



**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, OCTOBER 24, 2023**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Fantroy-Johnson called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar.

Mayor Fantroy-Johnson, Deputy Mayor Hytopoulos, and Councilmembers Deets, Moriwaki, Pollock, Quitslund, and Schneider were present.

Mayor Fantroy-Johnson led the Pledge of Allegiance.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Councilmember Deets seconded to approve the agenda as presented. The motion carried unanimously, 7-0. Deputy Mayor Hytopoulos disclosed a potential conflict of interest with agenda item 5.F.

3) PRESENTATION(S)

3.A Present Proclamation Honoring Veterans Day on November 11, 2023
[Cover Page](#)
[Veterans Day Proclamation 2023.docx](#)

Councilmember Moriwaki read the proclamation.

Gary Sakuma, Commander of American Legion Colin Hyde Post #164, accepted the proclamation.

4) PUBLIC COMMENT

4.A Instructions for Providing Public Comment
[Cover Page](#)
[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

Brian Guy spoke about accessibility on Bainbridge Island and upcoming events.

Scott Isenman spoke about the Harbormaster position.

Kim McCormick spoke in favor of providing the Durans sewer service under the Sewer District #7 Interlocal Agreement.

John Grinter spoke about non-motorized transportation.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda
[Cover Page](#)

Councilmember Quitslund requested the removal of item 5.F from the Consent Agenda.

MOTION: I move to approve the Consent Agenda with that item removed.

Moriwaki/ Deets: The motion carried unanimously, 7-0.

5.B Approve Accounts Payable and Payroll

[Cover Page](#)

[AP Report to Council of Cash Disbursements 10-25-23.pdf](#)

[Council PR Report PR 102023.pdf](#)

5.C Approve City Council Meeting Minutes

[Cover Page](#)

[Special City Council Meeting - Executive Session Minutes, October 10, 2023.pdf](#)

[Regular City Council Business Meeting Minutes, October 10, 2023.pdf](#)

5.D Authorize the City Manager to Authorize Amendment No. 3 to the Professional Services Agreement with Tetra-Tech, Inc. for the Wastewater Treatment Plant Outfall Extension Project (\$337,061.00, Sewer Fund) – Public Works

[Cover Page](#)

[Amendment No 3_WWTP Capacity Upgrades and Outfall Ext_Tetra Tech.docx](#)

[Wastewater Treatment Plant Outfall Location Map.pdf](#)

5.E Authorize the City Manager to Execute a Purchase Order for the Harborview Drive Sewer Pump Station Generator Replacement (\$53,109.47) and Authorize a Budget Amendment (\$125,000, Sewer Fund) - Public Works

[Cover Page](#)

[Harborview Drive Generator Replacement Project 01293 Purchase Order 100923.pdf](#)

[CAT _ Sourcewell Quote NC Power Systems.pdf](#)

[Pump Station Generator Location Map.pdf](#)

5.G Adopt Ordinance No. 2023-29 Amending the Water Surcharge Ordinance - Ferncliff to Include One Additional Property in the Surcharge Boundary - Public Works

[Cover Page](#)

[Ordinance 2023-29 Amending Ferncliff Water Extension Surcharge Area.docx](#)

[EXHIBIT A - Amended Ferncliff Surcharge Area Boundary.pdf](#)

[EXHIBIT B - Amended Ferncliff Surcharge Area Properties.docx](#)

5.H Cancel the November 7, 2023 City Council Study Session

[Cover Page](#)

- 5.I Authorize Solicitation for Design and Implementation of a 2024 Community Heat Pump Installation Pilot Program (\$200,000)**
[Cover Page](#)
[Draft RFQ for 2024 Heat Pump Installation Pilot Program .docx](#)
- 5.J Authorize the City to Apply in Partnership with Housing Resources Bainbridge (HRB) for the Washington State Department of Commerce Connecting Housing to Infrastructure grant Program (CHIP) in the amount of \$480,000 for Utility Improvements for the Ericksen Affordable Housing Project**
[Cover Page](#)
[MOU COBI HRB signed.pdf](#)
[HRB Letter of Support to COBI.pdf](#)

