



Planning Commission Special Meeting August 7, 2025

Meeting Minutes

1) CALL TO ORDER/LAND ACKNOWLEDGMENT -

Chair Ariel Birtley called the meeting to order at 6:07 pm and read the Land Acknowledgement. Present in Chambers were Commissioners Ariel Birtley, Sarah Blossom, Ben Deines, Peter Schaab, and Criss Garcia. Present via Zoom was Commissioner Sean Sullivan. Excused was Commissioner Alex Preudhomme. Also present in Chambers were Senior Planner Jennifer Sutton, Consultant Joe Tovar, and City Council Liaison Jon Quitslund. Present via Zoom was Mayor Ashley Mathews.

2) AGENDA REVIEW / CONFLICTS DISCLOSURE -

No conflicts disclosed.

MOTION: I move to approve the agenda as presented.
Blossom / Garcia - The motion carried unanimously, 6-0.

3) ELECT CHAIR AND VICE CHAIR OF THE PLANNING COMMISSION -

MOTION: I nominate Sarah Blossom for Chair.
Garcia / Schaab - The motion carried unanimously, 6-0.

MOTION: I move to appoint Criss Garcia as Vice-Chair.
Blossom / Schaab - The motion carried unanimously, 6-0.

4) PUBLIC COMMENT INSTRUCTIONS -

4a. Public Comment Instructions

[Cover Page](#)

[Instructions_for_Providing_Public_Comment_for all PC agendas 20250103.pdf](#)

Public Comment received.

5) UNFINISHED BUSINESS -

5a. Continued Discussion on updates to the Winslow Plan and Regulations

[Cover Page](#)

[07.31.25 Tovar Memo to Planning Commission.pdf](#)

[WSP_and_CP_Planning_Commission_Draft_Work_Plan.pdf](#)

[Organizing for a Shared Mission.pdf](#)

[P._Schaab_Top_5_Essential_Points_of_AHA.pdf](#)
[Existing and Proposed Winslow Related Goals and Policies - PC Reviewed Approved as of 2025-07-24.pdf](#)
[Commissioner Schaab and Deines Policy Wording Suggestions.pdf](#)
[Birtley Suggestions Winslow Subarea Plan Goals and Policies.pdf](#)

Consultant Joe Tovar opened the discussion on the continued work on the WSP and Comp Plan update.

Commissioner Sullivan excused himself from the meeting at 7:40 PM.

Commissioner Schaab presented his 5 essential points of AHA.

Commissioner Deines excused himself from the meeting at 8:56 PM.

MOTION: I move that we spend the session of the 28th lining and understanding the development standards that align with the Ferry and High School zones consultant model, including the model's function, assumptions, and input parameters.

Garcia / Birtley – The motion carried unanimously, 5-0 with Commissioner Sullivan absent.

MOTION: I move to request Planning staff to look into a time for us to have a work group session, with the public able to attend and have public comment in the beginning. We're requesting anywhere between 4-8 hours.

Birtley / Schaab – The motion carried unanimously, 5-0 with Commissioner Sullivan absent.

6) **For the good of the order** - Discussion only.

7) **ADJOURNMENT - 9:47 PM**

_____/s/
Ariel Birtley, Chair

_____/s/
Renee Argetsinger, Clerk to the Planning Commission