



CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, JULY 27, 2021

MEETING MINUTES

1) [CALL TO ORDER/ROLL CALL](#)

Mayor Nassar called the meeting to order at 6:02 p.m. on the Zoom webinar platform.

Mayor Nassar and Councilmembers Carr, Deets, and Fantroy-Johnson were present. Deputy Mayor Pollock and Councilmembers Hytopoulos and Schneider were absent and excused.

2) [APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE](#)

Council discussed quorum issues due to the absence of three Councilmembers and Councilmember Fantroy-Johnson's need to leave the meeting early. Councilmember Deets moved and Councilmember Carr seconded to amend the agenda to remove everything except public comment, item 3; the Consent Agenda, item 4; and item 10.A, discuss SR305/Adas Will/Port Madison Roundabout Project. The motion carried 4 – 0. Items removed from the agenda will be deferred until the August 10, 2021 meeting. There were no conflicts of interest disclosed.

3) [PUBLIC COMMENT](#)

3.A Instructions and Guidelines for Providing Public Comment at Remote Meetings - City Clerk

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[Instructions and Guidelines for Providing Public Comment at Remote Meetings.pdf](#)

Paul Travis expressed concerns with the Adas Will roundabout.

Emily Reardon expressed concerns with Puget Sound Energy's "missing link" project.

Sal DeRosalia spoke about the need for COVID-19 testing on the Island.

Jim Halbrook spoke about Councilmember's support of climate change.

Jenny Van Aken expressed concerns with the Adas Will roundabout.

Matt Kress expressed concerns with Puget Sound Energy's "missing link" project.

Caty Kehs expressed concerns with Puget Sound Energy's "missing link" project.

Tara expressed concerns with Puget Sound Energy's "missing link" project.

4) CONSENT AGENDA

4.A Agenda Bill for Consent Agenda

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Mayor Nassar pulled item 4.F from the Consent Agenda.

MOTION: I move to approve the amended Consent Agenda.

Deets/Carr: The motion carried 4 – 0.

AYES: Rasham Nassar, Joe Deets, Christy Carr, Brenda Fantroy-Johnson

NOES: None

ABSENT: Leslie Schneider, Kirsten Hytopoulos, Michael Pollock

ABSTAIN: None

4.B Approve Payroll and Accounts Payable

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[Council Report PR 7-20-21.pdf](#)

[AP Report to Council of Cash Disbursements 07-27-21.pdf](#)

4.C Approve City Council Meeting Minutes

[Cover Page](#)

[July 6, 2021, Study Session Minutes.pdf](#)

[July 13, 2021 Regular City Council Meeting Minutes.pdf](#)

4.D Consider Ford F450 Crew Cab Flatbed Truck Procurement (\$83,631.04) - Public Works

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[Enterprise Services Purchase Request.pdf](#)

[PMI Truck Bodies Quote.pdf](#)

4.E Consider Concrete Sidewalk Replacement Project Budget Adjustment and Contract Award (\$79,000.00) and Associated Street Fund Budget Amendment (\$19,000.00) – Public Works

[Cover Page](#)

[Concrete Sidewalk Replacement Bid Form.docx](#)

[Concrete Sidewalk Replacement Contract.docx](#)

[Sidewalk Map.pdf](#)

4.F Approve Confirmation of Recommended Appointments to the Environmental Technical Advisory Committee – Council [Removed from the Consent Agenda]

[Cover Page](#)

[Frazer - ETAC \(Redacted\).pdf](#)

[Gander - ETAC \(Redacted\).pdf](#)

[Harmon - ETAC \(Redacted\).pdf](#)

[Kossik - ETAC \(Redacted\).pdf](#)

[Kratzer - ETAC \(Redacted\).pdf](#)

4.G Accept 2017-2020 Bainbridge Island Housing Biennial Report and Addendum

[Cover Page](#)
[20210727 CC Staff Memo.docx](#)
[Addendum to Housing Report.pdf](#)
[2017-2020 Biennial Housing Report Final.pdf](#)
[Appendix A 2017 2020 Bremerton-Silverdale MSA HUD Median Income Limit](#)
[Appendix B](#)
[Housing Element.pdf](#)

