



**CITY COUNCIL REGULAR BUSINESS MEETING  
TUESDAY, JUNE 9, 2020**

**MEETING MINUTES**

**1) CALL TO ORDER/ROLL CALL**

Mayor Schneider called the remote meeting to order at 6:01 p.m. on the Zoom webinar.

Mayor Schneider, Deputy Mayor Nassar, and Councilmembers Carr, Deets, Hytopoulos, Medina and Pollock participated in the remote meeting.

**2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**

Councilmember Deets moved and Councilmember Pollock seconded to add a discussion on Councilmember Deet's mask initiatives. Council agreed to add this item to 8.B. Deputy Mayor Nassar moved and Councilmember Pollock seconded to approve the agenda as presented. The motion was approved by unanimous consent. No conflicts of interests were disclosed.

**3) PUBLIC COMMENT**

**3.A Instructions for Providing Public Comment in Remote Meetings - City Clerk**

[Cover Page](#)

[Instructions for Providing Public Comment at Remote Meetings.docx](#)

Sal DeRosalia spoke regarding race equity.

Bob Scales spoke in favor of the mask ordinance.

**4) MAYOR'S REPORT**

Mayor Schneider spoke about the accreditation of the City's Police Department and the City's use of force policy. She noted that Police Chief Clark is currently reviewing the policy and will provide a briefing to Council and the community in July.

**5) CITY MANAGER'S REPORT**

Deputy City Manager Schroer reported that there will be a Race Equity Task Force remote meeting on June 18, 2020, the extended deadline for advisory group applications is July 31, 2020, and there will be a car parade tomorrow in Winslow for the Class of 2020.

**6) FUTURE COUNCIL AGENDAS**

## **6.A Future Council Agendas**

[Cover Page](#)

[June 16 City Council Study Session.pdf](#)

[June 22 Special Joint City Council Meeting.pdf](#)

[June 23 City Council Regular Business Meeting.pdf](#)

Deputy City Manager Schroer reviewed future Council agendas. Council discussed the agenda for the joint meeting with the Planning Commission on June 22, 2020. Councilmember Deets requested the addition of a discussion on the Grow Avenue Safe Streets pilot project.

## **7) PUBLIC HEARING(S)**

### **7.A Ordinance No. 2020-13 Relating to 6-Month Extension of Landmark Tree Ordinance - Planning**

[Cover Page](#)

[20200225\\_Tree\\_Memo\\_Council](#)

[Ordinance No. 2020-13 Extending Landmark Tree Regulations Winslow Area - Public Hearing Draft](#)

[Exhibit A \(Revised\) - Work Plan to Ordinance No. 2020-13 Extending Landmark Tree Regulations - For Public Hearing Draft.docx](#)

[Exhibit B\\_Winslow Master Plan Study Area Ord 2019-39](#)

Planning Director Wright introduced the agenda item.

Mayor Schneider opened the public hearing at 6:42 p.m. There was no public comment. Mayor Schneider closed the public hearing at 6:43 p.m.

**MOTION:** I move to approve Ordinance No. 2020-13 to extend for six months the interim control related to the protection of landmark trees.

**Deets/Medina:** The motion carried unanimously, 7 – 0.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

## **8) UNFINISHED BUSINESS**

### **8.A Next Steps for City Manager Transition - Mayor Schneider**

[Cover Page](#)

Mayor Schneider introduced the agenda item. Council discussed a timeline and next steps. Council directed City Manager Smith to contact Strategic Government Resources (SGR) to discuss next steps to initiate a search and to schedule a briefing from SGR for Council.

### **8.B Discuss Options for Encouraging or Requiring Face Coverings on Bainbridge Island**

[Cover Page](#)

[Resolution No. 2020-XX - Directive Related to Face Coverings.docx](#)

[Ordinance No. 2020-XX, COVID-19 Face Covering Requirement.docx](#)

Mayor Schneider introduced the agenda item. City Attorney Levan provided information on the resolution and ordinance.

**Public Comment**

Anne Marie Kimball spoke in favor of masks.

Loren Bast, Executive Director of Bainbridge Prepares, spoke in favor of masks.

Pascal Schuback spoke in favor of the resolution and educating the public.

**MOTION:** I move to focus the discussion on the draft ordinance.

**Medina/Hytopoulos:** The motion carried, 6 – 1.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Schneider

**NOES:** Pollock

**ABSENT:** None

**ABSTAIN:** None

Council discussed the ordinance, including enforcement issues.

**MOTION:** I move to adopt Resolution No. 2020-XX related to the City Council's strong recommendation that individuals on Bainbridge Island wear face coverings in certain circumstances to address the COVID-19 public health emergency.

**Deets/Pollock:** The motion carried, 4 – 3, after Councilmember Pollock called the question with a second by Councilmember Deets and that motion carried 5-2.

