



**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, SEPTEMBER 10, 2024**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Deets called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar.

Mayor Deets, Deputy Mayor Mathews, and Councilmembers Fantroy-Johnson, Moriwaki, Quitslund, and Schneider were present. Councilmember Hytopoulos arrived at 6:01 p.m.

Mayor Deets led the Pledge of Allegiance and read the Land Acknowledgement.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Councilmember Quitslund seconded to approve the agenda as presented. The motion carried unanimously, 7-0.

There were no conflicts of interest disclosed.

3) PRESENTATION(S)

3.A Approve Proclamation Declaring the Month of September 2024, to be National Service Dog Month

[Cover Page](#)

[Proclamation for National Service Dog Month.docx](#)

Councilmember Schneider read the proclamation.

MOTION: I move to authorize the Mayor to sign the proclamation declaring the month of September 2024, to be National Service Dog Month.

Schneider/Moriwaki: The motion carried unanimously, 7-0.

Nancy Rignel accepted the proclamation with service dog Finley.

3.B Present Community Preparedness Month Proclamation

[Cover Page](#)

[Preparedness Month Proclamation 2024.docx](#)

Mayor Deets read the proclamation. Scott James from Bainbridge Prepares accepted the proclamation.

3.C Present Proclamation Declaring September 2024 as “Puget Sound Starts Here” Month - Public Works

Cover Page

[2024 Puget Sound Starts Here Month Proclamation.docx](#)

Councilmember Fantroy-Johnson read the proclamation. Engineering Manager Paul Nylund and Stormwater Management Coordinator Stella Collier accepted the proclamation.

3.D Present Proclamation Declaring September 11, 2024 as “A Day of Service and Remembrance”

Cover Page

[A Day of Service and Remembrance 2024.docx](#)

Mayor Deets read the proclamation. American Legion, Colin Hyde Post 172 Commander Gary Sakuma accepted the proclamation.

4) PUBLIC COMMENT

4.A Instructions for Providing Public Comment

Cover Page

[Instructions for Providing Public Comment March 2024.pdf](#)

Jack McCullagh spoke about concerns with a Puget Sound Energy proposed project.

Dave Buck spoke in favor of the ordinance prohibiting crematoria on Bainbridge Island.

Rafael Escandon spoke in favor of the ordinance prohibiting crematoria on Bainbridge Island.

Tim Dinan spoke in favor of a crematorium.

Ron Peltier spoke about the draft Environmental Impact Statement for the Comprehensive Plan and Winslow Subarea Plan.

David Monsaas spoke about trees and brush overhanging the roads.

Lisa Macchio spoke in favor of adopting the prohibition against crematoria.

Lisa Neal spoke in favor of adopting the ordinance prohibiting crematoria on Bainbridge Island.

Alison Hahn provided information on crematoria.

Mary Heckman spoke about crematoria.

Christine Nhan, Government Affairs Manager for Puget Sound Energy, spoke in favor of agenda item 8.G.

Sandy Spears spoke in favor of the resolution opposing Initiative No. 2117.

Mike Cox spoke in favor of the resolution opposing Initiative No. 2117.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda

[Cover Page](#)

MOTION: I move to approve the Consent Agenda as presented.

Moriwaki/Fantroy-Johnson: The motion carried unanimously, 7-0.

5.B Approve Accounts Payable and Payroll

[Cover Page](#)

[AP Report to Council of Cash Disbursements 08-14-24.pdf](#)

[Council Report 8-20-2024.pdf](#)

[AP Report to Council of Cash Disbursements 08-21-24.pdf](#)

[AP Report to Council of Cash Disbursements 08-28-24.pdf](#)

[AP Report to Council of Cash Disbursements 09-04-24.pdf](#)

[Council Report 9-5-2024.pdf](#)

5.C Approve City Council Meeting Minutes

[Cover Page](#)

[081324 City Council Executive Minutes.pdf](#)

[081324 Regular City Council Business Meeting Minutes.pdf](#)

