



**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, JUNE 24, 2025**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Mathews called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar.

Mayor Mathews, Deputy Mayor Quitslund, and Councilmembers Deets, Hytopoulos, Moriwaki, and Schneider were present. Councilmember Fantroy-Johnson joined the meeting remotely.

Mayor Mathews led the Pledge of Allegiance and provided information on the Suquamish Tribe.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

City Manager King requested that Item 4.I on the Consent Agenda be removed from the agenda. Councilmember Moriwaki moved and Councilmember Deets seconded to approve the agenda with the removal of Item 4.I. The motion carried unanimously, 7-0.

There were no conflicts of interest disclosed.

3) PUBLIC COMMENT

3.A Guidelines and Instructions for Public Comment

[Cover Page](#)

[Guidelines and Instructions for Providing Public Comment.pdf](#)

Charlie Kratzer spoke about new committee policies and the Environmental Technical Advisory Committee.

Ron Peltier spoke about new committee policies.

Lindsey Browning, Chamber of Commerce, spoke about their work.

Eric Ludwig, Sage Manufacturing, spoke about economic development.

David Marx spoke about economic development.

Matt Grady, Pegasus Coffee, spoke about economic development.

Melanie Keenan spoke against the changes to committee policies.

Malcolm Gander spoke against changes to committee policies.

Richard Potter spoke about a non-motorized transportation committee.

Alyse Nelson spoke in favor of a non-motorized transportation committee.

A woman who did not provide her name spoke against the sign indicating time restrictions for public comment.

4) CONSENT AGENDA

4.A Agenda Bill for Consent Agenda

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MOTION: I move to approve the Consent Agenda with the removal of 4.I.

Moriwaki/Deets: The motion carried unanimously, 7-0.

4.B Approve Accounts Payable and Payroll

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[Council Report 06-20-25.pdf](#)

[AP Report to Council of Cash Disbursements 06-04-25.pdf](#)

[AP Report to Council of Cash Disbursements 06-12-25.pdf](#)

4.C Approve City Council Meeting Minutes

[Cover Page](#)

[051325 Special City Council Meeting Executive Session Minutes.pdf](#)

[061025 Special City Council Meeting - Executive Session Minutes.pdf](#)

[061025 Regular City Council Business Meeting Minutes.pdf](#)

[061725 City Council Study Session Minutes.pdf](#)

[061725 Special City Council Business Meeting Minutes.pdf](#)

4.D Adopt Ordinance No. 2025-17 relating to the City's 2025 Revised Budget and the 2025 Update to the 2025-2030 Capital Improvement Plan - Finance

[Cover Page](#)

[Ordinance No. 2025-17 2025 1st Budget Amendment.docx](#)

[Ordinance No 2025-17 Memo of 2025 BUA-1.docx](#)

[Ordinance 2025-17 Exhibit A.pdf](#)

[Ordinance 2025-17 Exhibit B.pdf](#)

[Ordinance 2025-17 Exhibit C.pdf](#)

4.E Ratify the City Manager's Pre-Approved Purchase of a Ford F-150 Lightning 4WD Battery Electric Vehicle (BEV), Special Service Vehicle (SSV) Police Vehicle as Part of the Capital Improvement Plan Fleet Purchase (\$95,852.70, Equipment Rental and Revolving Fund) - Public Works

[Cover Page](#)

[Bud Clary Ford_Purchase Order 20250027_Project 01395.pdf](#)

[2025-30 Fleet CIP.pdf](#)

- 4.F Ratify the City Manager's Pre-Approved Purchase of a 2025 Chevrolet Tahoe 4WD Police Pursuit Vehicle as Part of the Capital Improvement Plan Fleet Purchase (\$64,308.30 - Equipment Rental and Revolving Fund) - Public Works**
[Cover Page](#)
[Bud Clary Chevrolet_Purchase Order 20250024_Project 01395.pdf](#)
[2025-30 Fleet CIP.pdf](#)
- 4.G Authorize the City Manager to Open a 30-day Call Beginning July 1, 2025, for Requests to Connect to the City's South Island Sewer System in Accordance with the Supplemental South Island Sewer Connection Policy 2.14A - Public Works**
[Cover Page](#)
[PW Director Memo SIS Call for Connections Policy Water Sewer Application.pdf](#)
- 4.H Adopt Ordinance No. 2025-15, Approving Comcast Cable Television Franchise Agreement**
[Cover Page](#)
[Comcast Franchise Ordinance 4912-5751-6607.1.docx](#)
[Bainbridge Island Comcast Cable Television Franchise 4-24-25.docx](#)
- 4.I [Removed from Consent Agenda] Consider License Agreement with Bainbridge Island Rowing for Specified Uses of the City Dock - Executive**
[Cover Page](#)
[BIR-COBI License Agreement for City Dock Use - BIR Executed.pdf](#)
- 4.J Cancel the July 1, 2025, City Council Study Session**
[Cover Page](#)

5) COUNCIL ANNOUNCEMENTS

Council members provided updates on local and regional meetings and events.

6) CITY MANAGER'S REPORT

City Manager King spoke about the Eagle Harbor/Head of the Bay project.

