CITY OF
BAINBRIDGE ISLAND

PLANNING COMMISSION SPECIAL MEETING
THURSDAY, MARCH 16, 2023

THE PLANNING COMMISSION WILL HOLD THIS MEETING USING A VIRTUAL ZOOM WEBINAR PLATFORM. MEMBERS OF THE PUBLIC WHO DO NOT WISH TO VIEW THE MEETING VIA THE CITY'S STREAMING OPTION (AVAILABLE THROUGH THE WEBSITE AT BAINBRIDGEWA.GOV) WILL BE ABLE TO CALL INTO THE ZOOM MEETING.
HTTPS://BAINBRIDGEWA.ZOOM.US/J/81863692585
OR ONE TAP MOBILE :
US: +12532158782,,97340072620# OR +13462487799,,97340072620#
OR TELEPHONE:
DIAL(FOR HIGHER QUALITY, DIAL A NUMBER BASED ON YOUR CURRENT LOCATION):
US: +1 253 215 8782 OR +1 346 248 7799 OR +1 669 900 9128 OR +1 646 558 8656 OR +1 301 715 8592 OR +1 312 626 6799
WEBINAR ID:
818-6369-2585

AGENDA

1. **CALL TO ORDER/LAND ACKNOWLEDGMENT/AGENDA REVIEW/CONFLICT DISCLOSURE - 6:00 PM**
   We would like to begin by acknowledging that the land on which we gather is within the ancestral territory of the Suquamish, "People of Clear Salt Water." Expert fishermen, canoe builders and basket weavers, the Suquamish live in harmony with the lands and waterways along Washington's Central Salish Sea as they have for thousands of years. Here, the Suquamish live and protect the land and waters of their ancestors for future generations as promised by the Point Elliot Treaty of 1855.

2. **PLANNING COMMISSION MEETING MINUTES - 6:05 PM**
   Review and approve meeting minutes.

   2.a **Minutes - March 9, 2023** 5 Minutes
   PC 03092023 Minutes.pdf

3. **PUBLIC COMMENT - 6:10 PM**

4. **PUBLIC HEARING - 6:20 PM**

   4.a **(6:20 PM) Ordinance No. 2023-04 amending BIMC Chapters 2.14 and 2.16 regarding Planning Commission meeting times and the subarea planning process.** 60 Minutes

Ordinance No. 2023-04 Amendments to Title 2 PC Public Hearing Draft.pdf
02082022 City Council Mtg Minutes.pdf

5. **PLANNING DIRECTOR'S REPORT - 7:20 PM**

6. **FOR THE GOOD OF THE ORDER - 7:25 PM**

7. **ADJOURNMENT - 7:30 PM**

GUIDING PRINCIPLES

Guiding Principle #1 - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

Guiding Principle #2 - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

Guiding Principle #3 - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

Guiding Principle #4 - Consider the costs and benefits to Island residents and property owners in making land use decisions.

Guiding Principle #5 - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

Guiding Principle #6 - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

Guiding Principle #7 - Reduce greenhouse gas emissions and increase the Island's climate resilience.

Guiding Principle #8 - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.

Planning Commission meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the Planning & Community Development Department at (206) 780-3750 or pcd@bainbridgewa.gov by noon on the day preceding the meeting.

Public comment may be limited to allow time for the Commissioners to deliberate. To provide additional public comment, email your comment to pcd@bainbridgewa.gov or mail it to Planning and Community Development, 280 Madison Avenue North, Bainbridge Island, WA 98110.

CITY OF BAINBRIDGE ISLAND

Planning Commission Special Meeting Agenda Bill

MEETING DATE: March 16, 2023 **ESTIMATED TIME:** 5 Minutes

AGENDA ITEM: Minutes - March 9, 2023

AGENDA CATEGORY: Minutes **PROPOSED BY:** Renee Argetsinger

PREVIOUS PLANNING COMMISSION REVIEW DATE(S):

PREVIOUS COUCIL REVIEW DATE(S):

RECOMMENDED MOTION:
I approve the March 9, 2023 minutes as presented.