**AYES:** Deets, Hytopoulos, Pollock, Schneider

**NOES:** Medina, Hytopolous, Carr

**ABSENT:** None

**ABSTAIN:** None

**MOTION:** Councilmember Pollock moved to form a Council ad hoc committee with Councilmember Hytopoulos to develop an ordinance requiring masks.

**Pollock/Nassar:** The motion carried unanimously, 7 – 0.

Councilmember Carr will be on the Council ad hoc committee with Councilmembers Pollock and Hytopoulos.

**9) NEW BUSINESS**

**9.A Staffing Request for COVID-19 Response - Executive**

Cover Page

[Exec\\_Staffing\\_Request\\_for\\_Temporary\\_position\\_for CC 06092020](#)

City Manager Smith introduced the agenda item and responded to Council's questions.

**MOTION:** I move to forward for approval with the Consent Agenda for the June 23, 2020, Council meeting creation of a term-limited position to support COVID-19 response with a corresponding increase to the approved budget.

**Medina/Deets:** The motion carried unanimously, 7 – 0.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**9.B Core 40 Eagle Harbor Phase II Non-Motorized Improvements Project Grant Award and Budget Amendment - Public Works**

[Cover Page](#)

[Eagle Harbor Phase II Slide Presentation.pptx](#)

[Resolution No. 2020-07, Accepting FHWA Grant Funding for Core 40 Eagle Harbor Phase II](#)

[2020 Contingency Supplemental Funding.xlsx](#)

Public Works Director Wierzbicki provided a presentation on the project and responded to Council's questions.

Deputy Mayor Nassar moved and Councilmember Pollock seconded to forward for approval with the June 23, 2020 Consent Agenda: approval of Resolution No. 2020-07; authorization for a budget amendment of \$800,000 from both the streets and SSWM funds, thereby increasing the spending authority for this project; and an amendment to the Capital Improvement Plan to move the project from 2022 to 2020.

Council discussed the project and requested additional research to determine if a separated pathway is feasible.

**AMENDED MOTION:** I move to forward for additional discussion on the June 23 2020 Council meeting, the Eagle Harbor Core 40 Phase II Improvements project.

**Nassar/Pollock:** The motion carried unanimously, 7 – 0.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**9.C Ordinance No. 2020-14 Relating to 2020 1st Quarter Budget and Updated Capital Improvement Plan Amendments - Finance**

[Cover Page](#)

[2020 1st QTR BUA Transmittal Memo\\_Final.docx](#)

[ORD 2020-14 2020 1st QTR Budget Amendments.docx](#)

[Ord 2020-14 Attachment A - Q1 Budget Amendments.pdf](#)

Finance Director Pitts introduced the agenda item.

**AMENDED MOTION:** I move to forward Ordinance No. 2020-14, amending the City's 2020 modified budget and the 2019-2024 update to the Capital Improvement Plan to Unfinished Business on June 23, 2020.

**Nassar/Pollock:** The motion carried unanimously, 7 – 0.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

#### **9.D Annual Road Striping Contract - Public Works**

[Cover Page](#)  
[2020 Road Striping Contract](#)  
[Road Marking List\\_Attachment D.xlsx](#)  
[Bid Form.doc](#)

Public Works Director Wierzbicki introduced the agenda item and responded to Council's questions.

**MOTION:** I move to forward the 2020 Annual Road Striping Contract with Stripe Rite Inc., in the amount of \$162,706.94, for approval with the June 23, 2020 Consent Agenda.

**Medina/Deets:** The motion carried unanimously, 7 – 0.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

#### **9.E Amendment No. 1 to Water & Sewer Telemetry Upgrade Professional Services Agreement - Public Works**

[Cover Page](#)  
[Amendment No. 1 to Water & Sewer Telemetry Upgrade Professional Services Agreement](#)  
[Water & Sewer Telemetry Upgrade Professional Services Agreement \(Executed July 26, 2019\)](#)

Public Works Director Wierzbicki introduced the agenda item.

**MOTION:** I move to forward Amendment No. 1 to the Water & Sewer Telemetry Upgrade Professional Services Agreement with S&B Inc., in the amount of \$58,106.84, for approval with the June 23, 2020 Consent Agenda.

**Deets/Medina:** The motion carried unanimously, 7 – 0.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

#### **9.F Public Works 2020 Fleet Purchases - Public Works**

[Cover Page](#)  
[Utility Van & Bucket Truck Quotes.pdf](#)

Public Works Director Wierzbicki introduced the agenda item and explained that staff are pulling the utility van from the purchase.

**MOTION:** I move to approve the purchase of one Bucket Truck from Altec Industries, Inc in the amount of \$239,991.10.

**Medina/Deets:** The motion carried unanimously, 7 – 0.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

#### **9.G City Hall Repairs Project Contract Award - Public Works**

[Cover Page](#)

[City Hall Repairs Contract.docx](#)

Public Works Director Wierzbicki introduced the agenda item.

