



**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, NOVEMBER 14, 2023**

COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA

AND

ZOOM WEBINAR
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351](https://bainbridgewa.zoom.us/j/92947338351)
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351

AGENDA

1. **CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 6:00 PM**
Mayor Fantroy-Johnson and Deputy Mayor Hytopoulos will be absent.
2. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**
3. **PRESENTATION(S)**
 - 3.A **(6:10 PM) Present Proclamation Declaring November 25, 2023 as "Small Business Saturday,"** 5 Minutes
[Proclamation - Small Business Saturday 2023.docx](#)
 - 3.B **(6:15 PM) Present Proclamation Declaring the Week of November 13 - 19 as "Transgender Awareness Week" and November 20, 2023 as "Transgender Day of Remembrance,"** 5 Minutes
[Transgender Week Proclamation 2023.docx](#)
 - 3.C **(6:20 PM) Approve Proclamation Recognizing November 2023, as "National Native American Heritage Month,"** 5 Minutes
[Proclamation - National Native American Heritage Month.pdf](#)
4. **PUBLIC COMMENT - 6:25 PM**
Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. For items scheduled for a public hearing, comment is accepted from an individual only one time, either during public comment or during the hearing.

Public comment is simply received by the Council, with no response, and Council cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment. Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, attached below. Public comment may be provided in-person in Council Chambers or remotely through Zoom.

- 4.A Instructions for Providing Public Comment** 20 Minutes
[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

5. CONSENT AGENDA - 6:45 PM

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

- 5.A Agenda Bill for Consent Agenda,** 5 Minutes
- 5.B Approve Accounts Payable**
[AP Report to Council of Cash Disbursements 11-15-23.pdf](#)
- 5.C Approve City Council Meeting Minutes**
[City Council Study Session Minutes, October 17, 2023.pdf](#)
[Regular City Council Business Meeting Minutes, October 24, 2023.pdf](#)
- 5.D Adopt Ordinance No. 2023-25 Repealing Moratorium on Inns in Neighborhood Centers and Adopting New Regulations - Planning,** 5 Minutes
[Ordinance No. 2023-25 Repealing Moratorium on Inns in Neighborhood Centers and Adopting New Regulations.docx](#)
[Ordinance No. 2023-25 Exhibit A.pdf](#)
- 5.E Authorize the City to Apply for the Washington State Department of Commerce's Washington Electric Vehicle Charging Program (WAEVCP) Grant in the amount of \$233,000**
- 5.F Consider Authorizing the City Manager to Issue a Request for Proposals for a Community Plan for Visual, Performing and Literary Arts on Bainbridge Island (\$50,000) - Executive,**
[RFP - Community Art Plan for CC 11142023](#)

6. COUNCIL ANNOUNCEMENTS - 6:50 PM

7. CITY MANAGER'S REPORT - 7:00 PM

8. REGULAR BUSINESS

- 8.A (7:05 PM) Adopt Ordinance No. 2023-22 Relating to the 2024 Mid-Biennium Budget Modifications - Finance,** 10 Minutes
[Ordinance No. 2023-22 Adopting Mid-Biennium Modifications to 2024 Adopted Budget Final.docx](#)
[Ordinance No. 2023-22 Exhibit A 20231013.pdf](#)
[Ordinance No. 2023-22 Exhibit B 20231013.pdf](#)

Ordinance 2023-22 Exhibit C - 2023-2028 Modified Capital Improvement Plan.pdf
Ordinance No 2023-22 Memo of 2024 Modifications_updated 20231019.docx
2024 Budget Presentation for CC_10242023.pptx

- 8.B (7:15 PM) Consider Resolution No. 2023-11 Approving the 2024 Home Compostable Disposable Food Service Ware Product List, 15 Minutes**
Draft Resolution 2023-11 to Approve a Home Compostable Disposable Food Service Ware Product List for 2024.docx
2024 Home Compostable Food Service Ware Product List - Recommended.pdf
Community Feedback on Draft 2024 Home Compostable Food Service Ware Product List.pdf
2024 Home Compostable Disposable Food Service Ware Product List Presentation - 11.14.23.pptx
- 8.C (7:30 PM) Review State Legislative Priorities - Executive, 20 Minutes**
2024 Bainbridge Island Legislative Policy Statements.pdf
City of Bainbridge Island 2024 Top Legislative Priorities.pdf
2024 Legislative Agenda Development.pptx
- 8.D (7:50 PM) Receive Status Report on the Winslow Subarea Plan Update and on the Comprehensive Plan Periodic Review - Planning, 10 Minutes**
- 8.E (8:00 PM) Consider Funding Request (\$20,000 annually) from the Kitsap Economic Development Alliance (KEDA), 10 Minutes**

9. COMMUNICATIONS

- 9.A (8:10 PM) Consider Request from Councilmember Schneider to Place an Item on a Future Study Session to Discuss Impacts and Consider Revisiting Requirements for Electric Car Charging Infrastructure in New Commercial and Multi-Family Developments, 5 Minutes**
Agenda Request from Councilmember Schneider.docx
- 9.B (8:15 PM) Consider Request from Councilmember Schneider to Place an Item on a Future Council Agenda to Evaluate Creating a Council Subcommittee on Sustainable Transportation, 5 Minutes**
Agenda Request from Councilmember Schneider - Subcommittee.pdf

10. ADJOURNMENT - 8:20 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the

human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:10 PM) Present Proclamation Declaring November 25, 2023 as "Small Business Saturday,"

SUMMARY: The attached proclamation declares November 25, 2023 as "Small Business Saturday." It is one of the annual proclamations that may be signed by the Mayor without further Council action.

AGENDA CATEGORY: Proclamation

PROPOSED BY: City Council

RECOMMENDED MOTION: Presentation only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Proclamation - Small Business Saturday 2023.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring November 25, 2023, as “Small Business Saturday.”

WHEREAS, the City of Bainbridge Island celebrates our local small businesses and the contributions they make to our local economy and community; and

WHEREAS, according to the United States Small Business Administration, there are 33.2 million small businesses in the United States, small businesses represent 99.7% of firms with paid employees, small businesses are responsible for 62.7% of net new jobs created since 1995, and small businesses employ 46.4% of the employees in the private sector in the United States; and

WHEREAS, 68 cents of every dollar spent at a small business in the United States stays in the local community and every dollar spent at small businesses creates an additional 48 cents in local business activity as a result of employees and local businesses purchasing local goods and services; and

WHEREAS, 72% of consumers reported that Small Business Saturday 2022 made them want to shop and dine at small, independently-owned retailers and restaurants all year long; and

WHEREAS, the City of Bainbridge Island supports our local businesses that create jobs, boost our local economy, and preserve our community; and

WHEREAS, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, I, Brenda Fantroy-Johnson, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim November 25, 2023, as

SMALL BUSINESS SATURDAY

and urge the residents of Bainbridge Island to support small businesses and merchants on Small Business Saturday and throughout the year.

DATED this 14th day of November, 2023

Brenda Fantroy-Johnson, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:15 PM) Present Proclamation Declaring the Week of November 13 - 19 as "Transgender Awareness Week" and November 20, 2023 as "Transgender Day of Remembrance,"

SUMMARY: The attached proclamation declares the week of November 13-19 as "Transgender Awareness Week" and November 20, 2023 as the "Transgender Day of Remembrance." This proclamation is one of the annual proclamations that may be signed by the Mayor without further City Council action.

AGENDA CATEGORY: Proclamation

PROPOSED BY: City Council

RECOMMENDED MOTION: Presentation only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Transgender Week Proclamation 2023.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring November 13-19, 2023, as “Transgender Awareness Week” and November 20, 2023, as the “Transgender Day of Remembrance.”

WHEREAS, our nation was founded upon the declaration that all people are created equal; that life, liberty, and the pursuit of happiness are among the inalienable rights of every person; and that each person shall be accorded the equal protection of the law; and

WHEREAS, one of the guiding principles of the City of Bainbridge Island is to foster the diversity of the residents of the Island; and

WHEREAS, there are approximately 1.4 million transgender, gender nonconforming people in the United States, but only about 16% of Americans say they personally know someone who is transgender, while approximately 87% of Americans say they personally know someone who is gay or lesbian; and

WHEREAS, transgender, gender nonconforming people in the City of Bainbridge Island are our neighbors and are valued and important members of our community; and

WHEREAS, Transgender Awareness Week is a time for transgender, gender nonconforming people and their allies to take action and bring attention to their community by educating the public and advancing advocacy around the issues of prejudice, discrimination, and violence that transgender people face; and

WHEREAS, Transgender Awareness Week is the prelude to the Transgender Day of Remembrance on November 20, 2023; and

WHEREAS, on Sunday, November 19, 2023, at 4:00 p.m., the Bainbridge Island Museum of Art will again host the Transgender Day of Remembrance Event, welcoming the spirits of those who found too little welcome in their lives, and acknowledging that we all—Trans or not—know people like that. The event is sponsored by Bainbridge Pride, Rainbow Crew Northwest, the Queer Elders Family Group of the Senior Center, the Transfriending, and the Bainbridge Island-North Kitsap Interfaith Council, with Clergy of that Council speaking in support of Trans kids and their families, and also reading the names in their churches and temples during this month; and

NOW THEREFORE, I, Brenda Fantroy-Johnson, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim November 13-19, 2023, as Transgender Awareness Week and November 20, 2023, as the Transgender Day of Remembrance in the City of Bainbridge Island and encourage all residents to celebrate the progress within our culture towards justice, equality, and full

civic recognition for transgender, gender nonconforming persons and to join us in letting Trans kids and families know that we are here with them.

SIGNED this 14th day of November, 2023.

Brenda Fantroy-Johnson, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:20 PM) Approve Proclamation Recognizing November 2023, as "National Native American Heritage Month,"

SUMMARY: The attached proclamation declares November 2023, as "National Native American Heritage Month."

AGENDA CATEGORY: Proclamation

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to authorize the Presiding Councilmember to sign the proclamation recognizing November 2023, as "National Native American Heritage Month" and to add this proclamation to the list of annual proclamations that may be issued without further Council action.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Proclamation - National Native American Heritage Month.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, recognizing November 2023, as “National Native American Heritage Month.”

WHEREAS, the suq̓wabš “People of Clear Salt Water” (Suquamish People) were the first inhabitants of what is now the City of Bainbridge Island, and the land on which we gather is within their aboriginal territory. Expert fisherman, canoe builders and basket weavers, the suq̓wabš live in harmony with the lands and waterways along Washington’s Central Salish Sea as they have for thousands of years. Here, the suq̓wabš live and protect the land and waters of their ancestors for future generations as promised by the Point Elliot Treaty of 1855; and

WHEREAS, Native American Heritage Month is observed by acknowledging the contributions of indigenous people since time immemorial; and

WHEREAS, Native American Awareness Week was proclaimed by President Gerald R. Ford in 1976 and recognition was expanded by President George H.W. Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

WHEREAS, in celebrating the traditions, customs, cultures, and accomplishments of Native Americans, we also acknowledge our nation’s history of colonialism that has inflicted discrimination, deprivation, dispossession, and genocide upon indigenous people; and

WHEREAS, the City acknowledges that every community owes its existence and vitality to generations of indigenous people who contributed their lives to making the history which led to this moment; and

WHEREAS, we honor our native people, their ancestral homes, their religion, their government, and their Elders, past, present, and emerging; and recognize their influence historically, today, and in the future of our community; and

WHEREAS, Indigenous people have played a vital role in our community and their contributions across age, industry, and livelihood, and continue to enhance the greatness and enrich the heritage and value of the City today; and

WHEREAS, in 2001 a Memorandum of Understanding was executed to strengthen and inform the government-to-government relationship between the Suquamish Tribe and the City of Bainbridge Island; and

WHEREAS, our community reaffirms its commitment to respect, preserve, and build upon this relationship;

NOW, THEREFORE, I, Leslie Schneider, on behalf of the City Council, do hereby proclaim the month of November 2023, as “National Native American Heritage Month” in the City of Bainbridge Island, a time to celebrate the rich cultures of indigenous people, honor their sacrifices, acknowledge the unique

challenges Native Americans face, historically and present, and recognize their continued significance in our community.

DATED this 14th day of November, 2023

Leslie Schneider, Presiding Councilmember



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: Instructions for Providing Public Comment

SUMMARY: Instructions for providing public comment are attached.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Information only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:

Ongoing Cost:

One-Time Cost:

Included in Current Budget?

BACKGROUND:

ATTACHMENTS:

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

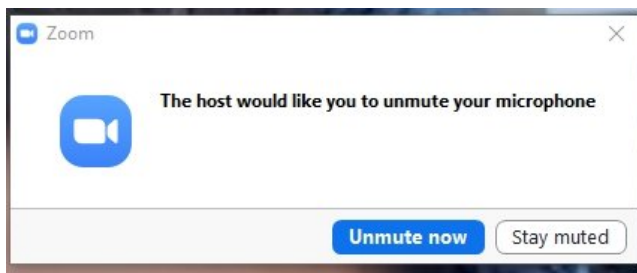


CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at council@bainbridgewa.gov. Members of the public who wish to provide public comment may attend the business meeting in Council Chambers or may participate remotely by following the instructions outlined below. If you are attending in-person, please sign up to speak on the sign-in sheet by the Chamber doors. The Mayor will call the people signed up on the sign-in sheet in Council Chambers first, and speakers will have three minutes to speak from the podium. Following the in-person comment, the Mayor will call people who have raised their hands in the Zoom meeting. A timer on the screen will indicate when 3 minutes have elapsed. Guidelines for public comment are also attached.

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT REMOTELY

1. Join the Zoom webinar by following the link posted on the agenda and on the City calendar.
2. Sign in to Zoom with your full name.
3. The Mayor will indicate when it is time for public comment.
4. Attendee indicates desire to speak by clicking on "Raise Hand" option at the bottom of the screen.
5. Attendee clicks button "Unmute now" after they are called to speak by the Mayor.



6. Attendee will appear on screen with other panelists, but without video, just name.

IMPORTANT NOTE: If you do not have the latest version of Zoom, the Clerk will promote you to panelist. You will then appear with video enabled. Look for the video icon in the bottom left-hand corner of the screen to turn off your video.

7. Attendee provides their comment.

8. A timer on the screen will track your time.
9. Stop speaking when the timer reaches the 3-minute mark.
10. Attendee is returned to attendee group, and microphone is muted.
11. Public comment is simply received by the Council, with no response.

Excerpt from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

- (a) Speaking without being recognized by the Presiding Officer.
- (b) Continuing to speak after the allotted time has expired.
- (c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.
- (d) Throwing objects.
- (e) Speaking on an issue that is not within the jurisdiction of the City Council or is otherwise irrelevant to Council business.
- (f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.

- (g) Impersonating a City Councilmember or a member of the City staff.
- (h) Shouting or otherwise engaging in loud or boisterous behavior.
- (i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.
- (j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.
- (k) Booing, hissing, or otherwise disrupting the comments of another speaker.
- (l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, or any other words considered “fighting words” under constitutional law.
- (m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Agenda Bill for Consent Agenda,

SUMMARY: Council will consider approval of the Consent Agenda.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to approve the Consent Agenda as presented.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Approve Accounts Payable

SUMMARY: Council will consider approval of accounts payable.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve accounts payable.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:

Ongoing Cost:

One-Time Cost:

Included in Current Budget?

BACKGROUND:

ATTACHMENTS:

[AP Report to Council of Cash Disbursements 11-15-23.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



**CITY OF
BAINBRIDGE ISLAND**

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: October 23, 2023 - November 13, 2023
CITY COUNCIL: October 24, 2023 - November 14, 2023

Last check from previous run: 360784 dated 10/25/2023 issued to Western First Aid & Safety for \$163.49
Last ACH from previous run: 2884 dated 10/25/2023 issued to Westbay Auto Parts for \$1,146.70

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH/EFT	10/18/2023	2885	US Bank/Credit card purchases - Sep. 2023	69,890.86
ACH/EFT	10/24/2023	2886	City of Bainbridge Island/Utility billing - Oct. 2023	11,383.47
ACH/EFT	10/24/2023	2887	WA State DOR/Excise taxes - Sep. 2023	17,189.68
ACH/EFT	10/25/2023	2888	WA State DOL/Firearm permits - Oct. 2023	449.00
ACH/EFT	10/25/2023	2889	WA State DOR/2023 Unclaimed property report	24,289.81
ACH/EFT	10/27/2023	2890	ENG/Consort North America/Winslow water tank design services	173,051.84
ACH/EFT	10/27/2023	2891	EX/Helping House/Rental and mortgage assistance	20,000.00
ACH/EFT	10/27/2023	2892	EX/Michael Seidl Photography/Video production and photography services	3,690.00
ACH/EFT	11/03/2023	2893	PW/Island Hands/Janitorial Services	16,811.00
ACH/EFT	11/03/2023	2894	EX/New Canoe Media/Video production support	8,100.00
ACH/EFT	11/03/2023	2895	PW/Stripe Rite/2023 annual road striping	163,556.56
ACH/EFT	11/09/2023	2896	FIN/Allstream/City wide phone services	3,246.53
ACH/EFT	11/09/2023	2897	ENG/Clark Construction/Police & Municipal Court building construction	507,694.11
ACH/EFT	11/09/2023	2898	PW/Zima Corporation/WWTP influent fine screen repairs	67,159.23
Manual	10/26/2023	360785	CenturyLink/Citywide telemetry - Oct. 2023	688.44
Manual	10/26/2023	360786	PW/Fife Water Services/Microscopic evaluation reports	365.00
Manual	10/26/2023	360787	ENG,PCD/Staples/Paper, pens, sponges, sharpies, tape	271.63
Manual	10/26/2023	360788	WA State Employment Security Department/Late filing penalty	20.35
Manual	10/31/2023	360789	WA State Dept. of Labor & Industries/Q3 2023 L&I volunteer hours	183.87
Manual	11/02/2023	360790	ENG/Advantage Signs & Graphics/Police-Court memorial plaque	2,459.99
Manual	11/02/2023	360791	CenturyLink/Citywide telemetry - Oct. 2023	3,275.92
Manual	11/02/2023	360792	EX,CC,PCD/Kitsap Regional Council/Legislative reception 2023	315.00
Manual	11/02/2023	360793	PW/Nwestco LLC/Software upgrade for fuel system	74,734.09
Manual	11/02/2023	360794	Puget Sound Energy/194 Winslow Way W	10.86
Manual	11/02/2023	360795	WA Water Service/Decant facility water Oct. 2023	167.73
Manual	11/07/2023	360796	POL,EOC/AT&T/Wireless charges	14,190.12
Manual	11/07/2023	360797	CenturyLink/Citywide telemetry - Nov. 2023	1,372.37
Manual	11/08/2023	360798	Michael Burns/Winslow hotel site plan FAR refund	902,761.44
Manual	11/07/2023	360799	Puget Sound Energy/Citywide energy services	36,232.69

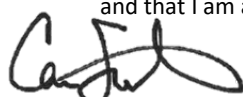
Total Manual Checks and Electronic Disbursements	2,123,561.59
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Regular Run Checks	11/15/2023	360800-360844	Total Regular Check Run	112,825.41
Regular Run ACH	11/15/2023	2899-2971	Total Regular ACH Run	349,378.28
Total Disbursements				2,585,765.28

Retainage Release	11/02/2023	225	Quality Coating Enterprises LLC/Waterfront Park remodel	1,287.64
Travel Advance	N/A	N/A		N/A

Prepared and Reviewed by  Jacob Kines, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.



Carrie Freitas, Acting Accounting Manager

11/9/2023

Date

CITY OF BAINBRIDGE ISLAND

JK

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 628				111100		CASH-RETAINAGE											
CHECK NO	CHK	DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET						
												INVOICE DTL DESC					
225	11/02/2023	PRTD	10210	QUALITY COATING ENTE	266982	RETREL-01080		10/27/2023		RT110123	1,287.64						
Invoice: RETREL-01080						1,287.64	41628860	586000	RET REL WATERFRONT PARK REMODEL								
									RETAINAGE RELEASE								
										CHECK	225 TOTAL:	1,287.64					
NUMBER OF CHECKS										1	*** CASH ACCOUNT TOTAL ***	1,287.64					
												COUNT	AMOUNT				
TOTAL PRINTED CHECKS										1	1,287.64						
												*** GRAND TOTAL ***	1,287.64				

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT		EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2023	11	5									
APP 622-213000			11/02/2023	RT110123	110223			ACCOUNTS PAYABLE		1,287.64	
								AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100			11/02/2023	RT110123	110223			CASH-RETAINAGE			1,287.64
								AP CASH DISBURSEMENTS JOURNAL			
								JOURNAL 2023/11/5	TOTAL	1,287.64	1,287.64

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
622	EXPENDABLE TRUST FUND	2023	11	5	11/02/2023			
	622-213000					ACCOUNTS PAYABLE	1,287.64	
	628-111100					CASH-RETAINAGE		1,287.64
FUND TOTAL							1,287.64	1,287.64

** END OF REPORT - Generated by Jacob Kines **

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 CITY OF BAINBRIDGE ISLAND
 A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635			111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
2885	10/18/2023	PRTD	7314 US BANK	266138	083023KS	08/30/2023		USBSEP23	150.00		
Invoice: 083023KS				150.00	41011141 549100	FIN/GFOA/MEMBERSHIP RENEWAL JK		FIN-GF-DUES/SUBS/MEMBERSHIPS			
Invoice: 083023KS-A				266139	083023KS-A	08/30/2023		USBSEP23	150.00		
				150.00	41011144 443410	FIN/GFOA/GOVT GAAP UPDATE CLASS BH		FIN - C/E TRAINING			
Invoice: 083023KS-B				266140	083023KS-B	08/30/2023		USBSEP23	1,013.43		
				1,013.43	73411345 531100	PW/HOME DEPOT/TOOLS FOR NEW WATER VAN		OFFICE SUPPLIES			
Invoice: 091123KS				266141	091123KS	09/11/2023		USBSEP23	97.19		
				97.19	41011144 443410	FIN/BECKER/WA ST CPA ETHICS KS		FIN - C/E TRAINING			
Invoice: 091423KS				266143	091423KS	09/14/2023		USBSEP23	308.05		
				308.05	41011141 531100	FIN/FORM MASTER/FRONT DESK PAPER RECEIPT BOOKS		FIN-GF-SUPPLIES			
Invoice: 090123BL				266155	090123BL	09/01/2023		USBSEP23	272.06		
				272.06	33011161 544000	HR/INDEED/ADVERTISEMENT AUGUST		HR-C/E-ADVERTISING			
Invoice: 092223BL				266156	092223BL	09/22/2023		USBSEP23	250.00		
				250.00	33011161 544000	HR/PNCWA/ADVERTISEMENT TREATMENT PLANT OPERATOR		HR-C/E-ADVERTISING			
Invoice: 092223BL-A				266157	092223BL-A	09/22/2023		USBSEP23	45.00		
				45.00	33011161 544000	HR/CRAIGSLIST/ADVERTISEMENT TREATMENT PLANT OPERA		HR-C/E-ADVERTISING			
Invoice: 090723KB				266158	090723KB	09/07/2023		USBSEP23	22.34		
				22.34	33011161 531100	HR/AMAZON/POSTCARDS		HR-C/E-SUPPLIES			
Invoice: 090723KB-A				266159	090723KB-A	09/07/2023		USBSEP23	26.44		
				26.44	33011161 531100	HR/AMAZON/LABELS		HR-C/E-SUPPLIES			
Invoice: 082923MS				266160	082923MS	08/29/2023		USBSEP23	250.00		
				250.00	63011586 443410	PCD/WSAPT/FALL CONFERENCE, BUSINESS MTG DG		CUR - C/E TRAINING TRAVEL			
Invoice: 090423MS				266161	090423MS	09/04/2023		USBSEP23	9.99		
				9.99	61470581 549100	PCD/KITSAP SUN/MONTHLY DIGITAL NEWSPAPER		PCD - DEV ADMIN DUES/SUBSCR			
Invoice: 090423MS-A				266162	090423MS-A	09/04/2023		USBSEP23	980.00		
				980.00	61470581 545000	PCD/STORAGE 98110/ARCHIVE RECORDS STORAGE UNIT SEP		PCD - DEV ADMIN RENTS & LEASES			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 090823MS				266163	090823MS	09/08/2023		USBSEP23	72.62
				72.62	61011581 531100	PCD/AMAZON/VERTICAL MOUSE			
						PCD - C/E ADMIN SUPPLIES			
Invoice: 090823MS-A				266164	090823MS-A	09/08/2023		USBSEP23	16.59
				16.59	61011581 531100	PCD/AMAZON/WIRELESS PHONE CHARGER			
						PCD - C/E ADMIN SUPPLIES			
Invoice: 092223MS				266165	092223MS	09/22/2023		USBSEP23	35.35
				35.35	61011581 531100	PCD/AMAZON/2023 CALENDARS, MAGNETIC SIGN HOLDER			
						PCD - C/E ADMIN SUPPLIES			
Invoice: 083123KG				266182	083123KG	08/31/2023		USBSEP23	150.22
				150.22	72637319 53110000809	ENG/LAB ALLEY LLC/WQFMP ETHANOL			
						WATER QUAL FLOW MONIT-SUPPLIES			
Invoice: 090523KG				266183	090523KG	09/05/2023		USBSEP23	1,340.00
				1,340.00	72111431 549100	ENG/INSTITUTE TRANS ENGINEERS/MEMBERSHIP PN			
						ENG - ACCESS MGMT MISC			
Invoice: 090623KG				266184	090623KG	09/06/2023		USBSEP23	278.00
				278.00	72011321 531100	ENG/APWA/APWA MANUALS			
						ENG - C/E ADMIN SUPPLIES			
Invoice: 090823KG				266185	090823KG	09/08/2023		USBSEP23	109.51
				109.51	72637319 53110000809	ENG/ALL WORLD SCIENTIFIC/ETHYL ALCOHOL			
						WATER QUAL FLOW MONIT-SUPPLIES			
Invoice: 091223KG				266186	091223KG	09/12/2023		USBSEP23	170.00
				170.00	72011321 549100	ENG/NCMA/MEMBERSHIP RENEWAL KM			
						ENG - C/E ADMIN MISCELLEANEOUS			
Invoice: 091323KG				266187	091323KG	09/13/2023		USBSEP23	5.94
				5.94	72011321 542500	ENG/USPS/NPDES - POSTAGE			
						ENG-C/E-ADM-POSTAGE/SHIPPING			
Invoice: 092123KG				266188	092123KG	09/21/2023		USBSEP23	45.25
				45.25	72637319 53110000809	ENG/RAM MOUNTS/PHONE HOLDER WQFMP			
						WATER QUAL FLOW MONIT-SUPPLIES			
Invoice: 092123KG-A				266189	092123KG-A	09/21/2023		USBSEP23	29.89
				29.89	72011494 53110001198	ENG/MATTER PRODUCTS/COMPOSTABLE CUPS GWMP			
						GWMP-SUPPLIES			
Invoice: 092123KG-B				266190	092123KG-B	09/21/2023		USBSEP23	41.10
				41.10	72637319 53110000809	ENG/FIELD COMPONENTS/CABLE ASSEMBLY WQFMP			
						WATER QUAL FLOW MONIT-SUPPLIES			
Invoice: 082823DM				266191	082823DM	08/28/2023		USBSEP23	31.00
				31.00	73637891 443410	PW/OLD SPAGHETTI FACTORY/DINNER PWX CONFERENCE			
						O&M-ALLOC ADM-TRAINING EXP			

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A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 082923DM				266192	082923DM	08/29/2023		USBSEP23	49.64
				49.64	73637891 443410	PW/GREYSTONE PRIME/DINNER PWX CONFERENCE		O&M-ALLOC ADM-TRAINING EXP	
Invoice: 083023DM				266193	083023DM	08/30/2023		USBSEP23	1,013.94
				1,013.94	73637891 443410	PW/HILTON HOTEL/HOTEL PWX CONFERENCE		O&M-ALLOC ADM-TRAINING EXP	
Invoice: 091323DM				266194	091323DM	09/13/2023		USBSEP23	2,495.14
				2,495.14	72431835 54810000231	ENG/CAL PORTLAND/CONCRETE		ANNUAL DRAINAGE UPGRADE-R&M	
Invoice: 083023AS				266195	083023AS	08/30/2023		USBSEP23	93.75
				93.75	31011492 54910001195	EX/PAYPAL/WA RIDESHARE ORG MEMBERSHIP COBI		CAP-TRANSP-DUES, SUBS & MEMBER	
Invoice: 091923AS				266196	091923AS	09/19/2023		USBSEP23	10.24
				10.24	31011492 53910001196	EX/TOWN & COUNTRY/BEVERAGES ETIPP MTG		CAP-ENERGY & GR BLDG-FOOD/BEV	
Invoice: 091923AS-A				266197	091923AS-A	09/19/2023		USBSEP23	24.92
				24.92	31011492 53910001196	EX/TOWN & COUNTRY/FOOD ETIPP MTG		CAP-ENERGY & GR BLDG-FOOD/BEV	
Invoice: 091923AS-B				266198	091923AS-B	09/19/2023		USBSEP23	175.00
				175.00	31011492 44341001195	EX/PAYPAL/WA RIDESHARE ORG CONF HB		CAP-TRANSP & FUELS-TRAINING	
Invoice: 082823RN				266199	082823RN	08/28/2023		USBSEP23	340.00
				340.00	73637892 443410	PW/CYBERSOURCE.COM/WATER OPERATOR CLASS TP		O&M-ALLOC-WTR-TRAINING	
Invoice: 082923RN				266200	082923RN	08/29/2023		USBSEP23	141.74
				141.74	73637946 531100	PW/AMAZON/MILWAUKEE LITHIUM BATTERIES		ALLOC-1/3 TO EACH UTIL-SUPPLY	
Invoice: 082923RN-A				266201	082923RN-A	08/29/2023		USBSEP23	565.66
				565.66	73637946 531100	PW/AMAZON/MILWAUKEE TRANSFER PUMPS		ALLOC-1/3 TO EACH UTIL-SUPPLY	
Invoice: 091223RN				266202	091223RN	09/12/2023		USBSEP23	711.75
				711.75	73411345 531100	PW/EVERGREEN METAL WORK/STEEL PIPE, COVERS		OFFICE SUPPLIES	
Invoice: 092023RN				266203	092023RN	09/20/2023		USBSEP23	430.00
				430.00	73637892 443410	PW/GREEN RIVER COLLEGE/CCC CLASS AECKSTROM		O&M-ALLOC-WTR-TRAINING	
Invoice: 090123JR				266204	090123JR	09/01/2023		USBSEP23	300.00
				300.00	73637891 545000	PW/STORAGE98110/STORAGE UNIT RENTAL		RENTS & LEASES - OPERATING	

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CASH ACCOUNT: 635		111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
INVOICE DTL DESC										
Invoice: 083023JR				266205	083023JR	08/30/2023		USBSEP23		108.09
				108.09	73011757 531100	PW/AMAZON/GARBAGE CAN WFP DOCK				
Invoice: 083023JR-A				266206	083023JR-A	08/30/2023		USBSEP23		65.50
				65.50	73111427 531100	PW/AMAZON/JACKHAMMER GLOVES				
Invoice: 083123JR				266207	083123JR	08/31/2023		USBSEP23		2,206.39
				2,206.39	73011189 531100	PW/ALEN.COM/PURIFIER FILTERS				
Invoice: 083123JR-A				266208	083123JR-A	08/31/2023		USBSEP23		146.12
				146.12	73637891 531100	PW/LITEZALL.COM/LUMEN COMPACT FLASHLIGHTS				
Invoice: 082523JR				266209	082523JR	08/25/2023		USBSEP23		-32.74
				-32.74	73637891 531100	PW/COSTCO/CREDIT FOR STANDING MATS				
Invoice: 090123JR-A				266210	090123JR-A	09/01/2023		USBSEP23		543.00
				543.00	73425358 443410	PW/SILVERCLOUD HOTEL/HOTEL CONFERENCE SCOTT				
Invoice: 090123JR-B				266211	090123JR-B	09/01/2023		USBSEP23		79.28
				79.28	73425358 443410	PW/SILVERCLOUD HOTEL/PARKING CONFERENCE SCOTT				
Invoice: 090323JR				266212	090323JR	09/03/2023		USBSEP23		87.31
				87.31	73637891 531100	PW/COSTCO/PLATES, BATTERIES, LIGHTERS				
Invoice: 083123JR-B				266213	083123JR-B	08/31/2023		USBSEP23		84.74
				84.74	73011768 531100	PW/HOME DEPOT/4 FT DEPTH HYDRANT				
Invoice: 090523JR				266214	090523JR	09/05/2023		USBSEP23		-712.18
				-712.18	73425358 531100	PW/AMAZON/CREDIT PUMP COMPRESSOR				
Invoice: 090723JR				266215	090723JR	09/07/2023		USBSEP23		170.00
				170.00	73637892 443410	PW/WWCCPPG/CCC SEMINAR MCONOVER				
Invoice: 090823JR				266216	090823JR	09/08/2023		USBSEP23		614.80
				614.80	73111427 531100	PW/AMAZON/REPLACEMENT BENCH				
Invoice: 091223JR				266217	091223JR	09/12/2023		USBSEP23		43.53
				43.53	73637891 531100	PW/WALMART/PELONIS HEATER FOR OFFICE				

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CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635		111100	CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN				NET
						INVOICE DTL DESC						
Invoice: 091723JR				266218	091723JR	09/17/2023		USBSEP23			25.08	
				25.08	73637891 531100	PW/COSTCO/AIR FRESHENERS VEHICLES/BATHROOM OFFICE SUPPLIES						
Invoice: 091823JR				266219	091823JR	09/18/2023		USBSEP23			35.00	
				35.00	73637891 443410	PW/MRSC/PROCUREMENT WEBINAR EFAIRLEIGH O&M-ALLOC ADM-TRAINING EXP						
Invoice: 091823JR-A				266220	091823JR-A	09/18/2023		USBSEP23			35.00	
				35.00	73637891 443410	PW/MRSC/PROCUREMENT WEBINAR EFAIRLEIGH O&M-ALLOC ADM-TRAINING EXP						
Invoice: 091823JR-B				266221	091823JR-B	09/18/2023		USBSEP23			35.00	
				35.00	73637891 443410	PW/MRSC/PROCUREMENT WEBINAR EFAIRLEIGH O&M-ALLOC ADM-TRAINING EXP						
Invoice: 092023JR				266222	092023JR	09/20/2023		USBSEP23			21.82	
				21.82	73637891 531100	PW/AMAZON/REFLECTIVE TAPE FOR HARD HATS OFFICE SUPPLIES						
Invoice: 092123JR				266224	092123JR	09/21/2023		USBSEP23			27.70	
				27.70	73111290 531100	PW/AMAZON/TRAILER PLUG O&M-STREET-MAINT O/H-SUPPLIES						
Invoice: 092123JR-A				266225	092123JR-A	09/21/2023		USBSEP23			55.68	
				55.68	73638935 531100	PW/AMAZON/STORAGE TUBES FOR VEHICLES O&M-STD ALLOCATION-SUPPLIES						
Invoice: 082823MH				266226	082823MH	08/28/2023		USBSEP23			240.00	
				240.00	73425358 443410	PW/PROF TRAINING ASSOC/QA-QC COMPLIANCE TESTING O&M-WWTP-TRAINING						
Invoice: 082923MH				266227	082923MH	08/29/2023		USBSEP23			322.26	
				322.26	73425358 531100	PW/HOME DEPOT/BULLDOG HAMMER, DRILL BITS O&M-WWTP-SUPPLIES						
Invoice: 090523MH				266228	090523MH	09/05/2023		USBSEP23			1,223.53	
				1,223.53	73425358 531100	PW/WEBER SCIENTIFIC/STERILIZER, STEROCLAVE BASE O&M-WWTP-SUPPLIES						
Invoice: 091323MH				266229	091323MH	09/13/2023		USBSEP23			1,217.31	
				1,217.31	73425358 531100	PW/INGERSOLL RAND/SS3 BAR & KIT START-UP O&M-WWTP-SUPPLIES						
Invoice: 092023CW				266236	092023CW	09/20/2023		USBSEP23			17.36	
				17.36	73637891 541100	PW/BI DETAILING/CAR WASH PROFESSIONAL SERVICES						
Invoice: 090723RA				266239	090723RA	09/07/2023		USBSEP23			40.00	
				40.00	61011584 443410	PCD/MSRC/BUILDING TRUST & INCLUSIVITY WEBINAR PCD PCD - C/E ADM TRAINING						

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 090723RA-A				266241	090723RA-A	09/07/2023		USBSEP23	640.14
				640.14	63470586 542450	PCD/CLICK2MAIL/POSTCARDS PLN52116, PLN52300 PCD-PLANNING-COMM OUTREACH			
Invoice: 091423RA				266242	091423RA	09/14/2023		USBSEP23	177.72
				177.72	63470586 542450	PD/CLICK2MAIL/POSTCARDS ORD 2023-25 PCD-PLANNING-COMM OUTREACH			
Invoice: 092023RA				266243	092023RA	09/20/2023		USBSEP23	150.00
				150.00	61011584 443410	PCD/BOISE STATE EDU/CLIMATE CONFERENE PB PCD - C/E ADM TRAINING			
Invoice: 082823AL				266249	082823AL	08/28/2023		USBSEP23	124.20
				124.20	31011256 531100	EX/AMAZON/MRC - BUDDY BADGES EX-GF-EMERG PREP-SUPPLIES			
Invoice: 082823AL-A				266250	082823AL-A	08/28/2023		USBSEP23	391.62
				391.62	31011256 549900	EX/SQUARE CNE/FRAUDULENT CHARGE EX-GF-EMERG PREP-MISC			
Invoice: 082823AL-B				266251	082823AL-B	08/28/2023		USBSEP23	386.80
				386.80	31011256 549900	EX/SQUARE CNE/FRAUDULENT CHARGE EX-GF-EMERG PREP-MISC			
Invoice: 090623AL				266252	090623AL	09/06/2023		USBSEP23	168.46
				168.46	31011256 531100	EX/OLIVERS LABELS/LABELS HUB SUPPLIES EX-GF-EMERG PREP-SUPPLIES			
Invoice: 090623AL-A				266253	090623AL-A	09/06/2023		USBSEP23	87.36
				87.36	31011256 542100	EX/ZOLEO/MONTHLY SUBSCRIPTION FEE EX-GF-EMERG PREP-PHONE			
Invoice: 090723AL				266254	090723AL	09/07/2023		USBSEP23	708.71
				708.71	31011256 53110001123	EX/STARLINK/EMPG - SATELLITE INTERNET EQUIPMENT FEMA EMPG-EM PREP-SUPPLIES			
Invoice: 090723AL-A				266255	090723AL-A	09/07/2023		USBSEP23	271.69
				271.69	31011256 539100	EX/WING POINT COUNTRY CLUB/BAINBRIDGE PREPARES MTG EX-GF-EMERG PREP-NON TR MEALS			
Invoice: 090723AL-B				266256	090723AL-B	09/07/2023		USBSEP23	158.24
				158.24	31011256 53110001123	EX/HOME DEPOT/EMPG SUPPLY BOXES MOBILE INTERNET FEMA EMPG-EM PREP-SUPPLIES			
Invoice: 090823AL				266257	090823AL	09/08/2023		USBSEP23	57.39
				57.39	31011256 539100	EX/SAFEWAY/WFA TRAINING SNACKS EX-GF-EMERG PREP-NON TR MEALS			
Invoice: 090823AL-A				266258	090823AL-A	09/08/2023		USBSEP23	169.25
				169.25	31011256 531100	EX/AMAZON/KN95S CITY STAFF, HUB SUPPLIES EX-GF-EMERG PREP-SUPPLIES			

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 090823AL-B				266259	090823AL-B	09/08/2023		USBSEP23	379.59
				379.59	31011256 542450	EX/AMAZON/DAY OF PREPAREDNESS OUTREACH MATERIALS EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 091123AL				266260	091123AL	09/11/2023		USBSEP23	240.49
				240.49	31011256 539100	EX/THUYS/LUNCH FLOTILLA EXERCISE EX-GF-EMERG PREP-NON TR MEALS			
Invoice: 091123AL-A				266261	091123AL-A	09/11/2023		USBSEP23	83.36
				83.36	31011256 542450	EX/AMAZON/DAY OF PREPAREDNESS OUTREACH MATERIALS EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 091223AL				266262	091223AL	09/12/2023		USBSEP23	-156.53
				-156.53	31011256 549900	EX/SQUARE CNE/CREDIT FRAUDULENT CHARGE EX-GF-EMERG PREP-MISC			
Invoice: 091223AL-A				266263	091223AL-A	09/12/2023		USBSEP23	-391.62
				-391.62	31011256 549900	EX/SQUARE CNE/CREDIT FRAUDULENT CHARGE EX-GF-EMERG PREP-MISC			
Invoice: 091223AL-B				266264	091223AL-B	09/12/2023		USBSEP23	-386.80
				-386.80	31011256 549900	EX/SQUARE CNE/CREDIT FRAUDULENT CHARGE EX-GF-EMERG PREP-MISC			
Invoice: 091223AL-C				266265	091223AL-C	09/12/2023		USBSEP23	56.74
				56.74	31011256 539100	EX/COSTCO/WFA TRAINING SNACKS EX-GF-EMERG PREP-NON TR MEALS			
Invoice: 091323AL				266266	091323AL	09/13/2023		USBSEP23	163.79
				163.79	31011256 531100	EX/AMAZON/MRC TEAM VESTS EX-GF-EMERG PREP-SUPPLIES			
Invoice: 091423AL				266267	091423AL	09/14/2023		USBSEP23	1,417.42
				1,417.42	31011256 53110001123	EX/STARLINK/EMPG SATELLITE INTERNET EQUIPMENT FEMA EMPG-EM PREP-SUPPLIES			
Invoice: 091423AL-A				266268	091423AL-A	09/14/2023		USBSEP23	93.99
				93.99	31011256 542450	EX/AMAZON/DAY OF PREPAREDNESS OUTREACH MATERIALS EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 091423AL-B				266269	091423AL-B	09/14/2023		USBSEP23	132.13
				132.13	31011256 542450	EX/STICKER MULE/DAY OF PREPAREDNESS OUTREACH MATER EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 091823AL				266270	091823AL	09/18/2023		USBSEP23	118.23
				118.23	31011256 542450	EX/AMAZON/DAY OF PREPAREDNESS OUTREACH MATERIALS EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 091823AL-A				266271	091823AL-A	09/18/2023		USBSEP23	203.02
				203.02	31011256 542450	EX/AMAZON/DAY OF PREPAREDNESS OUTREACH MATERIALS EX-GF-EMERG PREP-COMM OUTREACH			

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 092123AL				266273	092123AL	09/21/2023		USBSEP23	161.62
				161.62	31011256 542450	EX/STICKER MULE/DAY OF PREPAREDNESS OUTREACH MATER			
						EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 092123AL-A				266274	092123AL-A	09/21/2023		USBSEP23	108.11
				108.11	31011256 542450	EX/STICKER MULE/DAY OF PREPAREDNESS OUTREACH MATER			
						EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 092223AL				266275	092223AL	09/22/2023		USBSEP23	30.00
				30.00	31011256 539100	EX/BAINBRIDGE VOLLEYBALL/DAY OF PREPAREDNESS SNACK			
						EX-GF-EMERG PREP-NON TR MEALS			
Invoice: 092523AL				266276	092523AL	09/25/2023		USBSEP23	300.58
				300.58	31011256 539100	EX/WESTSIDE PIZZA/DAY OF PREPAREDNESS LUNCH			
						EX-GF-EMERG PREP-NON TR MEALS			
Invoice: 092523AL-A				266277	092523AL-A	09/25/2023		USBSEP23	152.67
				152.67	31011256 542450	EX/AMAZON/DAY OF PREPAREDNESS OUTREACH MATER			
						EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 092523AL-B				266278	092523AL-B	09/25/2023		USBSEP23	1,046.00
				1,046.00	31011256 542450	EX/4IMPRINT/DAY OF PREPAREDNESS OUTREACH MATER			
						EX-GF-EMERG PREP-COMM OUTREACH			
Invoice: 092523AL-C				266279	092523AL-C	09/25/2023		USBSEP23	45.68
				45.68	31011256 539100	EX/STARBUCKS/DAY OF PREPAREDNESS SNACKS			
						EX-GF-EMERG PREP-NON TR MEALS			
Invoice: 082823CW				266282	082823CW	08/28/2023		USBSEP23	3.00
				3.00	71011321 443410	PW/SOUND TRANSIT/TRAVEL TO AWPA CONFERENCE			
						PW - C/E TRAINING			
Invoice: 082823CW-A				266283	082823CW-A	08/28/2023		USBSEP23	27.84
				27.84	71011321 443410	PW/SILVER TAXI/TRAVEL TO AWPA CONFERENCE			
						PW - C/E TRAINING			
Invoice: 082823CW-B				266284	082823CW-B	08/28/2023		USBSEP23	24.58
				24.58	71011321 443410	PW/ISOLA PIZZA/APWA MEAL			
						PW - C/E TRAINING			
Invoice: 082923CW				266285	082923CW	08/29/2023		USBSEP23	41.48
				41.48	71011321 443410	PW/FARMER'S TABLE/APWA MEAL			
						PW - C/E TRAINING			
Invoice: 083023CW				266286	083023CW	08/30/2023		USBSEP23	31.96
				31.96	71011321 443410	PW/ISLAND PASTA/APWA MEAL			
						PW - C/E TRAINING			
Invoice: 083123CW				266287	083123CW	08/31/2023		USBSEP23	3.00
				3.00	71011321 443410	PW/SOUND TRANSIT/TRAVEL AWPA CONFERENCE			
						PW - C/E TRAINING			

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 083123CW-A				266288	083123CW-A	08/31/2023		USBSEP23	9.45
				9.45	71011321 443410	PW/WS FERRIES/TRAVEL TO AWPA CONFERENCE			
						PW - C/E TRAINING			
Invoice: 091523LS				266375	091523LS	09/15/2023		USBSEP23	11.00
				11.00	55011757 541100	POL/WATCH/WSP BACKGROUND CHECKS			
						PD-HARBORMASTER-PROF SVCS			
Invoice: 090523AN				266376	090523AN	09/05/2023		USBSEP23	635.27
				635.27	31011572 54500000724	EX/BAINBRIDGE EVENT RENTAL/TED SPEARMAN JUSTICE			
						PD/COURT BLDG-OUTREACH RENTALS			
Invoice: 091523AN				266377	091523AN	09/15/2023		USBSEP23	56.88
				56.88	31011572 53110000724	EX/WEBSTAIRANT STORE/COMPOSTABLE WOODEN PLATES			
						PD/COURT BLDG-OUTREACH SUPPLY			
Invoice: 092023AN				266378	092023AN	09/20/2023		USBSEP23	9.99
				9.99	31011572 54245001249	EX/EVENTBRITE/EVENTBRITE ORGANIZER FEE BI READS			
						BI READS-OUTREACH			
Invoice: 092123AN				266379	092123AN	09/21/2023		USBSEP23	109.20
				109.20	31011572 53910000724	EX/CHEVRON/COOKIE DEPOSIT JAKE'S PICKUP			
						PD/COURT BLDG-OUTREACH FOOD			
Invoice: 082923SW				266384	082923SW	08/29/2023		USBSEP23	19.98
				19.98	51011211 53910000589	POL/TOWN & COUNTRY/COFEE HARBORMASTER MTG			
						PD-COMM OUTREACH-FOOD/BEV			
Invoice: 082923SW-A				266385	082923SW-A	08/29/2023		USBSEP23	23.84
				23.84	51011211 53910000589	POL/STARBUCKS/COFEE HARBORMASTER MTG			
						PD-COMM OUTREACH-FOOD/BEV			
Invoice: 082923WS				266386	082923WS	08/29/2023		USBSEP23	84.74
				84.74	53011212 532000	POL/WEST HILLS 76/FUEL			
						PD-C/E-PATROL-FUEL			
Invoice: 090723WS				266387	090723WS	09/07/2023		USBSEP23	73.79
				73.79	53011212 532000	POL/SEQUIM CHEVRON/FUEL			
						PD-C/E-PATROL-FUEL			
Invoice: 090423ZB				266388	090423ZB	09/04/2023		USBSEP23	7.63
				7.63	53011212 53110000962	POL/TARGET/K9 FOLEX STAIN REMOVER			
						TRACKING CANINE-SUPPLIES			
Invoice: 090523ZB				266389	090523ZB	09/05/2023		USBSEP23	614.00
				614.00	53011212 54110000962	POL/ALDER CREEK PET LODGE/K9 BOARDING 8 DAYS			
						TRACKING CANINE-PROF SVCS			
Invoice: 091123ZB				266390	091123ZB	09/11/2023		USBSEP23	49.13
				49.13	53011212 53110000962	POL/CHEWY/K9 FOOD			
						TRACKING CANINE-SUPPLIES			

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CASH ACCOUNT: 635		111100	CASH			INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE				
INVOICE DTL DESC									
Invoice: 091223ZB				266391	091223ZB	09/12/2023		USBSEP23	30.00
				30.00	53011212 54110000962	POL/SALTY DOG WASH/K9 NAIL TRIM & BATH TRACKING CANINE-PROF SVCS			
Invoice: 091823ZB				266392	091823ZB	09/18/2023		USBSEP23	22.95
				22.95	53011212 443410	POL/OLYMPIC ESD/REGISTRATION SCHOOL SAFETY EVENT POLICE - C/E PATROL TRAINING			
Invoice: 090523CL				266393	090523CL	09/05/2023		USBSEP23	165.69
				165.69	51011211 541100	POL/QUALITY INN & SUITES/EMERGENCY VICTIM LODGING PD-C/E-ADM-PROF SVCS			
Invoice: 091023CK				266395	091023CK	09/10/2023		USBSEP23	70.96
				70.96	53011212 532000	POL/SHELL/FUEL PD-C/E-PATROL-FUEL			
Invoice: 090123BB				266396	090123BB	09/01/2023		USBSEP23	423.00
				423.00	53011212 545000	POL/RELIABLE STORAGE/STORAGE UNIT RENT POLICE - C/E PATROL RENTS			
Invoice: 090123BB-A				266397	090123BB-A	09/01/2023		USBSEP23	9.99
				9.99	51011211 549100	POL/KITSAP SUN/DIGITAL SUBSCRIPTION PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
Invoice: 090823BB				266398	090823BB	09/08/2023		USBSEP23	200.30
				200.30	91011215 542500	POL/USPS.COM/POSTAGE STAMPS 3 ROLLS GG-C/E-PD-POSTAGE			
Invoice: 091323BB				266399	091323BB	09/13/2023		USBSEP23	40.00
				40.00	53011212 443410	POL/GOOD2GO/TACOMA NARROWS BRIDGE TOLLS POLICE - C/E PATROL TRAINING			
Invoice: 092123BB				266400	092123BB	09/21/2023		USBSEP23	370.95
				370.95	53011212 443410	POL/WSCPA/BURNHAM REGISTRATION CPTD CLASS POLICE - C/E PATROL TRAINING			
Invoice: 092123BB-A				266401	092123BB-A	09/21/2023		USBSEP23	43.67
				43.67	51011191 531100	POL/AMAZON/ADHESIVE TAPE MEASURE RULERS X3 PD-C/E-PROP RM-SUPPLIES			
Invoice: 092323BB				266402	092323BB	09/23/2023		USBSEP23	54.57
				54.57	51011211 531100	POL/MICHAEL'S STORES/FRAME, FOAM CORE PD-C/E-ADM-SUPPLIES			
Invoice: 091923KE				266403	091923KE	09/19/2023		USBSEP23	16.00
				16.00	51011120 443410	POL/CAPITOL CAMPUS/PARKING PD-CLERKS-TRAINING			
Invoice: 092023KE				266404	092023KE	09/20/2023		USBSEP23	5.50
				5.50	51011120 443410	POL/WSDOT/BRIDGE TOLL PD-CLERKS-TRAINING			

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 091923KE-A				266405	091923KE-A	09/19/2023		USBSEP23	28.62
				28.62	51011120 443410	POL/MECONI'S SUBS/MEAL (EISENHOO, HETZLER) PD-CLERKS-TRAINING			
Invoice: 083123EH				266406	083123EH	08/31/2023		USBSEP23	13.96
				13.96	52011212 543100	POL/CHICK-FIL-A/MEAL WSP INVESTIGATION PD-INV-TRAVEL/MEALS/LODGING			
Invoice: 091423EH				266407	091423EH	09/14/2023		USBSEP23	15.06
				15.06	52011212 543100	POL/CHICK-FIL-A/MEAL BACKGROUND INVESTIGATION PD-INV-TRAVEL/MEALS/LODGING			
Invoice: 091723EH				266408	091723EH	09/17/2023		USBSEP23	13.09
				13.09	52011212 549900	POL/AMAZON PRIME VIDEO/PERSONAL CHARGE PD-C/E-INV-MISC EXP			
Invoice: 091923EH				266409	091923EH	09/19/2023		USBSEP23	26.74
				26.74	52011212 443410	POL/SADDLE ROCK PUB & BREWERY/MEAL POLICE - C/E INVEST TRAINING			
Invoice: 092023EH				266410	092023EH	09/20/2023		USBSEP23	20.00
				20.00	52011212 443410	POL/CHEVRON, WENATCHEE/FUEL POLICE - C/E INVEST TRAINING			
Invoice: 092223EH				266411	092223EH	09/22/2023		USBSEP23	26.83
				26.83	52011212 443410	POL/QDOBA GIG HARBOR/MEAL POLICE - C/E INVEST TRAINING			
Invoice: 092123EH				266412	092123EH	09/21/2023		USBSEP23	670.89
				670.89	52011212 443410	POL/HILTON GARDEN INN/LODGING 4 NIGHTS POLICE - C/E INVEST TRAINING			
Invoice: 091723JL				266413	091723JL	09/17/2023		USBSEP23	54.64
				54.64	52011212 443410	POL/ARCO/FUEL POLICE - C/E INVEST TRAINING			
Invoice: 091823JL				266414	091823JL	09/18/2023		USBSEP23	5.50
				5.50	52011212 443410	POL/WSDOT GOOD TO GO/BRIDGE TOLL POLICE - C/E INVEST TRAINING			
Invoice: 091923JL				266415	091923JL	09/19/2023		USBSEP23	19.22
				19.22	52011212 443410	POL/SADDLE ROCK PUB & BREWERY/MEAL POLICE - C/E INVEST TRAINING			
Invoice: 092223JL				266416	092223JL	09/22/2023		USBSEP23	87.48
				87.48	52011212 443410	POL/CHEVRON SNOQUALMIE/FUEL POLICE - C/E INVEST TRAINING			
Invoice: 092023JL				266417	092023JL	09/20/2023		USBSEP23	25.74
				25.74	52011212 443410	POL/HILTON GARDEN INN/MEAL POLICE - C/E INVEST TRAINING			

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CASH ACCOUNT: 635 111100 CASH
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		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC					
Invoice: 092123JL		266418	092123JL	09/21/2023		USBSEP23	690.07
		690.07	52011212 443410	POL/HILTON GARDEN INN/LODGING 4 NIGHTS, 2 MEALS POLICE - C/E INVEST TRAINING			
Invoice: 091523KL		266419	091523KL	09/15/2023		USBSEP23	22.95
		22.95	51011214 443410	POL/OLYMPIC ESD/REGISTRATION SCHOOL SAFETY EVENT PD-C/E-ADMIN-TRAINING			
Invoice: 090123JF		266420	090123JF	09/01/2023		USBSEP23	65.40
		65.40	53011212 531100	POL/AMAZON/3V PHOTO BATTERY 4-PACK PD-C/E-PATROL SUPPLIES			
Invoice: 082923BS		266421	082923BS	08/29/2023		USBSEP23	45.08
		45.08	54025212 531100	POL/AMAZON/FUEL FILTER X8 M8 ENGINES MARINE - SUPPLIES			
Invoice: 082623JB		266422	082623JB	08/26/2023		USBSEP23	160.45
		160.45	54025212 532000	POL/ELLIOT BAY MARINA/MARINE FUEL MARINE - FUEL			
Invoice: 082523JB		266423	082523JB	08/25/2023		USBSEP23	76.40
		76.40	54025212 531100	POL/ACE HARDWARE/KEROSENE, MARINE GREASE MARINE - SUPPLIES			
Invoice: 082823JB		266424	082823JB	08/28/2023		USBSEP23	63.40
		63.40	54025212 531100	POL/AMAZON/VESSEL SUPPLIES MARINE - SUPPLIES			
Invoice: 082823JB-A		266425	082823JB-A	08/28/2023		USBSEP23	351.84
		351.84	54025212 531100	POL/AMAZON/SALT-AWAY X6 MARINE - SUPPLIES			
Invoice: 090823JA		266439	090823JA	09/08/2023		USBSEP23	614.37
		614.37	61470581 443410	PCD/CAMPBELLS RESORT/PLANNING DIRECTORS CONFERENCE PCD - DEV TRAINING TRAVEL			
Invoice: 090523JA		266440	090523JA	09/05/2023		USBSEP23	19.00
		19.00	61470581 443410	PCD/WA ST FERRIES/PLANNING DIRECTORS CONFERENCE PCD - DEV TRAINING TRAVEL			
Invoice: 082823JA		266441	082823JA	08/28/2023		USBSEP23	250.00
		250.00	61470581 443410	PCD/WSAPT/PERMIT TECH CONF - SUZY P PCD - DEV TRAINING TRAVEL			
Invoice: 091223PN		266442	091223PN	09/12/2023		USBSEP23	197.42
		197.42	11011116 539100	CC/NIRVANA/CITY COUNCIL MTG DINNER COUNCIL-NON TRAVEL FOOD/SNACK			
Invoice: 091723PN		266443	091723PN	09/17/2023		USBSEP23	601.50
		601.50	36011143 545000	EXCC/BAINBRIDGE SELF STORAGE/LOCKER 9008 SEP-OCT CLERK-RENTS			