SUMMARY:

BACKGROUND:

ATTACHMENTS:

CITY OF
BAINBRIDGE ISLAND

Planning Commission Special Meeting
March 9, 2023

Meeting Minutes

1) CALL TO ORDER/LAND ACKNOWLEDGMENT/AGENDA REVIEW/CONFLICT DISCLOSURE - 6:00 PM

The meeting was called to order by Chair Mathews at 6:00 PM. Commissioners present were Chair Mathews, Vice-Chair Blossom, Subramanian, Sullivan, Deines, Schaab. Commissioner Birtley was present via Zoom. Also present were City Council Liaison Jon Quitslund. City Staff present: Planning Manager HB Harper, Senior Planner Kelly Tayara, Associate Planner Ellen Fairleigh. Administrative Specialist Renee Argetsinger monitored the meeting and prepared the minutes.

2) PLANNING COMMISSION MEETING MINUTES - 6:05 PM

2.a Minutes 01262023

Cover Page
Minutes 01262023 Planning Commission.pdf

MOTION: Benjamin Deines moved and Peter Schaab seconded to approve 2) PLANNING COMMISSION MEETING MINUTES - 6:05 PM
The motion carried unanimously.

3) PUBLIC COMMENT - 6:10 PM

No public comments.

4) NEW BUSINESS - 6:20 PM

4.a (6:20 PM) Nishi Gardens Short Subdivision Public Participation Meeting

Presentation of the property-Nishi Gardens, explanation of existing vegetation, property history, and proposed plans. Public Comments were given. Discussion followed by the Planning Commission, City Council Liaison Jon Quitslund and City staff.

Cover Page
LOT LAYOUT 123022.pdf

DRAFT

4.b (7:05 PM) WSDOT Noise Variance- Murden Creek Fish Barrier Removal (City file no. PLN52518 VAR WSDOT Noise Variance)

Associate Planner Ellen Fairleigh introduced request for noise variance and provided background.

Cover Page
Project Narrative_Murden Creek .pdf

Bainbridge Island_Right-of-Way Permit Application_Murden Creek SR305 Detour with site plans.pdf

MOTION: Sean Sullivan moved and Yesh Subramanian seconded to approve Suggested Motion: "I move to approve the request for a noise variance to conduct night time work in State Route 305 right-of-way between the hours of 7pm and 7am for stage 1 and stage 2 concrete girder placement at the Murden Creek Fish Barrier Removal project."
The motion carried unanimously.

4.c (7:20 PM) Review Housing Action Plan Overview Including Principles, Strategies, and Actions
Planning Manager HB Harper presented an overview of the plan, followed by discussion among Planning Commissioners with input from City Council Liaison Jon Quitslund.

Cover Page
Draft BIHAP Action Matrix.pdf
Housing Action Plan Presentation 1

Presentation by Planning Mgr. regarding the Housing Action Plan. Review and discussion followed.

5) PLANNING DIRECTOR'S REPORT - 7:50 PM

No Director's report given.

6) FOR THE GOOD OF THE ORDER - 7:55 PM
No comments made.

7) ADJOURNMENT - 8:00 PM

DRAFT

_____
Ashley Mathews, Planning Commission Chair

_____
Renee Argetsinger, Planning Commission Clerk

CITY OF BAINBRIDGE ISLAND

Planning Commission Special Meeting Agenda Bill

MEETING DATE: March 16, 2023 **ESTIMATED TIME:** 60 Minutes

AGENDA ITEM: (6:20 PM) Ordinance No. 2023-04 amending BIMC Chapters 2.14 and 2.16 regarding Planning Commission meeting times and the subarea planning process.

AGENDA CATEGORY: Ordinance **PROPOSED BY:** Jennifer Sutton

PREVIOUS PLANNING COMMISSION REVIEW DATE(S): January 26, 2023; NOTE planned February 23, 2023 public hearing was cancelled due to weather.

PREVIOUS COUCIL REVIEW DATE(S): February 8, 2022 (amendment to BIMC Section 2.16.210 only); February 14, 2023 (mentioned as part of broader presentation)

RECOMMENDED MOTION:
Hold public hearing.

Suggested Motion:
I move to recommend approval of Ordinance No. 2023-04 to the City Council.

SUMMARY:
The City Council moved on February 8, 2022, to amend Chapter 2.16 of the Bainbridge Island Municipal Code such that the subarea planning process laid out therein would apply to small designated centers but not to Winslow. The ordinance drafted to follow through on this motion was discussed at the Planning Commission meeting on January 26, 2023, where the Planning Commission approved the following motion unanimously:

I move to amend Ordinance # 2023-04 to create a new section in BIMC 2.16 for the Winslow Subarea Plan that includes a purpose statement that says Community engagement plans act as a strategic road map for bringing key stakeholders and under-represented groups into the planning process. The new section will also create a steering committee that would work with consultants and city staff to help guide and direct the creation and implementation of a community engagement plan. The steering committee would include 3 Council Members, 3 Planning Commissioners and 3 members of the Race Equity Advisory Committee. The steering committee will meet quarterly with the project team.

