPCC Plans.
8. Attend weekly construction meetings.
9. Review the Contractor's construction record drawings on a weekly basis. The CONSULTANT Inspector (only at the request of the City) will track and record field changes on drawings and use this information to verify the Contractor's construction record drawings. Coordinate this activity with the City's full-time on-site staff.
10. Participate in the Project's final walk-through and assist in developing a list of any remaining deficiencies (punch list).
11. When the Contractor has completed each pump station and verified it is completed and operational, the CONSULTANT will witness the pump station startup and operation, document power loads and flows.

Deliverables:

- Construction photographs
- IDRs (when onsite)
- Contractor field coordination
- ROM data
- Traffic control records
- Weekly construction planning meetings
- Pump station operation documentation
- Record drawing coordination

Task 050 – City Planning RFI Update
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The CONSULTANT shall provide responses to City of Bainbridge Island Planning comments.

Assumptions:

- Comments and notes provided by the City Project Manager will prevail as CONSULTANT direction.
- It is assumed that this RFI response to City Planning will be final and no subsequent review, responses, or comments will require CONSULTANT services. If additional comments are requested, the CONSULTANT will address the comments on a time and material basis, with a not to exceed value established by the City Project Manager.
- Comment Review Meeting will have two Skillings staff members present for 1 hour duration.
- Additional Bi-weekly meetings will be required. It is assumed that 4 additional meetings with 2 Skillings staff members for 1 hour duration is required.
- CONSULTANT will address comments only as indicated by “REVISION REQUIRED” per the City provided RFI review document.
- Geotechnical response and review is required by PanGeo.
- Review Comment Matrix will be in Excel format for comment tracking

Tasks:

1. Task management, administration, and Geotech coordination.
2. Bi-Weekly Meetings with City
3. Comment Review meeting with City.
4. Develop Review Comment Matrix
5. City of Bainbridge Island Planning RFI Comments:
 - a. Address Plan Set comments
 - b. Address Environmental documentation comments
 - i. Wetland Report
 - ii. Biological Assessment
 - iii. Vegetation Impact Tables
 - iv. Shoreline variance document
 - v. Inadvertent Discovery Plan
6. Submission of RFI documents to City Project Manager

Deliverables:

- Review Comment Matrix
- RFI Documents (PDF format)

Task 070 – Survey Verification

No services will be provided under this section. The Contractor is responsible for all construction surveying.

Task 080 – Public Outreach

Keeping the public informed during construction is important in delivering a successful project. With that in mind, the CONSULTANT staff shall provide limited assistance with project outreach.

Assumptions:

- A formal Public outreach program is not included in the scope of work but may be added if requested by supplement to the agreement.
- The anticipated scope provides for periodic assistance to the City staff to meet with property owners on site. Task 1 will be primarily coordinated by City staff. When request Skillings will provide support for Task 1, and invoice time for this task on a Time and Material basis only with the written request of the City representative.

Tasks:

1. The CONSULTANT, under the direction of the CITY, assist with delivering informational flyers for the upcoming construction activities, road closures, temporary traffic controls, and other pertinent information. (by City request only)
2. The CONSULTANT also will assist the CITY in responding to questions and issues raised by private citizens and local businesses connected to the Project.
3. Meet with City and property owners on site as requested by the City.

Deliverables:

- Meeting minutes

Task 90 – Claims/Disputes Support

No services are provided under this section unless requested by the CITY as a contract amendment.

Task 100 – Project Close-out

Consultant will assist the City with close-out documentation of the work completed on the project.

Assumptions:

- The Contractor will provide the redline as-built drawings.
- The City can rely on the redlines provided by the Contractor
- Skillings will not prepare As-builts or provide as-built coordination as part of this scope of work.
- City will verify all final quantities

Tasks:

1. Prior to substantial completion, the Consultant will assist the City in providing the Contractor a punch list of items to be completed or repaired before acceptance of the project. the CONSULTANT and the City will jointly review the construction sites and prepare a pre- and final punch list as well as a final walk through to verify the project is complete.

Deliverables:

- Punch list

Task 120 – Utility Undergrounding Construction Management (non-Federal participation)

Undergrounding of the electrical system and communication utilities is not currently included in the

construction project. The CITY intends to either negotiate with the successful Contractor to do the undergrounding in conjunction with the project or to do the construction with CITY staff.

END SCOPE OF SERVICES

Skillings has developed this scope and fee based upon the following working hours for each individual member derived from total working days (120) as described in the project manual.

- Principal in Charge: 2 hr/week
- Project Manager: 2 hr/day
- Engineer: 2 hr/day
- Inspector: As needed
- Project Administrator: 2 hr/week

The CONSULTANT and the CITY may negotiate additional services as requested by the CITY. These additional services will be considered extra work and will be renegotiated as required, such as:

- Claims/Disputes Support if necessary

Prepared by: Michael Adams, PE Date: 06/24/2025

Checked by: Thomas Skillings, PE Date: 6/25/2025

19217 City of Bainbridge Island AMENDMENT 6 - SERVICES DURING CONSTRUCTION AND CITY PLANNING RFI UPDATE 8/7/2025		PRINCIPAL-IN-CHARGE	PROJECT MANAGER	PROJECT ENGINEER	ENGINEER	PROJECT SCIENTIST	INSPECTOR	PROJECT ADMINISTRATOR
TASK #	Task Description							
10	Project Mangement							
1	Schedule, prepare for, and take part in up to 32 weekly communications with the City.		32	32				
2	Prepare any supplements to the CONSULTANT Agreement.	8	16					24
3	Prepare up to 9 monthly billings with progress reports Citys and earned value worksheets.	8	16					24
4	Supervise the Consultant's field personnel assigned to the project.	16	32					
20	Construction Contract Administration Support							
1	Attend the preconstruction conference.		2					
2	Review and approve Contractor's submittals.		2					
3	Contractor coordination		2	4			2	
a	Respond to Contractor RFI's and defer to the Engineer of Record for a response when appropriate.							
b	Respond to contractor questions which may arise as to the quality and acceptability of furnished materials, and work performed., and to general questions raised by adjacent property owners or general public.							
c	Coordinate off-site fabrication inspection with independent testing authority, if needed.							
d	Review ROM and material testing results and advise the Contractor accordingly.							
e	Facilitate coordination between the Contractor, CITY and project stakeholders regarding status and issues of construction activities.							
f	Facilitate utility coordination for existing and new utility improvements.							
4	Review and approve IDRs prepared by the CONSULTANT'S construction inspector.		8	24				
5	Review the Contractor's baseline project schedule, and		8	8				
a	Monitor that schedule throughout the course of the project for compliance with the provisions of the Contract.							
b	Request and review periodic schedule updates submitted by the Contractor.							
6	Prepare official correspondence to the Contractor and issue upon the City's approval.		8	16				
a	Issue field directives and stop work notices to the Contractor when necessary, with the City's approval.							
b	Issue Correction Notices when appropriate.							
7	Senior Project Engineer Make up to 12 field visits.	8	24	48				
30	Document Control							
1	Maintain electronic copies of all documents and paper Documents if required for City project reviews. Paper documents will be kept by the CONSULTANT until the end of the project at which time the Client will be provided with the paper documents. Maintain lists of:		16	32				
a	Approved change orders.							

	Potential change orders. Potential change orders will have a force account estimate of the extra work requested to that item(s), until an approved change is executed.						
	c Balance of management reserve fund.						
40	Field Observation						
1	Provide digital photographs of:		16			40	
a	Existing conditions (pre-construction).						
b	During the course of the construction.						
c	Final (post construction).						
2	Prepare Inspector's Daily Reports (IDRs)		24			100	
a	Measurements for quantities of materials installed.						
b	Log equipment and staff present.						
c	Weather conditions.						
d	Any observed problems or construction issues.						
3	Prepare Contract Records for:		20			20	
a	Daily Payment Notes.						
b	Force Account Records.						
4	Contractor field coordination:	8	40			40	
a	Respond to contractor questions which may arise as to the quality and acceptability of furnished materials or work performed.						
b	Respond to general questions raised by adjacent property owners or general public. Complaints or detail questions shall be referred to the City.						
c	Facilitate coordination with property owners, businesses, and other project stakeholders identified at the preconstruction conference						
d	Facilitate the Contractor's coordination of existing utilities within the project boundaries.						
e	The Construction Inspector shall review pay estimates with the Contractor and provide recommendations to the Resident Engineer and City.						
5	Prepare field records and documents in accordance with the Record of Materials (ROM):	8					
a	Coordinate with Office Engineer for changes and updates to the ROM.						
b	Review the Record of Materials (ROM) against the material testing results and advise the Contractor accordingly.						
6	For each day the Consultant is onsite, monitor traffic control and work activities via photographs.						
7	Monitor the Contractor's compliance with water quality permits and the requirements of the TESC and SPCC Plans.						
8	Attend weekly construction meetings. Hours in Task 20.						
9	Review the Contractor's construction record drawings on a weekly basis.	8					
10	Participate in the Project's final inspection and assist in developing a list of any remaining deficiencies (punch list).	4	20			20	
11	Report to the City the occurrence of any accidents on the site, any hazardous environmental conditions, or emergencies within the project limits.					10	
50	City Planning RFI Update						
1	Task management, administration, and Geotech coordination	8					
2	Bi-Weekly Meetings with City	4		4	4		
3	Comment Review Meeting with City	1		1	1		
4	Develop Review Comment Matrix	2		2	2		
5	City of Bainbridge Island Planning RFI Comments	8		120	60		
6	Submission of RFI documents to City Project Manager	1		1	1		
70	Survey Verification						
	No services will be provided under this section. Contractor is responsible for all construction surveying.						
80	Public Outreach						