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CASH ACCOUNT: 635 111100 CASH
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		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC					
Invoice: 091723PN-A		266444	091723PN-A	09/17/2023		USBSEP23	601.50
		601.50	36011143 545000	EXCC/BAINBRIDGE SELF STORAGE/LOCKER	9009	SEP-OCT	
				CLERK-RENTS			
Invoice: 091823PN		266445	091823PN	09/18/2023		USBSEP23	601.50
		601.50	36011143 545000	EXCC/BAINBRIDGE SELF STORAGE/LOCKER	9008	OCT-NOV	
				CLERK-RENTS			
Invoice: 091823PN-A		266446	091823PN-A	09/18/2023		USBSEP23	601.50
		601.50	36011143 545000	EXCC/BAINBRIDGE SELF STORAGE/LOCKER	9009	OCT-NOV	
				CLERK-RENTS			
Invoice: 091923PN		266447	091923PN	09/19/2023		USBSEP23	89.43
		89.43	11011116 539100	CC/BENE PIZZA/CITY COUNCIL MTG DINNER			
				COUNCIL-NON TRAVEL FOOD/SNACK			
Invoice: 091923PN-A		266448	091923PN-A	09/19/2023		USBSEP23	19.07
		19.07	11011116 539100	CC/SAFEWAY/CITY COUNCIL MTG DINNER			
				COUNCIL-NON TRAVEL FOOD/SNACK			
Invoice: 092123PN		266449	092123PN	09/21/2023		USBSEP23	21.81
		21.81	36011143 443410	EXCC/MCGLINN'S PUBLIC HOUSE/DINNER			
				CLERK-GF-TRAINING			
Invoice: 092223PN		266450	092223PN	09/22/2023		USBSEP23	19.58
		19.58	36011143 443410	EXCC/LITTLE RED'S/TRAINING BREAKFAST			
				CLERK-GF-TRAINING			
Invoice: 092323PN		266451	092323PN	09/23/2023		USBSEP23	50.03
		50.03	36011143 443410	EXCC/CHEVRON/TRAINING GAS			
				CLERK-GF-TRAINING			
Invoice: 092423PN		266452	092423PN	09/24/2023		USBSEP23	103.84
		103.84	11011116 539100	CC/VIA ROSA/CITY COUNCIL MTG DINNER			
				COUNCIL-NON TRAVEL FOOD/SNACK			
Invoice: 092423PN-A		266453	092423PN-A	09/24/2023		USBSEP23	223.72
		223.72	36011143 443410	EXCC/HILTON GARDEN INN/TRAINING HOTEL			
				CLERK-GF-TRAINING			
Invoice: 090823DG		266454	090823DG	09/08/2023		USBSEP23	614.37
		614.37	63011586 443410	PCD/CAMPBELLS RESORT/PLANNING DIRECTORS CONF HOTEL			
				CUR - C/E TRAINING TRAVEL			
Invoice: 091123DG		266455	091123DG	09/11/2023		USBSEP23	25.91
		25.91	63470588 532200	PCD/ELECTRIFY AMERICAN/ID4 CHARGE ON TRAVEL			
				DEV-CURR PLAN FUEL-ELECTRIC			
Invoice: 091323AW		266456	091323AW	09/13/2023		USBSEP23	9.45
		9.45	31011721 543100	EX/WS FERRIES/TRAVEL TO PSRC MEETING			
				DEI-TRAVEL			

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CASH ACCOUNT: 635		111100	CASH			INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC			
Invoice: 091423AW				266457	091423AW	09/14/2023	USBSEP23		55.78
				55.78	31011721 539100	EX/THE PLATE & PINT/LUNCH BIPD COMMUNITY RESOURCE			
						DEI-NON-TRAVEL FOOD/BEV			
Invoice: 092123AW				266459	092123AW	09/21/2023	USBSEP23		46.68
				46.68	31011721 539100	EX/THUY'S/LUNCH RACIAL EQUITY TEAM MEMBER			
						DEI-NON-TRAVEL FOOD/BEV			
Invoice: 092223JG				266502	092223JG	09/22/2023	USBSEP23		118.03
				118.03	73425358 531100	PW/PLC DIRECT/CIRCUIT BREAKER CHIP			
						O&M-WWTP-SUPPLIES			
Invoice: 090823PC				266503	090823PC	09/08/2023	USBSEP23		409.58
				409.58	61011584 443410	PCD/CAMPBELLS RESORT/PLANNING DIRECTORS CONF HOTEL			
						PCD - C/E ADM TRAINING			
Invoice: 082823MD				266504	082823MD	08/28/2023	USBSEP23		469.55
				469.55	81011881 535500	IT/BESTBUY/LASERJECT PRINTER WWTP			
						IT - C/E COMPUTER PARTS & EQ			
Invoice: 082823MD-A				266505	082823MD-A	08/28/2023	USBSEP23		60.05
				60.05	81011881 548500	IT/ADOBE/ADOBE CREATIVE CLOUD SOFTWARE			
						IT - C/E COMPUTER SUPPORT			
Invoice: 082523MD				266506	082523MD	08/25/2023	USBSEP23		160.65
				160.65	81011881 535500	IT/AMAZON/DOCKING STATIONS, HUBS, SCREENS			
						IT - C/E COMPUTER PARTS & EQ			
Invoice: 090423MD				266507	090423MD	09/04/2023	USBSEP23		17,559.63
				17,559.63	81011881 548500	IT/DLT SOLUTIONS/AUTODESK SW ANNUAL MAINTENANCE			
						IT - C/E COMPUTER SUPPORT			
Invoice: 090423MD-A				266508	090423MD-A	09/04/2023	USBSEP23		37.89
				37.89	81011881 548500	IT/ADOBE/ACROBAT PRO SOFTWARE			
						IT - C/E COMPUTER SUPPORT			
Invoice: 090623MD				266509	090623MD	09/06/2023	USBSEP23		114.00
				114.00	81011881 548500	IT/SCREENCAST-O-MATIC/SCREEN RECORDING SOFTWARE			
						IT - C/E COMPUTER SUPPORT			
Invoice: 090823MD				266510	090823MD	09/08/2023	USBSEP23		203.16
				203.16	81011881 531100	IT/AMAZON/POWER SUPPLIES, CHARGER, CABLES			
						IT - C/E SUPPLIES			
Invoice: 091123MD				266511	091123MD	09/11/2023	USBSEP23		141.95
				141.95	81011881 548500	IT/EVERNOTE SOFTWARE/EVERNOTE ANNUAL SW MAINTENANC			
						IT - C/E COMPUTER SUPPORT			
Invoice: 091123MD-A				266512	091123MD-A	09/11/2023	USBSEP23		12.00
				12.00	81011881 548500	IT/WETRANSFER/EMAIL ENCRYPTION SOFTWARE			
						IT - C/E COMPUTER SUPPORT			

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 091323MD				266513	091323MD	09/13/2023		USBSEP23	76.43
				76.43	81011881 531100	IT/ANKER US/USB HUB DOCKING STATION		IT - C/E SUPPLIES	
Invoice: 091323MD-A				266514	091323MD-A	09/13/2023		USBSEP23	124.49
				124.49	81011881 531100	IT/SHI INTERNATIONAL CORP/NETWORK PATCH CABLES		IT - C/E SUPPLIES	
Invoice: 091523MD				266515	091523MD	09/15/2023		USBSEP23	21.84
				21.84	81011881 548500	IT/CHATGPT/AI WEBSITE		IT - C/E COMPUTER SUPPORT	
Invoice: 091423MD				266516	091423MD	09/14/2023		USBSEP23	45.41
				45.41	81011881 531100	IT/AMAZON/MEMORY LIVESCAN PC POLICE		IT - C/E SUPPLIES	
Invoice: 091923MD				266517	091923MD	09/19/2023		USBSEP23	120.00
				120.00	81011881 548500	IT/WETRANSFER/EMAIL ENCRYPTION FOR COURT		IT - C/E COMPUTER SUPPORT	
Invoice: 092223MD				266518	092223MD	09/22/2023		USBSEP23	32.71
				32.71	81011881 548500	IT/CCLEANER/PC CLEANING SOFTWARE		IT - C/E COMPUTER SUPPORT	
Invoice: 092523MD				266519	092523MD	09/25/2023		USBSEP23	8,422.99
				8,422.99	81011881 548500	IT/ADOBE/ANNUAL ADOBE SW MAINTENANCE		IT - C/E COMPUTER SUPPORT	
Invoice: 092523MD-A				266520	092523MD-A	09/25/2023		USBSEP23	14.19
				14.19	81011881 548500	IT/ARLO/COURT VIDEO CAMERA STORAGE		IT - C/E COMPUTER SUPPORT	
Invoice: 090123AC				266521	090123AC	09/01/2023		USBSEP23	78.48
				78.48	73011593 54250000998	PW/UPS STORE/POSTAGE PERMIT APPLICATION		SHADE COVENANT-POSTAGE/SHIPPIN	
Invoice: 091823AC				266522	091823AC	09/18/2023		USBSEP23	58.98
				58.98	73423943 64500001187	PW/UPS STORE/PROJECT RENTAL		N/A-USE 72423943	
Invoice: 083123JD				266523	083123JD	08/31/2023		USBSEP23	517.50
				517.50	21011125 542500	CRT/PITNEY BOWES/POSTAGE		COURT-POSTAGE/SHIPPING	
Invoice: 082923JD				266524	082923JD	08/29/2023		USBSEP23	154.31
				154.31	21011125 531100	CRT/AMAZON/TONER		COURT-SUPPLIES	
Invoice: 082923JD-A				266525	082923JD-A	08/29/2023		USBSEP23	22.92
				22.92	21011125 531100	CRT/AMAZON/EARBUD HEADPHONES		COURT-SUPPLIES	

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CASH ACCOUNT: 635		111100	CASH			INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC			
Invoice: 082823JD				266526	082823JD	08/28/2023		USBSEP23	105.86
				105.86	21011125 531100	CRT/AMAZON/LABEL PRINTER, PAPER ROLL COURT-SUPPLIES			
Invoice: 091223JD				266527	091223JD	09/12/2023		USBSEP23	12.94
				12.94	21011125 531100	CRT/AMAZON/DAMAGE FREE HOOKS COURT-SUPPLIES			
Invoice: 091223JD-A				266528	091223JD-A	09/12/2023		USBSEP23	45.16
				45.16	21011125 531100	CRT/AMAZON/LABEL PROTECTORS, LABEL TAPE COURT-SUPPLIES			
Invoice: 092023JD				266529	092023JD	09/20/2023		USBSEP23	87.32
				87.32	21011125 531100	CRT/AMAZON/COPY PAPER COURT-SUPPLIES			
Invoice: 092223DP				266545	092223DP	09/22/2023		USBSEP23	143.20
				143.20	41011144 443410	FIN/ACFE/CONTRACT & PROCUREMENT FRAUD CLASS FIN - C/E TRAINING			
Invoice: 090723JH				266596	090723JH	09/07/2023		USBSEP23	55.00
				55.00	65470597 549100	PCD/WA ASSOC CODE ENFORCEMENT/MEMBER DUES CODE - DEV DUES/SUBSCRIPTIONS			
Invoice: 090723JH-A				266597	090723JH-A	09/07/2023		USBSEP23	365.00
				365.00	65011597 443410	PCD/WA ASSOC CODE ENFORCEMENT/CONFERENCE REGISTR CODE - C/E TRAINING EXPENSE			
Invoice: 091223JH				266598	091223JH	09/12/2023		USBSEP23	5.50
				5.50	65011597 443410	PCD/TACOMA NARROWS BRIDGE/BRIDGE TOLL CODE - C/E TRAINING EXPENSE			
Invoice: 091323JH				266599	091323JH	09/13/2023		USBSEP23	62.01
				62.01	65011597 443410	PCD/ICICLE QUICK STOP/FUEL CODE - C/E TRAINING EXPENSE			
Invoice: 091323JH-A				266600	091323JH-A	09/13/2023		USBSEP23	32.30
				32.30	65011597 443410	PCD/HEIDLEBURGER DRIVE IN/DINNER CODE - C/E TRAINING EXPENSE			
Invoice: 091423JH				266601	091423JH	09/14/2023		USBSEP23	5.41
				5.41	65470597 531100	PCD/SAFEWAY/WINDSHILED WASHER FLUID CODE - DEV OFFICE SUPPLIES			
Invoice: 091523JH				266602	091523JH	09/15/2023		USBSEP23	398.07
				398.07	65011597 443410	PCD/ICICLE VILLAGE RESORT/HOTEL 3 NIGHTS CODE - C/E TRAINING EXPENSE			
Invoice: 092123BK				266635	092123BK	09/21/2023		USBSEP23	56.70
				56.70	31011131 539100	EX/BAINBRIDGE TAPAS/LUNCH KC CONSERVATION DISTRICT EX-GF-NON TRAVEL FOOD/SNACK			

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CASH ACCOUNT: 635		111100	CASH			INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE				
INVOICE DTL DESC									
Invoice: 091323BK				266636	091323BK	09/13/2023		USBSEP23	88.46
				88.46	31011572 548500	EX/CONSTANT CONTACT/CMR MONTHLY SUBSCRIPTION			
						EX-GF-OUTREACH-SOFTWARE MAINT			
Invoice: 091823JS				266688	091823JS	09/18/2023		USBSEP23	575.00
				575.00	61470581 549100	PCD/AMERICAN PLANNING ASSOC/ANNUAL MEMBERSHIP			
						PCD - DEV ADMIN DUES/SUBSCR			
Invoice: 082623RL				266689	082623RL	08/26/2023		USBSEP23	11.00
				11.00	31011131 54110000552	EX/WSP/LIVEABOARD BACKGROUND CHECKS			
						LIVEABOARDS-PROF SVCS			
Invoice: 082923RL				266690	082923RL	08/29/2023		USBSEP23	72.71
				72.71	31011131 531100	EX/AMAZON/ERGONOMIC MOUSE			
						EX-GF-SUPPLIES			
Invoice: 082923RL-A				266691	082923RL-A	08/29/2023		USBSEP23	19.63
				19.63	31011131 531100	EX/AMAZON/ERGONOMIC MOUSE			
						EX-GF-SUPPLIES			
Invoice: 083123RL				266692	083123RL	08/31/2023		USBSEP23	253.67
				253.67	31011131 531100	EX/NAME TAG COUNTRY/NAMETAGS CCAC & REAC			
						EX-GF-SUPPLIES			
Invoice: 090123RL				266693	090123RL	09/01/2023		USBSEP23	112.48
				112.48	32011152 549100	LEGAL/LEXISNEXUS/LEGAL ONLINE SUBSCRIPTION			
						LGL-GF-DUES & SUBSCRIPTIONS			
Invoice: 090123RL-A				266694	090123RL-A	09/01/2023		USBSEP23	116.84
				116.84	32011152 549100	LEGAL/LEXISNEXUS/LEGAL ONLINE SUBSCRIPTION			
						LGL-GF-DUES & SUBSCRIPTIONS			
Invoice: 090623RL				266696	090623RL	09/06/2023		USBSEP23	37.85
				18.92	31011131 531100	EX,FIN/NAME TAG COUNTRY/NAMETAGS BK, CS			
				18.93	41011141 531100	EX-GF-SUPPLIES			
						FIN-GF-SUPPLIES			
Invoice: 091223RL				266697	091223RL	09/12/2023		USBSEP23	60.96
				60.96	31011131 531100	EX/CEREMONIAL SUPPLIES/RIBBON TED SPEARMAN JUSTICE			
						EX-GF-SUPPLIES			
Invoice: 091323RL				266698	091323RL	09/13/2023		USBSEP23	9.99
				9.99	31011131 549100	EX/KITSAP SUN/MONTHLY SUBSCRIPTION			
						EX-GF-DUES/SUBCR/MEMBERSH			
Invoice: 091323RL-A				266699	091323RL-A	09/13/2023		USBSEP23	126.58
				126.58	31011131 531100	EX/AMAZON/WELCOME EVENT SUPPLIES			
						EX-GF-SUPPLIES			
Invoice: 091423RL				266700	091423RL	09/14/2023		USBSEP23	36.26
				36.26	31011131 539100	EX/SAFEWAY/JUL-SEP EMPLOYEE BIRTHDAY EVENT			
						EX-GF-NON TRAVEL FOOD/SNACK			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC											
Invoice: 091323RL-B					266701	091323RL-B	09/13/2023		USBSEP23	72.62	
					72.62	31011131 531100	EX/AMAZON/ERGONOMIC MOUSE				
							EX-GF-SUPPLIES				
Invoice: 091323RL-C					266702	091323RL-C	09/13/2023		USBSEP23	320.32	
					320.32	31011131 539100	EX/SUBWAY/JUL-SEP BIRTHDAY LUNCH				
							EX-GF-NON TRAVEL FOOD/SNACK				
Invoice: 091923RL					266703	091923RL	09/19/2023		USBSEP23	22.05	
					22.05	61011581 531100	PCD/NAME TAG COUNTRY/NAMETAG PC				
							PCD - C/E ADMIN SUPPLIES				
Invoice: 090123RL-B					266704	090123RL-B	09/01/2023		USBSEP23	116.84	
					116.84	32011152 549100	EX/LEXISNEXUS/LEGAL ONLINE SUBSCRITPION				
							LGL-GF-DUES & SUBSCRIPTIONS				
Invoice: 082923SH					266715	082923SH	08/29/2023		USBSEP23	15.96	
					15.96	31011572 549100	EX/SEATTLE TIMES/MONTHLY SUBSCRIPTION				
							OUTREACH DUES, SUBS& MEMBER				
Invoice: 091723SH					266716	091723SH	09/17/2023		USBSEP23	599.99	
					599.99	31011572 548500	EX/CANVA/ANNUAL SUBSCRIPTION				
							EX-GF-OUTREACH-SOFTWARE MAINT				
Invoice: 091723SH-A					266718	091723SH-A	09/17/2023		USBSEP23	11.99	
					11.99	31011572 549100	EX/KITSAP SUN/MONTHLY SUBSCRIPTION				
							OUTREACH DUES, SUBS& MEMBER				
Invoice: 091823SH					266720	091823SH	09/18/2023		USBSEP23	56.95	
					56.95	31011572 549100	EX/SOUND PUBLISHING/ANNUAL SUBSCRIPTION				
							OUTREACH DUES, SUBS& MEMBER				
Invoice: 091923SH					266721	091923SH	09/19/2023		USBSEP23	19.96	
					19.96	31011572 549100	EX/SEATTLE TIMES/MONTHLY SUBSCRIPTION				
							OUTREACH DUES, SUBS& MEMBER				
CHECK									2885 TOTAL:	69,890.86	
NUMBER OF CHECKS					1	*** CASH ACCOUNT TOTAL ***					69,890.86
							COUNT	AMOUNT			
TOTAL PRINTED CHECKS					1		69,890.86				
*** GRAND TOTAL ***										69,890.86	

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JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023 10	129								
APP 001-213000	10/18/2023	USBSEP23	101823			GENERAL - ACCOUNTS PAYABLE		53,322.57	
APP 635-111100	10/18/2023	USBSEP23	101823			AP CASH DISBURSEMENTS JOURNAL			69,890.86
APP 401-213000	10/18/2023	USBSEP23	101823			CASH			
APP 407-213000	10/18/2023	USBSEP23	101823			AP CASH DISBURSEMENTS JOURNAL		1,725.18	
APP 631-213000	10/18/2023	USBSEP23	101823			ACCOUNTS PAYABLE		3,352.54	
APP 101-213000	10/18/2023	USBSEP23	101823			AP CASH DISBURSEMENTS JOURNAL		3,857.22	
APP 403-213000	10/18/2023	USBSEP23	101823			ACCOUNTS PAYABLE		2,048.00	
APP 402-213000	10/18/2023	USBSEP23	101823			STREETS - ACCOUNTS PAYABLE		2,495.14	
	10/18/2023	USBSEP23	101823			AP CASH DISBURSEMENTS JOURNAL		3,090.21	
	10/18/2023	USBSEP23	101823			ACCOUNTS PAYABLE			
	10/18/2023	USBSEP23	101823			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		69,890.86	69,890.86
APP 631-130000	10/18/2023	USBSEP23	101823			DUE TO/FROM CLEARING		66,033.64	
APP 001-130000	10/18/2023	USBSEP23	101823			GENERAL - DUE TO/FROM CLEARING			53,322.57
APP 401-130000	10/18/2023	USBSEP23	101823			DUE TO/FROM CLEARING			1,725.18
APP 407-130000	10/18/2023	USBSEP23	101823			DUE TO/FROM CLEARING			3,352.54
APP 101-130000	10/18/2023	USBSEP23	101823			STREETS - DUE TO/FROM CLEARING			2,048.00
APP 403-130000	10/18/2023	USBSEP23	101823			DUE TO/FROM CLEARING			2,495.14
APP 402-130000	10/18/2023	USBSEP23	101823			DUE TO/FROM CLEARING			3,090.21
	10/18/2023	USBSEP23	101823						
						SYSTEM GENERATED ENTRIES TOTAL		66,033.64	66,033.64
						JOURNAL 2023/10/129 TOTAL		135,924.50	135,924.50

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 10	129	10/18/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	53,322.57	53,322.57
				FUND TOTAL	53,322.57	53,322.57
101 STREET FUND 101-130000 101-213000	2023 10	129	10/18/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	2,048.00	2,048.00
				FUND TOTAL	2,048.00	2,048.00
401 WATER OPERATING FUND 401-130000 401-213000	2023 10	129	10/18/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,725.18	1,725.18
				FUND TOTAL	1,725.18	1,725.18
402 SEWER OPERATING FUND 402-130000 402-213000	2023 10	129	10/18/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	3,090.21	3,090.21
				FUND TOTAL	3,090.21	3,090.21
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 10	129	10/18/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,495.14	2,495.14
				FUND TOTAL	2,495.14	2,495.14
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2023 10	129	10/18/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	3,352.54	3,352.54
				FUND TOTAL	3,352.54	3,352.54
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 10	129	10/18/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	66,033.64 3,857.22	69,890.86
				FUND TOTAL	69,890.86	69,890.86

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		53,322.57
101	STREET FUND		2,048.00
401	WATER OPERATING FUND		1,725.18
402	SEWER OPERATING FUND		3,090.21
403	STORM & SURFACE WATER FUND		2,495.14
407	BUILDING & DEVELOPMENT FUND		3,352.54
631	CLEARING FUND		
		66,033.64	
TOTAL		66,033.64	66,033.64

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND

MANUAL 10/24/23 JK



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 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
2886	10/24/2023	MANL	103 CITY OF BAINBRIDGE I	266748	10717OCT23	10/25/2023		UBOCT23	238.32
Invoice: 10717OCT23				238.32	91011722 547500	1270 MADISON LIBRARY	GG-C/E-LIBRARY-COBI	WTR/SWR	
Invoice: 10727OCT23				266749	10727OCT23	10/25/2023		UBOCT23	2,874.06
Invoice: 11015OCT23				2,874.06	91011722 547500	1270 MADISON LIBRARY	GG-C/E-LIBRARY-COBI	WTR/SWR	
Invoice: 11122OCT23				266750	11015OCT23	10/25/2023		UBOCT23	2,721.16
Invoice: 11762OCT23				2,721.16	91425358 547500	1220 DONALD PLACE	GG-WWTP-WATER/SEWER		
Invoice: 11805OCT23				266751	11122OCT23	10/25/2023		UBOCT23	428.02
Invoice: 11806OCT23				428.02	91011215 547500	625 WINSLOW WAY	GG-C/E-PD-COBI	WTR/SWR	
Invoice: 11982OCT23				266752	11762OCT23	10/25/2023		UBOCT23	33.35
Invoice: 12754OCT23				33.35	91011768 547500	WINSLOW WAY - DRINKG FNTN	GG-C/E-PARKS-WTR/SWR		
Invoice: 12893OCT23				266753	11805OCT23	10/25/2023		UBOCT23	202.92
Invoice: 12894OCT23				202.92	91011768 547500	RAINBRINGER IRRIGATION METER	GG-C/E-PARKS-WTR/SWR		
Invoice: 13145OCT23				266754	11806OCT23	10/25/2023		UBOCT23	10.42
Invoice: 12893OCT23				10.42	91011768 547500	MADISON & HIGH SCHOOL IRRIGATION	GG-C/E-PARKS-WTR/SWR		
Invoice: 12894OCT23				266755	11982OCT23	10/25/2023		UBOCT23	1,435.26
Invoice: 12894OCT23				1,435.26	91011189 547500	280 MADISON AVENUE N	GG-C/E-CITY HALL-COBI	WTR/SWR	
Invoice: 12894OCT23				266756	11983OCT23	10/25/2023		UBOCT23	1,261.90
Invoice: 12894OCT23				1,261.90	91011189 547500	CITY HALL IRRIGATION METER	GG-C/E-CITY HALL-COBI	WTR/SWR	
Invoice: 12894OCT23				266757	12754OCT23	10/25/2023		UBOCT23	603.82
Invoice: 12894OCT23				603.82	91011768 547500	BLACKBIRD IRRIGATION METER	GG-C/E-PARKS-WTR/SWR		
Invoice: 12894OCT23				266758	12893OCT23	10/25/2023		UBOCT23	571.98
Invoice: 12894OCT23				571.98	71311942 64750000724	8804 MADISON AVE N	PD/COURT BLDG-WTR/SWR	BILLS	
Invoice: 12894OCT23				266760	12894OCT23	10/25/2023		UBOCT23	13.72
Invoice: 12894OCT23				13.72	71311942 64750000724	8804 MADISON AVE N	PD/COURT BLDG-WTR/SWR	BILLS	
Invoice: 13145OCT23				266761	13145OCT23	10/25/2023		UBOCT23	474.82
Invoice: 13145OCT23				474.82	91111262 547500	HWY 305 - STO TRAIL	GG-STREETS-TRAILS-CITY	WTR/SWR	

CITY OF BAINBRIDGE ISLAND

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 13227OCT23				266763	13227OCT23	10/25/2023		UBOCT23	70.80
				70.80	91111262 547500	OLYMPIC DR SE			
						GG-STREETS-TRAILS-CITY	WTR/SWR		
Invoice: 13291OCT23				266764	13291OCT23	10/25/2023		UBOCT23	442.92
				442.92	91111262 547500	OLYMPIC IMPROVEMENT METER			
						GG-STREETS-TRAILS-CITY	WTR/SWR		
								CHECK 2886 TOTAL:	11,383.47
NUMBER OF CHECKS						1	*** CASH ACCOUNT TOTAL ***		11,383.47
						COUNT	AMOUNT		
TOTAL MANUAL CHECKS						1	11,383.47		
								*** GRAND TOTAL ***	11,383.47

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL	SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF	1	REF	2	REF	3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
															LINE	DESC				
2023	10	190																		
APP	001-213000																			
	10/24/2023	UBOCT23							102423							GENERAL - ACCOUNTS PAYABLE			7,088.07	
	10/24/2023	UBOCT23							102423							AP CASH DISBURSEMENTS JOURNAL				
APP	635-111100															CASH				11,383.47
	10/24/2023	UBOCT23							102423							AP CASH DISBURSEMENTS JOURNAL				
APP	402-213000															ACCOUNTS PAYABLE			2,721.16	
	10/24/2023	UBOCT23							102423							AP CASH DISBURSEMENTS JOURNAL				
APP	301-213000															ACCOUNTS PAYABLE			585.70	
	10/24/2023	UBOCT23							102423							AP CASH DISBURSEMENTS JOURNAL				
APP	101-213000															STREETS - ACCOUNTS PAYABLE			988.54	
	10/24/2023	UBOCT23							102423							AP CASH DISBURSEMENTS JOURNAL				
																GENERAL LEDGER TOTAL			11,383.47	11,383.47
APP	631-130000															DUE TO/FROM CLEARING			11,383.47	
	10/24/2023	UBOCT23							102423											
APP	001-130000															GENERAL - DUE TO/FROM CLEARING				7,088.07
	10/24/2023	UBOCT23							102423											
APP	402-130000															DUE TO/FROM CLEARING				2,721.16
	10/24/2023	UBOCT23							102423											
APP	301-130000															DUE TO/FROM CLEARING				585.70
	10/24/2023	UBOCT23							102423											
APP	101-130000															STREETS - DUE TO/FROM CLEARING				988.54
	10/24/2023	UBOCT23							102423											
																SYSTEM GENERATED ENTRIES TOTAL			11,383.47	11,383.47
																JOURNAL 2023/10/190	TOTAL		22,766.94	22,766.94

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 10	190	10/24/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	7,088.07	7,088.07
				FUND TOTAL	7,088.07	7,088.07
101 STREET FUND 101-130000 101-213000	2023 10	190	10/24/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	988.54	988.54
				FUND TOTAL	988.54	988.54
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 10	190	10/24/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	585.70	585.70
				FUND TOTAL	585.70	585.70
402 SEWER OPERATING FUND 402-130000 402-213000	2023 10	190	10/24/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,721.16	2,721.16
				FUND TOTAL	2,721.16	2,721.16
631 CLEARING FUND 631-130000 635-111100	2023 10	190	10/24/2023	DUE TO/FROM CLEARING CASH	11,383.47	11,383.47
				FUND TOTAL	11,383.47	11,383.47

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		7,088.07
101	STREET FUND		988.54
301	CAPITAL CONSTRUCTION FUND		585.70
402	SEWER OPERATING FUND		2,721.16
631	CLEARING FUND		
		11,383.47	
TOTAL		11,383.47	11,383.47

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND

MANUAL 10/24/23 JK



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

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						INVOICE DTL DESC				
2887	10/24/2023	MANL	124 WA ST DEPT OF REVENU	266765	SEP23	10/23/2023	ETSEP23	17,189.68		
Invoice: SEP23										
				187.04	91411341	553000	SEPTEMBER 2023 EXCISE TAXES			
				382.71	91421351	553000	FINANCE - WATER EXTRNL TAXES			
				7,699.27	91421351	553000	FINANCE - SEWER - EXTRNL TAXES			
				20.66	91421351	553000	FINANCE - SEWER - EXTRNL TAXES			
				13.61	91411341	553000	FINANCE - WATER EXTRNL TAXES			
				5.68	91411341	553000	FINANCE - WATER EXTRNL TAXES			
				594.03	91431383	553000	FINANCE - SSWM - EXTRNL TAXES			
				7,367.87	91411341	553000	FINANCE - WATER EXTRNL TAXES			
				789.27	91421351	553000	FINANCE - SEWER - EXTRNL TAXES			
				25.76	41011141	531100	FIN-GF-SUPPLIES			
				13.44	73637891	531100	OFFICE SUPPLIES			
				14.30	31011256	531100	EX-GF-EMERG PREP-SUPPLIES			
				21.68	31011131	531100	EX-GF-SUPPLIES			
				1.45	31011131	531100	EX-GF-SUPPLIES			
				1.45	41011141	531100	FIN-GF-SUPPLIES			
				4.46	31011131	531100	EX-GF-SUPPLIES			
				1.45	61011581	531100	PCD - C/E ADMIN SUPPLIES			
				25.58	72011321	531100	ENG - C/E ADMIN SUPPLIES			
				2.75	72011494	53110001198	GWMP-SUPPLIES			
				3.78	72637319	53110000809	WATER QUAL FLOW MONIT-SUPPLIES			
				10.49	73425358	531100	O&M-WWTP-SUPPLIES			
				2.95	51011211	531100	PD-C/E-ADM-SUPPLIES			
CHECK								2887 TOTAL:	17,189.68	
NUMBER OF CHECKS								1	*** CASH ACCOUNT TOTAL ***	17,189.68
						COUNT	AMOUNT			
TOTAL MANUAL CHECKS						1	17,189.68			
*** GRAND TOTAL ***								17,189.68		

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2023 10	201	10/24/2023			
001-130000				GENERAL - DUE TO/FROM CLEARING		101.83
001-213000				GENERAL - ACCOUNTS PAYABLE	101.83	
				FUND TOTAL	101.83	101.83
401 WATER OPERATING FUND	2023 10	201	10/24/2023			
401-130000				DUE TO/FROM CLEARING		7,574.20
401-213000				ACCOUNTS PAYABLE	7,574.20	
				FUND TOTAL	7,574.20	7,574.20
402 SEWER OPERATING FUND	2023 10	201	10/24/2023			
402-130000				DUE TO/FROM CLEARING		8,902.40
402-213000				ACCOUNTS PAYABLE	8,902.40	
				FUND TOTAL	8,902.40	8,902.40
403 STORM & SURFACE WATER FUND	2023 10	201	10/24/2023			
403-130000				DUE TO/FROM CLEARING		594.03
403-213000				ACCOUNTS PAYABLE	594.03	
				FUND TOTAL	594.03	594.03
631 CLEARING FUND	2023 10	201	10/24/2023			
631-130000				DUE TO/FROM CLEARING	17,172.46	
631-213000				ACCOUNTS PAYABLE	17.22	
635-111100				CASH		17,189.68
				FUND TOTAL	17,189.68	17,189.68

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		101.83
401	WATER OPERATING FUND		7,574.20
402	SEWER OPERATING FUND		8,902.40
403	STORM & SURFACE WATER FUND		594.03
631	CLEARING FUND		
TOTAL		17,172.46	17,172.46

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND

MANUAL 10/25/23 JK



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A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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				INVOICE DTL DESC					
2888	10/25/2023	MANL	969 DEPARTMENT OF LICENS	266793	OCT23FA	10/23/2023	FAOCT23		449.00
Invoice: OCT23FA				449.00	41654860 586000	POL/OCTOVER 2023 CPLS			
						CPL GUN PERMIT-STATE SHARE OUT			
						CHECK	2888 TOTAL:		449.00
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***			449.00
						COUNT	AMOUNT		
				TOTAL MANUAL CHECKS		1	449.00		
						*** GRAND TOTAL ***			449.00

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT		EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2023	10	202									
APP 650-213000			10/25/2023	FAOCT23	102523			ACCOUNTS PAYABLE		449.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100			10/25/2023	FAOCT23	102523			CASH			449.00
								AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		449.00	449.00
APP 631-130000			10/25/2023	FAOCT23	102523			DUE TO/FROM CLEARING		449.00	
APP 650-130000			10/25/2023	FAOCT23	102523			DUE TO/FROM CLEARING			449.00
								SYSTEM GENERATED ENTRIES TOTAL		449.00	449.00
								JOURNAL 2023/10/202 TOTAL		898.00	898.00

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
631 CLEARING FUND	2023	10	202	10/25/2023			
631-130000					DUE TO/FROM CLEARING	449.00	
635-111100					CASH		449.00
					FUND TOTAL	449.00	449.00
650 AGENCY FUND	2023	10	202	10/25/2023			
650-130000					DUE TO/FROM CLEARING		449.00
650-213000					ACCOUNTS PAYABLE	449.00	
					FUND TOTAL	449.00	449.00

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
631	CLEARING FUND	449.00	
650	AGENCY FUND		449.00
TOTAL		449.00	449.00

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND

JK

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

					INVOICE DTL DESC		
2889	10/25/2023	MANL	124 WA ST DEPT OF REVENU	266805	UCP-2023	10/25/2023	UCP2023
Invoice: UCP-2023					2023 UNCLAIMED PROPERTY REMITTANCE		24,289.81
				67.68	47148	322100	BUILDINGS, STRUCT. & EQ
				48.16	47148	322100	BUILDINGS, STRUCT. & EQ
				1.66	01136	362500	FAC & PARKING RENTAL-LONG TERM
				18.01	411	122100	WATER ACCOUNTS RECEIVABLE
				200.00	41622860	586000	PARK/DOCK DEPOSITS CUST-OUT
				8.04	411	122100	WATER ACCOUNTS RECEIVABLE
				500.00	32011281	541113	LGL-PUBLIC DEFENDER
				72.34	411	122100	WATER ACCOUNTS RECEIVABLE
				23,373.92	41623860	586000	SURETY DEPOSIT-OUT
CHECK 2889 TOTAL:							24,289.81
NUMBER OF CHECKS					1	*** CASH ACCOUNT TOTAL ***	24,289.81
TOTAL MANUAL CHECKS					COUNT	AMOUNT	
					1	24,289.81	
*** GRAND TOTAL ***							24,289.81

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL	SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF	1	REF	2	REF	3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
															LINE	DESC				
2023	10	208																		
APP	407-213000																			
	10/25/2023	UCP2023							102523							ACCOUNTS PAYABLE			115.84	
																AP CASH DISBURSEMENTS JOURNAL				
APP	635-111100															CASH				24,289.81
	10/25/2023	UCP2023							102523							AP CASH DISBURSEMENTS JOURNAL				
APP	001-213000															GENERAL - ACCOUNTS PAYABLE		501.66		
	10/25/2023	UCP2023							102523							AP CASH DISBURSEMENTS JOURNAL				
APP	401-213000															ACCOUNTS PAYABLE		98.39		
	10/25/2023	UCP2023							102523							AP CASH DISBURSEMENTS JOURNAL				
APP	622-213000															ACCOUNTS PAYABLE		23,573.92		
	10/25/2023	UCP2023							102523							AP CASH DISBURSEMENTS JOURNAL				
																GENERAL LEDGER TOTAL		24,289.81	24,289.81	
APP	631-130000															DUE TO/FROM CLEARING		24,289.81		
	10/25/2023	UCP2023							102523											
APP	407-130000															DUE TO/FROM CLEARING			115.84	
	10/25/2023	UCP2023							102523											
APP	001-130000															GENERAL - DUE TO/FROM CLEARING			501.66	
	10/25/2023	UCP2023							102523											
APP	401-130000															DUE TO/FROM CLEARING			98.39	
	10/25/2023	UCP2023							102523											
APP	622-130000															DUE TO/FROM CLEARING			23,573.92	
	10/25/2023	UCP2023							102523											
																SYSTEM GENERATED ENTRIES TOTAL		24,289.81	24,289.81	
																JOURNAL 2023/10/208 TOTAL		48,579.62	48,579.62	

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 10	208	10/25/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	501.66	501.66
				FUND TOTAL	501.66	501.66
401 WATER OPERATING FUND 401-130000 401-213000	2023 10	208	10/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	98.39	98.39
				FUND TOTAL	98.39	98.39
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2023 10	208	10/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	115.84	115.84
				FUND TOTAL	115.84	115.84
622 EXPENDABLE TRUST FUND 622-130000 622-213000	2023 10	208	10/25/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	23,573.92	23,573.92
				FUND TOTAL	23,573.92	23,573.92
631 CLEARING FUND 631-130000 635-111100	2023 10	208	10/25/2023	DUE TO/FROM CLEARING CASH	24,289.81	24,289.81
				FUND TOTAL	24,289.81	24,289.81

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		501.66
401	WATER OPERATING FUND		98.39
407	BUILDING & DEVELOPMENT FUND		115.84
622	EXPENDABLE TRUST FUND		23,573.92
631	CLEARING FUND		
TOTAL		24,289.81	24,289.81

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC									
2890	10/27/2023	EFT	9323	CONSOR NORTH AMERICA	266771	N223434WA.00-15	08/25/2023	M102623	79,085.84
Invoice: N223434WA.00-15									
					79,085.84	72413434 64110000988	ENG/WINSLOW WATER TANK DESIGN SERV		
							NEW WATER TANKS-PROF SVCS		
					266772	N223434WA.00-16	09/14/2023	M102623	93,966.00
Invoice: N223434WA.00-16									
					93,966.00	72413434 64110000988	ENG/WINSLOW WATER TANK DESIGN SERV		
							NEW WATER TANKS-PROF SVCS		
CHECK 2890 TOTAL:									173,051.84
2891	10/27/2023	EFT	7180	HELPLINE HOUSE	266773	10/17/2023	10/17/2023	M102623	20,000.00
Invoice: 10/17/2023									
					20,000.00	31180592 54130300297	EX/Rental and Mortgage Assistance		
							EMERGENCY RENTAL ASSISTANCE		
CHECK 2891 TOTAL:									20,000.00
2892	10/27/2023	EFT	9910	SEIDL, MICHAEL TIMOT	266774	2179	10/02/2023	M102623	3,690.00
Invoice: 2179									
					3,690.00	31011572 54110001184	EX/VIDEO PRODUCTION AND PHOTOGRAP		
							CITY MNGR VIDEO UPDATE-PROF SV		
CHECK 2892 TOTAL:									3,690.00
NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL ***									196,741.84
TOTAL EFT'S						COUNT	AMOUNT		
						3	196,741.84		
*** GRAND TOTAL ***									196,741.84

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	10	214											
APP	401-213000				10/27/2023	M102623	102623			ACCOUNTS PAYABLE		173,051.84	
										AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100				10/27/2023	M102623	102623			CASH			196,741.84
										AP CASH DISBURSEMENTS JOURNAL			
APP	108-213000				10/27/2023	M102623	102623			AFFORD HSG - ACCOUNTS PAYABLE		20,000.00	
										AP CASH DISBURSEMENTS JOURNAL			
APP	001-213000				10/27/2023	M102623	102623			GENERAL - ACCOUNTS PAYABLE		3,690.00	
										AP CASH DISBURSEMENTS JOURNAL			
										GENERAL LEDGER TOTAL		196,741.84	196,741.84
APP	631-130000				10/27/2023	M102623	102623			DUE TO/FROM CLEARING		196,741.84	
APP	401-130000				10/27/2023	M102623	102623			DUE TO/FROM CLEARING			173,051.84
APP	108-130000				10/27/2023	M102623	102623			AFFORD HSG DUE TO/FROM CLEAR'G			20,000.00
APP	001-130000				10/27/2023	M102623	102623			GENERAL - DUE TO/FROM CLEARING			3,690.00
										SYSTEM GENERATED ENTRIES TOTAL		196,741.84	196,741.84
										JOURNAL 2023/10/214 TOTAL		393,483.68	393,483.68

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2023 10	214	10/27/2023	GENERAL - DUE TO/FROM CLEARING		3,690.00
001-130000				GENERAL - ACCOUNTS PAYABLE	3,690.00	
001-213000				FUND TOTAL	3,690.00	3,690.00
108 AFFORDABLE HOUSING FUND	2023 10	214	10/27/2023	AFFORD HSG DUE TO/FROM CLEAR'G		20,000.00
108-130000				AFFORD HSG - ACCOUNTS PAYABLE	20,000.00	
108-213000				FUND TOTAL	20,000.00	20,000.00
401 WATER OPERATING FUND	2023 10	214	10/27/2023	DUE TO/FROM CLEARING		173,051.84
401-130000				ACCOUNTS PAYABLE	173,051.84	
401-213000				FUND TOTAL	173,051.84	173,051.84
631 CLEARING FUND	2023 10	214	10/27/2023	DUE TO/FROM CLEARING		196,741.84
631-130000				CASH	196,741.84	
635-111100				FUND TOTAL	196,741.84	196,741.84

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		3,690.00
108	AFFORDABLE HOUSING FUND		20,000.00
401	WATER OPERATING FUND		173,051.84
631	CLEARING FUND		
		196,741.84	
		TOTAL	
		196,741.84	196,741.84

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND



A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC									
2893	11/03/2023	EFT	8646	ISLAND HANDS	266874	3034	10/23/2023	M110223	16,811.00
Invoice: 3034					PW/2023-2024 JANITORIAL SERVICES				
					16,306.67	73011183 54110000269	JANITORIAL CONTRACT-PRO SVCS		
					504.33	73425358 54110000269	JANITORIAL CONTRACT-PRO SVCS		
CHECK 2893 TOTAL:									16,811.00
2894	11/03/2023	EFT	9455	KATHERINE D. JENNING	266875	1223	10/02/2023	M110223	8,100.00
Invoice: 1223					EX/VIDEO PRODUCTION SUPPORT				
					8,100.00	31011572 541100	EX-GF-OUTREACH-PROF SVCS		
CHECK 2894 TOTAL:									8,100.00
2895	11/03/2023	EFT	585	STRIPE RITE	266870	PAYREQ1-FINAL-235-2	09/06/2023	M110223	163,556.56
Invoice: PAYREQ1-FINAL-235-2					PW/2023 ANNUAL ROAD STRIPING				
					163,556.56	73111264 54810000235	ROAD STRIPING-CONTRACT WORK		
CHECK 2895 TOTAL:									163,556.56
NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL ***									188,467.56
						COUNT	AMOUNT		
TOTAL EFT'S						3	188,467.56		
*** GRAND TOTAL ***									188,467.56

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	11	8											
APP	001-213000				11/03/2023	M110223	110223			GENERAL - ACCOUNTS PAYABLE		24,406.67	
										AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100				11/03/2023	M110223	110223			CASH			188,467.56
										AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000				11/03/2023	M110223	110223			ACCOUNTS PAYABLE		504.33	
										AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000				11/03/2023	M110223	110223			STREETS - ACCOUNTS PAYABLE		163,556.56	
										AP CASH DISBURSEMENTS JOURNAL			
					11/03/2023	M110223	110223			GENERAL LEDGER TOTAL		188,467.56	188,467.56
APP	631-130000				11/03/2023	M110223	110223			DUE TO/FROM CLEARING		188,467.56	
APP	001-130000				11/03/2023	M110223	110223			GENERAL - DUE TO/FROM CLEARING			24,406.67
APP	402-130000				11/03/2023	M110223	110223			DUE TO/FROM CLEARING			504.33
APP	101-130000				11/03/2023	M110223	110223			STREETS - DUE TO/FROM CLEARING			163,556.56
										SYSTEM GENERATED ENTRIES TOTAL		188,467.56	188,467.56
										JOURNAL 2023/11/8 TOTAL		376,935.12	376,935.12

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2023	11	8	11/03/2023			
001-130000					GENERAL - DUE TO/FROM CLEARING		24,406.67
001-213000					GENERAL - ACCOUNTS PAYABLE	24,406.67	
					FUND TOTAL	24,406.67	24,406.67
101 STREET FUND	2023	11	8	11/03/2023			
101-130000					STREETS - DUE TO/FROM CLEARING		163,556.56
101-213000					STREETS - ACCOUNTS PAYABLE	163,556.56	
					FUND TOTAL	163,556.56	163,556.56
402 SEWER OPERATING FUND	2023	11	8	11/03/2023			
402-130000					DUE TO/FROM CLEARING		504.33
402-213000					ACCOUNTS PAYABLE	504.33	
					FUND TOTAL	504.33	504.33
631 CLEARING FUND	2023	11	8	11/03/2023			
631-130000					DUE TO/FROM CLEARING	188,467.56	
635-111100					CASH		188,467.56
					FUND TOTAL	188,467.56	188,467.56

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		24,406.67
101	STREET FUND		163,556.56
402	SEWER OPERATING FUND		504.33
631	CLEARING FUND		
		188,467.56	
TOTAL		188,467.56	188,467.56

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND

MANUAL 11/8/23 JK



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635		111100		CASH														
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET									
INVOICE DTL DESC																		
2896	11/09/2023	EFT	8672 ALLSTREAM	267146	19986001	11/01/2023		M110723	3,246.53									
Invoice: 19986001				3,246.53	71637891 542100	FIN/CITY WIDE PHONE SERVICES												
						PW - ALLOC COMMUNICATION												
								CHECK	2896 TOTAL:	3,246.53								
2897	11/09/2023	EFT	6919 CLARK CONSTRUCTION I	267275	PAYREQ18-00724	10/31/2023		M110723	507,694.11									
Invoice: PAYREQ18-00724				14,764.79	81011182 53550000724	ENG/POLICE AND MUNICIPAL COURT - C												
				16,123.14	72011182 53110000724	IT-POL/CRT NON-CAP COMP EQUIP												
				476,806.18	72311942 66200000724	POL/CRT SUPPLIES												
						PD/COURT BLDG-CONSTR OF BLDG												
								CHECK	2897 TOTAL:	507,694.11								
2898	11/09/2023	EFT	10167 ZIMA CORPORATION	267203	PAYREQ1-01139	11/03/2023	20220035	M110723	67,159.23									
Invoice: PAYREQ1-01139				67,159.23	73425358 54810001139	PW/WWTP INFLUENT FINE SCREEN												
						REBUILD INFLUENT SCREEN-RPRS												
								CHECK	2898 TOTAL:	67,159.23								
				NUMBER OF CHECKS	3	*** CASH ACCOUNT TOTAL ***				578,099.87								
						COUNT	AMOUNT											
				TOTAL EFT'S		3	578,099.87											
								*** GRAND TOTAL ***		578,099.87								

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2023 11	61	11/09/2023			
001-130000				GENERAL - DUE TO/FROM CLEARING		30,887.93
001-213000				GENERAL - ACCOUNTS PAYABLE	30,887.93	
				FUND TOTAL	30,887.93	30,887.93
301 CAPITAL CONSTRUCTION FUND	2023 11	61	11/09/2023			
301-130000				DUE TO/FROM CLEARING		476,806.18
301-213000				ACCOUNTS PAYABLE	476,806.18	
				FUND TOTAL	476,806.18	476,806.18
402 SEWER OPERATING FUND	2023 11	61	11/09/2023			
402-130000				DUE TO/FROM CLEARING		67,159.23
402-213000				ACCOUNTS PAYABLE	67,159.23	
				FUND TOTAL	67,159.23	67,159.23
631 CLEARING FUND	2023 11	61	11/09/2023			
631-130000				DUE TO/FROM CLEARING	574,853.34	
631-213000				ACCOUNTS PAYABLE	3,246.53	
635-111100				CASH		578,099.87
				FUND TOTAL	578,099.87	578,099.87

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		30,887.93
301	CAPITAL CONSTRUCTION FUND		476,806.18
402	SEWER OPERATING FUND		67,159.23
631	CLEARING FUND		
TOTAL		574,853.34	574,853.34

** END OF REPORT - Generated by Jacob Kines **

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC					
2899	11/15/2023 EFT	5	ACE HARDWARE	266777	545741	10/19/2023 11/12/23	14.19
	Invoice: 545741	14.19	81011881 531100	IT/TAPE TO SECURE HOSE IN CHAMBERS A/V ROOM			
				IT - C/E SUPPLIES			
	Invoice: 544961	266795	544961	10/11/2023 11/12/23			54.59
		54.59	73425358 531100	PW/CORD EXT 14/3 SJTW 50			
				O&M-WWTP-SUPPLIES			
	Invoice: 545171	266837	545171	10/13/2023 11/12/23			164.85
		17.45	73011768 531100	PW/UPPERHAND FISH TAPE, DOOR HOLE COVER			
		147.40	73011183 531100	O&M-C/E-PARKS-SUPPLIES			
				O&M-C/E-CH FAC-SUPPLIES			
	Invoice: 545201	266838	545201	10/13/2023 11/12/23			49.11
		49.11	73011897 531100	PW/PADLOCKS X3			
				O&M-C/E-PWY FAC-SUPPLIES			
	Invoice: 545401	266839	545401	10/16/2023 11/12/23			56.73
		45.83	73011897 531100	PW/CAULK, LEVER FLUSH ECON BAGGED			
		10.90	73011215 531100	O&M-C/E-PWY FAC-SUPPLIES			
				O&M-C/E-POLICE FAC-SUPPLIES			
	Invoice: 545441	266840	545441	10/17/2023 11/12/23			72.56
		72.56	73425358 531100	PW/PAINT BRUSH, MASKING PAPER, PAINTERS TAPE			
				O&M-WWTP-SUPPLIES			
	Invoice: 545581	266841	545581	10/18/2023 11/12/23			21.81
		8.73	73011768 531100	PW/STRAINER WASHER, PUTTY SINK GSKT			
		13.08	73011897 531100	O&M-C/E-PARKS-SUPPLIES			
				O&M-C/E-PWY FAC-SUPPLIES			
	Invoice: 545651	266842	545651	10/19/2023 11/12/23			134.20
		134.20	73425358 531100	PW/CEMENT ANCHOR, PLASTIC PAIL, CLOTH			
				O&M-WWTP-SUPPLIES			
	Invoice: 545831	266843	545831	10/23/2023 11/12/23			29.41
		29.41	73011255 531100	PW/AIR EFFECTS SPRING, ANT KILLER LIQUID BRX			
				O&M-C/E-COURT FAC-SUPPLIES			
	Invoice: 546451	266952	546451	10/30/2023 11/12/23			80.20
		80.20	73011189 531100	PW/DBL-END SCRW EXTRCTR, FASTENERS			
				O&M - C/E FACIL OFC SUPPLIES			
	Invoice: 546531	266953	546531	10/30/2023 11/12/23			16.37
		16.37	73011189 531100	PW/DRAIN CLOG REMOVER			
				O&M - C/E FACIL OFC SUPPLIES			
	Invoice: 545841	266954	545841	10/23/2023 11/12/23			93.82
		93.82	73425358 531100	PW/PLASTIC PAIL, COVER ADHESIVE, PAINT BRUSH			
				O&M-WWTP-SUPPLIES			
		266955	546051	10/24/2023 11/12/23			61.13

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC			
Invoice: 546051		61.13	73411345 531100	PW/BATTERY SLA UB1280 F1 X2 OFFICE SUPPLIES			
Invoice: 546081		266956	546081	10/25/2023		11/12/23	31.64
		31.64	73425358 531100	PW/COLOROX SPLASHLESS, BLEACH REGULAR O&M-WWTP-SUPPLIES			
Invoice: 546191		266957	546191	10/26/2023		11/12/23	42.57
		42.57	73425358 531100	PW/MECH TIMER INDR 24HR, VOLTAGE DETECTOR O&M-WWTP-SUPPLIES			
Invoice: 546291		266958	546291	10/27/2023		11/12/23	6.54
		6.54	73411345 531100	PW/SNAP KNIFE 13PT ACE OFFICE SUPPLIES			
Invoice: 546261		266959	546261	10/26/2023		11/12/23	6.50
		6.50	73411345 531100	PW/SINGLE CUT KEY X5 OFFICE SUPPLIES			
Invoice: 546791		267029	546791	11/01/2023		11/12/23	8.73
		8.73	73111290 531100	PW/BLADE HACK BIMT12"32TCD2 O&M-STREET-MAINT O/H-SUPPLIES			
Invoice: 54664		267166	54664	10/31/2023		11/12/23	15.24
		15.24	53011212 531100	POL/CHAIN X4 PD-C/E-PATROL SUPPLIES			
Invoice: 54683		267167	54683	11/02/2023		11/12/23	72.00
		72.00	73111256 53110001054	PW/PLUG PVC 2", PIPE JOINT, PIPE PVC STORM PREP-STRT-SUPPLIES			
Invoice: 54691		267168	54691	11/02/2023		11/12/23	141.83
		21.82	73011897 531100	PW/MICRO LIGHT TACTICAL, WTR FILTER, FAUCET COVER			
		67.68	73011183 531100	O&M-C/E-PWY FAC-SUPPLIES			
		26.16	73011215 531100	O&M-C/E-CH FAC-SUPPLIES			
		26.17	73011755 531100	O&M-C/E-POLICE FAC-SUPPLIES O&M-COMMONS SUPPLIES			
Invoice: 54709		267169	54709	11/03/2023		11/12/23	17.45
		17.45	73111256 53110001054	PW/PIPE JOINT COMPOUND 4OZ X2 STORM PREP-STRT-SUPPLIES			
Invoice: 54725		267252	54725	11/06/2023		11/12/23	70.97
		70.97	73111264 531100	PW/POST HOLE DIGGR STL 48" O&M-STREET-TRAF CONTROL-SUPPLY			
						CHECK 2899 TOTAL:	1,262.44
2900 11/15/2023 EFT	4899 ADDISON CONSTRUCTION	266960	414145	10/20/2023		11/12/23	428.06
Invoice: 414145		428.06	73111264 53110000908	PW/2' X 4' ADA TILE YELLOW X2 PAVEMENT MARKINGS-SUPPLY			

CITY OF BAINBRIDGE ISLAND

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

						CHECK	2900 TOTAL:	428.06
2901 11/15/2023 EFT	8991 ALLIANCE 2020, INC	267007	5848424	10/31/2023	11/12/23			242.42
Invoice: 5848424		242.42	33011161 541100	HR/BACKGROUND CHECKS	HR-C/E-PROF SVCS			
						CHECK	2901 TOTAL:	242.42
2902 11/15/2023 EFT	7821 ARAMARK	266876	25860545	10/14/2023	11/12/23			21.82
Invoice: 25860545		21.82	73638893 589310	PW/CLASS 2 BREAKAWAY VEST	LAUNDRY SERVICES			
Invoice: 5120339571		266961	5120339571	10/19/2023	11/12/23			77.83
		77.83	73638893 589310	PW/COVERALL LS COTTON, PANT	DICKIES			
Invoice: 5120345296		266962	5120345296	10/30/2023	11/12/23			63.68
		63.68	73638893 589310	PW/COVERALL LS COTTON, PANT	DICKIES			
						CHECK	2902 TOTAL:	163.33
2903 11/15/2023 EFT	2138 ASPECT CONSULTING LL	266778	53610	10/16/2023	11/12/23			4,121.00
Invoice: 53610		4,121.00	73414434 64110001096	PW/TAYLOR WELL REHAB - FINAL REPO	PRIT PARK WELL DEV/REHAB-PR SV			
Invoice: 53668		266779	53668	10/17/2023	11/12/23			23,582.25
		23,582.25	73011370 54110000261	PW/2023 BI LANDFILL REVIEW	BI LANDFILL MONITORING-PRO SVC			
Invoice: 53760		266780	53760	10/19/2023	11/12/23			1,278.00
		1,278.00	73411345 54110000868	PW/WATER RIGHTS STUDY	WATER RIGHTS-PROF SVCS			
Invoice: 53611		267171	53611	10/16/2023	11/12/23			1,493.50
		1,493.50	72413434 64110001183	ENG/SANDS AVE WELL EVAL, PLANNING,	SANDS AVE WELL REHAB-PROF SVCS			
						CHECK	2903 TOTAL:	30,474.75
2904 11/15/2023 EFT	4365 AUTOMATIC FUNDS TRAN	267030	128501	10/31/2023	11/12/23			4.43
Invoice: 128501		.64	43411341 541100	FIN/FINAL BILL: PRINT & MAIL				
		.64	43421351 541100	FIN - WATER ADMIN PROF SERVICE				
		1.57	91411891 542500	FIN - SEWER ADMIN PROF SERVICE				
		1.58	91421891 542500	GG-WTR-FAC-POSTAGE				
				GG-SWR-FAC-POSTAGE				

