



CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY APRIL 27, 2021

MEETING MINUTES

1) CALL TO ORDER / ROLL CALL

Mayor Nassar called the meeting to order at 6:01 p.m.

Mayor Nassar, Deputy Mayor Hytopoulos, and Councilmembers Carr, Deets, Fantroy-Johnson, Pollock, and Schneider were present.

2) EXECUTIVE SESSION

2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency,
Cover Page

Mayor Nassar adjourned the meeting to an executive session at 6:01 p.m. pursuant to RCW 42.30.110(1)(i). At 6:45, Council extended the executive session by 10 minutes. At 6:59 p.m., Council extended the executive session by 5 minutes. At 7:06 p.m., Council extended the executive session by 5 minutes. At 7:10 p.m., Council extended the executive session by an additional 5 minutes. Council returned from executive session at 7:13 p.m., and Mayor Nassar reconvened the meeting.

3) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Pollock moved and Councilmember Fantroy-Johnson seconded to remove 11.A., the Ethics Board appointments, and add it to next week's agenda. The motion carried unanimously, 7-0.

MOTION: I move to add a brief 5-minute presentation from the Salary Commission's decision related to Council Member's salaries to our agenda this evening, and I propose that we add it as the new item 12.A under Council Discussion.

Hytopoulos/Deets: The motion carried unanimously, 7-0.

Added as 12.A under Council Discussion.

Councilmember Pollock moved and Councilmember Deets seconded to approve the agenda as amended. The motion carried unanimously. There were no conflicts of interest disclosed.

4) PUBLIC COMMENT

4.A Instructions for Providing Public Comment - City Clerk

[Cover Page](#)

[Instructions for Providing Public Comment at Remote Meetings.docx](#)

Brandon Capps spoke about the Puget Sound Energy's proposed project.

Eleanor Weinel spoke in favor of Coates Design for the Senior Center project.

5) CITY MANAGER'S REPORT

Interim City Manager mentioned the vaccine clinic, the COBI Connects newsletter, filing for elected office, and Farmer's Market.

6) CONSENT AGENDA

6.A Agenda Bill for Consent Agenda

[Cover Page](#)

MOTION: I move to approve the Consent Agenda.

Deets/Pollock: The motion carried unanimously, 7-0.

6.B Accounts Payable and Payroll

[Cover Page](#)

[Council PR Report 4-20-21.pdf](#)

[AP Report to Council of Cash Disbursements 04-28-21.pdf](#)

Accounts Payable: Check numbers 356092, 356167, and 356190 VOID; Manual check numbers 356076-356087 = \$86,406.49; Regular run check numbers 356088-356203 = \$302,461.95. Total disbursements = \$388,868.44.

Payroll: Normal run check numbers (direct deposit) 50738-50864 = \$328,811.83; check number 109587 = \$2,356.71; Vendor check numbers 109588-109594 = \$129,255.02; Federal Tax Electronic Transfer = \$123,129.88; Retro check (direct deposit) = \$4,917.46; Retro Vendor check number 109595 = \$1,591.00; Retro Federal Tax Electronic Transfer = \$2,429.56; Total disbursements = \$592,491.46.

6.C City Council Meeting Minutes

[Cover Page](#)

[City Council Study Session Minutes, April 6, 2021.pdf](#)

[City Council Regular Business Meeting Minutes, April 13, 2021.pdf](#)

6.D Interlocal Agreement for Special Assault Investigation and Victim's Resources Work Group (SAIVS) - Police

[Cover Page](#)

[SAIVS Revised ILA \(2021\) - 3.26.21.docx](#)

6.E Amendment No. 3 to the Master Lease Agreement between the City of Bainbridge Island and Friends of the Farms - Executive

[Cover Page](#)

[FOTF-Master Lease Amendment 3-210414.pdf](#)

6.F Arts and Humanities Bainbridge Program Management Payment Authorization Adjustment

[Cover Page](#)

6.G Sustainable Transportation Plan Amendment No. 2 to Professional Services Agreement with Budget Amendment - Public Works

[Cover Page](#)

[Amendment_No_2_to_PSA_Nelson_Nygaard_2021-04-13.docx](#)

[Amend2_ExhibitA_NN Memo_Additional Budget Request_20210325.docx](#)

[STP_Original PSA_011620.pdf](#)

[STP Amendment No. 1.pdf](#)

6.H Proclamation and Recognition Policy Council Ad Hoc Committee

[Cover Page](#)

[Proclamation and Recognition Policy Council Ad Hoc Committee.docx](#)

6.I 2021 Road Striping Contract Award - Public Works

[Cover Page](#)

[Road Striping 2021 - Final - CONTRACT.docx](#)

[2021 Road Striping Bid Form.docx](#)

[Attachment D Road List.pdf](#)

7) FUTURE COUNCIL AGENDAS

7.A Future Council Agendas

[Cover Page](#)

[May 4 Special City Council Study Session.pdf](#)

[May 11 City Council Regular Business Meeting.pdf](#)

[May 18 City Council Study Session.pdf](#)

[May 25 City Council Regular Business Meeting.pdf](#)

[May 26 Special Joint City Council and Ethics Board Meeting.pdf](#)

[2021 List of Proposed Future Council Topics.docx](#)

Interim City Manager reviewed future Council agendas.

Councilmember Fantroy-Johnson asked to update the Governance Manual regarding public comment, and Council concurred.

8) PRESENTATION(S)

8.A Environmental Technical Advisory Committee (ETAC) Presentation of Groundwater Fact Sheet

[Cover Page](#)

[GW Fact Sheet](#)

ETAC Chair Charlie Kratzer provided a presentation on the Groundwater Management Plan Fact Sheet.