1	Consultant, under the direction of the City, assist with delivering information flyers for the upcoming construction activities, road closures, temporary traffic controls, and other pertinent information.							
2	Consultant also will assist the City in responding to questions and issues raised by private citizens and local business relative to the Project.		16				10	
3	Meet with City and property owners on site as requested by the City		16				10	
90	Claims/Disputes Support							
	<i>No services are provided under this section unless requested by the City as a contract change via a negotiated cost or time and materials agreement.</i>							
100	Project Close-out							
1	Prior to substantial complete, the Consultant will provide the Contractor a punch list of items to be completed or repaired before acceptance of the project.	4	4				20	
120	Utility Undergrounding Construction Management							
	<i>Undergrounding of the electrical system and communication utilities is not currently included in the construction project. The CITY intends to either negotiate with the successful Contractor to do the undergrounding in conjunction with the project or to do the construction with CITY staff.</i>							
		44	254	284	128	68	272	48

City of Bainbridge Island
 AMENDMENT 6 - SERVICES DURING CONSTRUCTION AND CITY PLANNING RFI UPDATE

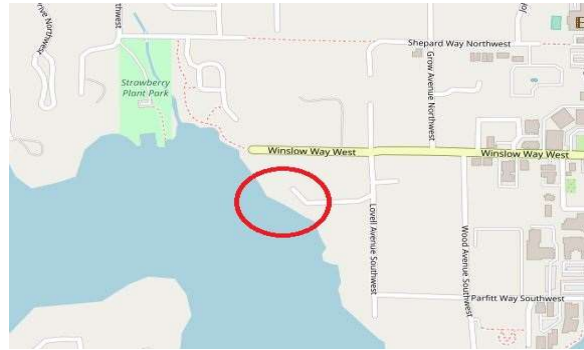
NEGOTIATED HOURLY RATE (NHR):					
Classification	Man Hours	X	Rate	=	Cost
PRINCIPAL-IN-CHARGE	44	X	\$319.00	=	\$14,036.00
PROJECT MANAGER	254	X	\$273.00	=	\$69,342.00
PROJECT ENGINEER	284	X	\$227.00	=	\$64,468.00
ENGINEER	128	X	\$190.00	=	\$24,320.00
PROJECT SCIENTIST	68	X	\$119.00	=	\$8,092.00
INSPECTOR	272	X	\$173.00	=	\$47,056.00
PROJECT ADMINISTRATOR	48	X	\$178.00	=	\$8,544.00
Total Hours =			1098		Total NHR = \$235,858.00
REIMBURSABLES:					
Mileage	6,500	X	\$0.700	=	\$4,550.00
Miscellaneous Expenses	\$7,220.00	X	0%	=	\$7,220.00
Total Expenses=					\$11,770.00
SUBCONSULTANT COST (See Exhibit E):					
Geotechnical	\$7,000.00	X	15%	=	\$8,050.00
Total Subconsultants =					\$8,050.00
SUB-TOTAL (NHR + REIMBURSABLES + SUBCONSULTANTS):					
Sub Total =					\$255,678.00
MANAGEMENT RESERVE FUND:					
SUB TOTAL =		\$255,678.00	X	10%	= MRF = \$25,567.80
GRAND TOTAL					
GRAND TOTAL =					\$281,246
PREPARED BY: John Hnatishin, EIT					
				DATE:	8/7/2025
REVIEWED BY: Patrick Skillings, PMP					
				DATE:	8/7/2025

Project: Rehabilitate Pumps

Number: 00989

Location: Sunday Cove

Project Description



Description: Some components of the Sunday Cove pump station will reach the end of their useful life, which is assumed to be approximately 30 years, over the next few years. In addition to replacement of the pumps and motors, this project will include the replacement of the station's emergency generator.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: 2025: Construction

Capital Funding (1000's)

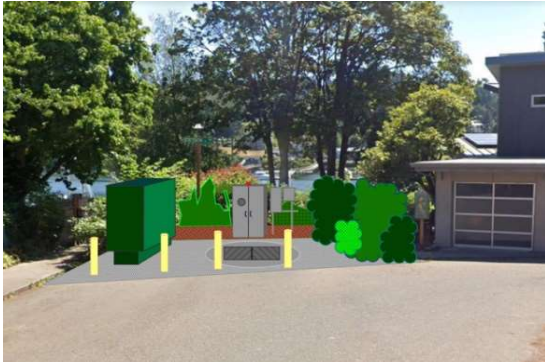
	Prior Yrs.	2025	2026	2027	2028	2029	2030	Total
FUNDING SOURCES (1000's)								
General Fund	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-
Sewer Fund	464	196	-	-	-	-	-	660
SSWM Fund	-	-	-	-	-	-	-	-
PWTF Loan	291	-	-	-	-	-	-	291
State Grant	-	-	-	-	-	-	-	-
Sub-total	754	196	-	-	-	-	-	950
FUNDING USES (1000's)								
Project Management	68	6	-	-	-	-	-	73
Design/construction	687	190	-	-	-	-	-	877
Sub-total	754	196	-	-	-	-	-	950

Project: Pump Station and Force Main

Number: 00990

Location: Wood Ave

Project Description



Description: This project is part of a suite of projects (Lovell Pump Station; Sunday Cove Pump Station; and Sunday Cove Gravity Sewers) that are planned to facilitate the abandonment of the north and south sewer beach main, which is an aging facility that has reached the end of its useful life. Abandonment of the beach mains was determined to be the best replacement approach due to environmental, maintenance and cost-benefit concerns.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: 2025: Construction

Capital Funding (1000's)

	Prior Yrs.	2025	2026	2027	2028	2029	2030	Total
FUNDING SOURCES (1000's)								
General Fund	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-
Sewer Fund	356	2,403	-	-	-	-	-	2,759
SSWM Fund	-	-	-	-	-	-	-	-
PWTF Loan	435	781	-	-	-	-	-	1,216
State Grant	-	-	-	-	-	-	-	-
Sub-total	791	3,184	-	-	-	-	-	3,975

FUNDING USES (1000's)

Project Management	28	10	-	-	-	-	-	38
Design/construction	762	3,175	-	-	-	-	-	3,937
Sub-total	791	3,184	-	-	-	-	-	3,975

Amounts in thousands

Project: Rehabilitate Pump Station and Re-connect Side Sewers

Number: 01086

Location: Lower Lovell

Project Description



Description: The pump station is reaching the end of its useful life, and needs to be upgraded with replacement pumps. This project is part of a suite of projects (Lovell Pump Station; Sunday Cove Pump Station; and Sunday Cove Gravity Sewers) that are planned to facilitate the abandonment of the north and south sewer beach main, which is an aging facility that has reached the end of its useful life. Side sewers associated with several properties along Lovell Avenue will be reconnected to the upland sewer main as part of this project.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: 2025: Construction

Capital Funding (1000's)

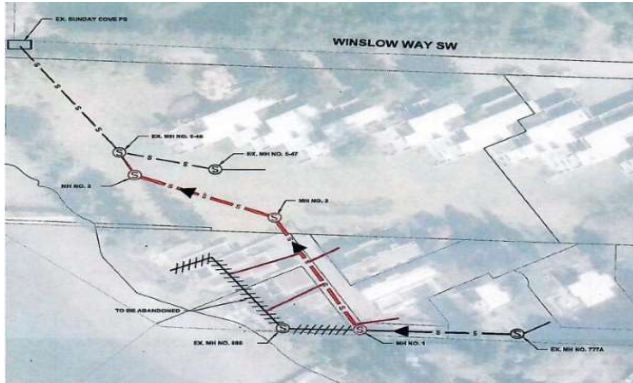
	Prior Yrs.	2025	2026	2027	2028	2029	2030	Total
FUNDING SOURCES (1000's)								
General Fund	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-
Sewer Fund	849	228	-	-	-	-	-	1,076
SSWM Fund	-	-	-	-	-	-	-	-
PWTF Loan	361	188	-	-	-	-	-	549
State Grant	-	-	-	-	-	-	-	-
Sub-total	1,210	415	-	-	-	-	-	1,625
FUNDING USES (1000's)								
Project Management	29	6	-	-	-	-	-	34
Design/construction	1,181	410	-	-	-	-	-	1,591
Sub-total	1,210	415	-	-	-	-	-	1,625