5.D Consider Interlocal Agreement with the Bainbridge Island School District Related to a Solar Installation at Woodward Middle School, which serves as the Carbon Offset for the Ted Spearman Justice Center - Executive

[Cover Page](#)

[Interlocal Agreement with School District for Photovoltaic Solar System](#)

5.E Set the Public Hearing on October 8, 2024, for Ordinance No. 2024-24 Relating to the Preliminary 2025-2026 Biennial Budget and 2025-2030 Capital Improvement Plan - Finance

[Cover Page](#)

[Ordinance No. 2024-24 Adopting Biennial Budget for FY 2025-2026 - Draft.docx](#)

[2025_Exhibit_A_Ordinance No. 2024-24_DRAFT.pdf](#)

[2026_Exhibit_B_Ordinance No. 2024-24_DRAFT.pdf](#)

5.F Set the Public Hearing on October 8, 2024, for Ordinance No. 2024-23 Relating to the Property Tax Levy for Collection in 2025 - Finance

[Cover Page](#)

[Ordinance No. 2024-23 Relating to the Levy of Property Taxes for Collection in 2025](#)

[DRAFT.docx](#)

5.G Ordinance No. 2024-25 Amending Bainbridge Island Municipal Code (BIMC) 2.20.060.E to Provide that Compensation to be Paid to the Presiding Judge Pro Tem and Other Judges will be Set by Separate Ordinance

[Cover Page](#)

[Ordinance No. 2024-25 Amending 2.20.060.E - Municipal pro tem judge compensation.docx](#)

5.H Ordinance No. 2024-26 Setting the Hourly Rate to be Paid to the Presiding Judge Pro Tem and Other Judges Pro Tem at \$100.00 per Hour and Providing for CPI-U Increases Commencing January 1, 2026 - Finance

[Cover Page](#)

[Ordinance No. 2024-26 Establishing Compensation for Presiding Pro Tem and Other Pro Tem Judges.docx](#)

5.I Authorize the City Manager to Execute a Construction Contract Change Order for the Country Club Bulkhead Reconstruction Project in the amount of \$89,923.20 (Tax Supported) - Public Works

[Cover Page](#)

[Change Order 2_Paving.pdf](#)

[CIP_Country Club Bulkhead Reconstruction_00781.pdf](#)

[CO 2_Country Club Bulkhead Reconstruction_Sealevel Bulkhead Builders.pdf](#)

5.J Authorize the City Manager to Enter Into Amendment No. 8 of the Professional Services Agreement with Perteet, Inc. for the Eagle Harbor Fish Passage (Cooper Creek Culvert) Project Design (\$175,520.00, Storm and Surface Water Utility Fund) - Public Works

[Cover Page](#)

[Eagle Harbor Wyatt Way NM PSA Amendment No 8.docx](#)

[Exhibit A_EagleHarbor-Supp8-Scope-2024-08-22.pdf](#)

[EagleHarbor-Supp8-FeeWrksht-2024-08-23.pdf](#)

[CIP_Eagle Harbor Drive Cooper Creek Fish Passage_01107.pdf](#)

5.K Approve the Renewal of the Interlocal Agreement for Fire Safety Services

[Cover Page](#)

[COBI-BIFD Fire Safety Services Agreement 2025-2027.pdf](#)

6) COUNCIL ANNOUNCEMENTS

Council members provided updates on local and regional meetings and events.

7) CITY MANAGER'S REPORT

7.A Receive City Manager's Report

[Cover Page](#)

[Eagle Harbor Drive and Valley Road Update to Council 090624.pdf](#)

City Manager King provided an update on the Eagle Harbor and Valley Road non-motorized improvement projects.

8) REGULAR BUSINESS

8.A Receive the Washington State Auditor's Annual Audit Report for the Fiscal Year Ended December 31, 2023 - Finance

[Cover Page](#)

[SAO_COBI Exit Presentation For Council.pdf](#)

[2023 COBI Exit Packet.pdf](#)

[City of Bainbridge Island, WA 2023 AUDITED ACFR.pdf](#)

City Manager King introduced the agenda item. Finance Director Pitts introduced Amy Strzalka and April Taylor from the Washington State Auditor's Office who provided a presentation. Council discussed the topic.