7) REGULAR BUSINESS

7.A Receive Update Winslow Subarea Plan and the Comprehensive Plan - Planning [Cover Page](#)

City Manager King introduced the agenda item. Planning Director Charnas provided a presentation, and Council discussed the topic.

7.B Consider Proposal from the Bainbridge Island Chamber of Commerce Related to a Series of Tasks for Economic Development Including Preparatory Steps Towards an Economic Development Strategy (\$80,000) [Cover Page](#) [Agreement for Economic Development Services - Chamber.pdf](#) [Economic Element of the Comprehensive Plan.pdf](#) [2024 Property Taxes as a Percentage of Taxpayer's Bill.pdf](#)

City Manager King introduced the agenda item, and Council discussed the topic.

MOTION: I move to put the Bainbridge Island Chamber of Commerce Economic Development Strategy Study forward to July 8 for review and approval.

Moriwaki/Quitslund: The motion carried unanimously, 7-0.

7.C Consider Modification to Council Policies with regard to Committees, Commissions and Boards - Executive

[Cover Page](#)

[Presentation - City Committee Policy Clarification for CC 06242025.pdf](#)

City Manager King introduced the agenda item. Deputy City Manager Schroer provided a presentation, and Council discussed the topic.

MOTION: I move to direct the City Manager to prepare an ordinance to establish the membership of most City advisory groups at five to seven members, to provide that committee members on certain committees will prepare committee minutes, to establish that one member per household may serve on any committee, and update other code language to standardize committee organization.

Moriwaki/Quitslund: The motion carried 6 – 1.

AYES: Brenda Fantroy-Johnson, Jon Quitslund, Joe Deets, Clarence Moriwaki, Leslie Schneider, Ashley Mathews

NOES: Kirsten Hytopoulos

ABSENT: None

ABSTAIN: None

7.D Consider Creation of a Non-Motorized Transportation Advisory Committee - Executive

[Cover Page](#)

[Chapter 2.32 MULTI-MODAL TRANSPORTATION ADVISORY COMMITTEE.pdf](#)

City Manager King introduced the agenda item, and Council discussed the topic.

MOTION: I move to direct staff to review and suggest revisions to the existing Municipal Code, Chapter 2.32, to reflect current staffing and adopted transportation plans.

Schneider/Deets: The motion carried unanimously, 7-0.

7.E Adopt Bond Delegation Ordinance No. 2025-20 Authorizing the Issuance and Sale not to Exceed \$13.0 Million in 2025 Limited Tax General Obligation Bonds for Water and Sewer Capital Projects of the City - Finance

[Cover Page](#)

[Ordinance 2025-20 Bond Ordinance_City of Bainbridge Island_LTGO Bonds, 2025.docx](#)

[2025-06-24 Bond Delegation Ordinance - Water and Sewer Bonds.pptx](#)

[Water & Sewer Capital Improvement Plan.pdf](#)

City Manager King introduced the agenda item. Finance Director Pitts provided a presentation.

MOTION: I move to Adopt Ordinance No. 2025-20 authorizing the issuance and sale not to exceed \$13 million of 2025 Limited Tax General Obligation Bonds for water and sewer capital projects of the City.

Deets/Moriwaki: The motion carried unanimously, 7-0.

7.F Appoint Deputy Mayor for a Term Commencing on July 1 and Ending on December 31, 2025
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Mayor Mathews introduced the agenda item.

MOTION: I move to appoint Deputy Mayor Quitslund as Deputy Mayor for a term commencing on July 1 and ending on December 31, 2025.

Deets/Mathews: The motion carried unanimously, 7-0.

8) COMMUNICATIONS

8.A Consider Request from Councilmember Deets to Add a Discussion Reviewing the Efficacy of the Disposable Food Service Ware and Waste Reduction Ordinance due to Passage of the WA State Recycling Reform Act (Senate Bill 5284) to a Future Council Agenda

[Cover Page](#)

[Request to Review Ordinance 2023-30 due to Passage of SB 5284.pdf](#)

Councilmember Deets provided information on the agenda item.

MOTION: I move forward for a future discussion request, to add a discussion reviewing the efficacy of the Disposable Food Service Ware and Waste Reduction Ordinance due to passage of the Washington State Recycling Reform Act (Senate Bill 5284) to a future Council agenda.

Deets/Schneider: The motion carried unanimously, 7-0.

8.B Consider Request from Deputy Mayor Quitslund to Add a Discussion regarding the Scope of Responsibilities of the Steering Committee Overseeing Public Engagement for the Winslow Subarea and Comprehensive Plans to a Future Council Agenda

[Cover Page](#)

[Scope of Responsibilities of the Steering Committee.pdf](#)

Deputy Mayor Quitslund provided information on the agenda item, and Council discussed the request.

MOTION: I move to place this item on a future Council agenda.

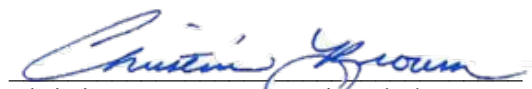
Quitslund/Deets: The motion carried unanimously, 7-0.

9) ADJOURNMENT

Mayor Mathews adjourned the meeting at 8:37 p.m.



Ashley Mathews, Mayor



Christine Brown, MMC, City Clerk