Project: Install Gravity Sewers

Number: 01085

Location: Sunday Cove

Project Description



Description: This project is part of a suite of projects (Lovell Pump Station; Sunday Cove Pump Station; and Sunday Cove Gravity Sewers) that are planned to facilitate the abandonment of the north and south sewer beach main, which is an aging facility that has reached the end of its useful life. Abandonment of the beach mains was determined to be the best replacement approach due to environmental, maintenance and cost-benefit concerns.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: 2025: Construction

Capital Funding (1000's)

	Prior Yrs.	2025	2026	2027	2028	2029	2030	Total
FUNDING SOURCES (1000's)								
General Fund	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-
Sewer Fund	84	1,041	-	-	-	-	-	1,125
SSWM Fund	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-
Long Term Debt	141	355	-	-	-	-	-	496
Sub-total	225	1,396	-	-	-	-	-	1,621
FUNDING USES (1000's)								
Project Management	22	2	-	-	-	-	-	24
Design/construction	203	1,394	-	-	-	-	-	1,597
Sub-total	225	1,396	-	-	-	-	-	1,621

Amounts in thousands



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME:

AGENDA ITEM: Cancel the September 2, 2025, City Council Study Session

SUMMARY: Council will consider canceling the September 2, 2025, City Council Study Session.

AGENDA CATEGORY: Consent Agenda **PROPOSED BY:** Executive

RECOMMENDED MOTION:

Cancel the September 2, 2025, City Council Study Session.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Receive City Manager's Report,

SUMMARY: City Manager King will provide information on Eagle Harbor Fish Passage and back to school mitigations.

AGENDA CATEGORY: Discussion

PROPOSED BY:

RECOMMENDED MOTION:

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:

[Back to School and Eagle Harbor Fish Passage Update.pdf](#)



Eagle Harbor Fish Passage Project & Back-to-School Traffic



The Eagle Harbor Fish Passage Project at Cooper Creek is moving forward on schedule, with construction continuing through the fall. As the school year begins on **Tuesday, September 2, 2025**, the City of Bainbridge Island is taking several steps to help manage traffic along the detour route and nearby intersections.

What's Happening Now with the Project

- Crews recently completed placement of the new concrete box culvert, including the streambed cobbles and woody debris.
- Contractors are now preparing the backfill and building retaining walls on the east side.
- Stream water will soon be re-routed from temporary bypass pipes into the new culvert.
- Roadway backfill will begin in the coming weeks as the project stays on track for completion.



Traffic Management for Back-to-School

BEFORE School Starts (Week of August 25)

- **Stakeholder coordination:** City staff, Bainbridge Island School District, Kitsap Transit, and emergency management teams are meeting August 25 to finalize plans.
- **New temporary stop signs:** A 3-way stop will be added at Lynwood Center Road and Fletcher Bay Road August 27 between 10 a.m.-1 p.m. with intermittent flagging.
- **Traffic signals:** Timing at the High School Road/Fletcher Bay intersection will be adjusted for all-day operation (6 a.m.-6 p.m.).
- **Police traffic control:** Officers will help direct traffic at key intersections on the first days of school.
- **Public reminders:** Expect longer travel times. Carpooling, school bus use, and Kitsap Transit are strongly encouraged.
- **Road project coordination:** The City is working with contractors on Sportsman Club Road and Baker Hill Road paving projects to reduce school traffic impacts, potentially shifting work to weekends.



FIRST DAY Mitigation Measures (September 2)

- **Police support:** Officers will be on hand to manage any unforeseen congestion along the detour route and nearby intersections.
- **On-the-ground monitoring:** Public Works and Sustainable Transportation staff will be stationed along the detour to observe and document traffic conditions throughout the day.

AFTER the First Day of School

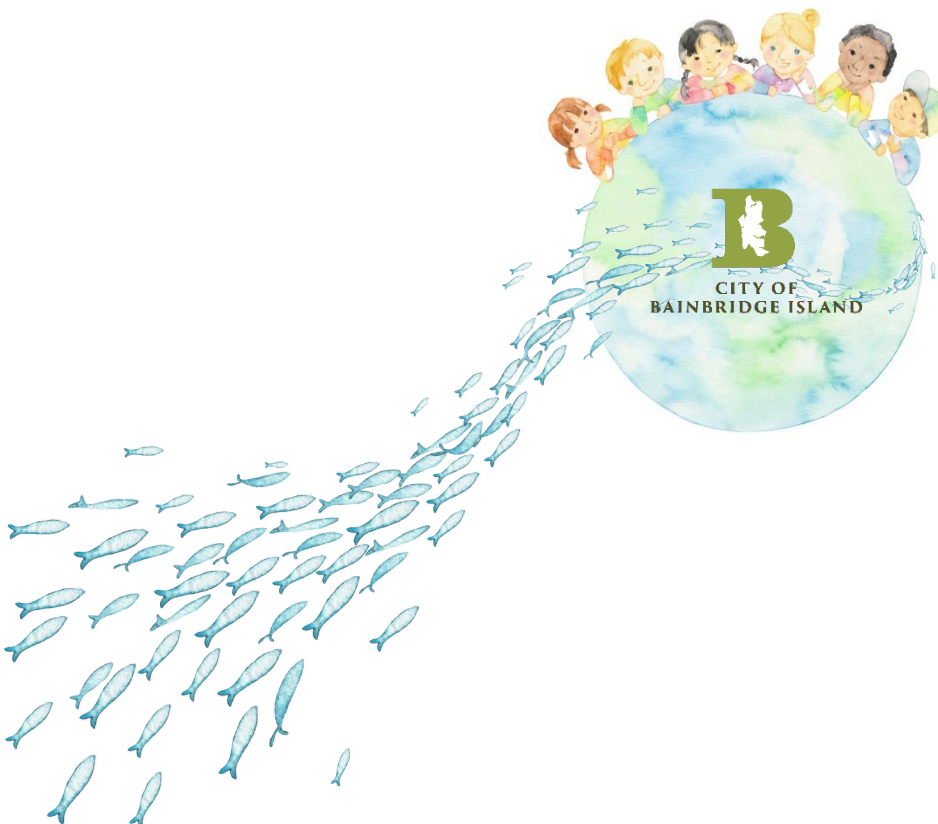
- **Monitoring conditions:** City staff will continue observing traffic along the detour and nearby roads and evaluate feedback from stakeholders and the public.
- **Adjustments:** Staff will meet with the school district, Kitsap Transit, and emergency agencies to review traffic flow and adjust plans as needed.
- **Updates:** The City will share changes to traffic control or paving schedules with the public including any changes regarding the Sportsman Club Road and Baker Hill Road paving projects.



What You Can Do

- **Plan ahead:** Leave extra time for trips during school hours.
- **Use alternatives:** Ride the bus, carpool, or take transit to reduce congestion.
- **Stay informed:** Follow City updates for changes to traffic control and paving project schedules.

The City and project partners are committed to ensuring safety, keeping traffic flowing, and minimizing impacts as this important fish passage and infrastructure project continues.





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:00 PM) Authorize the City Manager to Sign a Professional Services Agreement with LMN Architects Relating to Winslow Subarea Plan Update - Planning,

SUMMARY:

The extension of the LMN agreement and the scope of work was reviewed with the Council on August 19, 2025, City Council Study Session. The Council agreed to forward the agreement to the August 26, 2025 business meeting for approval.

Since January 2023, LMN Architects has served the City for the Winslow Subarea Plan.

On August 12, 2025, the City Council considered a contract renewal with LMN. Council discussed the scope of services and questioned the tasks requested. The questions were primarily about Task 9.2, the task that outlines how LMN will assist the City with drafting a variety of code changes to implement draft land use planning and policy direction.

There was a concern expressed about whether the consulting team would be directing the code changes. However, all work conducted by LMN including any future code changes will be drafted to respond to Planning Commission policy direction, or City Council policy direction. As noted in the scope of services within the contract, this work is pending completion of this policy direction.

The City Council is requested to authorize the City Manager to amend the Professional Services Agreement (PSA) with LMN Architects to extend the contract term to April 30, 2026 and increase the total contract amount by \$90,000, to complete the update to the Winslow Subarea Plan (WSP). A previous PSA with LMN Architects expired on June 30, 2025.

Additional funds are a reflection of the substantial delays the project has encountered from its original schedule. Previous tasks cost more than what was originally budgeted and also due to delays and modifications of the project schedule.

