



**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, JANUARY 23, 2024**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Deets called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar.

Mayor Deets, Deputy Mayor Quitslund, and Councilmembers Fantroy-Johnson, Hytopoulos, Mathews, Moriwaki, and Schneider were present.

Mayor Deets read the land acknowledgment and led the Pledge of Allegiance.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Deputy Mayor Quitslund seconded to approve the agenda as presented. The motion carried unanimously, 7-0.

There were no conflicts of interest disclosed. Councilmember Moriwaki noted that he has a friend listed on the letter of support from the Bainbridge Innkeepers who was a campaign photographer.

3) PRESENTATION(S)

**3.A Receive Update on Tsunami Ready Bainbridge Island
Cover Page**

City Manager King introduced the agenda item. Emergency Coordinator LeSage introduced Reid Wolcott from the National Weather Service who provided additional information and a video. Council discussed the topic.

4) PUBLIC COMMENT

**4.A Instructions for Providing Public Comment
Cover Page
Instructions for Providing Public Comment January 2024.pdf**

Shannon Fitzgerald spoke in favor of the short term rental process.

Renni Bispham spoke in favor of affordable housing at the old Police Station site and equity in the Planning Commission process.

Steven Soltar spoke in favor of affordable housing at the old Police Station site.

Al Philips spoke about storms, power outages, and earthquake faults.

Fran Korten spoke about non-motorized transportation planning.

Stefan Goldby spoke in favor of the short term rental regulations and noted the concerns of Greenlight Garage regarding the Eagle Harbor/Wyatt Way Non-Motorized Transportation Project.

Carol Appenzeller spoke in favor of affordable housing at the Police Station site.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda [Cover Page](#)

Deputy Mayor Quitslund asked to remove item 5.N from the Consent Agenda. Councilmember Moriwaki asked to remove 5.F from the Consent Agenda.

MOTION: I move to approve the Consent Agenda as amended.

Quitslund/Moriwaki: The motion carried unanimously, 7-0.

5.B Approve Accounts Payable and Payroll

[Cover Page](#)

[AP Report to Council of Cash Disbursements 1-24-24.pdf](#)

[Council PR Report 1-20-24.pdf](#)

5.C Approve City Council Meeting Minutes

[Cover Page](#)

[January 9, 2024 City Council Regular Business Meeting Minutes.pdf](#)

5.D Authorize the City Manager to Execute a Construction Contract with Gary Harper Construction, Inc., and Authorize a Related Budget Amendment for the Wastewater Treatment Plant Regulatory Air Gap Project (\$292,766.23, Sewer Fund) – Public Works

[Cover Page](#)

[CIP WWTP Air Gap 01101.pdf](#)

[FBB_WWTP Regulatory Air Gap_Gary Harper Construction Inc.docx](#)

[Bid Form_WWTP Regulatory Air Gap_Draft.pdf](#)

5.E Authorize Advertisement for the City Hall Renovation and Security System Upgrade Projects - Public Works

[Cover Page](#)

[Bainbridge Island City Hall Improvements-select sheets_Granicus.pdf](#)

[CIP_City Hall Map Room Enclosure_01228.pdf](#)

[CIP_City Hall Security_01092.pdf](#)

5.G Authorize the City Manager to Execute the Intergovernmental Agreement with the Washington State Parks and Recreation Commission Relating to the Recreational Boating Safety Program and Accept a Related Grant Award in the Amount of \$11,679.81 - Police

[Cover Page](#)

[CITY OF BAINBRIDGE ISLAND REVISED 2024 A-299.pdf](#)

[MLE 325-168 FFAG Bainbridge Island PD-Kpgs REVISED 2024.pdf](#)