The ordinance has been updated to reflect the approved motion by proposing to add a new section 2.16.210.C. It also includes a change in meeting time to reflect the 6:00 PM start time that has been the norm for several years.

BACKGROUND: On February 8, 2022, and again on May 10, 2022, Council discussed the scope, approach and desired work plan items for the Winslow Subarea planning process. The Council approved a $350,560 contract to LMN and team on October 11, 2022. The contract's Scope of Work emphasizes the project relying on a robust public process through a Community Engagement Plan supported by existing and ongoing addressing sustainable transportation, climate action and race equity.

The firm The Vida Agency is the community engagement lead for the consulting team, and the project team produced a draft Winslow Community Engagement Plan (CEP) in accordance with the Council's direction that a "Race Equity Lens" be applied to the public engagement process. The draft was prepared after consultations with Race Equity Advisory Committee (REAC).

The City held a series of public workshops in February to promote awareness about the project and to gather preliminary public feedback. A community survey was open through March 8th. A current draft of a Community Engagement Plan and other project information is available on the project website, https://cityofbainbridgeisland.civilspace.io/en/projects/winslow-subarea-plan-update.

ATTACHMENTS:

*****PLANNING COMMISSION PUBLIC HEARING DRAFT*****

ORDINANCE NO. 2023-04

AN ORDINANCE of the City of Bainbridge Island, Washington, amending 2.14.020 and 2.16.210 of the Bainbridge Island Municipal Code related to Planning Commission meeting time and subarea planning.

WHEREAS, existing BIMC 2.14.020.E specifies that regular Planning Commission meetings begin at 7:00 PM, requiring that any other meeting that begins earlier to be identified as a "special meeting"; and

WHEREAS, the City would like to add flexibility regarding the start time of regular Planning Commission meetings on the 2nd and 4th Thursdays of the month, so as to not identify regular meetings as "special meetings"; and

WHEREAS, on February 8, 2022 the City Council discussed the provisions and history of BIMC section 2.16.210 *Subarea planning process* and the then upcoming update to the Winslow Subarea Plan, now in process; and

WHEREAS, at the close of the discussion on February 8, 2022 the City Council directed BIMC 2.16.210 be amended to clarify that it applied to only small designated areas such as Neighborhood Centers or the Day Road Business/Industrial areas, but not Winslow; and

WHEREAS, the Planning Commission considered draft Ordinance No. 2023-04 on January 26, 2023, and unanimously approved a motion to add language to BIMC 2.16.210 to include the update Winslow Subarea Plan, but differentiate its review from the smaller designated centers; and

WHEREAS, the public hearing draft of Ordinance No. 2023-04 has been updated to reflect the Planning Commission's January 26, 2023 motion; and

WHEREAS, the Planning Commission held a public hearing on Ordinance No. 2023-04 on March 16, 2023, and after closing the public hearing, made a recommendation of XXX to the City Council; and

WHEREAS, on XXX, 2023, the City Council considered Ordinance No. 2023-04; and

WHEREAS, on XXX, 2023, the City Council adopted Ordinance No. 2023-04.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 2.14.020.E. of the Bainbridge Island Municipal Code is hereby amended to read as follows:

E. Meetings.

1. The planning commission shall meet on the second and fourth Thursday of each month and may hold such special meetings on other days, as the planning commission may determine necessary. ~~All r~~Regularly scheduled meetings will generally ~~shall~~ begin at 6:00 p.m. ~~7:00 p.m.~~ and shall endeavor to adjourn by 9:00 p.m.; provided, that the hours of a regular meeting may be modified ~~for exceptional purposes~~, as determined by the chairperson in coordination with the director.

2. Planning commission meetings shall be held at the city of Bainbridge Island City Hall. Under special circumstances, regular and special meetings and retreats may be held in other locations as publicly noticed.

3. The planning commission shall give public notice of its meetings as provided by law. Notice for a public hearing shall be provided at least 10 days in advance of said hearing.

4. All meetings of the planning commission shall be open to the public and held in accordance with the Open Public Meetings Act (Chapter 42.30 RCW). In the event a regular meeting falls upon a legal holiday, the meeting shall be held on the following business day.