Melanie Keenan joined the discussion.

9) PUBLIC HEARING(S)

9.A Public Hearing on Ordinance No. 2021-14, Extending Small Wireless Facilities Design Standards Interim Official Control - Planning

Cover Page

Ordinance No. 2021-14 Extending Interim Control - Small Wireless Facilities

[For Background] Ordinance No. 2020-22 Extending Interim Official Control SWFs

Mayor Nassar opened the public hearing at 8:18 p.m. There was no public comment. Mayor Nassar closed the public hearing at 8:18 p.m.

MOTION: I move to approve Ordinance No. 2021-14.

Fantroy-Johnson/ Pollock: The motion carried unanimously, 7-0.

10) UNFINISHED BUSINESS

10.A Ordinance No. 2021-07, Amending the Tree and Vegetation Chapters of the Municipal Code, per the Landmark Tree Ordinance Work Plan - Planning

Cover Page

Staff Memo re ORD 2021-07 - 04222021.docx

Ordinance No. 2021-07

Exhibit A to ORD 2021-07 - Chapter 16.18 BIMC (Tree Removal Forest Stewardship and Vegetation Maintenance) - 04222021.docx

Exhibit B to ORD 2021-07 - Chapter 16.32 BIMC (Protection of Landmark Trees) - 04222021.docx

Exhibit C to ORD 2021-07 - BIMC 18.15.010 (Landscaping screening and tree retention protection and replacement) - 04222021.docx

Exhibit D to ORD 2021-07 - BIMC 16.20.100 (Aquifer Recharge Areas) - 04222021.docx

Exhibit E to ORD 2021-07 (Community Forest Best Management Practices Manual) 04222021.docx

[For Background] 12-17-2020 Planning Commission Public Hearing 2021-07 (2020-28)-submitted written comments and staff response

[For Background] 12-17-2020 Planning Commission Public Hearing meeting minutes.pdf

[For Background] 12-17-2020 Planning Commission Recorded Motion Ordinance No. 2020-28.pdf

Arborist Snyder provided a presentation on the ordinance.

Councilmember Carr will provide comments to staff.

10.B Proclamation Condemning Hate, Racism, and Intolerance against Asians and Pacific Islanders - Councilmember Deets

Cover Page

Proclamation Condemning Hate Racism Intolerance Against AAPI People - Final Partially Signed.pdf

Councilmember Deets introduced the agenda item.

Councilmember Deets read the proclamation.

MOTION: I move to approve the proclamation condemning hate, racism, and intolerance against Asians and Pacific Islanders.

Deets/ Pollock: The motion carried unanimously, 7-0.

Mayor Nassar adjourned the meeting for a 5-minute break at 8:59 p.m. and reconvened the meeting at 9:05 pm.

10.C Bainbridge Island Senior Community Center Renovation Project Professional Services Agreement for Architectural Design Services – Public Works

[Cover Page](#)

[Professional_Services_Agreement_Coates_2021-04-19.docx](#)

Public Works Director Wierzbicki introduced the agenda item.

MOTION: I move to approve the Bainbridge Island Senior Community Center Renovation Project Professional Services Agreement for Architectural Design Services.

Pollock/Schneider: The motion carried unanimously, 7-0.

11) NEW BUSINESS

11.A Appointments to the Ethics Board - Mayor Nassar

[Cover Page](#)

[Bonker - Ethics Board \(Redacted\).pdf](#)

[Davison - Ethics Board \(Redacted\).pdf](#)

[Godwin - Ethics Board \(Redacted\).pdf](#)

[McFadden - Ethics Board \(Redacted\).pdf](#)

[Neal - Ethics Board \(Redacted\).pdf](#)

[Hollinger - Ethics Board \(Redacted\).pdf](#)

[Mallon - Ethics Board \(Redacted\).pdf](#)

This item was removed from the agenda.

Salary Commission Recommendation

Deputy Mayor Hytopoulos introduced the agenda item.

She provided information on the referendum process.

Publish minutes for salary commission.

Motion was made by Councilmember Deets to have the City Attorney look into legal options to the Salary Commission's recommendation.

Councilmember Deets withdrew his motion. The topic will be scheduled for further discussion at a future date. Staff will publish the recommendation and opportunity for referendum.

12) COUNCIL DISCUSSION

12.A Ordinance Relating to Procedures for Processing Conduct Complaints Among City Councilmembers and Citizen Committee Members - Mayor Nassar

Cover Page

[Procedures for Processing Conduct Complaints Among City Councilmembers and Citizen Committee Members.docx](#)

Mayor Nassar said that she would bring back to Council a revised process for handling conduct complaints among Councilmembers.

12.B City Advisory Group Selection Committees - Mayor Nassar

Cover Page

[2021 Citizen Advisory Committees.docx](#)

Mayor Nassar introduced the agenda item.

DRB: Schneider and Pollock

ETAC: Carr and Fantroy-Johnson

HPC: Hytopoulos and Nassar

LTAC: Hytopoulos and Deets (replacing CM Carr)

PC: Carr, Pollock, and Schneider

PAC: Not needed

UAC: Nassar and Pollock

REAC: Fantroy-Johnson and Nassar

13) COMMITTEE REPORTS

Councilmember Deets reported on the biodigester visit on Vashon Island with CCAC members.

14) FOR THE GOOD OF THE ORDER

Councilmember Schneider asked for another Council member to join the second half of DRB meeting. Councilmember Pollock volunteered.

She mentioned the ECO City World Summit.

Councilmember Deets mentioned his office hours this Saturday.

15) ADJOURNMENT

Mayor Nassar adjourned the meeting at 9:46 p.m.



Christine Brown, CMC, City Clerk



Rasham Nassar, Mayor