



CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, JANUARY 12, 2021

MEETING MINUTES

1) **CALL TO ORDER/ROLL CALL**

Mayor Nassar called the meeting to order at 6:00 p.m. on the Zoom webinar platform.

Mayor Nassar, Deputy Mayor Hytopoulos, and Councilmembers Carr, Deets, Fantroy-Johnson, Pollock, and Schneider were present.

2) **EXECUTIVE SESSION**

2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
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Mayor Nassar adjourned the meeting to an executive session pursuant to RCW 42.30.110(1)(i) at 6:01 p.m. Council extended the executive session at 6:35 p.m. by 15 minutes and at 6:50 p.m. by 10 minutes. Council returned from executive session at 6:57 p.m., and Mayor Nassar reconvened the meeting.

3) **APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**

Mayor Nassar noted that there are additional items on the Consent Agenda to promote efficiency, and Council has the option of pulling any item for discussion. Interim City Manager Schroer noted that the state has delayed adoption of updates to the building code and asked to pull agenda items 9.A, 9.B and 11.J. Deputy Mayor Hytopoulos moved and Councilmember Carr seconded to approve the agenda as amended. The motion carried unanimously, 7-0. There were no conflicts of interest were disclosed.

4) **PUBLIC COMMENT**

4.A Instructions for Providing Public Comment - City Clerk
[Cover Page](#)
[Instructions for Providing Public Comment at Remote Meetings.docx](#)

Kierra Phifer commented on an upcoming Puget Sound Energy virtual workshop.

David Shaw spoke against allowing food trucks on City Hall property.

Salvatore DeRosalia commented on affordable housing and the Race Equity Advisory Committee.

Cindy Anderson commented on race equity training.

Pascal Schuback commented on emergency management and affordable housing.

Janice Etzold spoke in favor of the trail interlocal agreement.

5) CITY MANAGER'S REPORT

Interim City Manager Schroer reported on COVID testing, City closure for Dr. Martin Luther King, Jr. Day, Tree City USA designation, and the Climate Action Plan virtual public meetings.

6) FUTURE COUNCIL AGENDAS

6.A Future Council Agendas

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[January 14 Special City Council Meeting - Executive Session.pdf](#)

[January 19 City Council Study Session.pdf](#)

[January 26 City Council Regular Business Meeting.pdf](#)

[February 2 City Council Study Session.pdf](#)

Interim City Manager Schroer reviewed upcoming agendas. Council discussed future Council agenda items, including an update on GARE (Government Alliance on Race and Equity) and clarifying how potential agenda items appear on the agenda.

7) PRESENTATION(S)

7.A Proclamation Recognizing Dr. Martin Luther King, Jr. Day on January 18, 2021 - Mayor Nassar

[Cover Page](#)

[MLK Day Bainbridge Island 2021.docx](#)

Councilmember Fantroy-Johnson read the proclamation recognizing Dr. Martin Luther King, Jr. Day.

7.B Proclamation Declaring January 2021 as "National Mentoring Month" - Mayor Nassar

[Cover Page](#)

[Proclamation for National Mentoring Month January 2021.docx](#)

Councilmember Deets read the proclamation.

MOTION: I move to authorize the Mayor to sign the proclamation declaring January 2021 as "National Mentoring Month."

Carr/Deets: The motion carried unanimously, 7-0.

7.C Update on Wastewater Treatment Plant Discharge - Public Works

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Public Works Director Wierzbicki provided an update to Council.

8) UNFINISHED BUSINESS

8.A City of Bainbridge Island and Bainbridge Island Metropolitan Park and Recreation District – Trails Interlocal Agreement and Budget Amendment – Public Works

[Cover Page](#)

[COBI Staff Memo-Trails ILA.docx](#)

[COBI - BIMPRD - Trail Sharing ILA.docx](#)

[Attachment A - Work Request.docx](#)

Public Works Director Wierzbicki introduced the agenda item.

MOTION: I move to forward for consideration of approval as part of the January 26, 2021 consent agenda the City of Bainbridge Island and Bainbridge Island Metropolitan Park and Recreation District Interlocal Agreement for shared services, in substantially the form as included with this agenda item, and to authorize an accompanying General Fund budget amendment in the amount of \$20,000 for trail construction and maintenance and other activities related to the Interlocal Agreement.

Carr/Schneider: The motion carried 6 – 0, with Deputy Mayor Hytopoulos temporarily dropped from the meeting at 8:01 p.m.

AYES: Carr, Deets, Fantroy-Johnson, Nassar, Pollock, Schneider

NOES: None

ABSENT: Hytopoulos

ABSTAIN: None

Councilmember Hytopoulos rejoined the meeting at 8:02 p.m.

9) NEW BUSINESS

9.A Ordinance No. 2021-01 Amending Chapter 20.04 BIMC Relating to City Fire Code - Public Works

[Cover Page](#)

[Fire Code 2021 Slides.pptx](#)

[Ordinance No. 2021-01 Updating City Fire Code.docx](#)

[UAC Fire Code Memo 050918.pdf](#)

This item was pulled from the agenda.

9.B Ordinance No. 2021-02 Amending Chapter 13.10 BIMC Relating to Regulation of Fire Hydrants & Water Mains - Public Works

[Cover Page](#)

[Ordinance No. 2021-02 Ch 13.10 BIMC Fire Hydrants and Water Mains](#)

[\[For reference only\] Clean copy of Ch 13.10 BIMC Fire Hydrants and Water Mains](#)

This item was pulled from the agenda.

