



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, MAY 14, 2019**

MEETING MINUTES

1) CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Medina called the meeting to order at 6:02 p.m. in Council Chambers.

Mayor Medina, Deputy Mayor Schneider, and Councilmembers Blossom, Deets, Nassar, Peltier, and Tirman were present.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Tirman moved and Councilmember Nassar seconded to approve the agenda as presented. The motion was approved by unanimous consent.

Mayor Medina recused himself from Item 6.C, Youth Mental Health Workshop Update.

3) PUBLIC COMMENT

Cindy Anderson commented on a Suzuki valuation.

Andrejs Zommers spoke about the need for signage for small organizations.

4) MAYOR'S REPORT

Mayor Medina updated Council on the Ethics Program status and a Rotary Club Rummage Sale volunteer opportunity.

5) CITY MANAGER'S REPORT

City Manager Smith provided an update on the Olympic Drive project, Washington State Department of Transportation tree removal on State Route 305, Design Guidelines public meeting, review of Critical Areas Ordinance, hydrogeologist staffing, and the Dave Ullin Open Water Marina project.

6) PRESENTATION(S)

6A. Police Swearing-in Ceremony

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[Police Bios for May 14 Ceremony.docx](#)

Interim Chief Horn provided information on the new corporal position. He introduced Corporals Joseph Fastaia, Gary Koon, Cameron Lewis, and William Shields. Judge McCulloch swore in the Corporals.

Interim Chief Horn introduced Officer Whitney. Judge McCulloch swore in Officer Whitney.

Officer Whitney was given honorary membership by the Girls Scouts of Bainbridge Island.

9) **NEW BUSINESS**

9E. [Moved] Ordinance No. 2019-16 Relating to 2019 1st Quarter Budget and Updated Capital Improvement Plan Amendments - Finance

Cover Page

[Ord_2019-16_Attachment_A_-_Q1_Budget_Amendments.pdf](#)

[Ordinance 2019-16 - 2019 1st QTR Budget and CIP Amendments](#)

Budget Manager Dunscombe introduced the ordinance and answered Council's questions.

MOTION: I move to forward for approval with the Consent Agenda on May 28, 2019, Ordinance No. 2019-16, amending the City's 2019-2020 biennial budget and the 2019-2024 update to the Capital Improvement Plan.

Blossom/Deets: The motion was approved by unanimous consent.

9D. [Moved] Interlocal Agreement (ILA) with the Peninsula Regional Transportation Planning Organization (PRTPO) - Public Works

Cover Page

[PRTPO - Invite Letter & ILA](#)

Mayor Medina introduced the agenda item.

MOTION: I move to forward for approval with the May 28, 2019 Consent Agenda the Interlocal Agreement (ILA) with the Peninsula Regional Transportation Planning Organization and to authorize the City Manager to execute the ILA in substantially the form as the ILA that is attached with this agenda item.

Tirman/Nassar: The motion carried unanimously, 7-0.

9F. [Moved] Ordinance No. 2019-11, Adopting a Permitting Procedure for Small Wireless Facilities - Executive

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[Ordinance No. 2019-11, Adopting a Permitting Procedure for Small Wireless Facilities](#)

Deputy City Attorney Sepler introduced the agenda item.

MOTION: I move to adopt Ordinance No. 2019-11.

Nassar/Deets: The motion carried unanimously, 7-0.

9G. [Moved] Ordinance No. 2019-15, Interim Official Control Adopting Small Wireless Facilities Design Standards - Executive

Cover Page

[Ordinance No. 2019-15, Interim Official Control Adopting Small Wireless Facilities Design Standards](#)

MOTION: I move to adopt Ordinance No. 2019-15 and to set a public hearing on Ordinance No. 2019-15 to be held as part of the June 11, 2019 Business Meeting.

Nassar/Deets: The motion carried unanimously, 7-0.

9H. [Moved] Resolution No. 2019-18, Updating the City's Fee Schedule to Include Small Wireless Facilities Fees - Executive

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[Resolution No. 2019-18, Updating the City's Fee Schedule to Include Small Wireless Facilities Fees](#)

MOTION: I move to adopt Resolution No. 2019-18.

Nassar/Blossom: The motion carried unanimously, 7-0.

9I. [Moved] Resolution No. 2019-20, Updating the Administrative Manual to Address Small Wireless Facilities - Executive

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[Resolution No. 2019-20, Updating the Administrative Manual to Address Small Wireless Facilities](#)

[Exhibit A to Resolution No. 2019-20 - Redline](#)

[Exhibit A to Resolution No. 2019-20 - Clean](#)

MOTION: I move to adopt Resolution No. 2019-20.

Nassar/Deets: The motion carried unanimously, 7-0.

6) PRESENTATION(S) (CONTINUED)

6B. Marine Access Committee 2018 Annual Report and 2019 Work Plan - Executive

Elise Wright provided the 2018 annual report and 2019 work plan. Mayor Medina asked staff to review the proposed work by the Eagle Harbor subcommittee.

Public Comment

Sylvia Carlton spoke in favor of the committee's work.

