



Planning Commission Special Meeting August 11, 2022

Meeting Minutes

1) CALL TO ORDER/LAND ACKNOWLEDGMENT/AGENDA REVIEW/CONFLICT DISCLOSURE

The meeting was called to order at 6:19 PM. Commissioners present were Chair Sarah Blossom, Vice-Chair Ashley Mathews, Yesh Subramanian, Benjamin Deines, Sean Sullivan, Peter Schaab and Ariel Birtley. City Staff in attendance: Planning Manager HB Harper, Senior Planner Jennifer Sutton, Senior Planner Kelly Tayara. Administrative Specialist Maria Dozeman facilitated the meeting and took meeting minutes.

Conflict disclosure: Commissioners Deines, Mathews, Birtley and Chair Blossom announced potential conflicts.

2) PLANNING COMMISSION MEETING MINUTES

2.a July 28, 2022 Draft Meeting Minutes

[Cover Page](#)

[DRAFTJULY28MINUTES.pdf](#)

Motion: I move to approve the July 28, 2022 meeting minutes

Deines/Subramanian

The motion passed unanimously

3) PUBLIC COMMENT

3.a Instructions for Providing Public Comment During a Hybrid Meeting

[Cover Page](#)

[Instructions_for_Providing_Public_Comment_at_Hybrid_Meetings.docx](#)

Larry Nakata, representing the Hagar/Scribner partnership wanted to introduce the group involved and is excited to go through the process.

4) NEW BUSINESS

4.a [Overview of 2022 Comprehensive Plan Amendments and Review Process](#)

[Cover Page](#)

[CPA Overview Staff Memo final 04AUG2022.docx](#)

[Lynwood_Center_Application_Materials.pdf](#)

[Haggard_Scribner_Application_Materials.pdf](#)

[Port_Madison_Application_Materials.pdf](#)

[PSE SubstationOverview.pdf](#)

[Murden_Cove_Application_Materials.pdf](#)

[Winslow_Application_Materials.pdf](#)

Senior Planners Jennifer Sutton and Kelly Tayara presented the overview of the 2022 Comprehensive Plan Amendments.

5) PLANNING DIRECTOR'S REPORT

HB Harper, Planning Manager, announced the Planning permit counter hours will be increased and will now be from 0800-12:00PM and 1:00 PM - 3:00 PM.

6) FOR THE GOOD OF THE ORDER

Chair Blossom announced three preapplication meetings that Commissioners aren't required to attend but the Planning Commission can send a representative.

Commissioners with questions regarding the Inn at Pleasant Beach are welcome to reach out to the Planning Manager, HB Harper, for staff perspective on the code language.

7) ADJOURNMENT – the meeting adjourned at 7:19PM


Maria Dozeman, Administrative Specialist


Sarah Blossom, Chair