CITY OF
BAINBRIDGE ISLAND

PLANNING COMMISSION SPECIAL MEETING
THURSDAY, SEPTEMBER 19, 2024

THE PLANNING COMMISSION WILL HOLD THIS MEETING IN PERSON IN THE COUNCIL CHAMBERS OF CITY HALL AND USING THE VIRTUAL ZOOM WEBINAR PLATFORM. MEMBERS OF THE PUBLIC WHO DO NOT WISH TO VIEW THE MEETING VIA THE CITY'S STREAMING OPTION (AVAILABLE THROUGH THE WEBSITE AT BAINBRIDGEWA.GOV) WILL BE ABLE TO CALL INTO THE ZOOM MEETING.
HTTPS://BAINBRIDGEWA.ZOOM.US/J/87532414363
OR ONE TAP MOBILE :
US: +12532158782,,97340072620# OR +13462487799,,97340072620#
OR TELEPHONE:
DIAL(FOR HIGHER QUALITY, DIAL A NUMBER BASED ON YOUR CURRENT LOCATION):
US: +1 253 215 8782 OR +1 346 248 7799 OR +1 669 900 9128 OR +1 646 558 8656 OR +1 301 715 8592 OR +1 312 626 6799
WEBINAR ID: 875 3241 4363

AGENDA

1. **CALL TO ORDER/LAND ACKNOWLEDGMENT/AGENDA REVIEW/CONFLICT DISCLOSURE - 6:00 PM**
We would like to begin by acknowledging that the land on which we gather is within the ancestral territory of the Suquamish, "People of Clear Salt Water." Expert fishermen, canoe builders and basket weavers, the Suquamish live in harmony with the lands and waterways along Washington's Central Salish Sea as they have for thousands of years. Here, the Suquamish live and protect the land and waters of their ancestors for future generations as promised by the Point Elliot Treaty of 1855.

2. **PLANNING COMMISSION MEETING MINUTES - 6:05 PM**
Review and approve meeting minutes.

2.a **Minutes** 5 Minutes
PC Minutes 09122024 - Draft.pdf

3. **PUBLIC COMMENT - 6:10 PM**

3.a **Public Comment** 10 Minutes
Instructions for Providing Public Comment at Hybrid Meetings 20240709.pdf

4. **UNFINISHED BUSINESS - 6:20 PM**

4.a **Presentation on Missing Middle Housing and the Winslow Subarea Plan update** 30 Minutes

4.b **Discuss comprehensive plan update, specific plan elements and Winslow Subarea Plan alternatives.** 20 Minutes

5. **PLANNING DIRECTOR'S REPORT - 7:10 PM**

6. **FOR THE GOOD OF THE ORDER - 7:15 PM**

7. **ADJOURNMENT - 7:20 PM**

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.

Planning Commission meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the Planning & Community Development Department at (206) 780-3750 or pcd@bainbridgewa.gov by noon on the day preceding the meeting.

Public comment may be limited to allow time for the Commissioners to deliberate. To provide additional public comment, email your comment to pcd@bainbridgewa.gov or mail it to Planning and Community Development, 280 Madison Avenue North, Bainbridge Island, WA 98110.

CITY OF BAINBRIDGE ISLAND

Planning Commission Special Meeting Agenda Bill

MEETING DATE: September 19, 2024 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: Minutes

AGENDA CATEGORY: Minutes **PROPOSED BY:** Renee Argetsinger

PREVIOUS PLANNING COMMISSION REVIEW DATE(S):

PREVIOUS COUCIL REVIEW DATE(S):

RECOMMENDED MOTION:
I move to approve the September 12, 2024, minutes as presented.

SUMMARY:

BACKGROUND:

ATTACHMENTS:

CITY OF
BAINBRIDGE ISLAND

Planning Commission Meeting
September 12, 2024

Meeting Minutes

DRAFT

1) CALL TO ORDER/LAND ACKNOWLEDGMENT/AGENDA REVIEW

Chair Birtley called the meeting to order at 6:01 pm and read the Land Acknowledgment. All Planning Commissioners were present in Chambers. Director Patricia Charnas was present and Council Liaison - Ashley Mathews joined the meeting in progress.

