



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, AUGUST 13, 2019**

MEETING MINUTES

1) CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Medina called the meeting to order at 6:01 p.m. in Council Chambers.

Mayor Medina, Deputy Mayor Tirman, and Councilmembers Blossom, Deets, Nassar, Peltier and Schneider were present.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Deets moved and Councilmember Tirman seconded to approve the agenda as presented. The motion was approved by unanimous consent.

3) PUBLIC COMMENT

Sal deRosalia spoke about the Lodging Tax process.

4) MAYOR'S REPORT

There was no report.

5) CITY MANAGER'S REPORT

There was no report.

6) CLOSED RECORD PROCEEDING

6.A Resolution No. 2019-21, Wallace Way Cottages Final Subdivision - Planning

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Resolution No. 2019-21, Wallace Way Cottages Final Subdivision

Exhibit A - Compliance Notation Report

Exhibit B - Performance Bond

Exhibit C - Final Plat

Exhibit D - Hearing Examiner Decision on Preliminary Plat

Exhibit E - City Development Engineer Recommendation

Exhibit F - Public Benefit, Development, and Permit Processing Agreement

Deputy City Attorney Sepler provided information on the Appearance of Fairness doctrine. There were no disclosures that required recusal or Appearance of Fairness challenges.

Senior Planner Tayara introduced the agenda item and responded to Council's questions.

MOTION: I move to approve Resolution No. 2019-21 relating to the Wallace Way Cottages Final Long Subdivision.

Nassar/Tirman: The motion carried unanimously, 7 – 0.

AYES: Ron Peltier, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina, Sarah Blossom

NOES: None

ABSENT: None

ABSTAIN: None

3) PUBLIC COMMENT (CONTINUED)

Mayor Medina invited additional public comment since the agenda was ahead of schedule.

Patti Dusbabek spoke against the food forest project at the M&E property.

7) UNFINISHED BUSINESS

7.A Dave Ullin Open Water Marina (DUOWM) Buoy Removal and Install Contract Award - Public Works

Cover Page

Bid Form

Contract - Norwest Marine, LLC

Dave Ullin Open Water Marina (DUOWM) Plans

Memo - Marine Access Committee (MAC) Recommendation

Acting City Manager Loveless introduced the agenda item.

Public Comment

Sue Entress, Bainbridge Island Rowing, provided information on the rowing program and thanked Council for the safety improvements. She requested signage and improved information online.

MOTION: I move to forward the award of the Dave Ullin Open Water Marina Buoy Removal and Install Contract to Norwest Marine, LLC, in the amount of \$135,923.00 and related approval for a budget amendment of \$75,000 from the general fund, thereby increasing the spending authority for this project, for approval with the August 27, 2019 Consent Agenda.

Tirman/Schneider: The motion carried unanimously, 7 – 0.

AYES: Ron Peltier, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina, Sarah Blossom

NOES: None

ABSENT: None

ABSTAIN: None

7.B Resolution No. 2019-25, Opposing Initiative 976 Concerning Motor Vehicle Taxes and Fees

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Finance Director Pitts introduced the agenda item.

MOTION: I move to forward Resolution No. 2019-25 for approval with the August 27, 2019 Consent Agenda.

Schneider/Deets: The motion carried unanimously, 7 – 0.

AYES: Ron Peltier, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina, Sarah Blossom

NOES: None

ABSENT: None

ABSTAIN: None

7.C Review Letter Relating to Federal Regulation of Small Wireless Facilities - Deputy Mayor Tirman and Councilmember Nassar

[Cover Page](#)

[Letter to FCC](#)

Deputy Mayor Tirman introduced the agenda item. Mayor Medina noted one correction.

MOTION: I move to authorize the Mayor to sign and send the letter to the Federal Communications Commission on behalf of the City Council.

Deets/Nassar: The motion carried unanimously, 7 – 0.

AYES: Ron Peltier, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina, Sarah Blossom

NOES: None

ABSENT: None

ABSTAIN: None

Councilmember Nassar will also sign the letter.

7.D Small Wireless Facility Design Standards - Executive,

[Cover Page](#)

[Ordinance No. 2019-15, Interim Official Control Adopting Small Wireless Facilities Design Standards](#)

Deputy City Attorney Sepler introduced the agenda item, and Council discussed the topic.

MOTION: I move to direct staff to resume work on permanent design standards for small wireless facilities and to refer this matter to the Planning Commission for its review and recommendation in accordance with the requirements of the City Code.

Nassar/Peltier: The motion carried unanimously, 7 – 0.

AYES: Ron Peltier, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina, Sarah Blossom

NOES: None

ABSENT: None

ABSTAIN: None

7.E Emergency Rental Assistance Professional Service Agreement with Helpline House - Finance

Cover Page

PSA - Helpline House Emergency Rental Assistance

Summary Statement of Expenses

Memo to COBI Council re Housing Trust Fund 2019

Finance Director Pitts introduced the agenda item.

Public Comment

Patti Dusbabek spoke about homelessness.

MOTION: I move to approve the professional services agreement with Helpline House for emergency rental assistance in the amount of \$100,000 for 2019 and 2020.

Nassar/Deets: The motion carried unanimously, 7 – 0.

AYES: Ron Peltier, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina, Sarah Blossom

NOES: None

ABSENT: None

ABSTAIN: None

7.F Appointment to the Race Equity Task Force - Mayor Medina

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Race Equity Task Force (Prior Applications) - Redacted

Mayor Medina introduced the agenda item. Councilmember Deets provided additional information on the appointment.

MOTION: I move to approve the appointment of Peggi Erickson to the Race Equity Task Force, Position 7, for a term ending on December 31, 2019.

Deets/Peltier: The motion was approved by unanimous consent.

