



**CITY OF
BAINBRIDGE ISLAND**

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, MAY 10, 2022**

**COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA**

AND

ZOOM WEBINAR

**PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351](https://bainbridgewa.zoom.us/j/92947338351)
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351**

AGENDA

- 1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE- 6:00 PM**
- 2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**
- 3. PRESENTATION(S)**
 - 3.A (6:10 PM) Present Proclamation Declaring May 15 through May 21, 2022 as “National Public Works Week” - Public Works, 5 Minutes**
[2022 Public Works Week Proclamation.docx](#)
 - 3.B (6:15 PM) Present Proclamation Declaring May 11 - 17, 2022 as "Bainbridge Island Police Week," 5 Minutes**
[Bainbridge Island Police Week 2022.docx](#)
- 4. PUBLIC COMMENT - 6:20 PM**

Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes to speak. Public comment is not taken on individual agenda items during the meeting. Please refer to guidelines and instructions for public comment attached below. Public comment may be provided in-person in Council Chambers or remotely through Zoom.

 - 4.A Instructions for Providing Public Comment**

5. CONSENT AGENDA - 6:35 PM

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

5.A Agenda Bill for Consent Agenda, 5 Minutes

5.B Approve Accounts Payable and Payroll

Council PR Report 5-5-22.pdf

AP Report to Council of Cash Disbursements 05-11-22.pdf

5.C Approve City Council Meeting Minutes

Special City Council Meeting Minutes - Retreat, April 22, 2022.docx

Special City Council Meeting Minutes - Executive Session, April 26, 2022.docx

Regular City Council Meeting Minutes, April 26, 2022.docx

5.D Approve Ordinance No. 2022-08 Relating to 2022 1st Budget Amendment and Updated Capital Improvement Plan Amendments - Finance, 5 Minutes

2022 First Budget Amendment Memo Final.docx

Ordinance No. 2022-08 - 1st Budget Amendment and CIP Amendments.docx

Ordinance_No_2022_08_Exhibit_A_-_Total_Expenditures_by_Fund.docx

Ord_2022-08_Exhibit_B_-_Expenditure_by_Item.pdf

5.E Adopt Resolution No. 2022-20 Amending the Ethics Program to Provide for Anonymity of the Parties During Certain Portions of the Article I and Article II Code of Conduct and Ethics Complaint Processes - Executive,

Resolution No. 2022-20 Relating to Updating the Ethics Program (Anonymity)

Council-Ethics Board Ad Hoc Committee Recommendation re Anonymity - March 2022

6. COUNCIL ANNOUNCEMENTS - 6:40 PM

7. CITY MANAGER'S REPORT - 6:50 PM

8. REGULAR BUSINESS

8.A (6:55 PM) Review Design and Cost Alternatives for the Madison Avenue Improvement Projects Bundle (\$3,500,000) - Public Works, 20 Minutes

Madison Ave Project 042522.pptx

5.10.22 Madison Ave 01088 Project Page.pdf

5.10.22 Village Basin Impr 01100 Project Page.pdf

8.B (7:15 PM) Update City Council on Winslow Subarea Plan Preparation ** 2022 Council High Priority Project - Planning, 20 Minutes**

Staff Memo on WSP Update.pdf

Winslow Area Map.pdf

- 8.C (7:35 PM) Consider Adopting Resolution No. 2022-15 Related to the Puget Sound Energy Green Power Program, Authorizing the City Manager to Execute a New Green Energy Services Agreement with Puget Sound Energy, Inc., and Authorizing the City Manager to Terminate Any Existing Similar Agreement (\$20,000/year) - Executive, 10 Minutes**
Resolution 2022-15 Relating to the Purchase of Designated One Hundred Percent Green Power.docx
- 8.D (7:45 PM) Review Role and Support of City Committees, Commissions, Boards, and Task Forces, 20 Minutes**
City Advisory Group summary 052022
Climate Change Advisory Committee 2021 Progress Update and 2022 Workplan
Design Review Board 2018 Annual Report and 2019 Work Plan
Environmental Technical Advisory Committee 2018 Report 2019 Work Plan
Race Equity Task Force Work Plan 2020
Historic Preservation Commission 2021 Work Plan
Utility Advisory Committee 2021 Summary and 2022 Work Plan Proposal
City Advisory Committee Summary.pptx
- 8.E (8:05 PM) Consider Ordinance No. 2022-07, Relating to Amending Chapter 2.20 of the Bainbridge Island Municipal Code in Response to Newly Passed Legislation and to Update Certain Sections Related to Judicial Appointments and Salary Adjustments - Executive, 5 Minutes**
Ordinance No. 2022-07 relating to updating Chapter 2.20 BIMC

9. COMMUNICATIONS

- 9.A (8:10 PM) Consider Agenda Request from Councilmember Schneider for a Discussion of the Idea for Foot Ferry Service between Bremerton and Bainbridge/Eagle Harbor - Councilmember Schneider, 5 Minutes**
Agenda Request from Councilmember Schneider.docx

10. ADJOURNMENT - 8:15 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:10 PM) Present Proclamation Declaring May 15 through May 21, 2022 as "National Public Works Week" - Public Works,

SUMMARY: The attached proclamation declares May 15 through May 21, 2022, as "National Public Works Week." This year's theme, "Ready & Resilient," speaks to the essential nature of Public Works services in support of everyday quality of life.

AGENDA CATEGORY: Proclamation

PROPOSED BY: Public Works

RECOMMENDED MOTION: Presentation only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	
One-Time Cost:	N/A
Included in Current Budget?	No

BACKGROUND: National Public Works Week (NPWW) is a celebration of the tens of thousands of men and women in North America who provide and maintain the infrastructure and services collectively known as "Public Works." This year's theme, "Ready & Resilient," speaks to the essential nature of Public Works services in support of everyday quality of life.

This proclamation is one of the annual proclamations that the Mayor may sign without further Council action.

ATTACHMENTS:

[2022 Public Works Week Proclamation.docx](#)

FISCAL DETAILS: N/A

Fund Name(s):

Coding: N/A



PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, declaring May 15 through May 21, 2022, as *National Public Works Week* in the City of Bainbridge Island.

WHEREAS, public works professionals focus on infrastructure, facilities, emergency management, and services that are of vital importance to sustainable and resilient communities and the public health, high quality of life, and well-being of the people of the City of Bainbridge Island; and

WHEREAS, these infrastructures, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are federally mandated first responders, and the engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment, public buildings, and other structures and facilities essential for our residents; and

WHEREAS, it is in the public interest for the residents and civic leaders in the City of Bainbridge Island to gain knowledge and maintain ongoing interest and understanding of the importance of public works first responders and public works programs in their respective communities; and

WHEREAS, the year 2022 marks the 62nd annual *National Public Works Week* sponsored by the American Public Works Association/Canadian Public Works Association; and

NOW, THEREFORE, I, Joe Deets, Mayor of the City of Bainbridge Island, Washington, on behalf of the City Council, do hereby proclaim May 15 through May 21, 2022, as

NATIONAL PUBLIC WORKS WEEK

in the City of Bainbridge Island, and I invite all residents and civic organizations to acquaint themselves with all involved in providing our Public Works services and to recognize the contributions that Public Works officials make every day towards our health, safety, and comfort of our community.

SIGNED, this ____ day of April, 2022

Joe Deets, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:15 PM) Present Proclamation Declaring May 11 - 17, 2022 as "Bainbridge Island Police Week,"

SUMMARY: The attached proclamation declares the week of May 11-17, 2022 as "Bainbridge Island Police Week." It is one of the annual proclamations that may be signed by the Mayor without further City Council action.

AGENDA CATEGORY: Proclamation

PROPOSED BY: Police

RECOMMENDED MOTION: Presentation only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Bainbridge Island Police Week 2022.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, recognizing May 11-17, 2022, as “Bainbridge Island Police Week” and to honor the service and sacrifice of those law enforcement officers killed in the line of duty.

WHEREAS, in 1962, President John F. Kennedy designated May 15 as Peace Officers Memorial Day and the week in which it falls as *National Police Week*; and

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Bainbridge Island Police Department; and

WHEREAS, since the first recorded death in 1786, more than 23,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, whose names are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, the Bainbridge Island City Council wishes to honor the service and sacrifice of law enforcement officers killed in the line of duty by formally designating May 11-17, 2022 as Police Week in Bainbridge Island, WA, to publicly salute the service of law enforcement officers in our community and in communities across the nation.

NOW THEREFORE, I, Joe Deets, Mayor of the City of Bainbridge Island, Washington, on behalf of the City Council, do hereby proclaim May 11-17, 2022, as

BAINBRIDGE ISLAND POLICE WEEK

and I encourage all residents to join me in this special observance.

DATED this 10th day of May 2022

Joe Deets, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME:

AGENDA ITEM: Instructions for Providing Public Comment

SUMMARY: Instructions for providing public comment are attached.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Information only.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:

Ongoing Cost:

One-Time Cost:

Included in Current Budget?

BACKGROUND:

ATTACHMENTS:

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

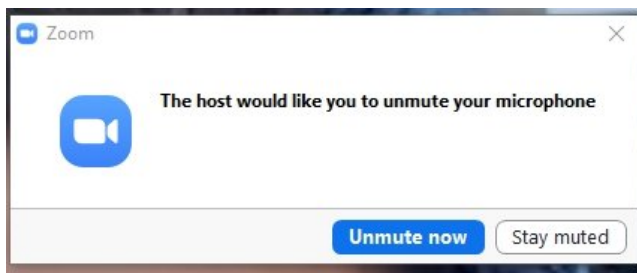


CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at council@bainbridgewa.gov. Members of the public who wish to provide public comment may attend the business meeting in Council Chambers or may participate remotely by following the instructions outlined below. If you are attending in-person, please sign up to speak on the sign-in sheet by the Chamber doors. The Mayor will call the people signed up on the sign-in sheet in Council Chambers first, and speakers will have three minutes to speak from the podium. Following the in-person comment, the Mayor will call people who have raised their hands in the Zoom meeting. A timer on the screen will indicate when 3 minutes have elapsed. Guidelines for public comment are also attached.

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT REMOTELY

1. Join the Zoom webinar by following the link posted on the agenda and on the City calendar.
2. Sign in to Zoom with your full name.
3. The Mayor will indicate when it is time for public comment.
4. Attendee indicates desire to speak by clicking on "Raise Hand" option at the bottom of the screen.
5. Attendee clicks button "Unmute now" after they are called to speak by the Mayor.



6. Attendee will appear on screen with other panelists, but without video, just name.

IMPORTANT NOTE: If you do not have the latest version of Zoom, the Clerk will promote you to panelist. You will then appear with video enabled. Look for the video icon in the bottom left-hand corner of the screen to turn off your video.

7. Attendee provides their comment.

8. A timer on the screen will track your time.
9. Stop speaking when the timer reaches the 3-minute mark.
10. Attendee is returned to attendee group, and microphone is muted.
11. Public comment is simply received by the Council, with no response.

Excerpt from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

- (a) Speaking without being recognized by the Presiding Officer.
- (b) Continuing to speak after the allotted time has expired.
- (c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.
- (d) Throwing objects.
- (e) Speaking on an issue that is not within the jurisdiction of the City Council or is otherwise irrelevant to Council business.
- (f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.

- (g) Impersonating a City Councilmember or a member of the City staff.
- (h) Shouting or otherwise engaging in loud or boisterous behavior.
- (i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.
- (j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.
- (k) Booing, hissing, or otherwise disrupting the comments of another speaker.
- (l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, or any other words considered “fighting words” under constitutional law.
- (m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Agenda Bill for Consent Agenda,

SUMMARY: Consider approval of the Consent Agenda.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to approve the Consent agenda as presented.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:

Ongoing Cost:

One-Time Cost:

Included in Current Budget?

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME:

AGENDA ITEM: Approve Accounts Payable and Payroll

SUMMARY: Consider approval of payroll and accounts payable.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve accounts payable and payroll.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:

Ongoing Cost:

One-Time Cost:

Included in Current Budget?

BACKGROUND:

ATTACHMENTS:

[Council PR Report 5-5-22.pdf](#)

[AP Report to Council of Cash Disbursements 05-11-22.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

PAYROLL

PAYROLL CHECK RUN: 5 - 05 - 2022

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal		53982-54108	Regular check run (Direct Dep)	320,784.02
Normal		109844	Regular check run (Paper Checks)	2,797.69
Vendor		109845-109853	Vendor check run (Paper Checks)	310,451.74
EFTPS		N/A	Federal Tax Electronic Transfer	120,971.50
			TOTAL:	755,004.95

Prepared and Reviewed by:  Date 5-4-22
Ruth Schroeder Payroll Specialist

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 Date 5/4/22
Kim Dunscombe, Budget Manager

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: April 21, 2022 - May 5, 2022

CITY COUNCIL: April 22, 2022 - May 6, 2022

Last check from previous run: 358584 dated 4/27/2022 issued to WTD Equipment for \$234.91

Last ACH from previous run: 862 dated 4/27/2022 issued to Westbay Auto Parts for \$334.98

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH/EFT	04/25/2022	863	WA State DOL/Firearm permits - Apr. 2022	273.00
ACH/EFT	04/28/2022	864	PW/S & B Inc/WWTP repair and maintenance	10,731.60
Manual	04/27/2022	358585	PW/Eckstrom, Adrian/WWCPA travel reimbursement	619.36
Manual	04/27/2022	358586	ENG/FedEx/Late payment penalty charge	4.44
Manual	04/27/2022	358587	ENG/Jahraus, Kelly/Additional life insurance refund	73.60
Manual	04/27/2022	358588	EX/WA ST Dept. of Labor/Quarter #1 2022 volunteer hours	244.03
Manual	05/11/2022	358589	UB/Smith, Charles/Water utilities refund payment	4,178.55

Total Manual Checks and Electronic Disbursements	16,124.58
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Regular Run Checks	05/11/2022	358590-358652	Total Regular Check Run	162,712.28
Regular Run ACH	05/11/2022	865-907	Total Regular ACH Run	268,935.84
Total Disbursements				447,772.70

Retainage Release	N/A	N/A		
Travel Advance	N/A	N/A		

Prepared and Reviewed by _____ Jacob Kines, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw

5/5/2022

Karl R. Shaw, Accounting Manager

Date

JK

04/26/2022 10:59
jkinCITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNALP 1
apcshdsb

CASH ACCOUNT: 635			111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN				NET		
INVOICE DTL DESC														
863	04/25/2022	MANL	969 DEPARTMENT OF LICENS	255084	APR22 FA	04/22/2022		FAAPR22				273.00		
Invoice: APR22 FA				273.00	41654860 586000	APR 2022 CPL								
						GUN PERMIT OUT								
								CHECK	863 TOTAL:			273.00		
NUMBER OF CHECKS						1	*** CASH ACCOUNT TOTAL ***					273.00		
						COUNT	AMOUNT							
TOTAL MANUAL CHECKS						1	273.00							
								*** GRAND TOTAL ***			273.00			

04/26/2022 10:59
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

CLERK: jkines

JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T 0B	DEBIT	CREDIT
2022 4 281	APP 650-213000	04/25/2022	FAAPR22	042622			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		273.00	
APP 635-111100	04/25/2022	FAAPR22	042622				CASH AP CASH DISBURSEMENTS JOURNAL			273.00
GENERAL LEDGER TOTAL									273.00	273.00
APP 631-130000	04/25/2022	FAAPR22	042622				DUE TO/FROM CLEARING		273.00	
APP 650-130000	04/25/2022	FAAPR22	042622				DUE TO/FROM CLEARING			273.00
SYSTEM GENERATED ENTRIES TOTAL									273.00	273.00
JOURNAL 2022/04/281 TOTAL									546.00	546.00

04/26/2022 10:59
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
631 CLEARING FUND 631-130000 635-111100	2022 4	281	04/25/2022	DUE TO/FROM CLEARING CASH	273.00	273.00
				FUND TOTAL	273.00	273.00
650 AGENCY FUND 650-130000 650-213000	2022 4	281	04/25/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	273.00	273.00
				FUND TOTAL	273.00	273.00

04/26/2022 10:59
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631	CLEARING FUND	273.00	
650	AGENCY FUND		273.00
TOTAL		273.00	273.00

** END OF REPORT - Generated by Jacob Kines **

JK

04/27/2022 09:13
jkinesCITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNALP 1
apcshdsb

CASH ACCOUNT: 635			111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN					NET	
INVOICE DTL DESC														
864	04/28/2022	EFT	617 S & B INC	255068	25994A	10/31/2021		M042722					3,655.86	
Invoice: 25994A				3,655.86	73425358 548100	PW/WWTP REPAIR & MAINTENANCE O&M-WWTP-REPAIRS								
				255069	26044A	12/30/2021		M042722					2,261.75	
Invoice: 26044A				2,261.75	73425358 548100	PW/WWTP REPAIR & MAINTENANCE O&M-WWTP-REPAIRS								
				255070	26045A	12/30/2021		M042722					4,813.99	
Invoice: 26045A				4,813.99	73425358 548100	PW/WWTP REPAIR & MAINTENANCE O&M-WWTP-REPAIRS								
								CHECK	864	TOTAL:		10,731.60		
NUMBER OF CHECKS						1	*** CASH ACCOUNT TOTAL ***						10,731.60	
						COUNT	AMOUNT							
TOTAL EFT'S						1	10,731.60							
								*** GRAND TOTAL ***				10,731.60		

04/27/2022 09:13
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

CLERK: jkines

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T 0B	DEBIT	CREDIT
2022 4 292									
APP 402-213000	04/28/2022	M042722	042722			ACCOUNTS PAYABLE		10,731.60	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	04/28/2022	M042722	042722			CASH			10,731.60
						AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		10,731.60	10,731.60
APP 631-130000	04/28/2022	M042722	042722			DUE TO/FROM CLEARING		10,731.60	
APP 402-130000	04/28/2022	M042722	042722			DUE TO/FROM CLEARING			10,731.60
						SYSTEM GENERATED ENTRIES TOTAL		10,731.60	10,731.60
						JOURNAL 2022/04/292 TOTAL		21,463.20	21,463.20

04/27/2022 09:13
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
402 SEWER OPERATING FUND 402-130000 402-213000	2022 4	292	04/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	10,731.60	10,731.60
				FUND TOTAL	10,731.60	10,731.60
631 CLEARING FUND 631-130000 635-111100	2022 4	292	04/28/2022	DUE TO/FROM CLEARING CASH	10,731.60	10,731.60
				FUND TOTAL	10,731.60	10,731.60

04/27/2022 09:13
jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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FUND		DUE TO	DUE FROM
402	SEWER OPERATING FUND		10,731.60
631	CLEARING FUND	10,731.60	
TOTAL		10,731.60	10,731.60

** END OF REPORT - Generated by Jacob Kines **

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A/P CASH DISBURSEMENTS JOURNALP
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CASH ACCOUNT: 635		111100	CASH			INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC			
865	05/11/2022 EFT		9249 911 SUPPLY INC	255173	INV-2-18015	04/20/2022		05/08/22	71.55
	Invoice: INV-2-18015			71.55	53011212 520000	POL/UNIFORM PANTS/PLUMEAU			
						POLICE - C/E PATROL BENEFITS			
						CHECK		865 TOTAL:	71.55
866	05/11/2022 EFT		5 ACE HARDWARE	255024	507051	04/13/2022		05/08/22	22.60
	Invoice: 507051			22.60	73011319 53110000827	PW/SINGLE CUT KEYS FOR FARMS			
						FARM MAINT PROJECTS TBD-SUPPLY			
	Invoice: 507121			255025	507121	04/14/2022		05/08/22	373.27
				373.27	73411345 531100	PW/PADLOCK 3KALH X18			
						OFFICE SUPPLIES			
	Invoice: 0507341			255026	0507341	04/18/2022		05/08/22	57.85
				57.85	73416345 531100	PW/NYLON ROPE, SMARTFLO CONTRHOSE			
						CASEY STREET WTR-SUPPLIES			
	Invoice: 507401			255104	507401	04/19/2022		05/08/22	10.90
				10.90	73011183 531100	PW/KEYKRAFTER #2027 BRASS			
						O&M-C/E-CH FAC-SUPPLIES			
	Invoice: 507491			255105	507491	04/20/2022		05/08/22	28.38
				28.38	73431835 531100	PW/SHEAR GRASS 7-1/2"			
						OFFICE SUPPLIES			
	Invoice: 507791			255106	507791	04/22/2022		05/08/22	63.28
				63.28	73011183 531100	PW/ROPE BRAD POLY, BOAT SNAP			
						O&M-C/E-CH FAC-SUPPLIES			
	Invoice: 507801			255107	507801	04/22/2022		05/08/22	9.26
				9.26	73011183 531100	PW/THIMBLE WIRE ROPE, FERRULE/STOPS			
						O&M-C/E-CH FAC-SUPPLIES			
	Invoice: 507841			255108	507841	04/22/2022		05/08/22	56.76
				56.76	73411345 531100	PW/ A-LINE BULB A19 42W 12PK			
						OFFICE SUPPLIES			
	Invoice: 507521			255146	507521	04/20/2022		05/08/22	171.25
				171.25	73411345 531100	PW/COMP CONNCTR, PIPE CUTTER, TUBING BENDER			
						OFFICE SUPPLIES			
	Invoice: 507601			255147	507601	04/20/2022		05/08/22	63.31
				63.31	73425358 531100	PW/WRENCH PIPE, SHELVING UNIT			
						O&M-WWTP-SUPPLIES			
	Invoice: 507671			255148	507671	04/21/2022		05/08/22	19.08
				19.08	73020769 531100	PW/RIVET, WALL PLATE, DUCT TAPE			
						O&M-ROAD ENDS-SUPPLIES			
				255149	507681	04/21/2022		05/08/22	47.82

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN				NET	
INVOICE DTL DESC													
Invoice: 507681				47.82	73421358 531100	PW/PLUMBING SUPPLIES, VISE GRIP PLIER O&M - SEWER OPNS OFC SUPPLIES							
Invoice: 508091				255150	508091	04/26/2022		05/08/22				6.31	
				6.31	73111264 531100	PW/THREAD SEAL TAPE, HOSE BARB O&M-STREET-TRAF CONTROL-SUPPLY							
Invoice: 508121				255240	508121	04/27/2022		05/08/22				20.74	
				20.74	73011897 531100	PW/BATTERY ALKALINE D 8PK O&M-C/E-PWY FAC-SUPPLIES							
CHECK								866 TOTAL:				950.81	
867	05/11/2022 EFT		8991 ALLIANCE 2020, INC	255215	5837420	04/30/2022		05/08/22				235.31	
Invoice: 5837420				235.31	33011161 541100	HR/BACKGROUND CHECKS HR-C/E-PROF SVCS							
CHECK								867 TOTAL:				235.31	
868	05/11/2022 EFT		7821 ARAMARK	255028	512000289234	04/07/2022		05/08/22				101.93	
Invoice: 512000289234				101.93	73638893 589310	PW/COAT LAB SPUN, COVR FR LAUNDRY SERVICES							
Invoice: 512000294611				255151	512000294611	04/14/2022		05/08/22				101.93	
				101.93	73638893 589310	PW/COAT LAB SPUN, COVR FR LAUNDRY SERVICES							
CHECK								868 TOTAL:				203.86	
869	05/11/2022 EFT		2138 ASPECT CONSULTING LL	255085	45805	04/20/2022		05/08/22				941.00	
Invoice: 45805				941.00	73411345 54110000868	PW/WATER RIGHTS STUDY WATER RIGHTS-PROF SVCS							
Invoice: 45819				255086	45819	04/21/2022		05/08/22				4,934.50	
				4,934.50	73411345 54110001143	PW/WELL PERFORMANCE EVALUATION WELL PERF TESTING & EVAL-P SVC							
Invoice: 45820				255087	45820	04/21/2022		05/08/22				3,259.25	
				3,259.25	73411345 54110001183	PW/SANDS AVE WELL EVAL, PLANNING, SANDS AVE WELL REHAB-PROF SVCS							
CHECK								869 TOTAL:				9,134.75	
870	05/11/2022 EFT		55 SOUND PUBLISHING, IN	255073	BIR952378	04/15/2022		05/08/22				131.75	
Invoice: BIR952378				131.75	11011113 544000	CC/ORDINANCE NO 2021-09 PUBLIC HEARING COUNCIL - LEGAL NOTICES							
				255171	BIR951936	04/08/2022		05/08/22				505.75	

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CASH ACCOUNT: 635		111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
INVOICE DTL DESC										
Invoice: BIR951936				505.75	72334562 64400000968	ENG/RFQ EAGLE HARBOR PH1				
						C40-EAGLE HARBOR PH1-ADV				
Invoice: BIR952659				255188	BIR952659	04/22/2022		05/08/22		51.00
				51.00	11011113 544000	CC/ORDINANCE 2022-06 BUDGET		AMMENDMENT		
						COUNCIL - LEGAL NOTICES				
Invoice: BIR949156				255217	BIR949156	02/25/2022		05/08/22		87.83
				87.83	63470586 544000	PCD/LEGAL NOTICE PLN51975				
						CUR-DEV-ZONING-ADV				
Invoice: BIR949158				255218	BIR949158	02/25/2022		05/08/22		87.83
				87.83	63470586 544000	PCD/LEGAL NOTICE PLN52115				
						CUR-DEV-ZONING-ADV				
						CHECK		870 TOTAL:		864.16
871	05/11/2022 EFT		5412 BENEFIT ADMINISTRATI	255154	2204207	04/27/2022		05/08/22		276.10
Invoice: 2204207						HA/FSA BENEFITS				
				30.37	21011125 520000	COURT - BENEFITS				
				49.70	31011131 520000	EX-GF-BEN				
				44.18	41011141 520000	FIN - C/E ADMIN BENEFITS				
				8.28	51011211 520000	PD-C/E ADMIN-BENEFITS				
				24.85	61011581 520000	PCD - C/E ADMIN BENEFITS				
				30.37	71011321 520000	PW - C/E BENEFITS				
				88.35	81011881 520000	IT - C/E ADMIN BENEFITS				
						CHECK		871 TOTAL:		276.10
872	05/11/2022 EFT		50 BAINBRIDGE ISLAND EL	255152	20220032	04/27/2022		05/08/22		313.92
Invoice: 20220032						PW/CITY HALL LIGHTING, REPLACE TRANSFORMER				
				313.92	73011183 548100	O&M-C/E-CH FAC-REPAIRS				
						CHECK		872 TOTAL:		313.92
873	05/11/2022 EFT		971 BAINBRIDGE ISLAND HI	255110	998	04/19/2022		05/08/22		3,750.00
Invoice: 998						EX/2022-23 CULTURAL FUNDING (OPER				
				3,750.00	31011732 54110000297	EX-GF-CULTURAL ARTS & SCIENCES				
						CHECK		873 TOTAL:		3,750.00
874	05/11/2022 EFT		1341 BLUE SKY PRINTING	255174	8543	04/19/2022		05/08/22		91.12
Invoice: 8543						POL/BUSINESS CARDS/JC, BM				
				45.56	51011191 531100	PD-C/E-PROP RM-SUPPLIES				
				45.56	51011211 531100	PD-C/E-ADM-SUPPLIES				

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CASH ACCOUNT: 635		111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
						CHECK	874	TOTAL:	91.12		
875	05/11/2022	EFT	4901 BRABER EQUIPMENT	255111	431372	04/20/2022		05/08/22	978.95		
Invoice: 431372				489.48	73111423	531100	PW/BRUSH AXE BLADE,	ROLLING PIN, NUTS			
				489.47	73111427	531100	OFFICE SUPPLIES				
						CHECK	875	TOTAL:	978.95		
876	05/11/2022	EFT	7823 CIVICPLUS	255033	224130	04/18/2022		05/08/22	1,500.00		
Invoice: 224130				88.24	31011492	443410	EX, HR, EXCC, POL, PCD, ENG/WEBSITE TRAINING 9 EMPL				
				176.48	33011164	443410	CLIMATE ADAPTION-TRAINING				
				176.46	36011143	443410	HR-C/E-TRAINING EXP				
				176.48	51011214	443410	CLERK-GF-TRAINING				
				529.38	61011584	443410	PD-C/E-ADMIN-TRAINING				
				352.96	72011324	443410	PCD - C/E ADM TRAINING				
						CHECK	876	TOTAL:	1,500.00		
877	05/11/2022	EFT	9818 CLEARSPAN FABRIC STR	255034	45357	04/12/2022	20210057	05/08/22	41,467.23		
Invoice: 45357				41,467.23	73321569	63110001093	PW/SALT STORAGE FACILITY				
						CHECK	877	TOTAL:	41,467.23		
878	05/11/2022	EFT	10002 CI SECURITY	255115	2022-12178	04/21/2022		05/08/22	5,772.50		
Invoice: 2022-12178				5,772.50	81011881	541100	IT/NETWORK VULNERABILITY TESTING				
						CHECK	878	TOTAL:	5,772.50		
879	05/11/2022	EFT	6101 E & S BRYAN INC	255190	3206	04/30/2022		05/08/22	1,815.00		
Invoice: 3206				907.50	43411341	541100	FIN/CREATING CRYSTAL REPORT WATER & SEWER STUDY				
				907.50	43421351	541100	FIN - WATER ADMIN PROF SERVICE				
						CHECK	879	TOTAL:	1,815.00		
880	05/11/2022	EFT	6363 LN CURTIS & SONS	255176	CM31486	04/14/2022		05/08/22	-235.20		
Invoice: CM31486				-235.20	53011212	520000	POL/CREIDT ON RETURN TACTICAL PANTS				
						CHECK	880	TOTAL:	-235.20		
Invoice: INV587014				784.15	53011212	520000	POL/UNIFORMS/PLUMEAU				
						CHECK	881	TOTAL:	784.15		

