



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, JUNE 11, 2019**

MEETING MINUTES

1) CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Medina called the meeting to order at 6:00 p.m. in Council Chambers.

Mayor Medina, Deputy Mayor Schneider and Councilmembers Blossom, Deets, Nassar, Peltier and Tirman were present.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Peltier moved and Councilmember Nassar seconded to approve the agenda as presented. The motion was approved by unanimous consent.

3) PUBLIC COMMENT

Pete Brady spoke about Christianity and government.

Gloria Saylor spoke regarding committee structure and the ethics board.

Sal DeRosalia spoke regarding the Race Equity Task Force.

Charlie Kratzer spoke about hate speech on Facebook.

4) MAYOR'S REPORT

Mayor Medina reported on the Sustainable Transportation Request for Proposals, Councilmember submissions to the newsletter, a lawsuit relating to opioids and the feasibility study for Housing Resources Board.

5) CITY MANAGER'S REPORT

City Manager Smith reported that on June 15, 2019, there is a Household Chemical Collection Event at the Operations and Maintenance Yard.

6) PRESENTATIONS

6.A Proclamation Declaring June 15, 2019 as the "Day to Celebrate Juneteenth 2019" - Mayor Medina

Mayor Medina read the proclamation.

MOTION: I move to authorize the Mayor to sign the Proclamation Declaring June 15, 2019, as the "Day to Celebrate Juneteenth 2019" and to add this proclamation to the list of annual proclamations that may be signed without further City Council action.

Schneider/Deets: The motion was approved by unanimous consent.

Sal DeRosalia accepted the proclamation on behalf of Karen Vargas.

7) PUBLIC HEARING(S)

7.A Public Hearing on Ordinance No. 2019-15, Interim Official Control Adopting Small Wireless Facilities Design Standards - Executive

[Cover Page](#)

[Ordinance No. 2019-15, Interim Official Control Adopting Small Wireless Facilities Design Standards](#)

[MRSC Article](#)

Deputy City Attorney Sepler introduced the agenda item and provided background on the ordinance.

Mayor Medina opened the public hearing at 6:40 p.m.

Council directed staff to hold off on drafting a new version pending further Council discussion.

Public Comment

Kevin Fetterly spoke regarding bad cell coverage on Bainbridge Island.

Pascal Schuback spoke regarding cell coverage and emergency management.

Mayor Medina closed the public hearing at 6:47 p.m.

7.B Public Hearing on Ordinance No. 2019-17, Extending the Duration of the Interim Official Control Related to the Preservation of Landmark Trees – Planning

[Cover Page](#)

[Ordinance No. 2019-17 Extending Landmark Tree Regulations](#)
[Exhibit A to Ordinance No. 2019-17 \(Updated Work Program\)](#)

Interim Planning Director Wright introduced the agenda item.

Mayor Medina opened the public hearing at 7:00 p.m.

Jon Quitslund spoke in support of appealing or amending the Landmark Tree Ordinance.

Mayor Medina closed the public hearing at 7:03 p.m.

Council directed staff to bring a revised ordinance for consideration of adoption at the June 25, 2019 meeting to extend the duration of the regulations as discussed.

8) UNFINISHED BUSINESS

8.A Ordinance No. 2019-13, Adopting Kitsap Humane Society's Recommended Updates to the City's Animal Control Code – Executive

Cover Page

Kitsap Humane Society's Animal Control Code Recommendations

Ordinance No. 2019-13, Adopting Kitsap Humane Society's Recommended Updates to the City's Animal Control Code

Table - How Each Section of Ordinance No. 2019-13 Corresponds to KHS' Recommendations

Deputy City Attorney Sepler introduced the agenda item.

AMENDED MOTION: I move to forward Ordinance No. 2019-13 for approval with the June 25, 2019 Consent Agenda with the two changes discussed; removing the requirement for cats to be licensed and to amend Section 6.04.065 to remove all references to livestock from that section.

Medina/Nassar: The motion carried, 7 – 0.

AYES: Sarah Blossom, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina, Ron Peltier

NOES:

ABSENT: None

ABSTAIN: None

8.B Tyler Moniz Bench Donation Agreements - Public Works

Cover Page

Waterfront Park Restroom Bench Agreement - Wording Change

Waterfront Park Restroom Bench - Attachments A, B, & C

Madison Plaza Bench Agreement - Wording Change

Madison Plaza Bench - Attachments A, B, & C

Public Works Director Loveless introduced the agenda item.

MOTION: I move to approve the two revised Tyler Moniz Bench Donation Agreements that are included with this agenda item, and to authorize the City Manager to execute the agreements in substantially the form as included with this agenda item.

Schneider/Nassar: The motion was approved by unanimous consent.

9) NEW BUSINESS

9.A 2019 Road Striping Contract - Public Works

Cover Page

2019 Road Striping Contract-Apply-A-Line.docx

2019 Road Striping Bid Form.docx

Attachment A - 2019 Road Marking

Public Works Director Loveless introduced the agenda item.