10) COUNCIL DISCUSSION

10.A Food Trucks on City Hall Property - Councilmember Carr

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Councilmember Carr introduced the agenda item. Councilmember Carr moved and Mayor Nassar seconded to include at a future City Council meeting the discussion to allow food trucks on City Hall property. Councilmember Carr withdrew the motion following discussion.

11) CONSENT AGENDA

11.A Agenda Bill for Consent Agenda

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11.B Accounts Payable and Payroll

[Cover Page](#)

[AP Report to Council of Cash Disbursements 12-23-20.pdf](#)

[Payroll 12-21-20.pdf](#)

Accounts payable: check number 355137 = \$654.00; manual check numbers 355138 – 355153 = \$123,051.06; regular check run numbers 355154 – 355273 = \$343,116.55. Total disbursement - \$466,167.61.

Payroll: check numbers (regular check run) 49736 – 49858 = \$326,486.92; regular check run 109508 = \$2,701.83; vendor check run 109509 – 109515 = \$123,873.10; EFTPS = \$118,726.66. Total disbursement = \$571,788.51.

[AP Report to Council of Cash Disbursements 01-13-21.pdf](#)

[Payroll 1-5-21.pdf](#)

Accounts payable: check number 355283 = \$75.00; ACH 418 – 420 = \$21,042.53; manual check numbers 355234 – 355286 = \$133,164.34; regular check run numbers 355287 – 355367 = \$1,008,429.20. Total disbursement = \$1,162,636.07.

Payroll: miscellaneous check number 49859 = 0.03; regular check run 49860 – 49983 = \$305,059.80; regular check run 109516 = \$1,990.81; vendor check run 109517 – 109527 = \$359,071.36; EFTPS = \$58.69; Federal Tax Electronic Transfer = \$112,006.41. Total disbursement = \$778,187.10.

11.C City Council Study Session Minutes, December 1, 2020

[Cover Page](#)

[City Council Study Session Minutes, December 1, 2020.pdf](#)

11.D Special City Council Meeting Minutes, December 2, 2020

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[Special City Council Meeting Minutes, December 2, 2020.pdf](#)

11.E Special City Council Meeting Minutes, December 3, 2020

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[Special City Council Meeting Minutes, December 3, 2020.pdf](#)

11.F Regular Business Meeting Minutes, December 8, 2020

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[City Council Regular Business Meeting Minutes, December 8, 2020.pdf](#)

11.G City Council Study Session Minutes, December 15, 2020

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[City Council Study Session Minutes, December 15, 2020.pdf](#)

- 11.H Special Joint City Council and Race Equity Advisory Committee Meeting Minutes, December 16, 2020**
[Cover Page](#)
[Special Joint City Council and Race Equity Advisory Committee Meeting Minutes, December 16, 2020.pdf](#)
- 11.I Utility Advisory Committee Recommendations on Small Water Systems and 2021 Work Plan Update**
[Cover Page](#)
[Utility Advisory Committee Water System_Annual Report and 2021 Work.pptx](#)
[COBI Water System Memo 102320.pdf](#)
[UAC 2020 Annual Report 11-16-20.docx](#)
- 11.J [Removed from the agenda] Ordinance No. 2021-04 Amending BIMC 15.04 Relating to City Building Code – Planning**
[Cover Page](#)
[Ordinance No. 2021-04 Building Code Update](#)
- 11.K Interlocal Agreement with Kitsap County Sheriff's Office for Mutual Aid and Traffic Safety Task Force – Police**
[Cover Page](#)
[2021-2026 Traffic Task Force ILA.docx](#)
- 11.L Inter-Agency Agreement with the Washington State Traffic Safety Commission in Support of Multi-jurisdictional Grant-funded High-visibility Emphasis Activities and Target Zero Campaigns – Police**
[Cover Page](#)
[2020-2021 Emphasis Patrols Agreement.pdf](#)

Councilmember Pollock moved and Councilmember Carr seconded to approve the Consent Agenda as amended with Item 11.J withdrawn. The motion carried unanimously, 7-0.

12) COMMITTEE REPORTS

Councilmember Deets mentioned an affordable housing discussion at his office hours and a Kitsap County Emergency Management meeting. Councilmember Fantroy-Johnson commented on the affordable housing discussion.

Deputy Mayor Hytopoulos mentioned the upcoming Climate Action Plan public workshops.

Councilmember Schneider mentioned the upcoming sustainable transportation education sessions. Councilmember Pollock moved and Deputy Mayor Hytopoulos seconded to notice the four sustainable transportation public workshops as special City Council meetings. The motion carried unanimously, 7-0.

13) FOR THE GOOD OF THE ORDER

Councilmember Deets mentioned his office hours on Saturday, January 16, 2021.

Councilmember Fantroy-Johnson will attend the Dr. Martin Luther King, Jr. Day celebration at Ebenezer Church.

Mayor Nassar mentioned an upcoming Puget Sound Energy community workshop. Councilmember Pollock moved and Councilmember Carr seconded to notice the Puget Sound Energy community workshop as a special City Council meeting. The motion carried unanimously, 7-0.

Mayor Nassar asked if Council members would like a copy of Robert's Rules of Order. Councilmember Deets, Deputy Mayor Nassar, Councilmember Schneider, and Councilmember Fantroy-Johnson requested a copy.

14) ADJOURNMENT

Mayor Nassar adjourned the meeting at 8:37 p.m.

/s/
Rasham Nassar, Mayor

/s/
Christine Brown, CMC, City Clerk