ITEMS DISCUSSED

1. EXECUTIVE SESSION: COLLECTIVE BARGAINING NEGOTIATIONS, ISSUES OR PROCEEDINGS (RCW 42.30.140), POTENTIAL LITIGATION (RCW 42.30.110(1)(i))
2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. PUBLIC COMMENT
5. CITY MANAGER'S REPORT
6. PUBLIC HEARINGS
   A. ORDINANCE NO. 2014-03, RELATING TO TRANSPORTATION CONCURRENCY AMENDMENTS, AB 14-003 – PUBLIC WORKS
   B. ORDINANCE NO. 2014-01, RELATING TO TRAFFIC STUDIES FOR DEVELOPMENT AMENDMENTS, AB 14-001 – PUBLIC WORKS
7. NEW BUSINESS
   A. RESOLUTION NO. 2014-02, SETTING A PUBLIC HEARING DATE FOR A ROAD VACATION PETITION SUBMITTED BY TOWN AND COUNTRY MARKET, AB 14-017 – PUBLIC WORKS
   B. ORDINANCE NO. 2014-08, ADOPTING INTERIM ZONING REGULATIONS FOR TEMPORARY PARKING LOTS, AB 14-019 – PLANNING
   C. KITSAP COUNTY MULTI-HAZARD MITIGATION PLAN INFORMATION, AB 14-016 – EXECUTIVE
8. UNFINISHED BUSINESS
   A. INTERLOCAL AGREEMENT WITH KITSAP CONSERVATION DISTRICT FOR AGRICULTURAL TECHNICAL ASSISTANCE AND SERVICES, AB 12-01 – PUBLIC WORKS
   B. REGIONAL APPOINTMENTS, AB 14-013 – EXECUTIVE
   C. CITIZEN COMMITTEE/COMMISSION LIAISONS, AB 14-014 – EXECUTIVE
   D. CITY COUNCIL AD HOC COMMITTEES, AB 14-015 – EXECUTIVE
9. CONSENT AGENDA
   A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
   B. RESCHEDULED SPECIAL/REGULAR BUSINESS MEETING MINUTES, NOVEMBER 25, 2013
   C. REGULAR STUDY SESSION MEETING MINUTES, DECEMBER 4, 2013
   D. REGULAR BUSINESS MEETING MINUTES, DECEMBER 11, 2013
   E. WATERSHED PROTECTION AND RESTORATION GRANT OPPORTUNITY, AB 14-005 – PUBLIC WORKS
   F. ORDINANCE NO. 2014-02, RELATING TO THE CITY JOINING THE MUNICIPAL RESEARCH SERVICES CENTER SMALL WORKS ROSTER, AB 14-002 – PUBLIC WORKS
   G. TRANSPO GROUP, INC. PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 2, AB 14-018 – PLANNING
10. COMMITTEE REPORTS
11. REVIEW UPCOMING COUNCIL MEETING AGENDAS
12. FOR THE GOOD OF THE ORDER
13. ADJOURNMENT

1. EXECUTIVE SESSION: COLLECTIVE BARGAINING NEGOTIATIONS, ISSUES OR PROCEEDINGS (RCW 42.30.140) AND POTENTIAL LITIGATION (RCW 42.30.110(1)(i)) 6:30:25 PM

At 6:30 PM, Mayor Blair adjourned the meeting to an executive session in the planning conference room with legal counsel to discuss collective bargaining negotiations, issues or proceedings and potential litigation. A quorum of Councilmembers was present consisting of Councilmembers Bonkowski, Roth, Tollefson, Ward, and Mayor Blair. Councilmember Blossom arrived during executive session. The door to Council Chambers was posted and the recording system was turned off.

2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 7:07:46 PM

Mayor Blair reconvened the meeting at 7:07 PM with aforementioned Councilmembers present. Councilmember Townsend was absent and excused. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

7:08:45 PM ***MOTION:*** *I move we accept the agenda as written.*
BONKOWSKI/WARD *– Motion carried unanimously, 6-0.*

There were no conflict of interest disclosed.