Originally slated to be completed by the end of 2024, this professional services contract will continue to assist the update to the WSP which is a key component of the city's Comprehensive Plan. This professional services agreement extends work on the project until April 30, 2026. There is existing and additional dollars budgeted for this contract in the biennial budget for Planning and Community Development.

AGENDA CATEGORY: Discussion	PROPOSED BY: Planning & Community Development
RECOMMENDED MOTION: Authorize the City Manager to sign the Professional Services Agreement with LMN Architects relating to the Winslow Subarea Plan update.	
COMMUNITY ENGAGEMENT AND OUTREACH: Most recently, throughout 2024, public engagement on the issuance of of a Draft Environmental Impact Statement (DEIS); currently the main topic of Planning Commission meetings.	

FISCAL IMPACT:	
Amount:	\$118,441
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	true

BACKGROUND: The City Council has identified updating the Winslow Subarea Plan ("WSP") as a high priority work plan item. The last update of the WSP was completed in 2006. Updating the WSP is also identified as a priority action in the Land Use Element of the Comprehensive Plan.

The Council unanimously approved the Professional Services Agreement with LMN Architects to update the Winslow Subarea Plan on October 11, 2022. The original contract was amended twice, in 2023 and 2024, to extend the contract and add additional services. The original contract expired on June 30, 2025.

ATTACHMENTS:
[Professional Services Agreement - 2025 LMN re Winslow Subarea Plan update.pdf](#)
[LMN contract slide_plc.pptx](#)

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES (“Agreement”) is entered into between the City of Bainbridge Island, a Washington State municipal corporation (“City”), and LMN Architects, LLP, a Washington State Limited Liability Partnership (“Consultant”).

WHEREAS, the City needs professional services in connection with updating the Winslow Subarea Plan; and

WHEREAS, the Consultant has the expertise and experience to provide said services, and is willing to do so in accordance with the terms and conditions of this Agreement.

WHEREAS, in November, 2022, the City and the Consultant entered into a Professional Services Agreement to provide a variety of consultant services in connection with updating the Winslow Subarea Plan; and

WHEREAS, work on the Winslow Subarea Plan was originally estimated to be completed and approved by the end of 2024; and

WHEREAS, the previous Agreement with the Consultant expired on June 30, 2025; and

WHEREAS, this current Agreement continues the work on the update to the Winslow Subarea Plan by the Consultant, in recognition of the extended duration of the project, and in consideration of the updated Planning Commission process to review the update to the Winslow Subarea Plan; and

WHEREAS, the previous expired Agreement with the Consultant expired on June 30, 2025 had \$29,272 of unspent monies related to affordable housing research and reimbursable expenses which the City would like to include in this new Agreement; and

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Consultant as follows:

1. SERVICES BY CONSULTANT

The Consultant shall provide the professional services as defined in this Agreement and as necessary to accomplish the scope of services attached hereto as **Attachment B** and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor, and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until April 30, 2026, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days' written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Consultant pursuant to this Agreement shall be submitted to the City, and the Consultant shall be entitled to just and equitable compensation at the rate set forth in Section 3 for any satisfactory work completed prior to the date of termination.

3. PAYMENT

A. The City shall pay the Consultant hourly, plus actual expenses, in accordance with **Attachment B**, but not more than a total of one-hundred and eighteen thousand and four-hundred and forty-one dollars (\$118,441).

B. The Consultant shall submit, in a format acceptable to the City, monthly invoices for services performed in a previous calendar month. Each project and each task within a project shall be the subject of a separate invoice. The Consultant shall maintain time and expense records and provide them to the City upon request.

C. The City shall pay all invoices by mailing a City check within sixty (60) days of receipt of a proper invoice from the Consultant.

D. If the services rendered do not meet the requirements of this Agreement, the Consultant shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the requirements of this Agreement.

4. INSPECTION AND AUDIT

The Consultant shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records if necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

5. INDEPENDENT CONTRACTOR

A. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants, and agrees that the Consultant's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW

51.08.195. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall the Consultant claim any related employment benefits, social security, and/or retirement benefits.

B. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

D. The Consultant shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

6. NONDISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Consultant agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, gender identity, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

B. The Consultant shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 6 shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

7. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda, and other documents developed under this Agreement, whether finished or not, shall become the property of the City and shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs.

8. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

9. HOLD HARMLESS AND INDEMNIFICATION

A. The Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the negligent or alleged negligent acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend hereunder, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

C. The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

D. Nothing contained in this Agreement shall be construed to create a liability or a right of indemnification in any third party.

10. INSURANCE

The Consultant shall maintain the insurance described in **Attachment A**.

11. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Consultant to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Consultant as stated herein.

12. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties.

13. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict and shall be deemed modified to conform to such statutory provision.

14. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

15. NONWAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

16. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City: City of Bainbridge Island
 280 Madison Avenue North
 Bainbridge Island, WA 98110
 Attention: City Manager

To the Consultant: LMN Architects, LLP
 801 2nd Avenue, Suite 501
 Seattle, WA 98104
 Attention: Osama Quotah, AIA, Partner

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

17. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

19. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

20. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the signature dates included below.

LMN ARCHITECTS, LLP

CITY OF BAINBRIDGE ISLAND

Date: _____

Date: _____

By: _____

By: _____

Name Osama Quotah, AIA, LEED AP

Blair King, City Manager

Title Partner

Tax I.D. # 91-1081766

City Bus. Lic. # 45692

ATTACHMENT A INSURANCE REQUIREMENTS

A. Insurance Term

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. No Limitation

The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap liability, independent contractors, and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 10 and ISO CG 20 37.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

D. Minimum Amounts of Insurance

The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence and \$2,000,000 general aggregate. Limits may be met by a combination of primary and excess policies.

3. Professional Liability insurance shall be written with limits no less than \$2,000,000 per claim and \$2,000,000 policy aggregate limit, as applicable.

E. Other Insurance Provision

The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A-:VII.

G. Verification of Coverage

Before commencing work and services, the Consultant shall provide to the person identified in Section 8 of the Agreement a Certificate of Insurance evidencing the required insurance. The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements required herein, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work. The City reserves the right to request and receive a certified copy of all required insurance policies.

H. Notice of Cancellation

The Consultant shall provide the City with written notice of any policy cancellation promptly upon their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate this Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

ATTACHMENT B SCOPE OF SERVICES

I. PROJECT DESCRIPTION

The work is to update the 2006 Winslow Subarea Plan in order to guide private investment and public action in public facilities and services, housing diversity, reduce sprawl, promote efficient multi-modal transportation, and encourage economic development within the Winslow subarea. This work will be informed by a robust public process and the ongoing planning work including but not limited to the Housing Action Plan, Sustainable Transportation Plan, the Climate Action Plan, and the work of the Race Equity Advisory Committee.

II. SCOPE OF WORK

This scope of services was originally developed in response to the City's Request for Proposals and is based on our team's experience with subarea planning and working with public and private agencies on similar work. All deliverables align with our understanding of the Project Tasks, but the scope of services is flexible to refine tasks and efforts to better align with the City's goals for the project and understanding of internal City processes.

This current extended scope continues the work of the prior contract, extending the project schedule and duration of effort, carrying over and in some areas, updating previous Tasks 1, 6, 7, 8, and 9 and subtasks which are outlined below. The updated scope and schedule reflect the City's extended policy making and review process with Planning Commission, modifying the approach previously scoped in under the prior contract that expired at the end of 2024.

This proposal also reimburses contract overages and replenishes Task 1 and Task 9 fees that have been exhausted to sustain the team's extended Task 1 and Task 6 effort prior to the approval of this new contract. The following items are areas of scope that were not anticipated or included in previous contracts which resulted in overages of our fee:

- *Map with combined alternative for review with planning commission*
- *Model refinements to land capacity analysis to make consistent with comp plan and LCA framework*
- *Additional documentation standards to match comprehensive plan methodology*
- *Test and illustrate site capacity to support planning commission's recommended standards*
- *Interim capacity analysis for High School Road and Ferry Terminal districts*
- *Affordable Housing Overlay Zone (AHOZ) concept – research and meetings, for potential AHOZ zone*
- *Extended time durations, uncertainty over Planning Commission process and delays, schedule revisions, additional coordination with subconsultants, and additional fee and scope proposal*

LMN and the consultant team will perform the following scope including the noted **additional/revised scope from the previous contract**.

TASK 1. PROJECT MANAGEMENT

Task Lead: LMN

Project Management – The previous additional services amendment showed LMN finishing the subarea plan in June of 2025. The subarea plan is now expected to be adopted by Council in February of 2026, allowing this scope to be completed no later than March of 2026. Subtasks include:

- **New Project Scope and Schedule Updates** – This task includes holding a pull planning charrette with City staff, updating the schedule, coordinating with subconsultants, and preparing this scope proposal.
- **Extended Consultant Team Coordination** – Due to the extended duration, and the likely changes coming out of the Planning Commission and City Council recommendations, additional coordination will be necessary with the consultant team.