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC					
Invoice: BAIN2310028		267047	BAIN2310028	10/31/2023		11/12/23	155.40
		150.00	41011141 541100	FIN/B&O OCTOBER 2023			
		5.40	41011141 542500	FIN-GF-PROF SVCS			
				FIN-GFE-POSTAGE/SHIPPING			
				CHECK	2904	TOTAL:	159.83
2905 11/15/2023 EFT	55 SOUND PUBLISHING, IN	266811	8115769	09/30/2023		11/12/23	294.50
Invoice: 8115769		294.50	11011113 544000	CC/HISTORIC PRESERVATION COMMISSION ADS			
				COUNCIL - LEGAL NOTICES			
				CHECK	2905	TOTAL:	294.50
2906 11/15/2023 EFT	55 SOUND PUBLISHING, IN	266782	BIR985359	10/13/2023		11/12/23	107.52
Invoice: BIR985359		107.52	11011113 544000	CC/ORDINANCE NO 2023-21 PUBLIC HEARING			
				COUNCIL - LEGAL NOTICES			
Invoice: BIR985360		266783	BIR985360	10/13/2023		11/12/23	101.29
		101.29	11011113 544000	CC/ORDINANCE NO 2023-22 PUBLIC HEARING			
				COUNCIL - LEGAL NOTICES			
Invoice: BIR985741		266784	BIR985741	10/20/2023		11/12/23	59.40
		59.40	11011113 544000	CC/ORDINANCE NO 2023-27			
				COUNCIL - LEGAL NOTICES			
Invoice: BIR985722		266807	BIR985722	10/20/2023		11/12/23	96.62
		96.62	63470586 544000	LEGAL NOTICING PLN27183, BLD27718			
				CUR-DEV-ZONING-ADV			
Invoice: BIR985806		266808	BIR985806	10/20/2023		11/12/23	90.42
		90.42	63470586 544000	PCD/LEGAL NOTICING PLN52298 SVAR			
				CUR-DEV-ZONING-ADV			
				CHECK	2906	TOTAL:	455.25
2907 11/15/2023 EFT	55 SOUND PUBLISHING, IN	267008	8115790	09/30/2023		11/12/23	57.50
Invoice: 8115790		57.50	51011191 544000	POL/PROPERTYROOM.COM ADS			
				PD-C/E-PROP RM-ADVERTISING			
Invoice: 8118742		267192	8118742	10/31/2023		11/12/23	35.50
		35.50	51011191 544000	POL/PROPERTYROOMS.COM ADS			
				PD-C/E-PROP RM-ADVERTISING			
				CHECK	2907	TOTAL:	93.00
2908 11/15/2023 EFT	50 BAINBRIDGE ISLAND EL	267253	20230087	10/16/2023		11/12/23	202.02
Invoice: 20230087		202.02	73421355 548100	PW/SUBMERSIBLE PUMP #2 MADRONA STATION			
				WIN COLL-R&M			

CITY OF BAINBRIDGE ISLAND

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 20230091				267254	20230091	10/27/2023		11/12/23	505.05
				505.05	73425358 548100	PW/FINE SCREEN REPAIR WWTP O&M-WWTP-REPAIRS			
Invoice: 20230110				267255	20230110	11/01/2023		11/12/23	202.02
				202.02	73421355 548100	PW/PULL PUMP CABLES JUNCTION BOX MADRONA WIN COLL-R&M			
						CHECK	2908	TOTAL:	909.09
2909	11/15/2023	EFT	971 BAINBRIDGE ISLAND HI	266796	23087	10/16/2023		11/12/23	7,500.00
Invoice: 23087				7,500.00	31011732 54110000297	EX/2022-23 CULTURAL FUNDING (OPER EX-GF-CULTURAL ARTS & SCIENCES			
						CHECK	2909	TOTAL:	7,500.00
2910	11/15/2023	EFT	64 BAINBRIDGE ISLAND AR	266786	2023-Q2 PAC	09/03/2023		11/12/23	3,625.00
Invoice: 2023-Q2 PAC				3,000.00	31024759 54110200297	EX/PUBLIC ART ADMINISTRATION PUBLIC ART-MNGT SVCS			
				625.00	31024759 54110001283	SOMETHING NEW PH6-PROF SVCS			
						CHECK	2910	TOTAL:	3,625.00
2911	11/15/2023	EFT	567 BAINBRIDGE ISLAND DO	267031	2023-Q3	09/30/2023		11/12/23	3,676.40
Invoice: 2023-Q3				3,676.40	91140573 541100	2023 LTAC CONTRACT (CONSOLIDAT GG-TOUR-PROF SERVICES			
Invoice: 2406				267032	2406	06/30/2023		11/12/23	4,018.32
				4,018.32	91140573 541100	2023 LTAC CONTRACT (CONSOLIDAT GG-TOUR-PROF SERVICES			
						CHECK	2911	TOTAL:	7,694.72
2912	11/15/2023	EFT	8595 BRUCE TITUS FORD, IN	267033	67140783	10/24/2023		11/12/23	1,767.49
Invoice: 67140783				883.75	73111423 548100	PW/2008 FORD SUPER DUTY ENGINE LIGHT REPAIR REPAIRS & MAINTENANCE			
				883.74	73111427 548100	O&M-ACCESS RDSIDE R&M			
						CHECK	2912	TOTAL:	1,767.49
2913	11/15/2023	EFT	8256 BT MOBULL TIRE	267034	9911	10/25/2023		11/12/23	278.46
Invoice: 9911				139.23	73111423 548100	PW/2007 DUMP TRUCK REPAIRS REPAIRS & MAINTENANCE			
				139.23	73111427 548100	O&M-ACCESS RDSIDE R&M			

CITY OF BAINBRIDGE ISLAND

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC							
				CHECK	2913	TOTAL:	278.46
2914 11/15/2023 EFT	360 BUILDERS FIRSTSOURCE	266889	68453235	10/19/2023		11/12/23	53.40
Invoice: 68453235		53.40	73111264 531100	PW/NOVA EXTERIOR LAG 50/JAR X3			
				O&M-STREET-TRAF CONTROL-SUPPLY			
Invoice: 88183452		266963	88183452	10/25/2023		11/12/23	60.09
		60.09	73431835 531100	PW/HUB DRAIN CAP, HUB ADAPTER COUPLING			
				OFFICE SUPPLIES			
Invoice: 88203453		267035	88203453	10/30/2023		11/12/23	125.31
		125.31	73108517 53110000552	PW/60 LB CONCRETE MIX X25			
				LIVE-A-BOARDS/MOORAGE-SUPPLIES			
Invoice: 88204543		267036	88204543	10/30/2023		11/12/23	26.93
		26.93	73108517 53110000552	PW/GALVANIZED ANCHOR BOLT, FLAT WASHER			
				LIVE-A-BOARDS/MOORAGE-SUPPLIES			
Invoice: 88209515		267037	88209515	10/31/2023		11/12/23	28.37
		28.37	73011759 53110001155	PW/406-0 5/8 COLD CHISEL X2			
				SOMETHING NEW PH4-SUPPLIES			
				CHECK	2914	TOTAL:	294.10
2915 11/15/2023 EFT	6639 CITY OF FORKS	266994	2729	10/03/2023		11/12/23	1,816.80
Invoice: 2729		1,816.80	51011236 551000	POL/PRISONER BOARD			
				POLICE - C/E PRISONER DETENT'N			
				CHECK	2915	TOTAL:	1,816.80
2916 11/15/2023 EFT	9323 CONSOR NORTH AMERICA	266788	N223434WA.00-17	10/18/2023		11/12/23	24,678.75
Invoice: N223434WA.00-17		24,678.75	72413434 64110000988	ENG/WINSLOW WATER TANK DESIGN SERV			
				NEW WATER TANKS-PROF SVCS			
				CHECK	2916	TOTAL:	24,678.75
2917 11/15/2023 EFT	142 COPIERS NORTHWEST IN	266789	INV2723077	10/18/2023		11/12/23	222.60
Invoice: INV2723077		74.20	81011881 531100	IT,PCD,ENG/PRINTER-PLOTTER SUPPLIES			
		74.20	61011581 531100	IT - C/E SUPPLIES			
		74.20	72011321 531100	PCD - C/E ADMIN SUPPLIES			
				ENG - C/E ADMIN SUPPLIES			
Invoice: INV2725402		266812	INV2725402	10/24/2023		11/12/23	931.29
		465.64	31011131 545000	EX,FIN/COPIER LEASE			
		465.65	41011141 545000	EX-GF-RENTS & LEASES			
				FIN-GF-RENTS & LEASES			

CITY OF BAINBRIDGE ISLAND

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC							
				CHECK	2917	TOTAL:	1,153.89
2918	11/15/2023 EFT Invoice: 005207824	10374	ASGN INCORPORATED	266844	005207824	10/23/2023 11/12/23 EX/W-E 10/22/23 EDITH RATLIFF HOURS EX-GF-OUTREACH-PROF SVCS	1,875.00
		1,875.00	31011572 541100				
	Invoice: 005207937	266996	005207937	10/30/2023 11/12/23 EX/W-E 10/29/23 EDITH RATLIFF HOURS EX-GF-OUTREACH-PROF SVCS			1,875.00
		1,875.00	31011572 541100				
	Invoice: 005208064	267256	005208064	11/06/2023 11/12/23 EX/W-E 11/5/23 EDITH RATLIFF HOURS EX-GF-OUTREACH-PROF SVCS			1,875.00
		1,875.00	31011572 541100				
				CHECK	2918	TOTAL:	5,625.00
2919	11/15/2023 EFT Invoice: 3528	6101	E & S BRYAN INC	267039	3528	10/31/2023 11/12/23 FIN/SQL SERVER REPORTS DEVELOPMENT FIN-GF-PROF SVCS	2,275.00
		2,275.00	41011141 541100				
				CHECK	2919	TOTAL:	2,275.00
2920	11/15/2023 EFT Invoice: 5228674 101823	5132	CRYSTAL SPRINGS	266814	5228674 101823	10/18/2023 11/12/23 CRT/BOTTOM LOAD HOT & COLD COOLER COURT-SUPPLIES	53.82
		53.82	21011125 531100				
				CHECK	2920	TOTAL:	53.82
2921	11/15/2023 EFT Invoice: INV758215	6363	LN CURTIS & SONS	267178	INV758215	10/24/2023 11/12/23 POL/ARMOR & CARRIER/BUONVINO BVP-BULLETPROOF VESTS-PURCHASE	1,926.29
		1,926.29	53011212 52000000499				
	Invoice: INV760311	267179	INV760311	10/31/2023 11/12/23 POL/BALL CAPS X5 PD-C/E-PATROL SUPPLIES			108.20
		108.20	53011212 531100				
				CHECK	2921	TOTAL:	2,034.49
2922	11/15/2023 EFT Invoice: 10767	7016	CUSTOM PRINTING	266845	10767	09/01/2023 11/12/23 EX/WATER DISTRIBUTION TEAM MTG MATERIALS EX-GF-EMERG PREP-PROF SVCS	8.69
		8.69	31011256 541100				
				CHECK	2922	TOTAL:	8.69

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635			111100		CASH															
CHECK NO	CHK	DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET									
INVOICE DTL DESC																				
2923	11/15/2023	EFT	10140	DYNAMIC LANGUAGE	CEN	266997	T-23-0002805	10/31/2023		11/12/23	44.00									
Invoice: T-23-0002805						44.00	31011492 54245001194	EX/VIETNAMESE TRANSLATION SERVICES												
								CAP-WASTE RED-OUTREACH												
										CHECK	2923 TOTAL:									
2924	11/15/2023	EFT	5781	EXTERMINATION SERVIC	267041	46599		10/30/2023		11/12/23	369.10									
Invoice: 46599						369.10	73011183 548100	FIN/CITY HALL OCTOBER 2023 SERVICES												
								O&M-C/E-CH FAC-REPAIRS												
										CHECK	2924 TOTAL:									
2925	11/15/2023	EFT	10027	FEHR & PEERS	266998	168923		10/13/2023		11/12/23	3,675.00									
Invoice: 168923						3,675.00	72111444 54110001219	ENG/SUSTAINABLE TRANSPORTATION EMI												
								TRAFFIC IMPACT FEE UPDATE-PS												
										CHECK	2925 TOTAL:									
2926	11/15/2023	EFT	1953	FERGUSON ENTERPRISES	266881	0016452		10/20/2023		11/12/23	1,759.34									
Invoice: 0016452						1,759.34	73411345 531100	PW/WATER SUPPLIES												
								OFFICE SUPPLIES												
Invoice: 0016060						2,137.72	73421355 531100	10/17/2023		11/12/23	2,137.72									
								PW/WATER SUPPLIES												
								WIN COLL-SUPPLIES												
Invoice: 0021003						1,977.57	73637892 531100	10/31/2023		11/12/23	1,977.57									
								PW/WATER SUPPLIES												
								O&M-ALLOC-WTR-CONSUMABLES												
										CHECK	2926 TOTAL:									
2927	11/15/2023	EFT	1517	GUARDIAN SECURITY SY	267000	1407963		10/01/2023		11/12/23	58.81									
Invoice: 1407963						58.81	51011215 541100	POL/ALARM MONITORING												
								POLICE - C/E FACIL PROF SVCS												
Invoice: 1417095						58.81	51011215 541100	11/01/2023		11/12/23	58.81									
								POL/ALARM MONITORING												
								POLICE - C/E FACIL PROF SVCS												
										CHECK	2927 TOTAL:									
2928	11/15/2023	EFT	4161	HERRERA ENVIRONMENTA	267044	54687		10/12/2023		11/12/23	1,110.87									
Invoice: 54687						1,110.87	72431832 54110001031	ENG/STORMWATER SYSTEM PLAN												
								ISLANDWIDE SSWM STUDY-PROF SVC												

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
						CHECK	2928	TOTAL:	1,110.87
2929	11/15/2023	EFT	268 HOUSING RESOURCES BO	267001	13612	11/01/2023		11/12/23	700.00
	Invoice: 13612					EX/SITE ASSESSMENT 301 MADRONA WAY NE			
					700.00 31180592 54130400297	IMHP SPACE RENT DEFAULT			
						CHECK	2929	TOTAL:	700.00
2930	11/15/2023	EFT	9567 SARAH LANE	267182	110223	11/02/2023		11/12/23	1,425.00
	Invoice: 110223					EX/COBI CONNECTS WRITING SUPPORT			
					1,425.00 31011572 54110001015	NEWSLETTER-PROF SVCS			
						CHECK	2930	TOTAL:	1,425.00
2931	11/15/2023	EFT	9883 INVOICE CLOUD INC	267048	2698-2023_10	10/31/2023		11/12/23	1,850.40
	Invoice: 2698-2023_10					FIN/INVOICE CLOUD SERVICES OCT 2023			
					925.20 43411341 541100	FIN - WATER ADMIN PROF SERVICE			
					925.20 43421351 541100	FIN - SEWER ADMIN PROF SERVICE			
						CHECK	2931	TOTAL:	1,850.40
2932	11/15/2023	EFT	5532 ISLANDER RESIDENTS A	267003	10/31/2023	10/31/2023		11/12/23	150.00
	Invoice: 10/31/2023					SENIOR CENTER DEPOSIT REFUND			
					150.00 41625860 586000	SC/COMMONS ROOM DEP-DISBURSEME			
						CHECK	2932	TOTAL:	150.00
2933	11/15/2023	EFT	10269 JENNINGS EQUIPMENT I	266815	47774P	10/06/2023	20230010	11/12/23	5,569.11
	Invoice: 47774P					PW/Electric small tools, PW-O&M			
					5,569.11 73011897 53110001261	ELECTRIC HAND TOOLS-SUPPLIES			
						CHECK	2933	TOTAL:	5,569.11
2934	11/15/2023	EFT	1971 KELLEY CONNECT	267004	IN1438338	10/01/2023		11/12/23	1,230.06
	Invoice: IN1438338					POL/MAINT AND OVERAGES			
					1,230.06 51011211 545000	PD-C/E-ADMIN RENTS/LEASE			
						CHECK	2934	TOTAL:	1,230.06
2935	11/15/2023	EFT	8549 KINGWEST, LLC	267051	836123	10/27/2023		11/12/23	2,074.80
	Invoice: 836123					PW/HEMLOCK TREE LYNWOOD CENTER RD			
					2,074.80 73011183 54110000354	TREE PRES/REMOVAL-CH-PROF SVCS			

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

						CHECK	2935 TOTAL:	2,074.80
2936 11/15/2023 EFT	9852 KISSLER ENTERPRISES	267052	10987	10/31/2023	11/12/23			7,112.60
Invoice: 10987				PW/WWTP BIOSOLIDS HAULING				
		7,112.60	73425358 54790100551	BIOSOLIDS WASTE DISPOSAL				
				CHECK	2936 TOTAL:			7,112.60
2937 11/15/2023 EFT	8546 KITSAP 911 PUBLIC AU	267012	BIPD2023-011	10/15/2023	11/12/23			9,034.08
Invoice: BIPD2023-011				POL/CALL CENTER SERVICES				
		6,323.86	53011286 551000	POLICE - C/E PATROL CENCOM				
		2,710.22	52011286 551000	POLICE - C/E - INVEST CENCOM				
				CHECK	2937 TOTAL:			9,034.08
2938 11/15/2023 EFT	1802 KITSAP CONSERVATION	266810	2023-3	10/10/2023	11/12/23			15,378.37
Invoice: 2023-3				ENG/FARMLAND SSWM PLANNING				
		7,689.18	72011593 55100000871	FARMLAND SSWM PLANNING-KCDONLY				
		7,689.19	72431835 55100000871	FARMLAND SSWM PLANNING-KCDONLY				
				CHECK	2938 TOTAL:			15,378.37
2939 11/15/2023 EFT	309 KITSAP TIRE CENTER I	267005	INV062086	10/23/2023	11/12/23			2,290.80
Invoice: INV062086				PW/GOODYEAR G622 RSD TIRES X4				
		1,145.40	73111423 531100	OFFICE SUPPLIES				
		1,145.40	73111427 531100	OFFICE SUPPLIES				
		267006	INV062132	10/26/2023	11/12/23			25.14
Invoice: INV062132				PW/SCRAP TIRE DISPOSAL CHARGE				
		12.57	73111423 531100	OFFICE SUPPLIES				
		12.57	73111427 531100	OFFICE SUPPLIES				
				CHECK	2939 TOTAL:			2,315.94
2940 11/15/2023 EFT	1652 KITSAP TOWING & ROAD	267009	184688	10/02/2023	11/12/23			1,242.15
Invoice: 184688				POL/IMPOUND I23-000988				
		1,242.15	53011212 549900	PD-C/E-PATROL-MISC				
		267010	184690	10/02/2023	11/12/23			1,051.05
Invoice: 184690				POL/IMPOUND I23-000988				
		1,051.05	53011212 549900	PD-C/E-PATROL-MISC				
		267011	184759	10/02/2023	11/12/23			1,045.70
Invoice: 184759				POL/IMPOUND I23-000993				
		1,045.70	53011212 549900	PD-C/E-PATROL-MISC				

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
						CHECK	2940	TOTAL:	3,338.90
2941	11/15/2023	EFT	6577 LAKESIDE INDUSTRIES	267013	250832	10/14/2023		11/12/23	631.15
			Invoice: 250832			PW/SHINE ASPHALT PLANT 6.97 TON			
				631.15	73111423 531100	OFFICE SUPPLIES			
				267053	251788	10/21/2023		11/12/23	675.53
			Invoice: 251788			PW/SHINE ASPHALT PLANT 7.46 TONS			
				675.53	73111423 531100	OFFICE SUPPLIES			
						CHECK	2941	TOTAL:	1,306.68
2942	11/15/2023	EFT	5011 LEXISNEXIS RISK SOLU	267014	1272084-20230930	09/30/2023		11/12/23	218.40
			Invoice: 1272084-20230930			POL/MONTHLY SUBSCRIPTION			
				218.40	52011212 548500	PD-C/E-INV-COMPUTER SUPT MAINT			
						CHECK	2942	TOTAL:	218.40
2943	11/15/2023	EFT	9263 BELLEVUE PRINTING LL	267015	58458	10/30/2023		11/12/23	8,849.25
			Invoice: 58458			EX/FALL 2023 COBI CONNECTS NEWSLETTERS			
				2,448.47	31011572 542500	EX-GF-OUTREACH-POSTAGE			
				6,400.78	31011572 549500	EX-GF-OUTREACH-PRINTING			
						CHECK	2943	TOTAL:	8,849.25
2944	11/15/2023	EFT	4214 MORRISON GRAVEL INC	267054	69557	10/27/2023		11/12/23	12,046.50
			Invoice: 69557			PW/BUILDERS SAND 394.69 TONS			
				12,046.50	73111256 53110001054	STORM PREP-STRT-SUPPLIES			
						CHECK	2944	TOTAL:	12,046.50
2945	11/15/2023	EFT	2574 NATIONAL BARRICADE C	267017	310975	10/23/2023		11/12/23	1,032.92
			Invoice: 310975			PW/ALUMINUM ROAD SIGNS			
				1,032.92	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
				267018	310976	10/23/2023		11/12/23	616.08
			Invoice: 310976			PW/LIGHT BARRICADE 3-WAY LED, DRIVER			
				616.08	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
				267055	301900	08/31/2023		11/12/23	1,196.36
			Invoice: 301900			PW/CHARLES SCHMID TRAIL SIGN			
				1,196.36	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
						CHECK	2945	TOTAL:	2,845.36

CITY OF BAINBRIDGE ISLAND

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
2946	11/15/2023	EFT	9455 KATHERINE D. JENNING	267063	1224	11/01/2023		11/12/23	1,950.00
	Invoice: 1224					EX/VIDEO PRODUCTION SUPPORT			
				1,950.00	31011572 541100	EX-GF-OUTREACH-PROF SVCS			
						CHECK	2946	TOTAL:	1,950.00
2947	11/15/2023	EFT	9943 THE NEXT DAY DRY CLE	267019	09/30/2023	09/30/2023		11/12/23	242.79
	Invoice: 09/30/2023					POL/LAUNDRY SERVICE			
				165.50	51011211 520000	PD-C/E ADMIN-BENEFITS			
				77.29	53011212 520000	POLICE - C/E PATROL BENEFITS			
				267186	10/31/2023	10/31/2023		11/12/23	217.82
	Invoice: 10/31/2023					POL/LAUNDRY SERVICE			
				172.10	51011211 520000	PD-C/E ADMIN-BENEFITS			
				45.72	53011212 520000	POLICE - C/E PATROL BENEFITS			
						CHECK	2947	TOTAL:	460.61
2948	11/15/2023	EFT	2430 OGDEN MURPHY WALLACE	266799	882668	10/18/2023		11/12/23	39,694.00
	Invoice: 882668					LEGAL/PROFESSIONAL SERVICES SEP 2023			
				862.50	32011152 54111101156	LIT-NEAL PRA SUIT			
				487.50	32470152 54111101240	LIT-RICH (SUP. CT.)			
				262.50	32421152 541110	LGL-SEWER-CIVIL-OUTSIDE ATTY			
				150.00	32011152 54111001046	LGL-PSE FRANCHISE			
				2,010.00	32011152 54111001131	ETHICS BOARD LEGAL ADVISOR			
				1,207.50	32011541 54111001270	GEN'L PRR WORK-OUTSIDEATTORNEY			
				337.50	91011211 541100	GG-C/E-CIVIL SVC-PROF SVCS			
				34,151.50	32011541 54111001298	CITY ATTORNEY			
				75.00	32470152 54111100897	PRES RESP SHORE(CT OF APPEALS)			
				150.00	32011541 54111001267	PUBLIC DEFENSE STANDARDS			
						CHECK	2948	TOTAL:	39,694.00
2949	11/15/2023	EFT	4111 OLYMPIC SPRINGS INC	267021	360889	09/30/2023		11/12/23	137.92
	Invoice: 360889					POL/PURIFIED WATER			
				137.92	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				267187	361633	10/31/2023		11/12/23	137.92
	Invoice: 361633					POL/PURIFIED WATER			
				137.92	51011215 531100	POLICE - C/E FACIL SUPPLIES			
				267188	361960	10/31/2023		11/12/23	58.64
	Invoice: 361960					PW/5 GAL PURIFIED WATER X6			
				58.64	73425358 531100	O&M-WWTP-SUPPLIES			
						CHECK	2949	TOTAL:	334.48

CITY OF BAINBRIDGE ISLAND



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC							
2950	11/15/2023 EFT Invoice: 000102300329	5545 OTAK INC	267056 000102300329	10/17/2023		11/12/23	4,694.25
			4,694.25 72321953 64110000712	ENG/CC RD RECONSTRUCTION DESIGN COUNTRY CLUB RD-DESIGN			
				CHECK	2950 TOTAL:		4,694.25
2951	11/15/2023 EFT Invoice: 1159817	9650 PAPE MACHINERY INC	267057 1159817	11/03/2023		11/12/23	50.13
			-27.42 73111427 531100 77.55 73111427 531100	PW/CREDIT MEMO 14543209 OFFICE SUPPLIES OFFICE SUPPLIES			
				CHECK	2951 TOTAL:		50.13
2952	11/15/2023 EFT Invoice: 2024011	434 PUGET SOUND REGIONAL	266800 2024011	09/29/2023		11/12/23	13,704.00
			13,704.00 91011589 551000	FY24 MEMBERSHIP DUES EXEC - C/E REGIONAL PLANNING			
				CHECK	2952 TOTAL:		13,704.00
2953	11/15/2023 EFT Invoice: 11351	5251 ROTARY CLUB OF BAINB	267059 11351	09/30/2023		11/12/23	100.00
			100.00 51011211 549100	POL/QTR DUES/CLARK PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
				CHECK	2953 TOTAL:		100.00
2954	11/15/2023 EFT Invoice: XA103084563:01	8058 RWC INTERNATIONAL LL	267060 XA103084563:01	10/23/2023		11/12/23	620.67
			620.67 73638935 531100	PW/FUEL MODULE, FILTER, SERVICE ELEMENT O&M-STD ALLOCATION-SUPPLIES			
				CHECK	2954 TOTAL:		620.67
2955	11/15/2023 EFT Invoice: 26613A	617 S & B INC	267061 26613A	09/30/2023		11/12/23	2,782.42
			2,782.42 73426355 541100	PW/SAKAI LS PUMP OPERATION PROBLEMS O&M-SIS-PROF SVCS			
	Invoice: 26625A		267191 26625A	09/30/2023		11/12/23	535.08
			535.08 73425358 541100	PW/WWTP, SCADA, SLA TROUBLESHOOTING O&M-WWTP-PROF SVCS			
				CHECK	2955 TOTAL:		3,317.50
2956	11/15/2023 EFT Invoice: 2184	9910 SEIDL, MICHAEL TIMOT	267064 2184	11/02/2023		11/12/23	2,562.50
			2,562.50 31011572 54110001184	EX/COBI VIDEO PRODUCTION SERVICES CITY MNGR VIDEO UPDATE-PROF SV			

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC									
CHECK							2956 TOTAL:	2,562.50	
2957	11/15/2023 EFT	8132 SPECTRA LABORATORIES	266846	23-07873	10/16/2023	11/12/23		366.00	
Invoice: 23-07873			366.00	73425358 54110000391	PW/NITROGEN, NITRATE, CBOD TESTING LAB & TESTING SVCS-WWTP				
	Invoice: 23-07900		266847	23-07900	10/16/2023	11/12/23		26.00	
			26.00	73415345 54110000391	PW/TOTAL COLIFORM, E COLI TESTING LAB SVCS-WATER ROCKAWAY				
	Invoice: 23-07901		266848	23-07901	10/16/2023	11/12/23		78.00	
			78.00	73411345 54110000391	PW/TOTAL COLIFORM, E COLI TESTING LAB SVCS-WATER				
	Invoice: 23-07970		266849	23-07970	10/18/2023	11/12/23		52.00	
			52.00	73411345 54110000391	PW/FLUORIDE TESTING LAB SVCS-WATER				
	Invoice: 23-08090		266850	23-08090	10/23/2023	11/12/23		49.00	
			49.00	73011897 54110000391	PW/CONDUCTIVITY, CHLORIDE TESTING LAB SVCS-PWY FAC				
	Invoice: 23-08091		266851	23-08091	10/23/2023	11/12/23		49.00	
			49.00	73411345 54110000391	PW/CONDUCTIVITY, CHLORIDE TESTING LAB SVCS-WATER				
	Invoice: 23-08092		266852	23-08092	10/23/2023	11/12/23		147.00	
			147.00	73411345 54110000391	PW/CONDUCTIVITY, CHLORIDE TESTING LAB SVCS-WATER				
	Invoice: 23-08093		266853	23-08093	10/23/2023	11/12/23		49.00	
			49.00	73415345 54110000391	PW/CONDUCTIVITY, CHLORIDE TESTING LAB SVCS-WATER ROCKAWAY				
	Invoice: 23-08226		266854	23-08226	10/26/2023	11/12/23		78.00	
			78.00	73415345 54110000391	PW/FLUORIDE, MANGANESE, IRON TESTING LAB SVCS-WATER ROCKAWAY				
	Invoice: 23-08232		266855	23-08232	10/26/2023	11/12/23		310.00	
			310.00	73011897 54110000391	PW/THMS, HAA TESTING LAB SVCS-PWY FAC				
	Invoice: 23-08233		266856	23-08233	10/26/2023	11/12/23		620.00	
			620.00	73411345 54110000391	PW/THMS, HAA TESTING LAB SVCS-WATER				
	Invoice: 23-08258		266857	23-08258	10/26/2023	11/12/23		26.00	
			26.00	73411345 54110000391	PW/TOTAL COLIFORM, E COLI TESTING LAB SVCS-WATER				

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

							CHECK	2957 TOTAL:	1,850.00
2958 11/15/2023 EFT	10108 STRUCK ENVIRONMENTAL	266801	2023-57	10/16/2023	11/12/23				1,650.00
Invoice: 2023-57				ENG/FARM TRAIL WETLAND MITIGATION					
		1,650.00	72111262 54110001168	FARM TRAIL-PROF SVCS					
				CHECK	2958 TOTAL:				1,650.00
2959 11/15/2023 EFT	5730 SUMMIT LAW GROUP	266802	149268	10/17/2023	11/12/23				6,505.00
Invoice: 149268				LEGAL/PROFESSIONAL SERVICES SEP 2023					
		6,505.00	32011152 54111000870	LGL-HR (NON-BARGAINING)					
				CHECK	2959 TOTAL:				10,421.50
Invoice: 146948				07/18/2023	11/12/23				3,916.50
		3,916.50	32011152 54111000870	LGL-HR (NON-BARGAINING)					
				CHECK	2960 TOTAL:				145.64
2960 11/15/2023 EFT	562 T M G SERVICES INC	267082	0050820-IN	10/31/2023	11/12/23				145.64
Invoice: 0050820-IN				PW/SWITCH, LIMIT CONTACT					
		145.64	73411345 531100	OFFICE SUPPLIES					
				CHECK	2961 TOTAL:				10.00
2961 11/15/2023 EFT	10124 THUILLIER, JENNIFER	267085	202373	10/31/2023	11/12/23				10.00
Invoice: 202373				EX/POLICE BLDG INVITATION CHANGES					
		10.00	31011572 54245000724	PD/COURT BLDG-OUTREACH					
				CHECK	2962 TOTAL:				68,385.04
2962 11/15/2023 EFT	9295 TOOLE DESIGN GROUP,	266891	SEA.70178_17	10/25/2023	11/12/23				68,385.04
Invoice: SEA.70178_17				ENG/CORRIDOR IMPRVMENTS DESIGN & FI					
		19,750.38	72423434 64110001100	BUNDLED MAD AVE SWR-PROF SVCS					
		48,634.66	72334561 64110001088	MAD AVE NM IMPR-PROF SVCS					
				CHECK	2963 TOTAL:				224.64
2963 11/15/2023 EFT	6714 TOSHIBA FINANCIAL SE	267083	35153571	10/24/2023	11/12/23				224.64
Invoice: 35153571				PW/COPIER LEASE					
		224.64	73637891 545000	RENTS & LEASES - OPERATING					
				CHECK	2964 TOTAL:				234.85
Invoice: 35153572				10/24/2023	11/12/23				234.85
		234.85	51011211 545000	POL/COPIER LEASE					
				PD-C/E-ADMIN RENTS/LEASE					

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
						CHECK	2963	TOTAL:	459.49
2964	11/15/2023	EFT	4245 TRAFFIC SAFETY SUPPL	267084	INV064666	10/30/2023		11/12/23	63.28
		Invoice: INV064666		63.28	73111264 531100	PW/TRAFFIC WAND, BATON, LED RED			
						O&M-STREET-TRAF CONTROL-SUPPLY			
						CHECK	2964	TOTAL:	63.28
2965	11/15/2023	EFT	10345 TRANSCAT INC	266803	2103516	10/04/2023	20230026	11/12/23	813.40
		Invoice: 2103516		813.40	72423434 64500001187	ENG/3-PHASE ENERGY LOGGER			
						WWTP CAP UPGR-CAP RENT/LEASE			
		Invoice: 2108288		266804	2108288	10/17/2023	20230026	11/12/23	328.81
				328.81	72423434 64500001187	ENG/3-PHASE ENERGY LOGGER			
						WWTP CAP UPGR-CAP RENT/LEASE			
						CHECK	2965	TOTAL:	1,142.21
2966	11/15/2023	EFT	1152 HD SUPPLY INC	266887	INV00164346	10/13/2023		11/12/23	467.16
		Invoice: INV00164346		467.16	73421355 531100	PW/DIAMOND GRIP LATEX GLOVES			
						WIN COLL-SUPPLIES			
		Invoice: INV00166349		267088	INV00166349	10/16/2023		11/12/23	1,023.31
				1,023.31	73425358 531100	PW/GLASS FIBER FILTER, PETRI DISH, PIPET			
						O&M-WWTP-SUPPLIES			
		Invoice: INV00168863		267089	INV00168863	10/18/2023		11/12/23	2,642.70
				2,642.70	73411345 53110001296	PW/DUAL INPUT PARAMETER METER, ELECTRODES			
						HOB EQUIP PURCHASE-SUPPLIES			
						CHECK	2966	TOTAL:	4,133.17
2967	11/15/2023	EFT	167 WA ST DEPT OF ECOLOG	266965	OP-24ADAIR9063	10/31/2023		11/12/23	135.00
		Invoice: OP-24ADAIR9063		135.00	73425358 549100	PW/M ADAIR WW OPERATOR CERTIFICATION			
						O&M-WWTP-DUES, SUBSCR			
		Invoice: OP-24HORTON5954		266966	OP-24HORTON5954	10/31/2023		11/12/23	135.00
				135.00	73425358 549100	PW/M HORTON WW OPERATOR CERTIFICATION			
						O&M-WWTP-DUES, SUBSCR			
		Invoice: OP-24TISDEL8207		267040	OP-24TISDEL8207	11/02/2023		11/12/23	135.00
				135.00	73425358 549100	PW/WW OPERATOR CERTIFICATION KT			
						O&M-WWTP-DUES, SUBSCR			
						CHECK	2967	TOTAL:	405.00

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635			111100		CASH																	
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET													
INVOICE DTL DESC																						
2968	11/15/2023	EFT	4104 WA ST FERRIES	267264	RK415891	10/31/2023		11/12/23	789.45													
			Invoice: RK415891			OCT23 WAVE2GO FERRY CHARGES																
				493.15	53011212 543100	PATROL-TRAVEL/MEALS/LODGING																
				35.80	72011321 543100	ENG - C/E ADMIN TRAVEL EXPENSE																
				260.50	73011189 543100	O&M-FAC-TRAVEL/MEALS/LODGING																
						CHECK		2968 TOTAL:	789.45													
2969	11/15/2023	EFT	5709 WEBCHECK INC	267265	INV-7680	10/31/2023		11/12/23	98.28													
			Invoice: INV-7680			FIN/WEBCHECK SERVICES OCT 2023																
				49.14	43411341 541100	FIN - WATER ADMIN PROF SERVICE																
				49.14	43421351 541100	FIN - SEWER ADMIN PROF SERVICE																
						CHECK		2969 TOTAL:	98.28													
2970	11/15/2023	EFT	499 WESTBAY AUTO PARTS I	266860	821460	10/11/2023		11/12/23	-195.84													
			Invoice: 821460			PW/RETURN TIE ROD END, STEERING TIE ROD END																
				-195.84	73638935 531100	O&M-STD ALLOCATION-SUPPLIES																
			Invoice: 821839			10/12/2023		11/12/23	49.19													
				266861	821839	PW/ADAPTERS X16																
				49.19	73638935 531100	O&M-STD ALLOCATION-SUPPLIES																
			Invoice: 822620			10/17/2023		11/12/23	67.21													
				266862	822620	PW/RV MARINE ANTIFREEZE X11																
				67.21	73638935 531100	O&M-STD ALLOCATION-SUPPLIES																
			Invoice: 823074			10/19/2023		11/12/23	299.27													
				266863	823074	PW/OIL FILTER, FUEL FILTER, AIR FILTER																
				299.27	73638935 531100	O&M-STD ALLOCATION-SUPPLIES																
			Invoice: 823076			10/19/2023		11/12/23	76.61													
				266864	823076	PW/NAPAGOLD AIR FILTER																
				76.61	73638935 531100	O&M-STD ALLOCATION-SUPPLIES																
			Invoice: 823088			10/19/2023		11/12/23	39.05													
				266865	823088	PW/HYD HOSE FITTINGS X3																
				39.05	73638935 531100	O&M-STD ALLOCATION-SUPPLIES																
			Invoice: 823236			10/20/2023		11/12/23	4.44													
				266866	823236	PW/STICK-ON RD REFLECTOR X2																
				4.44	73638935 531100	O&M-STD ALLOCATION-SUPPLIES																
			Invoice: 823237			10/20/2023		11/12/23	267.57													
				266867	823237	PW/BLUE DEF 2.5 GAL, NITRILE DISPOS GLOVES																
				267.57	73638935 531100	O&M-STD ALLOCATION-SUPPLIES																
			Invoice: 823602			10/23/2023		11/12/23	18.06													
				266868	823602	PW/V-BELT																

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC					
		18.06	73638935 531100				
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 824949		267092	824949	10/30/2023		11/12/23	5.43
		5.43	73638935 531100	PW/NAPAGOLD OIL FILTER			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 825020		267093	825020	10/30/2023		11/12/23	63.24
		63.24	73638935 531100	PW/1/4 INCH REGULATOR			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 825185		267094	825185	10/31/2023		11/12/23	103.52
		103.52	73638935 531100	PW/HYD HOSE FITTINGS X6			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 825303		267095	825303	10/31/2023		11/12/23	183.56
		183.56	73638935 531100	PW/OIL FILTER, AIR FILTER, FUEL FILTER, COOLANT			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 825304		267096	825304	10/31/2023		11/12/23	95.00
		95.00	73638935 531100	PW/BRAKE ADJUSTING TOOL			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 825490		267097	825490	11/01/2023		11/12/23	36.20
		36.20	73638935 531100	PW/HYD HOSE FITTINGS X4			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 823662		267098	823662	10/23/2023		11/12/23	51.60
		51.60	73425358 531100	PW/RESPIRATOR M			
				O&M-WWTP-SUPPLIES			
Invoice: 823779		267099	823779	10/23/2023		11/12/23	416.56
		416.56	73638935 531100	PW/OIL FILTERS, AIR FILTERS			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 823901		267100	823901	10/24/2023		11/12/23	249.73
		249.73	73638935 531100	PW/EMER SERVICE ROTORS, BRAKE PAD			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 824290		267101	824290	10/26/2023		11/12/23	202.30
		202.30	73638935 531100	PW/LAMP, AIR FILTER, OIL FILTER, FUEL FILTER			
				O&M-STD ALLOCATION-SUPPLIES			
Invoice: 824291		267102	824291	10/26/2023		11/12/23	312.64
		156.32	73111423 531100	PW/EMER SERVICE ROTORS, DISC BRAKE PAD			
		156.32	73111427 531100	OFFICE SUPPLIES			
				OFFICE SUPPLIES			
Invoice: 824560		267103	824560	10/27/2023		11/12/23	20.85
		20.85	73638935 531100	PW/HALOGEN SEALED BEAMS X2			
				O&M-STD ALLOCATION-SUPPLIES			
		267197	825497	11/01/2023		11/12/23	354.13

CITY OF BAINBRIDGE ISLAND



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

Invoice: 825497

354.13 73638935 531100

INVOICE DTL DESC

PW/8MXT X50FT X50
O&M-STD ALLOCATION-SUPPLIES

Invoice: 825636

267198 825636

11/02/2023 11/12/23
PW/HALOGEN SEALED BEAMS, FUEL FILTER
O&M-STD ALLOCATION-SUPPLIES

12.97

12.97 73638935 531100

CHECK 2970 TOTAL: 2,733.29

2971 11/15/2023 EFT
Invoice: 401287103

8115 XYLEM WATERING SOLUT 267104 401287103

10/12/2023 11/12/23
PW/HWY 305 LIFT STATION RENTAL 9/20-10/11/23
305 TEMP GEN-RENTAL

9,678.24

9,678.24 73421355 54500001293

CHECK 2971 TOTAL: 9,678.24

NUMBER OF CHECKS 73 *** CASH ACCOUNT TOTAL *** 349,378.28

	COUNT	AMOUNT
TOTAL EFT'S	73	349,378.28

*** GRAND TOTAL *** 349,378.28

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023 11	71									
APP 001-213000		11/15/2023	11/12/23	110823			GENERAL - ACCOUNTS PAYABLE		159,042.83	
APP 635-111100		11/15/2023	11/12/23	110823			AP CASH DISBURSEMENTS JOURNAL			349,378.28
APP 402-213000		11/15/2023	11/12/23	110823			CASH			
APP 401-213000		11/15/2023	11/12/23	110823			AP CASH DISBURSEMENTS JOURNAL		48,087.89	
APP 101-213000		11/15/2023	11/12/23	110823			ACCOUNTS PAYABLE			
APP 631-213000		11/15/2023	11/12/23	110823			AP CASH DISBURSEMENTS JOURNAL		38,294.65	
APP 407-213000		11/15/2023	11/12/23	110823			ACCOUNTS PAYABLE			
APP 104-213000		11/15/2023	11/12/23	110823			AP CASH DISBURSEMENTS JOURNAL		26,962.09	
APP 403-213000		11/15/2023	11/12/23	110823			STREETS - ACCOUNTS PAYABLE		5,355.26	
APP 108-213000		11/15/2023	11/12/23	110823			AP CASH DISBURSEMENTS JOURNAL			
APP 622-213000		11/15/2023	11/12/23	110823			ACCOUNTS PAYABLE		749.54	
APP 301-213000		11/15/2023	11/12/23	110823			AP CASH DISBURSEMENTS JOURNAL		7,694.72	
		11/15/2023	11/12/23	110823			ACCOUNTS PAYABLE		8,860.15	
		11/15/2023	11/12/23	110823			AP CASH DISBURSEMENTS JOURNAL			
		11/15/2023	11/12/23	110823			CIVIC IMPR - ACCOUNTS PAYABLE		852.24	
		11/15/2023	11/12/23	110823			AP CASH DISBURSEMENTS JOURNAL		150.00	
		11/15/2023	11/12/23	110823			ACCOUNTS PAYABLE			
		11/15/2023	11/12/23	110823			AP CASH DISBURSEMENTS JOURNAL		53,328.91	
		11/15/2023	11/12/23	110823			ACCOUNTS PAYABLE			
		11/15/2023	11/12/23	110823			AP CASH DISBURSEMENTS JOURNAL			
		11/15/2023	11/12/23	110823			GENERAL LEDGER TOTAL		349,378.28	349,378.28
APP 631-130000		11/15/2023	11/12/23	110823			DUE TO/FROM CLEARING		344,023.02	
APP 001-130000		11/15/2023	11/12/23	110823			GENERAL - DUE TO/FROM CLEARING			159,042.83
APP 402-130000		11/15/2023	11/12/23	110823			DUE TO/FROM CLEARING			48,087.89
APP 401-130000		11/15/2023	11/12/23	110823			DUE TO/FROM CLEARING			38,294.65
APP 101-130000		11/15/2023	11/12/23	110823			STREETS - DUE TO/FROM CLEARING			26,962.09
APP 407-130000		11/15/2023	11/12/23	110823			DUE TO/FROM CLEARING			749.54
APP 104-130000		11/15/2023	11/12/23	110823			CIVIC IMPR DUE TO/FROM CLEAR'G			7,694.72
APP 403-130000		11/15/2023	11/12/23	110823			DUE TO/FROM CLEARING			8,860.15
APP 108-130000		11/15/2023	11/12/23	110823			AFFORD HSG DUE TO/FROM CLEAR'G			852.24
APP 622-130000		11/15/2023	11/12/23	110823			DUE TO/FROM CLEARING			150.00

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

YEAR	PER	JNL				ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE DESC		
		11/15/2023	11/12/23		110823					
APP	301-130000							DUE TO/FROM CLEARING		53,328.91
		11/15/2023	11/12/23		110823					
SYSTEM GENERATED ENTRIES TOTAL									344,023.02	344,023.02
JOURNAL 2023/11/71 TOTAL									693,401.30	693,401.30

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 11	71	11/15/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	159,042.83	159,042.83
				FUND TOTAL	159,042.83	159,042.83
101 STREET FUND 101-130000 101-213000	2023 11	71	11/15/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	26,962.09	26,962.09
				FUND TOTAL	26,962.09	26,962.09
104 CIVIC IMPROVEMENT FUND 104-130000 104-213000	2023 11	71	11/15/2023	CIVIC IMPR DUE TO/FROM CLEAR'G CIVIC IMPR - ACCOUNTS PAYABLE	7,694.72	7,694.72
				FUND TOTAL	7,694.72	7,694.72
108 AFFORDABLE HOUSING FUND 108-130000 108-213000	2023 11	71	11/15/2023	AFFORD HSG DUE TO/FROM CLEAR'G AFFORD HSG - ACCOUNTS PAYABLE	852.24	852.24
				FUND TOTAL	852.24	852.24
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 11	71	11/15/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	53,328.91	53,328.91
				FUND TOTAL	53,328.91	53,328.91
401 WATER OPERATING FUND 401-130000 401-213000	2023 11	71	11/15/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	38,294.65	38,294.65
				FUND TOTAL	38,294.65	38,294.65
402 SEWER OPERATING FUND 402-130000 402-213000	2023 11	71	11/15/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	48,087.89	48,087.89
				FUND TOTAL	48,087.89	48,087.89
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 11	71	11/15/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	8,860.15	8,860.15
				FUND TOTAL	8,860.15	8,860.15
407 BUILDING & DEVELOPMENT FUND	2023 11	71	11/15/2023			

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
407-130000					DUE TO/FROM CLEARING		749.54
407-213000					ACCOUNTS PAYABLE	749.54	
					FUND TOTAL	749.54	749.54
622 EXPENDABLE TRUST FUND	2023	11	71	11/15/2023			
622-130000					DUE TO/FROM CLEARING		150.00
622-213000					ACCOUNTS PAYABLE	150.00	
					FUND TOTAL	150.00	150.00
631 CLEARING FUND	2023	11	71	11/15/2023			
631-130000					DUE TO/FROM CLEARING	344,023.02	
631-213000					ACCOUNTS PAYABLE	5,355.26	
635-111100					CASH		349,378.28
					FUND TOTAL	349,378.28	349,378.28

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		159,042.83
101	STREET FUND		26,962.09
104	CIVIC IMPROVEMENT FUND		7,694.72
108	AFFORDABLE HOUSING FUND		852.24
301	CAPITAL CONSTRUCTION FUND		53,328.91
401	WATER OPERATING FUND		38,294.65
402	SEWER OPERATING FUND		48,087.89
403	STORM & SURFACE WATER FUND		8,860.15
407	BUILDING & DEVELOPMENT FUND		749.54
622	EXPENDABLE TRUST FUND		150.00
631	CLEARING FUND		
TOTAL		344,023.02	344,023.02

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND



A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
360785	10/26/2023	PRTD	551 CENTURYLINK	266767	49530CT23	10/07/2023		M102623	84.99
Invoice: 49530CT23				84.99	91421891 542100	210 MADISON AVE SLS TELEM GG-SWR-FAC-PHONE			
Invoice: 49810CT23				266768	49810CT23	10/07/2023		M102623	142.94
				142.94	71311942 64210000724	POLICE-COURT DEDICATED PHONE LINE PD/COURT BLDG-PHONES/POSTAGE			
Invoice: 51270CT23				266769	51270CT23	10/07/2023		M102623	288.55
				288.55	71311942 64210000724	8804 MADISON AVE PD/COURT BLDG-PHONES/POSTAGE			
Invoice: 59960CT23				266770	59960CT23	10/07/2023		M102623	113.32
				113.32	91011757 542100	E-PHONE @ WFP DOCK GG-GF-WFP DOCK-PHONE			
Invoice: 61240CT23				266794	61240CT23	10/16/2023		M102623	58.64
				58.64	91411891 542100	WEAVER PRV WATER TELEM GG-WTR-FAC-PHONE			
							CHECK	360785 TOTAL:	688.44
360786	10/26/2023	PRTD	10014 FIFE WATER SERVICES	266792	23-06-30-01	06/30/2023		M102623	365.00
Invoice: 23-06-30-01				365.00	73425358 541100	PW/MICROSCOPIC EVALUATION REPORT O&M-WWTP-PROF SVCS			
							CHECK	360786 TOTAL:	365.00
360787	10/26/2023	PRTD	2467 STAPLES	266775	8071789609	09/30/2023		M102623	46.90
Invoice: 8071789609				46.90	72011321 531100	ENG/PRINTER PAPER, GEL PENS ENG - C/E ADMIN SUPPLIES			
Invoice: 8071789629				266776	8071789629	09/30/2023		M102623	224.73
				224.73	61011581 531100	PCD/SPONGES, PAPER, SHARPIE, TAPE PCD - C/E ADMIN SUPPLIES			
							CHECK	360787 TOTAL:	271.63
360788	10/26/2023	PRTD	203 WA ST EMPLOYMENT SEC	266806	2023 Q3	09/30/2023		M102623	20.35
Invoice: 2023 Q3				20.35	41011141 549900	PENALTY FOR LATE FILING FIN-GF-MISC EXP			
							CHECK	360788 TOTAL:	20.35

A/P CASH DISBURSEMENTS JOURNAL

NUMBER OF CHECKS 4 *** CASH ACCOUNT TOTAL *** 1,345.42

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	4	1,345.42

*** GRAND TOTAL *** 1,345.42

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL	SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF	1	REF	2	REF	3	ACCOUNT	DESC	LINE	DESC	T	OB	DEBIT	CREDIT
2023	10	212																				
APP	402-213000																				449.99	
	10/26/2023	M102623							102623													
APP	635-111100																					1,345.42
	10/26/2023	M102623							102623													
APP	301-213000																				431.49	
	10/26/2023	M102623							102623													
APP	001-213000																				405.30	
	10/26/2023	M102623							102623													
APP	401-213000																				58.64	
	10/26/2023	M102623							102623													
																					1,345.42	1,345.42
APP	631-130000																				1,345.42	
	10/26/2023	M102623							102623													
APP	402-130000																					449.99
	10/26/2023	M102623							102623													
APP	301-130000																					431.49
	10/26/2023	M102623							102623													
APP	001-130000																					405.30
	10/26/2023	M102623							102623													
APP	401-130000																					58.64
	10/26/2023	M102623							102623													
																					1,345.42	1,345.42
																					2,690.84	2,690.84

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2023 10	212	10/26/2023			
001-130000				GENERAL - DUE TO/FROM CLEARING		405.30
001-213000				GENERAL - ACCOUNTS PAYABLE	405.30	
				FUND TOTAL	405.30	405.30
301 CAPITAL CONSTRUCTION FUND	2023 10	212	10/26/2023			
301-130000				DUE TO/FROM CLEARING		431.49
301-213000				ACCOUNTS PAYABLE	431.49	
				FUND TOTAL	431.49	431.49
401 WATER OPERATING FUND	2023 10	212	10/26/2023			
401-130000				DUE TO/FROM CLEARING		58.64
401-213000				ACCOUNTS PAYABLE	58.64	
				FUND TOTAL	58.64	58.64
402 SEWER OPERATING FUND	2023 10	212	10/26/2023			
402-130000				DUE TO/FROM CLEARING		449.99
402-213000				ACCOUNTS PAYABLE	449.99	
				FUND TOTAL	449.99	449.99
631 CLEARING FUND	2023 10	212	10/26/2023			
631-130000				DUE TO/FROM CLEARING	1,345.42	
635-111100				CASH		1,345.42
				FUND TOTAL	1,345.42	1,345.42

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		405.30
301	CAPITAL CONSTRUCTION FUND		431.49
401	WATER OPERATING FUND		58.64
402	SEWER OPERATING FUND		449.99
631	CLEARING FUND		
		1,345.42	
TOTAL		1,345.42	1,345.42

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND

JK

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC									
360789	10/31/2023	PRTD	176 WA ST DEPT OF LABOR	266950	2023-Q3	10/31/2023	M103123		183.87
Invoice: 2023-Q3									
				.80	72637319 52000000809	Q3 2023 L&I VOLUNTEER HOURS			
				170.46	31011256 520000	WATER QUAL FLOW MONIT-BEN			
				12.33	55011757 520000	EX-GF-EMERG PREP-BEN			
				.61	31011492 520000	PD-HARBORMASTER-BENEFITS			
				-.33	91011176 520000	CLIMATE ADAPTION-BEN			
						GG-C/E-WORKERS COMP SVC-ADMIN			
CHECK 360789 TOTAL:									183.87
NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL ***									183.87
TOTAL PRINTED CHECKS						COUNT	AMOUNT		
						1	183.87		
*** GRAND TOTAL ***									183.87

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	10	325											
APP	631-213000				10/31/2023	M103123	103123			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		.80	
APP	635-111100				10/31/2023	M103123	103123			CASH AP CASH DISBURSEMENTS JOURNAL			183.87
APP	001-213000				10/31/2023	M103123	103123			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		183.07	
					10/31/2023	M103123	103123			GENERAL LEDGER TOTAL		183.87	183.87
APP	631-130000				10/31/2023	M103123	103123			DUE TO/FROM CLEARING		183.07	
APP	001-130000				10/31/2023	M103123	103123			GENERAL - DUE TO/FROM CLEARING			183.07
										SYSTEM GENERATED ENTRIES TOTAL		183.07	183.07
										JOURNAL 2023/10/325 TOTAL		366.94	366.94

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2023	10	325	10/31/2023			
001-130000					GENERAL - DUE TO/FROM CLEARING		183.07
001-213000					GENERAL - ACCOUNTS PAYABLE	183.07	
					FUND TOTAL	183.07	183.07
631 CLEARING FUND	2023	10	325	10/31/2023			
631-130000					DUE TO/FROM CLEARING	183.07	
631-213000					ACCOUNTS PAYABLE	.80	
635-111100					CASH		183.87
					FUND TOTAL	183.87	183.87

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		183.07
631	CLEARING FUND	183.07	
TOTAL		183.07	183.07

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635			111100		CASH															
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET											
INVOICE DTL DESC																				
360790	11/02/2023	PRTD	10404 ADVANTAGE SIGNS & GR	266822	00059720-2	10/25/2023		M110223	2,459.99											
Invoice: 00059720-2			ENG/POLICE COURT MEMORIAL PLAQUE																	
			2,459.99 72011182 53110000724 POL/CRT SUPPLIES																	
CHECK 360790 TOTAL:								2,459.99												
360791	11/02/2023	PRTD	551 CENTURYLINK	266823	0399OCT23	10/23/2023		M110223	3,275.92											
Invoice: 0399OCT23			CITY WIDE TELEMETRY & FAX SERVICE																	
			1,570.33 91425358 542100 GG-WWTP-TELEPHONE/FAX																	
			1,033.66 91411891 542100 GG-WTR-FAC-PHONE																	
			85.81 91011755 542100 GG-C/E-COMMONS-PHONE																	
			174.58 91011189 542100 GG-C/E-CITY HALL-PHONE																	
			256.52 91011897 542100 GG-C/E-O&M YARD FAC-PHONE																	
			83.45 91011255 542100 GG-C/E-COURT BLDG-PHONE																	
			71.57 91011215 542100 GG-C/E-PD-PHONE																	
CHECK 360791 TOTAL:								3,275.92												
360792	11/02/2023	PRTD	308 KITSAP REGIONAL COOR	266951	10/31/2023	10/31/2023		M110223	315.00											
Invoice: 10/31/2023			EX,CC,PCD/LEGISLATIVE RECEPTION 2023																	
			45.00 31011134 443410 EX-GF-TRAINING																	
			225.00 11011116 443410 COUNCIL - TRAINING																	
			45.00 61011584 443410 PCD - C/E ADM TRAINING																	
CHECK 360792 TOTAL:								315.00												
360793	11/02/2023	PRTD	10171 NWESTCO LLC	266824	INV450115	03/24/2023		M110223	26,156.93											
Invoice: INV450115			PW/SOFTWARE UPGRADE FOR FUEL SYST																	
			26,156.93 73011897 54110001148 PWY FUEL SOFTWARE UPGR-PRO SVC																	
Invoice: INV450116			266825 INV450116 03/24/2023 M110223																	
			41,103.75 73011897 54110001148 PW/SOFTWARE UPGRADE FOR FUEL SYST																	
			PWY FUEL SOFTWARE UPGR-PRO SVC																	
Invoice: INV469815			266827 INV469815 09/22/2023 M110223																	
			7,473.41 73011897 54110001148 PW/SOFTWARE UPGRADE FOR FUEL SYST																	
			PWY FUEL SOFTWARE UPGR-PRO SVC																	
CHECK 360793 TOTAL:								74,734.09												
360794	11/02/2023	PRTD	1205 PUGET SOUND ENERGY	267022	0727SEP23	10/30/2023		M110223	10.86											
Invoice: 0727SEP23			194 WINSLOW WAY W COMM EVENTS-ELECTRICITY																	
			10.86 91011739 547100																	
CHECK 360794 TOTAL:								10.86												

CITY OF BAINBRIDGE ISLAND



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

360795 11/02/2023 PRD 5271 WASHINGTON WATER SER 267023 4815979187-OCT23 10/20/2023 M110223 167.73
Invoice: 4815979187-OCT23 167.73 91435838 547500 DECANT FACILITY WATER
GG-DECANT-WATER/SEWER

CHECK 360795 TOTAL: 167.73

NUMBER OF CHECKS 6 *** CASH ACCOUNT TOTAL *** 80,963.59

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	6	80,963.59

*** GRAND TOTAL *** 80,963.59

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT LINE	DESC	T	OB	DEBIT	CREDIT
2023	11	7													
APP	001-213000				11/02/2023	M110223	110223			GENERAL - ACCOUNTS PAYABLE				78,191.87	
										AP CASH DISBURSEMENTS JOURNAL					
APP	635-111100				11/02/2023	M110223	110223			CASH					80,963.59
										AP CASH DISBURSEMENTS JOURNAL					
APP	402-213000				11/02/2023	M110223	110223			ACCOUNTS PAYABLE				1,570.33	
										AP CASH DISBURSEMENTS JOURNAL					
APP	401-213000				11/02/2023	M110223	110223			ACCOUNTS PAYABLE				1,033.66	
										AP CASH DISBURSEMENTS JOURNAL					
APP	403-213000				11/02/2023	M110223	110223			ACCOUNTS PAYABLE				167.73	
										AP CASH DISBURSEMENTS JOURNAL					
										GENERAL LEDGER TOTAL				80,963.59	80,963.59
APP	631-130000				11/02/2023	M110223	110223			DUE TO/FROM CLEARING				80,963.59	
APP	001-130000				11/02/2023	M110223	110223			GENERAL - DUE TO/FROM CLEARING					78,191.87
APP	402-130000				11/02/2023	M110223	110223			DUE TO/FROM CLEARING					1,570.33
APP	401-130000				11/02/2023	M110223	110223			DUE TO/FROM CLEARING					1,033.66
APP	403-130000				11/02/2023	M110223	110223			DUE TO/FROM CLEARING					167.73
										SYSTEM GENERATED ENTRIES TOTAL				80,963.59	80,963.59
										JOURNAL 2023/11/7			TOTAL	161,927.18	161,927.18

