



CITY OF
BAINBRIDGE ISLAND

CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, JANUARY 8, 2019

MEETING MINUTES

1) CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Medina called the meeting to order at 6:02 p.m. in Council Chambers.

Mayor Medina, Deputy Mayor Schneider, and Councilmembers Blossom, Peltier, Nassar, Deets, and Timman were present.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Peltier moved and Councilmember Timman seconded to approve the agenda as presented. The motion was approved by unanimous consent. There were no conflicts of interest disclosed.

3) PUBLIC COMMENT

David Dunn spoke about a conflict of interest and a Code compliance complaint relating to Councilmember Nassar.

Joan Geraghty spoke about permits and enforcement issues.

Brian Wilkinson expressed concerns with land use decisions made the past year.

Bonnie McBryan thanked the Ethics Board for their work.

4) MAYOR'S REPORT

Mayor Medina provided an update on the Police Facility and mentioned that the non-motorized transportation plan will be on the agenda next week.

5) CITY MANAGER'S REPORT

City Manager Smith mentioned the North Ward meeting, the Waterfront Bridge closure, a community meeting on recycling, Race Equity Task Force applications, and public outreach relating to the design guidelines update.

6) UNFINISHED BUSINESS

6.A Resolution No. 2019-05 Relating to Approval of and Submittal to the Washington State Department of Ecology Amendments to the Shoreline Master Program (SMP) Relating to Integration of Critical Areas Regulations and Nonconforming Structures, Uses, and Lots - Planning

Cover Page

20190108 CC Staff Memo SMP Amendment

Resolution No. 2019-05 Approving Draft SMP amendment and authorizing transmittal of the amendment to Ecology

20190108 Draft SMP Amendment -- Critical Areas and Nonconforming -- All track changes.pdf

20190108 Draft SMP Amendment -- Clean Section 4.1.5 -- Critical Areas.docx

20190108 Draft SMP Amendment -- Clean Section 4.2.1 -- Nonconforming.docx

Mayor Medina introduced the agenda item. Senior Planner Carr highlighted decision points for Council.

MOTION: Councilmember Blossom moved to include in the draft SMP to be sent to Ecology, staff's recommended changes to SMP Section 4.0.1.7.

Blossom/Schneider: The motion carried unanimously, 7-0.

MOTION: I move to approve the staff recommendation to use the WAC version of nonconforming structures.

Peltier/Tirman: The motion carried unanimously, 7-0.

MOTION: I move that we incorporate the staff suggested language relating to essential versus non-essential accessory structures.

Schneider/Deets: The motion carried unanimously, 7-0.

Councilmember Blossom moved and Councilmember Nassar seconded to approve the draft SMP amendment, as amended, and authorize staff to submit the amendment to the Department of Ecology for their initial review. The motion was withdrawn.

MOTION: I move to approve Resolution No. 2019-05 submitting the SMP amendment, as amended.

Blossom/Deets: The motion carried unanimously, 7-0.

6.B Resolution No. 2019-08 (Formerly Resolution No. 2018-33), Relating to Transportation Benefit District Fee Increase - Finance

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Resolution No. 2019-08 Approving an Increase to Vehicle License Fee

Interim Accounting Manager Logghe introduced the agenda item.

Public Comment

James Noble spoke against the increase.

Erika Shriner spoke in favor of the use of funds.

Brian Wilkinson spoke in favor of village hubs.

Council discussed the intended use of the funds and the increased fee.

MOTION: I move to direct staff to create a 4-year sunset for this resolution.

Deets/Blossom: Motion carried 5 – 2.

AYES: Sarah Blossom, Ron Peltier, Joe Deets, Leslie Schneider, Kol Medina

NOES: Rasham Nassar, Matt Tirman

ABSENT: None

ABSTAIN: None

**6.C Resolution No. 2019-07 (Formerly Resolution No. 2018-38), Updating Financial Policies
Relating to Use of Transportation Benefit Fund Fee Increase - Finance
Resolution No. 2019-07, Updating the City's Financial Policies**

Mayor Medina introduced the ordinance. Interim Accounting Manager Logghe provided information on the resolution. Council expressed no concerns with the proposed resolution.

**6.D Resolution No. 2019-06, Directing Use of Additional Vehicle License Fee Revenue -
Finance
Cover Page
Resolution No. 2019-06 Specifying Use of Revenue from Increased Vehicle License Fee
Councilmember Tirman Memo TBF December 10, 2018.docx**

MOTION: I move to amend Resolution No. 2019-06 so that section 3 reads that it will fund small traffic safety calming measures up to \$50,000.

Blossom/Nassar: Motion carried 6 – 0.

AYES: Sarah Blossom, Rasham Nassar, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina

NOES: None

ABSENT: None

ABSTAIN: Ron Peltier

**6.E Discussion of WSDOT Response to Proposed Design of Visconsi Trail Segment - Public
Works
Cover Page
WSDOT design guidance Visconsi Trail.docx
Conceptual Trail Alignment 2018-02-13.pdf
Proposed Alignment_CCmtg_2018-04-17.pptx**

Public Works Director Loveless introduced the agenda item, and Council discussed the proposed design.

MOTION: I move to approve the revised design for the trail at a 10-foot standard. **Tirman/Blossom:**
Motion carried 5 – 2.

AYES: Sarah Blossom, Joe Deets, Matt Tirman, Leslie Schneider, Kol Medina
NOES: Ron Peltier, Rasham Nassar
ABSENT: None
ABSTAIN: None

7) NEW BUSINESS

7.A Village Pump Station Replacement Project Change Order No. 3 - Public Works
Cover Page
Village Pump Station Project Change Order No. 3

Public Works Director Loveless introduced the agenda item.

MOTION: I move to forward the Village Pump Station Replacement Project Change Order No. 3 for approval with the January 22, 2019 Consent Agenda.

Blossom/Nassar: The motion was approved by unanimous consent.

7.B Resolution No. 2019-02, Updating the Administrative Manual for the Department of Planning and Community Development to Address Amendments to Chapter 2.16 BIMC - Planning
Cover Page
Resolution No. 2019-02 PCD Administrative Manual Chapter 2.16 BIMC Updates.docx
20190108 Administrative Manual.docx

Senior Planner Carr introduced the agenda item.

MOTION: I move to approve Resolution No. 2019-02.

Nassar/Tirman: The motion was approved by unanimous consent.

7.C Resolution No. 2019-01 to Update the City Fee Schedule - Finance
Cover Page
Resolution No. 2019-01 - Amending Fee Schedule

Interim Accounting Manager Logghe introduced the agenda item.

MOTION: I move to forward Resolution 2019-01, Updating the City's Fee Schedule, to the Consent Agenda on January 22, 2019.

Nassar/Schneider: The motion was approved by unanimous consent.

7.D Resolution No. 2019-09, Rescinding Prior Decisions to Surplus Certain City-Owned Real Property - Executive
Cover Page
Staff Memo re Res 2019-09 re Removal of Surplus Designation for Certain Properties
Resolution No. 2019-09 (Formerly 2018-37) Rescinding Prior Decisions to Surplus Certain City-Owned Real Property
2018 Surplus Property Report

Deputy City Attorney Sepler introduced the agenda item.

MOTION: I move to forward Resolution No. 2019-09 for approval with the January 22, 2019, Consent Agenda.

Schneider/Deets: The motion was approved by unanimous consent.

7.E Agreement for Provision of Juvenile Detention Facilities - Police
[Cover Page](#)
[2019 Juvenile Detention Facilities Agreement](#)

Deputy City Attorney Sepler introduced the agenda item.

MOTION: I move to forward the Agreement for Provision of Juvenile Detention Facilities for approval with the January 22, 2019 Consent Agenda.

Nassar/Deets: The motion was approved by unanimous consent.

8) CITY COUNCIL DISCUSSION

8.A Process to Select Facilitator for Community Workshop on Youth Mental Health - Mayor Medina
[Cover Page](#)

City Manager Smith introduced the agenda item.

MOTION: I move to delegate the selection of a facilitator for the planned community workshop on youth mental health to the Mayor and Deputy Mayor.

Peltier/Nassar: The motion was approved by unanimous consent.

8.B Discuss Recent Complaint against Councilmember - Mayor Medina
[Cover Page](#)

Mayor Medina introduced the agenda item. He explained the City process and options for Council in connection with the Code compliance complaint against Councilmember Nassar's property.

