



**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, FEBRUARY 25, 2025**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Mathews called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar.

Mayor Mathews, Deputy Mayor Quitslund, and Councilmembers Deets, Fantroy-Johnson, Moriwaki and Schneider were present. Councilmember Hytopoulos arrived at 6:06 p.m.

Mayor Mathews led the Pledge of Allegiance and read the Land Acknowledgment.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Councilmember Schneider seconded to approve the agenda as presented. The motion carried unanimously, 7-0.

There were no conflicts of interest disclosed.

3) PRESENTATION(S)

3.A Approve Proclamation Declaring February 2025, as National Parent Leadership Month
Cover Page
[Proclamation - National Parent Leadership Month.docx](#)

Mayor Mathews introduced the proclamation.

MOTION: I move to authorize the Mayor to sign the proclamation declaring February 2025, as National Parent Leadership Month.

Quitslund/Deets: The motion carried unanimously, 7-0.

Mayor Mathews read the proclamation. Victoria Hilts from Kitsap Strong accepted the proclamation.

4) PUBLIC COMMENT

4.A Guidelines and Instructions for Public Comment
Cover Page
[Guidelines and Instructions for Providing Public Comment.pdf](#)

Lisa Neal spoke about the Comprehensive Plan update.

Sarah Blossom spoke in support of Planning Commission Chair Birtley's comments.

Ariel Birtley, Planning Commission Chair, spoke about the Comprehensive Plan update.

Ron Peltier spoke about the Groundwater Management Plan.

Lisa Macchio spoke about the Groundwater Management Plan, Island Wide Transportation Plan, and Planning Commission review of the Comprehensive Plan.

Melanie Keenan spoke about the Groundwater Management Plan and growth allocation.

Malcolm Gander spoke about the Groundwater Management Plan.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda [Cover Page](#)

Mayor Mathews introduced the agenda item.

MOTION: I move to approve the Consent Agenda as presented.

Moriwaki/Quitslund: The motion carried unanimously, 7-0.

5.B Approve Payroll [Cover Page](#) [Council Report 02-20-25.pdf](#)

5.C Approve City Council Meeting Minutes [Cover Page](#) [Special City Council Meeting Minutes, February 4, 2025.pdf](#) [Regular City Council Business Meeting Minutes, February 11, 2025.pdf](#)

5.D Authorize the City Manager to Execute a Construction Contract with Security Solutions NW LLC for the City Hall Security Upgrades Project (\$156,777.35 - Capital Construction Fund) and Authorize a Related General Fund Budget Amendment in the Amount of \$48,000.00 to Support the Project - Public Works [Cover Page](#) [SWR City Hall Security Upgrade Security Solutions NW LLC CC.docx](#) [Bid Form_City Hall Security Upgrade.pdf](#) [Security_System_Upgrade_Camera Locations.pdf](#)

5.E Authorize the City Manager to Execute a Professional Services Agreement with Tetra Tech, Inc. for 30% Design and Permitting for the Wastewater Treatment Plant (WWTP) Outfall Extension Project (\$695,522.00 - Sewer Fund) - Public Works [Cover Page](#) [PSA WWTP Outfall Extension 30 Design Tetra Tech.docx](#) [WWTP CIP Project Page.pdf](#)

5.F Adopt Ordinance No. 2025-05, Extending Sunset Provision for Bonus Floor Area Ratio (FAR) Program for Additional Six Months - Planning [Cover Page](#)

[Ordinance No. 2025-05 Relating to Revising Bonus Floor Area Regulations.docx](#)

5.G Authorize the City Manager to Execute a Construction Contract with SCI Infrastructure, LLC for the Off-Site Water Main and Pressure Release Valve (PRV) Improvements (Winslow Water Tank) Project (\$6,026,955.48, Water Fund) - Public Works

[Cover Page](#)

[FBB Off-Site Water Main SCI Infrastructure LLC.docx](#)

[Bid Form_Off-Site Water Main and PRV Improvements_02.07.25.pdf](#)

[CIP_Winslow Water Tank Replacement Project_00988.pdf](#)

[Offsite Project Map.pdf](#)

5.H Adopt Ordinance No. 2025-04 Amending Chapter 15.30 of the City of Bainbridge Island Municipal Code to Reduce Traffic Impact Fees for Certain Commercial Redevelopment Activities - Public Works

[Cover Page](#)

[Ordinance 2025-04 Traffic Impact Fees.docx](#)

5.I Approve No Cost Contract for Proof of Concept for Enforcement of Ferry Line Cutting

[Cover Page](#)

[Jenoptik Proof of Concept Agreement Signed.pdf](#)

5.J Cancel the March 4, 2025, City Council Study Session

[Cover Page](#)

6) COUNCIL ANNOUNCEMENTS

Council members provided an update on local and regional meetings and events.

7) CITY MANAGER'S REPORT

7.A Receive City Manager's Report

[Cover Page](#)

[2024 Year End Workplan_Memo_for CC 02252025.pdf](#)

[2024 Year End Work Plan Attachment for CC 02252025.pdf](#)

Deputy City Manager Schroer provided information on the 2024 year end quarterly report and damage from the windstorm.

8) REGULAR BUSINESS

8.A Receive Monthly Report on Winslow Subarea Plan and Comprehensive Plan Updates - Planning

[Cover Page](#)

Planning Director Charnas provided a monthly update, and Council discussed the topic.

MOTION: I move to acknowledge the periodic update of Bainbridge Island's Comprehensive Plan was due December 31, 2024, and affirm all best efforts to complete the periodic update and submit for review to the Department of Commerce by June 30, 2025.

Deets/Moriwaki: The motion carried unanimously, 7-0.

9) **COMMUNICATIONS**

9.A **Consider Request for an Agenda Item to Discuss Implementing Water Conservation Measures on Bainbridge Island**

Cover Page

[JDeets - Water Conservation 02192025.pdf](#)

Councilmember Deets introduced the agenda item.

MOTION: I move that Council begin discussions and study policy guidelines for water conservation on the Island.

Deets/Moriwaki: The motion carried 6 – 1.

AYES: Brenda Fantroy-Johnson, Jon Quitslund, Joe Deets, Clarence Moriwaki, Leslie Schneider, Ashley Mathews

NOES: Kirsten Hytopoulos

ABSENT: None

ABSTAIN: None

10) **ADJOURNMENT**

Mayor Mathews adjourned the meeting at 7:38 p.m.



Ashley Mathews, Mayor

Christine Brown, MMC, City Clerk