5. All meetings shall be conducted according to Robert's Rules of Order.

6. The planning commission shall review and approve rules of procedure and code of conduct annually.

Section 2. Section 2.16.210 of the Bainbridge Island Municipal Code is hereby amended as follows:

A. Purpose. The purpose of this section is to provide a subarea planning process that enhances the livability of the city by recognizing the unique characteristics of the city's designated centers and neighborhoods and by providing opportunities to accomplish the goals of the city's comprehensive plan in a way unique to each designated center or neighborhood.

B. Applicability. This chapter applies to:

1. Neighborhood and Industrial ~~A~~ designated centers that have ~~has~~ been identified in the adopted Land Use Element of the comprehensive plan; and

2. Discrete neighborhoods outside of designated centers; and~~.~~

3. An update to the Winslow Subarea Plan shall be subject to the process described in subsection C only, in addition to the land use legislative review required by BIMC 2.16.180 and 2.16.190.

C. Update to the Winslow Subarea Plan. The following community engagement process shall apply to updates to the Winslow Subarea Plan:

1. A community engagement plan is required to be developed early in the update process. This community engagement plan will serve as a strategic road map for bringing key stakeholders and under-represented groups into the planning process. The community engagement plan shall be made available by posting to a City project website.

2. The City will convene a steering committee that will work with consultants and city staff project team to help guide and direct the creation and implementation of the community engagement plan. The steering committee will include three City Councilmembers, three Planning Commissioners and three members of the Race Equity Advisory Committee. The steering committee will meet quarterly with the project team.

D.~~C.~~ Beginning the Process. The subarea planning process for neighborhood and industrial designated centers, or other neighborhoods proposed for subarea planning, may be started in two different ways:

1. The city council may begin the process through the annual development of department work programs or biennial budget process; or

2. Upon the written request of at least one owner of property located within a designated center or neighborhood, the city council by resolution may approve the commencement of the subarea planning process. Neighborhoods outside of designated centers must demonstrate to the city council that subarea planning is generally desired by the neighborhood.

E.~~D.~~ Interdepartmental Staff Team.

1. Upon the city council's approval to commence the subarea planning process, the director of planning and community development shall establish an interdepartmental staff team.

2. At the director of planning and community development's request, the director of each city department shall assign a representative to the interdepartmental staff team. The Bainbridge Island fire district, the Bainbridge Island school district, the Bainbridge Island metropolitan park and recreation district, and the Kitsap public health district shall each be invited to participate on the interdepartmental staff team.

3. The interdepartmental staff team shall:
   a. Compile the city's existing data and materials relating to the designated center or neighborhood (including comprehensive plan text and map); and

b. Identify in writing issues raised by the public during the comprehensive planning process and issues identified by staff relating to the designated center or neighborhood; and

c. Identify interested persons and groups, including all property owners within the designated center or neighborhood according to the Kitsap County auditor's records, and notify the interested persons and groups in writing by regular mail of the commencement of the subarea planning process; and

d. Provide expertise and guidance to the subarea planning steering committee.

F.~~E.~~ Subarea Planning Steering Committee.

1. Upon the city council's approval to commence the subarea planning process for a designated center or neighborhood, a subarea planning steering committee for that designated center or neighborhood shall be appointed, and the appointments and confirmations of those members shall be governed by Chapter 2.01 BIMC. The steering committee shall be comprised of an odd number of members, totaling no more than nine, with the total number of members to be determined by the city council. The majority of the committee shall be comprised of representatives from categories in subsections F~~E~~.2.a. and F~~E~~.2.b. of this section. The term of the steering committee members shall be until the completion of the subarea planning process under this chapter. The removal and resignation of members shall be governed by Chapter 2.01 BIMC. Demotion of the chairperson shall be governed by Chapter 2.01 BIMC.

2. The steering committee shall represent a wide spectrum of interests and expertise and shall include at least one representative from each of the following groups:
   a. Residents living within and/or owners of property or businesses within the designated center or neighborhood; and

   b. Residents and owners of property located adjacent to the designated center or neighborhood; and

   c. Residents of and/or business owners in the city, not residing within or adjacent to the designated center or neighborhood.

3. The steering committee shall:
   a. Establish a planning process consistent with this chapter for developing the subarea plan, which shall include a work plan, timeline, and budget, and which shall be submitted to the city council for approval;

   b. With the advice and assistance of the interdepartmental staff team, develop a subarea plan consisting of a report and a proposed comprehensive plan amendment, if appropriate, for the designated center or neighborhood;

c. As a part of the work plan, establish a public participation process that includes public meetings in addition to the initial public meeting conducted under subsection G ~~F~~ of this section, and work with city staff to ensure outreach to the community during the subarea planning process; and

d. Ensure that the subarea planning process provides adequate opportunity for participation by property owners and residents who live in or near the designated center or neighborhood.