4. PUBLIC COMMENT 7:09:39 PM

Devin Johnson, 9359 Olympus Beach Road, said that he is the lead architect for the Town and Country Market remodel project and spoke in favor of Ordinance No. 2014-08 with would adopt interim zoning regulation for temporary parking lots.

5. CITY MANAGER'S REPORT 7:10:57 PM

City Manager Schulze shared his report from last Friday which included the completion of fire flow testing on Cave Avenue, the planning department's outreach meeting for the Fletcher Landing Road End, announcement of Puget Sound Energy's 2014 tree trimming maintenance schedule, City Hall closure for Martin Luther King Jr. Day and well wishes for the Seahawks at the Super Bowl.

6. PUBLIC HEARINGS

A. ORDINANCE NO. 2014-03, RELATING TO TRANSPORTATION CONCURRENCY AMENDMENTS, AB 14-003 – PUBLIC WORKS 7:12:45 PM

Public Works Director Loveless explained the ordinance requires that as developments come in or are proposed, that a transportation impact analysis is done to make sure the City's transportation infrastructure is not impacted, and if it is below a certain level of service set by the City, that the developer is required to make the improvements and mitigation to bring it back to the former level of service. At 7:13 PM, Mayor Blair opened the public hearing and seeing that no one had signed up to speak, she closed the hearing at 7:14 PM.

MOTION: *I move the City Council approve Ordinance No. 2014-03, relating to Transportation Concurrency and amending Chapter 15.32 of the Bainbridge Island Municipal Code.*
WARD/BONKOWSKI *– Motion carried unanimously, 6-0.*

7. B. ORDINANCE NO. 2014-01, RELATING TO TRAFFIC STUDIES FOR DEVELOPMENT AMENDMENTS, AB 14-001 – PUBLIC WORKS 7:14:45 PM

Public Works Director Loveless introduced the companion ordinance which sets the requirements for those traffic impact studies and the different thresholds as well as allowing improvements to related transportation infrastructure - not just roads, including signals, non-motorized, etc. At 7:15 PM, Mayor Blair opened the public hearing and seeing that no one had signed up to speak, she immediately closed the public hearing.

MOTION: *I move that the City Council approve Ordinance No. 2014-01, relating to Traffic Studies for Development and amending Bainbridge Island Municipal Code Chapter 15.40.*
ROTH/TOLLEFSON *– Motion carried unanimously, 6-0.*

8. NEW BUSINESS

A. RESOLUTION NO. 2014-02, SETTING A PUBLIC HEARING DATE FOR A ROAD VACATION PETITION SUBMITTED BY TOWN AND COUNTRY MARKET, AB 14-017 – PUBLIC WORKS 7:16:29 PM

Public Work Director Loveless introduced the resolution which would schedule the public hearing for February 12, 2014.

MOTION: *I move the City Council approve Resolution No. 2014-02.*
WARD/ROTH *– Motion carried unanimously, 6-0.*

B. ORDINANCE NO. 2014-08, ADOPTING INTERIM ZONING REGULATIONS FOR TEMPORARY PARKING LOTS, AB 14-019 – PLANNING 7:18:35 PM

Planning Director Cook explained this ordinance responds to an emerging issue in the downtown area to accommodate short-term temporary needs for commercial parking. She reviewed two scenarios and asked the City Council to consider adopting interim zoning regulations that would allow for temporary parking lots. She explained that 1) interim zoning regulation would only be in place for six months and during that time the City would consider whether they want to make them permanent, and if so, how; and 2) the temporary parking lots that are created would be allowed for up to 18 months. She then described the three options available include 1) adopting the interim regulations tonight as long as a public hearing is scheduled within the next 60 days; 2) hold the public hearing as soon as February 12, 2014; or 3) request staff schedule a follow-up study session. She briefly explained what staff was proposing. Following Council comments and questions, a motion was made.

