



**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, DECEMBER 14, 2021**

REMOTE MEETING ON ZOOM

PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351](https://bainbridgewa.zoom.us/j/92947338351)
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WEBINAR ID: 929 4733 8351

AGENDA

1. **CALL TO ORDER/ROLL CALL - 6:00 PM**
2. **RECOGNIZE SERVICE OF MAYOR NASSAR**
 - 2.A **(6:05 PM) Recognize Service of Mayor Nassar**, 20 Minutes
3. **PRESENT OATH OF OFFICE FOR COUNCILMEMBER FANTROY-JOHNSON**
 - 3.A **(6:25 PM) Present Oath of Office for Councilmember Fantroy-Johnson**, 10 Minutes
4. **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:35 PM**
5. **PUBLIC COMMENT - 6:40 PM**

Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes to speak. Public comment is not taken on individual agenda items during the meeting. Please refer to guidelines and instructions for public comment attached below.

 - 5.A **Instructions and Guidelines for Providing Public Comment at Remote Meetings - City Clerk**, 15 Minutes
[Instructions for Providing Public Comment at Remote Meetings.pdf](#)
6. **CONSENT AGENDA - 6:55 PM**

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

- 6.A Agenda Bill for Consent Agenda,** 5 Minutes
- 6.B Approve Accounts Payable and Payroll,**
PR Council Report 11-20-21.pdf
PR Council Report 12-6-21.pdf
AP Report to Council of Cash Disbursements 11-24-21.pdf
AP Report to Council of Cash Disbursements 12-15-21.pdf
- 6.C Approve City Council Meeting Minutes,**
City Council Regular Business Meeting Minutes, November 9, 2021.pdf
- 6.D Authorize the City Manager to Execute the Fourth Amendment of the Interlocal Agreement with Kitsap County for the Incarceration of City Prisoners - Police,** 5 Minutes
KC-233-17-D City of B Island 2022 (4th Amendment).docx
2018 KCSO Jail Contract - Fully Executed.pdf
- 6.E Adopt Resolution No. 2021-19 Authorizing Use of the Kitsap County Investment Pool and Amending the City's Investment Policy, Delegating Authority to Make Investments to Additional, Specific, City Positions - Finance,** 5 Minutes
Resolution No. 2021-19.docx
- 6.F Adopt Resolution No. 2021-18 Updating City Procedure for Surplus and Sale of City-Owned Property - Finance,** 5 Minutes
Resolution No. 2021-18 Updating Procedures for Surplus and Sale of City-Owned Real Property.docx
- 6.G Adopt Ordinance No. 2021-36 Amending Chapter 3.84 BIMC to Update the Job Titles Authorized to Sign Checks, Expand the Forms of Payment Allowed Per the Code, and Update the Title of the Chapter to Reflect Those Changes - Finance,** 5 Minutes
Ordinance No. 2021-36.docx
- 6.H Approve Annual Drainage Project Contract Award and Authorize the City Manager to Execute a Related Contract in the amount of \$268,655.00 - Public Works,**
2021 DRAINAGE SWR CONTRACT.docx
Bid Form.docx
2021 Annual Drainage Map.pdf
- 6.I Authorize the City Manager to Execute the Third Contract Amendment to the Agreement for the Provision of Juvenile Detention Facilities - Police,** 5 Minutes
2019 Juvenile Detention Facilities ILA.pdf
2022 Third Amendment Juvenile Detention Facilities.docx
- 6.J Authorize a Professional Services Agreement with Toole Design for the Madison Avenue Sidewalk Project, and Prepare a Related Budget Amendment (\$130,000) - Public Works,** 5 Minutes
Madison Contract 20211101.pdf
Bicycle Counts Map 2021.pdf

- 6.K Adopt Ordinance No. 2021-32 Relating to Unnamed Path, 1912 Chautauqua Replat Street Vacation - Public Works, 5 Minutes**
Ordinance No. 2021-32.docx
2021 Ordinance 2021-32 Road Vacation BIMC 12.34.150 City Treasurer Report of Payment.docx
- 6.L Adopt Ordinance No. 2021-33 – Revisions and Updates to Chapter 16.32 BIMC (Protection of Landmark Trees) - Planning, 5 Minutes**
Staff Memo re Ordinance No. 2021-33 - 11052021.docx
Ordinance No. 2021-33 - Chapter 16.32 BIMC - 11052021.docx
Exhibit A to Ordinance No. 2021-33 - Chapter 16.32 BIMC Protection of Landmark Trees - 11052021.docx
Landmark Tree Ordinance slide 11022021.pptx
- 6.M Adopt Ordinance No. 2021-12, Code Changes Related to Improving the Land Use Preapplication Phase - Planning, 5 Minutes**
PC_Recommendation_20210714.pdf
Ordinance No. 2021-12_110521.docx
Exhibit A to Ordinance No. 2021-12_Design for Bainbridge.pdf
Summary of Revisions to Design for Bainbridge 110521.docx
Project Review Flow Chart_07012021.pdf
- 6.N Adopt Resolution No. 2021-07, Update to Public Participation Meeting Process Related to improving the Land Use Preapplication Phase - Planning, 5 Minutes**
Resolution No. 2021-07 - Public Participation Program_110521.docx
Exhibit A to Resolution No. 2021-07_110521.docx
- 6.O Adopt Resolution No. 2021-14, Amendment to the Administrative Manual to Support Code Changes Related to Improving the Land Use Preapplication Phase - Planning, 5 Minutes**
Resolution No. 2021-14 - PCD Admin Manual Revisions_110521.docx
Exhibit A to Resolution No. 2021-14_Admin ManualUpdated_110521.docx
- 6.P Authorize City Manager to Execute Amendment No. 2 to the Agreement for Professional Services with River Oaks Communications Corporation for Legal Services related to Ongoing Comcast Franchise Negotiations (\$14,073) - Executive, 5 Minutes**
Amendment No. 2 to River Oaks PSA.docx
River Oaks PSA Amendment No. 1
River Oaks Communications PSA - 2020-21 Comcast Renewal.pdf
- 6.Q Cancel December 21, 2021, December 28, 2021, and January 4, 2022 Council Meetings**
- 6.R Authorize the City Manager to Execute Supplemental Agreement No. 3 to the Consultant Agreement with Skillings, Inc. for the Sportsman Club and New Brooklyn Intersection Improvements Project (\$14,679.94) - Public Works, 5 Minutes**
Supplemental Agreement 3.pdf
Background_Supplemental Agreement 2.pdf
Background_Supp Agrmt_2 Exhibit A-2.pdf
Background Bid Set Plan - Sportsman and New Brooklyn.pdf

