



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, FEBRUARY 25, 2020**

MEETING MINUTES

1) CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Schneider called the meeting to order at 5:59 p.m. in Council Chambers.

Mayor Schneider, Deputy Mayor Nassar, and Councilmembers Deets, Hytopoulos, Medina, and Tirman were present.

Councilmember Pollock was absent and excused.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Deets moved and Councilmember Medina seconded to approve the agenda as presented. The motion was approved unanimously, 6-0. No conflicts of disclosure were disclosed.

3) PUBLIC COMMENT

Leslie Daug spoke regarding the 2020 Census and provided handouts for the community.

Ulysses Galvez spoke regarding the 2020 Census.

Maria Mason spoke regarding shoreline clearing and a land slide hazard area near Broomgerrie.

Peter Raffa spoke in favor of using lodging tax funds to support tourism.

4) MAYOR'S REPORT

Mayor Schneider mentioned Mardi Gras; the Washington State primary election ballots in the mail; her attending the Chamber banquet on February 29 with Councilmember Deets; and attending the Sustainable Transportation Task Force Meeting on Friday, February 28.

5) CITY MANAGER'S REPORT

City Manager Smith reported on the annual flushing of City water mains in Winslow and Fletcher Bay starting the week of March 2; Planning and Community Development will be closed on Thursday, March 12 for a Process Improvement Plan day; and the City is looking to the Kitsap Health District for guidance on the corona virus.

6) FUTURE COUNCIL AGENDAS

6.A Future Council Agendas

Cover Page
City Council Study Session March 3, 2020
City Council Regular Business Meeting March 10, 2020
City Council Study Session March 17, 2020
2020 List of Pending Council Meeting Topics
2020 List of Proposed Future Council Topics

City Council discussed the March 17, 2020 Study Session agenda.

7) PRESENTATIONS

7.A Recognition of Service for Councilmember Tirman

Cover Page

Mayor Schneider presented Councilmember Tirman with a plaque, and Councilmembers thanked him for his service.

Public Comment

Leslie Daus thanked Councilmember Tirman for his service.

Sarah Blossom thanked Councilmember Tirman for his service.

Derek Villanueva thanked Councilmember Tirman for his service.

Sal deRosalia thanked Councilmember Tirman for his service.

Councilmember Tirman spoke about his time on Council.

8) UNFINISHED BUSINESS

8.A Discussion of BIMC 18.12.030 relating to Floor Area Ratio Bonus Density Options

Cover Page
BIMC 18.12.030 FAR BONUS OPTIONS.docx
Resolution No. 2001-54 Relating to Distribution of Funds from FAR
Resolution No. 2003-25 Designating the City Council as the Decision-Making Authority for Proposals to Construct Public Amenities in Exchange for FAR Bonuses
Ordinance No. 2019-26 Extending the Development Moratorium Approved 092419

Mayor Schneider introduced the agenda item.

Public Comment

Jane Rein spoke regarding Floor Area Ratio bonus provisions.

Jon Quitslund spoke regarding the Floor Areas Ratio provisions.

Ron Peltier spoke regarding the Floor Areas Ratio provisions and affordable housing.

MOTION: I move to direct the City Manager to pursue an interim zoning control related to BIMC 18.12.030.E to have that section be suspended.

Nassar/Hytopoulos: The motion failed, 2 – 4.

AYES: Nassar, Hytopoulos

NOES: Deets, Medina, Schneider, Tirman

ABSENT: Michael Pollock

ABSTAIN: None

MOTION: I move to direct the City Manager to pursue an interim zoning control related to BIMC 18.12.030.E to have that section be suspended with the exception of section 1 of that section of the Code and section 6.

Nassar/Hytopoulos: The motion failed, 1 – 5.

AYES: Nassar

NOES: Deets, Hytopoulos, Medina, Schneider, Tirman

ABSENT: Michael Pollock

ABSTAIN: None

MOTION: I move to direct the City Manager to work with the Planning Commission and any other appropriate City committees or commissions to bring back to Council as quickly as possible an ordinance that will reform the City's bonus FAR programs so as to only allow bonus FAR in relation to Affordable Housing, Historic Preservation, and Transfer of Development Rights.