8) NEW BUSINESS

8.A Ordinance No. 2019-20, Relating to 2019 2nd Quarter Budget and Updated Capital Improvement Plan Amendments - Finance

Cover Page

2019 2nd QTR Budget Amendments Transmittal Memo.docx

Ordinance No. 2019-20, Relating to 2019 2nd Quarter Budget and Updated Capital Improvement Plan Amendments

Budget Manager Dunscombe introduced the agenda item.

MOTION: I move to forward Ordinance No. 2019-20 for approval with the August 27, 2019 Consent Agenda.

Peltier/Deets: The motion was approved by unanimous consent.

8.B Interlocal Agreement with the Bainbridge Island School District for a Stop Paddle Camera Test Program - Police

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[Interlocal Agreement with the Bainbridge Island School District for a Stop Paddle Camera Test Program](#)

Interim Police Chief Horn introduced the agenda item. Assistant Superintendent for Administrative Services Erin Murphy from the Bainbridge Island School District provided additional information on the program.

MOTION: I move to forward the Interlocal Agreement with the Bainbridge Island School District for the Stop Paddle Camera Test Program for approval with the August 27, 2019 Consent Agenda.

Tirman/Nassar: The motion carried unanimously, 7 – 0.

AYES: Ron Peltier, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina, Sarah Blossom

NOES: None

ABSENT: None

ABSTAIN: None

8.C 2019 Annual Drainage Projects - Public Works

[Cover Page](#)

[2019 Location Map](#)

Public Works Director Wierzbicki introduced the agenda item.

MOTION: I move to forward the award of the contract for the 2019 Annual Drainage Projects for further consideration as part of the August 27, 2019 Unfinished Business Agenda.

Peltier/Schneider: The motion carried unanimously, 7 – 0.

AYES: Ron Peltier, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina, Sarah Blossom

NOES: None

ABSENT: None

ABSTAIN: None

8.D Sidewalk Cutting and Replacement Contract - Public Works

[Cover Page](#)

[Bid Form](#)

[Contract - Precision Concrete Cutting Inc.](#)

[Attachment C - Road List](#)

Public Works Director Wierzbicki introduced the agenda item and responded to Council's questions.

MOTION: I move to forward the award of the contract for the Sidewalk Cutting & Replacement Project, in the amount of \$68,016.00, to Precision Concrete Cutting Inc. for approval with the August 27, 2019 Consent Agenda.

Tirman/Peltier: The motion carried unanimously, 7 – 0.

AYES: Ron Peltier, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina, Sarah Blossom
NOES: None
ABSENT: None
ABSTAIN: None

8.E Appointment of Deputy Mayor Tirman as Alternate Representative on the Board of Housing Kitsap - Mayor Medina
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Mayor Medina introduced the agenda item.

MOTION: I move to appoint Deputy Mayor Tirman as an alternate representative for the City of Bainbridge Island on the Board of Housing Kitsap.

Nassar/Schneider: The motion was approved by unanimous consent.

9) CONSENT AGENDA

9.A [Agenda Bill for Consent Agenda](#)
[Cover Page](#)

9.B Accounts Payable and Payroll
[Cover Page](#)
[Payroll.pdf](#)
[Report to Council of Cash Disbursements 08-14-19.pdf](#)

Payroll: normal direct deposit check sequence 45411 – 45545 \$305,972.27; regular payroll check sequence 109058 – 109063 = \$6899.93; vendor check run sequence 109064 – 109076 = \$333,119.29; Federal Tax Electronic Funds Transfer = \$118,259.35; ACH = \$237.50. Total disbursement = \$764,488.34.

Accounts Payable: check number 351136 from previous run = \$117.86; manual check number sequence 351137 – 351168 = \$456,270.05; EFT check number 348 = \$6,900.41; ACH 349 – 350 = \$2,941.78; regular run check sequence 351169 – 351307 = \$531,970.71. Total disbursement = 998,141.27.

9.C City Council Study Session Minutes, July 16, 2019
[Cover Page](#)
[CCMIN 071619 STUDY SESSION.pdf](#)

9.D City Council Regular Business Meeting Minutes, July 23, 2019
[Cover Page](#)
[CCMIN 072319 BUSINESS](#)

9.E Memorandum of Understanding with the Suquamish Tribe for Impact Mitigation Grant Funding - Police
[Cover Page](#)
[2019 Impact Mitigation Grant MOU](#)

9.F Ordinance No. 2019-19, Prohibiting the Stopping, Standing, or Parking of Vehicles in Bicycle Facilities - Public Works

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[Ordinance No. 2019-19, Prohibiting the Stopping, Standing, or Parking of Vehicles in Bicycle Facilities](#)

9.G Request for Proposals for 2020-2021 Cultural Funding Award Cycle - Executive

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[2020-2021 Cultural Funding RFP for CC 07232019](#)

[2020-21_Cultural_Funding_RFP-Slides_for_CC_07232019.pptx](#)

MOTION: I move to approve the Consent Agenda as presented.

Nassar/Deets: The motion was approved by unanimous consent.

10) COMMITTEE REPORTS

10.A Committee Reports

[Cover Page](#)

[Environmental Technical Advisory Committee Minutes - May 16, 2019](#)

11) FOR THE GOOD OF THE ORDER

Councilmembers Schneider and Peltier were authorized to work on a letter commenting on the draft Oil Spill Contingency Plan update.

Mayor Medina asked Council members to provide any written recommendations on the Ethics Program to the City Clerk for inclusion in the August 20, 2019 agenda packet with a disclaimer.

12) ADJOURNMENT

Mayor Medina adjourned the meeting at 7:53 p.m.


Christine Brown, CMC, City Clerk


Kol Medina, Mayor