ITEM PULLED FROM THE CONSENT AGENDA

- 5.F Authorize the City Manager to Execute Amendment No. 1 to the City of Bainbridge Island and Kitsap County Sewer District No. 7 Interlocal Agreement for Wastewater Treatment Adding One Equivalent Residential Unit Sewer Connection for 4301 Point White Drive NE - Public Works**
[Cover Page](#)
[Amendment No. 1 to Agreement between City and Sewer District No. 7.docx](#)
[KITSAP COUNTY DISTRICT #7-COBI WWTP.pdf](#)
[Location Map_4301 Point White Drive.pdf](#)

Councilmember Quitslund moved to add an additional residential unit for the property discussed in public comment to Amendment No. 1 to the Interlocal Agreement. Council discussed the request.

MOTION: I move to authorize the City Manager to execute Amendment No. 1 to the Interlocal Agreement for Wastewater Treatment with Kitsap County Sewer District No. 7, in substantial conformance with the attached amendment, adding one equivalent residential unit sewer connection for 4301 Point White Drive NE and another ERU for 4099 Rockaway Beach Road NE (discussed in public comment).

Quitslund/Hytopoulos: The motion failed 2 – 5.

AYES: Jon Quitslund, Joe Deets
NOES: Brenda Fantroy-Johnson, Kirsten Hytopoulos, Clarence Moriwaki, Michael Pollock, Leslie Schneider
ABSENT: None
ABSTAIN: None

MOTION: I authorize the City Manager to execute Amendment No. 1 to the Interlocal Agreement for Wastewater Treatment with Kitsap County Sewer District No. 7, in substantial conformance with the attached amendment, adding one equivalent residential unit sewer connection for 4301 Point White Drive NE.

Fantroy-Johnson/Moriwaki: The motion carried unanimously, 7-0.

Council’s consensus was to have the remaining four requests brought back to Council for consideration.

6) COUNCIL ANNOUNCEMENTS

Council members reported on local and regional events and meetings.

7) CITY MANAGER'S REPORT

7.A Receive City Manager's Report

[Cover Page](#)

[CAP Status Update Memo - Q3 2023.docx](#)

[STP Q3 2023 Progress Update.docx](#)

[2023 Q3 Memo for CC 10242023.pdf](#)

City Manager King provided an update on a grant program with Housing Resources Bainbridge and 3rd quarter reports on the Climate Action Plan, Sustainable Transportation Plan, and City-wide workplan.

He noted the opening celebration for the Ted Spearman Justice Center is November 15, 2023.

8) PUBLIC HEARING(S) AND BUDGET DISCUSSIONS

8.A Authorize Amendment No. 1 to the Professional Services Agreement with LMN Architects to Update the Winslow Subarea Plan (\$188,316), and Related Budget Amendment (\$201,200) ** 2023 Council High Priority Project - Planning**

[Cover Page](#)

[Amendment No 1 to PSA LMN re Winslow Subarea Plan.docx](#)

[Amendment No. 1 to PSA Exhibit A Updated Scope of Services.docx](#)

City Manager King introduced the agenda item. Planning Director Charnas provided a presentation on agenda items 8.A and 8.B.

MOTION: I move to authorize the City Manager to execute Amendment No. 1 to the Professional Services Agreement with LMN Architects to update the Winslow Subarea Plan as described in this agenda item, with approval of a subsequent budget amendment in the amount of \$201,200.

Moriwaki/Quitslund: The motion carried unanimously, 7-0.

8.B Authorize Amendment No. 1 to the Professional Services Agreement with Nexus Planning Services for the Periodic Update to the Comprehensive Plan (\$48,859), and Related Budget Amendment (\$44,000) ** 2023 Council High Priority Project - Planning**

[Cover Page](#)

[Amendment No 1 to Nexus Planning Services PSA.docx](#)

[Scope of Work for Amendment No. 1 to Nexus Planning Services PSA.docx](#)

City Manager King introduced the agenda item. Council discussed the item.