8.B Consider the Planning Commission Recommendation Related to Ordinance No. 2024-21 Prohibiting Crematoria in All Zoning Districts - Planning

Cover Page

Ordinance Defining and Prohibiting Crematoria 2024-21.docx

Crematorium Memo 07192024.docx

City Manager King introduced the agenda item. Planning and Community Development Director Charnas provided information on the ordinance, and Council discussed the topic.

MOTION: I move to forward Ordinance No. 2024-21 prohibiting crematoria in all zoning districts to the September 24, 2024, business meeting for consideration and adoption.

Moriwaki/Hytopoulos: The motion carried 6 – 1.

AYES: Jon Quitslund, Joe Deets, Kirsten Hytopoulos, Clarence Moriwaki, Leslie Schneider, Ashley Mathews

NOES: Brenda Fantroy-Johnson

ABSENT: None

ABSTAIN: None

8.C Discuss Annual Roads Preservation Program (Part 1) - Public Works

Cover Page

Pavement Presentation Slides_Transpo.pdf

City Manager King introduced the agenda item. Jon Pascal from Transpo Group provided a presentation on pavement presentation, and Council discussed the topic.

Council adjourned for a break at 8:14 pm and returned at 8:19 pm.

8.D Discuss Comprehensive Plan and Winslow Subarea Plan Draft Environmental Impact Statement (EIS) - Planning

Cover Page

Presentation_09.10.2024 Comp Plan Winslow Plan Draft EIS Review.pptx

City Manager King introduced the agenda item. Planning Director Charnas provided a presentation. Planning Manager Harper provided additional information, and Council discussed the topic.

Councilmember Hytopoulos moved and Councilmember Quitslund seconded that the City Council direct that the scope of the steering committee be expanded, and the steering committee be tasked with discussing with staff how that may be, to discuss concerns regarding getting more of the Council's voice into the substance of this. Following discussion, the motion was withdrawn.

MOTION: I move to direct the City Manager bring back the policy assumptions in the DEIS [Draft Environmental Impact Statement] in a series of meetings for Council as a whole to discuss in study sessions.

Hytopoulos/Moriwaki: The motion carried unanimously, 7-0.

8.E Adopt Resolution No. 2024-11 Opposing "Initiative Measure No. 2117 Concerns Carbon Tax Credit Trading." This measure would prohibit state agencies from imposing any type of carbon tax credit trading, and repeal legislation establishing a cap and invest program to reduce greenhouse gas emissions.

Should this measure be enacted into law? Yes [] No []. Public Comment will be accepted on this item. Remote public comment is allowed with advance notice by noon on the date of the

meeting to the City Clerk, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

[Cover Page](#)

[Resolution No 2024-11 Concerning Carbon Tax Credit Trading.docx](#)

Mayor Deets introduced the agenda item and invited public comment.

Public Comment

Mike Kelly spoke in favor of opposing Initiative Measure No. 2117.

MOTION: I move to adopt Resolution No. 2024-11 opposing Initiative Measure No. 2117 concerning carbon tax credit trading.

Moriwaki/Schneider: The motion carried unanimously, 7-0.

8.F Adopt Resolution No. 2024-15 Establishing Downtown Parking Time Limits and Approving an Associated Map

[Cover Page](#)

[Resolution No. 2024-15 Downtown Parking Time Limits.docx](#)

[Downtown Employee Permit Parking Map JUNE 2024.pdf](#)

[Parking Time Limit Map.pdf](#)

City Manager King introduced the agenda item. Police Chief Clark provided additional information on the resolution.

MOTION: I move to adopt Resolution No. 2024-15 establishing downtown parking time limits and approving an associated map.

Fantroy-Johnson/Moriwaki: The motion carried unanimously, 7-0.

