



CITY OF
BAINBRIDGE ISLAND

CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, APRIL 23, 2019

MEETING MINUTES

1) CALL TO ORDER/ROLL CALL

Mayor Medina called the meeting to order at 6:01 p.m. in Council Chambers.

Mayor Medina, Deputy Mayor Schneider, and Councilmembers Peltier, Nassar, Deets and Tirman were present. Councilmember Blossom participated via telephone conference.

2) EXECUTIVE SESSION

2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
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Mayor Medina adjourned the meeting to an executive session pursuant to RCW 42.30.110(1)(i) at 6:01 p.m. Council returned from executive session at 6:35 p.m.

3) PLEDGE OF ALLEGIANCE / APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Mayor Medina re-convened the meeting at 6:36 p.m.

Councilmember Tirman requested that the discussion on the Affordable Housing Workplan be moved up as Item 8.B. Deputy Mayor Schneider requested a discussion on the SR 305 Improvements Project and Open House.

Councilmember Tirman moved and Councilmember Deets seconded to approve the agenda as amended. The motion was approved by unanimous consent.

4) PUBLIC COMMENT

Ingvar Carlson commented on debris beside Hwy 305.

Fran Korten spoke in support of Friends of the Farms.

Kent Scott spoke about the Drive the Speed Limit Month proclamation.

5) MAYOR'S REPORT

Mayor Medina mentioned the Kitsap Great Give, Ward Meetings, a Washington State Department of Transportation Long-Range Plan Meeting, and the Ethics Workshop.

6) CITY MANAGER'S REPORT

City Manager Smith noted applications are needed for Citizen Advisory Committees, especially the Design Review Board. She also noted Olympic Drive project impacts, and paving on Madison.

7) PRESENTATION(S)

7.A Proclamation Declaring May 12 - 18, 2019, as "National Police Week" - Interim Chief of Police Jeff Horn

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[2019 National Police Week Proclamation](#)

Mayor Medina read the proclamation and presented it to Interim Police Chief Horn. Interim Police Chief Horn thanked Council for the proclamation.

7.B Proclamation Declaring the Month of May 2019 as "Drive the Speed Limit Month" - Councilmember Peltier

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[Proclamation - Drive the Speed Limit Month](#)

Councilmember Peltier read the proclamation.

MOTION: I move to authorize the Mayor to sign the proclamation declaring the month of May 2019 as "Drive the Speed Limit Month."

Peltier/Deets: The motion was approved by unanimous consent.

7.C Friends of the Farms Annual Report for 2018

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[Friends of the Farms Annual Farm Report to CoBI 2018](#)

Heather Burger provided a presentation highlighting 2018 achievements and the importance of local farming. She addressed Council's questions.

Public Comment

Tami Meader spoke about preserving the land.

7.D Ethics Board 2018 Annual Report and 2019 Work Plan

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[Ethics Board 2018 Annual Report and 2019 Work Plan.doc](#)

Scott Wilder provided information on the 2018 annual report, and Suzanne Keel-Eckmann provided information on the 2019 workplan.

MOTION: I move approval of the Ethics Board's work plan as presented, provided that the Ethics Board will not consider any new complaints or requests for opinions until their work on item B of their work plan is complete and approved by Council, and provided, further, that the Ethics Board will finish its work on the two requests it is currently considering and deliver those draft opinions to the City Attorney for review prior to publication.

Schneider/Tirman: The motion carried unanimously, 7-0.

8) UNFINISHED BUSINESS

8.A Set Public Hearing on Ordinance No. 2019-14 Relating to Changes to Water and Sewer Utility Fees - Public Works

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Public Works Director Loveless introduced the agenda item.

MOTION: I move to schedule a public hearing on Ordinance No. 2019-14 on May 14, 2019.

Tirman/Deets: The motion was approved by unanimous consent.

10.A [Moved] Workplan for Accomplishing Affordable Housing Task Force Recommendations - Planning

[Cover Page](#)

[Draft AH Work Program - Apr 2019.pdf](#)

[Affordable Housing Task Force Final Report and Appendices](#)

City Manager Smith introduced the agenda item. Senior Planner Sutton provided information on the Transfer of Development Rights (TDR) program.

Council asked City Manager Smith to return with a proposal for additional staff support for the program.

9) NEW BUSINESS

9.A Ordinance No. 2019-12, Updating Chapter 3.80 BIMC "Public Art Works Program and Fund" to Reflect an Annual Funding Approach - Executive

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[Ordinance No. 2019-12, Updating Chapter 3.80 BIMC "Public Art Works Program and Fund" to Reflect an Annual Funding Approach](#)

Deputy City Manager Schroer introduced the agenda item.

Councilmember Tirman left the meeting at 8:34 p.m.

MOTION: I move to forward Ordinance No. 2019-12 for approval with the May 14, 2019 Consent Agenda.

Deets/Schneider: The motion carried unanimously, 6-0.

