CITY OF
BAINBRIDGE ISLAND

Planning Commission
March 28, 2024

Meeting Minutes

1) CALL TO ORDER/LAND ACKNOWLEDGMENT/AGENDA REVIEW

Acting Chair Blossom called the meeting to order at 6:21 PM in the Council Chambers and on the Zoom platform. She read the Land Acknowledgement and asked if there were any conflicts of interest. Commissioner Sullivan stated that he had a conflict of interest due to owning property in the PSE Winslow TAP project area and said would recuse himself during that discussion.

Present in the Council Chambers were Commissioners Blossom, Schaab, Birtley, and Deines. Commissioner Sullivan was present via the Zoom platform and Commissioner Subramanian was excused. Planning & Community Development Director - Patty Charnas and City Council Liaison - Ashley Mathews were also present.

2) PLANNING COMMISSION MEETING MINUTES

2.a Minutes
Cover Page
PC Minutes 03142024.pdf

MOTION: I move to approve the March 14, 2024, minutes as presented.
Schaab/Birtley: The motion passed unanimously.

3) PUBLIC COMMENT

3.a Public Comment
Cover Page
Instructions for Providing Public Comment at Hybrid Meetings.pdf

1. Kim McCormick - speaking on behalf of Woody Stables/ Bulrush Farm regarding the PSE Winslow TAP project, urged the commission to reject PSE's proposal.

2. Ron Peltier - voiced concerns over the PSE Winslow TAP project, encouraged the Planning Commission to put the city and its citizens first, and not PSE. Requested that Commission involve the City Attorney in the process.

3. Tom Hansen - voiced concerns regarding the PSE Winslow TAP project

4) UNFINISHED BUSINESS

4.a Analysis of Puget Sound Energy (PSE) Code Amendment Requests- Part 2: Owner/Agent Authorization and Public Outreach.

Cover Page
PSE Applicant Change Request_Analysis.pdf

Director Charnas introduced the project, to discuss possible changes to the administrative/procedures code BIMC 2.16.020.D, regarding informing and receiving authorization from underlying property owners for project permits. City Attorney - James Haney was also present via Zoom. Director Charnas introduced PSE representative - Kerry Kriner who discussed the project, and the challenges PSE faces with the Winslow TAP project and the permit process. She was also joined by WA Environmental Attorney - Courtney Seim, who answered questions of the Planning Commissioners. Concerns were voiced about the public and property owners being part of the process and included in communications. City Attorney Haney provided legislative information and SEPA process requirements regarding this requested change to the BIMC. Chair Blossom suggested drafting a process for notifying property owners prior to the permit process. Director Charnas said that staff would make a first draft for the Planning Commission to review.

5) NEW BUSINESS

5.a Review SB 5290 and Discussion of Draft Work Plan

Cover Page
Information and Draft Work Plan for SB5290 with PlnngComm.docx

Director Charnas introduced the item and provided a status report on the new permit processing times. Currently waiting for a notice of funding availability and applying for grant(s) via the Department of Commerce. Discussed/ reviewed a very preliminary work plan with the possibility of working with a consultant. Discussion followed. Director Charnas recommended a standing agenda item on this topic until a package can be prepared for City Council review.

6) PLANNING DIRECTOR'S REPORT -

No report tonight.

7) FOR THE GOOD OF THE ORDER -

Acting Chair Blossom provided the Planning Commission with a message from Commissioner Subramanian regarding his absence.

8) ADJOURNMENT – 8:11 PM

Sarah Blosson, Acting Chair

Renee Argetsinger, Clerk to the Planning Commission