- **Extended City Coordination Meetings** – These additional biweekly coordination meeting with the City will be used (as needed) to ensure alignment around planning and policy issues, provide mutual updates on process, and confirm upcoming work items.
- **Extended Monthly Invoicing and Reporting** – This task will cover LMN and the team’s ongoing work to submit monthly invoices and progress reports.

TASK 6. ALTERNATIVES DEVELOPMENT

Task Lead: LMN, SE

Alternative Development– Support ongoing development of Winslow Subarea plan through extended plan and contract duration. Includes development of Preferred Alternative Framework Plans (land use, open space), support for the City’s development of a Winslow Policy Framework (initially drafted by LMN), and an updated and packaged Subarea Plan document. Task includes a draft and final submittal of each with a single round of revisions informed by single consolidated set of comments from the City. Additional coordination of Subarea Plan with political, legal, or other planning efforts is to be performed by the City and is outside of the scope of this contract. Subtasks include:

- **6.1 Additional Refinement and Align Development Model with Comprehensive Plan** – Because the Winslow Subarea Plan went before the comprehensive plan, the geo/mathematical model used to calculate density was not in alignment with the Comprehensive Plan updates. Given the Comp Plan is the governing plan, it is necessary to revise the model methodology to be in closer alignment for the comp plan.
- **6.2 Added Scope to Copy Edit and consolidate SA Plan Draft** – The team provided a publication ready draft of the SA plan for publication on the web and use with the Planning Commission ahead of the final draft. This was not part of the original scope.
- **6.3 Revise Policy Table** – Coordination with the City to incorporate City authored revisions on the policy table (initially drafted by LMN) based on Planning Commission and City direction. Final revisions provided by the City will be incorporated by LMN into the plan document.
- **6.4 Planning Commission Support Diagrams** – In support of the Planning Commission’s recommendations on the plan, LMN will provide diagrams and analysis to support effective decision making.
- **6.5 Interim FTD and HSR Cap Study** – LMN will provide a capacity study of projected growth based on the Planning Commissions recommended densities in the Ferry Terminal District and High School Road District. This study will be run only a single time, and only for the listed districts.
- **6.6 Additional Round of Revisions to Preferred Alternative Plan** – Revise alternative zoning and open space plans to reflect the final preferred alternative. Includes a draft and final deliverable with a single round of revisions. Task does not include a preferred mobility plan, outside of what was shown in alternatives analysis.
- **6.7 Final Preparation of the Preferred Alternative Capacity Study** – Once the City has provided Final guidance on direction, LMN will provide a single update to the capacity study model for the Winslow Subarea. This model will be the basis for any affordability and growth projections for the subarea. The additional service is that the current understood direction of the preferred alternative is outside of the previously modeled scenarios studied in the alternatives development phase. Additional capacity projections based on further city feedback are outside of this scope.
- **6.8 Final Document Production** - With the plan frameworks, model, and policy table in place, LMN will finalize the preferred alternative and next steps chapters of the subarea plan. With these updates, the document will be substantially complete pending any major changes from the City Council. This contract includes a draft and final deliverable, with a single round of revisions from the City in-between.
- **6.9 City Review and Comment** – In the durations shown in Attachment B, the City will provide LMN written comments and direction in order for the consultant team to be able to proceed with their work

TASK 7. LIMITED SCOPE EIS

Task Lead: EA Engineering Science and Technology

Limited Scope EIS– This task covers EA’s coordination efforts during the extension of the project timeline and consequently, Final EIS (FEIS) schedule through January 2026. Previously scoped tasks include:

- 7.1 FEIS – EA engineering will prepare the final EIS for the subarea and comp plans, based on the direction from City staff and final recommendations from the Planning Commission.
- 7.2 Develop and Coordinate Collateral for FEIS – LMN and SE will develop necessary content to support EA finalizing the FEIS document.

TASK 8. PLANNING COMMISSION AND COUNCIL COORDINATION

Task Lead: LMN

Planning Commission and Council Coordination – Material support for the Planning Commission’s Public Open House and Public Hearing and City Council Approval meetings. Preparation and formatting of existing content to be included by the City in meeting materials. Assumes 2 additional Planning Commission meetings and 3 City Council meetings. LMN will support the City through this process with up to 2 strategy meetings per month during the Council/Commission process. The City will lead the Council/Commission process, LMN to attend and co-present at 2 meetings total (assume 1 person per meeting). Attachment B shows the assumed timeline for this process. Deviations of more than a month on this schedule are not covered by this amendment.

TASK 9. CODE AND POLICY UPDATES

Task Lead: LMN

Code and Policy Updates – In this task, LMN with Strategic Economics (SE) will provide technical support and detailed recommendations to the City for updated sections of the zoning code relevant to and impacted by the Winslow Subarea Plan update. Legal and political reviews are to be performed by the City and are outside of the scope of this contract. The consultant team will provide recommendation documents, but the City will coordinate final revisions to the code and the process of code adoption. Subtasks include:

- 9.1 Perform existing code assessment and produce framework table for guiding the code update process. This task has been completed
 - 9.1.1 Review landscape standards in 18.15 of BMC code and document conflicts with proposed changes to meet subarea plan. Task does not include updated code language or images for this section. This task has been completed.
 - 9.1.2 Task from previous contract removed.
- 9.2 Recommended updates to zoning district types, boundaries, and requirements within the updated Winslow Subarea Planning boundary, specifically focusing on implementing the land use and community character recommendations within the Winslow Subarea Plan. **This task is partially complete. LMN has provided the draft policy framework and draft code intent and is waiting on feedback and final policy direction from the City. Once the City provides final direction on policy language and comments on code intent, LMN will provide an additional round of code intent recommendations. Further coordination of code intent with the City or Planning Commission is outside of this scope.**
 - 9.2.1 Identify opportunities to include open space types from subarea plan into new development regulations, flag area where large acquisitions may be necessary to implement larger open spaces identified in subarea plan. **This task is partially complete. The open space framework identifies these spaces, but needs clarification from the City on the strategy for realizing them and whether that requires changes to the zoning code.**
 - 9.2.2 Adapt the current incentive-based zoning system to remove incentives to simplify planning review, provide consistency, and standardize outcomes. – **LMN will provide code intent recommendations pending confirmation of policy language.**
 - 9.2.3 Revise and reduce required parking standards in walkable core and transition zones, and in areas accessible to high-capacity transit. Provide documentation and narrative justifying the proposed changes, such as relationship to climate goals. This task is partially complete.
 - 9.2.4 Refine and develop recommended language, use, and dimensional standards for active ground floor overlay zones. – **Initial code intent language suggested in latest policy document but requires further direction from the City.**
 - 9.2.5 Task from previous contract removed
- 9.3 Task Removed, Included in Task 1.
- 9.4 Update Existing Illustrative Massing Diagrams. Through the draft alternatives process, and the support for the Planning Commission a series of massing and illustrative diagrams were produced. **If required and**

as directed by the City, LMN will update these existing diagrams to reflect the preferred alternative in order to illustrate specific code recommendations that are otherwise not clearly understandable. This task is partially complete.

- 9.5 Support for inclusionary zoning for preferred alternative (Strategic Economics)
 - 9.5.1 Review the inclusionary pro forma analyses to advise Council and staff on recommended heights and bulk standards. Task includes possible outreach to developers/contractors and market research to set standards. In progress, it requires final confirmation from the City on completion.
 - 9.5.2 Advise on pros and cons of incentive vs. by-right zoning as a way to provide affordable housing in Winslow. This task has been completed.
 - 9.5.3 Prepare, up to three “explainer” documents that are a cross between a power point and a short white paper explaining the various factors to inform the Council about the policies they could chose to adopt regarding the role that new market rate development should play in providing more affordable housing in Winslow. In progress, it requires final confirmation from the City on completion.
 - 9.5.4 Coordinate with urban design team to balance total development capacity with the greatest opportunity for market-based affordable housing unit production. In progress, affordability model to be coordinated with final density projections.

III. TERMS

BUSINESS TERMS

The fee proposal has been developed after careful consideration of the project needs with the City of Bainbridge Island’s specific requirements. LMN will be the prime consultant.

Fees will be billed on a time and material basis at standard firm rates, not to exceed the amounts shown on Exhibit B. Rates will be adjusted annually in accordance with each firms standard review practices.

Compensation for LMN’s consultants, shall be time and materials at the amount invoiced to LMN plus ten percent (10 %). The consultant mark-up covers Business and Occupation (B+O) pass through tax and associated administrative record-keeping and processing.

