



**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, APRIL 11, 2023**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Fantroy-Johnson called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Fantroy-Johnson, Deputy Mayor Quitslund, and Councilmembers Deets, Moriwaki, Pollock and Schneider were present. Councilmember Hytopoulos arrived at 6:03 p.m.

Mayor Fantroy-Johnson led the Pledge of Allegiance.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved and Councilmember Pollock seconded to approve the agenda as presented. The motion carried unanimously, 6-0. There were no conflicts of interest disclosed.

3) PRESENTATION(S)

3.A Present Proclamation Declaring April 16-22 as "National Volunteer Week on Bainbridge Island" - Executive

[Cover Page](#)

[National Volunteer Week Proclamation 2023.docx](#)

Councilmember Deets read the proclamation.

Councilmember Hytopoulos arrived at 6:03 p.m.

Loren Bast and Tyler Heinemann from Bainbridge Prepares accepted the proclamation.

Emergency Management Coordinator LeSage also thanked volunteers from City committees, boards, and commissions.

3.B Present Proclamation Declaring April 22, 2023, as "Bainbridge Island Earth Day"

[Cover Page](#)

[Earth Day Proclamation 2023_Amended.docx](#)

Deputy Mayor Quitslund read the proclamation.

Sarah Dobbelsberg, Ordway Parent Teacher Organization (PTO) member, introduced students from the Smart Climate Club who spoke about climate change.

3.C Approve Proclamation for Sexual Assault Awareness Month

[Cover Page](#)

[Sexual Assault Awareness Month 2023.docx](#)

Councilmember Schneider read the proclamation.

MOTION: I move to approve the attached proclamation declaring April 2023, as Sexual Assault Awareness Month and to add this proclamation to the list of proclamations that may be signed by the Mayor without further Council action.

Schneider/Quitslund: The motion carried unanimously, 7-0.

Community Navigator Kelsey Lynch from the Bainbridge Island Police Department and Courtney Oliver from Bainbridge Youth Services accepted the proclamation.

4) PUBLIC COMMENT

4.A Instructions for Providing Public Comment

[Cover Page](#)

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

Nick Snyder spoke in favor of Valley Road Shoulder Improvements.

Els Heijne spoke in favor of Valley Road Shoulder Improvements.

Dan Kowalski spoke in favor of Valley Road Shoulder Improvements.

Mike Schwank spoke about the National Community Survey and affordable housing.

Jim Halbrook spoke about climate change.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda

[Cover Page](#)

MOTION: I move to approve the Consent Agenda as presented.

Quitslund/Moriwaki: The motion carried unanimously, 7-0.

5.B Approve Accounts Payable and Payroll

[Cover Page](#)

[AP Report to Council of Cash Disbursements 04-12-23.pdf](#)

[Council PR Report PR 4-5-23.pdf](#)

5.C Approve City Council Meeting Minutes

[Cover Page](#)

[City Council Study Session Minutes, March 21, 2023.pdf](#)

[Regular City Council Business Meeting Minutes, March 28, 2023.pdf](#)

- 5.D Authorize the City Manager to Execute an Agreement for Purchased Services with Island Hands LLC in the amount of \$201,732.00 for the 2023-2024 Janitorial Services (\$195,680 Tax Supported; \$6,052 Sewer Fund) - Public Works**
[Cover Page](#)
[Agreement for Purchased Services_ISLAND HANDS LLC.docx](#)
[Assignment Mirror Image 2023-2024.docx](#)
[JANITORIAL QUOTE.pdf](#)
- 5.E Authorize the City Manager to Accept Ownership of Three (3) Select Rights-of-Way from the Washington State Department of Transportation Upon Completion of the State Route 305/Port Madison Roundabout Project - Public Works**
[Cover Page](#)
[TB3-0161 TurnBack PDF.pdf](#)
[Exhibit A.pdf](#)
[Port Madison Right of Way Location Map.pdf](#)
- 5.F Authorize the City Manager to Sign a Purchase Order for the Procurement of the Police and Municipal Court Facility Furniture Package (\$321,360.91 Tax Supported) - Public Works**
[Cover Page](#)
[Police and Court Facility_SystemSource Furniture Quote.pdf](#)
[Police and Court Facility Furniture Plans.pdf](#)
- 5.G Authorize the City Manager to Purchase Network Equipment for the New Police/Municipal Court Building Located at 8804 Madison Ave. N. in the amount of \$69,407.04**
[Cover Page](#)
[2022 Mar - Network Infrastructure SHI Quote-23237223.pdf](#)
- 5.H Authorize the City Manager to Execute the Participation Form for the Settlement and the Allocation Agreement Related to Settlement of Opioid Distributor Litigation.**
[Cover Page](#)
[Opioid Litigation Allocation Agreement II.pdf](#)
[Settlement Participation Form - CVS.pdf](#)
[Settlement Participation Form - Teva.pdf](#)
[Settlement Participation Form - Walgreens.pdf](#)
[Settlement Participation Form - Walmart.pdf](#)
[Settlement Participation Form -Allergan.pdf](#)

6) COUNCIL ANNOUNCEMENTS

Council members provided updates on meetings and community events.

