



Planning Commission August 22, 2024

Meeting Minutes

1) CALL TO ORDER/LAND ACKNOWLEDGMENT/AGENDA REVIEW

Chair called the meeting to order at 6:01 PM in Council Chambers and on the Zoom platform. She then read the Land Acknowledgement.

Commissioner Sean Sullivan and Council-Liaison Ashley Mathews were present via Zoom. Commissioners Birtley, Blossom, Schaab, Preudhomme, Garcia, and Deines were present in Council Chambers. Commissioner Sullivan noted a conflict of interest and would be recusing himself during the PSE Code Amendment Request Public Hearing. COBI staff present were Planning Director – Patricia Charnas and Planner – Joanne Mendenhall.

2) PLANNING COMMISSION MEETING MINUTES

2.a Minutes

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[Minutes - Planning Commission 07252024.pdf](#)

MOTION: I move to approve July 25, 2024, the meeting minutes.

Garcia/Blossom - The motion passed unanimously.

3) PUBLIC COMMENT

3.a Public Comment

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[Instructions for Providing Public Comment at Hybrid Meetings 20240709.pdf](#)

No public comments were made.

4) PUBLIC HEARING

4.a (6:20) [Hold a Public Hearing for Ordinance 2024-21 prohibiting crematoria in all zoning districts.](#)

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[Crematorium Memo 07192024](#)

[Ordinance Defining and Prohibiting Crematoria 2024-21.docx](#)

Chair Birtley opened the Public Hearing at 6:05 PM. Introduced Planning Director Charnas who provided information on Ordinance 2024-21 (Crematoria).

Public Comments:

1. Dave Buck - commented in support of a crematoria ordinance
2. Lisa Neal - recommends support of the ordinance

3. Ron Peltier - supports the ordinance and alternatively recommends hiring a consultant
4. Lisa Macchio - supports the ordinance
5. Barbara Zimmer - supports the ordinance

MOTION: I move to approve Ordinance 2024-21, ordinance of Bainbridge Island, Washington, amending BIMC 18.36.010 and BIMC Table 18.09.020, to define and prohibit crematoria in all zoning districts of the city and terminating the moratorium imposed by Ordinance 2024-11.

Garcia/Schaab - The motion passed unanimously.

FRIENDLY AMENDMENT/MOTION: I propose as a friendly amendment that the definition of crematorium that the word "human" is stricken so that it reads "bodies of the dead".

Blossom/Garcia - The motion passed unanimously.

[4.b \(6:50\) Hold Public Hearing on Puget Sound Energy \(PSE\) Code Amendment Requests and Draft Ordinance No. 2024-04](#)

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[Staff Report Ordinance No. 2024-04.pdf](#)

[DRAFT Ordinance No. 2024-04 Utility Regulations_7.3.2024.pdf](#)

[PSE_UPDATED Proposed Code Amendment_BIMC2.16.020_8.06.2024.pdf](#)

[PSE Submittal Bainbridge Code Amendment Analysis.pdf](#)

[PSE Submittal Bainbridge Island Code Amendment Best Available Science Review.pdf](#)

[PSE Submittal Code Amendment Narrative_3.21.24.pdf](#)

[Public Comment Received Prior to 8.15.2024.pdf](#)

Chair Birtley opened the Public Hearing at 6:40 PM on PSE's requested code amendments. She introduced City Planner -Joanne Mendenhall who provided a summary of the ordinance regulations and addendums and introduced Kerry Kriner - PSE Consulting Land Planner and Sara Leverette – PSE Director of Environmental Services, who made a presentation.

Public Comments:

1. Tom Hansen - in support of city's recommendations for the project
2. Lisa Neal - expressed concerns over "exceptions" sprinkled throughout the amendments and recommends removal of exceptions
3. Bill Lemon - supports these "missing links" and the project and would like to see it move forward
4. Kim McCormick - encourages support of the staff's recommendation of 2.16.D

MOTION: I move to amend the definition of upgrade to read, "upgrade means activities that involve replacement of existing infrastructure, or replacing equipment with equipment that meets different operational standards and/or adds capacity to the system. Upgrades shall not include expansions or extensions of existing infrastructure."

Blossom/Deines – The motion passed with 5 votes. Commissioner Sullivan recused himself and Commissioner Preudhomme abstained.

MOTION: I move to recommend the City Council approve Ordinance 2024-04 Utility Regulations to amend Bainbridge Island Municipal Code (BIMC) Sections 16.20, 18.09, and 18.12, as amended.

Blossom/Garcia – The motion passed with 6 votes. Commissioner Sullivan recused himself.

5) **PLANNING DIRECTOR'S REPORT**

Director Charnas offered that upcoming special meetings of the Planning Commission will be necessary. Commended Planner Joanne Mendenhall for all her hard work, as well as the Planning Commissioners, on the PSE Code Amendment Request.

6) **FOR THE GOOD OF THE ORDER**

Commissioner Deines offered his thanks to the Planning Staff for the massive amount of work accomplished.

7) **ADJOURNMENT**

Chair Birtley adjourned the meeting at 8:21 PM.

_____/s/_____
Sarah Blossom, Acting Chair

_____/s/_____
Renee Argetsinger, Clerk to the Planning Commission