



CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, MAY 11, 2021

MEETING MINUTES

1) CALL TO ORDER/ROLL CALL

Mayor Nassar called the meeting to order at 6:00 p.m. on the Zoom webinar platform.

Mayor Nassar, Deputy Mayor Hytopoulos, and Councilmembers Carr, Deets, Fantroy-Johnson, Pollock, and Schneider were present.

2) EXECUTIVE SESSION

2.A Pursuant RCW 42.30.110(1)(f), to receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge and pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

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Mayor Nassar adjourned the meeting to an executive session pursuant to RCW 42.30.110(1)(f) and RCW 42.30.110(1)(i).

Council returned from executive session at 6:34 p.m., and Mayor Nassar reconvened the meeting at 6:35 p.m.

3) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Pollock moved and Councilmember Deets seconded to approve the agenda as presented. The motion carried unanimously, 7-0. There were no conflicts of interest disclosed.

4) PUBLIC COMMENT

4.A Instructions for Providing Public Comment - City Clerk

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[Instructions for Providing Public Comment at Remote Meetings.docx](#)

Cindy Anderson spoke in favor of the salary increase for Council.

Fred Whittlesey spoke against the salary increase for Council.

Dick Haugan spoke about the Salary Commission determination.

Sal DeRosalia spoke about the City advisory selection process.

5) CITY MANAGER'S REPORT

Interim City Manager Schroer mentioned the vaccine clinic, a community meeting on the Puget Sound Energy franchise, open City advisory committee positions, filing for the next Council election, and a Washington State Ferry slip update.

6) CONSENT AGENDA

6.A **Agenda Bill for Consent Agenda** [Cover Page](#)

6.B **Accounts Payable and Payroll** [Cover Page](#) [AP Report to Council of Cash Disbursements 05-12-21.pdf](#) [Council Payroll Report.pdf](#)

Accounts Payable: EFT DOR Excise Tax payment = \$9,918.72; ACH checks 434-435 = \$2601.28; check number 355038 VOID; manual check numbers 356204-356220 = \$83,762.55; total manual check and electronic disbursements = \$96,282.55. Regular run check numbers 356221-356297 = \$340,737.17. Total disbursements = \$437,019.72.

Payroll: Direct Deposit regular run check numbers 50866-50992 = \$310,682.49; regular paper check 109596 = \$2,076.36; vendor check numbers 10957-109605 = \$317,788.94; Federal Tax Electronic Transfer = \$114,535.20. Total disbursements = \$745,082.99.

6.C **City Council Meeting Minutes** [Cover Page](#) [City Council Study Session Minutes, April 20, 2021.pdf](#) [City Council Regular Business Meeting Minutes, April 27, 2021.pdf](#)

6.D **Buoy Repair and Maintenance Contract - Public Works** [Cover Page](#) [Unit Price Contract - Buoy Maintenance.docx](#) [Bid Form Buoy RM Unit Priced Contract.doc](#)

6.E **2021 Ford Cargo Van Procurement for Utilities - Public Works** [Cover Page](#) [Ford Cargo Van Quote.pdf](#)

6.F **Accept Donations for Officer Enget's Memorial Service - Finance** [Cover Page](#)

MOTION: I move to approve the Consent Agenda as presented.

Carr/Deets: The motion carried unanimously, 7-0.

7) FUTURE COUNCIL AGENDAS

7.A Future Council Agendas

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[May 18 City Council Study Session.pdf](#)

[May 25 City Council Regular Business Meeting.pdf](#)

[May 26 Special Joint City Council and Ethics Board Meeting.pdf](#)

[June 1 City Council Study Session.pdf](#)

[June 8 City Council Regular Business Meeting.pdf](#)

[2021 List of Proposed Future Council Topics.docx](#)

Interim City Manager Schroer highlighted future Council agenda items.

MOTION: I move that the Ethics appointments that were on our agenda previously be brought back for consideration.

Hytopoulos/Deets: The motion failed, 3 – 4.

AYES: Joe Deets, Leslie Schneider, Kirsten Hytopoulos

NOES: Rasham Nassar, Michael Pollock, Christy Carr, Brenda Fantroy-Johnson

ABSENT: None

ABSTAIN: None

MOTION: I move to add to a future agenda consideration of installation of No Parking signs on Miller Road near the parking lot for the Grand Forest.

Carr/Pollock: The motion carried unanimously, 7-0.

MOTION: I move that at a future agenda, we invite our current representative on the Public Facilities District, the person that represents Bainbridge Island, to come and give us an update on decisions that have been made and updates that are available and that are in motion.

Schneider/Nassar: The motion carried unanimously, 7-0.

8) PRESENTATION(S)

8.A Annual Proclamation Declaring May 9-15, 2021 as "Bainbridge Island Police Week" - Mayor Nassar

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[Bainbridge Island Police Week 2021.docx](#)

Councilmember Deets read the proclamation. Police Chief Clark thanked Council for the proclamation and recognizing their service to the community.

8.B Annual Proclamation Declaring May 16 - May 22, 2021 as "Public Works Week" - Mayor Nassar

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[Public Works Week 2021.docx](#)

Councilmember Schneider read the proclamation. Public Works Director Wierzbicki thanked Council for the proclamation.