MOTION: I move that the City Council approve the contract with Apply-A-Line in the amount of \$189,605.02 and approve a budget amendment in the amount of \$15,000 from the Roads Program fund thereby increasing the spending authority for this project; and forward to the June 25, 2019 consent agenda.

Tirman/Blossom: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Ron Peltier, Rasham Nassar, Joe Deets, Leslie Schneider, Kol Medina, Matt Tirman

NOES: None

ABSENT: None

ABSTAIN: None

9.B Funding Opportunity - Emergency Management Program Grant (EMPG) - Executive [Cover Page](#)

Emergency Management Coordinator LeSage introduced the agenda item.

MOTION: I move to forward, for approval with the June 25, 2019 Consent Agenda, authorization for the Emergency Management Coordinator to submit a grant application to the Washington State Emergency Management Division for \$13,553 in Emergency Management Program Grant (EMPG) Funding.

Peltier/Schneider: The motion was approved by unanimous consent.

9.C Kitsap County Department of Emergency Management (KCDEM) Request for Annual Funding - Executive [Cover Page](#) [Memo re: KCDEM Agreement May 2019.docx](#)

Emergency Management Coordinator LeSage introduced the agenda item. Elizabeth Klute, Director, Kitsap County Department of Emergency Management, provided information on the hiring process.

MOTION: I move to direct staff to prepare an interlocal agreement with the Kitsap County Department of Emergency Management to provide services as discussed.

Peltier/Deets: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Ron Peltier, Rasham Nassar, Joe Deets, Leslie Schneider, Kol Medina, Matt Tirman

NOES: None

ABSENT: None

ABSTAIN: None

9.D 2019 Amendments to the Kitsap Regional Coordinating Council Interlocal Agreement - Mayor Medina [Cover Page](#) [2019 Amended KRCC ILA - Clean](#) [2019 Amended KRCC ILA - Redline](#)

Mayor Medina introduced the agenda item.

MOTION: I move to forward the Kitsap Regional Coordinating Council Interlocal Agreement, as amended, for approval with the June 25, 2019 Consent Agenda.

Deets/Peltier: The motion was approved by unanimous consent.

9.E Discuss Administration of Moratorium Regarding Adjustments to An Approved Site Plan Review - Planning

Cover Page

Ordinance_No._2019-10_Extending_the_Development_Moratorium_Aproved_032619.pdf

Development_Moratorium_Summary_Effective_20190403 (1).docx

Interim Planning Director Wright provided a presentation on the site plan and design review minor and major adjustments under the moratorium. Council discussed the topic.

10) CITY COUNCIL DISCUSSION

10.A Continue Discussion from Council Retreat on Potential Changes to Council Advisory Committees

Cover Page

Proposed Changes - Council Committees.pdf

Mayor Medina introduced the agenda item. Council discussed the community academy and proposed changes.

MOTION #1 – (MAC, MTAC) For the Marine Access Committee and the Multi-Modal Transportation Advisory Committee, I move the City Council (1) request the committee members for each committee take up as a final task the creation of a report to the City Council that will provide information on the work and accomplishments of the committee and recommendations for what remaining actions are needed by the City, and (2) discontinue the committee upon completion of this report or by December 31, 2019.

Tirman/Peltier: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Ron Peltier, Rasham Nassar, Joe Deets, Leslie Schneider, Kol Medina, Matt Tirman

NOES: None

ABSENT: None

ABSTAIN: None

Public Comment

Erika Shriner spoke regarding the Climate Change Committee.

MOTION #2 – (CCAC, ETAC, UAC) For the Climate Change Advisory Committee, Environmental Technical Advisory Committee and the Utility Advisory Committee, I move the City Council replace each standing committee with a task force for which the Council will, at a later date, specify the task force charge, term, Council liaison, and staff support and complete membership appointments.

Tirman/Blossom: The motion failed, 3 – 4.

AYES: Sarah Blossom, Matt Tirman, Kol Medina

NOES: Ron Peltier, Rasham Nassar, Joe Deets, Leslie Schneider

ABSENT: None

ABSTAIN: None

Public Comment

Charlie Kratzer spoke regarding the work the Environmental Technical Advisory Committee performs.

Councilmember Tirman left Council Chambers at 8:46 p.m.

MOTION #3 – (CF, HSF) For the Cultural Funding Advisory Committee and Human Services Advisory Committee, I move the City Council replace the standing committee with a task force for which the Council will, at a later date, specify the task force charge, term, Council liaisons, and staff support and complete membership appointments.

Blossom/Schneider: The motion carried unanimously, 6 – 0; Councilmember Tirman was not present for the vote.

AYES: Sarah Blossom, Kol Medina, Ron Peltier, Rasham Nassar, Joe Deets, Leslie Schneider

NOES:

ABSENT: Matt Tirman

ABSTAIN: None

MOTION #4 – (PSC) I move the members of the Public Safety Committee develop a recommendation to the full Council on options to replace the current structure.

Blossom/Deets: The motion carried unanimously 6 – 0; Councilmember Tirman was not present for the vote.

AYES: Sarah Blossom, Kol Medina, Ron Peltier, Rasham Nassar, Joe Deets, Leslie Schneider

NOES:

ABSENT: Matt Tirman

ABSTAIN: None

Councilmember Tirman returned to Council Chambers at 8:50 p.m.