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2023 11	7	11/02/2023			
001-130000				GENERAL - DUE TO/FROM CLEARING		78,191.87
001-213000				GENERAL - ACCOUNTS PAYABLE	78,191.87	
				FUND TOTAL	78,191.87	78,191.87
401 WATER OPERATING FUND	2023 11	7	11/02/2023			
401-130000				DUE TO/FROM CLEARING		1,033.66
401-213000				ACCOUNTS PAYABLE	1,033.66	
				FUND TOTAL	1,033.66	1,033.66
402 SEWER OPERATING FUND	2023 11	7	11/02/2023			
402-130000				DUE TO/FROM CLEARING		1,570.33
402-213000				ACCOUNTS PAYABLE	1,570.33	
				FUND TOTAL	1,570.33	1,570.33
403 STORM & SURFACE WATER FUND	2023 11	7	11/02/2023			
403-130000				DUE TO/FROM CLEARING		167.73
403-213000				ACCOUNTS PAYABLE	167.73	
				FUND TOTAL	167.73	167.73
631 CLEARING FUND	2023 11	7	11/02/2023			
631-130000				DUE TO/FROM CLEARING	80,963.59	
635-111100				CASH		80,963.59
				FUND TOTAL	80,963.59	80,963.59

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		78,191.87
401	WATER OPERATING FUND		1,033.66
402	SEWER OPERATING FUND		1,570.33
403	STORM & SURFACE WATER FUND		167.73
631	CLEARING FUND		
		80,963.59	
TOTAL		80,963.59	80,963.59

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND



A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
360796	11/07/2023	PRTD	6420 AT&T MOBILITY	267147	287287004732X071923	07/11/2023		M110723	3,570.87
Invoice: 287287004732X071923						POL,EOC/WIRELESS CHARGES			
				2,922.23	91011215 542100	GG-C/E-PD-PHONE			
				108.64	31011256 542100	EX-GF-EMERG PREP-PHONE			
				540.00	91011215 548500	GG-C/E-PD-SOFTWARE MAINT			
Invoice: 287287004732X081923				267148	287287004732X081923	08/11/2023		M110723	3,558.27
						POL,EOC/WIRELESS CHARGES			
				2,909.63	91011215 542100	GG-C/E-PD-PHONE			
				108.64	31011256 542100	EX-GF-EMERG PREP-PHONE			
				540.00	91011215 548500	GG-C/E-PD-SOFTWARE MAINT			
Invoice: 287287004732X091923				267149	287287004732X091923	09/11/2023		M110723	3,541.11
						POL,EOC/WIRELESS CHARGES			
				2,892.47	91011215 542100	GG-C/E-PD-PHONE			
				108.64	31011256 542100	EX-GF-EMERG PREP-PHONE			
				540.00	91011215 548500	GG-C/E-PD-SOFTWARE MAINT			
Invoice: 287287004732X101923				267150	287287004732X101923	10/11/2023		M110723	3,519.87
						POL,EOC/WIRELESS CHARGES			
				2,870.95	91011215 542100	GG-C/E-PD-PHONE			
				108.92	31011256 542100	EX-GF-EMERG PREP-PHONE			
				540.00	91011215 548500	GG-C/E-PD-SOFTWARE MAINT			
							CHECK	360796 TOTAL:	14,190.12
360797	11/07/2023	PRTD	551 CENTURYLINK	267151	0225NOV23	11/02/2023		M110723	145.19
Invoice: 0225NOV23						O&M FIRE ALARM MONIT			
				145.19	91011897 542100	GG-C/E-O&M YARD FAC-PHONE			
Invoice: 0456NOV23				267152	0456NOV23	11/02/2023		M110723	84.99
						VILLAGE SEWER PUMP			
				84.99	91421891 542100	GG-SWR-FAC-PHONE			
Invoice: 0754NOV23				267153	0754NOV23	11/02/2023		M110723	65.94
						FLETCHER BAY WELL TELEM			
				65.94	91411891 542100	GG-WTR-FAC-PHONE			
Invoice: 1745NOV23				267154	1745NOV23	11/02/2023		M110723	69.01
						CH ELEVATOR SVC LINE			
				69.01	91011189 542100	GG-C/E-CITY HALL-PHONE			
Invoice: 3736NOV23				267155	3736NOV23	11/02/2023		M110723	145.19
						CH FIRE ALARM MONIT			
				145.19	91011189 542100	GG-C/E-CITY HALL-PHONE			
Invoice: 5211NOV23				267156	5211NOV23	11/02/2023		M110723	239.38
						POL PHONE SERVICES			
				239.38	91011215 542100	GG-C/E-PD-PHONE			
				267157	8731NOV23	11/02/2023		M110723	99.96

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 8731NOV23				99.96	91011755 542100	COMMONS FIRE ALARM MONIT GG-C/E-COMMONS-PHONE			
				267158	9136NOV23	11/02/2023		M110723	183.38
Invoice: 9136NOV23				183.38	91011189 542100	CH SECURITY ALARM MONIT GG-C/E-CITY HALL-PHONE			
				267159	9791NOV23	11/02/2023		M110723	138.05
Invoice: 9791NOV23				138.05	91011215 542100	POL TI MANDUS GG-C/E-PD-PHONE			
				267160	9840NOV23	11/02/2023		M110723	65.94
Invoice: 9840NOV23				65.94	91411891 542100	HEAD OF BAY WELL TELEM GG-WTR-FAC-PHONE			
				267161	9858NOV23	11/02/2023		M110723	50.35
Invoice: 9858NOV23				50.35	91411891 542100	SANDS AVE WELL TELEM GG-WTR-FAC-PHONE			
				267162	9869NOV23	11/02/2023		M110723	84.99
Invoice: 9869NOV23				84.99	91415345 542100	ROCKAWAY BEACH PRV TELEMETRY GG-WTR ROCKAWAY-PHONES			
						CHECK	360797	TOTAL:	1,372.37
360798	11/08/2023	PRTD	9169 MICHAEL F BURNS	267268	11/07/2023	11/07/2023		M110723	902,761.44
Invoice: 11/07/2023				340,788.80	151 257100	WINSLOW HOTEL SITE PLAN FAR REFUND			
				511,183.20	152 257100	FAR-UNEARNED REV-PERMIT			
				13,137.04	151 257100	FAR-UNEARNED REV-PERMIT			
				19,705.56	152 257100	FAR-UNEARNED REV-PERMIT			
				7,178.73	91151890 549900	FAR-PUB AM-OTHER MISC			
				10,768.11	91152890 549900	FAR AG - OTHER MISC			
						CHECK	360798	TOTAL:	902,761.44
360799	11/07/2023	PRTD	1205 PUGET SOUND ENERGY	267163	8906OCT23	10/31/2023		M110723	17.96
Invoice: 8906OCT23				17.96	91111263 547100	EAGLE HARBOR DR STREET LIGHT GG-STRT-STREET LIGHTING-UTIL			
				267164	9047OCT23	11/02/2023		M110723	35,813.97
Invoice: 9047OCT23				370.21	71311942 64710000724	CITY WIDE ENERGY SERVICES			
				19.90	73416345 547100	PD/COURT BLDG-ELECTRIC			
				2,743.92	91011189 547100	CASEY STREET WTR-ELECTRICITY			
				576.74	91011215 547100	GG-C/E-CITY HALL-ELECTRIC			
				201.90	91011255 547100	GG-C/E-PD-ELECTRIC			
				14.39	91011557 547100	GG-C/E-COURT BLDG-ELECTRIC			
				424.12	91011755 547100	FARMS-ELECTRIC			
				589.05	91011768 547100	GG-C/E-COMMONS-ELECTRIC			
						GG-C/E-PARKS-ELECTRIC			

CITY OF BAINBRIDGE ISLAND



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

2,052.82	91011897	547100	GG-C/E-O&M YARD FAC-ELECTRIC
13.17	91021182	547100	GG-OS-PROP MNGT-ELECTRIC
5,411.02	91111263	547100	GG-STRT-STREET LIGHTING-UTIL
98.92	91111264	547100	GG-STREET-TRAF CONTROL-UTILITY
11,826.63	91411345	547100	GG-WTR-ELECTRIC
393.61	91415345	547100	GG-ROCKAWAY BCH-UTILITIES
2,623.06	91421355	547100	GG-SWR-ELECTRIC
8,432.13	91425358	547100	GG-WWTP-ELECTRIC
22.38	91435838	547100	GG-DECANT-ELECTRIC

Invoice: 9047OCT23-2

267165	9047OCT23-2	11/03/2023	M110723	400.76
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400.76	91111264	547100	SR 305 & WINSLOW WAY	GG-STREET-TRAF CONTROL-UTILITY
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CHECK	360799	TOTAL:	36,232.69
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NUMBER OF CHECKS	4	*** CASH ACCOUNT TOTAL ***	954,556.62
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	COUNT	AMOUNT
TOTAL PRINTED CHECKS	4	954,556.62

*** GRAND TOTAL ***	954,556.62
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A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL	SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF	1	REF	2	REF	3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
															LINE	DESC				
2023	11	60																		
APP	001-213000															GENERAL - ACCOUNTS PAYABLE			21,826.39	
	11/08/2023	M110723								110823						AP CASH DISBURSEMENTS JOURNAL				
APP	635-111100															CASH				954,556.62
	11/08/2023	M110723								110823						AP CASH DISBURSEMENTS JOURNAL				
APP	402-213000															ACCOUNTS PAYABLE			11,140.18	
	11/08/2023	M110723								110823						AP CASH DISBURSEMENTS JOURNAL				
APP	401-213000															ACCOUNTS PAYABLE			12,507.36	
	11/08/2023	M110723								110823						AP CASH DISBURSEMENTS JOURNAL				
APP	151-213000															FAR-PUBLIC AMENITIES-A/P			361,104.57	
	11/08/2023	M110723								110823						AP CASH DISBURSEMENTS JOURNAL				
APP	152-213000															FAR-FARM/AG-A/P			541,656.87	
	11/08/2023	M110723								110823						AP CASH DISBURSEMENTS JOURNAL				
APP	101-213000															STREETS - ACCOUNTS PAYABLE			5,928.66	
	11/08/2023	M110723								110823						AP CASH DISBURSEMENTS JOURNAL				
APP	301-213000															ACCOUNTS PAYABLE			370.21	
	11/08/2023	M110723								110823						AP CASH DISBURSEMENTS JOURNAL				
APP	403-213000															ACCOUNTS PAYABLE			22.38	
	11/08/2023	M110723								110823						AP CASH DISBURSEMENTS JOURNAL				
																GENERAL LEDGER TOTAL			954,556.62	954,556.62
APP	631-130000															DUE TO/FROM CLEARING			954,556.62	
	11/08/2023	M110723								110823										
APP	001-130000															GENERAL - DUE TO/FROM CLEARING				21,826.39
	11/08/2023	M110723								110823										
APP	402-130000															DUE TO/FROM CLEARING				11,140.18
	11/08/2023	M110723								110823										
APP	401-130000															DUE TO/FROM CLEARING				12,507.36
	11/08/2023	M110723								110823										
APP	151-130000															FAR-PUB AMENITIES-DUE TO/FR				361,104.57
	11/08/2023	M110723								110823										
APP	152-130000															FAR-FARM/AG-DUE TO/FR				541,656.87
	11/08/2023	M110723								110823										
APP	101-130000															STREETS - DUE TO/FROM CLEARING				5,928.66
	11/08/2023	M110723								110823										
APP	301-130000															DUE TO/FROM CLEARING				370.21
	11/08/2023	M110723								110823										
APP	403-130000															DUE TO/FROM CLEARING				22.38
	11/08/2023	M110723								110823										
																SYSTEM GENERATED ENTRIES TOTAL			954,556.62	954,556.62
																JOURNAL 2023/11/60	TOTAL		1,909,113.24	1,909,113.24

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 11	60	11/08/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	21,826.39	21,826.39
				FUND TOTAL	21,826.39	21,826.39
101 STREET FUND 101-130000 101-213000	2023 11	60	11/08/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	5,928.66	5,928.66
				FUND TOTAL	5,928.66	5,928.66
151 FAR-PUBLIC AMENITIES 151-130000 151-213000	2023 11	60	11/08/2023	FAR-PUB AMENITIES-DUE TO/FR FAR-PUBLIC AMENITIES-A/P	361,104.57	361,104.57
				FUND TOTAL	361,104.57	361,104.57
152 FAR-FARMLAND/AGRICULTURE 152-130000 152-213000	2023 11	60	11/08/2023	FAR-FARM/AG-DUE TO/FR FAR-FARM/AG-A/P	541,656.87	541,656.87
				FUND TOTAL	541,656.87	541,656.87
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2023 11	60	11/08/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	370.21	370.21
				FUND TOTAL	370.21	370.21
401 WATER OPERATING FUND 401-130000 401-213000	2023 11	60	11/08/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	12,507.36	12,507.36
				FUND TOTAL	12,507.36	12,507.36
402 SEWER OPERATING FUND 402-130000 402-213000	2023 11	60	11/08/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	11,140.18	11,140.18
				FUND TOTAL	11,140.18	11,140.18
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 11	60	11/08/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	22.38	22.38
				FUND TOTAL	22.38	22.38
631 CLEARING FUND	2023 11	60	11/08/2023			

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF	DATE		DEBIT	CREDIT
ACCOUNT						ACCOUNT DESCRIPTION		
631-130000						DUE TO/FROM CLEARING	954,556.62	
635-111100						CASH		954,556.62
						FUND TOTAL	954,556.62	954,556.62

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		21,826.39
101	STREET FUND		5,928.66
151	FAR-PUBLIC AMENITIES		361,104.57
152	FAR-FARMLAND/AGRICULTURE		541,656.87
301	CAPITAL CONSTRUCTION FUND		370.21
401	WATER OPERATING FUND		12,507.36
402	SEWER OPERATING FUND		11,140.18
403	STORM & SURFACE WATER FUND		22.38
631	CLEARING FUND		
TOTAL		954,556.62	954,556.62

** END OF REPORT - Generated by Jacob Kines **

CITY OF BAINBRIDGE ISLAND

REGULAR 11/8/23 JK



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A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635		111100		CASH													
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET								
										INVOICE DTL DESC							
360800	11/15/2023	PRTD	7994 PENINSULA SERVICES	266991	106222	09/30/2023		11/12/23	80.00								
Invoice: 106222				80.00	51011211 541100	POL/MOBILE SHREDDING											
						PD-C/E-ADM-PROF SVCS											
Invoice: 106733				267170	106733	10/31/2023		11/12/23	80.00								
				80.00	51011211 541100	POL/MOBILE SHREDDING											
						PD-C/E-ADM-PROF SVCS											
								CHECK	360800 TOTAL:	160.00							
360801	11/15/2023	PRTD	57 BAY HAY & FEED	266877	1888960	10/24/2023		11/12/23	15.68								
Invoice: 1888960				15.68	73431835 531100	PW/PROPANE BULK 4 GALLONS											
						OFFICE SUPPLIES											
								CHECK	360801 TOTAL:	15.68							
360802	11/15/2023	PRTD	7242 BELFAIR HOSE & HYDRA	266785	54260	10/12/2023		11/12/23	3,096.70								
Invoice: 54260				3,096.70	73425358 531100	PW/2192-100 C/W 10E & 10C CRIMPED											
						O&M-WWTP-SUPPLIES											
Invoice: 54305				266878	54305	10/16/2023		11/12/23	488.87								
				488.87	73637941 548100	PW/SEALS/O-RINGS, RESEAL CONTROL VALVE											
						VACTOR R&M-REPAIRS											
								CHECK	360802 TOTAL:	3,585.57							
360803	11/15/2023	PRTD	5105 BAINBRIDGE ISLAND RO	266992	10/03/2023	10/03/2023		11/12/23	75.00								
Invoice: 10/03/2023				75.00	41622860 586000	POL/REFUND PARK DEPOSIT											
						PARK/DOCK DEPOSITS CUST-OUT											
								CHECK	360803 TOTAL:	75.00							
360804	11/15/2023	PRTD	7183 BI SPECIAL NEEDS FOU	266993	3329	10/19/2023		11/12/23	3,000.00								
Invoice: 3329				3,000.00	31017686 54110000297	EX/2023-24 HUMAN SERVICES FUNDING											
						HOPE HS/BI SP NEEDS/ISLANDTIME											
								CHECK	360804 TOTAL:	3,000.00							
360805	11/15/2023	PRTD	5490 BAINBRIDGE ISLAND ME	266787	3524	10/19/2023		11/12/23	8,795.95								
Invoice: 3524				8,795.95	72111261 54110001290	ENG/SPLIT RAIL FENCING ALONG SPORTSMAN CLUB RD											
						SPORTSMAN CLUB SAFETY FENCING											
								CHECK	360805 TOTAL:	8,795.95							

CITY OF BAINBRIDGE ISLAND



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC							
360806	11/15/2023 PRTD Invoice: 48863	4904	BOSTEC INC	267175 48863	10/23/2023	11/12/23	236.69
		236.69	53011212 531100	POL/DRY GAS FOR PBTS PD-C/E-PATROL SUPPLIES			
				CHECK	360806 TOTAL:		236.69
360807	11/15/2023 PRTD Invoice: 0027045-1-22	9967	CBRE INC	266880 0027045-1-22	09/30/2023	11/12/23	6,562.50
		6,562.50	31011131 54110000724	EX/APPRaisal REVIEW 8804 MADISON AVE N PD/COURT BLDG NON-CAP-PROF SVC			
				CHECK	360807 TOTAL:		6,562.50
360808	11/15/2023 PRTD Invoice: 0434445321	9127	CIOX HEALTH	267176 0434445321	10/11/2023	11/12/23	101.83
		101.83	52011212 541100	POL/RECORDS FEE POLICE - C/E INVEST PROF SVCS			
				CHECK	360808 TOTAL:		101.83
360809	11/15/2023 PRTD Invoice: 25000364	103	CITY OF BAINBRIDGE I	266797 25000364	10/18/2023	11/12/23	2,573.04
		33.93	73011189 547500	PW/SANDS WELL BILLING 9/2022-10/2023			
		398.99	73111290 547500	O&M-C/E-FAC-CITY WTR/SWR			
		1,865.52	73411345 547500	O&M-STREET-ADM OH-CITY WTR/SWR			
		67.69	73421355 547500	O&M-WTR MAINT-CITY WTR/SWR			
		34.51	73426355 547500	O&M-SWR-CITY WATER/SEWER BILL			
		172.40	73431835 547500	O&M-SIS-CITY WATER/SEWER BILLS			
				O&M-SSWM MAINT-CITY WTR/SWR			
				CHECK	360809 TOTAL:		2,573.04
360810	11/15/2023 PRTD Invoice: OCT23	6920	COMCAST	266995 OCT23	09/20/2023	11/12/23	11.37
		11.37	51011211 545000	POL/HD CONVERTER BOX PD-C/E-ADMIN RENTS/LEASE			
	Invoice: NOV23	267177	NOV23		10/20/2023	11/12/23	11.37
		11.37	51011211 545000	POL/HD CONVERTER BOX PD-C/E-ADMIN RENTS/LEASE			
				CHECK	360810 TOTAL:		22.74
360811	11/15/2023 PRTD Invoice: 29444	9866	TULIP LLC	267202 29444	10/23/2023	11/12/23	6,220.00
		6,220.00	73111290 443410	PW/COMMERCIAL DRIVER SCHOOL TRAIN O&M-STREET-MAINT O/H-TRAINING			
				CHECK	360811 TOTAL:		6,220.00

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635		111100		CASH															
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET										
INVOICE DTL DESC																			
360812	11/15/2023	PRTD	10407 DELFINO, LAETITIA	266964	10/31/2023	10/31/2023		11/12/23	150.00										
	Invoice: 10/31/2023			150.00	41625860 586000	SENIOR CENTER DEPOSIT REFUND													
						SC/COMMONS ROOM DEP-DISBURSEME													
						CHECK	360812	TOTAL:	150.00										
360813	11/15/2023	PRTD	10408 FRANZ, STEPHANIE, CH	266999	10/03/2023	10/03/2023		11/12/23	100.00										
	Invoice: 10/03/2023			100.00	41622860 586000	POL/REFUND PARK DEPOSIT													
						PARK/DOCK DEPOSITS CUST-OUT													
						CHECK	360813	TOTAL:	100.00										
360814	11/15/2023	PRTD	6523 GRANICH ENGINEERED P	267257	BI-0364164	07/12/2023		11/12/23	1,572.59										
	Invoice: BI-0364164			1,572.59	73425358 548100	PW/STATOR, ROTOR, SEEPEX MECH													
						O&M-WWTP-REPAIRS													
						267258	BI-0364978												
	Invoice: BI-0364978			1,501.50	73011897 548100	08/17/2023													
						PW/FIELD TROUBLESHOOT SAYLOR BEALL													
						O&M-C/E-PWYD FAC-REPAIRS													
						CHECK	360814	TOTAL:	3,074.09										
360815	11/15/2023	PRTD	4850 HOME DEPOT CREDIT SE	267046	6014002	10/23/2023		11/12/23	176.08										
	Invoice: 6014002			176.08	73111264 531100	PW/50LB QUIKRETE FAST-SET CONCRETE X30													
						O&M-STREET-TRAF CONTROL-SUPPLY													
						CHECK	360815	TOTAL:	176.08										
360816	11/15/2023	PRTD	863 INTERSTATE BATTERIES	267002	22077746	10/19/2023		11/12/23	158.29										
	Invoice: 22077746			158.29	73011189 531100	PW/31-MHD BATTERY													
						O&M - C/E FACIL OFC SUPPLIES													
						CHECK	360816	TOTAL:	158.29										
360817	11/15/2023	PRTD	318 KC ALCOHOLISM SPECIA	267259	11062023	11/06/2023		11/12/23	1,914.72										
	Invoice: 11062023			1,914.72	91011660 553000	Q3 2023 ALCOHOLISM SERVICES													
						EXEC - C/E DETOX													
						CHECK	360817	TOTAL:	1,914.72										
360818	11/15/2023	PRTD	333 KITSAP COUNTY AUDITO	267049	664018	09/06/2023		11/12/23	19.00										
	Invoice: 664018			19.00	43426351 541100	FIN/LID 20 LIEN RELEASE													
						FIN-SIS-PROF SVCS													

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC									
						CHECK	360818	TOTAL:	19.00
360819	11/15/2023	PRTD	338 KITSAP COUNTY SHERIF	267183	23000043	10/31/2023		11/12/23	5,610.57
	Invoice: 23000043					POL/PRISONER BOARD/MAR			
				5,610.57	51011236 551000	POLICE - C/E PRISONER DETENT'N			
				267184	23000056	11/02/2023		11/12/23	4,281.91
	Invoice: 23000056					POL/PRISONER BOARD/APR			
				4,281.91	51011236 551000	POLICE - C/E PRISONER DETENT'N			
				267185	23000057	11/02/2023		11/12/23	1,437.23
	Invoice: 23000057					POL/PRISONER BOARD/MAY			
				1,437.23	51011236 551000	POLICE - C/E PRISONER DETENT'N			
						CHECK	360819	TOTAL:	11,329.71
360820	11/15/2023	PRTD	1010 PAUL L KING	267050	66577	10/16/2023		11/12/23	4,471.74
	Invoice: 66577					PW/TRILOGY LOCK INSTALLATIONS			
				4,471.74	73011755 54110001050	SCC RENOVATIONS-PROF SVCS			
						CHECK	360820	TOTAL:	4,471.74
360821	11/15/2023	PRTD	5924 KITSAP MUFFLER & TIR	266790	2433	10/11/2023		11/12/23	1,725.39
	Invoice: 2433					PW, POL/GOOSENECK HITCH			
				862.70	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
				862.69	53011217 531100	PD-GF-TRAF PATROL-SUPPLIES			
						CHECK	360821	TOTAL:	1,725.39
360822	11/15/2023	PRTD	10406 MAHAMED, LIBAN	266816	10/17/2023	10/17/2023		11/12/23	450.00
	Invoice: 10/17/2023					CRT/INTERPRETING & TRANSLATION SERVICES			
				450.00	21011125 541230	COURT-INTERPRETER			
						CHECK	360822	TOTAL:	450.00
360823	11/15/2023	PRTD	8684 MATTHEW WEIGHALL	266798	PLN52650	10/19/2023		11/12/23	1,350.00
	Invoice: PLN52650					PERMIT PLN52650 PRE REFUND FEES			
				1,350.00	47047 345810	ZONING & SUBDIVISION FE			
						CHECK	360823	TOTAL:	1,350.00
360824	11/15/2023	PRTD	493 MODERN COLLISION REB	267260	18163	10/18/2023		11/12/23	3,463.87
	Invoice: 18163					POL/2020 FORD INTERCEPTOR LIFT GATE REPAIRS			
				3,463.87	53011212 548100	POLICE - C/E PATROL MAINTENANC			

CITY OF BAINBRIDGE ISLAND

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC									
						CHECK	360824	TOTAL:	3,463.87
360825	11/15/2023	PRTD	10149	MOONLIGHT MARKET	267016	10/18/2023		11/12/23	200.00
	Invoice: 10/18/2023				200.00	41622860	586000	POL/REFUND PARK DEPOSIT PARK/DOCK DEPOSITS CUST-OUT	
						CHECK	360825	TOTAL:	200.00
360826	11/15/2023	PRTD	8888	NATIONAL INTERNAL AF	267020	4021		11/12/23	100.00
	Invoice: 4021				100.00	51011211	549100	POL/AGENCY ANNUAL DUES PD-C/E-ADM-DUES/SUBCR/MEMBRSH	
						CHECK	360826	TOTAL:	100.00
360827	11/15/2023	PRTD	8286	SUPERINTENDENT OF P	267189	18321		11/12/23	550.00
	Invoice: 18321				550.00	41654861	586110	POL/FINGERPRINTING FINGERPRINT OUT-GOES TO SPI	
						CHECK	360827	TOTAL:	550.00
360828	11/15/2023	PRTD	9349	PROPANE NORTHWEST	267261	1511480846		11/12/23	876.64
	Invoice: 1511480846				876.64	91011897	547200	PW/PROPANE 500 GALLONS GG-C/E-O&M YARD FAC-PROPANE	
					267263	1511534385		11/12/23	369.09
	Invoice: 1511534385				369.09	91011897	547200	PW/PROPANE 213.50 GALLONS GG-C/E-O&M YARD FAC-PROPANE	
						CHECK	360828	TOTAL:	1,245.73
360829	11/15/2023	PRTD	9440	QBSI-XEROX	267190	IN3767687		11/12/23	221.96
	Invoice: IN3767687				221.96	21011125	549500	CRT/COPIER LEASE COURT-COPIES/PRINTING	
						CHECK	360829	TOTAL:	221.96
360830	11/15/2023	PRTD	394	RED'S ELECTRIC MOTOR	267058	38586		11/12/23	8,122.30
	Invoice: 38586				8,122.30	73421355	548100	PW/WINSLOW LIFT STATION MAINTENANCE WIN COLL-R&M	
						CHECK	360830	TOTAL:	8,122.30
360831	11/15/2023	PRTD	10409	SOLAK, ADEM & BIRGUL	267062	11/01/2023		11/12/23	5,350.77
	Invoice: 11/01/2023				5,350.77	42142	343500	256 WINSLOW WAY E UTILITY REFUND SEWER SERVICE CHARGES	

CITY OF BAINBRIDGE ISLAND

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 635 111100 CASH
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						CHECK	360831 TOTAL:	5,350.77
360832	11/15/2023 PRTD	8040 SOLENIS LLC	267065	132461563	10/05/2023	11/12/23		13,303.60
	Invoice: 132461563		13,303.60	73425358 531100	PW/PRAESTOL K 279 FLX IBC 1000L X2			
			267067	132366771	06/30/2023	11/12/23		12,303.32
	Invoice: 132366771		12,303.32	73425358 531100	PW/PRAESTOL K 279 FLX IBC 1000L X2			
						CHECK	360832 TOTAL:	25,606.92
360833	11/15/2023 PRTD	601 SOUND REPROGRAPHICS	266890	100577	10/27/2023	11/12/23		114.11
	Invoice: 100577		114.11	72111261 53110001285	ENG/2 PROJECT INFORMATION SIGNS PUBLIC NOTIFICATIO			
			267068	100412	10/18/2023	11/12/23		29.40
	Invoice: 100412		29.40	11011116 549500	CC/PRINT DIAS NAME PLATES			
						CHECK	360833 TOTAL:	143.51
360834	11/15/2023 PRTD	8738 SPEAKWRITE, LLC	267069	60423CD7	10/01/2023	11/12/23		151.31
	Invoice: 60423CD7		151.31	52011212 541100	POL/TRANSCRIPTION			
						CHECK	360834 TOTAL:	151.31
360835	11/15/2023 PRTD	8061 ST BARNABAS DAY SCHO	267193	10/24/2023	10/24/2023	11/12/23		54.00
	Invoice: 10/24/2023		54.00	51011215 531100	POL/HOLIDAY WREATHS X2			
						CHECK	360835 TOTAL:	54.00
360836	11/15/2023 PRTD	2467 STAPLES	266858	8071789597	09/30/2023	11/12/23		228.08
	Invoice: 8071789597		117.85	31011131 531100	EX,FIN/FOLDERS, CALENDARS			
			110.23	41011141 531100	EX-GF-SUPPLIES			
			266882	8071789618	09/30/2023	11/12/23		169.31
	Invoice: 8071789618		169.31	73637891 531100	PW/SHARPIES, CLIPBOARDS, PAPER, PENS			
			267194	8072125215	10/28/2023	11/12/23		156.47
	Invoice: 8072125215		78.24	51011211 531100	POL/TONER, CLOCK, DATASTICKS			
						CHECK	360836 TOTAL:	156.47

CASH ACCOUNT: 635	111100	CASH
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Report generated: 11/08/2023 10:58
User: jkines
Program ID: apcshdsb

A/P CASH DISBURSEMENTS JOURNAL

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INVOICE DTL DESC																				
360839	11/15/2023	PRTD	10205	TUBELITEDENCO LLC	266885	30861582-00	10/18/2023		11/12/23	239.99	PW/GLOSS BLACK VINYL FILM O&M-STREET-TRAF CONTROL-SUPPLY									
	Invoice: 30861582-00				239.99	73111264 531100														
							CHECK	360839	TOTAL:	239.99										
360840	11/15/2023	PRTD	4139	UNITED RENTALS (NORT	267087	226008643-001	10/18/2023		11/12/23	519.42	PW/COMPRESSOR 175-195 CFM TIER 4 RENTAL O&M - C/E FACIL RENTS & LEASES									
	Invoice: 226008643-001				519.42	73011189 545000														
							CHECK	360840	TOTAL:	519.42										
360841	11/15/2023	PRTD	8330	US BANK	266892	7003850	07/25/2023		11/12/23	350.00	BOND ADMIN FEE: BAILTGO19 BNY MELLON DEBT ADM FEES									
	Invoice: 7003850				350.00	91011219 789000														
	Invoice: 7003851				266893	7003851	07/25/2023		11/12/23	350.00	BOND ADMIN FEE: BAILTGOREF19 BNY MELLON DEBT ADM FEES									
					350.00	91011219 789000														
	Invoice: 7003852				266894	7003852	07/25/2023		11/12/23	200.00	BOND ADMIN FEE: BAILTGOREF21 BNY MELLON DEBT ADM FEES									
					200.00	91011219 789000														
	Invoice: 7003853				266895	7003853	07/25/2023		11/12/23	147.27	BOND ADMIN FEE: BAIUTGOREF13 BNY MELLON DEBT ADM FEES									
					147.27	91011219 789000														
							CHECK	360841	TOTAL:	1,047.27										
360842	11/15/2023	PRTD	952	WASHINGTON STATE PAT	267090	I2402122	11/01/2023		11/12/23	92.75	FIN/BACKGROUND CHECKS CPL GUN PERMIT-FBI SHARE OUT									
	Invoice: I2402122				92.75	41654861 586100														
							CHECK	360842	TOTAL:	92.75										
360843	11/15/2023	PRTD	8390	WEST HILLS FORD MAZD	267091	75022065	10/26/2023		11/12/23	127.23	PW/ELEMENT MC-5 O&M-STD ALLOCATION-SUPPLIES									
	Invoice: 75022065				127.23	73638935 531100														
							CHECK	360843	TOTAL:	127.23										
360844	11/15/2023	PRTD	679	WASHINGTON FINANCE	267200	E1999	10/23/2023		11/12/23	55.00	POL/EXCEL CLASS BEGINNER/LH PD-CLERKS-TRAINING									
	Invoice: E1999				55.00	51011120 443410														

CASH ACCOUNT: 635	111100	CASH
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Report generated: 11/08/2023 10:58
User: jkines
Program ID: apcshdsb

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR	PER	JNL	SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF	1	REF	2	REF	3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
															LINE	DESC				
2023	11	66																		
APP	001-213000																			
		11/08/2023	11/12/23	110823												GENERAL - ACCOUNTS PAYABLE			46,790.35	
																AP CASH DISBURSEMENTS JOURNAL				
APP	635-111100															CASH				112,825.41
		11/08/2023	11/12/23	110823												AP CASH DISBURSEMENTS JOURNAL				
APP	403-213000															ACCOUNTS PAYABLE			188.08	
		11/08/2023	11/12/23	110823												AP CASH DISBURSEMENTS JOURNAL				
APP	402-213000															ACCOUNTS PAYABLE			43,870.48	
		11/08/2023	11/12/23	110823												AP CASH DISBURSEMENTS JOURNAL				
APP	631-213000															ACCOUNTS PAYABLE			785.41	
		11/08/2023	11/12/23	110823												AP CASH DISBURSEMENTS JOURNAL				
APP	622-213000															ACCOUNTS PAYABLE			525.00	
		11/08/2023	11/12/23	110823												AP CASH DISBURSEMENTS JOURNAL				
APP	101-213000															STREETS - ACCOUNTS PAYABLE			16,807.82	
		11/08/2023	11/12/23	110823												AP CASH DISBURSEMENTS JOURNAL				
APP	401-213000															ACCOUNTS PAYABLE			1,865.52	
		11/08/2023	11/12/23	110823												AP CASH DISBURSEMENTS JOURNAL				
APP	407-213000															ACCOUNTS PAYABLE			1,350.00	
		11/08/2023	11/12/23	110823												AP CASH DISBURSEMENTS JOURNAL				
APP	650-213000															ACCOUNTS PAYABLE			642.75	
		11/08/2023	11/12/23	110823												AP CASH DISBURSEMENTS JOURNAL				
																GENERAL LEDGER TOTAL			112,825.41	112,825.41
APP	631-130000															DUE TO/FROM CLEARING			112,040.00	
		11/08/2023	11/12/23	110823																
APP	001-130000															GENERAL - DUE TO/FROM CLEARING				46,790.35
		11/08/2023	11/12/23	110823																
APP	403-130000															DUE TO/FROM CLEARING				188.08
		11/08/2023	11/12/23	110823																
APP	402-130000															DUE TO/FROM CLEARING				43,870.48
		11/08/2023	11/12/23	110823																
APP	622-130000															DUE TO/FROM CLEARING				525.00
		11/08/2023	11/12/23	110823																
APP	101-130000															STREETS - DUE TO/FROM CLEARING				16,807.82
		11/08/2023	11/12/23	110823																
APP	401-130000															DUE TO/FROM CLEARING				1,865.52
		11/08/2023	11/12/23	110823																
APP	407-130000															DUE TO/FROM CLEARING				1,350.00
		11/08/2023	11/12/23	110823																
APP	650-130000															DUE TO/FROM CLEARING				642.75
		11/08/2023	11/12/23	110823																
																SYSTEM GENERATED ENTRIES TOTAL			112,040.00	112,040.00
																JOURNAL 2023/11/66	TOTAL		224,865.41	224,865.41

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 11	66	11/08/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	46,790.35	46,790.35
				FUND TOTAL	46,790.35	46,790.35
101 STREET FUND 101-130000 101-213000	2023 11	66	11/08/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	16,807.82	16,807.82
				FUND TOTAL	16,807.82	16,807.82
401 WATER OPERATING FUND 401-130000 401-213000	2023 11	66	11/08/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,865.52	1,865.52
				FUND TOTAL	1,865.52	1,865.52
402 SEWER OPERATING FUND 402-130000 402-213000	2023 11	66	11/08/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	43,870.48	43,870.48
				FUND TOTAL	43,870.48	43,870.48
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 11	66	11/08/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	188.08	188.08
				FUND TOTAL	188.08	188.08
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2023 11	66	11/08/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,350.00	1,350.00
				FUND TOTAL	1,350.00	1,350.00
622 EXPENDABLE TRUST FUND 622-130000 622-213000	2023 11	66	11/08/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	525.00	525.00
				FUND TOTAL	525.00	525.00
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 11	66	11/08/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	112,040.00 785.41	112,825.41
				FUND TOTAL	112,825.41	112,825.41

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
650	AGENCY FUND	2023	11	66	11/08/2023			
	650-130000					DUE TO/FROM CLEARING		642.75
	650-213000					ACCOUNTS PAYABLE	642.75	
FUND TOTAL							642.75	642.75

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
001	GENERAL FUND		46,790.35
101	STREET FUND		16,807.82
401	WATER OPERATING FUND		1,865.52
402	SEWER OPERATING FUND		43,870.48
403	STORM & SURFACE WATER FUND		188.08
407	BUILDING & DEVELOPMENT FUND		1,350.00
622	EXPENDABLE TRUST FUND		525.00
631	CLEARING FUND	112,040.00	
650	AGENCY FUND		642.75
TOTAL		112,040.00	112,040.00

** END OF REPORT - Generated by Jacob Kines **



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Approve City Council Meeting Minutes

SUMMARY: Council will consider approval of meeting minutes.

AGENDA CATEGORY: Minutes

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve City Council Meeting Minutes

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[City Council Study Session Minutes, October 17, 2023.pdf](#)

[Regular City Council Business Meeting Minutes, October 24, 2023.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



**CITY COUNCIL STUDY SESSION
TUESDAY, OCTOBER 17, 2023**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL

Deputy Mayor Hytopoulos called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar.

Mayor Fantroy-Johnson, Deputy Mayor Hytopoulos, and Councilmembers Deets, Moriwaki, Quitslund, Pollock, and Schneider were present.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Councilmember Pollock seconded to approve the agenda as presented. The motion carried unanimously, 7-0. There were no conflicts of interest disclosed.

3) REGULAR BUSINESS

3.A Receive Presentation on Kitsap Transit BI Rides Marketing Campaign and Request to Extend Marketing Campaign into 2024

[Cover Page](#)

[Kitsap Transit and City of BI Current MOU, ILA and Marketing Plan](#)

City Manager King introduced the agenda item. Kitsap Transit's Director of Marketing and Public Information Sanjay Bhatt provided a presentation, and Council discussed the topic.

MOTION: I move to direct the City Manager to prepare an updated Interlocal Agreement (ILA) and Memorandum of Understanding (MOU) with Kitsap Transit to extend the BI Rides marketing campaign into 2024.

Schneider/Deets: The motion carried unanimously, 7-0.

3.B Receive Update on the South Island Sewer Wastewater Treatment Negotiations with Kitsap County Sewer District #7

[Cover Page](#)

[South Island Sewer Slides 101723.pptx](#)

City Manager King introduced the agenda item. Public Works Director Wierzbicki provided a presentation, and Council discussed the topic.

Sewer District #7 Commissioner Sarah Lee provided additional information.

4) COMMITTEE REPORTS

Council members provided an update on committees and regional events.

5) ADJOURNMENT

Mayor Hytopoulos adjourned the meeting at 7:45.

Brenda Fantroy-Johnson, Mayor

Christine Brown, MMC, City Clerk



**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, OCTOBER 24, 2023**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Fantroy-Johnson called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar.

Mayor Fantroy-Johnson, Deputy Mayor Hytopoulos, and Councilmembers Deets, Moriwaki, Pollock, Quitslund, and Schneider were present.

Mayor Fantroy-Johnson led the Pledge of Allegiance.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Councilmember Deets seconded to approve the agenda as presented. The motion carried unanimously, 7-0. Deputy Mayor Hytopoulos disclosed a potential conflict of interest with agenda item 5.F.

3) PRESENTATION(S)

3.A Present Proclamation Honoring Veterans Day on November 11, 2023
[Cover Page](#)
[Veterans Day Proclamation 2023.docx](#)

Councilmember Moriwaki read the proclamation.

Gary Sakuma, Commander of American Legion Colin Hyde Post #164, accepted the proclamation.

4) PUBLIC COMMENT

4.A Instructions for Providing Public Comment
[Cover Page](#)
[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

Brian Guy spoke about accessibility on Bainbridge Island and upcoming events.

Scott Isenman spoke about the Harbormaster position.

Kim McCormick spoke in favor of providing the Durans sewer service under the Sewer District #7 Interlocal Agreement.

John Grinter spoke about non-motorized transportation.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda
[Cover Page](#)

Councilmember Quitslund requested the removal of item 5.F from the Consent Agenda.

MOTION: I move to approve the Consent Agenda with that item removed.

Moriwaki/ Deets: The motion carried unanimously, 7-0.

5.B Approve Accounts Payable and Payroll

[Cover Page](#)

[AP Report to Council of Cash Disbursements 10-25-23.pdf](#)

[Council PR Report PR 102023.pdf](#)

5.C Approve City Council Meeting Minutes

[Cover Page](#)

[Special City Council Meeting - Executive Session Minutes, October 10, 2023.pdf](#)

[Regular City Council Business Meeting Minutes, October 10, 2023.pdf](#)

5.D Authorize the City Manager to Authorize Amendment No. 3 to the Professional Services Agreement with Tetra-Tech, Inc. for the Wastewater Treatment Plant Outfall Extension Project (\$337,061.00, Sewer Fund) – Public Works

[Cover Page](#)

[Amendment No 3_WWTP Capacity Upgrades and Outfall Ext_Tetra Tech.docx](#)

[Wastewater Treatment Plant Outfall Location Map.pdf](#)

5.E Authorize the City Manager to Execute a Purchase Order for the Harborview Drive Sewer Pump Station Generator Replacement (\$53,109.47) and Authorize a Budget Amendment (\$125,000, Sewer Fund) - Public Works

[Cover Page](#)

[Harborview Drive Generator Replacement Project 01293 Purchase Order 100923.pdf](#)

[CAT _ Sourcewell Quote NC Power Systems.pdf](#)

[Pump Station Generator Location Map.pdf](#)

5.G Adopt Ordinance No. 2023-29 Amending the Water Surcharge Ordinance - Ferncliff to Include One Additional Property in the Surcharge Boundary - Public Works

[Cover Page](#)

[Ordinance 2023-29 Amending Ferncliff Water Extension Surcharge Area.docx](#)

[EXHIBIT A - Amended Ferncliff Surcharge Area Boundary.pdf](#)

[EXHIBIT B - Amended Ferncliff Surcharge Area Properties.docx](#)

5.H Cancel the November 7, 2023 City Council Study Session

[Cover Page](#)

- 5.I Authorize Solicitation for Design and Implementation of a 2024 Community Heat Pump Installation Pilot Program (\$200,000)**
[Cover Page](#)
[Draft RFQ for 2024 Heat Pump Installation Pilot Program .docx](#)
- 5.J Authorize the City to Apply in Partnership with Housing Resources Bainbridge (HRB) for the Washington State Department of Commerce Connecting Housing to Infrastructure grant Program (CHIP) in the amount of \$480,000 for Utility Improvements for the Ericksen Affordable Housing Project**
[Cover Page](#)
[MOU COBI HRB signed.pdf](#)
[HRB Letter of Support to COBI.pdf](#)

ITEM PULLED FROM THE CONSENT AGENDA

- 5.F Authorize the City Manager to Execute Amendment No. 1 to the City of Bainbridge Island and Kitsap County Sewer District No. 7 Interlocal Agreement for Wastewater Treatment Adding One Equivalent Residential Unit Sewer Connection for 4301 Point White Drive NE - Public Works**
[Cover Page](#)
[Amendment No. 1 to Agreement between City and Sewer District No. 7.docx](#)
[KITSAP COUNTY DISTRICT #7-COBI WWTP.pdf](#)
[Location Map_4301 Point White Drive.pdf](#)

Councilmember Quitslund moved to add an additional residential unit for the property discussed in public comment to Amendment No. 1 to the Interlocal Agreement. Council discussed the request.

MOTION: I move to authorize the City Manager to execute Amendment No. 1 to the Interlocal Agreement for Wastewater Treatment with Kitsap County Sewer District No. 7, in substantial conformance with the attached amendment, adding one equivalent residential unit sewer connection for 4301 Point White Drive NE and another ERU for 4099 Rockaway Beach Road NE (discussed in public comment).

Quitslund/Hytopoulos: The motion failed 2 – 5.

AYES: Jon Quitslund, Joe Deets
NOES: Brenda Fantroy-Johnson, Kirsten Hytopoulos, Clarence Moriwaki, Michael Pollock, Leslie Schneider
ABSENT: None
ABSTAIN: None

MOTION: I authorize the City Manager to execute Amendment No. 1 to the Interlocal Agreement for Wastewater Treatment with Kitsap County Sewer District No. 7, in substantial conformance with the attached amendment, adding one equivalent residential unit sewer connection for 4301 Point White Drive NE.

Fantroy-Johnson/Moriwaki: The motion carried unanimously, 7-0.

Council’s consensus was to have the remaining four requests brought back to Council for consideration.

6) COUNCIL ANNOUNCEMENTS

Council members reported on local and regional events and meetings.

7) CITY MANAGER'S REPORT

7.A Receive City Manager's Report

[Cover Page](#)

[CAP Status Update Memo - Q3 2023.docx](#)

[STP Q3 2023 Progress Update.docx](#)

[2023 Q3 Memo for CC 10242023.pdf](#)

City Manager King provided an update on a grant program with Housing Resources Bainbridge and 3rd quarter reports on the Climate Action Plan, Sustainable Transportation Plan, and City-wide workplan.

He noted the opening celebration for the Ted Spearman Justice Center is November 15, 2023.

8) PUBLIC HEARING(S) AND BUDGET DISCUSSIONS

8.A Authorize Amendment No. 1 to the Professional Services Agreement with LMN Architects to Update the Winslow Subarea Plan (\$188,316), and Related Budget Amendment (\$201,200) ** 2023 Council High Priority Project - Planning**

[Cover Page](#)

[Amendment No 1 to PSA LMN re Winslow Subarea Plan.docx](#)

[Amendment No. 1 to PSA Exhibit A Updated Scope of Services.docx](#)

City Manager King introduced the agenda item. Planning Director Charnas provided a presentation on agenda items 8.A and 8.B.

MOTION: I move to authorize the City Manager to execute Amendment No. 1 to the Professional Services Agreement with LMN Architects to update the Winslow Subarea Plan as described in this agenda item, with approval of a subsequent budget amendment in the amount of \$201,200.

Moriwaki/Quitslund: The motion carried unanimously, 7-0.

8.B Authorize Amendment No. 1 to the Professional Services Agreement with Nexus Planning Services for the Periodic Update to the Comprehensive Plan (\$48,859), and Related Budget Amendment (\$44,000) ** 2023 Council High Priority Project - Planning**

[Cover Page](#)

[Amendment No 1 to Nexus Planning Services PSA.docx](#)

[Scope of Work for Amendment No. 1 to Nexus Planning Services PSA.docx](#)

City Manager King introduced the agenda item. Council discussed the item.

MOTION: I move to authorize the City Manager to execute Amendment No. 1 to the Professional Services Agreement with Nexus Planning Services for the Periodic Update to the Comprehensive Plan as described in this agenda item, with approval of a subsequent budget amendment in the amount of \$44,000.

Quitslund/Moriwaki: The motion carried unanimously, 7-0.

8.C Receive Presentation of the Proposed 2024 Mid-Biennium Budget Modification; Hold Public Hearing for Ordinance No. 2023-22 Relating to the 2024 Mid-Biennium Budget Modifications - Finance

Cover Page

[2024 Budget Presentation for CC_10242023.pptx](#)

[Ordinance No 2023-22 Memo of 2024 Modifications_updated 20231019.docx](#)

[Ordinance No. 2023-22 Adopting Mid-Biennium Modifications to 2024 Adopted Budget.docx](#)

[Ordinance No. 2023-22 Exhibit A 20231013.pdf](#)

[Ordinance No. 2023-22 Exhibit B 20231013.pdf](#)

[Ordinance 2023-22 Exhibit C - 2023-2028 Modified Capital Improvement Plan.pdf](#)

City Manager King introduced the agenda item. Finance Director Pitts provided a presentation on the proposed 2024 budget modifications.

Police Chief Clark provided additional information on the proposed change to the Harbormaster position.

Mayor Fantroy-Johnson opened the public hearing at 8:11 p.m. There was no public comment. Mayor Fantroy-Johnson closed the public hearing at 8:12 p.m.

MOTION: I move to forward Ordinance No. 2023-22 relating to the 2024 Mid-biennium budget modifications to the November 14 business meeting.

Deets/Moriwaki: The motion carried unanimously, 7-0.

8.D Hold Public Hearing for Ordinance No. 2023-21 and Relating to the Property Tax Levy for Collection in 2024 and Adopt Ordinance No. 2023-21 - Finance

Cover Page

[2024_Property Tax_for_CC_10242023.pptx](#)

[Ordinance No. 2023-21 Relating to the Levy of Property Taxes for Collection in 2024.docx](#)

[City of Bainbridge Island Levy Limit Calculation 9 26 2023 TY2024.pdf](#)

Mayor Fantroy-Johnson opened the public hearing at 8:12 p.m. There was no public comment. Mayor Fantroy-Johnson closed the public hearing at 8:12 p.m.

MOTION: I move to adopt Ordinance No. 2023-21 relating to the property tax levy for collection in 2024.

Deets/Moriwaki: The motion carried unanimously, 7-0.

9) REGULAR BUSINESS

9.A Consider Ordinance No. 2023-25 Repealing Moratorium on Inns in Neighborhood Centers and Adopting New Regulations - Planning

Cover Page

[Ordinance No. 2023-25 Repealing Moratorium on Inns in Neighborhood Centers and Adopting New Regulations.docx](#)

[Ordinance No. 2023-25 Exhibit A.pdf](#)

Planning Director Charnas introduced the agenda item.

MOTION: I move to forward Ordinance No. 2023-25 to the November 14, 2023, City Council business meeting for consideration of adoption.

Quitslund/Moriwaki: The motion carried unanimously, 7-0.

9.B Authorize Execution of Contract for State Lobbying Services - Executive

Cover Page

Gordon Thomas Honeywell City of Bainbridge Island Professional Services Agreement.docx

Pre-2024 Session Presentation - Bainbridge Island.pptx

Developing a Legislative Agenda Handout.docx

What to expect in 2024 - Bainbridge Island.docx

Gordon Thomas Honeywell Government Relations List of Clients.pdf

City Manager King introduced the agenda item. Briahna Murray from Gordon Thomas Honeywell provided a presentation, and Council discussed the topic.

MOTION: I authorize the City Manager to execute the contract for state lobbying services with Gordon Thomas Honeywell Government Relations for a not to exceed amount of \$53,100 per year.

Moriwaki/Schneider: The motion carried unanimously, 7-0.

10) ADJOURNMENT

Mayor Fantroy-Johnson adjourned the meeting at 8:55 p.m.

Brenda Fantroy-Johnson, Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Adopt Ordinance No. 2023-25 Repealing Moratorium on Inns in Neighborhood Centers and Adopting New Regulations - Planning,

SUMMARY: Ordinance No. 2023-25 updates the City's regulations on "Inns" in Neighborhood Center (NC) zones in the following ways:

1. The ordinance repeals the temporary moratorium on new inns in NC zones that was approved by Ordinance No. 2022-25.

2. The ordinance adds new regulations for "inns" in NC zones, specifically making "inns" a conditional use in NC zones and adding new "Use Specific Standards" for inns in NC zones to:

- limit the total number of inns in each neighborhood center to 3 in Lynwood Center and 1 in both Rolling Bay and Island Center;
- prohibit inns on adjacent properties, and;
- require that inns within a NC area are separately owned and operated.

Ordinance No. 2023-25 follows through on the policy direction provided by the City Council on May 9, 2023. At this time, there are not any existing or planned inns in Rolling Bay and Island Center. Lynwood Center has 2 constructed inns and one that has received final site plan approval. The City Council discussed this ordinance on October 24, and approved a motion to forward for approval at a future business meeting.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: Adopt Ordinance No. 2023-25 repealing the moratorium on Inns in Neighborhood Centers and adopting new regulations.

COMMUNITY ENGAGEMENT AND OUTREACH: Several city council meeting agendas discussing and formerly acting on Inns in NC zones; Public comment was taken at the 8/24 and 9/28 Planning Commission meetings. City staff mailed postcards with the public hearing information to the 3 NC areas.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: “Inns” are defined in Bainbridge Island Municipal Code 18.36.030 as “a building or group of buildings containing up to 15 guest rooms, where, for compensation, lodging is provided for transient visitors.”

On December 13, 2022, the City Council adopted Ordinance No. 2022-05, a one-year moratorium on the development of new inns in the Neighborhood Center Zoning District. Moratoria, or interim zoning ordinances, are permissible under the Revised Code of Washington and require a public hearing within 60 days of adoption, per 35A.63.220 and 36.70A.390. The City Council enacted the moratorium to address situations in which a common owner and/or operator may own or operate more than one inn on abutting or nearby properties, thereby creating a group of buildings that functionally operates as a hotel rather than as individual inns. The City Council held the required public hearing on the moratorium on January 24, 2023.

On May 9, 2023, the City Council discussed the moratorium, and possible new regulations on inns. At the close of the discussion, the City Council provided policy direction to staff by approving the following motion:

I move to direct staff to prepare an ordinance providing flexibility for the definition of inns in Lynwood Center, while clarifying the numerical limitations on inns in all other neighborhood centers.

The Planning Commission held a study session on draft Ordinance No. 2023-25 on August 24, 2023. The City Council received an overview presentation on Draft Ordinance No. 2023-25 at their September 12, 2023 meeting. The City Council confirmed that the Planning Commission should hold a public hearing and ultimately, make a recommendation on the Ordinance to the City Council.

The Planning Commission held a public hearing on Ordinance No. 2023-25 on September 28, 2023, and after closing the public hearing, continued discussion of the draft ordinance. The Planning Commission voted to amend the ordinance to change “inns” from a “permitted” to a “conditional” use in Neighborhood Center areas, and reduce from “2” to “1” the number of future inns in the Rolling Bay and Island Center areas.

The Planning Commission then made a recommendation of approval of amended Ordinance No. 2023-25 to the City Council.

The temporary moratorium on new inns in NC zones that was enacted with Ordinance No. 2022-25 expires on December 13, 2023. If that moratorium expires prior to approval of new “inn” regulations, the existing regulations, which permit “inns” in NC zones, would be in effect.

ATTACHMENTS:

[Ordinance No. 2023-25 Repealing Moratorium on Inns in Neighborhood Centers and Adopting New Regulations.docx](#)

[Ordinance No. 2023-25 Exhibit A.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

ORDINANCE NO. 2023-25

AN ORDINANCE of the City of Bainbridge Island, Washington, repealing Ordinance No. 2022-25 that placed a moratorium on new inns in Neighborhood Center zones, and amending BIMC Table 18.09.020 and Section 18.09.030 to add new *Use Specific Standards* for inns in Neighborhood Center zones.

WHEREAS, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt moratoria related to land uses; and

WHEREAS, Policy 9.8 of the Land Use Element of the City's Comprehensive Plan states that Neighborhood Centers achieve a mix of neighborhood-scale businesses, public uses, and housing which are compatible with the scale and intensity of the surrounding residential neighborhood, and which minimizes the impact of noise, odor, lighting, fire safety, and transportation on the neighborhood; and

WHEREAS, in accordance with the City of Bainbridge Island Municipal Code ("BIMC"), "inns" are defined in BIMC 18.36.030, in relevant part, as "a building or group of buildings containing up to 15 guest rooms, where, for compensation, lodging is provided for transient visitors. ... An inn is not a hotel, motel or bed and breakfast lodging as defined and regulated elsewhere in this title;" and

WHEREAS, the City Council is concerned about the manner in which the City is interpreting and implementing some of the City's regulations regarding inns, particularly in situations in which a common owner and/or operator may own or operate more than one inn on abutting properties, or properties that are in near proximity, and thereby create a situation in which although each inn may contain 15 or fewer guest rooms on a particular lot or parcel, a "group of buildings" is created on those lots or parcels in near proximity that exceeds the limit of 15 guest rooms, and such a use functionally creates a combination of lots or parcels that could operate as a hotel rather than as individual inns, and the impacts from the combined use exceed what is intended by the City's regulations; and

WHEREAS, the City possesses land use jurisdiction and regulatory authority over the City's incorporated lands; and

WHEREAS, the City Council enacted a one-year moratorium under RCW 35A.63.220 and RCW 36.70A.390 by approving Ordinance No. 2022-25 on December 13, 2022 providing the City Council with additional time to review the City's land use regulations and Comprehensive Plan related to this issue and, if necessary, adopt amendments accordingly; and

WHEREAS, pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council held a public hearing on January 24, 2023, within 60 days of adoption of Ordinance No. 2022-25; and

WHEREAS, the City Council discussed options for updating regulations for inns in Neighborhood Center areas at the May 9, 2023 City Council meeting, and after consideration of the potential land use issues that could be created by allowing an unlimited number of inns in Neighborhood Center areas, the City proposes to update the regulations to limit the total number of inns in each neighborhood centers; and

WHEREAS, the Planning Commission considered draft Ordinance No. 2023-25 on August 24, 2023, and

WHEREAS, the Planning Commission held a public hearing on Ordinance No. 2023-25 on September 28, 2023, and after closing the public hearing, amended this ordinance to change “inns” from a “permitted” to a “conditional” use in Neighborhood Center areas, and reduce from “2” to “1” the number of future inns in the Rolling Bay and Island Center areas; and

WHEREAS, the Planning Commission made a recommendation of approval of amended Ordinance No. 2023-25 to the City Council; and

WHEREAS, notice was given on September 14, 2023, to the Office of Community Development at the Washington State Department of Commerce in conformance with RCW 36.70A.106; and

WHEREAS, on October 24, 2023 the City Council discussed the Planning Commission recommendation on Ordinance No. 2023-25; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Moratorium Repealed. As authorized by the police powers of the City as set forth, for example, in Article XI, Section 11, of the Washington State Constitution, and pursuant to statutory authority set forth, for example, in RCW 36.70A.390 and RCW 35A.63.220, the City hereby repeals the temporary moratorium on new inns in Neighborhood Center areas that was approved by Ordinance No. 2022-25.