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CASH ACCOUNT: 635		111100	CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET			
INVOICE DTL DESC												
Invoice: INV587295				255178	INV587295	04/18/2022		05/08/22	1,280.92			
				1,280.92	53011212 53110000499	POL/BODY ARMOR/MILLER BVP-BULLETPROOF VESTS-PURCHASE						
Invoice: INV589382				255203	INV589382	04/22/2022		05/08/22	160.53			
				160.53	53011212 531100	POL/UNIFORM CAPS PD-C/E-PATROL SUPPLIES						
CHECK								880 TOTAL:	1,990.40			
881	05/11/2022 EFT		5060 DARREL EMEL'S TREE S	255156	446	04/20/2022		05/08/22	5,296.20			
Invoice: 446				5,296.20	73111427 54110000354	PW/ALDER TREE YEOMALT POINT DR TREE PRES/REMOVAL-RD-PROF SVCS						
CHECK								881 TOTAL:	5,296.20			
882	05/11/2022 EFT		672 DSC INC	255245	102166	04/27/2022		05/08/22	242.89			
Invoice: 102166				242.89	73111427 531100	PW/3/8" PROOF COIL G30 OFFICE SUPPLIES						
CHECK								882 TOTAL:	242.89			
883	05/11/2022 EFT		5781 EXTERMINATION SERVIC	255092	41239	04/13/2022		05/08/22	491.40			
Invoice: 41239				491.40	73637891 548100	PW/30 DAY RODENT TREATMENT REPAIRS						
Invoice: 41265				255157	41265	04/27/2022		05/08/22	364.73			
				364.73	73425358 548100	PW/APRIL RODENT SERVICE DONALD PL NE O&M-WWTP-REPAIRS						
CHECK								883 TOTAL:	856.13			
884	05/11/2022 EFT		705 FCS GROUP	255168	3552-22204045	04/22/2022		05/08/22	7,712.50			
Invoice: 3552-22204045				3,856.25	72411342 54110000923	ENG/WATER AND SEWER UTILITY RATE S WATER RATE STUDY-PROF SVCS						
				3,856.25	72421352 54110000923	SEWER RATE STUDY-PROF SVCS						
CHECK								884 TOTAL:	7,712.50			
885	05/11/2022 EFT		1517 GUARDIAN SECURITY SY	255204	1241924	05/01/2022		05/08/22	48.05			
Invoice: 1241924				48.05	51011215 541100	POL/ALARM MONITORING POLICE - C/E FACIL PROF SVCS						
CHECK								885 TOTAL:	48.05			

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CASH ACCOUNT: 635		111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN			NET
INVOICE DTL DESC											
886	05/11/2022 EFT		7180 HELPLINE HOUSE	255118	Q1 2022	04/04/2022		05/08/22			8,979.65
	Invoice: Q1 2022										
				8,979.65	31017640	54110000297	EX/2022 HUMAN SERVICES FUNDING				
							MENTAL HEALTH SVCS-HELPLINE				
							CHECK	886 TOTAL:			8,979.65
887	05/11/2022 EFT		4161 HERRERA ENVIRONMENTA	255180	50850	04/21/2022		05/08/22			1,824.58
	Invoice: 50850										
				1,824.58	72431832	54110001031	ENG/STORMWATER SYSTEM PLAN				
							ISLANDWIDE SSWM STUDY-PROF SVC				
							CHECK	887 TOTAL:			1,824.58
888	05/11/2022 EFT		268 HOUSING RESOURCES BA	255088	10751	04/15/2022		05/08/22			3,250.00
	Invoice: 10751										
				3,250.00	31017510	54130600297	EX/2022 HSF (HOMEOWNERSHIP)				
							HOMESHARE/HOME FINDING/OWNERSH				
				255252	10788		05/01/2022	05/08/22			700.00
	Invoice: 10788										
				700.00	31180592	54130400297	EX/2022 IRA ASSESSMENT MADRONA WAY				
							IMHP SPACE RENT DEFAULT				
							CHECK	888 TOTAL:			3,950.00
889	05/11/2022 EFT		199 KITSAP ECONOMIC DEVE	255076	CBI-1Q-22	04/21/2022		05/08/22			2,500.00
	Invoice: CBI-1Q-22										
				2,500.00	31011586	54110000297	EX/ECONOMIC DEVELOPMENT SRVCS	Q1-2022			
							EX-GF-ECON DEV PLANNING				
							CHECK	889 TOTAL:			2,500.00
890	05/11/2022 EFT		1971 KELLEY CONNECT	255043	31425540	04/11/2022		05/08/22			316.68
	Invoice: 31425540										
				316.68	61470581	545000	PCD/COPIER LEASE				
							PCD - DEV ADMIN RENTS & LEASES				
				255044	31425542		04/11/2022	05/08/22			361.46
	Invoice: 31425542										
				361.46	61470581	545000	PCD/COPIER LEASE				
							PCD - DEV ADMIN RENTS & LEASES				
				255045	31425543		04/11/2022	05/08/22			190.37
	Invoice: 31425543										
				190.37	21011125	545000	CRT/COPIER LEASE				
							COURT - RENTS & LEASES - OPER				
				255083	30258843		10/11/2021	05/08/22			189.66
	Invoice: 30258843										
				189.66	21011125	545000	CRT/COPIER LEASE				
							COURT - RENTS & LEASES - OPER				
							CHECK	890 TOTAL:			1,058.17

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CASH ACCOUNT: 635		111100	CASH											
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET					
INVOICE DTL DESC														
891	05/11/2022 EFT		1802 KITSAP CONSERVATION	255172	Q1-2022	03/31/2022		05/08/22	4,152.85					
	Invoice: Q1-2022					ENG/MANZANITA WATERSHED ILA								
				4,152.85	72431832 54110001129	MANZANITA WATERSHED STUDY-P SV								
				255195	2022-1	04/07/2022		05/08/22	10,201.64					
	Invoice: 2022-1					ENG/FARMLAND SSWM PLANNING								
				5,100.82	72011593 55100000871	FARMLAND SSWM PLANNING-KCDONLY								
				5,100.82	72431835 55100000871	FARMLAND SSWM PLANNING-KCDONLY								
						CHECK		891 TOTAL:	14,354.49					
892	05/11/2022 EFT		309 KITSAP TIRE CENTER I	255255	INV056620	04/25/2022		05/08/22	705.96					
	Invoice: INV056620					POL/SL EAGLE ENFORCER TIRES X4								
				705.96	53011212 531100	PD-C/E-PATROL SUPPLIES								
				255256	INV056630	04/26/2022		05/08/22	1,635.77					
	Invoice: INV056630					PW/11R22.5 WORKHORSE MSA TIRES X4								
				1,635.77	73637941 531100	VACTOR R&M-SUPPLIES								
						CHECK		892 TOTAL:	2,341.73					
893	05/11/2022 EFT		7849 LAW OFFICE OF THOMAS	255257	MAY22	05/03/2022		05/08/22	4,484.38					
	Invoice: MAY22					LEGAL/PUBLIC DEFENDER SERVICES MAY 2022								
				4,484.38	32011281 541113	LGL-PUBLIC DEFENDER								
						CHECK		893 TOTAL:	4,484.38					
894	05/11/2022 EFT		9411 THE LESSER-KNOWN PLA	255125	Q1-2022	04/25/2022		05/08/22	3,200.00					
	Invoice: Q1-2022					EX/2022-23 CULTURAL FUNDING CONTR								
				3,200.00	31011732 54110000297	EX-GF-CULTURAL ARTS & SCIENCES								
						CHECK		894 TOTAL:	3,200.00					
895	05/11/2022 EFT		5262 LIDEN LAND DEV & EXC	255199	PAYREQ3-F-1152/1166	04/19/2022		05/08/22	58,974.96					
	Invoice: PAYREQ3-F-1152/1166					ENG/YEOMALT PT DR EMERGENCY SPOT R								
				3,326.00	72431835 54810001152	YEOMALT EM DRAINAGE RPR-REPAIR								
				55,648.96	72321953 66300001166	YEOMALT DR SLIDE-CONSTR								
						CHECK		895 TOTAL:	58,974.96					
896	05/11/2022 EFT		9943 THE NEXT DAY DRY CLE	255213	04/23/2022	04/23/2022		05/08/22	229.83					
	Invoice: 04/23/2022					POL/LAUNDRY SERVICE								
				133.98	51011211 520000	PD-C/E ADMIN-BENEFITS								
				95.85	53011212 520000	POLICE - C/E PATROL BENEFITS								

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CASH ACCOUNT: 635		111100	CASH				VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME				INVOICE DTL DESC					
										CHECK	896 TOTAL:	229.83
897	05/11/2022 EFT		7925 OMNIPARK, INC	255206	124260			05/01/2022		05/08/22	336.34	
Invoice: 124260				336.34	51011217	548500	POL/PARKING SYSTEM SUPPORT					
										PD-C/E-PARKING ENF-COMP SUPPOR		
										CHECK	897 TOTAL:	336.34
898	05/11/2022 EFT		4112 PROTHMAN COMPANY	255074	2022-7818			04/19/2022		05/08/22	10,248.50	
Invoice: 2022-7818				4,611.82	61011581	510000	PCD/INTERIM PLANNING DIRECTOR MARK HOFMAN					
				4,099.40	61470581	510000	PCD - C/E ADMIN SALARY					
				1,537.28	61471591	510000	PCD - DEV ADMIN SALARY					
							PCD - BLDG SALARY					
Invoice: 2022-7827				255268	2022-7827			05/03/2022		05/08/22	8,291.50	
				3,731.17	61011581	510000	PD/INTERIM PLANNING DIRECTOR MARK HOFMAN					
				3,316.60	61470581	510000	PCD - C/E ADMIN SALARY					
				1,243.73	61471591	510000	PCD - DEV ADMIN SALARY					
							PCD - BLDG SALARY					
										CHECK	898 TOTAL:	18,540.00
899	05/11/2022 EFT		7435 RANDY KAN PORTABLE R	255270	1943538			04/21/2022		05/08/22	103.00	
Invoice: 1943538				103.00	73435838	545000	PW/RESTROOMS 6811 NE VINENT RD					
										O&M-DECANT-RENTS		
Invoice: 1943539				255271	1943539			04/21/2022		05/08/22	103.00	
				103.00	73011897	545000	PW/RESTROOMS 7305 HIDDEN COVE RD					
										O&M-C/E-PWYD FAC-RENTS		
										CHECK	899 TOTAL:	206.00
900	05/11/2022 EFT		8058 RWC INTERNATIONAL LL	255097	XA103040036:01			03/25/2022		05/08/22	126.77	
Invoice: XA103040036:01				126.77	73111427	531100	PW/CAP ASSY 2 INCH WITHOUT LOCK					
										OFFICE SUPPLIES		
										CHECK	900 TOTAL:	126.77
901	05/11/2022 EFT		617 S & B INC	255197	26017B			04/27/2022	20210064	05/08/22	553.10	
Invoice: 26017B				553.10	73411345	53110001190	PW/SIEMENS G120 VFD, PM 240-02					
										HOB BOOSTER PUMP #1-SUPPLIES		
Invoice: 252490				255272	252490			04/30/2022		05/08/22	3,685.44	
				2,345.28	72423434	64110000821	ENG/WATER/SEWER TELEMETRY SCADA UP					
				1,340.16	72413434	64110000818	SWR-SCADA UPGRADES-PROF SVCS					
										SCADA UPGRADES WTR PRF SVC		

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CASH ACCOUNT: 635		111100	CASH			INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC			
						CHECK	901 TOTAL:		4,238.54
902	05/11/2022 EFT	1488	SETON CONSTRUCTION I	255098	PAYREQ7-01077	04/25/2022	05/08/22		7,980.27
	Invoice: PAYREQ7-01077					ENG/EH PH2 SHOULDER WIDENING			
				7,980.27	72334562 66300001077	C40-EAGLE HARBOR PH2-CONSTR			
						CHECK	902 TOTAL:		7,980.27
903	05/11/2022 EFT	5730	SUMMIT LAW GROUP	255077	136157	04/20/2022	05/08/22		939.00
	Invoice: 136157					LEGAL/PROFESSIONAL SERVICES MARCH 2022			
				939.00	32011152 54111000870	LGL-HR (NON-BARGAINING)			
				255078	136158	04/20/2022	05/08/22		630.00
	Invoice: 136158					LEGAL/PEORFESSIONAL SERVICES MARCH 2022			
				630.00	32011152 54110000274	LABOR NEGOTIATION-MEDIATION			
						CHECK	903 TOTAL:		1,569.00
904	05/11/2022 EFT	9295	TOOLE DESIGN GROUP,	255100	0SEA70178_04	04/20/2022	05/08/22		47,549.55
	Invoice: 0SEA70178_04					ENG/CORRIDOR IMPRVMENTS DESIGN & FI			
				47,549.55	72334561 64110001088	MAD AVE SIDEWALK IMPR-PROF SVC			
						CHECK	904 TOTAL:		47,549.55
905	05/11/2022 EFT	4245	TRAFFIC SAFETY SUPPL	255274	INV048393	04/25/2022	05/08/22		527.79
	Invoice: INV048393					PW/SLIP BASE POST, HEAVY WALL ANCHOR POST			
				527.79	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
						CHECK	905 TOTAL:		527.79
906	05/11/2022 EFT	1152	USA BLUE BOOK	255055	938507	04/07/2022	05/08/22		45.19
	Invoice: 938507					PW/DISPOSABLE PIPET PLASTIC 10ML			
				45.19	73425358 531100	O&M-WWTP-SUPPLIES			
				255121	955024	04/22/2022	05/08/22		800.49
	Invoice: 955024					PW/HACH M-FC BROTH IN PLASTIC, BUFFER			
				800.49	73425358 531100	O&M-WWTP-SUPPLIES			
						CHECK	906 TOTAL:		845.68
907	05/11/2022 EFT	499	WESTBAY AUTO PARTS I	255056	709848	04/08/2022	05/08/22		32.88
	Invoice: 709848					PW/HYD HOSE FITTINGS			
				32.88	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
				255057	710875	04/13/2022	05/08/22		62.54
	Invoice: 710875					AIR FILTERS (GOLD) X2			

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CASH ACCOUNT: 635		111100	CASH			INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC			
				62.54	990 141100	MERCHANDISE			
Invoice: 711029				255058	711029	04/13/2022		05/08/22	6.13
				6.13	990 141100	OIL FILTER MERCHANDISE			
Invoice: 711090				255059	711090	04/14/2022		05/08/22	89.15
				89.15	990 141100	OIL FILTER, NAPAGOLD AIR FILTERS MERCHANDISE			
Invoice: 711256				255060	711256	04/14/2022		05/08/22	7.27
				7.27	990 141100	OIL FILTER MERCHANDISE			
Invoice: 711261				255061	711261	04/14/2022		05/08/22	8.24
				8.24	990 141100	FUEL FILTER MERCHANDISE			
Invoice: 711262				255062	711262	04/14/2022		05/08/22	27.15
				27.15	990 141100	NAPAGOLD AIR FILTER MERCHANDISE			
Invoice: 711296				255063	711296	04/15/2022		05/08/22	100.21
				89.98	73638935 531100	PW/NAPAGOLD OIL, FUEL FILTERS, GREASE CART			
				10.23	990 141100	O&M-STD ALLOCATION-SUPPLIES MERCHANDISE			
Invoice: 711331				255064	711331	04/15/2022		05/08/22	329.89
				329.89	73638935 531100	PW/20IN & 22IN EXACT FIT BEAMS, BLADES O&M-STD ALLOCATION-SUPPLIES			
Invoice: 711428				255065	711428	04/15/2022		05/08/22	14.04
				14.04	73638935 531100	PW/OIL FILTER WRENCH O&M-STD ALLOCATION-SUPPLIES			
Invoice: 713329				255166	713329	04/25/2022		05/08/22	23.81
				23.81	73638935 531100	PW/DIELECT/SILICONE COMP O&M-STD ALLOCATION-SUPPLIES			
Invoice: 713399				255167	713399	04/25/2022		05/08/22	8.24
				8.24	990 141100	PW/FUEL FILTER MERCHANDISE			
Invoice: 696126				255191	696126	02/07/2022		05/08/22	304.38
				304.38	73638935 531100	PW/CASE STARTER FROM BLANCHARD O&M-STD ALLOCATION-SUPPLIES			
Invoice: 696477				255192	696477	02/08/2022		05/08/22	61.98
				61.98	990 141100	SERPENTINE BELT X2 MERCHANDISE			
				255279	712518	04/21/2022		05/08/22	130.97

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CASH ACCOUNT: 635		111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
INVOICE DTL DESC										
Invoice: 712518				130.97	73638935 531100	PW/NITRILE DISPOSABLE GLOVES				
						O&M-STD ALLOCATION-SUPPLIES				
				255280	712601	04/21/2022		05/08/22		130.45
Invoice: 712601				130.45	73638935 531100	PW/SOLVENT, BLUE DEF 2.5 GAL				
						O&M-STD ALLOCATION-SUPPLIES				
				255281	713507	04/25/2022		05/08/22		74.82
Invoice: 713507				74.82	990 141100	2017 F250 SUPER DUTY FUEL FILTERS				
						MERCHANDISE				
				255282	713842	04/27/2022		05/08/22		56.40
Invoice: 713842				56.40	990 141100	FUEL FILTERS				
						MERCHANDISE				
				255283	713930	04/27/2022		05/08/22		20.49
Invoice: 713930				20.49	990 141100	NAPAGOLD OIL FILTERS				
						MERCHANDISE				
				255284	714919	05/02/2022		05/08/22		57.64
Invoice: 714919				57.64	990 141100	2018 CHEVROLET COLORADO FUEL FILTERS				
						MERCHANDISE				
							CHECK	907 TOTAL:		1,546.68
					NUMBER OF CHECKS	43	*** CASH ACCOUNT TOTAL ***			268,935.84
						COUNT	AMOUNT			
TOTAL EFT'S						43	268,935.84			
								*** GRAND TOTAL ***		268,935.84

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JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 5 73									
APP 001-213000	05/11/2022	05/08/22	050522			GENERAL - ACCOUNTS PAYABLE		53,559.56	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	05/11/2022	05/08/22	050522			CASH			268,935.84
						AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		16,450.89	
						AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		14,535.63	
						AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		8,430.57	
						AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000	05/11/2022	05/08/22	050522			STREETS - ACCOUNTS PAYABLE		7,178.91	
						AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		3,387.43	
						AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		153,151.76	
						AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		11,050.81	
						AP CASH DISBURSEMENTS JOURNAL			
APP 108-213000	05/11/2022	05/08/22	050522			AFFORD HSG - ACCOUNTS PAYABLE		700.00	
						AP CASH DISBURSEMENTS JOURNAL			
APP 901-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		490.28	
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								268,935.84	268,935.84
APP 631-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING		265,548.41	
APP 001-130000	05/11/2022	05/08/22	050522			GENERAL - DUE TO/FROM CLEARING			53,559.56
APP 401-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			16,450.89
APP 403-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			14,535.63
APP 402-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			8,430.57
APP 101-130000	05/11/2022	05/08/22	050522			STREETS - DUE TO/FROM CLEARING			7,178.91
APP 301-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			153,151.76
APP 407-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			11,050.81
APP 108-130000	05/11/2022	05/08/22	050522			AFFORD HSG DUE TO/FROM CLEAR'G			700.00
APP 901-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			490.28

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JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T 0B	DEBIT	CREDIT
						SYSTEM GENERATED ENTRIES TOTAL		265,548.41	265,548.41
						JOURNAL 2022/05/73 TOTAL		534,484.25	534,484.25

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 5	73	05/11/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	53,559.56	53,559.56
				FUND TOTAL	53,559.56	53,559.56
101 STREET FUND 101-130000 101-213000	2022 5	73	05/11/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	7,178.91	7,178.91
				FUND TOTAL	7,178.91	7,178.91
108 AFFORDABLE HOUSING FUND 108-130000 108-213000	2022 5	73	05/11/2022	AFFORD HSG DUE TO/FROM CLEAR'G AFFORD HSG - ACCOUNTS PAYABLE	700.00	700.00
				FUND TOTAL	700.00	700.00
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 5	73	05/11/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	153,151.76	153,151.76
				FUND TOTAL	153,151.76	153,151.76
401 WATER OPERATING FUND 401-130000 401-213000	2022 5	73	05/11/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	16,450.89	16,450.89
				FUND TOTAL	16,450.89	16,450.89
402 SEWER OPERATING FUND 402-130000 402-213000	2022 5	73	05/11/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	8,430.57	8,430.57
				FUND TOTAL	8,430.57	8,430.57
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 5	73	05/11/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	14,535.63	14,535.63
				FUND TOTAL	14,535.63	14,535.63
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2022 5	73	05/11/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	11,050.81	11,050.81
				FUND TOTAL	11,050.81	11,050.81
631 CLEARING FUND	2022 5	73	05/11/2022			

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JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
	631-130000						DUE TO/FROM CLEARING	265,548.41	
	631-213000						ACCOUNTS PAYABLE	3,387.43	
	635-111100						CASH		268,935.84
							FUND TOTAL	268,935.84	268,935.84
901	CITY-WIDE REPORTING FUND	2022	5	73	05/11/2022				
	901-130000						DUE TO/FROM CLEARING		490.28
	901-213000						ACCOUNTS PAYABLE	490.28	
							FUND TOTAL	490.28	490.28

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FUND		DUE TO	DUE FROM
001	GENERAL FUND		53,559.56
101	STREET FUND		7,178.91
108	AFFORDABLE HOUSING FUND		700.00
301	CAPITAL CONSTRUCTION FUND		153,151.76
401	WATER OPERATING FUND		16,450.89
402	SEWER OPERATING FUND		8,430.57
403	STORM & SURFACE WATER FUND		14,535.63
407	BUILDING & DEVELOPMENT FUND		11,050.81
631	CLEARING FUND	265,548.41	
901	CITY-WIDE REPORTING FUND		490.28
TOTAL		265,548.41	265,548.41

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A/P CASH DISBURSEMENTS JOURNALP 1
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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN					
INVOICE DTL DESC													
358585	04/27/2022	PRTD	9999 ECKSTROM, ADRIAN	255066	04/19/2022	04/19/2022		M042722			619.36		
Invoice: 04/19/2022				619.36	73637893 443410	PW/WWCPA TRAVEL REIMBURSEMENT O&M-ALLOC-SWR TRAINING							
								CHECK	358585	TOTAL:	619.36		
358586	04/27/2022	PRTD	216 FEDERAL EXPRESS CORP	255103	9-623-93771	04/22/2022		M042722			4.44		
Invoice: 9-623-93771				4.44	72431832 53110001129	ENG/LATE PAYMENT PENALTY FEE MANZANITA WATERSHED STUDY-SUPP							
								CHECK	358586	TOTAL:	4.44		
358587	04/27/2022	PRTD	5841 KELLY JAHRAUS	255067	SPT 2021	04/08/2022		M042722			73.60		
Invoice: SPT 2021				73.60	72011321 520000	ENG/ADDITIONAL LIFE REFUND ENG - C/E ADMIN BENEFITS							
								CHECK	358587	TOTAL:	73.60		
358588	04/27/2022	PRTD	176 WA ST DEPT OF LABOR	255072	2022-Q1	04/19/2022		M042722			244.03		
Invoice: 2022-Q1				239.42	31011256 520000	EX, POL/Q1 2022 VOLUNTEER HOURS							
				5.76	55011757 520000	EX-GF-EMERG PREP-BEN							
				-1.15	91011176 520000	PD-HARBORMASTER-BENEFITS GG-C/E-WORKERS COMP SVC-ADMIN							
								CHECK	358588	TOTAL:	244.03		
						NUMBER OF CHECKS	4	*** CASH ACCOUNT TOTAL ***		941.43			
						COUNT	AMOUNT						
TOTAL PRINTED CHECKS						4	941.43						
								*** GRAND TOTAL ***		941.43			

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JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 4 290									
APP 631-213000	04/27/2022	M042722	042722			ACCOUNTS PAYABLE		619.36	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	04/27/2022	M042722	042722			CASH			941.43
						AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000	04/27/2022	M042722	042722			ACCOUNTS PAYABLE		4.44	
						AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000	04/27/2022	M042722	042722			GENERAL - ACCOUNTS PAYABLE		317.63	
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								941.43	941.43
APP 631-130000	04/27/2022	M042722	042722			DUE TO/FROM CLEARING		322.07	
APP 403-130000	04/27/2022	M042722	042722			DUE TO/FROM CLEARING			4.44
APP 001-130000	04/27/2022	M042722	042722			GENERAL - DUE TO/FROM CLEARING			317.63
SYSTEM GENERATED ENTRIES TOTAL								322.07	322.07
JOURNAL 2022/04/290 TOTAL								1,263.50	1,263.50

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 4	290	04/27/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	317.63	317.63
				FUND TOTAL	317.63	317.63
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 4	290	04/27/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	4.44	4.44
				FUND TOTAL	4.44	4.44
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 4	290	04/27/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	322.07 619.36	941.43
				FUND TOTAL	941.43	941.43

FUND		DUE TO	DUE FROM
001	GENERAL FUND		317.63
403	STORM & SURFACE WATER FUND		4.44
631	CLEARING FUND	322.07	
TOTAL		322.07	322.07

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CASH ACCOUNT: 635			111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN					NET	
INVOICE DTL DESC														
358589	05/11/2022	PRTD	10006 SMITH, CHARLES C & C	255310	100974	05/05/2022		04/26/22					4,178.55	
Invoice: 100974				4,178.55	411	122100	UB 11033 6550 WING POINT ROAD NE							
						WATER ACCOUNTS RECEIVABLE								
						CHECK		358589	TOTAL:				4,178.55	
				NUMBER OF CHECKS		1	*** CASH ACCOUNT TOTAL ***						4,178.55	
						COUNT	AMOUNT							
				TOTAL PRINTED CHECKS		1	4,178.55							
								*** GRAND TOTAL ***						4,178.55

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JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T 0B	DEBIT	CREDIT
2022 5 71	APP 401-213000	05/11/2022	04/26/22	050522			ACCOUNTS PAYABLE		4,178.55	
							AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100		05/11/2022	04/26/22	050522			CASH			4,178.55
							AP CASH DISBURSEMENTS JOURNAL			
							GENERAL LEDGER TOTAL		4,178.55	4,178.55
APP 631-130000		05/11/2022	04/26/22	050522			DUE TO/FROM CLEARING		4,178.55	
APP 401-130000		05/11/2022	04/26/22	050522			DUE TO/FROM CLEARING			4,178.55
							SYSTEM GENERATED ENTRIES TOTAL		4,178.55	4,178.55
							JOURNAL 2022/05/71 TOTAL		8,357.10	8,357.10

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
401 WATER OPERATING FUND 401-130000 401-213000	2022 5	71	05/11/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	4,178.55	4,178.55
				FUND TOTAL	4,178.55	4,178.55
631 CLEARING FUND 631-130000 635-111100	2022 5	71	05/11/2022	DUE TO/FROM CLEARING CASH	4,178.55	4,178.55
				FUND TOTAL	4,178.55	4,178.55

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
401	WATER OPERATING FUND		4,178.55
631	CLEARING FUND	4,178.55	
TOTAL		4,178.55	4,178.55

** END OF REPORT - Generated by Jacob Kines **

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A/P CASH DISBURSEMENTS JOURNALP
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CASH ACCOUNT: 635		111100		CASH												
CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN					NET		
INVOICE DTL DESC																
358590	05/11/2022	PRTD	8672	ALLSTREAM	255241	18360159	05/01/2022		05/08/22					802.34		
Invoice: 18360159					802.34	71637891 542100	FIN/CITY WIDE PHONE SERVICES									
							PW - ALLOC COMMUNICATION									
									CHECK	358590	TOTAL:			802.34		
358591	05/11/2022	PRTD	9164	BAINBRIDGE LANDING L	255122	04/27/2022	04/27/2022		05/08/22					16,875.00		
Invoice: 04/27/2022					16,875.00	41621860 586000	FIN/ROW PERMIT #18-059		REFUND							
							PLANS DEPOSIT-OUT									
									CHECK	358591	TOTAL:			16,875.00		
358592	05/11/2022	PRTD	54	BAINBRIDGE RENTAL IN	255090	CON83924	04/18/2022		05/08/22					54.49		
Invoice: CON83924					54.49	73111427 531100	PW/16" BAR ST									
							OFFICE SUPPLIES									
									CHECK	358592	TOTAL:			54.49		
358593	05/11/2022	PRTD	3390	BAINBRIDGE SELF STOR	255221	5532	04/29/2022		05/08/22					1,181.00		
Invoice: 5532					1,181.00	36011143 541100	EXCC/STORAGE FEE 5/14/22-6/13/22									
							CLERK-C/E-PROF SVCS									
									CHECK	358593	TOTAL:			1,181.00		
358594	05/11/2022	PRTD	10004	BAINBRIDGE TRANSFER	255153	PLN51965 PRE	04/27/2022		05/08/22					1,000.00		
Invoice: PLN51965 PRE					1,000.00	47047 345810	PERMIT PLN51965 PRE REFUND FEE									
							ZONING & SUBDIVISION FE									
									CHECK	358594	TOTAL:			1,000.00		
358595	05/11/2022	PRTD	57	BAY HAY & FEED	255243	1728186	04/28/2022		05/08/22					84.89		
Invoice: 1728186					84.89	73111264 53110000908	PW/PROPANE BULK 19.5 GALLONS									
							2018 PAVEMENT MARKINGS-SUPPLY									
									CHECK	358595	TOTAL:			84.89		
358596	05/11/2022	PRTD	360	BUILDERS FIRSTSOURCE	255029	85189653	04/15/2022		05/08/22					126.65		
Invoice: 85189653					126.65	73011183 531100	PW/4X8 MDF, TEMPERED PEGBOARD									
							O&M-C/E-CH FAC-SUPPLIES									
Invoice: 85192148					99.46	73411345 531100	PW/SPRY PNT INT TIP FLUOR BLUE								99.46	
							OFFICE SUPPLIES									
									CHECK	358596	TOTAL:			99.46		
Invoice: 85193338					65.51		PW/9X1.5" AXIS EXT STS WD ZN 5LB									
							PW/9X1.5" AXIS EXT STS WD ZN 5LB									
									CHECK	358597	TOTAL:			65.51		

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CASH ACCOUNT: 635		111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
				65.51	73011255 531100	O&M-C/E-COURT FAC-SUPPLIES				
						CHECK	358596	TOTAL:	291.62	
358597	05/11/2022 PRTD		8253 CHS NORTHWEST	255032	44986H	04/14/2022		05/08/22	456.96	
	Invoice: 44986H			456.96	73411345 531100	PW/SALT BAG EX COARSE 50# OFFICE SUPPLIES				
						CHECK	358597	TOTAL:	456.96	
358598	05/11/2022 PRTD		9908 CINTAS CORPORATION #	255175	5104554289	04/18/2022		05/08/22	22.86	
	Invoice: 5104554289			22.86	51011215 531100	POL/FIRST AID RESTOCK POLICE - C/E FACIL SUPPLIES				
	Invoice: 5106254564			255244	5106254564	04/29/2022		05/08/22	95.80	
				95.80	73637891 531100	PW/FIRST AID SUPPLIES OFFICE SUPPLIES				
						CHECK	358598	TOTAL:	118.66	
358599	05/11/2022 PRTD		634 CITY OF BAINBRIDGE I	255123	BLD26058	04/21/2022		05/08/22	2,693.15	
	Invoice: BLD26058			2,693.15	72311473 64980001050	ENG/PERMIT BLD26058 BISC C-TEN SCC RENOVATIONS-PERMIT				
						CHECK	358599	TOTAL:	2,693.15	
358600	05/11/2022 PRTD		460 PETTY CASH	255212	POL-2022-4	04/30/2022		05/08/22	5.10	
	Invoice: POL-2022-4			5.10	91011215 542500	POL/POSTAGE GG-C/E-PD-POSTAGE				
						CHECK	358600	TOTAL:	5.10	
358601	05/11/2022 PRTD		102 CITY OF BAINBRIDGE I	255200	RETREQ3-F-1152/1166	04/19/2022 20210028		05/08/22	3,103.95	
	Invoice: RETREQ3-F-1152/1166			2,929.95	72321953 66300001166	ENG/LIDEN RETAINAGE - YEOMALT EMER YEOMALT DR SLIDE-CONSTR				
				174.00	72431835 54810001152	YEOMALT EM DRAINAGE RPR-REPAIR				
						CHECK	358601	TOTAL:	3,103.95	
358602	05/11/2022 PRTD		103 CITY OF BAINBRIDGE I	255080	23000446	12/30/2021		05/08/22	118.80	
	Invoice: 23000446			118.80	73411349 54110000510	PW/BACKFLOW 2021 TESTING 402 BRIEN BACKFLOW TEST-PRO SVCS				
	Invoice: 23000448			255081	23000448	12/30/2021		05/08/22	62.90	
				62.90	73411349 54110000510	PW/BACKFLOW TESTING 2021 240 WEAVER RD BACKFLOW TEST-PRO SVCS				