FEE

The table below shows a detailed breakdown of fees by task. Reimbursable expenses will be billed in addition to fees for professional services only as incurred, at cost plus 10%. Reimbursable expenses include travel, deliveries, large and small format reprographics, or color copies.

SCHEDULE

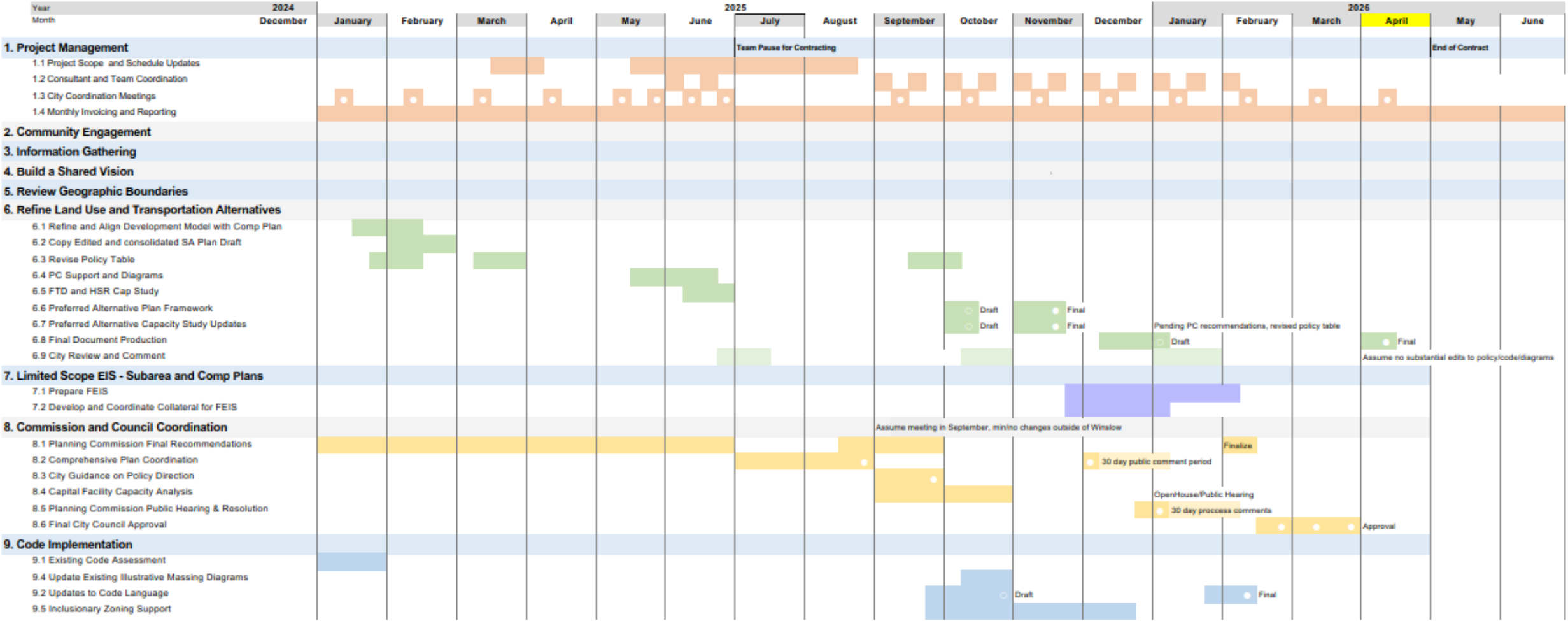
The updated project schedule is shown with critical path items and deliverables for the extended project scope.

EXCLUSIONS AND ASSUMPTIONS

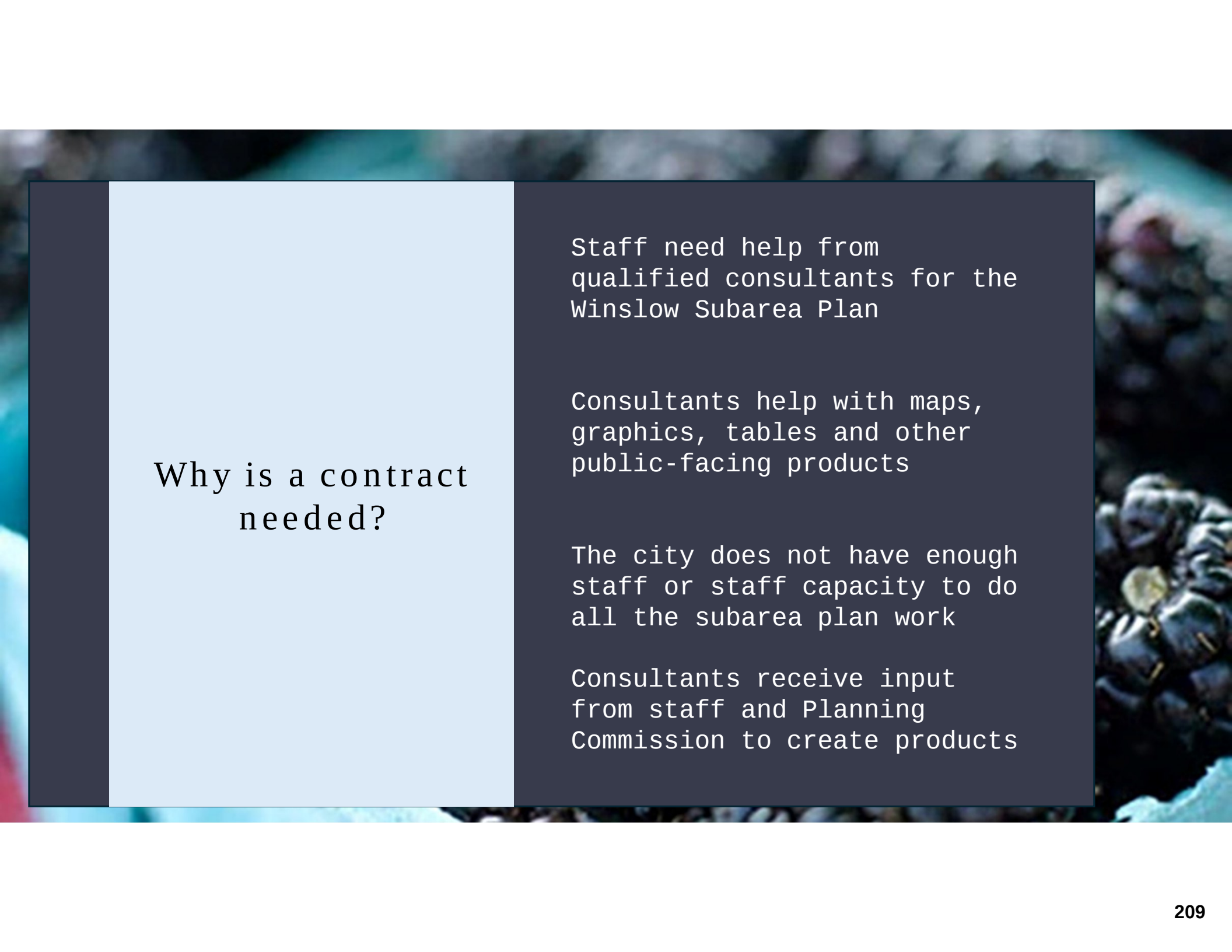
- Assumes no significant changes to code or policy at City Council after Planning Commission review.
- Code updates are not a form-based code. Supporting graphics (task 9.4) will be limited, and will not address every part of the modified code.
- Assumes single consolidated review cycle for Subarea Plan Preferred Alternative framework plans and policy framework.
- City will manage and present to boards and commissions, contract does not include time to prepare for or present to Planning Commission, City Council, or other review bodies.
- Additional coordination with the City Attorney’s Office, Planning Department, and political bodies to be performed by the City and are outside of the scope of this contract.
- This contract amendment does not include any additional public outreach outside of what is specifically included above.
- Subarea Plan, policy framework, and appendices will be delivered in a PDF format.
- The final deliverable for Task 9: Code Implementation will be delivered in an editable MS Office document. Comprehensive technical coordination, editing of the City of Bainbridge Municipal Code, or revisions based on City Council approvals are not included in this scope.