MOTION: I move to forward the Marine Access Committee's 2018 Annual Report and 2019 Work Plan, as presented, for approval with the May 28, 2019 Consent Agenda.

Peltier/Nassar: The motion carried unanimously, 7-0.

6C. Youth Mental Health Workshop Update - Executive

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[BI Youth Mental Health Summit Proposal for CC 05142019](#)

Mayor Medina explained his conflict of interest and recused himself from the discussion.

Deputy City Manager Schroer introduced the agenda item.

Cezanne Allen from Bainbridge Youth Services spoke about the joint proposal with Kitsap Strong to facilitate a youth mental health summit.

Council discussed the proposal.

Public Comment

Derek Villanueva expressed concerns with Coffee Oasis.

Lee Moniz expressed concerns with the proposal.

Dave Seacrest provided information about Coffee Oasis.

Charlotte Rovelstad expressed concerns with the proposal.

Debra Lester expressed concerns with the proposal.

Councilmembers Nassar, Tirman, and Deets volunteered to form a Council ad hoc committee.

MOTION: Councilmember Nassar moved and Councilmember Blossom seconded to create a Council ad hoc committee on youth mental health to discuss the proposal and come back to the full Council with a recommendation.

Nassar/Blossom: The motion carried unanimously, 6-0.

Mayor Medina re-joined the meeting.

7) PUBLIC HEARING(S)

7A. Ordinance No. 2019-14 Relating to Changes to Water and Sewer Utility Fees - Public Works

Cover Page

[Water and Sewer Rate Study - Executive Summary v2 - Council 4_16_19.pptx](#)

[Ordinance No. 2019-14.docx](#)

[Bainbridge Utility Rate Study Draft Report](#)

Public Works Director Loveless introduced the agenda item.

Mayor Medina opened the public hearing at 8:12 p.m.

Public Comment

Fred McGuiness spoke against the increase.

Sylvia Carlton expressed concerns about the increase.

Vicky Clayton inquired about overhead costs.

Mayor Medina closed the public hearing at 8:23 p.m.

MOTION: I move to forward Ordinance 2019-14 Relating to Changes to Water and Sewer Utility Fees for approval with the Consent Agenda on May 28, 2019.

Nassar/Schneider: The motion carried unanimously, 7-0.

Mayor Medina adjourned the meeting for a break at 8:50 p.m. and re-convened the meeting at 8:57 p.m.

8) UNFINISHED BUSINESS

8A. Set Public Hearing on Ordinance No. 2019-04, Updating the City's Sign Code - Planning

[Cover Page](#)

[Ordinance No. 2019-04, Updating the City's Sign Code - Chapter 15.08 BIMC](#)

[Exhibit A to Ordinance No. 2019-04 - Redline](#)

Code Compliance Officer Poole introduced the agenda item.

Public Comment

Andy Rovelstad spoke about signs.

Ola Boyson spoke in favor of sandwich board signs.

Council discussed the proposed ordinance and requested additional information and discussion prior to scheduling a public hearing.

8B. Resolution No. 2019-19 Lowering Speed Limit on Fletcher Bay Road from New Brooklyn Road to High School Road - Public Works

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[Fletcher Bay Road Speed Limit petitions.pdf](#)

[2013FocusedTraffic Study - Final 01082014.pdf](#)

[Resolution No. 2016-08 Establishing Maximum Speed Limits Approved 030816.pdf](#)

[Resolution No. 2019-19 Fletcher Bay Speed Limit Reduction.docx](#)

Public Works Director Loveless introduced the agenda item, and Council discussed the resolution.

Public Comment

Suzanne Miller spoke in favor of the speed reduction.

Jerilyn Brusseau spoke in favor of the speed reduction.

Ken Rekow spoke in favor of the speed reduction.

Ola Boyson spoke in favor of the speed reduction.

Cathy Nickum spoke in favor of reducing the speed to High School.

MOTION: I move to forward Resolution No. 2019-19 for approval with the May 28, 2019 consent agenda.

Tirman/Deets: The motion carried 6 – 1.

AYES: Sarah Blossom, Ron Peltier, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider

NOES: Kol Medina

ABSENT: None

ABSTAIN: None

8C. Resolution No. 2019-17, Increasing the Size and Membership and Revising the Duties of the Public Safety Committee - Executive

[Cover Page](#)

[Resolution No. 2019-17 Public Safety Committee](#)

[Public Safety Committee Memo - Proposed Changes](#)

[February 28, 2015 Police Oversight Proposal](#)

City Attorney Levan introduced the agenda item, and Council discussed the committee.

Councilmember Peltier moved and Councilmember Deets seconded to approve Resolution No. 2019-17 related to increasing the size and membership and revising the duties of the Public Safety Committee.

Councilmember Tirman moved and Councilmember Nassar seconded to amend the motion to remove the requirement for Citizen Academy participation and a background check.

Public Comment

Charlotte Rovelstad spoke against the restrictions.

Councilmember Tirman withdrew his amendment and Councilmember Peltier withdrew his motion. Council agreed to table this item until the Council retreat.

8D. Dedicated Staffing to Implement Affordable Housing Workplan

[Cover Page](#)

[Draft AH Work Program - Apr 2019.pdf](#)

City Manager Smith introduced the agenda item.