9.B No-Match Grant for an Architectural/Structural Analysis and Conditions Survey of the Suyematsu Farmstead Barn and Bunkhouses - Planning

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[HPC Grant Application FY20 - CLG Suyematsu](#)

[Suyematsu Maps and Photos](#)

Planner Sontag, staff liaison to the Historic Preservation Commission, introduced the agenda item.

Councilmember Tirman re-joined the meeting via telephone conference at 8:35 p.m.

MOTION: I move to authorize the Historic Preservation Commission to apply for a \$3,600 no-match grant from the Department of Archaeology and Historic Preservation for an Architectural/Structural Analysis and Conditions Survey of the Suyematsu Farmstead Barn and Bunkhouses.

Peltier/Nassar: The motion carried unanimously, 7-0.

9.C Professional Services Agreement with Coates Design, Inc., for Design Services for the New Police Station and Municipal Court Building Project - Public Works

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[PSA with Coates Design, Inc., for Design of Police Station and Municipal Court Building](#)

[Fee Projection Summary, Summary Worksheet, and Architectural Fee Worksheet](#)

Public Works Director Loveless introduced the agenda item. Council discussed the agreement.

MOTION: I move to forward the professional services agreement with Coates Design, Inc., for approval with the May 14, 2019 Consent Agenda.

Peltier/Deets: The motion carried unanimously, 7-0.

9.D [Added] Washington State Department of Transportation (WSDOT) Open House for State Route 305 Improvements

Public Works Director Loveless provided information on the WSDOT Open House and State Route 305 improvements. Council discussed the project.

11) CONSENT AGENDA

11.A Agenda Bill for Consent Agenda

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11.B Accounts Payable and Payroll - Finance

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[Report to Council of Cash Disbursements 04-24-19.pdf](#)

[Payroll.pdf](#)

Accounts Payable: check number 350244 from previous run = \$11,644.04; manual check number sequence 350245 – 350258 = 99,401.91; regular check number sequence 350259 – 350390 = \$374,040.29. Total disbursement = \$473,442.20.

Payroll: normal direct deposit check sequence 044499 – 044622 = \$312,071.46; regular payroll check sequence 108934 – 108936 = \$5,160.07; vendor check run sequence 108937 – 108946 = \$124,316.93; Federal Tax Electronic Funds Transfer = \$119,486.84; ACH \$237.50. Total disbursement = \$561,272.80.

11.C City Council Study Session Meeting Minutes, April 2, 2019

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[CCMIN 040219 STUDY SESSION](#)

11.D City Council Regular Business Meeting Minutes, April 9, 2019

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[CCMIN 040919 BUSINESS](#)

11.E Multi-Modal Transportation Advisory Committee 2018 Annual Report and 2019 Work Plan

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[MTAC _2018 Accomplishments](#)

[MTAC 2019 Work Plan for CC 04232019](#)

[April 9, 2019 MTAC Presentation](#)

11.F Ordinance No. 2019-08, Amending the 2019 Budget to Provide Funding for Work Funded in 2018 but to be Performed in 2019 - Finance

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[2018 Budget Carry over into 2019 Transmittal.docx](#)

[ORD 2019-08 Amending the 2019 Budget to Carry Forward 2018 Items](#)

[Ord 2019-08- Attachment A - 2018 carry overs.xlsx](#)

MOTION: I move to approve the consent agenda as presented.

Nassar/Peltier: The motion was approved by unanimous consent.

12) COMMITTEE REPORTS

12.A Committee Reports

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[Climate Change Advisory Committee Meeting Minutes, March 20, 2019](#)

[Environmental Technical Advisory Committee Meeting Minutes, March 21, 2019](#)

[Ethics Board Meeting Minutes, March 18, 2019](#)

[Marine Access Committee Meeting Minutes, February 25, 2019](#)

[Multi-Modal Transportation Advisory Committee Meeting Minutes, March 3, 2019](#)

[Utility Advisory Committee Meeting Minutes, March 27, 2019](#)

There was no discussion on this topic.

12.B Regional Committee Reports by Councilmember Liaisons - Mayor Medina

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Mayor Medina provided an update on regional committees.

13) FOR THE GOOD OF THE ORDER

Councilmember Peltier inquired about increasing the volume for conference calls.

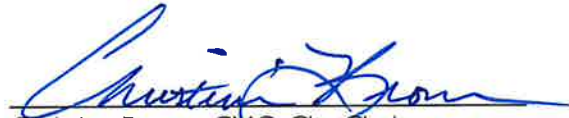
Councilmember Nassar asked for follow-up on homeless issues.

Councilmember Deets asked for support for a resolution requesting our representatives in Congress to request a thorough investigation of President Trump. Council members will support on an individual basis.

Deputy Mayor Schneider announced that she will run for City Council. Mayor Medina also announced that he will run for City Council.

14) ADJOURNMENT

Mayor Medina adjourned the meeting at 9:48 p.m.



Christine Brown, CMC, City Clerk



Kol Medina, Mayor