MOTION: *I move to schedule a Public Hearing on Ordinance No. 2014-08 for February 12, 2014 prior to considering adoption.*
WARD/ROTH *– Motion carried unanimously, 6-0.*

C. KITSAP COUNTY MULTI-HAZARD MITIGATION PLAN INFORMATION, AB 14-016 – EXECUTIVE 7:35:47 PM

City Manager Schulze explained the plan was updated by the Kitsap County Department of Emergency Management and that a copy was provided to him shortly after the holidays with a request to have Council approve the plan as soon as possible. He noted approval is a requirement for any agency seeking FEMA emergency funds after a disaster. He indicated staff was proposing a public hearing be held on February 12, 2014. Following brief comments and questions, a motion was made.

7:41:28 PM ***MOTION:*** *I move the City Council schedule a Public Hearing and consider approval of the Multi-Hazard Mitigation Plan Update for February 12, 2014.*
BONKOWSKI/ROTH – Motion carried unanimously, 6-0.

9. UNFINISHED BUSINESS

A. INTERLOCAL AGREEMENT WITH KITSAP CONSERVATION DISTRICT FOR AGRICULTURAL TECHNICAL ASSISTANCE AND SERVICES, AB 12-01 – PUBLIC WORKS 7:41:57 PM

Public Works Director Loveless introduced the three-year interlocal agreement. Brian Stahl, Kitsap Conservation District, explained the various type of assistance they provide and fielded questions.

7:52:32 PM ***MOTION:*** *I move the City Council approve the Interlocal Agreement with the Kitsap Conservation District in the amount of $40,800 annually, from 2014 through 2016.*
TOLLEFSON/BONKOWSKI *– Motion carried unanimously, 6-0.*

B. REGIONAL APPOINTMENTS, AB 14-013 – EXECUTIVE 7:53:03 PM

MOTION: *I move that the City Council affirm the Regional Appointments as listed in the agenda packet.*
BLOSSOM/ROTH *– Motion carried unanimously, 6-0.*

C. CITIZEN COMMITTEE/COMMISSION LIAISONS, AB 14-014 – EXECUTIVE 7:54:18 PM

MOTION: *I move that the City Council affirm the Citizen Committee/Commission Liaisons as listed in the agenda packet.*
BLOSSOM/ROTH *– Motion carried unanimously, 6-0.*

D. CITY COUNCIL AD HOC COMMITTEES, AB 14-015 – EXECUTIVE 7:54:58 PM

MOTION: *I move that the City Council affirm the City Council Ad Hoc Committees as listed in the agenda packet.*
BLOSSOM/ROTH *– Motion carried unanimously, 6-0.*

10. CONSENT AGENDA 7:56:02 PM

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
Accounts Payable Manual Void Check Number 334753, Manual Check Numbers 334770 through 334781, 2013 Regular Check Run Numbers 334782 through 334875, 2014 Regular Check Run Numbers 334876 through 334922 for a total of $1,014,062.12. Retainage Release Check Number 114 for a total of $1,429.75. Payroll Direct Deposit Check Run Numbers 029510 through 029615, Payroll Regular Check Numbers 106510 through 106515, Payroll Vendor Check Run Numbers 106516 through 106526 and Federal Tax Electronic Transfer for a total $443,585.38.