MOTION: I move to forward for approval with the consent agenda at the May 28, 2019 Council Business Meeting authorization for the City Manager to use \$100,000 in funding from the Housing Trust Fund to support consulting services related to implementation of the Affordable Housing Workplan.

Nassar/Schneider: The motion carried unanimously, 7-0.

9) NEW BUSINESS

9A. Tyler Moniz Bench Donation Agreements - Public Works

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[Waterfront Park Overlook Bench Agreement](#)

[Waterfront Park Overlook Bench - Attachments A, B, & C](#)

[Waterfront Park Restroom Bench Agreement](#)

[Waterfront Park Restroom Bench - Attachments A, B, & C](#)

[Winslow Madison Bench Agreement](#)

[Winslow Madison Bench - Attachments A, B, & C](#)

[Madison Plaza Bench Agreement](#)

[Madison Plaza Bench - Attachments A, B, & C](#)

Public Works Director Loveless introduced the agenda item.

Public Comment

Lee Moniz spoke about the benches.

Councilmember Peltier moved and Councilmember Timman seconded to forward for approval with the May 28, 2019 consent agenda the two Tyler Moniz Bench Donation Agreements that are included with this agenda item for the two benches that are to be located in Waterfront Park as recommended by the Design Review Board.

Councilmember Nassar moved and Councilmember Blossom seconded to amend the motion on the floor to include all four benches. The amendment carried unanimously, 7-0.

AMENDED MOTION: I move to forward for approval with the May 28, 2019 consent agenda all four Tyler Moniz Bench Donation Agreements that are included with this agenda item.

Peltier/Tirman: The motion carried unanimously, 7-0.

9B. Donation Agreement with Bainbridge Community Piano Association for a Theatrical Curtain and Track System in Huney Hall at the Bainbridge Island Commons - Public Works

Cover Page

Facility Use Agreement with BCPA

Attachment A to BCPA Facility Use Agreement - Insurance Requirements

Attachment B to BCPA Facility Use Agreement - Donation Agreement

Exhibit I to Donation Agreement - invoice for Donated Asset

Donation Policy

MOTION: I move to forward the Donation Agreement with Bainbridge Community Piano Association for the donation of a theatrical curtain and track system for approval with the May 28, 2019 Consent Agenda.

Blossom/Nassar: The motion was approved by unanimous consent.

9C. Wyatt Way Reconstruction Phase I Project - Amendment No. 3 to Professional Services Agreement with MIG/SvR - Public Works

Cover Page

Amendment No. 3 to PSA with MIG/SVR

Exhibit A to Amendment No. 3 to PSA with MIG/SVR

MOTION: I move to forward Amendment No. 3, in the amount of \$41,120.00 for the Wyatt Way Reconstruction Phase I Project, for approval with the May 28, 2019 Consent Agenda.

Blossom/Nassar: The motion was approved by unanimous consent.

10) CONSENT AGENDA

10A.) Agenda Bill for Consent Agenda

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10B.) Accounts Payable and Payroll

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Payroll.pdf

Cash Disbursements 5-15-19.pdf

10C.) City Council Study Session Minutes, April 16, 2019

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CCMIN 041619 STUDY SESSION

10D.) City Council Regular Business Meeting Minutes, April 23, 2019

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CCMIN 042319 BUSINESS

10E.) Special Joint City Council / Ethics Board Meeting Minutes, April 30, 2019

Cover Page

CCMIN 043019 ETHICS WORKSHOP

10F.) Ordinance No. 2019-12, Updating Chapter 3.80 BIMC "Public Art Works Program and Fund" to Reflect an Annual Funding Approach - Executive

Cover Page

Ordinance 2019-12 Updating Chapter 3.80 BIMC to Provide Consistent Funding to Public Art Subfund- for CC 05142019

10G.) Professional Services Agreement with Coates Design, Inc., for Design Services for the New Police Station and Municipal Court Building Project - Public Works

Cover Page

PSA with Coates Design, Inc., for Design of Police Station and Municipal Court Building Fee Projection Summary, Summary Worksheet, and Architectural Fee Worksheet

MOTION: I move to approve the Consent Agenda as presented.

Tirman/Deets: The motion was approved by unanimous consent.

11) COMMITTEE REPORTS

11A.) Committee Reports

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Multi-Modal Transportation Advisory Committee Meeting Minutes, March 3, 2019

Multi-Modal Transportation Advisory Committee Meeting Minutes, April 17, 2019

Race Equity Task Force Meeting Minutes, March 7, 2019

Race Equity Task Force Meeting Minutes, April 11, 2019

Race Equity Task Force Meeting Minutes, April 18, 2019

Utility Advisory Committee Meeting Minutes, March 27, 2019

Deputy Mayor Schneider reported on a field trip with the Multi-Modal Transportation Advisory Committee.

12) FOR THE GOOD OF THE ORDER

13) ADJOURNMENT

Mayor Medina adjourned the meeting at 10:36 p.m.



Kol Medina, Mayor



Christine Brown, CMC, City Clerk