Sportsman_New Brooklyn Rendering.jpg

- 6.S Ratify City Staff's Department of Ecology Waste Reduction and Recycling Education Grant Application Relating to Waste Reduction Ordinance No. 2021-34 Seeking \$60,000 in grant funding and requiring \$20,000 in Matching Funds from the City - Executive (\$20,000)** 5 Minutes
 - WWRED Grant 1 General Info.pdf
 - WWRED Grant 2 Task 1 Pilot Program.pdf
 - WWRED Grant 3 Task 2 Recognition Program.pdf
 - WWRED Grant 4 Spending Plan.pdf
 - WWRED Grant 5 Letter of support COBI grant ap - ZeroWaste Bainbridge.pdf
 - WWRED Grant 6 BICC-DoE-grant-letter-112221.pdf
- 6.T Set the Public Hearing on Ordinance No. 2022-01 (formerly Ordinance No. 2021-35) relating to revising the Housing Design Demonstration Projects Program - Planning,** 5 Minutes
 - Public Hearing Draft Ordinance No. 2022-01 (formerly No. 2021-35) Revising HDDP Program.docx
 - Exhibit A to BIMC 2.16.020.S. HDDP.docx
- 6.U Consider Approval of 2022-2023 Cultural Funding Recommendations Totaling \$300,000 – Executive,** 5 Minutes
 - Recommendation for 2022-23 Cultural Funding.docx
 - Cultural Funding Pro Forma 2022-23.docx
- 6.V Consider Approval of Lodging Tax Advisory Committee (LTAC) 2022 Funding Recommendations Totaling \$350,000 - Executive,** 5 Minutes
 - 2022 LTAC Funding Recommendations - Final.pdf
 - LTAC Awards 5-year summary
 - LTAC Contract Pro Forma 2022.docx
- 7. COUNCIL ANNOUNCEMENTS - 7:00 PM**
- 8. CITY MANAGER'S REPORT - 7:10 PM**
 - 8.A Receive Year-End Review - Executive,** 10 Minutes
- 9. PRESENTATION(S)**
 - 9.A (7:20 PM) Receive presentation from Public Art Committee on Something New Rotating Public Art Display Program - Public Art Committee,** 10 Minutes
 - Something New Presentation
- 10. NEW BUSINESS**
 - 10.A (7:30 PM) Confirm Process for Planning Commission Appointments,** 10 Minutes
 - Ordinance No. 2020-19 Addressing Diversity on Planning Commission Approved 082520.pdf
 - Bainbridge Municipal Code BIMC 2.01.015.docx
 - 10.B (7:40 PM) Adopt Ordinance No. 2021-39 Extending the Housing Design Demonstration Projects (HDDP) Program - Planning,** 10 Minutes

Ordinance No. 2021-39 Extending HDDP Program.docx
[For Background] BIMC 2.16.020.S Housing Design Demonstration Projects.pdf

- 10.C (7:50 PM) Authorize City Manager to Execute Settlement Agreement with Kitsap County Sewer District No. 7 - Executive, 10 Minutes**
Settlement Agreement - COBI and KCSD 7 (December 2021)

- 10.D (8:00 PM) Adopt Ordinance No. 2021-37 Relating to the 2021 4th Quarter Budget and Updated Capital Improvement Plan Amendments - Finance, 5 Minutes**
Staff Memo re 2021 4th QTR Budget Amendment.docx
Ordinance No. 2021-37 - 4th QTR Budget and CIP Amendments
Exhibit A to Ordinance No. 2021-37 - Total Expenditures by Fund
Exhibit B to Ordinance No. 2021-37 Q4 Budget Amendments.pdf

- 10.E (8:05 PM) Approve Recommended Appointment to the Utility Advisory Committee - Council, 5 Minutes**
Averill - UAC (Redacted).pdf

- 10.F (8:10 PM) Adopt Resolution No. 2021-20 Ratifying Updated Countywide Planning Policies - Planning, 10 Minutes**
Resolution No. 2021-20 Ratifying Updated Countywide Planning Policies.docx
Exhibit A Updated Countywide Planning Policies CPPs.pdf
Kitsap County Ord 601-2021.pdf
20210608 KRCC Public Review Draft CPPs Redlined.pdf

11. COMMUNICATIONS

- 11.A (8:20 PM) Receive Letter to Governor Inslee relating to the Derelict Vessel Program, 5 Minutes**
Letter to Governor Inslee re DNR Derelict Vessel Program.pdf
- 11.B (8:25 PM) Consider Request for an Agenda Item to Discuss a Resolution declaring a Primary Care Crisis on Bainbridge Island - Councilmember Hytopoulos, 5 Minutes**
Agenda Request from Councilmember Hytopoulos.pdf

12. COMMITTEE REPORTS - 8:30 PM

13. ADJOURNMENT - 8:35 PM

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



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