Medina/Deets: The motion carried unanimously, 6 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Schneider, Tirman

NOES: None

ABSENT: Michael Pollock

ABSTAIN: None

MOTION: I move to direct the City Manager to pursue an interim zoning control related to BIMC 18.12.030.E to have the fee-in-lieu section and the public amenity infrastructure section suspended.

Nassar/Hytopoulos: The motion failed, 3-3.

AYES: Deets, Hytopoulos, Nassar

NOES: Medina, Schneider, Tirman

ABSENT: Michael Pollock

ABSTAIN: None

8.B Wyatt Way Reconstruction Project Contract Award - Public Works

Cover Page

Wyatt Way Reconstruction Contract.docx

Wyatt Way Reconstruction Budget Report.pdf

Public Works Director Wierzbicki introduced the agenda item.

MOTION: I move to forward the Wyatt Way Reconstruction Project Contract Award for consideration as part of the March 10, 2020 Unfinished Business Agenda.

Nassar/Deets: The motion carried unanimously, 6 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Schneider, Tirman

NOES: None

ABSENT: Michael Pollock

ABSTAIN: None

8.C Tree Removal and Vegetation Management Discussion - Planning

[Cover Page](#)

[20200225 Tree Memo to Council](#)

[ORD NO. 2019-39 EXTENDING LANDMARK TREE REGULATION IN THE WINSLOW AREA.pdf](#)

[Consulting Arborists Report 2018-12-28 COBI Tree Protection Code Revision.pdf](#)

[Staff Memo -i.e. Consulting Arborists Report 2019-05-07.pdf](#)

City Arborist Snyder introduced the agenda item.

Public Comment

Ron Peltier spoke regarding the forestry commission and reinstating the commission.

Olaf Ribeiro would also like to see the forestry commission reinstated.

Jon Quitslund stated he is eager to work with City Arborist Snyder.

8.D Sustainable Transportation Plan Update - Public Works

[Cover Page](#)

[BAINBRIDGE STP_Engagement Plan Slides_20200225.pdf](#)

[Visual Work Plan 20200211](#)

Engineering Project Manager Epstein introduced the agenda item.

Jennifer Wieland, Nelson\Nygaard and Susan Hayman, EnviroIssues addressed questions from Council.

Public Comment

Ron Peltier spoke regarding the task force.

The next update on will take place on March 3, 2020.

8.E Sustainable Transportation Plan Task Force Member Appointments - Public Works

[Cover Page](#)

[Applicant Matrix](#)

[Sustainable Transportation Task Force \(Redacted Applications\).pdf](#)

Engineering Project Manager Epstein introduced the agenda item.

MOTION: I move to appoint the applicants listed on the attached Applicant Matrix as Sustainable Transportation Task Force Members for a term that will terminate when the Sustainable Transportation Task Force is dissolved by the City Council.

Deets/Tirman: The motion carried unanimously, 6 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Schneider, Tirman

NOES: None

ABSENT: Michael Pollock

ABSTAIN: None

9) NEW BUSINESS

9.A Ordinance No. 2020-06, Amending the 2020 Budget to Carry Forward Funding for Work Funded in 2019 but to be Performed in 2020 - Finance

[Cover Page](#)

[2019_Budget_Carry_over_into_2020_Transmittal_Memo](#)

[Ordinance No. 2020-06 Amending the 2020 Budget to Carry Forward 2019 Items.docx](#)

[Ord 2020-06 Attachment A - Carryover Request Final.xlsx](#)

Budget Manager Dunscombe introduced the agenda item.

MOTION: I move to forward for approval with the Consent Agenda on March 10, 2020, Ordinance No. 2020-06, amending the 2020 Modified Budget to include carryover items for work funded in 2019 but to be performed in 2020.

Nassar/Deets: The motion carried unanimously, 6 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Schneider, Tirman

NOES: None

ABSENT: Michael Pollock

ABSTAIN: None

9.B Lodging Tax (LTAC) Eligibility for Affordable Housing - Finance

[Cover Page](#)

[Staff Memo LTAC Affordable Housing 02252020](#)

Finance Director Pitts introduced the agenda item.

