

## Public Water Access Committee (PWAC) Minutes

September 14, 2015

City Hall 5:30pm

Members present: Frank Ostrander, Fred Grimm, Bill McCoy, Greg Spils, Tom Hudson, Marci Burkel, Elise Wright. Members absent with regrets: Bitsy Ostenson, John Brownlow, Roger van Gelder.

Also attending: Mayor Ann Blair, Deputy City Manager Morgan Smith, City Engineering Project Manager Mark Epstein, Harbormaster Tami Allen, Harbor Steward Rich Seubert, community member & Watercraft Concessionaire Udo Wald.

1. No conflicts of interest were reported.
2. Elise distributed a list of notebook "tips" to go with the notebooks Roz had prepared.
3. Minutes July 27, 2015 were approved as submitted. (Tom Hudson & Frank Ostrander moved & seconded.)
4. Mark Epstein reviewed latest Fletcher Landing 90% design plans including landscaping plan and planned historical marker sign (as manufactured), which is intended to be a pattern for other historical markers. Elise asked whether designated parking upland of the site plan could be provided, Morgan indicated that was not planned, discussion ensued about parking signs for road ends in general, Morgan mentioning the need to balance improving access with respecting neighbors leading to a general model of prioritizing non-motorized access at most road ends.
5. Mark also reviewed the new City Dock 90% design plans. Mark noted he's been working with Committee member John Brownlow on an ongoing basis. Discussion ensued on several details about the plan including location and number of life ring cabinets, lighting type, pedestal number and location, etc. Question was asked about potential for expansion, Mark noted that the initial permitting was only for the current design but that it could be possible in the future to add additional finger segments running east from the main dock segment.
6. Draft of consolidated PWAC work plan was circulated, it was agreed that the definitive document would not be color-coded by (harbor, road-ends, merged/new) but that the color-coded equivalent would be maintained for internal use during our transition period. Final work plan draft will be prepared by the subcommittee for intended approval at our Oct. meeting, to be presented to council on Oct. 27. Any final comments viz. the current draft should be emailed to the co-chairs by Sep. 21. It was discussed that this is a forward-looking 14-month plan covering Oct 2015 through Dec 2016 and that progress pre-October 2015 should be pulled out into a separate status report. One work plan change was discussed and agreed. Greg moved and Bill seconded that installation of bike racks be removed from the 2016 work plan and reconsidered in the 2017 plan (which will be developed during 2016). Motion passed unanimously.

7. Morgan summarized her distributed status memo including site information in new City GIS. Intersection with Kitsap Water Trails sites on BI was discussed. Committee agreed that priority of boundary signs for non-shore-accessible road ends was lower (below bike racks).
8. Frank Ostrander reported that the Harbor Management Plan is being revised to include our responsibility for public access at road ends as well.
9. Bill McCoy and Tom Hudson discussed Stewardship, noting that they felt that it was premature to draft specific guidelines until the overall scope of the desired program was agreed by the group, in particular how "heavyweight" of a stewardship program was desired in terms of application process, training, engagement, etc. Bill and Tom also looked at Bainbridge Parks District , Kitsap Water Trails, and BILT stewardship programs and overall felt that a lighter weight program modeled on what's working in practice for Harbor Stewards was appropriate, potentially using SeeClickFix for issue tracking and communication. A Facebook page was suggested by Marci, who mentioned Road Ends formerly vigorous Stewardship program. Morgan suggested proactive outreach focusing on positive engagement not just enforcement. Elise agreed community outreach and education is an important part of our brief, and that steward training is one way to accomplish this. Consensus seemed to favor a lightweight approach and Bill and Tom felt they had received sufficient input to enable them to submit draft guidelines by next meeting.

Adjourned: 7:40 pm

  
 Elise Wright, Chair

Date: Oct. 12, 2015

Action items arising from the meeting	Person Responsible	Deadline
Revise and distribute final draft of PWAC 2016 work plan with changes discussed	Elise, Bitsy, Greg, John	ASAP
Prepare draft of PWAC steward guidelines	Tom Hudson, Bill McCoy	Next meeting
Provide input to Kitsap Water Trails Alliance re Island water access sites	Elise, Marci, Fred	Before KWTA meeting on 9/27, or ASAP
Revise Harbor/Road Ends Management Plan to present to committee	Frank	Next Meeting