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CASH ACCOUNT: 635		111100	CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN				NET
INVOICE DTL DESC												
Invoice: 23000451				255082	23000451	12/30/2021		05/08/22				356.40
				356.40	73411349 54110000510	PW/BACKFLOW TESTING 2021 7 LOCATIONS BACKFLOW TEST-PRO SVCS						
						CHECK	358602	TOTAL:			538.10	
358603	05/11/2022	PRTD	8086 CLEAN-N-ROOTER LLC	255091	21996	04/12/2022		05/08/22				496.86
Invoice: 21996				496.86	73011768 548100	PW/BLOCKAGE IN BOAT SEWAGE PUMP COLLECTION PIT O&M-C/E-PARKS-R&M						
						CHECK	358603	TOTAL:			496.86	
358604	05/11/2022	PRTD	112 CODE PUBLISHING COMP	255222	GC00116667	04/30/2022		05/08/22				480.00
Invoice: GC00116667				480.00	36011143 541100	EXCC/ANNUAL WEB HOSTING FEE CLERK-C/E-PROF SVCS						
						CHECK	358604	TOTAL:			480.00	
358605	05/11/2022	PRTD	142 COPIERS NORTHWEST IN	255035	INV2458355	04/20/2022		05/08/22				229.29
Invoice: INV2458355				114.65	61011581 531100	PCD,ENG/OCE PRINTER, PLOTTER SUPPLITES						
				114.64	72011321 531100	PCD - C/E ADMIN SUPPLIES ENG - C/E ADMIN SUPPLIES						
Invoice: INV2429257				255114	INV2429257	02/22/2022		05/08/22				585.38
				292.69	31011131 545000	EX,FIN/COPIER LEASE						
				292.69	41011141 545000	EX-GF-RENTS & LEASES FIN - C/E ADMIN RENTS & LEASES						
						CHECK	358605	TOTAL:			814.67	
358606	05/11/2022	PRTD	4950 CORRECT EQUIPMENT IN	255089	46604	04/20/2022		05/08/22				1,055.00
Invoice: 46604				1,055.00	73426355 54810000562	PW/PUMP SWITCHES & MCP REPLACEMENT GRINDER PUMP MAINT CONTRACT						
						CHECK	358606	TOTAL:			1,055.00	
358607	05/11/2022	PRTD	1596 CUMMINS SALES AND SE	255155	01-46527	04/19/2022		05/08/22				2,302.18
Invoice: 01-46527				2,302.18	73011256 54810000902	PW/WARMING CENTER GENERATOR - ST BARNABAS 2018 STORM PREP-FAC GF-R&M						
						CHECK	358607	TOTAL:			2,302.18	
358608	05/11/2022	PRTD	152 DAILY JOURNAL OF COM	255170	3377686	04/22/2022		05/08/22				641.70
Invoice: 3377686				641.70	72334562 64400000968	ENG/EAGLE HARBOR PH1 IMPROVEMENTS C40-EAGLEHARBOR PH1-ADV						

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CASH ACCOUNT: 635		111100	CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET			
INVOICE DTL DESC												
						CHECK	358608	TOTAL:	641.70			
358609	05/11/2022	PRTD	7906 DLT SOLUTIONS, LLC	255126	SI533623	08/31/2021		05/08/22	3,426.14			
Invoice: SI533623						IT/AUTODESK SW MAINTENANCE & RENEWAL						
		3,426.14 81011881 535100				IT - C/E COMPUTER SOFTWARE						
						CHECK	358609	TOTAL:	3,426.14			
358610	05/11/2022	PRTD	8975 ECONORTHWEST	255102	25349	03/31/2022		05/08/22	845.00			
Invoice: 25349						PCD/PROFESSIONAL SERVICES MARCH 2022						
		845.00 64011586 54110001186				HOUSING ACTION PLAN-PROF SVCS						
						CHECK	358610	TOTAL:	845.00			
358611	05/11/2022	PRTD	4174 ENVIRO-CLEAN EQUIPME	255036	22-56911	02/23/2022		05/08/22	81.26			
Invoice: 22-56911						PW/SUPPORT NOZZLE CAMERA						
		81.26 73637945 531100				O&M ALLOC-SWEEPER-SUPPLIES						
						CHECK	358611	TOTAL:	81.26			
358612	05/11/2022	PRTD	1953 FERGUSON ENTERPRISES	255037	1078796-1	04/13/2022		05/08/22	674.51			
Invoice: 1078796-1						PW/GSKT BTM PLT SR2, LNR BTM FULL SR2						
		674.51 73411345 531100				OFFICE SUPPLIES						
Invoice: 1092898						255039 1092898		04/14/2022		05/08/22	2,081.51	
		2,081.51 73411345 531100				PW/11X18X12 MTR BX BDY, 11X18 DI FLUSH CVR		OFFICE SUPPLIES				
Invoice: 1088201-2						255093 1088201-2		04/14/2022		05/08/22	18.28	
		18.28 73411345 531100				PW/PVC THRD CAP, PLUG, FIRE HOSE		OFFICE SUPPLIES				
Invoice: SC55294						255246 SC55294		04/30/2022		05/08/22	33.22	
		33.22 73637945 531100				PW/SERVICE CHARGE FOR APRIL		O&M ALLOC-SWEEPER-SUPPLIES				
Invoice: SC55317						255247 SC55317		04/30/2022		05/08/22	9.12	
		9.12 73637946 531100				PW/SERVICE CHARGE FOR APRIL		ALLOC-1/3 TO EACH UTIL-SUPPLY				
						CHECK	358612	TOTAL:	2,816.64			
358613	05/11/2022	PRTD	10001 FRUITFUL DESIGNS LLC	255158	04/25/2022	04/25/2022		05/08/22	65.00			
Invoice: 04/25/2022						UBI 604870031 LICENSE FEE REFUND						
		65.00 01131 316100				B&O TAX						

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN			NET		
INVOICE DTL DESC													
								CHECK	358613	TOTAL:	65.00		
358614	05/11/2022	PRTD	4828 GAMETIME	255094	PJI-0182544	04/14/2022		05/08/22			5,935.04		
Invoice: PJI-0182544				5,935.04	73011768 531100	PW/ENGINEERED WOOD FIBER, SURF FREIGHT		O&M-C/E-PARKS-SUPPLIES					
								CHECK	358614	TOTAL:	5,935.04		
358615	05/11/2022	PRTD	9938 GMP CONSULTANTS LLC	255248	22-020	05/02/2022		05/08/22			7,166.67		
Invoice: 22-020				7,166.67	33011161 541100	HR/COMMUNITY DEVELOPMENT DIRECTOR RECRUITMENT		HR-C/E-PROF SVCS					
								CHECK	358615	TOTAL:	7,166.67		
358616	05/11/2022	PRTD	10003 FRANK GONZALES	255179	000006	04/08/2022		05/08/22			3,000.00		
Invoice: 000006				3,000.00	55011757 54110000159	POL/DEMO 33' FAIRLINER		PD-DERELICT VES-DISPOSAL SVCS					
								CHECK	358616	TOTAL:	3,000.00		
358617	05/11/2022	PRTD	513 GRAINGER	255117	9287343074	04/21/2022		05/08/22			87.41		
Invoice: 9287343074				87.41	73425358 531100	PW/PROTECTION GOGGLES, UV EXTREME		O&M-WWTP-SUPPLIES					
								CHECK	358617	TOTAL:	87.41		
358618	05/11/2022	PRTD	253 HACH COMPANY	255159	12947548	03/24/2022		05/08/22			1,823.62		
Invoice: 12947548				1,823.62	73411345 531100	PW/SPADNS2 (ARSENIC FREE) FLUORIDE		OFFICE SUPPLIES					
								CHECK	358618	TOTAL:	1,823.62		
358619	05/11/2022	PRTD	6155 HDR ENGINEERING INC	255250	1200428463	05/03/2022		05/08/22			3,408.12		
Invoice: 1200428463				3,408.12	71425352 54110001192	PW/WASTEWATER BENEFICIAL REUSE AN		WW BEN REUSE-PROF SVCS					
								CHECK	358619	TOTAL:	3,408.12		
358620	05/11/2022	PRTD	4850 HOME DEPOT CREDIT SE	255095	5901300	04/12/2022		05/08/22			149.78		
Invoice: 5901300				149.78	73411345 531100	PW/STACKABLE STORAGE BINS		OFFICE SUPPLIES					
Invoice: 3140691				255119	3140691	04/14/2022		05/08/22			868.79		
				868.79	73111290 531100	PW/HUSKY BIT SOCKET, WRENCH SET, KNEE PADS		O&M-STREET-MAINT O/H-SUPPLIES					

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CASH ACCOUNT: 635			111100		CASH											
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN							NET	
INVOICE DTL DESC																
Invoice: 7012228				255251	7012228	04/20/2022		05/08/22							445.54	
				445.54	73638935 531100	PW/HP, MAKITA COMPRESSORS										
						O&M-STD ALLOCATION-SUPPLIES										
						CHECK	358620	TOTAL:							1,464.11	
358621	05/11/2022	PRTD	4850 HOME DEPOT CREDIT SE	255161	680312055	04/15/2022		05/08/22							426.14	
Invoice: 680312055				426.14	73011189 531100	PW/DISPOSABLE URINAL FLOOR MATS										
						O&M - C/E FACIL OFC SUPPLIES										
						CHECK	358621	TOTAL:							426.14	
358622	05/11/2022	PRTD	6857 INGERSOLL RAND COMPA	255253	26074029	04/23/2022		05/08/22							244.88	
Invoice: 26074029				244.88	73425358 531100	PW/FILTER 2000 AUTO DRAIN KIT										
						O&M-WWTP-SUPPLIES										
						CHECK	358622	TOTAL:							244.88	
358623	05/11/2022	PRTD	10005 INTEGRITY ROOFING	255181	BLD26552 R-REF	04/28/2022		05/08/22							57.45	
Invoice: BLD26552 R-REF				50.95	47148 322100	PERMIT BLD26552 R-REF REFUND FEE										
				6.50	65238 386000	BUILDINGS, STRUCT. & EQ										
						SBCC - SBCC FEE										
						CHECK	358623	TOTAL:							57.45	
358624	05/11/2022	PRTD	863 INTERSTATE BATTERIES	255041	22071081	04/14/2022		05/08/22							150.64	
Invoice: 22071081				150.64	53011212 531100	POL/WTP-65HD BATTERY										
						PD-C/E-PATROL SUPPLIES										
						CHECK	358624	TOTAL:							150.64	
358625	05/11/2022	PRTD	4740 KITSAP COUNTY MRW FU	255120	CINV-2022-00347	04/20/2022		05/08/22							1,177.91	
Invoice: CINV-2022-00347				1,177.91	73431835 542440	PW/WWSOG Q1 2022										
						O&M-SSWM MAINT-COMM ADV										
						CHECK	358625	TOTAL:							1,177.91	
358626	05/11/2022	PRTD	4168 KITSAP COUNTY SHERIF	255189	20-1-00731-18	04/21/2022		05/08/22							2,652.33	
Invoice: 20-1-00731-18				2,652.33	51011232 543100	POL/EXTRADITION										
						HOUSING/MONIT PRIS-TRAVEL EXP										
						CHECK	358626	TOTAL:							2,652.33	

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CASH ACCOUNT: 635		111100	CASH													
CHECK NO	CHK DATE	TYPE	VENDOR NAME		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN							NET
INVOICE DTL DESC																
358627	05/11/2022	PRTD	4584 KIDS DISCOVERY MUSEU	255124	0003		04/22/2022		05/08/22							9,000.00
Invoice: 0003				9,000.00	91140573	541100	STRATEGIC MARKETING PLAN									
							GG-TOUR-PROF SERVICES									
							CHECK	358627	TOTAL:							9,000.00
358628	05/11/2022	PRTD	8546 KITSAP 911 PUBLIC AU	255186	BIPD2022-05		04/15/2022		05/08/22							10,737.00
Invoice: BIPD2022-05				7,515.90	53011286	551000	POL/CALL CENTER SERVICES									
				3,221.10	52011286	551000	POLICE - C/E PATROL CENCOM									
							POLICE - C/E - INVEST CENCOM									
							CHECK	358628	TOTAL:							10,737.00
358629	05/11/2022	PRTD	579 KITSAP SUN	255046	0004492411		03/31/2022		05/08/22							768.68
Invoice: 0004492411				768.68	72311942	64400000724	ENG/POLICE & COURT SEALED BIDS 3/4-3/11/22									
							PD/COURT BLDG-ADV									
							CHECK	358629	TOTAL:							768.68
358630	05/11/2022	PRTD	7015 LEXIPOL LLC	255205	INVLEX9647		05/01/2022		05/08/22							7,097.94
Invoice: INVLEX9647				7,097.94	51011215	548500	POL/SOFTWARE SUPPORT & DTB									
							POLICE - C/E FACIL COMP MAINT									
							CHECK	358630	TOTAL:							7,097.94
358631	05/11/2022	PRTD	9973 MARILYNNE BEARD	255185	22-03		04/26/2022		05/08/22							2,335.86
Invoice: 22-03				2,335.86	11011116	443410	CC/COUNCIL RETREAT, SUCCESS SIGNALS BOOKS									
							COUNCIL - TRAINING									
							CHECK	358631	TOTAL:							2,335.86
358632	05/11/2022	PRTD	493 MODERN COLLISION REB	255047	17452		01/28/2022		05/08/22							4,083.58
Invoice: 17452				4,083.58	53011212	531100	POL/2016 FORD EXPLORER BUMPER, HOOD, PAINT									
							PD-C/E-PATROL SUPPLIES									
							CHECK	358632	TOTAL:							4,083.58
358633	05/11/2022	PRTD	9455 KATHERINE D. JENNING	255258	1185		05/03/2022		05/08/22							3,000.00
Invoice: 1185				3,000.00	31011131	541100	EX/TAMI ALLEN VIDEO PROFILE									
							EX-GF-PROF SERVICES									
							CHECK	358633	TOTAL:							3,000.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100	CASH			INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL DESC			
358634	05/11/2022	PRTD	8164 OPENGOV, INC	255202	INV00006941	03/31/2022		05/08/22	7,091.50
	Invoice: INV00006941			7,091.50	81011881 548500	IT/REPORTING & ANALYSIS 1/1/22-12/31/22			
						IT - C/E COMPUTER SUPPORT			
						CHECK	358634	TOTAL:	7,091.50
358635	05/11/2022	PRTD	8286 SUPERINTENDENT OF P	255214	17197	04/20/2022		05/08/22	769.25
	Invoice: 17197			769.25	41654861 586110	POL/FINGERPRINTING			
						FINGERPRINT DISB TO SPI			
						CHECK	358635	TOTAL:	769.25
358636	05/11/2022	PRTD	7153 PORT MADISON ENTERPR	255261	15059	04/21/2022		05/08/22	453.76
	Invoice: 15059			453.76	990 141100	3/4" CLEAN BASALT X32			
						MERCHANDISE			
	Invoice: 15064			255262	15064	04/21/2022		05/08/22	318.08
				318.08	990 141100	3/4" CLEAN BASALT X32			
						MERCHANDISE			
	Invoice: 15069			255263	15069	04/21/2022		05/08/22	315.52
				315.52	990 141100	3/4" CLEAN BASALT X32			
						MERCHANDISE			
	Invoice: 15078			255264	15078	04/21/2022		05/08/22	388.16
				388.16	990 141100	3/4" CLEAN BASALT X32			
						MERCHANDISE			
	Invoice: 15089			255265	15089	04/21/2022		05/08/22	412.80
				412.80	990 141100	3/4" CLEAN BASALT X32			
						MERCHANDISE			
	Invoice: 15098			255266	15098	04/21/2022		05/08/22	433.28
				433.28	990 141100	3/4" CLEAN BASALT X32			
						MERCHANDISE			
	Invoice: 15102			255267	15102	04/21/2022		05/08/22	331.20
				331.20	990 141100	3/4" CLEAN BASALT X32			
						MERCHANDISE			
						CHECK	358636	TOTAL:	2,652.80
358637	05/11/2022	PRTD	9349 PROPANE NORTHWEST	255096	1506900444	04/19/2022		05/08/22	1,233.96
	Invoice: 1506900444			1,233.96	91011897 547200	PW/PROPANE 645.50 GALLONS, HAZMAT CHARGE			
						GG-C/E-O&M YARD FAC-PROPANE			

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CASH ACCOUNT: 635		111100		CASH													
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN									
INVOICE DTL DESC																	
										CHECK	358637	TOTAL:	1,233.96				
358638	05/11/2022	PRTD	7801 REDSIDE CONSTRUCTION	255048	03/30/2022	03/30/2022		05/08/22					1,761.97				
Invoice: 03/30/2022				1,761.97	73011768	548100	PW/PUMPOUT REPAIR O&M-C/E-PARKS-R&M										
										CHECK	358638	TOTAL:	1,761.97				
358639	05/11/2022	PRTD	601 SOUND REPROGRAPHICS	255075	89944	04/19/2022		05/08/22					120.12				
Invoice: 89944				120.12	72011321	531100	ENG/AARON QUITSLUND BUSINESS CARDS ENG - C/E ADMIN SUPPLIES										
Invoice: 90347				255198	90347	04/29/2022		05/08/22					9.45				
				9.45	71011321	531100	PW/RD VAC WARD AV NE EWING PW - C/E SUPPLIES										
										CHECK	358639	TOTAL:	129.57				
358640	05/11/2022	PRTD	8132 SPECTRA LABORATORIES	255049	22-02442	04/14/2022		05/08/22					23.00				
Invoice: 22-02442				23.00	73011897	54110000391	PW/TOTAL COLIFORM, E COLI TESTING LAB SVCS-PWY FAC										
Invoice: 22-02443				255051	22-02443	04/14/2022		05/08/22					23.00				
				23.00	73415345	54110000391	PW/TOTAL COLIFORM, E COLI TESTING LAB SVCS-WATER ROCKAWAY										
Invoice: 22-02444				255052	22-02444	04/14/2022		05/08/22					230.00				
				230.00	73411345	54110000391	PW/TOTAL COLIFORM, E COLI TESTING LAB SVCS-WATER										
Invoice: 22-02550				255099	22-02550	04/19/2022		05/08/22					69.00				
				69.00	73411345	54110000391	PW/FLUORIDE TESTING LAB SVCS-WATER										
Invoice: 22-02820				255273	22-02820	04/29/2022		05/08/22					69.00				
				69.00	73415345	54110000391	PW/FLUORIDE, MANGANESE, IRON TESTING LAB SVCS-WATER ROCKAWAY										
										CHECK	358640	TOTAL:	414.00				
358641	05/11/2022	PRTD	2467 STAPLES	255207	8066119500	04/30/2022		05/08/22					86.45				
Invoice: 8066119500				86.45	51011212	531100	POL/GUMMED ENVELOPES NOT! USE ORG 54025212										
										CHECK	358641	TOTAL:	86.45				

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CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635		111100	CASH				INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INVOICE DTL	DESC			
358642	05/11/2022	PRTD	7095 SUPERIOR SAW & SUPPL	255053	158657		04/12/2022		05/08/22	316.39
	Invoice: 158657						PW/SHARPEN SAW CHAINS X29			
				316.39	73111427 548100		O&M-ACCESS RDSIDE R&M			
							CHECK	358642	TOTAL:	316.39
358643	05/11/2022	PRTD	8243 TILZ	255162	101-73016		04/22/2022		05/08/22	182.50
	Invoice: 101-73016						TILZ TOPDRESSING MULCH			
				182.50	91011768 547900		GG-C/E-PARKS-GARBAGE			
	Invoice: 101-73070						04/22/2022		05/08/22	88.00
							YARD WASTE			
				88.00	91011768 547900		GG-C/E-PARKS-GARBAGE			
	Invoice: 101-73402						04/26/2022		05/08/22	33.00
							WOOD WASTE			
				33.00	91011768 547900		GG-C/E-PARKS-GARBAGE			
							CHECK	358643	TOTAL:	303.50
358644	05/11/2022	PRTD	6714 TOSHIBA FINANCIAL SE	255165	31510895		04/25/2022		05/08/22	277.69
	Invoice: 31510895						PW/COPIER LEASE			
				277.69	73637891 545000		RENTS & LEASES - OPERATING			
	Invoice: 31510896						04/25/2022		05/08/22	290.32
							POL/COPIER LEASE			
				290.32	51011211 545000		PD-C/E-ADMIN RENTS/LEASE			
							CHECK	358644	TOTAL:	568.01
358645	05/11/2022	PRTD	9136 WESTERN EQUIPMENT	255054	7222239-00		04/18/2022		05/08/22	356.42
	Invoice: 7222239-00						PW/AIR ELEMENT FILTER REPLACEMENT			
				356.42	73431835 531100		OFFICE SUPPLIES			
	Invoice: 7222681-00						04/27/2022		05/08/22	247.57
							PW/ELEMENT AIR FILTER, FILTER 3 MICRON			
				247.57	73431835 531100		OFFICE SUPPLIES			
	Invoice: 7224475-00						05/02/2022		05/08/22	-356.42
							PW/FILTER ELEMENT AIR, REPLACEMENT			
				-356.42	73431835 531100		OFFICE SUPPLIES			
							CHECK	358645	TOTAL:	247.57
358646	05/11/2022	PRTD	4139 UNITED RENTALS (NORT	255277	205053080-001		04/19/2022		05/08/22	824.50
	Invoice: 205053080-001						PW/SCISSOR LIFT RENTAL WWTP			
				824.50	73425358 545000		O&M-WWTP-RENTS			

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN				NET	
												INVOICE DTL DESC	
						CHECK	358646	TOTAL:				824.50	
358647	05/11/2022	PRTD	2190 UNITED PARCEL SERVIC	255184	000028Y3Y1162	04/16/2022		05/08/22				11.69	
Invoice: 000028Y3Y1162				11.69	91011215 542500	POL/SHIPPING							
				255211	000028Y3Y1172	04/23/2022		05/08/22				22.00	
Invoice: 000028Y3Y1172				22.00	91011215 542500	POL/SHIPPING							
						GG-C/E-PD-POSTAGE							
						CHECK	358647	TOTAL:				33.69	
358648	05/11/2022	PRTD	7522 US BANK	255219	2210016977	04/25/2022		05/08/22				40,742.81	
Invoice: 2210016977				37,363.64	91221135 77300000325	2022 LID 22 BOND: PRINC & INT							
				3,379.17	91221235 78300000325	GG-LID22 WW-PRIN REDEMPTION							
						GG-LID22 WW-INTEREST EXPENSE							
						CHECK	358648	TOTAL:				40,742.81	
358649	05/11/2022	PRTD	938 WA ST DEPT OF HEALTH	255278	734507-2022	05/02/2022		05/08/22				322.00	
Invoice: 734507-2022				322.00	73415345 549100	PW/2022 OPERATING PERMIT FEE, CERTIFICATION							
						DUES/SUBSCRIPTIONS							
						CHECK	358649	TOTAL:				322.00	
358650	05/11/2022	PRTD	4439 WA ST DEPT OF LABOR	255116	348915	04/14/2022		05/08/22				28.40	
Invoice: 348915				28.40	73011768 549100	PW/41024-10W CERTIFICATION FEE							
						O&M-C/E-PARKS-MISC							
						CHECK	358650	TOTAL:				28.40	
358651	05/11/2022	PRTD	952 WA ST PATROL	255220	I22006247	05/03/2022		05/08/22				66.25	
Invoice: I22006247				66.25	41654861 586100	FIN/BACKGROUND CHECKS							
						AGENCY DISBURSEMENTS							
						CHECK	358651	TOTAL:				66.25	
358652	05/11/2022	PRTD	9018 WTD EQUIPMENT	255101	P10753	04/18/2022		05/08/22				272.57	
Invoice: P10753				272.57	73111427 531100	PW/HYDRAULIC FILTER, FUEL FILTER							
						OFFICE SUPPLIES							
						CHECK	358652	TOTAL:				272.57	

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CITY OF BAINBRIDGE ISLAND
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NUMBER OF CHECKS 63 *** CASH ACCOUNT TOTAL *** 162,712.28

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	63	162,712.28

*** GRAND TOTAL *** 162,712.28

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CITY OF BAINBRIDGE ISLAND
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CLERK: jkines

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 5 72									
APP 631-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		1,744.97	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	05/11/2022	05/08/22	050522			CASH			162,712.28
						AP CASH DISBURSEMENTS JOURNAL			
APP 622-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		16,875.00	
						AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000	05/11/2022	05/08/22	050522			STREETS - ACCOUNTS PAYABLE		1,597.13	
						AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000	05/11/2022	05/08/22	050522			GENERAL - ACCOUNTS PAYABLE		67,398.53	
						AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		1,050.95	
						AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		6,555.22	
						AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		7,033.48	
						AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		1,599.48	
						AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		5,619.91	
						AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		842.00	
						AP CASH DISBURSEMENTS JOURNAL			
APP 104-213000	05/11/2022	05/08/22	050522			CIVIC IMPR - ACCOUNTS PAYABLE		9,000.00	
						AP CASH DISBURSEMENTS JOURNAL			
APP 901-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		2,652.80	
						AP CASH DISBURSEMENTS JOURNAL			
APP 203-213000	05/11/2022	05/08/22	050522			ACCOUNTS PAYABLE		40,742.81	
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								162,712.28	162,712.28
APP 631-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING		160,967.31	
APP 622-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			16,875.00
APP 101-130000	05/11/2022	05/08/22	050522			STREETS - DUE TO/FROM CLEARING			1,597.13
APP 001-130000	05/11/2022	05/08/22	050522			GENERAL - DUE TO/FROM CLEARING			67,398.53
APP 407-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			1,050.95
APP 401-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			6,555.22
APP 301-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			7,033.48
APP 403-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			1,599.48

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JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T 0B	DEBIT	CREDIT
APP 402-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			5,619.91
APP 650-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			842.00
APP 104-130000	05/11/2022	05/08/22	050522			CIVIC IMPR DUE TO/FROM CLEAR'G			9,000.00
APP 901-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			2,652.80
APP 203-130000	05/11/2022	05/08/22	050522			DUE TO/FROM CLEARING			40,742.81
	05/11/2022	05/08/22	050522						
SYSTEM GENERATED ENTRIES TOTAL								160,967.31	160,967.31
JOURNAL 2022/05/72 TOTAL								323,679.59	323,679.59

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 5	72	05/11/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	67,398.53	67,398.53
				FUND TOTAL	67,398.53	67,398.53
101 STREET FUND 101-130000 101-213000	2022 5	72	05/11/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	1,597.13	1,597.13
				FUND TOTAL	1,597.13	1,597.13
104 CIVIC IMPROVEMENT FUND 104-130000 104-213000	2022 5	72	05/11/2022	CIVIC IMPR DUE TO/FROM CLEAR'G CIVIC IMPR - ACCOUNTS PAYABLE	9,000.00	9,000.00
				FUND TOTAL	9,000.00	9,000.00
203 LID BOND FUND 203-130000 203-213000	2022 5	72	05/11/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	40,742.81	40,742.81
				FUND TOTAL	40,742.81	40,742.81
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 5	72	05/11/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	7,033.48	7,033.48
				FUND TOTAL	7,033.48	7,033.48
401 WATER OPERATING FUND 401-130000 401-213000	2022 5	72	05/11/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	6,555.22	6,555.22
				FUND TOTAL	6,555.22	6,555.22
402 SEWER OPERATING FUND 402-130000 402-213000	2022 5	72	05/11/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	5,619.91	5,619.91
				FUND TOTAL	5,619.91	5,619.91
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 5	72	05/11/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,599.48	1,599.48
				FUND TOTAL	1,599.48	1,599.48
407 BUILDING & DEVELOPMENT FUND	2022 5	72	05/11/2022			

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JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
	407-130000					DUE TO/FROM CLEARING		1,050.95
	407-213000					ACCOUNTS PAYABLE	1,050.95	
						FUND TOTAL	1,050.95	1,050.95
622	EXPENDABLE TRUST FUND	2022	5	72	05/11/2022			
	622-130000					DUE TO/FROM CLEARING		16,875.00
	622-213000					ACCOUNTS PAYABLE	16,875.00	
						FUND TOTAL	16,875.00	16,875.00
631	CLEARING FUND	2022	5	72	05/11/2022			
	631-130000					DUE TO/FROM CLEARING	160,967.31	
	631-213000					ACCOUNTS PAYABLE	1,744.97	
	635-111100					CASH		162,712.28
						FUND TOTAL	162,712.28	162,712.28
650	AGENCY FUND	2022	5	72	05/11/2022			
	650-130000					DUE TO/FROM CLEARING		842.00
	650-213000					ACCOUNTS PAYABLE	842.00	
						FUND TOTAL	842.00	842.00
901	CITY-WIDE REPORTING FUND	2022	5	72	05/11/2022			
	901-130000					DUE TO/FROM CLEARING		2,652.80
	901-213000					ACCOUNTS PAYABLE	2,652.80	
						FUND TOTAL	2,652.80	2,652.80

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		67,398.53
101	STREET FUND		1,597.13
104	CIVIC IMPROVEMENT FUND		9,000.00
203	LID BOND FUND		40,742.81
301	CAPITAL CONSTRUCTION FUND		7,033.48
401	WATER OPERATING FUND		6,555.22
402	SEWER OPERATING FUND		5,619.91
403	STORM & SURFACE WATER FUND		1,599.48
407	BUILDING & DEVELOPMENT FUND		1,050.95
622	EXPENDABLE TRUST FUND		16,875.00
631	CLEARING FUND	160,967.31	
650	AGENCY FUND		842.00
901	CITY-WIDE REPORTING FUND		2,652.80
TOTAL		160,967.31	160,967.31

** END OF REPORT - Generated by Jacob Kines **



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME:

AGENDA ITEM: Approve City Council Meeting Minutes

SUMMARY: Council will consider approval of meeting minutes.