B. RESCHEDULED SPECIAL/REGULAR BUSINESS MEETING MINUTES, NOVEMBER 25, 2013

C. REGULAR STUDY SESSION MEETING MINUTES, DECEMBER 4, 2013

D. REGULAR BUSINESS MEETING MINUTES, DECEMBER 11, 2013

E. WATERSHED PROTECTION AND RESTORATION GRANT OPPORTUNITY, AB 14-005 – PUBLIC WORKS

F. ORDINANCE NO. 2014-02, RELATING TO THE CITY JOINING THE MUNICIPAL RESEARCH SERVICES CENTER SMALL WORKS ROSTER, AB 14-002 – PUBLIC WORKS

G. TRANSPO GROUP, INC. PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 2, AB 14-018 – PLANNING

MOTION: *I move City Council approve Consent Agenda items A through G – A. Accounts Payable Voucher and Payroll Approval; item B. Rescheduled Special/Regular Business Meeting Minutes, December 4, 2013, item C. Regular Study Session Meeting Minutes, December 4, 2013, item D. Regular Business Meeting Minutes for December 11, 2013; item E. Watershed Protection and Restoration Grant Opportunity; item F. Ordinance No. 2014-02, relating to the City joining the Municipal Research Services Center Small Works Roster and G. Transpo Group, Inc., Professional Services Agreement Amendment No. 2.*
BONKOWSKI/ROTH – Motion carried unanimously, 6-0.

11. COMMITTEE REPORTS 7:57:40 PM
Councilmember Ward reported on a joint meeting of the CENCOM and DEM boards in which they discussed combining both organizations. He shared CENCOM has $30,000 budgeted for a cellular coverage study for Bainbridge Island. He noted both the police and fire district need increased radio coverage and the island's need to eliminate cell phone dead areas could be handled with the tower. Councilmember Bonkowski reported on a recent KRCC Transportation Policy meeting last week. He noted changes discussed include a three-year funding cycle and only two phases can be done in that three-year cycle (i.e. right-of-way and design or design and build). He explained our share of federal funds is calculated by population in the region and that we are looking at in the vicinity of $12 million dollars for Bainbridge Island potentially for road programs over the next three years and there are tight timelines when projects need to be submitted for review by the Puget Sound Regional Council's technical group then on to the policy board. He added of those monies, funds are set aside for non-motorized and restoration projects. Councilmember Roth reported on a Non-Motorized Transportation Advisory Committee meeting held last evening noting he and Councilmember Tollefson would be working with the committee. Mayor Blair reported on various meetings she has attended over the past week (agency review team for Kitsap Regional Coordinating Council, Kitsap Transit Board).

12. REVIEW UPCOMING COUNCIL MEETING AGENDAS 8:07:08 PM
City Manager Schulze reviewed the advance meeting agenda scheduled for Friday, January 24. He then reviewed the February 5, 2014 study session agenda. Councilmember Bonkowski thought it would be helpful to discuss the issues associated with bonding on the agenda. Councilmember Ward said he received a note from TBD Treasurer Schroer that we need to have an Transportation Benefit District meeting on February 5 and one of the topics would be to review possible project types and asked that the Interim City Attorney be prepared to discuss the topic. Councilmember Bonkowski asked for an executive session on February 5 to review applications for employment with the City. Appointments to the Historic Preservation Commission were added to the executive session February 5 and February 12 for action. Following a brief discussion, an update to marijuana regulation policy was added to February 5, 2014.

13. FOR THE GOOD OF THE ORDER 8:16:38 PM
Councilmember Tollefson clarified a previous statement he made regarding National Volunteer Week, which is April 6 through April 12. He noted he has contacted the Bainbridge Community Foundation to see whether they would be interested in collaborating with the City and asked whether Council was interested in him pursuing that. Council agreed that he go forward. Councilmember Bonkowski reported on a public meeting held by Washington State Ferries regarding the Bainbridge Island Ferry Terminal project. Mayor Blair reported on the two Fletcher Landing Road End community outreach meetings being held next week. She indicated Inside Bainbridge and the Bainbridge Review would alternate posting a community calendar on the air before we convene, during executive session and when we adjourn. She noted that she did approach the Kitsap Sun however has not heard back from them.

14. ADJOURNMENT
The meeting adjourned at 8:23 PM.

Anne S. Blair, Mayor

Rosalind D. Lassoff, City Clerk