



**PLANNING COMMISSION REGULAR MEETING
THURSDAY, JULY 27, 2023**

BAINBRIDGE ISLAND CITY HALL
COUNCIL CHAMBERS
280 MADISON AVENUE N
BAINBRIDGE ISLAND, WASHINGTON

AND

ZOOM WEBINAR
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/81285913438](https://bainbridgewa.zoom.us/j/81285913438)
OR TELEPHONE: US: +1 253 205 0468
WEBINAR ID: 812 8591 3438

AGENDA

1. CALL TO ORDER/LAND ACKNOWLEDGMENT/AGENDA REVIEW - 6:00 PM

We would like to begin by acknowledging that the land on which we gather is within the ancestral territory of the Suquamish, "People of Clear Salt Water." Expert fishermen, canoe builders and basket weavers, the Suquamish live in harmony with the lands and waterways along Washington's Central Salish Sea as they have for thousands of years. Here, the Suquamish live and protect the land and waters of their ancestors for future generations as promised by the Point Elliot Treaty of 1855.

2. PLANNING COMMISSION MEETING MINUTES - 6:05 PM

Review and approve meeting minutes.

2.a Minutes 5 Minutes
[06222023 PC Minutes.pdf](#)

3. PUBLIC COMMENT - 6:10 PM

3.a Instructions for Providing Public Comment
[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

4. NEW BUSINESS - 6:20 PM

4.a (6:20 PM) Winslow Way Sidewalk Pressure Washing (City file no. PLN52618 VAR - COBI Noise Variance) 15 Minutes
[Site Plan_Winslow pressure washing.pdf](#)

5. **PLANNING DIRECTOR'S REPORT - 6:35 PM**
6. **FOR THE GOOD OF THE ORDER - 6:40 PM**
7. **ADJOURNMENT - 6:45 PM**

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



Planning Commission meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the Planning & Community Development Department at (206) 780-3750 or pcd@bainbridgewa.gov by noon on the day preceding the meeting.

Public comment may be limited to allow time for the Commissioners to deliberate. To provide additional public comment, email your comment to pcd@bainbridgewa.gov or mail it to Planning and Community Development, 280 Madison Avenue North, Bainbridge Island, WA 98110.



CITY OF
BAINBRIDGE ISLAND

Planning Commission Regular Meeting Agenda Bill

MEETING DATE: July 27, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Minutes

AGENDA CATEGORY: Minutes

PROPOSED BY: Renee Argetsinger

**PREVIOUS PLANNING COMMISSION
REVIEW DATE(S):**

PREVIOUS COUCIL REVIEW DATE(S):

RECOMMENDED MOTION:

I approve the June 22, 2023, minutes as presented.

SUMMARY:

BACKGROUND:

ATTACHMENTS:



Planning Commission Regular Meeting June 22, 2023

Meeting Minutes

1) CALL TO ORDER/LAND ACKNOWLEDGMENT/AGENDA REVIEW

Chair Mathews called the meeting to order at 6:00 PM in the Council Chambers and on the Zoom platform.

Chair Mathews, Commissioners Schaab, Subramanian, Sullivan, and Deines were present in the Council Chambers. Commissioner Birtley was in attendance via Zoom. Absent was Commissioner Blossom and City Council Liaison - Jon Quitslund.

Director Charnas and Senior Planner Jennifer Sutton were staff in attendance.

Chair Mathews read the Land Acknowledgement.

2) PLANNING COMMISSION MEETING MINUTES

2.a Minutes

[Cover Page](#)

[05252023 PC Minutes.pdf](#)

MOTION: I move to approve the May 25, 2023, minutes as presented.

Schaab: The motion was carried unanimously.

3) PUBLIC COMMENT

No public comments made either in person or on the Zoom platform.

4) PLANNING DIRECTOR'S REPORT

Director Charnas provided information on staffing changes in the Planning & Community Development department, upcoming projects that the Planning Commission may review at future meetings and asked that the Planning Commissioners communicate summer vacation plans for planning upcoming Planning Commission meetings.

5) UNFINISHED BUSINESS

Director Charnas opened discussion on the Housing Action Plan (HAP) and two staff memos that synthesized the Planning Commission's recommendations to the HAP as it will be presented at next week's City Council meeting. Commissioners provided feedback that would be helpful to highlight at the City Council Meeting.

5.a Review Planning Commission Recommendations to City Council on Housing Action Plan

[Cover Page](#)

[20230622 CC staff memo on Future Work on HAP Implementation.docx](#)

[20230622 Staff Memo Re Revisions to HAP.docx](#)

[June 15, 2023, Draft HAP.pdf](#)

6) FOR THE GOOD OF THE ORDER

No comments made for the good of the order.

