



CITY COUNCIL REGULAR BUSINESS MEETING
NOVEMBER 10, 2020

MEETING MINUTES

1) [CALL TO ORDER/ROLL CALL](#)

Mayor Schneider called the meeting to order on the Zoom webinar platform at 6:01 p.m.

Mayor Schneider, Deputy Mayor Deets, and Councilmembers Carr, Hytopoulos, Medina, Nassar, and Pollock were present.

2) [APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE](#)

Deputy Mayor Deets recused himself from the Consent Agenda due to a conflict of interest with items 14.I and 14.J.

Councilmember Medina asked that item 11.D be removed. Deputy Mayor Deets moved and Councilmember Pollock seconded to remove item 11.D from the agenda. The motion carried unanimously, 7 – 0.

Deputy Mayor Deets moved and Councilmember Medina seconded to approve the agenda as amended. The motion carried unanimously, 7 – 0.

3) [PUBLIC COMMENT](#)

3.A Instructions for Providing Public Comment – City Clerk

[Cover Page](#)

[Instructions for Providing Public Comment at Remote Meetings.docx](#)

Wendy Tyner spoke against the proposed composting project on the Triangle Property and thanked Councilmember Medina for his service.

Jeff West, Olympic Organics, provided information on composting sites.

Sal DeRosalia commented on Councilmember Medina's departure and the hiring of a new city manager.

Nick Masla thanked Councilmember Medina for his service and spoke against the proposed composting project on the Triangle property.

Cindy Anderson thanked Council for holding the parliamentary training session and for purchasing body cameras for the police.

Michael Soman thanked Councilmember Medina for his service and spoke about climate change.

Jim Halbrook commented on the police station project.

Dashiell Ness thanked Councilmember Medina for his service.

Brenda Fantroy-Johnson commented on recent racist incidents.

Kevin Miller spoke against the proposed composting project on the Triangle Property.

Kathy Raustein spoke against the proposed composting project on the Triangle Property.

Lisa Neal commented on Ethics Board and Design Review Board items.

Brian Strully spoke against the proposed composting project on the Triangle Property.

Luke McAdams thanked Councilmember Medina for his service.

Daniel Kim made a hate speech remark.

Brenda Fantroy-Johnson commented on the hate speech remark.

4) **MAYOR'S REPORT**

Mayor Schneider mentioned the North Ward Council vacancy, the City Manager search, and the Sustainable Transportation Plan update.

5) **CITY MANAGER'S REPORT**

City Manager Smith provided information on the City's COVID-19 testing site.

6) **PRESENTATION(S)**

6.A Recognition of Service of Councilmember Medina – Mayor Schneider **Cover Page**

Mayor Schneider introduced the agenda item. Council members thanked Councilmember Medina for his service.

Public Comment

Matthew DeBlois thanked Councilmember Medina for his service and encouraging young people to become involved in City government.

Brenda Fantroy-Johnsen thanked Councilmember Medina for his service.

Mayor Schneider provided a short video honoring Councilmember Medina and presented a plaque acknowledging his service.

Councilmember Medina spoke about his departure and time on Council.

6.B Proclamation Honoring Veterans Day on November 11, 2020 – Mayor Schneider

[Cover Page](#)

[Veterans Day Proclamation 2020](#)

Mayor Schneider read the proclamation. Gary Sakuma, Commander of American Legion Colin Hyde Post 172, thanked Council for the proclamation.

7) FUTURE COUNCIL AGENDAS

7.A Future Council Agendas

[Cover Page](#)

[November 16 Special City Council Meeting - Executive Session.pdf](#)

[November 17 City Council Study Session.pdf](#)

[November 24 City Council Regular Business Meeting.pdf](#)

City Manager Smith reviewed future Council agendas. Deputy Mayor Deets requested a 5-minute item on the next agenda to discuss a COVID-19 emergency economic funding request from the Chamber of Commerce and the Bainbridge Island Downtown Association, and Council concurred. Councilmember Carr requested time on an upcoming agenda for the next set of recommendations from the Planning Commission and City Council Joint Land Use Subcommittee.

Council agreed to discuss the City Manager search process prior to budget deliberations at tonight's meeting.