AGENDA CATEGORY: Minutes

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve City Council meeting minutes.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:

Ongoing Cost:

One-Time Cost:

Included in Current Budget?

BACKGROUND:

ATTACHMENTS:

[Special City Council Meeting Minutes - Retreat, April 22, 2022.docx](#)

[Special City Council Meeting Minutes - Executive Session, April 26, 2022.docx](#)

[Regular City Council Meeting Minutes, April 26, 2022.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



SPECIAL CITY COUNCIL MEETING - RETREAT
FRIDAY, APRIL 22, 2022

Meeting Minutes

1) Welcome and Agenda Overview

Mayor Deets called the meeting to order at 8:11 a.m. in Council Chambers and on the Zoom webinar.

Mayor Deets and Councilmembers Moriwaki, Quitslund, and Schneider were present. Councilmember Hytopoulos arrived at 8:13 a.m., and Deputy Mayor Fantroy-Johnson arrived at 8:27 a.m. Councilmember Pollock was absent.

City Manager King, Deputy City Manager Schroer, Police Chief Clark, Public Works Director Wierzbicki, City Attorney Levan, and City Clerk Brown were present.

City Manager King introduced the facilitator, Marilynne Beard from MMB Consulting. She provided an overview of the day's agenda.

2) Team Building (Communication Styles)

Facilitator Beard introduced the topic. Council and staff took an assessment on communication styles and discussed the various styles and results of the assessment.

3) Break

Council adjourned for a break at 9:20 a.m. and returned at 9:33 a.m.

4) Staff / Council Relations

Facilitator Beard introduced the topic of staff / Council relations and provided a presentation. Council discussed the topic.

Council adjourned for a break at 10:53 p.m. and returned at 11:05 a.m.

5) Topics of General Interest

Council did not discuss this topic prior to the break for lunch due to the previous items running long.

6) Lunch

Council adjourned for lunch at 11:51 a.m. and returned at 12:20 p.m.

8) Discussion of Advisory Board and Commission and Resident Participation

Facilitator Beard introduced the topic, and Council discussed advisory boards and resident participation.

7) Discussion of Council's Approach and Any Needs Regarding City Council Meetings, Staff Reports, Information, Meeting Structure, and Frequency

Facilitator Beard introduced the topic, and Council discussion followed.

9) Recap of Retreat Outcomes and Follow-Up Items

City Manager King provided a recap of the retreat.

10) Adjourn

Mayor Deets adjourned the meeting at 1:43 p.m.

Joe Deets, Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

SPECIAL CITY COUNCIL MEETING
EXECUTIVE SESSION
TUESDAY, APRIL 26, 2022

Meeting Minutes

1) CALL TO ORDER/ROLL CALL

Mayor Deets called the meeting to order at 5:03 p.m. in Council Chambers and on the Zoom webinar.

Mayor Deets, Deputy Mayor Fantroy-Johnson, and Councilmembers Hytopoulos, Moriwaki, and Quitslund were present.

Councilmember Moriwaki moved and Councilmember Quitslund seconded to excuse Councilmember Schneider's absence. The motion passed unanimously, 5-0.

Councilmember Moriwaki moved and Councilmember Hytopoulos seconded not to excuse Councilmember Pollock's absence. The motion passed unanimously, 5-0.

2) EXECUTIVE SESSION

- 2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
[Cover Page](#)

Mayor Deets adjourned the meeting to an executive session pursuant to RCW 42.30.110(1)(i).

Council returned from executive session at 6:01 p.m.

3) ADJOURNMENT

Mayor Deets adjourned the meeting at 6:02 p.m.

Joe Deets, Mayor

Christine Brown, MMC, City Clerk



CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, April 26, 2022

MEETING MINUTES

1) [CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE](#)

Mayor Deets called the meeting to order at 6:04 p.m. in Council Chambers and on the Zoom webinar platform.

City Clerk Brown took roll call. Mayor Deets, Deputy Mayor Fantroy-Johnson, and Councilmembers Hytopoulos, Moriwaki, Quitslund, and Pollock were present. Councilmember Schneider was absent and excused.

Mayor Deets led the Pledge of Allegiance and read the land acknowledgment.

2) [APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE](#)

City Manager King asked to pull agenda item 9.B and move it to the May 10, 2022, meeting due to a staff scheduling conflict. Councilmember Quitslund moved and Councilmember Pollock seconded to approve the agenda as amended. The motion carried unanimously, 6-0. Deputy Mayor Fantroy-Johnson said she had a conflict of interest with agenda item 8.A and will recuse herself.

3) [PRESENTATION\(S\)](#)

3.A [Proclamation Recognizing April 29, 2022, as "Arbor Day"](#)

[Cover Page](#)

[Arbor Day Proclamation 2022.docx](#)

Deputy Mayor Fantroy-Johnson read the proclamation. City Arborist Morris introduced herself and accepted the proclamation.

4) [PUBLIC COMMENT](#)

4.A [Instructions for Providing Public Comment](#)

[Cover Page](#)

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

Joe Morris commented on the Bethany Lutheran project.

Fred McGinnis spoke about his proposed plan for the Police/Court facility.

Jim Halbrook spoke about the Police/Court Facility project and the Bethany Lutheran Church proposal.

Jason Wilkinson spoke about affordable housing.

Talis Abolis spoke against the Bethany Lutheran Church proposal.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda
[Cover Page](#)

Councilmember Pollock asked to pull agenda item 5.I.

MOTION: I move to approve the Consent Agenda as amended.

Moriwaki/ Quitslund: The motion carried unanimously, 6 - 0.

AYES: Joe Deets, Kirsten Hytopoulos, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: None

ABSENT: Leslie Schneider

ABSTAIN: None

5.B Approve Accounts Payable and Payroll

[Cover Page](#)

[Council Report PR 4-20-22.pdf](#)

[AP Report to Council of Cash Disbursements 04-27-22.pdf](#)

5.C Approve City Council Meeting Minutes

[Cover Page](#)

[Special City Council Meeting Minutes, April 12, 2022.docx](#)

[Regular City Council Meeting Minutes, April 12, 2022.docx](#)

5.D Approve a Budget Amendment for Construction of the City Farm Trail (\$26,000.00) - Public Works

[Cover Page](#)

[City Farm Trail Concept- Lovgreen to Day.pdf](#)

5.E Accept Donation and Approve a Budget Amendment for the Implementation of Dana's Trail, and Direct the City Manager to Execute a Related Memorandum of Understanding (\$60,000.00) - Public Works

[Cover Page](#)
[SW Ltr to COBI re Dana's Trail Grant Final 041922.pdf](#)
[Dana's Trail Concept Map.pdf](#)

5.F Accept Donation of Two Sound to Olympics Trail Bench Shelters from the Bainbridge Island Parks Foundation, and Authorize the City Manager to Execute a Related Donation Agreement - Public Works

[Cover Page](#)
[Donation Agreement - STO Shelters Parks Foundation.docx](#)
[Attachment A.pdf](#)
[Attachment B.pdf](#)

5.G Award the 2022 Road Striping Project to the Apparent Low Bidder, Stripe Rite, Inc., and Authorize the City Manager to Execute an Associated Construction Contract (\$177,936.94) - Public Works

[Cover Page](#)
[2022 SWR Contract Road Striping.docx](#)
[2022 Road Striping Bid Form.docx](#)

5.H Review First Quarter 2022 Workplan Document - Executive

[Cover Page](#)
[2022_Q1_Memo_for CC 04262022](#)
[2022 Workplan - Q1 project list for 04262022](#)
[2022 Workplan - project timeline](#)

5.J Consider Interlocal Agreement with the Bainbridge Island Metropolitan Park and Recreation District in Preparation for a New Sail Float Attached to the City Dock - Public Works

[Cover Page](#)
[ILA for Relocation of Sailing Float.docx](#)

5.K Consider Resolution No. 2022-18 to Set a Public Hearing Date to Consider Vacation of Portions of Ward Avenue NE and NE Ewing Street - Public Works

[Cover Page](#)
[Resolution No. 2022-18 Setting Public Hearing for Ward Ave NE NE Ewing Road Vacation.docx](#)
[Resolution No. 2022-18 EXHIBIT A.docx](#)
[Ward Ave NE NE Ewing Road Vacation Staff Report.docx](#)
[Ward Ave NE NE Ewing Comments.pdf](#)

5.L Cancel the May 3, 2022, City Council Study Session

[Cover Page](#)

ITEM REMOVED FROM THE CONSENT AGENDA

5.I [Acknowledge Conferral With Bainbridge Island Land Trust To Acquire the 45 Acre Rockaway Bluff Preserve and Authorize the City Manager to Provide a Letter of Support Cover Page](#)
[City of Bainbridge Island Council Member RBP Conferral FINAL.pdf](#)
[Rockaway Bluff Preserve RCO Grant Letter of Support City of Bainbridge Island 04272022.pdf](#)

Councilmember Pollock noted that he pulled this item to highlight it and spoke in favor of the acquisition.

MOTION: I move to acknowledge conferral with Bainbridge Island Land Trust to acquire the 45-acre Rockaway Bluff Preserve request and direct the City Manager to provide a letter of support.

Moriwaki/Pollock: The motion carried unanimously, 6 - 0.

AYES: Joe Deets, Kirsten Hytopoulos, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki
NOES: None
ABSENT: Leslie Schneider
ABSTAIN: None

6) [COUNCIL ANNOUNCEMENTS](#)

Deputy Mayor Fantroy-Johnson mentioned she will participate in a charity fashion show at the Bainbridge Island Museum of Art (BIMA) on May 6, 2022, at 5:30 p.m. She also mentioned an Ice Cream Social at the Senior Center on May 15, 2022, and the Government Alliance on Race and Equity (GARE) conference in Portland last week.

Councilmember Moriwaki mentioned attending the GARE conference.

Councilmember Quitslund mentioned a workshop on tax increment financing sponsored by the Puget Sound Regional Council (PSRC). He mentioned the need to bring equity to the Affordable Housing process.

Mayor Deets mentioned the GARE conference, the Council retreat, and his office hours.

7) [CITY MANAGER'S REPORT](#)

7.A [City Manager's Report](#)
[Cover Page](#)
[Climate Action Plan Status Update Memo - Quarter 1 2022.docx](#)

City Manager King provided an update on the Climate Action Plan and public outreach for the waste reduction ordinance.

8) PUBLIC HEARING(S)

8.A Hold Public Hearing regarding Ordinance No. 2022-09 relating to Small Wireless Facilities and Adopt Ordinance No. 2022-09 - Executive/Planning

[Cover Page](#)

[Ordinance No. 2022-09 Small Wireless Code Revisions - Public Hearing Draft](#)

[Ordinance No. 2022-09 Small Wireless Code Revisions - Public Hearing Draft - Additional Text Not Included](#)

[City Attorney Memo to Planning Commission - Ordinance No. 2022-09 - Small Wireless Facilities](#)

[Small Wireless Code Presentation \(for Council 4-12-22\)](#)

[\[For Background\] Planning Commission Minutes - August 13, 2020](#)

[\[For Background\] Draft Small Wireless Code Revisions Memo from Daniel Kenny 061920](#)

Deputy Mayor Fantroy-Johnson recused herself and left the meeting at 6:47 p.m. City Manager King introduced the agenda item.

Daniel Kenny from Ogden Murphy Wallace joined the meeting remotely.

Mayor Deets opened the public hearing at 7:01 p.m.

Public Comment

Lisa Macchio spoke in favor of the Planning Commission's recommendation and asked to return the ordinance to the Planning Commission for further review.

Cindy Anderson asked to send the ordinance back to the Planning Commission.

Fred McGinnis asked for a response to his earlier proposal.

Mayor Deets closed the public hearing at 7:07 p.m.

Council discussed the two versions of the ordinance.

MOTION: I move to adopt Ordinance No. 2022-09, which is the version that does include the additional text highlighted in gray as recommended by the Planning Commission.

Hytopoulos/Pollock: The motion carried unanimously, 6 – 0.

AYES: Joe Deets, Kirsten Hytopoulos, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: None

ABSENT: Leslie Schneider

ABSTAIN: None

9) REGULAR BUSINESS

9.A Public Safety Quarterly Report

[Cover Page](#)

[2022-04-26 Public Safety Report to Council Full Slideshow.pdf](#)

City Manager King introduced the agenda item. Police Chief Clark provided a presentation with the quarterly report and addressed Council's questions.

9.B Consider Adopting Resolution No. 2022-15 Related to the Puget Sound Energy Green Power Program, Authorizing the City Manager to Execute a New Green Energy Services Agreement with Puget Sound Energy, Inc., and Authorizing the City Manager to Terminate Any Existing Similar Agreement (\$20,000/year) - Executive

[Cover Page](#)

[Resolution 2022-15 Relating to the Purchase of Designated One Hundred Percent Green Power.docx](#)

This item was postponed to the May 10, 2022, City Council meeting due to a staff scheduling conflict.

9.C Cost Share Proposal from the Washington State Department of Transportation Related to the Adas Will Round About Tree Impact

[Cover Page](#)

[OC22-002 XL6101 Large Tree Proposal.pdf](#)

City Manager King introduced the agenda item, and Council discussed the proposal.

MOTION: I make a motion to provide direction with regard to entering into a cost sharing agreement with the Washington State Department of Transportation to allow the preservation of a large Douglas fir tree at the SR 305 Ada Will Roundabout Project.

Fantroy-Johnson/Pollock: The motion carried unanimously, 6 – 0.

AYES: Joe Deets, Kirsten Hytopoulos, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: None

ABSENT: Leslie Schneider

ABSTAIN: None

9.D Consider Recommendation to Revise the Governance Manual regarding Race Equity Advisory Committee Council Liaisons' Duties

[Cover Page](#)

[Suggested Revisions to Governance Manual 052521 - Liaison - only revised section](#)

Deputy City Manager Schroer introduced the agenda item, and Council discussed the proposed revision.

MOTION: I would like to move that we will amend the Governance Manual to include that partial phrase [guidance on navigating the City's process].

Hytopoulos/Moriwaki: The motion carried unanimously, 6 – 0.

AYES: Joe Deets, Kirsten Hytopoulos, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: None

ABSENT: Leslie Schneider

ABSTAIN: None

MOTION: I make a motion that the staff and myself will work toward some language that will be included in the Governance Manual at a later date.

Fantroy-Johnson/Pollock: The motion carried unanimously, 6 – 0.

AYES: Joe Deets, Kirsten Hytopoulos, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: None

ABSENT: Leslie Schneider

ABSTAIN: None

9.E Consider Recommendation from Joint Council and Ethics Board Subcommittee Regarding Anonymity
[Cover Page](#)
[Council-Ethics Board Subcommittee Recommendation re Anonymity \(March 2022\)](#)

City Manager King introduced the agenda item.

MOTION: I make a motion that we approve the recommendation from the Joint Council and the Ethics Board Subcommittee regarding anonymity.

Fantroy-Johnson/Pollock: The motion carried unanimously, 6 – 0.

AYES: Joe Deets, Kirsten Hytopoulos, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: None

ABSENT: Leslie Schneider

ABSTAIN: None

10) COMMUNICATIONS

10.A **Receive Planning Commission's April 14, 2022, Action on Draft Ordinance No. 2022-02 to Implement an Increased Density Bonus for Affordable Housing Development on Property Owned by Religious Organizations - Planning**

[Cover Page](#)

[Planning Commission Recorded Motion Ord 2022-02.pdf](#)

[Ordinance No. 2022-02 \(formerly 2021-38\) Relating to Affordable Housing on Religious Properties.pdf](#)

[Ordinance No. 2022-02 Exhibit A.pdf](#)

City Manager King introduced the agenda item. He noted that no action is proposed or required by the City Council at this time.

11) **ADJOURNMENT**

Mayor Deets adjourned the meeting at 8:42 p.m.

Joe Deets, Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Approve Ordinance No. 2022-08 Relating to 2022 1st Budget Amendment and Updated Capital Improvement Plan Amendments - Finance,

SUMMARY: This agenda item is for the City Council to consider amendments to the City's 2022 budget and update to the Capital Improvement Plan. Included with this item is a consolidated ordinance capturing decisions which have been made previously by the Council and new amendments for consideration for the first set of 2022 budget amendments.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION: Approve Ordinance No. 2022-08, amending the City's 2022 modified budget and the 2022 update to the 2021-2026 Capital Improvement Plan.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	\$2,795,587
Ongoing Cost:	0.00
One-Time Cost:	\$2,795,587
Included in Current Budget?	No

BACKGROUND: Please see the attached transmittal memo for a detailed overview of all requested items. Please see Exhibit A, attached and incorporated into this ordinance by reference, for the revised 2022 budget summary by fund. Please see attached Exhibit B for more details explaining the charges incorporated in Exhibit A.

ATTACHMENTS:

[2022 First Budget Amendment Memo Final.docx](#)

[Ordinance No. 2022-08 - 1st Budget Amendment and CIP Amendments.docx](#)

[Ordinance No. 2022 08 Exhibit A - Total Expenditures by Fund.docx](#)

[Ord 2022-08 Exhibit B - Expenditure by Item.pdf](#)

FISCAL DETAILS: General Fund appropriation authority increase equals \$607,000,
Street Fund appropriation authority increase equals \$86,000
Civic Improvement Fund appropriation authority increase equals \$100,000,
Transportation Benefit Fund appropriation authority increase equals \$400,000,
Capital Construction Fund appropriation authority equals \$1,222,000,
Water Fund appropriation authority increase equals \$115,000,
Sewer Fund appropriation authority increase equals \$166,587,
Stormwater Fund appropriation authority increase equals \$84,000, and
Equipment Rental & Revolving Fund appropriation authority increase equals \$15,000.

Fund Name(s):

Coding:



Finance and Administrative Services Department
Memorandum

Date: May 10, 2022
To: City Council
Blair King, City Manager
From: Kim Dunscombe, Budget Manager
Subject: 1st Budget Amendment of 2022

The Finance and Administrative Services Department brings budget adjustments to Council for consideration on a regular basis. Attached for Council's consideration is an ordinance with the first of three 2022 budget amendment ordinances planned for the year. The proposed ordinance also includes an amendment to the 2021-2026 Capital Improvement Plan (CIP). The following 21 budget amendments are proposed:

Capital Requests – 8 items, \$1,297,000

- Madison Avenue Sidewalk Improvement: \$130,000: In August 2021, City Council supported expanding the scope of this project. The expanded scope included creating cost efficiencies through combining three capital projects and the potential of adding a separated bike facility on both sides of one or more segments of the Madison Avenue corridor between Winslow Way and SR305.
 - o Change existing project to a new total budget of \$2,240,000
 - o Supporting Fund – Real Estate Excise Tax (REET) Fund
- Eagle Harbor Phase 1: \$250,000 Increase – Capital Construction Fund: Scope of this project has been discussed over several Council meetings. Council ultimately decided to build a facility on both sides of the road. Additionally, the Sustainable Transportation Plan (STP) identifies a portion of this corridor as a key segment of the “Connection Centers” project that would connect all the Island Centers with an all-ages-and-abilities facilities. This budget amendment, which was approved at the March 8th Regular Business Meeting, will allow staff to hire a consultant to perform a topographic survey of the corridor and identify design options and necessary right-of-way acquisition to accommodate these changes.
 - o Change existing project to a new total budget of \$1,142,000
 - o Supporting Fund - Real Estate Excise Tax (REET) Fund
- Sportsman Club and New Brooklyn Intersection Improvements: \$532,000 Increase – Capital Construction Fund: This project first went out for bid August 2021. The lowest bid was

\$1,236,236. Since that time, staff made minor adjustments to the design to coordinate with adjacent STP project recommendations and then went for bid again February 2022. Low bidder came in at \$1,114,625. A budget amendment was approved when the contract was approved by Council at the March 8th Regular Business Meeting.

- o Change existing project to a new total budget of \$1,760,000
 - o Supporting Fund – REET Fund
- Sound to Olympics Trail Long-Range Plan: \$215,000 Increase – Capital Construction Fund: The Bainbridge Island Parks Foundation and the Bainbridge Island Metropolitan Parks and Recreation District have agreed to donate \$50,000 and \$25,000 respectively to match the City's \$140,000 contribution supporting a partnership effort to develop a long-range plan for the Sound to Olympics Trail, and a preliminary design for the next northbound segment of the trail between the Sakai Pond Trail and Madison Avenue. This item was approved at the April 12th Regular Business Meeting.
 - o Create new project with a total budget of \$215,000
 - o Supporting Fund – Transportation Benefit Fund (\$140,000)
- Bainbridge Island Senior Community Center: \$70,000 – Capital Construction Fund: In 2021 Bainbridge Island Senior Community Center renovation project was added to the CIP. The project includes a suite of repair and maintenance upgrades to improve efficiency and use of space. Since renovations began, staff noted a partial roof replacement is required. This budget amendment is to support that work.
 - o Change existing project to a new total budget of \$568,000
 - o Supporting Fund – REET Fund
- Electric Car Charging Station: \$25,000 Increase – Capital Construction Fund – In coordination with the City's goal of reducing greenhouse gas emissions in City operations, the City is purchasing an electric vehicle for the police department. The City is currently in the process of developing an electric vehicle (EV) purchasing and charging infrastructure program. As a start to the program, the City needs to install one charging station at the Public Works Yard.
 - o Create new project with a total budget of \$25,000
 - o Supporting Fund - General Fund
- Ferncliff and Casey Street Water main extension: \$60,000 Increase – Water Fund – The project proposes to build approximately 1,800 linear feet of new water main to serve the neighborhoods along Ferncliff Avenue and Casey Street. At the April 12, 2022 Regular Business Meeting, Council approved staff to execute loan agreement from the Washington State Drinking Water Revolving Fund in the amount of \$792,079 as well as a \$60,000 budget amendment request. This budget amendment is required in 2022 to start work on the project.
 - o Create new project with a total budget of \$60,000
 - o Supporting Fund – Water Fund
- Police Boat Trailer: \$15,000 Increase – Equipment Rental and Revolving Fund (ER&R) – Replacement of the 2007 King Boat Trailer was included in the 2021 – 2026 Capital Improvement Plan. The boat trailer is entirely made of galvanized steel. The price of steel has increased at a rate that was unforeseen when the budget was developed.
 - o Change existing project to a new total budget of \$49,000
 - o Supporting Fund - ER&R

Operating Requests – 11 items, \$1,152,888

- Housing Action Plan (HAP): \$57,000 Increase – General Fund – In 2021 the City embarked on a plan to develop a Housing Action Plan. In February 2022, the City was awarded a \$100,000 grant

from the Washington State Department of Commerce to fund this work. On March 8, 2022 Council authorized a contract with ECONorthwest in the amount of \$142,385 along with a budget amendment of \$57,000.

- Disaster HUB Supplies and Storage: \$300,000 Increase – General Fund – The City's emergency preparedness program includes establishing hubs to provide services to Island residents and visitors in times of inclement weather, natural disasters, or other emergencies. With the decision to provide significant funding for solar panels and batteries at selected hub locations with American Rescue Plan Act (ARPA) funding, ensuring that the hubs will be adequately supplied has become a priority. A funding request of \$20,000 for each of the 15 hubs will provide the following:
 - o Storage unit (trailer or connex box) - \$10,000
 - o Water (UOU – 1 pallet, 250 gal.) - \$500
 - o Administration and Sanitation supplies (record keeping tools, white boards, restroom and sanitation supplies, cots etc.) - \$2,000
 - o Medical supplies (trauma bag, general purpose medical bag and supplies to treat 200 casualties) - \$7,500
- City Farm Trail: \$26,000 Increase – Street Fund – As part of an Interlocal Agreement (ILA) with the Bainbridge Island Metropolitan Park and Recreation District (BIMPRD) and a key non-motorized route identified in the City's Sustainable Transportation Plan, staff requested a \$26,000 budget amendment to construct a trail that connects NE Lovgreen Road to Day Road in an existing right-of-way along the west side of the City-owned farm properties. The budget amendment request was approved April 26, 2022 Regular Business meeting through the consent agenda.
- Dana's Trail: \$60,000 Increase – Street Fund – Squeaky Wheels, a non-profit 501c3 organization supporting cycling on Bainbridge Island, offered a \$30,000 grant toward the completion of improvements to the section of public trail between Madison Ave and New Brooklyn. Improvements include a mid-block crossing on Madison Ave, sidewalk, striping, signage, and trail improvements. Dana's Trail is identified as a key route in the City's Sustainable Transportation Plan.
- Lodging Tax Advisory Committee contract awards: \$100,000 Increase – Civic Improvement Fund – The 2021-2022 Adopted Budget budgeted for distributions up to \$250,000 in 2022. This expenditure was based on forecasted revenue we expected to be severely impacted by COVID-19 restrictions. 2020 revenue was \$100,000 higher than forecasted and 2021 revenue was \$55,000 higher than forecasted. This increase in revenue allowed for greater distributions in 2022. This was approved at the December 14, 2021 Regular Business Meeting. The increased budget will allow the City to fully fund all awards to 2022 LTAC recipients.
- Operating Transfer to support the Annual Street Maintenance Program: \$400,000 Increase – Transportation Benefit Fund – Late fall of 2020, Washington State Supreme Court struck down Initiative 976 as unconstitutional. The 2021-2022 Proposed Budget was developed when this ruling was still unknown. Therefore, staff planned for the revenue to drop and did not include the typical level of support the Transportation Benefit Fund provides the Street Fund for the Annual Street Maintenance program which is \$400,000.
- Temporary administrative staff: \$10,000 Increase – Water Fund – Staff has identified several inefficient and onerous administrative processes which need to be refined. This budget amendment would allow for much needed process improvements.
- Fletcher Bay Pump House Roof and Siding Repair: \$45,000 Increase – Water Fund - This project includes the replacement of the roof, insulation, siding and associated electrical work for the

Fletcher Bay pump house, which needs immediate repair. The damage was identified during the implementation of the recent chlorine generator replacement project and is needed to protect critical water system infrastructure.

- Wastewater Treatment Plant (WWTP) capacity upgrades: \$70,888 Increase – Sewer Fund – As presented in October 2021, the City's Winslow WWTP has reached the design capacity and needs to be upgraded to handle future wastewater flows. The first of a three-step process is to conduct a condition analysis and implement any immediate optimization of current processes. The contract with Tetra Tech in the amount of \$170,888, along with a budget amendment of \$70,888 was approved by Council at the February 22nd Regular Business Meeting.
- Manzanita Watershed Study: \$36,000 Increase – SSWM Fund - In 2020 the city was granted \$200,000 by the Department of Ecology (Ecology) to complete a Near Term Action (NTA) identified in the state's Action Agenda for Puget Sound recovery. Funding this NTA has resulted in the Watershed Assessment of Manzanita, a comprehensive assessment of hydrologic deficiencies in the Manzanita watershed and strategies to correct them. In 2021 Ecology offered the city an extra \$36,000 to expand the scope of the NTA. Specifically, the extra funds will allow the city to process development data and forecast funds associated with stormwater mitigation to plan for future stormwater projects. In addition, the city's consultant will develop a framework for an innovative funding program to accelerate ecosystem restoration in areas that can benefit from it the most. Some of the extra funds will also pay for geotechnical drilling needed to inform design work of 2 new regional stormwater retrofit projects. This was approved at the June 8, 2021 Regular Business Meeting.
- Engineering Intern for SSWM: \$48,000 Increase – SSWM Fund – Staff has identified a need for SSWM engineering interns. Funds will enable two engineering interns, with GIS and/or stormwater field experience, to support reduction of the backlog in stormwater system mapping deficiencies. This effort both meets National Pollutants Discharge Elimination System (NPDES) Phase II stormwater permit requirements as delineated by Department of Ecology and aligns with GIS/asset management tasks in the recently awarded professional services agreement to generate an Island Wide Stormwater System Plan which was a Council budget add in the 2021-2022 Adopted Budget.

American Rescue Plan Act (ARPA) Funded Projects – 2 items, \$345,699

- Projects funded by ARPA – In 2021 City staff and Council went through a lengthy process to develop a list of eligible ARPA projects. Six projects were identified, they are as follows: affordable housing project on Wyatt & Madison, sustainable transportation plan, affordable housing capital project, wastewater beneficial reuse, solar panels/batteries at emergency hubs, and human services funding increase. Budget to spend those funds will be requested when the projects are ready to start. Two projects below are ready to begin. A cash transfer will be made from the ARPA Fund to the fund specified where project expenses will be booked.
 - o Solar panels and batteries at emergency hubs: \$250,000 to be spent out of the General Fund.
 - o Wastewater beneficial reuse: \$95,699 of the \$1 million authorized to be spent out of the Sewer Fund.

Thank you for your consideration of these requests.

ORDINANCE NO. 2022-08

AN ORDINANCE of the City of Bainbridge Island, Washington, amending the 2021-2022 biennial budget and associated provisions of the 2022 Update of the 2021-2026 Capital Improvement Plan and providing for uses not foreseen at the time the budget was adopted.

WHEREAS, on November 24, 2020, the City Council adopted the 2021-2022 biennial budget via Ordinance No. 2020-31 and subsequently amended the budget; and

WHEREAS, on October 26, 2021, the City Council adopted a modified budget for 2022 via Ordinance No. 2021-27; and

WHEREAS, on December 14, 2021, the City Council adopted the modifications to the 2022 Update of the 2021 – 2026 Capital Improvement Plan via Ordinance No. 2021-37; and

WHEREAS, on February 22, 2022, the City Council adopted funding for carryover items for work funded in 2021 but to be performed in 2022 via Ordinance No. 2022-03; and

WHEREAS, on April 12, 2022, the City Council adopted funding for purchase of Islander Residents Association bonus floor area ratio in 2022 via Ordinance No. 2022-06; and

WHEREAS, a number of situations have occurred during 2022 which require the City to expend money on items, projects, and categories not included in the modified 2022 budget and to adjust the 2022 Update of the 2021-2026 Capital Improvement Plan accordingly.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 2022-06 and the 2022 budget are amended as shown on the attached Exhibit A, which is hereby incorporated fully into this ordinance.

Section 2. Attached hereto as Exhibit B (to the 2022 Revised Budget), and as hereby incorporated fully into this ordinance, are the totals of budgeted expenditures for each separate fund and the aggregate totals for all such funds combined in summary form for the revised budget.