7) ADJOURNMENT - 6:36 PM

Ashley Mathews, Planning Commission Chair

Renee Argetsinger, Clerk to the Planning Commission



CITY OF
BAINBRIDGE ISLAND

Planning Commission Regular Meeting Agenda Bill

MEETING DATE: July 27, 2023

ESTIMATED TIME:

AGENDA ITEM: Instructions for Providing Public Comment

SUMMARY: Instructions for providing public comment are attached.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Information only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

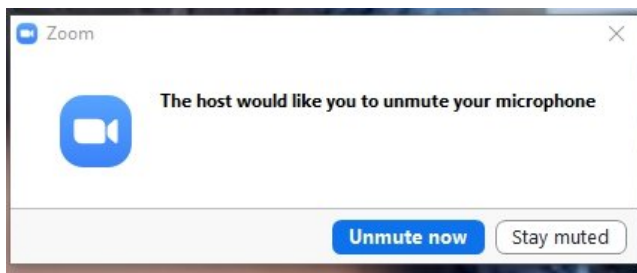


CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at council@bainbridgewa.gov. Members of the public who wish to provide public comment may attend the business meeting in Council Chambers or may participate remotely by following the instructions outlined below. If you are attending in-person, please sign up to speak on the sign-in sheet by the Chamber doors. The Mayor will call the people signed up on the sign-in sheet in Council Chambers first, and speakers will have three minutes to speak from the podium. Following the in-person comment, the Mayor will call people who have raised their hands in the Zoom meeting. A timer on the screen will indicate when 3 minutes have elapsed. Guidelines for public comment are also attached.

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT REMOTELY

1. Join the Zoom webinar by following the link posted on the agenda and on the City calendar.
2. Sign in to Zoom with your full name.
3. The Mayor will indicate when it is time for public comment.
4. Attendee indicates desire to speak by clicking on "Raise Hand" option at the bottom of the screen.
5. Attendee clicks button "Unmute now" after they are called to speak by the Mayor.



6. Attendee will appear on screen with other panelists, but without video, just name.

IMPORTANT NOTE: If you do not have the latest version of Zoom, the Clerk will promote you to panelist. You will then appear with video enabled. Look for the video icon in the bottom left-hand corner of the screen to turn off your video.

7. Attendee provides their comment.

8. A timer on the screen will track your time.
9. Stop speaking when the timer reaches the 3-minute mark.
10. Attendee is returned to attendee group, and microphone is muted.
11. Public comment is simply received by the Council, with no response.

Excerpt from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

- (a) Speaking without being recognized by the Presiding Officer.
- (b) Continuing to speak after the allotted time has expired.
- (c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.
- (d) Throwing objects.
- (e) Speaking on an issue that is not within the jurisdiction of the City Council or is otherwise irrelevant to Council business.
- (f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.

- (g) Impersonating a City Councilmember or a member of the City staff.
- (h) Shouting or otherwise engaging in loud or boisterous behavior.
- (i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.
- (j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.
- (k) Booing, hissing, or otherwise disrupting the comments of another speaker.
- (l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, or any other words considered “fighting words” under constitutional law.
- (m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.



CITY OF
BAINBRIDGE ISLAND

Planning Commission Regular Meeting Agenda Bill

MEETING DATE: July 27, 2023

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: (6:20 PM) Winslow Way Sidewalk Pressure Washing (City file no. PLN52618 VAR - COBI Noise Variance)

AGENDA CATEGORY: Review and Recommendation

PROPOSED BY: Jo Mendenhall

PREVIOUS PLANNING COMMISSION REVIEW DATE(S):

PREVIOUS COUCIL REVIEW DATE(S):

RECOMMENDED MOTION:

"I move to approve the request for a noise variance to conduct night time pressure washing of the sidewalks along Winslow Way E the week of August 6, 2023 and the first week of October 2023 between the hours of 10:00 pm to 9:00 am."

SUMMARY:

The City of Bainbridge Island's Public Works Department requests a noise variance to pressure wash the sidewalks along Winslow Way E. between Madison Avenue N. and State Route 305 at night. Pressure washing will occur on two separate weeks at this location. The first work session is scheduled for the week of August 6, 2023 and the second work session is scheduled the first week of October 2023. Work would occur Sunday through Thursday from approximately 10:00pm - 9:00am. The work may not take the entire eleven hours on any given day. Work dates may be altered slightly within this general time frame if needed. COBI will mail a written notice of the work to all property owners immediately abutting Winslow Way E. between Madison Avenue North and State Route 305 approximately 3-5 days in advance. No traffic impacts are expected.

