



CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, FEBRUARY 22, 2022

MEETING MINUTES

1) CALL TO ORDER / ROLL CALL

Mayor Deets called the meeting to order at 6:00 p.m. on the Zoom webinar platform. He read the land acknowledgement.

City Clerk Brown took roll call. Mayor Deets, Deputy Mayor Fantroy-Johnson, and Councilmembers Hytopoulos, Moriwaki, Quitslund, Pollock, and Schneider were present.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Moriwaki moved to approve the agenda as presented. Councilmember Schneider moved and Councilmember Quitslund seconded to add an agenda item to create a subcommittee to explore regional issues with the City of Poulsbo. Councilmember Moriwaki withdrew his motion to approve the agenda. Following discussion of the agenda process, Councilmember Schneider withdrew her motion and Councilmember Quitslund withdrew his second.

Mayor Deets moved and Councilmember Pollock seconded to remove item 8.C from the agenda. The motion carried 4 – 3, with Councilmembers Schneider, Hytopoulos, and Quitslund voting against.

Councilmember Pollock moved and Councilmember Hytopoulos seconded to approve the agenda as amended. The motion carried unanimously, 7-0. There were no conflicts of interest disclosed.

3) PRESENTATIONS

3.A Receive Update from Kitsap Public Facilities District Chair and Representative
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City Manager King introduced the agenda item. Kitsap Public Facilities District (KPPFD) Executive Director Russ Shiplet and Bainbridge Island representative Tom Bullock joined the meeting. Executive Director Shiplet provided a presentation on KPPFD and their projects. Executive Director Shiplet and Mr. Bullock addressed Council's questions.

4) PUBLIC COMMENT

4.A Instructions and Guidelines for Providing Public Comment at Remote Meetings - City Clerk
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[Instructions for Providing Public Comment at Remote Meetings.pdf](#)

Fran Korten commented on the Sustainable Transportation Plan.

Susan Loftus commented on the Sustainable Transportation Plan.

Lisa Macchio spoke in favor of removing the Planning Commission appointments from the agenda.

Kate March spoke in favor of Scenario 2 of the Sustainable Transportation Plan.

Heather and Chloe Frederickson spoke in favor of Scenario 2 of the Sustainable Transportation Plan.

Kaylie Treskin spoke in favor of Scenario 2 of the Sustainable Transportation Plan.

Laura Marshall spoke in support of Scenario 2 of the Sustainable Transportation Plan.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda

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Deputy Mayor Fantroy-Johnson asked to pull item 5.F for discussion. Councilmember Hytopoulos asked to pull items 5.K and 5.L. Mayor Deets asked to pull item 5.E.

MOTION: I move to approve the Consent Agenda as amended.

Pollock/Fantroy-Johnson: The motion carried unanimously, 7-0.

5.B Approve Accounts Payable and Payroll

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[AP Report to Council of Cash Disbursements 02-23-22.pdf](#)

[Council Report PR 2-20-22.pdf](#)

5.C Approve City Council Meeting Minutes

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[Special City Council Meeting Minutes, February 8, 2022.pdf](#)

[Regular City Council Meeting Minutes, February 8, 2022.pdf](#)

5.D Adopt Ordinance No. 2022-03 Amending the 2022 Budget to Carry Forward Funding for Work Funded in 2021 but to be Performed in 2022 - Finance

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[2021 Budget Carry over into 2022 Transmittal Memo Final.docx](#)

[Ordinance No. 2022-03 Amending the 2022 Budget to Carry Forward 2021 Items.docx](#)

[Exhibit A to Ordinance No. 2022-03 - Total Expenditures by Fund.docx](#)

[Exhibit B to Ordinance No. 2022-03 - Carryover Request Final.pdf](#)

5.G Adopt Resolution No. 2022-04 Committing Match Funds for the 2022 Federal Transportation Grant Cycle - Public Works

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[Resolution No. 2022-04 Committing Match Funds for 2022 Federal Transportation Grant Cycle.docx](#)

