



**CITY OF
BAINBRIDGE ISLAND**

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, OCTOBER 24, 2023**

**COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA**

AND

**ZOOM WEBINAR
HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351**

AGENDA

- 1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 6:00 PM**
- 2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**
- 3. PRESENTATION(S)**
 - 3.A (6:10 PM) Present Proclamation Honoring Veterans Day on November 11, 2023, 5 Minutes**
[Veterans Day Proclamation 2023.docx](#)
- 4. PUBLIC COMMENT - 6:15 PM**

Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. For items scheduled for a public hearing, comment is accepted from an individual only one time, either during public comment or during the hearing. Public comment is simply received by the Council, with no response, and Council cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment. Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, attached below. Public comment may be provided in-person in Council Chambers or remotely through Zoom.

 - 4.A Instructions for Providing Public Comment 30 Minutes**
[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)
- 5. CONSENT AGENDA - 6:45 PM**

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

- 5.A Agenda Bill for Consent Agenda, 5 Minutes**

- 5.B Approve Accounts Payable and Payroll**
AP Report to Council of Cash Disbursements 10-25-23.pdf
Council PR Report PR 102023.pdf

- 5.C Approve City Council Meeting Minutes**
Special City Council Meeting - Executive Session Minutes, October 10, 2023.pdf
Regular City Council Business Meeting Minutes, October 10, 2023.pdf

- 5.D Authorize the City Manager to Authorize Amendment No. 3 to the Professional Services Agreement with Tetra-Tech, Inc. for the Wastewater Treatment Plant Outfall Extension Project (\$337,061.00, Sewer Fund) – Public Works,**
Amendment No 3_WWTP Capacity Upgrades and Outfall Ext_Tetra Tech.docx
Wastewater Treatment Plant Outfall Location Map.pdf

- 5.E Authorize the City Manager to Execute a Purchase Order for the Harborview Drive Sewer Pump Station Generator Replacement (\$53,109.47) and Authorize a Budget Amendment (\$125,000, Sewer Fund) - Public Works**
Harborview Drive Generator Replacement Project 01293 Purchase Order 100923.pdf
CAT_ Sourcewell Quote NC Power Systems.pdf
Pump Station Generator Location Map.pdf

- 5.F Authorize the City Manager to Execute Amendment No. 1 to the City of Bainbridge Island and Kitsap County Sewer District No. 7 Interlocal Agreement for Wastewater Treatment Adding One Equivalent Residential Unit Sewer Connection for 4301 Point White Drive NE - Public Works,**
Amendment No. 1 to Agreement between City and Sewer District No. 7.docx
KITSAP COUNTY DISTRICT #7-COBI WWTP.pdf
Location Map_4301 Point White Drive.pdf

- 5.G Adopt Ordinance No. 2023-29 Amending the Water Surcharge Ordinance - Ferncliff to Include One Additional Property in the Surcharge Boundary - Public Works,**
Ordinance 2023-29 Amending Ferncliff Water Extension Surcharge Area.docx
EXHIBIT A - Amended Ferncliff Surcharge Area Boundary.pdf
EXHIBIT B - Amended Ferncliff Surcharge Area Properties.docx

- 5.H Cancel the November 7, 2023 City Council Study Session**

- 5.I Authorize Solicitation for Design and Implementation of a 2024 Community Heat Pump Installation Pilot Program (\$200,000)**
Draft RFQ for 2024 Heat Pump Installation Pilot Program .docx

- 5.J Authorize the City to Apply in Partnership with Housing Resources Bainbridge (HRB) for the Washington State Department of Commerce Connecting Housing to Infrastructure grant Program (CHIP) in the amount of \$480,000 for Utility Improvements for the Ericksen Affordable Housing Project**
MOU COBI HRB signed.pdf
HRB Letter of Support to COBI.pdf

6. COUNCIL ANNOUNCEMENTS - 6:50 PM

7. CITY MANAGER'S REPORT - 7:00 PM

- 7.A Receive City Manager's Report, 10 Minutes**
CAP Status Update Memo - Q3 2023.docx
STP Q3 2023 Progress Update.docx
2023 Q3 Memo for CC 10242023.pdf

8. PUBLIC HEARING(S) AND BUDGET DISCUSSIONS

- 8.A (7:10 PM) Authorize Amendment No. 1 to the Professional Services Agreement with LMN Architects to Update the Winslow Subarea Plan (\$188,316), and Related Budget Amendment (\$201,200) ** 2023 Council High Priority Project** - Planning, 20 Minutes**
Amendment No 1 to PSA LMN re Winslow Subarea Plan.docx
Amendment No. 1 to PSA Exhibit A Updated Scope of Services.docx
- 8.B (7:30 PM) Authorize Amendment No. 1 to the Professional Services Agreement with Nexus Planning Services for the Periodic Update to the Comprehensive Plan (\$48,859), and Related Budget Amendment (\$44,000) ** 2023 Council High Priority Project** - Planning, 20 Minutes**
Amendment No 1 to Nexus Planning Services PSA.docx
Scope of Work for Amendment No. 1 to Nexus Planning Services PSA.docx
- 8.C (7:50 PM) Receive Presentation of the Proposed 2024 Mid-Biennium Budget Modification; Hold Public Hearing for Ordinance No. 2023-22 Relating to the 2024 Mid-Biennium Budget Modifications - Finance, 30 Minutes**
2024 Budget Presentation for CC_10242023.pptx
Ordinance No 2023-22 Memo of 2024 Modifications_updated 20231019.docx
Ordinance No. 2023-22 Adopting Mid-Biennium Modifications to 2024 Adopted Budget.docx
Ordinance No. 2023-22 Exhibit A 20231013.pdf
Ordinance No. 2023-22 Exhibit B 20231013.pdf
Ordinance 2023-22 Exhibit C - 2023-2028 Modified Capital Improvement Plan.pdf
- 8.D (8:20 PM) Hold Public Hearing for Ordinance No. 2023-21 and Relating to the Property Tax Levy for Collection in 2024 and Adopt Ordinance No. 2023-21 - Finance, 10 Minutes**
2024_Property Tax_for_CC_10242023.pptx
Ordinance No. 2023-21 Relating to the Levy of Property Taxes for Collection in 2024.docx
City of Bainbridge Island Levy Limit Calculation 9 26 2023 TY2024.pdf

9. REGULAR BUSINESS

- 9.A **(8:30 PM) Consider Ordinance No. 2023-25 Repealing Moratorium on Inns in Neighborhood Centers and Adopting New Regulations - Planning,** 15 Minutes
[Ordinance No. 2023-25 Repealing Moratorium on Inns in Neighborhood Centers and Adopting New Regulations.docx](#)
[Ordinance No. 2023-25 Exhibit A.pdf](#)
- 9.B **(8:45 PM) Authorize Execution of Contract for State Lobbying Services - Executive,** 15 Minutes
[Gordon Thomas Honeywell City of Bainbridge Island Professional Services Agreement.docx](#)
[Pre-2024 Session Presentation - Bainbridge Island.pptx](#)
[Developing a Legislative Agenda Handout.docx](#)
[What to expect in 2024 - Bainbridge Island.docx](#)
[Gordon Thomas Honeywell Government Relations List of Clients.pdf](#)

10. ADJOURNMENT - 9:00 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.