9) CITY MANAGER SEARCH PROCESS

9.A City Manager Search Process – Mayor Schneider [Moved up]

[Cover Page](#)

[11102020_CM_Search Update for CC](#)

[Notes and Documents from 2012 Search Process.pdf](#)

Ron Holifield of Strategic Government Resources provided information on next steps in the City Manager search process. Council added a discussion on the search process to the November 16, 2020 special City Council meeting agenda.

8) BUDGET DELIBERATIONS

8.A Budget Discussion #8

[Cover Page](#)

[2021-22 Budget Memo and Materials for 11102020](#)

Deputy City Manager Schroer introduced the agenda item and provided a presentation on the impact of the changes made to date, together with Finance Director Pitts.

Public Works Director Wierzbicki provided information on the Grow Avenue traffic calming project, and Council discussed the project.

MOTION: I move to remove the Grow Avenue traffic calming project from the CIP.

Carr/Pollock: The motion carried, 4 – 3.

AYES: Carr, Hytopoulos, Medina, Pollock
NOES: Deets, Nassar, Schneider
ABSENT: None
ABSTAIN: None

MOTION: I move to direct the City Manager to bring back this project [the Grow Avenue Traffic Calming project] along with the first discussions about the traffic calming program in 2021.

Nassar/Deets: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider
NOES: None
ABSENT: None
ABSTAIN: None

Public Works Director Wierzbicki provided information on the Springbrook Creek Fish Weir passage project.

MOTION: I move to add the Springbrook Creek Fish Weir passage project to the CIP in 2023 as follows: \$100,000 from the General Fund, \$100,000 from the SSWM Fund, and \$1,000,000 grant supported.

Carr/Hytopoulos: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider
NOES: None
ABSENT: None
ABSTAIN: None

Planning Director Wright provided information on the motion to redirect funding for professional services in the Planning Department, and Council discussed the proposal.

MOTION: I move to reduce the funding for the Island Center Subarea Plan implementation to \$10,000 and to remove the funding for the Comprehensive Plan update of \$25,000 from the budget and to redirect that funding to the Winslow Master Plan update [for a total of \$45,000].

Carr/Pollock: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider
NOES: None
ABSENT: None
ABSTAIN: None

Council agreed to reduce the time allotted for budget deliberations at the November 17, 2020 meeting.

Mayor Schneider adjourned the meeting for a break at 9:21 p.m. and reconvened the meeting at 9:27 p.m.

10) PUBLIC HEARING(S)

10.A Final Public Hearing for Ordinance No. 2020-31 Relating to the 2021-22 Biennial Budget - Finance

[Cover Page](#)

[Ordinance_No._2020-31_Adopting_Biennial_Budget_for_FY_2021-22.docx](#)

[2021__Exhibit_A.pdf](#)

Finance Director Pitts introduced the agenda item.

Mayor Schneider opened the public hearing at 9:29 p.m.

Public Comment

Kevin Miller commented on the budget and available information.

Pascal Schuback commented on the budget and the public comment process.

Fran Korten spoke in favor of the addition of a climate mitigation specialist in the budget.

Mayor Schneider closed the public hearing 9:36 p.m.

MOTION: I move to forward to the November 24, 2020 Unfinished Business portion of the agenda Ordinance No. 2020-31 relating to the 2021-22 Biennial Budget.

Deets/Hytopoulos: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

10.B Public Hearing on Ordinance No. 2020-36 Related to Extending the Self-Service Storage Moratorium – Planning

[Cover Page](#)

[Ordinance No. 2020-36 Extending the Moratorium on Self-Service Storage Facilities](#)

Senior Planner Sutton introduced the agenda item.

Mayor Schneider opened the public hearing at 9:39 p.m. There was no public comment. Mayor Schneider closed the public hearing at 9:40 p.m.

MOTION: I move to adopt Ordinance No. 2020-36.

