



**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, JULY 12, 2022**

MEETING MINUTES

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Deets called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Deets, Deputy Mayor Moriwaki, and Councilmembers Fantroy-Johnson, and Quitslund were present in Council Chambers. Councilmember Pollock joined remotely on Zoom. Councilmembers Hytopoulos and Schneider were absent and excused.

Mayor Deets led the Pledge of Allegiance and read the land acknowledgement.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

City Manager King requested to add item 4.I to the Consent Agenda related to cancelation of the July 19, 2022, study session.

Deputy Mayor Moriwaki moved and Councilmember Pollock seconded to approve the agenda as modified. The motion carried unanimously, 5 – 0.

There were no conflicts of interest disclosed.

3) PUBLIC COMMENT

3.A Instructions for Providing Public Comment

[Cover Page](#)

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

Rick Chandler spoke in support of the Historical Museum.

Jonathan Borovsky spoke in favor of installing a speed hump on the west side of Hidden Cove Road.

Marsha Cutting spoke in support of Mr. Borovsky's request for a speed hump.

Cindy Anderson spoke in support of having additional time for questions from the public after the Police Chief's quarterly report.

Michael Lempriere expressed concerns about the trail project adjacent to his property.

Betsey Wittick spoke in support of the shade covenant option 1.

Peggi Erickson spoke in support of the equity training.

4) CONSENT AGENDA

4.A Agenda Bill for Consent Agenda [Cover Page](#)

Councilmember Fantroy-Johnson pulled item 4.H. from the Consent Agenda.

MOTION: I move to approve the Consent Agenda as modified.

Pollock /Moriwaki: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki
NOES: None
ABSENT: Leslie Schneider, Kirsten Hytopoulos
ABSTAIN: None

4.B Approve Accounts Payable and Payroll [Cover Page](#) [Council Report PR 7-5-22.pdf](#) [AP Report to Council of Cash Disbursements 07-13-22.pdf](#)

4.C Approve City Council Meeting Minutes [Cover Page](#) [City Council Study Session Minutes, June 21, 2022.pdf](#) [Special City Council Meeting Minutes - Executive Session, June 28, 2022.pdf](#) [Regular City Council Business Meeting Minutes, June 28, 2022.pdf](#)

4.D Adopt Ordinance No. 2022-15 to Harmonize Various Bainbridge Island Municipal Code Sections to Provide Consistency with Previously Adopted Provisions, Including Ordinance No. 2022-05 which Changed the Manner in which Certain Fees are Updated - Finance [Cover Page](#) [Ordinance No. 2022-15 Relating to the Correction of Certain City Fees.docx](#)

4.E Adopt Resolution No. 2022-22 Relating to the Minor Revisions of Certain City Fees - Finance [Cover Page](#) [Resolution No. 2022-22 Relating to Revision of Certain City Fees.pdf](#) [Exhibit A to Resolution No. 2022-22_2022 Fee Schedule.docx](#)

4.F Adopt Resolution No. 2022-21 Amending Exhibit B of the Governance Manual Related to Council Liaisons - Executive [Cover Page](#) [Resolution No. 2022-21 Relating to Governance Manual and Council Liaisons](#)

4.G Authorize approval of an Interlocal Agreement with Kitsap County for the West Sound Stormwater Outreach Group (WSSOG) (\$39,426 – SSWM Fund) - Public Works [Cover Page](#) [West Sound Stormwater Outreach Group ILA.pdf](#)

4.I [Added to Consent Agenda] Cancel July 19, 2022, City Council Study Session - Executive

ITEM REMOVED FROM THE CONSENT AGENDA

4.H Receive Options for City Council Equity Training

[Cover Page](#)

[Basic Equity Training Recommendations](#)

Councilmember Fantroy-Johnson spoke about the training options. City Manager King spoke about the planned training, and Council discussed the topic.

5) COUNCIL ANNOUNCEMENTS

Councilmember Quitslund mentioned that he attended a meeting with Puget Sound Regional Council (PSRC) and posted an article on the Councilmember views website page. He toured around Bainbridge Island on the Virginia V as part of an annual event that supports the Bainbridge Island Historical Museum.

Councilmember Fantroy-Johnson attended a Housing Kitsap meeting, the PSRC Equity Board meeting, and the Kitsap Economic Development Activity (KEDA) Executive Board meeting.

Deputy Mayor Moriwaki, Mayor Deets, and Councilmembers Quitslund and Schneider mentioned that they attended the ribbon cutting at the Performing Arts Center.

Mayor Deets shared the City's costs to date this year incurred by the Clerk's office to administer public records requests. He also mentioned his office hours, participation in the 4th of July Parade, and this Sunday's Pride Festival, where he will be assisting Bainbridge Prepares.

6) CITY MANAGER'S REPORT

6.A City Manager's Report

[Cover Page](#)

[CAP Status Update Memo - Q2 2022.docx](#)

City Manager King spoke about the 2nd quarter update on the Climate Action Plan. He announced that Mobility for All received a grant from the Washington Department of Transportation that will pay for two electric vehicles for a Ride Share program.

7) REGULAR BUSINESS

7.A Receive Plan of Action for Compliance with the Shade Covenant on the Crawford and M&E Properties - Executive

[Cover Page](#)

[Arborist Report_Bainbridge Island Shade Covenant Assessment_06.17.2022.pdf](#)

[Presentation Shade Covenant Discussion for CC 07122022](#)

City Manager King introduced the agenda item. Deputy City Manager Schroer gave a presentation and answered questions. Council discussed the topic.