Section 3. In that some of the budget expenditures that are the subject of this ordinance directly relate to the City's 2022 Update of the 2021-2026 Capital Improvement Plan, the 2021-2026 Capital Improvement Plan is hereby correspondingly amended as to the related expenditures that are the subject of this ordinance, as described and shown in the attached Exhibit B and included in total expenditures as shown in Exhibit A.

Section 4. The City's Finance Director is authorized and directed by this ordinance to make the necessary changes to the 2022 biennial budget and the 2022 Update of the 2021-2026 Capital Improvement Plan. The Finance Director is further directed to make sufficient interfund

equity transfers from the appropriate funds to cover the added amounts authorized by this ordinance.

Section 5. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 6. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this ____ day of _____ 2022.

APPROVED by the Mayor this ____ day of _____ 2022.

Joe Deets, Mayor

ATTEST / AUTHENTICATE:

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	April XX, 2022
PASSED BY THE CITY COUNCIL:	_____, 2022
PUBLISHED:	_____, 2022
EFFECTIVE DATE:	_____, 2022
ORDINANCE NO:	2022-08

Attached: Exhibit A
 Exhibit B

CITY OF BAINBRIDGE ISLAND – 2022 REVISED BUDGET
SUMMARY BY FUND

Exhibit A
ORDINANCE NO. 2022-08

CITY FUNDS		2022 EXPENDITURES
001	GENERAL FUND	23,578,400 24,210,400
101	STREET FUND	3,408,509 3,494,509
103	REAL ESTATE EXCISE TAX FUND	3,279,151 4,372,151
104	CIVIC IMPROVEMENT FUND	337,062 437,062
108	AFFORDABLE HOUSING FUND	109,500
171	TRANSPORTATION BENEFIT FUND	100,000 640,000
173	TRANSPORTATION IMPACT FEE FUND	-
199	AMERICAN RESCUE PLAN ACT FUNG	0.00 345,699
201	GO BOND FUND	1,554,535
203	LID BOND FUND	40,780
301	CAPITAL CONSTRUCTION FUND	3,162,590 6,755,717
401	WATER FUND	2,546,120 4,815,726
402	SEWER FUND	6,053,643 8,445,979
403	STORM & SURFACE WATER FUND	2,617,339 3,091,984
407	BUILDING & DEVELOPMENT FUND	3,600,267
501	EQUIPMENT RENTAL & REVOLVING FUND	785,015 800,015
	TOTAL EXPENDITURES	51,172,911 62,714,324

Exhibit B to Ordinance No. 2022-08

2022 BUDGET AMENDMENTS

Presented to City Council

Approved on May ____, 2022

SUBJECT	DESCRIPTION	FUND / Department	Change amount requested	Change to Appropriation	On-going
Housing Action Plan	This item increases appropriation authority and amends the 2022 budget for a professional services agreement with ECONorthwest for development of a Housing Action Plan (HAP). <i>Approved at March 8, 2022 Regular Business Meeting</i>	General Fund / Planning & Community Development	\$ 57,000	Increase	No
Disaster Hub Solar Panels	This item increases appropriation authority and amends the 2022 budget for purchase and installation of solar panels at the City's disaster Hub's. This project is funded with American Rescue Plan Act (ARPA) revenue. <i>Approved at September 28, 2021 Regular Business Meeting</i>	General Fund / Executive	\$ 250,000	Increase	No
Disaster Hubs supplies and storage	This item increases appropriation authority and amends the 2022 budget to provide various supplies and storage to the City's 15 disaster hubs around the Island.	General Fund / Executive	\$ 300,000	Increase	No
TOTAL GENERAL FUND EXPENDITURE INCREASE			\$ 607,000		
City Farm Trail	This item increases appropriation authority and amends the 2022 budget to support construction of the City Farm Trail that will connect NE Lovgreen Road to Day Road. <i>Approved at April 26, 2022 Regular Business Meeting</i>	General Fund / Public Works	\$ 26,000	Increase	No
Dana's Trail	This item increases appropriation authority and amends the 2022 budget to support the completion of improvements to the section of the public trail between Madison Ave and New Brooklyn. <i>Approved at April 26, 2022 Regular Business Meeting</i>	Capital Construction Fund / Public Works	\$ 60,000	Increase	No
TOTAL STREET FUND EXPENDITURE INCREASE			\$ 86,000		
Lodging Tax Advisory Committee 2022 Funding	This item increases appropriation authority and amends the 2022 budget to execute the associated funding agreements with recipient organizations. <i>Approved at December 14, 2021 Regular Business Meeting</i>	Civic Improvement Fund / Executive	\$ 100,000	Increase	No
TOTAL CIVIC IMPROVEMENT FUND EXPENDITURE INCREASE			\$ 100,000		
Operating transfer for the Annual Street Program	This item increases appropriation authority and amends the 2022 budget to allow for an operating transfer from the Transportation Benefit Fund to the Street Fund in support of the annual street maintenance program.	Transportation Benefit Fund / Public Works	\$ 400,000	Increase	Yes
TOTAL TRANSPORTATION BENEFIT FUND EXPENDITURE INCREASE			\$ 400,000		
Madison Ave Sidewalk Improvements	This item increases appropriation authority and amends the 2022 budget and 2021-2026 CIP to complete field survey work and schematic design of the project due to expanded scope as <u>approved by Council</u> . <i>Approved at December 14, 2021 Regular Business Meeting</i>	Capital Construction Fund / Public Works	\$ 130,000	Increase	No
Eagle Harbor Phase 1 budget amendment	This item increases appropriation authority and amends the 2022 budget and 2021-2026 CIP for an increase in professional services to support survey, right-of-way acquisition, and design work for the Eagle Harbor Phase 1 Non-Motorized Project. <i>Approved at March 8, 2022 Regular Business Meeting</i>	Capital Construction Fund / Public Works	\$ 250,000	Increase	No

SUBJECT	DESCRIPTION	FUND / Department	Change amount requested	Change to Appropriation	On-going
Sportsman Club New Brooklyn	This item increases appropriation authority and amends the 2022 budget and 2021-2026 CIP for the Sportsman Club New Brooklyn intersection improvements project contract award to Sound Pacific Construction. <i>Approved at March 8, 2022 Regular Business Meeting</i>	Capital Construction Fund / Public Works	\$ 532,000	Increase	No
Sound to Olympics (STO) Trail Long-range Plan	This item increases appropriation authority and amends the 2022 budget and 2021-2026 CIP for the development of a long-range plan of the STO Trail. <i>Approved at April 12, 2022 Regular Business Meeting</i>	Capital Construction Fund / Public Works	\$ 215,000	Increase	No
Bainbridge Island Senior Community Center	This item increases appropriation authority and amends the 2022 budget and 2021-2026 CIP to support a partial roof replacement.	Capital Construction Fund / Public Works	\$ 70,000	Increase	No
Electric Car Charging Station	This item increases appropriation authority and amends the 2022 budget and 2021-2026 CIP to purchase and install an electric car charging station at the Public Works Yard.	Capital Construction Fund / Public Works	\$ 25,000	Increase	No
	TOTAL CAPITAL CONSTRUCTION FUND EXPENDITURE INCREASE		\$ 1,222,000		
Administrative staff	This item increases appropriation authority and amends the 2022 budget for additional support related to water fund administration process improvements.	Water Fund / Public Works	\$ 10,000	Increase	No
Fletcher Bay Pump House Roof and Siding Repair	This item increases appropriation authority and amends the 2022 budget for the replacement of the roof, insulation and siding of the Fletcher Bay pump house.	Water Fund / Public Works	\$ 45,000	Increase	No
Ferncliff/Casey Street extension project	This item increases appropriation authority and amends the 2022 budget and 2021-2026 CIP to support the Ferncliff/Casey Street Water Main extension project for preliminary design and public engagement. <i>Approved at April 12, 2022 Regular Business Meeting</i>	Water Fund / Public Works	\$ 60,000	Increase	No
	TOTAL WATER FUND EXPENDITURE INCREASE		\$ 115,000		
Wastewater Treatment Plant Capacity upgrades	This item increases appropriation authority and amends the 2022 budget for a professional services agreement with Tetra Tech for the Winslow Wastewater Treatment Plant Capacity Upgrades project in the amount of \$170,888. <i>Approved at February 22, 2022 Regular Business Meeting</i>	Sewer Fund / Public Works	\$ 70,888	Increase	No
Wastewater Beneficial Reuse	This item increases appropriation authority and amends the 2022 budget for a professional services agreement to report on the feasibility of wastewater re-use. This project is ARPA funded. <i>Approved at March 8, 2022 Regular Business Meeting</i>	Sewer Fund / Public Works	\$ 95,699	Increase	No
	TOTAL SEWER FUND EXPENDITURE INCREASE		\$ 166,587		
Manzanita Watershed	This item increases appropriation authority and amends the 2022 budget to expand the scope of the Manzanita Watershed study. This project is fully grant funded by the Department of Ecology. <i>Approved at the June 8, 2021 Regular Business Meeting</i>	Stormwater Fund / Public Works	\$ 36,000	Increase	No
Engineering Intern Program	This item increases appropriation authority and amends the 2022 budget for two interns to complete deficiencies in stormwater system mapping to aid the City in complying with National Pollutant Discharge Elimination System (NPDES) Phase II requirements and provide required data for the Island Wide Stormwater System Plan.	Stormwater Fund / Public Works	\$ 48,000	Increase	No

SUBJECT	DESCRIPTION	FUND / Department	Change amount requested	Change to Appropriation	On-going
	TOTAL STORMWATER FUND EXPENDITURE INCREASE		\$ 84,000		
Police Boat Trailer	This item increases appropriation authority and amends the 2022 budget and 2021-2026 CIP for the purchase of a new boat trailer. This item was originally included in the 2022 Fleet purchases. This item is entirely made of galvanized steel, and the price of steel has increased at a rate that was unforeseen at the time the budget was developed.	Equipment Rental & Revolving Fund / Public Works	\$ 15,000	Increase	No
	TOTAL EQUIPMENT RENTAL AND REVOLVING INCREASE EXPENDITURE		\$ 15,000		
	TOTAL BUDGET AMENDMENTS		\$ 2,795,587		



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME:

AGENDA ITEM: Adopt Resolution No. 2022-20 Amending the Ethics Program to Provide for Anonymity of the Parties During Certain Portions of the Article I and Article II Code of Conduct and Ethics Complaint Processes - Executive,

SUMMARY: This item is in response to City Council action at the Council's April 26, 2022 meeting, directing the City Manager to prepare a resolution for the Council to consider related to amending the City's Ethics Program to provide for anonymity of the parties during certain portions of the Article I and Article II code of conduct and ethics complaint processes. Included is Resolution No. 2022-20, which would revise the Ethics Program accordingly. The changes to the Ethics Program proposed in the resolution are based on the approval of a memo considered by the Council at its April 26 meeting (see attached).

AGENDA CATEGORY: Resolution

PROPOSED BY: Executive

RECOMMENDED MOTION: Adopt Resolution No. 2022-20 amending the Ethics Program to provide for anonymity of the parties during certain portions of the Article I and Article II code of conduct and ethics complaint processes.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: Chapter 2.07 of the Bainbridge Island Municipal Code ("BIMC") provides that the City Council shall establish, by resolution or ordinance, an Ethics Program ("Program") for the City of Bainbridge Island. On May 10, 2006, the Council passed Resolution No. 2006-25, adopting the Program for the City of Bainbridge Island. The Council has previously amended the Program through the passage of Resolution Nos. 2011-07, 2011-13, 2012-11, 2018-10, 2019-26, 2020-13, and 2021-10.

The Council considered a memo drafted by a Joint Ad Hoc Ethics/City Council Committee, dated March 15, 2022, at its regular business meeting on April 26, 2022. The memo provided that the intent of requiring anonymity of parties in portions of the Article I and Article II code of conduct and ethics complaint processes is: to reduce the potential for weaponization of the Program; to retain as much transparency in the processes

related to the Program as possible; to emphasize the educational purpose of the Program, and to recognize where code of conduct complaints and ethics complaints differ in the context of the Program. At the same meeting, the Council approved the proposed changes set forth in the memo, with modifications, and directed the City Manager to return with a resolution to update the Program accordingly.

ATTACHMENTS:

[Resolution No. 2022-20 Relating to Updating the Ethics Program \(Anonymity\)](#)

[Council-Ethics Board Ad Hoc Committee Recommendation re Anonymity - March 2022](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

RESOLUTION NO. 2022-20

A RESOLUTION of the City Council of Bainbridge Island, Washington, relating to amending the Ethics Program to provide for anonymity of the parties during certain portions of the Article I and Article II code of conduct and ethics complaint processes.

WHEREAS, Chapter 2.07 of the Bainbridge Island Municipal Code (“BIMC”) provides that the City Council shall establish, by resolution or ordinance, an Ethics Program (“Program”) for the City of Bainbridge Island; and

WHEREAS, on May 10, 2006, the City Council passed Resolution No. 2006-25, adopting the Program for the City of Bainbridge Island; and

WHEREAS, the City Council has previously amended the Program through the passage of Resolution Nos. 2011-07, 2011-13, 2012-11, 2018-10, 2019-26, 2020-13, and 2021-10; and

WHEREAS, the City Council considered a memo drafted by a Joint Ad Hoc Ethics/City Council Committee, dated March 15, 2022, at its regular business meeting on April 26, 2022; and

WHEREAS, the memo provided that the intent of requiring anonymity of parties in portions of the Article I and Article II code of conduct and ethics complaint processes is: to reduce the potential for weaponization of the Program; to retain as much transparency in the processes related to the Program as possible; to emphasize the educational purpose of the Program, and to recognize where code of conduct complaints and ethics complaints differ in the context of the Program; and

WHEREAS, the City Council approved the proposed changes found in the memo, with modifications, at the April 26, 2022, regular business meeting and directed the City Manager to return with a resolution to update the Program accordingly.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:

Section 1. Article III, Section A of the City of Bainbridge Island Ethics Program is hereby amended to read as follows:

A. Submission and Review of Code of Conduct Complaints

1. Any individual may submit to the City Clerk a complaint alleging violations of the Code of Conduct (Article I) by a Councilmember or a member of a City Committee or Commission.

2. Each complaint must include the name and address of the complainant, along with a detailed statement of facts, supported by a declaration in compliance with RCW 9A.72.085, on a form supplied by the City Clerk.

3. Anonymity of Parties.

a. During the Ethics Board's review process:

1. The names of the parties (the complainant and the subject of the complaint) shall be redacted in the complaint and in any related documents before publication on the City website and/or inclusion in the Ethics Board's agenda packets.

2. Ethics Board members shall avoid using names during their deliberations.

b. At the conclusion of the Ethics Board's process, any advisory opinion or notice of dismissal issued by the Board and/or information to be published on the City website regarding the Board's determination shall have the names of the parties redacted before publication.

c. The copies of the complaint, response, and any other documents to be provided to the parties to the complaint shall not be redacted.

34. The City Clerk shall refer complaints... .

45. Upon receipt of a complaint... .

56. As soon as practicable following receipt of a threshold determination... .

67. Upon referral back to the Ethics Board of a complaint... .

Section 2. Article III, Section B of the City of Bainbridge Island Ethics Program is hereby amended to read as follows:

B. Submission and Review of Ethics Complaints

1. Any individual may submit to the City Clerk an ethics complaint alleging violations of one of the following:

a. The Code of Ethics (Article II) by a Councilmember or a member of a City Committee or Commission; or

b. The ethics standards contained in the City of Bainbridge Island Employee Manual by a City employee other than the City Manager.

2. Each complaint must include the name and address of the complainant, along with a detailed statement of facts, supported by a declaration in compliance with RCW 9A.72.085, on a form supplied by the City Clerk.

3. Anonymity of Parties.

a. During the Ethics Board's review process:

1. The names of the parties (the complainant and the subject of the complaint) shall be redacted in the complaint and in any related documents before publication on the City website and/or inclusion in the Board's agenda packets.

2. Ethics Board members shall avoid using names during their deliberations.

b. At the conclusion of the Ethics Board's process:

1. Any notice of dismissal issued by the Board and/or information to be published on the City website regarding the Board's determination shall have the names of the parties redacted before publication.

2. Findings issued by the Board that are accepted for review by the hearing examiner shall not be redacted.

c. The copies of the complaint, response, and any other documents to be provided to the parties to the complaint shall not be redacted.

~~34.~~ To facilitate timely review... .

~~45.~~ The City Clerk shall refer... .

~~56.~~ Upon receipt of a complaint... .

~~67.~~ The Ethics Board shall review... .

~~78.~~ After reviewing the complaint and the response... .

~~89.~~ The Ethics Board shall strive to complete its review... .

~~910.~~ The Ethics Board shall report apparent violations of law to the City Attorney.

~~1011.~~ Upon receipt of a complaint, the Hearing Examiner shall... .

~~14~~12. The Hearing Examiner shall conduct a threshold review... .

~~12~~13. After reviewing the complaint and the response... .

~~13~~14. The Hearing Examiner shall strive... .

~~14~~15. If the Hearing Examiner determines that... .

Section 3. Severability. If any one or more sections, subsections, or sentences of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution and the same shall remain in full force and effect.

Section 4. Effective Date. This resolution shall take effect and be in force immediately upon its passage.

PASSED by the City Council this ____ day of May, 2022.

APPROVED by the Mayor this this ____ day of May, 2022.

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, CMC, City Clerk

FILED WITH THE CITY CLERK:	May 6, 2022
PASSED BY THE CITY COUNCIL:	_____, 2022
RESOLUTION NO.	2022-20

Joint Ad Hoc Ethics/City Council Committee:
Recommendations

March 15, 2022

The Joint Ad Hoc Committee was formed by the City Council on _____ 2021 to make recommendations regarding the anonymity of the process surrounding the review of complaints under Article I and II of the City's Ethics Program. The committee met twice via Zoom between September and October and approved these resulting recommendations via email in preparation for presentation at a TBD Council Meeting in April.

The Ad Hoc Committee has been comprised of Council Members Joe Deets & Kirsten Hytopoulos and Ethics Board Members Doña Keating & Tyler Weaver.

BACKGROUND

The Committee discussed the reasons for anonymity in the program and the fact that that during the 17 years since the program was launched it has called for a wide range of levels of anonymity. The committee also discussed the challenges presented by the inconsistency of the 2021 revisions to the Ethics Program with regard to anonymity. In weighing potential approaches, Council Members shared concerns about potential reputational damage from baseless complaints, even when the complaint is eventually dismissed. Board members shared that that they too are at risk of reputational damage for the work they do on the Board. Ultimately, the following goals were articulated by members of the committee:

1. Reduce the Potential for Weaponization of the Program. Protect the parties to a complaint, and the members of the ethics board who review the complaint, from unmerited reputational harm.
2. Retain as much transparency in the process as possible. Recognize the public's interest in the process and ensure that all deliberations occur at a public meeting.
3. Emphasize the educational purpose of the Ethics Program. Ensure that the focus of the process is on the fact pattern/ scenario presented in a complaint rather than on the identity of the individuals involved and that the Board's advisory opinions and dismissals are understood to be informational and educational in nature.
4. Recognize where code of conduct complaints and ethics complaints differ. Provide for a heightened level of transparency for complaints brought under Article II ("ethics complaints") that are found by the Board to have merit and are referred to the Hearing Examiner for review.

RECOMMENDATIONS

The committee reached consensus on the following specific recommended changes to the Ethics Program and the process followed by the Board:

Code of Conduct (Article I) Complaints

1. During the Ethics Board's review process:
 - a. The names of the parties (the complainant and the subject of the complaint) should be redacted* ** in the complaint and in any related documents before publication on the city website and/or inclusion in the Board's agenda packets.
 - b. Ethics board members should avoid using names during their deliberations.
2. At the conclusion of Ethics Board's Process:
 - a. Any advisory opinion or notice of dismissal issued by the board and/or information to be published on the city website regarding the board's determination should have the names of the parties redacted* ** before publication.

Ethics (Article II) Complaints

1. During the Ethics Board's review process:
 - a. The names of the parties (the complainant and the subject of the complaint) should be redacted* ** in the complaint and in any related documents before publication on the city website and/or inclusion in the Board's agenda packets.
 - b. Ethics board members should avoid using names during their deliberations.
2. At the conclusion of Ethics Board's Process:
 - a. Any notice of dismissal issued by the board and/or information to be published on the city website regarding the board's determination should have the names of the parties redacted* ** before publication.
 - b. Findings issued by the board that are accepted for review by the hearing examiner shall not be redacted.

* The copies of the complaint, response, and any other documents to be provided to the parties to the complaint should not be redacted.

** The committee understands that any of the redacted documents may be requested, unredacted, through a public records request.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (6:55 PM) Review Design and Cost Alternatives for the Madison Avenue Improvement Projects Bundle (\$3,500,000) - Public Works,

SUMMARY: City staff will present design and cost estimates for the Madison Avenue Improvement Projects Bundle, which includes bike lane, sidewalk, pavement, and sewer improvements between Winslow Way and State Route 305.

AGENDA CATEGORY: Discussion

PROPOSED BY: Public Works

RECOMMENDED MOTION: I move to direct the City Manager to prepare a second quarter 2022 budget amendment to support the Madison Avenue Improvement Projects Bundle incorporating \$2,000,000 in American Rescue Plan Act Funding, plus \$460,000 from the remaining Transportation Benefit Fund set aside with the remaining difference of \$1,040,000 proposed to come from the 2023 annual pavement program funds.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	\$3,500,000
Ongoing Cost:	N/A
One-Time Cost:	\$3,500,000
Included in Current Budget?	No

BACKGROUND: The City Council last discussed the Madison Avenue project on September 14, 2021. At that meeting, the staff presented a series of design alternatives and project costs that would expand the scope of the current sidewalk project to include bike lanes, pavement restoration, and sewer improvements between Winslow Way and State Route 305. The Council agreed to explore the expanded scope options, and defer the associated \$1.4M federal transportation grant from 2022 to 2023. In December, the Council authorized a \$130K preliminary design contract with Toole Design to further develop the project alternatives.

Since December, the grant extension to June 2023 was approved by the Puget Sound Regional Council, and on the evening of April 27, 2022, the Public Works Department hosted a virtual open house to review and answer questions from the community on the preliminary design alternatives. The alternatives include widened sidewalks and protected bike lanes between Wyatt and High School Road, and pavement restoration, sewer, and non-motorized improvements between High School Road and SR305.

This project is included in the City's Sustainable Transportation Plan as a key north/south route connecting downtown Winslow to many of the City's primary destinations, including but not limited to: City Hall; the library; the school campus; the Safeway shopping area; Sakai Park; and the City's future Police and Court facility. The project will address key safety issues for bicyclists and pedestrians, including a pilot of the raised shoulder design that is proposed for other areas of the "Connecting Centers" suite of projects, and will also include traffic calming measures.

As part of this agenda item, City Staff will review the preliminary design alternatives and costs, and make a recommendation on a funding alternative that would require an additional \$3.5M of budget authority. To fund this amount, staff is recommending that \$2M be spent from the earmarked American Rescue Plan Act grant funding, plus an additional \$460,000 amount from the remaining Transportation Benefit Fund fund balance set aside approved in the final 2021-2022 budget, with the remaining difference of approximately \$1M proposed to come from the 2023 annual pavement program funds. These funds will support the pavement restoration component of Madison Avenue, which is currently rated as a 55/100 (fair to poor condition) in the City's pavement management scoring system, and it is consistent with our overall city-wide Pavement Condition Index target.

It is noted, that with the Council's September 14, 2021 motion that approved bundling of this project, the Council directed that the future budget amendment not include the use of American Rescue Art (ARPA) Funds. At the next meeting of September 28, 2021, the Council earmarked \$2 million of ARPA funds for Sustainable Transportation Projects. Based upon the comments made at that time, it appears that some Councilmembers felt that other funds would be available for Madison Avenue and the Council wished to "leverage" ARPA funds for additional Sustainable Transportation projects.

At this time, seven months later, and with an Engineering firm engaged, staff recommends ARPA funds be appropriated for the bundled Madison Avenue project. Pragmatically, the project has the greatest potential of completion within the ARPA timeframe, which requires projects be obligated by December 31, 2024, and expenditure of funds by December 31, 2026. Other possible ARPA funded Sustainable Transportation Projects are not as advanced at this time, Design has not begun for Eagle Harbor Phase I. This project will require permits and possible land acquisition. The extension of the Sound to Olympics Trail (STO) will require design and permits.

The attached presentation provides a walk-through of the design alternatives and costs. A complete set of preliminary design plans can be found on the City's project page: www.bainbridgewa.gov/1310

ATTACHMENTS:

[Madison Ave Project 042522.pptx](#)

[5.10.22 Madison Ave 01088 Project Page.pdf](#)

[5.10.22 Village Basin Impr 01100 Project Page.pdf](#)

FISCAL DETAILS: The project is currently funded as Capital Improvement Project 1088 with \$1.4M in federal grant funds, and \$730K in Real Estate Excise Tax (REET) support. The project as proposed would bundle project 1088 with Capital Improvement Project 1100, Village Basin Improvements, which is funded for construction with \$750K from the Sewer Fund. The total project budget remaining - combined - is approximately \$2.75M.

Fund Name(s): Capital Construction Fund

Coding: Capital Improvement Project 1088

Madison Ave Improvements Bundle

City of Bainbridge Island
Public Works Department
May 10, 2022



Agenda

- Project Recap
- “Virtual” project walk-through
- Cost estimates and alternatives
- Determine Next Steps

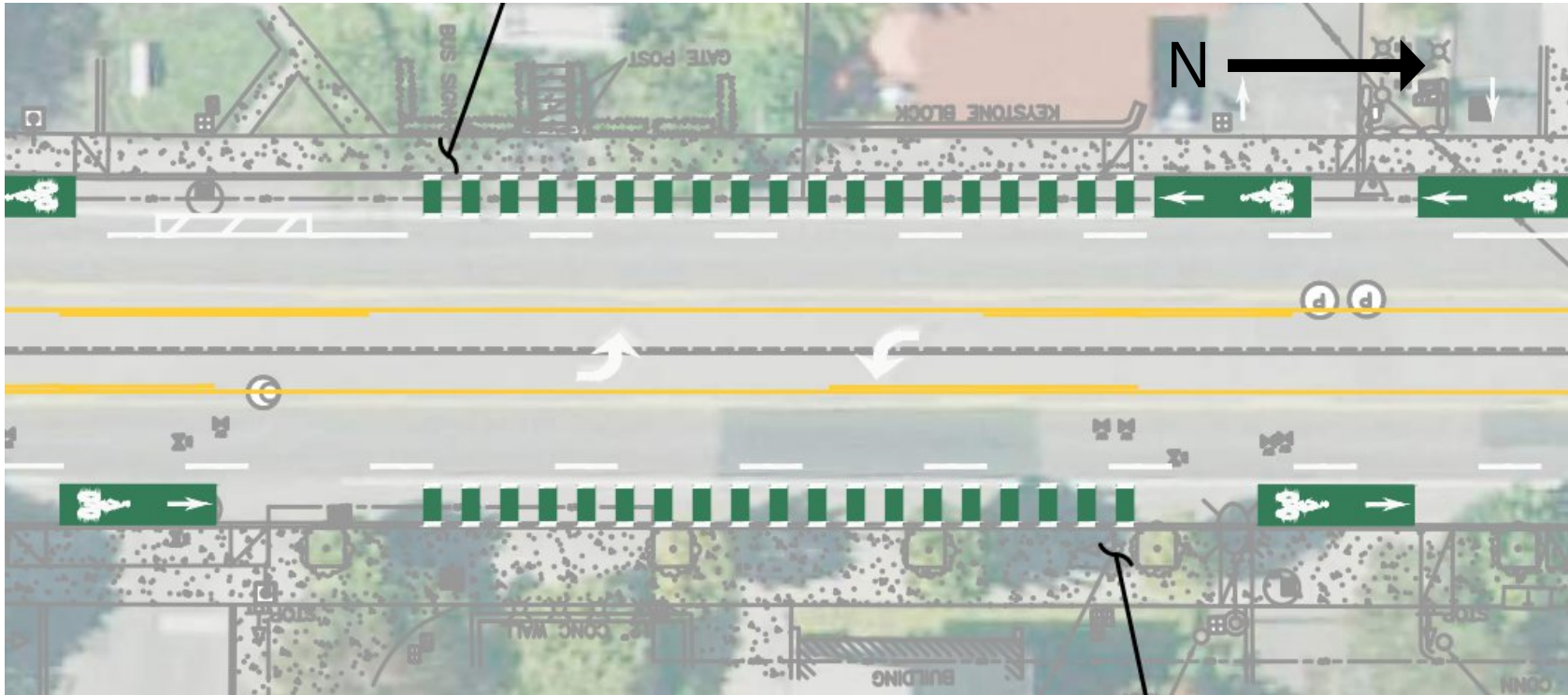
Project History/Recap

- September 14, 2021 – City Council authorized a grant extension request for expanded scope:
 - Vertically separated bike lanes
 - Sidewalk widening/gap filling
 - Traffic calming
 - Sewer improvements
 - Pavement restoration
- December 14, 2021 – City Council authorized a \$130K contract with Toole Design for preliminary design
- April 28, 2022 – Grant extension approved by PSRC Executive Board

Project Design

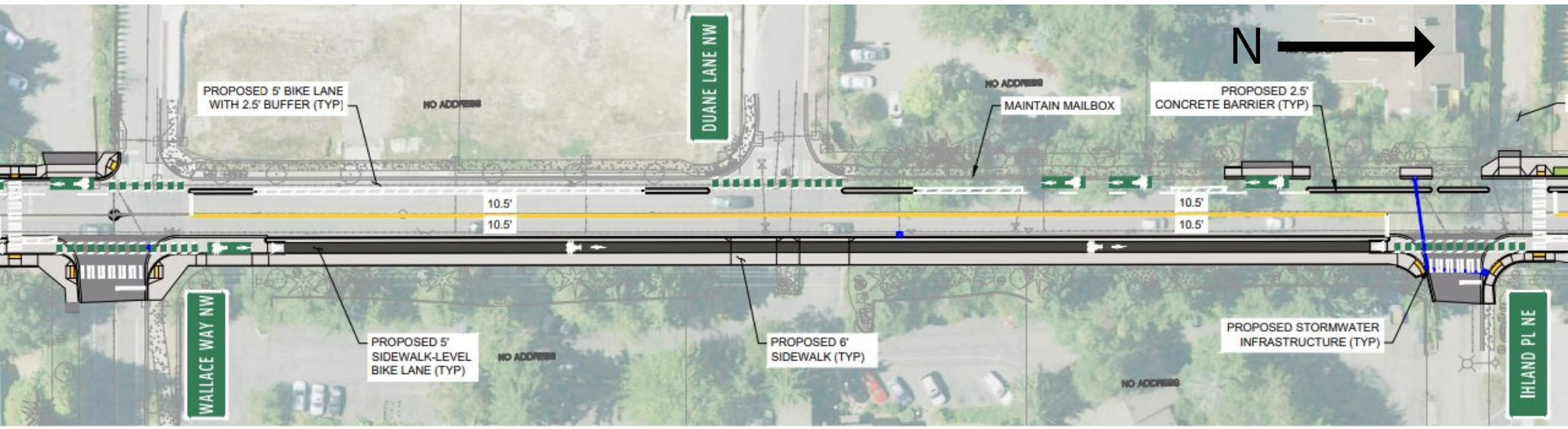
- South – Central - North
- Base Project
- Added Alternative 1
- Added Alternative 2