Deets/Carr: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

NOES: None

ABSENT: None

ABSTAIN: None

11) UNFINISHED BUSINESS

11.A Ordinance No. 2020-30 Relating to Property Tax Levy for Collection in 2021 – Finance

[Cover Page](#)

[Ordinance No. 2020-30 Relating to the Levy of Property Taxes for Collection in 2021.docx](#)

[City of Bainbridge Island Levy Limit 9 28 2020 TY2021.docx](#)

[Property_Tax_Ordinance_Presentation_CC_102720_Final.pdf](#)

Finance Director Pitts introduced the agenda item.

MOTION: I move to approve Ordinance No. 2020-30 relating to the Property Tax Levy for Collection in 2021.

Hytopoulos/Carr: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider
NOES: None
ABSENT: None
ABSTAIN: None

11.B Approval of Climate Action Plan

[Cover Page](#)

[CCAC Presentation on CAP for CC 11102020](#)

[Draft Climate Action Plan for Consideration of Approval](#)

Deputy City Manager Schroer introduced the agenda item. Climate Change Advisory Committee (CCAC) Chair Cox provided a presentation on the Climate Action Plan. He was joined by CCAC members David McCaughey, Lara Hansen, and Jens Boemer.

MOTION: I move to approve the Climate Action Plan as prepared by the Climate Change Advisory Committee.

Medina/Deets: The motion carried unanimously, 7 – 0.

AYES: Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider
NOES: None
ABSENT: None
ABSTAIN: None

Councilmember Medina left the meeting at 9:55 p.m.

11.C Sustainable Transportation Plan Update – Public Works

[Cover Page](#)

[BAINBRIDGE STP_Final Goals & Objectives_20201103.pdf](#)

Public Works Director Wierzbicki introduced the agenda item.

MOTION: I move to approve the Goals and Objectives for the Sustainable Transportation Plan as proposed at the City Council meeting of November 10, 2020.

Deets/Carr: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Nassar, Pollock, Schneider
NOES: None
ABSENT: Medina
ABSTAIN: None

11.D Revisions to City's Ethics Program – Council

[Cover Page](#)

[102720 Motions](#)

This item was pulled from the agenda.

12) NEW BUSINESS

12.A Robert Stevenson Memorial Bench Donation Agreement – Public Works

Cover Page

Agreement - Sanders Bench.docx

Attachment A_bench_CA-2_series.pdf

Attachment B_aerial location.pdf

Attachment B_context location.pdf

Public Works Director Wierzbicki introduced the agenda item.

MOTION: I move to forward for approval with the November 24, 2020 consent agenda authorization for the City Manager to execute the Robert Stevenson Memorial Bench Donation Agreement.

Deets/Carr: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Nassar, Pollock, Schneider

NOES: None

ABSENT: Medina

ABSTAIN: None

13) COUNCIL DISCUSSION

13.A Process and Schedule to Fill North Ward Council Vacancy – Mayor Schneider

Cover Page

Draft Timeline for Filling Council Vacancy

Proposed Process for 2020 Council Vacancy

Proposed Initial City Council Appointment Voting Process

Proposed Final City Council Appointment Voting Process

Mayor Schneider introduced the agenda item, and Council discussed the process.

AMENDED MOTION: I move to approve the process and schedule to fill the North Ward Council vacancy as described in the materials included with this agenda item except remove the last line which says that the expectation is that Council member will be sworn in the week of the 14th-17th and add a line stating that the expectation is that the Council member will be sworn in December 7 through 11.

Nassar/Pollock: The motion carried unanimously, 6 – 0.

AYES: Carr, Deets, Hytopoulos, Nassar, Pollock, Schneider

NOES: None

ABSENT: Medina

ABSTAIN: None

Council authorized the City Manager to make any additional changes needed to meet this change in the schedule.

14) CONSENT AGENDA

14.A Agenda Bill for Consent Agenda

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14.B Accounts Payable and Payroll

[Cover Page](#)

[AP Report to Council of Cash Disbursements 11-12-20.pdf](#)

[Payroll.pdf](#)

Accounts payable: check number 354817 for \$121.45; EFT number 409 for \$15,939.00; ACH 410 – 413 for \$18,416.87; check numbers 350803, 350830, 351365, 351631, 351091 and 354803 are voided; manual check numbers 354818 – 354833 for \$143,920.29; manual check run 354834 – 35491 for \$725,272.41; retainage release 195 for \$6,492.21. Total disbursements \$893,548.57.