8.G Consider the Planning Commission's Recommendation on the Puget Sound Energy (PSE) Request for Legislative Review of Land Use Regulations and Draft Ordinance No. 2024-04 - Planning

[Cover Page](#)

[DRAFT Ordinance No. 2024-04 Utility Regulations](#)

[DRAFT Ordinance No. 2024-04 Exhibit A.docx](#)

[DRAFT Ordinance No. 2024-04 Exhibit B.docx](#)

[DRAFT Ordinance No. 2024-04 Exhibit C.docx](#)

[Staff Report Ordinance No. 2024-04.pdf](#)

[PSE Submittal Bainbridge Code Amendment Analysis.pdf](#)

[PSE Submittal Bainbridge Island Code Amendment Best Available Science Review.pdf](#)

[PSE Submittal Code Amendment Narrative 3.21.24.pdf](#)

[PSE UPDATED Proposed Code Amendment BIMC2.16.020 8.06.2024.pdf](#)

[PSE_CouncilPresentation_09102024.pptx](#)

City Manager King introduced the agenda item. Planning Director Charnas provided a presentation with additional information.

MOTION: I move to forward Ordinance 2024-04 Utility Regulations to amend Bainbridge Island Municipal Code (BIMC) Sections 16.20, 18.09, and 18.12, to the agenda for the September 24, 2024, regular City Council meeting.

Mathews/Moriwaki: The motion carried unanimously, 7-0.

8.H Confirm Appointments to Human Services Funding Task Force

Cover Page

Dougherty - Redacted (Human Services Task Force).pdf

Drake - Redacted (Human Services Funding Task Force).pdf

Eide (Human Services Funding Advisory Task Force) - Redacted.pdf

Hegarty (Human Services Advisory Task Force) - Redacted.pdf

Hite - Redacted (Human Services Funding Task Force).pdf

Parsons - Redacted (Human Services Funding Task Force).pdf

Petersen - Redacted (Human Services Task Force).pdf

Sheldon (Human Services Funding Advisory Task Force) - Redacted.pdf

Thompson - Redacted (Human Services Task Force).pdf

Weakland - Redacted (Human Services Task Force).pdf

MOTION: I move to confirm the recommended appointment of Pamela Dougherty to the Human Services Funding Task force for the 2025-2026 Funding Cycle.

Moriwaki/Hytopoulos: The motion carried unanimously, 7-0.

MOTION: I move to confirm the recommended appointment of Grae Drake to the Human Services Funding Task force for the 2025-2026 Funding Cycle.

Moriwaki/Hytopoulos: The motion carried unanimously, 7-0.

MOTION: I move to confirm the recommended appointment of Robb Petersen to the Human Services Funding Task force for the 2025-2026 Funding Cycle.

Moriwaki/Hytopoulos: The motion carried unanimously, 7-0.

MOTION: I move to confirm the recommended appointment of Liz Thompson to the Human Services Funding Task force for the 2025-2026 Funding Cycle.

Moriwaki/Hytopoulos: The motion carried unanimously, 7-0.

MOTION: I move to confirm the recommended appointment of Carrie Hite to the Human Services Funding Task force for the 2025-2026 Funding Cycle.

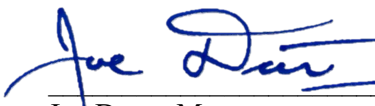
Moriwaki/Hytopoulos: The motion carried unanimously, 7-0.

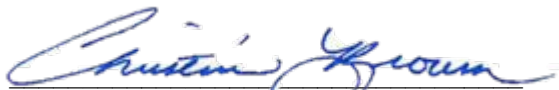
MOTION: I move to confirm the recommended appointment of Laura Hegarty to the Human Services Funding Task force for the 2025-2026 Funding Cycle.

Moriwaki/Hytopoulos: The motion carried unanimously, 7-0.

9) ADJOURNMENT

Mayor Deets adjourned the meeting at 9:47 p.m.



Joe Deets, Mayor

Christine Brown, MMC, City Clerk