Section 2. Table 18.09.020 of the Bainbridge Island Municipal Code is hereby amended as shown in Exhibit A.

Section 3. Section 18.09.030.D. of the Bainbridge Island Municipal Code is hereby amended to read as follows:

D. Commercial Sales and Service.

1. Inns. Inns in Neighborhood Center zones must meet the following standards:
~~Repealed by Ord. 2021-03.~~
 - a. The Rolling Bay and Island Center Neighborhood Center zones are limited to no more than 1 inn each. The Lynwood Center Neighborhood Center zone is limited to no more than 3 inns.
 - b. New inns may not be located contiguous or adjacent to properties with existing inns.
 - c. New inns within a Neighborhood Center zone shall be separately owned and operated.

Section 4. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this XXX day of XXX, 2023.

APPROVED by the Mayor this XXX day of XXX, 2023.

Brenda Fantroy-Johnson, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER:

2023-25

Exhibit A to Ordinance No. 2023-25

EXCERPT Table 18.09.020 Use Table

“P” = Permitted Use	“A” = Accessory Use										Additional use restrictions for Chapters 16.12 and 16.20 BIMC may apply to shoreline or critical area properties									
“C” = Conditional Use	“CA” = Conditional Accessory Use																			
Blank = Prohibited Use	“T” = Temporary Use																			
ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
USE CATEGORY/TYPE											CC	MA	EA	Gate	Ferry [1]					
COMMERCIAL SALES AND SERVICE																				
Note: Commercial Sales and Service uses may be subject to additional requirements in BIMC 16.12.040.D, Commercial Development.																				
Accommodation																				
Bed and Breakfast (3+ bedrooms)	C	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P			
Inn											P	P	P	P	P	P	P C			D.1
Hotel																P				



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize the City to Apply for the Washington State Department of Commerce's Washington Electric Vehicle Charging Program (WAEVCP) Grant in the amount of \$233,000

SUMMARY: The Washington State Department of Commerce is offering \$7,500 - \$85,000 per plug to provide funding to local governments and other organizations for the installation of new electric vehicle (EV) charging stations. The City wishes to apply with the goals of providing much needed fleet charging capacity and increasing the supply of public EV chargers on the Island. The City will request \$233,000 in grant funding to support multiple project locations. There is no match requirement. The application deadline for this grant is December 1.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Authorize the City Manager, or designee, to apply for the Washington State Department of Commerce's Washington Electric Vehicle Charging Program grant in the amount of \$233,000.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	\$273,000
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The 2020 Climate Action Plan (CAP) identifies electrification of the City's vehicle fleet as a priority action to be taken by the City in support of the greenhouse gas emission reduction goals established in the CAP. To support the transition from a fuel combustion engine fleet towards electric vehicles (EV), the City must increase its EV charging capacities. Currently, the City has three EV's in its fleet—two located at City Hall and one at the Police Station—with three additional vehicles expected to be purchased in 2024 for use at City Hall.

The CAP also identifies the development of infrastructure to support EV's, electric bikes, and other personal electric transportation options as a key strategy for achieving adopted City greenhouse gas emissions reduction goals. In addition, the CAP names the installation of charging stations in commercial centers—including Lynwood Center—as a priority action.

The Washington State Department of Commerce is offering \$7,500 - \$85,000 per plug to provide funding to local governments and other organizations for the installation of new EV charging stations. The City wishes to apply with the goals of providing much needed fleet charging capacity and increasing the supply of public EV chargers on the Island.

To fulfill the project priorities as stated in the CAP, the City will use grant funds from this program to install EV charging stations at City Hall and the Ted Spearman Justice Center for fleet vehicle charging as well as one public charging station at Lynwood Center. Staff selected these locations based on an assessment of current charging needs and strength of project using grant scoring metrics.

The City will request \$233,000 in grant funding to support EV chargers at three locations: two for City fleet vehicles and one for public charging.

The City will request \$33,000 in grant funding for City Hall to purchase and install two dual-port level 2 chargers as well as install additional conduit for 3 stub outs to support future charging stations. The total estimated cost for EV charging improvements at City Hall is approximately \$150,000. In addition to the \$33,000 in requested grant funding, the City expects to receive up to \$24,000 in potential Puget Sound Electric (PSE) incentives. The City Hall EV charging improvements are expected to utilize roughly \$143,000 of City general funds already marked for EV fleet charging.

At the Justice Center, the City will request \$30,000 in grant funding to purchase and install two-dual port level 2 chargers. The total estimated cost for EV charging improvements at the Justice Center is approximately \$40,000. In addition to the \$30,000 in requested grant funding, the City expects to receive up to \$24,000 in PSE incentives to cover the remaining project costs. The Justice Center EV charging improvements are not expected to utilize City funds.

The City is tentatively planning to request \$170,000 in grant funds to support the purchase and installation of one dual-port DC fast charger at Lynwood Center Road for public use. This charger would improve the geographic distribution of public chargers on the Island—most of which are currently concentrated in Winslow—and provide a DC fast charger. There are currently no publicly available DC fast chargers on the island. The total cost to install a DC fast charger in the right of way at Lynwood Center is estimated at up to \$300,000. This leaves approximately \$130,000 in unidentified funding to be secured in a future budget amendment request. The City has not yet identified an exact location for EV charger installation but is engaging with property owners in the area to discuss potential sites. The inclusion of a public charging station at Lynwood Center Road in the grant application will be determined pending the outcome of property owner engagement.

Grant applications are due to the Department of Commerce on December 1, 2023. While there is no formal match requirement, City funds may be requested to support the fleet charger and/or public charging projects. This is a competitive grant program; there is no assurance the city will be awarded a grant from this application. The City will be notified of any grant award on January 16, 2024. Each location included in the application will be evaluated and awarded funds separately, this means that the City could be selected for one, two, all three, or none of the proposed locations. The required timeline for project completion is between August 2024 (for fleet chargers) and July 2025 (for public charger).

ATTACHMENTS:

FISCAL DETAILS: \$62,074 remains from the adopted 2023-2024 Budget for fleet EV charging. An additional \$160,000 is currently requested in the 2024 budget amendment to support this work. No additional budget is requested at this time to support this grant application. If the grant is awarded, a budget amendment of approximately \$130,000 will be needed to cover the remaining costs for the Lynwood Center public charger installation.

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME:

AGENDA ITEM: Consider Authorizing the City Manager to Issue a Request for Proposals for a Community Plan for Visual, Performing and Literary Arts on Bainbridge Island (\$50,000) - Executive,

SUMMARY: The City and its arts community undertook a comprehensive public art master planning process roughly 20 years ago. The plan, approved in 2003, should be reviewed and updated given current community interests. In October 2022, the City Council authorized the City Manager to take the steps necessary to update the City's Public Art Plan. The Request for Proposals in this packet seeks consultant services to lead a community process to develop a current community plan for visual, performing and literary arts on Bainbridge Island.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Authorize the City Manager to issue a request for proposals for a community plan for visual, performing and literary arts on Bainbridge Island, with funding of up to \$50,000 to come from the Public Art Subfund, substantially in the form attached.

COMMUNITY ENGAGEMENT AND OUTREACH: Discussion at Council meeting in Oct. 2022 and at public art committee meetings in 2023.

FISCAL IMPACT:

Amount:	\$30,000 - \$50,000
Ongoing Cost:	
One-Time Cost:	\$30,000 - \$50,000
Included in Current Budget?	Yes

BACKGROUND: The community of Bainbridge Island holds arts and humanities as a high community value. The City's Comprehensive Plan includes a Cultural Element, an optional element to the state-required Comprehensive Plan, but one which was added over two decades ago to recognize and emphasize the contribution of cultural institutions on Bainbridge Island. The Cultural Element explicitly calls for the City to work with a variety of organizations with different aims, for example through Policy CUL 1.4 (Maintain cooperative working relationships with the Island's cultural institutions), Policy CUL 2.3 (Cultivate partnerships among the arts and humanities, economic development and tourism sectors), and Policy CUL 3.1 (Promote a sense of respect and appreciation for history and heritage among Island residents by supporting organizations that provide community education programs, school curriculum and oral history programs.) This guidance has led to the RFP including language to seek a plan that includes visual, performing and literary arts on Bainbridge Island and assumes participation by many organizations.

There are museums dedicated to visual arts and history, a recently renovated performing arts center, and a nascent film festival. The community has multiple venues for performing arts, including as examples, the Bainbridge Performing Arts Center (BPA), the performance space at Bainbridge High School, the Bainbridge Island Museum of Art, and outdoor spaces in Waterfront Park and Battle Point Park. The City of Bainbridge Island has recently introduced a Poet Laureate program in conjunction with other local arts organizations. Other community arts opportunities include the space and facilities at the Bainbridge Artisan Resource Network (BARN), which are open to the community and offer classes and space for a wide range of arts activities – from cooking to audio production to woodworking. The City has also been designated as a Creative District by the State of Washington.

The City currently owns roughly two dozen pieces of public art. Public art is currently housed in City Hall, the public library and the public swimming pool. Public art is also displayed in city parks, included as art elements in sidewalks, and contemplated as part of the Sound to Olympics Trail. The City is currently procuring art for its new Police-Court facility. Funding for City-owned public art is provided through an annual transfer from the General Fund to the Public Art Subfund, budgeted in recent years at \$50,000 per year. In the past, there was a percentage-based calculation related to City capital projects but the City moved to an annual allocation for administrative and operational predictability. Routine maintenance is currently provided by the City's operations and maintenance staff as part of general city infrastructure upkeep. Time and materials are charged to the City's General Fund. Major maintenance, when needed, is coordinated by City Public Works and Executive staff in consultation with the Public Art committee and the artist. Repair costs are charged to the Public Art Subfund.

City-owned public art is only one part of the overall community commitment to visual, performing and literary arts. There is a vibrant set of non-profit organizations on Bainbridge Island which contribute to the community's overall art experience. These groups will be a part of the planning process and the resulting implementation steps.

The City and community completed a Public Art Master Plan roughly 20 years ago. This plan is no longer in use, and needs to be updated to reflect current community and organizational goals and culture. The current effort will begin in 2023 through the issue of the Request for Proposals and will continue through 2024. This process will include public engagement, with a particular focus on obtaining input from those not typically participating in City planning processes.

ATTACHMENTS:

[RFP - Community Art Plan for CC 11142023](#)

FISCAL DETAILS: Up to \$50,000 from the Public Art Subfund was authorized by the Council in 2022. The balance of the public art subfund, \$198,000 as of the end of September 2023, will fully support this expenditure.

Fund Name(s): General Fund

Coding:

Request for Proposals – Community Plan for Visual, Performing and Literary Arts on Bainbridge Island

Publication date: November 17, 2023

The City of Bainbridge Island (City), in partnership with its Public Art Committee, is seeking an individual or firm to lead the community process to update its overall vision and plan for public art in the community of Bainbridge Island. Art in the context of this plan should include visual and performing arts, as well as literature. The plan should address both the public art programming of the City and the art experience of the community as a whole. It should address the challenge and opportunity of a community which includes a wide range of arts organizations. The plan should draw from a wide range of community stakeholder input to craft a plan which includes the type and scale of public art desired for locations in public rights of way around the island. The plan should include and reflect the City's mission and vision, and support the City's values related to diversity, equity and inclusion.

The City encourages responses from individuals and firms led by those who identify as women or members of traditionally marginalized communities, or who are or could be certified as Minority Business Enterprise/Women Business Enterprise (MBE/WBE), Disadvantaged Business Enterprise (DBE), or equivalent.

Background

The City of Bainbridge Island is located in the State of Washington, on ancestral territory of the suq̓w̓ab "People of Clear Salt Water" (Suquamish People). Bainbridge Island has an area of 26 square miles, with 52 miles of shoreline, dense forests, mostly suburban development patterns, and an estimated population of 25,000. The entire Island is incorporated as one city.

The City currently owns roughly two dozen pieces of public art. Public art is currently housed in City Hall, the public library and the public swimming pool. Public art is also displayed in city parks, included as art elements in sidewalks, and contemplated as part of the Sound to Olympics Trail. The City is currently procuring art for a new Police-Court facility.

The community of Bainbridge Island holds arts and humanities as a high community value. There are museums dedicated to visual arts and history, a recently renovated performing arts center, and a nascent film festival. The community has multiple venues for performing arts, including as examples, the Bainbridge Performing Arts Center (BPA), the performance space at Bainbridge High School, the Bainbridge Island Museum of Art, and outdoor spaces in Waterfront Park and Battle Point Park. The City of Bainbridge Island has recently introduced a Poet Laureate program in conjunction with other local arts organizations. Other community arts opportunities include the space and facilities at the Bainbridge Artisan Resource Network (BARN), which are open to the community and offer classes and space for a wide range of arts activities – from cooking to audio production to woodworking. The City has also been designated as a Creative District.

Funding for City-owned public art is provided through an annual transfer from the General Fund to the Public Art Subfund, budgeted in recent years at \$50,000 per year. In the past, there was a percentage-based calculation related to City capital projects but the City moved to an annual allocation for administrative and operational predictability. Routine maintenance is currently provided by the City's operations and maintenance staff as part of general city infrastructure upkeep. Time and materials are charged to the City's General Fund. Major maintenance, when needed, is coordinated by City Public Works and Executive staff in consultation with the Public Art committee and the artist. Repair costs are charged to the Public Art Subfund.

The City and community completed a Public Art Master Plan roughly 20 years ago. This plan is no longer in use, and needs to be updated to reflect current community and organizational goals and culture.

Anticipated Scope of Work

1. PLAN FOR COMMUNITY ENGAGEMENT IN PLAN DEVELOPMENT

Detail the community engagement strategy for the community cultural arts plan development. Particular attention should be paid to including traditionally marginalized or underrepresented community members; the proposal should detail how the engagement will be accomplished.

2. ASSESSMENT OF ARTS LANDSCAPE

Develop an overview of current performing, visual and cultural arts organizations active on Bainbridge Island. Suggest methods for recognizing healthy organizations making significant contributions to the overall community.

3. ASSESSMENT OF DESIRED OUTCOMES OF ARTS AND CULTURE IN THE COMMUNITY

Identify primary stakeholder groups and convene appropriate meetings to gather information about the community's desired outcomes for cultural activities, activities in cultural arts and humanities, and public art on Bainbridge Island. The assessment should include how those outcomes will be evaluated.

4. CITY ROLE IN FUNDING

Provide recommendations for City interaction with the wide array of community arts organizations, including how to determine funding for various types of cultural programming and services. Provide recommendations so that City funding is equitable and creates the greatest community impact with available funds.

5. ASSESSMENT OF ART AVAILABLE TO THE PUBLIC AND DESIRED LOCATIONS

Develop a map of desired locations for a wide array of cultural, performing and visual art. When appropriate, include a specific description of what type and scale of art is desired at the location. The plan should indicate the underlying ownership of physical locations, including areas open to the public that are not owned by the City.

6. PHASED PLAN APPROACHES

Develop two or three alternative phasing and implementation strategies for the recommended community art plan including outcomes, timelines and action steps. One of the alternatives should be the status quo approach.

7. DEVELOP PROJECTED COSTS

The consultant will develop estimates for the projected cost of implementing the proposed plan and suggest funding strategies for each of the two or three alternatives.

Deliverables

For each of the items in the Scope of Work, the format of the deliverable will differ.

It is expected that that the consultant will provide at least one briefing for the public of a draft plan and one public presentation of the final plan.

Anticipated Timeline and Budget

Timeline: This project is expected to begin in Q1 2024. Robust and varied public engagement is expected.

Budget: The City has established a \$30,000 - \$50,000 budget for this project.

Submittals

Individuals or firms wishing to respond to this Request for Proposals must submit a written proposal that clearly and accurately demonstrates their intended approach to this project as well as their experience performing the services outlined in the scope of work.

Each proposal must include the following components:

- A short explanation of the approach to each of the deliverables included in the scope of work.
- A current resume (no more than two pages) for those who will lead the project.
 - Suggested items for the resume include:
 - Contact information – please include name, address, phone/email address and Web URL, if applicable
 - Experience with similar projects
 - Experience such as community engagement, lectures, or volunteer roles.
- Names and contact information for three references who can help the selection team understand your approach and experience as they relate to work on this project.
- Two or three samples of previous comparable work, in particular community art plans or projects.
- Fee schedule/hourly rate (including any administrative fees or surcharges).

Submit your proposal by 4:00 PM PST on Friday, December 15, 2023. Submittals are limited to 15 pages, not counting the cover pages or examples of previous work. Responses should be sent via email under the subject “Community Plan for Visual, Performing and Literary Arts” to admin@bainbridgewa.gov. Submittals must be received by the deadline. Submittals received after the deadline will not be considered.

City Hall
280 Madison Ave N
Bainbridge Island, WA 98110
Attention: Ellen Schroer, Community Plan for Visual, Performing and Literary Arts

Email is the preferred method, but responses may also be mailed or dropped off at City Hall (Monday – Friday, from 8:00 AM to 4:00 PM). Print copies should be double-sided, with no cover or binding.

Evaluation/Selection/Delivery Timeline

- | | |
|------------------------|--|
| • December 15, 2023 | Deadline to submit |
| • week of Jan. 8, 2024 | Potential interviews |
| • January 2024 | Selection |
| • February 2024 | Project agreement developed and signed |
| • March – Dec. 2024 | Project underway and completed |

Review and Selection Process

Evaluation will be based on a combination of quantitative and qualitative criteria. The criteria used as a guideline in the evaluation will include, but not be limited to, the following:

- Relevance and strength of the proposed approach
- History of successfully developing and conducting a comprehensive assessment of public art programming
- Demonstrated ability to develop and document a community vision and plan
- Experience with public engagement, in particular successful examples of inclusion of traditionally marginalized or underrepresented communities
- Ability to perform the requested work within the desired timeframe
- Attention to detail

Terms and Conditions

Questions regarding this RFQ or the submittal process should be directed to Deputy City Manager Ellen Schroer at eschroer@bainbridgewa.gov or 206-780-8619.

Selected applicants will be required to execute a City of Bainbridge Island Professional Services Agreement, obtain a City of Bainbridge Island Business License, and demonstrate compliance with the City's insurance requirements.

The City reserves the right not to select any of the applicants, and the right to select an individual or firm not from this application process. The City further reserves the right to waive irregularities and informalities in this process. This RFP does not obligate the City to pay any cost incurred by applicants in responding to this RFP. All such costs shall be borne solely by each applicant. Furthermore, this RFP does not obligate the City to enter into a contract with any applicant responding to this RFP.

In the event that the City and the most qualified applicant cannot negotiate a mutually agreeable contract for the services specified in this RFP at a price which the City, at its sole discretion, determines is fair and reasonable, the City reserves the right to terminate negotiations with that applicant and begin negotiations with another applicant or begin a new process to select a consultant to perform the services specified in this RFP.

Americans with Disabilities Act (ADA) Information

The City of Bainbridge Island in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all its programs and activities. This material can be made available in an alternate format by emailing cityclerk@bainbridgewa.gov or by calling collect 206.842.2545.

Title VI Notice

The City of Bainbridge Island in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:05 PM) Adopt Ordinance No. 2023-22 Relating to the 2024 Mid-Biennium Budget Modifications - Finance,

SUMMARY: On October 24, 2023 City staff presented to Council a summary of all the proposed 2024 mid-biennium budget modifications. Following the presentation, in accordance with state law, the City Council held a public hearing on Ordinance No. 2023-22 relating to the 2023-2024 Biennial Budget. After the hearing, the City Council forwarded Ordinance No. 2023-22 relating to the 2024 mid-biennium budget modifications to the November 14 business meeting.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION: I move to adopt Ordinance No. 2023-22 relating to the 2024 Mid-biennium budget modifications.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	\$8,447,992
Ongoing Cost:	\$467,192
One-Time Cost:	\$7,980,800
Included in Current Budget?	

BACKGROUND: RCW 35.34.130 requires a mid-biennial review of the 2024 budget for modifications to be approved by the Council and also mandates a separate public hearing. City administration is proposing a limited number of adjustments for consideration. There is time set aside on this agenda for discussion and questions.

The attached visual aids and memorandum were presented to the City Council on October 24, 2023. They are attached for reference.

On October 24th, The Council was provided assurance the biennial budget proposed for 2025-2026 will be traditionally balanced with projected revenues in excess of anticipated expenditures. Staff wishes to provide this assurance again.

ATTACHMENTS:

[Ordinance No. 2023-22 Adopting Mid-Biennium Modifications to 2024 Adopted Budget Final.docx](#)

[Ordinance No. 2023-22 Exhibit A 20231013.pdf](#)

[Ordinance No. 2023-22 Exhibit B 20231013.pdf](#)

[Ordinance 2023-22 Exhibit C - 2023-2028 Modified Capital Improvement Plan.pdf](#)

[Ordinance No 2023-22 Memo of 2024 Modifications updated 20231019.docx](#)

[2024 Budget Presentation for CC 10242023.pptx](#)

FISCAL DETAILS: The 2024 Budget was adopted by Council last year on November 8, 2022, via Ordinance No. 2022-19. The attached Ordinance No. 2023-222 proposes modifications to the Adopted Budget.

- A total of \$8,447,992 in new operating, capital and technical amendments is being proposed, of which \$7,980,800 are one-time non-reoccurring expenditures related to scheduled capital and pre-approved projects. Reoccurring ongoing costs total \$467,192.

- The new 2024 Revised Budget as modified would be \$71,578,360.

- Total revenue to support these requests equals \$2,565,000 (grants and other revenue) for a net increase of \$5,883,000

Fund Name(s): Other

Coding:

ORDINANCE NO. 2023-22

AN ORDINANCE of the City of Bainbridge Island, Washington, adopting mid-biennium modifications to the final budget of the City for the fiscal year ending December 31, 2024, which is the second year of the biennial budget.

WHEREAS, the City of Bainbridge Island adopted Ordinance No. 2008-11 providing for a biennial budget process for years after 2010; and

WHEREAS, the City adopted Ordinance No. 2013-23 providing for a mid-biennial review of the budget; and

WHEREAS, on November 8, 2022, the City of Bainbridge Island adopted a biennial budget for 2023 and 2024 via Ordinance No. 2022-19; and

WHEREAS, on November 08, 2023, the City Council adopted the 2023-2028 Capital Improvement Plan via Ordinance No. 2022-23; and

WHEREAS, on June 09, 2023, the City Council adopted modifications to the 2023-2024 biennial budget including updates to the 2023-2028 Capital Improvement Plan via Ordinance No. 2023-15; and

WHEREAS, modifications to the budget were submitted to the City Manager with estimates of revenues, and based on requests from all departments for expenditures for the fiscal year ending December 31, 2024 (these dates being prior to the dates required by law); and

WHEREAS, the modifications to the biennial budget were presented to the City Council at a City Council meeting on October 24, 2023; and

WHEREAS, on October 24, 2023, pursuant to Chapter 2.82 of the Bainbridge Island Municipal Code and RCW 35A.34.130, the City Council held a public hearing regarding this ordinance and the proposed modifications to the biennial budget; and

WHEREAS, the City Council considered proposed modifications to the biennial budget at a Council meeting on October 24, 2023 for the purpose of adopting a final budget for 2024, and at which meeting the City Council made such changes as it deemed necessary and proper; and

WHEREAS, on November [14], 2023, the City Council adopted this Ordinance No. 2023-22 and thereby adopted a final budget for 2024.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF
BAINBRIDGE ISLAND, WASHINGTON DOES ORDAIN AS FOLLOWS:**

Section 1. The budget for fiscal year 2024 is hereby modified and adopted as the result of the City's mid-biennium review. The entire modified budget document is to be placed on file with the office of the City Clerk for public inspection.

Section 2. Ordinance No. 2022-19 and the 2024 budget are each amended as shown in the attached **Exhibit A**.

Section 3. Attached hereto as **Exhibit B** (to the 2024 Modified Budget) are the totals of budgeted expenditures for each separate fund and the aggregate totals for all such funds combined in summary form for the modified budget.

Section 4. The 2024 update of the 2023-2028 six-year Capital Improvement Plan, attached as **Exhibit C**, is adopted as of the effective date of this ordinance.

Section 5. This ordinance authorizes the City Manager to reformat **Exhibit C** into a final edition for publication and to reformat and transmit **Exhibit C** to the State of Washington as the City's annual State Transportation Improvement Program ("STIP"), as applicable.

Section 6. The City Manager may authorize transfers of budget authority within a fund as needed but may not transfer budget authority from one fund to another without the prior approval of the City Council.

Section 7. Because the amounts of revenues and expenditures to be recorded in the Building and Development Services Fund are not clearly fixed and because the Building and Development Services Fund receives operating transfers from the General Fund, this Budget authorizes additional amounts to be spent from the Building and Development Services Fund and to be covered by additional operating transfers from the General Fund provided that the total expenditures for these two funds shall be no more than the amount authorized by this ordinance.

Section 8. A complete copy of the final budget for 2024, as modified by the mid-biennium review, together with a copy of this ordinance shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities.

Section 9. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 10. This ordinance shall take effect on January 1, 2024.

PASSED by the City Council this ____ day of _____, 2023.

APPROVED by the Mayor this ____ day _____, 2023.

Brenda Fantroy-Johnson, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	September 8, 2023
PASSED BY THE CITY COUNCIL:	_____, 2023
PUBLISHED:	_____, 2023
EFFECTIVE DATE:	January 1, 2024
ORDINANCE NO.:	2023-22

Attached:

Exhibit A - Crosswalk Summary by Fund

Exhibit B – Table 1 – Summary by Fund and Department

Exhibit B – Table 2 – Summary of Technical/Administrative Adjustments

Exhibit B – Table 3 – Summary of Supporting Interfund Transfers

Exhibit C – 2024 Update of the 2023-2028 Capital Improvement Plan (“CIP”)

**CITY OF BAINBRIDGE ISLAND - 2023 REVISED BUDGET
SUMMARY BY FUND**

Exhibit A - Crosswalk by Fund
ORDINANCE NO. 2023-22

CITY FUNDS		2024 EXPENDITURES				
		2024 ADOPTED BUDGET	Supporting Transfers (See Ord Section 6)	Ord. No. 2023-22 Technical Amendments	Ord. No. 2023-22 Operating and Capital Amendments	2024 REVISED Budget (As Modified)
001	GENERAL FUND	\$ 26,324,897	\$ 1,937,500	\$ 138,993	\$ 515,226	\$ 28,916,616
101	STREET FUND	\$ 4,110,936	\$ -	\$ 26,593	\$ 75,000	\$ 4,212,529
103	REAL ESTATE EXCISE TAX FUND	\$ 3,227,064	\$ -	\$ -	\$ -	\$ 3,227,064
104	CIVIC IMPROVEMENT FUND	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000
108	AFFORDABLE HOUSING FUND	\$ 2,230,565	\$ -	\$ -	\$ -	\$ 2,230,565
171	TRANSPORTATION BENEFIT FUND	\$ 603,337	\$ -	\$ -	\$ -	\$ 603,337
173	TRANSPORTATION IMPACT FEE FUND	\$ -	\$ -	\$ -	\$ -	\$ -
199	ARPA FUND	\$ 2,020,000	\$ (2,020,000)	\$ -	\$ -	\$ -
201	GO BOND FUND	\$ 927,665	\$ -	\$ -	\$ -	\$ 927,665
203	LID BOND FUND	\$ -	\$ -	\$ -	\$ -	\$ -
301	CAPITAL CONSTRUCTION FUND	\$ 5,065,596	\$ -	\$ 10,000	\$ 2,890,000	\$ 7,965,596
401	WATER FUND	\$ 3,547,178	\$ -	\$ 114,515	\$ 518,000	\$ 4,179,693
402	SEWER FUND	\$ 6,515,759	\$ -	\$ 114,515	\$ 3,141,200	\$ 9,771,474
403	STORM & SURFACE WATER FUND	\$ 3,969,038	\$ -	\$ 86,954	\$ 955,510	\$ 5,011,502
407	BUILDING & DEVELOPMENT FUND	\$ 3,550,834	\$ -	\$ -	\$ (138,515)	\$ 3,412,319
501	EQUIPMENT RENTAL & REVOLVING FUND	\$ 770,000	\$ -	\$ -	\$ -	\$ 770,000
	TOTAL EXPENDITURES	\$ 63,212,869	\$ (82,500)	\$ 491,571	\$ 7,956,421	\$ 71,578,360

Exhibit B to Ordinance No. 2023-22

2024 BUDGET AMENDMENTS

Presented to City Council

Approved on _____, 2023

Exhibit B Table 1

SUBJECT	DESCRIPTION	FUND / Department	Revenue	Change amount requested	Change to Appropriation	One-Time or On-going?
BUDGET AMENDMENTS						
Hold Vacant: City Attorney and Deputy City Attorney	Budgeted salary & benefit costs for these positions will be used instead for the professional services contract with Ogden Murphy Wallace for City attorney services. <i>Council approved September 12, 2023</i>	General/Executive		\$ (244,000)	Decrease	Ongoing
Professional Services agreement in lieu of salaried City Attorney services	Contracted professional services with Ogden Murphy Wallace for City Attorney services. <i>Council approved September 12, 2023</i>	General/Executive		\$ 244,000	Increase	Ongoing
Lobbying Services	Obtain lobbying services to facilitate the City with: education & communication concerning legislative activities, securing funding for specific community needs, pro/con advocacy, and representation and advocacy before regulatory agencies. <i>Council approved August 8, 2023</i>	General/Executive		\$ 50,000	Increase	Ongoing
Juneteenth Celebration	Expenses for planning, programming, and supplies to coordinate an annual Juneteenth celebration.	General/Executive		\$ 15,000	Increase	Ongoing
Communications Budget Increase	To bring budget in line with anticipated costs for COBI Connects, Weekly Video Update, Island-wide mailings, and general training, subscription, and software maintenance costs.	General/Executive		\$ 83,000	Increase	Ongoing
Media Content for City Website and Social Media	Added funding for website and social media content.	General/Executive		\$ 45,000	Increase	Ongoing
Annual Volunteer Recognition Event	Annual event recognizing the City's 800+ volunteers, to be held annually in April.	General/Executive		\$ 5,000	Increase	Ongoing
Ted Spearman Justice Center (TJSC) IT Costs	Use Existing PEG funds to pay for ongoing information technology costs for the TSJC, including network switches, licensing, and maintenance.	General (PEG)/Information Technology	\$ 15,000	\$ 15,000	Increase	Ongoing
Cybersecurity Grants: Network Equipment & IP Address Migration	This grant will allow the City to replace existing end-of-life network equipment, and cover professional services to assist in IP address migration in the City's efforts to mitigate potential cyber-attacks.	General/Information Technology	\$ 80,000	\$ 80,000	Increase	One-Time
Eliminate: Harbormaster position	This merges the Harbormaster role with that of an added Marine officer in order to address community concerns while continuing the existing tasks and responsibilities of the existing role.	General/Public Safety		\$ (94,738)	Decrease	Ongoing
Add: Police Officer - Marine Unit	To increase presence on the water and address boating and navigation concerns in the Island's harbors, as well as continuing the responsibilities previously held by the Harbormaster position.	General/Public Safety		\$ 136,500	Increase	Ongoing
Marine Officer Onboarding	Costs associated with onboarding new marine officer.	General/Public Safety		\$ 25,000	Increase	One-Time
Winslow Subarea Professional Services	A council high-priority project, this covers the cost of the contract amendment with LMN Architects, with added funds for two island-wide postcard mailings regarding engagement opportunities during the project phases.	General/Planning		\$ 201,200	Increase	One-Time
Hold Vacant: Building Inspector/Plans Examiner Position	Vacated in October 2023, this position will be held vacant in 2024.	General/Planning		\$ (17,450)	Decrease	Ongoing
Hold Vacant: Admin III	Vacant for all of 2023, this position will be held vacant in 2024.	General/Planning		\$ (28,286)	Decrease	Ongoing
Technical Adjustments	Technical Budget Adjustments (See Table 2)			\$ 138,993		
	TOTAL GENERAL FUND INCREASE		\$ 95,000	\$ 654,219		
Hold Vacant: City Attorney and Deputy City Attorney	Budgeted salary & benefit costs for these positions will be used instead for the professional services contract with Ogden Murphy Wallace for City attorney services. <i>Council approved September 12, 2023</i>	Street/Executive		\$ (36,000)	Decrease	Ongoing
Professional Services agreement in lieu of salaried City Attorney services	Contracted professional services with Ogden Murphy Wallace for City Attorney services. <i>Council approved September 12, 2023</i>	Street/Executive		\$ 36,000	Increase	Ongoing

SUBJECT	DESCRIPTION	FUND / Department	Revenue	Change amount requested	Change to Appropriation	One-Time or On-going?
Comprehensive Plan Transportation Element Update	For transportation components of the broader comprehensive plan update work being done by the Planning dept.	General/Public Works		\$ 75,000	Increase	One-Time
Technical Adjustments	Technical Budget Adjustments (See Table 2)			\$ 26,593		
	TOTAL STREET FUND INCREASE		\$ -	\$ 101,593		
Country Club Bulkhead	Additional funding to address the cost of project mitigation as required by Federal permitting agency.	Capital/Public Works		\$ 250,000	Increase	One-Time
STO Long Range Plan	Increase project scope and budget due to the acceptance of the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) federal grant.	Capital/Public Works	\$ 1,700,000	\$ 1,700,000	Increase	One-Time
Ted Spearman Justice Center Carbon Offset Program	New project added in conjunction with the City Climate office. <i>Council approved June 27, 2023</i>	Capital/Public Works		\$ 780,000	Increase	One-Time
Electric Charging Station	Increase in project scope needed to address the charging needs of the growing City electric fleet.	Capital/Public Works		\$ 160,000	Increase	One-Time
Technical Adjustments	Technical Budget Adjustments (See Table 2)			\$ 10,000	Increase	One-Time
	TOTAL CAPITAL CONSTRUCTION FUND INCREASE		\$ 1,700,000	\$ 2,900,000		
Hold Vacant: City Attorney and Deputy City Attorney	Budgeted salary & benefit costs for these positions will be used instead for the professional services contract with Ogden Murphy Wallace for City attorney services. <i>Council approved September 12, 2023</i>	Water/Executive		\$ (11,000)	Decrease	Ongoing
Professional Services agreement in lieu of salaried City Attorney services	Contracted professional services with Ogden Murphy Wallace for City Attorney services. <i>Council approved September 12, 2023</i>	Water/Executive		\$ 11,000	Increase	Ongoing
Cla-Val Automatic Valve Maintenance	Work that is required every 4-6 years. Critical in 2024 to help ensure a smooth transition when bringing the new water tank online.	Water/Public Works		\$ 85,000	Increase	One-Time
Head of Bay Well Decommissioning	Required in accordance with the State Department of Health regulations. The well was taken offline several years ago but never decommissioned.	Water/Public Works		\$ 75,000	Increase	One-Time
Capital: Fletcher Bay Well Rehab/Pump Replacement	Increase in project scope after survey of existing conditions identified that will need to be addressed.	Water/Public Works		\$ 150,000	Increase	One-Time
Capital: Winslow Supply Well	Adding 2024 budget for project that was moved "above the line" after the water rate increase. <i>Discussed with 2023 BUA-1 on June 27, 2023</i>	Water/Public Works		\$ 208,000	Increase	One-Time
Technical Adjustments	Technical Budget Adjustments (See Table 2)			\$ 114,515		
	TOTAL WATER FUND INCREASE		\$ -	\$ 632,515		
Hold Vacant: City Attorney and Deputy City Attorney	Budgeted salary & benefit costs for these positions will be used instead for the professional services contract with Ogden Murphy Wallace for City attorney services. <i>Council approved September 12, 2023</i>	Sewer/Executive		\$ (25,000)	Decrease	Ongoing
Professional Services agreement in lieu of salaried City Attorney services	Contracted professional services with Ogden Murphy Wallace for City Attorney services. <i>Council approved September 12, 2023</i>	Sewer/Executive		\$ 25,000	Increase	Ongoing
WWTP Operating Improvements	Work that will be required to keep the WWTP performing correctly, and to ensure coordination with upcoming capital upgrade improvements.	Sewer/Public Works		\$ 190,000	Increase	One-Time
Capital: WWTP Upgrades	Increase in project scope since the adoption of the original CIP.	Sewer/Public Works		\$ 1,423,300	Increase	One-Time
Capital: Wing Point Pump Station	Adding 2024 budget for project that was moved "above the line" after the sewer rate increases. <i>Discussed with 2023 BUA-1 on June 27, 2023</i>	Sewer/Public Works		\$ 647,900	Increase	One-Time
Capital: Island Terrace Pump Station	Adding 2024 budget for project that was moved "above the line" after the sewer rate increases. <i>Discussed with 2023 BUA-1 on June 27, 2023</i>	Sewer/Public Works		\$ 180,000	Increase	One-Time
Capital: WWTP Outfall Extension	Adding 2024 budget for project that was moved "above the line" after the sewer rate increases. <i>Discussed with 2023 BUA-1 on June 27, 2023</i>	Sewer/Public Works		\$ 700,000	Increase	One-Time
Technical Adjustments	Technical Budget Adjustments (See Table 2)			\$ 114,515		One-Time
	TOTAL SEWER FUND INCREASE		\$ -	\$ 3,255,715		
Hold Vacant: City Attorney and Deputy City Attorney	Budgeted salary & benefit costs for these positions will be used instead for the professional services contract with Ogden Murphy Wallace for City attorney services. <i>Council approved September 12, 2023</i>	SSWM/Executive		\$ (16,000)	Decrease	Ongoing

SUBJECT	DESCRIPTION	FUND / Department	Revenue	Change amount requested	Change to Appropriation	One-Time or On-going?
Winslow Water Tank	Move remaining Fireflow/Pipeline Improvement budget to Water Tank project. <i>Council approved June 27, 2023</i>	Water/Public Works		431,000	Increase	One-Time
Fireflow/Pipeline Improvements	Move remaining Fireflow/Pipeline Improvement budget to Water Tank project. <i>Council approved June 27, 2023</i>	Water/Public Works		\$ (431,000)	Decrease	One-Time
	TOTAL WATER FUND IMPACT			\$ 114,515		
Add: GIS Specialist	FTE approved in 2023, this is the Sewer Fund portion (20%) of the 2024 position allocation. <i>Council approved June 27, 2023</i>	Sewer/Public Works		\$ 26,593	Increase	Ongoing
Add: Utilities Technicians x2	FTE approved in 2023, this is the Sewer Fund portion (40%) of the 2024 position allocation. <i>Council approved June 27, 2023</i>	Sewer/Public Works		\$ 87,922	Increase	Ongoing
	TOTAL SEWER FUND IMPACT			\$ 114,515		
Add: GIS Specialist	FTE approved in 2023, this is the SSWM Fund portion (20%) of the 2024 position allocation. <i>Council approved June 27, 2023</i>	SSWM/Public Works		\$ 26,593	Increase	Ongoing
Add: Utilities Technicians x2	FTE approved in 2023, this is the SSWM Fund portion (20%) of the 2024 position allocation. <i>Council approved June 27, 2023</i>	SSWM/Public Works		\$ 43,961	Increase	Ongoing
Eagle Harbor Drive Cooper Creek Fish Passage	Total amount appropriated does not agree with Adopted CIP project total.	SSWM/Public Works		16,400	Increase	One-Time
	TOTAL SSWM FUND IMPACT			\$ 86,954		
	TOTAL TECHNICAL & ADMINISTRATIVE ADJUSTMENTS			\$ 491,571		

Exhibit B Table 3

SUPPORTING TRANSFERS						
Springbrook Fish Passage	Transfer to SSWM - increase in General Fund contribution due to grant match requirements.	General/Public Works		\$ 176,000	Increase	One-Time
Country Club Bulkhead Reconstruction	Transfer to Capital - increase in project budget.	General/Public Works		\$ 250,000	Increase	One-Time
Ted Spearman Justice Center Carbon Offset	Transfer to Capital - funding for new project.	General/Public Works		\$ 780,000	Increase	One-Time
Electric Car Charging Stations	Transfer to Capital - increase in project budget.	General/Public Works		\$ 160,000	Increase	One-Time
Bucklin Hill	Transfer to Capital - technical adjustment to match total approved CIP appropriations.	General/Public Works		\$ 10,000	Increase	One-Time
Building & Development Fund Support	Transfer to BDS - increase in General fund support due to reduction in 2024 revenue forecast.	General/Finance		\$ 561,500	Increase	One-Time
	TOTAL GENERAL FUND IMPACT			\$ 1,937,500		
ARPA Transfers	Transfer to Affordable Housing - this transaction moves ARPA contributions to the Affordable Housing fund to pay for the \$2 million Housing Resources Bainbridge project previously approved by council in the 2024 adopted budget.	ARPA/Finance		\$ (2,020,000)	Decrease	One-Time
	TOTAL ARPA FUND IMPACT			\$ (2,020,000)		
	TOTAL SUPPORTING TRANSFERS			\$ (82,500)		

CITY OF BAINBRIDGE ISLAND

2023-2028 CAPITAL IMPROVEMENT PLAN



2024 MODIFIED BUDGET

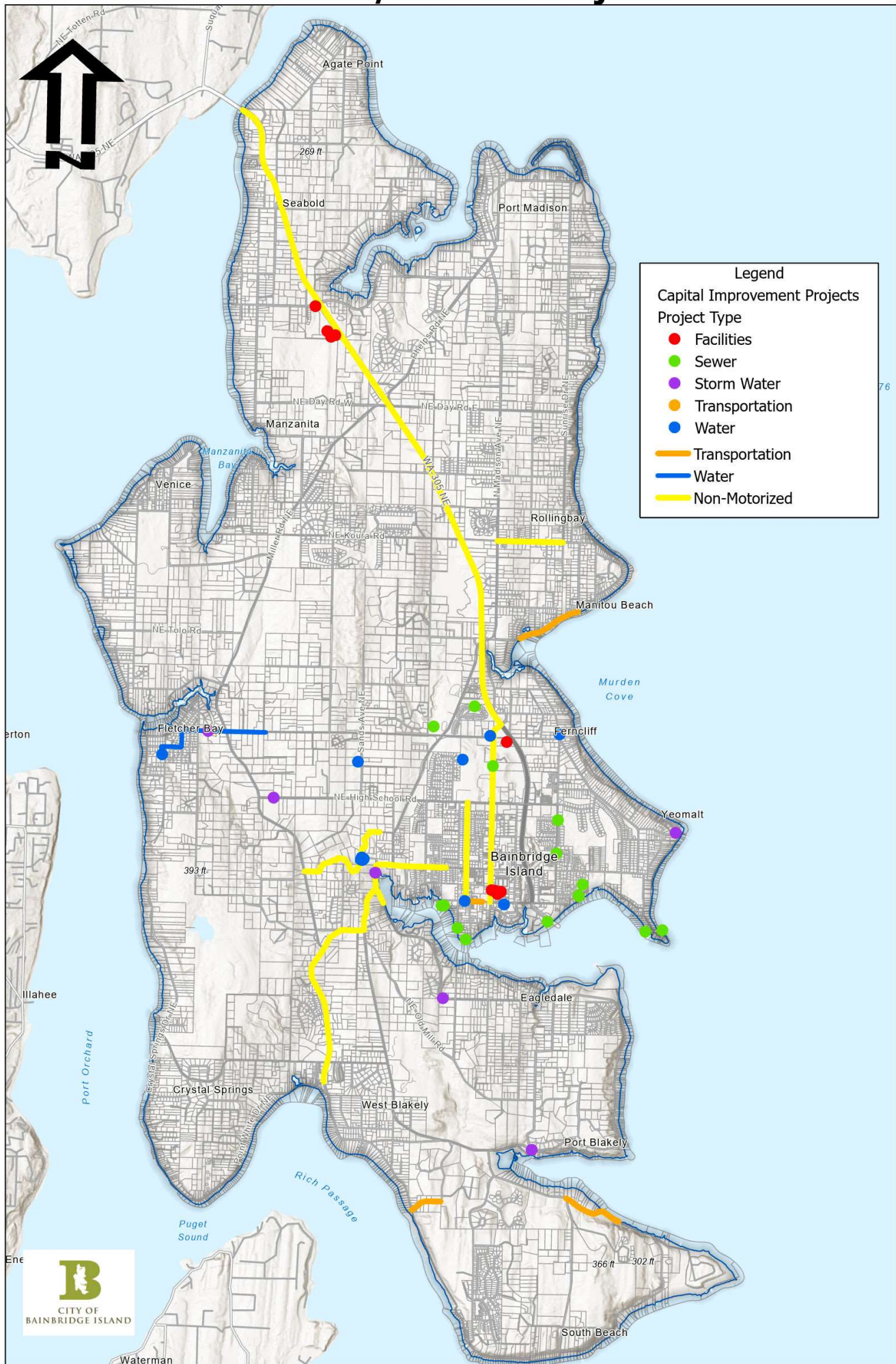


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City of Bainbridge Island
Total CIP (2023 - 2028)
2024 Modified Budget

Category	Prior Years	2023	2024	2025	2026	2027	2028	2029 - 2042	Total
In (1000s)									
Transportation Projects	451	858	1,180	1,725	645	-	-	-	4,859
<i>Transportation Grants</i>	-	-	-	-	-	-	-	-	-
Non Motorized Projects	1,537	4,556	3,038	-	-	-	-	-	9,131
<i>Non Motorized Grants</i>	1,485	902	2,435	-	-	-	-	-	4,822
Fleet and Equipment	-	1,090	770	625	735	950	1,205	-	5,375
Facility Projects	20,616	1,442	1,479	80	-	-	-	-	23,618
<i>Facility Grants</i>	113	-	-	-	-	-	-	-	113
Water Projects	565	3,487	11,523	10,069	732	1,855	250	11,840	40,320
<i>Water Grants</i>	-	-	-	-	-	-	-	-	-
Sewer Projects	2,441	2,359	5,308	6,443	2,221	7,039	700	13,400	39,911
<i>Sewer Grants</i>	-	-	-	-	-	-	-	-	-
SSWM Projects	418	2,354	1,808	593	-	-	-	-	5,173
<i>SSWM Grants</i>	85	-	770	1,800	-	-	-	-	2,655
Utility Funding	3,424	8,200	18,638	17,105	2,953	8,894	950	25,240	85,404
General Govt Funding	22,604	7,946	6,467	2,430	1,380	950	1,205	-	42,983
Total Project Cost Less Grants	26,028	16,146	25,106	19,535	4,333	9,844	2,155	25,240	128,386
Grant Totals	1,683	902	3,205	1,800	-	-	-	-	7,590
TOTAL PROJECT COST	27,711	17,048	28,311	21,335	4,333	9,844	2,155	25,240	135,976

2023/2024 CIP Projects



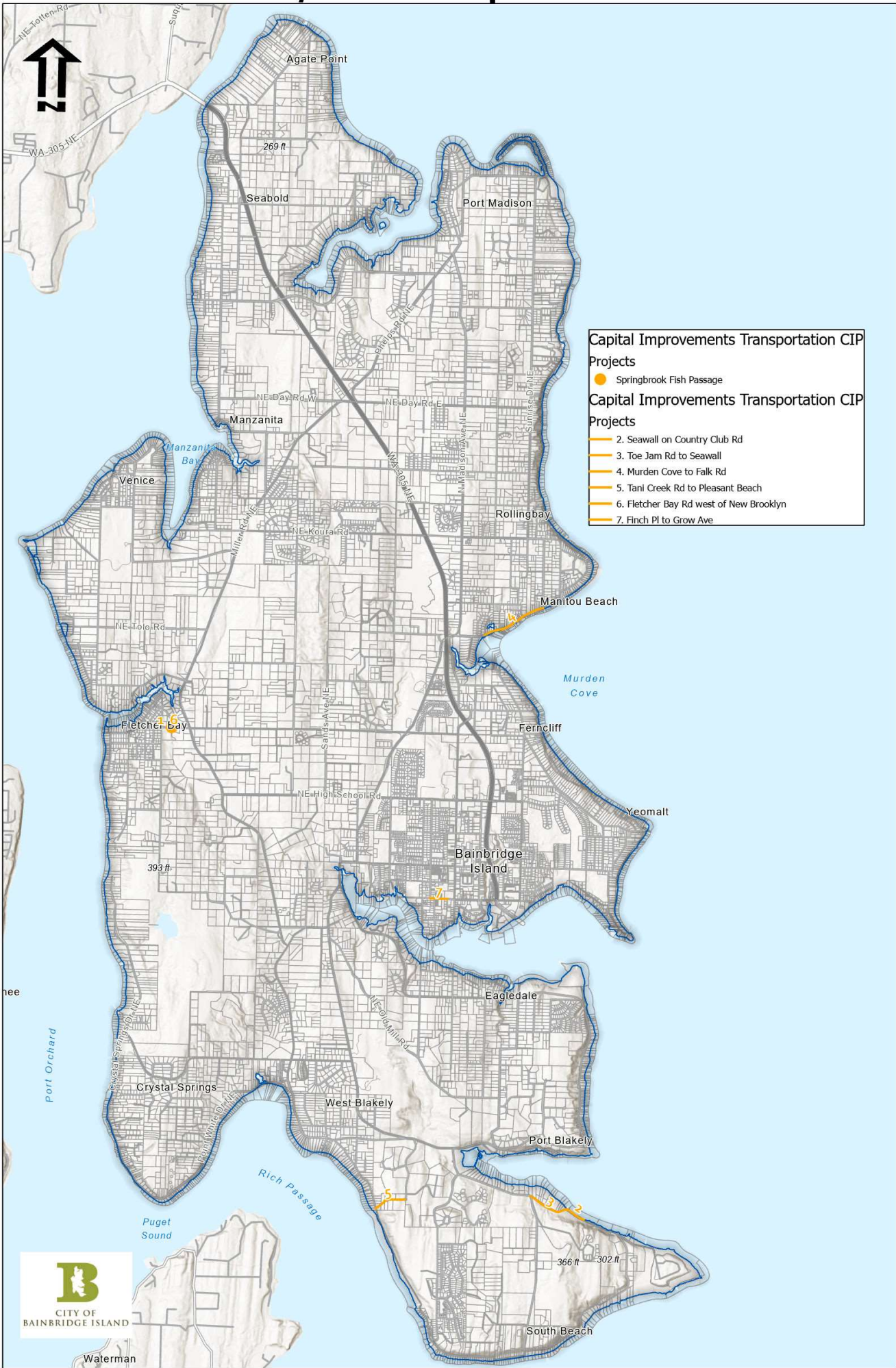
City of Bainbridge Island
Transportation CIP (2023 - 2028)
2024 Modified Budget

Project / Location	Grant Eligible	Grant Awarded	Grant Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	Total
TRANSPORTATION PROJECTS - 6-YEAR CIP																
Country Club Bulkhead Reconstruction <i>at Seawall</i>				Y				15	-	917	-	-	-	-	-	932
Country Club Rd Reconstruction <i>Past Toe Jam to Seawall</i>				Y				386	599	-	-	-	-	-	-	985
Manitou Beach Rd & Bulkhead Repair <i>Manitou Beach Rd</i>				Y				-	259	-	1,075	-	-	-	-	1,334
Pleasant Beach Drive Extension <i>Tani Creek to Pleasant Beach</i>				Y				-	-	87	375	-	-	-	-	462
Springbrook Fish Passage <i>Fletcher Bay Rd</i>	x			Y				50	-	176	100	-	-	-	-	326
Winslow Way West <i>Finch to Grow Ave</i>				Y	Y			-	-	-	175	645	-	-	-	820
City Funding								451	858	1,180	1,725	645	-	-	-	4,859
Grant Totals								-	-	-	-	-	-	-	-	-
TOTALS								451	858	1,180	1,725	645	-	-	-	4,859

2023 BUA

2024 Mod

2023/2024 Transportation CIP



Project: Country Club Bulkhead Reconstruction

Number: 00781

Location: Seawall on Country Club Road

Project Description



Description: The project consists of long-term (10-15-yr) repair and replacement of the Country Club bulkhead, including the replacement of drainage facilities and repair of the adjacent roadway.

Benefit: Repairing the bulkhead will prevent further failure of the roadway.

Schedule: 2020: Design and permitting; 2024: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	917	-	-	-	-	-	917
REET	15	-	-	-	-	-	-	-	15
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	15	-	917	-	-	-	-	-	932
FUNDING USES (1000's)									
Project Management	-	-	17	-	-	-	-	-	17
Design/Construction	15	-	900	-	-	-	-	-	915
Sub-total	15	-	917	-	-	-	-	-	932

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

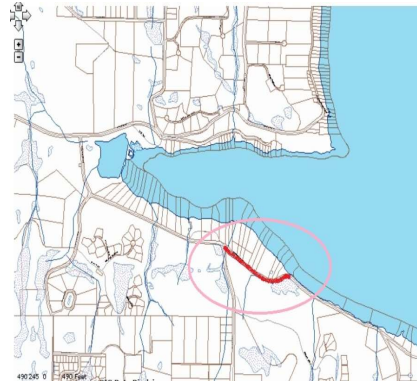
Project: Country Club Road Reconstruction

Number:

00712

Location: Toe Jam Road to the Seawall

Project Description



Description: This project will repair failing roadway pavement and improve drainage conditions east of Toe Jam Road to the existing bulkhead.

Benefit: Roadway preservation.

Schedule: YR1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	61	599	-	-	-	-	-	-	660
REET	325	-	-	-	-	-	-	-	325
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	386	599	-	-	-	-	-	-	985
FUNDING USES (1000's)									
Project Management	65	24	-	-	-	-	-	-	89
Design/construction	321	575	-	-	-	-	-	-	896
Sub-total	386	599	-	-	-	-	-	-	985

Estimated Impact on Future Operating Budget

	Prior Yrs	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Manitou Beach Rd and Bulkhead Stabilization

Number: 01226

Location: Murden Cove - Falk

Project Description



Description: This project will evaluate roadway, stabilization and flooding conditions along Manitou Beach Drive, and design and construct improvements that will limit long-term impacts on the roadway conditions.

Benefit: Preservation of roadway conditions for vehicular and non-motorized use.

Schedule: YR1:Design/permitting, YR3: Construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
REET Fund	-	259	-	1,075	-	-	-	-	1,334
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	259	-	1,075	-	-	-	-	1,334
FUNDING USES (1000's)									
Project Management	-	9	-	50	-	-	-	-	59
Design/construction	-	250	-	1,025	-	-	-	-	1,275
Sub-total	-	259	-	1,075	-	-	-	-	1,334

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

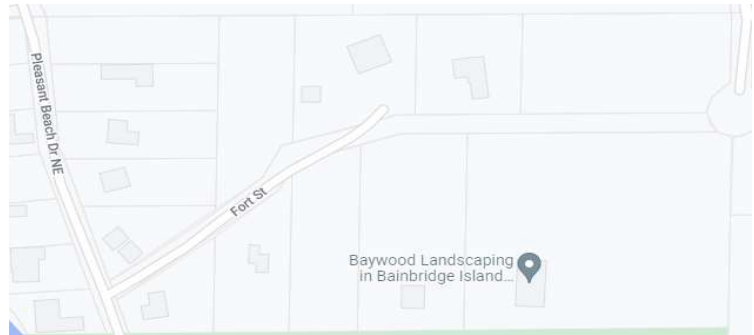
Project: Pleasant Beach Drive Extension

Number:

01227

Location: Tani Creek to Pleasant Beach

Project Description



Description: The project proposes to improve vehicular and fire safety, and reduce the maintenance and operations costs of the existing Pleasant Beach/Fort Street, by reconfiguring the roadway geometry and access locations.

Benefit: Vehicular and fire safety, and reduced long-term maintenance costs.

Schedule: YR 1: Design; YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
REET Fund	-	-	87	375	-	-	-	-	462
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	87	375	-	-	-	-	462
FUNDING USES (1000's)									
Project Management	-	-	8	15	-	-	-	-	23
Design/construction	-	-	79	360	-	-	-	-	439
Sub-total	-	-	87	375	-	-	-	-	462

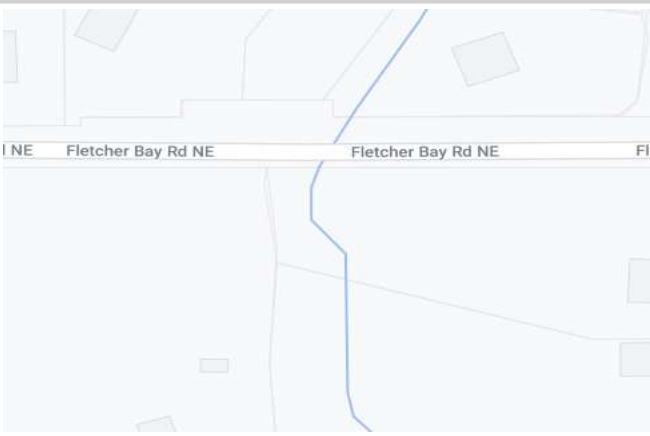
Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Springbrook Fish Passage
Location: Fletcher Bay Road west of New Brooklyn

Number: 01159

Project Description



Description: The Springbrook Fish Weir/Passage project proposes to replace the existing culvert at Springbrook Creek with an open box/bridge structure and streambed restoration.

Benefit:
Schedule: YR 1: Design

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	50	-	176	100	-	-	-	-	326
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	50	169	26	125	-	-	-	-	370
Federal Grant	-	-	770	1,800	-	-	-	-	2,570
State Grant	85	-	-	-	-	-	-	-	85
Sub-total	185	169	972	2,025	-	-	-	-	3,351
FUNDING USES (1000's)									
Project Management	4	3	13	25	-	-	-	-	45
Design/construction	181	166	959	2,000	-	-	-	-	3,306
Sub-total	185	169	972	2,025	-	-	-	-	3,351

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Winslow Way West
Location: Finch Pl to Grow Ave

Number: **TBD**

Project Description



Description: Roadway reconstruction and sidewalk infill between Finch Place and Grow Avenue.