No conflicts of interest were noted. Director Charnas requested a change to the agenda, moving item 5a. Capital Improvement Plan for Consistency with the Comprehensive Plan directly following Public Comment.

2) PLANNING COMMISSION MEETING MINUTES

2.aMinutes
Cover Page
PC Mtg Minutes - 08292024.pdf
MOTION: I move to approve the August 29, 2024, minutes as presented.
Schaab/Garcia: The motion passed unanimously.

3) PUBLIC COMMENT

3.a Public Comment
Cover Page
Instructions for Providing Public Comment at Hybrid Meetings 20240709.pdf
No public comments received.

5) NEW BUSINESS

5.a Review the 2025-2030 Capital Improvement Plan for Consistency with the Comprehensive Plan
Cover Page
PC_CIP Presentation_091224.pptx
2025-2030 Capital Improvement Plan - Proposed Budget.pdf
Chair Birtley introduced Director of Public Works - Chris Wierzbicki, who made a presentation and answered questions of the Planning Commissioners. Discussion only.

5.b Review the duties regarding building permits and listed historic properties
Cover Page
PC Review of Listed Historic Properties_09.12.2024.pptx
Director Patty Charnas provided information on how the Planning Commission will be involved with historic properties and building permits. Discussion Only.

4) UNFINISHED BUSINESS

4.a Review of Capacity, Housing and Population Targets in the Draft EIS for the Updates to the Comprehensive Plan and Winslow Subarea Plan.

Cover Page

09.10.2024 Comp Plan WInslow Plan Draft EIS review_HB.pptx

Director Patty Charnas presented on the Comprehensive Plan/ Winslow Subarea Plan - DEIS, focused on Capacity, Housing & Population Targets. Presentation/Discussion Only.

6) PLANNING DIRECTOR'S REPORT

No report.

7) FOR THE GOOD OF THE ORDER

Commissioner Garcia stated he will not be able to attend 9/26 PC meeting. Director Charnas apprised the Planning Commission of upcoming Planning Commission meetings.

8) ADJOURNMENT

7:35 pm.

DRAFT

CITY OF BAINBRIDGE ISLAND

Planning Commission Special Meeting Agenda Bill

MEETING DATE: September 19, 2024 **ESTIMATED TIME:** 10 Minutes

AGENDA ITEM: Public Comment

AGENDA CATEGORY: Discussion **PROPOSED BY:** Renee Argetsinger

PREVIOUS PLANNING COMMISSION REVIEW DATE(S):

PREVIOUS COUCIL REVIEW DATE(S):

RECOMMENDED MOTION:
Instructions for Providing Public Comment.

SUMMARY:

BACKGROUND:

ATTACHMENTS:

CITY OF
BAINBRIDGE ISLAND

PLANNING AND COMMUNITY DEVELOPMENT

Members of the public are encouraged to submit written public comment to the Planning Commission at any time by emailing Commissioners directly or sending comments to pcd@bainbridgewa.gov and City staff will forward your comment directly to Planning Commissioners on your behalf. Members of the public who wish to provide public comment may attend the meeting in Council Chambers or may participate remotely by following the instructions outlined below. If you are attending in-person, please sign up to speak on the sign-in sheet by the Chamber doors. The Chair or Acting Chair will call the people signed up on the sign-in sheet in Council Chambers first, and speakers will have three minutes to speak from the podium. Following the in-person comment, people who have notified the City in advance will be called on next, provided that the remote commenter displays their true name and has their camera turned on to show their true uncovered face while delivering their comments. A timer on the screen will indicate when 3 minutes have elapsed. Guidelines for public comment are also attached.