9) CONSENT AGENDA

9.A Agenda Bill for Consent Agenda
[Cover Page](#)

9.B Accounts Payable and Payroll
[Cover Page](#)
[Report to Council of Cash Disbursements 01-09-19.pdf](#)
[Report to Council of Cash Disbursements 12-26-18.pdf](#)
[Payroll.pdf](#)

Accounts Payable (1-9-19) last check number 349399 from previous run for \$11,36; manual check number sequence 349400 – 349408 for \$49,330; regular check number sequence 349409 – 349468 for

\$142,218.55; EFT number 326 for \$13,578.15; ACH 327 – 328 for \$4227.00. Total disbursement = \$209,403.73. Retainage release number 170 for \$1823.66.

Accounts Payable (12-26-18) last check number 349294 from previous run for \$265.26; manual check number sequence 349295 – 349309 for \$668,155.97; regular check number sequence 349310 – 349399 for \$188,034.25; Total disbursement = \$856,190.22.

Payroll (12-20-18) normal direct deposit check sequence 043504 – 043628 for \$307,027.51; normal payroll check sequence 108789 – 108790 for \$4,076.32; vendor check run sequence 108791 – 108800 for \$122,981.96; ACH for \$308.69; Federal Tax Electronic Funds Transfer for \$113,410.96. Total disbursement = \$547,805.44.

Payroll (1-5-19) normal direct deposit check sequence 043629 – 043753 for \$289,663.56; normal payroll check sequence 108801 – 108802 for \$2786.60; normal check number 108818 for \$2333.19; vendor check run sequence 108819 – 108832 for \$315,835.13; ACH for \$308.69; Federal Tax Electronic Funds Transfer for \$109,572.46. Total disbursement = \$720,499.63.

9.C Special City Council Study Session Minutes, December 4, 2018

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[CCMIN 120418 SPECIAL STUDY SESSION](#)

9.D City Council Regular Business Meeting Minutes, December 11, 2018

[Cover Page](#)

[CCMIN 121118 BUSINESS](#)

9.E Ordinance No. 2019-01 (Formerly Ordinance No. 2018-46), Creating a Uniform Process for the Removal and Resignation of Members of Citizen Advisory Committees as well as for the Demotion of the Chairs of Citizen Advisory Committees - Mayor Medina,

[Cover Page](#)

[Ordinance No. 2019-01 Creating a Uniform Process for the Removal of Members of City Advisory Bodies](#)

MOTION: I move to approve the Consent Agenda, as presented.

Blossom/Deets: The motion was approved by unanimous consent.

10) COMMITTEE REPORTS

10.A Committee Reports

[Cover Page](#)

[Climate Change Advisory Committee Minutes, October 17, 2018](#)

[Climate Change Advisory Committee Minutes, November 28, 2018](#)

[Environmental Technical Advisory Committee Minutes, November 15, 2018](#) [Environmental Technical Advisory Committee Minutes, November 19, 2018](#)

[Multi-Modal Transportation Advisory Committee Minutes, October 10, 2018](#)

[Multi-Modal Transportation Advisory Committee Minutes, November 14, 2018](#)

[Utility Advisory Committee Minutes, November 14, 2018](#)

Councilmember Peltier reported on a Puget Sound Regional Council Growth Management Policy Board meeting.

11) FOR THE GOOD OF THE ORDER

Council discussed the upcoming meeting schedule and Council absences.

Councilmember Deets will follow-up on a proposed joint meeting with the City of Poulsbo and Suquamish tribe.

Mayor Medina noted he as a conflict of interest with the Park District's request for a letter of support for Kitsap Public Facilities District funding for a replacement pool. Deputy Mayor Schneider provided information on the request, and Council authorized her to sign the letter.

Council discussed organizing a visit to the homeless camp.

Councilmembers expressed interest in attending the Bainbridge Island Police Department's Gala at IslandWood.

Council discussed the possibility of filming ward meetings.

12) ADJOURNMENT

Mayor Medina adjourned the meeting at 8:31 p.m.



Kol Medina, Mayor



Christine Brown, City Clerk, CMC