G.~~F.~~ Initial Public Meeting.

1. After approval of the subarea planning process by the city council, the steering committee shall conduct an initial public meeting.

2. At the initial public meeting, the following shall occur:
   a. The interdepartmental staff team shall provide an overview of the comprehensive plan and review citywide goals and policies that must be addressed in the subarea planning process.

   b. The steering committee, with input from the interdepartmental staff team, shall discuss the purpose of the subarea planning process for the designated center or neighborhood and the city's existing data and materials for the area.

   c. The steering committee shall provide opportunity for the public to comment on the vision and goals for the subarea plan, the boundaries of the designated center or neighborhood that may be included within a subarea plan, and issues relevant to the designated center or neighborhood, including mix and type of land uses, density of development, surface water, greenways, open space, fish and wildlife habitat, drinking water, sewage disposal, and nonmotorized transportation.

3. The interdepartmental staff team shall prepare a report setting forth the results of the meeting. Upon the steering committee's approval of the report, the interdepartmental staff team shall transmit the report to the planning commission for review and comment.

H.~~G.~~ Plan Development. Upon receiving the planning commission's comments on the report prepared under subsection G~~F~~.3 of this section, the steering committee shall develop the subarea plan in accordance with the steering committee's work plan. In developing the subarea plan, the steering committee shall:

1. Develop a profile of characteristics or attributes of the designated center or neighborhood (including boundaries) and of issues to be addressed during the subarea planning process; and

2. Develop goals for the subarea plan; and

3. Consider and utilize the following criteria, and any other criteria developed by the steering committee, in preparing and selecting alternatives for the designated center or neighborhood:
   a. The citywide goals and policies of the city's comprehensive plan; and

   b. The goals and policies for the subarea plan developed by the steering committee; and

   c. Relevant criteria specified in the Washington State Environmental Policy Act, Chapter 43.21C RCW, and the applicable Washington Administrative Code, Chapter 197-11 WAC; and

4. Prepare a report setting forth the profiles, goals, and criteria developed by the steering committee pursuant to subsections HG.3.a through c of this section, and transmit the report to the planning commission for review and comment; and

5. After receiving the planning commission's comments on the report prepared under subsection HG.4 of this section, develop alternatives for the designated center or neighborhood that include policies, strategies and programs to implement the vision and goals for the subarea plan; and

6. Review the alternatives for the designated center or neighborhood against the criteria developed for the area, and select an alternative for the designated center or neighborhood to be incorporated into a subarea plan.

I.H. Incorporation of SEPA Review. An owner of property in a designated center or neighborhood may elect, at the owner's expense, to have a SEPA review sufficient in scope and depth of inquiry to be legally adequate for a specific project incorporated into the city's SEPA process for the subarea plan. The SEPA official for the city shall establish the scope, depth and method of the SEPA review pursuant to Chapter 16.04 BIMC.

J.I. Final Plan. The steering committee shall prepare a final report containing the subarea plan for the designated center or neighborhood. The subarea plan shall include the profile and characteristics of the designated center or neighborhood, the goals of the subarea plan, the policies, strategies, or programs recommended by the steering committee, and proposed comprehensive plan amendments or changes to the municipal code for the designated center or neighborhood, if appropriate. The steering committee shall forward its final report and proposed subarea plan to the planning commission for action. The planning commission will review the subarea plan and proposed comprehensive plan and municipal code amendments and make recommendations to the city council, as required by BIMC 2.16.180 and 2.16.190.

Section 3. **Severability**. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this

ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. This ordinance shall take effect and be in force five (5) days from its passage and publication as required law.

PASSED by the City Council this XX day of XX 2023.

APPROVED by the Mayor this XX day of XX 2023.

_____

Brenda Fantroy-Johnson, Mayor

ATTEST/AUTHENTICATE:

_____

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK:	XX, 2023
PASSED BY THE CITY COUNCIL:	XX, 2023
PUBLISHED:	XX, 2023
EFFECTIVE DATE:	XX, 2023;
ORDINANCE NUMBER:	2023-04

CITY OF
BAINBRIDGE ISLAND

CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, FEBRUARY 8, 2022

MEETING MINUTES

1) CALL TO ORDER / ROLL CALL

Mayor Deets called the meeting to order at 6:02 p.m. on the Zoom webinar platform.