Benefit:

Schedule: YR1:Design/permitting, YR2: Construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
REET Fund	-	-	-	175	645	-	-	-	820
Water Fund	-	-	-	75	300	-	-	-	375
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	250	945	-	-	-	1,195
FUNDING USES (1000's)									
Project Management	-	-	-	11	45	-	-	-	56
Design/construction	-	-	-	239	900	-	-	-	1,139
Sub-total	-	-	-	250	945	-	-	-	1,195

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

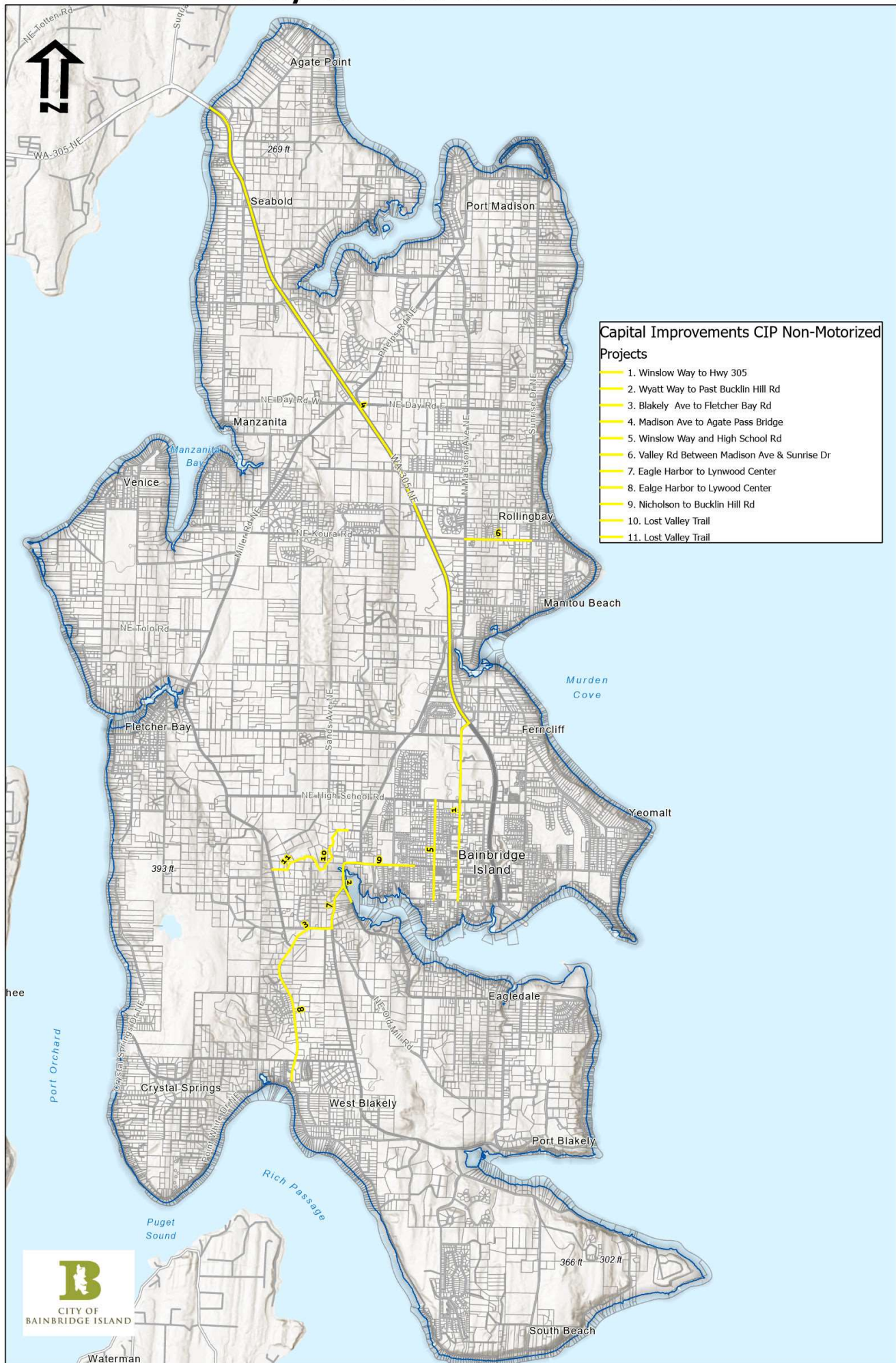
City of Bainbridge Island
Non-Motorized Transportation CIP (2023- 2028)
2024 Modified Budget

Project / Location	Grant Eligible	Grant Awarded	Grant Funds/ Donations	Tax Supported	Wtr Comp	Swr Comp	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029- 2042	Total
NON-MOTORIZED PROJECTS - 6-YEAR CIP																
Bundled Madison Avenue Nonmotorized & Sewer Improvements Project <i>Winslow to SR305</i>	x	x	1,410	Y		Y		2,375	3,365	-	-	-	-	-	-	5,740
Connecting Centers: Eagle Harbor/Wyatt Non- Motorized Improvements <i>Shoreline to Nicholson</i>	x	x	1,512	Y				375	1,308	2,833	-	-	-	-	-	4,517
Connecting Centers: Bucklin Hill Non-Motorized Improvements <i>Blakely - Fletcher Bay</i>	x		-	Y				57	277	836	-	-	-	-	-	1,170
STO Long Range Plan <i>STO Trail</i>	x		1,775	Y				215	17	1,708	-	-	-	-	-	1,941
Grow Avenue Traffic Calming <i>Grow Ave</i>	x			Y				-	-	95	-	-	-	-	-	95
Connecting Centers: Lynwood Center <i>Bucklin to Lynwood</i>	x			Y				-	200	-	-	-	-	-	-	200
Connecting Centers: Valley Road <i>Madison to Sunrise</i>	x			Y				-	150	-	-	-	-	-	-	150
Lost Valley Trail <i>Head of Bay to Fletcher Bay Road</i>	x		125	Y				-	140	-	-	-	-	-	-	140
City Project Funding									1,537	4,556	3,038	-	-	-	-	9,131
Grant Totals									1,485	902	2,435	-	-	-	-	4,822
TOTALS									3,022	5,458	5,473	-	-	-	-	13,953

2023 BUA

2024 Mod

2023/2024 Non-Motorized CIP



Project: Bundled Madison Ave Non-Motorized & Sewer Improvements

Number:

01088

Location: Winslow to SR305

Project Description



Description: This project will widen the existing east-side sidewalk to 5-feet or greater, and include sections of landscape buffer plus re-striping. Driveways and ramps on the both sides will be upgraded to meet current standards. This project is bundled with sewer improvements along Madison Avenue.

Benefit: The goal of the project is to better accommodate pedestrians of all ages and abilities along this heavily used corridor that currently has barriers for many users.

Schedule: YR1: Design; YR2 Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	209	-	-	-	-	-	-	-	209
REET	731	505	-	-	-	-	-	-	1,236
TBF	25	860	-	-	-	-	-	-	885
Sewer Fund	792	15	-	-	-	-	-	-	807
SSWM Fund	-	-	-	-	-	-	-	-	-
ARPA	-	2,000	-	-	-	-	-	-	2,000
Federal Grant	1,410	-	-	-	-	-	-	-	1,410
Sub-total	3,167	3,380	-	-	-	-	-	-	6,547
FUNDING USES (1000's)									
Project Management	117	64	-	-	-	-	-	-	181
Design/construction	3,050	3,316	-	-	-	-	-	-	3,316
Sub-total	3,167	3,380	-	-	-	-	-	-	6,547

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Connecting Centers: Eagle Harbor/Wyatt Non-Motorized Improvements

Number:

00968

Location: Wyatt to past Bucklin Hill

Project Description



Description: Provide non-motorized improvements along Eagle Harbor Drive from the shoreline to Head of the Bay, and along Wyatt from the Head of the Bay to Nicholson Place. Improvements will include a mix of shoulders, vertically and physically separated paths, and safety improvements at the Finch/Wyatt intersection.

Benefit: Safety and Non Motorized Transportation Connectivity.

Schedule: 2023: Design; 2024: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	4	-	-	-	-	-	-	-	4
REET	370	531	2,098	-	-	-	-	-	3,000
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	777	735	-	-	-	-	-	1,512
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	375	1,308	2,833	-	-	-	-	-	4,517
FUNDING USES (1000's)									
Project Management	30	31	33	-	-	-	-	-	95
Design/construction	345	1,277	2,800	-	-	-	-	-	4,422
Sub-total	375	1,308	2,833	-	-	-	-	-	4,517

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Connecting Centers: Bucklin Hill Non-Motorized Improvements

Number:

00723

Location: Blakely to Fletcher

Project Description



Description: Provide non-motorized improvements along Bucklin Hill and Lynwood Center Roads between Blakely and Fletcher Bay Road. Improvements will include a mix of shoulders, vertically and physically separated paths and associated safety improvements.

Benefit: Safety and non-motorized transportation connectivity.

Schedule: YRI: Construction (in-house design)

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	57	277	836	-	-	-	-	-	1,170
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	57	277	836	-	-	-	-	-	1,170
FUNDING USES (1000's)									
Project Management	10	11	36	-	-	-	-	-	57
Design/construction	47	266	800	-	-	-	-	-	1,113
Sub-total	57	277	836	-	-	-	-	-	1,170

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: STO Long-Range Plan

Number:

01213

Location:

Project Description



Description: This project will develop a high-level plan for the alignment of the Sound to Olympics Trail from Madison Avenue to the Agate Pass Bridge, and a more detailed design plan for the trail segment between Sakai Pond and Madison Avenue.

Benefit: Concept and design plans for trail alignment will aid in the procurement of grant funds for the project implementation.

Schedule: YR 1: Design

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
TBD	140	17	8	-	-	-	-	-	166
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Donation	75	-	-	-	-	-	-	-	75
Federal Grant	-	-	1,700	-	-	-	-	-	1,700
Sub-total	215	17	1,708	-	-	-	-	-	1,941
FUNDING USES (1000's)									
Project Management	-	17	15	-	-	-	-	-	33
Design	215	-	1,693	-	-	-	-	-	1,908
Sub-total	215	17	1,708	-	-	-	-	-	1,941

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Grow Ave Traffic Calming

Number:

01089

Location: Grow Ave

Project Description



Description: Project will include minor traffic calming improvements such as speed humps, chicanes, neighborhood traffic circles and/or other applications between Winslow Way and High School Road.

Benefit: Project will mitigate speeding and improve pedestrian and bicyclist safety on Grow Avenue.

Schedule: YRI: Design and construct

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
TBD	-	-	95	-	-	-	-	-	95
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Donation	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	95	-	-	-	-	-	95

FUNDING USES (1000's)

Project Management	-	-	-	-	-	-	-	-	-
Design/construction	-	-	95	-	-	-	-	-	95
Sub-total	-	-	95	-	-	-	-	-	95

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Connecting Centers - Lynwood Center Non-Motorized Improvements

Number:

TBD

Location: Eagle Harbor to Lynwood Center

Project Description

Description: Non-motorized improvements between Eagle Harbor Drive and Lynwood Center.

Benefit: Safety and Non Motorized Transportation Connectivity.

Schedule: YRI: Design

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	200	-	-	-	-	-	-	200
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Donation	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	200	-	-	-	-	-	-	200
FUNDING USES (1000's)									
Project Management	-	-	-	-	-	-	-	-	-
Design/construction	-	200	-	-	-	-	-	-	200
Sub-total	-	200	-	-	-	-	-	-	200

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Connecting Centers - Valley Road Non-Motorized Improvements

Number:

01287

Location: NE Valley Road between Madison Ave & Sunrise Dr

Project Description

Description: The corridor is the northernmost segment of the “Connecting Centers” scenario, which envisions connecting all of the city’s centers (Lynwood, Island Center, Winslow and Rolling Bay) with safe facilities for non-motorized travel.

Benefit: Safety and non-motorized transportation connectivity.

Schedule: YRI: Design

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	150	-	-	-	-	-	-	150
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Donation	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	150	-	-	-	-	-	-	150
FUNDING USES (1000's)									
Project Management	-	-	-	-	-	-	-	-	-
Design/construction	-	150	-	-	-	-	-	-	150
Sub-total	-	150	-	-	-	-	-	-	150

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

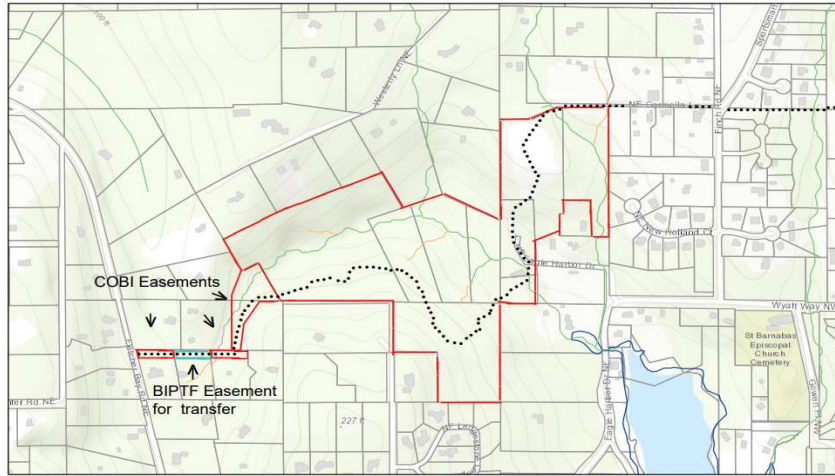
Project: Lost Valley Trail

Number:

01281

Location: Head of Bay to Fletcher Bay Road

Project Description



Description: This project is a pedestrian trail with required critical area mitigation. The project funding was donated to the City by the Bainbridge Island Parks and Trails Foundation. The City is providing \$15k for securing a trail easement and providing project management.

Benefit: The pedestrian trail will provide a connection between existing trails in the vicinity, and will protect the environment by focusing use in the prescribed areas.

Schedule: YR1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	15	-	-	-	-	-	-	15
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Donation	-	125	-	-	-	-	-	-	125
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	140	-	-	-	-	-	-	140

FUNDING USES (1000's)

Project Management	-	5	-	-	-	-	-	-	5
Design/construction	-	135	-	-	-	-	-	-	135
Sub-total	-	140	-	-	-	-	-	-	140

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

City of Bainbridge Island
FLEET and EQUIPMENT CIP (2023 - 2028)
2024 Modified Budget

Project	General Rent	Streets Rent	Water Rent	Sewer Rent	SSWM Rent	2023	2024	2025	2026	2027	2028	Total
FLEET & EQUIPMENT - 6-YEAR CIP (1000s)												
Police Vehicles (2)	100%					-	190	200	210	220	230	1,050
Vactor Truck				50%	50%	650	-	-	-	-	-	650
Electric Sedan	20%	20%	20%	20%	20%	70	-	-	-	-	-	70
Medium Duty Pickup	20%	20%	20%	20%	20%	200	-	-	-	-	-	200
Electric Sidewalk Sweeper/Plow		100%				70	-	-	-	-	-	70
Landscape Trailer	20%	20%	20%	20%	20%	30	-	-	-	-	-	30
Electric Sedan	20%	20%	20%	20%	20%	70	-	-	-	-	-	70
Electric SUV	20%	20%	20%	20%	20%	-	70	-	-	-	-	70
City Hall Vehicle	100%					-	70	-	-	-	-	70
Electric SUV	100%					-	70	-	-	-	-	70
Truck Cab and Chassis		50%			50%	-	300	-	-	-	-	300
Salt Brine System		100%				-	70	-	-	-	-	70
Heavy Duty Pickup	20%	80%				-	-	175	-	-	-	175
Asphalt Patch Machine		100%				-	-	250	-	-	-	250
Forklift	20%	20%	20%	20%	20%	-	-	-	50	-	-	50
Street Sweeper		20%			80%	-	-	-	325	-	-	325
Pup Trailer		50%			50%	-	-	-	150	-	-	150
Electric Sedan	100%					-	-	-	-	80	-	80
Ravo Street Sweeper		20%			80%	-	-	-	-	500	-	500
Electric Medium Pick-up	20%	20%	20%	20%	20%	-	-	-	-	120	-	120
Commercial Mower					100%	-	-	-	-	30	-	30
Backhoe	20%	20%	20%	20%	20%	-	-	-	-	-	350	350
Dump Truck	20%	20%	20%	20%	20%	-	-	-	-	-	325	325
Roadside Mower		100%				-	-	-	-	-	300	300
TOTALS						1,090	770	625	735	950	1,205	5,375



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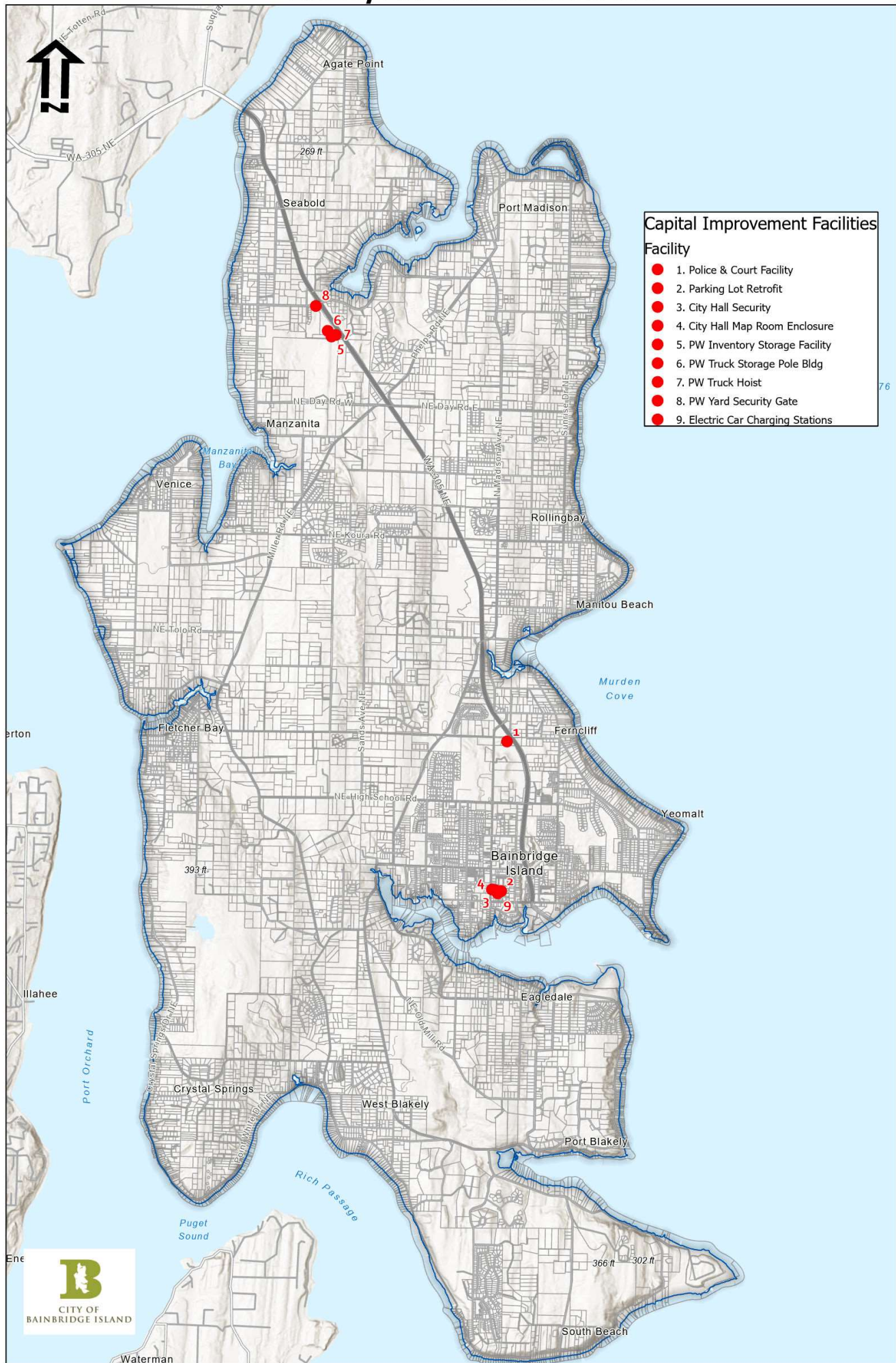
**City of Bainbridge Island
Facilities CIP (2023 - 2028)
2024 Modified Budget**

Project	Grant Eligible	Grant Awarded	Grant/ Donations Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FACILITIES PROJECTS - 6-YEAR CIP																
Police and Municipal Court Building				Y				20,320	1,100	-	-	-	-	-	-	21,420
Ted Spearman Carbon Offset				Y				-	-	780	-	-	-	-	-	780
City Hall Parking Lot Retrofit	x		113	Y				224	18	14	-	-	-	-	-	255
City Hall Security				Y				160	11	-	-	-	-	-	-	171
City Hall Map Room Enclosure				Y				-	260	-	-	-	-	-	-	260
PW Inventory Storage Facility				Y				-	3	210	-	-	-	-	-	213
PW Truck Storage Pole Building				Y				-	3	110	-	-	-	-	-	113
PW Truck Hoist				Y				-	3	116	-	-	-	-	-	119
PW Yard Security Gate				Y				-	1	89	-	-	-	-	-	91
Electric Vehicle Charging Stations				Y				25	44	160	80	-	-	-	-	309
City Total								20,616	1,442	1,479	80	-	-	-	-	23,618
Grant Totals								113	-	-	-	-	-	-	-	113
TOTALS								20,729	1,442	1,479	80	-	-	-	-	23,730

2023 BUA

2024 Mod

2023/2024 Facilities CIP



Project: Police and Municipal Court Facility
Location: 8804 Madison

Number: 00724

Project Description



Description: This project provides for the replacement of the Police Station and relocation of the Municipal Court.

Benefit: Replacement Police facility will provide adequate space for current and future departmental needs, while correcting numerous space, structural, and security deficiencies in the current facility. New Court facility will replace existing leased space, which marginally meets current requirements and will create operational efficiencies by being co-located with the Police Station.

Schedule: Construction in 2023.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	10,601	1,100	-	-	-	-	-	-	11,701
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
REET	1,719	-	-	-	-	-	-	-	1,719
Long-Term Debt	8,000	-	-	-	-	-	-	-	8,000
Sub-total	20,320	1,100	-	-	-	-	-	-	21,420

FUNDING USES (1000's)

Project Management	200	-	-	-	-	-	-	-	200
Predesign	450	-	-	-	-	-	-	-	450
Acquisition	8,975	-	-	-	-	-	-	-	8,975
Design	672	-	-	-	-	-	-	-	672
Construction	10,023	1,100	-	-	-	-	-	-	11,123
Sub-total	20,320	1,100	-	-	-	-	-	-	21,420

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating		100	100	100	100	100	100	1,400	2,000
Debt Service	482	510	508	510	511	507	507	6,620	10,155
Sub-total	482	610	608	610	611	607	607	8,020	12,155

Project: Ted Spearman Justice Center Carbon Offset

Number:

TBD

Location: TBD

Project Description

Description: Install a 120kW solar photovoltaic (PV) project to offset approximately 274 metric tons of carbon emissions associated with operation of the new Ted Spearman Justice Center. This system may be located on an existing rooftop, ground mounted, part of a new or existing carport structure, etc. The City will solicit potential sites for consideration via an application process open to public agencies on the Island (such as schools, fire stations, parks, etc.).

Benefit: This project will generate renewable energy to offset approximately 274 metric tons of carbon dioxide emissions from 2024-2045 associated with operation of the new Ted Spearman Justice Center. By 2045, electricity supplied for the building from PSE is required to be 100% renewable or non-emitting, per the State's Clean Energy Transformation Act.

Schedule: Installation in late 2024/early 2025.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	780	-	-	-	-	-	780
REET	-	-	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-	-	-
Sub-total	-	-	780	-	-	-	-	-	780
FUNDING USES (1000's)									
Project Management	-	-	-	-	-	-	-	-	-
Design	-	-	150	-	-	-	-	-	150
Construction	-	-	630	-	-	-	-	-	630
Sub-total	-	-	780	-	-	-	-	-	780

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating									-
Debt Service									-
Sub-total	-	-	-	-	-	-	-	-	-

Project: City Hall Parking Lot Retrofit

Number:

01118

Location: City Hall

Project Description



Description: Improve the stormwater drainage system and add water quality facilities at the City Hall lower parking lot in accordance with the City's stormwater permit. The project would seek to eliminate the use of asphalt paving as part of the suite of improvements.

Benefit: The improvements would improve drainage and water quality from the site, and potentially enhance the visual aesthetics of the parking lot.

Schedule: YR 1: Design and construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
REET Fund	111	18	14	-	-	-	-	-	144
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
State Grant	113	-	-	-	-	-	-	-	113
Sub-total	224	18	14	-	-	-	-	-	256

FUNDING USES (1000's)

Project Management	-	18	14	-	-	-	-	-	32
Design/construction	224	-	-	-	-	-	-	-	224
Sub-total	224	18	14	-	-	-	-	-	256

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: City Hall Security

Number:

01092

Location: City Hall

Project Description



Description: Replace the obsolete existing security system at City Hall to match and coordinate with the new system to be installed at the new Police/Court Facility.

Benefit: Improved security at City Hall, and coordinated systems across the organization for ease of maintenance and operability.

Schedule: YR 1: Design and construction; YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	160	11	-	-	-	-	-	-	171
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	160	11	-	-	-	-	-	-	171
FUNDING USES (1000's)									
Project Management	10	11	-	-	-	-	-	-	21
Design/construction	150	-	-	-	-	-	-	-	150
Sub-total	160	11	-	-	-	-	-	-	171

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: City Hall Map Room Enclosure

Number:

01228

Location: City Hall

Project Description



Description: This project proposes to enclose the City Hall Map Room to increase the usability of the space for private in-person and remote meetings.

Benefit: The improvements will expand available meeting space at City Hall for staff, City Committees and other community purposes.

Schedule: YR 1: Design and Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	260	-	-	-	-	-	-	260
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	260	-	-	-	-	-	-	260

FUNDING USES (1000's)

Project Management	-	6	-	-	-	-	-	-	6
Design/construction	-	254	-	-	-	-	-	-	254
Sub-total	-	260	-	-	-	-	-	-	260

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Inventory Storage Facility

Number: 01229

Location: Hidden Cove PW Yard

Project Description

Description: This project will provide dry storage for critical operations and maintenance small equipment and parts.

Benefit: The project will improve current sub-standard size and conditions of Operations and Maintenance storage facilities.

Schedule: YR 1: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	3	210	-	-	-	-	-	213
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	3	210	-	-	-	-	-	213
FUNDING USES (1000's)									
Project Management	-	3	6	-	-	-	-	-	9
Design/construction	-	-	204	-	-	-	-	-	204
Sub-total	-	3	210	-	-	-	-	-	213

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Truck Storage Pole Building

Number:

01230

Location: Hidden Cove PW Yard

Project Description

Description: The Public Works truck storage pole building is needed to preserve the maintenance life of heavy equipment and vehicles at the Public Works facility. The building will house 4-8 vehicles.

Benefit: Storing large equipment and vehicles (between 4 and 8) will extend the assets' life and reduce time needed for repairs and maintenance.

Schedule: YR 1: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	3	110	-	-	-	-	-	113
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	3	110	-	-	-	-	-	113
FUNDING USES (1000's)									
Project Management	-	3	6	-	-	-	-	-	9
Design/construction	-	-	104	-	-	-	-	-	104
Sub-total	-	3	110	-	-	-	-	-	113

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Truck Hoist

Number: 01231

Location: Hidden Cove PW Yard

Project Description

Description: The Public Works truck hoist replaces an existing lift that is over twenty years old and is used on heavy duty equipment or dump truck sized vehicles. The lift is needed to continue safely maintaining heavy duty equipment and maintain the continuity of operations.

Benefit: The lift is needed for maintaining heavy duty equipment and providing for continuity of operations.

Schedule: YR 1: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	3	116	-	-	-	-	-	119
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	3	116	-	-	-	-	-	119
FUNDING USES (1000's)									
Project Management	-	3	6	-	-	-	-	-	9
Design/construction	-	-	110	-	-	-	-	-	110
Sub-total	-	3	116	-	-	-	-	-	119

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Public Works Yard Security Gate

Number:

01232

Location: Hidden Cove PW Yard

Project Description



Description: The Public Works facility security gate upgrade project is to replace the existing facility with a motorized gate that can be accessed by key card or code. The gate will improve safety and security of the facility and prevent break-ins.

Benefit: The gate will improve safety and security of the facility that has experienced several break-ins over the last five years.

Schedule: YR 1: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	1	89	-	-	-	-	-	91
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	1	89	-	-	-	-	-	91

FUNDING USES (1000's)

Project Management	-	1	4	-	-	-	-	-	6
Design/construction	-	-	85	-	-	-	-	-	85
Sub-total	-	1	89	-	-	-	-	-	91

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Electric Charging Stations

Number:

01185

Location:

Project Description



Description: Electric vehicle charging stations, and related electrical infrastructure, are planned to be installed at City Hall and the Public Works Maintenance Facility to support the conversion of City fleet vehicles from gas to electric power.

Benefit: Progress towards the City's goal of reducing greenhouse gas emissions in City operations.

Schedule: YR 1: Procurement/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	25	44	160	80	-	-	-	-	309
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	25	44	160	80	-	-	-	-	309

FUNDING USES (1000's)

Project Management	-	9	-	-	-	-	-	-	9
Design/construction	25	35	160	80	-	-	-	-	300
Sub-total	25	44	160	80	-	-	-	-	309

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

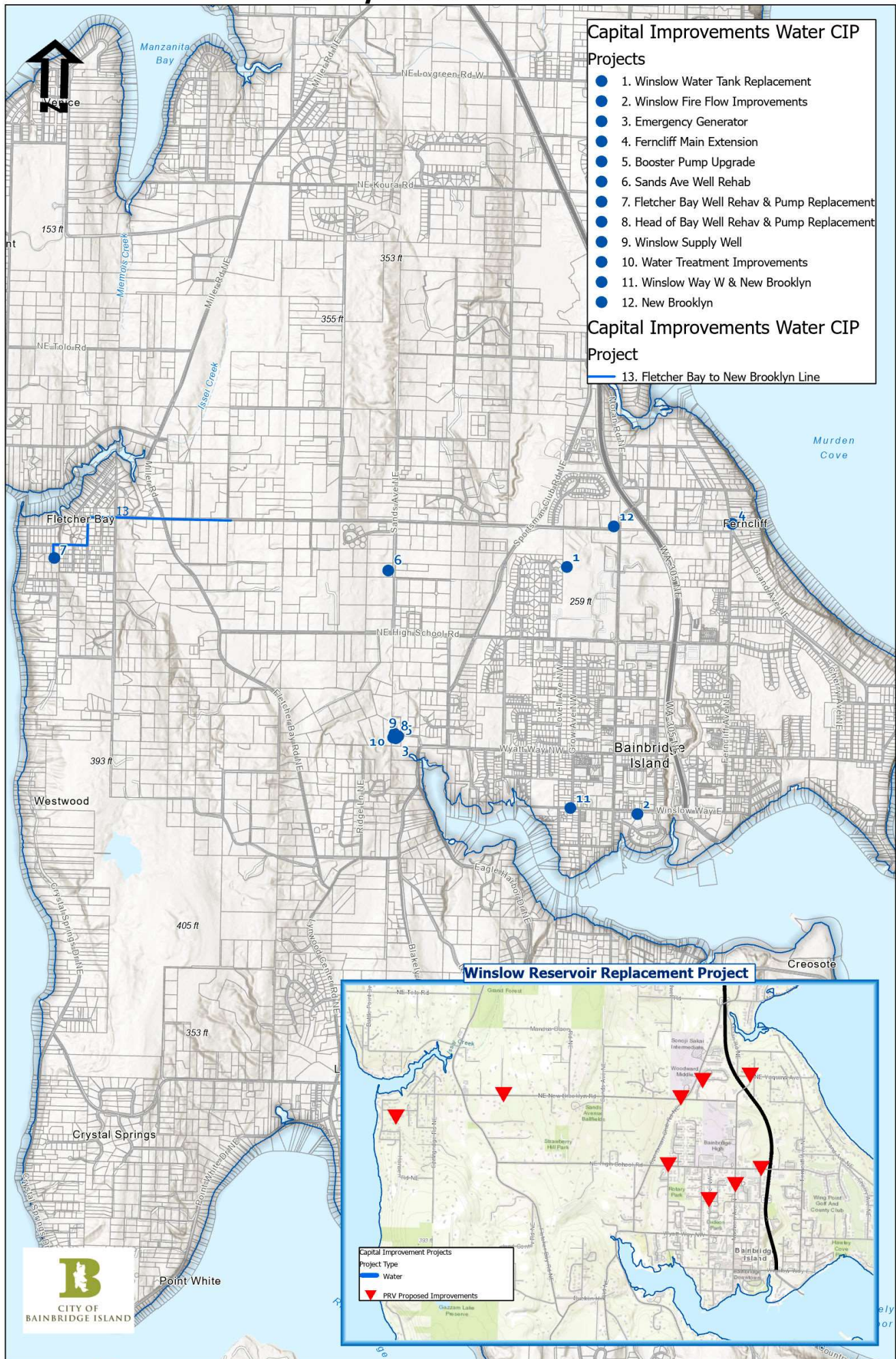
City of Bainbridge Island
Water CIP (2023-2028)
2024 Modified Budget

Project / Location	Grant Eligible	Grant Awarded	Grant Funds	Tax Supported	Wtr Comp	Swr Comp	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	Total
WATER PROJECTS - 6-YEAR CIP (1000s)																
Winslow Water Tank Replacement <i>New Brooklyn</i>	x				Y			553	1,019	10,698	9,994	-	-	-	-	22,264
Emergency Generator <i>Head of the Bay</i>					Y			-	70	155	-	-	-	-	-	225
Ferncliff Main Extension <i>Ferncliff Ave</i>	x				Y			12	1,498	-	-	-	-	-	-	1,510
Booster Pump Upgrade <i>Head of the Bay</i>					Y			-	168	-	-	-	-	-	-	168
Sands Ave Well Rehabilitation <i>Sands Ave</i>					Y			-	481	-	-	-	-	-	-	481
Fletcher Bay well Rehabilitation <i>Fletcher Bay</i>					Y			-	250	150	-	-	-	-	-	400
Head of the Bay well Rehabilitation <i>Head of the Bay</i>					Y			-	-	312	-	-	-	-	-	312
Winslow Supply Well <i>TBD</i>					Y			-	-	208	-	17	840	-	-	1,065
Water Treatment Improvements <i>Head of the Bay</i>					Y			-	-	-	-	415	1,015	-	-	1,430
Winslow Way West <i>Winslow Way</i>					Y			-	-	-	75	300	-	-	-	375
Long-Term Replacement Projects <i>TBD</i>					Y			-	-	-	-	-	-	250	11,840	12,090
TOTAL ALL WATER PROJECTS - (1000s)																
City Funding								565	3,487	11,523	10,069	732	1,855	250	11,840	40,320
Grant Totals								-	-	-	-	-	-	-	-	-
TOTAL								565	3,487	11,523	10,069	732	1,855	250	11,840	40,320

2023 BUA

2024 Mod

2023/2024 Water CIP



Project: Winslow Water Tank Replacement

Number:

00988

Location: New Brooklyn

Project Description



Description: Construct a new 2 million-gallon reservoir to replace both of the existing tanks that are located on an easement near the High School.

Benefit: A new tank built at a sufficient elevation, and to the most recent design standards, will correct several deficiencies associated with existing tanks including: significant dead storage, pressure zone deficiencies, water quality issues, and seismic deficiencies. Project updated to include fireflow and pipeline improvements in Winslow (formerly project 01095).

Schedule: 2021: Design; 2023: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	233	169	431	631	-	-	-	-	1,464
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Long-Term Debt	320	850	10,267	9,363	-	-	-	-	20,800
Sub-total	553	1,019	10,698	9,994	-	-	-	-	22,264
FUNDING USES (1000's)									
Project Management	79	37	37	-	-	-	-	-	153
Design/construction	474	982	10,661	9,994	-	-	-	-	22,111
Sub-total	553	1,019	10,698	9,994	-	-	-	-	22,264

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	34	606	1,200	1,470	1,500	1,479	18,258	24,547
Sub-total	-	34	606	1,200	1,470	1,500	1,479	18,258	24,547

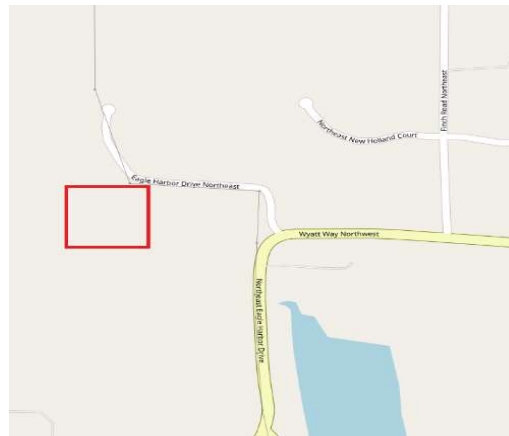
Project: Emergency Generator

Number:

01098

Location: Head of Bay

Project Description



Description: Install an emergency generator to provide a permanent, redundant power source for the well site that provides 25% of the supply for the system.

Benefit: Improves system reliability in the event of power outages.

Schedule: YR 1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	70	155	-	-	-	-	-	225
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	70	155	-	-	-	-	-	225
FUNDING USES (1000's)									
Project Management	-	7	11	-	-	-	-	-	18
Design/construction	-	63	144	-	-	-	-	-	-
Sub-total	-	70	155	-	-	-	-	-	225

Estimated Impact on Future Operating Budget

	Prior Yrs	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Ferncliff Main Extension

Number:

01170

Location: Ferncliff Ave

Project Description



Description: This project will extend the existing water main in Ferncliff Avenue to serve the Ferncliff Water Association properties (18), and the City's isolated Casey Street water system properties (9). The project is subject to a low-interest loan from the State of Washington which includes 50% loan forgiveness upon completion of the project.

Benefit: The extension will extend water availability to new customers in the service area, and reduce long-term maintenance costs associated with the Casey Street water system.

Schedule: YR1: Design; YR2: Construction

Capital Funding (1000's)

	Prior							2029-	
	Yrs.	2023	2024	2025	2026	2027	2028	2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	12	1,098	-	-	-	-	-	-	1,110
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Loan	-	400	-	-	-	-	-	-	400
Sub-total	12	1,498	-	-	-	-	-	-	1,510
FUNDING USES (1000's)									
Proj. Management	-	26	-	-	-	-	-	-	26
Design/construction	12	1,472	-	-	-	-	-	-	1,484
Sub-total	12	1,498	-	-	-	-	-	-	1,510

Estimated Impact on Future Operating Budget

	Prior							2029-	
	Yrs.	2023	2024	2025	2026	2027	2028	2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	27	28	28	27	27	357	494
Sub-total	-	-	27	28	28	27	27	357	494

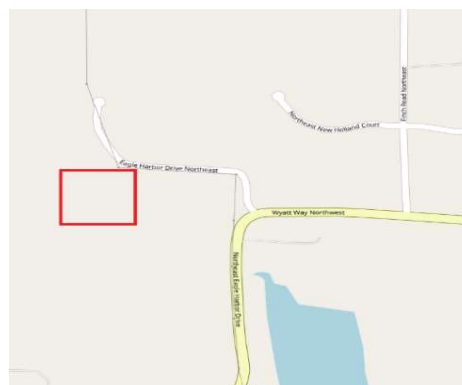
Project: Booster Pump Upgrade

Number:

01233

Location: Head of the Bay

Project Description



Description: Currently, the secondary booster pump is limited to half capacity of the primary booster pump at the Head of the Bay. The replacement of the secondary booster pump to match water rights is needed to provide redundancy and the ability to continue water operations at full capacity.

Benefit: Improve system reliability.

Schedule: YRI: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	168	-	-	-	-	-	-	168
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	168	-	-	-	-	-	-	168
FUNDING USES (1000's)									
Proj. Management	-	7	-	-	-	-	-	-	7
Design/construction	-	161	-	-	-	-	-	-	161
Sub-total	-	168	-	-	-	-	-	-	168

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Sands Ave Rehabilitation

Number:

01183

Location: Sands Ave

Project Description



Description: This project will rehabilitate one of the primary water source wells for the Winslow Water System at the Sands Avenue well site. The project includes replacement of the well pumps, which are over 30 years old, and past their design life.

Benefit: Improve water system reliability and redundancy.

Schedule: YRI: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	481	-	-	-	-	-	-	481
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	481	-	-	-	-	-	-	481
FUNDING USES (1000's)									
Proj. Management	-	-	-	-	-	-	-	-	-
Design/construction	-	481	-	-	-	-	-	-	481
Sub-total	-	481	-	-	-	-	-	-	481

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Fletcher Bay well rehabilitation and pump replacement

Number:

01244

Location: Fletcher Bay

Project Description



Description: This project will rehabilitate one of the primary water source wells for the Winslow Water System at the Fletcher Bay well site. The project includes replacement of the well pumps, which are over 30 years old, and past their design life.

Benefit: Improve water system reliability and redundancy.

Schedule: YRI: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	250	150	-	-	-	-	-	400
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	250	150	-	-	-	-	-	400
FUNDING USES (1000's)									
Proj. Management	-	12	6	-	-	-	-	-	18
Design/construction	-	238	144	-	-	-	-	-	382
Sub-total	-	250	150	-	-	-	-	-	400

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

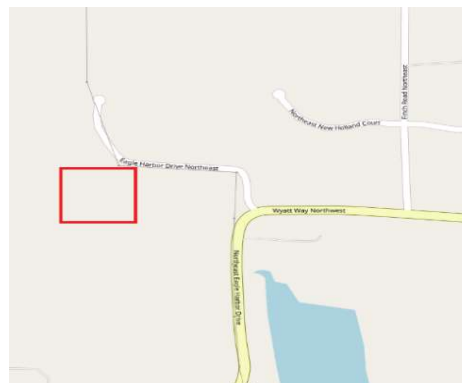
Project: Head of the Bay well rehabilitation and pump replacement

Number:

01247

Location: Head of the Bay

Project Description



Description: This project will rehabilitate one of the primary water source wells for the Winslow Water System at the Head of the Bay well site. The project includes replacement of the well pumps, which are over 30 years old, and past their design life.

Benefit: Improve water system reliability and redundancy.

Schedule: YRI: Design/Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	312	-	-	-	-	-	312
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	312	-	-	-	-	-	312
FUNDING USES (1000's)									
Proj. Management	-	-	12	-	-	-	-	-	12
Design/construction	-	-	300	-	-	-	-	-	300
Sub-total	-	-	312	-	-	-	-	-	312

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Winslow Supply Well

Number:

01234

Location: TBD

Project Description

Description: As addressed in the City's Water System Plan, a new supply well at the Head of the Bay or the Sands Well site is planned to add redundancy to the City's water supply system. The site location will be determined by further study of feasibility and availability of water rights.

Benefit:

Schedule: YR1: Planning; YR2: Construction

Capital Funding (1000's)

	Prior							2029-	
	Yrs.	2023	2024	2025	2026	2027	2028	2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	208	-	17	840	-	-	1,065
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	208	-	17	840	-	-	1,065
FUNDING USES (1000's)									
Proj. Management	-	-	8	-	17	40	-	-	65
Design/construction	-	-	200	-	-	800	-	-	1,000
Sub-total	-	-	208	-	17	840	-	-	1,065

Estimated Impact on Future Operating Budget

	Prior							2029-	
	Yrs.	2023	2024	2025	2026	2027	2028	2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Water Treatment Improvements

Number:

00816

Location: Head of the Bay

Project Description



Description: This project implements water treatment improvements to prevent iron, manganese, and sulfide levels from exceeding the maximum contaminant levels (MCLs).

Benefit: Improve water quality for the system.

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	415	1,015	-	-	1,430
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	415	1,015	-	-	1,430
FUNDING USES (1000's)									
Project Management	-	-	-	-	-	5	-	-	5
Design/construction	-	-	-	-	415	1,010	-	-	1,425
Sub-total	-	-	-	-	415	1,015	-	-	1,430

Estimated Impact on Future Operating Budget

	Prior Yr:	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Winslow Way West

Number:

TBD

Location: New Brooklyn

Project Description



Description: Replace aging water mains in Winslow Way at Grow Avenue prior to roadway reconstruction.

Benefit: Provides for reliable water service in the Winslow area.

Schedule: YR1: Design; YR2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
REET Fund	-	-	-	175	645	-	-	-	820
Water Fund	-	-	-	75	300	-	-	-	375
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	250	945	-	-	-	1,195
FUNDING USES (1000's)									
Project Management	-	-	-	11	45	-	-	-	56
Design/construction	-	-	-	239	900	-	-	-	1,139
Sub-total	-	-	-	250	945	-	-	-	1,195

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

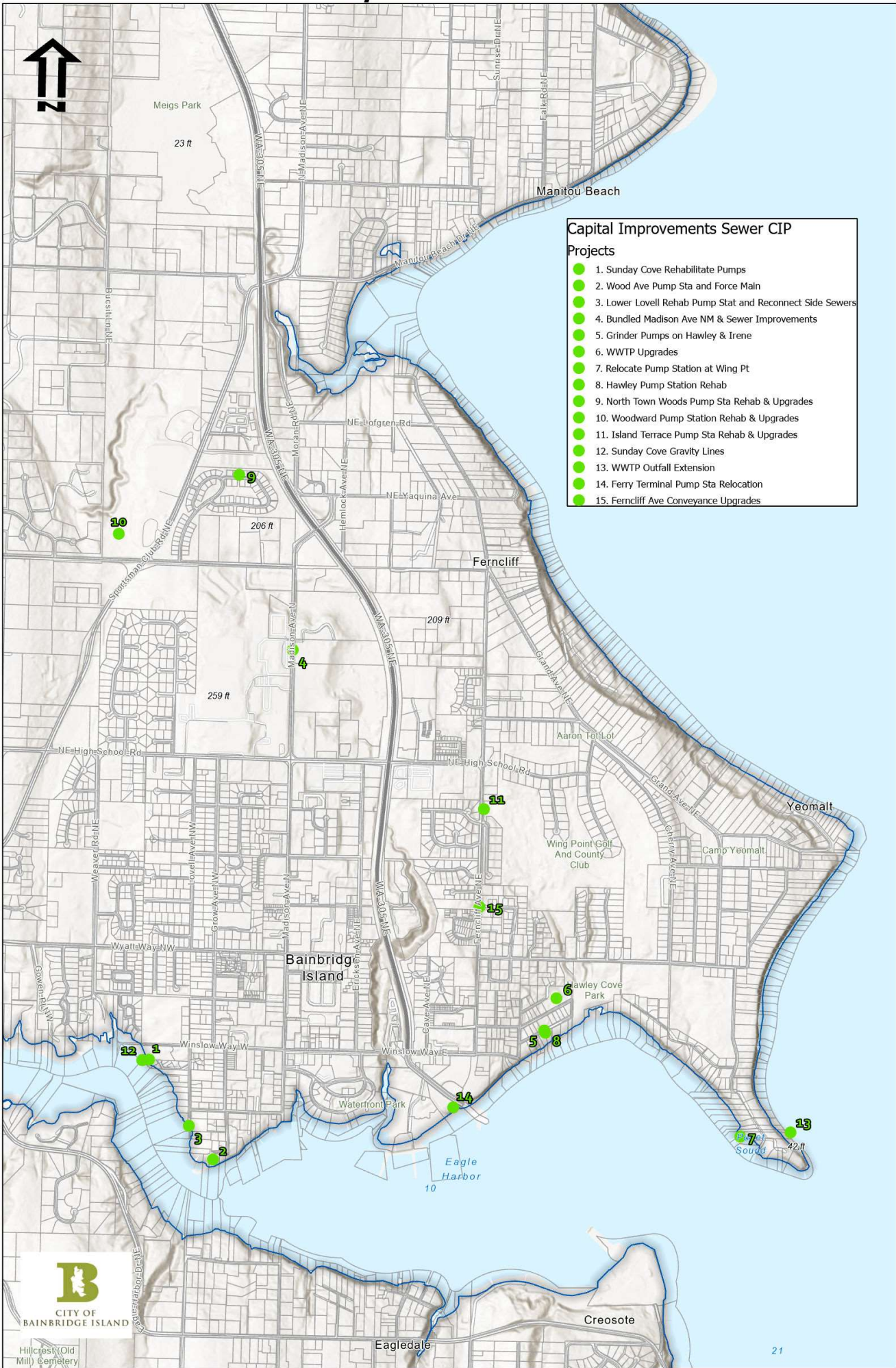
City of Bainbridge Island
Sewer CIP (2023 - 2028)
2024 Modified Budget

Project	Grant Eligible	Grant Awarded	Grant Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	Total
SEWER PROJECTS - 6-YEAR CIP (1000s)																
Rehabilitate Pumps <i>Sunday Cove</i>						Y		95	50	450	355	-	-	-	-	950
Pump Station & Force Main <i>Wood Ave</i>						Y		506	-	-	3,470	-	-	-	-	3,975
Rehabilitate Pump Station (Lower Lovell) <i>Lower Lovell</i>						Y		254	-	800	571	-	-	-	-	1,625
Bundled Madison Avenue Nonmotorized & Sewer Improvements Project <i>Madison Ave</i>				Y		Y		792	15	-	-	-	-	-	-	807
Hawley Irene Grinders <i>Hawley/Irene</i>						Y		396	-	-	-	-	-	-	-	396
Wastewater Treatment Plant (WWTP) Upgrades <i>WWTP</i>						Y		164	834	2,142	-	800	-	-	-	3,940
Relocate Pump Station <i>Wing Point</i>						Y		100	1,100	650	-	-	-	-	-	1,850
Hawley Pump <i>Lower Hawley</i>						Y		-	-	124	320	320	-	-	-	764
North Town Woods Pump <i>NW Winslow</i>						Y		-	-	118	262	262	-	-	-	642
Woodward Pump <i>NW Winslow</i>						Y		-	-	133	-	317	317	-	-	767
Rehabilitate Pump Station (Island Terrace) <i>Island Terrace</i>						Y		-	-	180	-	272	272	-	-	724
Install Gravity Sewers <i>Sunday Cove</i>						Y		135	10	11	1,465	-	-	-	-	1,621
Extend WWTP Outfall <i>Wing Point</i>						Y		-	350	700	-	-	5,300	-	-	6,350
Ferncliff Ave Conveyance Upgrades <i>Ferncliff Ave</i>						Y		-	-	-	-	250	1,000	-	-	1,250
Ferry Terminal Pump Station Relocation <i>Winslow</i>						Y		-	-	-	-	-	150	700	-	850
Long Term Replacement Projects <i>Various</i>						Y		-	-	-	-	-	-	-	13,400	13,400
City Total								2,441	2,359	5,308	6,443	2,221	7,039	700	13,400	39,911
Grant Total								-	-	-	-	-	-	-	-	-
TOTAL								2,441	2,359	5,308	6,443	2,221	7,039	700	13,400	39,911

2023 BUA

2024 Mod

2023/2024 Sewer CIP



Project: Rehabilitate Pumps

Number:

00989

Location: Sunday Cove

Project Description



Description: Some components of the Sunday Cove pump station will reach the end of their useful life, which is assumed to be approximately 30 years, over the next few years. In addition to replacement of the pumps and motors, this project will include the replacement of the station's emergency generator.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: Design and construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	56	-	257	355	-	-	-	-	669
SSWM Fund	-	-	-	-	-	-	-	-	-
PWTF Loan	39	50	193	-	-	-	-	-	281
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	95	50	450	355	-	-	-	-	950

FUNDING USES (1000's)

Project Management	7	7	8	-	-	-	-	-	22
Design/construction	88	43	442	355	-	-	-	-	928
Sub-total	95	50	450	355	-	-	-	-	950

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	2	5	17	17	17	17	221	296
Sub-total	-	2	5	17	17	17	17	221	296

Project: Pump Station and Force Main

Number:

00990

Location: Wood Ave

Project Description



Description: This project is part of a suite of projects (Lovell Pump Station; Sunday Cove Pump Station; and Sunday Cove Gravity Sewers) that are planned to facilitate the abandonment of the north and south sewer beach main, which is an aging facility that has reached the end of its useful life. Abandonment of the beach mains was determined to be the best replacement approach due to environmental, maintenance and cost-benefit concerns.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: design/permitting, YR3: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	300	7	4	2,448	-	-	-	-	2,759
SSWM Fund	-	-	-	-	-	-	-	-	-
PWTF Loan	205	-	-	1,011	-	-	-	-	1,216
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	506	7	4	3,459	-	-	-	-	3,975

FUNDING USES (1000's)

Project Management	13	4	4	-	-	-	-	-	20
Design/construction	493	3	-	3,459	-	-	-	-	3,955
Sub-total	506	7	4	3,459	-	-	-	-	3,975

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	12	12	12	79	79	79	1,027	1,300
Sub-total	-	12	12	12	79	79	79	1,027	1,300

Project: Rehabilitate Pump Station and Re-connect Side Sewers

Number:

01086

Location: Lower Lovell

Project Description



Description: The pump station is reaching the end of its useful life, and needs to be upgraded with replacement pumps. This project is part of a suite of projects (Lovell Pump Station; Sunday Cove Pump Station; and Sunday Cove Gravity Sewers) that are planned to facilitate the abandonment of the north and south sewer beach main, which is an aging facility that has reached the end of its useful life. Side sewers associated with several properties along Lovell Avenue will be reconnected to the upland sewer main as part of this project.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

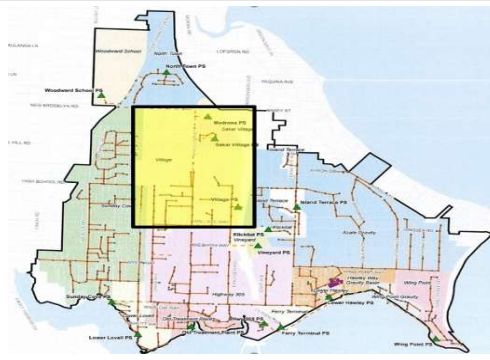
Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	151	62	406	509	-	-	-	-	1,128
SSWM Fund	-	-	-	-	-	-	-	-	-
PWTF Loan	103	-	394	-	-	-	-	-	497
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	254	62	800	509	-	-	-	-	1,625
FUNDING USES (1000's)									
Project Management	30	26	20	-	-	-	-	-	75
Design/construction	224	36	780	509	-	-	-	-	1,550
Sub-total	254	62	800	509	-	-	-	-	1,625

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	6	6	31	31	31	31	403	539
Sub-total	-	6	6	31	31	31	31	403	539

Project: Bundled Madison Avenue Nonmotorized & Sewer Improvements**Number:****01100****Location:** Madison Ave**Project Description**

Description: This project will construct a new sewer force main in Madison Avenue between the New Brooklyn sewer pump station and High School Road in conjunction with the Madison Avenue Sidewalk project. The purpose of the main is to more adequately serve the existing and future development in the Village Pump Station sewer area.

Benefit: Improves reliability of sewer collection system.

Schedule: YRI: Design and Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	209	-	-	-	-	-	-	-	209
REET Fund	731	505	-	-	-	-	-	-	1,236
Trans. Benefit Fund	25	860	-	-	-	-	-	-	885
Sewer Fund	792	15	-	-	-	-	-	-	807
Federal Grant	1,410	-	-	-	-	-	-	-	1,410
ARPA	-	2,000	-	-	-	-	-	-	2,000
Sub-total	3,167	3,380	-	-	-	-	-	-	6,547

FUNDING USES (1000's)

Project Management	117	64	-	-	-	-	-	-	181
Design/construction	3,050	3,316	-	-	-	-	-	-	6,366
Sub-total	3,167	3,380	-	-	-	-	-	-	6,547

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

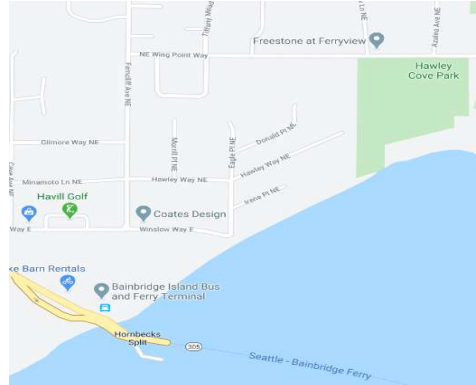
Project: Hawley/Irene Grinder Pumps

Number:

01103

Location:

Project Description



Description: This project proposes to replace an aging and failing gravity sewer main with a new force main and grinders pumps for several residences along Hawley Way and Irene Place.

Benefit: Replacement of a deteriorated system with a reliable improvement that can be maintained in the future.

Schedule: YR1: Design and YR2:Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	20	376	-	-	-	-	-	-	396
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	20	376	-	-	-	-	-	-	396
FUNDING USES (1000's)									
Project Management	17	36	-	-	-	-	-	-	53
Design/Construction	3	340	-	-	-	-	-	-	343
Sub-total	20	376	-	-	-	-	-	-	396

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: WWTP Upgrades

Number:

01187

Location: WWTP

Project Description



Description: The Wastewater Treatment Plant requires near-term capacity upgrades to ensure compliance with the City's wastewater discharge permit issued by the Department of Ecology. The near-term improvements include optimization of settling capacity; replacing the UV disinfection system; modifying existing clarifiers and improving sludge dewatering.

Benefit: Compliance with state requirements.

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	164	943	2,033	-	800	-	-	-	3,940
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	164	943	2,033	-	800	-	-	-	3,940
FUNDING USES (1000's)									
Project Management	-	12	35	-	-	-	-	-	47
Design/construction	164	931	1,998	-	800	-	-	-	3,893
Sub-total	164	943	2,033	-	800	-	-	-	3,940

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

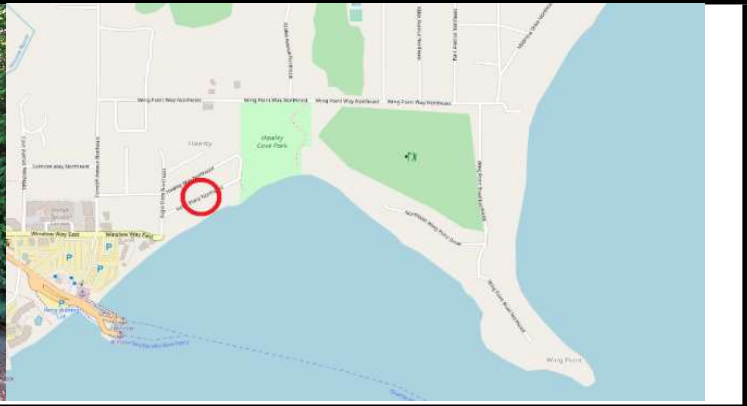
Project: Wing Point Pump Relocation

Number:

00820

Location: Wing Point

Project Description



Description: The Wing Point Pump Station has not been upgraded since its construction in 1979, and has reached the end of its useful life. In addition to required upgrades, the pump station will need to be relocated and rebuilt to accommodate impacts from sea-level rise.