- 5.H Authorize the City Manager to Execute the Fourth Amendment to Legal Services Agreement for Prosecution Services (\$135,811.59)**
[Cover Page](#)
[KC-535-19-D City of Bainbridge Island 2024.pdf](#)
[2024 Municipal Prosecution Contract Rate.pdf](#)
- 5.I Cancel the February 6, 2024 City Council Study Session**
[Cover Page](#)
- 5.J Authorize Advertisement and Accept bids for the Wastewater Treatment Plant Capacity Upgrade Equipment - Public Works**
[Cover Page](#)
[CIP - WWTP Upgrades 01187.pdf](#)
- 5.K Authorize the City Manager to Execute a Washington State Transportation Improvement Board Fuel (TIB) Tax Grant Agreement for the Wyatt Way Portion of the Eagle Harbor Drive & Wyatt Way Non-Motorized Improvements Connecting Centers Project and Authorize a Related Budget Amendment (\$500,000 – Tax Supported) - Public Works**
[Cover Page](#)
[CIP_Eagle Harbor.Wyatt Way NM Improvement Project_00968.pdf](#)
[Selection Letter - Bainbridge Island - NE Wyatt Way.pdf](#)
[Grant Agreement - Bainbridge Island - NE Wyatt Way.pdf](#)
- 5.L Authorize the City Manager to Approve the Purchase of Two Interview Room Audio/Video Systems from Axon Enterprise at a cost of \$77,305.94 over a five-year period.**
[Cover Page](#)
[BBPD IR Updated 2024.pdf](#)
- 5.M Confirm Appointment of Thomas Alpaugh as Municipal Court Judge and Authorize the City Manager to Execute an Associated Employment Agreement (\$98,000 per year)**
[Cover Page](#)
[Bainbridge Island Municipal Court Judge Employment Agreement.pdf](#)
- 5.O Acceptance of a \$39,777 Grant from the Washington State Department of Ecology's Waste Reduction and Recycling Education Grant Program, Approval of a Cash Match of \$13,259, and Authorization of the Execution of a Contract with Washington State Department of Ecology (\$53,036, General Fund) - Executive**
[Cover Page](#)
[City of Bainbridge Island Waste Reduction and Recycling Education Grant Final Draft Agreement.pdf](#)

ITEMS REMOVED FROM THE CONSENT AGENDA

- 5.F Consider Approval of Lodging Tax Advisory Committee Recommendations for 2024 Awards Totaling \$400,000 - Executive**
[Cover Page](#)
[Lodging Tax Advisory Committee Funding Recommendations.pdf](#)
[LTAC Contract Pro Forma 2024.docx](#)

Councilmember Moriwaki commented on the item.

MOTION: I move passage of item 5.F from the Consent Agenda.

Moriwaki/Quitslund: The motion carried unanimously, 7-0.

5.N Maintain Current Zoning Regulations by Adopting Ordinance No. 2024-01 Extending Ordinance No. 2021-10 Limiting Bonus Floor Area Ratio Options until the Completion of the Winslow Subarea Plan - Planning

[Cover Page](#)

[Ordinance No. 2024-01 Relating to Revising Bonus Floor Area Regulations.docx](#)

Deputy Mayor Quitslund commented on the item.

MOTION: I move to adopt Ordinance No. 2024-01 extending Ordinance No. 2021-10 for twelve months.

Quitslund/Fantroy-Johnson: The motion carried unanimously, 7-0.

6) COUNCIL ANNOUNCEMENTS

Council members provided an update on upcoming meetings and local events.

Councilmember Hytopoulos called a point of order. She noted that the comments were exceeding the purpose of this agenda item.

7) CITY MANAGER'S REPORT

City Manager King reported on the Bainbridge Island School District consolidation review process.

8) REGULAR BUSINESS

8.A Introduce Short Term Rental Ordinance No. 2024-02 (Formerly Ordinance No. 2023-26) - Executive

[Cover Page](#)

[Ordinance No. 2024-02 \(Formerly Ordinance No. 2023-26\) Short-Term Rentals for CC 01232024](#)

[Email of Support from Bainbridge Innkeepers 01172024](#)

[Email of Support from Stefan Goldby, Bainbridge Chamber of Commerce.pdf](#)

[BI Short Term Rentals 01-23-24.pptx](#)

City Manager King introduced the agenda item and provided a presentation.

MOTION: I move to forward Ordinance No. 2024-02 adding Chapter 5.38 to the Bainbridge Island Municipal Code to regulate Short Term Rentals in the City, to the February 13th City Council Business Meeting for consideration of adoption.