**MOTION:** I move to forward consideration of the City Hall Repairs Project contract award to the June 23, 2020 Unfinished Business Agenda.

**Medina/Deets:** The motion carried unanimously, 7 – 0.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

#### **9.H 2020 Asphalt Repair Project - Public Works**

[Cover Page](#)

[2020 Asphalt Repair Project Bid Form](#)

[2020 Asphalt Repair Project Contract](#)

[2020 Asphalt Repair Map \(1\).pdf](#)

Public Works Director Wierzbicki introduced the agenda item.

**MOTION:** I move to forward, for approval with the June 23, 2020 Consent Agenda, the award to the Granite Construction Company of the contract for the 2020 Asphalt Repair Project in the amount of \$444,305.00.

**Deets/Medina:** The motion carried unanimously, 7 – 0.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

#### **9.I 2020 Kitsap Regional Coordinating Council (KRCC) ILA Amendment - Executive**

[Cover Page](#)

[KRCC ILA - 2020 Proposed Amendment - Clean](#)

[KRCC ILA 2020 Amendment - Redline](#)

Deputy City Attorney Sepler introduced the agenda item.

**MOTION:** I move to forward the 2020 KRCC ILA Amendment for approval with the June 23, 2020 Consent Agenda.

**Hytopoulos/Deets:** The motion carried unanimously, 7 – 0.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

## 10) COUNCIL DISCUSSION

### **10.A Creation of Council Ad Hoc Committee to Develop a COVID-19 Economic Recovery Plan and Initial Discussion of Plan**

[Cover Page](#)

[Economic Recovery Plan Ad Hoc Committee.pdf](#)

Councilmember Deets introduced the agenda item.

**MOTION:** I move to approve the creation of a Council ad hoc committee to develop a COVID-19 economic recovery plan.

**Carr/Nassar:** The motion carried unanimously, 7 – 0.

**AYES:** Carr, Deets, Hytopoulos, Medina, Nassar, Pollock, Schneider  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

### **10.B Next Steps Regarding the City's Code of Conduct and Ethics Program**

[Cover Page](#)

[KH Proposed Revisions to Resolution No. 2019-26 Updating the City's Ethics Program Approved 112619.pdf](#)

Councilmember Hytopoulos introduced the agenda item. Council discussed the program and forwarded the agenda item to a future meeting for further discussion.

## 11) CONSENT AGENDA

### **11.A Agenda Bill for Consent Agenda**

[Cover Page](#)

### **11.B Accounts Payable and Payroll**

[Cover Page](#)

[Payroll.pdf](#)

[AP Report to Council of Cash Disbursements 06-10-20.pdf](#)

Payroll: normal direct deposit check sequence 48045 – 48172 = \$306,750.45; regular payroll check number 109371 – 109372 = \$2,891.23; vendor check run sequence 109373 – 109382 = \$210,146.08; Federal Tax Electronic Funds Transfer = \$114,013.68; ACH = \$237.50. Total disbursement = \$734,038.94.

Accounts Payable: check number 353725 from previous run = \$291.39; manual check number sequence 3536726 – 353353729 = \$31,995.43; ACH #'s 389, 391, 392, 393 = \$534,395.90; EFT 390 = \$18,799.32; regular check number sequence 353730 – 353807 = \$192,776.42. Total disbursement = \$777,967.07.

**11.C Special City Council Meeting Minutes, May 19, 2020**

[Cover Page](#)

[Special City Council Meeting Minutes May 19, 2020.pdf](#)

**11.D Special City Council Meeting Minutes, May 26, 2020**

[Cover Page](#)

[Special City Council Meeting Minutes May 26, 2020.pdf](#)

**11.E Resolution No. 2020-05 relating to Climate Emergency - Deputy Mayor Nassar**

[Cover Page](#)

[Climate Change Emergency Resolution Marked.pdf](#)

[Climate Emergency Resolution CCAC Recommendations 2-25-20.docx](#)

Deputy Mayor Nassar moved and Councilmember Deets seconded to approve the Consent Agenda as presented. The motion was approved unanimously, 7-0.

**12) COMMITTEE REPORTS**

There were no committee reports.

**13) FOR THE GOOD OF THE ORDER**

Councilmember Deets mentioned that he will be absent for the July 7, 2020 Study Session.

Councilmember Carr noted that she submitted a comment as an individual to the Department of Ecology on the net pen aquaculture facility and hopes the Council will discuss the facility at a future meeting.

**14) ADJOURNMENT**

Mayor Schneider adjourned the meeting at 10:15 p.m.



Leslie Schneider, Mayor

  
Christine Brown, CMC, City Clerk