Project Design – South Segment Base Project



- Paint and lane narrowing only
- Option for buffer islands, but not included in alternatives

Project Design – Central Segment Base Project

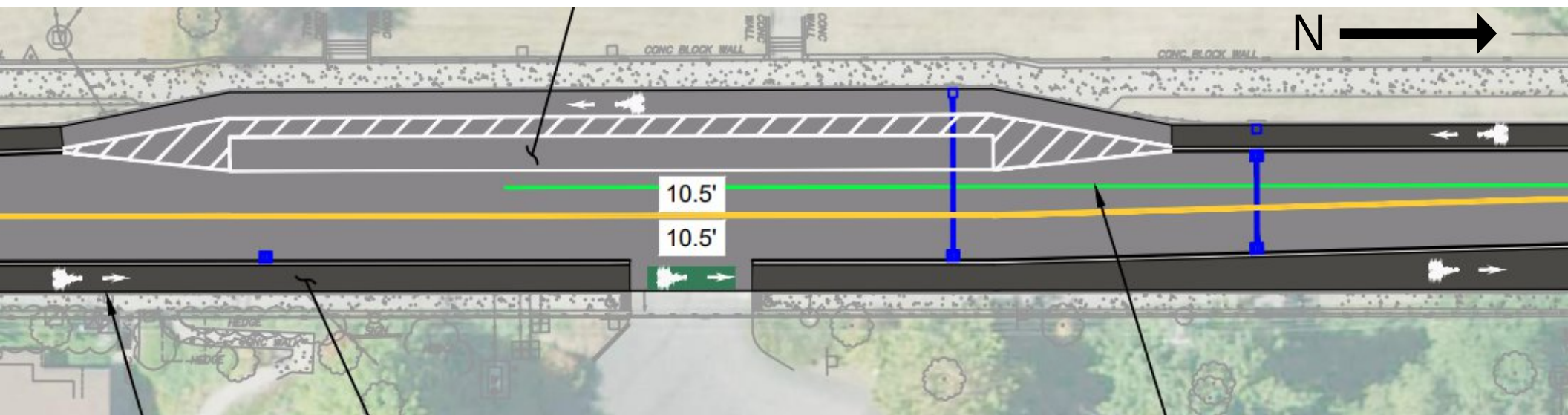


- Core project area
- East-side sidewalk widening, protected bike lanes, paint
- West side buffer islands, accessibility improvements, paint

Madison Ave. Improvements Bundle

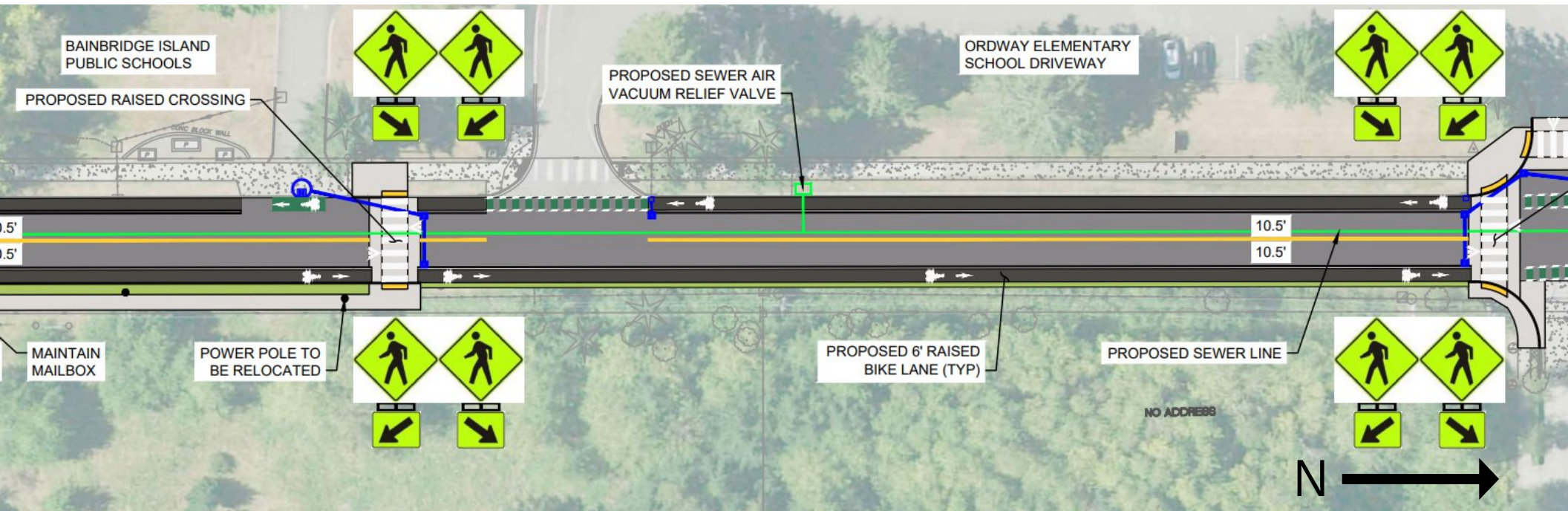
May 10, 2022

Project Design – North Segment Base Project



- Pavement restoration
- On-street bike lanes, both sides
- Sewer force-main improvements

Project Design – North Segment Added Alternative 1

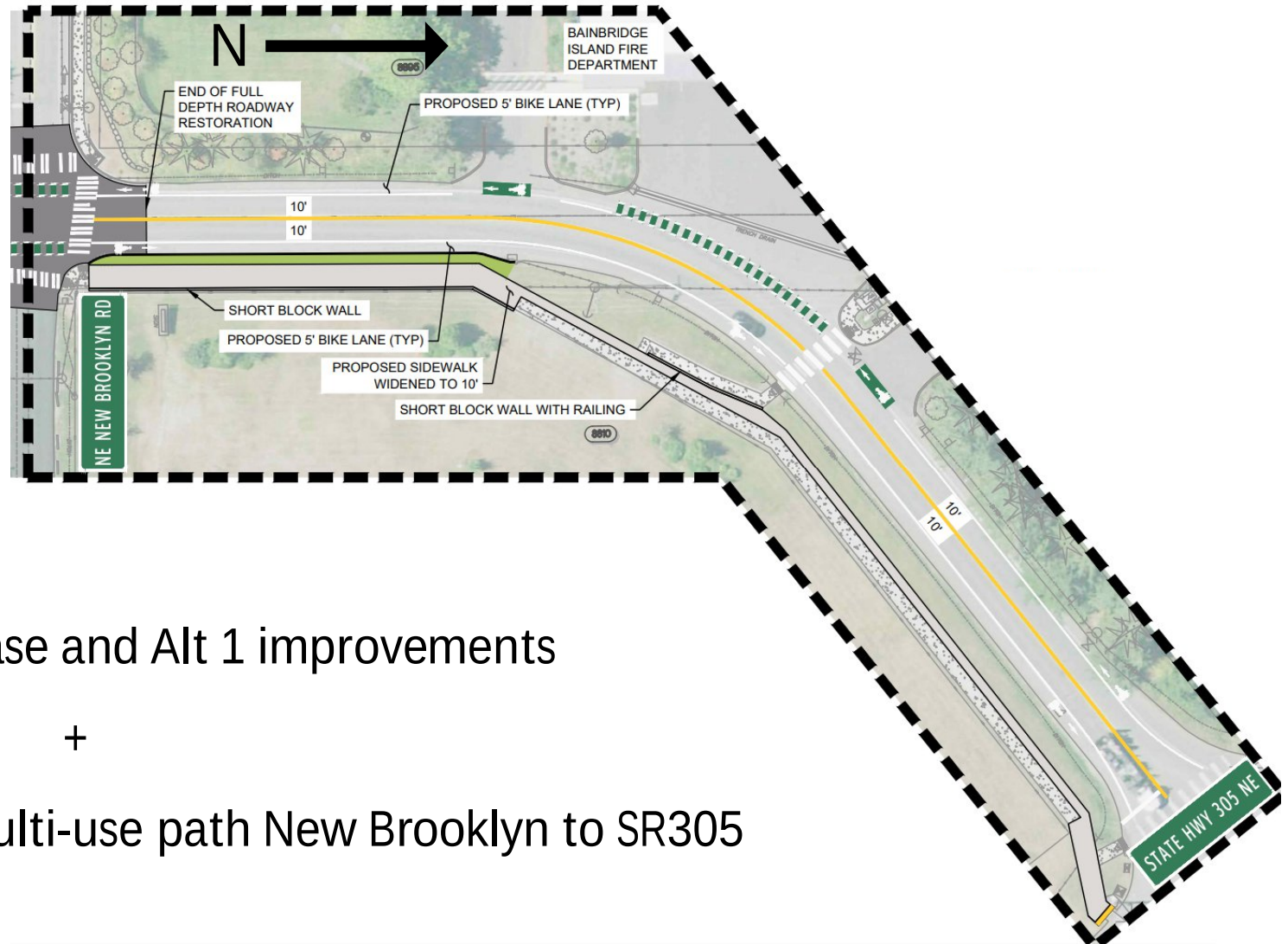


- All of the Base project improvements
+
- East side protected bike lane High School Road to Sakai Village
- East side sidewalk extension from St. Cecilia's to Sakai Park
- Raised crosswalks and flashing beacons

Madison Ave. Improvements Bundle

May 10, 2022

Project Design – North Segment Added Alternative 2



- All of the Base and Alt 1 improvements
- +
- East-side multi-use path New Brooklyn to SR305

Project Funding Considerations – Base Project Cost/Budget

Project Cost

\$4.2M Construction

\$725K Design/Right-of-way

\$740K 15% Contingency

Cost range = \$4.9 -> \$5.6M

Current Budget

\$1.4M Grant

\$600K Gen. Fund

\$750K Sewer

\$2.75M Total

Budget Needed

\$2.85M (includes contingency)



Project Funding Considerations – Base + Alt 1 Cost *(recommended)*

Project Cost

\$4.7M Construction

\$725K Design/Right-of-way

\$800K 15% Contingency

Cost range = \$5.4 -> \$6.2M

Current Budget

\$1.4M Grant

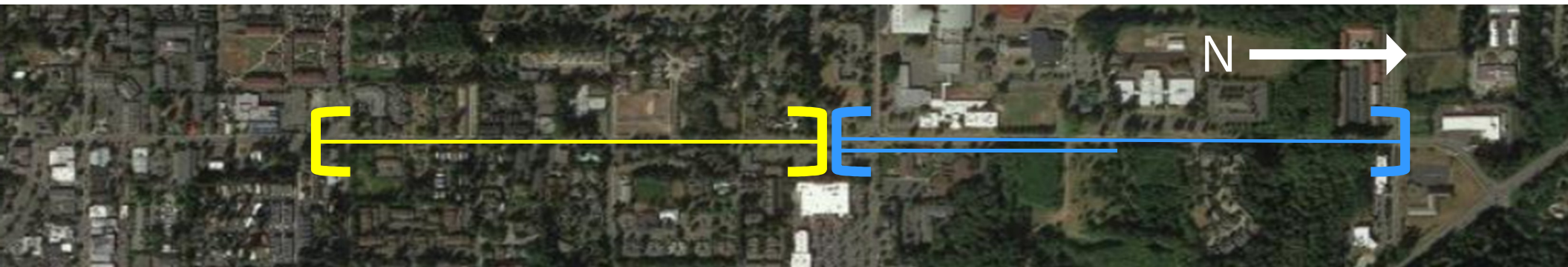
\$600K Gen. Fund

\$750K Sewer

\$2.75M Total

Budget Needed

\$3.45M *(includes contingency)*



Project Funding Considerations – Base + Alt 1&2 Cost

Project Cost

\$5.0M Construction

\$725K Design/Right-of-way

\$860K 15% Contingency

Cost range = \$5.7 -> \$6.6M

Current Budget

\$1.4M Grant

\$600K Gen. Fund

\$750K Sewer

\$2.75M Total

Budget Needed

\$3.85M (includes contingency)



Project Funding Considerations – Base + Alt 1 Cost *(recommended)*

Project Cost

\$4.7M Construction

\$725K Design/Right-of-way

\$800K 15% Contingency

Cost range = \$5.4 -> \$6.2M

Current Budget

\$1.4M Grant

\$600K Gen. Fund

\$750K Sewer

\$2.75M Total

Budget Needed

\$3.45M *(includes contingency)*

- Budget for Base + Alt 1; best supports Complete Streets Ordinance
- Design Base + Alt 1 & 2
- Use \$2M in ARPA funds
- Use \$460K budget set-aside
- Use \$1M 2023 annual pavement program
- Only award project elements within budget

Project Funding Considerations – Bundled Project Savings (~\$460K)

General Fund Savings

\$95K Inflation

\$115K Construction

\$20K Staffing

\$230K Total

Sewer Fund Savings

\$56K Inflation

\$150K Construction

\$25K Staffing

\$230K Total

Next Steps

- Consider motion on project budget tonight
- Authorize contract for final design June 14th
- Project needs to be ready for bid June 2023

Madison Ave. Improvements Bundle

Q&A/Discussion

City of Bainbridge Island
Public Works Department
May 10, 2022



Project: Madison Avenue Sidewalk Improvements**Location: Wyatt to High School**

01088

Project Description

Description: This project will widen the existing east-side sidewalk to 5-feet or greater, and include sections of landscape buffer. Driveways and ramps on the both sides will be upgraded to meet current standards.

Capital Funding

	Prior Yrs.	2022	2023	Subsequent	Total
FUNDING SOURCES					
General Fund	\$ 74,000	-	-	-	\$ 74,000
TBD	\$ 25,000	-	-	-	\$ 25,000
REET	-	731,000	-	-	\$ 731,000
Fed/State Grant	210,000	1,200,000	-	-	\$ 1,410,000
	\$ 309,000	\$ 1,931,000	\$ -	\$ -	\$ 2,240,000

Budget Notes

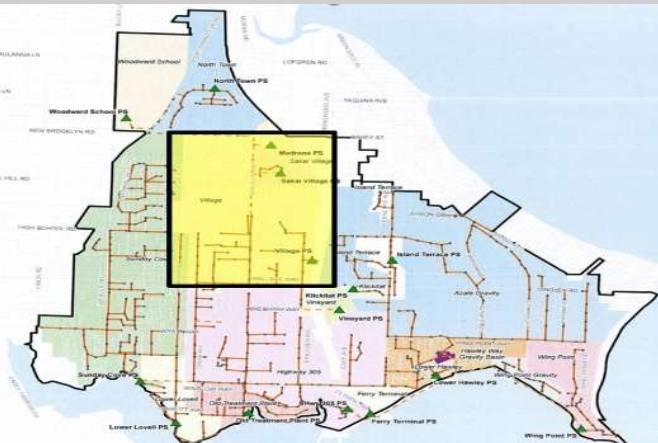
	Amount	Source	Description
Original budget	\$ 2,010,000	2019 CIP	Original project authorization
	75,000	2021 CIP	Adjust for Labor
	25,000	2021 Q1	Council Approved 3/23/21
	130,000	2022 Q1	Council Approved 12/14/21
Total Project Budget	\$ 2,240,000		

Financial Update Spending through April 20, 2022

	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
Capital Fund	\$ 2,240,000	111,432	94,836	206,268	2,033,732

Project: Village Basin Improvements**Location:**

01100

Project Description

Description: This project is a placeholder for prioritized sewer improvements that will be identified by the City's sewer basin analysis, which is anticipated to be completed in Fall 2020. The amount is reflective of the approximate cost of what may be the basin's priority project, replacement of a force main in New Brooklyn and Madison Avenue.

Capital Funding

	Prior Yrs.	2022	2023	Subsequent	Total
FUNDING SOURCES					
Sewer Fund	\$ 791,000	1,000	-	-	\$ 792,000
	\$ 791,000	\$ 1,000	\$ -	-	\$ 792,000

Budget Notes

	Amount	Source	Description
Original budget	\$ 792,000	2021 CIP	Original project authorization
Budget Amendments	-		
Total Project Budget	\$ 792,000		

Financial Update Spending through April 20, 2022

	Life to Date Budget	Life to Date Actuals	Encumbrances	Actuals + Encumbrances	Remaining
Sewer Fund	\$ 792,000	\$ 1,639	\$ -	\$ 1,639	\$ 790,361

Current Project Status



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (7:15 PM) Update City Council on Winslow Subarea Plan Preparation ** 2022 Council High Priority Project** - Planning,

SUMMARY: The City Council has identified updating the Winslow Subarea Plan ("WSP") as a High Priority work plan item in 2022. The last update of the WMP was completed in 2006. Updating the WSP is also identified as a priority action in the Land Use Element of the Comprehensive Plan. See pages LU-31 – LU-32.

The City Council last discussed this topic on February 8, 2022. The purpose of this discussion is to update the Council on an interdepartmental Roadmap and Schedule (see staff memo) for updating the Winslow Subarea Plan, and for the Council to provide direction to the City Manager.

AGENDA CATEGORY: Discussion

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: I move to accept the update provided with this agenda item and direct the City Manager to prepare solicitation(s) for professional services as needed to effectuate the preparation of the Winslow Subarea Plan Update and commence a multipronged and robust program of public outreach.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: See staff memo.

ATTACHMENTS:

[Staff Memo on WSP Update.pdf](#)

[Winslow Area Map.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

MEMORANDUM

Date: May 6, 2022

To: City Council
via Blair King, City Manager

From: Jennifer Sutton, AICP, Senior Planner
Mark Hofman, AICP, Interim Planning Director

Subject: Next Steps for Winslow Subarea Plan Update

I. MEETING PURPOSE

The City Council has identified updating the [Winslow Subarea Plan](#) as a High Priority work plan item in 2022. The last update of the [Winslow Subarea Plan](#) was completed in 2006. The City Council last discussed this topic on February 8, 2022. The purpose of the discussion is to update the Council on an interdepartmental *Roadmap and Schedule (see below)* for updating the [Winslow Subarea Plan](#), and for the City Council to provide direction to the City Manager on the following, as further described in the *Roadmap and Schedule* section below.

1. If the Council concurs that the City should solicit consulting services to manage this interdepartmental project, City staff will bring back a “Scope of Work” for a future solicitation for consulting services.
2. With City Council direction, City staff can immediately begin outreach to [City Advisory Groups](#) about the project to update the Winslow Subarea Plan. City staff will coordinate getting the topic on meeting agendas, with the purpose of briefing the groups about the Winslow Subarea Plan and the update itself, listening to concerns, and answering or cataloging questions to ask or answer through the subarea plan update process. Near-term City outreach can also include staffing a table at the Bainbridge Island Farmer’s Market and meeting with other stakeholders, such as the business community.

II. BACKGROUND

On February 8, the City Council approved the following two motions to provide direction for the [Winslow Subarea Plan](#) Update project:

I move to direct the City Manager to convene an interdepartmental committee to begin the project to update the Winslow Subarea Plan by: 1) Reviewing the Plan to identify outdated sections; and 2) Creating a project timeline for completing the update to the Plan that integrates existing related work program items.

AND

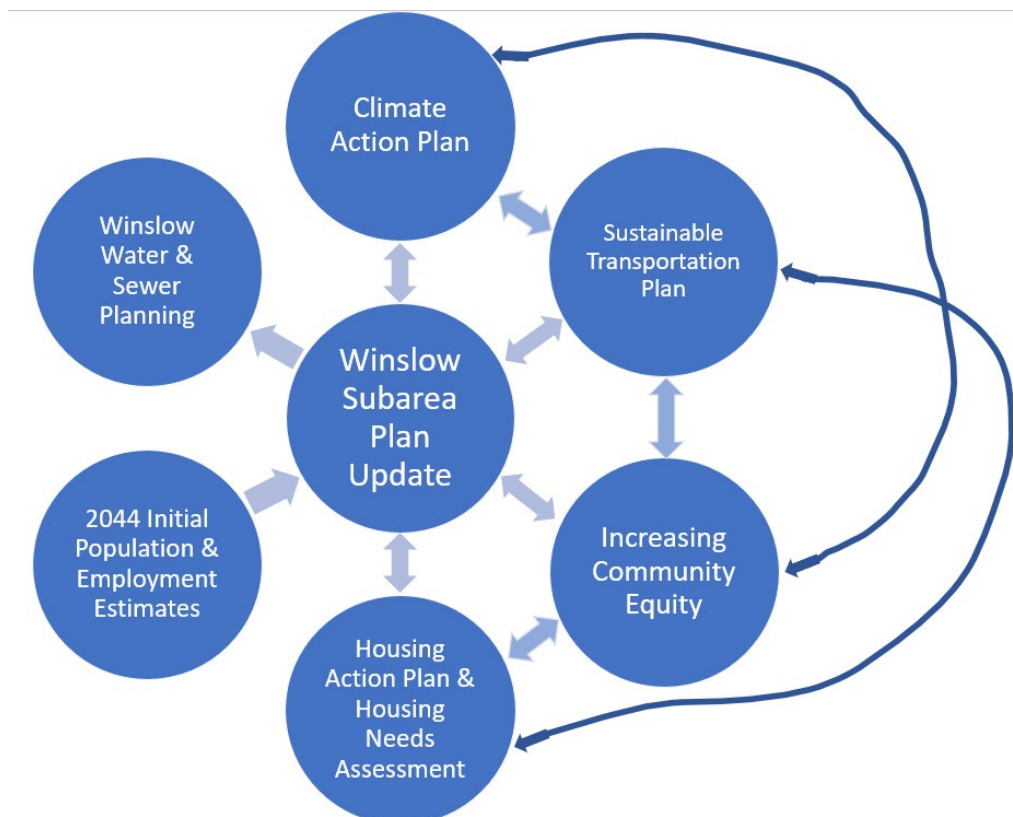
I move to direct the City Manager to bring back for City Council review a draft description of the Winslow Comprehensive Plan Update project to be used in a future Request for Qualifications process in order to identify a consultant to run the project.

An interdepartmental meeting occurred that included City staff from the Executive, Finance, Public Works, and Planning departments, including communications and climate change staff. There was a recognition that the Winslow Subarea Plan update will necessarily include coordination and work across departments at different points of the project. Existing and ongoing City projects will **inform** and **be implemented and informed by** or be considered in concert with the [Winslow Subarea Plan](#) Update project. The relationships between City projects are depicted below.

Both the [Climate Action Plan](#) and [Sustainable Transportation Plan](#) have been approved by the City Council, and City staff have begun work to implement these plans. The City will apply a *Climate Lens* throughout the [Winslow Subarea Plan](#) Update project.

[Housing Action Plan \(“HAP”\)](#): The City is just beginning work on a City HAP. In spring and summer 2022, engagement and work on updating the City’s Housing Needs Assessment take place. The work to update the Housing Needs Assessment is expected to be completed in fall 2022. During the interdepartmental City staff meeting, there was a recognition that the information generated by the Housing Needs Assessment (types of housing needed in the City and what household incomes are not currently being served by current City housing stock) is necessary to have and analyze prior to considering how land use should be modified through the [Winslow Subarea Plan](#) Update project. Any modifications to land use will precipitate transportation and utility analysis. For this reason, City staff is recommending holding off on soliciting for consultant services for the [Winslow Subarea Plan](#) Update project until the Housing Needs Assessment is near completion.

Ongoing City Equity Work: The City has begun a community-wide discussion about equity, led by the [Race Equity Advisory Committee](#). The City will apply an *Equity Lens* throughout the [Winslow Subarea Plan](#) Update project.



III. DRAFT SCHEDULE AND WORKPLAN

Winslow Subarea Plan (WSP) Update	2022								2023				2024			
	May	June	July	Aug	Sept	Oct	Nov	Dec	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Begin outreach to City Advisory Committees; Farmers Market tabling																
City Council Review Draft Scope of Work																
Issue RFQ for Consultant Services																
Include WSP in 2023-2024 City Budget																
Select Project Consultant; Finalize Project Scope & Schedule																
Collect land use (including housing)*, transportation, and utility data																
Review existing WSP geographic boundaries & Citywide growth strategy (see Land Use Element Goal LU-4)																
Develop & Consider land use and transportation alternatives that further CAP, STP, and HAP																
Draft & Final WSP Legislative Review																
Update Utility Plans if necessary (TBD)																
Ongoing Related Projects																
Housing Action Plan (HAP): Grant funded work due 6/30/2023																
Housing Needs Assessment*																
Community Engagement																
Draft & Final HAP & Implementation Plan																
Sustainable Transportation Plan (STP)	Implementation Phase															
Climate Action Plan (CAP)	Implementation Phase															
Upcoming Related Projects																
2024 Comprehensive Plan Update Due 12/31/2024																

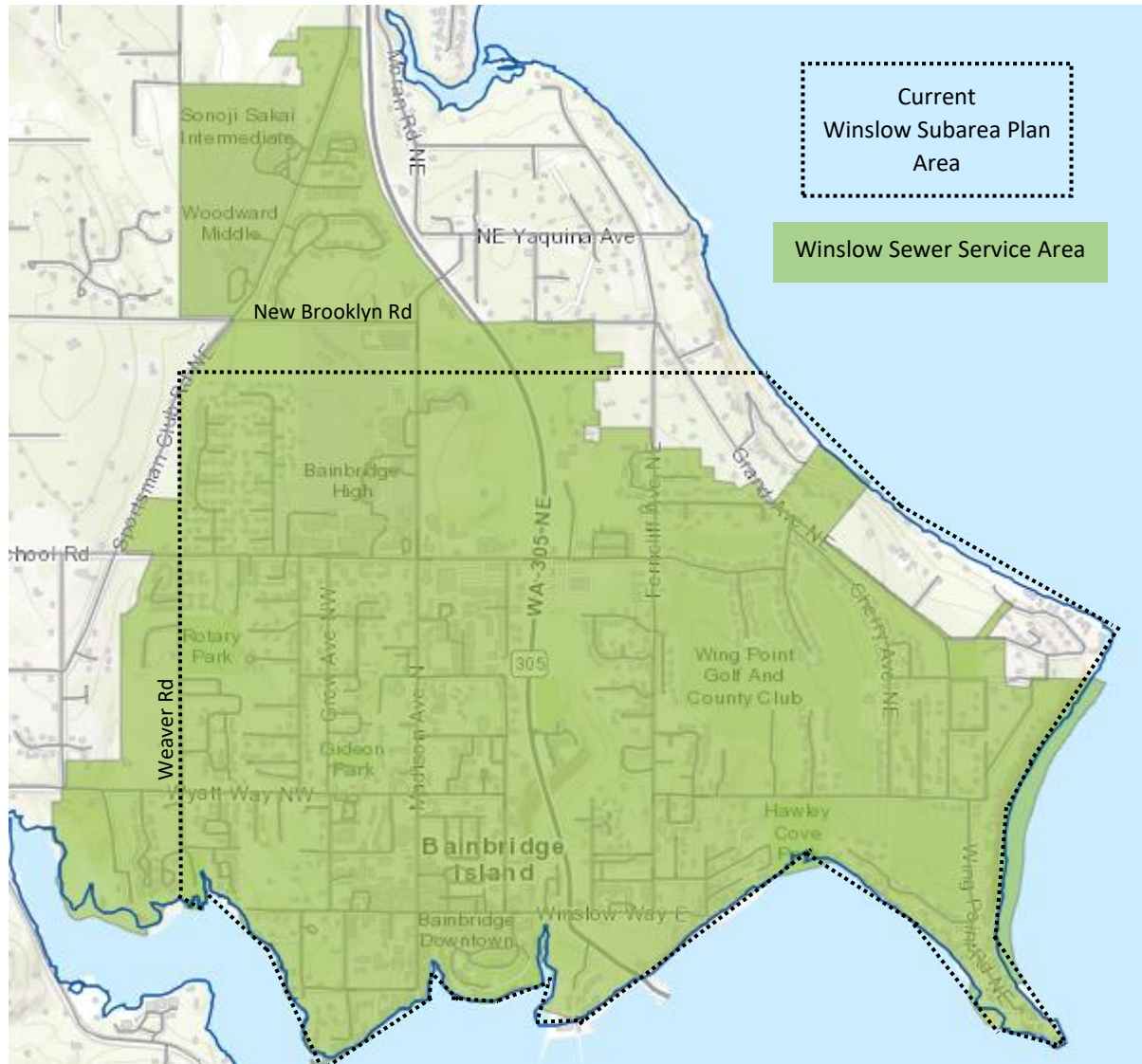
Considerations:

- New PCD Director begins May 16, 2022
- The Winslow Subarea Plan Update is an interdepartmental long-range project, and consultants add surge capacity for this type of work.
- The Winslow Subarea Plan Update project relies on information produced through the Housing Needs Assessment.
- The City has begun a community-wide discussion about equity, led by the Race Equity Advisory Committee. The Winslow Subarea Plan Update project is a vehicle to work toward increasing community equity. The WSP Update project will apply an *Equity Lens* throughout project work.

IV. NEXT STEPS

Based upon the direction received by the City Council, next steps on this project could include:

1. If the Council concurs that the City should solicit consulting services to manage this interdepartmental project, City staff will bring back a “Scope of Work” for a future solicitation for consulting services. The City would aim to select a consultant concurrent with completion of the Housing Needs Assessment task of the Housing Action Plan work (see above). The current 2021-2022 Planning and Community Development department professional service budget has \$25,000 that could be used for this project through the end of 2022. The City would also include funds for this project in the upcoming 2023-2024 biennial budget discussion.
2. With City Council direction, City staff can immediately begin outreach to City Advisory Groups about the project to update the Winslow Subarea Plan. City staff will coordinate getting the topic on meeting agendas, with the purpose of briefing the groups about the Winslow Subarea Plan and the update itself, listening to concerns, and answering or cataloging questions to ask or answer through the subarea plan update process. Near-term City outreach can also include staffing a table at the Bainbridge Island Farmer’s Market and reaching out to other identified stakeholders.