MOTION #5 – (Housekeeping) I move the City Council direct staff to bring forward changes to the Bainbridge Island Municipal Code to reflect the decisions made by Council regarding various standing advisory committees.

Deets/Nassar: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Ron Peltier, Rasham Nassar, Joe Deets, Leslie Schneider, Kol Medina, Matt Tirman

NOES: None

ABSENT: None

ABSTAIN: None

10.B Race Equity Task Force Next Steps - Councilmembers Nassar, Deets and Tirman

Cover Page

RETF Scope of Work Draft for CC 06112019

Councilmember Tirman introduced the agenda item and Council discussed the topic.

AMENDED MOTION: I move to forward for approval with the June 25, 2019 Consent Agenda extension of the term of the Race Equity Task Force to December 31, 2019, approval of the scope of work as

amended to change the language in section 3 of the scope of work such that that the series of recommendations to City Council are on ways in which the City can help the community become more inclusive and responsive when it comes to addressing racial inequities, and approval of the proposed approach to identify a candidate to recommend to fill the vacancy.

Peltier/Tirman: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Ron Peltier, Rasham Nassar, Joe Deets, Leslie Schneider, Kol Medina, Matt Tirman

NOES: None

ABSENT: None

ABSTAIN: None

10.C Appointments to the Climate Change Advisory Committee, Cultural Funding Advisory Committee, Design Review Board, Environmental Technical Advisory Committee, Ethics Board, Historic Preservation Commission, Lodging Tax Advisory Committee, and Planning Commission - Mayor Medina

Cover Page

Citizen Advisory Group Recommendations (June 11, 2019 Agenda Packet).pdf

Climate Change Advisory Committee.pdf

Cultural Funding Advisory Committee.pdf

Design Review Board.pdf

Environmental Technical Advisory Committee.pdf

Ethics Board.pdf

Historic Preservation Commission.pdf

Lodging Tax Advisory Committee.pdf

Planning Commission.pdf

Mayor Medina introduced the agenda item. Council discussed appointments.

MOTION: I move to forward for approval with the June 25, 2019 Consent Agenda the recommended appointments as shown on the attached spreadsheet.

Nassar/Blossom: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Ron Peltier, Rasham Nassar, Joe Deets, Leslie Schneider, Kol Medina, Matt Tirman

NOES: None

ABSENT: None

ABSTAIN: None

10.D Appointment of Deputy Mayor for July 2019 through December 2019 - Mayor Medina

Cover Page

Mayor Medina introduced the agenda item.

MOTION: I move to nominate Matt Tirman for Deputy Mayor.

Deets/Nassar: The motion carried unanimously, 7 – 0.

AYES: Sarah Blossom, Ron Peltier, Rasham Nassar, Joe Deets, Leslie Schneider, Kol Medina, Matt Tirman

NOES: None

ABSENT: None

ABSTAIN: None

11) **CONSENT AGENDA**

11.A Agenda Bill for Consent Agenda

[Cover Page](#)

11.B Accounts Payable and Payroll

[Cover Page](#)

[Report to Council of Cash Disbursements 06-12-19.pdf](#)

[Payroll.pdf](#)

Accounts Payable: check number 350653 from previous run = \$763.00; manual check number sequence 350654 – 350761 = \$623,080.21; regular check number sequence 350663 – 350757 = \$172,713.92. Total disbursement = \$1,074,116.63.

Payroll: normal direct deposit check sequence 044870 – 045011 = \$300,916.87; regular payroll check sequence 108979 - 108982 = \$5,157.15; vendor check run sequence 108983 – 108995 = \$320,337.55; Federal Tax Electronic Funds Transfer = \$115,143.64; ACH \$237.50. Total disbursement = \$741,792.71.

11.C City Council Regular Business Meeting Minutes, May 28, 2019

[Cover Page](#)

[CCMIN 052919 BUSINESS.pdf](#)

11.D Rockaway Beach Drive Watermain Intertie Project Contract - Public Works

[Cover Page](#)

[Proposed Contract with Liden Land Development](#)

[Bid Form](#)

11.E Consider Additional Term-Limited Positions for Public Works and Planning and Community Development

[Cover Page](#)

11.F Engagement Letter with the State Auditor's Office for the 2018 Audit of the City - Finance

[Cover Page](#)

[Bainbridge- Engagement Letter 2018 Audit dated 04292019](#)

MOTION: I move to approve the Consent Agenda as presented.

Nassar/Deets: The motion was approved by unanimous consent.

12) **COMMITTEE REPORTS**

12.A Committee Reports

[Cover Page](#)

Race Equity Task Force Minutes, May 2, 2019

Councilmember Peltier provided a report on the June 6, 2019 Growth Management Policy Board meeting at Puget Sound Regional Council.

13) **FOR THE GOOD OF THE ORDER**

14) **ADJOURNMENT**

Mayor Medina adjourned the meeting at 9:37 p.m.



Kelly Jahraus, Deputy City Clerk



Kol Medina, Mayor