MOTION: I move to direct the City Manager to move forward with compliance with the 2004 Shade Covenant by felling trees in the buffer area, as permissible, and replanting that area, and to bring back to the City Council an associated budget amendment request when that information is available.

Pollock/Quitslund: The motion carried, 4 – 0.

AYES: Joe Deets, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki
NOES: None
ABSENT: Leslie Schneider, Kirsten Hytopoulos, Michael Pollock
ABSTAIN: None

Councilmember Pollock temporarily left the Zoom meeting after the motion and before the vote.

7.B Public Safety Quarterly Report - Police

[Cover Page](#)

[Presentation - 2022-07-12 Public Safety Quarterly Report.pdf](#)

Councilmember Pollock rejoined the Zoom meeting.

Police Chief Clark provided a quarterly presentation on public safety.

7.C Update on the Public Works Department Pilot Project for Zero Emissions Hand Tools - Public Works

[Cover Page](#)

City Manager King introduced the agenda item. Public Works Director Wierzbicki provided a presentation.

7.D Authorize the Creation of a Wastewater Treatment Plant Supervisor Position (\$70,000 Sewer Fund) - Public Works

[Cover Page](#)

[pw_om_org_chart_jul_2022.pdf](#)

[pw_om_org_chart_proposed_jul22.pdf](#)

City Manager King introduced the agenda item. Public Works Director Wierzbicki provided additional information.

MOTION: I move to authorize the creation of a Wastewater Treatment Plant Supervisor position at Range 18 of the Unrepresented Pay Scale.

Moriwaki/Fantroy-Johnson: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki
NOES: None
ABSENT: Leslie Schneider, Kirsten Hytopoulos
ABSTAIN: None

7.E Consider Updated Criteria for 2023 Lodging Tax Award Cycle and Award Amount of \$350,000 - Executive

[Cover Page](#)

[BACKGROUND - LTAC Affordable Housing Memo 2020](#)

[2022_LTAC_RFP_for 2023 for CC 07122022](#)

[LTAC history 5 year funding awards](#)

[BACKGROUND - MRSC - Lodging Tax \(Hotel-Motel Tax\) Accessed 05192022](#)

City Manager King introduced the agenda item.

MOTION: I move to approve the Request for Proposals for projects for the 2023 Civic Improvement Fund, also known as LTAC, award cycle, including planning for awards of \$350,000.

Quitslund/Fantroy-Johnson: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: None

ABSENT: Leslie Schneider, Kirsten Hytopoulos

ABSTAIN: None

7.F Confirm Recommended Appointments to the Design Review Board

[Cover Page](#)

[Aubin \(Design Review Board\) - Redacted.pdf](#)

[Cole \(Design Review Board\) - Redacted.pdf](#)

[Liffgens \(Design Review Board\) - Redacted.pdf](#)

[Thiel \(Design Review Board\) - Redacted.pdf](#)

Mayor Deets introduced the agenda item.

MOTION: I move to confirm the recommended appointment of Marc Aubin to Position 5 of the Design Review Board to a three-year term ending in June, 2025.

Moriwaki/Fantroy-Johnson: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: None

ABSENT: Leslie Schneider, Kirsten Hytopoulos

ABSTAIN: None

MOTION: I move to confirm the recommended reappointment of Todd Thiel to Position 6 of the Design Review Board to a three-year term ending in June, 2025.

Moriwaki/Quitslund: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: None

ABSENT: Leslie Schneider, Kirsten Hytopoulos

ABSTAIN: None

MOTION: I move to confirm the recommended appointment of Elaine Liffgens to Position 7 of the Design Review Board to a three-year term ending in June, 2025.

Moriwaki/Quitslund: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: None

ABSENT: Leslie Schneider, Kirsten Hytopoulos

ABSTAIN: None

7.G Confirm Recommended Appointments to the Historic Preservation Commission

[Cover Page](#)

[Chandler \(Historic Preservation Commission\) - Redacted.pdf](#)
[Hughes \(Historic Preservation Commission\) - Redacted.pdf](#)
[Moreno \(Historic Preservation Commission\) - Redacted.pdf](#)

Mayor Deets introduced the agenda item.

MOTION: I move to confirm the recommended appointment of Rick Chandler to Position 2 of the Historic Preservation Commission to complete a term ending in June, 2023.

Moriwaki/Quitslund: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki
NOES: None
ABSENT: Leslie Schneider, Kirsten Hytopoulos
ABSTAIN: None

MOTION: I move to confirm the recommended reappointment of Christopher Moreno to Position 5 of the Historic Preservation Commission to a three-year term ending in June, 2025.

Moriwaki/Quitslund: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki
NOES: None
ABSENT: Leslie Schneider, Kirsten Hytopoulos
ABSTAIN: None

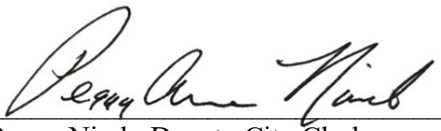
MOTION: I move to confirm the recommended reappointment of Susan Hughes to Position 7 of the Historic Preservation Commission to a three-year term ending in June, 2025.

Moriwaki/Quitslund: The motion carried unanimously, 5 – 0.

AYES: Joe Deets, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki
NOES: None
ABSENT: Leslie Schneider, Kirsten Hytopoulos
ABSTAIN: None

8) ADJOURNMENT

Mayor Deets adjourned the meeting at 7:34 p.m.


Peggy Nimb, Deputy City Clerk


Joe Deets, Mayor