Fee by Task Budget
July 31, 2025

	prime	sub 1	sub 2	sub 4	sub 5							
	LMN	Strategic Economics	Toole	The Vida Agency	EA	Consultant Markup	Phase Subtotal	Reimbursable Expenses	Phase Total		Notes	
I. Base Contract	\$ 135,000	\$ 50,000	\$ 32,000	\$ 52,000	\$ 66,000	\$ 16,400	\$ 351,400	\$ 8,000	\$ 359,400			
Ila. Amount Authorized by Prior Additional Service #1	\$ 80,250	\$ 4,820	\$ 5,820	\$ -	\$ 83,965	\$ 9,461	\$ 184,316	\$ 4,000	\$ 188,316			
IIb. Amount Authorized by Prior Additional Services #2	\$ 101,790	\$ 17,350	\$ -	\$ -	\$ 35,000	\$ 5,235	\$ 159,375	\$ -	\$ 159,375			
III. New Extended Scope Contract												
1 Project Management	\$ 21,875						\$ 21,875	\$ -	\$ 21,875		To cover additional management time through March 2026.	
6 Alts. Additional Services	\$ 36,400						\$ 36,400	\$ -	\$ 36,400		To cover additional time and revisions on alternatives and preferred alternative.	
7 Limited Scope EIS	\$ -				\$ -		\$ -	\$ -	\$ -		Not included	
8 Council Coordination	\$ 14,640						\$ 14,640	\$ -	\$ 14,640		Support for Planning Commission and City Council Approval through March 2026	
9 Code Implementation	\$ 14,160						\$ 14,160	\$ -	\$ 14,160		Remaining scope (less fee transfer V.b)	
Contract Overage Reimbursement	\$ 20,883						\$ 20,883	\$ -	\$ 20,883		LMN: Effort beyond Task 1 and 6 fee, billed to Task 9 in full, with remaining held as of June 2025 Invoice. EA: Effort beyond Task 7 through end of 2024.	
Sub Total	\$ 107,958	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 107,958	\$ -	\$ 107,958			
IV. Prior Contract Amount	\$ 317,040	\$ 72,170	\$ 37,820	\$ 52,000	\$ 184,965	\$ 31,096	\$ 695,091	\$ 12,000	\$ 707,091			
V.a Scope modification			(7,773)								City revised scope, remaining effort is not required	
V.b Fee transfer	\$ 7,773										Fee transferred to Contract Overage	
V.c Unspend Fees from Prior Contract to carry over		\$ 16,008								\$ 2,248	Unspend Fees from Prior Contract to carry over	
V. New Contract Fee Requested	\$ 100,186	\$ 16,008	\$ -	\$ -	\$ -	\$ -	\$ 116,193	\$ 2,248	\$ 118,441		New Extended Scope Fee less Fee transfer	



Scope of Work with
LMN Architects to
assist with the
Winslow Subarea
Plan



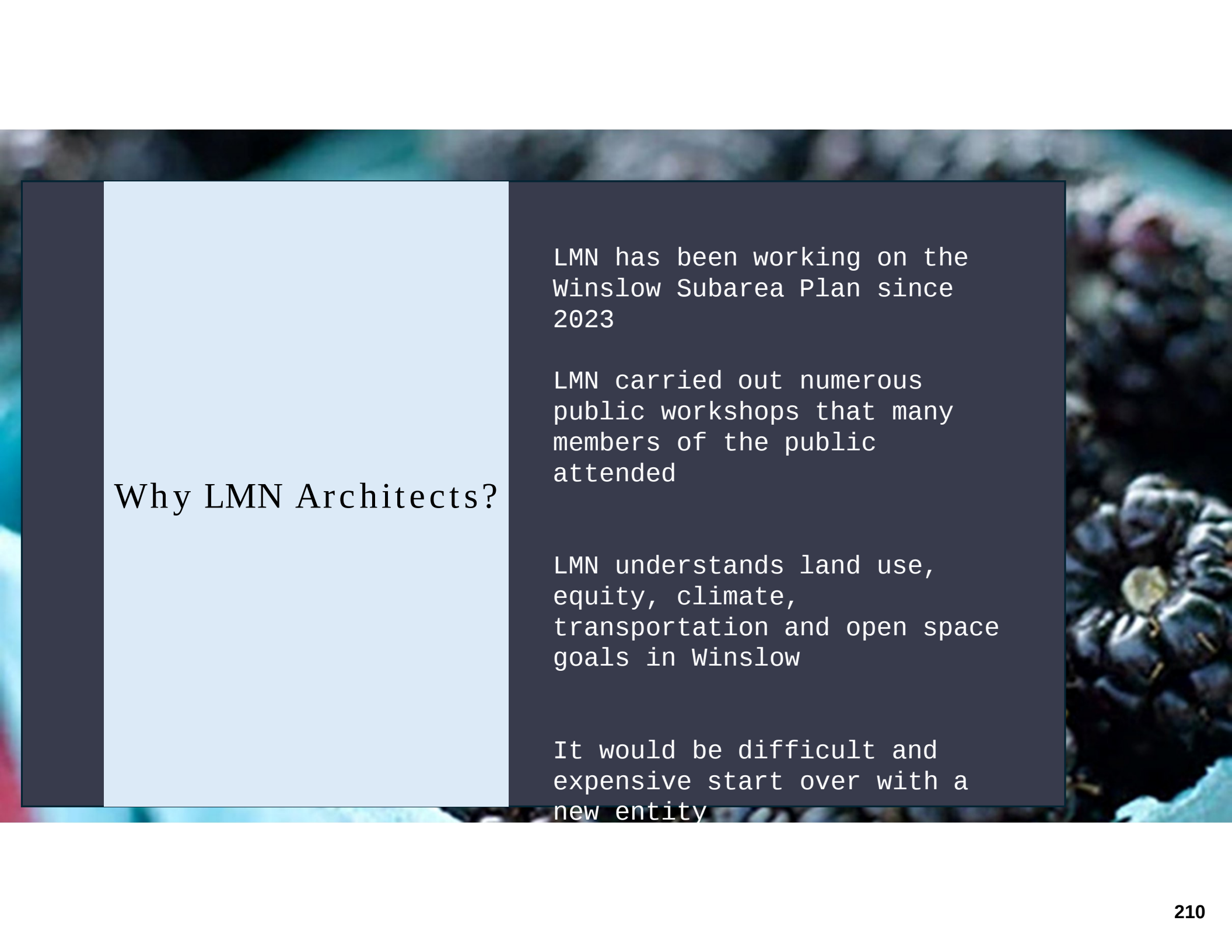
Why is a contract needed?

Staff need help from qualified consultants for the Winslow Subarea Plan

Consultants help with maps, graphics, tables and other public-facing products

The city does not have enough staff or staff capacity to do all the subarea plan work

Consultants receive input from staff and Planning Commission to create products

The background of the slide is a close-up photograph of a pine cone, showing the texture of the scales and the sharp points of the needles. The image is slightly blurred, giving it a soft, artistic feel.

Why LMN Architects?

LMN has been working on the Winslow Subarea Plan since 2023

LMN carried out numerous public workshops that many members of the public attended

LMN understands land use, equity, climate, transportation and open space goals in Winslow

It would be difficult and expensive start over with a new entity

Additional Notes

Steering Committee Meeting on August 14 discussed LMN contract

Reinforced the fact that LMN does not create policies or code

LMN receives input from Planning Commission and staff

LMN and subconsultants have expertise to address recent issues from growth board decisions



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (7:10 PM) Adopt Ordinance No. 2025-13 related to Unlisted Uses - Planning,

SUMMARY: At the August 12, 2025, City Council Regular Business Meeting, Council forwarded the ordinance to a future meeting for approval.

This proposed ordinance is the results of a City Council request for action. On May 22, 2025, at the direction of City Council, staff presented to the Planning Commission Ordinance No. 2025-13 amending municipal code on unlisted uses that are not clearly related or identified in the zoning use table. On June 12, 2025, the Planning Commission held a public hearing on the ordinance. There were no public comments. After the hearing closed, the Planning Commission discussed the ordinance, and unanimously approved motions amending the ordinance, to define the roles better and to make the ordinance clearer. The Planning Commission reviewed the amended ordinance again on June 26, 2025, ultimately recommending approval of Ordinance No. 2025-13 to the City Council.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Planning &
Community Development

RECOMMENDED MOTION:

Adopt Ordinance No. 2025-13 related to Unlisted Uses.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: In 2018, the City Council adopted Ordinance No. 2018- 13 which amended Bainbridge Island Municipal Code to include a process whereby the Director may decide on what type of permit to administer when an unlisted use is proposed. In late 2023, a crematorium was proposed by a local funeral home. Crematoria, per se , are not listed in the municipal code zoning use table. The Department of Planning and Community Development, utilized the existing method in code to determine a permit path for unlisted uses.

The City Council discussed a moratorium on crematoria on April 9, 2024, and as part of the motion indicated a desire for amendments to Section 18.09.005 regarding unlisted uses that provide more clarity, more public awareness and include involvement of the Planning Commission in determining a permit process for unlisted uses when they are proposed.

Staff prepared proposed updates to the city's procedures code (BIMC 2.16) and to the city's zoning code (18.09.005) that establish a new process whereby new or novel land uses would be subject to a review process by the Planning Commission. A new application type would be created and defined for applicants to submit an "application for an unlisted use determination" and for the Planning Commission to receive application materials as well as a presentation from the applicant. The Planning Commission would invite public comment on whether the proposed new use shall be processed using existing permit processes or if the unlisted use requires a zoning code update (which could include a prohibition or use-specific standards). The Planning Commission would then transmit their determination along with findings of fact and conclusion to the Director of Planning and Community Development for transmittal to the applicant. If the Planning Commission determines that the use can follow a particular permitting process, the applicant would then apply for a permit and proceed through that permitting process.