Payroll: regular check run (direct deposit) 49356 – 49483 = \$317,570.45; paper check #109479 for \$1,995.89; vendor check run 109480 – 109489 = \$314,535.39; Federal Tax Electronic Transfer = \$113,835.00. Total disbursement = \$747,936.73.

14.C Special City Council Meeting Minutes, Parliamentary Training, October 17, 2020

[Cover Page](#)

[Special City Council Meeting Minutes, Parliamentary Training, October 17, 2020](#)

14.D City Council Study Session Minutes, October 20, 2020

[Cover Page](#)

[City Council Study Session Minutes, October 20, 2020](#)

14.E Regular City Council Business Meeting Minutes, October 27, 2020

[Cover Page](#)

[Regular City Council Business Meeting Minutes, October 27, 2020.pdf](#)

14.F Special City Council Meeting Minutes, October 28, 2020

[Cover Page](#)

[Special City Council Meeting Minutes, October 28, 2020.pdf](#)

14.G Contract Amendment, 100% Cost Recovery Fee Study PCD – Planning

[Cover Page](#)

[Amendment No 1 to PSA with FCS Group for Fee Study](#)

[Fully Executed FCS Group PSA Contract Signed 122019.pdf](#)

[Consultant Request for Budget Adjustment](#)

14.H Resolution No. 2020-17, Old Mill Road Speed Limit Change – Public Works

[Cover Page](#)

[Old Mill Road Speed Limit Recommendation 102720.pdf](#)

[Resolution No 2020-17 Old Mill Road Speed Limit Change.docx](#)

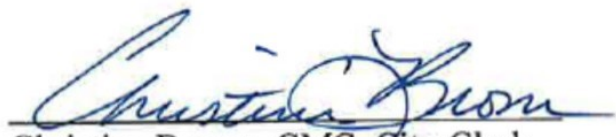
14.I City Hall Solar System Acquisition – Public Works

[Cover Page](#)

[Solar Purchase Agreement Draft - Bainbridge Island - 10-23-20.PDF](#)

[COBI Solar FMV Analysis from UMC.pdf](#)

[Memo from A. Snyder to City of Bainbridge Island - 10-23-20.pdf](#)


Christine Brown, CMC, City Clerk

[Memo from Public Works Director regarding City Hall Solar System FMV Analysis 102320.pdf](#)
[2019 Bainbridge City Hall Estimate from Sunergy Systems for New Solar System.pdf](#)
[Bainbridge City Hall Solar System Layout - 297 modules.pdf](#)

- 14.J City Hall Solar Facility Budget Adjustment – Public Works**
[Cover Page](#)
- 14.K 2020 Road Preservation Project Change Order No. 2 – Public Works**
[Cover Page](#)
[Change Order 2-rev\(3\).xlsx](#)
- 14.L Agreement with Kitsap County Regarding Jury Panels for Municipal Court – Executive**
[Cover Page](#)
[Kitsap County Clerk's Office \(Agreement Regarding Jury Panels for Municipal Court\).pdf](#)
- 14.M Agreement with Kitsap Humane Society for Animal Control Services for 2021-23 – Executive**
[Cover Page](#)
[2021-23 PSA with Kitsap Humane Society](#)
- 14.N Third Amendment to the Agreement for Incarceration of City Prisoners – Police**
[Cover Page](#)
[2021 Jail Amendment.docx](#)

Deputy Mayor Deets recused himself from the Consent Agenda.

Councilmember Pollock moved and Councilmember Nassar seconded to approve the Consent Agenda as presented. The motion carried, 5 – 0, with Deputy Mayor Deets absent for the vote.

15) COMMITTEE REPORTS

Mayor Schneider reported that the Puget Sound Regional Council passed the Vision 2050 plan.

16) FOR THE GOOD OF THE ORDER

Councilmember Nassar noted that the Race Equity Task Force has now completed their review of the ordinance creating a standing committee, and the ordinance can now be placed on an agenda.

17) ADJOURNMENT

Mayor Schneider adjourned the meeting at 10:34 p.m.



Leslie Schneider, Mayor


Christine Brown, CMC, City Clerk