Public Comment

Mickey Molnaire of the Bainbridge Island Chamber of Commerce spoke about tourist revenue.

Sal DeRosalia spoke regarding LTAC.

9.C Appointment to the Design Review Board - Mayor Schneider

[Cover Page](#)

[Design Review Board Applications \(Redacted\).pdf](#)

Mayor Schneider introduced the agenda item.

MOTION: I move to forward for approval with the March 10 Consent Agenda the appointment of Vicki Clayton to complete the term of Position 4 of the Design Review Board through June 30, 2021.

Medina/Nassar: The motion carried unanimously 6 – 0.

AYES: Deets, Hytopoulos, Medina, Nassar, Schneider, Tirman

NOES: None

ABSENT: Michael Pollock

ABSTAIN: None

9.D Review 2019 Results for Citywide Workplan Priorities and Comprehensive Plan Implementation - Executive

[Cover Page](#)

[2019 Year End Results Memo - CC 25 Feb 2020.pdf](#)

[2019 YE Workplan Results - By Dept - Final.pdf](#)

[2019 YE Workplan Results - By Goal - Final.pdf](#)

[Final - 2019 YE Comp Plan Report.pdf](#)

City Manager Smith introduced the agenda item and gave an overview of the workplan priorities.

10) CONSENT AGENDA

10.A Agenda Bill for Consent Agenda

[Cover Page](#)

10.B Accounts Payable and Payroll

[Cover Page](#)

[Payroll.pdf](#)

[Report to Council of Cash Disbursements 02-26-20.pdf](#)

Payroll: normal direct deposit check sequence 47137 – 47265 = \$324,253.21; regular payroll check 109277 = \$2,399.05; vendor check run sequence 109278 – 109277 = \$132,134.43.

Federal Tax Electronic Funds Transfer = \$122,970.84; ACH \$237.50. Total disbursement = \$581,995.03.

Accounts Payable: check number 352886 from previous run = \$79.92; manual check number sequence 352887 - 352908 = \$181,741.05; regular check number sequence 352909 – 353013 = \$304,266.80; Total disbursement = \$486,007.85.

10.C City Council Study Session Minutes, February 4, 2020

[Cover Page](#)

[City Council Study Session Minutes, February 4, 2020](#)

10.D Special City Council Meeting Minutes, February 8, 2020

[Cover Page](#)

[Special City Council Meeting Minutes February 8, 2020](#)

10.E City Council Regular Business Meeting Minutes, February 11, 2020

[Cover Page](#)

[City Council Regular Business Meeting Minutes February 11, 2020](#)

10.F Police and Court Building Project Professional Services Agreement Amendment - Executive

Cover Page

Amendment No. 2 to PSA with Coates for Police & Court Building Project Design

10.G Front Broom Sweeper Procurement - Public Works

Cover Page

Front Broom Sweeper Sales Order.xls

10.H Police Vehicle Procurement - Public Works

Cover Page

Columbia Ford Vehicle Quote.pdf

10.I Police Vehicle Equipment Upfitting Service Agreement- Public Works

Cover Page

Police Vehicle Upfitting Agreement for Purchased Services.docx

Deputy Mayor Nassar moved and Councilmember Tirman seconded to approve the Consent Agenda as presented. The motion was approved unanimously, 6-0.

11) COMMITTEE REPORTS

11.A Committee Reports - Executive

Cover Page

Utility Advisory Committee Meeting Minutes, February 1, 2020

Utility Advisory Committee Meeting Minutes, February 5, 2020

Councilmember Hytopoulos reported on the Planning Commission retreat she attended.

12) FOR THE GOOD OF THE ORDER

Mayor Schneider tentatively agreed to accept the position as alternate on the Puget Sound Regional Council Executive Board. Councilmember Medina will take Councilmember Tirman's place on the Housing Kitsap board.

A discussion of the new land use process will be scheduled on a future agenda.

There was a brief discussion on applications for the Ethics Board.

13) ADJOURNMENT

Mayor Schneider adjourned the meeting at 9:35 p.m.



Leslie Schneider, Mayor


Kelly Jahraus, Deputy City Clerk