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:35 PM) Consider Adopting Resolution No. 2022-15 Related to the Puget Sound Energy Green Power Program, Authorizing the City Manager to Execute a New Green Energy Services Agreement with Puget Sound Energy, Inc., and Authorizing the City Manager to Terminate Any Existing Similar Agreement (\$20,000/year) - Executive,

SUMMARY: City Staff request the Council consider adopting Resolution No. 2022-15 related to the Puget Sound Energy ("PSE") Green Power Program which amends Resolution No. 2014-01, pertaining to the City of Bainbridge Island participation in PSE's Green Power Program. Resolution No. 2014-01 authorized the City of Bainbridge Island to purchase designated green power from the City's energy service provider in an amount up to \$3,000.00 per year on a fixed kWh basis. The updated resolution authorizes the City to purchase designated green power from the City's energy service provider to cover 100 percent of Puget Sound Energy electricity use for municipal accounts, not counting onsite solar generation. Staff recommends this change to ensure consistent purchase of 100 percent green power in support of our Climate Action Plan goals and to facilitate a less cumbersome accounting process.

AGENDA CATEGORY: Resolution

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to adopt Resolution No. 2022-15 related to the Puget Sound Energy Green Power Program, amending Resolution 2014-01, and authorizing the City Manager to execute a new Green Energy Services Agreement to obtain 100% Green Power for the City from Puget Sound Energy, Inc., and authorizing the City Manager to terminate any existing similar agreement.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	\$20,000
Ongoing Cost:	\$20,000
One-Time Cost:	
Included in Current Budget?	Yes

BACKGROUND: A large volume green energy service agreement was signed with Puget Sound Energy in 2015 that committed the City to purchase a fixed monthly amount of green energy (in kWh) based on the sum of the 12 months previous monthly usage, minus estimated efficiency gains. This approach requires PSE and the City to adjust the rates every year based on anticipated consumption, and then "true up" or "true down" actual consumption data at the end of each year. This results in a cumbersome process that requires additional staff time and has occasionally resulted in the purchase of less than 100 percent renewable energy for the City. From 2015-2019, we purchased 100 percent Green Power at an average annual cost of \$11,632. In 2020 and

2021, we purchased less than 100 percent Green Power (97 percent in 2020 for \$10,192 and 85 percent in 2021 for \$9,870) because we consumed more energy than anticipated using the fixed monthly kWh formula.

To align with the 2020 Climate Action Plan short-term goals to reduce greenhouse gas emissions by 25 percent by 2025 and 60 percent by 2035, compared to 2014, staff recommends we revise our large volume green energy service agreement with PSE to purchase 100 percent renewable energy. Staff anticipates a substantially similar large volume green energy service agreement would be signed with PSE, per the 2015 agreement, with one key edit: choosing the 100 percent green energy option instead of the fixed monthly kWh option. Revising this approach to purchase 100 percent green power will result in what staff thinks is an easier, less cumbersome process.

Purchasing 100 percent green power will also increase alignment of City operational practices with our Climate Action Plan goals by supporting a wider range of renewable energy sources in our region. While PSE's electricity fuel mix contains a combination of coal, natural gas, hydro, wind, solar, nuclear and other, their large volume Green Power fuel mix is 91% wind and 9% biogas (such as from dairy farms and landfills). By choosing Green Power, we are matching up to 100 percent of our standard electric use with renewable energy, reducing our region's dependence on fossil fuel generated electricity and increasing the proportion of renewable energy that is available to the entire system. PSE Green Power is Green-e® Energy certified and meets the environmental and consumer-protection standards set forth by the nonprofit Center for Resource Solutions.

Staff proposes the City participate in the Green Power program through the next two budget cycles and then evaluate PSE's current electricity generation portfolio, with reference to requirements outlined in the Clean Energy Transformation Act, to determine if continued Green Power program participation is warranted. The Clean Energy Transformation Act requires the following:

- The law requires utilities to phase out coal-fired electricity from their state portfolios by 2025.
- By 2030, their portfolios must be greenhouse gas emissions neutral, which means they may use limited amounts of electricity generated from natural gas if it is offset by other actions.
- By 2045, utilities must supply Washington customers with electricity that is 100 percent renewable or non-emitting, with no provision for offsets.

This action will be complemented by efforts to increase on-site renewable energy generation on the island for municipal, residential, and commercial customers.

ATTACHMENTS:

[Resolution 2022-15 Relating to the Purchase of Designated One Hundred Percent Green Power.docx](#)

FISCAL DETAILS: The City is on commercial rate schedule 24 with PSE. As part of that schedule, the City pays \$0.111025/kWh (October – March) and \$0.0107756/kWh (April – September). Participation in the Green Power includes an additional fee of \$0.006/kWh.

The Green Power program budget was \$15,000/year for 2021 and 2022, per the specifications outlined in the large volume green energy service agreement signed with PSE in 2015. Future participation costs for the Green Power program are estimated at \$20,000/year. This \$5,000/year increase in budget

reflects both the change to 100 percent Green Power and a recent increase in the Green Power program cost from an additional \$0.0035/kWh to an additional \$0.006/kWh. Per PSE staff, this is a routine adjustment based on the local renewable energy market. This increase was approved by the Washington Utilities and Transportation Commission and went into effect on April 21, 2022. The \$20,000 budget represents the additional cost each year to support the production of green power in an amount equivalent to 100 percent of our standard electric use at City facilities from the PSE grid, as assessed at a rate of an additional \$0.006/kWh.

Fund Name(s):

Coding:

RESOLUTION NO. 2022-15

A RESOLUTION of the City Council of Bainbridge Island, Washington, relating to the purchase of designated one hundred percent Green Power from the City's energy service provider, and amending Resolution No. 2014-01.

WHEREAS, City policy promotes sustainability, reduced fossil fuel consumption, and energy conservation; and

WHEREAS, the City has pursued energy conservation through improved energy efficiency in equipment, improved facilities, energy audits, and reuse of materials; and

WHEREAS, the Climate Action Plan includes a goal that all of Bainbridge Island's sources of electricity be carbon-free by 2040; and

WHEREAS, Puget Sound Energy, Inc. ("PSE") has a Green Power program which uses customer committed funds to support the development of green power in the Puget Sound Energy grid and other regional grids; and

WHEREAS, the City has encouraged residents and businesses in Bainbridge Island to participate in the Green Power Program as a means of making wise energy purchases and reducing greenhouse gas emissions; and

WHEREAS, the City desires to be a good model, support the development of Green Power, and make wise energy purchasing decisions that can protect the environment and reduce greenhouse gas emissions; and

WHEREAS, the City passed Resolution No. 2014-01 on February 26, 2014, which authorized the City of Bainbridge Island to purchase designated Green Power from PSE, in an amount up to \$3,000.00 per year; and

WHEREAS, the City executed a Large Volume Green Energy Service Agreement with PSE, related to Resolution No. 2014-01 on June 8, 2015, for a fixed kWh option; and

WHEREAS, the City chose the fixed kWh option over an alternative option, a 100 percent green energy option; and

WHEREAS, the initial term of that Large Volume Green Energy Service Agreement commenced on June 1, 2015, and ran for one year, then the services related to the Agreement continued on a month-to-month basis thereafter; and

WHEREAS, the City desires to amend Resolution No. 2014-01; and

WHEREAS, the City desires to elect the 100 percent green energy option instead of the fixed kWh option by entering into a new Large Volume Green Energy Service Agreement with PSE.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:

Section 1. Section 1 of Resolution No. 2014-01 is amended as follows:

Section 1. The City of Bainbridge Island, is authorized to participate in the Puget Sound Energy Green Power Program ~~in an amount up to \$3,000.00 per year, which represents participation at a level approximately one-third more than the percentage of participation by Island households to~~ cover 100 percent of Puget Sound Energy electricity use for municipal accounts, not counting onsite solar generation. The City Manager is authorized to develop the program, which will be supported by the General Fund. This authorization will be reviewed ~~annually by City Council by~~ the City Council again in 2026.

Section 2. Section 3 of Resolution No. 2014-01 is amended as follows:

Section 3. Severability. ~~The provisions of this Resolution are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this Resolution or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the Resolution, or the validity of its application to other persons or circumstances. If any one or more sections, subsections, or sentences of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution and the same shall remain in full force and effect.~~

Section 3. The City Manager is authorized to execute a “Large Volume Green Energy Service Agreement” with Puget Sound Energy, Inc., for 100% green energy in substantially the same format as found in Attachment A, “Attachment “A” Service Agreement,” which is attached hereto and incorporated by reference.

Section 4. The City Manager is authorized to terminate any existing “Large Volume Green Energy Service Agreement” with Puget Sound Energy, Inc., in existence at the time of the passage of this resolution in the interest of avoiding duplicate agreements.

Section 5. Severability. If any one or more sections, subsections, or sentences of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution and the same shall remain in full force and effect.

Section 6. This resolution shall take effect and be in force immediately upon its passage.

PASSED by the City Council this ____ day of April, 2022.

APPROVED by the Mayor this ____ day of April, 2022.

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

By: _____
Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	April 22, 2022
PASSED BY THE CITY COUNCIL:	_____, 2022
RESOLUTION NO.	2022-15

Attachment "A" – Service Agreement

SCHEDULE 136 LARGE VOLUME GREEN ENERGY SERVICE AGREEMENT

THIS SCHEDULE 136 LARGE VOLUME GREEN ENERGY SERVICE AGREEMENT ("Agreement"), dated as of the 26 day of April, 2022, is made and entered into by and between City of Bainbridge Island (the "Customer") and PUGET SOUND ENERGY, INC., a Washington Corporation, (the "Company"), for service under the Company's Electric Tariff G Schedule 136. Terms defined in Schedule 136 and in the General Rules and Provisions (Schedule 80) of the Company's tariff for electric service shall have the same meanings where used in this Agreement.

RECITALS

- A. The Company is a public service company engaged in the sale and delivery of electric energy pursuant to its Electric Tariff G.
- B. Customer is receiving Electric Service under the Company's Electric Tariff G and desires to participate in the Company's Large Volume Green Energy program offered under Schedule 136.

AGREEMENT

- 1. **Request and Acknowledgement.** The Customer requests service under Schedule 136 and acknowledges that Schedule 136 requires a minimum term of one year and that the minimum monthly usage levels specified in Section 4 below will result in a monthly charge for the term of this Agreement, even if the Customer discontinues Electric Service under such schedule.
- 2. **Location and Account Number.** The location and account number for Customer's service under this Agreement is as follows:

Location: Various, see attachment B _____

Account Number: _____

Product Assignment Number: _____

Meter Number: _____

- 3. **Term.** The term of this Agreement shall commence coincident with the date the Company acquires the Renewable Energy Credits required to provide service under this Agreement (the "Commencement Date") and shall terminate a minimum of one year following the Commencement Date. The Company shall make reasonable efforts to obtain the Credits starting on the Commencement Date requested by the Customer. The term requested by the Customer is 1 year(s). The Commencement Date requested by the Customer under this Agreement is April 26, 2022. Upon termination the Customer may choose to renew for an additional term (and update the Monthly Usage in paragraph 4 below) or service will continue on a month to month basis based on the Monthly Usage shown below, provided usage continues to be at levels to aggregate to 1,000,000 kWh per year or more.
- 4. **Monthly Usage.** Under Schedule 136 the Customer may choose a fixed kWh option or the one hundred percent (100%) green energy option.

Customer chooses the 100% green energy option.

SEE ATTACHMENT B

Customer chooses the 100% green energy option, and the projected monthly usage is as follows:

January, 20__:	_____ kWh	July, 20__:	_____ kWh
February, 20__:	_____ kWh	August, 20__:	_____ kWh
March, 20__:	_____ kWh	September, 20__:	_____ kWh
April, 20__:	_____ kWh	October, 20__:	_____ kWh
May, 20__:	_____ kWh	November, 20__:	_____ kWh
June, 20__:	_____ kWh	December, 20__:	_____ kWh

5. **Minimum Charge.** The calculation of the Minimum Charge is shown by the following example:
The Customer's projected monthly usage over a one year term is 3,430,000 kWh (the sum of 12 months of the monthly usage above) and the Customer's actual usage is 2,744,000 kWh. Ninety percent of 3,430,000 kWh equals 3,087,000 kWh. 3,087,000 kWh less 2,744,000 kWh equals 343,000 kWh. The Minimum Charge would be equal to 343,000 kWh multiplied by the lesser of \$0.006 (which would equal \$3,430.00) or the Company's actual cost per kWh for Renewable Energy Credits.
Where service is continued on a month to month basis the most recent 12 months shown in paragraph 4 above will be used to calculate the Minimum Charge. The kWh basis for the Minimum Charge will be adjusted to reflect all amendments to this Agreement. When service is continued on a month to month basis the Minimum Charge shall be one twelfth (1/12) of the annual Minimum Charge as shown by the example above and shall apply every month that the actual twelve-month cumulative usage is less than ninety percent (90%) of the projected monthly usage for the most recent 12 months shown in paragraph 4 above or as amended.
6. **Permission.** For public recognition and marketing purposes of the green energy program the Company would like to use the Customer's name and logo (if applicable) on the Company materials, including the Company's web site. Customer approves such use of its name and logo _____ (initial). Customer does not approve such use of its name and logo _____ (initial).
7. **Amendment.** This Agreement may be amended by mutual agreement between the Customer and the Company by executing an amendment in the form included in Attachment A to the Company's Schedule 136. Locations added or removed through amendment shall receive service under this Agreement for a minimum of one year. Amendments may be executed by any department or division head or other person with apparent authority to act on behalf of the Customer upon agreement by the Customer. The Customer agrees _____ (initial). Customer does not agree _____ (initial).
8. **Other Schedules.** Schedule 136 is incorporated herein by this reference. This Agreement is subject to the General Rules and Provisions as set forth in Schedule 80 (and is subject to other schedules of Electric Tariff G that may apply) as such schedules may be revised from time to time upon approval of the Washington Utilities and Transportation Commission. Any conflict between this Agreement and the Company's Electric Tariff G schedules shall be resolved in favor of such schedules.

CUSTOMER

COMPANY

[ENTITY]

By: _____

Name: _____

Title: _____

Date Signed: _____

By: Puget Sound Energy, Inc.

Name: Will Einstein

Title: Director, Product Development & Growth

Date Signed: _____

[Name Typed]

Will Einstein



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (7:45 PM) Review Role and Support of City Committees, Commissions, Boards, and Task Forces,

SUMMARY: Based on our survey research, the City of Bainbridge Island has more advisory committees than other similar cities. The City currently has eight standing advisory committees and also convenes task forces for certain special purposes. Each committee provides an opportunity to receive valuable input from the community. Each committee also requires staff administrative and policy support, from 7 to 20 hours of support per committee, per month, with additional time for both City staff and Councilmembers for recruitment, selection, and orientation/training.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Direct the City Manager to monitor and present data on the impact of Commissions and Committees upon staff time and resources and present this information prior to adoption of the 2023-2024 Budget.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: Based on our survey research, the City of Bainbridge Island has more advisory committees than other similar cities. The City Council uses the standing advisory committees to reach out to the community for input and advice. The committees provide an opportunity for volunteers to contribute to the decision-making process. The committees also provide the Council with an avenue for outreach to the community.

Additional information is provided in the attached staff memo.

ATTACHMENTS:

[City Advisory Group summary 052022](#)

[Climate Change Advisory Committee 2021 Progress Update and 2022 Workplan](#)

[Design Review Board 2018 Annual Report and 2019 Work Plan](#)

[Environmental Technical Advisory Committee 2018 Report 2019 Work Plan](#)

[Race Equity Task Force Work Plan 2020](#)

[Historic Preservation Commission 2021 Work Plan](#)

[Utility Advisory Committee 2021 Summary and 2022 Work Plan Proposal](#)

[City Advisory Committee Summary.pptx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



EXECUTIVE DEPARTMENT MEMORANDUM

Date: May 6, 2022

To: City Council
Blair King, City Manager

From: Ellen Schroer, Deputy City Manager

Subject: City Advisory Groups – The City of Bainbridge Island and other jurisdictions

This memo provides a summary of current City of Bainbridge Island committees, boards and commissions (committees). Staff conducted a preliminary survey of 10 other jurisdictions, many of which are used as comparable jurisdictions for salary surveys and other decision making, to compare the number of committees in our community to other regional jurisdictions.

Summary:

- There are eight (8) standing groups that provide advice and support to the City Council. One (1) is required by the RCW, Planning Commission. Some of the groups have subcommittees within the same group or across groups.
- There are three (3) task forces that run funding cycles. One (1) is required by the RCW, Lodging Tax Advisory Committee (LTAC).
- There are a total of more than 75 City advisory committee members at any one time, including standing committees and funding cycle task forces. Each committee member has a dedicated email address and receives training related to public records and open public meetings.
- Each committee is supported by a senior staff member who provides policy and operational information, as well as an administrative support person to schedule meetings, publish agendas, and maintain public records.
- Staff time estimates indicate that between 7 and 20 hours per month are needed to support each committee, inclusive of senior staff and administrative support. Time for committee meeting support totals roughly 1,200 hours/year.
- Additional time is dedicated to recruitment, selection, information technology support, records management and training. Staff estimates this time at roughly 40 hours per committee per year for the staff members who are assigned committee support, or an additional 640 hours.
- Total staff time based on the rough estimates above are more than 1,840 hours each year for committee support, or roughly one FTE position, based on numbers of hours available each year.
- The City of Bainbridge Island has more committees than comparable jurisdictions, particularly those with a Council-Manager form of government.

The summary above demonstrates the City's commitment to its committees. The committees are made up of volunteers but are supported by staff, receive training at City expense, and in some cases, travel and represent the City at conferences. In turn, the committees provide valuable assistance with outreach and advice to the Council on various policy issues.

It has been several years since the City actively reviewed its committees, their structure and support, and the scope of work for each of the advisory committees. A clear understanding of the Council's charge to each group in their advisory capacity to the Council will be an important foundation of work going forward.

Considerations:

- Set aside a Council Study Session to review all committee work plans. This would give the committees the opportunity to confirm with Council the priority work for each committee and establish a scope of work. Staff recommends that each committee provide a report and have a work plan discussion annually.
 - o Not all committees have current work plans approved by the Council. Attached to this memo are the most current work plans:
 - Climate Change Advisory Committee (2022)
 - Design Review Board (2019)
 - Environmental Technical Advisory Committee (2019)
 - Historic Preservation Commission (2021)
 - Race Equity Advisory Committee (2020, approved as Race Equity Task Force)
 - Utility Advisory Committee (2022)
- Develop committee work plans such that standing committees, other than Planning Commission and Design Review Board, meet once per month.
- With the current transition to in-person meetings as the waiver to the Open Public Meetings Act ends at the conclusion of May, evening meeting scheduling is limited to one per night.
- As of the close of the most recent recruitment cycle on April 29, despite staff attempts to cultivate a large applicant pool, we received an insufficient number of applicants for some committees. Over a period of eight weeks, staff placed outreach in the Bainbridge Review, the City Manager's Newsletter and video, sent emails to City contacts throughout the community, and asked committee members to assist with outreach. We will continue to recruit and accept applications.
- Consider consolidating committees.
- Consider a policy to add staff each time a net add is made to the number of committees.
- Consider establishing a policy that all standing committees meet during work hours.
 - o Advantages: more meeting rooms available for in-person meetings; clearly includes support and attendance within the work responsibilities of City staff. Will reduce spending on overtime for staff attending evening meetings.
 - o Disadvantages: may narrow the pool of those who can apply to serve on committees. Will displace other work that would have been done during the work hours.

Summary Table:

City	Cities often used as Comparable Jurisdictions								Kitsap Co.	
	Bainbridge Island	Mercer Island	SeaTac	Puyallup	Bothell	Tukwila	Issaquah	Edmonds	Poulsbo	Bremerton
Population	24,486	25,675	29,019	40,991	45,749	20,196	37,965	42,040	10,602	40,631
Form of Government	Council-Manager	Council-Manager	Council-Manager	Council-Manager	Council-Manager	Strong Mayor	Strong Mayor	Strong Mayor	Strong Mayor	Strong Mayor
<i>Number of Committees (Total)</i>	<i>16</i>	<i>8</i>	<i>8</i>	<i>11</i>	<i>10</i>	<i>12</i>	<i>16</i>	<i>18</i>	<i>12</i>	<i>17</i>
Community Residents	16	8	8	11	10	9	13	14	5	12
Planning	X	X	X	X	X	X	X	X	X	X
LTAC	X		X	X	X	X	X	X	X	X
Arts	X	X	X	X	X	X		X		X
Civil Service Commission	X	X		X	X	X	X		X	X
Parks		X		X	X	X	X	X	X	X
Equity, Diversity	X				X	X	X	X		X
LEOFF 1 Disability	X	X	X	X	X					X
Design	X	X		X				X		
Tree			X					X	X	X
Hearing Examiner	X						X	X		
Historic Preservation	X			X				X		
Library				X	X	X				
Salary	X			X	X					
Cemetery							X	X		
Climate	X							x		
Development						X	X			
Environment	X						X			
Housing, Human Services	X		X							
Sister Cities							X	X		
Transportation						X	X			
Transportation Benefit District								X		X
Utility	X	X								
Youth							X	X		
ADA										X
Airport			X							
Audit										X
Cable TV							X			
Complete Streets										X
Ethics	X									
Green Building	X									
Open Space		X								
Senior				X						
Shorelines					X					
Sidewalks			X							
Sustainable Transportation	X									
Council	0	0	0	0	0	3	3	4	7	5
Capital Improvement Planning							X		X	
Finance						X		X	X	X
Community Services						X			X	
Housing, Human Services						X	X	X	X	
Economic Development							X	X	X	
Public Safety								X	X	X
Public Works									X	X
Fire Pension										X
Police Pension										X

Climate Change Advisory Committee 2021 Progress Update and 2022 Workplan (As presented at the January 19, 2022 CCAC meeting)

Climate Change Advisory Committee: 2021 Progress Report and 2022 Workplan (January 13th, 2022)

2021 Progress Report

We have included the work accomplished in 2021 regarding the 18 immediate actions identified in the Climate Action Plan. In addition, we have included other activities that were not included in the 18 immediate actions.

Immediate Action	Status
Implementation	
#1 (5.A.1.b/6.A.1.c/7.D.1.a) Climate Lens in COBI decision making.	Completed a pilot project with COBI staff on the Senior Center remodel.
#2 (9.B.1.a) Equity implications are addressed in all actions	Formed a CCAC/REAC subgroup. Had several meetings with REAC members on developing climate equity lens and presented at REAC meeting and REAC provided feedback.
#3 (8.C.1.b/8.C.1.a) Hire and orientation of Climate Officer.	Completed. Yeah
#4 (9.D.1.a) Develop cost estimates and staffing needs for priority actions.	Draft in CAP but needs to be updated.
Identify potential grants and other actions by Cities for implementing the CAP.	Climate Action Bainbridge commissioned report on potential grants for climate change implementation and sustainable transportation. Report completed. Also commissioned report for what other Municipalities are doing.
GHG Inventory	
#5 (2.A.1.a) Improve accuracy of GHG Inventory.	Worked with COBI staff on Municipal Inventory. CCAC developed a road map for developing next GHG inventory
Energy	
#6 (3.B.1.a) Work collaboratively with PSE to green our energy supply and develop community solar projects.	CCAC/UAC provide recommendations to City on PSE Franchise/Partnership Agreement. CCAC had meetings with PSE on Community Solar project.
#7 (3.A.1.b) Work with PSE and GBTF to reduce our energy demand on the Island	Several meetings with PSE on demand reduction program that is scheduled to roll out in January 2022. Worked with COBI staff on GBTF.
#8 (3.B.1.c) Prohibit propane, fuel oil, and wood stoves for primary heating in new buildings.	Road map provided to COBI.
#10 (3.A.2.a) Initiate discussions on establishing a Green Building/Energy Fund	Road map provided to COBI.
Transportation	

Immediate Action	Status
#12 (4.A.1.a) Work with STTF.	Worked with COBI Staff on technical subgroups and worked to develop analysis for how to measure reductions in VMT and GHG emissions reductions.
#13 (4.B.1.a.) Transition COBI's fleets to primarily electric vehicles.	Road map provided to COBI.
#14 (4.B.2.a) Evaluate current code to increase EV-charge-ready and EV charging infrastructure.	Road map provided to COBI.
Explore Downtown Electric Shuttle	Had several meetings with Greg Dronkert. Briefed City Council and CCAC agreed a good idea to explore.
Buildings	
#9 (5.A.1.a) Support the recommendations of GBTF.	Provided input to GBTF when requested. Need to revitalize GBTF.
#11 (5.B.1.a., b., and c) Build on preliminary SLR assessment endorsed by CCAC.	CCAC members participated on the SMP working group. CCAC provided recommendations on addressing sea level rise as part of SMP. COBI submitted grant application to do SLR work including public engagement component.
Natural Environment	
#15 (6.A.2.a) Create list of tree and plant species expected to be favored by climate change that can be used for forest management/restoration.	Participated in four-part event on BI forests and climate change. Reached out to work with City arborist and others.
Groundwater Management Program	CCAC members were apart of the GWMP committee.
Waste	
#16 (7.A.2.a) Pass an ordinance to reduce single-use plastics.	Ordinance passed by Council.
Explore comprehensive waste management program including exploring biodigester to Island	Formed a CCAC subgroup to explore possibility of a biodigester for the Island. Had several meetings with Impact Bioenergy, CCAC members, Council, and City Manager on potential biodigester. Sent memo to Council and City on need to develop comprehensive waste management plan.
Community Engagement	
#17 (8.A.1.a. and b) Develop a web presence for climate change on City website and make climate information widely and easily available to all community members.	Road map and provided to COBI. Held two public meetings to launch CAP. Worked with COBI Communication Coordinator on articles for COBI Connects and City Manager weekly report.

Immediate Action	Status
#18 (8.C.2.a) Establish equitable access during outages and emergency food/water/filtered air during poor air quality due to wildfires.	Organized meeting with PSE and Bainbridge Prepares.
Work with City to adopt Community Climate Solutions platform	Had several meetings with developer of platform, CCAC endorsed adoption, and Climate Officer.
Work with UW Capstone student to reach out to community groups.	UW grad student will be helping to reach out to various community groups over the next 6-8 months.
Work with other taxing districts, community groups (e.g., Sustainable Bainbridge and BILT) and businesses to implement the CAP.	Briefed Parks and School Boards, and held numerous community outreach discussions (e.g., Senior Center, Rotary, Oatmeal, Interfaith Council) and general information sessions.

2022 Workplan

Work with the Climate Mitigation/Adaptation Officer on public engagement and outreach for the CAP

- As requested, CCAC members will provide support to the Climate Officer and other City Staff which could include presentations to Community groups or technical support.
- Provide support to Climate Officer to launch the Community Climate Challenge.
- Provide support on ordinance to reduce single-use plastics.

Provide general support to COBI in the implementation of the CAP

- CCAC members will meet with COBI staff when requested to provide information and support in implementation of specific actions.

CCAC waste management subgroup will continue to work with City Staff and Council

- CCAC waste management subgroup will provide support to City to explore possibility of establishing a comprehensive waste management system for the Island.
- CCAC waste management subgroup will continue to work with Impact Bioenergy on providing relevant information and helping to coordinate outreach to community groups.

CCAC/UAC subgroup will continue to provide support on the PSE Franchise/Partnership Agreement

CCAC/REAC subgroup will continue to explore developing a climate/equity lens for the Island.

CCAC transportation subgroup will continue to work with City Staff to develop performance metrics for evaluating GHG emission reductions

CCAC members will continue to serve on different City lead teams

This will include, but not limited to: Ground Water Management Program; PSE Franchise/Partnership Agreement; Shoreline Master Program; and the Sustainable Transportation Task Force.

CCAC will respond to City Council requests for advice and support

If you have questions, please contact either David McCaughey or Michael Cox.

City of Bainbridge Island Design Review Board

2018 Annual Report & 2019 Work Plan Presentation to the City Council

The City of Bainbridge Island Design Review Board (DRB) consists of seven volunteer citizens:

Position	1:	Jane Rein	term expires June 2020
	2:	Jim McNett	term expires June 2020
	3:	Joe Dunstan	term expires June 2021
	4:	Peter Perry*	term expires June 2021
	5:	Alan Grainger	term expires June 2019
	6:	Jason Wilkinson	term expires June 2019
	7:	Carl Yurdin	term expires June 2019

With Ron Peltier, City Council Liaison

*Mr. Perry is on extended three months.

During 2018, the DRB held twenty meetings, with a total of 600 hours spent by the Board in meetings with roughly 300 hours spent in preparation. There was a 77% participation rate for DRB meetings. The Board was fortunate to have regular attendance by Ron Peltier, our City Council liaison, and benefited from the regular attendance of Charles Schmidt, an interested citizen, and Jon Quitslund and William Chester from the CoBI Planning Commission who attended many DRB meetings. From January to June two positions were vacant. From June to November, the DRB was at full complement. In November Peter Perry was given an extended leave due to a family situation and he is expected back in the spring 2019. It should be noted that three positions expire in June 2019. Re-appointing or filling these positions should be a priority to maintain full staffing of the DRB.

Projects reviewed throughout the year included Historic Preservation, Hospitality, Fire Stations, Schools – public and private, Multifamily and Single Family/HDDP. Spread over the year were City briefings about Open Meetings, Ethics. Additional efforts have included:

- COBI project review process: DRB has been very involved with city staff regarding the roles of DRB and the Planning Commission in project review/approval.
- New Subdivision standards and review: DRB has met numerous times with city staff to identify design standards for new subdivisions. The newly adopted review process will support the planning staff, DRB and Planning Commission working together in a cohesive and complimentary manner.

- New Design guidelines for Multifamily projects: COBI hired a consultant to write design guidelines for multifamily development, mixed use, and other development. DRB participated in both the selection of the consultant and has met with the consultant to ensure the proposed design guidelines meet the goals, objectives and needs of the DRB.
- Island Center Sub Area planning process: DRB continues to monitor and participate in the Island Center Sub Area planning project with our DRB liaison.

Recurring Issues/Work Plan for 2019:

- Joe Dunstan will be the DRB Chairperson for 2019.
- Design Advice to City Council
 1. DRB encourages the Council to expand the DRB purview to include public buildings, civic spaces, and facilities.
 2. DRB increased collaboration with Public Works relating to capital projects and engineering standards for development, particularly as it relates to sustainability and green practices.
- Sustainability: COBI green building program.
- Correcting the lack of post occupancy review (particularly landscape plans relative to approved documents).
- Review the proliferation of sandwich boards in the Winslow core detracting from the pedestrian experience and clear access.
- Continue DRB liaison with the Island Center Sub Area planning price.
- Continue DRB involvement and review of the new Design Guidelines for new development being developed by the COBI consultant. (Jan-July 2019).
- Assist the Planning staff and Council in the timely selection of new DRB members.

