



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, MARCH 12, 2019**

MEETING MINUTES

1) CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Medina called the meeting to order at 6:02 p.m. in Council Chambers.

Mayor Medina, Deputy Mayor Schneider and Councilmembers Blossom, Peltier, Nassar, Deets, and Tirman were present.

2) EXECUTIVE SESSION

- 2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency and pursuant to RCW 42.30.110(1)(f) to receive and evaluate complaints or charges brought against a public officer.**

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Mayor Medina adjourned the meeting to an executive session at 6:03 p.m. pursuant to RCW 42.30.110(1)(i) and RCW 42.30.110(1)(f). Mayor Medina extended the executive session until 6:55 p.m. Council returned from executive session at 7:01 p.m.

3) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Mayor Medina reconvened the meeting at 7:02 p.m.

Deputy Mayor Schneider requested that Item 10.1 on the Consent Agenda be pulled for more discussion.

Councilmember Peltier moved and Councilmember Nassar seconded to approve the agenda as amended. The motion was approved by unanimous consent. There were no conflicts of interest disclosed.

4) PUBLIC COMMENT

Sal DeRosalia commented on the removal of a councilmember liaison from the Race Equity Task Force.

Michael Zigich spoke regarding the February 28 Planning Commission meeting and amendments to the Shoreline Management Plan.

Dick Haugan commented on climate change.

5) **MAYOR'S REPORT**

Mayor Medina stated that action was taken at last week's March 5 study session without benefit of public comment. The material will be in the March 26 agenda packet and the public will have an opportunity to comment.

Mayor Medina mentioned the Washington State Department of Transportation open house on April 10 in Council Chambers.

6) **CITY MANAGER'S REPORT**

City Manager Smith mentioned water main flushing and two opportunities to serve on Kitsap County Boundary Review Board and the Kitsap Transit Advisory Board.

7) **PRESENTATION(S)**

7.A **Environmental Technical Advisory Committee 2018 Annual Report and 2019 Work Plan** [Cover Page](#) [Environmental Technical Advisory Committee 2018 Report & 2019 Work Plan](#)

Charlie Kratzer, chair of the Environmental Technical Advisory Committee, presented the 2018 report and 2019 work plan.

MOTION: I move to forward the Environmental Technical Advisory Committee's 2018 report and 2019 work plan, as presented, for acceptance with the March 26, 2019 Consent Agenda.

Blossom/Deets: The motion was approved by unanimous consent.

8) **UNFINISHED BUSINESS**

8.A **Ordinance No. 2019-04, Updating the City's Sign Code - Planning** [Cover Page](#) [PCD Staff Memo](#) [Reed v. Gilbert Article](#) [Sign Code Update PowerPoint](#) [Draft - Ordinance No. 2019-04, Updating the City's Sign Code](#) [Exhibit A - Updated Chapter 15.08 Bainbridge Island Municipal Code - Redline](#)

Code Compliance Officer Pool and Deputy City Attorney Sepler addressed Council and provided a presentation on the sign code update.

Public Comment

Robert Jacobson commented on the sandwich boards on Winslow Way.

Pam Cole commented to wheelchair accessibility.

MOTION: I move to direct staff to revise draft Ordinance No. 2019-04 to include the City's current sandwich board regulations and then return to Council at a future study session for discussion with a redlined version of the ordinance.

Blossom/Tirman: The motion carried unanimously, 7-0.

8.B Kitsap Humane Society's Recommended Updates to the City's Animal Control Code

[Cover Page](#)

[Kitsap Humane Society's Animal Control Code Recommendations](#)

Deputy City Attorney Sepler introduced the agenda item. Eric Stevens, Executive Director for the Kitsap Humane Society, and Animal Control Officer Chase Connolly addressed council.

MOTION: I move to direct staff to prepare an ordinance to adopt Kitsap Humane Society's recommended updates to the City's Animal Control Code.

Blossom/Deets: The motion carried unanimously, 7-0.

8.C Shoreline Master Program Periodic Review Process Public Participation Program and Work Plan - Planning

[Cover Page](#)

[20190226_SMP_PPP_and_WP.docx](#)

Senior Planner Carr introduced the agenda item.

Mack Pearl, Planning Commission member, commented on net loss,

Bill Chester, Chair of the Planning Commission, asked to change the schedule for the public participation program allowing no net loss to be the first item discussed.

Senior Planner Carr answered questions from Council.

MOTION: I move to approve the SMP periodic review public participation program and work plan.

Tirman/Schneider: The motion carried unanimously, 7-0.

9) NEW BUSINESS

9.A Interlocal Agreement with Kitsap County for Reimbursable Work - Public Works

[Cover Page](#)

[KC-118-19 - ILA with City of Bainbridge Island for Reimbursable Services](#)

Public Works Director Loveless introduced the agenda item.

MOTION: I move to forward the Interlocal Agreement with Kitsap County for Reimbursable Work for approval with the March 26, 2019 Consent Agenda.

Nassar/Deets: The motion carried unanimously, 7-0.

9.B Slope Mower Purchase - Public Works

[Harper 72LC Slope Mower - Overview](#)

[Cover Page](#)

Public Works Director Loveless introduced the agenda item.

MOTION: I move to forward the purchase of a Harper 72LC Slope Mower, canopy, and winch in the amount of \$57,275.59 for approval with the March 26, 2019 Consent Agenda.

Nassar/Deets: The motion was approved by unanimous consent.

9.C Decommission Topiary Art Piece at City Hall - Executive

[Cover Page](#)

[PAC Minutes 1.9.19](#)

[Bard Letter to PAC](#)

[Photo of Bard Topiary at City Hall](#)

[Photo of Damage to Bard Topiary at City Hall](#)

[1998 Artwork Commission Agreement](#)

Deputy City Manager Schroer introduced the agenda item.

