



Planning Commission Special Meeting June 10, 2021

Meeting Minutes

1) CALL TO ORDER/LAND ACKNOWLEDGMENT/AGENDA REVIEW

Chair Kimberly McCormick Osmond called the meeting to order at 6:00 PM. Commissioners in attendance were Vice-chair Joe Paar, William Chester, Jon Quitslund, Sarah Blossom and Ashley Mathews. City Staff present were Planning & Community Development Director Heather Wright, Planning Manager David Greetham, City Arborist Nick Snyder, and Administrative Specialist Jane Rasely who monitored recording and prepared minutes.

The Land Acknowledgement was read and the agenda reviewed. There were not any conflicts of interest disclosed.

2) PUBLIC COMMENT

None.

3) UNFINISHED BUSINESS

3.a Public Hearing Draft Ordinance No. 2021-12 & Resolution 2021-07: Phase 2 Triage Code Changes Related to Improving the Pre-application Phase.

Cover Page

[Exhibit A Phase Two Triage Code Changes - DforB revisions_clean_05202021.docx](#)

[RESOLUTION NO 2021-07](#)

[Draft Ordinance No. 2021-12_06102021.docx](#)

[Exhibit B - Project Review Flow Chart_06042021.pdf](#)

Planning Manager David Greetham provided an overview of the ordinance. Chair McCormick Osmond provided an opening statement before opening the public hearing.

The public hearing was opened at 6:13 PM.

The public hearing was closed at 6:14 PM as there was not any public comment.

Because a past version of the ordinance was presented in the agenda packet, the Planning Commission decided they needed to hold another public hearing at their next meeting so the public would have a chance to comment on the correct version.

3.b [Public Hearing Draft Ordinance No. 2021-07 – Updates and Adoption of Chapter 16.32 BIMC \(Protection of Landmark Trees\)](#)

[Cover Page](#)

[ORD 2021-07 Staff Memo PC](#)

[Ordinance No.2021-07 - No Mark Up](#)

[Exhibit A to ORD 2021-07 - Chapter 16.32 BIMC \(Protection of Landmark Trees\)](#)

[Ordinance 2021-07 Comments CM Carr \(Chapter 16.32 ONLY\)](#)

[Ord 2021-07 SEPA checklist](#)

[Ord 2021-07 SEPA DNS](#)

[Ordinance No. 2021-07 - Strike Through/Underline](#)

Director Heather Wright provided a recap of the Planning Commission's work on this ordinance from their last meeting. City Arborist Nick Snyder facilitated discussion.

The public hearing was opened at 7:00 PM.

Elise Wright - Was having technical difficulties and was asked to provide written comment.

The public hearing was closed at 7:42 PM.

Motion: I would like to make a motion that we move the Landmark Tree Ordinance on to City Council with our recommendation of approval with the changes that Nick has made to date, the complete changes that he has made to date and so I would move that the Tree Ordinance be moved to City Council with the changes that Nick has incorporated into the Ordinance for their approval.

Chester/Quitslund: Failed Ayes- 3 (Quitslund, Paar, Chester)

Nays - 4 (McCormick Osmond, Macchio, Blossom, Mathews)

4) **[NEW BUSINESS](#)**

4.a [Overview of Island Center Subarea Planning Process and Draft Plan](#)

[Cover Page](#)

[Island Center Staff Memo](#)

[Steering Committee Recommended DRAFT Island Center Subarea Plan](#)

[ISLAND CENTER COMMITTEE - MINORITY REPORT](#)

[BIMC 2.16.210 Subarea Planning Process](#)

[Island Center Subarea Planning Steering Committee Minutes DRAFT 050521.pdf](#)

Director Heather Wright provided an introduction and Senior Planner Jennifer Sutton presented the DRAFT Island Center Subarea Plan.

5) **[PLANNING DIRECTOR'S REPORT](#)**

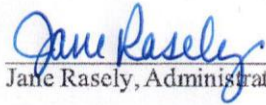
Director Heather Wright provided an update on items of interest to the Planning Commission.

6) **[FOR THE GOOD OF THE ORDER](#)**

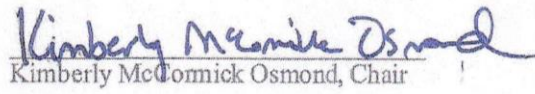
Commissioner Macchio asked if the City Manager could come to a Planning Commission meeting so the Commissioners could introduce themselves.

7) ADJOURNMENT

The meeting was adjourned at 8:43 PM.

A handwritten signature in blue ink, reading "Jane Rasely", written over a horizontal line.

Jane Rasely, Administrative Specialist

A handwritten signature in blue ink, reading "Kimberly McCormick Osmond", written over a horizontal line.

Kimberly McCormick Osmond, Chair