Mayor Deets, Deputy Mayor Fantroy-Johnson, and Councilmembers Hytopoulos, Moriwaki, Quitslund, and Schneider were present. Councilmember Pollock was absent and excused.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

City Manager King noted that agenda item 9.D needs to be removed from the agenda. Councilmember Moriwaki moved and Councilmember Hytopoulos seconded to approve the agenda as amended. The motion carried unanimously, 6-0. There were no conflicts of interest disclosed.

3) PRESENTATION(S)

3.A Present Proclamation Declaring February 2022 as "Black History Month"

Cover Page
Black History Month Proclamation 2022.docx

Deputy Mayor Fantroy-Johnson read the proclamation.

Chasity Malatesta and Isaiah Brown, a student on the Bainbridge Island School District's Multi-Cultural Advisory Council, accepted the proclamation.

4) PUBLIC COMMENT

4.A Instructions and Guidelines for Providing Public Comment at Remote Meetings - City Clerk

Cover Page
Instructions for Providing Public Comment at Remote Meetings.pdf

Beth Javens, Director of Visit Kitsap, provided information on a draft of the Management Plan for the Maritime Washington National Heritage Area.

Carrie Smith expressed concerns with the policing.

Lisa Neal expressed concerns with the University of Washington Winslow Subarea Plan study.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda

Cover Page

Councilmember Moriwaki asked to remove item 5.C from the Consent Agenda.

MOTION: I move to approve the Consent Agenda as amended with item 5.C pulled.
Moriwaki/Hytopoulos: The motion carried 6 - 0.

AYES: Joe Deets, Brenda Fantroy-Johnson, Leslie Schneider, Kirsten Hytopoulos, Jon Quitslund, Clarence Moriwaki
NOES:
ABSENT: Michael Pollock
ABSTAIN: None

5.B Approve Accounts Payable and Payroll

Cover Page
AP Report to Council of Cash Disbursements 02-09-22.pdf
Council Report PR 2-4-22.pdf

5.D Authorize Purchase of 2022 Ford Mach-E SUV Police Vehicle ($51,547.55 + upfit estimated at $5,000.00) . - Public Works

Cover Page
2022 Ford Mach-E SUV Quote.pdf

5.E Authorize Purchase of 2022 Ford Police Interceptor Hybrid Vehicle ($43,797.94 + upfit estimated at $25,000.00) - Public Works

Cover Page
2022 Ford Interceptor SUV Hybrid Quote.pdf

5.F Accept the $100,000 Washington State Department of Commerce Grant and Authorize Execution of the Associated Interagency Agreement with the Department of Commerce to fund a City Housing Action Plan - Planning

Cover Page
COMMERCE Bainbridge Island Grant Contract-22-63314-004.docx

ITEM REMOVED FROM THE CONSENT AGENDA

5.C Approve City Council Meeting Minutes

Cover Page
City Council Study Session Minutes, January 18, 2022.pdf
City Council Regular Business Meeting Minutes, January 25, 2022.pdf

Councilmember Moriwaki asked to remove the statement in the January 25, 2022 meeting minutes that Councilmember Pollock recused himself from agenda item 8.C, Provide Direction on Police and Court Facility. City Manager King suggested that the minutes could be clarified to remove that statement and state only that Councilmember Pollock left the meeting.

MOTION: I move to approve it [the minutes] as amended with the language that the City Manager directed to our Clerk.

Moriwaki/Schneider: The motion carried 6 - 0.

AYES: Joe Deets, Brenda Fantroy-Johnson, Leslie Schneider, Kirsten Hytopoulos, Jon Quitslund, Clarence Moriwaki
NOES:
ABSENT: Michael Pollock
ABSTAIN: None

6) COUNCIL ANNOUNCEMENTS

Councilmember Schneider reported on a climate change pilot project related to sustainable transportation in another city.

Councilmember Moriwaki reported on a Design Review Board meeting.

Deputy Mayor Fantroy-Johnson reported on a showing of a documentary film, "Roosevelt High School: Beyond Black & White" at Bainbridge Island Museum of Art.

Mayor Deets highlighted his office hours on Saturday and mentioned that committee reports will be added to future study sessions.

Mayor Deets reported that Councilmember Pollock has resigned his positions as liaison to the Climate Change Advisory Committee (CCAC) and the Planning Commission. Councilmember Schneider will take his position on the CCAC, and Councilmember Quitslund will be the sole Council liaison to the Planning Commission.