MOTION: I move to affirm the recommendation from the Public Art Committee and the artist to remove and destroy the topiary artwork located adjacent to City Hall.

Blossom/Peltier: The motion carried unanimously, 7-0.

9.D Olympic Drive Non-Motorized Improvements Professional Services Agreement for Support Services - Public Works

[Cover Page](#)

[Olympic Drive Construction Administration/Inspector Support Services RFQ](#)

Public Works Director Loveless introduced the agenda item.

MOTION: I move to forward consideration of the Olympic Drive Non-Motorized Improvements Professional Services Agreement for Support Services to the March 26, 2019 Unfinished Business Agenda.

Blossom/Tirman: The motion was approved by unanimous consent.

9.E 2019 Shore Friendly Program Request for Grant Proposals - Planning

[Cover Page](#)

[2019 Shore Friendly Program RFP](#)

Senior Planner Carr introduced the agenda item.

MOTION: I move to forward authorization for staff to submit a proposal in response to the 2019 Shore Friendly Program Request for Grant Proposals for approval with the March 26, 2019 Consent Agenda.

Nassar/Schneider: The motion was approved by unanimous consent.

9.F Schedule a Public Hearing on Ordinance No. 2019-10, Related to the Extending the Moratorium on Certain Development Activities - Planning

[Cover Page](#)

Planning Director Christensen introduced the agenda item asking Council to schedule the public hearing.

MOTION: I move to schedule a public hearing on March 26, 2019, related to Ordinance No. 2019-10, which would extend the moratorium on certain development activities for 180 days.

Schneider/Nassar: The motion carried unanimously, 7-0.

9.G Sustainable Transportation Request for Qualifications - Public Works [pulled from Consent Agenda]
[Cover Page](#)
[Sustainable Transportation RFQ](#)

Deputy Mayor Schneider introduced the agenda item. Following Council discussion, this item will be placed on the March 19, 2019 Study Session agenda.

10) CONSENT AGENDA

10.A Agenda Bill for Consent Agenda
[Cover Page](#)

10.B Accounts Payable and Payroll
[Cover Page](#)
[Report to Council of Cash Disbursements 03-13-19.pdf](#)
[Payroll.pdf](#)

Accounts Payable: check number 349889 from previous run = \$257.36; manual check number sequence 349890 – 349900 = \$81,242.81; regular check number sequence 349901 – 350029 = \$601,058.92; retainage release = \$1,380.68; EFT = \$5,810.16; ACH 333 – 334 = \$4,160.67. Total disbursement = \$692,272.56.

Payroll: normal direct deposit check sequence 044128 - 044251 = \$292,278.48; regular payroll check sequence 108880 – 108881 = \$3,888.00; vendor check run sequence 108882 – 108896 = \$313,011.30; ACH = \$308.69; Federal Tax Electronic Funds Transfer = \$111,726.98; miscellaneous payroll numbers 108897 – 108899 = \$2,520.08 Total disbursement = \$723,784.14.

10.C City Council Study Session Minutes, February 19, 2019
[Cover Page](#)
[CCMIN 021919 STUDY SESSION](#)

10.D City Council Regular Business Meeting Minutes, February 26, 2019
[Cover Page](#)
[CCMIN 022619 BUSINESS](#)

10.E Design Review Board 2018 Annual Report and 2019 Work Plan
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[Design Review Board 2018 Annual Report & 2019 Work Plan](#)

10.F Climate Change Advisory Committee 2018 Annual Report and 2019 Work Plan
[Cover Page](#)
[Climate Change Advisory Committee 2018 Annual Report and 2019 Work Plan](#)

10.G Historic Preservation Commission 2018 Annual Report and 2019 Work Plan
[Cover Page](#)
[Historic Preservation Commission 2018 Annual Report and 2019 Work Plan](#)

10.H Amendment No. 2 to the Interlocal Agreement with the Washington State Department of Licensing to Increase Bainbridge Island's Portion of the State Vehicle License Fee from \$20 to \$30 - Finance

[Cover Page](#)

[Amendment No. 2 to the ILA with the WA DOL](#)

10.I Sustainable Transportation Request for Qualifications [moved up as new item 9.G]

10.J Ordinance No. 2019-05 Revising the BIMC Sewer Code to Allow a Limited Number of Onsite Systems in Sewer Service Areas - Public Works

[Cover Page](#)

[Ordinance No. 2019-05 Relating to Sewer Connection Requirements](#)

MOTION: I move to approve the consent agenda as amended.

Nassar/Deets: The motion was approved by unanimous consent.

11) COMMITTEE REPORTS

11.A Committee Reports

[Cover Page](#)

[Public Safety Committee Minutes, December 13, 2018](#)

[Ethics Board Minutes, January 14, 2019](#)

[Marine Access Committee Minutes, January 14, 2019](#)

[Utility Advisory Committee Minutes, January 23, 2019](#)

[Utility Advisory Committee Minutes, February 13, 2019](#)

12) FOR THE GOOD OF THE ORDER

Councilmember Nassar mentioned the Cultural Funding Advisory Committee needing one more Council liaison.

Councilmember Deets mentioned the organization of a Poulsbo-Bainbridge-Suquamish Tribe meeting.

Councilmember Tirman sought approval to disband the Town Square Subcommittee.

Councilmember Blossom requested that Council hold off on the formation of any new committees until after the spring retreat.

The Council spring retreat will be held on Friday, May 31, 2019.

13) ADJOURNMENT

Mayor Medina adjourned the meeting at 10:10 p.m.



Kelly Jahraus, Deputy City Clerk



Kol Medina, Mayor