Permissible environmental noise levels for commercial zones is 60 dBA per BIMC 16.16 and WAC 173-60-040. A noise variance is being requested due to the decibel levels of the equipment that will be used as follows:

Vactor: 107 dB

Street Sweeper: 110 dB

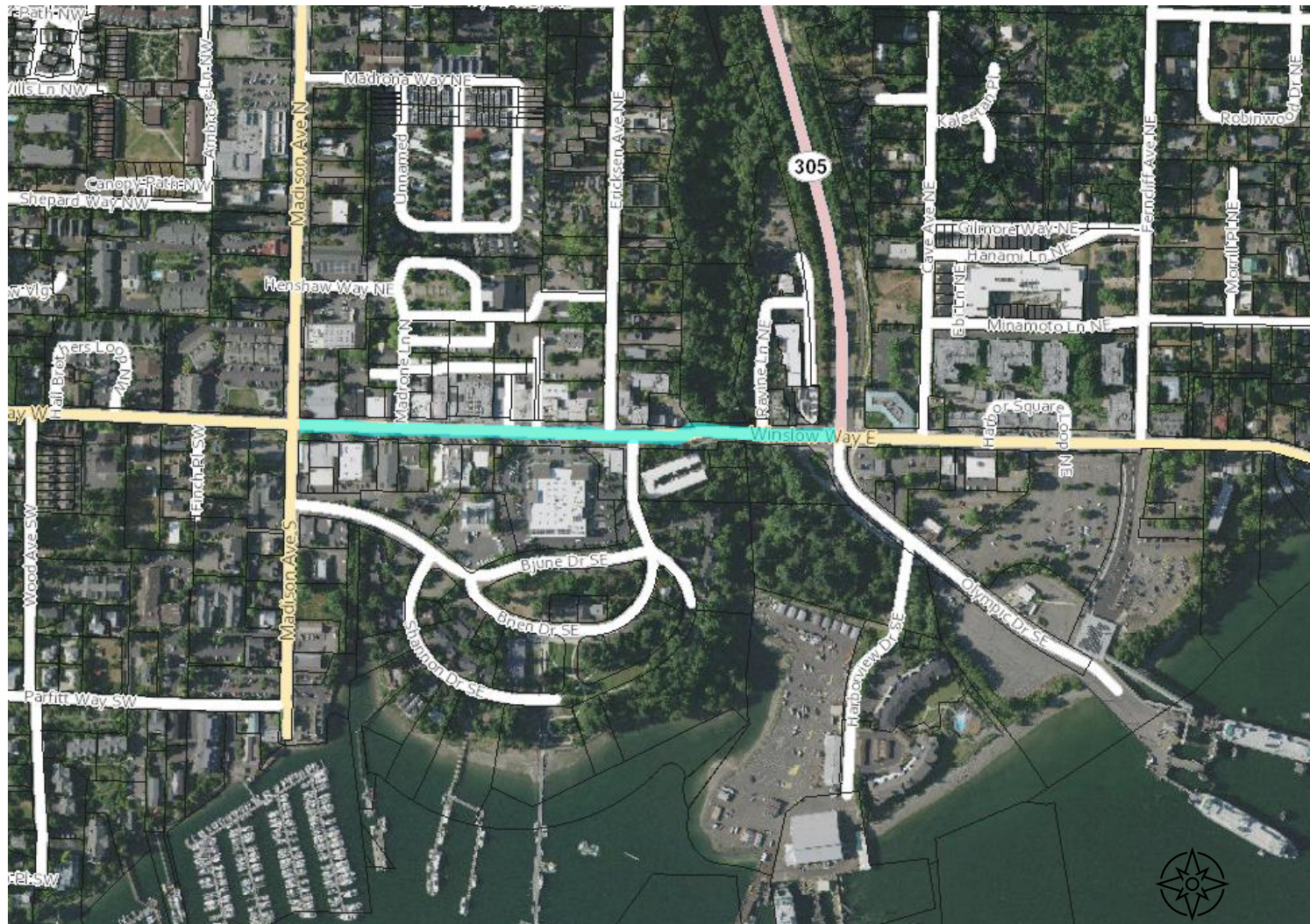
Pressure Washers: 100 dB

BACKGROUND: A variance from the noise standards may be granted by the Planning Commission (BIMC 16.16.030). Maximum environmental noise levels are established pursuant to BIMC 16.16.020 wherein WAC 173-60-040 is adopted by

reference. WAC 173-060-040 establishes maximum permissible environmental noise levels during both daytime and nighttime hours.

ATTACHMENTS:

Site Plan- Winslow Way E. sidewalk pressure washing



Legend

Pressure washing work area highlighted in blue