7) CITY MANAGER'S REPORT

City Manager Blair provided an update on State zoning legislation currently under consideration and recruitment for a Director of Planning and Community Development.

8) PUBLIC HEARING(S)

8.A Hold Public Hearing and Adopt Ordinance No. 2022-01 (formerly Ordinance No. 2021-35) relating to revising the Housing Design Demonstration Project Program - Planning

Cover Page
Public Hearing Draft Ordinance No. 2022-01 (formerly No. 2021-35) Revising HDDP Program.docx
Exhibit A to BIMC 2.16.020.S. HDDP.docx

City Manager King introduced the agenda item. Interim Planning Director Hofman and Senior Planner Sutton provided additional information.

Mayor Deets opened the public hearing at 6:40 p.m.

Public Comment

Phedra Elliott expressed concerns with the ordinance.

Ron Peltier expressed concerns with the ordinance.

Mayor Deets closed the public hearing at 6:46 p.m.

Council discussed the ordinance and the comments received.

MOTION: I move that City Council move forward with approving the revised version of the HDDP as presented.
Hytopoulos/ Moriwaki: The motion failed 2 – 4.

AYES: Kirsten Hytopoulos, Clarence Moriwaki
NOES: Joe Deets, Leslie Schneider, Brenda Fantroy-Johnson, Jon Quitslund
ABSENT: Michael Pollock
ABSTAIN: None

MOTION: I move to schedule additional discussion on Ordinance No. 2022-01 at a future City Council meeting.
Deets/Fantroy-Johnson: The motion failed 3 – 3.

AYES: Joe Deets, Brenda Fantroy-Johnson, Jon Quitslund
NOES: Leslie Schneider, Kirsten Hytopoulos, Clarence Moriwaki
ABSENT: Michael Pollock
ABSTAIN: None

RESTATED MOTION: I move to forward tonight's discussion to the Planning Commission to incorporate the comments from tonight's hearing and provide recommendations to Council from the comments at the hearing.
Schneider/Fantroy-Johnson: The motion carried 4 – 2.

AYES: Joe Deets, Leslie Schneider, Brenda Fantroy-Johnson, Jon Quitslund
NOES: Kirsten Hytopoulos, Clarence Moriwaki
ABSENT: Michael Pollock
ABSTAIN: None

9) REGULAR BUSINESS

9.A Receive University of Washington Livable Cities Program Presentation on Winslow Master Plan Project

Cover Page
Winslow Master Plan - Final Presentation.pdf
Winslow Master Plan Analysis Final Report 2021-2.pdf

City Manager King introduced the agenda item. Senior Planner Sutton provided additional information. University of Washington students Talia Kertsmann, Fangnuo Tao, Jinfan Huang, Zipei Wang, and Barbs Mendez joined the meeting and provided a presentation.

9.B Discuss Proposal to Review, Substantially Modify, or Repeal BIMC 2.16.210 (Subarea Planning Process) - Planning

Cover Page
Staff Memo on BIMC 2.16.210.docx
BIMC 2.16.210.pdf

City Manager King introduced the agenda item. Interim Planning Director Hofman and Senior Planner Sutton provided additional information. Council discussed the topic.

MOTION: I move that the Code BIMC 2.16.210 be amended to apply to only small designated areas but not Winslow.
Moriwaki/Hytopoulos: The motion carried 5 – 1.

AYES: Joe Deets, Leslie Schneider, Kirsten Hytopoulos, Jon Quitslund, Clarence Moriwaki
NOES: Brenda Fantroy-Johnson
ABSENT: Michael Pollock
ABSTAIN: None

9.C Review Approach to Winslow Master (Subarea) Plan Preparation ** 2022 Council High Priority Project** - Planning

Cover Page
Staff Memo on WMP update.docx
Map of Winslow Sewer & WMP areas.pdf

City Manager King introduced the agenda item. Interim Planning Director Hofman provided additional information, and Council discussed the item.

MOTION: I move to direct the City Manager to convene an interdepartmental committee to begin the project to update the Winslow Subarea Plan by: 1) Reviewing the Plan to identify outdated sections; and 2) Creating a project timeline for completing the update to the Plan that integrates existing related work program items.
Fantroy-Johnson/Quitslund: The motion carried 6 - 0.