9) UNFINISHED BUSINESS

9.A Consider Resolution 2021-09 and Set Public Hearing for Multifamily Tax Exemption (MFTE) Designation Areas - Planning

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[Resolution No. 2021-09 Intent to Designate MFTE Eligible Areas](#)

[Resolution No. 2021-09 Exhibits A and B](#)

Senior Planner Sutton introduced the agenda item, and Council discussed the program.

MOTION: I move to schedule a public hearing on June 8, 2021 related to the proposed MFTE designation areas, and to direct the City Manager to begin public outreach for the hearing, such that the eligible areas to be considered at the hearing are: the Winslow Master Plan Study Area, the Winslow Sewer System Service Area, and within the Lynwood Center area, the Neighborhood Center (NC), NC/R-12, and R-5 zones.

Pollock/Deets: The motion carried unanimously, 7-0.

MOTION: I move to forward Resolution No. 2021-09 for consideration of approval with the Consent Agenda at the May 25, 2021 City Council meeting.

Carr/Schneider: The motion carried unanimously, 7-0.

10) NEW BUSINESS

10.A Dry Fire Sprinkler System Replacement Contract Award and Budget Amendment - Public Works

[Cover Page](#)

[BID FORM.docx](#)

[LPW_Contract_Dry Fire Sprinkler System.docx](#)

Public Works Director Wierzbicki introduced the agenda item.

MOTION: I move to forward the Dry Fire Sprinkler System Replacement Contract Award and Budget Amendment to the May 25, 2021 consent agenda.

Deets/Pollock: The motion carried unanimously, 7-0.

10.B Ordinance No. 2021-15 Relating to 2021 1st Quarter Budget and Updated Capital Improvement Plan Amendments - Finance

[Cover Page](#)

[2021 1st QTR BUA Transmittal Memo.docx](#)

[ORD 2021-15 2021 1st QTR Budget and CIP Amendments - Final.docx](#)

[Ord 2021-15 Attachment A - Q1 Budget Amendments.pdf](#)

Budget Manager Dunscombe introduced the agenda item.

MOTION: I move to forward Ordinance No. 2021-15, amending the City's 2021 revised budget and the 2021 - 2026 update to the Capital Improvement Plan, for consideration of approval with the May 25, 2021 consent agenda.

Fantroy-Johnson/Deets: The motion carried unanimously, 7-0.

10.C Resolution No. 2021-08 Updating the Governance Manual - Executive

[Cover Page](#)

[Resolution No. 2021-08 Updating the Governance Manual.docx](#)

City Attorney Levan introduced the agenda item, and Council discussed the update.

MOTION: I move to forward Resolution No. 2021-08 for approval with the May 25, 2021 Consent Agenda.

Deets/Carr: The motion carried unanimously, 7-0.

10.D Ordinance No. 2021-16 Updating the City Advisory Board, Commission, Committee, and Task Force Member Appointment and Confirmation Process - Executive Cover Page
[Ordinance No. 2021-16.docx](#)

Deputy City Attorney Sletten introduced the agenda item, and Council discussed the ordinance.

MOTION: I move to amend Ordinance No. 2021-16 to clarify that it applies to the Ethics Committee.

Schneider/Deets: The motion failed 2 – 5.

AYES: Joe Deets, Leslie Schneider

NOES: Rasham Nassar, Kirsten Hytopoulos, Michael Pollock, Christy Carr, Brenda Fantroy-Johnson

ABSENT: None

ABSTAIN: None

MOTION: I move to forward Ordinance No. 2021-16 for approval with the May 25, 2021 Consent Agenda provided that the language is stricken in the last sentence of Section 16.24.

Pollock/Carr: The motion carried unanimously, 7-0.

MOTION: I move to direct the City Attorney to come back promptly with language modifying the section of the Ethics Program to comply with these same changes; to either tie them to 2021-16 or just repeat the language.

Hytopoulos/Pollock: The motion carried unanimously, 7-0.

11) COMMITTEE REPORTS

Councilmember Pollock provided an update on the Island Center Subarea Planning Process Steering Committee.

12) FOR THE GOOD OF THE ORDER

Mayor Nassar and Councilmembers thanked Interim City Manager Schroer for her work as Interim City Manager during the City Manager hiring process.

Councilmember Schneider inquired about an upcoming event announced on Facebook on the Police Facility, and Mayor Nassar provided information on her participation.

Councilmember Deets mentioned the Government Alliance on Race and Equity (GARE) meeting and training next week.

Mayor Nassar noted that there will be a Triangle Property meeting attended by Department of Natural Resources, Department of Ecology, Triangle neighbors, and City representatives. An update will be

provided to Council following the meeting. Mayor Nassar and Councilmembers Deets, Fantroy-Johnson, and Carr will attend the meeting.

Interim City Manager Schroer thanked Council for the opportunity to work with them as Interim City Manager.

13) ADJOURNMENT

Mayor Nassar adjourned the meeting at 8:26 p.m.

A handwritten signature in blue ink, appearing to read "Rasham Nassar", written over a horizontal line.

Rasham Nassar, Mayor

A handwritten signature in blue ink, appearing to read "Christine Brown", written over a horizontal line.
Christine Brown, CMC, City Clerk