MEMORANDUM

TO: COBI City Council

FROM: Environmental Technical Advisory Committee (ETAC)

DATE: February 25, 2019

SUBJECT: Report on ETAC's 2018 Report and 2019 Work Plan

2018 Report

1. Proposal for development of a Groundwater Management Plan (GWMP) for Bainbridge Island
 - Development of a GWMP was in the 2016 Comp Plan – High Priority Water Resources Action #2 states: “Adopt an island-wide Groundwater Management Plan. Take actions necessary – capital improvements, code changes, etc. – to capture, clean and re-infiltrate as much stormwater as reasonably possible.”
 - ETAC began working on a background document in support of a GWMP in late 2017
 - After many iterations, ETAC submitted a 32-page document to the Council on 11/1/18
 - ETAC members presented the proposal to the Council at 11/6/18 meeting and answered questions
 - ETAC submitted a letter to the Council on 11/19/18 in support of a GWMP and retention of the COBI Water Resources Specialist position, along with a proposed budget for the GWMP
 - The Council approved of an ETAC proposal to develop a Groundwater Fact Sheet for Bainbridge Island at their 12/11/18 meeting
2. Review of Habitat Management Plans (HMPs)
 - ETAC has been asked to review HMPs occasionally in the past by COBI planners. The role of the ETAC reviews was never very clear in the past and ETAC requested more clarification on the review role in an email to COBI on 11/9/18. In response, COBI agreed to provide more lead time for ETAC to make a review and promised more follow-up after the review process. To facilitate their review process, ETAC set up a sub-group of 4 members to work on these reviews and include the COBI planner in their discussions.
 - Robbins HMP – ETAC was initially asked to review in October 2017. The project was changed and a new HMP was referred to ETAC in September 2018; ETAC

had some questions and requested follow-up but there has been no response since.

- Satoris HMP – ETAC was initially asked to review in August 2018, but there was no follow-up and a coordinated review did not happen.
- Marks and Maione HMP – ETAC subgroup worked with the COBI planner and a coordinated review was submitted by ETAC on 11/15/18.

2019 Work Plan

1. Groundwater Fact Sheet

- Draft a 1-page (front and back) fact sheet
- Get the draft reviewed by KPUD and USGS
- Revise and submit to the Council for approval
- Post on COBI website and print copies

2. COBI staff liaison

- ETAC needs a replacement for Christy Carr, preferably a staff person with expertise in environmental issues

3. GWMP process

- Help COBI in some way with the two-year hydrogeologist position and contracting out for modeling expertise
- Coordinate a community kickoff event with COBI communications staff
- Provide quarterly updates to the Council on the progress of the GWMP

4. Review HMPs

- Coordinate with the new COBI natural resources specialist to provide outside reviews through the ETAC subgroup on HMP reviews

5. Review Suzuki plans (if requested by the Council)

- Provide reviews of Suzuki development plans as requested by the Council, especially as follow-up to past ETAC work on Suzuki environmental issues

6. Provide information on stormwater treatment (if requested by the Council)

- Provide technical information pursuant to the \$100K approved in the budget for a study of methods to remove contaminants from stormwater before it discharges to Puget Sound
7. Provide information on tertiary wastewater treatment (if requested by the Council)
- Provide technical information pursuant to the \$100K approved in the budget for a study of methods to remove contaminants of emerging concern before they are discharged to Puget Sound

Race Equity Task Force Workplan for 2020

Approvals: RETF Approved 7/23/2020

The COBI RETF in alignment with the RETF Approved Objectives & Scope of Work (Appendix 1) and Purpose and Mission (Appendix 2) plans to do the following work in the foreseeable future:

- **Community Outreach Events and Other Outreach Work**
 - **One-Time Events**
 - Community March for Equity
 - “Voices of Power: A Night of Poetry” – Partner: Bainbridge Island Museum of Art
 - “Julia Jacobs; Black Woman of the Suquamish Tribe” - Partner: Suquamish Museum
 - Equity-Themed Poetry/Story Slam for Youth
 - Equity Speaker Event – Partner: BI Arts & Humanities
 - Panel Discussion “What’s Happening with Equity on Bainbridge?” Partners: Community Equity Groups (MAC, ERACE, BIJAC, etc.)
 - Community Academy: Training on how BI residents can engage in making change
 - **On-going Outreach Events**
 - Farmer’s Market Booth
 - Fourth of July Booth and Parade
 - Monthly Racial Equity Education Evenings (films, panels and speakers on equity)
 - Quarterly Community Forum with BI Police
 - **Other Outreach Work**
 - Welcoming signs for Bainbridge Island
 - Suquamish Villages markers/signs on Bainbridge Island
 - Propose 2020 Charter to become COBI Standing Committee
 - Produce Annual Equity Report for COBI and community
- **GARE Engagement**
 - **GARE Trainings**
 - Workshop 1 - Advancing Racial Equity: The Role of Government (8 hours)
 - Workshop 2 - Using a Racial Equity Tool (8 hours)
 - Workshop 3 - Developing a Racial Equity Action Plan (4 hours) & Leading for Racial Equity (4 hours)
 - Workshop 4 - Communicating for Racial Equity (4 hours) & Inclusive Outreach and Public Engagement (4 hours)
 - **GARE Engagement**
 - Engage in GARE NW Learning Cohort 2021
 - Attend annual regional GARE Conferences
- **COBI Equity Assistance**
 - Assistance with development of COBI Racial Equity Lens
 - Assistance with the development and review of COBI Race Equity Action Plan
 - Assistance with the development and review of the COBI Race Equity Toolkit
 - Advise COBI City Council of equity issues on the island

Appendix 1: COBI RETF Approved Objectives & Scope of Work (December 2019)

The objectives of the 2020 scope are:

- **To ensure that the Task Force has a meaningful seat at the table:** The Task Force’s November recommendation to the city council explicitly states that “those most impacted by structural racial inequity need to be meaningfully involved in the creation and implementation of the institutional policies and practices that impact their lives.” To that effect, we believe it is of critical importance for the Task Force, who designed the recommendation to partner with GARE, be active participants in supporting the success of the work. Having a “seat at the table” allows the Task Force to be involved in crucial decision points as well as provide citizen oversight of the work.
- **To authentically represent people of color (POC) on the Island:** As part of the 2020 GARE engagement, we recommended that “key members of the community” participate in the workshops alongside the city. We imagine these “key members” to be representatives from community stakeholders such as Bainbridge Pride, the Interfaith Council, Chamber of Commerce, Helpline House, etc. The Task Force can act as liaisons with participating community groups to ensure transparency, accountability, and equitable representation of the needs of POC when working with the city.
- **To “carry the torch” at the conclusion of the workshops:** The primary deliverable of the 2020 workshops will be a long term racial equity action plan. In all likelihood, the city will need a Task Force or committee to support the successful implementation of the action plan once it is approved. It is of crucial importance that the Task Force be at the table during the conception of the plan so it can be best equipped to support its implementation down the line. No one likes to “inherit” a plan that they did not get to contribute to. By engaging the Task Force throughout the GARE partnership, the city will be in an optimal position to hit the ground running when it comes time for long term implementation of the equity plan.

2020 Race Equity Task Force Scope of Work:

1. Develop a series of events through the end of the year designed to promote awareness of the city’s partnership with the Government Alliance on Race and Equity (GARE), and raise the community’s level of engagement around race to encourage a dialogue between Bainbridge Islanders and its elected officials on this topic.
2. Join the 2020 GARE workshops as full participants alongside key city staff and community members with a goal of: acquiring first hand education and training on this body of work as necessary to support outreach efforts; serve as support for city staff in between workshops to build out and provide feedback on draft collateral; and, act as representatives of and liaisons to the community at large by ensuring that the voices of people of color are heard and acknowledged throughout the course of the workshops.
3. In coordination and running parallel to the GARE partnership, provide a series of recommendations to the City Council on ways in which the City can help the community become a more inclusive and responsive community when it comes to addressing racial inequities.

Appendix 2: COBI RETF Scope, Mission and Vision

Race Equity Task Force

The Race Equity Task Force meets on the first Thursday of the month at 6:30pm at City Hall, Council Conference Room.

Agendas & Minutes

Agendas are available prior to the meetings. Minutes are available following approval. Both are available in the Agenda Center listed alphabetically by citizen advisory group name. View All Agendas and Minutes

Scope of Work

1. Develop a series of events through the end of the year designed to promote awareness and raise the community's level of engagement around race and to encourage a dialogue between Bainbridge Islanders and its elected officials on this topic.

2. Task Force will invite the Government Alliance on Race and Equity (GARE) and the People's Institute Northwest to first come and meet with the task force and then we will have a study session discussion.

3. Task Force to provide a series of recommendations to City Council on ways in which the City can help the community become a more inclusive and responsive community when it comes to addressing racial inequities.

Mission Statement

The Bainbridge Island Race Equity Task Force is committed to building awareness, solutions, and leadership for racial justice by generating transformative ideas, information, and experiences. We define racial justice as the systematic fair treatment of people of all races, resulting in equitable opportunities and outcomes for all.

We achieve our mission by:

- Community Engagement: Listening to the needs and concerns of our neighbors with compassion and sharing our knowledge.
- Continuous Learning: Deepening our understanding of institutional racism and how it impacts racial equity on the island. Improving our skills in countering racism and organizing for racial justice by tapping the knowledge of experts and jurisdictions who have undergone similar work.
- Advocacy and Activation: Creating opportunities for organizers, individuals, groups, organizations, institutions, and businesses to invest in interrupting racism, bigotry, and prejudice whenever encountered.

Vision Statement

The Bainbridge Island Race Equity Task Force envisions a society where all systems (e.g. education, criminal justice, health care, housing, the economy) are just, fair, and inclusive, enabling all people to participate and reach their full potential. We believe in the dignity and humanity of all people and strive for a healthy and prosperous community that promotes all people having equitable access and opportunity.

Purpose

The purpose of the Task Force is to provide advice and counsel to the City Council on matters of identifying programmatic, community and legislative options and to seek suggestions on how the City can help Bainbridge Island to be an open and welcoming community for all.

"The Comprehensive Plan reinforces our commitment to race equity, but we have not taken measurable steps to address institutional racism in our community," said Councilmember Matt Tirman. "We will endeavor to change this through the Race Equity Task Force, which will include Islanders from diverse backgrounds."

Historic Preservation Commission 2021 Work Plan

❖ Continue Ongoing Duties:

- Maintain and periodically update the local historic properties inventory and Local Historic Register
- Review nominations to the Local, State and National Historic Registers, Heritage Tree Register, and recognition of heritage properties
- Review permit applications for alterations to Local Historic Register and Register-eligible properties
- Provide resources and advocacy for historic preservation consistent with the Comprehensive Plan:
 - Participate in or promote public educational programs
 - Foster historic preservation through recognition of excellence in restoration of historic buildings, structures or sites
 - Advise the City Council or the Planning Commission as requested on matters of City history and historic preservation or actions affecting the historic resources of the City
 - Maintain information on federal or state historic preservation programs, funding sources or incentives

❖ Pursue grant opportunities.

❖ Identify Register Eligible properties in Winslow, Rolling Bay and other communities

- Use Arc GIS Collector App to generate a database of potential Local Register-eligible properties
- Contact Register-eligible properties Island-wide (e.g. mailing)

❖ Update Local Register (Listed and Register-eligible) inventory with parcel numbers; properly flag parcels in permitting database and attach appropriate standard conditions for development / redevelopment

❖ Identify potential grant applications for 2021 and verify whether Commissioners can write grants

❖ Review BIMC 18.24 (Historic Preservation Program) regulations / process / standards for potential revisions

❖ Create a Suyematsu Farm Work Plan in partnership with interested parties and groups, including and not limited to Friends of the Farm and the Community Coalition.



UTILITY ADVISORY COMMITTEE

Date: December 8, 2021
To: City Council, City Manager, Public Works Director
From: Utility Advisory Committee
Subject: **2021 Annual Report and 2022 Work Plan**

Purpose

The purpose of this memorandum is to inform the City Council of the work performed by the Utility Advisory Committee (UAC) in 2021, and to propose a work plan of activities for 2022, which was unanimously approved by the Committee at their December 8, 2021, meeting. The Committee serves to make recommendations to the City Council on utility-related policy and project issues, and works closely with the Public Works Director on developing a work plan for the year. A link to the administrative duties of the UAC [can be found here](#).

Review of 2021 Work Plan/Activities

Supporting Long Range Utilities Planning

1. General
 - a. Update Fire Code with Fire Marshal and PW Department.
 - i. Advised Council on changes proposed for Fire Code, especially Chapter 13, Public Services. [Jan]
 - b. State Water Resource Inventory Area (WRIA)
 - i. Reviewed City participation in state-wide process. [Jan - Mar] Plan vetoed by a tribe, now in DOE hands.
 - c. COBI Ground Water Management Plan
 - i. Meeting with new COBI hydrogeologist
 - d. ARPA Funding Priorities Review
 - i. Ranked spending proposals for Council from UAC viewpoint. [Aug - Sep]
2. COBI Sewer Utility
 - a. Treatment Plant and pre-treatment
 - i. Reviewed PW memo on 250,000-gallon spill of partially treated wastewater. [Jan]
 - ii. Considered Fats Oil and Grease (FOG) Ordinance for Sewer Utility [May]
 - iii. Reviewed recommendations for dealing with Contaminants of Emerging Concern (CECs), nutrient removal and overall capacity. [May - Jun]

3. COBI Water Utility
 - a. Ferncliff Main Extension
 - i. Discussed concepts to extend existing water main north and equitable ways to finance. [Mar - Sep]
 - b. Taylor Well
 - i. Discussed options for Rockaway Beach system. [Mar]
4. Non-COBI Utilities
 - a. Small Water Systems
 - i. Discussed Emerald Heights Water System with residents and PW Department. [Jan]
 - ii. Finalized overarching Water System Planning Recommendation [Jan] which Council approved. [Feb]
 - b. PSE Electrical Franchise Agreement
 - i. CCAC and UAC Joint Committee recommended a Partnership Agreement plus Franchise agreement. [Jan]
 - ii. Discussed data transparency, Green Building Fund and Undergrounding. [Apr]
 - iii. Discussed Missing Link Transmission Line Project. [Jun - Sep]
 - c. Comcast Cable Franchise Agreement
 - i. Discussed upcoming negotiation with City's consultants, River Oaks Communications. [Sep]

Reviewing Major COBI Utility Projects

1. Water System and Water Tank
 - a. Discussed PW specifications/design for replacement high school water tank. [Apr]
 - b. Discussed additional fire protection requirements. [May]
2. Rockaway Beach Intertie
 - a. Discussed effort between COBI and KPUD to connect systems for use in emergencies. [Jan]
3. Beach Sewer Main Projects
 - a. Discussed residents' comments on planned sewer replacement project [Mar]
4. Water Service Area Boundary Extension
 - a. Discussed potential boundary adjustments between COBI and KPUD areas. [Mar - Apr]

Work Plan Activities for 2022

1. Review and recommend proposed adjustments to water and sewer rates
2. Review and advise during preparation of 2023-24 bi-annual budget and Capital Improvement Plan
3. Review and comment on development of Groundwater Management Plan
4. Review and comment on new Stormwater System Plan
5. Possibly comment on revisions to PSE and Comcast franchise agreements
6. Likely review major upcoming capital projects, including replacement of high school reservoir and upgrades to sewer treatment plant



CITY OF
BAINBRIDGE ISLAND

City Advisory Committee Discussion

May 10, 2022

Ellen Schroer, Deputy City Manager

Cities Surveyed

Peer Cities

Council/Manager

- Mercer Island
- SeaTac
- Bothell

Strong Mayor

- Tukwila
- Issaquah
- Edmonds

Kitsap County Cities

- Bremerton
- Poulsbo

Survey Results

- Average number of committees = 10
- Maximum = 16
- Minimum = 5
- City of Bainbridge Island = 16

Staff Support for Committees

Effective advisory group support

- Committee meetings
- Outreach partnering
- Training
- Recruitment and selection
- Internal services – Information Technology, Records, Communication, Finance



Staff Support for Committees

Time estimates for current committees

- Annual estimate of 1,800 hours across all committees and task forces
- Equates to roughly 1.0 FTE of staff time annually

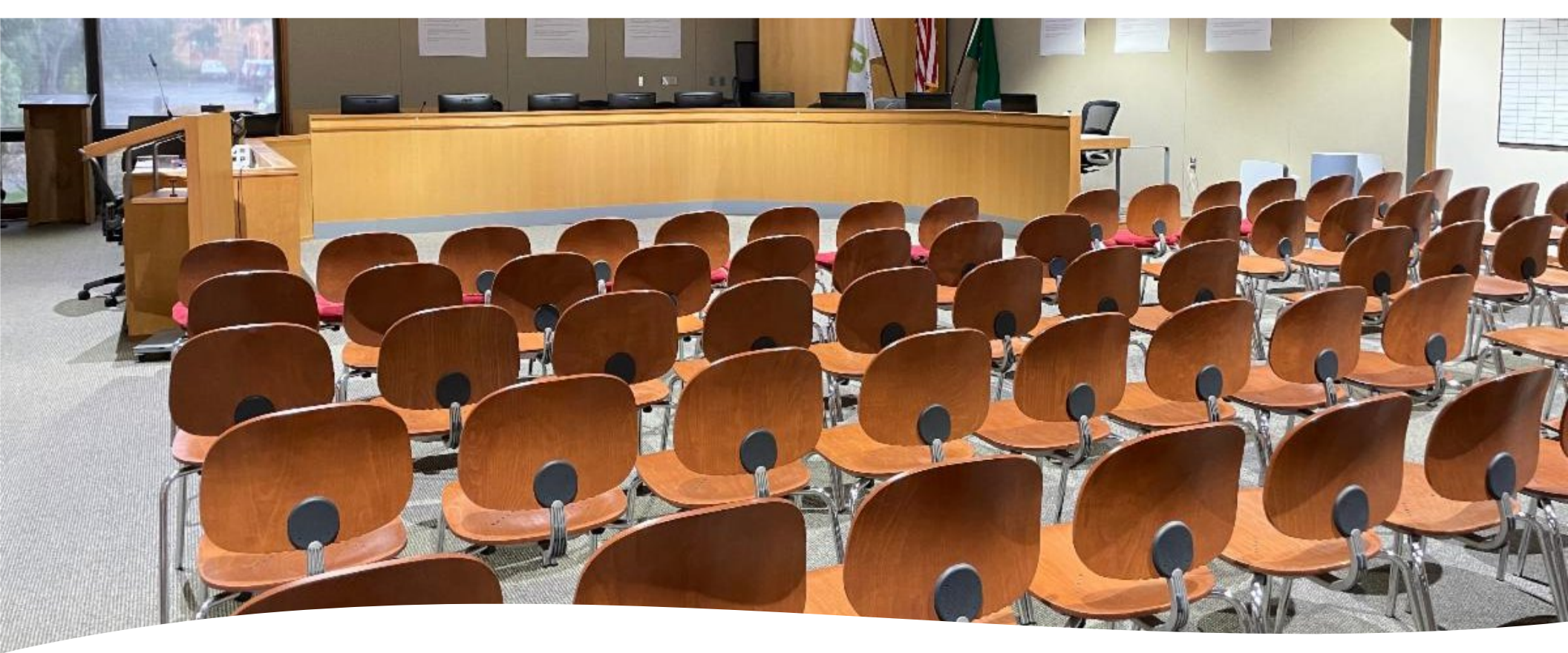
Recruitment and selection

Current approach

- Annual recruitment in March/April
- Selection in May
- Appointment in June

2022 results

- Outreach through Bainbridge Review, City publications, targeted email, requests to existing volunteer base
- For less than half of committees, more applicants than vacant positions
- Recruitment ongoing to fill open positions



Open Public Meetings

- Starting June 1, public meeting default option is in person
 - Telephone and/or videoconferencing access is encouraged but not required
 - Public comment can be made by telephone or videoconference when feasible
 - More details in Governor Inslee's Proclamation 20-28.16

May 10, 2022



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (8:05 PM) Consider Ordinance No. 2022-07, Relating to Amending Chapter 2.20 of the Bainbridge Island Municipal Code in Response to Newly Passed Legislation and to Update Certain Sections Related to Judicial Appointments and Salary Adjustments - Executive,

SUMMARY: City staff requests that the City Council consider Ordinance No. 2022-07 to make housekeeping revisions to Chapter 2.20 of the Bainbridge Island Municipal Code ("BIMC"), and to forward the ordinance for consideration of approval as part of the Consent Agenda at the May 24, 2022 Council meeting. Most of the revisions are in response to HB 1825, which has been signed into law and will be effective as of June 9, 2022. Other proposed revisions relate to harmonizing the terms in the BIMC regarding appointments and to update the salary adjustment schedule and the compensation of judges pro tem.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to forward Ordinance No. 2022-07 for consideration of approval as part of the Consent Agenda at the May 24, 2022 City Council meeting.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The Washington State Legislature passed HB 1825 in its 2022 regular session, relating to continuity of judicial operations in single judge courts. Governor Jay Inslee signed HB 1825 into law on March 17, 2022, with an effective date of June 9, 2022. The changes made through HB 1825 relate, in part, to the definition of single judge courts, appointment of a presiding judge pro tempore, predesignation of a presiding judge pro tempore, and duties of a presiding judge pro tempore. This ordinance updates the Bainbridge Island Municipal Code ("BIMC") to reflect changes in state law that will become effective on June 9, 2022.

BIMC 2.20.030 directs the process for appointing a municipal court judge, including by specifying that the municipal court judge shall be appointed by the City Manager. However, the current text of BIMC 2.20.070 directs that any vacancy in the municipal court judge position shall be filled by the Mayor. This ordinance will harmonize the terms of BIMC 2.20.030 and BIMC 2.20.070 by vesting the authority to appoint a municipal court

judge, when a vacancy in any municipal court judge position arises, with the City Manager, subject to confirmation by the City Council. This change is consistent with the City Manager's authority in a Council-Manager form of government in which the City Manager (not the Mayor) is the chief executive of the City.

BIMC 2.20.040.B. currently provides that the municipal court judge's salary is automatically adjusted as of September 1 of each year based on a salary amount and schedule set by the Washington Citizens' Commission on Salaries for Elected Officials. However, that commission changed the timing of those adjustments such that the adjustments occur on July 1 rather than September 1. This ordinance will revise BIMC 2.20.040.B. to conform with the schedule followed by the Washington Citizens' Commission on Salaries for Elected Officials.

The ordinance also includes updates to BIMC 2.20.060 related to the compensation of the presiding judge pro tem and other judges pro tem. The current rate being paid is \$60 per hour for such judges, and this ordinance would increase that amount to \$75 per hour (with future adjustments for CPI) to be more competitive with Kitsap County and other local courts.

ATTACHMENTS:

[Ordinance No. 2022-07 relating to updating Chapter 2.20 BIMC](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

ORDINANCE NO. 2022-07

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to amending Chapter 2.20 of the Bainbridge Island Municipal Code in response to newly passed legislation and to update certain sections related to judicial appointments and salary adjustments.

WHEREAS, the Washington State Legislature passed House Bill 1825 (“HB 1825”) in its 2022 regular session, relating to continuity of judicial operations in single judge courts; and

WHEREAS, Governor Jay Inslee signed HB 1825 into law on March 17, 2022, with an effective date of June 9, 2022; and

WHEREAS, HB 1825 amends, in relevant part, RCW 2.56.040 and RCW 3.50.090, and adds new sections to Chapters 2.56 RCW and 3.50 RCW; and

WHEREAS, the changes made through HB 1825 relate, in part, to the definition of single judge courts, appointment of a presiding judge pro tempore, predesignation of a presiding judge pro tempore, and the duties of a presiding judge pro tempore; and

WHEREAS, Chapter 2.20 of the Bainbridge Island Municipal Code (“BIMC”) relates to the City’s municipal court; and

WHEREAS, BIMC 2.20.030 provides the process for appointing a municipal court judge and directs that the municipal court judge shall be appointed by the city manager, subject to confirmation by the city council; and

WHEREAS, BIMC 2.20.040.B. currently provides that the municipal court judge’s salary is automatically adjusted as of September 1 of each year, and the Washington Citizens’ Commission on Salaries for Elected Officials changed the timing of those adjustments such that the adjustments occur on July 1 of each year, and

WHEREAS, the current text of BIMC 2.20.070 directs that any vacancy in the municipal court judge position shall be filled by the mayor; and

WHEREAS, the city council desires to harmonize the terms of BIMC 2.20.030 and BIMC 2.20.070 by vesting the authority to appoint a municipal court judge, when a vacancy in the municipal court judge position arises, with the city manager, subject to confirmation by the city council; and

WHEREAS, the city council also desires to update the BIMC to be in harmony with the changes made related to HB 1825.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF
BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. A new Section 2.20.025 is hereby added to the Bainbridge Island Municipal Code to read as follows:

2.20.025 Single judge court.

The municipal court is a “single judge court” as contemplated by state law, including Chapter 2.56 RCW.

Section 2. Section 2.20.030 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

A. The municipal judge holding office on July 1, 1984, the effective date of the ordinance codified in this chapter, shall continue to hold office until expiration of his or her term or January 1, 1986, whichever occurs first. The term of a successor shall commence on January 1, 1986, and/or January 1st of each fourth year thereafter, pursuant to appointment as provided below.

B. The municipal judge shall be appointed by the city manager, subject to confirmation by the city council, for a term of four years. Appointments shall be made on or before December 1st of the year next preceding the year in which the term commences.

C. A person appointed as municipal judge shall be a citizen of the United States of America and of the state of Washington; and an attorney admitted to practice law before the courts of record of the state of Washington.

D. The municipal judge shall be the presiding judge.

Section 3. Section 2.20.040.B. of the Bainbridge Island Municipal Code is hereby amended to read as follows:

B. Commencing September 1, 2014, and thereafter on the first day of ~~September~~July of each successive year, the full-time equivalent base amount for the salary paid to the Bainbridge Island municipal court judge shall automatically be adjusted to an amount equal to 95 percent of the salary of district court judges as set by the Washington Citizens’ Commission on Salaries for Elected Officials.

Section 4. Section 2.20.060 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

A. The designation of, and other matters related to, the presiding judge pro tem and other judges pro tem shall be governed by Chapter 3.50 RCW, including RCW 3.50.090. To the extent that there is any text in this section that differs from Chapter 3.50 RCW, this section is intended to be consistent with that chapter.

B. The municipal judge shall, in writing, predesignate a presiding judge pro tem to fulfill presiding judge duties in case of the illness, incapacity, resignation, death, or unavailability of the presiding judge.

C. The municipal judge shall, in writing, also designate other judges pro tem who shall act in the absence or disability of the regular judge of the municipal court or subsequent to the filing of an affidavit of prejudice. ~~The judge pro tem shall be qualified to hold the position of judge of the municipal court as provided herein. The judge pro tem shall receive such compensation as shall be fixed by ordinance.~~

D. The presiding judge pro tem and any other judges pro tem shall be qualified to hold the position of judge of the municipal court as provided herein and as set forth in Chapter 3.50 RCW.

E. The presiding judge pro tem and any other judges pro tem shall receive compensation at the rate of seventy-five dollars (\$75.00) per hour. Effective January 1, 2023, the base rate of pay in effect on December 31, 2022 shall be increased by the amount of the June-June Seattle-Tacoma-Bellevue, All Items, CPI-U, for the most recent previous year, as is supplied by the United States Department of Labor, Bureau of Labor Statistics. Unless otherwise provided for by law, the presiding judge pro tem shall be compensated at the same rate as any other judge pro tem.

Section 5. Section 2.20.070 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

Any vacancy in the municipal court due to a death, disability or resignation of a municipal court judge shall be filled by the ~~mayer~~city manager for the remainder of the unexpired term. The appointment shall be subject to confirmation of the city council. The appointed judge shall be qualified to hold the position of judge of the municipal court as provided in this chapter.

Section 6. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 7. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this ____ day of _____, 2022.

APPROVED by the Mayor this ____ day of _____, 2022.

Joe Deets, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, CMC, City Clerk

FILED WITH THE CITY CLERK:	May 5, 2022
PASSED BY THE CITY COUNCIL:	_____, 2022
PUBLISHED:	_____, 2022
EFFECTIVE DATE:	_____, 2022
ORDINANCE NUMBER:	2022-07



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: May 10, 2022

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (8:10 PM) Consider Agenda Request from Councilmember Schneider for a Discussion of the Idea for Foot Ferry Service between Bremerton and Bainbridge/Eagle Harbor - Councilmember Schneider,

SUMMARY: The City Council will consider an agenda request from Councilmember Schneider to discuss the idea for foot ferry service between Bremerton and Bainbridge/Eagle Harbor at a study session in June.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Discussion and potential placement on a June study session.

STRATEGIC PRIORITY:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Agenda Request from Councilmember Schneider.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

Councilmember Schneider is proposing study session time to report on some early and informal conversations with Kitsap Transit and the Chamber of Commerce on the need, potential benefits, and feasibility of a foot ferry between Bremerton and Bainbridge Island. A "Yes" vote for discussing this item would create a study session agenda item.

Possible inclusion for a study session: Invite Kitsap Transit and the Chamber of Commerce to collaborate with us on discussing the benefits, feasibility, estimated costs, and timeline for a foot ferry pilot. Other potential partners may be invited. Topics that could be addressed in the study session:

- DEMAND: Chamber of Commerce can provide anecdotes and data about workforce needs on Bainbridge that can be helped by shorter/less expensive commutes from off-island. Also possible is a better connection for cultural activities between Port Orchard, Bremerton, and Bainbridge. The Bainbridge Chamber of Commerce has initiated conversations with corresponding Chambers across Rich Passage and has heard enthusiastic support.
- DEMAND: Bus commute origin/destination data at Kitsap Transit shows ~500 roundtrips between Winslow and Bremerton/Port Orchard, a route that takes about 2 hrs by bus. Kitsap Transit can offer data specifics from the recent long term planning report by Nelson/ Nygaard.
- FEASIBILITY FOR A DOCK: The Bainbridge City Dock in Waterfront Park was apparently designed such that an Argosy cruise boat could dock there. If a foot ferry could also load/unload at the City Dock, that would make possible a route of maybe 30-35 minutes (we won't get a low wake "fast ferry" on a fast timeline, those are custom boats that need years of development, but a successful pilot program might get that clock ticking as well.)
- FEASIBILITY FOR BOATS: A new boat in a class of boats already in service for Kingston and Southworth could be leased. A spare boat for current routes could be shared as the spare for the Bainbridge route.
- POTENTIAL REDUCTIONS IN GHG emissions, traffic: TBD with help from Kitsap Transit, possibly from CCAC
- POTENTIAL TIMELINE: To be discussed with Kitsap Transit.
- RESOURCES NEEDED TO DEVELOP FEASIBILITY AND BUDGET: To be discussed with input from Kitsap Transit