[Sustainable Transportation Plan_Sound to Olympics Vision Plan.pdf](#)

[Resolution_2022-04_Project_Location_Map.pdf](#)

5.H Consider a Term Limited Position for Climate Action and Waste Reduction Activities (\$105,569)

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[Attachment A - Draft Scope of Work for TLP Climate Education and Outreach.docx](#)

5.I Approve Resolution No. 2022-02, Repealing Resolution No. 2010-24 and Rescinding Prior Decision to Surplus Certain City-Owned Real Property within the Islander Mobile Home Park - Executive

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[Resolution No. 2022-02 Rescinding Prior Decision to Surplus Certain City-Owned Real Property](#)

[Resolution No. 2010-24 Related to Declaring Certain Real Property within the Islander MHP as Surplus](#)

5.J Adopt Resolution No. 2022-05 Approving and Authorizing the Purchase of 17,686 Square Feet of Bonus Floor Area Ratio from the Islander Residents Association - Executive

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[Resolution No. 2022-05 re Islander Mobile Home Park Floor Area Ratio](#)

ITEMS REMOVED FROM THE CONSENT AGENDA

5.E Authorize Professional Service Agreement with Tetra Tech for Wastewater Treatment Plant Capacity Upgrades Project (\$170,888.00), and Authorize a Related Budget Amendment in the Amount of \$70,888.00 (Sewer Fund) **2022 Council High Priority Project - Public Works**

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[Professional_Services_Agreement_TT_signed.pdf](#)

[PSA Attachment B.pdf](#)

Mayor Deets noted that he pulled the item for discussion since it is a high priority project. City Manager King and Public Works Director Wierzbicki provided additional information.

MOTION: I move to authorize the City Manager to enter into a Professional Services Agreement with Tetra Tech in the amount of \$170,888.00 for the Winslow Wastewater Treatment Plant Capacity Upgrades project and authorize a related budget amendment in the amount of \$70,888.00 from the Sewer Fund to support the project.

Deets/Quitslund: The motion carried unanimously, 7-0.

5.F Adopt Resolution No. 2022-03 to Set a Public Hearing date of March 22, 2022, Relating to the Surplus and Transfer of One Tax Parcel to Washington State Department of Transportation in Support of their State Route 305 Roundabout Project (\$0.00) - Public Works

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[Resolution No. 2022-03 Setting a Public Hearing Date for Surplus Property to WSDOT for SR305 Roundabout.docx](#)

[Resolution No. 2022-03 -Exhibit A - Map.pdf](#)

[SR305 Roundabout Plans.pdf](#)

[Map of COBI Surplus Parcel.pdf](#)

[SR305 WSDOT Landscape Proposal.pdf](#)
[WSDOT Deed AFN 201711070031.pdf](#)
[Market Value Analysis.pdf](#)

Deputy Mayor Fantroy-Johnson asked if the Washington State Department of Transportation (WSDOT) could provide additional information to the community on the project. City Manager King said Public Works Director Wierzbicki has encouraged WSDOT to hold a public meeting.

MOTION: I move that we adopt Resolution No. 2022-03 setting a public hearing date of March 22, 2022, relating to the surplus and transfer of one tax parcel to the Washington State Department of Transportation in support of their State Route 305 Roundabout Project.

Fantroy-Johnson/Schneider: The motion carried unanimously, 7-0.

5.K Authorize the City Manager to Execute the Interlocal Agreement with Washington State Parks for Participation in the Federal Financial Assistance Grant Program, which Reimburses Eligible Expenses up to \$10,930.80 and Requires Matching Funds of 25% or \$2,732.70 - Police

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[2022 MLE 123-108 Bainbridge Island PD-Kpgs.pdf](#)

Councilmember Hytopoulos noted that she inadvertently pulled this agenda item.

MOTION: I move to authorize the City Manager to execute the Interlocal Agreement with Washington State Parks for participation in the Federal Financial Assistance Grant program.

