



## **Planning Commission Regular Meeting May 25, 2023**

### **Meeting Minutes**

#### **1) CALL TO ORDER/LAND ACKNOWLEDGMENT/AGENDA REVIEW**

Chair Mathews called the meeting to order at 6:00 PM in the Council Chambers and on the Zoom platform.

Chair Mathews, Vice Chair Blossom, Commissioners Birtley, Deines, Schaab, Subramanian and Sullivan were present. Also present were Planning and Community Development Director Charnas, City Council Liaison Quitslund and Senior Planner Sutton.

Chair Mathews read the Land Acknowledgement.

#### **2) PLANNING COMMISSION MEETING MINUTES**

2.a Minutes

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[05112023\\_PC\\_Minutes\\_DRAFT.pdf](#)

**MOTION:** I move to approve the May 11, 2023, minutes as presented.

**Deines:** The motion was carried unanimously, 7-0.

#### **3) PUBLIC COMMENT**

3.a Instructions for Public Comment

[Cover Page](#)

[Instructions\\_for\\_Providing\\_Public\\_Comment\\_at\\_Hybrid\\_Meetings.pdf](#)

There were no public comments made in-person or on Zoom.

#### **4) PUBLIC HEARING**

4.a Public Hearing on Draft Housing Action Plan

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[HAP Presentation for Public Hearing.pptx](#)

## Draft Housing Action Plan.pdf

Chair Mathews opened the Public Hearing.

Senior City Planner Sutton introduced the agenda item and Jennifer Cannon and Morgan Shook of ECONorthwest who then gave the HAP presentation, followed by answering questions of the Commissioners.

## Public Hearing Public Comments Received -

John Tawresey - Developer, who asked that local developers be included in the process.

Stephan Goldby -Bainbridge Island Chamber of Commerce, who spoke in favor of the plan.

Phedra Elliott - Housing Resources Bainbridge, who spoke in favor of the plan.

Chair Mathews closed the Public Hearing at 6:39 PM.

### **MOTION:**

1. I move to approve the Housing Action Plan (HAP) to the city council with three recommended actions that the City Council would direct staff to take. First being, direct staff to prepare a bi-annual (twice yearly) scorecard that evaluates the city's progress towards meeting the strategies and actions of the Housing Action Plan based on the rubric in section 5.3 and as recommended in section 5.1.
2. The second is to direct staff to prepare memo for the Winslow Subarea Planning process and the Comprehensive Plan Steering Committee that identifies the specific actions within the Housing Action Plan that these plans can address and identifies how the plans could achieve the recommended actions in greater detail than laid out in the HAP.
3. Direct staff to prepare memo for the Planning Commission and the City Council that identifies specific actions that the Planning Commission can initiate with the City Council's direction that would not fall under the Comprehensive Planning process or the Subarea Planning process.

Sullivan/Blossom: The motion carried unanimously, 7-0.

### **MOTION:**

We move to recommend that staff prepare a memo for the City Council and the Planning Commission that reflects the actions discussed during deliberations at today's meeting with specific language provided for each of those items.

Subramanian/Deines: The motion carried unanimously, 7-0.

## **5) PLANNING DIRECTOR'S REPORT**

Director Charnas reported on current impacts to the department and is making plans based on new laws passed from the last legislative session.

**6) FOR THE GOOD OF THE ORDER -**

Commissioner Schaab encouraged the entire community to engage in the process, to keep it at the forefront because it impacts everyone.

**7) ADJOURNMENT - 8:14 PM.**



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*Ashley Mathews, Chair*



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*Renee Argetsinger, Administrative Specialist*  
Choose a building block.