7) CITY MANAGER'S REPORT

7.A Receive City Manager's Report

[Cover Page](#)

[Implementation of Rent and Mortgage Assistance via Helpline House 4.11.23.pdf](#)

City Manager King provided an update on rent and mortgage assistance via Helpline House and an update on the redevelopment of the Police Station site.

8) REGULAR BUSINESS

8.A Consider Ordinance No. 2023-04 Amending BIMC Section 2.16.210 Regarding the Subarea Planning Process - Planning

Cover Page

Updated Ordinance No. 2023-04 Amendments to Title 2

Original Staff Ordinance No. 2023-04 Amendments to Title 2

City Manager King introduced the agenda item. Planning Director Charnas provided a presentation with additional information.

MOTION: I move to adopt the updated Ordinance No. 2023-04 regarding the subarea planning process.

Moriwaki/Deets: The motion carried unanimously, 7-0.

Planning Commission Chair Mathews provided additional information.

Council discussed next steps.

8.B Receive Comprehensive Plan Update Progress Report - Planning

Cover Page

Comp Plan Scope of Work Memo.pdf

City Manager King introduced the agenda item. Planning Director Charnas provided a presentation with additional information.

Councilmember Pollock moved and Councilmember Deets seconded to amend the proposed motion to establish a committee with three Council members, two Planning Commissioners, one member of the Race Equity Advisory Committee and one member of the Climate Change Advisory Committee. Following discussion, Councilmember Pollock withdrew his amendment.

MOTION: I move to direct the City Manager to draft a resolution establishing a committee consisting of three members of the City Council and three members of the Planning Commission to serve for the duration of work on the updating the Winslow Subarea Plan and the Comprehensive Plan.

Quitslund/Schneider: The motion carried 6 – 1.

AYES: Joe Deets, Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: Michael Pollock

ABSENT: None

ABSTAIN: None

8.C Directed Vote for Upcoming Kitsap Regional Coordinating Council Land Use Planning Policy Committee Recommendation and Executive Board Vote-Planning

City Manager King introduced the agenda item. Planning Director Charnas and Public Works Director Wierzbicki provided additional information. Council discussed the topic.

MOTION: I move to direct our representatives to support the inclusion of the housing allocations using Allocation Method A in the Countywide Planning Policies to comply with House Bill 1220.

Deets/Quitslund: The motion carried 5 – 2.

AYES: Joe Deets, Leslie Schneider, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki
NOES: Kirsten Hytopoulos, Michael Pollock
ABSENT: None
ABSTAIN: None

8.D Reconsider Motion Made at March 14, 2023, City Council Business Meeting with Regard to the Distribution or Excess Year End Fund Balance Between Valley Road and Lynnwood Center Non-Motorized Capital Improvement Projects
[Cover Page](#)
[Valley Road Non-Motorized Funding Strategy Memo.docx](#)

Councilmember Deets introduced the agenda item.

MOTION: I move to authorize the City Manager to prepare an amendment to the Capital Improvement Plan and an associated budget amendment to advance the planning, design, and grant-readiness of the Connecting Centers Project with an emphasis on Lynwood Center and to include Valley Road in the amount of \$350,000 of tax supported funds using the 2022 General Fund year-end fund balance.

Deets/ Fantroy-Johnson: The motion failed 0 – 7.

AYES: None
NOES: Joe Deets, Leslie Schneider, Kirsten Hytopoulos, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki
ABSENT: None
ABSTAIN: None

MOTION: I move to authorize the City Manager to prepare an amendment to the Capital Improvement Plan and an associated budget amendment to the Valley Road non-motorized improvement project in the amount of \$150,000 of tax supported funds using the 2022 General Fund year-end fund balance.

Deets/ Pollock: The motion carried 4 – 3.

AYES: Joe Deets, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund
NOES: Leslie Schneider, Kirsten Hytopoulos, Clarence Moriwaki
ABSENT: None
ABSTAIN: None

MOTION: I move to authorize the City Manager to prepare a budget amendment in the amount of \$200,000 of year-end fund balance for project design of non-motorized facilities from Eagle Harbor Drive to Lynwood Center.

Schneider/Deets: The motion carried unanimously, 7-0.

9) COMMUNICATIONS

9.A Consider Request from Councilmember Moriwaki to Place a Letter of Support for the "Washington Crisis Response Referendum Proposal" on a Future Council Agenda - Councilmember Moriwaki
[Cover Page](#)
[Agenda Request from Councilmember Moriwaki.pdf](#)

Councilmember Moriwaki introduced the agenda item. Council's consensus was to place this item on a future agenda.

10) ADJOURNMENT

Mayor Fantroy-Johnson adjourned the meeting at 8:10 p.m.

Brenda Fantroy-Johnson, Mayor

Christine Brown, MMC, City Clerk