Hytopoulos/Pollock: The motion carried unanimously, 7-0.

5.L Consider Report on Primary Care Crisis - Executive

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[Memo_re_Primary_Care_for CC 02222022](#)

[Primary Care Map.pdf](#)

Councilmember Hytopoulos asked for follow-up action on this item, and Council discussed the topic.

MOTION: I move that the City Council consider the report on the primary care crisis.

Hytopoulos/Pollock: The motion carried unanimously, 7-0.

6) COUNCIL ANNOUNCEMENTS

Councilmember Schneider mentioned her participation in the Eco-City Summit this week.

Councilmember Moriwaki reported on a work party at the Japanese American Exclusion Memorial on February 19, 2022, the 80th anniversary of Executive Order 9066 that resulted in the forced removal and exclusion of Japanese Americans.

Deputy Mayor Fantroy-Johnson mentioned activities for Black History Month, including a Kitsap County event and a Race Equity Advisory Committee march and showing of the film, *Since I Been Down*.

Mayor Deets reported on meetings with Island Volunteer Caregivers, Bainbridge Island Republican Women, and League of Women Voters. He also mentioned his participation in an upcoming Wilderness First Responder recertification class.

7) CITY MANAGER'S REPORT

City Manager King mentioned that there will be a study session on March 1, 2022 on the growth allocation process.

8) REGULAR BUSINESS

8.A Consideration of a Food Waste Anaerobic Digestion Facility - Executive

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[Anaerobic Digestion Facility - King Memorandum \(final\)](#)

[Excerpt from the 10.12.21 City Council meeting](#)

[Vincent Road Map.pdf](#)

[Recommendation from CCAC \(Waste Reduction & CAP\) Memo](#)

City Manager King provided a presentation, and Council discussed the topic.

MOTION: I move to direct the City Manager to consider the suitability of the Vincent Road site for an Anaerobic Digestion Facility, limited to Bainbridge Island only feedstock, via an independent evaluation, and consider the range of alternatives for treatment and recycling of organic waste.

Fantroy-Johnson/Moriwaki: The motion carried unanimously, 7-0.

8.B Consider Comprehensive Evaluation of the City of Bainbridge Island's Solid Waste and Recycling Structure - Executive

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[Solid Waste - King Memorandum.docx](#)

[Recommendation from CCAC \(Waste Reduction & CAP\) Memo.pdf](#)

City Manager King provided a presentation on the topic.

MOTION: I move to direct the City Manager to undertake a comprehensive evaluation of the City of Bainbridge Island's solid waste and recycling structure for the purpose of determining efficiency and effectiveness.

Quitslund/Pollock: The motion carried unanimously, 7-0.

8.C Confirm Recommended Appointments to the Planning Commission - Council

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[Birtley - Planning Commission \(Redacted\).pdf](#)

[Deines - Planning Commission \(Redacted\).pdf](#)

This item was removed from the agenda and will be rescheduled for the next business meeting.

8.D Consider Appointment and Confirmation Process for Filling Ethics Board Positions - Executive

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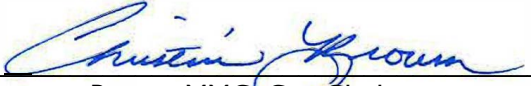
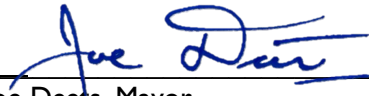
City Manager King introduced the agenda item.

MOTION: I move to direct the City Manager to engage in a new call for participation process related to Positions 3, 4, 5, and 6 of the Ethics Board, and to open up that process to any qualified person who wishes to apply for the applicable positions, including those persons who previously applied for any of those positions and would like to reapply.

Hytopoulos/Schneider: The motion carried unanimously, 7-0.

9) ADJOURNMENT

Mayor Deets adjourned the meeting at 7:56 p.m.


Christine Brown, MMC, City Clerk
Joe Deets, Mayor