Moriwaki/Hytopoulos: The motion carried unanimously, 7-0.

8.B Consider Resolution No. 2024-01 Amending the Governance Manual relating to Remote Public Comment and Clarifying Public Comment Topics

[Cover Page](#)

[Resolution No. 2024-01 Amending the Governance Manual with respect to Remote Public Comment.docx](#)

City Manager King introduced the agenda item. Council discussed the topic.

Councilmember Fantroy-Johnson moved to adopt Resolution No. 2024-01 amending the Governance Manual relating to remote public comment and to allow public comment on any item within the subject matter jurisdiction of the Council. The motion failed for lack of a second.

RESTATED MOTION: I move to direct the City Manager to bring back the same resolution with following changes: to remove the limitation, the added limitation, on the content of in-person comment and to add a further limitation on remote comment that the individual making comment must be on camera and must provide their name.

Hytopoulos/Schneider: The motion carried 6 – 1.

AYES: Brenda Fantroy-Johnson, Jon Quitslund, Joe Deets, Kirsten Hytopoulos, Clarence Moriwaki, Leslie Schneider

NOES: Ashley Mathews

ABSENT: None

ABSTAIN: None

8.C Receive Report and Recommendations from Council Ad Hoc Committee on City Advisory Groups - Executive

[Cover Page](#)

[Presentation: City Advisory Group Ad Hoc Subcommittee: Report for CC 01232024](#)

City Manager King introduced the agenda item. Deputy City Manager Schroer provided a presentation, and Council discussed the topic.

MOTION: I move to amend the motion and direct the City Manager to take the steps necessary to enact the recommendations of the Council Ad Hoc Committee on City Advisory Groups, as presented with the exception of further study of the necessity for a Sustainable Transportation Advisory Committee.

Schneider/Fantroy-Johnson: The motion failed 2-5.

AYES: Brenda Fantroy-Johnson, Leslie Schneider

NOES: Jon Quitslund, Joe Deets, Kirsten Hytopoulos, Clarence Moriwaki, Ashley Mathews

ABSENT: None

ABSTAIN: None

MOTION: I move to direct the City Manager to take the steps necessary to enact the recommendations of the Council Ad Hoc Committee on City Advisory Groups, as presented.

Moriwaki/Mathews: The motion carried 5 – 2.

AYES: Jon Quitslund, Joe Deets, Kirsten Hytopoulos, Clarence Moriwaki, Ashley Mathews

NOES: Brenda Fantroy-Johnson, Leslie Schneider

ABSENT: None

ABSTAIN: None

8.D Consider Recruitment and Selection Approach for the Current Planning Commission Vacancy - Executive

[Cover Page](#)

[PC vacancy joint subcommittee recommendations-approved 08112020](#)

[Memo - Recruitment and Selection for Planning Commission Vacancies - 2020](#)

City Manager King introduced the agenda item, and Council discussed the topic.

Deputy Mayor Quitslund moved and Councilmember Fantroy-Johnson seconded to adapt the modified process for recruitment and selection of Planning Commissioners, as developed in 2020, and direct staff to bring back an ordinance to codify this process, providing for participation of the City's equity officer. Following discussion, Deputy Mayor Quitslund withdrew the addition at the end of his motion to provide for the participation of the City's equity officer.

Councilmember Schneider proposed an amendment to ask the City Manager to provide a race equity lens for the selection process on the Planning Commission. The amendment failed for lack of a second.

AMENDED MOTION: I move that the Council will adapt the modified process for recruitment and selection of Planning Commissioners, as developed in 2020, and direct staff to bring back an ordinance to codify this process.

Quitslund/Fantroy-Johnson: The motion carried 6 – 1.

AYES: Brenda Fantroy-Johnson, Jon Quitslund, Joe Deets, Clarence Moriwaki, Leslie Schneider, Ashley Mathews

NOES: Kirsten Hytopoulos

ABSENT: None

ABSTAIN: None

8.E Discuss Creation of a Council Subcommittee on Sustainable Transportation

[Cover Page](#)

[Agenda Request from Councilmember Schneider - Subcommittee.pdf](#)

City Manager King introduced the agenda item. Councilmember Schneider provided additional information, and Council discussed the topic.