Benefit: Improves reliability of current sewer collection system.

Schedule: 2020: Design; 2024: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	102	1,100	648	-	-	-	-	-	1,850
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	102	1,100	648	-	-	-	-	-	1,850

FUNDING USES (1000's)									
Project Management	4	5	8	-	-	-	-	-	17
Design/construction	98	1,095	640	-	-	-	-	-	1,833
Sub-total	102	1,100	648	-	-	-	-	-	1,850

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Rehabilitate Pump Station

Number:

01102

Location: Lower Hawley

Project Description



Description: The station was constructed as part of a major sewer system upgrade in 1979. Telemetry is limited to monitoring and is provided by a tone RTU installed in 1995. A generator set installed in 1996. The electrical systems are in fair condition, the telemetry is beyond its useful life, and the wet well controls do not meet current safety standards. Because of their age, the pumps, motors, valves, controls, and telemetry should be replaced. The station has exceeded the estimated useful life and requires rehabilitation.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	4	121	320	320	-	-	-	764
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	4	121	320	320	-	-	-	764

FUNDING USES (1000's)

Project Management	-	4	10	-	-	-	-	-	13
Design/construction	-	-	111	320	320	-	-	-	751
Sub-total	-	4	121	320	320	-	-	-	764

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: North Town Woods Pump

Number:

01104

Location:

Project Description



Description: This project proposes to upgrade the North Town Woods pump station to meet current standards, as identified in the City's General Sewer Plan.

Benefit: Upgrading the sewer system with a reliable improvement that can be maintained in the future.

Schedule: YR1: design. YR3: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	2	137	241	262	-	-	-	642
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	2	137	241	262	-	-	-	642
FUNDING USES (1000's)									
Project Management	-	2	5	-	-	-	-	-	7
Design/construction	-	-	132	241	262	-	-	-	635
Sub-total	-	2	137	241	262	-	-	-	642

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Woodward Pump

Number:

01125

Location:

Project Description



Description: This project proposes to upgrade the Woodward pump station to meet current standards, as identified in the City's General Sewer Plan.

Benefit: Upgrading the sewer system with a reliable improvement that can be maintained in the future.

Schedule: YR1: Design; YR4: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	2	131	-	317	317	-	-	767
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	2	131	-	317	317	-	-	767
FUNDING USES (1000's)									
Project Management	-	2	5	-	-	-	-	-	7
Design/construction	-	-	126	-	317	317	-	-	760
Sub-total	-	2	131	-	317	317	-	-	767

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Rehabilitate Pump Station

Number:

01105

Location: Island Terrace

Project Description



Description: The Island Terrace pump station will reach the end of its useful life, which is assumed to be approximately 30 years, over the next few years. Additionally the concrete drywell and wet well at the pump station requires painting. As the upgrade project takes place, wet well controls should be replaced to meet current safety standards.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the future.

Schedule: YR1: design. YR3: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	180	-	272	272	-	-	724
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	180	-	272	272	-	-	724
FUNDING USES (1000's)									
Project Management	-	-	7	-	-	-	-	-	7
Design/construction	-	-	173	-	272	272	-	-	717
Sub-total	-	-	180	-	272	272	-	-	724

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

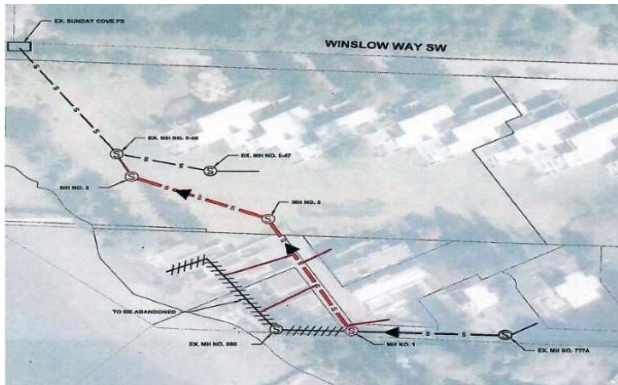
Project: Install Gravity Sewers

Number:

01085

Location: Sunday Cove

Project Description



Description: This project is part of a suite of projects (Lovell Pump Station; Sunday Cove Pump Station; and Sunday Cove Gravity Sewers) that are planned to facilitate the abandonment of the north and south sewer beach main, which is an aging facility that has reached the end of its useful life. Abandonment of the beach mains was determined to be the best replacement approach due to environmental, maintenance and cost-benefit concerns.

Benefit: Replacement of a deteriorated system with a reliable sewer collection system that can be maintained in the Schedule: 2020: Design; 2026: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	135	10	80	1,396	-	-	-	-	1,621
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	135	10	80	1,396	-	-	-	-	1,621
FUNDING USES (1000's)									
Project Management	3	5	2	-	-	-	-	-	11
Design/construction	132	5	78	1,396	-	-	-	-	1,610
Sub-total	135	10	80	1,396	-	-	-	-	1,621

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

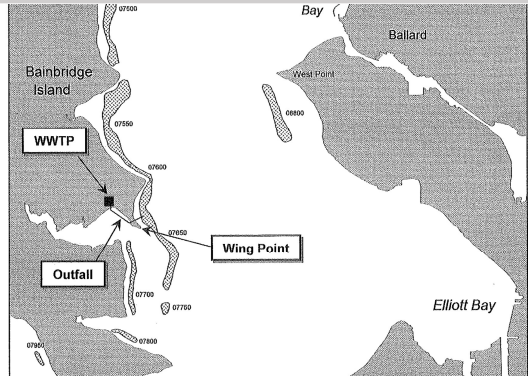
Project: Extend WWTP Outfall

Number:

01106

Location: Wing Point

Project Description



Description: The outfall from the City WWTP operates under an aquatic lease with WDFW. The outfall terminates in a geoduck bed, which is closed for harvesting due to this outfall. Recent shellfish surveys have documented the loss of potential harvest, and WDFW has notified the City that natural resource fines will likely be implemented in the near future. This project will extend the outfall as described in the Cosmopolitan Engineering report of 2008.

Benefit: Protect natural resources and ensure the future operation of the WWTP.

Schedule: YR1: design, YR2: construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	350	700	-	-	5,300	-	-	6,350
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	350	700	-	-	5,300	-	-	6,350
FUNDING USES (1000's)									
Project Management	-	7	10	-	-	-	-	-	16
Design/construction	-	343	690	-	-	5,300	-	-	6,334
Sub-total	-	350	700	-	-	5,300	-	-	6,350

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Ferncliff Ave Conveyance Upgrades

Number:

01235

Location: Ferncliff Ave

Project Description

Description: The Ferncliff water line extension is intended to serve two small water systems, the City's Casey Street water system, which was purchased by the City in 2018, and the Ferncliff Water Association system, which is seeking options in lieu of rebuilding an aging system.

Benefit:

Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	250	1,000	-	-	1,250
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	250	1,000	-	-	1,250
FUNDING USES (1000's)									
Project Management	-	-	-	-	-	-	-	-	-
Design/construction	-	-	-	-	250	1,000	-	-	1,250
Sub-total	-	-	-	-	250	1,000	-	-	1,250

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Ferry Terminal Pump Station Relocation

Number: TBD

Location: Ferry Terminal

Project Description

Description:

Benefit:
Schedule: YR1: design. YR2: construction.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	150	700	-	850
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	150	700	-	850
FUNDING USES (1000's)									
Project Management	-	-	-	-	-	-	-	-	-
Design/construction	-	-	-	-	-	150	700	-	850
Sub-total	-	-	-	-	-	150	700	-	850

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-



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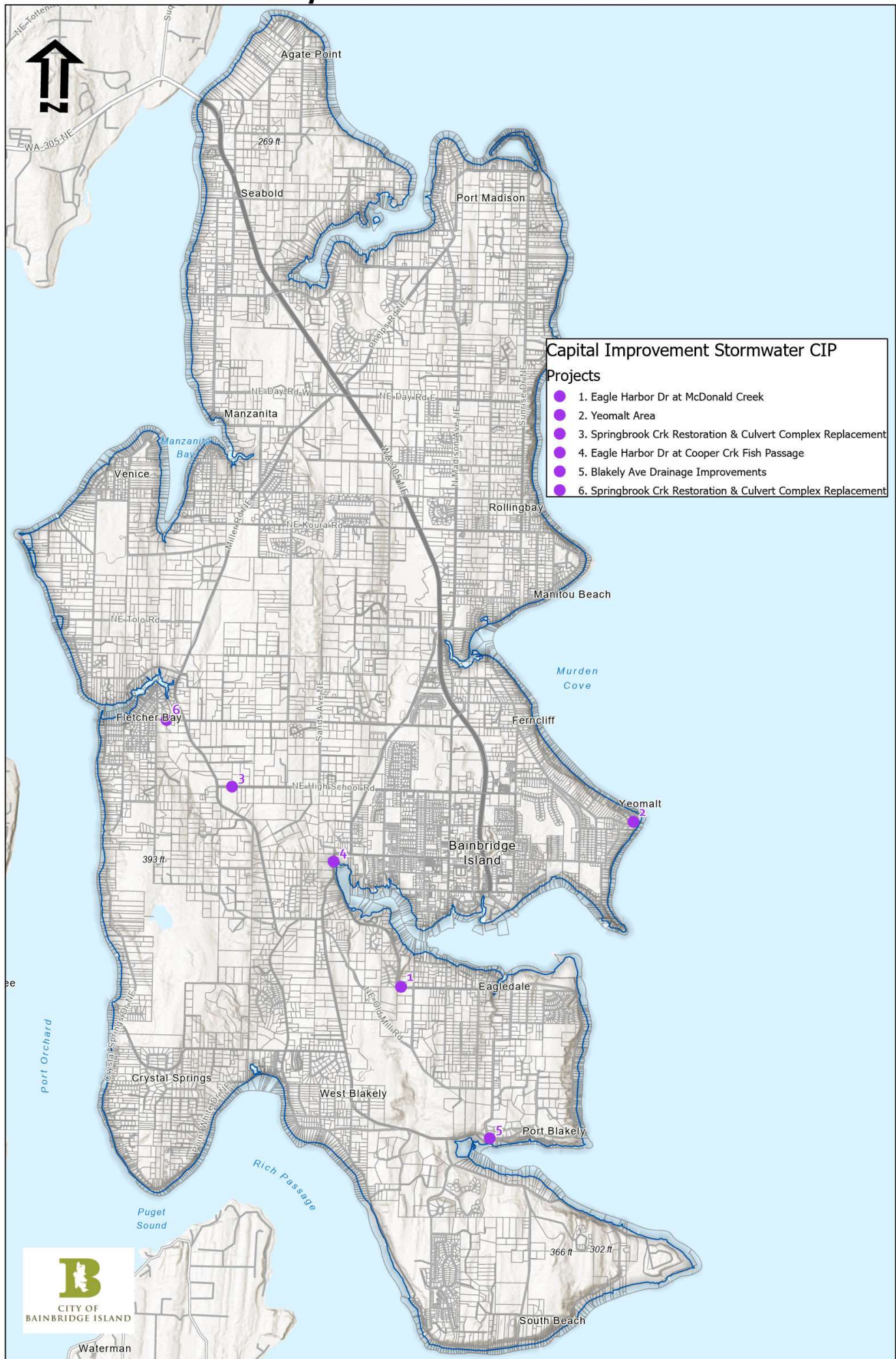
City of Bainbridge Island
Stormwater CIP (2023- 2028)
2024 Modified Budget

Project / Location	Grant Eligible	Grant Awarded	Grant Funds	Tax Supported	Wtr Component	Swr Component	SSWM Comp	Prior Years	2023	2024	2025	2026	2027	2028	2029-2042	Total
STORMWATER PROJECTS - 6-YEAR CIP (1000s)																
Eagle Hrbr. Dr. @ McDonald Creek Culvert <i>Eagle Harbor Dr</i>			-				Y	276	100	-	-	-	-	-	-	376
Yeomalt Area Drainage Improvements <i>Yeomalt Area</i>			-				Y	68	723	-	-	-	-	-	-	791
Springbrook Creek Restoration and Culvert Complex Replacement <i>High School Rd & Fletcher</i>	x		-				Y	-	310	1,250	-	-	-	-	-	1,560
Springbrook Fish Passage <i>Fletcher Bay Rd</i>	x		2,655	Y			Y	135	169	796	1,925	-	-	-	-	3,025
Eagle Harbor Drive Cooper Creek Fish Passage <i>Head of Bay</i>	x		-				Y	24	1,052	532	-	-	-	-	-	1,608
Blakely Ave. Drainage Improvements <i>Blakely & Halls Hill</i>			-				Y	-	-	-	468	-	-	-	-	468
City Funding								418	2,354	1,808	593	-	-	-	-	5,173
Grant Totals								85	-	770	1,800	-	-	-	-	2,655
TOTAL								503	2,354	2,578	2,393	-	-	-	-	7,828

2023 BUA

2024 Mod

2023/2024 Stormwater CIP



Project: Eagle Harbor Drive at McDonald Creek

Number:

00823

Location: 5530 Eagle Harbor Drive

Project Description



Description: Replacement of an existing deep concrete culvert that shows signs of failure.

Benefit: Preservation of roadway and drainage system.

Schedule: 2020: Design and permitting; Construction deferred until permits are in place.

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	276	100	-	-	-	-	-	-	376
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	276	100	-	-	-	-	-	-	376
FUNDING USES (1000's)									
Project Management	20	-	-	-	-	-	-	-	20
Design/construction	256	100	-	-	-	-	-	-	356
Sub-total	276	100	-	-	-	-	-	-	376

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Yeomalt Area Drainage Improvements

Number:

00663

Location: Area bordered by Cherry, Yeomalt, Madrona and Wing Point Way

Project Description



Description: Provides for storm drainage improvements in the Yeomalt area. The City completed design in 2014 with funds received from a DOE grant for water quality.

Benefit: Much of the Wing Point area above Yeomalt Point was developed before regulations required conveyance systems. Currently there are drainage problems in many areas and/or existing conveyances are lacking or inadequate.

Schedule: 2021: Design; 2023: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	68	723	-	-	-	-	-	-	791
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	68	723	-	-	-	-	-	-	791
FUNDING USES (1000's)									
Project Management	15	21	-	-	-	-	-	-	36
Design/construction	53	702	-	-	-	-	-	-	755
Sub-total	68	723	-	-	-	-	-	-	791

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

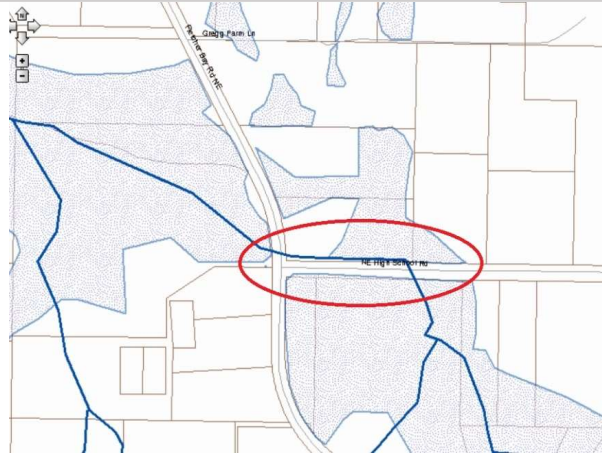
Project: Springbrook Creek Restoration and Culvert Complex Replacement

Number:

01236

Location: Vicinity of High School and Fletcher Intersection

Project Description



Description: Upgrade failing complex of culverts across High School and Fletcher Bay Roads to fish passage culverts and restore section of creek that has been degraded.

Benefit: Preserve roadway and improve environmental conditions

Schedule: YR 1: Design; YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	310	1,250	-	-	-	-	-	1,560
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	-	310	1,250	-	-	-	-	-	1,560

FUNDING USES (1000's)									
Project Management	-	10	38	-	-	-	-	-	48
Design/construction	-	300	1,212	-	-	-	-	-	1,512
Sub-total	-	310	1,250	-	-	-	-	-	1,560

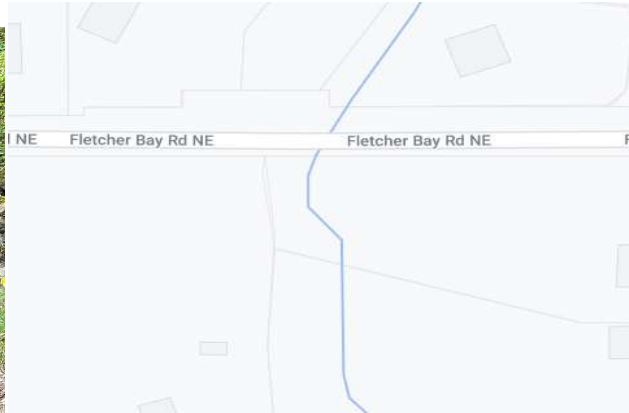
Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Springbrook Fish Passage
Location: Fletcher Bay Road west of New Brooklyn

Number: 01159

Project Description



Description: The Springbrook Fish Weir/Passage project proposes to replace the existing culvert at Springbrook Creek with an open box/bridge structure and streambed restoration.

Benefit: Provide a more adequate infrastructure for fish passage.

Schedule: YR 1: Design YR 2: Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	50	-	176	100	-	-	-	-	326
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	50	169	26	125	-	-	-	-	370
Federal Grant	-	-	770	1,800	-	-	-	-	2,570
State Grant	85	-	-	-	-	-	-	-	85
Sub-total	185	169	972	2,025	-	-	-	-	3,351

FUNDING USES (1000's)

Project Management	1	20	9	25	-	-	-	-	55
Design/construction	184	149	963	2,000	-	-	-	-	3,296
Sub-total	185	169	972	2,025	-	-	-	-	3,351

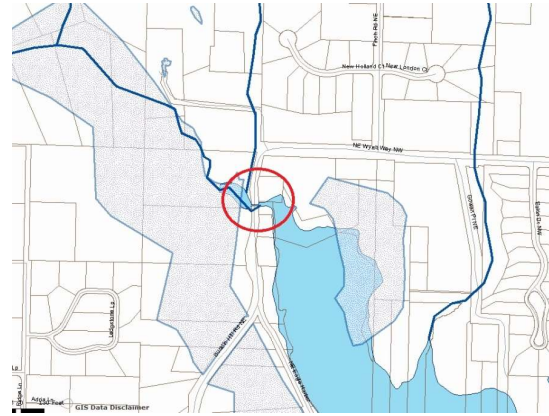
Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Eagle Harbor Drive Cooper Creek Fish Passage
Location: Head of the Bay North of Green Light Automotive

Number: 01107

Project Description



Description: Replace existing undersized culvert with a fish passage box culvert wide enough to accomodate non-motorized improvements on Eagle Harbor Drive.

Benefit: Addresses flooding, provides for fish passage, and accommodates future non-motorized improvements.

Schedule: 2021: Design; 2024 Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	24	52	1,531	-	-	-	-	-	1,608
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	24	52	1,531	-	-	-	-	-	1,608
FUNDING USES (1000's)									
Proj. Management	7	15	2	-	-	-	-	-	25
Design/construction	17	37	1,529	-	-	-	-	-	1,583
Sub-total	24	52	1,531	-	-	-	-	-	1,608

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029- 2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project: Blakely Ave. Drainage Improvements
Location: Blakely Hills and Halls Hill intersection

Number: 01225

Project Description



Description: Restoration of downstream drainage channel and potential culvert replacement across Blakely Avenue near the intersection with Halls Hill Road. Portions of the improvements may be located outside of the ROW and on Park property.

Benefit: Addresses water on roadway and poor drainage.

Schedule: YR 1: Design and Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	468	-	-	-	-	468
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	\$0	\$0	\$0	\$468	\$0	\$0	\$0	\$0	\$468

FUNDING USES (1000's)									
Project Management				18					18
Design/construction				450					450
Sub-total	\$0	\$0	\$0	\$468	\$0	\$0	\$0	\$0	\$468

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-



Finance and Administrative Services Department Memorandum

Date: October 24, 2023

To: City Council
Blair King, City Manager

From: DeWayne Pitts, Director of Finance and Administrative Services

Subject: City of Bainbridge Island 2024 Budget Modifications

The City of Bainbridge Island prepares a biennial budget, which provides a financial plan for two years and is intended to allow both the Council and City administration to set longer-term priorities and plans. The biennial budget cycle also supports efficient operations by minimizing budget development activities in mid-cycle years. The Council approved a budget for 2024 late in the fall of 2022 to which City administration is now proposing a modest number of modifications for consideration. The proposed budget adjustments, which do not propose substantial changes to the programs and services currently offered by the City, are listed in this memo. The adjustments enhance the City's ability to complete the 2024 work plan that is already in place and responds to Council and community support requests.

Modifications can be grouped as follows:

- Continuation of Prior Actions - These budget adjustments include items which further the City's commitment to previous council decisions.
- Operating Priorities – These budget adjustments include items that are necessary to maintain City operations at current capacity, uphold the City's socioeconomic commitments, and comply with regulation requirements.
- Capital Projects – These budget adjustments reflect changes to our existing Capital Improvement Plan in response to receipt of additional grant funding, change in existing conditions, additional of new council priority projects, and newly adopted rate increases.
- Technical Requests – These budgeted adjustments represent corrections to prior budget appropriations, move appropriation between funds or projects, or increase budget appropriations for ongoing decisions made with prior BUAs.

The 2024 budget modifications are as follows:

[Continuation of Prior Actions – 9 items - \\$362,800](#)

- Winslow Subarea Plan Professional Services - \$201,200 – a council high priority project, this one-time increase covers the cost of the contract amendment with LMN Architects, with added funds for two island-wide postcard mailings regarding engagement opportunities during the upcoming project phases.
- Ted Spearman Justice Center (TSJC) IT costs - \$15,000 – Use existing PEG funds to pay for ongoing information technology costs for the TSJC, including network switches, licensing, and maintenance.
- Hold Vacant: Deputy City Attorney - (\$176,000) – funding associated with this position will be used for ongoing outside legal services and the City's outside contract City Attorney. *Approved by Council September 12, 2023.*
- Hold Vacant: City Attorney- (\$245,000) – funding associated with this position will be used for ongoing outside legal services and the outside City Attorney contract with Ogden Murphy Wallace. *Approved by Council September 12, 2023.*
- Outside City Attorney Contract - \$421,000 – Contract with Ogden Murphy Wallace for the provision of City Attorney and Deputy City Attorney services. Ongoing costs are estimated at \$35,000/mo. *Approved by Council approved September 12, 2023.*
- Lobbying Services - \$51,600 – *Approved by Council approved August 8, 2023*, this allows the City to obtain pro-Bainbridge lobbying services on an ongoing basis to facilitate the City in the following categories:
 - o Education and communication concerning legislative activities.
 - o Securing funding for specific community needs.
 - o Pro/Con advocacy.
 - o Representation and advocacy before regulatory agencies.
- Comprehensive Plan Transportation Element Update - \$75,000 – This one-time cost is required for work to be completed in coordination with the broader Comprehensive Plan update. The work will consist of three core tasks: 1) analyzing the transportation impacts of the chosen Comprehensive Plan alternatives; 2) shifting development-related transportation and traffic analysis to a multi-modal approach; 3) updating the transportation element to reflect the Sustainable Transportation Plan.
- Juneteenth Celebration Event - \$15,000 – Expenses for planning, programming, and supplies to coordinate an annual Juneteenth celebration.
- Annual Volunteer Recognition Event - \$5,000 – A new ongoing event recognizing the City's 800+ volunteers, to be held annually in April.

Operating Priorities: Tax Supported – 7 items - \$87,000

- Communications Budget Increase - \$128,000 – Ongoing increases to Communications budget to accomplish key Communications goals; includes:
 - o \$45,000 for media for website and social media content.
 - o \$47,000 for COBI Connects (this increase brings the budget in line with historical trends).
 - o \$19,500 for approximately 3 print communications/mailers, a method that has proven effective for Island residents.
 - o \$10,000 for the Weekly Video Update contract.

- o \$6,500 in added general costs for training, memberships, dues/subscriptions, and software maintenance.
- Freeze position: Harbormaster - (\$94,750) – The position of Harbormaster was created in 2001 to implement the newly developed Harbor Management Plan and support the work of the former Harbor Commission. Since that time, the work of this position has increasingly focused on enforcement issues of existing regulations in the Island's waters, as well as an increased involvement in Emergency Management. The recent vacancy in this position triggered an evaluation of the tasks and responsibilities of the role. Much of the current work relied on the enforcement authority vested in commissioned police officers. Feedback from community meetings also suggested an increased presence on the water was desired to address boating and navigation concerns in the island's harbors. Merging this role into a sworn position will reduce duplication of efforts while increasing capacity for proactive patrol and public safety on the water.
- Add: Marine Officer (Sworn position) - \$161,500 – Includes salary and benefits for +1FTE as well as one-time estimated officer onboarding costs of approx. \$25,000. *See Harbormaster vacancy description for additional information.*
- Cybersecurity Grants: Network Equipment & IP Address Migration - \$80,000 – Grant funded, this one-time increase helps the City to replace existing end-of-life network equipment, and cover professional services to assist in IP address migrations in the City's efforts to mitigate potential cyber-attacks.
- Temporary Part-Time Planning Help - \$65,000 – Continuation of existing temporary staffing through 2024 to assist the department Smartgov team configure land use permits. This work strives to eliminate long permitting delays due to improper system configuration by streamlining assignments, processing, and predictability. This work is anticipated to require 800 hours to complete (.38 FTE) and will not require benefits.
- Hold Vacant: Building Inspector/Plans Examiner - (\$139,600) – Vacated in October 2023, this would hold the position vacant and remove budgeted salary and benefits in 2024.
- Hold Vacant: Planning Admin - (\$113,150) – Vacant since late 2022, this would hold the position vacant, and remove budgeted salary and benefits in 2024.

Operating Priorities: Utility Supported – 3 items - \$350,000

- Cla-Val Automatic Valve Maintenance - \$85,000 – Performance of this work is required ever 4-6 years and was not included in the existing biennial budget. The work is especially critical in 2024 as it will help ensure a smooth transition when bringing the new water tank online.
- Head of Bay Well Decommissioning - \$75,000 – This work is required in accordance with the State Department of Health regulations. One of the Head of Bay wells was taken offline several years ago but never decommissioned.
- Wastewater Treatment Plant (WWTP) Operating Improvements - \$190,000 – This work is required to keep the WWTP performing correctly, and to ensure coordination with upcoming capital upgrade improvements. The work will include cleaning and inspecting clarifiers, load testing generators, replacing grit valve activators, repairing Return-Activated Sludge (RAS) pumps, etc.

Capital Projects – 11 items - \$7,158,200

- Country Club Bulkhead - \$250,000 – Additional funding is needed to address the cost of project mitigation as indicated by a federal permitting agency.
 - o *New project total: \$932,000*
- Springbrook Fish Passage - \$959,000 – New grant opportunities include a City match requirement of 20%. This increases the transportation component by \$176,000 and the SSWM component by \$783,000.
 - o *New (Transportation) project total: \$326,000*
 - o *New (SSWM) project total: \$3,025,000*
 - o *New overall project total: \$3,351,000*
- STO Long Range Plan - \$1,700,000 – Increase project scope and budget due to the receipt of the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant. This grant was made possible by the sponsorship of the City of Port Angeles and provides a total of \$16.1 million in grant funding to address approximately 100 miles of gaps in multi-use trails between the Puget Sound and Pacific Ocean.
 - o *New project total: \$1,941,000*
- Ted Spearman Justice Center Carbon Offset Program - \$780,000 – This new project in conjunction with the climate office. *Approved by Council June 27, 2023.*
 - o *New project total: \$780,000*
- Electric Car Charging Station - \$160,000 – Increase needed to address the charging needs of the growing City electric vehicle fleet.
 - o *New project total: \$309,000*
- Fletcher Bay Well Rehabilitation/Pump Replacement - \$150,000 – Project scope needs to be increased after a survey was conducted of existing conditions, identifying existing conditions that need to be addressed.
 - o *New project total: \$400,000*
- Winslow Supply Well - \$208,000 – This project was “below the line” in the current biennium as it was previously unfunded. This is being added back after the utility rate increases in 2023. *Discussed with Council June 27, 2023, with BUA-1.*
 - o *New project total: \$1,065,000*
- Wastewater Treatment Plant Upgrades - \$1,423,300 – Project scope has increased since the adoption of the original CIP.
 - o *New project total: \$3,940,000*
- Wing Point Pump Station - \$647,900 – This project was “below the line” in the current biennium as it was previously unfunded. This is being added back after the utility rate increases in 2023. *Discussed with Council June 27, 2023, with BUA-1.*
 - o *New project total: \$1,850,000*
- Island Terrace Pump Station Rehabilitation - \$180,000 – This project was “below the line” in the current biennium as it was previously unfunded. This is being added back after the utility rate increases in 2023. *Discussed with Council June 27, 2023, with BUA-1.*
 - o *New project total: \$724,000*

- Wastewater Treatment Plant Outfall Extension - \$700,000 – This project was “below the line” in the current biennium as it was previously unfunded. This is being added back after the utility rate increases in 2023. *Discussed with Council June 27, 2023, with BUA-1.*
 - o *New project total: \$6,350,000*

Technical Requests: Operating – 6 items* – \$465,200

**All items discussed with Council June 27, 2023, with BUA-1*

- Public Art Program Extension - \$27,400 – Continuation of the “Something New” Public Art program into its eighth year.
- Camino Tech Software Maintenance - \$10,000 – Ongoing costs for software maintenance. This software provides an online guide based on project type for residential and tree vegetation work and integrates with the existing GIS and SmartGov software programs.
- Tyler SSRS Software Maintenance - \$5,000 – Reporting software added in 2023 as part of the Munis SaaS migration, this is the ongoing maintenance costs for that software.
- Bainbridge Island Landfill Monitoring - \$70,000 – The City is obligated by regulatory requirement to continue monitoring the former Vincent Road Landfill until the year 2031. This increase supports the need in 2023 and 2024 for additional periodic monitoring services that were missed but should have been included in the 2023-2024 budget cycle.
- FTE Add: 1 GIS Specialist - \$133,000 – This item was discussed by council as part of the Water/Sewer rate increase Ordinance 2023-16, which recommended the addition of 1 GIS Specialist.
- FTE Add: 2 Utility Technicians - \$219,800 – This item was discussed by council as part of the Water/Sewer rate increase Ordinance 2023-16, which recommended the addition of 2 Utility Technicians.

Technical Requests: Capital – 4 items - \$26,400

- Bucklin Hill - \$10,000 – Increase brings total appropriations in line with overall project budget in the adopted Capital Improvement Plan.
- Winslow Water Tank - \$431,000 – Moves 2024 Fireflow/Pipeline budget over to the Water Tank after the two projects were combined in 2023.
- Fireflow/Pipeline Improvements – (\$431,000) - Moves 2024 Fireflow/Pipeline budget over to the Water Tank after the two projects were combined in 2023.
- Eagle Harbor Cooper Creek - \$16,400 – Increase brings total appropriations in line with overall project budget in the adopted Capital Improvement Plan.

The total of all 2024 requests is \$8,448,000, \$2,565,000 of which is grant or revenue funded, for a net request of \$5,883,000. A total of \$3.3 million of the Capital requests are additions to the Capital Improvement Plan for projects that were previously unfunded prior to the Water/Sewer rate increases, which began in 2023.

With these proposed adjustments, the 2024 budget continues to meet the City’s guiding fiscal priorities; hold recurring expenses less than recurring revenues, and fully fund all policy reserves.

Thank you for your consideration of these requests.



CITY OF
BAINBRIDGE ISLAND

2024 Proposed Budget Modifications

DeWayne Pitts, CPA, CFE, Finance Director

Introduction

- Presentation on the 2024 Proposed Budget modifications
- Hold Public Hearing
- Consider Motion to forward Ordinance No. 2023-22 to November 14th meeting

2024 Summary of Proposed Modifications

- 2024 Proposed changes
 - Reflect policy or program decisions Council has previously made
 - No new programs or services
- An overall budget appropriation request of \$8.5 million
 - Revenue support of \$2.6 million
 - Net appropriation of \$5.9 million in new spending
- One-time Spending \$8.0 million
 - \$3.1 million Tax Supported Capital
 - \$4.1 million Utility Capital
 - \$800k in Operating
- Ongoing Operating totals \$470k
 - **\$170k Tax supported**
 - \$300k Utility supported

Presentation Agenda

- 2023 - 2024 Financial Highlights
- 2023 Revenue and Expense Forecast
- 2024 Proposed Budget Modifications
- 2024 Revenue and Expense Forecast After Proposed Modifications
- 10 Year Capacity Charts with Proposed Modifications

2023-2024 Financial Highlights

2023 Financial Highlights

- Overall City financial condition remains healthy
- Inflationary environment is increasing costs to deliver services and projects
- Both Revenue and Expenditures are performing close to budget
 - Revenue
 - 4% over in Tax supported
 - 3% over in Utilities
 - Expenses
 - 4% under in Tax supported
 - 10% under in Utilities (excludes Capital)

2023 Financial Highlights

- Projected General Fund balance (Net of Reserves):
 - Expected to decrease \$2.3 million to \$13.4 million
 - Balance Still high – roughly 8 months of operating expenses

2024 Financial Highlights

- Tax Supported Modified Revenue Forecast close to Adopted Budget (within 1%)
- Projected Ending General Fund Balance (after modifications) close to Adopted Budget
- Long-term Forecast beyond 2024
 - Ongoing revenues may not support ongoing expenses
 - Will need to increase ongoing revenues or decrease ongoing expenses
 - We will begin working on the 2025-2026 early in 2024 and present a balanced budget in September

2023 Budget vs. Revised Forecast

Revenue

2023 Year-end Revenue Budget vs. Forecast – General Fund

GENERAL FUND	2023 Budget	2023 Forecast	\$ Change	% Change
Property Tax	8,280,000	8,279,000	(1,000)	0%
Sales and Use Tax	7,080,000	7,345,000	265,000	4%
Utility Tax	3,292,000	3,467,000	175,000	5%
B&O and Franchise	1,337,000	1,402,000	65,000	5%
Investment Revenue	515,000	1,673,000	1,158,000	225%
Intergovernmental Revenue*	612,000	492,000	(120,000)	-20%
Other Revenues	449,000	570,000	121,000	27%
GENERAL FUND TOTALS	21,565,000	23,228,000	1,663,000	8%

* 2023 Forecast revenue excludes \$4 million in one-time American Rescue Act (ARPA) revenue (\$3.5 in GF) recognized in April 2023.

2023 Year-end Revenue Budget vs. Forecast – Other Tax Supported

OTHER TAX SUPPORTED FUNDS	2023 Budget	2023 Forecast	\$ Change	%
Streets*	924,000	1,190,000	266,000	29%
REET	3,257,000	2,632,000	-625,000	-19%
Building, Development*	2,090,000	1,449,000	-641,000	-31%
Transportation Benefit	655,000	787,000	132,000	20%
Transportation Impact Fee	110,000	79,000	-31,000	-28%
Civic Improvement	341,000	396,000	55,000	16%
Affordable Housing	523,000	830,000	307,000	59%
Total Other Tax Supported	7,900,000	7,363,000	-537,000	-7%
TAX SUPPORTED FUNDS TOTALS	29,465,000	30,591,000	1,126,000	4%

* 2023 Forecast revenue excludes \$4 million in one-time American Rescue Act (ARPA) revenue (\$3.5 in GF) recognized in April 2023.

2023 Year-end Revenue Budget vs. Forecast – Utility

Utility Funds	2023 Budget	2023 Forecast	\$ Change	%
Water	1,827,500	1,875,000	47,500	3%
Sewer	4,993,000	5,029,000	71,000	1%
Storm and Surface Water	3,282,000	3,568,000	166,000	5%
UTILITIES TOTAL	10,102,500	10,472,000	284,500	3%

2023 Budgeted vs. Revised Forecast Expenses

2023 Year-end Expense Budget vs. Forecast – Tax Supported

TAX SUPPORTED				
Fund	2023 Budget	2023 Forecast	\$ Change	%
General Fund*	27,900,000	26,900,000	(1,000,000)	-4%
Streets	3,400,000	3,300,000	(100,000)	-3%
REET*	2,400,000	2,400,000	-	0%
Building, Development	3,500,000	3,400,000	(100,000)	-3%
Transportation Benefit*	1,500,000	1,400,000	(100,000)	-7%
Civic Improvement	380,000	350,000	(30,000)	-8%
Affordable Housing	112,000	70,000	(42,000)	-38%
Totals	39,192,000	37,820,000	(1,372,000)	-4%
* Includes Transfers out				

October 24, 2023

2023 Year-end Expense Budget vs. Forecast - Utility

UTILITY				
Fund	2023 Budget	2023 Forecast	\$ Change	%
Water	2,000,000	2,000,000	-	0%
Sewer	4,200,000	3,600,000	(600,000)	-14%
Storm and Surface Water	2,500,000	2,200,000	(300,000)	-12%
Totals	8,700,000	7,800,000	(900,000)	-10%
* Excludes Capital Projects				

2023 Year-end General Fund Balance Projection

	Beginning Fund Balance	Ending Fund Balance	\$ Change	Notes
Total General Fund Balance	\$ 22,500,000	\$ 22,500,000	\$ -	
Emergency Reserve	1,000,000	1,000,000	-	
General Fund Stability	5,300,000	5,800,000	500,000	25% of General Fund Ongoing Revenues
Other Reserves	500,000	500,000	-	Police Investigative, Public Arts, Public Education and Government (PEG)
ARPA Commitments	-	1,800,000	1,800,000	Set aside for Affordable Housing, & other projects
Total Reserves	6,800,000	9,100,000	2,300,000	
Excess Over Reserves	\$ 15,700,000	\$ 13,400,000	\$ (2,300,000)	

October 24, 2023

2024 Requested Budget Modifications

2024 Summary of Proposed Modifications

Grouped into Four Buckets

1. Continuation of Prior Approved Council Priorities
2. Operating Priorities
3. Capital Projects
4. Technical

2024 Summary of Proposed Modifications

1. Continuation of Prior Approved Council Priorities (Operating)

- ✓ Winslow Subarea Professional Services - \$201,200
- ✓ Lobbying Services - \$51,600
- ✓ Comprehensive Plan Transportation Element - \$75,000
- ✓ Juneteenth Celebration - \$15,000
- ✓ Volunteer Recognition event – \$5,000
- ✓ City Attorney Contract - \$0 (Net)
 - ✓ Hold City Attorney and Deputy City Attorney Vacant
 - ✓ Increase professional services

2024 Summary of Proposed Modifications

2. Operating Priorities (Tax Supported)

- ✓ Marine Unit Police Officer - \$42,000 (Freeze Harbormaster Position)
- ✓ Communication & Website/Social Media - \$128,000
- ✓ Cybersecurity Grant – \$80,000
- ✓ Continuation of Part Time Planning Position – \$65,000 (800 hours)
- ✓ Hold Vacant Two Planning Department Positions – (\$250,000)
 - ✓ Planning Admin - Vacated Late 2022
 - ✓ Building Inspector - Vacated Oct 2023

2024 Summary of Proposed Modifications

2. Operating Priorities (Utilities)

- ✓ Water and Sewer Operation changes – \$350,000

2024 Summary of Proposed Modifications

3. Continuation of Prior Approved Council Priorities - (Capital)

- ✓ Seattle to Olympic Trail Grant - \$1,700,000
- ✓ Ted Spearman Carbon Offset Program - \$780,000
- ✓ Electric Charging Station - \$160,000
- ✓ Springbrook Fish Passage Grant Match - \$959,000
 - Grant = \$770,000
 - City Match = \$189k

2024 Summary of Proposed Modifications

3. Other Capital (Tax Supported)

- ✓Country Club Bulkhead - \$250,000

2024 Summary of Proposed Modifications

3. Capital (Water)

- ✓ Winslow Supply Well* – \$208,000
- ✓ Fletcher Bay Well Rehab/Pump Replacement* - \$150,000

** Previously discussed with Council June 27,2023 with Utility Rate increases*

2024 Summary of Proposed Modifications

3. Capital (Sewer)

- ✓ Sewer Treatment Plant Upgrades* – \$1,423,000
- ✓ Sewer Treatment Plant Outfall Extension* – \$700,000
- ✓ Wing Point Pump Station* – \$648,000
- ✓ Island Terrace Pump Station* - \$180,000

** Previously discussed with Council June 27,2023 with Utility Rate increases*

2024 Summary of Proposed Modifications

4. Technical changes

- ✓ Previously approved in June 2023 budget amendment- \$ 492,000
- ✓ Increase transfer to the Building, Development and Services Fund - \$561,500

2024 Modified Revenue Forecast

2024 Modified Revenue Forecast – Tax Supported

TAX SUPPORTED				
Fund	2024 Budget	2024 Modified	2024 Change	%
General Fund	22,208,000	23,087,000	879,000	4%
Streets	932,000	1,115,000	183,000	20%
REET	3,507,000	2,550,000	(957,000)	-27%
Building, Development	2,236,000	1,536,000	(700,000)	-31%
Transportation Benefit	665,000	817,000	152,000	23%
Transportation Impact Fee	115,000	117,000	2,000	2%
Civic Improvement	341,000	348,000	7,000	2%
Affordable Housing	559,000	830,000	271,000	48%
Totals	30,563,000	30,400,000	(163,000)	-1%

2024 Modified Revenue Forecast - Utility

UTILITY				
Fund	2024 Budget	2024 Modified	\$ Change	%
Water	1,945,000	2,377,000	432,000	22%
Sewer	5,328,000	5,369,000	41,000	1%
Storm and Surface Water	3,307,000	4,243,000	936,000	28%
Totals	10,580,000	11,989,000	1,409,000	13%

* SSWM includes \$770k in grant funds

2024 Modified Expenditure Forecast

2024 Expense Adopted vs. Modification Requests – Tax Supported

TAX SUPPORTED				
Fund	2024 Budget	2024 Modified	\$ Change	%
General Fund*	26,300,000	28,900,000	2,600,000	10%
Streets	4,100,000	4,200,000	100,000	2%
REET*	3,200,000	3,200,000	-	0%
Building, Development	3,500,000	3,400,000	(100,000)	-3%
Transportation Benefit*	600,000	600,000	-	0%
Civic Improvement	350,000	350,000	-	0%
Affordable Housing	2,200,000	2,200,000	-	0%
Totals	40,250,000	42,850,000	2,600,000	6%
* Includes Transfers out				

2024 Expense Adopted vs. Modification Requests - Utility

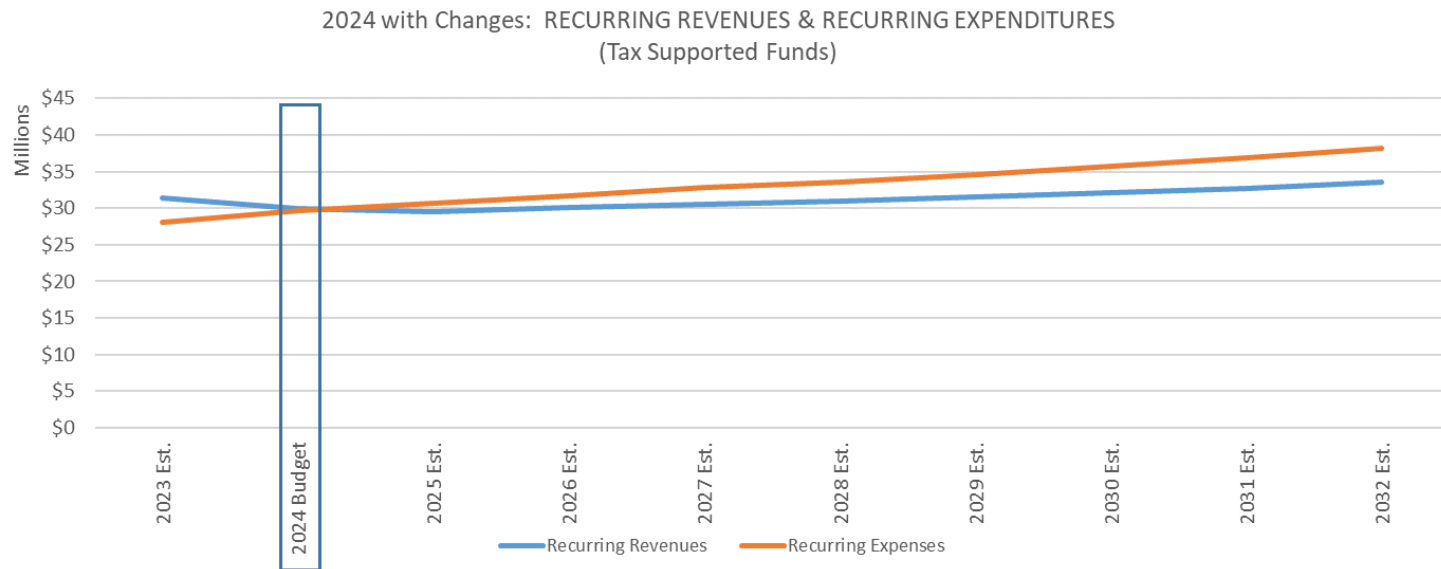
UTILITY				
Fund	2024 Budget	2024 Modified	\$ Change	%
Water	3,547,000	4,180,000	633,000	18%
Sewer	6,516,000	9,771,000	3,255,000	50%
Storm and Surface Water	3,969,000	5,012,000	1,043,000	26%
Totals	14,032,000	18,963,000	4,931,000	35%
<i>* Includes Capital Projects</i>				

2024 Revised Projected Ending General Fund Balance After Modifications

	2024 Adopted Ending Fund Balance	2024 Modified Ending Fund Balance	\$ Change	Notes
Total General Fund Balance	\$ 14,430,000	\$ 15,950,000	\$ 1,520,000	
Emergency Reserve	1,000,000	1,000,000	-	
General Fund Stability	5,500,000	5,750,000	250,000	25% of General Fund Ongoing Revenues
Other Reserves	550,000	550,000	-	Police Investigative, Public Arts, Public Education and Government (PEG)
ARPA Commitments	-	1,200,000	1,200,000	Affordable Housing Set Aside
Total Reserves	7,050,000	8,500,000	1,450,000	
Excess Over Reserves	\$ 7,380,000	\$ 7,450,000	\$ 70,000	

October 24, 2023

Recurring Revenues and Expenditures – w/Proposed 2024 Modifications

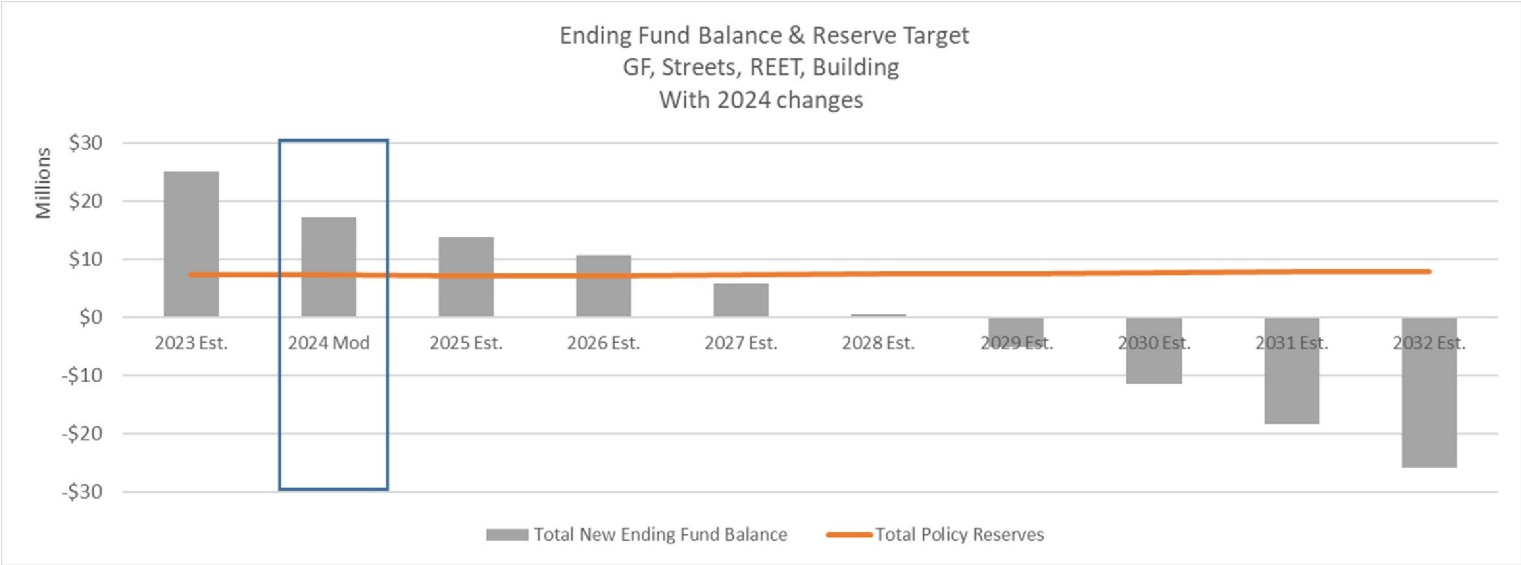


Proposed Budget w 2024 Modifications

	2023 Est.	2024 Modified	2025 Est.	2026 Est.	2027 Est.	2028 Est.	2029 Est.	2030 Est.	2031 Est.	2032 Est.
Recurring Revenues	31,321,000	29,977,000	29,536,000	30,021,000	30,464,000	30,959,000	31,519,000	32,127,000	32,750,000	33,506,000
Recurring Expenses	28,018,000	29,599,000	30,734,000	31,720,000	32,766,000	33,572,000	34,514,000	35,672,000	36,869,000	38,112,000
Difference	3,303,000	378,000	(1,198,000)	(1,699,000)	(2,302,000)	(2,613,000)	(2,995,000)	(3,545,000)	(4,119,000)	(4,606,000)

October 24, 2023

Ending Fund Balance & Reserves with 2024 Modifications



Proposed Budget w 2024 Modifications

	2023 Est.	2024 Modified	2025 Est.	2026 Est.	2027 Est.	2028 Est.	2029 Est.	2030 Est.	2031 Est.	2032 Est.
Total New Ending Fund Balance	24,959,000	17,139,000	13,683,000	10,728,000	5,776,000	490,000	(5,213,000)	(11,499,000)	(18,392,000)	(25,924,000)
Total Police Reserves	7,354,000	7,291,000	7,170,000	7,075,000	7,324,000	7,421,000	7,524,000	7,638,000	7,754,000	7,872,000
Excess over Reserves	17,605,000	9,848,000	6,513,000	3,653,000	(1,548,000)	(6,931,000)	(12,737,000)	(19,137,000)	(26,146,000)	(33,796,000)



CITY OF
BAINBRIDGE ISLAND

Questions?



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: (7:15 PM) Consider Resolution No. 2023-11 Approving the 2024 Home Compostable Disposable Food Service Ware Product List,

SUMMARY: A 2024 Home Compostable Disposable Food Service Ware Product List was developed by City staff based on the availability, cost, and performance criteria outlined in Ordinance No. 2023-23. This list was shared with the community for review and feedback in October 2023. A revised 2024 Home Compostable Disposable Food Service Ware Product List is presented tonight for City Council consideration.

AGENDA CATEGORY: Resolution

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to forward Resolution No. 2023-11 to approve a Home Compostable Disposable Food Service Ware Product List for 2024 to the November 28, 2023, City Council meeting agenda.

COMMUNITY ENGAGEMENT AND OUTREACH: Letters were mailed to all food retail establishments with licenses in early October. Business Ambassadors conducted in-person site visits and an online survey was available in English, Spanish and Vietnamese to gather feedback.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: In November 2021, the City Council adopted changes to Chapter 8.24 of the Bainbridge Island Municipal Code (BIMC) to reduce single-use plastic waste associated with retail food and lodging establishments, which took effect on January 1, 2023. Suggested updates to BIMC 8.24 were presented at the August 8, 2023 Council meeting recommended based on feedback from local businesses and City staff experience implementing the requirements outlined in BIMC 8.24. On September 12, 2023 the City Council adopted Ordinance No. 2023-23 amending Chapter 8.24 of the Bainbridge Island Municipal Code to reflect challenges with implementation of BIMC 8.24 per feedback from the local business community and City staff.

Ordinance No. 2023-23 amending BIMC Chapter 8.24 calls for the City Manager or their designee to establish a list of home compostable disposable food service ware items that are required for City Council review and adoption each year. A 2024 Home Compostable Disposable Food Service Ware Product List was developed by City staff based on the availability, cost, and performance criteria outlined in Ordinance No. 2023-23. The

draft product list was shared with the public for feedback from September 29 – October 29, 2023 via the following means: an Engage Bainbridge website with surveys available in English, Spanish, and Vietnamese; letters sent to all retail food establishments with business licenses on the Island; promotion in the City Manager's Report; and in-person site visits via the Business Ambassador program, provided in partnership with the Chamber of Commerce, Bainbridge Island Zero Waste and the Bainbridge Island Downtown Association.

A total of 29 surveys were received, including 16 from impacted retail food establishments, 12 from interested residents, and one from a previous resident on Bainbridge Island who stated that they frequent the island and are a family member of a food retail business. One business representative utilized materials translated by the City and submitted their response in a language other than English, which staff had translated and has included in the attached list of public comments.

Based on community feedback, City staff recommends that one product be removed from the proposed 2024 home compostable product list: cups used for cold beverages. A total of five businesses requested this product be removed due to concerns that a) fiber-based products will not function correctly for maintaining cold beverages, b) it's difficult to brand these cups, and c) sales may be significantly negatively affected by obscuring contents. A minor edit was also made to change the title of "Clamshells" to "Clamshell containers."

The proposed 2024 home compostable disposable food service ware product list is presented for Council consideration with 16 products. Once adopted, all retail food establishments on the Island providing disposable food service ware for off-premises dining will be required to provide these items in a home compostable form, as defined in BIMC 8.24. This list would go into effect on January 1, 2024. Per Ordinance No. 2023-23, City Council may direct the City Manager to amend this list from time-to-time as new items become available or are discontinued. This list shall be presented to City Council for review and approval at least once a year. Staff anticipates that a revised 2025 product list will be shared with the community and City Council in the third or fourth quarter of 2024.

ATTACHMENTS:

[Draft Resolution 2023-11 to Approve a Home Compostable Disposable Food Service Ware Product List for 2024.docx](#)

[2024 Home Compostable Food Service Ware Product List - Recommended.pdf](#)

[Community Feedback on Draft 2024 Home Compostable Food Service Ware Product List.pdf](#)

[2024 Home Compostable Disposable Food Service Ware Product List Presentation - 11.14.23.pptx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

DRAFT
RESOLUTION NO. 2023-11

A RESOLUTION of the City Council of Bainbridge Island, Washington, approving a home compostable disposable food service ware product list for 2024.

WHEREAS, the City Council adopted Ordinance No. 2021-34 on November 9, 2021 amending Chapter 8.24 Disposable Food Service Ware and Waste Reduction of the Bainbridge Island Municipal Code (BIMC) with changes that took effect on January 1, 2023; and

WHEREAS, City staff has worked with the Bainbridge Island Chamber of Commerce, Bainbridge Island Downtown Association and Bainbridge Island Zero Waste to provide education and outreach regarding products and practices that meet the requirements outlined in BIMC Chapter 8.24; and

WHEREAS, updates to BIMC 8.24 were presented at the August 8, 2023 City Council meeting recommended based on feedback from local businesses and City staff experience implementing the requirements outlined in BIMC 8.24; and

WHEREAS, on September 12, 2023 the City Council adopted Ordinance No. 2023-23 amending Chapter 8.24 of the Bainbridge Island Municipal Code to make updates to BIMC 8.24 per feedback from the local business community and City staff; and

WHEREAS, Ordinance No. 2023-23 amending BIMC Chapter 8.24 calls for the City Manager or their designee to establish for City Council review and adoption each year a list of home compostable disposable food service ware items that are required; and

WHEREAS, a 2024 Home Compostable Disposable Food Service Ware Product List was developed by City staff based on the availability, cost, and performance criteria outlined in Ordinance No. 2023-23 and that list was shared with the public for feedback from September 29 – October 29, 2023; and

WHEREAS, the 2024 Home Compostable Disposable Food Service Ware Product List was updated based on community feedback, which included one response received in Vietnamese that was translated, and presented to City Council for review on November 14, 2023; and

WHEREAS, on November 14, 2023, City Council recommended approval of the 2024 Home Compostable Disposable Food Service Ware Product List.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF
BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:**

Section 1. There is established a 2024 home compostable product list that includes the following 16 items:

- Clamshell containers
- Cone cups
- Cup sleeves
- Cutlery (forks, knives, spoons, chopsticks, including paper-bundled sets)
- Drinking straws
- Food boxes/folded paper takeout boxes with polylactic acid (PLA) lining
- Food contact paper/wax paper
- Hot beverage cups
- Napkins
- Pizza boxes (takeout)
- Platters (large oval plates)
- Salad bowls
- Serving tongs
- Stirrers
- Takeout/catering trays/breakfast platters (multiple compartments or one large compartment)
- Tasting spoons

Section 2. This list shall be posted on the City’s website and the City Manager or their designee shall engage in outreach efforts to advise retail food establishments of any amendments to the list.

Section 3. The City Council may direct the City Manager to amend this list from time-to-time as new items become available or are discontinued.

Section 4. If any one or more sections, subsections, or sentences of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution and the same shall remain in full force and effect.

Section 5. This resolution shall take effect on January 1, 2024.

PASSED by the City Council this XX day of XX, 2023.

APPROVED by the Mayor this XX day of XX, 2023.