AYES: Joe Deets, Brenda Fantroy-Johnson, Leslie Schneider, Kirsten Hytopoulos, Jon Quitslund, Clarence Moriwaki
NOES:
ABSENT: Michael Pollock
ABSTAIN: None

MOTION: I move to direct the City Manager to bring back for City Council review a draft description of the Winslow Comprehensive Plan Update project to be used in a future request for qualifications process in order to identify a consultant to run the project.
Quitslund/Schneider: The motion carried unanimously 6 - 0.

AYES: Joe Deets, Brenda Fantroy-Johnson, Leslie Schneider, Kirsten Hytopoulos, Jon Quitslund, Clarence Moriwaki
NOES:
ABSENT: Michael Pollock
ABSTAIN: None

MOTION: I move that we change the references and create the Winslow Subarea Plan in all places where it is previously referenced as the Winslow Master Plan.
Schneider/Fantroy-Johnson: The motion carried unanimously 6 - 0.

AYES: Joe Deets, Brenda Fantroy-Johnson, Leslie Schneider, Kirsten Hytopoulos, Jon Quitslund, Clarence Moriwaki
NOES:

ABSENT: Michael Pollock
ABSTAIN: None

Mayor Deets adjourned the meeting for a break at 8:27 p.m. and reconvened the meeting at 8:35 p.m.

9.D Review and Concur with Scope of Work for Housing Action Plan Professional Services Contract **2022 Council High Priority Project - Planning**

Cover Page
BI Housing Action Plan Scope Draft Revised_1-25-2022.docx

This item was removed from the agenda.

9.E Consider Establishing an Annual Travel/Training Budget of $1,500 each for Councilmembers (a total of $10,500) and a Corresponding Travel and Training Policy - Executive

Cover Page
Admin Policy Council Travel and Training 02032022
2022 Travel Expense Claim Form
2022 Travel Advance Request
Travel Section - COBI Employee Manual as of June 24, 2021
City Council Training Tracking Matrix.pdf

City Manager King introduced the agenda item.

MOTION: I move to direct the City Manager to establish an annual travel and training budget of $1,500 for each Councilmember, for a total of $10,500, and to approve a Travel and Training Policy for the City Council as provided.
Fantroy-Johnson/Schneider: The motion carried 6 - 0.

AYES: Joe Deets, Brenda Fantroy-Johnson, Leslie Schneider, Kirsten Hytopoulos, Jon Quitslund, Clarence Moriwaki
NOES:
ABSENT: Michael Pollock
ABSTAIN: None

9.F Discuss Revised Legislative Policy Guidelines for the 2022 Legislative Agenda - Executive

Cover Page
Legislative Policy Guidelines for 2022 for CC 02082022
AWC 2022 Legislative Priorities

Deputy City Manager Schroer introduced the agenda item, and Council discussed the guidelines.

MOTION: I move that the Council endorse the legislative policies as presented and authorize the City Manager to provide comment to the State or Federal legislative bodies consistent with this direction as appropriate and when timely.
Deets/Moriwaki: The motion carried 6 - 0.

AYES: Joe Deets, Brenda Fantroy-Johnson, Leslie Schneider, Kirsten Hytopoulos, Jon Quitslund, Clarence Moriwaki
NOES:

ABSENT: Michael Pollock
ABSTAIN: None

9.G Provide Direction for Diversity, Equity, and Inclusion (DEI) Training for the City Council - Executive

Cover Page

City Manager King introduced the agenda item.

MOTION: I move to request that the Race Equity Advisory Committee consider and provide a recommendation for a course of study or approach to jointly accomplish diversity, equity, and inclusion training for the City Council and Race Equity Advisory Committee.
Moriwaki/Fantroy-Johnson: The motion carried unanimously 6 - 0.

AYES: Joe Deets, Brenda Fantroy-Johnson, Leslie Schneider, Kirsten Hytopoulos, Jon Quitslund, Clarence Moriwaki
NOES:
ABSENT: Michael Pollock
ABSTAIN: None

10) COMMUNICATIONS

10.A Consider Request from Deputy Mayor Fantroy-Johnson and Councilmember Moriwaki to Discuss a Recommendation to amend Liaisons' Duties on a Future Council Agenda

Cover Page
Agenda Request from Deputy Mayor Fantroy-Johnson and Councilmember Moriwaki.pdf

Mayor Deets introduced the agenda item. Councilmember Moriwaki provided additional information.

Council's consensus was to place this item on a future Council agenda.

11) ADJOURNMENT

Mayor Deets adjourned the meeting at 9:18 p.m.

/s/
Joe Deets Mayor

/s/
Christine Brown, MMC, City Clerk