MOTION: I move to authorize the City Manager to execute Amendment No. 1 to the Professional Services Agreement with Nexus Planning Services for the Periodic Update to the Comprehensive Plan as described in this agenda item, with approval of a subsequent budget amendment in the amount of \$44,000.

Quitslund/Moriwaki: The motion carried unanimously, 7-0.

8.C Receive Presentation of the Proposed 2024 Mid-Biennium Budget Modification; Hold Public Hearing for Ordinance No. 2023-22 Relating to the 2024 Mid-Biennium Budget Modifications - Finance

Cover Page

[2024 Budget Presentation for CC_10242023.pptx](#)

[Ordinance No 2023-22 Memo of 2024 Modifications_updated 20231019.docx](#)

[Ordinance No. 2023-22 Adopting Mid-Biennium Modifications to 2024 Adopted Budget.docx](#)

[Ordinance No. 2023-22 Exhibit A 20231013.pdf](#)

[Ordinance No. 2023-22 Exhibit B 20231013.pdf](#)

[Ordinance 2023-22 Exhibit C - 2023-2028 Modified Capital Improvement Plan.pdf](#)

City Manager King introduced the agenda item. Finance Director Pitts provided a presentation on the proposed 2024 budget modifications.

Police Chief Clark provided additional information on the proposed change to the Harbormaster position.

Mayor Fantroy-Johnson opened the public hearing at 8:11 p.m. There was no public comment. Mayor Fantroy-Johnson closed the public hearing at 8:12 p.m.

MOTION: I move to forward Ordinance No. 2023-22 relating to the 2024 Mid-biennium budget modifications to the November 14 business meeting.

Deets/Moriwaki: The motion carried unanimously, 7-0.

8.D Hold Public Hearing for Ordinance No. 2023-21 and Relating to the Property Tax Levy for Collection in 2024 and Adopt Ordinance No. 2023-21 - Finance

Cover Page

[2024_Property Tax_for_CC_10242023.pptx](#)

[Ordinance No. 2023-21 Relating to the Levy of Property Taxes for Collection in 2024.docx](#)

[City of Bainbridge Island Levy Limit Calculation 9 26 2023 TY2024.pdf](#)

Mayor Fantroy-Johnson opened the public hearing at 8:12 p.m. There was no public comment. Mayor Fantroy-Johnson closed the public hearing at 8:12 p.m.

MOTION: I move to adopt Ordinance No. 2023-21 relating to the property tax levy for collection in 2024.

Deets/Moriwaki: The motion carried unanimously, 7-0.

9) REGULAR BUSINESS

9.A Consider Ordinance No. 2023-25 Repealing Moratorium on Inns in Neighborhood Centers and Adopting New Regulations - Planning

Cover Page

[Ordinance No. 2023-25 Repealing Moratorium on Inns in Neighborhood Centers and Adopting New Regulations.docx](#)

[Ordinance No. 2023-25 Exhibit A.pdf](#)

Planning Director Charnas introduced the agenda item.

MOTION: I move to forward Ordinance No. 2023-25 to the November 14, 2023, City Council business meeting for consideration of adoption.

Quitslund/Moriwaki: The motion carried unanimously, 7-0.

9.B Authorize Execution of Contract for State Lobbying Services - Executive

Cover Page

Gordon Thomas Honeywell City of Bainbridge Island Professional Services Agreement.docx

Pre-2024 Session Presentation - Bainbridge Island.pptx

Developing a Legislative Agenda Handout.docx

What to expect in 2024 - Bainbridge Island.docx

Gordon Thomas Honeywell Government Relations List of Clients.pdf

City Manager King introduced the agenda item. Briahna Murray from Gordon Thomas Honeywell provided a presentation, and Council discussed the topic.

MOTION: I authorize the City Manager to execute the contract for state lobbying services with Gordon Thomas Honeywell Government Relations for a not to exceed amount of \$53,100 per year.

Moriwaki/Schneider: The motion carried unanimously, 7-0.

10) ADJOURNMENT

Mayor Fantroy-Johnson adjourned the meeting at 8:55 p.m.


Brenda Fantroy-Johnson, Mayor


Christine Brown, MMC, City Clerk