Brenda Fantroy-Johnson, Mayor

ATTEST/AUTHENTICATE:

By: _____

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	XX
PASSED BY THE CITY COUNCIL:	XX
RESOLUTION NO.	2023-XX

Proposed 2024 Home Compostable Disposable Food Service Ware Product List (revised based on community feedback)

Image	Product	Image	Product
	Hot beverage cups		Food contact paper/wax paper
	Clamshell containers		Napkins
	Cup sleeves		Pizza boxes (takeout)
	Cone cups		Platters (large oval plates)
	Cutlery (forks, knives, spoons, chopsticks, including paper-bundled sets)		Salad bowls
	Drinking straws		Serving tongs
	Food boxes/folded paper take out boxes with PLA lining		Stirrers
	Takeout/catering trays/breakfast platters (multiple compartments or one large compartment)		Tasting spoons

**Note: Per BIMC 8.24, if a bioplastic disposable food service ware product is certified by [OK Compost HOME](#), it is also acceptable.*

Proposed 2024 Home Compostable Disposable Food Service Ware Product List (original draft shared as part of community outreach in October 2023)

Image	Product	Image	Product
	Beverage cups (for all hot and cold beverages)		Food contact paper/wax paper
	Clamshells		Napkins
	Cup sleeves		Pizza boxes (takeout)
	Cone cups		Platters (large oval plates)
	Cutlery (forks, knives, spoons, chopsticks, including paper-bundled sets)		Salad bowls
	Drinking straws		Serving tongs
	Food boxes/folded paper take out boxes with PLA lining		Stirrers
	Takeout/catering trays/breakfast platters (multiple compartments or one large compartment)		Tasting spoons

**Note: Per BIMC 8.24, if a bioplastic disposable food service ware product is certified by [OK Compost HOME](#), it is also acceptable.*

Community Feedback on 2024 Home Compostable Food Service Ware Product List

Businesses

Lisa Alfieri, Lisa.commutercomforts@gmail.com:

1. I don't think it's reasonable to combine hot and cold cups together as one unit to be evaluated as possibilities. This is a new change that does not seem reasonable because they are two entirely different products. I would like the clear plastic cold cups to stay on the exemption list until there is a home compostable option OR, until Bainbridge Island builds the infrastructure for industrial composting. Again, with all of these requirements, the burden is being put on small businesses to implement a program that should have been holistically put in place by the City BEFORE, we were all asked to use home compostable products in our businesses. We are complying in all areas but the cold paper cup option is not functional, it does not hold up to cold drinks for any extended time. It does not comply with our branding standards in that the cups are covered with their product branding. Our customers will not be happy with this product and it will simply impact our business in a negative way if we are forced to use them. Our products will not look appealing in these paper cups.

2. This requirement will also impact Commuter Comforts specifically in a very inequitable way. Almost half of our business is cold drinks and if we need to use paper cups for that, we feel they will have an impact on our business.

3. Additional negative financial impacts continue to be challenging in that we are in fact still recovering from the results of Covid including dramatically increased cost of goods, challenging hiring pools, ongoing supply chain issues AND, the fact that we now need to purchase home compostable products for everything we produce as a grab and go business. I would hope the council and the committee will consider putting the plastic cold cups back on the exemption list. Thank-you.

Stacey Wadkins, staceysweetdahliabaking@gmail.com:

Thank you for limiting the number of products required to integrate into our current working system. Narrowing down on the items is very helpful with the new criteria standard. The increase in cost will still be a problem for my small business and other small businesses on the island. Our margins are minimal, and we are still woefully understaffed. So, this would be a financial strain. Please consider a credit or offset credit with B&O Taxes. The problem of convenience-based single-use waste situation was not created in 6 months. The problem devolved over the last 30 years, produced mainly by big fast-food business conglomerates. Asking the small restaurants on Bainbridge Island to solve this problem will come at a cost to restaurants' ability to stay solvent. This ordinance places all restaurants at a market disadvantage by requiring and forcing us into:

- 115% cost increase
- Obtaining products with limited supply and limited availability and in limited production
- finding information from industries that are not prepared to provide the information
- utilizing massive amounts of time in person hours, detaining from our already 14-hour workdays.
- purchasing several different products from different suppliers with limited purchasing power.
- engage in Cross-country shipping

At Sweet Dahlia, we are 100% To-Go food service. This ordinance affects every single aspect of the front end of our business, and it affects every item we sell. The price, in some cases, is higher than 15%, depending on the size; I do not believe size was a consideration. The price increase is 15% across the board for new products required for purchase. Confusing Nomenclature: The Home compost / Natural fibers nomenclature makes sourcing products very confusing. I have looked at the recommended products and cannot feel confident in my purchase as being within the guidelines, For example, Cold

beverage cups. The item you have pictured in the approved example for both the hot and cold categories. The following is direct from the website of World Centric Options: 12 oz NoTree Paper Hot Cup- \$123.55/ 1000 The description on the work-centric website is as follows: Also available as a pack of 50, SKU: CU-SU-12-P—pairs with lids: CUL-CS-12, CUL-FB-12-LF. World Centric® 12 oz NoTree™ hot cups are made from 100% bamboo paper with no bleaching, meaning no trees were cut down to make them. Like all of our paper cups, these paper-free cups have a lining made from corn, not petroleum. These disposable hot cups are great for warm beverages like coffee, tea, and hot cocoa. Not microwavable. They are certified compostable in a commercial facility, which may not exist in your area. 12 oz FSC® Paper Hot Cup – White-- \$123.55/ 1000 Also available as a pack of 50, SKU: CU-PA-12-P. Pairs with lids: CUL-CS-12, CUL-FB-12. World Centric® 12 oz white paper cups are made from FSC® paper (FSC–C028481) with PLA (a polymer made from plants) lining. These disposable hot cups are great for warm beverages like coffee, tea, and hot cocoa, and are safe for liquids up to 220°F. Our coffee cups are compostable, eco-friendly, and are freezer safe. They are certified compostable in a commercial facility, which may not exist in your area. Not microwavable. Is bamboo fiber? Are trees fiber? It does not state it is made of "natural fiber," nor does it note if it is "home compostable." It does not state it is BPI Certified on the World Centric website I have spent much time determining if products are acceptable to the Bainbridge Island standards. I am still figuring it out and could use better clarification in written standards. Food Contact Paper: This category description needs to be more specific and to tell what you are referring to. The document states food contact paper/ wax paper. We currently use five different kinds of paper that could be categorized as food contact paper. I have found limited sizes in the compostable options. We use grab-paper, 10X10 sandwich wraps, 3x10 sandwich wraps, parchment, and butcher paper. Formal Exception requested for Parchment Paper: Due to the general nature of the description, I need help determining if the food contact category limits parchment paper. We innovatively use parchment, and I would like to request an exemption for Parchment Paper in our use. We include a sheet of parchment paper under our Sweet Dahlia Dinner Club meals. We market these dinners as time and cost-saving because we contain parchment with dinner and do not need to wash the sheet pan after reheating our dinners. This was by design, and the parchment not only serves as a paper liner to protect the box but also as a baking liner to protect the sheet pan, so no washing of the sheet pan is necessary. The environmental impact of the parchment paper is offset by saving water and not having to hand wash the pans or extra loads in the dishwasher. The parchment is a trademark of our Sweet Dahlia dinners and is outside the three evaluation components of price and three manufacturers for parchment paper. Sizing & Availability with Distributors: A problem with availability and box-sizing is an issue. Some distributors have some of our standard sizes, but some do not, and there are still sizes that I cannot find. Specifically, the cardboard/paper boxes in 8 and 16oz and the # 8 cardboard box we currently use for our dinners. Putting me in a position where my small, medium, and large boxes are different by manufacturers or completely different types of boxes.

June (Junyaporn Wichyasomboon), jhaaoezz@gmail.com; sawanthai2022@gmail.com:

We concern that some of our food items may not be able to use only container as listed here. For example,

1. Paper Soup container - we encountered events that paper soup lid loosen or open because it was really hot.
2. Togo container like Clamshell, Food boxes and take out tray. we have issue that some of our stirred fried dish have lot of water in it and we cannot use Clamshell or Food boxes or take out tray as showed in this list.
3. liquid sauce container.

We tried to use the paper sauce container as well. The lid was not really tight as it should. We currently use Brown Food Box with PLA lining for some food items already. However, it is limited to food that does not contain much water in it (Deep fried items, side salad, mango sticky rice).

Kate Durand, Kate@bonboncandies.com:

I have made a huge effort to reduce the environmental impact of packaging at Bon Bon since I bought the store in March. I have switched to compostable cello bags for my candy packaging. I use wooden knives for fudge and I have removed the extra paper that used to be used inside our fudge gift boxes. I do have some questions about those boxes though. These are more like retail gift boxes than takeout food containers so I am not sure if they count as folded paper takeout boxes. They are recyclable cardboard but I am not sure if they are compostable and I can't really replace them with what you have pictured for a folded paper takeout box.

Chris, chris.h@pleasantbeachvillage.com:

Of the 3 purveyors I use, supply is very limited for home compostable products. If we're being forced to source products outside of my purveyors, I will be paying more in product cost and shipping. Currently all of my disposables are compostable at a commercial facility, all of which are recycled, plant-based materials. The take-out silverware we offer is home compostable, but costs me \$.65 per set. While this may not seem like a high cost on it's own, over the course of an evening's service it adds up very quickly. Efforts I have made to share this cost with our customers (7% packaging fee on all take-out orders) is met with heavy complaints. Additionally, while I am happy to use the plant-based, commercially-compostable products for our take-out orders, these fiber-based materials break down much faster than the recyclable/reusable materials resulting in boxes/sauce cups that leak. Our business levels fluctuate constantly throughout the year which makes ordering our take-out containers difficult to predict which leads to under/over stocking. This may not seem like an issue except for the higher cost and difficulty sourcing these materials. For instance, if we run out of pizza boxes in the middle of a dinner rush, I no longer enjoy the convenience of numerous marketplaces that can deliver an emergency supply by the next morning! Lastly, I feel it needs to be addressed that this issue is a multi billion dollar, worldwide problem, on a level much higher than small businesses, in a small community, on a small island. I understand we're trying to make a difference, but at what cost to the small business owner?

Joseph Raymond, jraymond@pleasantbeachvillage.com

Thank you for going through this revision. The straws are the most divisive and difficult. We can find ones that meet this requirement, but they're barely usable, and I will say there is nothing more hated and more likely extinguish goodwill from our neighbors and customers than the straws that are home compostable. You can watch the environmental consciousness drain from their eyes at precisely the rate at which their straw dissolves in their drink. If there was a single item that could just be "compostable" and not necessarily "home compostable" and therefore useless and infuriating, let it be the straws.

Cuong, Becksport1@yahoo.com.vn – Translated from Vietnamese.

I think everything is going great for Bainbridge Island. However, from my point of view, for a take out restaurant, the cost of everything will increase remarkably for us. We only have local customers, and no tourists. Therefore, when expenses increase and we have no profit, our restaurant will go down. I hope the city would listen and understand for small businesses like us. Thank you.

Anita Rockefeller for Camquyen Tran, Chocrock@seanet.com

We are a restaurant that does substantial take out business. We put very hot and sometimes "saucy" food in the take out container directly from a very hot wok. We are not confident that the clamshell, folded paper foodboxes, and takeout/catering trays (multiple or single compartment) will not leak and damage clothing or car upholstery and otherwise be unsanitary. It would be best if the City provided samples of the products contemplated for "approval" to businesses which have such concerns so that we can help validate the integrity of the containers. I support the City's efforts to move away from plastic, but do not want customers' experience to be yet another challenge to restaurants' survival on the Island.

Cera Rodriguez, Communications@viarosa11.com:

Via Rosa 11 has reviewed the list of take-out packaging provided by COBI and there are two packaging types on the list we use in our take-out program: pizza boxes and take-out boxes (utensils, napkins and wax paper currently meet compostable criteria). These are under review in our operations. Next Steps for Via Rosa 11:

1. Test and determine that identified pizza boxes and take-out boxes meet our product packaging cost and performance requirements. a. We have ordered the Choice brand pizza box and take-out box equivalents and will conduct packaging trials.
2. Model and determine total system costs in moving to on-line ordering vs. purchasing packaging at local distributors. a. In order to achieve the "best cost" packaging at this time, ordering in large amounts (i.e., + 500 - 1000 units per packaging type) is required. These large amounts (4x current amounts) will require additional storage space that we currently do not have to warehouse and will add additional costs to our business. b. Compared to our current program where we purchase packaging weekly and can react quickly to increase in product demand or packaging outages, on-line ordering will also result in an increase of packaging "on-hand" to hedge against increase in demand forecast and outages.
3. Continue to educate ourselves on PFA free and compostable packaging equivalents used in our operations for cost and performance through modeling system "total costs" and trialing actual packaging.

Laura Hemphill, laura.rollingbaycafe@gmail.com:

I met with two ladies from the chamber of commerce about the new ordinance. After reading through thoroughly, I realize most of the items we've been purchasing are advertised as commercially compostable. This is a completely overwhelming and complex ordinance that requires small businesses to spend hours researching to become garbage and compost experts. Not to mention sourcing and providing pricing information to the city to prove whether an item can be sourced at two or more facilities and priced not more than 15% higher than what we are currently purchasing. I'm completely confused in particular about where to find "home compostable" hot and cold cups. Especially cold cups. The city's definition of Home compostable: As defined in BIMC 8.24, home compostable means a product "comprised of natural fiber... and/or able to break down or otherwise become part of usable compost in a safe and a timely manner in a nonindustrial composting environment. Any food service ware item that is "OK Compost HOME" certified by TÜV Austria will be presumed to satisfy this definition." Home compostable to-go containers must be:

- comprised of natural fiber AND/OR able to break down in a safe and timely manner in a non-industrial composting site, AND
- free of all intentionally added fluorinated chemicals (PFAS-free), AND
- certified by BPI. After looking through the city's list of Compliant Home Compostable Disposable Food Service Ware.

I found a number of the listed links did not work and links that do work, only show cups that are certified commercially compostable. Not a single cup listed under that city list meets the Home Compostable standards. Not to mention, zero language for any of those cups being referred to as BPI approved. <https://docs.google.com/spreadsheets/d/1fXbvldO0m80gXobwTMi5mJqinOO85B0Z/edit#gid=52192540> 4 -World centric NoTree Paper Cold Cup "They are certified compostable in a commercial facility, which may not exist in your area." -Eco Products, paper cold cup: Lined with PLA, a plant-based plastic. "Meet ASTM standards for compostability" As you see highlighted in black below, ASTM standards are only compostable in industrial and municipal facilities (not home) - Vegware, hot and cold cups "Vegware packaging is compostable in commercial facilities" - World Centric, No tree paper hot cup and FSC hot cups "They are certified compostable in a commercial facility, which may not exist in your area." - World Art hot cup, "Meet ASTM standards for compostability" (municipal or Industrial, not HOME compostable) ASTM D6400 is the standard specification for solid material biodegradation (by composting) required for the labeling of plastics designed to be aerobically composted in municipal or industrial facilities. -

Website not found for Cups listed below, only told to contact my distributor to purchase? -Planet+ Double Wall Hot Cup (insulated) -Earth Cup (insulated) These are all the hot/cold cups the city has listed as a reference for what to purchase. Not all lids fit onto all cups, I'm not sure how lids will work with a paper cold cup? Especially the "bubble lids" we use to produce Italian sodas with room for whipped cream on top. Not to mention they do not meet the sizing we currently have for cold (16oz AND 20oz) I am a woman owned business, mother of three elementary aged children. I have also been a resident of the Island since the age of three. I've newly taken over my business at Rolling Bay Cafe in August and have been overwhelmed with all that comes with business ownership (aside from all these new ordinances and requirements in which the city provides false information/help) You are wasting the time of all small businesses on the island, most of whom are already purchasing what qualifies under commercial standards as compostable. The ladies from the Chamber of Commerce claim they are addressing the larger companies like Starbucks (and I hope McDonalds) but let's be honest, they have personal logos printed on their classic green cup (starbucks) and yellow waxy soda cup (McDonalds). I doubt they will be using any other product that does not hold their logo.. will you really hold them accountable? Or will they squeeze by under legal standards that their products have to be served in logo specific cups while small island businesses are held to ridiculous (and unattainable standards) that cost 4x as much as commercially compostable items (if they even exist)? Because of my location and facilities, my business is grandfathered in with some health codes. For example: I CANNOT provide "for here" utensils like ceramic cups and plates for our onsite dining because we cannot properly wash, rinse and sanitize them for public use. Yet under the waste reduction regulation it states: reusable food service ware is required for on-site dining So either, you hold my business exempt from this or I go against the health code. Let's also consider that this entire program is based on an idea that has never been tested or questioned since 2003, as highlighted below. Please don't make us the guinea pigs to suffer financial loss and mental strife over a half baked idea. <https://www.tuv-at.be/okcert/certifications/ok-compost-seedling/> OK compost HOME Owing to the comparatively smaller volume of waste involved, the temperature in a garden compost heap is clearly lower and less constant than in an industrial composting environment. This is why composting in the garden is a more difficult, slower-paced process. TÜV AUSTRIA's innovative answer to this challenge was to develop OK compost HOME to guarantee complete biodegradability in the light of specific requirements, even in your garden compost heap. OK compost HOME is not based on a standard but is the basis for several standards! It seems important to remember that the OK compost HOME certification programme does not explicitly refer to a specific standard but details all the technical requirements that a product must meet in order to obtain the certification. It should also be remembered that, as a pioneer in this field, the requirements of the OK compost HOME programme, defined in 2003 and never questioned since then, have served as the basis for the drafting of several standards such as: Australia: AS 5810 (2010) – Biodegradable plastics - Biodegradable plastics suitable for home composting France: NF T 51800 (2015) – Plastics - Specifications for plastics suitable for home composting Europe: prEN 17427 (2020) - Packaging — Requirements and test scheme for carrier bags suitable for treatment in well-managed home composting installations The cups I use are EcoChoice, ordered from Webstaurant.com, they are advertised as BPI approved and "Commercially Compostable". <https://www.webstaurantstore.com/ecochoice-12-oz-kraft-compostable-paper-hot-cup-case/50012PLAGRNK.html> I will do my best to comply, but the city needs to understand that even if a product is available and within the 15% increase, not more, of our current industrial compostable items, there are minimum order amounts a company has to meet to even be allowed to purchase from certain suppliers or to meet delivery requirements. Not to mention, not all delivery is the same; some of these listed companies may not deliver to our area or only do so every other week. Have they done the research on minimum order and delivery charges? Because that adds to the total cost of a product. I am a TINY business with TINY storage. To meet many of these minimums I would have to purchase in multiples with no room to store them. Or, I may not be able to order in a timely manner to get the product before we run out in house; for my business it is a tricky balance to keep enough on hand without having to store too much. Thank you for your time.

Marina Heppenstall, marinaheppenstall@tc-markets.com:

- Cold cups -- we gave our best effort to get cold paper cups earlier this year and did not have success. The only cold cups we could find that had a compatible lid that did not leak were from Vegware. An important element in the cold cups is having a lid that fits tightly and can put a straw through the middle. Customers often get these drinks and walk around the store while shopping, so having the option of a lid is important to avoid spills. A straw is also necessary to drink the smoothies. We did not have the order volume to get this stocked through our distributor so they had to be special ordered with a 6-8 week lead time. Ordering this far in advance is not possible for our operations. We did test three cases of them and although they performed ok, customers were confused about which drink was theirs because they all looked the same. Guests would come back to talk to the barista to confirm their order and ask why it was in a paper cup. This can cause a large backup during busy times or if we only have one staff member working the espresso bar. We could easily move to a PLA cold cup.

- Catering trays - We offer a variety of charcuterie boards and party platters for catered events. See <https://townandcountrymarkets.com/files/party-platter-brochure-2023.pdf> Size and presentation for these platters is important. We offer a reusable wooden cutting board as an option, but this does not fit with all our customer needs so we need a disposable option too. The platters are also sometimes prepared the day before pick up and need to be refrigerated overnight. The platter needs to be sturdy, soakproof, and not get soggy when refrigerated. We have not been able to find a compostable option that fits these size, shape, and durability requirements.

- Disposable items that are not on the list. Requiring all packaging for prepared food to either be PLA and BPI certified or accepted by Bainbridge Disposal Recycling is unrealistic for many businesses. The same challenges apply here you have already seen businesses struggle to meet the home compostability rules. Market availability of size, shape, functionality, price constraints, and the ability to acquire these items through a business' normal distribution channels. For example, we need to purchase through our distributor. They can only bring in new items if we have a high enough purchase volume. The distributor is also not able to get every product (some small boutique manufacturers require direct order). Even when we do successfully bring in a new item, the process takes anywhere from 5-12 months to get it into our distributor's system. Another example is market availability. We have been looking for a compostable or recycled/recyclable cake dome for a year and there are not options on the market. We need something sturdy because our cakes are baked in Poulsbo and delivered to Bainbridge and other locations. They need to be able to be stacked for transport. I found only one company that makes PLA cake domes but the size is much smaller than our needs. This seems like a great goal for 5 years horizon, but unrealistic for a shorter timeframe. As a grocery store with hundreds of prepared products, we have been working for years toward the goal of our packaging being compostable or recyclable for many years and still have a long way to go. I would urge the city not to put any penalties around items not on the list of required products. Especially when recycling through Bainbridge Disposal is so limited.

Jeff Waite, jw@parfittway.com:

Nothing on the list is adequate for chowders, soups, ramen, pho, etc. that are served at high temperatures. Paper bowls and lids are not leak-proof. PLA lids melt and deform.

Matt Grady, matt@pegasuscoffee.com:

As a beverage-first business, our primary issue is with the new cup requirement. There are several reasons for this:

1. We are unable to locate any hot or cold beverage cups that meet the city's home compostable standard. All compostable hot and cold cups on the market, including those offered by the city's preferred manufacturers, are PLA-lined and commercially compostable only.
3. For hot beverages, we are able to source PLA-lined cups with minimal manufacturer branding. These will work for us. However, please note that we intend to continue to add our own branding to these cups, which is a requirement of our business. The inks and/or adhesives involved in adding our branding

to these cups will not meet the city's composting standards. Nevertheless, since our beverages are our primary product, we cannot remove our branding from the cups, which are our primary form of packaging.

3. For cold beverages, the cups proposed (assuming the city is actually proposing a PLA-lined cup) do not meet our functional requirements. Specifically, since our beverages are our primary products, the presentation of the product is part of what our customers purchase from us. The cups the city has proposed are not transparent, and to use such a cup for our cold beverages would create a low-quality perception among our customers (think ordering a diet coke from McDonald's versus a \$6 cold brew or iced latte from a high-quality brand). We cannot serve our cold beverages in non-transparent cups.

4. Our comments in #2 above also apply to cold beverage cups. We also have a potential issue with the napkins requirement. The napkins we currently use are made from 100% recycled kraft paper. Our understanding is that these are home compostable, yet they are not marketed as such. They are also not manufactured by the city's recommended vendors. That said, they are half the price of the least expensive napkins proposed by the city. We'd need to understand why the napkins we currently source do not meet the city's standards before making the switch to the city's proposed list of products. All other home compostable products will work for us as proposed.

Jeff, Jeff@harborsquarewineshop.com:

Sad you turn back on your plan... not that hard to find products, cost could have been passed on & made bainbridge better. Eating out is a privilege not a right; just like driving & travel. Paper straws and worthless as the are just as bad as plastic for the enviroment.

David Shaw, davidericshaw@hotmail.com:

No comment.

Kayla Bohlke, Kkaylacaldwell@gmail.com:

Everyday I see people put commercial compost packaging into our trash bin instead of the one outside the city claims is for compost. There is no point to having these products that cost more on the claim they are compostable that are put into landfill by user error. If restaurants got products that were home compostable we would be assuming everyone compost which is false. Again most of the product would end up in land fill. Restaurants have a hard enough time paying staff so why put more stress on the system?

Residents

Todd, tthenry@gmail.com:

I am supportive of all of these being home compostable as soon as possible. I think the statement "and/or have been evaluated by staff in terms of the number and type of complaints received from local businesses, with a focus on complaints about home compostable products that may cause harm to people or property." is unnecessarily vague and leaves to door wide open to businesses wholly ignoring the compostable standards. Regardless, we should actually be encouraging businesses to transition away from disposable (even compostable) materials and make reusable containers more common. A former grocer our family frequented successfully implemented a reusable program, and most takeaway foods came in compostable or reusable containers that could be re-deposited at the store for a credit. (e.g., soups in mason jars, reusable plates at the salad bar, etc.)

Joanna Lyons, rfdlyons@pacbell.net:

Having lived here for more than 6 years, I remain confused about what goes into yard waste, trash, and recycling.....and information I get from Kitsap County, Bainbridge Disposal, and Zero Waste people sometimes contradict. Don't tie your compost bag; leave lids on; remove lids; blah blah blah. I do have

Ridwell, which is very clear. After all this is said and done with COBI, might there be an easy to use, definitive list of WHAT GOES WHERE, IN WHAT CONDITION, ETC. To me, if you make recycling easy, people will do it. Also, if COBI could reach out to schools and do presentations for students/clubs/etc....that's where the habits start.

Linda Hill, 20newme15@gmail.com:

I support the effort to reduce plasticware used in local business establishments.

Louis Du Lude, dulude44@yahoo.com:

I am amazed at the sky rocketing cost of going out to a meal not just on BI but overall, food inflation has not been under any control since the end of Covid. The added burden of providing these disposable food service items without concern of the ACTUAL cost of these items and what impact they have on the final meal cost is not addressed by any report I have seen. Government has a reputation of making directives or regulations without consideration to the impact they have on the eventual cost to the public. Generally, the American population takes more meals away from home than they did when I grew up in the 60's and this is for a variety of reasons that are a result of two income households etc. The waste factor of our society is no more or less than I saw in my 23 day visit to Japan in April of this year. BI needs to address the waste disposal issue since our current vendor cannot seem to separate the use of recycles versus true waste. I also live in another area outside the State of Washington and the recycle issue is being handled by the refuse company with the need to mandate disposable products.

Martin A. Stever, mastever@hotmail.com:

Why are you choosing to poison us? When I drink coffee from a compostable cup, I can taste the cup. Everyone can. We know the cup is dissolving because the beverage is hot. Does anyone know the danger of drinking a partially dissolved coffee cup every day after a few years? I don't think that's been tested. I have found no test results, and I've looked. Sounds pretty dangerous. According to "Popular Science", the compostable cups you're forcing on us aren't even really better for the environment. <https://www.popsci.com/environment/truth-about-compostable-cups/> But for me you're not banning the cup. You're denying me my coffee. I won't pay to drink a hot beverage that tastes like a plastic cup; because that is poison to the system. You've succeeded. You've reduced waste. Is that a good thing? I'm just a guy who goes to work every day. I like to get a cup of coffee on the way to work. It improves my mood. I like to say hello to the people who make my coffee. Now I don't do that. My mood is worse. A little bit of happiness has been sucked out of my otherwise mundane life. Meanwhile, all the islanders with boats and yachts are happy. They have reduced waste by denying me my cup of coffee. All the islanders with two homes are happy. They have reduced waste by denying me my cup of coffee. All the islanders with sports cars who drive around the island just for fun are happy. They have reduced waste by denying me my cup of coffee. Even though I have a very short commute, recycle everything, and pick up litter every day, the Bainbridge City Council has targeted me, joe average, the guy who just wants a cup of coffee on the way to work as the one who must be punished in order to save the Earth. Is this law actually helping? According to Popular Science, no it's not. But let's ask Bainbridge Disposal. Now with this law in place, in their long-term planning have they recorded a reduced average composting time? No, they have not. Nothing has changed. The containers of "recyclables" are going in the same piles of trash, along the same routes, to the same locations where it will be mixed with all the other recyclable trash for the same number of years. What has changed? I no longer get a cup of coffee on the way to work. I no longer patronize a local business. I no longer say hi to the employees. My mood is worse. You just think you're taking away someone's coffee (or pizza or napkin) and that you're helping. The law makes no measurable difference on the long-term outcomes of the waste stream leaving the island. It makes a massive difference on my morning 5 days each week. If you want to impact the Earth, why don't you ban recreational motorized vehicles or the sale of fuel for boats? Close the art museum. Driving to and from the art museum, heating and cooling it, is killing the Earth! My coffee is more important than

someone else's art, from where I'm sitting. Certainly these actions will have a greater impact than taking away my coffee. Once you've decided you can justify any ban, regardless of its proven safety or efficacy, in the name of saving the Earth, you can spin a story about prohibiting any product from being sold or activity from taking place. Because the residents of Bainbridge Island have targeted me and my cup of coffee as they sit on the decks of their yachts, on the porches of their second homes, as they drive their sports cars going nowhere in particular, I've discontinued all philanthropy aimed at Bainbridge Island and islanders, \$25,000 - \$35,000/year. I've lost all respect for the Members of the City Council over this issue, as they know they are hurting local businesses but not really helping anyone with their virtue signaling. It's all theater, as this law has no demonstrable positive impact, only a theoretical unachievable positive impact. I wouldn't hold the door open for a City Council member. The members of the City staff who work on this issue should be obligated to wear bright green shirts and hats. Then we will know not to open the door for them as well.

Shannon Fong, Shannonfong@gmail.com:

Home compostable means will compost at home. Does BI Disposal pick up green waste for free? No. Then the items will end up in the trash. If I do my home composting, will these break down in a reasonable time frame? Likely no. Especially for the starch based or wood based products. Before we focus on putting cost into our small restaurants that have very thin margins, I think we need to consider working with our local disposal company to ensure that the end results is the aim of the city. Enforcing changes on businesses that won't make a difference in the long run does not help anyone. Also- wood tasting spoons and stir sticks impart a different taste on foods. This may be a nuance to some but is a big deal to others. I won't eat food with a wood fork or spoon but would gladly use a reusable one.

John Green, JohnGreenBainbridge@Gmail.com:

All the products above need to be compostable in 2024. Japan is a great example of compostable food products.....Mc Donald's in Japan even has disposable cutlery and packaging.....why not here in the USA. Many countries in Europe are way ahead of the USA in compostable products. Unfortunately the oil companies are the tail wagging the dog here.....profits and greed.....also a certain amount of bullying of the Congress.....

Darlene Abbott Kordonowy, dakordonowy@gmail.com:

From a non-business owner BI residence perspective, reviewing this list is helpful. For residents concerned about the continuous changes in materials and packaging residents struggle to responsibly dispose, a similar, easily accessible list would be appreciated and used. Thank you for helping businesses and residents become environmentally responsible. BTW I refer to the BI nonprofit Zero Waste website frequently. Useful, not as clear as your list posted for the business community.

Judy Willott, Jdwillott@gmail.com:

The clamshells do not work for salad bars. Any salad that is moist spills right thru, dressing runs out and the clamshell just falls apart.

Tony, schumaan@gmail.com:

The city government has other things they should be focusing on rather than what type of container a business should use for takeout.

David Dunn, Dunn3@live.com:

How about a cost comparison to commercially available non-compostable alternatives so we know the real impact on businesses. Also, this is insane and unless staff is trained and certified in composting and waste management they have no business evaluating anything.

Keri Russo, keri.russo@yahoo.com:

I'm all for encouraging compostable takeout products however in the past year there have been so many issues with takeout food that I have encountered on the island. For an example, I love getting a poke bowl from HiLife, next to the ferry terminal. I get it on lettuce but the oil from the raw fish soaks through the compostable bowl before I even get to pick it up. It has leaked through on my leather chairs in the car and makes a complete mess. Hot items such as curry from our local Thai establishments, are too hot and liquidy to be able to be contained in the compostable containers securely. So many times these blanket rules perform poorly in certain situations and I worry that establishments are not given enough leeway to make the appropriate changes while providing other alternatives to specific dishes that are problematic. These are known issues to the restaurants because often I find the highly compostable packaging to be wrapped in Saran wrap to prevent the leakage of the oils. So clearly that completely defeats the purpose of what these rules are aiming for. However I do understand the complexity of when you have a jurisdiction who wants to push for these changes and how to write laws that support a level of flexibility so as not to cause undue hardship.

Other

Anna Lyons, Anna.e.lyons@gmail.com:

This ordinance should have never been passed. I think that everyone's heart is in the right place but the reality is that these items don't actually make any difference. Many of these items are advertised as 'compostable' but in reality they do not break down as advertised and in the end, they end up hurting real compost. Prior to enforcing this new ordinance, the city should have to prove that these items can be composted and will be accepted in compost bins. If not, these items will end up in the dump anyway or end up hurting real compost with bad chemicals. Forcing businesses to comply with more expensive products that are a hassle to obtain with no proven benefits is not helpful for our community or small business owners. <https://roguedisposal.com/resources/education/environment/being-compostable-doesnt-always-mean-better-for-the-environment-the-trouble-with-compostable-packaging-and-service-ware>

2024 Proposed Disposable Food Service Ware Product List

Autumn Salamack

Climate Mitigation & Adaptation Manager

November 14, 2023



CITY OF
BAINBRIDGE ISLAND



September 2023 Updates to BIMC 8.24

- Create annual list of home compostable disposable food service ware items required for use based on:
 - Availability
 - Cost
 - Performance



Availability:

At least 2 manufacturers with readily available products



Cost:

15% or less more than comparison product



Performance:

Meets Ecology leak/grease resistant standards, consideration of local complaints

Proposed Product List (2024)

- As shared with the community in October 2023

Image	Product	Image	Product
	Beverage cups (for all hot and cold beverages)		Food contact paper/wax paper
	Clamshells		Napkins
	Cup sleeves		Pizza boxes (takeout)
	Cone cups		Platters (large oval plates)
	Cutlery (forks, knives, spoons, chopsticks, including paper-bundled sets)		Salad bowls
	Drinking straws		Serving tongs
	Food boxes/folded paper take out boxes with PLA lining		Stirrers
	Takeout/catering trays/breakfast platters (multiple compartments or one large compartment)		Tasting spoons

Outreach

- Engage
 - English
 - Vietnamese
 - Spanish
- Letters to food establishments
- Business visits

PROJECT PHASES

- 1. Public Consultation Through Survey
- 2. City Council Review Product List

Home Compostable Food Service Ware Products

On September 12, 2023, the City Council passed Ordinance No. 2023-24, which amended regulations for disposable food service ware items and waste reduction. The ordinance requires the City to establish a list of home compostable disposable food service ware items that are required to be provided by retail food establishments on the island based on availability, cost and performance.

- Availability – Products with at least two manufacturers that currently make suitable and readily commercially available home compostable alternatives.
- Cost – Products with a home compostable version that costs less than 15% more

Feedback From Businesses

- 29 responses
 - 16 from businesses
 - 12 from residents
 - 1 from others
- Key products of concern
 - Cold beverage cups (performance and branding issues)
 - Clamshells, to-go boxes (performance issues)
 - Straws (performance issues)



Image from World Centric website



Image from Webstaurantstore.com

2024 Product List: Staff Recommendation

- Remove cold beverage cups

Image	Product	Image	Product
	Hot beverage cups		Food contact paper/wax paper
	Clamshell containers		Napkins
	Cup sleeves		Pizza boxes (takeout)
	Cone cups		Platters (large oval plates)
	Cutlery (<i>forks, knives, spoons, chopsticks, including paper-bundled sets</i>)		Salad bowls
	Drinking straws		Serving tongs
	Food boxes/folded paper take out boxes with PLA lining		Stirrers
	Takeout/catering trays/breakfast platters (multiple compartments or one large compartment)		Tasting spoons

Next Steps & Timing

- November 28: adopt 2024 product list
- December 2023 – January 2024:
 - Update educational materials
 - Share resources on vendors/distributors providing home compostable products
 - Outreach to businesses regarding 2024 product list
- Q3 2024: Propose and review 2025 product list





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (7:30 PM) Review State Legislative Priorities - Executive,

SUMMARY: The Council has engaged the services of Ms. Briahna Murray of Gordon Thomas Honeywell Government Relations to represent the City's interest before the state legislature and agencies. A draft 2024 legislative priorities and legislative policy statement have been prepared for Council review and adoption at a subsequent Council meeting prior to the commencement of the 2024 legislative session.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to forward the 2024 legislative priorities to the November 28 City Council regular business meeting for adoption.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: Ms. Briahna Murray will review with the Council a proposed legislative agenda for the 2024 state legislative session. Keys to the discussion include the following:

- This is a "Short Session"
- Funding requests should be "right-sized"
- This is a team effort
- Additional policy direction is captured in the policy document.

Key legislative priorities:

- Affordable and workforce housing
- Communicating the unique circumstances of Bainbridge Island with regard to growth policies

- Advocating for reliable Ferry Service
- Funding request related to the water line for the Japanese American Exclusion Memorial.

ATTACHMENTS:

[2024 Bainbridge Island Legislative Policy Statements.pdf](#)

[City of Bainbridge Island 2024 Top Legislative Priorities.pdf](#)

[2024 Legislative Agenda Development.pptx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



2024 LEGISLATIVE POLICY DOCUMENT

The Bainbridge Island City Council endorses the following policy statements, providing direction to city staff and the city's lobbyist on those issues of import to the Council. Along with the City's 2024 Legislative Priorities, these statements will guide the City's engagement in the legislative process.

Climate Action Implementation

The Bainbridge Island City Council has approved a Climate Action Plan (CAP) that identifies specific actions the city may take to address climate change. The CAP has three overarching goals: (A) Reduce greenhouse gas (GHG) emissions by 90% by 2045 compared to 2014 levels with interim milestones of 25% reduction by 2025 and 60% by 2035. (B) Ensure that Bainbridge Island is climate savvy and can withstand the impacts of climate change. (C) Inspire community action and partner with local and regional organizations to take meaningful and equitable climate change mitigation and adaptation actions. The City Council supports legislative proposals that align with and assist in the implementation of the City's adopted Climate Action Plan (CAP). Specifically, the city encourages the Legislature to:

- Support allocating funding to cities through either grants or direct distribution, to assist in successful implementation of the city's adopted Climate Action Plan (CAP).
- Support funding and proposals promoting renewable energy sources, energy efficiency, and energy conservation, including facilitating Puget Sound Energy (PSE) investing in decarbonization.
- Support establishing a clean energy navigator program to facilitate consumers and businesses accessing clean energy programs and energy audit services.
- Support implementation of the state building and energy code that is otherwise delayed until March 2024.
- Support funding and proposals advancing alternative fuel vehicles and associated infrastructure, including electric vehicle charging stations and incentives and investments for electrification of public and private fleets, including heavy-medium duty fleet components such as school buses.
- Support legislation establishing a circular economy for recycled goods, including extended producer responsibility models and proposals facilitating organic waste management.
- Support statewide and local planning for climate change resiliency, including mitigating the impact of wildfires and potential of sea-level rise. The City supports a specific allocation of \$3-6 million for shoreline roadway climate adaptation mitigation for shoreline repairs.

Transportation

As an island that relies heavily on the Washington State Ferry (WSF) service and the Agate Pass Bridge, the City of Bainbridge Island encourages the state's strong partnership in facilitating a multimodal and reliable transportation network connecting to the island and throughout the city. On the island, the city maintains 270 lane miles of paved roads and 5 miles of gravel roads. The city encourages the Legislature to:

- Support full funding and reliable operations of the Washington State Ferry System.
- Support legislation and funding for cities to maintain and preserve local streets and roadways.
- Support legislation and funding for active transportation methods including investments in public transit, ADA-oriented infrastructure, implementation of complete streets, and bicycle and pedestrian infrastructure.
- Support funding to advance improvements to State Route 305 developed in coordination with regional partners, including:
 - The SR305/Day Road intersection improvements.
 - High School Road and Lovgreen Road intersections.
 - Replacement of the Agate Pass bridge with enhancements for non-motorized transportation and transit.
 - \$3-6 million to improve the portion of the Sound to Olympics Trail from Sakai to Copper Top

Land Use & Planning

The City's Comprehensive Plan establishes a long-range vision for the island. The plan includes goals, policies, maps, actions, and capital improvements that guide the community toward that vision. The Growth Management Act requires the City to update its comprehensive plan in 2024. Additionally, the City is completing a Winslow Subarea Plan update to set the land use and transportation policies within that specific region. As the Legislature considers changes to local planning, the City encourages those efforts to align with and complement the work that is underway. As such, the City encourages the Legislature to:

- Support legislation and proposals that facilitate cities meeting population, job, and housing targets through additional revenue and incentives, and oppose proposals that otherwise take a punitive approach.
- Oppose legislation that hinders the City's current efforts to update its comprehensive plan as required by the Growth Management Act, including new or changing requirements that would require work to be re-done or duplicated.
- Oppose legislation that removes or preempts the city's authority over land use decision-making. Specifically, the city is concerned with any land use mandates surrounding ferry terminals that go into effect prior to having reliable and frequent ferry service. Additionally, the city aims to focus density in the Winslow Subarea and neighborhood centers.
- Support increased funding for planning efforts and oppose any new planning obligations that are not accompanied with associated funding.

Affordable Housing

In compliance with legislative direction provided in HB 1220, the city is required to plan to accommodate nearly 2,000 new homes by 2044. The City of Bainbridge Island adopted a [Housing Action Plan](#) in June 2023 identifying actions that the city can take to address housing affordability. In 2021, about half of Bainbridge Island's jobs were in the service industry. Increasingly, this workforce cannot afford to live on the island. Over the last decade, workers commuting from areas outside of Bainbridge increased by 51%. The city encourages the state to invest heavily in affordable and workforce housing, including the following:

- Support enhanced flexibility with local housing funds generated through sales tax credits (HB 1406) and sales tax revenues (HB 1590) to allow funds to be spent on a broader range of AMI levels that align with the housing needs developed by the Department of Commerce and the Kitsap Regional Coordinating Council.
- Support legislation that provides financial incentives to private developers to create affordable housing.
- Encourage any new state-mandated affordability requirements to be flexible, allowing each city to tailor affordability requirements to best meet local market conditions.

Utilities & Infrastructure

The City of Bainbridge Island operates water, sewer, and stormwater utilities. Utility rates recently increased because of historically low rates, inflation, and the need to replace aging utility infrastructure. The City asks that the state:

- Support funding and proposals that increase funding for improvements to municipal water and wastewater systems, including \$1 million for the planning, design, and construction of wastewater beneficial reuse and \$5 million for wastewater plant repairs.
- Support legislation clarifying that the City is able to assume responsibility for providing solid waste management service without providing payment to a solid waste hauler.
- Support funding for National Pollutant Discharge Elimination System (NPDES) permit compliance and other mitigation measures and projects to reuse, divert, or treat urban runoff.
- Support funding for fish-passage culvert replacements and low-impact stormwater retrofit projects.

Public Safety

The City of Bainbridge Island Police Department is committed to maintaining public safety for the community. Additionally, the city operates a Municipal Court. The city encourages the Legislature to:

- Oppose legislation which would weaken the authority of local law enforcement to control the issuance of concealed weapon permits.
- Support legislation that would protect the public from crimes, including identity theft, committed by use of computers, the Internet or other electronic means.
- Support legislation that would provide funds for local law enforcement technology.
- Support legislation to allow flexible work policies and part-time commissioned officers to increase officer recruitment and retention.

Local Government Finance & General Government

The city's 2023-24 budget reflects a commitment to maintain and provided resources for obligations for previous commitments, rather than taking on new commitments. The City's primary source of revenue for the general fund is property tax, followed by sales tax. The City has approximately 140 positions – nearly 14 positions less than in 2008. The City requests that the state support fiscal structure that is equitable and sustainable, and that it refrain from approving unfunded mandates.

- Support funding and legislation to provide full cost reimbursement to cities for all state-mandated programs and responsibilities.

- Support legislation that increases local revenues or improves cities' ability to generate revenue, including new taxing authority that can be imposed through a vote of the city council and updating the cap on property tax growth to reflect inflationary growth.
- Oppose legislation that would result in reduced revenue for the City of Bainbridge Island.
- Oppose legislation that increases employee benefits without system reforms which would offset increased employer costs.



2024 TOP LEGISLATIVE PRIORITIES

Bainbridge Island Japanese American Exclusion Memorial

The City of Bainbridge Island requests \$200,000 as the remaining funding needed to extend a water line to the new Visitor Center at the Japanese Exclusion Memorial. During World War II, Bainbridge Island Japanese Americans became the first in the nation to be forcibly removed from their community and incarcerated. The new Visitor Center project is funded through philanthropic funds raised through the Bainbridge Island Japanese American Exclusion Memorial Association (BIJAEMA). Late in project development, it was discovered that a water line needs to be extended to the Visitor Center to meet fire flow and potable water needs. A \$200,000 state allocation would provide the remaining funding needed to ensure the water line can be constructed.

Affordable and Workforce Housing

At the direction of the Legislature, the Department of Commerce and Kitsap Regional Coordinating Council recently indicated that Bainbridge Island must plan to accommodate 2,000 new homes by 2044. As of 2021, Bainbridge Island workers commuting from areas outside of Bainbridge increased by 51%. The city asks for the state's partnership to provide 100 housing units on city-owned land to serve households making less than 60% of the area median income. To provide more housing on the Island, the city needs the support and engagement of the state, non-profit housing providers, and other funding partners.

Planning for Growth to Meet Unique Local Circumstances

The City of Bainbridge Island is updating its comprehensive plan to outline a vision for how the community will grow over the next twenty years. The city's comprehensive plan will accommodate Bainbridge Island's unique local circumstances, such as limited water availability from a designated sole-source aquifer, limited on-island emergency medical facilities, and access to and from the Island being limited to the Agate Pass Bridge, which lacks adequate bicycle and pedestrian facilities, and unreliable ferry service. As the Legislature enacts new statutes impacting community growth plans, the city requests that the proposals consider communities' unique local circumstances, be technically sound/implementable within reasonable time frames, and be adequately funded with new resources.

Reliable Ferry Service

The City of Bainbridge Island urges the Legislature and the Washington State Department of Transportation to address funding, staffing, and vessel availability to provide reliable ferry service to and from the Island. Inadequate ferry service significantly hinders residents' quality of life and the island's workforce and economic vitality.

City of Bainbridge Island

Preparing for the 2024 Legislative Session

Briahna Murray
State Lobbyist, Partner
Gordon Thomas Honeywell
Government Relations



Developing 2024 Legislative Agenda

- ▶ Recognize that it is a short session
- ▶ Top priorities should focus on 3-5 items that are politically viable
- ▶ Funding requests should be “right-sized”
- ▶ Consensus and consistency between lobbyist, city staff, and council – team effort
- ▶ Capture additional direction in Policy Document

Proposed Three Documents

Top
Priorities

Policy
Document

Lobbyist/Staff Developed Top Priorities

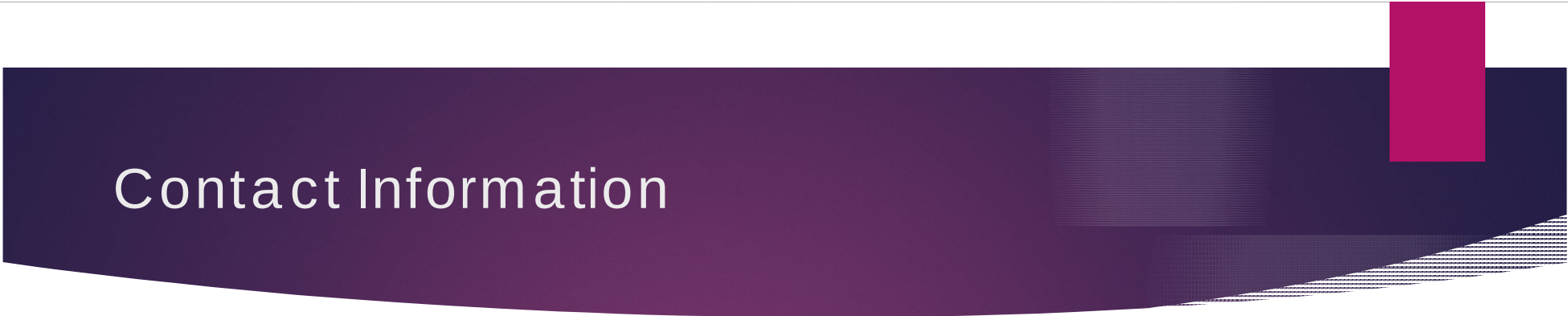
- ▶ Top Priorities for Discussion Purposes
 - ▶ Japanese American Exclusion Memorial
 - ▶ Affordable and Workforce Housing
 - ▶ Planning for Growth to Meet Unique Community Needs
- ▶ Lobbyist and legislators focus time and energy
- ▶ Determines whether session was a success

Lobbyist/Staff Developed Policy Document

- ▶ Policy Document
 - ▶ Direction to city staff, lobbyist on issues of interest
 - ▶ Lobbyist/legislators engage, but lesser level
 - ▶ Topics included in weekly report
 - ▶ Identifies long-term objectives
 - ▶ Taken from 2023 Agenda, refined, reformatted, re-visioned

Next Steps/Timeline

- ▶ November: Develop and adopt legislative agenda
- ▶ December: Mayor and staff meet with legislative delegation
- ▶ January 8th – March 7th: Legislative Session
 - ▶ Regular Reports
 - ▶ Trips to Olympia
 - ▶ Testimony/Public Comment Options
- ▶ April: Develop 2025-26 Goals and Objectives



Contact Information

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CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:50 PM) Receive Status Report on the Winslow Subarea Plan Update and on the Comprehensive Plan Periodic Review - Planning,

SUMMARY: Staff will periodically provide City Council with a report on the status and progress of the city's two major planning projects: the Winslow Subarea Plan update and the Comprehensive Plan periodic review. This is one of a series of ongoing reports that City Council will receive over the timelines of both projects. A review of each project will be presented for City Council ongoing awareness.

AGENDA CATEGORY: Discussion

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: Receive report.

COMMUNITY ENGAGEMENT AND OUTREACH: Dedicated project webpages, several advertised in person and online open houses and project kickoffs, regular presentations to City Council, Planning Commission and Steering Committee.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	Yes

BACKGROUND: The City Council recently approved amendments to the contracts and the budgets of the Winslow Subarea Plan Update and of the Comprehensive Plan Periodic Review. Both projects are in the process of developing options for the future. These alternatives will compliment each other and address growth and change primarily in terms of where urban services are and can be provided and in terms of long-standing community values of Island wide environmental protection, conservation of forests, open space and agricultural lands.

The City held virtual and in-person open houses on November 2 and 9, respectively, to present alternative frameworks for the Winslow Subarea Plan and to get feedback from the public. The public can watch the virtual open house and continue to provide feedback on the alternatives online through Sunday, November, 26, at <https://cityofbainbridgeisland.civilspace.io/en/projects/winslow-subarea-plan-update>.

With both the Winslow Subarea Plan and Comprehensive Plan project timelines closer together than originally planned, both are analyzing similar and complementary population, housing and employment growth scenarios. Under the State Environmental Policy Act, an Environmental Impact Statement (EIS) is the preferred way to concurrently analyze impacts of projects together if there are shared considerations.

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:00 PM) Consider Funding Request (\$20,000 annually) from the Kitsap Economic Development Alliance (KEDA),

SUMMARY: The City is a participant in KEDA and currently provides \$10,000 in annual funding. On August 15, 2023, the City Council received a presentation from KEDA highlighting its five-year strategic plan named "One Kitsap." In support of its One Kitsap initiative, KEDA is requesting the City increase its level of support to \$20,000 annually for the duration of the five-year program.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Council direction requested with regard to Kitsap Economic Development Alliance's request to increase the annual contribution by ten thousand dollars (\$10,000) to twenty thousand dollars (\$20,000) for the One Kitsap economic development initiative.

COMMUNITY ENGAGEMENT AND OUTREACH: No community outreach has been conducted.

FISCAL IMPACT:

Amount:	\$20,000
Ongoing Cost:	\$20,000 for five years
One-Time Cost:	
Included in Current Budget?	No

BACKGROUND: KEDA is a nonprofit corporation providing economic development services as a public private partnership in Kitsap County. The City has two representatives on its Board of Directors. On August 15, 2023, the City Council received a presentation from KEDA highlighting its five-year strategic plan named "One Kitsap." The City is asked to increase its annual contribution to KEDA by an additional ten thousand dollars (\$10,000) from ten thousand (\$10,000) to twenty thousand dollars (\$20,000) for a five-year period.

According to KEDA a funding matrix has been established based upon population:

- cities above 40,000 \$50,000
- cities above 15,000 \$20,000
- cities above 10,000 \$15,000.

It is understood the City of Bremerton and the City of Port Orchard have agreed to their assessments.

According to KEDA, the increased investment under One Kitsap and the five-year plan will provide KEDA resources for enhanced economic development initiatives launching over the next two years:

1. Land and Buildings Capacity Survey (Plan A1) Comprehensive analysis of Kitsap's land, building and shorefront capacity for handling commercial and industrial growth, increasing jobs and wealth in the community.
2. Southside Working Group (Plan A3B) Convene a Southside Working group of public and private entities to drive commercialization / development in the south end of the Highway 3 corridor.
3. Workforce, Navy Effort (Plan B1) -- Create a program for Kitsap employers to better access Navy transitioning personnel and family members. Further, (Plan B3) begin researching and publishing the top 10 necessary jobs in our community.
4. Healthcare Working group -- KEDA will launch business or talent recruitment efforts (as appropriate) in Healthcare, informed by needs and data (Plan B2b). Further, A smaller group from KEDA connected to Kitsap County Healthcare Stakeholders will look to tell success stories and identify efforts being undertaken to correct health care deficiencies in the community (Plan B2a). And critically, the key component of their work in Healthcare is to be as supportive as possible and to prioritize the creation of the Allied Health Center at Olympic College Campus Poulsbo.
5. Business Retention and Expansion (Plan C4) -- Scaling up of the formal Business Visitation Program (Plan C4) in which KEDA visits employers countywide to identify opportunities, assess departure risk, and offer business assistance. Support of OneKitsap will allow them to increase this by 2.5 fold to an excess of 50 formal visits each year.
6. Entrepreneurship & Innovation (Plan D) -- Define and measure Kitsap's current entrepreneurial ecosystem. Make recommendations and prioritize missing pieces. An additional step will be to identify economic development programming for coworking spaces, where entrepreneurs often reside.
7. Research: Begin warehousing median apartment and housing costs by jurisdiction/region; housing starts under permit; commercial/industrial under permit (Plan F2 b-d)
8. Events: Both the BIPOC Business Forum and the Kitsap Industrial Readiness Summit (Plan G1b,d) are new efforts in KEDA community engagement, beginning this year in anticipation of One Kitsap.

Council direction is requested.

ATTACHMENTS:

FISCAL DETAILS: The increased amount of \$20,000 annually has not been budgeted; the current budget includes \$10,000 each for 2023 and 2024.

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (8:10 PM) Consider Request from Councilmember Schneider to Place an Item on a Future Study Session to Discuss Impacts and Consider Revisiting Requirements for Electric Car Charging Infrastructure in New Commercial and Multi-Family Developments,

SUMMARY: Council will consider the attached request from Councilmember Schneider to place an item on a future study session to discuss impacts and consider revisiting requirements for electric car charging infrastructure in new commercial and multi-family developments.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion and potential placement on a future Council agenda.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Agenda Request from Councilmember Schneider.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

AGENDA REQUEST FROM COUNCILMEMBER SCHNEIDER

For consideration of adding discussion time on a study session agenda:

To discuss impacts and consider revisiting requirements for electric car charging infrastructure in new commercial and multi-family developments.

Two non-profits are proposing new developments and are concerned about the impact of the new requirements for electric car charging, both due to the additional spaces needed for parking and the additional budget required for construction. With actual impacts being studied by proposed development, do we want to have a council discussion with these developers to decide if we created unintended consequences, and/or if electric car charging needs can be met in alternative and efficient ways?

If we agree to discuss, we will ask for time on a study session agenda and we would invite representatives from BARN and Helpline House to interactively discuss the impact of this requirement on their proposed developments. Also to be discussed in this topic is the potential for (or status of) grant-funded fast chargers at Town & Country market.

Questions we would like information on:

1. What is the net-new financial impact on development with the electric car chargers? (Feedback from BARN and Helpline House)
2. What are the net-new parking stall requirements inherent in setting aside dedicated parking for electric car charging? (information from staff, BARN, Helpline House)
3. What slow charging scenarios are expected for level-2 car chargers to be used in commercial developments? Who is the expected audience to need this infrastructure? Will it be promoted to the public at large, or used exclusively by the clients of the commercial development?
4. What is the current status of fast charging at Town & Country Market? How many cars would centrally available fast chargers serve, vs. slower Level 2 chargers in commercial spaces? (staff)
5. How much would it save development costs to simply install conduit?



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: November 14, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (8:15 PM) Consider Request from Councilmember Schneider to Place an Item on a Future Council Agenda to Evaluate Creating a Council Subcommittee on Sustainable Transportation,

SUMMARY: Council will consider a request from Councilmember Schneider to place an evaluation of creating a Council subcommittee on Sustainable Transportation on a future Council agenda.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion and potential placement on a future Council Agenda.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Agenda Request from Councilmember Schneider - Subcommittee.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

Evaluate creating a council subcommittee on Sustainable Transportation

The Sustainable Transportation Plan (STP)--with a strategy for prioritizing "connecting centers"--was accepted by Council on March 22, 2022. A new role of sustainable transportation coordinator has recently been filled and Hannah Boettcher has started in that role. A work plan for that role is expected to be reviewed with Council in January.

The comprehensive plan calls for a multi-modal advisory committee. In the past, members of this committee invested deep efforts on grant writing, route research, trail building, and prioritization. In advance of the Sustainable Transportation Plan creation, that committee was suspended, with the intention that it would be re-established as a "sustainable transportation" advisory committee once the plan was complete. That has not happened yet, in part due to staffing shortages, and because we are waiting for a subcommittee recommendation on a full strategy for advisory committees.

This request is for Council agenda time to discuss a related idea: to create a subcommittee of Councilmembers for a limited time to meet with the new sustainable transportation coordinator and review the Sustainable Transportation Plan in depth, review current projects that are related to the plan, and create a recommendation for next steps in supporting the plan.

Potential benefits and goals:

- Council currently has limited overall understanding of the STP. A subcommittee would enable three Council members to acquire deep understanding of the plan, the pros and cons of the planning process that produced it (which happened mostly virtually during Covid), and an understanding of the role that the advisory committee has played in the past.
- Hannah Boettcher, the new sustainable transportation coordinator, will also in parallel come up to speed on the history and detail of the plan and understand Council's role in the plan.
- The council subcommittee and the new coordinator can work in collaboration with the city manager to allow the subcommittee to more directly engage key staff to work out a plan for moving forward, which could potentially include a role for an advisory committee, a road map for financially supporting the plan, reconciling the STP with the Island Wide Transportation Plan, incorporating the STP into the comprehensive plan, and a process for evaluating requests for changes and making updates to the Sustainable Transportation plan. In other words, many tasks were assumed to follow the adoption of the plan, and this would offer some structure for accomplishing that.

Background, copied from the [Sustainable Transportation Plan](#) page:

In 2019, the City Council expressed support in providing a transportation system (streets, transit, trails, etc.) that improves mobility and safety for all users while respecting the character of neighborhoods and maintaining a climate resilient environment. The initiative, which became known as the Sustainable Transportation Plan, establishes the long-range vision for how we travel on the island. In addition, the Council determined that this project should result in a transportation system that supports the City's Climate Action Plan goal to reduce carbon emissions on Bainbridge Island by 90% by 2045.