Instructions for Providing Public Comment Remotely

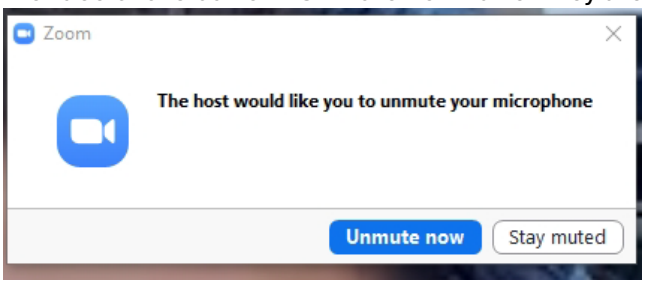
1. Contact the City at cityadmin@brainbridgewa.gov no later than Noon of the day of the meeting. State which meeting you would like to make a public comment and provide your true name. **IMPORTANT:** No remote public comments will be accepted without first registering at the email address above.

2. Join the Zoom webinar by following the link posted on the agenda and on the City calendar. Sign into Zoom. You will need to enter and display your true name on Zoom and your camera needs to be enabled to show your true uncovered face while delivering comments.

3. The Chair will indicate when it is time for public comment.

4. Attendee indicates desire to speak by clicking on "Raise Hand" option at the bottom of the screen. If you are calling in by phone and would like to make a comment, *6 mute/unmute *9 raise/lower hand to be called on to speak.

5. Attendee clicks button “Unmute now” after they are called to speak by the Chair.



6. Attendee will appear on screen with other panelists.

7. Attendee provides comment.

8. A timer on the screen will track your time.

9. Stop speaking when the timer reaches the 3-minute mark.

10. Attendee is returned to attendee group, and microphone is muted.

11. Public comment is simply received by the Planning Commission, with no response.

Guidelines for Public Comment

These guidelines were established for and approved by the City Council and apply to all advisory boards, committees and commissions of the City Council.

Excerpts from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council’s parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

a) Speaking without being recognized by the Presiding Officer.

b) Continuing to speak after the allotted time has expired.

c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.

d) Throwing objects.

e) Speaking on an issue that is not a public topic, in violation of Section 9.12.2.

f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.

g) Impersonating a City Councilmember or a member of the City staff.

h) Shouting or otherwise engaging in loud or boisterous behavior.

i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.

j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.

k) Booing, hissing, or otherwise disrupting the comments of another speaker.

l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, under circumstances where such words constitute "fighting words" under constitutional law.

m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.

9.12.2 Subjects – Whether or Not on the Current Agenda

Public comments received during the public comment period may be on any public topic, whether or not on the agenda, but a comment on the subject that is covered by a public hearing at that meeting must be made during the period of the public hearing. All public comments shall be made consistent with Section 5.6.

9.12.3 Use of Microphones

Comments shall be made directly into the microphone, as it is necessary for the public record and for the audience to hear all proceedings. No comments shall be made from any other location.

CITY OF BAINBRIDGE ISLAND

Planning Commission Special Meeting Agenda Bill

MEETING DATE: September 19, 2024 **ESTIMATED TIME:** 30 Minutes

AGENDA ITEM: Presentation on Missing Middle Housing and the Winslow Subarea Plan update

AGENDA CATEGORY: Discussion **PROPOSED BY:** Patricia Charnas

PREVIOUS PLANNING COMMISSION REVIEW DATE(S):

PREVIOUS COUCIL REVIEW DATE(S):

RECOMMENDED MOTION:
Discussion

SUMMARY:
Planning Commissioner Alex Preudhomme will be presenting design and development conceptual information on planning for low-to-moderate income households with emphasis on the Winslow Subarea.

BACKGROUND:

ATTACHMENTS:

CITY OF BAINBRIDGE ISLAND

Planning Commission Special Meeting Agenda Bill

MEETING DATE: September 19, 2024 **ESTIMATED TIME:** 20 Minutes

AGENDA ITEM: Discuss comprehensive plan update, specific plan elements and Winslow Subarea Plan alternatives.

AGENDA CATEGORY: Discussion **PROPOSED BY:** Patricia Charnas

PREVIOUS PLANNING COMMISSION REVIEW DATE(S):

PREVIOUS COUCIL REVIEW DATE(S):

RECOMMENDED MOTION:
Discussion

SUMMARY:
Planning Commission Chair will lead a discussion on the key items in the comprehensive plan and in the Winslow subarea plan alternatives.

BACKGROUND:

ATTACHMENTS: