CITY OF
BAINBRIDGE ISLAND

Planning Commission Regular Meeting
September 25, 2025

Meeting Minutes

1) CALL TO ORDER/LAND ACKNOWLEDGMENT -

Chair Sarah Blossom called the meeting to order at 6:03 PM and read the Land Acknowledgement. Present in Chambers were Commissioners Sarah Blossom, Criss Garcia, Alex Preudhomme, Peter Schaab, and Ben Deines. Commissioner Ariel Birtley arrived at 6:17 PM. Absent and excused was Commissioner Sean Sullivan. Also present were PCD Director Patty Charnas, Senior Planner Jennifer Sutton, Consultant Joe Tovar and City Council Liaison Jon Quitslund.

2) AGENDA REVIEW / DISCLOSURE OF CONFLICTS -

MOTION: I move to approve the agenda, as presented.
Schaab / Garcia – The motion carried unanimously, 5-0. Commissioner Ariel Birtley was absent.

3) PLANNING COMMISSION MEETING MINUTES -

3.a Minutes
Cover Page
Planning Commission Minutes 20250828 - Draft.pdf

3.b Minutes
Cover Page
Planning Commission Minutes 20250903 - Draft.pdf

3.c Minutes
Cover Page
Planning Commission Minutes 20250904-Draft.pdf

3.d Minutes
Cover Page
Planning Commission Minutes 20250911 -Draft.pdf

MOTION: I move to approve meeting minutes from the August 28th, September 3rd, September 4th, and September 11th, 2025, Planning Commission meetings, as presented.
Schaab / Garcia – The motion carried unanimously, 5-0. Commissioner Ariel Birtley was absent.

4) PUBLIC COMMENT INSTRUCTIONS -

4.a Public Comment Instructions -
Cover Page
Instructions_for_Providing_Public_Comment_for all PC agendas 20250103.pdf

Public Comment received.

5) PLANNING DIRECTOR'S REPORT -

Information Only. Director Patty Charnas extended her thanks to the Planning Commissioners for their dedication, professionalism, and accomplishments at the last Planning Commission meeting. She provided an update for the upcoming month and reported on a Department of Commerce webinar and how the Planning & Community Department is responding to this information in regard to religious owned properties, capital facilities element, and municipal waste water plants.

6) UNFINISHED BUSINESS -

6.a Continued Discussion on Updates to the Winslow Subarea Plan
Cover Page
September 19, 2025 Tovar Memo to Planning Commission.pdf

6a. Consultant Joe Tovar provided a brief overview of the subcommittees work. Vice Chair Criss Garcia provided a brief presentation of what the Incentives Subcommittee is working on with a more detailed presentation to follow at the Oct 2nd, 2025, Planning Commission meeting. Discussion followed.

6.b Continue discussion on Winslow Subarea Plan Goals and Policies
Cover Page
Existing_and_Proposed_Winslow_Related_Goals_and_Policies_-_PC_Reviewed_Approved_as_of_2025-09-04.pdf

Senior Planner Jennifer Sutton provided an update on Goals and Policies from the Race Equity Advisory Committee and the Equity & Inclusion Manager, and they will be at the next Planning Commission meeting to present their recommendations to the Planning Commission.

MOTION: I move to adopt WSP Goal SU3, as shown with the red struck out and the green added, but to move this to a comprehensive plan level as opposed to the Winslow sub-area plan.
Deines / Garcia: The motion carried unanimously, 6-0.

MOTION: I move to request language on Goal SU3, specific to Winslow, to be visited by the Climate Change Advisory Committee.
Preudhomme / Birtley: The motion carried unanimously, 6-0.

MOTION: I move to approve Goal WMP 3.1 and the associated policies, as presented.
Birtley / Preudhomme: The motion carried unanimously, 6-0.

MOTION: I move to adopt Goal WMP X as presented.
Deines / Schaab - The motion carried unanimously, 6-0.

MOTION: I move that we accept the Open Space Goal WMP 4-1 and it's policies: .1, .2, .3, and .4, as amended.
Garcia / Preudhomme - The motion carried unanimously, 6-0.

MOTION: I move that WMP 4-1.1 and 4-1.2 be moved to the Comprehensive Plan and that in the future the Planning Commission consider additional policies under Open Space Goal 4 that are specific to the WSP such as Tot Lots.
Deines / Birtley - The motion carried unanimously, 6-0.

MOTION: I move that Policy WMP 4-2.2 be rewritten as a goal in present tense, active voice and striking the last sentence.
Garcia / Schaab - The motion carried unanimously, 6-0.

MOTION: I move that Goal WMP 4-2, Policy WMP 4-2.1 and Policy WMP 4-2.3, move to the parking lot.
Birtley / Schaab - The motion carried unanimously, 6-0.

MOTION: I move that Policy WMP 4-1.3 be elevated to Goal.
Garcia / Schaab - The motion carried unanimously, 6-0.

MOTION: I move that the Market Square Policy WMP 4-1.4 also be moved to the Goal level.
Deines / Garica - The motion carried unanimously, 6-0.

MOTION: I move that the Ravine, Market Square, and Waterfront Goals have subsequent policies reflected in the existing language.
Preudhomme / Deines - The motion carried unanimously, 6-0.

MOTION: As part of rewriting this: I move to include the term boardwalk, to be explicit about the full extent of the waterfront trail.
Deines / Birtley - The motion carried unanimously, 6-0.

7) FOR THE GOOD OF THE ORDER -

Discussion regarding language changes made to the motion on Ordinance 2025-21 that was not the approved text made by the Planning Commission.

8) ADJOURNMENT - 9:17 PM

________/s/________________________
Sarah Blossom, Chair

____________/s/________________________________
Renee Argetsinger, Clerk to the Planning Commission