ATTACHMENTS:

[Ordinance No. 2025-13 Unlisted Uses.docx](#)

ORDINANCE NO. 2025-13

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to unlisted uses, amending Bainbridge Island Municipal Code (BIMC) Section 18.09.005 and Section 2.16.

WHEREAS, on June 12, 2018, the City Council passed Ordinance No. 2018-13 related to Business/Industrial uses; and

WHEREAS, Ordinance No. 2018-13 amended Bainbridge Island Municipal Code to include a process whereby the Director may make a determination on what type of permit to administer when an unlisted use is proposed; and

WHEREAS, permitting processes include ministerial, public notice, and public hearing processes; and

WHEREAS, the code adopted at that time further described that the determination of what permit process to use was made would be published after the conclusion of a completed permit process and not at the beginning of that process; and

WHEREAS, on January 10, 2024, the Department of Planning and Community Development received a request for a determination of an unlisted use for a crematorium; and

WHEREAS, crematoria are not included in Bainbridge Island Municipal Code Table 18.09.020 “Use Table;” and

WHEREAS, the Department of Planning and Community Development responded to the request on February 8, 2024, with a determination that a crematorium would be a conditional use; and

WHEREAS, the City Council discussed a moratorium on crematoria on April 9, 2024, and as part of the motion indicated a desire for amendments to Section 18.09.005 regarding unlisted uses that provide more clarity and include involvement of the Planning Commission in determining a permit process for unlisted uses when they are proposed; and

WHEREAS, procedural actions are exempt from State Environmental Policy Act per WAC 197-11-800 (19); and

WHEREAS, on March 25, 2025, the City Council discussed amendments to Section 18.09.005, and on April 22, 2025, the City Council approved a motion to direct the Planning Commission to review and hold a public hearing on Ordinance No. 2025-13; and

WHEREAS, on May 22, 2025, the Planning Commission considered the draft amendments; and

WHEREAS, on June 12, 2025, the Planning Commission held a public hearing on the draft amendments and after closing the public hearing, continued discussion of the ordinance, including amending the ordinance to clarify the ordinance; and

WHEREAS, on June 26, 2025, the Planning Commission discussed one more amendment to Ordinance No. 2025-13, and unanimously recommended approval to the City Council; and

WHEREAS, the City Council reviewed the Planning Commission's recommendation at a regular business meeting on August 12, 2025.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 18.09.005 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

18.09.005 Permitted and conditional uses.

Permitted and conditional uses allowed in each zone district are shown in the use table BIMC 18.09.020. It is recognized that new uses will evolve over time. The director has the authority to evaluate an application and compare a proposed unlisted use against the permitted and conditional uses listed in Table 18.09.020. When a proposed use is not specifically listed in this chapter, the use may be allowed if the director determines that it is similar to other uses listed, indistinguishable in terms of land use impacts, and compatible with other uses in the vicinity where it will be located. ~~The director will issue a notice of decision about whether an unlisted use is allowed or not allowed, pursuant to the procedures outlined in BIMC 2.16.020.M.7 and 2.16.030.F. The notice of decision will be combined with issuing other required land use permits, building permits, or business licenses, as applicable. A permit for an unlisted use may require, as a prerequisite, application for an unlisted use determination, pursuant to BIMC 2.16.230.~~ The Department of Planning and Community Development shall maintain a list of reviewed unlisted uses on the department's website.

Section 2. Section 2.16 shall be amended to include a new section as follows:

2.16.230 Unlisted Use Determinations

A. Purpose. Unlisted use determinations are the mechanism by which the city may provide an avenue for the permitting of uses not otherwise accounted for in Title 18 that do not require a legislative review of land use regulations.

B. Applicability. Any application for building or land use permit that is not listed as a use in Title 18 or is not similar enough to a listed use as to be indistinguishable in terms of land use impacts, as determined by the Director, shall first require the application and issuance of an unlisted use determination.

C. Procedures. Review of unlisted use determinations shall include all of the following in the order listed:

1. Application. An applicant may submit an application for an unlisted use determination including a narrative describing the intended use, the proposed location of the use, and an analysis of the compatibility of the use with other listed uses in the vicinity of the proposed location, if applicable.

2. Review and Determination by Planning Commission.

a. The purpose of the Planning Commission review and determination is to review the unlisted use for consistency with the Comprehensive Plan and to determine whether the unlisted use shall be processed as permitted (“P”), conditional (“C”), accessory (“A”), conditional accessory (“CA”), or temporary (“T”), or if the unlisted use should be prohibited.

b. The Planning Commission shall consider the application at a public meeting where public comments will be taken.

c. The Planning Commission shall approve, approve with conditions, or deny the application. In making a determination, the Planning Commission shall consider the compatibility of the intended use with other allowed uses in the vicinity of the proposed location. The determination of the Planning Commission is appealable to the City Council.

d. The Planning Commission will forward its written findings of fact and conclusions, their determination regarding the unlisted use, and any conditions associated with the determination, to the Director.

3. Issuance. The Director shall transmit the determination of the Planning Commission to the applicant and place the land use or building permits back under review if no other information is outstanding.

4. Publishing the Unlisted Use Determination. The Director shall publish a Notice of Unlisted Use Determination in combination with the Notice of Application, pursuant to the procedures outlined in BIMC 2.16.020.M.4.

5. The Planning Commission may at any time recommend to the City Council that an unlisted use be addressed through a legislative review of land use regulations as outlined in BIMC 2.16.180 instead of through the provisions of this section.

Section 3. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this XXX day of XXX, 2025.

APPROVED by the Mayor this XXX day of XXX, 2025.

Ashley Mathews, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, MMC, City Clerk

PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: August 26, 2025

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Consider Request from Deputy Mayor Quitslund to Discuss the Re-Definition of Affordable Housing at a Future Council Business Meeting,

SUMMARY: Deputy Mayor Quitslund is asking Council to consider his request to place a discussion of the re-definition of affordable housing on a future Council agenda.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION:

Discussion and possible placement on a future Council agenda.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

ATTACHMENTS:

[Request for Agenda Item_Re-definition of Affordable Housing.pdf](#)

Request for Consideration of an Agenda Item

Pertaining to the Definition of “Affordable” and “Income-Qualified” Housing

The AFFORDABLE HOUSING chapter of our Municipal Code (BIMC 18.21) defines such housing with reference to five conventional income categories: **1) Extremely low**, less than 30% of AMI; **2) Very low**, between 31 and 50% of AMI; **3) Low**, between 51 and 80% of AMI; **4) Moderate**, between 81 and 95% of AMI; and **5) Middle income**, between 96 and 120% of AMI. (See BIMC 18.21.020.A.)

Is the Council willing to discuss a broad definition of “affordable” and “income-qualified” housing, to include households earning up to 120% of AMI? This re-definition would be a significant policy change that could be implemented with other Code changes within the work plan for the Winslow Subarea and Comprehensive Plans. If the Council supports the broader definition, action to amend the Municipal Code may not be necessary at this time.

In practice, the City of Bainbridge Island has provided “Affordable” or “Income-Qualified” housing almost exclusively for households in categories 2) and 3), between 31 and 80% of AMI. Most of the subsidies available to the City or to Housing Resources Bainbridge are designed to serve households earning up to 60% or 80% of AMI.

The affordability of housing is also defined in our Code with reference to its cost as a percentage of the household income. As a general rule, the monthly cost of rent or mortgage payments and utilities should amount to no more than 30% of the monthly household income. On that basis, residents in income-qualified housing will pay no more than 30% of their income.

Many Bainbridge Island residents, whether they are renting or purchasing their homes, pay much more than 30% of their income on housing: the most recent *Housing Needs Assessment* found that 25% of homeowners and 37% of renters are “cost-burdened.” This can be a severe hardship for households at or below the median income; higher-income earners will have more disposable income and can afford more than 30% in housing costs.

For several years, Housing Resources Bainbridge staff and others have advocated for the broader definition, which would increase the City’s ability to plan for and accommodate a population that, in present circumstances, is poorly served. Segregation of people on the basis of income is inequitable. When we plan for community land trust projects of any size that will be 100% affordable, there are many advantages to including households at several income levels. The financial viability of such projects will benefit from the larger monthly payments of higher-income households. Also, it has been shown that “inclusionary” multi-family housing that provides both market-rate and income-qualified affordable housing is feasible only for moderate and middle income households.

Expanding the scope of policies serving income-qualified households would be a realistic and proactive response to our present demographic circumstances and housing needs.