4.H Consider Increase to Municipal Court Staffing by 0.15 FTE and Budget Increase of \$5,000

[Cover Page](#)
[court_org_charts.pdf](#)

4.I Accept Status Report on Green Building Task Force

[Cover Page](#)
[Staff Memo](#)
[Attachment 1 GBTF - History Log](#)
[Attachment 2 GBTF Road Map Recommendation \(Sept 2020\)](#)
[Attachment 3 - GBTF First Steps Recommendation \(Sept 2020\)](#)

5) COUNCIL ANNOUNCEMENTS

This item was removed from the agenda.

6) CITY MANAGER'S REPORT

This item was removed from the agenda.

7) FUTURE COUNCIL AGENDAS

7.A Future Council Agendas

[Cover Page](#)
[Council Agenda Topics for Upcoming Meetings.pdf](#)

This item was removed from the agenda.

8) UNFINISHED BUSINESS

8.A Discuss Criteria for 2022 Lodging Tax Award Cycle and Authorize Issuance of RFP with Total Award Amount of \$350,000 – Executive

[Cover Page](#)
[LTAC_Presentation_for_CC_07272021](#)
[2021_LTAC_RFP_for_2022 for CC 07272021](#)
[LTAC Award Summary 2019-2021](#)
[MRSC - Lodging Tax \(Hotel-Motel Tax\) Accessed 05212021](#)

This item was removed from the agenda and deferred until the August 10, 2021 meeting.

8.B Consider Adoption of Resolution No. 2021-13 Relating to Working with the Fire Department Regarding Wildfire Mitigation

[Cover Page](#)

[Resolution No. 2021-13 Relating to Working with Fire Department for Wildfire Mitigation Exhibit A - What is the Home Ignition Zone?](#)
[Staff Memo re Planning Commission Recommendation.pdf](#)
[Planning Commission Recorded Motion December 17 2020](#)

This item was removed from the agenda and deferred until the August 10, 2021 meeting.

9) NEW BUSINESS

9.A Consider Ordinance No. 2021-20, Complete Streets Ordinance - Public Works

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[Ordinance No. 2021-20 Relating to Complete Streets.docx](#)

This item was removed from the agenda and deferred until the August 10, 2021 meeting.

9.B Consider Recommended Appointments to the Lodging Tax Advisory Committee – Council

[Cover Page](#)

[Corbin - LTAC \(Redacted\).pdf](#)

[Donnelly - LTAC \(Redacted\).pdf](#)

[Dumouchel - LTAC \(Redacted\).pdf](#)

[Mackin - LTAC \(Redacted\).pdf](#)

[Raffa - LTAC \(Redacted\).pdf](#)

This item was removed from the agenda and deferred until the August 10, 2021 meeting.

9.C Consider Confirmation of Recommended Appointment to the Utility Advisory Committee – Council

[Cover Page](#)

[Brandt-Erichsen - UAC \(Redacted\).pdf](#)

This item was removed from the agenda and deferred until the August 10, 2021 meeting.

10) COUNCIL DISCUSSION

10.A Discuss SR305 Adas Will/Port Madison Roundabout Project - Public Works

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[SR305 Roundabout Plans.pdf](#)

Public Works Director Wierzbicki introduced the agenda item. Lone Moody, Project Engineer from Washington State Department of Transportation (WSDOT), Melissa Mies, Project Manager from WSDOT, and Kevin House, Project Manager, Parametrix, joined the meeting. Project Engineer Moody provided a presentation on the project. WSDOT representatives addressed Council's questions.

Council will schedule an additional discussion at a future meeting.

11) COMMUNICATIONS

This item was removed from the agenda.

12) COMMITTEE REPORTS

This item was removed from the agenda.

13) ADJOURNMENT

Mayor Nassar adjourned the meeting at 7:27 p.m.


Christine Brown, CMC, City Clerk

Rasham Nassar, Mayor