MOTION: I move to direct the City Manager to create a subcommittee of Council members to create a work plan for items that need to be supported in order to accomplish our Sustainable Transportation Plan.

Schneider/Fantroy-Johnson: The motion carried 6 – 1.

AYES: Brenda Fantroy-Johnson, Jon Quitslund, Joe Deets, Kirsten Hytopoulos, Leslie Schneider, Ashley Mathews

NOES: Clarence Moriwaki

ABSENT: None

ABSTAIN: None

8.F Review Local and Regional Council Appointments

[Cover Page](#)

[2024 Council Assignments.docx](#)

Mayor Deets introduced the agenda item. Council made the following appointments:

Hwy 305 Task Force: Deets, Schneider

Housing Kitsap: Fantroy-Johnson

Intergovernmental Work Group: Quitslund, Hytopoulos

Suquamish Tribe Intergovernmental Work Group: Moriwaki, Deets, Schneider

Kitsap 911 Policy Board: Moriwaki

Kitsap Economic Development Alliance: Deets and Moriwaki

Kitsap Emergency Management Council: Deets

Kitsap Public Health District Board: Mathews

Kitsap Regional Coordinating Council (KRCC) Executive Board: Deets and Hytopoulos
KRCC Transportation Policy Board: Schneider
KRCC Land Use Planning Policy Committee: Hytopoulos, Moriwaki (alternate)
Kitsap Transit Board: Moriwaki
Peninsula Regional Transportation Planning Organization Executive Board: Deets and Fantroy-Johnson (alternate)
Puget Sound Clean Air Agency Advisory Council: Deets
Puget Sound Regional Council (PSRC) Transportation Policy Board: Schneider
PSRC Growth Management Policy Board: Quitslund, Mathews (alternate)
West Sound Partners for EcoSystem Recovery: Deets
PSRC Executive Board, Kitsap Other Cities and Towns Position: Deets
Chamber of Commerce Liaison: Schneider
Senior Center Liaison: Moriwaki
PSRC Operations Committee: Deets
Climate Change Advisory Committee: Schneider and Hytopoulos
Design Review Board: Quitslund
Environmental Technical Advisory Committee: Moriwaki
Historic Preservation Commission: Quitslund
Human Services Funding Task Force: Moriwaki, Hytopoulos
Lodging Tax Advisory Committee: Moriwaki (Chair) and Quitslund (Vice Chair)
Planning Commission: Mathews
Public Art Committee: Moriwaki
Utility Advisory Committee: Quitslund
Race Equity Advisory Committee: Fantroy-Johnson and Quitslund
Joint Bainbridge Island/Poulsbo Council Subcommittee: Mathews, Schneider, Deets
Bainbridge Island School Board Consolidation Committee: Quitslund and Mathews (if two liaisons are possible)

8.G Consider Nomination for Association of Washington Cities Center for Quality Communities Student Scholarship - Executive
[Cover Page](#)

Mayor Deets introduced the agenda item.

MOTION: I move to name Gigi Hendrickson as the City of Bainbridge Island nominee for the Association of Washington Cities Center for Quality Communities student scholarship program and direct the City Manager to take the steps necessary to submit the City's nomination.

Moriwaki/Fantroy-Johnson: The motion carried unanimously, 7-0.

9) COMMUNICATIONS

9.A Consider Request from Councilmember Deets to Place a Discussion Regarding Creating a Process for the Installation of Artwork on the Adas-Will and/or West Port Madison Roundabouts on a Future Council Agenda
[Cover Page](#)
[Bainbridge Roundabout Artwork Process Outline.pdf](#)

Mayor Deets introduced the agenda item.

MOTION: I move to place an item on a future Council agenda regarding creating the process for the installation of artwork at the Adas-Will and/or West Port Madison roundabouts.

Deets/Moriwaki: The motion carried unanimously, 7-0.

10) ADJOURNMENT

Mayor Deets adjourned the meeting at 9:16 p.m.


Christine Brown, MMC, City Clerk
Joe Deets, Mayor